

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WARFIELD

England & Wales · Charity number 1129301

## Details

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**Other names** THE WARFIELD CHURCHES; WARFIELD P.C.C.

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-04-24

**Register** [View on the Charity Commission register](#)

## Contact

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Bracknell  
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**Website** [www.warfield.org.uk](http://www.warfield.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Provision of Religious Services. Grants made to other bodies promoting the Christian faith. Provision of youth and schools services. Volunteer Social Action.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED, IN PRACTICE, LOCAL.
- Bracknell Forest

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£348,694	£386,551	-	-
2023-12-31	£496,327	£508,184	-	-
2022-12-31	£466,783	£515,563	-	-
2021-12-31	£452,364	£478,734	-	-
2020-12-31	£477,247	£489,321	-	-

## Trustees

Name	Role	Appointed
Alison Horner Le Riche		2024-05-14
Andrew Gorham		2026-04-19
Andrew Green		2026-04-19
Ashley Hill		2019-04-02
Christopher Drage		2022-03-29
David Milnthorpe		2026-04-19
Diana Randall		2026-04-19
Dr Judith Ridell		2025-04-06
Eileen Scott		2025-04-06
Emma Roberts		2025-10-21
Gisela Brownscombe		2026-04-19
Hiroe Nakajima-Graney		2026-04-19
Jane Elizabeth Clark		2025-04-06
Katherine Isabel Jane Green		2025-04-06
Kevin Pearcey		2023-04-25
Neil John Taylor		2026-04-19
Paul Crowhurst		2026-04-19
Sobechukwu Nwachukwu		2026-04-19
Victoria Clare Doherty		2024-09-03

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WARFIELD**

England & Wales - Charity number 1129301

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL FOR THE ECCLESIASTICAL  
PARISH OF WARFIELD  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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## Legal and Administrative Information

<b>Registered Charity number</b>	1129301
Registered name	The Parochial Church Council of the Ecclesiastical Parish of Warfield
<b>Principal address</b>	Church Lane Warfield Bracknell RG42 6EE
<b>Independent Examiner</b>	Kim Swain MA (Oxon) FCA Radford & Sergeant Limited Quatro House Lyon Way Frimley Road Camberley Surrey GU16 7ER
<b>Bankers</b>	HSBC 9 High Street Bracknell RG12 1DN

## Council Membership

Members of the PCC (Trustees) are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members of the PCC during 2024:

Vicar:	Rev Catharine Mabuza (until 17.3.24)
Senior Minister:	Rev David Brown
Associate Minister:	Rev Michelle Porter-Babbage (until 5.3.24)
Curate:	Rev David Chislett
Churchwardens:	Andy Colpus Phil Durbin (from 23.1.24)

### **PCC 2023/4**

Licensed Lay Ministers on PCC:  
None  
Diocesan Synod members:  
Amanda Palethorpe (until 14.5.24)  
Deanery Synod members:  
Paul Allen  
Juliet Date  
Beth Gomm  
Lili Mirza (until 14.5.24)  
Jon Watts (until 14.5.24)  
Elected members:  
Gaynor Boulton  
Penny Brinkley-Brown (until 14.5.24)  
Chris Drage  
Alex Fry  
Ashley Hill  
Kevin Pearcey  
Gary Rivington (until 14.5.24)  
David Ritchie (until 22.1.24)  
Kate Tyson (until 14.5.24)  
Co-opted members:  
None

### **PCC 2024/5**

Licensed Lay Ministers on PCC:  
None  
Diocesan Synod members:  
None  
Deanery Synod members:  
Paul Allen  
Juliet Date  
Beth Gomm (until 16.7.24)  
Elected members:  
Gaynor Boulton  
Chris Drage  
Dave French (from 14.5.24)  
Alex Fry (until 2.11.24)  
Ashley Hill  
Alison Horner Le Riche (from 14.5.24)  
Janet Mauler (from 14.5.24)  
Kevin Pearcey  
Vicky Doherty (from 3.9.24)  
Co-opted members:  
None

PCC Secretary:	Sarah Colpus (from 16.1.24)
Electoral Roll Officer:	Sarah Colpus
Treasurer:	Chris Drage

# Warfield PCC Trustees Annual Report for the year 2024

## Aims and Purposes

Warfield Church aims

**to share the love of Jesus with the world,  
by connecting people to Jesus and each another  
equipping people for their God-given calling, and  
releasing people into God's mission in the world.**

Our values are: Adventurous  
Generous  
Accountable  
Collaborative

Warfield Church dates its origins back to 1016 AD, and sits within the Church of England, with an open evangelical and charismatic tradition.

The church began when Queen Emma granted permission for a chapel to be built on the site of the present St Michael the Archangel Parish Church. It is likely to have been built to proclaim God's victory over paganism and to proclaim the name of Jesus.

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the minister in promoting to as many people as possible in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Objectives and Activities

### Strategic Objectives

In 2013 the Warfield Strategic Plan was endorsed by the Parochial Church Council. The four strategic priorities of that plan remain, although the outworking of them now looks very different.

1. **Location:** The primary area of ministry is within Warfield, and in the Bullbrook area by permission of the Bracknell Parish and Bracknell Deanery.
2. **Reaching Everyone:** To reach people (make disciples) of every age, ability and life stage, noting that it is important to retain these people as they undergo the major transitions between these ages and stages.
3. **Planting Congregations & Community Engagement:** For some years, our practice has been to grow the church through planting congregations and engaging with local communities. Thirty years ago, Warfield was a village with a population of 2,000 and a medieval parish church. As a huge number of new houses were constructed, our goal has been to build community and church by planting congregations into these growing areas.
4. **Beyond Warfield:** Warfield Church also has a role to play working with other churches within the deanery and beyond.

It is suggested that the appointment of a new incumbent in 2025 would be the right time for a significant review of these strategic objectives.

## Activities

The activities at Warfield Church can be described as 'church-wide' and local to congregations and aim to implement our strategic objectives by providing activities for members and non-members, of all ages and abilities, engaging with the community and supporting churches beyond our parish boundaries, in this country and across the world. The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

### 1. Church-wide:

a. **Occasional Offices** – There were 7 weddings during the course of the year, and 7 baptisms (3 babies, 4 children). There were 10 funerals in church and our clergy took a further 4 funerals at the crematorium. There were 8 burials of ashes in the graveyard.

b. **Mid-week Communion Services** – The monthly (1<sup>st</sup> Wednesday) communion service at St Andrew's, took place in January and February, but was suspended from then onwards.

The monthly service at the Warfield Park Community Centre on the second Tuesday of each month continued, with good attendance – in July, it was the highest attendance ever as those gathered said farewell to Chris and Richard Page who had begun the work on Warfield Park.

c. **'Together' Services** – Together services were held on 21 Jan, as a farewell to Michelle Porter Babbage and David Ritchie, and on 04 Feb as a farewell to Catharine Mabuza. From March onwards, Together services were held on the first Sunday of each month, with an additional Together service happening on Easter Sunday and two additional services held during the summer holidays.

d. **Youth & Children's Work** - Warfield Church has historically had lots of opportunities for young people and children to meet, many of which are outreach to non-church families. **Until June 2024** the following took place.

i. Little Starz is a toddler group for under 5's and their carers which meets in St Michael's on Monday mornings and in St Andrew's on Thursday mornings. Activities include play, craft, songs, prayer and a bible story. Average total attendance across both sessions was 30 adults and 40 children in this period.

ii. All Starz is the Friday night Kids' Club with activities and the Christian message for primary school aged children. An average of 60 children and 12 junior leaders attended in this period.

iii. Primary Schools visits- Our Children, Youth and Families' Pastor did assemblies and lessons in schools, and groups visited both of our church buildings. Our Senior Minister David Brown spoke at the Warfield School Leavers' Assembly in July. At Christmas, groups from both Whitegrove and Warfield schools came to St Michael's for services, and our Curate David Chislett also conducted services at both schools. We also enjoy the use of the buildings at Whitegrove Primary and Warfield Primary on Sunday mornings.

iv. Relentless is for young people of secondary school age and meets each Friday evening in term time. Relentless has a mixture of games and fun activities and finishes with a Christian message. Average attendance was 20 in this period.

vi. Youth Life Groups – One Youth Life Group met until July 2024.

vii. Secondary Schools and College – We continue to support the role of School Chaplain at Ranelagh and Sandhurst schools.

f. **Autumn Club** is a group for older people with a number of events through the year.

g. **Cameo** is a group that provides worship and teaching specifically to meet the needs of adults with learning disabilities and is jointly supported by Warfield Church and Easthampstead Baptist Church.

h. **CBS** - Warfield Church hosts weekly CBS groups for structured Bible Study ([www.communitybiblestudy.org](http://www.communitybiblestudy.org))

i. **Share** – Warfield Church hosts Share Bracknell in St Andrew's each Friday. Volunteers collect short-dated food on Thursday evenings, and this is redistributed on Friday afternoons to those in need or anyone who would like to collect.

j. **Communita and C3** – Until the summer of 2024 there were two weekly coffee mornings – Communita in Bullbrook Community centre on Tuesdays, and C3 in the Brownlow Hall on Thursdays. In September, responsibility for Communita transferred to Bracknell Community Church (who were supplying the majority of volunteers). At the end of November a pilot intergenerational Coffee Morning (C4) was started in St Andrew's. When reviewed in December it was agreed to continue until Easter 2025.

k. **Support to Bracknell Deanery and Oxford Diocese** - Members of Warfield Church have served on the Deanery Standing and Pastoral committee and on Deanery Synod. Catharine Mabuza resigned as Co-Area Dean for the Bracknell Deanery in January 2024, and David Brown continued as sole Area Dean for the rest of 2024.

l. **Bracknell Christian Network** - Leaders from Warfield Church attend an online weekly prayer meeting for leaders of churches and Christian organisations in Bracknell. Through this they are able to share information and work in partnership with other local churches.

m. **Support to the world-wide church** - Warfield Church has a strong emphasis on developing partnerships with overseas mission partners, whom we uphold through prayer, financial giving and visits. This enables us not only to support the work directly, but also fosters a culture of generous concern for other parts of Christ's body.

## 2. Local to Congregations:

From January to August 2024, Warfield Church met in four locations each Sunday:

- i. St Andrew's, Priestwood at 8:30 AM
- ii. St Michael the Archangel, Warfield at 10:30 AM
- iii. Whitegrove School at 10:30 AM
- iv. Warfield C E Primary School - Woodhurst site at 10:30 AM

During this period, the congregations meeting in the latter three locations had their own leadership team and budget. These congregations engage with their local communities in different ways and support members through pastoral care and Life Groups. From September 2024, the congregation meeting in Warfield C E Primary School came to an end, and members started to worship at one of the other locations. From September, the Together services on the first Sunday of each month have all taken place in Warfield C E Primary School and we are thankful for the continued cooperation of the Head and Governors in making this possible.

There are two church buildings in the parish, St Michael the Archangel and St Andrew's. The St Michael's site also includes the Parish Rooms, which contain a large meeting hall, kitchen, toilets and the church office. The church also owns a house in Warfield, currently rented to a private tenant.

# Achievements and Performance

## 2024 Overview

The report for 2023 said “Compared to recent years, and the years to come, 2023 was a fairly stable year at Warfield Church, though big changes were announced towards the end of the year.” It would be true to say that those big changes led to 2024 being a year of great change for Warfield Church.

A number of staff changes took place this year:

- In January, Revd Michelle Porter Babbage left to become Pioneer Oversight Minister of the Godrevy Benefice in Cornwall.
- Also in January, David Ritchie felt unable to continue in the Church of England, so withdrew from his training for ordination and resigned from his post as Associate Minister in Warfield Church. (David subsequently started another local worshipping community, known as Bracknell Community Church, and some members of Warfield Church chose to identify with this new work.)
- In February, Revd Catharine Mabuza left to become Archdeacon of Surrey. A number of people from Warfield Church attended her Installation as Archdeacon in Guildford Cathedral on 17 March 2024.
- In July, our Youth Pastor, Chris Osinaike, resigned and moved away, when his wife Daisy took a job as Children’s Pastor in a church in Ipswich.
- Also in July, our Children Youth and Families Pastor, Beth Gomm, resigned and left to become a Schools Worker with Christian Connections in Schools.
- And in the light of the changes in the early part of the year, from 01 January, David Brown returned to working full-time, and from February was designated as Senior Minister of Warfield Church.

Following the staff departures in the early part of the year, an Interim Senior Leadership Team (ISLT) was drawn together consisting of:

- Clergy: Revd David Brown, Revd David Chislett
- Church Wardens: Andy Colpus, Phil Durbin
- Operations Manager: Alan Ridell
- Children, Youth and Families Pastor: Beth Gomm (until her departure in July 2024)

This team has met almost weekly since it was formed, liaising with both Congregational Teams and the PCC to provide oversight of all ministries within Warfield Church.

The 8:30 Communion Service in St Andrew’s has continued throughout 2024 and seen significant growth, largely through parents who wish their children to attend Ranelagh School, choosing to make this the service which they attend to meet the attendance criterion. Some of those who attend this service, continue to meet once a month for an extended time of prayer after the morning service, praying for the local community and the mission of the church in the area. The work of the sub-committee of the PCC, which has been considering the re-ordering of the building, has largely been on hold pending the sale of a church property, and the appointment of a new incumbent.

Children’s and Youth work continued (as set out above) until the summer. From September onwards it was possible to continue the work of Little Starz on Monday, but other aspects of our children’s and youth work have had to be put on hold pending the appointment of a new Children Youth and Families Pastor. This role was advertised during the latter part of 2024, and a short-listed candidate will be interviewed in early 2025. Towards the end of the year the Brownlow Trust agreed to fund a schools’ worker, to be based in Warfield Church, working two days a week.

In the early months of 2024 the church engaged with the ongoing Living in Love and Faith conversation within the Church of England, especially with regard to the use of the Prayers of Love and Faith. Three speakers were invited to set the context (+ Olivia), present a progressive view (Revd Jodi Stowell) and a conservative view (Revd Dr Sean Doherty) followed by a further session in which the voices of members of Warfield Church were heard. After meeting with Congregational Teams, the PCC then expressed their opinion that *“If the next vicar (or an applicant) was to ask whether the PCC and the church would support him/her using the Prayers of Love and Faith, then we sense the mood of the PCC and the church would lean towards the use of the Prayers of Love and Faith.”* This opinion was communicated to the church at the APCM. Sadly this resulted in a further (small) number of people choosing to move on from Warfield Church.

In June 2024, our Senior Minister ran the Preachers' Workshop for both occasional preachers and those seeking authorisation from the Diocese to be regular preachers. Six people signed up for the course, of which two are continuing to seek authorisation.

In the Autumn Term, the church embarked on using the Practicing the Way materials. These materials, which look at what it means to be a disciple or follower of Jesus, were used as the basis for sermons in the Together services. A number of existing Life Groups chose to use the course materials in their regular meetings. Two bespoke courses began in the Autumn term meeting once a month, and together these attracted over 30 people to attend. In addition 50 copies of the book were bought by members of the church.

During September and October, Warfield Church again hosted and ran a Bereavement Journey course, which 12 people attended.

Vision Sunday took place in October, where the church's existing vision statement, and the Practicing the Way materials were brought together into the suggestion that, at least while our Senior Minister was in post, the church should express its vision as **"To be a community of disciples who make disciples"**.

Also in October, some of the women in the church organised and ran a successful "Women Together" event with afternoon tea, and an outside speaker, Philippa Marsh, Ministry Director at Easthampstead Baptist Church.

In November, we welcomed Richard Harvey to be our speaker for the annual Winder Lecture. As well as addressing his agreed subject of "A Christian Response to conflict in the Middle East", Richard also had researched the life of Thomas Winder, (including finding a copy of his will) and drew interesting parallels between the time of Winder (with the Gunpowder Plot) and religious violence today.

As part of our desire to support relief work, in addition to a Barn Dance to raise funds for Christian Aid, Morgan Pearcey organised a quiz night in November, taking part in the Tearfund Big Quiz.

The autumn term also saw the first round of recruitment for a new Vicar for Warfield Church. A dedicated team of people worked hard to pull the Parish profile together, and after all the necessary legal preliminaries (Section 11 and Section 12 meetings) the post of Vicar of Warfield was advertised in the Church Times. Whilst all this work was going on, the church was called together to pray twice a month on Saturday evenings. We were pleased to receive two applications, both of which the short-listing team chose to call for interview on 5 December. The interview day went well, and the panel were minded to offer the post to one of the candidates. However, before this could happen, that candidate chose to withdraw their application. Despite the disappointment of this outcome, the church remained in good heart and started to prepare for a further recruitment round in 2025.

And then it was Christmas. The ISLT took the decision to recommend to the congregations and wider church that we reduce the number of events organised in order to do well the ones that we chose to do. So Christmas events included:

- Sunday 8 December, "When Christmas Hurts" a Bereavement Carol service.
- Tuesday 10 December, A Christmas Communion service at Church in the Park, Warfield Park
- Sunday 15 December, "Carols on the Green" opposite Whitegrove School
- Sunday 22 December, a "Three lessons and Carols" service at St Andrew's at 8:30
- Sunday 22 December, a "Nine lessons and Carols by Candlelight" service at St Michael's.
- Tuesday 24 December, in the afternoon, a Crib Service at Whitegrove School and a Christingle Service at St Michael's
- Tuesday 24 December, at 23:00, a Midnight Communion service.
- Wednesday 25 December, two congregational services.

When these were reviewed it was noted that attendance figures were all lower than for 2023, but that reflects the generally lower number of people now associated with Warfield Church. Comparing our weekly average adult Sunday attendance figures in 2023 (249\*) and 2024 (176\*) it is probably true to say that the attendance figures at Christmas events in 2024, are still in the same proportion to our usual Sunday attendance as in 2023.

\* Figures taken from our "2024 Statistics for Mission" submitted to the Diocese

For all of this and more, we are truly thankful to God, and also to the many people who give so generously of their time and money and make all of this happen. Warfield Church is truly blessed by the commitment of many people.

**Staff Vacancies, Appointments and Recruitment**

- Morgan Pearcey concluded and passed his apprenticeship and from September he continued on the team as Administrative Assistant.

**Average Sunday Attendance and Electoral Roll**

Warfield Church’s rolling 12-week average Sunday Attendance figures for the period up to 10 December 2024 were as follows:

	<b>Adults</b>	<b>Under 16s</b>	<b>2023 annual figures for comparison</b>	
St Andrew’s - 0830	31	4	15	2
Warfield Church North - St Michael’s	63	14	76	16
Warfield Church East - Whitegrove	79	38	43	25
Warfield Church West - Woodhurst	N/A		95	49
<b>TOTAL</b>	<b>173</b>	<b>56</b>	229	92
<i>Together Services</i>	<i>114</i>	<i>42</i>	<i>N/A</i>	<i>N/A</i>

At the end of 2024 there were 510 people on the Electoral Roll.

The table below gives Electoral Roll and Average Sunday attendance for the last five years:

Year	<b>2019</b>	<b>2020a</b>	<b>2020b</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Electoral roll (as at APCM)	476	N/A	503	503	538	542	526
Average Sunday Attendance – adult	317	277	194	200	218	249	176
Average Sunday Attendance – child	125	111	4	41	74	95	58

**Risk Management**

The PCC regularly reviews any major risks encountered by the church and takes appropriate action to manage and minimise those risks in accordance with best practice.

## Review of Financial Activities and Affairs 2024

In 2024, income significantly decreased compared with 2023, impacted by a reduction in regular voluntary income and a lower income from investments. Expenditure has also reduced, with the largest contributors being lower staff costs and a reduction in Parish Share paid to the Diocese. This has led to a deficit carried forward into 2025 of £71,464 (2023: surplus of £21,091).

### Income

In 2024, Warfield Church's total income was £348,694 compared with £496,327 in 2023, a significant reduction of 22%. Unrestricted income from regular and one-off gifts decreased by £86,515 to £250,011 (2023: £336,526), on which £58,218 gift aid was claimed (2023: £80,753).

The significant decrease in total income was due to a number of factors. The greatest impact was from a reduction in regular giving following the decision to consolidate from three to two 10:30 congregations. There was also a 50% drop in offerings during Services and income from investments was £9,600 lower than 2023. There was no legacy income in 2024, compared with legacies of £21,602 in 2023.

A decrease in regular giving was expected with the consolidation to two congregations. The impact of the reduction in regular giving was made known to the congregations at various points during the year culminating in a Giving Sunday in October 2024, that resulted in some one-off gifts and pledges for the coming year.

### Expenditure

Total expenditure was £386,551 compared to £508,214 in 2023. The majority of the reduction was due to lower staff numbers, that averaged 3.66 full time equivalent staff (FTE) in 2024 compared with 5.40 FTE in 2023 and a lower Parish Share that reflects fewer Ministerial posts. Expenditure was also lower on utilities, which were £4,800 or 17% lower than 2023.

The net result is a deficit of £71,464 this includes a net loss on investments of £33,607. The loss on investments is driven by a loss realised with the sale of the Portia Grove house, which sold for £461,000. This was offset by a modest gain from our shares in the CCLA CBF investment fund.

### Cash Reserves

Our cash reserves amount to £249,549 made up of £201,941 the value of the investment fund as at 31/12/2024, and £47,608 the unrestricted cash at bank.

### Reserves Policy

The PCC seeks to retain at least two months' average expenditure in reserves. This currently amounts to around £67,000. Net unrestricted funds (excluding tangible fixed assets) at 31 December 2024 amounted to £203,728 (2023: £234,004).

Significant expenditure is expected to be required on our two church buildings as a result of the Quinquennial inspections. About £28,000 has been budgeted for this, to be spent over the next year and, therefore, there are sufficient reserves to cover this and regular expenditure.

### Other creditors

Warfield PCC holds money in its main account for Cameo Christian Fellowship (£88 as at 31 December 2024 and 31 December 2023). This is recorded on the balance sheet within Other creditors.

## Structure, Governance and Management

The method of appointing PCC members, who are the trustees of the charity, is set out in the Church Representation Rules. At Warfield, the membership of the PCC consists of the clergy licensed to the parish, churchwardens, local lay ministers who wish to be members and who are appointed at the APCM, and members elected by those members of our congregations who are on the electoral roll. Members of the diocesan and deanery synod on the electoral roll are ex officio members of the PCC. PCC members are given information about their responsibilities as trustees.

Throughout 2024 the PCC sought to operate within the understanding drawn up and agreed in May 2019, that alongside its statutory purposes it *"oversees the life of the church to ensure we are focused on how to become a more Christ-like church for the sake of God's world. We aim to prayerfully seek God's will, work well together, reflect our values and take action for the future."*

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 10 times during 2024.

Warfield PCC does a lot of its work through sub-committees. The Standing Committee carries on any business required between meetings. The HR committee looks after all matters relating to paid staff employed by the PCC. The finance committee keeps an eye on all financial matters and prepares the budget and accounts each year. The fabric committee works hard to keep our buildings in good order and to follow appropriate processes for permission for works to be carried out. The mission committee is responsible for the budget allocated to mission partners and organisations outside the parish. There is also a staff remuneration committee and a committee was set up in 2022 to look at how best to use the St Andrew's building.

## **Statement of Responsibilities of Members of the PCC**

The trustees (members of the PCC) are responsible for preparing the PCC's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of Members of the PCC:

**Revd David Brown, Senior Minister**

Date: 11 March 2025

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## Independent Examiner's Report to the Trustees of Warfield Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2024 which are set out on pages 15 to 26.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited  
Quatro House  
Lyon Way  
Frimley Road  
Camberley  
Surrey  
GU16 7ER

12 March 2025

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2024

		Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
	Note				
<b>INCOME</b>					
Voluntary income	2(a)	314,096	3,195	317,291	451,697
Income from investments	2(b)	4,877	-	4,877	14,535
Church activities	2(c)	26,526	-	26,526	26,496
Other income	2(d)	-	-	-	3,599
<b>TOTAL INCOME</b>		<u>345,499</u>	<u>3,195</u>	<u>348,694</u>	<u>496,327</u>
<b>EXPENDITURE</b>					
Church activities	3	<u>383,686</u>	<u>2,865</u>	<u>386,551</u>	<u>508,184</u>
<b>TOTAL EXPENDITURE</b>		<u>383,686</u>	<u>2,865</u>	<u>386,551</u>	<u>508,184</u>
<b>NET (LOSS)/SURPLUS BEFORE INVESTMENT GAINS</b>					
		(38,187)	330	(37,857)	(11,857)
<b>NET (LOSS)/GAIN ON INVESTMENTS</b>					
		<u>(33,607)</u>	-	<u>(33,607)</u>	<u>33,758</u>
<b>NET (LOSS)/SURPLUS AND MOVEMENT IN FUNDS</b>					
		(71,794)	330	(71,464)	21,901
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<u>763,042</u>	<u>31,695</u>	<u>794,737</u>	<u>772,836</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>691,248</u>	<u>32,025</u>	<u>723,273</u>	<u>794,737</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## BALANCE SHEET AT 31 DECEMBER 2024

		2024		2023	
		£	£	£	£
	Notes				
FIXED ASSETS					
Tangible	7		488,979		530,847
Investments	8		<u>201,941</u>		<u>211,563</u>
			690,920		742,410
CURRENT ASSETS					
Debtors and prepayments	9	9,284		25,537	
Cash at bank and in hand		<u>47,608</u>		<u>39,672</u>	
		56,892		65,209	
LIABILITIES					
Creditors – amounts falling due within one year	10	( <u>24,539</u> )		( <u>12,882</u> )	
NET CURRENT ASSETS			<u>32,353</u>		<u>52,327</u>
TOTAL NET ASSETS			<u>723,273</u>		<u>794,737</u>
PARISH FUNDS					
Unrestricted			691,248		763,042
Restricted	11		<u>32,025</u>		<u>31,695</u>
			<u>723,273</u>		<u>794,737</u>

Approved by the PCC on 2025 and signed on its behalf by:

Revd David Brown  
PCC Chair

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation

Warfield Parochial Church Council ("The PCC") is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the Charities SORP (FRS102).

#### 1.2 Income recognition

Open plate collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised when received and the associated recoverable income tax is recognised when the income is recognised. All other donations and receipts for church activities are recognised when received.

Income from investments is recognised when receivable.

#### 1.3 Expenditure recognition

Parish share is recorded when payable – any rebate is recorded when received. All other expenditure, including mission giving, is recorded when paid.

### 1.4 ASSETS

#### 1.4.1 Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

#### 1.4.2 Moveable church furnishings

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory that can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, such assets are not included in the accounts. Items acquired since 1 January 2000 have been capitalised at cost and depreciated over their useful economic life.

All expenditure incurred on consecrated or beneficed buildings or on the repair of moveable church furnishings acquired before 1 January 2000 is written off as expenditure in the year.

#### 1.4.3 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £500. They are stated at cost.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

- Freehold Land: Nil
- Improvements to freehold land: 10 years
- Fixtures & Fittings: 10 years
- Equipment: 10 years and 4 years

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

### 1.4.4 Investments

Investment in freehold residential property is valued by the PCC at a market value informally estimated by local estate agents.

Investments in CBF shares are stated at market value as notified by the fund.

Realised gains and losses are recognised when investments are sold.

Unrealised gains at the balance sheet date are accounted for by stating at market value.

Both realised and unrealised gains are included in the Statement of Financial Activities.

### 1.4.5 Stock

No account has been taken of any stocks of books, magazines or other materials held at the balance sheet date and all expenditure is written off as incurred.

### 1.4.6 Pensions

The PCC operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

## 1.5 FUNDS

### 1.5.1 Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project.

### 1.5.2 Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 2. INCOME

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
<b>2(a) Voluntary income</b>				
Planned giving: Gift Aid donations	224,293	1,200	225,493	309,496
Tax recoverable	58,218	300	58,518	80,753
Other	25,718	695	26,413	27,030
Legacies	-	-	-	21,602
Collections: (open plate)	5,867	-	5,867	11,816
Grants	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>314,096</u>	<u>3,195</u>	<u>317,291</u>	<u>451,697</u>
<b>2(b) Income from investments</b>				
Rent received	4,800	-	4,800	14,400
Bank interest	<u>77</u>	<u>-</u>	<u>77</u>	<u>135</u>
	<u>4,877</u>	<u>-</u>	<u>4,877</u>	<u>14,535</u>
<b>2(c) Income from church activities</b>				
Fees for occasional services	16,303	-	16,303	11,014
Under 30s	6,015	-	6,015	11,258
Church and Parish Room lettings	290	-	290	130
Parish-wide events	2,958	-	2,958	2,483
Other	<u>960</u>	<u>-</u>	<u>960</u>	<u>1,611</u>
	<u>26,526</u>	<u>-</u>	<u>26,526</u>	<u>26,496</u>
<b>2(d) Other income</b>				
Profit on disposal of fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,599</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,599</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 3. EXPENDITURE

		Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
	Notes				
<b>Church activities</b>					
Missionary and charitable giving	4	48,747	-	48,747	47,622
Diocesan parish share		117,873	-	117,873	169,400
Staff employment costs	5	100,826	-	100,826	158,483
St Michael's/St Andrew's/Parish Rooms utilities		22,529	-	22,529	27,374
Congregational costs		12,071	-	12,071	14,017
Training		250	-	250	892
Clergy expenses		3,752	-	3,752	3,210
Hardship Fund		-	799	799	1,498
Messy Lunch		-	42	42	365
Autumn Club		-	625	625	649
Under 30s		5,601	-	5,601	11,120
Parish-wide events		7,155	-	7,155	10,946
Occasional service fees paid to Diocese		8,822	-	8,822	6,402
Independent examiner's fees		3,120	-	3,120	3,000
Accountancy and payroll services		-	-	910	-
CCLI licences		4,058	-	4,058	2,535
Office and administration		10,906	-	10,906	14,401
Property maintenance		18,133	1,000	19,133	16,596
Insurance		8,185	-	8,185	8,603
Depreciation		<u>10,748</u>	<u>399</u>	<u>11,147</u>	<u>11,071</u>
		<u>383,686</u>	<u>2,865</u>	<u>386,551</u>	<u>508,184</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 4. MISSIONARY AND CHARITABLE GIVING

Grants are given to various individuals working for churches or Christian charities, for their personal support, or to the church or charity itself, for its work and charitable activities.

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Clemisons (YWAM)	8,910	-	8,910	6,300
Deanery Schools Chaplain	6,500	-	6,500	5,500
Milan & Shusma Adhikari Nepal	6,000	-	6,000	6,883
Krasif Aid	4,800	-	4,800	5,415
2 The Nations	4,400	-	4,400	4,000
Domingo's	3,950	-	3,950	4,100
St Peter's Life Line Kenya	3,400	-	3,400	4,205
Hands On Houses (India)	2,800	-	2,800	2,800
Joel & Fiona Kelling (CMS)	2,800	-	2,800	2,500
Debs Fenton (Metro Church)	1,200	-	1,200	1,200
St Peter's Life Line child sponsorship	900	-	900	211
Compassion	768	-	768	1,083
Aanandit Charity Centre	600	-	600	900
Tondo Fire	500	-	500	-
Mosaic Middle East	500	-	500	-
CMJ Mercy Fund	500	-	500	-
Tear Fund	175	-	175	-
4 Freedom	44	-	44	-
Tazmin Foster, YWAM	-	-	-	1,600
Laurence & Jane Knoop, OM	-	-	-	1,200
Christians Against Poverty (CAP)	-	-	-	315
	<u>48,747</u>	<u>-</u>	<u>48,747</u>	<u>49,517</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 5. STAFF

#### Employment costs

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Wages and salaries	93,216	-	93,216	140,534
Employer's NI	2,564	-	2,564	7,884
Pension contributions	4,776	-	4,776	8,771
Expense claims	<u>270</u>	<u>-</u>	<u>270</u>	<u>1,294</u>
	<u>100,826</u>	<u>-</u>	<u>100,826</u>	<u>158,483</u>

#### Numbers of employees

The average monthly number of employees (including temporary staff) during the year was:

	2024	2023
Administration/Apprentice	1.53	1.45
Operations/Management	0.80	0.95
Youth and Children	1.25	2.00
Minister (directly employed)	<u>0.08</u>	<u>1.00</u>
	<u>3.66</u>	<u>5.40</u>

### 6. MEMBERS OF THE PCC

No employees were members of the PCC and received remuneration.

No member of the PCC (or any persons connected with them) received any remuneration or benefits during the year in respect of their membership of the PCC.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 7. Tangible fixed assets

	Land and Buildings £	Investment Property £	Fixtures, Fittings and equipment £	Total £
<b>Cost or valuation</b>				
At 1 January 2024	31,390	495,000	276,128	802,518
Additions	-	-	3,279	3,279
Disposals	-	(34,000)	-	(34,000)
At 31 December 2024	<u>31,390</u>	<u>461,000</u>	<u>279,407</u>	<u>771,797</u>
<b>Depreciation</b>				
At 1 January 2024	17,530	-	254,141	271,671
Charge for the year	<u>2,504</u>	-	<u>8,643</u>	<u>11,147</u>
At 31 December 2024	<u>20,034</u>	-	<u>262,784</u>	<u>282,818</u>
<b>Net book value</b>				
At 31 December 2024	<u>11,356</u>	<u>461,000</u>	<u>16,623</u>	<u>488,979</u>
At 31 December 2023	<u>13,860</u>	<u>495,000</u>	<u>21,987</u>	<u>530,847</u>

#### Investment Property

2 Portia Grove, Warfield

Market value

At 31 December 2024	£461,000
At 31 December 2023	£495,000
At 31 December 2022	£485,000

Market value in prior years was determined by the PCC with informal assistance from local estate agents. The market value at 31 December 2024 is the agreed sale price with completion on 14 February 2025.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 8. Investments

CBF Investment Fund Accumulation Shares

	Number	Valuation £
At 1 January 2024	3,542.95	211,563
Sale	(325.40)	(20,000)
Unrealised gain on valuation	<u>0.00</u>	<u>10,378</u>
At 31 December 2024	<u>3,217.55</u>	<u>201,941</u>

### 9. Debtors

	2024 £	2023 £
Income tax recoverable	5,994	22,854
Debtors	125	1,688
Prepayments and accrued income	<u>3,165</u>	<u>995</u>
	<u>9,284</u>	<u>25,537</u>

### 10. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	23,442	10,507
Other creditors	<u>1,097</u>	<u>2,375</u>
	<u>24,539</u>	<u>12,882</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 11. Restricted funds

The income funds of the charity include restricted funds comprising the following donations and grants held on trust for specific purposes as listed below:

	Balance at 1 January 2024	Income	Expenditure	Balance at 31 December 2024
	£	£	£	£
St Andrew's Development	14,319	-	55	14,264
Hardship fund	13,060	1,500	799	13,761
Churchyard	-	1,000	1,000	-
St Michaels's organ AV	179	-	119	60
Furniss legacy	600	-	100	500
St Andrew's lectern	750	-	125	625
Autumn Club	-	695	625	70
Messy lunch	<u>2,787</u>	<u>-</u>	<u>42</u>	<u>2,745</u>
	<u>31,695</u>	<u>3,195</u>	<u>2,865</u>	<u>32,025</u>

### 12. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2024 are represented by:			
Tangible fixed assets	487,520	1,459	488,979
Investments	201,941	-	201,941
Current assets	26,326	30,566	56,892
Creditors: amounts falling due within one year	<u>(24,539)</u>	<u>-</u>	<u>(24,539)</u>
	<u>691,248</u>	<u>32,025</u>	<u>723,273</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024 (continued)

### 13. Financial commitments

The PCC has passed a budget for 2025 with a deficit of £77,474. This is a larger deficit than 2024, as summarised in this report, due in part to an increase in Parish Share cost of £34,000 as agreed with the Diocese. We have predicted a reduction in regular annual giving compared with 2024 and there is significant uncertainty about the level of giving through 2025. There will be a giving initiative during the second half of the year and applications will be made for grants to support church building projects.

The budget includes a commitment to give £42,909 to mission organisations and £6,000 towards the Bracknell deanery school chaplain's post. At the date that these accounts were approved £33,700 of the money to mission organisations has been committed and the recipients informed. The PCC has agreed to spend £28,000 on capital and one-off projects over the next year and has pledged to give a further £6,000 in 2026 towards the Bracknell deanery school chaplain's post.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WARFIELD**

England & Wales - Charity number 1129301

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL FOR THE ECCLESIASTICAL  
PARISH OF WARFIELD  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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## Legal and Administrative Information

<b>Registered Charity number</b>	1129301
<b>Registered name</b>	The Parochial Church Council of the Ecclesiastical Parish of Warfield
<b>Principal address</b>	Church Lane Warfield Bracknell RG42 6EE
<b>Independent Examiner</b>	Kim Swain MA (Oxon) FCA Radford & Sergeant Limited Building 3, Watchmoor Park Camberley Surrey GU15 3YL
<b>Bankers</b>	HSBC 9 High Street Bracknell RG12 1DN

## Council Membership

Members of the PCC (Trustees) are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members of the PCC during 2023:

Vicar: Rev Catharine Mabuza

Associate Ministers: Rev David Brown  
Rev Michelle Porter-Babbage

Curate: Rev David Chislett

Churchwardens: Andy Colpus  
Sharon Wignall (until 25.4.23)

### PCC 2022/3

Licensed Lay Ministers on PCC:  
None

Diocesan Synod members  
Amanda Palethorpe

Deanery Synod members:  
Paul Allen  
Juliet Date

Elected members:  
Penny Brinkley-Brown  
Catriona Cappleman  
Mel Cross (until 25.4.23)  
Chris Drage  
Alex Fry  
Ashley Hill  
Michelle Howell  
Will Lindsay (until 25.4.23)  
Geoff Minchell (until 25.4.23)  
David Ritchie  
Mary Shields (until 25.4.23)  
Kate Tyson

Co-opted members:  
None

PCC Secretary: Anne Harling (until 18.7.23)  
Helen Francis (from 18.7.23 until 25.11.23)

Electoral Roll Officer: Sarah Colpus

Treasurer: Catriona Cappleman (until 25.4.23)  
Chris Drage (from 25.4.23)

### PCC 2023/4

Licensed Lay Ministers on PCC:  
None

Diocesan Synod members  
Amanda Palethorpe

Deanery Synod members:  
Paul Allen  
Juliet Date  
Beth Gomm (from 25.4.23)  
Lili Mirza (from 25.4.23)  
Nigel Pengelly (from 25.4.23 until 20.6.23)  
Jon Watts (from 25.4.23)

Elected members:  
Gaynor Boulton (from 25.4.23)  
Penny Brinkley-Brown  
Catriona Cappleman (until 25.11.23)  
Chris Drage  
Alex Fry  
Ashley Hill  
Abi Howe (from 25.4.23)  
Michelle Howell (until 20.6.23)  
Kevin Pearcey (from 25.4.23)  
Gary Rivington (from 25.4.23)  
David Ritchie  
Kate Tyson

Co-opted members:  
None

# Warfield PCC Trustees Annual Report for the year 2023

## Aims and Purposes

Warfield Church aims

**to share the love of Jesus with the world,  
by connecting people to Jesus and each another  
equipping people for their God-given calling, and  
releasing people into God's mission in the world.**

Our values are: Adventurous  
Generous  
Accountable  
Collaborative

Warfield Church dates its origins back to 1016 AD, and sits within the Church of England, with an open evangelical and charismatic tradition.

The church began when Queen Emma granted permission for a chapel to be built on the site of the present St Michael the Archangel Parish Church. It is likely to have been built to proclaim God's victory over paganism and to proclaim the name of Jesus.

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the minister in promoting to as many people as possible in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Objectives and Activities

### Strategic Objectives

In 2013 the Warfield Strategic Plan was endorsed by the Parochial Church Council. The four strategic priorities of that plan remain, although the outworking of them now looks very different.

- 1. Location:** The primary area of ministry is within Warfield, and in the Bullbrook area by permission of the Bracknell Parish and Bracknell Deanery.
- 2. Reaching Everyone:** To reach people (make disciples) of every age, ability and life stage, noting that it is important to retain these people as they undergo the major transitions between these ages and stages.
- 3. Planting Congregations & Community Engagement:** For some years, our practice has been to grow the church through planting congregations and engaging with local communities. Thirty years ago, Warfield was a village with a population of 2,000 and a medieval parish church. As a huge number of new houses were constructed, our goal has been to build community and church by planting congregations into these growing areas.
- 4. Beyond Warfield:** Warfield Church also has a role to play working with other churches within the deanery and beyond.

## Activities

The activities at Warfield Church can be described as 'church-wide' and local to congregations and aim to implement our strategic objectives by providing activities for members and non-members, of all ages and abilities, engaging with the community and supporting churches beyond our parish boundaries, in this country and across the world. The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

### 1. Church-wide:

a. **Occasional Offices** – There were 4 weddings during the course of the year, and 22 baptisms (10 babies, 11 children and 1 adult). There were 7 funerals in church and our clergy took 7 funerals at the crem. There were 3 burials of ashes in the graveyard.

b. **Mid-week Communion Services** – There was a communion service every Wednesday at St Andrew's until Easter. From Easter this reduced to once a month on the first Wednesday of the month.

The monthly service at the Warfield Park Community Centre on the second Tuesday of each month continued, with good attendance – in July, it was the highest attendance ever as those gathered said farewell to Chris and Richard Page who had begun the work on Warfield Park.

c. **'Together' Services** – In May all congregations met for a celebration, in the grounds of Warfield Primary School. In October, 'Celebration Sunday' (ahead of Vision Sunday in congregations) was held in St Michael's Church, with all congregations together to celebrate the year past and look forward to 2024.

In addition, on two Sundays in the summer, and on the Sunday after Christmas, there were 'Summer/Winter Gatherings', when congregations met together for pragmatic reasons, given that many people were away.

d. **Alpha** – an opportunity to explore the Christian faith in an open and friendly environment. An Alpha course was held in the Parish Rooms during the Summer Term.

e. **Courses** – in addition to the Alpha Course, we also ran The Bible Course, THE Prayer Course, the Unanswered Prayer Course, and the Romans Course, all alongside C3.

f. **Bereavement Work** – During the autumn term, we also ran the Bereavement Journey course, and the Bereavement Carol Service was well attended, and appreciated by many.

e. **Youth & Children's Work** - Warfield Church has lots of opportunities for young people and children, many of which are outreach to non-church families:

i. Little Starz is a toddler group for under 5's and their carers which meets in St Michael's on Monday mornings and in St Andrew's on Thursday mornings. Activities include play, craft, songs, prayer and a bible story. Average total attendance across both sessions was 52 adults and 83 children during 2023.

ii. All Starz is the Friday night Kids' Club with activities and the Christian message for primary school aged children. An average of 58 children and 9 junior leaders attended through 2023.

iii. Primary Schools visits- The number of primary schools with which we work reduced from 6 to 5 during 2023, as sadly Maedowbrook School closed during the year. Our Children, Youth and Families' Pastor did assemblies and lessons in schools, and groups visited both buildings.

We also enjoy the use of the buildings at Whitegrove Primary and Warfield Primary each Sunday morning.

iv. Relentless is for young people of secondary school age and meets each Friday evening in term time. Relentless has a mixture of games and fun activities and finishes with a Christian message. Average attendance was 28 across the year.

vi. Youth Life Groups – Until the Summer there were two youth Life Groups and one from September onwards.

vii. Secondary Schools and College –

The Youth Pastor had increased contact with Bracknell and Wokingham College, including a joint deanery initiative to attend Freshers Fair. We continue to support the role of School Chaplain at Ranelagh and Sandhurst schools.

f. **Autumn Club** is a group for older people with a number of events through the year.

g. **Cameo** is a group that provides worship and teaching specifically to meet the needs of adults with learning disabilities and is jointly supported by Warfield Church and Easthampstead Baptist Church.

h. **CBS** - Warfield Church hosts weekly CBS groups for structured Bible Study ([www.communitybiblestudy.org](http://www.communitybiblestudy.org))

i. **Share** – Warfield Church hosts Share Bracknell in St Andrew's each Friday. Volunteers collect short-dated food on Thursday evenings, and this is redistributed on Friday afternoons to those in need or anyone who would like to collect. The work has gone from strength to strength during 2023 with around 80 households attending each week and about 40 volunteers, about 60% of whom are from Warfield Church.

j. **Communita and C3** – There are two weekly coffee mornings – Community in Bullbrook Community centre on Tuesdays, and C3 in the Brownlow Hall on Thursdays. Both are well attended.

k. **Support to Bracknell Deanery and Oxford Diocese** - Members of Warfield Church have served on the Deanery Standing and Pastoral committee and on Diocesan Synod. Catharine Mabuza and David Brown continued in their roles as Co-Area Deans for the Bracknell Deanery

l. **Bracknell Christian Network** - Leaders from Warfield Church attend an online weekly prayer meeting for leaders of churches and Christian organisations in Bracknell. Through this they are able to share information and work in partnership with other local churches.

m. **Support to the world-wide church** - Warfield Church has a strong emphasis on developing partnerships with overseas mission partners, whom we uphold through prayer, financial giving and visits. This enables us not only to support the work directly, but also fosters a culture of generous concern for other parts of Christ's body. We have benefited from the use of technology to enable Mission Partners to preach at Warfield from thousands of miles away.

## 2. Local to Congregations:

Warfield Church meets in four locations on Sundays:

- i. St Andrew's, Priestwood
- ii. St Michael the Archangel, Warfield
- iii. Whitegrove School
- iv. Warfield C E Primary School - Woodhurst site

The latter three congregations each have their own leadership team and budget. These congregations engage with their local communities in different ways and support members through pastoral care and Life Groups. Further detail of some of the events during 2023 can be found below.

There are two church buildings in the parish, St Michael the Archangel and St Andrew's. The St Michael's site also includes the Parish Rooms, which contain a large meeting hall, kitchen, toilets and the church office. The church also owns a house in Warfield, currently rented to a private tenant.

## Achievements and Performance

### 2023 Overview

Compared to recent years, and the years to come, 2023 was a fairly stable year at Warfield Church, though big changes were announced towards the end of the year. Congregations continued to discover their identity and to work on their vision for mission in their localities. Sunday attendance increased slightly through the year, most notably at St Andrew's.

At St Andrew's, the Sunday congregation began to meet once a month for an extended time of prayer after the morning service, praying for the local community and the mission of the church in the area. A sub-committee of the PCC also became more active and made excellent progress with plans to redevelop the building and make it more fit for purpose. Andy Colpus, Churchwarden, led this work, and by the end of the year there were some initial architect's drawings to consider for a redevelopment.

Children's and Youth work has also continued to grow again after the pandemic, assisted by the appointment of a new Youth Pastor, Chris Osinaike, who started work at the beginning of the year. In April we celebrated with him when he married Daisy Ridell, Youth Pastor at Binfield Church. There has been increased partnership between the churches in youth work!

Special events during the year included Rev Catharine Mabuza becoming an Honorary Canon of Christ Church Cathedral, and celebrations of the King's coronation, including the planting of another tree in the grounds of St Michael's, and a celebration on the Green opposite Whitegrove School. In July a large group once again attended the New Wine Summer conference, this time in Kent.

Also of note were the two evenings held entitled 'Let's Talk Menopause', to which over 130 people came in total. The evenings were led by Rosie Crowhurst, a practice nurse and member of Warfield Church West, and were hugely appreciated by church members and friends alike.

From July onwards, a group from Warfield Church North met under the heading 'Care for Creation'. Amongst other things they registered for the A Rocha Eco Church Award scheme, and by December were awarded the Bronze award.

In October we had a successful sequence of Celebration Sunday, Vision Sunday, and Giving Sunday. The last of these included a clear presentation of the finances and the forecast end of year deficit, and a clear request to church members to pray for God's provision and to prayerfully consider their giving. The results of this were hugely encouraging, and significantly improved the year end figures.

Throughout the year there had been a number of conversations across the church (including a joint meeting of PCC and Leadership Teams in January) on the subject of Living in Love and Faith and issues of human sexuality. At the end of the year, plans for a series of churchwide meetings in early 2024 were announced. These local conversations were part of the national picture in relation to the proposals brought before General Synod in February, July and November.

It was this last meeting of the General Synod, and the decision to authorise the Prayers of Love and Faith which led, very sadly, to the resignation of David Ritchie, Associate Minister since 2013. David did not feel able to stay within the Church of England, and so resigned as a Licensed Lay Worker and left ordination training.

The week before David's resignation was announced, it had also been announced that Rev Michelle Porter-Babbage would be leaving Warfield Church to become Pioneer Oversight Minister in the Godrevy Benefice in the Diocese of Truro and that Rev Canon Catharine Mabuza had been appointed as Archdeacon of Surrey in the Diocese of Guildford. In December we also said farewell to Dave and Catriona Cappleman, as they moved away from Bracknell. They had been members of the church for 39 and 36 years respectively, serving in many capacities including those of Licensed Lay Minister (Dave) and Treasurer (Catriona). We are tremendously grateful to them and for them.

All of this meant that by the time 2023 drew to a close there were major changes on the horizon for Warfield Church. Because of the impact of the departure of David Ritchie and others, [Worship@7](#) happened for the last time in December.

However this did not stop some excellent Christmas celebrations, with attendance up across the board to be the highest since before the pandemic. Christmastastic at Woodhurst and Carols by Candlelight at St Michael's both attracted very good numbers, and at Whitegrove there was a Crib Service on Christmas Eve for the first time, as well as Carols on the Green the previous week.

For all of this and more, we are truly thankful to God, and also to the many people who give so generously of their time and money and make all of this happen. Warfield Church is truly blessed by the commitment of many people.

### Staff Vacancies, Appointments and Recruitment

- Chris Osinaike joined the staff team from 3<sup>rd</sup> January 2023
- Morgan Pearcey had been a Ministry Assistant for a 'gap year' which finished in July 2023. From September he continued on the team as Business Administration Apprentice and began an apprenticeship through Straight A Training.
- Helen Durbin had provided PA services to the Vicar, but finished this work in March 2023 when she secured a different job.

### Average Sunday Attendance and Electoral Roll

Warfield Church's Average Sunday Attendance figures for 2023 were as follows:

	Adults	Under 16s	2022 figures for comparison	
St Andrew's - 0830	15	2	11	0.4
Warfield Church North - St Michael's	76	16	68	11
Warfield Church East - Whitegrove	43	25	39	22
Warfield Church West - Woodhurst	95	49	85	39
Worship@7**	39	5	30	3
<b>TOTAL</b>	<b>268</b>	<b>97</b>	<b>233</b>	<b>75.4</b>

At the end of 2023 there were 546 people on the Electoral Roll.

The table below gives Electoral Roll and Average Sunday attendance for the last five years:

Year	2019	2020a	2020b	2021	2022	2023
Electoral roll (as at APCM)	476	N/A	503	503	538	542
Average Sunday Attendance – adult	317	277	194	200	218	249
Average Sunday Attendance – child	125	111	4	41	74	95

### Risk Management

The PCC regularly reviews any major risks encountered by the church and takes appropriate action to manage and minimise those risks in accordance with best practice.

## Review of Financial Activities and Affairs 2023

In 2023, income increased compared with 2022, positively impacted by an increase in service offerings, legacy donations and the value of investments. Expenditure has remained relatively stable compared with 2022 although falling slightly. This has led to a surplus carried forward into 2024 of £21,901 (2022: deficit of £40,975).

### Income

In 2023, Warfield Church's total income was £496,627 compared with £466,783 in 2022, a good increase. Unrestricted income from regular and one-off gifts decreased by just over £5,500 to £336,526 (2022: £342,053), on which £80,753 gift aid was claimed (2022: £80,192). Some generous one-off gifts were received.

The significant increase in total income is due to a number of factors. The largest contributors were legacies received of £21,602 and a significant increase in service offerings which totalled £11,816.

The increase in income could not have been predicted and will not necessarily be repeated in future years. The impact of the reduction in regular giving was made known to the congregations at various points during the year culminating in a Giving Sunday in October 2023, that resulted in some one-off gifts and pledges for the coming year.

### Expenditure

Total expenditure was £508,184 compared to £515,563 in 2022. Expenditure was lower on mission giving, parish share and a depreciation charge of £11,071 but staff costs and utility bills increased.

The net gain on investments was £33,758 and included an increase in the value of the Portia Grove house of £10,000 and an increase in the value of our investments of £23,758 from our shares in the CCLA CBF investment fund.

The result is a surplus of £21,901 for 2023.

### Reserves

Our reserves amount to £251,236 made up of £211,563 the value of the investment fund as at 31/12/2023, and £39,673 the unrestricted cash at bank.

### Reserves Policy

The PCC seeks to retain at least two months' average expenditure in reserves. This currently amounts to around £85,000. Net unrestricted funds (excluding tangible fixed assets) at 31 December 2023 amounted to £234,004 (2022: £217,520).

Significant expenditure is expected to be required on our two church buildings as a result of the Quinquennial inspections. About £39,500 has been budgeted for this, to be spent over the next year and, therefore, there are sufficient reserves to cover this and regular expenditure.

### Other creditors

Warfield PCC holds money in its main account for Cameo Christian Fellowship (£112 as at 31 December 2023 and 31 December 2022). This is recorded on the balance sheet within Other creditors.

## Structure, Governance and Management

The method of appointing PCC members, who are the trustees of the charity, is set out in the Church Representation Rules. At Warfield, the membership of the PCC consists of the clergy licensed to the parish, churchwardens, local lay ministers who wish to be members and who are appointed at the APCM, and members elected by those members of our congregations who are on the electoral roll. Members of the diocesan and deanery synod on the electoral roll are ex officio members of the PCC. PCC members are given information about their responsibilities as trustees.

Throughout 2023 the PCC sought to operate within the understanding drawn up and agreed in May 2019, that alongside its statutory purposes it "*oversees the life of the church to ensure we are focused on how to become a more Christ-like church for the sake of God's world. We aim to prayerfully seek God's will, work well together, reflect our values and take action for the future.*"

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 8 times during 2023.

Warfield PCC does a lot of its work through sub-committees. The Standing Committee carries on any business required between meetings. The HR committee looks after all matters relating to paid staff employed by the PCC. The finance committee keeps an eye on all financial matters and prepares the budget and accounts each year. The fabric committee works hard to keep our buildings in good order and to follow appropriate processes for permission for works to be carried out. The mission committee is responsible for the budget allocated to mission partners and organisations outside the parish. There is also a staff remuneration committee and a committee was set up in 2022 to look at how best to use the St Andrew's building.

*Handwritten notes:*  
11  
The Standing Committee  
The HR Committee  
The Finance Committee  
The Fabric Committee  
The Mission Committee  
The Staff Remuneration Committee  
The Committee set up in 2022

## Statement of Responsibilities of Members of the PCC

The trustees (members of the PCC) are responsible for preparing the PCC's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of Members of the PCC:

PP Rev Canon Catharine Mabuza, Vicar

Date: 13 February 2024

  
Area Dean  
Rev'd David G. BROWN

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## Independent Examiner's Report to the Trustees of Warfield Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2023 which are set out on pages 13 to 24.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

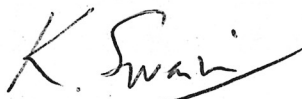
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

X  


Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited  
Building 3  
Watchmoor Park  
Camberley  
Surrey  
GU15 3YL

24 April 2024

# WARFIELD PAROCHIAL CHURCH COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2023

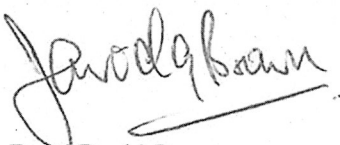
	Note	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
<b>INCOME</b>					
Voluntary income	2(a)	448,273	3,424	451,697	432,883
Income from investments	2(b)	14,535	-	14,535	14,806
Church activities	2(c)	26,496	-	26,496	19,094
Other income	2(d)	<u>3,599</u>	<u>-</u>	<u>3,599</u>	<u>-</u>
<b>TOTAL INCOME</b>		<b><u>492,903</u></b>	<b><u>3,424</u></b>	<b><u>496,327</u></b>	<b><u>466,783</u></b>
<b>EXPENDITURE</b>					
Church activities	3	<u>503,747</u>	<u>4,437</u>	<u>508,184</u>	<u>515,563</u>
<b>TOTAL EXPENDITURE</b>		<b><u>503,747</u></b>	<b><u>4,437</u></b>	<b><u>508,184</u></b>	<b><u>515,563</u></b>
<b>NET (LOSS)/SURPLUS BEFORE INVESTMENT GAINS</b>		<b>(10,844)</b>	<b>(1,013)</b>	<b>(11,857)</b>	<b>(48,780)</b>
<b>NET GAINS ON INVESTMENTS</b>		<b><u>33,758</u></b>	<b><u>-</u></b>	<b><u>33,758</u></b>	<b><u>7,805</u></b>
<b>NET (LOSS)/SURPLUS AND MOVEMENT IN FUNDS</b>		<b>22,914</b>	<b>(1,013)</b>	<b>21,901</b>	<b>(40,975)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b><u>740,128</u></b>	<b><u>32,708</u></b>	<b><u>772,836</u></b>	<b><u>813,811</u></b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>763,042</u></b>	<b><u>31,695</u></b>	<b><u>794,737</u></b>	<b><u>772,836</u></b>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## BALANCE SHEET AT 31 DECEMBER 2023

		2023		2022	
		£	£	£	£
	Notes				
<b>FIXED ASSETS</b>					
Tangible	7		530,847		525,669
Investments	8		<u>211,563</u>		<u>187,805</u>
			742,410		713,474
<b>CURRENT ASSETS</b>					
Debtors and prepayments	9	25,537		15,764	
Cash at bank and in hand		<u>39,672</u>		<u>57,489</u>	
		65,209		73,253	
<b>LIABILITIES</b>					
Creditors – amounts falling due within one year	10	(12,882)		(13,891)	
<b>NET CURRENT ASSETS</b>			<u>52,327</u>		<u>59,362</u>
<b>TOTAL NET ASSETS</b>			<u>794,737</u>		<u>772,836</u>
<b>PARISH FUNDS</b>					
Unrestricted			763,042		740,128
Restricted	11		<u>31,695</u>		<u>32,708</u>
			<u>794,737</u>		<u>772,836</u>

Approved by the PCC on 23 April 2024 and signed on its behalf by:



Revd David Brown  
PCC Chair

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation

Warfield Parochial Church Council ("The PCC") is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the Charities SORP (FRS102).

#### 1.2 Income recognition

Open plate collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised when received and the associated recoverable income tax is recognised when the income is recognised. All other donations and receipts for church activities are recognised when received.

Income from investments is recognised when receivable.

#### 1.3 Expenditure recognition

Parish share is recorded when payable – any rebate is recorded when received. All other expenditure, including mission giving, is recorded when paid.

### 1.4 ASSETS

#### 1.4.1 Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

#### 1.4.2 Moveable church furnishings

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory that can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, such assets are not included in the accounts. Items acquired since 1 January 2000 have been capitalised at cost and depreciated over their useful economic life.

All expenditure incurred on consecrated or beneficed buildings or on the repair of moveable church furnishings acquired before 1 January 2000 is written off as expenditure in the year.

#### 1.4.3 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £500. They are stated at cost.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

- Freehold Land: Nil
- Improvements to freehold land: 10 years
- Fixtures & Fittings: 10 years
- Equipment: 10 years and 4 years

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

### 1.4.4 Investments

Investment in freehold residential property is valued by the PCC at a market value informally estimated by local estate agents.

Investments in CBF shares are stated at market value as notified by the fund.

Realised gains and losses are recognised when investments are sold.

Unrealised gains at the balance sheet date are accounted for by stating at market value.

Both realised and unrealised gains are included in the Statement of Financial Activities.

### 1.4.5 Stock

No account has been taken of any stocks of books, magazines or other materials held at the balance sheet date and all expenditure is written off as incurred.

### 1.4.6 Pensions

The PCC operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

## 1.5 FUNDS

### 1.5.1 Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project.

### 1.5.2 Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 2. INCOME

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
<b>2(a) Voluntary income</b>				
Planned giving: Gift Aid donations	307,796	1,700	309,496	312,425
Tax recoverable	80,403	350	80,753	80,192
Other	26,656	374	27,030	29,628
Legacies	21,602	-	21,602	-
Collections: (open plate)	11,816	-	11,816	6,552
Grants	-	1,000	1,000	4,086
	<u>448,273</u>	<u>3,424</u>	<u>451,697</u>	<u>432,883</u>
<b>2(b) Income from investments</b>				
Rent received	14,400	-	14,400	14,400
Bank interest	135	-	135	406
	<u>14,535</u>	<u>-</u>	<u>14,535</u>	<u>14,806</u>
<b>2(c) Income from church activities</b>				
Fees for occasional services	11,014	-	11,014	8,763
Under 30s	11,258	-	11,258	8,032
Church and Parish Room lettings	130	-	130	50
Parish-wide events	2,483	-	2,483	1,458
Other	1,611	-	1,611	791
	<u>26,496</u>	<u>-</u>	<u>26,496</u>	<u>19,094</u>
<b>2(d) Other income</b>				
Profit on disposal of fixed assets	3,599	-	3,599	-
	<u>3,599</u>	<u>-</u>	<u>3,599</u>	<u>-</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 3. EXPENDITURE

	Notes	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
<b>Church activities</b>					
Missionary and charitable giving	4	47,622	-	47,622	49,517
Diocesan parish share		169,400	-	169,400	181,797
Staff employment costs	5	158,483	-	158,483	136,472
St Michael's/St Andrew's/Parish Rooms utilities		27,374	-	27,374	20,304
Congregational costs		14,017	-	14,017	18,437
Training		892	-	892	2,806
Clergy expenses		3,210	-	3,210	6,360
Hardship Fund		-	1,498	1,498	1,848
Messy Lunch		-	365	365	870
Autumn Club		217	432	649	445
Under 30s		11,120	-	11,120	8,496
Parish-wide events		10,946	-	10,946	7,312
Occasional service fees paid to Diocese		6,402	-	6,402	5,494
Independent examiner's fees		3,000	-	3,000	2,880
CCLI licences		2,535	-	2,535	4,119
Office and administration		14,401	-	14,401	26,640
Property maintenance		15,596	1,000	16,596	16,152
Insurance		8,603	-	8,603	8,299
Depreciation		<u>9,929</u>	<u>1,142</u>	<u>11,071</u>	<u>17,315</u>
		<u>503,747</u>	<u>4,437</u>	<u>508,184</u>	<u>515,563</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 4. MISSIONARY AND CHARITABLE GIVING

Grants are given to various individuals working for churches or Christian charities, for their personal support, or to the church or charity itself, for its work and charitable activities.

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Milan & Shusma Adhikari Nepal	6,883	-	6,883	6,000
Clemisons (YWAM)	6,300	-	6,300	6,300
Deanery Schools Chaplain	5,500	-	5,500	6,000
Krasif Aid	5,415	-	5,415	5,600
Domingo's	4,100	-	4,100	-
2 The Nations	4,000	-	4,000	7,000
St Peter's Life Line Kenya	3,615	-	4,205	4,205
Hands On Houses (India)	2,800	-	2,800	2,800
Joel & Fiona Kelling (CMS)	2,500	-	2,500	2,500
Tazmin Foster, YWAM	1,600	-	1,600	1,300
Laurence & Jane Knoop, OM	1,200	-	1,200	1,200
Debs Fenton (Metro Church)	1,200	-	1,200	1,200
Compassion	1,083	-	1,083	972
Aanandit Charity Centre	900	-	900	1,440
Christians Against Poverty (CAP)	315	-	315	500
St Peter's Life Line child sponsorship	211	-	211	-
Rabiah Aalam (CMS)	-	-	-	2,500
	<u>47,622</u>	<u>-</u>	<u>47,622</u>	<u>49,517</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 5. STAFF

#### Employment costs

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Wages and salaries	140,534	-	140,534	120,617
Employer's NI	7,884	-	7,884	6,805
Pension contributions	8,771	-	8,771	7,177
Expense claims	<u>1,294</u>	<u>-</u>	<u>1,294</u>	<u>1,873</u>
	<u>158,483</u>	<u>-</u>	<u>158,483</u>	<u>136,472</u>

#### Numbers of employees

The average monthly number of employees (including temporary staff) during the year was:

	2023	2022
Administration	0.65	0.60
Operations/Management	0.95	1.00
Youth and Children	2.00	1.30
Minister (directly employed)	1.00	1.00
Apprentice	<u>0.80</u>	<u>0.00</u>
	<u>5.00</u>	<u>3.90</u>

### 6. MEMBERS OF THE PCC

2 employees were members of the PCC and received remuneration as employees until April 2022; thereafter 1 employee.

No member of the PCC (or any persons connected with them) received any remuneration or benefits during the year in respect of their membership of the PCC.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 7. Tangible fixed assets

	Land and Buildings £	Investment Property £	Fixtures, Fittings and equipment £	Total £
<b>Cost or valuation</b>				
At 1 January 2023	31,390	485,000	271,979	788,369
Additions	-	10,000	6,249	16,249
Disposals	-	-	(2,100)	(2,100)
At 31 December 2023	<u>31,390</u>	<u>495,000</u>	<u>276,128</u>	<u>802,518</u>
<b>Depreciation</b>				
At 1 January 2023	15,025	-	247,675	262,700
Charge for the year	2,505	-	8,566	11,071
Written back on disposals	-	-	(2,100)	(2,100)
At 31 December 2023	<u>17,530</u>	<u>-</u>	<u>254,141</u>	<u>271,671</u>
<b>Net book value</b>				
At 31 December 2023	<u>13,860</u>	<u>495,000</u>	<u>21,987</u>	<u>530,847</u>
At 31 December 2022	<u>16,365</u>	<u>485,000</u>	<u>24,304</u>	<u>525,669</u>

### Investment Property

2 Portia Grove, Warfield

#### Market value

At 31 December 2023	£495,000
At 31 December 2022	£485,000
At 31 December 2021	£465,000

Market value is determined by the PCC with informal assistance from local estate agents.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 8. Investments

CBF Investment Fund Accumulation Shares

	Number	Cost £	Valuation £
At 1 January 2023	3,542.95	199,112	187,805
Unrealised profit on valuation			<u>23,758</u>
At 31 December 2023	<u>3,542.95</u>	<u>199,112</u>	<u>211,563</u>

### 9. Debtors

	2023 £	2022 £
Income tax recoverable	22,854	12,612
Debtors	1,688	1,688
Prepayments and accrued income	<u>995</u>	<u>1,464</u>
	<u>25,537</u>	<u>15,764</u>

### 10. Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	10,507	12,327
Other creditors	<u>2,375</u>	<u>1,564</u>
	<u>12,882</u>	<u>13,891</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 11. Restricted funds

The income funds of the charity include restricted funds comprising the following donations and grants held on trust for specific purposes as listed below:

	Balance at 1 January 2023	Income	Expenditure	Balance at 31 December 2023
	£	£	£	£
St Andrew's	743	-	743	-
St Andrew's Development	14,374	-	55	14,319
Hardship fund	12,508	2,050	1,498	13,060
Churchyard	-	1,000	1,000	-
St Michaels's organ AV	298	-	119	179
Furniss legacy	700	-	100	600
St Andrew's lectern	875	-	125	750
Autumn Club	58	374	432	-
Messy lunch	<u>3,152</u>	<u>-</u>	<u>365</u>	<u>2,787</u>
	<u>32,708</u>	<u>3,424</u>	<u>4,437</u>	<u>31,695</u>

### 12. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2023 are represented by:			
Tangible fixed assets	528,988	1,859	530,847
Investments	211,563	-	211,563
Current assets	35,373	29,836	65,209
Creditors: amounts falling due within one year	<u>(12,932)</u>	<u>-</u>	<u>(12,932)</u>
	<u>762,992</u>	<u>31,695</u>	<u>794,687</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023 (continued)

### 13. Financial commitments

The PCC has passed a budget for 2024 with a deficit of £9,000. This is a significant improvement from the 2023 budget due to a reduced Parish Share cost agreed with the Diocese which reflects a reduction in ministerial staff and there are also additional staff cost reductions. We have predicted a reduction in regular annual giving compared with 2023 and there is significant uncertainty about the level of giving through 2024. There will be a giving initiative during the second half of the year and applications will be made for grants to support church building projects.

The budget includes a commitment to give £42,550 to mission organisations and £6,000 towards the Bracknell deanery school chaplain's post. At the date that these accounts were approved £37,000 of the money to mission organisations has been committed and the recipients informed. The PCC has agreed to spend £39,500 on capital and one-off projects over the next year and has pledged to give a further £6,000 in 2025 towards the Bracknell deanery school chaplain's post.



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WARFIELD**

England & Wales - Charity number 1129301

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL FOR THE ECCLESIASTICAL  
PARISH OF WARFIELD  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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## Legal and Administrative Information

<b>Registered Charity number</b>	1129301
<b>Registered name</b>	The Parochial Church Council of the Ecclesiastical Parish of Warfield
<b>Principal address</b>	Church Lane Warfield Bracknell RG42 6EE
<b>Independent Examiner</b>	Kim Swain MA (Oxon) FCA Radford & Sergeant Limited Building 3, Watchmoor Park Camberley Surrey GU15 3YL
<b>Bankers</b>	HSBC 9 High Street Bracknell RG12 1DN

## Council Membership

Members of the PCC (Trustees) are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members of the PCC during 2022:

Vicar	Rev Catharine Mabuza
Associate Ministers:	Rev David Brown Rev Michelle Porter-Babbage
Curate	Rev David Chislett
Churchwardens:	John Belstead (until 29.3.22) Andy Colpus (from 29.3.22) Sharon Wignall

### **PCC 2021**

Licensed Lay Ministers on PCC:  
None

Diocesan Synod members  
David Ritchie

Deanery Synod members:  
Adam Brown  
Juliet Date  
Amanda Palethorpe

Elected members:  
Elizabeth de Bell  
Penny Brown  
Catriona Cappleman  
Mel Cross  
Elaine Faluyi  
Bex Harley Mason  
Ashley Hill  
Will Lindsay  
Geoff Minchell  
Bethany Ritchie  
Mary Shields  
Kate Tyson  
Sharon Wignall

PCC Secretary: Anne Harling

Electoral Roll Officer: Sarah Colpus

Treasurer: Catriona Cappleman

### **PCC 2022**

Licensed Lay Ministers on PCC:  
None

Diocesan Synod members  
None

Paul Allen  
Adam Brown  
Juliet Date  
Amanda Palethorpe

Penny Brown  
Catriona Cappleman  
Mel Cross  
Chris Drage  
Alex Fry  
Ashley Hill  
Michelle Howell  
Will Lindsay  
Geoff Minchell  
David Ritchie  
Mary Shields  
Kate Tyson

# Warfield PCC Trustees Annual Report for the year 2022

## Aims and Purposes

Warfield Church aims

**to share the love of Jesus with the world,  
by connecting people to Jesus and each another  
equipping people for their God-given calling, and  
releasing people into God's mission in the world.**

Our values are: Adventurous

Generous  
Accountable  
Collaborative

Warfield Church dates its origins back to 1016 AD, and to this day it continues to proclaim the name of Jesus, within an open evangelical and charismatic tradition.

The church began when Queen Emma granted permission for a chapel to be built on the site of the present St Michael the Archangel Parish Church. It is likely to have been built to proclaim God's victory over paganism and to proclaim the name of Jesus.

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the minister in promoting to as many people as possible in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Objectives and Activities

### Strategic Objectives

In 2013 the Warfield Strategic Plan was endorsed by the Parochial Church Council. The four strategic priorities of that plan remain, although the outworking of them now looks very different.

1. **Location:** The primary area of ministry is within Warfield, and in the Bullbrook area by permission of the Bracknell Parish and Bracknell Deanery.

2. **Reaching Everyone:** To reach people (make disciples) of every age, ability and life stage, noting that it is important to retain these people as they undergo the major transitions between these ages and stages.

3. **Planting Congregations & Community Engagement:** For some years, our practice has been to grow the church through planting congregations and engaging with local communities. Thirty years ago, Warfield was a village with a population of 2,000 and a medieval parish church. As a huge number of new houses were constructed, our goal has been to build community and church by planting congregations into these growing areas.

4. **Beyond Warfield:** Warfield Church also has a role to play working with other churches within the deanery and beyond.

## Activities

The activities at Warfield Church can be described as 'church-wide' and local to congregations and aim to implement our strategic objectives by providing activities for members and non-members, of all ages and abilities, engaging with the community and supporting churches beyond our parish boundaries, in this country and across the world. The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

2022 saw the nation emerging from the Covid 19 pandemic, with activities re-establishing and new activities beginning.

### 1. Church-wide:

a. **Occasional Offices** – Happily, weddings, funerals and baptisms were able to resume with a greater degree of normality, and without any government restrictions. There were only 4 weddings during the course of the year. 11 babies, 14 children were baptised, and 2 adults. Many of the children were baptised outside of the main Sunday service as part of the strategy for addressing the backlog caused by Covid.

b. **Mid-week Communion Services** – There was a communion service in alternate weeks on Wednesdays at St Andrew's and Thursdays at St Michael's until July 2022. From September we reverted to a weekly service at St Andrew's each Wednesday. The monthly service at the Warfield Park Community Centre on the second Tuesday of each month restarted.

c. **'Together' Services** – In July all congregations met for a celebration, including baptisms by full immersion, in the grounds of Whitegrove primary school. In October, 'Vision Sunday' was held in St Michael's Church, with all congregations together to celebrate the year past and look forward to 2023.

In addition, on two Sundays in the summer, there were 'Summer Gatherings', when congregations met together for pragmatic reasons, given that many people were away.

d. **Alpha** – an opportunity to explore the Christian faith in an open and friendly environment. The first big Alpha course since before the pandemic was held in the Parish Rooms during Autumn 2022, attended by around 35 people.

e. **Youth & Children's Work** - Warfield Church has lots of opportunities for young people and children, many of which are outreach to non-church families:

i. Little Starz is a toddler group for under 5's which had been able to begin meeting again in September 2021, in St Michael's on Monday mornings. In addition, in February, Little Starz began in St Andrew's, meeting every Thursday morning. Activities include play, craft, songs, prayer and a bible story.

ii. All Starz is the Friday night Kids' Club with activities and the Christian message for primary school aged children. It was re-launched in February 2022, and an average of 42 children attended through 2022.

iii. Primary Schools visits- We have contact with 6 local primary schools, and 2022 saw a significant increase in our interaction with them, thanks to the hard work of our Children, Youth and Families' Pastor. Assemblies and lessons took place in schools, and groups visited both buildings.

We also enjoy the use of the buildings at Whitegrove Primary and Warfield Primary each Sunday morning.

iv. Year 6 Events - Year 6 is a year of transition from primary to secondary school and the church has a vital role to play at this time. Unfortunately it was not possible to run special events in 2022, but we hope to resume this work in 2023

vi. Relentless is for young people of secondary school age and meets each Friday evening in term time. Like All Starz, it was re-launched in February 2022. Relentless has a mixture of games and fun activities and finishes with a Christian message.

vii. Youth Life Groups – Throughout 2022 one Life Group for year 7's and up met weekly at St Andrew's. From October, an additional group for Year 10s upwards met weekly.

ix. Forums. The leaders of each of these ministries have previously been part of a parish-wide children or youth forum. During 2022 it became clear that this needed restructuring and work is underway to do this.

x. Secondary Schools and College – Until his departure in May, the Youth Pastor regularly visited Ranelagh School for Christian Union and mentoring, and also had some contact with Garth College. Such engagement was not possible during the vacancy in the Youth Pastor post for the rest of 2022.

We continue to support the role of School Chaplain at Ranelagh and Sandhurst schools.

f. **Autumn Club** is a group for older folks, and was also able to re-launch in 2022, with a number of events through the year.

g. **Cameo** is a group that provides worship and teaching specifically to meet the needs of adults with learning disabilities and is jointly supported by Warfield Church and Easthampstead Baptist Church.

h. **CBS** - Warfield Church previously hosted weekly CBS groups for structured Bible Study ([www.communitybiblestudy.org](http://www.communitybiblestudy.org)), which began to meet onsite again in 2022.

i. **Support to Bracknell Deanery and Oxford Diocese** - Members of Warfield Church have served on the Deanery Standing and Pastoral committee and on Diocesan Synod.

j. **Partnership with Bracknell Churches** - Leaders from Warfield Church attend an online weekly prayer meeting for leaders of churches and Christian organisations in Bracknell. Through this they are able to share information and work in partnership with other local churches.

k. **Support to the world-wide church** - Warfield Church has a strong emphasis on developing partnerships with overseas mission partners, whom we uphold through prayer, financial giving and visits, both of teams to partners and of partners to Warfield. This enables us not only to support the work directly, but also fosters a culture of generous and unselfish concern for other parts of Christ's body.

## 2. Local to Congregations:

Warfield Church meets in four locations on Sundays:

- a. St Michael the Archangel, Warfield
- b. St Andrew's, Priestwood
- c. Whitegrove School
- d. Warfield C E Primary School - Woodhurst site

Each congregation has its own leadership team and budget. These congregations engage with their local communities in different ways and support members through pastoral care and Life Groups. Further detail of some of the events during 2022 can be found below.

Each location has children's and youth work on Sundays, apart from St Andrew's, Priestwood. Each has a vibrant programme which aims to teach and disciple children and young people in the Christian faith and help them to develop their own relationship with God.

There are two church buildings in the parish, St Michael the Archangel and St Andrew's. The St Michael's site also includes the Parish Rooms, which contain a large meeting hall, kitchen, toilets and the church office. The church also owns a house in Warfield, currently rented to a private tenant.

## Achievements and Performance

### 2022 Overview

2022 was a year of consolidation and continuing to rebuild after the impact of the Covid pandemic. At the beginning of the year, our new morning congregations were still in early stages, after only a term of meeting together. By the end of the year, they each had a greater sense of both cohesion and momentum. That said, Sunday attendance, in common with many other churches, remained significantly lower than pre-pandemic, although there were notably lots of new faces during the course of the year.

Worship@7 became more established on Sunday evenings, with the congregation gradually growing in numbers through the year, and attracting a number of people from other churches, as the only evening worship in the area.

Midweek groups, such as children's groups and Autumn Club were able to resume meeting regularly. The Prayer Course ran during the autumn, and the Bereavement Journey ran earlier in the year.

Our Children, Youth and Families' Pastor, Beth Gomm, made significant progress in working with the local primary schools, so that by Christmas she engaged with around 2000 children and about 500 parents, across 6 different schools, during the course of two weeks in December.

This was particularly noteworthy given that our Youth Pastor, Adam Brown, moved on to a new role in May. The post remained vacant for the rest of the year, covered by the Children, Youth and Families Pastor and many committed volunteers.

In June it was a delight to celebrate with Revd David Chislett when he was ordained priest by the Bishop of Reading in Reading Minster.

In July around 50 people attended the New Wine summer conference, including a number of children and teenagers. This was the largest delegation to New Wine for some years.

In September 2022, Morgan Pearcey, a member of the St Michael's congregation, joined the Staff Team as a Ministry Assistant for a 'gap year'. We are very grateful for Morgan's contribution to the life of the church, and for the generosity of the Brownlow Memorial Hall Trust for their financial support to Morgan to enable him to do this.

Special events during 2022 included celebrations of the Queen's Platinum Jubilee in June, including the planting of two trees in the grounds of St Michael's and a successful community event on the Green opposite Whitegrove School. In September 2022 the church buildings were open during the period of national mourning for Her late Majesty, and many people attended to sign books of condolence.

By the end of the year, we were delighted to be able to hold Christmas events and services without the restrictions of the previous two years, and these included the return of the Christmas event at Whitegrove community centre, the second 'Carols on the Green' opposite Whitegrove School, and a packed St Michael's church for Carols by Candlelight for the first time since 2019.

There were also new weekly ministries which began in 2022, notably a weekly coffee morning in Brownlow Hall, and a weekly food programme in St Andrew's, run by Share Bracknell, with significant support from members of Warfield Church. Volunteers collect short-dated food from local supermarkets each Thursday, to be redistributed free of charge (donations welcome) on Fridays. The coffee morning has attracted around 30 people each week, and Share has been attended by up to 80 people each week.

It is with a sense of relief that we are able to celebrate the achievements of 2022, after two very difficult years, and in a year which was not without its own challenges. The achievements are, in no small measure, due to the hard work and commitment of many volunteers as well as paid staff members, and thanks is due to each and every one. Warfield Church is greatly blessed by people who give so much of themselves to the mission and ministry of the church.

Above all, though, we give thanks to God for his faithfulness and for all the ways in which we see his blessing in and through the life of the church.

### Staff Vacancies, Appointments and Recruitment

- Adam Brown resigned as Youth Pastor and left in May 2022. We were able to recruit successfully with a planned start date for the new Youth Pastor of January 2023.
- Revd David Chislett was ordained priest in June 2022 and continued his curacy at Warfield Church as a Self-Supporting Minister.
- Morgan Pearcey joined the Staff Team as a Ministry Assistant for a 'gap year', from September 2022.

### Average Sunday Attendance and Electoral Roll

Warfield Church's Average Sunday Attendance figures for 2022 were as follows:

	Adults	Under 16s
St Andrew's - 0830	11	0.4
Warfield Church North - St Michael's	68	11
Warfield Church East - Whitegrove	39	22
Warfield Church West - Woodhurst	85	39
Worship@7**	30	3

\*\* NB this figure is adjusted before being included in the total figures below to allow for those who attend both morning and evening.

At the end of 2022 there were 542 people on the Electoral Roll.

The table below gives Electoral Roll and Average Sunday attendance for the last five years:

Year	2018	2019	2020a	2020b	2021	2022
Electoral roll (as at APCM)	618	476	N/A	503	503	538
Average Sunday Attendance – adult	312	317	277	194	200	218
Average Sunday Attendance – child	130	125	111	4	41	74

### Risk Management

The PCC regularly reviews any major risks encountered by the church and takes appropriate action to manage and minimise those risks in accordance with best practice.

## Review of Financial Activities and Affairs 2022

In 2022, income and expenditure both increased compared with 2021 as activity increased following the Covid pandemic. This led to a higher deficit and a fall in funds carried forward into 2023 of £40,975.

### Income

In 2022, Warfield Church's total income was £466,783 compared with £452,364 in 2021. Unrestricted income from regular and one-off gifts increased by just over £6,000 to £336,319 (2021: £330,108), on which £77,081 gift aid was claimed. Some generous one-off gifts were received, but the key figure of regular income (gift-aided and non-gift aided) fell by nearly £8,000 from £321,576 to £313,639. Non-gift aided regular income during the year as some people stopped paying income tax. Income from offerings and from under 30s' activities were considerably higher as activities re-started after the pandemic.

The financial situation was made known to the congregations at various points during the year, resulting in some one-off gifts and pledges for the coming year.

## Expenditure

Total expenditure was £515,563 compared to £478,734 in 2021. Expenditure rose for all aspects of mission and ministry and also on utilities, due to the increased cost of gas and electricity.

The net result is a deficit of £40,795; this includes an increase in value of the Portia Grove house of £20,000, a depreciation charge of £17,315 and a loss on investments, from the CCLA CBF Investment Fund Shares, of £12,194.60.

## Reserves

Our reserves amount to £217,520, made up of £187,805, the value of the investment fund as at 31/12/2022, and £29,715 the unrestricted cash at bank.

## Reserves Policy

The PCC seeks to retain at least two months' average expenditure in reserves. This currently amounts to around £100,000. In 2018 it was agreed to put £5,000 a year into a designated fabric fund for unexpected fabric expenditure.

In summary:	Unrestricted cash at bank	£ 29,715		
	Value of investments	£187,805	Total	£217,520
Made up of:	Two month's expenditure	£100,000		
	Fabric fund	£ 26,380		
	Unallocated funds	£ 91,140	Total	£217,520

Significant expenditure is expected to be required on our two church buildings as a result of the Quinquennial inspections. About £55,000 has been budgeted for this, to be spent over the next few years.

## Other creditors

Warfield PCC holds money in its main account for Cameo Christian Fellowship (£112 as at 31 December 2022). This is recorded on the balance sheet.

## Structure, Governance and Management

The method of appointing PCC members, who are the trustees of the charity, is set out in the Church Representation Rules. At Warfield, the membership of the PCC consists of the clergy licensed to the parish, churchwardens, local lay ministers who wish to be members and who are appointed at the APCM, and members elected by those members of our congregations who are on the electoral roll. Members of the diocesan and deanery synod on the electoral roll are ex officio members of the PCC. PCC members are given information about their responsibilities as trustees.

Throughout 2022 the PCC sought to operate within the understanding drawn up and agreed in May 2019, that alongside its statutory purposes it "*oversees the life of the church to ensure we are focused on how to become a more Christ-like church for the sake of God's world. We aim to prayerfully seek God's will, work well together, reflect our values and take action for the future.*"

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 8 times during 2022.

Warfield PCC does a lot of its work through sub-committees. The Standing Committee carries on any business required between meetings. The HR committee looks after all matters relating to paid staff employed by the PCC. The finance committee keeps an eye on all financial matters and prepares the budget and accounts each year. The fabric committee works hard to keep our buildings in good order and to follow appropriate processes for permission for works to be carried out. The mission committee is responsible for the budget allocated to mission partners and organisations outside the parish. There is also a staff remuneration committee. A committee was set up during the year to look at how best to use the St Andrew's building.

## Statement of Responsibilities of Members of the PCC

The trustees (members of the PCC) are responsible for preparing the PCC's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of Members of the PCC:



Revd Canon Catharine Mabuza, Vicar

Date: 28<sup>th</sup> March 2023

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## Independent Examiner's Report to the Trustees of Warfield Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2022 which are set out on pages 13 to 24.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited  
Building 3  
Watchmoor Park  
Camberley  
Surrey  
GU15 3YL

29 March 2023

# WARFIELD PAROCHIAL CHURCH COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2022

	Note	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
<b>INCOME</b>					
Voluntary income	2(a)	428,555	4,328	432,883	422,391
Income from investments	2(b)	14,806	-	14,806	14,396
Church activities	2(c)	<u>19,094</u>	<u>-</u>	<u>19,094</u>	<u>15,577</u>
<b>TOTAL INCOME</b>		<b><u>462,455</u></b>	<b><u>4,328</u></b>	<b><u>466,783</u></b>	<b><u>452,364</u></b>
<b>EXPENDITURE</b>					
Church activities	3	<u>505,664</u>	<u>9,899</u>	<u>515,563</u>	<u>478,734</u>
<b>TOTAL EXPENDITURE</b>		<b><u>505,664</u></b>	<b><u>9,899</u></b>	<b><u>515,563</u></b>	<b><u>478,734</u></b>
<b>NET (LOSS)/SURPLUS BEFORE INVESTMENT GAINS</b>		<b>(43,209)</b>	<b>(5,571)</b>	<b>(48,780)</b>	<b>(26,370)</b>
<b>NET GAINS ON INVESTMENTS</b>		<b><u>7,805</u></b>	<b><u>-</u></b>	<b><u>7,805</u></b>	<b><u>30,000</u></b>
<b>NET (LOSS)/SURPLUS AND MOVEMENT IN FUNDS</b>		<b>(35,404)</b>	<b>(5,571)</b>	<b>(40,975)</b>	<b>3,630</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b><u>775,532</u></b>	<b><u>38,279</u></b>	<b><u>813,811</u></b>	<b><u>810,181</u></b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>740,128</u></b>	<b><u>32,708</u></b>	<b><u>772,836</u></b>	<b><u>813,811</u></b>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## BALANCE SHEET AT 31 DECEMBER 2022

		2022		2021	
		£	£	£	£
	Notes				
<b>FIXED ASSETS</b>					
Tangible	7		525,669		495,818
Investments	8		<u>187,805</u>		<u>-</u>
			713,474		495,818
<b>CURRENT ASSETS</b>					
Debtors and prepayments	9	15,764		7,776	
Cash at bank and in hand		<u>57,489</u>		<u>321,298</u>	
		73,253		329,074	
<b>LIABILITIES</b>					
Creditors – amounts falling due within one year	10	(13,891)		(11,081)	
<b>NET CURRENT ASSETS</b>			<u>59,362</u>		<u>317,993</u>
<b>TOTAL NET ASSETS</b>			<u>772,836</u>		<u>813,811</u>
<b>PARISH FUNDS</b>					
Unrestricted			740,128		775,532
Restricted	11		<u>32,708</u>		<u>38,279</u>
			<u>772,836</u>		<u>813,811</u>

Approved by the PCC on 28 March 2023 and signed on its behalf by:



Revd Catharine Mabuza  
PCC Chair

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation

Warfield Parochial Church Council ("The PCC") is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the Charities SORP (FRS102).

#### 1.2 Income recognition

Open plate collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised when received and the associated recoverable income tax is recognised when the income is recognised. All other donations and receipts for church activities are recognised when received.

Income from investments is recognised when receivable.

#### 1.3 Expenditure recognition

Parish share is recorded when payable – any rebate is recorded when received. All other expenditure, including mission giving, is recorded when paid.

### 1.4 ASSETS

#### 1.4.1 Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

#### 1.4.2 Moveable church furnishings

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory that can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, such assets are not included in the accounts. Items acquired since 1 January 2000 have been capitalised at cost and depreciated over their useful economic life.

All expenditure incurred on consecrated or beneficed buildings or on the repair of moveable church furnishings acquired before 1 January 2000 is written off as expenditure in the year.

#### 1.4.3 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £500. They are stated at cost.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

- Freehold Land: Nil
- Improvements to freehold land: 10 years
- Fixtures & Fittings: 10 years
- Equipment: 10 years and 4 years

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

### 1.4.4 Investments

Investment in freehold residential property is valued by the PCC at a market value informally estimated by local estate agents.

Investments in CBF shares are stated at market value as notified by the fund.

Realised gains and losses are recognised when investments are sold.

Unrealised gains at the balance sheet date are accounted for by stating at market value.

Both realised and unrealised gains are included in the Statement of Financial Activities.

### 1.4.5 Stock

No account has been taken of any stocks of books, magazines or other materials held at the balance sheet date and all expenditure is written off as incurred.

### 1.4.6 Pensions

The PCC operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

## 1.5 FUNDS

### 1.5.1 Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project.

### 1.5.2 Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 2. INCOME

	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
<b>2(a) Voluntary income</b>				
Planned giving: Gift Aid donations	310,225	2,200	312,425	315,024
Tax recoverable	79,642	550	80,192	78,752
Other	29,050	578	29,628	22,632
Legacies	-	-	-	3,000
Collections: (open plate)	6,552	-	6,552	1,983
Grants	<u>3,086</u>	<u>1,000</u>	<u>4,086</u>	<u>1,000</u>
	<u>428,555</u>	<u>4,328</u>	<u>432,883</u>	<u>422,391</u>
<b>2(b) Income from investments</b>				
Rent received	14,400	-	14,400	13,500
Bank interest	<u>406</u>	<u>-</u>	<u>406</u>	<u>896</u>
	<u>14,806</u>	<u>-</u>	<u>14,806</u>	<u>14,396</u>
<b>2(c) Income from church activities</b>				
Fees for occasional services	8,763	-	8,763	13,739
Under 30s	8,032	-	8,032	763
Church and Parish Room lettings	50	-	50	800
Parish-wide events	1,458	-	1,458	-
Other	<u>791</u>	<u>-</u>	<u>791</u>	<u>275</u>
	<u>19,094</u>	<u>-</u>	<u>19,094</u>	<u>15,577</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 3. EXPENDITURE

		Unrestricted	Restricted	TOTAL	TOTAL
		funds	funds	2022	2021
		£	£	£	£
	Notes				
<b>Church activities</b>					
Missionary and charitable giving	4	49,517	-	49,517	48,259
Diocesan parish share		181,797	-	181,797	188,029
Staff employment costs	5	136,472	-	136,472	131,255
St Michael's/St Andrew's/Parish Rooms utilities		20,304	-	20,304	9,809
Congregational costs		18,437	-	18,437	7,273
Training		2,506	300	2,806	1,265
Clergy expenses		6,360	-	6,360	5,534
Hardship Fund		-	1,848	1,848	1,375
Messy Lunch		-	870	870	847
Autumn Club		-	445	445	48
Under 30s		8,496	-	8,496	2,296
Parish-wide events		7,312	-	7,312	4,527
Occasional service fees paid to Diocese		5,494	-	5,494	7,652
Independent examiner's fees		2,880	-	2,880	2,880
CCLI licences		4,119	-	4,119	1,831
Office and administration		26,640	-	26,640	24,761
Property maintenance		15,152	1,000	16,152	16,978
Insurance		8,299	-	8,299	7,498
Depreciation		11,879	5,436	17,315	16,617
		<u>505,664</u>	<u>9,899</u>	<u>515,563</u>	<u>478,734</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 4. MISSIONARY AND CHARITABLE GIVING

Grants are given to various individuals working for churches or Christian charities, for their personal support, or to the church or charity itself, for its work and charitable activities.

	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
2 the Nations	7,000	-	7,000	7,900
Clemisons (YWAM)	6,300	-	6,300	6,000
Milan & Shusma Adhikari Nepal	6,000	-	6,000	6,000
Deanery Schools Chaplain	6,000	-	6,000	1,000
Krasif Aid	5,600	-	5,600	5,100
St Peter's Life Line Kenya	4,205	-	4,205	3,800
Hands On Houses (India)	2,800	-	2,800	3,128
Joel & Fiona Kelling (CMS)	2,500	-	2,500	3,000
Rabiah Aalam (CMS)	2,500	-	2,500	3,000
Aanandit Charity Centre	1,440	-	1,440	900
Tazmin Foster, YWAM	1,300	-	1,300	1,130
Laurence & Jane Knoop, OM	1,200	-	1,200	2,300
Debs Fenton (Metro Church)	1,200	-	1,200	1,200
Compassion	972	-	972	972
Christians Against Poverty (CAP)	500	-	500	775
Paul Scott (football mission Uganda)	-	-	-	100
Yury & Plamy Volkov	-	-	-	1,784
	<u>49,517</u>	<u>-</u>	<u>49,517</u>	<u>48,259</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 5. STAFF

#### Employment costs

	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
Wages and salaries	120,617	-	120,617	116,020
Employer's NI	6,805	-	6,805	6,730
Pension contributions	7,177	-	7,177	6,870
Expense claims	<u>1,873</u>	<u>-</u>	<u>1,873</u>	<u>1,635</u>
	<u>136,472</u>	<u>-</u>	<u>136,472</u>	<u>131,255</u>

#### Numbers of employees

The average monthly number of employees (including temporary staff) during the year was:

	2022	2021
Administration	0.6	0.6
Operations/Management	1.0	1.0
Youth and Children	1.3	1.3
Minister (directly employed)	<u>1.0</u>	<u>1.0</u>
	<u>3.9</u>	<u>3.9</u>

### 6. MEMBERS OF THE PCC

2 employees were members of the PCC and received remuneration as employees until April 2022; thereafter 1 employee.

No member of the PCC (or any persons connected with them) received any remuneration or benefits during the year in respect of their membership of the PCC.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 7. Tangible fixed assets

	Land and Buildings £	Investment Property £	Fixtures, Fittings and equipment £	Total £
<b>Cost or valuation</b>				
At 1 January 2022	31,390	465,000	244,813	741,203
Additions	-	20,000	27,166	47,166
Disposals	-	-	-	-
At 31 December 2022	<u>31,390</u>	<u>485,000</u>	<u>271,979</u>	<u>788,369</u>
<b>Depreciation</b>				
At 1 January 2022	12,521	-	232,864	245,385
Charge for the year	2,504	-	14,811	17,315
Written back on disposals	-	-	-	-
At 31 December 2022	<u>15,025</u>	<u>-</u>	<u>247,675</u>	<u>262,700</u>
<b>Net book value</b>				
At 31 December 2022	<u>16,365</u>	<u>485,000</u>	<u>24,304</u>	<u>525,669</u>
At 31 December 2021	<u>18,869</u>	<u>465,000</u>	<u>11,949</u>	<u>495,818</u>

#### Investment Property

2 Portia Grove, Warfield

#### Market value

At 31 December 2022	£485,000
At 31 December 2021	£465,000
At 31 December 2020	£435,000

Market value is determined by the PCC with informal assistance from local estate agents.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 8. Investments

CBF Investment Fund Accumulation Shares

	Number	Cost £	Valuation £
Purchase - 5 April 2022	3,914.63	220,000	220,000
Disposal - 12 July 2022	<u>(371.68)</u>	<u>(20,888)</u>	(20,000)
Realised loss on disposal			(888)
Unrealised loss on valuation			<u>(11,307)</u>
At 31 December 2022	<u>3,542.95</u>	<u>199,112</u>	<u>187,805</u>

Total profit/(loss) for the year recognised  
in the Statement of Financial Activities

£(12,195)

### 9. Debtors

	2022 £	2021 £
Income tax recoverable	12,612	3,080
Debtors	1,688	2,245
Prepayments and accrued income	<u>1,464</u>	<u>2,451</u>
	<u>15,764</u>	<u>7,776</u>

### 10. Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	12,327	11,011
Other creditors	<u>1,564</u>	<u>70</u>
	<u>13,891</u>	<u>11,081</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 11. Restricted funds

The income funds of the charity include restricted funds comprising the following donations and grants held on trust for specific purposes as listed below:

	Balance at 1 January 2022	Income	Expenditure	Balance at 31 December 2022
	£	£	£	£
Reordering	3,917	-	3,917	-
St Andrew's	1,486	-	743	743
St Andrew's Development	14,326	103	55	14,374
Hardship fund	11,831	2,525	1,848	12,508
Churchyard	-	1,000	1,000	-
St Michaels's organ AV	794	-	496	298
Furniss legacy	800	-	100	700
St Andrew's lectern	1,000	-	125	875
A Brown training	-	300	300	-
Autumn Club	503	-	445	58
Messy lunch	<u>3,622</u>	<u>400</u>	<u>870</u>	<u>3,152</u>
	<u>38,279</u>	<u>4,328</u>	<u>9,899</u>	<u>32,708</u>

### 12. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2022 are represented by:			
Tangible fixed assets	522,668	3,001	525,669
Investments	187,805	-	187,805
Current assets	43,606	29,647	73,253
Creditors: amounts falling due within one year	<u>(13,891)</u>	<u>-</u>	<u>(13,891)</u>
	<u>740,188</u>	<u>32,648</u>	<u>772,836</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022 (continued)

### 13. Financial commitments

The PCC has passed a budget for 2023 with a £64,000 deficit. There will be a giving initiative during the year and additional income streams will be sought. This budget includes a commitment to give £41,840 to mission organisations and £6,000 towards the Bracknell deanery school chaplain's post. At the date these accounts were approved, £38,272 of the money to mission organisations has been committed and the recipients informed.

The PCC has agreed to spend £55,000 on capital and one-off projects over the next few years and has pledged to give a further £12,000 between 2024 and 2025 for the Bracknell deanery school chaplain post.

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL FOR THE ECCLESIASTICAL  
PARISH OF WARFIELD  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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## Legal and Administrative Information

<b>Registered Charity number</b>	1129301
Registered name	The Parochial Church Council of the Ecclesiastical Parish of Warfield
<b>Principal address</b>	Church Lane Warfield Bracknell RG42 6EE
<b>Independent Examiner</b>	Kim Swain MA (Oxon) FCA Radford & Sergeant Limited Building 3, Watchmoor Park Camberley Surrey GU15 3YL
<b>Bankers</b>	HSBC 9 High Street Bracknell RG12 1DN

## Council Membership

Members of the PCC (Trustees) are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members of the PCC during 2021:

Vicar	Rev Catharine Mabuza
Associate Ministers:	Rev David Brown Rev Michelle Porter-Babbage
Curate	Rev David Chislett (from 3.7.21)
Churchwardens:	Annie Street (until 16.3.21) John Belstead Sharon Wignall (from 16.3.21)

### **PCC 2020/21**

Licensed Lay Ministers on PCC:  
Sam Mortimer

Diocesan Synod members  
David Ritchie (from 1.12.20)

Deanery Synod members:  
Michael Bentley (until 10.9.20)  
Adam Brown (until 30.11.20)  
Amanda Palethorpe (until 30.11.20)  
David Ritchie (until 30.11.20)  
Tim Street (until 30.11.20)

Elected members:

Ted Auld  
Elizabeth de Bell  
Adam Brown (from 01.12.20)  
Catriona Cappleman  
Marion Drew (until 16.3.21)  
Elaine Faluyi

Ashley Hill  
Will Lindsay  
Geoff Minchell  
Bethany Ritchie  
Sharon Wignall

Co-opted members:  
Amanda Palethorpe (from 01.12.20)  
Tim Street (from 01.12.20)

PCC Secretary: Anne Harling

Electoral Roll Officer: Louise Scally (until 30.11.21)  
Sarah Colpus (from 18.1.22)

Treasurer: Catriona Cappleman

### **PCC 2021/22**

Licensed Lay Ministers on PCC:  
None

Diocesan Synod members  
David Ritchie

Adam Brown (from 16.3.21)  
Juliet Date (from 16.3.21)  
Amanda Palethorpe (from 16.3.21)

Elizabeth de Bell  
Penny Brown (from 16.3.21)  
Catriona Cappleman  
Mel Cross (from 16.3.21)  
Elaine Faluyi (until 1.10.21)  
Bex Harley Mason (from 16.3.21;  
until 19.1.22)  
Ashley Hill  
Will Lindsay  
Geoff Minchell  
Bethany Ritchie  
Mary Shields (from 16.3.21)  
Kate Tyson (from 16.3.21)  
Sharon Wignall (until 16.3.21)

Co-opted members  
None

# Warfield PCC Trustees Annual Report for the year 2021

## Aims and Purposes

Warfield Church charts its origins back to 1016 AD when Queen Emma granted permission for a chapel to be built on the site of the present St Michael the Archangel Parish Church. It is likely to have been built to proclaim God's victory over paganism and to proclaim the name of Jesus.

Today, over a thousand years on, Warfield Church continues to proclaim the name of Jesus, with an open evangelical and charismatic tradition.

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the minister in promoting to as many people as possible in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Warfield Church has the following Purpose, Mission and Values:

- Our Purpose: To share God's love with the world.  
Our Mission: Connecting people to Jesus and each another  
Equipping people for their God-given calling  
Releasing people into God's mission in the world.
- Our Values: Adventurous  
Generous  
Accountable  
Collaborative

## Objectives and Activities

### Strategic Objectives

In 2013 the Warfield Strategic Plan was endorsed by the Parochial Church Council; it set out four strategic priorities which remained in place during 2020:

- 1. Location:** The primary area of ministry is within Warfield, and in North Bracknell by permission of the Bracknell Team Ministry and Deanery. The combined population of these areas is circa 21,000 people with 7,000 more added when the Woodhurst Park development is completed.
- 2. Reaching Everyone:** To reach people (make disciples) of every age, ability and life stage. It is important to retain these people as they undergo the major transitions between these ages and stages. Our strategy is to address outreach, provision and equipping ('get', 'keep' and 'grow').
- 3. Planting Congregations & Community Engagement:** For some years, our practice has been to grow the church through planting congregations and engaging with local communities. Twenty-five years ago, Warfield was a village with a population of 2,000 and a medieval parish church. As a huge number of new houses were constructed, our goal has been to build community and church by planting congregations into these growing areas.
- 4. Beyond Warfield:** Warfield Church also has a role to play working with other churches within the deanery and beyond.

### Activities

The activities at Warfield Church can be described as 'church-wide' and local to congregations and aim to implement our strategic objectives by providing activities for members and non-members, of all ages and abilities, engaging with the community and supporting churches beyond our parish

boundaries, in this country and across the world. The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

At the beginning of 2021, the nation was in lockdown, due to the Covid 19 pandemic. The effect of the pandemic on Warfield Church was great, meaning that many activities which had previously been part of the regular life of the church were 'on hold' for most or all of the year.

#### 1. Church-wide:

a. **Occasional Offices** – Weddings and funerals continued, working within the social restrictions imposed by the Government, and with careful local risk management. There were no baptisms until October 2021, when over a period of weeks, several children were baptised outside of the main Sunday service, and one adult was baptised by full immersion in a Sunday service in St Michael's.

b. **Mid-week Communion Services** – Having had no midweek communion services during the pandemic, these restarted in September 2021, with alternate weeks on Wednesdays at St Andrew's and Thursdays at St Michael's. The service at the Warfield Park Community Centre on the second Tuesday of each month also restarted.

c. **'Together' Services** – during the pandemic there were many times when congregations from across the church met together. Most notable and significant were Easter Day and the commissioning of new congregations on 19th September.

d. **Alpha** – an opportunity to explore the Christian faith in an open and friendly environment – held online during 2021

e. **Youth & Children's Work** - Warfield Church has lots of opportunities for young people and children, many of which are outreach to non-church families:

i. Little Starz is a toddler group for under 5's which meets at St. Michael's. Activities include a play, craft, songs, prayer and story. Little Starz began meeting again in September 2021.

ii. All Starz is the Friday night Kids Club with activities and the Christian message for primary school aged children. This was unable to meet during the pandemic.

iii. Primary School Assemblies - We have contact with 8 local primary schools. Assemblies and lessons are part of the Children and Families' Pastor's job description. Opportunities were limited during the pandemic, but there were more opportunities in the Autumn term, particularly around Harvest and Christmas. Congregations have good relationships with the schools in which they meet.

iv. Kidzchoir is for children aged 5 and over and gives kids the opportunity to sing and learn in a fun and relaxed atmosphere, but this has not met during the pandemic.

v. Year 6 Events - Year 6 is a year of transition from primary to secondary school and the church has a vital role to play at this time. We provide year 6 social events, jointly run by our children and youth leaders, to help build relationships between the youngsters and the leaders who will be investing in them next.

vi. Relentless is for young people of secondary school age and meets each Friday evening in term time. It starts with a free choice of games, crafts, games consoles, pool, table tennis, spa, etc. then moves into a time of fun, worship and a talk. During 2021, we ran Friday night Youth over the Autumn term and Relentless was restarted in January 2022. We have been able to welcome a lot of new youth along on a Friday evening to spend time with each and to start to hear more about living life as a Christian

vii. Year 10+ Events - Every month we run a life group for our year 10+ young people, alternating between meeting in a home and a social event elsewhere

viii. Youth Life Groups – There are two other youth life groups meeting weekly.

ix. Forums. The leaders of each of these ministries are all part of a parish-wide children or youth forum who meet regularly to share, bless and encourage one another as well as plan future events and programmes.

x. Secondary Schools and College - The Youth Pastor is also involved with Ranelagh C of E school on a weekly basis and is working alongside Soulscape in Garth.

f. **Autumn Club** is a group for older folks. It was not able to meet during the pandemic, but the team were faithful in keeping in contact with members and in taking deliveries to them at different points through the year – e.g. a Cream Tea in the summer and a Christmas package in December.

g. **Cameo** is a group that provides worship and teaching specifically to meet the needs of adults with learning disabilities and is jointly supported by Warfield Church and Easthampstead Baptist Church.

h. **CBS** - Warfield Church previously hosted weekly CBS groups for structured Bible Study ([www.communitybiblestudy.org](http://www.communitybiblestudy.org)), but they met wholly online throughout 2021

i. **Support to Bracknell Deanery and Oxford Diocese** - Members of Warfield Church have served on the Deanery Standing and Pastoral committee and on Diocesan Synod.

j. **Partnership with Bracknell Churches.** Leaders from Warfield Church attend a weekly prayer meeting for leaders of churches and Christian organisations in Bracknell. Through this are able to share information and work in partnership with other local churches.

k. **Support to the world-wide church** - Warfield Church has a strong emphasis on developing partnerships with overseas mission partners, whom we uphold through prayer, financial giving and visits, both of teams to partners and of partners to Warfield. This enables us not only to support the work directly, but also fosters a culture of generous and unselfish concern for other parts of Christ's body.

**2. Local to Congregations:** The congregational structure of Warfield Church was changed during 2021 – see below for further details. Each congregation has its own leadership team and budget. These congregations engage with their local communities in different ways and support members through pastoral care and Life Groups.

By the end of 2021, the four locations in which Warfield Church meets on Sundays were:

- a. St Michael the Archangel, Warfield
- b. St Andrew's, Priestwood
- d. Whitegrove School
- e. Warfield C E Primary School - Woodhurst site

Each location has children's and youth work on Sundays, apart from St Andrew's, Priestwood. Each has a vibrant programme which aims to teach and disciple our children in the Christian faith and help them to develop their own relationship with God.

There are two church buildings in the parish, St Michael the Archangel and St Andrew's. The St Michael's site also includes the Parish Rooms, which contain a large meeting hall, kitchen, toilets and the church office. The church also owns a house in Warfield, currently rented to a private tenant.

## **Achievements and Performance**

### **2021 Overview**

When the country first went into lockdown in March 2020, little did most of us imagine that the pandemic would dominate 2021 as well as 2020. That said, we continued through our Decade of Adventure and 2021 was a significant year in the life of Warfield Church for other reasons, most notably the restructuring of Sunday congregations, with the launch of the new congregations in September 2021.

The year began with the country once more in lockdown, and enabled by some wonderful tech teams, we continued our worship and some other groups and activities online. Public worship was livestreamed to our Facebook page, and smaller gatherings took place on Zoom. We livestreamed

every day from April 2020 to Christmas Day 2021, with Morning Prayer taking place each morning from Monday to Saturday, and two or three services online each Sunday. The APCM also took place, for the first time, on Zoom.

By Easter we were able to safely meet outside, and we had a wonderful celebration on Easter Day on the lawn outside St Michael's, with two morning services, and an evening 'Worship@7', accompanied by an amazing sunset.

Outdoor services were a success, and there were to be many more through the summer – despite some less than summery weather! – when it was safe for large groups to meet outside but not so safe inside.

The summer also brought a very joyful Pentecost ordination service at Christ Church Cathedral, at which Sam Mortimer and Becky Medicott, both Warfield ordinands, were ordained, as well as David Chislett who had been appointed to Warfield for his curacy. Sam left Warfield to serve his curacy in Binfield (his wife Sarah had already left to take up a curacy in Sunninghill and South Ascot in 2020) and Andy, Becky and Emma left Warfield for Becky to take up a curacy in All Saints Wokingham, while Andy started ordination training himself. David Ritchie, an Associate Minister, also began part time training for ordination in September 2021.

Also in September, we were able to welcome Beth Gomm and her family as Beth took up the post of Children and Families' Pastor. We were thrilled with this appointment and Beth is a great asset to the staff team.

In October, Revd Catharine Mabuza and Revd David Brown were appointed Co-Area Deans for the Deanery of Bracknell, taking on this role as a job share. This has enhanced our relationship with other churches in the deanery even at this early stage in Catharine and David's ministry in this way.

During the course of the year, we were able to run online Alpha Courses and The Bereavement Journey, both of which were well received, and a group which included people from Warfield Church worked hard behind the scenes, with those from other churches, to prepare for the launch of Share Bracknell in early 2022.

Meaningful connection with our Mission Partners around the world was greatly enhanced during the pandemic by the increased use of technology, with Partners able to join us for Morning Prayer and other services, and even able to participate. This was greatly assisted by the work of Sue Belstead and the Mission Committee.

As mentioned at the beginning of this overview, though, the most significant thing to take place in 2021 was the restructuring of congregations, as we sought to release missional capacity so that we could most effectively *share the love of Jesus with the world*.

On 12<sup>th</sup> September, the congregations of All Saints, Encounter, Eternity Bullbrook, St Andrew's, St Michael's and St Peter's met for the last time, and many of them for the first time in their own location since the beginning of the pandemic. There was much to give thanks for as we celebrated the life of each congregation.

On 19<sup>th</sup> September, we had a further outdoor 'Together' service outside St Michael's, at which we commissioned Beth as Children's and Families Pastor, and commissioned the three new congregations which would be Warfield Church East at Whitegrove, Warfield Church West at Woodhurst and Warfield Church North at St Michael's. Revd Catharine Mabuza preached on the theme of continuing the Adventure.

On 26<sup>th</sup> September, the three new congregations met for the first time, in Whitegrove School, the Woodhurst site of Warfield Primary, and St Michael's Church, all at 10:30am. A 'Transition Team' had been brought together for each congregation working alongside Revd Michelle Porter Babbage in the East, David Ritchie in the West and Revd Catharine Mabuza and Revd David Chislett in the North. From October 1<sup>st</sup>, Revd David Brown was O.5WTE and took a lead role in the *equipping* area of ministry, including courses, teaching and training.

Throughout the Autumn we had a shared sermon series across all three of these congregations looking in turn at each area of our Vision Statement and each of our core values. The sermon was recorded in one location each week and shared on the website.

Also in September, we launched an 0830 communion on Sundays in St Andrew's Priestwood and continued with Worship@7 in the St Michael's building. Both of these were also livestreamed for the remainder of 2021.

Midweek communions also restarted in September 2021, taking place in alternate weeks at 11am at St Andrew's on Wednesdays and 11am at St Michael's on Thursdays. Little Starz also resumed in St Michael's on Mondays, with great success, and a new Youth Lifegroup was launched part way through term. The Youth Pastor and the Children's and Families Pastor supported each of the Transition Teams as they relaunched Sunday children's and youth work.

2021 was, therefore, a time of huge change in the life of Warfield Church, during the course of which some chose to move to other church fellowships, and others came from elsewhere to join us on the Adventure. Throughout a difficult year, there was much grace and perseverance demonstrated by many, which is to be acknowledged and for which all must be thanked.

*"To God be the glory, great things he hath done."* We saw the Lord working in us and through us in many wonderful ways through what was undoubtedly a challenging year – to Him be the glory.

### **Staff Vacancies, Appointments and Recruitment**

- Revd David Chislett was ordained Deacon in July 2021 and joined Warfield Church for his Training Curacy as a Self-Supporting Minister.
- Beth Gomm was appointed as Children and Families Pastor and began employment in September 2021.

### **Average Sunday Attendance**

Warfield Church's Average Sunday Attendance figures for 2021 was as follows:

As of 01/12/2021 there were 520 names on the Electoral Roll.

The table below gives Electoral Roll and Average Sunday attendance for the last five years:

Year	2017	2018	2019	2020a	2020b	2021
Electoral roll	589	618	476	N/A	503	503
Average Sunday Attendance – adult	331	312	317	277	194	200
Average Sunday Attendance – child	133	130	125	111	4	41

### **Risk Management**

The PCC regularly reviews any major risks encountered by the church and takes appropriate action to manage and minimise those risks in accordance with best practice.

### **Review of Financial Activities and Affairs 2021**

In 2021, income and expenditure both fell compared with 2020 as a result of the ongoing disruption of the Covid pandemic. The final increase in funds carried forward into 2022 of £3,630 is due to the £30,000 increase in the value of the Portia Grove House, offsetting a £26,370 loss (which includes £16,617 in depreciation charge).

## Income

In 2021, Warfield Church's total income was £452,364, compared with £477,247 in 2020. Unrestricted income from regular and one-off gifts fell by nearly £20,000 to £330,138 (2020: £349,359), on which £77k gift aid was claimed. The amount of one-off gifts fell, and the key figure of regular gift-aided income fell by nearly £11,000 from £313,519 to £302,705.94. Non-gift aided regular income increased by £4,645 as some people stopped paying income tax. Income from offerings and from under 30s' activities were lower again due to the slow opening-up after the pandemic.

It was not felt appropriate to hold a major giving initiative, but sermons on generosity were given in the autumn after the launch of the new congregations.

## Expenditure

Total expenditure was £478,734, compared to £489,321 in 2020. Some in-person activities restarted in the autumn and we also appointed a new Children and Families' Pastor. As in 2020, very little was spent on capital projects.

The net result is a deficit of £26,370; this includes a depreciation charge of £16,617.

## Reserves

Our cash reserves amount to £321,928, made up of £292,086 in unrestricted funds and £29,842 in restricted funds. £85k is in a 12-month fixed-rate savings accounts with CAF Bank, another £85k in a similar account with Hampshire Trust Bank and a further £70k in a building society account.

## Reserves Policy

The PCC seeks to maintain at least two months' average expenditure in reserves. This currently amounts to around £100,000. In 2018 it was agreed to put £5,000 a year into a designated fabric fund for unexpected fabric expenditure. £3,120 of this was spent in 2021 on gravestone repairs.

As our total cash reserves are well in excess of the two months' average expenditure figure, since 2018 we have planned significant amounts of one-off and capital expenditure, which have been held up due to the pandemic and delays in acquiring faculties. In 2022, there are plans to spend £102,805 on capital projects likely to be spread over the next few years.

A giving initiative will take place in 2022 and, trusting in a generous response to this, a budget with an operating deficit of £56k was passed for 2022. Other income streams will be sought and we will look to get a higher return on the reserves currently in savings accounts. If these increases are not received, then serious decisions will have to be taken about our expenditure in 2022 and going forward.

In summary:	Cash reserves	£321,928		
Of which	Restricted funds	£ 29,842		
	Two month's expenditure	£100,000		
	Fabric fund	£ 21,380		
	2022 one-off/capital expend.	£102,805		
	2020 budget deficit	£ 56,305	Total	£310,332
	Unallocated unrestricted reserves			£ 11,596

## Structure, Governance and Management

The method of appointing PCC members, who are the trustees of the charity, is set out in the Church Representation Rules. At Warfield, the membership of the PCC consists of the clergy licensed to the parish, churchwardens, local lay ministers who wish to be members and who are appointed at the APCM, and members elected by those members of our congregations who are on the electoral roll. Members of the diocesan and deanery synod on the electoral roll are ex officio members of the PCC. PCC members are given information about their responsibilities as trustees.

Throughout 2021 the PCC sought to operate within the understanding drawn up and agreed in May 2019, that alongside its statutory purposes it “*oversees the life of the church to ensure we are focused on how to become a more Christ-like church for the sake of God’s world. We aim to prayerfully seek God’s will, work well together, reflect our values and take action for the future.*”

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 9 times during 2021.

Warfield PCC does a lot of its work through sub-committees. The Standing Committee carries on any business required between meetings. The HR committee looks after all matters relating to paid staff employed by the PCC. The finance committee keeps an eye on all financial matters and prepares the budget and accounts each year. The fabric committee works hard to keep our buildings in good order and to follow appropriate processes for permission for works to be carried out. The mission committee is responsible for the budget allocated to mission partners and organisations outside the parish. There is also a staff remuneration committee.

### **Statement of Responsibilities of Members of the PCC**

The trustees (members of the PCC) are responsible for preparing the PCC’s Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of Members of the PCC:**



**Sharon Wignall, Churchwarden**

**Date: 8 March 2022**

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## Independent Examiner's Report to the Trustees of Warfield Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 13 to 24.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited  
Building 3  
Watchmoor Park  
Camberley  
Surrey  
GU15 3YL

8 March 2022

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2021

		Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
	Note				
INCOME					
Voluntary income	2(a)	415,920	6,471	422,391	450,892
Income from investments	2(b)	14,396	-	14,396	13,261
Church activities	2(c)	<u>15,577</u>	<u>-</u>	<u>15,577</u>	<u>13,094</u>
TOTAL INCOME		<u>445,893</u>	<u>6,471</u>	<u>452,364</u>	<u>477,247</u>
EXPENDITURE					
Church activities	3	<u>470,028</u>	<u>8,706</u>	<u>478,734</u>	<u>489,321</u>
TOTAL EXPENDITURE		<u>470,028</u>	<u>8,706</u>	<u>478,734</u>	<u>489,321</u>
NET (LOSS)/SURPLUS BEFORE INVESTMENT GAINS		(24,135)	(2,235)	(26,370)	(12,074)
NET GAINS ON INVESTMENTS		<u>30,000</u>	<u>-</u>	<u>30,000</u>	<u>-</u>
NET (LOSS)/SURPLUS AND MOVEMENT IN FUNDS		5,865	(2,235)	3,630	(12,074)
TOTAL FUNDS BROUGHT FORWARD		<u>769,667</u>	<u>40,514</u>	<u>810,181</u>	<u>822,255</u>
TOTAL FUNDS CARRIED FORWARD		<u>775,532</u>	<u>38,279</u>	<u>813,811</u>	<u>810,181</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## BALANCE SHEET AT 31 DECEMBER 2021

		2021		2020	
		£	£	£	£
	Notes				
<b>FIXED ASSETS</b>					
Tangible	7		495,818		482,435
<b>CURRENT ASSETS</b>					
Debtors and prepayments	8	7,776		5,246	
Cash at bank and in hand		<u>321,298</u>		<u>331,243</u>	
		329,074		336,489	
<b>LIABILITIES</b>					
Creditors – amounts falling due within one year	9	(11,081)		(8,743)	
<b>NET CURRENT ASSETS</b>			<u>317,993</u>		<u>327,746</u>
<b>TOTAL NET ASSETS</b>			<u>813,811</u>		<u>810,181</u>
<b>PARISH FUNDS</b>					
Unrestricted			775,532		769,667
Restricted	10		<u>38,279</u>		<u>40,514</u>
			<u>813,811</u>		<u>810,181</u>

Approved by the PCC on 8 March 2022 and signed on its behalf by:



Sharon Wignall  
Churchwarden

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## CASH FLOW STATEMENT AT 31 DECEMBER 2021

	2021		2020	
	£	£	£	£
<b>Net cash from operating activities</b>		(24,341)		22,643
<b>Cash flows from investing activities</b>				
Interest and rent from investments	14,396		113,261	
<b>Net cash arising from/ (used in) investing activities</b>		<u>14,396</u>		<u>9,268</u>
<b>Change in cash and cash equivalents in the reporting period</b>		(9,945)		31,911
<b>Cash and cash equivalents at 1 January</b>		<u>331,243</u>		<u>299,332</u>
<b>Cash and cash equivalents at 31 December</b>		<u>321,298</u>		<u>331,243</u>
<b>Reconciliation of net income to net cash flow from operating activities</b>				
<b>Net income for the period</b>		3,630		(12,074)
<b>Adjustments for:</b>				
Depreciation charges		16,617		20,290
Gains on investments		(30,000)		-
Interest and rent from investments		(14,396)		(13,261)
Decrease/(increase) in debtors		(2,530)		27,388
(Decrease)/Increase in creditors		<u>2,338</u>		<u>300</u>
<b>Net cash utilised by operating activities</b>		<u>(24,341)</u>		<u>22,643</u>
<b>Analysis of cash and cash equivalents</b>				
Cash in hand		395		166
Cash at bank		<u>320,903</u>		<u>331,077</u>
		<u>321,298</u>		<u>331,243</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation

Warfield Parochial Church Council ("The PCC") is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the Charities SORP (FRS102).

#### 1.2 Income recognition

Open plate collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised when received and the associated recoverable income tax is recognised when the income is recognised. All other donations and receipts for church activities are recognised when received.

Income from investments is recognised when receivable.

#### 1.3 Expenditure recognition

Parish share is recorded when payable. All other expenditure, including mission giving, is recorded when paid.

### 1.4 ASSETS

#### 1.4.1 Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

#### 1.4.2 Moveable church furnishings

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory that can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, such assets are not included in the accounts. Items acquired since 1 January 2000 have been capitalised at cost and depreciated over their useful economic life.

All expenditure incurred on consecrated or beneficed buildings or on the repair of moveable church furnishings acquired before 1 January 2000 is written off as expenditure in the year.

#### 1.4.3 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £500. They are stated at cost.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

- Freehold Land: Nil
- Improvements to freehold land: 10 years
- Fixtures & Fittings: 10 years
- Equipment: 10 years and 4 years

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

### 1.4.4 Investments

Investment in freehold residential property is valued by the PCC at a market value informally estimated by local estate agents.

### 1.4.5 Stock

No account has been taken of any stocks of books, magazines or other materials held at the balance sheet date and all expenditure is written off as incurred.

### 1.4.6 Pensions

The PCC operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

## 1.5 FUNDS

### 1.5.1 Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project.

### 1.5.2 Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 2. INCOME

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
<b>2(a) Voluntary income</b>				
Planned giving: Gift Aid donations	310,894	4,130	315,024	336,879
Tax recoverable	77,719	1,033	78,752	80,705
Other	22,324	308	22,632	26,079
Legacies	3,000	-	3,000	1,000
Collections: (open plate)	1,983	-	1,983	5,229
Grants	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>415,920</u>	<u>6,471</u>	<u>422,391</u>	<u>450,892</u>
<b>2(b) Income from investments</b>				
Rent received	13,500	-	13,500	11,250
Bank interest	<u>896</u>	<u>-</u>	<u>896</u>	<u>2,011</u>
	<u>14,396</u>	<u>-</u>	<u>14,396</u>	<u>13,261</u>
<b>2(c) Income from church activities</b>				
Fees for occasional services	13,739	-	13,739	8,794
Under 30s	763	-	763	3,042
Church and Parish Room lettings	800	-	800	25
Parish-wide events	-	-	-	18
Other	<u>275</u>	<u>-</u>	<u>275</u>	<u>1,215</u>
	<u>15,577</u>	<u>-</u>	<u>15,577</u>	<u>13,094</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 3. EXPENDITURE

		Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
	Notes				
<b>Church activities</b>					
Missionary and charitable giving	4	48,259	-	48,259	45,900
Diocesan parish share		188,029	-	188,029	198,797
Staff employment costs	5	131,255	-	131,255	130,993
St Michael's/St Andrew's/Parish Rooms utilities		9,809	-	9,809	17,152
Congregational costs		7,273	-	7,273	7,150
Training		1,265	-	1,265	1,304
Clergy expenses		5,534	-	5,534	4,479
Hardship Fund		-	1,375	1,375	2,400
Messy Lunch		-	847	847	2,603
Autumn Club		-	48	48	144
Under 30s		2,296	-	2,296	2,467
Parish-wide events		4,527	-	4,527	4,617
Occasional service fees paid to Diocese		7,652	-	7,652	5,897
Independent examiner's fees		2,880	-	2,880	2,760
CCLI licences		1,831	-	1,831	2,974
Office and administration		24,761	-	24,761	16,033
Property maintenance		15,978	1,000	16,978	15,516
Insurance		7,498	-	7,498	7,845
Depreciation		<u>11,181</u>	<u>5,436</u>	<u>16,617</u>	<u>20,290</u>
		<u>470,028</u>	<u>8,706</u>	<u>478,734</u>	<u>489,321</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 4. MISSIONARY AND CHARITABLE GIVING

Grants are given to various individuals working for churches or Christian charities, for their personal support, or to the church or charity itself, for its work and charitable activities.

	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
2 the Nations	7,900	-	7,900	7,300
Clemisons (YWAM)	6,000	-	6,000	6,100
Milan & Shusma Adhikari Nepal	6,000	-	6,000	6,000
Krasif Aid	5,100	-	5,100	5,100
St Peter's Life Line Kenya	3,800	-	3,800	3,900
Hands On Houses (Australia)	3,128	-	3,128	3,400
Joel & Fiona Kelling (CMS)	3,000	-	3,000	3,100
Rabiah Aalam (CMS)	3,000	-	3,000	3,000
Laurence & Jane Knoop, OM	2,300	-	2,300	1,500
Debs Fenton (Metro Church)	1,200	-	1,200	1,200
Compassion	972	-	972	1,372
Tazmin Foster, YWAM	1,300	-	1,130	1,200
Aanandit Charity Centre	900	-	900	900
Christians Against Poverty (CAP)	775	-	775	108
Paul Scott (football mission Uganda)	100	-	100	100
Yury & Plamy Volkov	1,784	-	1,784	-
-	-	-	-	-
Deanery Schools Chaplain	1,000	-	1,000	-
Rachel & Jonathan Schmidt (YWAM)	-	-	-	800
Seckin Ugur (Izmir Church)	-	-	-	400
Operation Mobilisation	-	-	-	300
Tear Fund (tap twinning)	-	-	-	120
	<u>48,259</u>	<u>-</u>	<u>48,259</u>	<u>45,900</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 5. STAFF

#### Employment costs

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
Wages and salaries	116,020	-	116,020	116,469
Employer's NI	6,730	-	6,730	4,486
Pension contributions	6,870	-	6,870	8,331
Expense claims	<u>1,635</u>	<u>-</u>	<u>1,635</u>	<u>1,707</u>
	<u>131,255</u>	<u>-</u>	<u>131,255</u>	<u>130,993</u>

#### Numbers of employees

The average monthly number of employees (including temporary staff) during the year was:

	2021	2020
Administration	0.6	1.7
Operations/Management	1.0	0.3
Facilities	0	0.7
Youth and Children	1.3	1.7
Minister (directly employed)	<u>1.0</u>	<u>1.0</u>
	3.9	<u>5.4</u>

### 6. MEMBERS OF THE PCC

2 employees were members of the PCC and received remuneration as employees.

No member of the PCC (or any persons connected with them) received any remuneration or benefits during the year in respect of their membership of the PCC.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 7. Tangible fixed assets

	Land and Buildings £	Investment Property £	Fixtures, Fittings and equipment £	Total £
<b>Cost or valuation</b>				
At 1 January 2021	31,390	435,000	244,813	711,203
Additions	-	30,000	-	30,000
Disposals	-	-	-	-
At 31 December 2021	<u>31,390</u>	<u>465,000</u>	<u>244,813</u>	<u>741,203</u>
<b>Depreciation</b>				
At 1 January 2021	10,016	-	218,752	228,768
Charge for the year	2,505	-	14,112	16,617
Written back on disposals	-	-	-	-
At 31 December 2021	<u>12,521</u>	<u>-</u>	<u>232,864</u>	<u>245,385</u>
Net book value				
At 31 December 2021	<u>18,869</u>	<u>465,000</u>	<u>11,949</u>	<u>495,818</u>
At 31 December 2020	<u>21,374</u>	<u>435,000</u>	<u>26,061</u>	<u>482,435</u>

### Investment Property

2 Portia Grove, Warfield

Market value

At 31 December 2021	£465,000
At 31 December 2020	£435,000
At 31 December 2019	£435,000

Market value is determined by the PCC with informal assistance from local estate agents.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 8. Debtors

	2021 £	2020 £
Income tax recoverable	3,080	2,342
Prepayments and accrued income	4,696	<u>2,904</u>
	<u>7,776</u>	<u>5,246</u>

### 9. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	11,011	7,196
Other creditors	<u>70</u>	<u>1,547</u>
	<u>11,081</u>	<u>8,743</u>

### 10. Restricted funds

The income funds of the charity include restricted funds comprising the following donations and grants held on trust for specific purposes as listed below:

	Balance at 1 January 2021	Income	Expenditure	Balance at 31 December 2021
Reordering	7,834	-	3,917	3,917
St Andrew's	2,229	-	743	1,486
St Andrew's Development	14,381	-	55	14,326
Hardship fund	9,706	3,500	1,375	11,831
Churchyard	-	1,000	1,000	-
St Michaels's organ AV	1,290	-	496	794
Furniss legacy	900	-	100	800
St Andrew's lectern	1,125	-	125	1,000
Autumn Club	242	309	48	503
Messy lunch	<u>2,807</u>	<u>1,662</u>	<u>847</u>	<u>3,622</u>
	<u>40,514</u>	<u>6,471</u>	<u>8,706</u>	<u>38,279</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021 (continued)

### 11. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 December 2021 are represented by:			
Tangible fixed assets	487,381	8,437	495,818
Current assets	299,232	29,842	329,074
Creditors: amounts falling due within one year	<u>(11,081)</u>	<u>-</u>	<u>(11,081)</u>
	<u>775,532</u>	<u>38,279</u>	<u>813,811</u>

### 12. Financial commitments

The PCC has passed a budget for 2022 with a £56,000 deficit. There will be a giving initiative during the year and additional income streams will be sought. This budget includes a commitment to give £43,572 to mission organisations and £6,000 towards the Bracknell Deanery school chaplain's post. At the date these accounts were approved, £39,472 of this has been committed and the recipients informed.

The PCC has agreed to spend £100,000 on capital and one-off projects over the next few years and has pledged to give a further £18,000 between 2023 and 2025 for the Deanery school chaplain post.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WARFIELD**

England & Wales - Charity number 1129301

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL FOR THE ECCLESIASTICAL  
PARISH OF WARFIELD  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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## Legal and Administrative Information

<b>Registered Charity number</b>	1129301
Registered name	The Parochial Church Council of the Ecclesiastical Parish of Warfield
<b>Principal address</b>	Church Lane Warfield Bracknell RG42 6EE
<b>Independent Examiner</b>	Kim Swain MA (Oxon) FCA Radford & Sergeant Limited Building 3, Watchmoor Park Camberley Surrey GU15 3YL
<b>Bankers</b>	HSBC 9 High Street Bracknell RG12 1DN

## Council Membership

Members of the PCC (Trustees) are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members of the PCC during 2020:

Vicar                                      Rev Catharine Mabuza

Associate Ministers:      Rev David Brown  
    Rev Michelle Porter-Babbage

Churchwardens:              Mrs Annie Street  
    Mr John Belstead

### **PCC 2019/2020**

Licensed Lay Ministers on PCC:  
Sam Mortimer

### **PCC 2020/21**

Licensed Lay Ministers on PCC:  
Sam Mortimer

### Deanery Synod members:

Michael Bentley  
Adam Brown  
Jan Glaze (until 28.4.20)  
Amanda Palethorpe  
David Ritchie  
Tim Street

Michael Bentley (until 10.9.20)  
Adam Brown (until 30.11.20)  
Amanda Palethorpe (until 30.11.20)  
David Ritchie  
Tim Street (until 30.11.20)

### Elected members:

Ted Auld  
Elizabeth de Bell  
Catriona Cappleman  
Marion Drew  
Elaine Faluyi  
Ashley Hill  
Will Lindsay  
Geoff Minchell  
Bethany Ritchie  
Sharon Wignall

Ted Auld  
Elizabeth de Bell  
Catriona Cappleman  
Marion Drew  
Elaine Faluyi  
Ashley Hill  
Will Lindsay  
Geoff Minchell  
Bethany Ritchie  
Sharon Wignall  
Adam Brown (from 01.12.20)

### Co-opted members:

Amanda Palethorpe (from 01.12.20)  
Tim Street (from 01.12.20)

PCC Secretary:                      Anne Harling

Electoral Roll Officer:      Fay Philp (until 31.7.20)  
    Louise Scally (from 20.10.20)

Treasurer:                              Catriona Cappleman

# Warfield PCC Trustees Annual Report for the year 2020

## Aims and Purposes

Warfield Church charts its origins back to 1016 AD when Queen Emma granted permission for a chapel to be built on the site of the present St Michael the Archangel Parish Church. It is likely to have been built to proclaim God's victory over paganism and to proclaim the name of Jesus.

Today, over a thousand years on, Warfield Church continues to proclaim the name of Jesus, with an open evangelical and gently charismatic tradition.

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the minister in promoting to as many people as possible in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In the latter part of 2019, the Senior Leadership Team spent time in prayer, thought and discussion and in consultation with the wider leadership of Warfield Church, to find a new way of expressing our current aims and purposes.

Using a model put forward by the writer James Autry, that Vision is the combination of Purpose (Why are we here?), Mission (What do we do?) and Values (How will we be with one another?) the following Vision statement was adopted.

Our Purpose: To share God's love with the world.  
Our Mission: Connecting people to Jesus and one another  
Equipping God's people for works of service  
Releasing people into God mission in the world.  
Our Values: Generous  
Adventurous  
Collaborative  
Accountable

## Objectives and Activities

### Strategic Objectives

In 2013 the Warfield Strategic Plan was endorsed by the Parochial Church Council; it set out four strategic priorities which remained in place during 2020:

- 1. Location:** The primary area of ministry is within Warfield, and in North Bracknell by permission of the Bracknell Team Ministry and Deanery. The combined population of these areas is circa 21,000 people with 7,000 more added when the Woodhurst Park development is completed.
- 2. Reaching Everyone:** To reach people (make disciples) of every age, ability and life stage. It is important to retain these people as they undergo the major transitions between these ages and stages. Our strategy is to address outreach, provision and equipping ('get', 'keep' and 'grow').
- 3. Planting Congregations & Community Engagement:** For some years, our practice has been to grow the church through planting congregations and engaging with local communities. Twenty-five years ago, Warfield was a village with a population of 2,000 and a medieval parish church. As a huge number of new houses were constructed, our goal has been to build community and church by planting congregations into these growing areas.
- 4. Beyond Warfield:** Warfield Church also has a role to play working with other churches within the deanery and beyond.

### Activities

The activities at Warfield Church can be described as 'church-wide' and local to congregations and aim to implement our strategic objectives by providing activities for members and non-members, of all

ages and abilities, engaging with the community and supporting churches beyond our parish boundaries, in this country and across the world. The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Warfield Church went into 2020 fully expecting to engage with all its previous activities, as listed below from the previous year's report. However, from the earliest days of 2020, the shadow of Covid19 was on the horizon.

#### 1. Church-wide:

a. **Occasional Offices** – Baptisms, weddings and funerals.

b. **Mid-week Communion Services** – There is a mid-week communion service at St Andrew's every Wednesday. There are three monthly communion services: at St Michael's; Communitea Communion in Bullbrook Community Centre; and on Warfield Park, the static mobile home site.

c. **Joint Services** – when all the Warfield congregations come together to meet in one location. These are usually held two to three times a year.

d. **Alpha** – an opportunity to explore the Christian faith in an open and friendly environment

e. **Youth & Children's Work** - Warfield Church has lots of opportunities for young people and children, many of which are outreach to non-church families:

i. Little Starz is a toddler group for under 5's which meets on Mondays and Tuesdays at St. Michael's. Activities include a bouncy castle, play, craft, songs, musical instruments, ribbons, parachutes, puppets, prayer and story.

ii. All Starz is our Friday night Kids Club with fun, games, prizes, crafts, bouncy castle, tuck, fantastic songs and the Christian message.

iii. Primary School Assemblies - We have contact with 8 local primary schools that are keen to engage with Warfield Church. Assemblies and lessons are part of the Children and Families' Pastor's job description, and our congregations are vital in ministering in the schools in 'their patch'.

iv. Kidzchoir is for children aged 5 and over and gives kids the opportunity to sing and learn in a fun and relaxed atmosphere.

v. Year 6 Events - Year 6 is a year of transition from primary to secondary school and the church has a vital role to play at this time. We provide year 6 social events, jointly run by our children and youth leaders, to help build relationships between the youngsters and the leaders who will be investing in them next.

vi. Relentless is for young people of secondary school age and meets each Friday evening in term time. It starts with a free choice of games, crafts, games consoles, pool, table tennis, spa, etc. then moves into a time of fun, worship and a talk.

vii. Year 10+ Events - Every month we run a life group for our year 10+ young people, alternating between meeting in a home and a social event elsewhere

viii. Youth Life Groups – There are two other youth life groups meeting weekly

ix. Forums. The leaders of each of these ministries are all part of a parish-wide children or youth forum who meet regularly to share, bless and encourage one another as well as plan future events and programmes.

x. Secondary Schools and College - Adam our Youth Pastor is also involved with Ranelagh C of E school on a weekly basis and is working alongside Soulscape in Garth.

f. **Autumn Club** is a group for older folks which is open to all and meets every 4-6 weeks for activities such as harvest supper or afternoon tea events. In the summer, Autumn Club runs 'Holiday at Home', providing a couple of days of fun without going away.

g. **Cameo** is a group that provides worship and teaching specifically to meet the needs of adults with learning disabilities and is jointly supported by Warfield Church and Easthampstead Baptist Church.

h. **CBS** - Warfield Church hosts weekly CBS groups ([www.communitybiblestudy.org](http://www.communitybiblestudy.org)) for structured Bible Study.

i. **Support to Bracknell Deanery and Oxford Diocese** - Members of Warfield Church have served on the Deanery Standing and Pastoral committee and on Diocesan Synod.

j. **Partnership with Bracknell Churches.** Leaders from Warfield Church attend a weekly prayer meeting for leaders of churches and Christian organisations in Bracknell. Through this are able to share information and work in partnership with other local churches.

k. **Support to the world-wide church** - Warfield Church has a strong emphasis on developing partnerships with overseas mission partners, whom we uphold through prayer, financial giving and visits, both of teams to partners and of partners to Warfield. This enables us not only to support the work directly, but also fosters a culture of generous and unselfish concern for other parts of Christ's body.

**2. Local to Congregations:** Warfield Church has seven congregations meeting in six locations and with their own leadership teams and budgets. These congregations engage with their local communities in different ways and support members through pastoral care and Life Groups. The six locations are:

- a. St Michael the Archangel, Warfield – two congregations
- b. St Andrew's, Priestwood
- c. All Saints, Warfield School in All Saints Rise
- d. St Peter's, Whitegrove School
- e. Eternity Bullbrook, Holly Spring School
- f. Encounter Church, Warfield School in Woodhurst Park

All our congregations run children's work on a Sunday and most run youth work too. Each has a vibrant programme which aims to teach and disciple our children in the Christian faith and help them to develop their own relationship with God.

There are two church buildings in the parish, St Michael the Archangel and St Andrew's. The St Michael's site also includes the Parish Rooms, which contain a large meeting hall, kitchen, toilets and the church office. The church also owns a house in Warfield, currently rented to a private tenant.

## Achievements and Performance

### 2020 Overview

In February of 2020, at a Joint Service held in Ranelagh School, Revd Catharine Mabuza presented to the church the vision that the next ten years should be a **Decade of Adventure**. As part of this the renewed Vision statement [set out in the Aims and Objectives above] was also shared with the wider church. Little did we know quite what adventures awaited us in 2020.

The shadow of Covid-19, which had been looming on the horizon, became a reality. Activities continued as planned until mid-March, but then, following the government legislation and the advice of the Church of England, all public worship was suspended. Almost overnight we were introduced to the concept of live-streaming, and Zoom meetings became a feature of life on an almost daily basis.

The decision was taken very early on, that our pattern would be to offer the central provision of live-streamed services for the whole church, and to offer pastoral care through our congregations and their leadership and pastoral teams.

For the remainder of 2020 therefore, we offered the following on-line provision.

Daily: **Morning Prayer:** this was broadcast over Facebook live. Initially this followed the in-person pattern of being Monday to Friday, but Saturday was added very early on.

Weekly: **Sunday worship:** we developed the pattern of a morning Worship and Word service which had a more informal family feel, and a morning Holy Communion service with a

quieter more liturgical feel. Initially these services were broadcast from the homes of those participating.

As the months progressed, we were able to offer a provision for children (All Starz Mini Moments, provided for the whole church by the Eternity Bullbrook congregation). Later, Worship@7 (which grew out of Living Room worship from the All Saints and Encounter congregations) was added as an evening provision.

**Monthly:** **First Thursday:** a monthly, quieter contemplative Communion service has been broadcast over Facebook live each month.  
**Ignite:** we met on Zoom once a month for a church prayer meeting.

**Occasional:** **Your Kingdom Come:** We participated in this (inter) national prayer initiative between Ascension and Pentecost, with an evening prayer event on Zoom, culminating in a 24-7 online prayer room  
**Prayer for the nation:** At the encouragement of our Archbishops, during the second period of lockdown, we offered a five-minute opportunity over Facebook live for people to join in prayer for the nation

Our congregations rose to the challenge and offered pastoral care and on-going contact through a variety of means:

- Sunday Coffee Lounges, via Zoom, either between or after the two morning services
- "Ring arounds" - a programme of telephone calls to all members of the congregations was undertaken by leadership teams.
- Many Life Groups continued to meet over Zoom
- Congregational Prayer meetings were organised over Zoom
- Occasional social events on Zoom.

For a short period, from August onwards, we were able to offer a number of in person Communion services in St Michael's. Mention must be made here of the amazing work that was done by a team of people to ensure that these services could happen in a Covid secure environment, and of those who devised and implemented a system of registration for those wishing to attend. For some of these services, priority was given to one congregation to attend together, and these were greatly appreciated by those congregations who had the opportunity to do so.

**Alpha** continued during 2020. An in-person course was held in the early part of the year in Holly Spring School, but due to Covid19 restrictions it was not possible to finish that course. During 2020 we also ran our very first Alpha Online. This gave those who had not completed the earlier Alpha course the opportunity to do so, and also gave many in our existing Life Groups the opportunity to attend Alpha together, resulting in a course with over a hundred guests.

During 2020 Warfield Church was also active in reaching out to meet physical, social and emotional needs in the community.

**Physical needs** were addressed, especially the issue of food poverty. Messy Lunch initially attracted over 40 people to a lunch club at St Andrew's in February. Then the focus changed during the pandemic to delivering craft materials and picnic lunches to 14 families in school holidays. Through the generous giving of members of Warfield Church to the Hardship Fund, we also delivered boxes of food and household items to families. We worked in partnership with other local churches and directed people to the provision they were offering. Inspired by the work of Share Wokingham, members of Warfield Church began to explore with others locally, the possibility of setting up Share Bracknell, to distribute short sell by date food donated by caterers and supermarkets.

**Social need** has been addressed through offering bespoke CAP money courses online for adults, for students and for older teenagers. We have continued to work in partnership with Pilgrim Hearts Trust. Their "Drop In" at St Andrews could not happen from March 2020 due to the pandemic but reopened on Tuesdays in November 2020.

**Emotional need** was addressed through running "The Bereavement Journey" online, for six weeks, in the autumn. This attracted 18 guests from both Warfield Church and the wider community. Two

services entitled "When Christmas Hurts" were held in December to support individuals living with the pain of loss.

Opportunities for **training** also continued. A *Growing Leaders* course started early in the year but sadly was put on hold due to Covid19. The PCC had asked the Bishop to authorise a number of people as preachers in Warfield Church. These, along with some occasional preachers, twenty-six people altogether, were able to attend a Preachers Workshop over Zoom to complete their initial training.

Further restrictions then ensued, and once again we were unable to hold in person services. For a time we broadcast Sunday services, including a Remembrance Sunday service, from St Michael's, but without a congregation. Our plans for Christmas included a mixture of in-person and online events, but a significant increase in Covid-19 cases locally resulted in the decision to once again suspend in-person services. That doesn't mean that Christmas was cancelled! Under the banner headline of 'Christmas 2020' – All is not lost, we were able to broadcast a Carol Service, a Christingle service and a Christmas Day service.

On Sunday 20 December, congregations were encouraged to organise their own services over Zoom. Some held on-line Nativity services, others a pre-Christmas service. Many expressed how good it was to be able to see the people that they knew, and that they used to worship with face to face, in those Zoom services.

Following a local case of Covid-19, the decision was taken to resume broadcasting our Sunday services from homes rather than from the building.

It would be true to say that 2020 was not the year we expected it to be. But our Christmas 2020 headline of "all is not lost" could also be a summary of the year. Indeed, we have been able to do things that we had never done before.

It therefore seems fitting to say thank you to all those who have made it possible:

- Thank you to our tech teams who have made it possible for us to offer all that we offer at such a high standard
- Thank you to our congregational leadership teams for redrawing the map of their responsibilities and providing pastoral care in new and different ways
- Thank you to all those who have been on the steep learning curve of using technology to broadcast from home
- Thank you to all who have faithfully engaged with and attended services and events on screen, often at the end of a day or week which has been filled with screen time

The last Annual Report talked about the beginning of a Vision Process. Reference has already been made to the initial outcomes from that process, but the next phase inevitably has been delayed. We became aware that 2020 was not going to be a year in which to focus on strategic planning and direction – but rather to focus on responding, in the moment, to the ever-changing situation around us, and to the present needs of the members of the church. Our hope is that 2021 will see the next phase of that process being taken forward, as we continue to explore what our "Decade of Adventure" will look like.

### **Staff Vacancies, Appointments and Recruitment**

The following staff changes occurred during the year:

- During the year, two staff members (Mrs Fay Philp – Church Administrator and Mr Tony Ford – Facilities co-ordinator) were put on furlough.
- Following a structural review of administrative support, the PCC decided to bring the above two posts to an end, and to create the post of Operations Manager. Mrs Fay Philp and Mr Tony Ford therefore ceased employment with Warfield Church in August 2020
- A recruitment process was undertaken for the post of Operations Manager and Mr Alan Riddell was appointed to this post in September 2020, as a one-year fixed term appointment.
- Mr Adrian Laws resigned from his position as Children and Families Pastor in August 2020.

- Ms Onalenna Klaas (from the Diocese of Kimberley and Kuruman) finished her placement in the UK and returned to South Africa in October 2020.
- In the first months of the year, we were assisted by at least five volunteers in the office.

Whilst Warfield Church is not the employer, we were directly involved in creating, recruiting for and appointing to the Ranelagh and Sandhurst Schools Chaplaincy Team Leader post. Our former Children and Families Pastor, Mr Adrian Laws, was appointed to this position.

### Average Sunday Attendance

Warfield Church's Average Sunday Attendance figures for 2020 were as follows:

#### For the period 01 January to 15 March

[i.e. before Covid-19 restrictions and referred to in the table below as 2020a]

- Children: 111 (compares with average for 2019 of 125)
- Adults: 277 (compares with average for 2019 of 317)

#### For the period 22 March to 31 December

[i.e., during CV19 restrictions and referred to in the table below as 2020b]

- Children: 4 See Note (1)
- Adults: 194 See Note (2)

#### Notes:

1. The provision for children during this period included Zoom events, Facebook live events, and a few in person events. The above figure of 4 is the average from 10 in person events where seating capacity was limited. It does not therefore reflect the real number of children who were either attending specific events for children or watching a service on the same device as their parents: see Note (2).
2. The above figure for adults in the period 22 March to 31 December is based on "peak live viewer" figures derived from Facebook. This give a "device" figure not a "person" figure and in many cases more than one person would be accessing the service on the same device. In the interests of integrity, we have erred on the side of conservative caution in recording numbers.

As of 01/12/2020 there were 503 names on the Electoral Roll.

The table below gives Electoral Roll and Average Sunday attendance for the last five years:

Year	2016	2017	2018	2019	2020a	2020b
Electoral roll	632	589	618	476	N/A	503
Average Sunday Attendance – adult	363	331	312	317	277	194
Average Sunday Attendance – child	139	133	130	125	111	4

### Risk Management

The PCC regularly reviews any major risks encountered by the church and takes appropriate action to manage and minimise those risks in accordance with best practice.

### Review of Financial Activities and Affairs 2020

In 2020, income and expenditure both fell compared with 2019 as a result of the Covid pandemic. There was a small deficit of £12,074.

## Income

In 2020, Warfield Church's total income was £477,247 compared with £525,889 in 2019. However, voluntary income held up very well. Unrestricted income from regular and one-off gifts fell by just under £3,000 to £349,359 (2019: £352,116), on which £78k gift aid was claimed. We received a number of one-off gifts but the key figure of regular gift-aided income fell by £800 from £314,318 to £313,519. Income from offerings and from under 30s' activities fell due to the pandemic.

No major giving initiative was held but sermons on generosity were given in the online services. There were appeals for people to give to the restricted Hardship and Messy Lunch Funds and £10,620 was received, most of it gift-aided.

## Expenditure

Total expenditure was £489,321, compared to £555,409 in 2019. The fall was mainly due to a reduction in activities. Two support staff were furloughed until August when their posts were discontinued and replaced with an Operations Manager post. Very little was spent on capital projects.

The net result is a deficit of £12,074 but this includes a depreciation charge of £20,290, which is a non-cash item.

## Reserves

Our cash reserves amount to £331,243, made up of £304,781 in unrestricted funds and £26,462 in restricted funds. £85k is in a 12-month fixed-rate savings accounts with CAF Bank. A further £155k is on deposit in three bank and building society accounts.

## Reserves Policy

The PCC seeks to maintain at least two months' average expenditure in reserves. This currently amounts to around £100,000. In 2018 it was agreed to put £5,000 a year into a designated fabric fund for unexpected fabric expenditure.

As our total cash reserves are well in excess of the two months' average expenditure figure, since 2018 we have planned significant amounts of one-off and capital expenditure. In 2020, there were plans to spend £102,000 on capital projects, including several of the projects originally planned for 2019. Most of these were unable to go ahead due to the pandemic. The giving initiative originally planned for 2020 will take place in 2021 and, trusting in a generous response to this, a budget with an operating deficit of £40k was passed for 2021. If these increases are not received, then serious decisions will have to be taken about our expenditure going forward.

In summary:	Cash reserves	£331,243	
Of which	Restricted funds	£ 26,462	
	Two month's expenditure	£100,000	
	Fabric fund	£ 20,000	
	2020 one-off/capital expend.	£ 88,500	
	2020 budget deficit	£ 39,932	Total £274,894
	Unallocated unrestricted reserves		£ 56,349

## Other creditors

Warfield PCC holds money in a separate account for Pocket Money Fights Poverty (PMFP), an organisation run by a church member to raise money for mission organisations supported by the church. The PMFP funds are included in the balance sheet.

## Structure, Governance and Management

The method of appointing PCC members, who are the trustees of the charity, is set out in the Church Representation Rules. At Warfield, the membership of the PCC consists of the clergy licensed to the parish, churchwardens, Licensed Lay Ministers who wish to be members and who are appointed at the APCM, and members elected by those members of our congregations who are on the electoral

roll. Members of the diocesan and deanery synod on the electoral roll are ex officio members of the PCC. PCC members are given information about their responsibilities as trustees.

Throughout 2020 the PCC sought to operate within the understanding drawn up and agreed in May 2019, that alongside its statutory purposes it “*oversees the life of the church to ensure we are focused on how to become a more Christ-like church for the sake of God’s world. We aim to prayerfully seek God’s will, work well together, reflect our values and take action for the future.*”

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 10 times during 2020, and also had an additional meeting with members of congregational leadership teams in June.

Warfield PCC does a lot of its work through sub-committees. The Standing Committee carries on any business required between meetings. The HR committee looks after all matters relating to paid staff employed by the PCC. The Finance Committee keeps an eye on all financial matters and prepares the budget and accounts each year. The Fabric Committee works hard to keep our buildings in good order and to follow appropriate processes for permission for works to be carried out. The Mission Committee is responsible for the budget allocated to mission partners and organisations outside the parish. There is also a Staff Remuneration Committee.

#### **Related parties**

In 2019, a donation of £750 was made from the mission budget to Christian Concern for One World, of which Catriona Cappleman (PCC Treasurer) is a trustee. The treasurer did not take part in the decision to grant this sum, which was made by the Mission Committee.

### **Statement of Responsibilities of Members of the PCC**

The trustees (members of the PCC) are responsible for preparing the PCC’s Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of Members of the PCC:



**Catharine Mabuza, Vicar**

Date: 2 March 2021

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## Independent Examiner's Report to the Trustees of Warfield Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 14 to 26.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited  
Building 3  
Watchmoor Park  
Camberley  
GU15 3YL

2 March 2021

# WARFIELD PAROCHIAL CHURCH COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2020

		Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
	Note				
INCOME					
Voluntary income	2(a)	435,673	15,219	450,892	471,345
Income from investments	2(b)	13,261	-	13,261	16,812
Church activities	2(c)	<u>13,094</u>	<u>-</u>	<u>13,094</u>	<u>37,732</u>
TOTAL INCOME		<u>462,028</u>	<u>15,219</u>	<u>477,247</u>	<u>525,889</u>
EXPENDITURE					
Church activities	3	<u>476,381</u>	<u>12,940</u>	<u>489,321</u>	<u>555,409</u>
TOTAL EXPENDITURE		<u>476,381</u>	<u>12,940</u>	<u>489,321</u>	<u>555,409</u>
NET (LOSS)/SURPLUS BEFORE INVESTMENT GAINS		(14,353)	2,279	(12,074)	(29,520)
NET GAINS ON INVESTMENTS		<u>-</u>	<u>-</u>	<u>-</u>	<u>11,652</u>
NET (LOSS)/SURPLUS AND MOVEMENT IN FUNDS		(14,353)	2,279	(12,074)	(17,868)
TRANSFER BETWEEN FUNDS		<u>1,764</u>	<u>(1,764)</u>	<u>-</u>	<u>-</u>
		(12,589)	515	-	-
TOTAL FUNDS BROUGHT FORWARD		<u>782,256</u>	<u>39,999</u>	<u>822,255</u>	<u>840,123</u>
TOTAL FUNDS CARRIED FORWARD		<u>769,667</u>	<u>40,514</u>	<u>810,181</u>	<u>822,255</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## BALANCE SHEET AT 31 DECEMBER 2020

		2020		2019	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible	7		482,435		498,732
Investments	8		<u>-</u>		<u>-</u>
			482,435		498,732
<b>CURRENT ASSETS</b>					
Debtors and prepayments	9	5,246		32,634	
Cash at bank and in hand		<u>331,243</u>		<u>299,332</u>	
		336,489		331,966	
<b>LIABILITIES</b>					
Creditors – amounts falling due within one year	10	<u>(8,743)</u>		<u>(8,443)</u>	
<b>NET CURRENT ASSETS</b>					
			<u>327,746</u>		<u>323,523</u>
<b>TOTAL NET ASSETS</b>					
			<u>810,181</u>		<u>822,255</u>
<b>PARISH FUNDS</b>					
Unrestricted			769,667		782,256
Restricted	11		<u>40,514</u>		<u>39,999</u>
			<u>810,181</u>		<u>822,255</u>

Approved by the PCC on 2 March 2021 and signed on its behalf by:



Revd Catharine Mabuza  
PCC Chair

# WARFIELD PAROCHIAL CHURCH COUNCIL

## CASH FLOW STATEMENT AT 31 DECEMBER 2020

	2020		2019	
	£	£	£	£
<b>Net cash from operating activities</b>		22,643		(44,448)
<b>Cash flows from investing activities</b>				
Interest and rent from investments	13,261		16,812	
Realisation on sale of investments	-		173,962	
Fixed asset investments	<u>(3,993)</u>		<u>(9,809)</u>	
<b>Net cash arising from/ (used in) investing activities</b>		<u>9,268</u>		<u>180,965</u>
<b>Change in cash and cash equivalents in the reporting period</b>		31,911		136,517
<b>Cash and cash equivalents at 1 January</b>		<u>299,332</u>		<u>162,815</u>
<b>Cash and cash equivalents at 31 December</b>		<u>331,243</u>		<u>299,332</u>
<b>Reconciliation of net income to net cash flow from operating activities</b>				
<b>Net income for the period</b>		(12,074)		(17,868)
<b>Adjustments for:</b>				
Depreciation charges		20,290		20,739
Gains on investments		-		(11,652)
Interest and rent from investments		(13,261)		(16,812)
Decrease/(increase) in debtors		27,388		(13,470)
(Decrease)/Increase in creditors		<u>300</u>		<u>(5,385)</u>
<b>Net cash utilised by operating activities</b>		<u>22,643</u>		<u>(44,448)</u>
<b>Analysis of cash and cash equivalents</b>				
Cash in hand		166		166
Cash at bank		<u>331,077</u>		<u>299,166</u>
		<u>331,243</u>		<u>299,332</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation

Warfield Parochial Church Council ("The PCC") is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the Charities SORP (FRS102).

#### 1.2 Income recognition

Open plate collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised when received and the associated recoverable income tax is recognised when the income is recognised. All other donations and receipts for church activities are recognised when received.

Income from investments is recognised when receivable.

#### 1.3 Expenditure recognition

Parish share is recorded when payable. All other expenditure, including mission giving, is recorded when paid.

### 1.4 ASSETS

#### 1.4.1 Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

#### 1.4.2 Moveable church furnishings

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory that can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, such assets are not included in the accounts. Items acquired since 1 January 2000 have been capitalised at cost and depreciated over their useful economic life.

All expenditure incurred on consecrated or beneficed buildings or on the repair of moveable church furnishings acquired before 1 January 2000 is written off as expenditure in the year.

#### 1.4.3 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £500. They are stated at cost.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

- Freehold Land: Nil
- Improvements to freehold land: 10 years
- Fixtures & Fittings: 10 years
- Equipment: 10 years and 4 years

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

### 1.4.4 Investments

Investment in freehold residential property is valued by the PCC at a market value informally estimated by local estate agents.

Other investment assets are included at the PCC's best estimate of market value.

### 1.4.5 Stock

No account has been taken of any stocks of books, magazines or other materials held at the balance sheet date and all expenditure is written off as incurred.

### 1.4.6 Pensions

The PCC operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

## 1.5 FUNDS

### 1.5.1 Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project.

### 1.5.2 Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 2. INCOME

	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
<b>2(a) Voluntary income</b>				
Planned giving: Gift Aid donations	327,451	9,428	336,879	338,051
Tax recoverable	78,348	2,357	80,705	93,475
Other	23,645	2,434	26,079	15,415
Legacies	1,000	-	1,000	-
Collections: (open plate)	5,229	-	5,229	23,404
Grants	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>435,673</u>	<u>15,219</u>	<u>450,892</u>	<u>471,345</u>
<b>2(b) Income from investments</b>				
Rent received	11,250	-	11,250	14,400
Bank interest	<u>2,011</u>	<u>-</u>	<u>2,011</u>	<u>2,412</u>
	<u>13,261</u>	<u>-</u>	<u>13,261</u>	<u>16,812</u>
<b>2(c) Income from church activities</b>				
Fees for occasional services	8,794	-	8,794	14,627
Under 30s	3,042	-	3,042	19,903
Church and Parish Room lettings	25	-	25	225
Parish-wide events	18	-	18	911
Other	<u>1,215</u>	<u>-</u>	<u>1,215</u>	<u>2,066</u>
	<u>13,094</u>	<u>-</u>	<u>13,094</u>	<u>37,732</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 3. EXPENDITURE

	Notes	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
<b>Church activities</b>					
Missionary and charitable giving	4	45,900	-	45,900	50,000
Diocesan parish share		198,797	-	198,797	194,875
Staff employment costs	5	130,993	-	130,993	145,062
St Michael's/St Andrew's/Parish Rooms utilities		17,152	-	17,152	13,487
Congregational costs		7,150	-	7,150	33,384
Training		54	1,250	1,304	3,761
Clergy expenses		4,479	-	4,479	4,882
Clergy house upkeep		-	-	-	4,042
Hardship Fund		-	2,400	2,400	530
Messy Lunch		-	2,603	2,603	-
Under 30s		2,467	-	2,467	17,091
Parish-wide events		4,761	-	4,761	10,045
Occasional service fees paid to Diocese		5,897	-	5,897	8,528
Independent examiner's fees		2,760	-	2,760	2,760
CCLI licences		2,974	-	2,974	2,770
Office and administration		16,033	-	16,033	17,118
Property maintenance		14,516	1,000	15,516	18,458
Insurance		7,845	-	7,845	7,877
Depreciation		<u>14,603</u>	<u>5,687</u>	<u>20,290</u>	<u>20,739</u>
		<u>476,381</u>	<u>12,940</u>	<u>489,321</u>	<u>555,409</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 4. MISSIONARY AND CHARITABLE GIVING

Grants are given to various individuals working for churches or Christian charities, for their personal support, or to the church or charity itself, for its work and charitable activities.

	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
2 the Nations	7,300	-	7,300	6,000
Clemisons (YWAM)	6,100	-	6,100	7,000
Milan & Shusma Adhikari Nepal	6,000	-	6,000	6,000
Krasif Aid	5,100	-	5,100	5,450
St Peter's Life-Line Kenya	3,900	-	3,900	4,150
Hands On Houses (Australia)	3,400	-	3,400	3,900
Joel & Fiona Kelling (CMS)	3,100	-	3,100	3,500
Rabiah Aalam (CMS)	3,000	-	3,000	3,000
Laurence & Jane Knoop, OM	1,500	-	1,500	1,000
Debs Fenton (Metro Church)	1,200	-	1,200	1,600
Compassion	1,372	-	1,372	600
Tazmin Foster, YWAM	1,200	-	1,200	500
Aanandit Charity Centre	900	-	900	700
Rachel & Jonathan Schmidt (YWAM)	800	-	800	-
Seckin Ugur (Izmir Church)	400	-	400	1,000
Operation Mobilisation	300	-	300	-
Tear Fund (tap twinning)	120	-	120	-
Christians Against Poverty (CAP)	108	-	108	1,000
Paul Scott (football mission Uganda)	100	-	100	100
Go MAD	-	-	-	1,750
Nepal Churches (Nepal trip)	-	-	-	1,000
CCOW	-	-	-	750
Holy Land Institute for the Deaf	-	-	-	500
Aanandit Church Nepal	-	-	-	300
Sliven Baptist Church	-	-	-	200
	<u>45,900</u>	<u>-</u>	<u>45,900</u>	<u>50,000</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 5. STAFF

#### Employment costs

	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	TOTAL 2019 £
Wages and salaries	116,469	-	116,469	122,306
Employer's NI	4,486	-	4,486	10,751
Pension contributions	8,331	-	8,331	9,534
Expense claims	<u>1,707</u>	<u>-</u>	<u>1,707</u>	<u>2,471</u>
	<u>130,993</u>	<u>-</u>	<u>130,993</u>	<u>145,062</u>

#### Numbers of employees

The average monthly number of employees (including temporary staff) during the year was:

	2020	2019
Administration	1.7	1.8
Operations/Management	0.3	-
Facilities	0.7	0.8
Youth and Children	1.7	2.0
Minister (directly employed)	<u>1.0</u>	<u>1.0</u>
	<u>5.4</u>	<u>5.6</u>

### 6. MEMBERS OF THE PCC

2 employees were members of the PCC and received remuneration as employees.

No member of the PCC (or any persons connected with them) received any remuneration or benefits during the year in respect of their membership of the PCC.

Donations were made from the mission budget to Christian Concern for One World, a charity of which Catriona Cappleman is a trustee, of £750 in 2019. The decisions were made by the mission committee but the PCC member, who is a member of the mission committee, did not take part in the decisions to grant this sum.

# WARFIELD PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 7. Tangible fixed assets

	Land and Buildings £	Investment Property £	Fixtures, Fittings and equipment £	Total £
<b>Cost or valuation</b>				
At 1 January 2020	31,390	435,000	240,821	707,211
Additions	-	-	3,992	3,992
Disposals	-	-	-	-
At 31 December 2020	<u>31,390</u>	<u>435,000</u>	<u>244,813</u>	<u>711,203</u>
<b>Depreciation</b>				
At 1 January 2020	7,512	-	200,967	208,479
Charge for the year	2,504	-	17,785	20,289
Written back on disposals	-	-	-	-
At 31 December 2020	<u>10,016</u>	<u>-</u>	<u>218,752</u>	<u>228,768</u>
Net book value				
At 31 December 2020	<u>21,374</u>	<u>435,000</u>	<u>26,061</u>	<u>482,435</u>
At 31 December 2019	<u>23,878</u>	<u>435,000</u>	<u>39,854</u>	<u>498,732</u>

### Investment Property

2 Portia Grove, Warfield

Market value

At 31 December 2020	£435,000
At 31 December 2019	£435,000
At 31 December 2018	£425,000

Market value is determined by the PCC with informal assistance from local estate agents.

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 8. Investments

	2020 £	2019 £
CBF Church of England Investment Fund – Accumulation shares		
Market value at balance sheet date of 4,675.35 shares	–	–

On 28 February 2019, the CBF Church of England Investment Fund – Accumulation shares were sold for £173,962. These funds were distributed to various of the PCC's bank accounts.

### 9. Debtors

	2020 £	2019 £
Income tax recoverable	2,342	27,687
Prepayments and accrued income	<u>2,904</u>	<u>4,947</u>
	<u>5,246</u>	<u>32,634</u>

### 10. Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals	7,196	6,485
Other creditors	<u>1,547</u>	<u>1,958</u>
	<u>8,743</u>	<u>8,443</u>

# WARFIELD PAROCHIAL CHURCH COUNCIL

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## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 11. Restricted funds

The income funds of the charity include restricted funds comprising the following donations and grants held on trust for specific purposes as listed below:

	Balance at 1 January 2020	Income	Expenditure	Transfer to Unrestricted	Balance at 31 December 2020
Reordering	11,751	-	3,917		7,834
St Andrew's	2,972	-	743		2,229
St Andrew's Devt	14,436	-	55		14,381
Hardship fund	4,640	7,466	2,400		9,706
Roof protection	250	-	250		-
Churchyard	-	1,000	1,000		-
St Michaels's organ AV	3,551	-	497	(1,764)	1,290
Furniss legacy	1,000	-	100		900
St Andrew's lectern	1,250	-	125		1,125
Growing leaders	-	1,250	1,250		-
Autumn Club	-	242			242
Messy lunch	<u>149</u>	<u>5,261</u>	<u>2,603</u>		<u>2,807</u>
	<u>39,999</u>	<u>15,219</u>	<u>12,940</u>	<u>(1,764)</u>	<u>40,514</u>

### 12. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 December 2020 are represented by:			
Tangible fixed assets	468,562	13,873	482,435
Current assets	309,848	26,641	336,489
Creditors: amounts falling due within one year	<u>(8,743)</u>	<u>-</u>	<u>(8,743)</u>
	<u>769,667</u>	<u>40,514</u>	<u>810,181</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020 (continued)

### 13. Financial commitments

The PCC has passed a budget for 2021 with a £40,000 deficit. There will be a giving initiative during the year. This budget includes a commitment to give £46,875 to mission organisations. At the date these accounts were approved £42,000 of this has been committed and the recipients informed.

The PCC has agreed to spend £88,500 on capital and one-off projects over the next few years and has pledged to give £25,000 over five years from 2021 for a school chaplain post proposed by Bracknell and Sonning deaneries.