

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL ORMSKIRK

England & Wales · Charity number 1129296

Details

Other names ORMSKIRK PARISH CHURCH PCC

Status Registered

Legal form Previously excepted

Registered 2009-04-24

Register [View on the Charity Commission register](#)

Contact

Address Parish Office
New Church House
Church Street
Ormskirk
L39 3RD

Phone 01695577520

Email ormskirkpc@outlook.com

Website www.ormskirkparishchurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: When planning our activities for the year, the PCC gave consideration to the Charity Commissions guidance on public benefit and in particular the specific guidance to charities concerned with the advancement of religion

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£128,683	£184,720	-	-
2023-12-31	£129,341	£160,031	-	-
2022-12-31	£125,341	£145,110	-	-
2021-12-31	£134,403	£165,619	-	-
2020-12-31	£114,089	£177,359	-	-

Trustees

Name	Role	Appointed
ANDREW BEESTON		
ANDREW ROBERT BURKE		
Elizabeth Beeston		2017-04-23
JON CHARLES GLADDERS		
Judith Yvonne Bradshaw		2014-04-28
Lynn Smith		2023-04-24
Margaret Hall		2023-04-24
Margaret Priestley		2023-04-24
Mark Daniels Rawsthorn		2017-04-23
Pauline Kenyon		2023-04-24
ROBERT GEOFFREY WEBSTER		
Rev STUART HAYNES		
Rodney David Birchall		2020-10-12
Winifred Pemberton		2023-04-24

Accounts

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)

CHARITY NUMBER 1129296

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2024

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
CHARITY INFORMATION

Registered Charity Name:	The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul Ormskirk
Working Names:	Ormskirk Parish Church and Lathom Park Chapel
Charity Registration Number	The charity became registered with the charity commission on 24th April 2009 having been previously an excepted charity.
Governing Instrument	The Parochial Church Council (PCC) is established under the Parochial Church Councils (Powers) Measure 1956 (as amended) and is a body corporate with perpetual succession.
Bankers:	HSBC plc Royal Bank of Scotland CO-OP Bank NatWest Bank Central Board of Finance of the Church of England
Independent Examiner:	Mr P J Collins F.C.A. Collins & Co. Chartered Accountants Suite 13 Hattersley House 1 Hattersley Court Ormskirk L39 2AY
Other information	Ormskirk Parish Church is situated on Park Road, Ormskirk, L39 3RD Lathom Park Chapel is on Hall Lane, Lathom, L40 5UQ They are part of the Ormskirk Deanery in the Diocese of Liverpool. The correspondence address is New Church House, Church Street, Ormskirk, L39 3RD Telephone 01695-572143. Email ormekirkpc@outlook.com Websites www.ormskirkparishchurch.org.uk and www.lathomparkchapel.org The Parish Office is open Monday and Thursday, 9.30am – 12.30pm Parish Administrator - Mrs Susan Wilson PCC Minutes Secretary - Mrs Margaret Priestley Ormskirk Parish Church Treasurer - Vacant

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2024

Aims and Purposes

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956. The Parochial Church Council (PCC) of SS Peter & Paul (Ormskirk) with St John The Divine (Lathom) has the responsibility of cooperating with the Priest-in-Charge in promoting, in the ecclesiastical parish of SS Peter & Paul (Ormskirk) with St John (Lathom), the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John the Divine (Lathom), hereafter referred to as Lathom Park Chapel, seeks to do this by being the centre of worship in a rural community. The church of SS Peter & Paul (Ormskirk), hereafter referred to as Ormskirk Parish Church, seeks to do this by being the church at the centre of the town. The PCC is also responsible for the maintenance of New Church House, adjacent to Ormskirk Parish Church.

Objectives and Activities

The PCC is committed to being a Bigger Church making a Bigger Difference and to do this by having more people knowing Jesus and more justice in the world.

When planning our activities for the year, we have been mindful of this and considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer; learning about the Gospel, developing their knowledge and trust in Jesus
- provision of pastoral care for people living in the parish.
- missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Structure, Governance and Management including trustee induction.

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. At each Annual Parochial Church Meeting those on the Electoral Roll elect PCC members in addition to the ex-officio post-holders.

Given the wide responsibilities of the PCC it is more time efficient to have separate Committees for the two places of worship. Both Ormskirk Parish Church Committee and Lathom Park Chapel Committee have met regularly throughout the year and reported back to the PCC.

The Wardens have day-to-day management control of the churches.

Trustees are aware of Trustee Responsibilities, basic health and safety, risk assessment and management and safeguarding procedures.

Both Ormskirk Parish Church and Lathom Park Chapel aim to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently. We follow the House of Bishops' Guidance in relation to Safeguarding and have adopted their 'Safeguarding Policy' "Promoting a Safer Church". Safeguarding remains a high priority of the PCC and is a standard Agenda item at every PCC, OPC Committee and LPC Committee meeting.

The charity provides each new trustee with a copy of the Charity Commission guidance relating to the roles and responsibilities of trustees, a copy of the last year's charity accounts and past trustee minutes. Other trustees provide help and assistance throughout the induction process.

During the year all the following served as members of the PCC: -

Ex Officio member: Rev Canon Stuart Haynes (Associate Minister)

Wardens:

Mr Jon Gladders (Now Chairman) (OPC)

Mr. Mark Rawsthorn (representative on Deanery Synod) (OPC)

Mrs Margaret Priestley - (From 24/04/23) (OPC)

Mrs Lynn Smith (LPC)

Mrs Elizabeth Beeston (LPC)

Elected members:

Ms Kate Arnold

Mr. Andrew Beeston (representative on Deanery Synod)

Mr Rodney Birchall

Mrs Judith Bradshaw (LPC Treasurer; representative on Deanery Synod)

Mr. Andrew Burke

Mr. Robert Webster

Mrs Margaret Hall

Mrs Pauline Kenyon

Mrs Winifred Pemberton

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Cont.)

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. Under normal circumstances, volunteers undertake a variety of roles including:

- preparing and decorating Church and Chapel for services, leading worship there, in schools, nursing homes and elsewhere;
- serving refreshments at various activities including Tiddlers, Soup Stop, Coffee Stop and various extra services associated with the agricultural year;
- inspecting premises, and performing or arranging repairs, to ensure safety;
- raising funds and managing the charity's finances.
- administration relating to church meetings.

Organisation

The PCC has a Standing Committee as required by law; these have the power to transact the day to day business of the charity between Council Meetings, subject to any directions by the council.

Electoral Roll

The number of names on the electoral roll as reported at the APCM in April 2024 was: -

- SS Peter and Paul (Ormskirk) 88 (2023 - 88).
- St John (Lathom) 54 (2023 - 57)

Review of the Year including Achievements and Performance

This was a year of change as we continued to have discussions over the future shape of mission and ministry across the parish. These important conversations enabled us to discern the ministry our next priest would be called to. It has led to frank deliberations on whether we felt God was calling us to continue to be part of the Fit for Mission journey with other deanery churches. This led to Lathom Park Chapel deciding not to continue on that journey. Ormskirk Parish Church remained committed to the Fit For Mission conversation. The PCC agreed that Lathom would explore other relationships for the future. Both Chapel and Church were working on profiles to attract future ministers.

However, we have cooperated between Lathom Chapel and the parish church on our worship arrangements, drawing in particular on the chapel's place in the agricultural year. We strengthened links with Ormskirk CofE School. We have made progress on tackling the graveyard, developing our vision for the Heritage Project and had a busy Christmas with switch on, a tree festival and our Christmas nativity being highlights. The Chapel had a service to celebrate 100 years of public worship.

Interregnum

We continued to be in interregnum with both Chapel and Parish Church being supported by lay members, retired ministers and our self-supporting minister. Local ministers both serving and retired helped with funerals at both the parish church and chapel.

Both were working on separate arrangements for future ministry with Ormskirk Parish Church looking at a three-year interim post to enable them to consolidate their vision for the future. Lathom Park Chapel are co-operating with St Pauls Skelmersdale on a shared minister.

Ecumenical relations

We continue to be a partner in Churches Together in Ormskirk and the Parish Church led the Christian input into the town's Christmas lights switch on. The church benefited from being lit up on this occasion and saw an increased number of visitors with music, a tree festival and other activities in and around church. Church leaders breakfasts continues.

Other Ecumenical activities include the Ormskirk Food Bank which operates from New Church House on Tuesday and Friday mornings. This continued throughout 2023 and face to face contact resumed once more. The Debt Advice Centre held at Emmanuel Church has continued to operate and the Ormskirk Street and School Pastors have continued to be a presence in the town centre on Saturday evenings, or at the school gate.

Deanery Synod

During 2024 the Deanery Synod met three times; February, June and September. The main focus of the meetings was discussion, sharing of information and trying to gain an understanding of Fit for Mission and the potential impact it may have on the parishes in the Deanery

Due to the very different contexts of the Church and the Chapel, we report separately on activities.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Cont.)

Activities - Ormskirk Parish Church.

The Parish Church is an active place of worship aiming to live out its values and vision to be the church at the centre of the town.

We have established a pattern of worship where the first Sunday of the month sees Church for All in the Hall led by Local Missional Leader Rod Birchall. This informal café style worship has attracted all ages. It continues to thrive with **20 regulars from all ages** and we want to explore more ways for it to grow. We have invested in technology to improve the quality of worship. The remaining Sundays are usually services of communion following an orthodox Common Worship pattern.

Congregation numbers have declined however they linger around an average of 40 . We have attracted a few new regulars to our worship. We continue with our Open Table community aimed at the LGBTQIA+ community but this congregation remains fragile. At the end of the year we started a Young Adults Group

The service of Holy Communion on Thursday (market day) continues but with small numbers. This is maintained through external clergy

Baptisms, weddings and funerals have continued in the church. In 2024 there were 18 funerals or burials of ashes, some of which had a service in church but others only at the Crematorium; 9 baptisms; 3 weddings.

Both the traditional carol service and Christmas nativity were well attended with the nativity being extremely popular and successful with numbers back to pre-covid levels. Once again we did not hold a service on Christmas morning in the parish instead encouraging members to worship at Lathom

Tiddlers, our pre-school worship group that meets in NCH on Mondays has continued to flourish under its new leadership despite a period of time when NCH was out of action. Attracting around 50 children and parents this is a great congregation and outreach.

Mothers' Union meets on the first Thursday of every month, 1.30 - 3pm in New Church House

We remain the place of worship for civic services. We saw large numbers at the town's annual Remembrance service in 2024 As in previous years, the Scouts held a carol service in early December.

Church services for Ormskirk C of E School were held for Easter, Harvest and Christmas as well as the July end of year service. Church-led worship in school returned and welcomed the SHINE Committee from the school to lead our annual toy service in advent. Our SSM has also established good links with Ormskirk West End and occasional visits to and from other local primary schools.

Pastoral care

Pastoral care continues on an informal basis but it is a challenge with fewer numbers available and we don't currently have a pastoral care team.

The monthly Communion at The Fountains (a retirement housing complex of 68 flats which is within the parish) has continued on a regular basis.

Mission and evangelism

We made good progress with the Heritage Project starting to formulate plans for a major funding bid to support the redevelopment of the church creating a cultural and heritage venue as well as a place of worship. We have established a Community Interest Company to pursue this bid and bring professional expertise to the delivery of events at the parish church.

We continued a substantial programme of events during advent. Starting at Switch On, where we were lit up again and had a programme of events. We had a Christmas Tree Festival throughout advent. Unfortunately extreme weather prompted the cancelation of a major performance of the Christmas Carol with live band.

We maintain links with Edge Hill University and civic leaders. This is through a variety of activities including the Public Service Leaders breakfast. These are attended by key leaders from the University, the hospital, local schools, the emergency services and the Council.

Members of the congregation, and visitors, contribute to our work overseas by regular donations (in envelopes and by standing order) or occasional donations (in collecting boxes, a carboy at the west end of church, and a Christmas card). From these donations the church sends money to British-based charities working abroad.

The graveyard

One issue that has been a concern to the PCC has been the condition of our large graveyard. This has created concern from members of the community so we have tried to work with a range of partners – the council, police, scouts, ATC and individuals – to clean up the graveyard. We have re-engaged with Community Payback who have been doing sterling work in managing the landscape around the church.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Cont.)

Activities - Lathom Park Chapel.

Worship and prayer

Services are held every Sunday morning at the chapel and as the chapel is located in a farming community we hold special services throughout the year to embrace the rhythm of the farming cycles. The farming, Christmas, Easter and Remembrance services are well attended by our regular congregation and people from our wider community. Lathom Park school children attend the chapel for their end of term services and the chapel also hosts services for NSG, the Freemasons and the Women's Institute

Pastoral care

The Chapel continues to provide pastoral support to farming families suffering difficult family circumstances and to others who are ill at home or in hospital. The volunteer Street Carers scheme in Lathom has become less formal the chapel members offer a friendly face and a listening ear.

Mission and evangelism

The regular cycle of walks, history talks, visiting groups, Sunday afternoon openings and social events continued in 2024. We held a celebration weekend in July to commemorate 100 years of public worship at the chapel with a garden party on Saturday and a thanksgiving service on Sunday presided over by Bishop John followed by a lunch in the gardens of the chapel - with the Earl of Derby and Baron Skelmersdale in attendance with many from our congregation and the wider community. We had successful male voice choir concerts at Harvest and Christmas drawing in people from the wider community.

Links to Lathom Park church school continue to be excellent. Members of the congregation serve as School Governors and as a specific school contact working with the head teacher and staff. Bibles have been bought by the chapel for each of the juniors at the school to for their personal use during their lessons and to keep when they leave primary school.

During 2024 there was 1 funeral and one burial of ashes held at the chapel.

The chapel continues to support Farm Africa, a small charity that helps farmers in Africa grow their community out of hardship. We also support The Foodbank, The Children's Society, RBL Poppy Appeal and Cancer Research.

Financial Review

Results for the year are set out on page 8.

New Church House

Lettings income at New Church House remains low and the PCC are looking at ways to increase lettings. This has included an investment of around £40k from the buildings fund to redecorate and invest in improved flooring. We have also invested in the AV system through kind donation of a parishioner. We are looking to further invest and market the building.

Ormskirk Parish Church

Income in 2024 was £92,204 with expenditure £131,788 giving a deficit of £39,584. This was partly offset by a gain on investments of £4,192. The total funds as at 31st December are £548,784, including restricted and endowment funds of £132,010 and a Capital Asset fund of £345,000.

Due to the major repairs that needed to be carried out on the church and the organ, the PCC have had to reduce the amount paid to the Diocese in respect of Parish Share from £42,000 in 2023 to only £27,000 in 2024.

Lathom Park Chapel

Income in 2024 was £36,479 with expenditure £52,932 giving a deficit of £16,453. This was offset by a gain on investments of £3,743. The total funds as at 31st December are £100,950, including restricted and endowment funds of £31,003.

Phase 1 of the repairs identified in the Quinquennial report of 2023 were completed at a cost of nearly £10,000. Phase 2 the remaining repairs have been costed at £25,000 plus VAT for which grants are being sought.

Plans for the Future

During the interregnum period the wardens, retired ministers and lay readers ensure our regular, farming and other services continue.

After a number of discussions at the chapel committee and with the Archdeacon and Area Dean a proposal was put forward by the diocese for the chapel to become a parish in its own right with a minister who would also have chaplaincy responsibilities in the Skelmersdale area, for example in Lathom High School, West Lancs College, and the Concourse. It was agreed the proposal is worth pursuing. The details and job profile are to be developed in 2025. There are three weddings booked for 2025.

We will continue to reach out to the wider community to draw more people to the chapel: the chapel will be open for visitors on Sunday afternoons in the summer months and on Heritage Open Days; concerts are being arranged and the historical talks and walking groups with refreshments a regular feature; offering fellowship with tea and biscuits after every service and continue our tradition of lunches following the farming services

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Cont.)

Reserves policy

It is our policy to attempt to maintain unrestricted general funds, which are the free funds of the charity, at a level that equates to a minimum of four months' unrestricted expenditure plus utility costs. At this level the trustees feel that the PCC would be able to continue its activities and cope with fluctuations in the level of income from donations, fund-raising and other sources. At 31st December 2024 the actual reserves stood at £78,768 (2023: £81,182) this is more than the overall target of *about* £40,000.

Risk Statement

The charity operates to a set of Financial Procedures; we review these from time to time, and amend them as needed to reflect any developments.

The Wardens of Church and Chapel regularly review the premises to identify any possible Health and Safety issues, and take remedial action. The Wardens also address any matters raised by the insurance company

The PCC regularly reviews the Safeguarding policy and ensures that it carries out formal checks on any person who may be working with children or vulnerable adults. Ormskirk Parish Church aims to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently. We follow the House of Bishops' Guidance in relation to Safeguarding and have adopted their 'Safeguarding Policy' "Promoting a Safer Church". Safeguarding remains a high priority of the PCC and is a standard Agenda item at every PCC, OPC Committee and LPC Committee meeting.

Public Benefit Statement

When planning our activities for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion.

We try to enable ordinary people to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus. Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Trustees' responsibilities in relation to the financial statements

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its surplus or deficit for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the PCC

.....
 Mr Jon Gladders (Chairman) 13th October 2025

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PCC OF SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)

Report to the Parochial Church Council (PCC) of SS Peter and Paul (Ormskirk) with St John (Lathom) (the Trust) on my examination of the accounts for the year ended 31st December 2024 which are set out on pages 8 to 16 of your Annual Report.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material aspect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act: or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P. J. Collins (F.C.A)
Collins & Co.
Chartered Accountants
Suite 13 Hattersley House
1 Hattersley Court
Ormskirk L39 2AY

13th October 2025

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2024

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	2023 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2	81,405	4,211		85,616	91,116
Charitable activities	3	30,120	136	0	30,256	24,265
Other trading activities	4	4,947	681	0	5,628	7,092
Investments	5	2,383	4,800	0	7,183	6,868
TOTAL INCOME		<u>118,855</u>	<u>9,828</u>	<u>0</u>	<u>128,683</u>	<u>129,341</u>
EXPENDITURE ON:						
Charitable Activities	6	99,028	82,159		181,187	155,520
Raising funds	7	3,533	0	0	3,533	4,511
TOTAL EXPENDITURE		<u>102,561</u>	<u>82,159</u>	<u>0</u>	<u>184,720</u>	<u>160,031</u>
		<u>16,294</u>	<u>(72,331)</u>	<u>0</u>	<u>(56,037)</u>	<u>(30,690)</u>
Gains/(losses) on investments		3,355	4,266	314	7,935	25,768
NET INCOME/(EXPENDITURE)		<u>19,649</u>	<u>(68,065)</u>	<u>314</u>	<u>(48,102)</u>	<u>(4,922)</u>
TRANSFER BETWEEN FUNDS	8	<u>27,308</u>	<u>(27,308)</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET MOVEMENT IN FUNDS		<u>46,957</u>	<u>(95,373)</u>	<u>314</u>	<u>(48,102)</u>	<u>(4,922)</u>
RECONCILIATION OF FUNDS:						
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2024 (As previously stated)		439,764	246,307	11,765	697,836	658,451
PRIOR YEAR ADJUSTMENT	9	0	0	0	0	44,307
REVISED FUNDS BROUGHT FORWARD (As restated)		<u>439,764</u>	<u>246,307</u>	<u>11,765</u>	<u>697,836</u>	<u>702,758</u>
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2024		<u>486,721</u>	<u>150,934</u>	<u>12,079</u>	<u>649,734</u>	<u>697,836</u>

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
BALANCE SHEET AT 31ST DECEMBER, 2024

	Note	Unrestricted Funds	Endowment & Restricted Funds	2024 £	2023 £
FIXED ASSETS					
Tangible Assets	11	345,000	0	345,000	345,000
Investments	12	104,176	155,453	259,629	270,286
Total fixed assets		449,176	155,453	604,629	615,286
CURRENT ASSETS					
Debtors	13	10,565	25	10,590	12,011
Cash at Bank and in Hand		37,581	7,535	45,116	77,632
Total current assets		48,146	7,560	55,706	89,643
LIABILITIES:					
Creditors: Amounts falling due within one year	14	10,601	0	10,601	7,093
NET CURRENT ASSETS		37,545	7,560	45,105	82,550
Creditors: Amounts falling due after more than one year		0	0	0	0
TOTAL NET ASSETS		486,721	163,013	649,734	697,836
FUNDS OF THE CHARITY					
	15				
Unrestricted funds		486,721	0	486,721	439,764
Restricted funds		0	150,934	150,934	246,307
Endowment funds		0	12,079	12,079	11,765
Total charity funds		486,721	163,013	649,734	697,836

Approved by the Parochial Church Council on 13th October 2025 and signed on its behalf by:

.....
Mr Jon Gladders (Chairman)

.....
Mrs Judith Bradshaw

The notes on pages 10 to 16 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024

1 Accounting Policies

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP 2015 FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The accounts include transactions, assets and liabilities for which the PCC is held responsible in law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is notified of its legal entitlement to the amount due.

Dividends and all other income is accounted for when receivable.

All incoming resources are accounted for gross.

For investment purposes any surplus funds are usually of a short term nature and are kept in interest bearing accounts.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The Parish Share is accounted for when paid. Any share unpaid at 31st December is not provided for in these accounts.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

The pension costs charged in the financial statements represent the contributions payable by the PCC during the year.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Cont.)

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated land and beneficed property is excluded from the accounts by section 10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold land and property is not being depreciated, as in the view of the PCC, they are maintained to a sufficiently high standard which ensures that the market value of the properties is not less than the carrying value shown in the accounts.

Fixtures, fittings and office equipment

Equipment used by the church is depreciated on a straight line basis over 4 years. Individual assets with a purchase price of £10,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Reserves

It is the intention of the trustees to maintain sufficient unrestricted reserves to meet the current level of running expenses of the organisation.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Continued)

	Unrestricted Funds £	Endowment & Restricted Funds £	TOTAL 2024 £	Unrestricted Funds £	Endowment & Restricted Funds £	TOTAL 2023 £
2 <u>Donations and legacies</u>						
Planned Giving:						
Tax Efficient Giving	38,094	1,179	39,273	38,603	6,641	45,244
Income Tax Recoverable	8,786	209	8,995	12,638	1,882	14,520
Other planned giving	9,991	0	9,991	5,862	1,359	7,221
Collections (open plate) at all Services	10,045	0	10,045	8,347	0	8,347
Sundry Donations & Appeals	6,888	1,077	7,965	3,409	3,317	6,726
Legacies	3,000	0	3,000	0	0	0
Grants	4,601	1,746	6,347	6,286	2,772	9,058
	<u>81,405</u>	<u>4,211</u>	<u>85,616</u>	<u>75,145</u>	<u>15,971</u>	<u>91,116</u>
3 <u>Charitable activities</u>						
Wedding and Funeral Fees	19,212	0	19,212	15,125	433	15,558
Rent from Church Hall/Church Property	7,951	0	7,951	8,680	0	8,680
Miscellaneous Income	2,957	136	3,093	27	0	27
	<u>30,120</u>	<u>136</u>	<u>30,256</u>	<u>23,832</u>	<u>433</u>	<u>24,265</u>
4 <u>Other trading activities</u>						
Fundraising and other events	4,577	681	5,258	5,941	940	6,881
Bookstall	370	0	370	211	0	211
	<u>4,947</u>	<u>681</u>	<u>5,628</u>	<u>6,152</u>	<u>940</u>	<u>7,092</u>
5 <u>Investments</u>						
Dividends and Interest (including any reclaimed tax)	2,383	4,800	7,183	4,383	2,485	6,868
	<u>2,383</u>	<u>4,800</u>	<u>7,183</u>	<u>4,383</u>	<u>2,485</u>	<u>6,868</u>

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Continued)

	Endowment &			Endowment &		
	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
	Funds	Funds	2024	Funds	Funds	2023
	£	£	£	£	£	£
6 <u>Charitable Activities</u>						
Missionary Giving						
CMS	0	0	0	0	2,000	2,000
Sick & Needy	0	1,500	1,500	0	1,240	1,240
Sundry Donations (<£1,001 each)	691	6,000	6,691	505	349	854
Ministry:						
Parish Share	52,876	0	52,876	67,617	0	67,617
Clergy - Housing	650	0	650	1,405	0	1,405
Clergy - Expenses	460	15	475	1,505	9	1,514
Administrator - Salaries	6,047	0	6,047	12,994	0	12,994
Organist - Salary	4,503	0	4,503	4,923	0	4,923
Church - Heat, Light & Water	3,625	7,873	11,498	12,296	450	12,746
Church - Repairs & Maintenance	906	2,528	3,434	5,316	672	5,988
Major Repairs	10,873	8,904	19,777	966	3,890	4,856
Churchyard and Grounds	2,125	0	2,125	6,408	0	6,408
NCH - Heat, Light & Water	637	3,449	4,086	8,167	0	8,167
NCH - Repairs & Maintenance	0	786	786	2,306	0	2,306
NCH - Major Repairs & Decoration	0	33,796	33,796	0	0	0
Cleaning and Waste Disposal	1,838	0	1,838	4,229	0	4,229
Insurance	2,410	7,816	10,226	9,502	0	9,502
Service Expenses	2,918	0	2,918	1,002	732	1,734
Organ & Piano Maintenance	264	9,269	9,533	1,263	0	1,263
Postage, Printing & Stationery	873	0	873	981	(31)	950
Telephone	1,070	0	1,070	976	0	976
Accountancy & Independent						
Examiner's Fees	3,600	0	3,600	3,309	0	3,309
Sundry Expenses	2,662	223	2,885	539	0	539
	<u>99,028</u>	<u>82,159</u>	<u>181,187</u>	<u>146,209</u>	<u>9,311</u>	<u>155,520</u>
7 <u>Raising funds</u>						
Fundraising & Event Costs	3,533	0	3,533	3,114	840	3,954
Giving Envelopes & LDBF Fees	0	0	0	557	0	557
	<u>3,533</u>	<u>0</u>	<u>3,533</u>	<u>3,671</u>	<u>840</u>	<u>4,511</u>

8 Transfer of funds

£28,058 of this relates to costs incurred in 2023 in respect of the Ormskirk Parish church and New Church House for insurance, light & heat and routine maintenance which the PCC deem to be valid deductions from the restricted building fund.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Continued)

9 Prior Year Adjustment

The prior year adjustment in 2023 related to a re-assessment by the PCC of it's financial responsibilities in regards to "Parish Share". The result of which is that Parish Share is now accounted for when paid which was a change in the accounting policy last year.

10 Staff Costs

	2024	2023
	£	£
Wages and Salaries	10,550	17,917
Social Security Costs	0	0
Pension Costs	0	0
	<u>10,550</u>	<u>17,917</u>

The wages paid relate to various Church Worker. No employees (2023: None) received more than £60,000 remuneration during the year.

11 Tangible Fixed Assets

	Freehold Land & Buildings £	Fixtures and Fittings £	Total £
COST OR VALUATION			
At 1st January, 2024	345,000	0	345,000
Additions	0	0	0
Disposals	0	0	0
At 31st December, 2024	<u>345,000</u>	<u>0</u>	<u>345,000</u>
DEPRECIATION			
At 1st January, 2024	0	0	0
Charge for the year	0	0	0
Disposals	0	0	0
At 31st December, 2024	<u>0</u>	<u>0</u>	<u>0</u>
NET BOOK VALUE			
At 31st December, 2024	<u>345,000</u>	<u>0</u>	<u>345,000</u>
At 31st December, 2023	<u>345,000</u>	<u>0</u>	<u>345,000</u>

12 Investments

	2023 Market Value	Additions (Disposals) in year	Net Gain/loss on Revaluation	2024 Market Value
CCLA Investments - UnRestricted Funds - Ormskirk	49,201	6,077	945	56,223
CCLA Investments - Restricted Funds - Ormskirk	128,108	(18,077)	2,933	112,964
CCLA Investments - Endowment Funds - Ormskirk	11,481	0	314	11,795
CCLA Investments - Unrestricted Funds - Lathom	59,346	(13,803)	2,410	47,953
CCLA Investments - Restricted Funds - Lathom	22,150	7,210	1,334	30,694
	<u>270,286</u>	<u>(18,593)</u>	<u>7,936</u>	<u>259,629</u>

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Continued)

13	<u>Debtors:</u>	2024	2023
	<u>Amounts receivable within one year</u>	£	£
	Income Tax recoverable	6,916	10,540
	Other Debtors	3,674	1,471
		<u>10,590</u>	<u>12,011</u>

14	<u>Creditors: Amounts falling due within one year</u>	2024	2023
		£	£
	Accruals and Deferred Income	7,200	3,600
	Trade Creditors	1,495	3,493
	Other creditors	1,906	0
		<u>10,601</u>	<u>7,093</u>

15	<u>Analysis of Net Assets by Fund</u>	Unrestricted	Restricted	Endowment	
		Funds	Funds	Funds	Total
		£	£	£	£
	Fixed Assets	449,176	143,658	11,795	604,629
	Current Assets	48,146	7,276	284	55,706
	Current Liabilities	(10,601)	0	0	(10,601)
	Long Term Liabilities	0	0	0	0
	Fund Balance	<u>486,721</u>	<u>150,934</u>	<u>12,079</u>	<u>649,734</u>

16 **Fund Details**

The restricted funds comprise various funds as set out below including; building funds, grants and donations received for mission, the organ, the Youth worker and the Sick & Needy.

The endowment funds represent permanent endowments from donors many years ago, which require the money to be spent on the sick and needy.

17	<u>Designated Funds</u>	2023	Income	Expenditure	Transfers	2024
		£	£	£	Gains/Losses	£
	Unrestricted Funds are as follows:					
	Ormskirk Parish Church					
	General Funds	(4,210)	85,288	38,307	29,003	71,774
	Capital Asset Fund - NCH	345,000	0	0	0	345,000
	OPC Fabric Fund	13,582	0	13,582	0	0
	Lathom Park Chapel					
	General Funds	85,392	33,567	50,672	1,660	69,947
		<u>439,764</u>	<u>118,855</u>	<u>102,561</u>	<u>30,663</u>	<u>486,721</u>

General Funds

This represents the resources available to the PCC to spend on the charitable objectives outlined in the Report.

Capital Asset Fund - NCH

This represents the cost or valuation of New Church House

OPC Fabric Fund

Proceeds from the sale of land in 2019 were set aside by the PCC for use on the church fabric. This represented the remainder which have now been re-designated for other purposes

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2024 (Continued)

18	<u>Restricted Funds</u>	2023	Income	Expenditure	Transfers	
		£	£	£	Gains/Losses	2024
					£	£
	Restricted Funds are as follows:					
	Ormskirk Parish Church					
	Buildings Fund	169,508	4,381	62,907	(25,125)	85,857
	Choir & Music Fund	426	0	45	0	381
	Missionary Fund	6,538	1,995	6,000	0	2,533
	Organ Fund	14,839	0	9,269	0	5,570
	Gladders Fund	225	0	0	0	225
	Sick & Needy Fund	5,554	404	1,500	0	4,458
	Tiddlers Fund	302	136	178	0	260
	Youth Worker Fund	20,931	0	0	0	20,931
	Lathom Park Chapel					
	Buildings Fund	27,984	2,897	2,245	2,083	30,719
		<u>246,307</u>	<u>9,813</u>	<u>82,144</u>	<u>(23,042)</u>	<u>150,934</u>

Buildings Fund

This represents monies for the maintenance and substantial repairs to our buildings.

Choir & Music Fund

This represents monies to provide for robes, music, and other benefits for the choir.

Missionary Fund

This represents congregational donations which are passed on to six church-based charities working overseas.

Organ Fund

This derives from gifts and fundraising for major repairs to the organ.

Gladders Fund

Monies received to be passed to other charities.

Sick & Needy Fund

This represents grants from the Henry Smith Charity, plus interest from four historic charities. It is disbursed at the discretion of the incumbent or churchwardens to individuals and families in Ormskirk facing financial hardship.

Tiddlers Fund

This represents the balance of subscriptions over running costs for our Mums and Toddlers group.

Youth Worker Fund

This represents donations, primarily sought from the congregation many years ago, to employ a youth worker. The PCC continues to look for ways, short of direct employment, in which to further its aims and objectives among young people.

19	<u>Endowment Funds</u>	2023	Income/	Payments/	
		£	Realised	Transfers/	2024
			Gains/Losses	Gains/Losses	£
			£	£	£
	The Endowment Funds are as follows:				
	Ormskirk Parish Church				
	Sick & Needy Fund	11,481	0	314	11,795
	Lathom Park Chapel				
	Clergy Expenses Fund	284	15	(15)	284
		<u>11,765</u>	<u>15</u>	<u>299</u>	<u>12,079</u>

20 Capital Commitments

The PCC has no Capital Commitments at the accounting date (2023 £Nil).

21 Contingent Liabilities

The PCC had no contingent liabilities at 31st December 2024 (2023 £Nil):

SS PETER AND PAUL (ORMSKIRK)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2024 £	2023 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	55,663	1,995	0	57,658	61,895
Charitable activities	28,002	136	0	28,138	23,042
Other trading activities	256	0	0	256	2,499
Investments	1,367	4,785	0	6,152	6,174
TOTAL INCOME	<u>85,288</u>	<u>6,916</u>	<u>0</u>	<u>92,204</u>	<u>93,610</u>
EXPENDITURE ON:					
Charitable Activities	51,319	79,899	0	131,218	115,462
Raising funds	570		0	570	2,647
TOTAL EXPENDITURE	<u>51,889</u>	<u>79,899</u>	<u>0</u>	<u>131,788</u>	<u>118,109</u>
	<u>33,399</u>	<u>(72,983)</u>	<u>0</u>	<u>(39,584)</u>	<u>(24,499)</u>
Gains/(losses) on investments	945	2,933	314	4,192	16,412
NET INCOME/(EXPENDITURE)	<u>34,344</u>	<u>(70,050)</u>	<u>314</u>	<u>(35,392)</u>	<u>(8,087)</u>
TRANSFER BETWEEN FUNDS	<u>28,058</u>	<u>(28,058)</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET MOVEMENT IN FUNDS	<u>62,402</u>	<u>(98,108)</u>	<u>314</u>	<u>(35,392)</u>	<u>(8,087)</u>
RECONCILIATION OF FUNDS:					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2024 (As previously stated)	354,372	218,323	11,481	584,176	547,956
PRIOR YEAR ADJUSTMENT	0	0	0	0	44,307
REVISED FUNDS BROUGHT FORWARD (As restated)	<u>354,372</u>	<u>218,323</u>	<u>11,481</u>	<u>584,176</u>	<u>592,263</u>
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2024	<u>416,774</u>	<u>120,215</u>	<u>11,795</u>	<u>548,784</u>	<u>584,176</u>

This page does not form part of the Statutory Accounts.

ST JOHN (LATHOM)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £ 2023 £	
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	25,742	2,216	0	27,958	29,221
Charitable activities	2,118	0	0	2,118	1,223
Other trading activities	4,691	681	0	5,372	4,593
Investments	1,016	0	15	1,031	694
TOTAL INCOME	<u>33,567</u>	<u>2,897</u>	<u>15</u>	<u>36,479</u>	<u>35,731</u>
EXPENDITURE ON:					
Charitable Activities	47,709	2,245	15	49,969	40,058
Raising funds	2,963	0	0	2,963	1,864
TOTAL EXPENDITURE	<u>50,672</u>	<u>2,245</u>	<u>15</u>	<u>52,932</u>	<u>41,922</u>
	<u>(17,105)</u>	<u>652</u>	<u>0</u>	<u>(16,453)</u>	<u>(6,191)</u>
Gains/(losses) on investments	2,410	1,333	0	3,743	9,356
NET INCOME/(EXPENDITURE)	<u>(14,695)</u>	<u>1,985</u>	<u>0</u>	<u>(12,710)</u>	<u>3,165</u>
TRANSFER BETWEEN FUNDS	<u>(750)</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET MOVEMENT IN FUNDS	<u>(15,445)</u>	<u>2,735</u>	<u>0</u>	<u>(12,710)</u>	<u>3,165</u>
RECONCILIATION OF FUNDS:					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2024	85,392	27,984	284	113,660	110,495
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2024	<u>69,947</u>	<u>30,719</u>	<u>284</u>	<u>100,950</u>	<u>113,660</u>

This page does not form part of the Statutory Accounts.

Accounts

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)

CHARITY NUMBER 1129296

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2023

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
CHARITY INFORMATION

Registered Charity Name:	The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul Ormskirk
Working Names:	Ormskirk Parish Church and Lathom Park Chapel
Charity Registration Number	The charity became registered with the charity commission on 24th April 2009 having been previously an excepted charity.
Governing Instrument	The Parochial Church Council (PCC) is established under the Parochial Church Councils (Powers) Measure 1956 (as amended) and is a body corporate with perpetual succession.
Bankers:	HSBC plc Royal Bank of Scotland CO-OP Bank NatWest Bank Central Board of Finance of the Church of England
Independent Examiner:	Mr P J Collins F.C.A. Collins & Co. Chartered Accountants Suite 13 Hattersley House 1 Hattersley Court Ormskirk L39 2AY
Other information	Ormskirk Parish Church is situated on Park Road, Ormskirk, L39 3RD Lathom Park Chapel is on Hall Lane, Lathom, L40 5UQ They are part of the Ormskirk Deanery in the Diocese of Liverpool. The correspondence address is New Church House, Church Street, Ormskirk, L39 3RD Telephone 01695-572143. Email office@ormskirkparishchurch.org.uk Websites www.ormskirkparishchurch.org.uk and www.lathomparkchapel.org The Parish Office is open Monday and Tuesday, 9.30am – 12.30pm Parish Secretary - Mrs Susan Wilson PCC Minutes Secretary - Mrs Margaret Priestley Ormskirk Parish Church Treasurer (Until April 2023) -Mr Peter Rouse CPFA

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2023

Aims and Purposes

The Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) (the "PCC"), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. St John the Divine (Lathom), hereafter referred to as Lathom Park Chapel, seeks to do this by being the centre in a rural community. The church of SS Peter & Paul (Ormskirk), hereafter referred to as Ormskirk Parish Church, seeks to do this by being the church at the centre of the town. The PCC is also responsible for the maintenance of New Church House (NCH), which is adjacent to Ormskirk Parish Church.

The Parochial Church Council (PCC) is established under the Parochial Church Councils (Powers) Measure 1956 (as amended) and is a body corporate with perpetual succession. The PCC is also regulated by, inter alia, the Church Representation Rules. Reference to all this legislation is essential for a full understanding of the PCC's legal status and its members' duties and responsibilities.

Objectives and Activities

The PCC is committed to being a Bigger Church making a Bigger Difference and to do this by having more people knowing Jesus and more justice in the world.

Structure, Governance and Management including trustee induction.

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. At each Annual Parochial Church Meeting those on the Electoral Roll elect PCC members in addition to the ex-officio post-holders.

Given the wide responsibilities of the PCC it is more time efficient to have separate Committees for the two places of worship. Both Ormskirk Parish Church Committee and Lathom Park Chapel Committee have met regularly throughout the year and reported back to the PCC.

The Priest-in-Charge and Wardens have day-to-day management control of the churches.

Trustees are aware of Trustee Responsibilities, basic health and safety, risk assessment and management and safeguarding procedures.

Both Ormskirk Parish Church and Lathom Park Chapel aim to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently.

The charity provides each new trustee with a copy of the Charity Commission guidance relating to the roles and responsibilities of trustees, a copy of the last year's charity accounts and past trustee minutes. Other trustees provide help and assistance throughout the induction process.

During the year all the following served as members of the PCC: -

Ex Officio members:

Priest-in-Charge: Rev Pauline Bicknell (Chairman) (Retired 08/10/23)

Associate Minister: Rev Canon Stuart Haynes

Wardens:

Mr Jon Gladders (Now Chairman) (OPC)

Mrs Mary Jones - (Resigned 24/04/23) (OPC)

Mr. Mark Rawsthorn (representative on Deanery Synod) (OPC)

Mr James Reid - (Resigned 24/04/23) (OPC)

Mrs Margaret Priestley - (From 24/04/23) (OPC)

Mrs Lynn Smith (LPC)

Mrs Elizabeth Beeston (LPC)

Elected members:

Ms Kate Arnold

Mr. Andrew Beeston (representative on Deanery Synod)

Mr Rodney Birchall

Mrs Judith Bradshaw (LPC Treasurer; representative on Deanery Synod)

Mr. Andrew Burke

Mr. Chris Heppenstall and Mrs Kath Sneddon- (Resigned 2023)

Mr. Robert Webster

Mrs Margaret Hall (From 24/04/23)

Mrs Pauline Kenyon (From 24/04/23)

Mrs Winifred Pemberton (From 24/04/23)

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Cont.)

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. Under normal circumstances, volunteers undertake a variety of roles including:

- preparing and decorating Church and Chapel for services, leading worship there, in schools, nursing homes and elsewhere;
- serving refreshments at various activities including Tiddlers, Soup Stop, Coffee Stop and various extra services associated with the agricultural year;
- inspecting premises, and performing or arranging repairs, to ensure safety;
- raising funds and managing the charity's finances.
- administration relating to church meetings.

Organisation

The PCC has a Standing Committee as required by law; these have the power to transact the day to day business of the charity between Council Meetings, subject to any directions by the council.

Electoral Roll

The number of names on the electoral roll as reported at the APCM in April 2023 was: -

- SS Peter and Paul (Ormskirk) 88 (2022 - 91).
- St John (Lathom) 57 (2022 - 56)

Review of the Year including Achievements and Performance

2023 was a difficult year for Ormskirk Parish Church, who saw three retirements – of our Treasurer in April, of Revd Pauline Bicknell in October, and of our Parish Administrator at the year end. We have faced the ongoing impact of Covid, pressure on finances particularly over Parish Share, and diminishing reserves. We ended the year uncertain as to whether Rev Bicknell would be replaced. In addition, the PCC continued to have long, prayerful conversations over whether to join the Deanery's Fit for Mission initiative.

However, the parish has worked hard to meet those challenges. We have cooperated between Lathom Chapel and the parish church on our worship arrangements, drawing in particular on the chapel's place in the agricultural year. We strengthened links with Ormskirk CofE School. We have made progress on tackling the graveyard, developing our vision for the Heritage Project and had a busy Christmas with switch on, a tree festival, a performance of the Snowman and our Christmas nativity being highlights.

Interregnum

On 8th October 2023 Rev Pauline Bicknell retired from the parish a period of interregnum commenced from 9th October 2023 and we are waiting to hear from the Area Dean as to whether we can proceed with looking for a new priest in charge.

Ecumenical relations

We continue to be a partner in Churches Together in Ormskirk and the Parish Church led the Christian input into the town's Christmas lights switch on. The church benefited from being lit up on this occasion and saw an increased number of visitors with music, a tree festival and other activities in and around church. Church leaders breakfasts continues.

Other Ecumenical activities include the Ormskirk Food Bank which operates from New Church House on Tuesday and Friday mornings. This continued throughout 2023 and face to face contact resumed once more. The Debt Advice Centre held at Emmanuel Church has continued to operate and the Ormskirk Street and School Pastors have continued to be a presence in the town centre on Saturday evenings, or at the school gate.

Fit for Mission

Fit for Mission is an initiative from the Diocese of Liverpool to consider parishes working more closely together. The initiative is in its infancy and as it is unproven and insufficiently developed Ormskirk and Lathom PCC opted not to commit to the project at the current time.

Due to the very different contexts of the Church and the Chapel, we report separately on activities.

Activities - Ormskirk Parish Church.

The Parish Church is an active place of worship aiming to live out its values and vision to be the church at the centre of the town.

On the first Sunday of the month, "Church for All in the Hall" has informal café style worship with 30 to 50 regulars of all ages led by Local Missional Leader Rod Birchall. This includes the "Roots" suggested activities for young people. The remaining Sundays usually have services of Holy Communion following an orthodox Common Worship pattern with around 37 regulars. The service of Holy Communion on Thursday (market day) is appreciated but draws small numbers. We continue with our Open Table community aimed at the LGBTQIA+ community but this congregation remains fragile.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Cont.)

Activities - Ormskirk Parish Church (continued)

In 2023 there were 22 funerals or burials of ashes, some of which had a service in church but others only at the Crematorium; 9 baptisms; 4 weddings.

Both the traditional carol service and Christmas nativity were well attended with the nativity being extremely popular and successful with numbers back to pre-covid levels. As in previous years, we welcomed the Scouts for a carol service in early December.

Among our regular groups, Tiddlers, our weekly pre-school worship group attracts around 50 children and parents – a great outreach well beyond the Sunday congregation.

Mothers' Union meets monthly, with activities and speakers, and a project to provide bags for parents of children starting primary school.

We remain the place of worship for civic services, and saw large numbers at the town's annual Remembrance service.

The church was well filled for the four services for Ormskirk C of E School held during the year, and we have resumed Church-led worship in the school, where representatives of our Church serve as Foundation Governors. We are seeking other ways to meaningfully connect with this school community and to establish good links with Ormskirk West End School and arrange occasional visits to and from other local primary schools

Pastoral care

Pastoral care continues on an informal basis but it is a challenge with fewer numbers available and we don't currently have a pastoral care team.

The monthly Communion at The Fountains (a retirement housing complex of 68 flats which is within the parish) has continued on a regular basis.

Mission and evangelism

We made good progress with the Heritage Project starting to formulate plans for a major funding bid to support the redevelopment of the church creating a cultural and heritage venue as well as a place of worship. We held a launch event in early 2023 to explain the vision, invited renowned organist Tom Bell to perform a recital and created attention through lighting the church exterior. Led by a small group accountable to PCC we have looked at what elements could make a successful bid and what vehicle we need to secure funding.

This led to a substantial programme of events during advent. Starting at Switch On, where we were lit up again and had a programme of events. We had a Christmas Tree Festival throughout advent, a community choir concert and a performance, with live orchestra, of the Snowman.

The Games Café, continued in 2023 as did Knit and Natter, We opened on an ad hoc basis for individuals or groups who wanted to see the church and on various occasions and want to look at how we can open more often. We maintain links with Edge Hill University and civic leaders. This is through a variety of activities including the Public Service Leaders breakfast. These are attended by key leaders from the University, the hospital, local schools, the emergency services and the Council.

Members of the congregation, and visitors, contribute to our work overseas by regular donations (in envelopes and by standing order) or occasional donations (in collecting boxes, a carboy at the west end of church, and a Christmas card). From these donations the church sends money to British-based charities working abroad.

The graveyard

The PCC, mindful of community concerns, has tried to work with a range of partners – the council, police, scouts, ATC and individuals to keep the graveyard tidy, and has re-engaged with Community Payback to improve the landscape around the church.

Architect

We competitively tendered for a new architect. From a strong and varied field of applicants we selected Becky Rule from Patrick Wilson Architects. Becky has brought drive, vision and expertise which will be fundamental as we develop plans for the sustainability of the church and its environment.

Activities - Lathom Park Chapel.

Worship and prayer

Services are held every Sunday morning at the chapel and the congregation continues to grow numerically and spiritually with increasing numbers of lay members active in preparing and leading worship and prayers.

As the chapel is located in a farming community we hold special services throughout the year to embrace the rhythm of the farming cycles. The farming, Christmas, Easter and Remembrance services are well attended by our regular congregation and people from our wider community. Lathom Park school children attend the chapel for their end of term services and the chapel also hosts services for NSG, the Freemasons and the Women's Institute

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Cont.)

Activities - Lathom Park Chapel (continued)

Pastoral care

The Chapel continues to provide pastoral support to farming families suffering difficult family circumstances and to others who are ill at home or in hospital. The volunteer Street Carers scheme in Lathom has become less formal. The chapel members offer a friendly face and a listening ear.

Mission and evangelism

The regular cycle of walks, history talks, visiting groups, Chapel Sunday afternoon openings and social events continued in 2023. We had particularly successful harp and cello concert in the summer and male voice choir concerts in the autumn and at Christmas drawing people into chapel from the wider community.

Links to Lathom Park church school continue to be excellent. Members of the congregation serve as School Governors and as a specific school contact working with the head teacher and staff. Bibles have been bought by the chapel for each of the juniors at the school for their personal use during their lessons and to keep when they leave primary school.

During 2023 there were 2 funerals and one burial of ashes held at the chapel. There were no weddings, although one was postponed until next year.

The Chapel continues to support Farm Africa, a small charity that helps rural farmers in Africa grow their community out of hardship.

Financial Review

Results for the year are set out on page 8.

Ormskirk Parish Church

Income in 2023 was £94,000 with expenditure of £118,000 giving an operating deficit of £24,000. This was offset by a gain on investments of £16,000. Parish Share continues to be a major issue and in view of the current financial position of the parish church only £42,000 has been paid of the annual amount of £72,000 allocated by the diocese.

Lathom Park Chapel

Income in 2023 was £36,000 with expenditure £42,000 giving a deficit of £6,000. This was offset by a gain on our investments of £9,000. Total funds as at 31st December £114,000, including restricted funds of £28,000. The Quinquennial report in 2023 identified repairs needed to maintain the chapel in a good condition for which £20,000 of unrestricted funds have been designated. The chapel continues to pay our Parish Share in full (£25,616 in 2023).

Plans for the Future

Ormskirk Parish Church

The PCC is clear that we need to take strong action on improving our financial position. We have two clear options. One is to reduce costs and the other is to increase income. The PCC believe the greater financial challenge is the running of Ormskirk Parish Church. We remain convinced that the long term route to financial sustainability will come through the heritage project at the church however the reward will not be realised for a number of years and we need to create the breathing space for this to happen.

Reducing costs:

We have limited scope in this area but we will:

Review our energy, insurance and other regular costs to consider any scope for savings;

Have a conversation with the Deanery and Diocese to form a plan for affording our parish share allocation;

Review our office overheads to see if savings can be made.

We will look at whether our involvement in Fit for Mission can provide opportunities for cost savings.

Increasing income:

We will seek to increase our income through:

Being clear with congregations, visitors and the community regarding our financial position to encourage greater giving;

Having the building open more frequently with clear signs pointing to donation opportunities;

Creating greater income from NCH bookings and church events (through the Heritage Project);

Pursuing fundraising opportunities from grant providers.

Lathom Park Chapel

During the interregnum period the wardens, retired ministers and lay readers will ensure our regular, farming and other special services continue.

The Deanery advised they are mindful to appoint a vicar and we will work with them in support of this as we work through the current relationship with the parish church.

2024 sees a celebration of 100 Years of public worship at the chapel with the Bishop of Liverpool and other dignitaries invited.

We have two weddings booked, one in 2024 and one in 2025.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Cont.)

Lathom Park Chapel (continued)

We will reach out to the wider community to draw more people to chapel: the chapel will be open Sunday afternoons in the summer months and on Heritage Open Days for visitors; two male voice choir concerts are booked and the historical talks and walking groups with refreshments offered a regular feature; offering tea, biscuits and fellowship after every service and continuing our tradition of lunches following the farming services.

The Quinquennial report in 2023 identified a number of issues which are to be attended to - £20,000 from legacy funds has been designated for this purpose

Thank our supporters and keep them informed of our plans, financial position and commitments

Continual review of expenditure to ensure value for money

Reserves policy

It is our policy to attempt to maintain unrestricted general funds, which are the free funds of the charity, at a level that equates to a minimum of four months' unrestricted expenditure. At this level the trustees feel that the PCC would be able to continue its activities and cope with fluctuations in the level of income from donations, fund-raising and other sources. At 31st December 2023 the actual reserves stood at £81,182 (2022: £94,960) this is more than the overall target of *about* £50,000.

Risk Statement

The charity operates to a set of Financial Procedures; we review these from time to time, and amend them as needed to reflect any developments.

The Wardens of Church and Chapel regularly review the premises to identify any possible Health and Safety issues, and take remedial action. The Wardens also address any matters raised by the insurance company

The PCC regularly reviews the Safeguarding policy and ensures that it carries out formal checks on any person who may be working with children or vulnerable adults. Ormskirk Parish Church aims to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently. We follow the House of Bishops' Guidance in relation to Safeguarding and have adopted their 'Safeguarding Policy' "Promoting a Safer Church". Safeguarding remains a high priority of the PCC and is a standard Agenda item at every PCC, OPC Committee and LPC Committee meeting.

Public Benefit Statement

When planning our activities for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion.

We try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Trustees' responsibilities in relation to the financial statements

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its surplus or deficit for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the PCC

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PCC OF SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)

Report to the Parochial Church Council (PCC) of SS Peter and Paul (Ormskirk) with St John (Lathom) (the Trust) on my examination of the accounts for the year ended 31st December 2023 which are set out on pages 8 to 16 of your Annual Report.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material aspect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act: or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P. J. Collins (F.C.A)
Collins & Co.
Chartered Accountants
Suite 13 Hattersley House
1 Hattersley Court
Ormskirk L39 2AY

2nd September 2024

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2023 £	2022 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2	75,145	15,962	9	91,116	100,258
Charitable activities	3	23,832	433	0	24,265	21,208
Other trading activities	4	6,152	940	0	7,092	1,962
Investments	5	4,383	2,485	0	6,868	1,913
TOTAL INCOME		<u>109,512</u>	<u>19,820</u>	<u>9</u>	<u>129,341</u>	<u>125,341</u>
EXPENDITURE ON:						
Charitable Activities	6	146,209	9,302	9	155,520	149,007
Raising funds	7	3,671	840	0	4,511	1,115
TOTAL EXPENDITURE		<u>149,880</u>	<u>10,142</u>	<u>9</u>	<u>160,031</u>	<u>150,122</u>
		<u>(40,368)</u>	<u>9,678</u>	<u>0</u>	<u>(30,690)</u>	<u>(24,781)</u>
Gains/(losses) on investments		10,879	13,846	1,043	25,768	(27,418)
NET INCOME/(EXPENDITURE)		<u>(29,489)</u>	<u>23,524</u>	<u>1,043</u>	<u>(4,922)</u>	<u>(52,199)</u>
TRANSFER BETWEEN FUNDS				0	0	0
NET MOVEMENT IN FUNDS		<u>(29,489)</u>	<u>23,524</u>	<u>1,043</u>	<u>(4,922)</u>	<u>(52,199)</u>
RECONCILIATION OF FUNDS:						
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2023 (As previously stated)		424,946	222,783	10,722	658,451	705,638
PRIOR YEAR ADJUSTMENT	8	44,307	0	0	44,307	49,319
REVISED FUNDS BROUGHT FORWARD (As restated)		<u>469,253</u>	<u>222,783</u>	<u>10,722</u>	<u>702,758</u>	<u>754,957</u>
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2023		<u>439,764</u>	<u>246,307</u>	<u>11,765</u>	<u>697,836</u>	<u>653,439</u>

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
BALANCE SHEET AT 31ST DECEMBER, 2023

	Note	Unrestricted Funds	Endowment & Restricted Funds	2023 £	2022 £
FIXED ASSETS					
Tangible Assets	10	345,000	0	345,000	345,000
Investments	11	108,547	161,739	270,286	251,879
Total fixed assets		453,547	161,739	615,286	596,879
CURRENT ASSETS					
Debtors	12	10,055	1,956	12,011	12,824
Cash at Bank and in Hand		(17,985)	95,617	77,632	104,704
Total current assets		(7,930)	97,573	89,643	117,528
LIABILITIES:					
Creditors: Amounts falling due within one year	13	5,853	1,240	7,093	11,649
NET CURRENT ASSETS		(13,783)	96,333	82,550	105,879
Creditors: Amounts falling due after more than one year		0	0	0	0
TOTAL NET ASSETS		439,764	258,072	697,836	702,758
FUNDS OF THE CHARITY					
	14				
Unrestricted funds		439,764	0	439,764	424,946
Restricted funds		0	246,307	246,307	222,783
Endowment funds		0	11,765	11,765	10,722
Total charity funds		439,764	258,072	697,836	658,451

Approved by the Parochial Church Council on 2nd September 2024 and signed on its behalf by:

.....
Mr Jon Gladders (Chairman)

.....
Mrs Judith Bradshaw

The notes on pages 10 to 16 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023

1 Accounting Policies

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP 2015 FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The accounts include transactions, assets and liabilities for which the PCC is held responsible in law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is notified of its legal entitlement to the amount due.

Dividends and all other income is accounted for when receivable.

All incoming resources are accounted for gross.

For investment purposes any surplus funds are usually of a short term nature and are kept in interest bearing accounts.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The Parish Share is accounted for when paid. Any share unpaid at 31st December is not provided for in these accounts.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

The pension costs charged in the financial statements represent the contributions payable by the PCC during the year.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Cont.)

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated land and beneficed property is excluded from the accounts by section 10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold land and property is not being depreciated, as in the view of the PCC, they are maintained to a sufficiently high standard which ensures that the market value of the properties is not less than the carrying value shown in the accounts.

Fixtures, fittings and office equipment

Equipment used by the church is depreciated on a straight line basis over 4 years. Individual assets with a purchase price of £10,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Reserves

It is the intention of the trustees to maintain sufficient unrestricted reserves to meet the current level of running expenses of the organisation.

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Continued)

	Unrestricted Funds £	Endowment & Restricted Funds £	TOTAL 2023 £	Unrestricted Funds £	Endowment & Restricted Funds £	TOTAL 2022 £
2 <u>Donations and legacies</u>						
Planned Giving:						
Tax Efficient Giving	38,603	6,641	45,244	45,832	4,316	50,148
Income Tax Recoverable	12,638	1,882	14,520	13,867	1,223	15,090
Other planned giving	5,862	1,359	7,221	7,212	683	7,895
Collections (open plate) at all Services	8,347	0	8,347	8,047	0	8,047
Sundry Donations & Appeals	3,409	3,317	6,726	4,160	2,051	6,211
Legacies	0	0	0	0	1,500	1,500
Grants	6,286	2,772	9,058	7,248	4,119	11,367
	<u>75,145</u>	<u>15,971</u>	<u>91,116</u>	<u>86,366</u>	<u>13,892</u>	<u>100,258</u>
3 <u>Charitable activities</u>						
Wedding and Funeral Fees	15,125	433	15,558	11,951	0	11,951
Rent from Church Hall/Church Property	8,680	0	8,680	7,867	0	7,867
Miscellaneous Income	27	0	27	1,031	359	1,390
	<u>23,832</u>	<u>433</u>	<u>24,265</u>	<u>20,849</u>	<u>359</u>	<u>21,208</u>
4 <u>Other trading activities</u>						
Fundraising and other events	5,941	940	6,881	1,253	535	1,788
Bookstall	211	0	211	174	0	174
	<u>6,152</u>	<u>940</u>	<u>7,092</u>	<u>1,427</u>	<u>535</u>	<u>1,962</u>
5 <u>Investments</u>						
Dividends and Interest (including any reclaimed tax)	4,383	2,485	6,868	1,564	349	1,913
	<u>4,383</u>	<u>2,485</u>	<u>6,868</u>	<u>1,564</u>	<u>349</u>	<u>1,913</u>

PAROCHIAL CHURCH COUNCIL OF
SS PETER AND PAUL (ORMSKIRK) WITH ST JOHN (LATHOM)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Continued)

	Endowment &			Endowment &		
	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
	Funds	Funds	2023	Funds	Funds	2022
	£	£	£	£	£	£
6 Charitable Activities						
Missionary Giving						
CMS	0	2,000	2,000	0	2,000	2,000
Sick & Needy	0	1,240	1,240	0	2,556	2,556
Sundry Donations (<£1,000 each)	505	349	854	455	3,467	3,922
Ministry:						
Parish Share	67,617	0	67,617	62,879	0	62,879
Clergy - Housing	1,405	0	1,405	3,053	0	3,053
Clergy - Expenses	1,505	9	1,514	440	4	444
Administrator - Salaries	12,994	0	12,994	9,869	0	9,869
Organist - Salary	4,923	0	4,923	4,540	0	4,540
Church - Heat, Light & Water	12,296	450	12,746	9,096	1,000	10,096
Church - Repairs & Maintenance	5,316	672	5,988	2,315	314	2,629
Major Repairs	966	3,890	4,856	5,385	904	6,289
Churchyard and Grounds	6,408	0	6,408	5,787	0	5,787
NCH - Heat, Light & Water	8,167	0	8,167	3,331	0	3,331
Church - Repairs & Maintenance	2,306	0	2,306	8,344	0	8,344
Cleaning and Waste Disposal	4,229	0	4,229	4,428	0	4,428
Insurance	9,502	0	9,502	9,565	0	9,565
Service Expenses	1,002	732	1,734	1,627		1,627
Organ & Piano Maintenance	1,263	0	1,263	1,661	0	1,661
Postage, Printing & Stationery	981	(31)	950	706		706
Telephone	976	0	976	886	0	886
Legal and professional fees	0	0	0	0	750	750
Accountancy & Independent						
Examiner's Fees	3,309	0	3,309	1,308	0	1,308
Sundry Expenses	539	0	539	2,060	277	2,337
	<u>146,209</u>	<u>9,311</u>	<u>155,520</u>	<u>137,735</u>	<u>11,272</u>	<u>149,007</u>
7 Raising funds						
Fundraising & Event Costs	3,114	840	3,954	601	0	601
Giving Envelopes & LDBF Fees	557	0	557	458	56	514
	<u>3,671</u>	<u>840</u>	<u>4,511</u>	<u>1,059</u>	<u>56</u>	<u>1,115</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Continued)

8 Prior Year Adjustment

The prior year adjustment relates to a re-assessment by the PCC of it's financial responsibilities in regards to "Parish Share". The result of which is that Parish Share is now accounted for when paid which is a change in the accounting policy.

9 Staff Costs

	2023	2022
	£	£
Wages and Salaries	17,917	14,409
Social Security Costs	0	0
Pension Costs	0	0
	<u>17,917</u>	<u>14,409</u>

The wages paid relate to various Church Worker. No employees (2022: None) received more than £60,000 remuneration during the year.

10 Tangible Fixed Assets

	Freehold Land & Buildings £	Fixtures and Fittings £	Total £
COST OR VALUATION			
At 1st January, 2023	345,000	0	345,000
Additions	0	0	0
Disposals	0	0	0
At 31st December, 2023	<u>345,000</u>	<u>0</u>	<u>345,000</u>
DEPRECIATION			
At 1st January, 2023	0	0	0
Charge for the year	0	0	0
Disposals	0	0	0
At 31st December, 2023	<u>0</u>	<u>0</u>	<u>0</u>
NET BOOK VALUE			
At 31st December, 2023	<u>345,000</u>	<u>0</u>	<u>345,000</u>
At 31st December, 2022	<u>345,000</u>	<u>0</u>	<u>345,000</u>

11 Investments

	2022 Market Value	Additions (Disposals) in year	Net Gain/loss on Revaluation	2023 Market Value
CCLA Investments - UnRestricted Funds - Ormskirk	44,936	0	4,265	49,201
CCLA Investments - Restricted Funds - Ormskirk	117,287	(283)	11,104	128,108
CCLA Investments - Endowment Funds - Ormskirk	10,438	0	1,043	11,481
CCLA Investments - Unrestricted Funds - Lathom	56,120	(3,388)	6,614	59,346
CCLA Investments - Restricted Funds - Lathom	23,098	(3,690)	2,742	22,150
	<u>251,879</u>	<u>(7,361)</u>	<u>25,768</u>	<u>270,286</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Continued)

12	<u>Debtors:</u>	2023	2022
	<u>Amounts receivable within one year</u>	£	£
	Income Tax recoverable	10,540	11,747
	Other Debtors	1,471	1,077
		<u>12,011</u>	<u>12,824</u>

13	<u>Creditors: Amounts falling due within one year</u>	2023	2022
		£	£
	Accruals and Deferred Income	3,600	3,616
	Trade Creditors	3,493	7,333
	Other creditors	0	700
		<u>7,093</u>	<u>11,649</u>

14	<u>Analysis of Net Assets by Fund</u>	Unrestricted	Restricted	Endowment	
		Funds	Funds	Funds	Total
		£	£	£	£
	Fixed Assets	453,547	150,258	11,481	615,286
	Current Assets	(7,930)	97,289	284	89,643
	Current Liabilities	(5,853)	(1,240)	0	(7,093)
	Long Term Liabilities	0	0	0	0
	Fund Balance	<u>439,764</u>	<u>246,307</u>	<u>11,765</u>	<u>697,836</u>

15 **Fund Details**

The restricted funds comprise various funds as set out below including; building funds, grants and donations received for mission, the organ, the Youth worker and the Sick & Needy.

The endowment funds represent permanent endowments from donors many years ago, which require the money to be spent on the sick and needy.

16	<u>Designated Funds</u>	2022	Income	Expenditure	Transfers	2023
		£	£	£	Gains/Losses	£
	Unrestricted Funds are as follows:					
	Ormskirk Parish Church					
	General Funds	7,847	71,724	99,467	15,686	(4,210)
	Capital Asset Fund - NCH	345,000	0	0	0	345,000
	NCH Revenue Fund	1,465	7,061	12,840	4,314	0
	OPC Fabric Fund	27,828	1,489	0	(15,735)	13,582
	Lathom Park Chapel					
	General Funds	87,113	29,238	37,573	6,614	85,392
		<u>469,253</u>	<u>109,512</u>	<u>149,880</u>	<u>10,879</u>	<u>439,764</u>

General Funds

This represents the resources available to the PCC to spend on the charitable objectives outlined in the Report.

Capital Asset Fund - NCH

This represents the cost or valuation of New Church House

OPC Fabric Fund

Proceeds from the sale of land in 2019 were set aside by the PCC for use on the church fabric. This represents the remainder which have not been re-designated for other purposes

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2023 (Continued)

17	<u>Restricted Funds</u>	2022	Income	Expenditure	Transfers	2023
		£	£	£	Gains/Losses	£
					£	
	Restricted Funds are as follows:					
	Ormskirk Parish Church					
	Buildings Fund	156,967	2,542	1,105	11,104	169,508
	Choir & Music Fund	469	0	43	0	426
	Missionary Fund	3,763	5,939	3,164	0	6,538
	Organ Fund	13,667	1,772	600	0	14,839
	Gladders Fund	225	0	0	0	225
	Sick & Needy Fund	3,578	2,585	609	0	5,554
	Tiddlers Fund	86	497	281	0	302
	Youth Worker Fund	20,930	1	0	0	20,931
	Lathom Park Chapel					
	Buildings Fund	23,098	6,484	4,340	2,742	27,984
		<u>222,783</u>	<u>19,820</u>	<u>10,142</u>	<u>13,846</u>	<u>246,307</u>

Buildings Fund

This represents monies for substantial repairs to our buildings. It has primarily arisen from legacies.

Choir & Music Fund

This represents monies to provide for robes, music, and other benefits for the choir.

Missionary Fund

This represents congregational donations which are passed on to six church-based charities working overseas.

Organ Fund

This derives from gifts and fundraising for major repairs to the organ.

Gladders Fund

Monies received to be passed to other charities.

Sick & Needy Fund

This represents grants from the Henry Smith Charity, plus interest from four historic charities. It is disbursed at the discretion of the incumbent or churchwardens to individuals and families in Ormskirk facing financial hardship.

Tiddlers Fund

This represents the balance of subscriptions over running costs for our Mums and Toddlers group.

Youth Worker Fund

This represents donations, primarily sought from the congregation many years ago, to employ a youth worker. The PCC continues to look for ways, short of direct employment, in which to further its aims and objectives among young people.

18	<u>Endowment Funds</u>	2022	Income/	Payments/	2023
		£	Realised	Transfers/	£
			Gains/Losses	Gains/Losses	
			£	£	
	The Endowment Funds are as follows:				
	Ormskirk Parish Church				
	Sick & Needy Fund	10,438	0	1,043	11,481
	Lathom Park Chapel				
	Clergy Expenses Fund	284	9	(9)	284
		<u>10,722</u>	<u>9</u>	<u>1,034</u>	<u>11,765</u>

19 Capital Commitments

The PCC has no Capital Commitments at the accounting date (2022 £Nil).

20 Contingent Liabilities

The PCC had no contingent liabilities at 31st December 2023 (2022 £Nil):

SS PETER AND PAUL (ORMSKIRK)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2023 £	2022 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	52,224	9,671	0	61,895	74,829
Charitable activities	22,609	433	0	23,042	18,419
Other trading activities	1,743	756	0	2,499	0
Investments	3,698	2,476	0	6,174	1,684
TOTAL INCOME	<u>80,274</u>	<u>13,336</u>	<u>0</u>	<u>93,610</u>	<u>94,932</u>
EXPENDITURE ON:					
Charitable Activities	110,500	4,962	0	115,462	107,750
Raising funds	1,807	840	0	2,647	384
TOTAL EXPENDITURE	<u>112,307</u>	<u>5,802</u>	<u>0</u>	<u>118,109</u>	<u>108,134</u>
	<u>(32,033)</u>	<u>7,534</u>	<u>0</u>	<u>(24,499)</u>	<u>(13,202)</u>
Gains/(losses) on investments	4,265	11,104	1,043	16,412	(19,149)
NET INCOME/(EXPENDITURE)	<u>(27,768)</u>	<u>18,638</u>	<u>1,043</u>	<u>(8,087)</u>	<u>(32,351)</u>
TRANSFER BETWEEN FUNDS			0	0	0
NET MOVEMENT IN FUNDS	<u>(27,768)</u>	<u>18,638</u>	<u>1,043</u>	<u>(8,087)</u>	<u>(32,351)</u>
RECONCILIATION OF FUNDS:					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2023 (As previously stated)	337,833	199,685	10,438	547,956	575,295
PRIOR YEAR ADJUSTMENT	44,307	0	0	44,307	49,319
REVISED FUNDS BROUGHT FORWARD (As restated)	<u>382,140</u>	<u>199,685</u>	<u>10,438</u>	<u>592,263</u>	<u>624,614</u>
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2023	<u>354,372</u>	<u>218,323</u>	<u>11,481</u>	<u>584,176</u>	<u>542,944</u>

This page does not form part of the Statutory Accounts.

ST JOHN (LATHOM)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER, 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2023 £	2022 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	22,921	6,300	0	29,221	25,429
Charitable activities	1,223	0	0	1,223	2,789
Other trading activities	4,409	184	0	4,593	1,962
Investments	685	0	9	694	229
TOTAL INCOME	<u>29,238</u>	<u>6,484</u>	<u>9</u>	<u>35,731</u>	<u>30,409</u>
EXPENDITURE ON:					
Charitable Activities	35,709	4,340	9	40,058	41,257
Raising funds	1,864	0	0	1,864	731
TOTAL EXPENDITURE	<u>37,573</u>	<u>4,340</u>	<u>9</u>	<u>41,922</u>	<u>41,988</u>
	<u>(8,335)</u>	<u>2,144</u>	<u>0</u>	<u>(6,191)</u>	<u>(11,579)</u>
Gains/(losses) on investments	6,614	2,742	0	9,356	(8,269)
NET INCOME/(EXPENDITURE)	<u>(1,721)</u>	<u>4,886</u>	<u>0</u>	<u>3,165</u>	<u>(19,848)</u>
TRANSFER BETWEEN FUNDS			0	0	0
NET MOVEMENT IN FUNDS	<u>(1,721)</u>	<u>4,886</u>	<u>0</u>	<u>3,165</u>	<u>(19,848)</u>
RECONCILIATION OF FUNDS:					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY, 2023	87,113	23,098	284	110,495	130,343
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER, 2023	<u>85,392</u>	<u>27,984</u>	<u>284</u>	<u>113,660</u>	<u>110,495</u>

This page does not form part of the Statutory Accounts.

Accounts

Introduction: Corona (or Covid-19) pandemic

Thankfully 2022 was a more stable year than 2021 had been with no restrictions on opening the church building due to the global pandemic. Sadly, the impact of the pandemic continues with fewer people now attending church regularly and finances significantly reduced.

New Church House, adjacent to Ormskirk Parish Church, provides accommodation for some church activities and to a variety of local community organisations. Although the building has remained open in 2022, a number of regular bookings have not returned which has a negative impact on the finances.

Aims and Purposes

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956. The Parochial Church Council (PCC) of SS Peter & Paul (Ormskirk) with St John The Divine (Lathom) has the responsibility of cooperating with the Priest-in-Charge, the Reverend Pauline Bicknell, in promoting, in the ecclesiastical parish of SS Peter & Paul (Ormskirk) with St John (Lathom), the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John the Divine (Lathom), hereafter referred to as Lathom Park Chapel, seeks to do this by being the centre of worship in a rural community. The church of SS Peter & Paul (Ormskirk), hereafter referred to as Ormskirk Parish Church, seeks to do this by being the church at the centre of the town. The PCC is also responsible for the maintenance of New Church House which is adjacent to Ormskirk Parish Church.

Objectives and Activities

The PCC is committed to being a Bigger Church making a Bigger Difference and to do this by having more people knowing Jesus and more justice in the world.

When planning our activities for the year, we have been mindful of this but also considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.
- provision of pastoral care for people living in the parish.
- missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Achievements and Performance

Ecumenical relations

During 2022 the decision was to resume regular meetings of Churches Together in Ormskirk but recognise this was made up of lay people who were committed to ecumenism and keen to hear what was happening in the other churches, but weren't necessarily in a position to make decisions on behalf of the church they represented. The bi-monthly breakfast for church leaders resumed and

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became the place where decisions were made about ecumenical activities. A new meeting for the leader of each church (as oppose to representatives from a leaderships team) began and happens about once a quarter over tea and cakes.

The Good Friday walk of witness resumed and the churches were once again able to have a presence on the stage at the Christmas lights switch on took place.

Other Ecumenical activities include the Ormskirk Food Bank which operates from New Church House on Tuesday and Friday mornings. This continued throughout 2022 and face to face contact resumed once more. The Debt Advice Centre held at Emmanuel Church has continued to operate and the Ormskirk Street and School Pastors have continued to be a presence in the town centre on Saturday evenings, or at the school gate.

Deanery Synod

During 2022 the Deanery Synod met three times.

In February members continued exchanging learning with each other on how the different churches were recovering from and adapting to the effects of the Coronavirus pandemic. Looking forward synod began to look at the Diocesan initiative “Fit for Mission”. Rev Eileen Heaney stood down as Area Dean.

The August meeting with Rev Chris Spittle as new Area Dean was a large event with many PCC members present to hear a detailed presentation from the Diocese about Fit for Mission and take part in an extended question and answer session.

The November meeting had three strands. There was an inspiring presentation on the “Leading Your Church into Growth” initiative. The presentation was supported by clergy and members from St Michaels Dalton who had recently attended the training course for the programme and commended it to all. There was also a moving report on a visit to Ghana by the Diocese as part of the Triangle of Hope between three Dioceses bound up in understanding and reconciliation from the effects of the historic slave trade.

As well as the formal meetings there were other workshops where clergy or lay delegates worked with the project team to understand more about Fit for Mission as in 2023 each PCC will have the opportunity to choose whether it wants to work towards the Fit for Mission model or not.

The Priest-in-Charge regularly attends Chapter meetings. In 2022 these were once again face to face meetings which start with Communion, followed by breakfast and then a business meeting. These usually happen during the day but, mindful of SSMs who are often unable to attend daytime meetings, the Chapter seek to have one or two evening meetings during the year.

Due to the very different contexts of the Church and the Chapel, we report separately on activities.

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Ormskirk Parish Church

Worship and prayer

The Parish Church is an active place of worship aiming to live out its values and vision to be the church at the centre of the town. Until Covid restrictions forced us to adopt a new pattern, we maintained two Sunday services (with about 73 adults and 7 under 16s attending across the 2 services). The post Covid pattern of one service on a Sunday continued in 2022. Sadly few families returned since reopening but in February 2022 we started a monthly, lay-led, informal service which takes place in New Church House. This is café style worship which has attracted all ages. All ages start the worship together before the youngsters leave for their own age-appropriate activity whilst adults remain in the hall for discussion about the theme over coffee. The youngsters return towards the end of the hour to share what they have been learning. The activities are led by a very small group of committed people. The Nativity Service on Christmas Eve took place again within this year and our small group of young people took the lead. Numbers peaked at 50 but average about 30. In June, Archdeacon Pete attended the service in order to commission Rod Birchall as a Local Missional Leader with responsibility for this new congregation.

The PCC approved the establishment of a worshipping fellowship as part of the Open Table Network. Open Table is a network supported by churches in the Diocese of Liverpool. Their aim is to provide a safe, inclusive welcome for the LGBTQIA community with liturgies and worship that are open. The community is small and fragile but our prayer is it will offer something for the town, community, and University. The congregation was established following a small group's engagement with the Living in Love and Faith conversation of the Church of England.

The service of Holy Communion on Thursday (market day) continues but again numbers have declined since Covid with an average attendance of 6 in 2022 (8 in 2021).

Baptisms, weddings and funerals have continued in the church. In 2022 there were 22 funerals or burials of ashes, some of which had a service in church but others only at the Crematorium; 9 baptisms; 4 weddings.

Having not had the traditional Christmas Eve children's service in 2021 it was lovely to welcome so many back for the service. We were also able, once again, to hold a Christingle service in early December.

We remain committed to finding forms of reaching out through our pre-school group (Tiddlers) which, continues to meet every Monday in term time. There are approximately 15 children registered at Tiddlers with an average attendance of 8, plus parents / grandparents / carers. The sessions start with free play, before song time, then a bible story and linked craft activity, ending with refreshments and a further time of free play. As restrictions had eased it was lovely to hold the usual leavers' service in July and say 'farewell' to those children who had regularly attended Tiddlers during their pre-School years. Later that same day we welcomed back many who had been part of Tiddlers since its inception 40 years ago. It was lovely to see so many people of all ages come together especially when the Tiddlers song was sung just before the cake was cut by one

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of the mums who attended Tiddlers as a child and has been attending regularly since the birth of her first child 8 years ago.

Mothers' Union meets on the first Thursday of every month, 1.30 - 3pm in New Church House. There are planned speakers in the forthcoming year and details can be found in the notice sheet. The branch held their Annual Communion Service in September and then the Annual General Meeting in October. They have met monthly since then and had a reasonable attendance at meetings. The focus of the meetings has been kept informal and we have started to invite speakers in. The highlight of the year was celebrating the Platinum Jubilee and we enjoyed welcoming members of the wider Church family to join us. Thanks must be given to Mark Rawsthorn who has willingly played the piano for us to celebrate the Jubilee and Christmas. All are welcome to join any of our meetings.

We remain the place of worship for civic services. As well as hosting the town's annual Remembrance service in 2022 we held a special service for the Duke of Lancaster's regiment as they exercised their right, as Freeman of the Borough, to parade through the town. As in previous years, the Scouts held a carol service in early December. Sadly, a change in leadership at Queenscourt Hospice meant that the traditional Light of Love services simultaneously across 3 venues, including Ormskirk Parish Church, did not happen.

Church services for Ormskirk C of E School were held for Easter, Harvest and Christmas as well as the July end of year service. At Easter, no parents were included, in July the Year 6 parents were invited to attend and by the Harvest and Christmas service the pre pandemic pattern of all parents (and grandparents) being welcomed returned.

Church-led worship in school has returned for various reasons this does not happen every week.

The rhythm of welcoming Ormskirk School to church for their Presentation Evening for Ormskirk School or the usual two carol services, has not happened post pandemic. As the school leadership team and other staff members have changed, it may be that this pattern is not re-established.

Pastoral care

The pastoral care team has not reconvened in 2022. Sadly, lack of volunteers meant that we were not able to undertake the graveyard ministry during Mothering Sunday weekend which had been offered pre Covid. Pastoral care continues on an informal basis with clergy offering home communion to the housebound on a regular basis.

The monthly Communion at The Fountains (a retirement housing complex of 68 flats which is within the parish) has continued on a regular basis in 2022, with the carol service taking place as usual in December.

Mission & evangelism

Recognising the need to tackle the large repair issues to part of the fabric of the historic building the PCC has established a Heritage Project to apply for funding to improve the church building. Led by a small group the aim is to create a place that can be a cultural facility for the town enabling

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the entire community to engage with the building. We are looking for the building to be an asset for the town and elicit support for our ambitions. The group is devising a cultural programme and planned a launch event for early 2023 to explain the vision. We are also looking to establish a Friends group.

The Games Café, established post pandemic has continued in 2022. The hope was that this could be an opportunity to engage with the student population of Ormskirk. Although it has not attracted the hoped for students, it has attracted a core of about 15 people with an average attendance of 10 enjoying hot drinks and cake over board or card games every Wednesday afternoon.

A reduction in the number of volunteers means that we were unable to open the church during the summer for members of the public to visit and view our centuries-old building. We did, however, open on an ad hoc basis for individuals or groups who wanted to see the church

We maintain links with Edge Hill University and civic leaders. This is through a variety of activities including the Public Service Leaders breakfast hosted by the Priest-in-Charge. Three of these took place in 2022. These are attended by key leaders from the University, the hospital, local schools, the emergency services and the Council. Many have expressed their appreciation of the opportunity to meet other key leaders in a relaxed, and unstructured setting.

Members of the congregation, and visitors, contribute to our work overseas by regular donations (in envelopes and by standing order) or occasional donations (in collecting boxes, a carboy at the west end of church, and a Christmas card). From these donations the church sends money to British-based charities working abroad.

Lathom Park Chapel

Worship and prayer

The congregation continues to grow numerically and spiritually with lay members active in preparing and leading worship. The average number attending the Sunday services has returned to pre pandemic levels (about 40). As the Chapel is located in a farming community, the services normally embrace the rhythm of the farming year from the blessing of the plough, soil and seed to the gathering of the harvest. The rhythm of services, plus refreshments, was re-established in 2022.

Harvest was celebrated in October and representatives from the Parish Council and West Lancs Borough Council, gathered together for a Civic Service also in October. The Chapel hosted the Christmas Carol service for NSG (one of the local businesses, formerly Pilkington's glass), as well as ones for the Freemasons and the WI. The Chapel carol service was also held in December. As ever, the congregation comprised those people who attend Chapel regularly as well as others from the alms houses and wider community who were keen to take part in a carol service. The school returned to the Chapel for end of term services in 2022.

Pastoral care

The Chapel continues to provide pastoral support to farming families suffering difficult family circumstances and to others who are ill at home or in hospital.

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The volunteer Street Carers scheme in Lathom continues to provide information about the Chapel to each house in the Parish and offers a friendly face and a listening ear when requested.

Mission & evangelism

The regular cycle of walks, visiting groups, Chapel Sunday afternoon openings and social events resumed in 2022.

Links to our Church school continue to be excellent. Members of the congregation serve as School Governors; staff members attend the Chapel and participate in services.

The Chapel continues to support Farm Africa, a small charity that helps rural farmers in Africa grow their community out of hardship.

Financial Review

Summary of financial activities

We show the results for the year in the Statement of Financial Activities on page 11.

Income following the pandemic

The two church buildings together with New Church House had been closed for about half of 2020 and about three quarters of 2021. Lettings income at New Church House is down post-Covid and the PCC are looking at ways to increase lettings. The building continues to be in frequent use for church activities. Much of the expenditure has continued as usual.

Parish share (Ormskirk Parish Church)

Parish Share is a contribution to the Diocese-wide costs of clergy stipends, accommodation, and training, and to support Deanery mission, including church schools and chaplaincies. The Ormskirk and Lathom churches operate accounts separately, although we combine the separate values for this report. Early in 2020 it was clear that we would struggle to pay the Parish Share in full. We alerted the Archdeacon in February 2020 and some discussions took place with Diocesan authorities in 2021. Following that, 3q in the year 2022 the Parish Church received a credit from the diocese of £38,264: this cancels the “arrears” for 2021. However “arrears” of £11,095 remain from 2020 and £33,252 from 2022 (a total of £44,307) see note 14

Summary

The Balance Sheet on page 12 shows the position with net assets amounting to £658,451. This consists of endowment funds of £10,722, restricted funds of £222,783 relating to specific activities, designated funds of £374,293 representing the net book value of fixed assets, together with special funds for New Church House and Ormskirk Parish Church fabric, and unrestricted general funds of £50,653 (£83,490 for Lathom Park Chapel with MINUS £32,837 for Ormskirk Parish Church) for the day-to-day general running of the charity.

Reserves policy

It is our policy to attempt to maintain unrestricted general funds, which are the free funds of the charity, at a level that equates to a minimum of four months' expenditure. At this level the trustees

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Trustees' Annual Report for the year ended 31st December 2022

feel that the PCC would be able to continue its activities and cope with fluctuations in the level of income from donations, fund-raising and other sources. At 31st December the actual reserves stood at £50,653 ~ this is a little less than the overall target of *about* £60,000.

Risk assessment

The charity operates to a set of Financial Procedures; we review these from time to time, and amend them as needed to reflect any developments.

The Wardens of Church and Chapel regularly review the premises to identify any possible Health and Safety issues, and take remedial action. The Wardens also address any matters raised by the insurance company.

The PCC regularly reviews the Safeguarding policy and ensures that it carries out formal checks on any person who may be working with children or vulnerable adults. Ormskirk Parish Church aims to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently. We follow the House of Bishops' Guidance in relation to Safeguarding and have adopted their 'Safeguarding Policy' "Promoting a Safer Church". Safeguarding remains a high priority of the PCC and is a standard Agenda item at every PCC, OPC Committee and LPC Committee meeting.

The Priest-in-Charge and Wardens have taken on a new role of ensuring that our places of worship are as safe as we can make them to prevent the spread of the virus

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules.

On election to the post of Church or Chapel Warden, or as representative to the Deanery Synod, each person becomes ex-officio a trustee.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. At each Annual Parochial Church Meeting those on the Electoral Roll elect PCC members in addition to the ex-officio post-holders.

In 2022 the PCC was once more able to meet in person rather than having to hold the meetings via Zoom.

Given the wide responsibilities of the PCC it is more time efficient to have separate Committees for the two places of worship. Both Ormskirk Parish Church Committee and Lathom Park Chapel Committee have met regularly throughout the year and reported back to the PCC.

The Priest-in-Charge and Wardens have day-to-day management control of the churches.

Trustees are aware of Trustee Responsibilities, basic health and safety, risk assessment and management and safeguarding procedures.

Both Ormskirk Parish Church and Lathom Park Chapel aim to create a welcoming and respectful environment which enables safeguarding concerns to be raised and responded to openly, promptly and consistently. We follow the House of Bishops' Guidance in relation to Safeguarding and have

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Trustees' Annual Report for the year ended 31st December 2022

adopted their 'Safeguarding Policy' "Promoting a Safer Church". Safeguarding remains a high priority of the PCC and is a standard Agenda item at every PCC, OPC Committee and LPC Committee meeting.

The charity provides each new trustee with a copy of the Charity Commission guidance relating to the roles and responsibilities of trustees, a copy of the last year's charity accounts and past trustee minutes. Other trustees provide help and assistance throughout the induction process.

Ormskirk Parish Church is situated on Park Road, Ormskirk, L39 3RD

Lathom Park Chapel is on Hall Lane, Lathom, L40 5YQ

They are part of the Ormskirk Deanery in the Diocese of Liverpool.

The correspondence address is New Church House, Church Street, Ormskirk, L39 3RD

Telephone 01695-572143.

Email office@ormskirkparishchurch.org.uk Website www.ormskirkparishchurch.org.uk

The Parish Office is open Monday, Tuesday, Thursday & Friday, 9.30am – 12.30pm

Parish Administrator Mrs Allison Ellis

Parish Secretary Mrs Susan Wilson

PCC Minutes Secretary Mrs Maggie Priestley

Ormskirk Parish Church Treasurer Mr Peter Rouse CPFA

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently exempted from registration with the Charity Commission.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

Ex Officio members:

Priest-in-Charge: Rev Pauline Bicknell (Chairman)

Associate Minister: Rev Canon Stuart Haynes

Wardens:

Mrs Elizabeth Beeston

Mr Jon Gladders (Vice Chairman)

Mrs Mary Jones

Mr. Mark Rawsthorn (representative on Deanery Synod)

Mr Jim Reid

Mrs Lynn Smith

Elected members:

Ms Kate Arnold

Mr. Andrew Beeston (representative on Deanery Synod)

Mr Rod Birchall

Mrs Judith Bradshaw (LPC Treasurer; representative on Deanery Synod)

Mr. Andrew Burke

Mr. Chris Heppenstall

Mrs Ann Simms (retired 11th April 2022)

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2022

Mr. Eric Simms (retired 11th April 2022)
Mrs Kath Sneddon (from 11th April 2022)
Mr. Robert Webster

Approved by the PCC on 20th March 2023 and signed on their behalf by the Reverend Pauline Bicknell (PCC chairman)

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Report of the Independent Examiner to the Trustees for the year ended 31st December 2022

Report to the Parochial Church Council (PCC) of SS Peter and Paul (Ormskirk) with St John (Lathom) on the accounts for the year ended 31st December 2022 as set out on pages 11 to 20 of your Annual Report.

Respective responsibilities of trustees and examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below) which give me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act
or the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P J Collins FCA,
Collins & Co., Chartered Accountants
Suite 13, Hattersley House,
1 Hattersley Court, off Burscough Road,
Ormskirk
L39 2AY

20th March 2023

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Statement of Financial Activities for the year ended 31st December 2022

	Notes	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
		£	£	£	£
Income & endowments					
Donations (inc. Gift Aid) & legacies	2	111,005	13,032	81,944	94,976
Church activities	3	21,714	894	27,557	28,451
Investment income		1,684	349	1,565	1,914
Total income & endowments		134,403	14,275	111,066	125,341
Expenditure					
<i>Buildings & grounds</i>					
Buildings and grounds	4a	29,697	2,218	41,241	43,459
<i>Payroll</i>					
Salaries & employer's costs	5a	13,503	0	14,409	14,409
<i>Special church expenses</i>					
Parish share		96,529	0	57,866	57,866
Clergy expenses		294	4	183	187
<i>Supplies & services</i>					
Furniture & equipment	4b	1,051	0	681	681
Materials for services		656	0	802	802
Mission to the local community	6	128	0	274	274
Stationery & publications		385	0	500	500
Postage & telephones		666	0	903	903
Computing costs		448	0	582	582
Licences & subscriptions		130	0	381	381
Insurance		8,787	0	9,565	9,565
Maintenance of organs and pianos		1,729	0	1,661	1,661
Miscellaneous expenses	9	539	277	845	1,122
<i>Grants & donations</i>	7	7,555	8,023	455	8,478
<i>Governance</i>					
Trustee travel & training	5b	1,635	0	1,423	1,423
Bank charges, etc.		37	0	246	246
Financial services	8	1,850	56	1,765	1,821
Legal services		0	750	0	750
Total expenditure		165,619	11,328	133,782	145,110
Net amount before gains or losses		(31,216)	2,947	(22,716)	(19,769)
Transfers between funds		0	860	(860)	0
Net gains (losses) on investments		41,233	(16,788)	(10,630)	(27,418)
<i>Net movement in funds for year</i>		10,017	(12,981)	(34,206)	(47,187)
Funds brought forward	15	695,621	246,486	459,152	705,638
Funds carried forward	15	705,638	233,505	424,946	658,451

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Balance Sheet as at 31st December 2022

	Notes	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
		£	£	£	£
Fixed assets					
Tangible fixed assets	10	345,000	0	345,000	345,000
Investments	11	287,274	150,823	101,056	251,879
Total fixed assets		632,274	150,823	446,056	596,879
Current assets					
Debtors & prepayments	12	27,272	1,121	11,703	12,824
Investments	11	32,597	24,067	19,717	43,784
Cash at bank & in hand	13	69,594	59,570	1,350	60,920
<i>Total current assets</i>		<i>129,463</i>	<i>84,758</i>	<i>32,770</i>	<i>117,528</i>
Liabilities					
Creditors & accruals					
~ Amounts falling due within one year	14	(56,099)	(2,076)	(53,880)	(55,956)
Net current assets		73,364	82,682	(21,110)	61,572
Total net assets		705,638	233,505	424,946	658,451
Funds	15				
Endowment & restricted funds					
Endowment funds		12,202	10,722	0	10,722
Restricted funds		234,284	222,783	0	222,783
Unrestricted funds					
Designated funds		385,513	0	374,293	374,293
General funds		73,639	0	50,653	50,653
Total funds		705,638	233,505	424,946	658,451

The trustees approved these accounts on 20th March 2023 and Rev Pauline Bicknell signed on their behalf

Pauline Bicknell

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Notes to the Accounts for the year ended 31st December 2022

1) Accounting policies

(a) Basis of preparation

We prepared the financial statements in accordance with the Church Accounting Regulations 2006 together with the SoRP 2014 (as amended in February 2016); we also prepared them under the historical cost convention except for the valuation of investment assets, which we show at market value. We have taken advantage of the exemptions available to small charities that allow us to present our results in a simple way

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

(b) Incoming resources

We receive voluntary income by way of donations and include it in full in the Statement of Financial Activities when received. We also recognise Gift Aid when we receive the donation to which it relates and recognise grants and legacies when we receive notification of our legal entitlement to the sums due.

We show income from fundraising gross, and charge any associated costs against the relevant expenditure heads

We account for investment income (including interest) and all other income when it is due.

(c) Expenditure

We include expenditure in the Statement of Financial Activities on an accruals basis, inclusive of any value added tax, which we cannot generally recover.

(d) Fixed assets

Consecrated land and buildings and moveable church furnishings

In accordance with section 10 (2) (a) of the Charities Act 2011 we do not include the value of consecrated land and beneficed property in the accounts. We place no value on moveable church furnishings held by the Priest-in-Charge and churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property.

We do not depreciate freehold land and property as, in our view, we maintain them to a sufficiently high standard that ensure that the market value of the properties is not less than the carrying value shown in the accounts.

Fixtures, fittings and office equipment

We depreciate the value of equipment used by the church on a straight-line basis. We write off individual assets with a purchase price of £2,000 or less when we acquire the asset.

Investments

The charity takes a cautious approach to investment, and so invests with CCLA. We accept the valuations provided by CCLA. Where the trustees feel that it is appropriate to do so, we invest restricted funds and allocate income received from such investments to such funds.

(e) Funds

The types of funds that the charity holds are -

- Endowment funds - the capital of which must be maintained; the charity may use only income arising from investment of the endowment either as restricted or unrestricted funds depending upon the purpose for which the charity received the endowment
- Restricted funds are funds that we may only use for particular purposes within the objects of the charity. Restrictions arise when the donor specifies, or when we raise funds for particular restricted purposes
- Designated funds are funds that the trustees have set aside for specific purposes
- Unrestricted general funds are funds that we can use in accordance with the charitable objects at the discretion of the trustees

There is an explanation of the nature and purpose of these funds in note 15 (on pages 19 and 20).

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

2) Donations (including Gift Aid) & legacies	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of 2021 donations</i>	£	£	£
Regular giving	5,472	48,871	54,343
Collection plate and other one-off donations	0	4,708	4,708
Collecting boxes and similar donations	368	0	368
Gift Aid receivable	1,412	11,306	12,718
Gift Aid Small Donations Scheme receivable	134	1,573	1,707
Grants received	2,000	1,481	3,481
Other donations	1,350	9,330	10,680
Legacies	0	23,000	23,000
Total donations 2021	10,736	100,269	111,005
<i>Analysis of 2022 donations</i>			
Regular giving	4,999	49,845	54,844
Collection plate and other one-off donations	0	7,112	7,112
Collecting boxes and similar donations	175	20	195
Gift Aid receivable	1,090	11,577	12,667
Gift Aid Small Donations Scheme receivable	133	2,290	2,423
Grants received	3,118	2,468	5,586
Other donations	2,017	8,632	10,649
Legacies	1,500	0	1,500
Total donations 2022	13,032	81,944	94,976

Grants received include the Henry Smith grant towards the Sick & Needy fund and reimbursement of value added tax on some works to churches. Also, the charity received(in 2021) a grant from “Together Liverpool” and the Job Retention Scheme grant and (in 2022) Heating grants for church and for chapel

3) Income from church activities	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of 2021 income</i>	£	£	£
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	5,200	5,200
Fees - baptisms, weddings & funerals	0	10,524	10,524
Fundraising activities	0	219	219
Sales - magazines, refreshments & merchandise	0	301	301
Other income	129	61	190
Total income from activities 2021	129	21,585	21,714
<i>Analysis of 2022 income</i>			
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	7,868	7,868
Fees - baptisms, weddings & funerals	0	11,951	11,951
Fundraising activities	0	1,427	1,427
Sales - magazines, refreshments & merchandise	140	974	1,114
Other income	754	57	811
Total income from activities 2022	894	27,557	28,451

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

4) Buildings and contents

4a) Buildings & grounds	Total funds 2021	Total funds 2022
	£	£
Council tax, etc. on vicarage	2,477	2,462
Maintenance of buildings		
Lathom Park Chapel	2,389	1,188
New Church House	986	8,344
Ormskirk Parish Church	1,629	533
Major repairs		
Lathom Park Chapel		
– side window [£918 restricted & £4,591 unrestricted]	0	5,509
Ormskirk Parish Church – flagstones [restricted]	0	1,300
Heating, lighting & water	7,961	12,926
Cleaning	1,967	4,428
Health & Safety	943	1,007
Maintenance of grounds	11,345	5,762
Total outlay on buildings & grounds	29,697	43,459

4b) Furniture & equipment	Total funds 2021	Total funds 2022
	£	£
Lease of photocopier	431	431
Other office equipment	0	83
Notice board (OPC)	0	156
Miscellaneous	0	11
Dehumidifier (Lathom Park Chapel)	620	0
Total outlay on furniture and equipment	1,051	681

5) Employees, trustees, volunteers & related parties

5a) Staff costs & numbers

No employee received remuneration amounting to more than £60,000 in any year. Staff costs and numbers are

	Total funds 2021	Average number of employees	Total funds 2022
Salaries & wages	£13,503	Four	£14,409

The Workplace Pension has been available to our employees since April 2017, but so far no employee has enrolled.

5b) Trustee remuneration

The charity does not remunerate its trustees, but offers reimbursement of out-of-pocket expenses for training, travelling and similar expenses

	2021	2021
Number of trustees reimbursed	One	One
Total expenses	£1,635	£1,423

Apart from the items mentioned above, there were no related party transactions

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

6) Mission to the local community

By this phrase we mean the work of spreading Christ's message outside the church buildings. The clergy (paid and unpaid) together with volunteers provide this service, and we maintain links with organisations such as Churches Together in Ormskirk for joint activities. In 2021 and 2022 we identified the following expenditure on Mission

	2021	2022
	£	£
Advertisements	78	0
Subscriptions	50	274
	128	274

Regrettably, in the summer of 2022 our local free newspaper ceased publication, and the charity is exploring alternative ways of advertising activities and services.

7) Grants & Donations	2021		2022
	£		£
CHARITIES WORKING OVERSEAS			
<i>Annual donations</i>			
Church Mission Society	2,000		2,000
Bible Society	540		600
Christian Blind Mission	540		653
Leprosy Mission	639		597
Mission Aviation Fellowship	828		560
Open Doors	540		746
<i>Other donations</i>			
Traidcraft Exchange	0		140
UNICEF	0		100
Water Aid	0		71
<i>Total to charities working overseas</i>	<i>5,087</i>		<i>5,467</i>
CHARITIES WORKING IN THE U K			
Royal British Legion	300		400
Other charities	108		55
<i>Total to charities working in the U K</i>	<i>408</i>		<i>455</i>
TOTAL DONATIONS TO CHARITIES	5,495		5,922
Sick & Needy	2,060		2,556
<i>Total grants & donations made</i>	<i>7,555</i>		<i>8,478</i>

We make grants to charities working overseas from our Missionary Fund

We make grants to charities working in the UK from unrestricted funds

"Sick & Needy" payments are to people who are sick or needy, or to organisations that help them; we make these payments from the restricted Sick & Needy fund.

8) Financial services	Total funds 2021	Total funds 2022
	£	£
Fee of Independent Examiner	1,280	1,308
Liverpool Diocese	570	513
<i>Total cost of financial services</i>	<i>1,850</i>	<i>1,821</i>

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

9) Miscellaneous items	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of expenditure in 2021</i>	£	£	£
<i>Lathom Park Chapel</i>			
Contactless device	0	116	116
Gifts	0	236	236
Miscellaneous expenses	0	11	11
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	25	0	25
Gifts	119	10	129
Tiddlers - craft activities, etc.	22	0	22
Total miscellaneous 2021	166	373	539
<i>Analysis of expenditure in 2022</i>			
<i>Lathom Park Chapel</i>			
Catering for lunches, etc		497	497
Contactless device		127	127
Gifts		75	75
Miscellaneous expenses		42	42
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	39	0	39
Gifts	48	0	48
Goods for re-sale	0	104	104
Tiddlers - craft activities, etc.	190	0	190
Total miscellaneous 2022	277	845	1,122

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

10) Tangible fixed assets	Freehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or valuation			
At 1 st January, and at 31 st December 2022	345,000	38,058	383,058
Depreciation			
At 1 st January, and at 31 st December 2022	0	38,058	38,058
Net book value			
At 1 st January, and at 31 st December 2022	345,000	0	345,000

11) Investments	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
	£	£	£	£
Investment funds	287,274	150,823	101,056	251,879
Deposit funds	32,597	24,067	19,717	43,784
Total investments	319,871	174,890	120,773	295,663

Some of our investments are in Investment funds that generally grow over time – we treat these as fixed asset investments; others are in Deposit funds that generate interest – we treat these as current asset investments.

12) Debtors & Prepayments	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
	£	£	£	£
Debtors				
H M Revenue & Customs (Gift Aid)	11,380	1,121	10,626	11,747
Other debtors	15,892	0	1,077	1,077
Total debtors and prepayments	27,272	1,121	11,703	12,824

13) Cash at bank & in hand	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
	£	£	£	£
Cash at bank	69,557	59,550	1,350	60,900
Cash in hand	37	20	0	20
Total cash	69,594	59,570	1,350	60,920

14) Creditors & accruals (due within one year)	Total funds 2021	Endowment & restricted funds	Unrestricted funds	Total funds 2022
	£	£	£	£
Creditors ~ general	2,310	56	7,277	7,333
Creditors ~ Parish Share	49,319	0	44,307	44,307
Prepayments received (wedding deposits)	400	0	700	700
Accruals ~ Independent Examiner	1,520	0	1,596	1,596
Accruals ~ work not done by year-end	2,550	2,020	0	2,020
Total creditors and accruals	56,099	2,076	53,880	55,956

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

15) Statement of funds	At 1st Jan 2022	Income	Expenditure	Gains (Losses)	Transfers	At 31st Dec 2022
	£	£	£	£	£	£
<i>Endowment & Restricted funds</i>						
<u>Endowment funds</u>						
Lathom Park Chapel	284	4	(4)	0		284
Sick & Needy fund	11,918	0	0	(1,480)		10,438
Total endowed funds	12,202	4	(4)	(1,480)		10,722
<u>Restricted funds</u>						
<u>Buildings funds</u>						
Lathom Park Chapel	24,459	2,513	(1,668)	(2,220)	860	23,944
Ormskirk Parish Church	168,469	2,040	(1,300)	(13,088)	0	156,121
Choir & Music fund	502	0	(33)	0	0	469
Missionary fund	2,947	6,339	(5,523)	0	0	3,763
Organ fund	13,192	475	0	0	0	13,667
Gladders fund	225	0	0	0	0	225
Sick & Needy fund	3,599	2,535	(2,556)	0	0	3,578
Tiddlers fund	111	219	(244)	0	0	86
Youth Worker fund	20,780	150	0	0	0	20,930
Total restricted funds	234,284	14,271	(11,324)	(15,308)	860	222,783
Total endowed & restricted funds	246,486	14,275	(11,328)	(16,788)	860	233,505
<i>Unrestricted funds</i>						
<u>Designated funds</u>						
<u>Fixed assets</u>						
New Church House building	345,000	0	0	0		345,000
<u>Other designated funds</u>						
New Church House revenue	8,104	8,648	(15,287)	0	0	1,465
Ormskirk Parish Church fabric	32,409	0	0	(4,581)	0	27,828
Total designated funds	385,513	8,648	(15,287)	(4,581)	0	374,293
<u>General funds</u>						
Lathom Park Chapel	102,787	27,518	(39,906)	(6,049)	(860)	83,490
Ormskirk Parish Church	(29,148)	74,900	(78,589)	0	0	(32,837)
Total general funds	73,639	102,418	(118,495)	(6,049)	(860)	50,653
Total unrestricted funds	459,152	111,066	(133,782)	(10,630)	(860)	424,946
Total funds	705,638	125,341	(145,110)	(27,418)	0	658,451

Endowment funds

Lathom Park Chapel

This endowment was to contribute to the expenses of the clergy. The trustees are consulting to see if we could convert this to an expendable endowment fund.

Sick and Needy

We inherited these funds (invested at CCLA) from former charities with aims similar to our Sick & Needy Fund – to relieve poverty amongst the people of Ormskirk. We transfer the income from the investments to the Sick & Needy (restricted) Fund, and use the money in line with those principles

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2022

Restricted funds

Building funds

As the church and chapel are centuries old, and a major road passes close to the parish church, from time to time it is necessary to carry out substantial repairs to the buildings. We need to have funds for this work.

Missionary fund

Out of this fund, built up by donations by members of the congregation, we make donations each year – mainly to six charities (see note 7). About £1,340 of the fund balance relates to Gift Aid claimed for the year but not received by 31st December. Out of the balance at the end of each year we have a moral (but not legal) commitment to pay £2,000 to the Church Mission Society near the start of its financial year in February, and we will use the remaining money to continue our support of other charities working overseas.

Organ fund

The organ in Ormskirk Parish Church is one of the largest in the region and now over one hundred and twenty five years old.

Sick & Needy fund

This fund, to be expended mainly at the discretion of the incumbent or churchwardens, is to assist people who have fallen on hard times

Youth worker fund

The PCC has given some thought to the use of this fund; the conclusion is that we are not in a position to appoint a youth worker. During 2022 the Priest-in-Charge, on behalf of the PCC, looked into the possibility of ‘buying in’ the services of a youth or children’s worker from another church on a sessional basis. Unfortunately this proved not to be a viable option due to other plans for reconfiguring the Deanery.

Unrestricted funds

Designated funds

~ Fixed assets

These funds identify those sums that are not free funds as they represent the net book value of tangible fixed assets

~ New Church House (revenue)

This building (now nearly thirty years old) is available for hire by various community groups. The PCC set aside funds to pay for future repairs to the building and its equipment (especially the lift) to ensure safety and security

~ Ormskirk Parish Church fabric

This fund arose from the sale of land in 2019.

General funds

The general funds represent the free funds of the charity and are not designated for any particular purposes. Strictly, all the funds are available to the PCC to spend on its objects; however, the trustees recognise that we should spend these funds in the areas where we received them.

Accounts

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2021

Introduction: Corona (or Covid-19) pandemic

2021 was another year of upheaval as a result of changing Government advice and restrictions regarding the pandemic. In line with Government rules, Ormskirk Parish Church and Lathom Park Chapel were closed for Sunday worship from 3rd January and re-opened on 28th March, Palm Sunday. The buildings remained open for funerals during this time but with restricted numbers. When the buildings reopened, worshippers had to book in to attend services, there was no singing and face coverings had to be worn.

New Church House, adjacent to Ormskirk Parish Church, provides accommodation for some church activities and to a variety of local community organisations. This building was also closed to the public for various periods in 2021 with church activities - such as Tiddlers and the Knit and Natter group not operating.

Most of the charity's expenses continue even when we are not open for services; however, the lack of services resulted in significantly reduced income. The PCC is grateful to those people who continued to donate, or even increased their donations, during this time.

Aims and Purposes

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956. The Parochial Church Council (PCC) of SS Peter & Paul (Ormskirk) with St John the Divine (Lathom) has the responsibility of cooperating with the Priest in Charge, the Reverend Pauline Bicknell, in promoting, in the ecclesiastical parish of SS Peter & Paul (Ormskirk) with St John (Lathom), the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John the Divine (Lathom), hereafter referred to as Lathom Park Chapel, seeks to do this by being the centre of worship in a rural community. The church of SS Peter & Paul (Ormskirk), hereafter referred to as Ormskirk Parish Church, seeks to do this by being the church at the centre of the town. The PCC is also responsible for the maintenance of New Church House which is adjacent to Ormskirk Parish Church.

Objectives and Activities

The PCC is committed to being a Bigger Church making a Bigger Difference and to do this by having more people knowing Jesus and more justice in the world.

When planning our activities for the year, we have been mindful of this but also considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.
- provision of pastoral care for people living in the parish.
- missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2021

Achievements and Performance

Ecumenical relations

Due to pandemic restrictions, there were no meetings of Churches Together in Ormskirk during 2021 and no bi-monthly breakfasts with other church leaders.

As in 2020, there was no Good Friday walk of witness in 2021. Although there was an evening when the Christmas lights were switched on in the town centre, the planned, restricted, activities meant that sadly there was no opportunity for the churches to participate in this.

Other Ecumenical activities include the Ormskirk Food Bank which operates from New Church House on Tuesday and Friday mornings. This continued throughout 2021 but with limited face to face contact. The Debt Advice Centre held at Emmanuel Church has continued to operate and the Ormskirk Street and School Pastors have continued to be a presence in the town centre on Saturday evenings, or at the school gate, when Covid restrictions allowed.

Deanery Synod

In 2021 the Deanery Synod met twice on Zoom and once in person. Much of the meetings were taken up with discussion about the Deanery plan and how the parishes might cluster together to be more effective in mission and outreach. The July meeting looked at a resource from CPAS reflecting on consequences of lockdown for churches.

The Priest in Charge regularly attends Chapter meetings which have continued during the pandemic via Zoom rather than in person.

Due to the very different contexts of the Church and the Chapel, we report separately on activities.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2021

Ormskirk Parish Church

Worship and prayer

The Parish Church is an active place of worship aiming to live out its values and vision to be the church at the centre of the town. Until Covid restrictions forced us to adopt a new pattern, we maintained two Sunday services (with about 73 adults and 7 under 16s attending across the 2 services). When the church reopened for worship, there was one service on a Sunday rather than 2. Few families have returned since we reopened but we are looking at ways to encourage them to return. Quoting numbers at worship and other events is difficult given the changes rules and restrictions during 2021 meaning it is difficult to assess any real trends of those numbers.

The informal service of Morning Prayer on Wednesday has not restarted since the pandemic. The service of Holy Communion on Thursday (market day) restarted in September 2021 with an average attendance of 8.

When the church was closed for worship, the associate minister coordinated the pre-recording of services which were then available via Facebook and YouTube. Coffee via Zoom was also part of the Sunday morning rhythm. We cannot know for certain how many people accessed these services; feedback via Facebook, YouTube and word of mouth was positive with people saying how much they had enjoyed the services and the chance to connect virtually with one another. The Church reopened for live worship at the end of March with one service on each Sunday morning. Singing was still not allowed, face coverings had to be worn, hand sanitizer was available and people had to book in if they wished to attend the service. Singing, restarted on 25th July, with face coverings continuing to be worn. The Summer Series returned in 2021 but in church rather than New Church House. These services focussed on 'coming together' and were lay led. In the autumn of 2021, the PCC heard about the role of a Local Missional Leader (LML) who is a lay person, licensed to a specific role within a church. It is planned that in 2022 an LML will take responsibility for starting an informal service, at 9.30am on the first Sunday of the month in New Church House. It is hoped that families who used to regularly worship at the 11am service will return and it will also attract others who prefer a more informal style of worship.

Baptisms, weddings and funerals continued in the church when Government regulations allowed.

Sadly, restrictions and the rising infection rate meant that we decided not to hold the traditional Christmas Eve children's service, but we did manage to hold the Christingle service in early December.

We remain committed to finding forms of reaching out through our pre-school group (Tiddlers) which, from September has been meeting every Monday in term time. There are approximately 15 children registered at Tiddlers with an average attendance of 8, plus parents / grandparents / carers. The sessions start with free play, before song time, then a bible story and linked activity, ending with refreshments and more free play. As Tiddlers didn't restart until September, we didn't hold the usual leavers' service in July; nevertheless the leavers were still presented with a commemorative bible to mark the end of their time at Tiddlers.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2021

Despite the ongoing pandemic, the Mothers' Union returned to meeting on a regular basis in September 2021. The branch held their Annual Communion Service in September and then the Annual General Meeting in October as they had not been able to hold one in the February when planned due to the lockdown. They have met monthly since then and had a reasonable attendance at meetings. The focus of the meetings has been kept informal and they have not invited any speakers in. This has been to ensure that members are safe and comfortable in attending. In December Christmas was celebrated and members enjoyed a rendition of 'Blankety Blank'. Mothers' Union meets on the first Thursday of every month, 1.30 - 3pm in New Church House. There are planned speakers in the forthcoming year and details can be found in the notice sheet. All are welcome to join.

We remain the place of worship for civic services hosting the town's annual Remembrance service as well as services for other community groups. The Scouts held a carol service in early December. As in 2020 the Priest in Charge recorded an introduction to the pre-recorded Lights of Love service for Queenscourt Hospice which people could access through the Hospice's website and YouTube.

Church services for Ormskirk C of E School were held for Harvest and Christmas but without parents. A representative from church would normally lead a weekly assembly at the school but, other than an open-air leavers service at the school in July, this has not happened since March 2020. It is expected that these will restart once the school feels more comfortable about all classes gathering together in the hall.

As in 2020, we were unable to hold the usual Presentation Evening for Ormskirk School or the usual two carol services, for around 500 pupils, staff, parents and Governors of the school.

Pastoral care

The pastoral care team did not meet in 2021. As in 2020, much of the pastoral care in 2021 was done through letters, phone calls and visits on the doorstep. Flowers on Mothering Sunday and Harvest baskets were not distributed in 2021. The clergy had hoped to offer home communion for the housebound at Christmas but rising infection rates meant that home visits were not advisable.

The monthly Communion at The Fountains (a retirement housing complex of 68 flats which is within the parish) restarted in September, with the carol service taking place as usual in December. Visits to Stocks Hall Nursing Home did not take place in 2021.

Mission & evangelism

Closing the normal mission and outreach opportunities, e.g. Soup Stop, Coffee Stop and film afternoons because of the pandemic gave us the opportunity to assess whether these were the best way of engaging with the wider community. As a consequence of discussions about these, a games café was started in October 2021. The hope was that this could replace the soup stop and coffee stop as well as engage with the student population of Ormskirk. Although it has not

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2021

attracted the hoped for students, it has attracted a core of about 15 people with an average attendance of 10 enjoying hot drinks, cake and board games every Wednesday afternoon.

As in 2020 the church did not open during the summer for members of the public to visit and view our centuries-old building. We did, however, host an exhibition of quilts during the first 2 weeks of November, (<https://www.999callfornhs.org.uk/THREADSOFSURVIVAL>). Many people visited the church both to see the exhibition and to take advantage of the church being open during the day

We maintain links with Edge Hill University and civic leaders. This is through a variety of activities including the Public Service Leaders breakfast hosted by the Priest in Charge. Two of these took place in 2021. These are attended by key leaders from the University, the hospital, local schools, the emergency services and the Council.

Members of the congregation, and visitors, contribute to our work overseas by regular donations (in envelopes and by standing order) or occasional donations (in collecting boxes, a carboy at the west end of church, and a Christmas card). From these donations the church sends money to British-based charities working abroad.

Financial Management

In the summer HSBC (the bank that Ormskirk Parish Church has been using since December 2016) announced that from 1st November it would start to levy charges – as follows

- £5 each month for operating each account
- 40 pence for each cheque deposited, and each one issued
- 40 pence for each deposit transaction
- 40 pence per £100 for cash deposits, or withdrawals

There are no charges for electronic transactions – receipts by credit card, the Parish Giving Scheme [PGS] or standing orders, or payments by direct debit or those made online

The church took action to minimise the effect of these charges

- £ We closed one of the three bank accounts (and so save £60 a year)
- £ We continue to encourage donors to donate by the Parish Giving Scheme (PGS) or standing orders, and asked funeral directors, and people planning weddings, to pay fees by credit transfer, and thus reduce the amount of cash and number of cheque transactions.
- £ We continue to pay payroll and invoices by direct debit or online banking as far as possible

Lathom Park Chapel

Worship and prayer

The congregation was continuing to grow numerically and spiritually with lay members active in preparing and leading worship. Pre Covid, the Sunday congregation average was about 40; since reopening for worship the average is 28. As the Chapel is located in a farming community, the services normally embrace the rhythm of the farming year from the blessing of the plough, soil and seed to the gathering of the harvest. Plough Sunday took place as usual in January. For

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2021

Rogation Sunday the congregation gathered at a local farm to bless the crops but there was no singing and the usual lunch afterwards could not take place.

Harvest was celebrated in October and representatives from the Parish Council and West Lancs Borough Council, gathered together for a Civic Service also in October. At the end of this service there was the rededication of a plaque next to an historic oak tree. The Chapel hosted the Christmas Carol service for NSG (one of the local businesses, formerly Pilkington's glass), as well as ones for the Masons and the WI. The Chapel carol service was also held in December and unlike 2020, this year we were able to hold this inside. As ever, the congregation comprised those people who attend Chapel regularly as well as others from the alms houses and wider community who were keen to take part in a carol service. The school has not returned to the Chapel for end of term services since the start of the pandemic.

Pastoral care

Within the limitations placed on everyone due to Covid, the Chapel continued to provide pastoral support to farming families suffering difficult family circumstances and to others sick at home or in hospital.

The volunteer Street Carers scheme in Lathom continues to provide information about the Chapel to each house in the Parish and offers a friendly face and a listening ear when requested.

Mission & evangelism

Due to the pandemic, the regular cycle of walks, visiting groups, Chapel Sunday afternoon openings and social events did not take place. Plans are in place to restart these in 2022.

Despite Covid restrictions, the links to our Church school continue to be excellent. Members of the congregation serve as School Governors; staff members attend the Chapel and participate in services.

The Chapel continues to support Farm Africa, a small charity that helps rural farmers in Africa grow their community out of hardship.

Financial Review

Summary of financial activities

We show the results for the year in the Statement of Financial Activities on page 11.

Income during the pandemic

The two church buildings, and New Church House, had been closed for about half of 2020 and in 2021 the churches were unable to open safely until Sunday 28th March. However, much of the expenditure continued as usual, there was a sizeable reduction in income.

Parish share (Ormskirk Parish Church)

Parish Share is a contribution to the Diocese-wide costs of clergy stipends, accommodation, and training, and to support Deanery mission, including church schools and chaplaincies. The Ormskirk and Lathom churches operate accounts separately, although we combine the separate values for this report. Having alerted the Archdeacon in February 2020 that we would struggle to

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2021

pay the Parish Share in full in 2020 (i.e. before the financial difficulties brought about because of Covid restrictions) some discussions with Diocesan authorities did take place in 2021. As a result, some Parish Share relief was given but the amount asked continues to be disproportionately high in comparison to our income and the arrears remain.

Summary

The Balance Sheet on page 12 shows the position with net assets amounting to £705,638. This consists of endowment funds of £12,202, restricted funds of £234,283 relating to specific activities, designated funds of £385,513 representing the net book value of fixed assets, together with special funds for New Church House and Ormskirk Parish Church fabric, and unrestricted general funds of £73,640 (£102,787 for Lathom Park Chapel and MINUS £29,147 for Ormskirk Parish Church) for the day-to-day general running of the charity.

Reserves policy

It is our policy to attempt to maintain unrestricted general funds, which are the free funds of the charity, at a level that equates to a minimum of four months' expenditure. At this level the trustees feel that the PCC would be able to continue its activities and cope with fluctuations in the level of income from donations, fund-raising and other sources. At 31st December the actual reserves stood at £73,640 ~ this is roughly the overall target of about £60,000.

Risk assessment

The charity operates to a set of Financial Procedures; we review these from time to time, and amend them as needed to reflect any developments.

The Wardens of Church and Chapel regularly review the premises to identify any possible Health and Safety issues, and take remedial action. The Wardens also address any matters raised by the insurance company.

The PCC regularly reviews the Safeguarding policy and ensures that it carries out formal checks on any person who may be working with children or vulnerable adults.

The Priest in charge and Wardens have taken on a new role of ensuring that our places of worship are as safe as we can make them to prevent the spread of the virus

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. Under normal circumstances, volunteers undertake a variety of roles including:

- preparing and decorating Church and Chapel for services, leading worship there, in schools, nursing homes and elsewhere;
- serving refreshments at various activities including Tiddlers, Soup Stop, Coffee Stop and various extra services associated with the agricultural year;
- inspecting premises, and performing or arranging repairs, to ensure safety;
- fundraising and managing the charity's finances.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2021

In previous years we have indicated the number of volunteers and the hours they give. Because of the ongoing pandemic in 2021 there were fewer opportunities for volunteering; and we consider that to report numbers of hours would be misleading. We hope to resume all of our activities in 2022.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules.

On election to the post of Church or Chapel Warden, or as representative to the Deanery Synod, each person becomes ex-officio a trustee.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. At each Annual Parochial Church Meeting those on the Electoral Roll elect PCC members in addition to the ex-officio post-holders.

The full PCC met together for one meeting in 2021, with the other five meetings taking place via Zoom.

Given the wide responsibilities of the PCC it is more time efficient to have separate Committees for the two places of worship. Both Ormskirk Parish Church Committee and Lathom Park Chapel Committee have met regularly throughout the year and reported back to the PCC.

The Priest in Charge and Wardens have day-to-day management control of the churches.

Trustees are aware of Trustee Responsibilities, basic health and safety, risk assessment and management and safeguarding procedures.

The charity provides each new trustee with a copy of the Charity Commission guidance relating to the roles and responsibilities of trustees, a copy of the last year's charity accounts and past trustee minutes. Other trustees provide help and assistance throughout the induction process.

Ormskirk Parish Church is situated on Park Road, Ormskirk, L39 3RD

Lathom Park Chapel is on Hall Lane, Lathom, L40 5YQ

They are part of the Ormskirk Deanery in the Diocese of Liverpool.

The correspondence address is New Church House, Church Street, Ormskirk, L39 3RD

Telephone 01695-572143.

Email office@ormskirkparishchurch.org.uk Website www.ormskirkparishchurch.org.uk

The Parish Office is open Monday, Tuesday, Thursday & Friday, 9.30am – 12.30pm

Parish Administrator Mrs Allison Ellis

Parish Secretary Mrs Susan Wilson

PCC Minutes Secretary Mrs Maggie Priestley

Ormskirk Parish Church Treasurer Mr Peter Rouse CPFA

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently exempted from registration with the Charity Commission.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Ex Officio members:

Priest in Charge: Rev Pauline Bicknell (Chairman)

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2021

Associate Minister: Rev Canon Stuart Haynes

Wardens: Mrs Sally Baker (resigned June 2021)

Mrs Elizabeth Beeston

Mr Jon Gladders (Vice Chairman)

Mrs Mary Jones

Mr Jim Reid

Elected members:

Mr. Andrew Beeston (representative on Deanery Synod)

Mr. Rod Birchall

Mrs Judith Bradshaw (LPC Treasurer; representative on Deanery Synod)

Mr. Andrew Burke

Mr. Chris Heppenstall

Mrs Winifred Pemberton (representative on Deanery Synod; resigned May 2021)

Mr. Mark Rawsthorn (representative on Deanery Synod)

Mrs Ann Simms

Mr. Eric Simms

Mr. Robert Webster

Approved by the PCC on 21st March 2022 and signed on their behalf by the Reverend Pauline Bicknell (PCC chairman)

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Report of the Independent Examiner to the Trustees for the year ended 31st December 2021

Report to the Parochial Church Council (PCC) of SS Peter and Paul (Ormskirk) with St John (Lathom) on the accounts for the year ended 31st December 2021 as set out on pages 11 to 20 of your Annual Report.

Respective responsibilities of trustees and examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below) which give me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act
or the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P J Collins FCA,
Collins & Co., Chartered Accountants
Suite 13, Hattersley House,
1 Hattersley Court, off Burscough Road,
Ormskirk
L39 2AY

21st March 2022

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Statement of Financial Activities for the year ended 31st December 2021

	Notes	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
		£	£	£	£
Income & endowments					
Donations (inc. Gift Aid) & legacies	2	91,183	10,736	100,269	111,005
Church activities	3	19,770	129	21,585	21,714
Investment income		3,136	330	1,354	1,684
Total income & endowments		114,089	11,195	123,208	134,403
Expenditure					
<i>Buildings & grounds</i>					
Buildings and grounds	4	32,542	320	29,377	29,697
<i>Payroll</i>					
Salaries & employer's costs	5a	13,601	0	13,503	13,503
<i>Special church expenses</i>					
Parish share		100,324	0	96,529	96,529
Clergy expenses		2	0	294	294
<i>Supplies & services</i>					
Furniture & equipment	4b	639	0	1,051	1,051
Materials for services		824	0	656	656
Mission to the local community	6	126	0	128	128
Stationery & publications		302	0	385	385
Postage & telephones		899	0	666	666
Computing costs		561	0	448	448
Licences & subscriptions		167	0	130	130
Insurance		11,747	0	8,787	8,787
Maintenance of organs and pianos		723	0	1,729	1,729
Miscellaneous expenses	9	1,834	166	373	539
<i>Grants & donations</i>	7	9,810	7,147	408	7,555
<i>Governance</i>					
Trustee travel & training	5b	1,216	0	1,635	1,635
Bank charges		0	5	32	37
Financial services	8	2,042	0	1,850	1,850
Total expenditure		177,359	7,638	157,981	165,619
Net amount before gains or losses		(63,270)	3,557	(34,773)	(31,216)
Transfers between funds		0	69	(69)	0
Net gains (losses) on investments		20,881	20,574	20,659	41,233
<i>Net movement in funds for year</i>		<i>(42,389)</i>	<i>24,200</i>	<i>(14,183)</i>	<i>10,017</i>
Funds brought forward	15	738,010	222,285	473,336	695,621
Funds carried forward	15	695,621	246,485	459,153	705,638

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Balance Sheet as at 31st December 2021

	Notes	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
		£	£	£	£
Fixed assets					
Tangible fixed assets	10	345,000	0	345,000	345,000
Investments	11	249,418	169,197	118,077	287,274
Total fixed assets		594,418	169,197	463,077	632,274
Current assets					
Debtors & prepayments	12	9,872	1,255	26,017	27,272
Investments	11	34,169	21,620	10,977	32,597
Cash at bank & in hand	13	78,477	56,974	12,620	69,594
<i>Total current assets</i>		<i>122,518</i>	<i>79,849</i>	<i>49,614</i>	<i>129,463</i>
Liabilities					
Creditors & accruals					
~ Amounts falling due within one year	14	(21,315)	(2,561)	(53,538)	(56,099)
Net current assets		101,203	77,288	(3,924)	73,364
Total net assets		695,621	246,485	459,153	705,638
Funds	15				
Endowment & restricted funds					
Endowment funds		10,731	12,202	0	12,202
Restricted funds		211,554	234,283	0	234,283
Unrestricted funds					
Designated funds		378,686	0	385,513	385,513
General funds		94,650	0	73,640	73,640
Total funds		695,621	246,485	459,153	705,638

The trustees approved these accounts on 21st March 2022 and Rev Pauline Bicknell signed on their behalf

Pauline Bicknell

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Notes to the Accounts for the year ended 31st December 2021

1) Accounting policies

(a) Basis of preparation

We prepared the financial statements in accordance with the Church Accounting Regulations 2006 together with the SoRP 2014 (as amended in February 2016); we also prepared them under the historical cost convention except for the valuation of investment assets, which we show at market value. We have taken advantage of the exemptions available to small charities that allow us to present our results in a simple way

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

(b) Incoming resources

We receive voluntary income by way of donations and include it in full in the Statement of Financial Activities when received. We also recognise Gift Aid when we receive the donation to which it relates and recognise grants and legacies when we receive notification of our legal entitlement to the sums due.

We show income from fundraising gross, and charge any associated costs against the relevant expenditure heads

We account for investment income (including interest) and all other income when it is due.

(c) Expenditure

We include expenditure in the Statement of Financial Activities on an accruals basis, inclusive of any value added tax, which we cannot generally recover.

(d) Fixed assets

Consecrated land and buildings and moveable church furnishings

In accordance with section 10 (2) (a) of the Charities Act 2011 we do not include the value of consecrated land and beneficed property in the accounts. We place no value on moveable church furnishings held by the Priest in Charge and churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property.

We do not depreciate freehold land and property as, in our view, we maintain them to a sufficiently high standard that ensure that the market value of the properties is not less than the carrying value shown in the accounts.

Fixtures, fittings and office equipment

We depreciate the value of equipment used by the church on a straight-line basis. We write off individual assets with a purchase price of £2,000 or less when we acquire the asset.

Investments

The charity takes a cautious approach to investment, and so invests with CCLA. We accept the valuations provided by CCLA. Where the trustees feel that it is appropriate to do so, we invest restricted funds and allocate income received from such investments to such funds.

(e) Funds

The types of funds that the charity holds are -

- Endowment funds - the capital of which must be maintained; the charity may use only income arising from investment of the endowment either as restricted or unrestricted funds depending upon the purpose for which the charity received the endowment
- Restricted funds are funds that we may only use for particular purposes within the objects of the charity. Restrictions arise when the donor specifies, or when we raise funds for particular restricted purposes
- Designated funds are funds that the trustees have set aside for specific purposes
- Unrestricted general funds are funds that we can use in accordance with the charitable objects at the discretion of the trustees

There is an explanation of the nature and purpose of these funds in note 15 (on pages 19 and 20).

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

2) Donations (including Gift Aid) & legacies	Endowment & restricted funds	Unrestricted funds	Total funds
	£	£	£
<i>Analysis of 2020 donations</i>			
Regular giving (envelopes, standing orders & Parish Giving Scheme)	5,466	46,333	51,799
Collection plate and other one-off donations	0	3,445	3,445
Collecting boxes and other donations	94	0	94
Gift Aid receivable	1,039	11,209	12,248
Gift Aid Small Donations Scheme receivable	34	749	783
Grants received	6,051	4,186	10,237
Other donations	1,400	9,677	11,077
Legacies	1,000	500	1,500
Total donations 2020	15,084	76,099	91,183
<i>Analysis of 2021 donations</i>			
Regular giving	5,472	48,871	54,343
Collection plate and other one-off donations	0	4,708	4,708
Collecting boxes and other donations	368	0	368
Gift Aid receivable	1,412	11,306	12,718
Gift Aid Small Donations Scheme receivable	134	1,573	1,707
Grants received	2,000	1,481	3,481
Other donations	1,350	9,330	10,680
Legacies	0	23,000	23,000
Total donations 2021	10,736	100,269	111,005

Grants received include the Henry Smith grant towards the Sick & Needy fund, reimbursement of value added tax on some works to churches, (in 2021) a grant from “Together Liverpool” and (in 2020 and early 2021) the Job Retention Scheme grant

3) Income from church activities	Endowment & restricted funds	Unrestricted funds	Total funds
	£	£	£
<i>Analysis of 2020 income</i>			
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	5,600	5,600
Fees - baptisms, weddings & funerals	0	6,974	6,974
Fundraising activities	0	398	398
Sales - magazines, refreshments & merchandise	693	713	1,406
Other income	86	26	112
Total income from activities 2020	779	18,991	19,770
<i>Analysis of 2021 income</i>			
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	5,200	5,200
Fees - baptisms, weddings & funerals	0	10,524	10,524
Fundraising activities	0	219	219
Sales - magazines, refreshments & merchandise	0	301	301
Other income	129	61	190
Total income from activities 2021	129	21,585	21,714

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

4) Buildings & grounds	Total funds 2020	Total funds 2021
	£	£
Council tax, etc. on vicarage	2,422	2,477
Maintenance of buildings		
Lathom Park Chapel	1,054	2,389
New Church House	1,303	986
Ormskirk Parish Church	1,736	1,629
Major repairs - Lathom Chapel		
East Window [£7,733 restricted, £4,571 unrestricted]	12,304	0
Heating, lighting & water	4,563	7,961
Cleaning	3,353	1,967
Health & Safety	557	943
Maintenance of grounds	5,250	11,345
Total outlay on buildings & grounds	32,542	29,697

4b) Furniture & equipment	Total funds 2020	Total funds 2021
	£	£
Lease of photocopier	431	431
Other office equipment	93	0
Metal trace kit (Ormskirk Parish Church)	115	0
Dehumidifier (Lathom Park Chapel)	0	620
Total outlay on furniture and equipment	639	1,051

5) Employees, trustees, volunteers & related parties

5a) Staff costs & numbers

No employee received remuneration amounting to more than £60,000 in any year. Staff costs and numbers are

	Total funds 2020	Average number of employees	Total funds 2021
Salaries & wages	£13,601	Five in 2020, four in 2021	£13,503

The Workplace Pension has been available to our employees since April 2017, but so far no employee has enrolled. During a few months from April 2020 to March 2021 the PCC placed some employees on furlough, and received grants from the government in recompense. One employee chose NOT to accept payment for the time he was not working

5b) Trustee remuneration

The charity does not remunerate its trustees, but offers reimbursement of out-of-pocket expenses for training, travelling and similar expenses

	2020	2021
Number of trustees reimbursed	One	One
Total expenses	£1,216	£1,635

Apart from the items mentioned above, there were no related party transactions

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

6) Mission to the local community

By this phrase we mean the work of spreading Christ's message outside the church buildings. The clergy (paid and unpaid) together with volunteers provide this service, and we maintain links with organisations such as Churches Together in Ormskirk for joint activities. In 2019 and 2020 we identified the following expenditure on Mission

	2020
	£
Advertisements	36
Subscriptions	90
	126

	2021
	£
	78
	50
	128

7) Grants & Donations	2020
	£
CHARITIES WORKING OVERSEAS	
<i>Annual donations</i>	
Church Mission Society	2,087
Bible Society	1,023
Christian Blind Mission	540
Leprosy Mission	551
Mission Aviation Fellowship	540
Open Doors	540
<i>Other donations</i>	
Traidcraft Exchange	150
Water Aid	75
<i>Total to charities working overseas</i>	5,506
CHARITIES WORKING IN THE U K	
Royal British Legion	35
Other charities	159
<i>Total to charities working in the U K</i>	194
TOTAL DONATIONS TO CHARITIES	5,700
Sick & Needy	4,110
Total grants & donations made	9,810

We make grants to charities working overseas from our Missionary Fund.

We 'top up' Annual donations with money collected in boxes, etc.

We make grants to charities working in the U K from unrestricted funds

	2021
	£
	2,000
	540
	540
	639
	828
	540
	0
	0
	5,087
	300
	108
	408
	5,495
	2,060
	7,555

"Sick & Needy" payments are to people who are sick or needy, or to organisations that help them; we make these payments from the restricted Sick & Needy fund. Because of the pandemic the money available for the church to send to charities working overseas was less than usual; likewise we were unable to hold the Remembrance Sunday services and so reduced our support to the Royal British Legion. We hope to return to the normal levels in 2022

8) Financial services	Total funds
	2020
	£
Fee of Independent Examiner	1,486
Liverpool Diocese	556
Total cost of financial services	2,042

Total funds
2021
£
1,280
570
1,850

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

9) Miscellaneous items	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of expenditure in 2020</i>	£	£	£
<i>Lathom Park Chapel</i>			
Gifts	0	39	39
Books ~ 'History of Lathom'	0	1,450	1,450
Miscellaneous expenses	0	26	26
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	240	0	240
Gifts	48	0	48
Tiddlers - craft activities, etc.	24	0	24
Miscellaneous	0	7	7
Total miscellaneous 2020	312	1,522	1,834
<i>Analysis of expenditure in 2021</i>			
<i>Lathom Park Chapel</i>			
Gifts	0	236	236
Contactless device	0	116	116
Miscellaneous expenses	0	11	11
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	25	0	25
Gifts	119	10	129
Tiddlers - craft activities, etc.	22	0	22
Total miscellaneous 2021	166	373	539

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

10) Tangible fixed assets	Freehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or valuation			
At 1 st January, and at 31 st December 2021	345,000	38,058	383,058
Depreciation			
At 1 st January, and at 31 st December 2021	0	38,058	38,058
Net book value			
At 1 st January, and at 31 st December 2021	345,000	0	345,000

11) Investments	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
	£	£	£	£
Investment funds	249,418	169,197	118,077	287,274
Deposit funds	34,169	21,620	10,977	32,597
Total investments	283,587	190,817	129,054	319,871

Some of our investments are in Investment funds that generally grow over time – we treat these as fixed asset investments; others are in Deposit funds that generate interest – we treat these as current asset investments.

12) Debtors & Prepayments	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
	£	£	£	£
Debtors				
H M Revenue & Customs (Gift Aid)	9,479	1,255	10,125	11,380
Other debtors	393	0	15,892	15,892
Total debtors and prepayments	9,872	1,255	26,017	27,272

In November the church received notification of a legacy of £15,000. This money had not arrived by the year-end.

13) Cash at bank & in hand	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
	£	£	£	£
Cash at bank	78,439	56,944	12,613	69,557
Cash in hand	38	30	7	37
Total cash	78,477	56,974	12,620	69,594

14) Creditors & accruals (due within one year)	Total funds 2020	Endowment & restricted funds	Unrestricted funds	Total funds 2021
	£	£	£	£
Creditors ~ general	1,804	11	2,299	2,310
Creditors ~ Parish Share	14,380	0	49,319	49,319
Prepayments received (wedding deposits)	745	0	400	400
Accruals ~ Independent Examiner	1,486	0	1,520	1,520
Accruals ~ work not done by year-end	2,900	2,550	0	2,550
Total creditors and accruals	21,315	2,561	53,538	56,099

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

15) Statement of funds	At 1st Jan 2021	Income	Expenditure	Gains (Losses)	Transfers	At 31st Dec 2021
	£	£	£	£	£	£
<i>Endowment & Restricted funds</i>						
<u>Endowment Funds</u>						
Lathom Park Chapel	284	0	0	0		284
Sick & Needy fund	10,447	0	0	1,471		11,918
<i>Total endowed funds</i>	<i>10,731</i>	<i>0</i>	<i>0</i>	<i>631</i>		<i>12,202</i>
<u>Restricted Funds</u>						
<u>Buildings Funds</u>						
Lathom Park Chapel	23,415	617	0	358	69	24,459
Ormskirk Parish Church	150,044	0	(320)	18,745		168,469
Choir & Music fund	527	0	(25)	0		502
Missionary fund	2,347	5,686	(5,087)	0		2,946
Organ fund	12,517	675	0	0		13,192
Gladders fund	0	225	0	0		225
Sick & Needy fund	3,349	2,310	(2,060)	0		3,599
Tiddlers	127	130	(146)	0		111
Youth Worker fund	19,228	1,552	0	0		20,780
<i>Total restricted funds</i>	<i>211,554</i>	<i>11,195</i>	<i>(7,638)</i>	<i>19,103</i>	<i>69</i>	<i>234,283</i>
<i>Total endowed & restricted funds</i>	<i>222,285</i>	<i>11,195</i>	<i>(7,638)</i>	<i>20,574</i>	<i>69</i>	<i>246,485</i>
<i>Unrestricted Funds</i>						
<u>Designated funds</u>						
<u>Fixed assets</u>						
New Church House building	345,000	0	0	0		345,000
<u>Other designated funds</u>						
New Church House revenue	8,970	5,201	(6,067)			8,104
Ormskirk Parish Church fabric	24,716	0	0	7,693		32,409
<i>Total designated funds</i>	<i>378,686</i>	<i>5,201</i>	<i>(6,067)</i>	<i>7,693</i>		<i>385,513</i>
<u>General funds</u>						
Lathom Park Chapel	99,676	27,204	(36,990)	12,966	(69)	102,787
Ormskirk Parish Church	(5,026)	90,803	(114,924)			(29,147)
<i>Total general funds</i>	<i>94,650</i>	<i>118,007</i>	<i>(151,914)</i>	<i>12,966</i>	<i>(69)</i>	<i>73,640</i>
<i>Total unrestricted funds</i>	<i>473,336</i>	<i>123,208</i>	<i>(157,981)</i>	<i>20,659</i>	<i>(69)</i>	<i>459,153</i>
Total funds	695,621	134,403	(165,619)	41,233	0	705,638

The notes below and on the next page explain the higher value funds

Endowment funds

Lathom Park Chapel

This endowment was to contribute to the expenses of the clergy. The trustees are consulting to see if we could convert this to an expendable endowment fund.

Sick and Needy

We inherited these funds (invested at CCLA) from former charities with aims similar to our Sick & Needy Fund – to relieve poverty amongst the people of Ormskirk. We transfer the income from the investments to the Sick & Needy (restricted) Fund, and use the money in line with those principles

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2021

Restricted funds

Building funds

As the church and chapel are centuries old, and a major road passes close to the parish church, from time to time it is necessary to carry out substantial repairs to the buildings. We need to have funds for this work.

Missionary fund

Out of this fund, built up by donations by members of the congregation, we make donations each year – mainly to six charities (see note 7). About £400 of the fund balance relates to Gift Aid claimed for the year but not received by 31st December. Out of the balance at the end of each year we have a moral (but not legal) commitment to pay about £2,000 to the Church Mission Society near the start of its financial year in February, and we will use the remaining money to continue our support of other charities working overseas.

Organ fund

The organ in Ormskirk Parish Church is one of the largest in the region and now over one hundred and twenty five years old.

Sick & Needy fund

This fund, to be expended mainly at the discretion of the incumbent or churchwardens, is to assist people who have fallen on hard times

Youth worker fund

The PCC has given some thought to the use of this fund; the conclusion is that we are not in a position to appoint a youth worker. During 2021 the PCC resolved to look into the possibility of ‘buying in’ the services of a youth or children’s worker from another church on a sessional basis. This would relieve us of all the complexities of employing someone but allow us to use the fund for youth work.

Unrestricted funds

Designated funds

~ Fixed assets

These funds identify those sums that are not free funds as they represent the net book value of tangible fixed assets

~ New Church House (revenue)

This building (now over twenty-five years old) is available for hire by various community groups. The PCC set aside funds to pay for future repairs to the building and its equipment (especially the lift) to ensure safety and security

~ Ormskirk Parish Church fabric

This fund arose from the sale of land in 2019.

General funds

The general funds represent the free funds of the charity and are not designated for any particular purposes. Strictly, all the funds are available to the PCC to spend on its objects; however, the trustees recognise that we should spend these funds in the areas where we received them.

Accounts

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2020

Introduction: Corona (or Covid-19) pandemic

The pandemic, and compliance with Government rules, restricted many of the activities that the Church and Chapel would normally have undertaken – especially during the summer.

In particular, and in line with Government rules, Ormskirk Parish Church and Lathom Park Chapel were closed to members of the public from 23rd March (the day after Mothering Sunday). They re-opened - for private prayer only - from Thursday 25th June, and services (albeit with restricted numbers of people attending, and no singing) resumed on Sunday 27th September. From 5th November to 2nd December there was a further closure but again, the buildings remained open for private prayer.

New Church House, adjacent to Ormskirk Parish Church, provides accommodation for some church activities and to a variety of local community organisations. This building was also closed to the public at the same time, so church activities - such as Tiddlers and the Knit and Natter group were suspended.

Most of the charity's expenses continue even when we are not open for services; however, the lack of services resulted in significantly reduced income. The PCC is grateful for those people who continued to donate, or even increased their donations, during this time.

Aims and Purposes

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956. The Parochial Church Council (PCC) of SS Peter & Paul (Ormskirk) with St John the Divine (Lathom) has the responsibility of cooperating with the Priest in Charge, the Reverend Pauline Bicknell, in promoting, in the ecclesiastical parish of SS Peter & Paul (Ormskirk) with St John (Lathom), the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John the Divine (Lathom), hereafter referred to as Lathom Park Chapel, seeks to do this by being the centre of worship in a rural community. The church of SS Peter & Paul (Ormskirk), hereafter referred to as Ormskirk Parish Church, seeks to do this by being the church at the centre of the town. The PCC is also responsible for the maintenance of New Church House which is adjacent to Ormskirk Parish Church.

Objectives and Activities

The PCC is committed to being a Bigger Church making a Bigger Difference and to do this by having more people knowing Jesus and more justice in the world.

When planning our activities for the year, we have been mindful of this but also considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.
- provision of pastoral care for people living in the parish.
- missionary and outreach work.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2020

To facilitate this work it is important that we maintain the fabric of Ormskirk Parish Church, New Church House and Lathom Park Chapel.

Achievements and Performance

Ecumenical relations

We participate in regular meetings of Churches Together in Ormskirk and the Priest in Charge has, until stopped because of Covid, attended bi-monthly breakfasts with other church leaders.

In 2020 we were unable to share the Christian witness to the town through the Good Friday walk of witness, and the Christmas lights switch on. Plans for a drivethrough carol service at Morrison's in December did not come off. Members of the church joined the initiative by Emmanuel Methodist / URC to knit angels which were then distributed (in a Covid safe way) to market traders and local care homes.

Other Ecumenical activities include the Ormskirk Food Bank which operates from New Church House on Tuesday and Friday mornings. This continued throughout 2020 but with limited face to face contact. The Debt Advice Centre held at Emmanuel Church has continued to operate and the Ormskirk Street and School Pastors have continued to be a presence in the town centre on Saturday evenings, or at the school gate, when Covid restrictions allowed.

Deanery Synod

The Deanery Synod only met once in 2020 due to the restrictions imposed by the Covid pandemic. The meeting in January was apprised of the changes to Church Representation Rules. The main impacts of these are:

- 1 We may now hold our Annual Parochial Church Meeting (APCM) at any time up to 31st May (previously 30th April)
- 2 Sides people are not now elected at the APCM but at a PCC meeting
- 3 Election of lay people to Deanery Synod is now for not more than two three-year terms

The autumn meeting on 19th January 2021 is, in effect, a Synod meeting held over from 2020 as new Synod members would have been elected at the APCM.

The Priest in Charge regularly attends Chapter meetings which have continued during the pandemic via Zoom rather than in person.

Discussions have continued within the Deanery about the future provision of clergy in the local area, all as Zoom meetings, but as yet there are no firm conclusions.

Due to the very different contexts of the Church and the Chapel, we report separately on activities.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2020

Ormskirk Parish Church

Worship and prayer

The Parish Church is an active place of worship aiming to live out its values and vision to be the church at the centre of the town. Until Covid restrictions forced us to adopt a new pattern, we maintained two Sunday services (with about 73 adults and 7 under 16's attending across the two services).

We also held two midweek services – an informal service of Morning Prayer on Wednesday, and a service of Holy Communion on Thursday (market day) with an average attendance of 14 - as part of our desire to provide a mix of formal and informal worship accessible to all. A significant number of those attending regularly saw the Thursday service as their main time and place of worship; we have held neither of these mid-week services since mid-March and as at the end of December it is difficult to predict when, and if, they might restart and in what format. This is because it is difficult to maintain social distancing – especially in the small room that we use on Thursdays.

During the first lockdown, the Associate Minister led live worship from his home. People from across the parish and beyond were able to connect to this through Facebook and YouTube. We cannot know for certain how many people accessed these services; feedback via Facebook, YouTube and word of mouth was positive with people saying how much they had enjoyed the services and the chance to connect virtually with one another. When restrictions eased services were pre-recorded and again accessed via Facebook and YouTube. The Church reopened for live worship at the end of September with one service on each Sunday morning. Singing was still not allowed, facemasks had to be worn, hand sanitizer was available and people had to book in if they wished to attend the service.

We normally report on the numbers of people who attended church services and the many other activities. For this year we consider that statistics are misleading as many members of the congregation have been shielding themselves, and we needed to restrict numbers of people allowed in the church at any time. However, during the period from late September to the end of the year, we held eleven services with an average of 45 people (mainly adults) attending. The Nativity service attracted 54 adults and nine children.

There were five baptisms and six funerals in church in 2020. We managed to conduct two weddings in August complying with all the Government regulations in place at the time.

Due to the ongoing pandemic our Junior Church has been unable to meet as a group since March. When the church services were held during the first lockdown many opportunities were given for families to participate in activities and share their learning. When services changed to the pre-recorded format families were encouraged to participate by leading prayers or doing a reading. At Christmas, an alternative Nativity Service was held and the young people were encouraged to participate, and it was encouraging that many of the families did engage. Moving forward, consideration needs to be given to how we engage with young people and families within our Parish.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2020

We remain committed to finding forms of reaching out through our pre-school group (Tiddlers) which, until March, was meeting every Monday in term time. At that time there were approximately 20 children registered at Tiddlers with an average attendance of 12, plus parents / grandparents / carers. The sessions would start with free play, before song time, then a bible story and linked activity, ending with refreshments and more free play. The group has not reopened following the first lockdown but will do so once restrictions ease. 6 children left Tiddlers in July to start Primary School. Despite church being closed, meaning the usual leavers' service could not be held, they were all presented with a commemorative bible to mark the end of their time at Tiddlers.

Due to the pandemic, the Mothers' Union has been unable to meet as a group since February. Thankfully, members have kept in touch with each other. We held our annual Communion service in September observing the law and guidance at the time. Mr Thompson provided us with individually wrapped caramel slices which ensured social distancing as they indicated where members could sit. These could then be taken home to be enjoyed.

We remain the place of worship for civic services hosting the town's annual Remembrance service as well as services for other community groups including Queenscourt Hospice. These did not happen in 2020 but the Priest in Charge did record an introduction to the pre-recorded Lights of Love service which people could access through the Hospice's website and YouTube.

We would normally host three end-of-term services for Ormskirk C of E School involving pupils, staff and parents but these did not happen in 2020. A representative from church would normally lead a weekly assembly at the school but, other than an open air leavers service at the school in July, this has not happened since March. It is expected that these will restart once restrictions about who goes in to school ease, and classes gathering together is allowed.

We were unable to hold the usual Presentation Evening for Ormskirk School and the usual two carol services, for around 500 pupils, staff, parents and Governors of the school.

Pastoral care

The timing of the pastoral care team meeting coincided with the lifting of the first lockdown so we were able to meet together, socially distanced. The team continued to coordinate the provision of pastoral care within the limitations of Covid-19 restrictions ~ but we had to curtail home communion and hospital visiting. Much of the pastoral care in 2020 was done through letters, phone calls and visits on the doorstep. The team managed to distribute flowers after Mothering Sunday but were unable to deliver Harvest baskets as usual.

The monthly Communion at The Fountains (a retirement housing complex of 68 flats which is within the parish), only happened twice in 2020. The Easter, Harvest and Christmas services normally held at The Fountains and Stocks Hall Nursing Home could not take place.

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Mission & evangelism

Many of the normal mission and outreach opportunities, e.g. Soup Stop, Coffee Stop and film afternoons could not take place in 2020.

During the warmer months Ormskirk Parish Church normally opens its doors to members of the public who visit to view our centuries-old building. However, in summer 2020 the pandemic meant that we were unable to offer this opportunity. The average number of visitors for the last three years had been around 20 per occasion.

We maintain links with Edge Hill University and civic leaders. This is through a variety of activities including the Public Service Leaders breakfast hosted by the Priest in Charge. Two of these took place in 2020. These are attended by key leaders from the University, the hospital, local schools, the emergency services and the Council.

Members of the congregation, and visitors, contribute to our work overseas by regular donations (in envelopes and by standing order) or occasional donations (in collecting boxes, a carboy at the west end of church, Lent lunch and a Christmas card). From these donations the church sends money to British-based charities working abroad.

Lathom Park Chapel

Worship and prayer

The congregation was continuing to grow numerically and spiritually with lay members active in preparing and leading worship. Pre Covid, the Sunday congregation average was about 40. As the Chapel is located in a farming community, the services would normally embrace the rhythm of the farming year from the blessing of the plough, soil and seed to the gathering of the harvest. Plough Sunday took place as usual in January. For Rogation Sunday the Priest in Charge visited a local farm to bless the crops but the usual service and lunch afterwards could not take place.

Sadly, the Chapel could not host the Easter or Christmas Carol service for NSG (one of the local businesses, formerly Pilkington's glass), nor the end of term services for Lathom Park C of E School, or any civic service. The Sunday before Christmas saw about 50 people gathering, socially distanced, in the Chapel grounds for an outdoor carol service. The congregation comprised those people who attend Chapel regularly as well as others from the alms houses and wider community who were keen to take part in a carol service, albeit very different from normal.

Pastoral care

Within the limitations placed on everyone due to Covid, the Chapel continued to provide pastoral support to farming families suffering difficult family circumstances and to others sick at home or in hospital.

The volunteer Street Carers scheme in Lathom continues to provide information about the Chapel to each house in the Parish and offers a friendly face and a listening ear when requested.

Mission & evangelism

The War Horse walks held in previous years could not take place in 2020, nor could the series of musical events which usually happen once or twice a year. These would normally attract a cross section of people, all of who enjoy the unique location and history of Lathom Park Chapel.

The links to our Church school continue to be excellent. Members of the congregation serve as School Governors; staff members attend the Chapel and participate in services.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2020

The Chapel continues to support Farm Africa, a small charity that helps rural farmers in Africa grow their community out of hardship.

Financial Review

Summary of financial activities

We show the results for the year in the Statement of Financial Activities on page 10.

Income during the pandemic

The two church buildings, and New Church House, were closed for about half of the year, and although much of the expenditure continued as usual, there was a sizeable reduction in income.

Parish share (Ormskirk Parish Church)

Parish Share is a contribution to the Diocese-wide costs of clergy stipends, accommodation, and training, and to support Deanery mission, including church schools and chaplaincies. The Ormskirk and Lathom churches operate accounts separately, although we combine the separate values for this report. During the years preceding 2020 Ormskirk Parish Church's reserves had dwindled, so that in 2020 it could only pay £59,144 in Parish Share, which was a shortfall of £14,380 from the £73,524 set. In February, the priest in charge and churchwardens alerted the Archdeacon to the fact that we would struggle to pay the Parish Share in full in 2020 – this was before the financial difficulties brought about because of Covid restrictions. Follow up discussions finally took place in December.

Summary

The Balance Sheet on page 11 shows the position with net assets amounting to £695,621. This consists of endowment funds of £10,731, restricted funds of £211,554 relating to specific activities, designated funds of £378,686 representing the net book value of fixed assets, together with special funds for New Church House and Ormskirk Parish Church fabric, and unrestricted general funds of £94,650 (£99,676 for Lathom Park Chapel and MINUS £5,026 for Ormskirk Parish Church) for the day-to-day general running of the charity.

Reserves policy

It is our policy to attempt to maintain unrestricted general funds, which are the free funds of the charity, at a level that equates to a minimum of four months' expenditure. At this level the trustees feel that the PCC would be able to continue its activities and cope with fluctuations in the level of income from donations, fund-raising and other sources. At 31st December the actual reserves stood at £94,650 ~ this is above the target of about £60,000.

Risk assessment

The charity operates to a set of Financial Procedures; we review these from time to time, and amend them as needed to reflect any developments.

The Wardens of Church and Chapel regularly review the premises to identify any possible Health and Safety issues, and take remedial action. The Wardens also address any matters raised by the insurance company.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom) Trustees' Annual Report for the year ended 31st December 2020

The PCC regularly reviews the Safeguarding policy and ensures that it carries out formal checks on any person who may be working with children or vulnerable adults.

The Priest in charge and Wardens have taken on a new role of ensuring that our places of worship are as safe as we can make them to prevent the spread of the virus

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. Under normal circumstances, volunteers undertake a variety of roles including:

- preparing and decorating Church and Chapel for services, leading worship there, in schools, nursing homes and elsewhere;
- serving refreshments at various activities including Tiddlers, Soup Stop, Coffee Stop and various extra services associated with the agricultural year;
- inspecting premises, and performing or arranging repairs, to ensure safety;
- fund-raising and managing the charity's finances.

In an ordinary year we indicate the number of volunteers and the hours they give. Because of the pandemic in 2020 there were fewer opportunities for volunteering; and we consider that to report numbers of hours would be misleading. We hope to resume all of our activities in 2021.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules.

On election to the post of Church or Chapel Warden, or as representative to the Deanery Synod, each person becomes ex-officio a trustee.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. At each Annual Parochial Church Meeting those on the Electoral Roll elect PCC members in addition to the ex-officio post-holders.

The full PCC met together for one meeting in 2020, with the other three meetings taking place via Zoom.

Given the wide responsibilities of the PCC it is more time efficient to have separate Committees for the two places of worship. Both Ormskirk Parish Church Committee and Lathom Park Chapel Committee have met regularly throughout the year and reported back to the PCC.

The Priest in Charge and Wardens have day-to-day management control of the churches.

Trustees are aware of Trustee Responsibilities, basic health and safety, risk assessment and management and safeguarding procedures.

The charity provides each new trustee with a copy of the Charity Commission guidance relating to the roles and responsibilities of trustees, a copy of the last year's charity accounts and past trustee minutes. Other trustees provide help and assistance throughout the induction process.

Ormskirk Parish Church is situated on Park Road, Ormskirk, L39 3RD

Lathom Park Chapel is on Hall Lane, Lathom, L40 5YQ

They are part of the Ormskirk Deanery in the Diocese of Liverpool.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Trustees' Annual Report for the year ended 31st December 2020

The correspondence address is New Church House, Church Street, Ormskirk, L39 3RD
Telephone 01695-572143.

Email office@ormskirkparishchurch.org.uk Website www.ormskirkparishchurch.org.uk

The Parish Office is open Monday, Tuesday, Thursday & Friday, 9.30am – 12.30pm

Parish Administrator Mrs Allison Ellis

Parish Secretary Mrs Susan Wilson

PCC Minutes Secretary Mr Jonathan Burke

Ormskirk Parish Church Treasurer Mr Peter Rouse CPFA

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently exempted from registration with the Charity Commission.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

Priest in Charge: Rev Pauline Bicknell (Chairman)

Associate Minister: Rev Canon Stuart Haynes

Wardens: Mrs Sally Baker

Mrs Elizabeth Beeston

Mr Jon Gladders (Vice Chairman)

Mrs Mary Jones

Mr Jim Reid

Elected members:

Mr. Andrew Beeston (representative on Deanery Synod)

Mr. Rod Birchall

Mrs Judith Bradshaw (LPC Treasurer; representative on Deanery Synod)

Mr. Andrew Burke

Mr. Chris Heppenstall

Mrs Wendy Hill (resigned 31st August)

Mr. Brian Mellor (died 3rd April)

Mrs Winifred Pemberton (representative on Deanery Synod)

Mr. Mark Rawsthorn (representative on Deanery Synod)

Mrs Ann Simms

Mr. Eric Simms

Mr. Robert Webster

Mr. Tony Wilson (died 5th March)

Approved by the PCC on 19th April 2021 and signed on their behalf by the Reverend Pauline Bicknell (PCC chairman)

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Report of the Independent Examiner to the Trustees for the year ended 31st December 2020

Report to the Parochial Church Council (PCC) of SS Peter and Paul (Ormskirk) with St John (Lathom) on my examination of the accounts for the year ended 31st December 2020 as set out on pages 10 to 19 of your Annual Report.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material aspect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The accounts do not accord with those records,
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

P J Collins FCA,
Collins & Co., Chartered Accountants
Suite 13, Hattersley House,
1 Hattersley Court, Ormskirk
L39 2AY

19th April 2021

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Statement of Financial Activities for the year ended 31st December 2020

	Notes	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
		£	£	£	£
Income & endowments					
Donations (inc. Gift Aid) & legacies	2	139,879	15,084	76,099	91,183
Church activities	3	89,383	779	18,991	19,770
Investment income		3,069	336	2,800	3,136
Total income & endowments		232,331	16,199	97,890	114,089
Expenditure					
<i>Buildings & grounds</i>					
Buildings and grounds	4	38,382	7,733	24,809	32,542
<i>Payroll</i>					
Salaries & employer's costs	5a	14,807	0	13,601	13,601
<i>Special church expenses</i>					
Parish share		101,191	0	100,324	100,324
Clergy expenses		34	2	0	2
<i>Supplies & services</i>					
Furniture & equipment		582	0	639	639
Materials for services		1,352	0	824	824
Mission to the local community	6	554	0	126	126
Stationery & publications		845	0	302	302
Postage & telephones		1,182	0	899	899
Computing costs		538	0	561	561
Licences & subscriptions		919	0	167	167
Insurance		13,967	0	11,747	11,747
Maintenance of organs and pianos		2,787	0	723	723
Miscellaneous expenses	9	2,323	312	1,522	1,834
<i>Grants & donations</i>	7	8,495	9,616	194	9,810
<i>Governance</i>					
Trustee travel & training	5b	1,792	0	1,216	1,216
Financial services	8	2,138	0	2,042	2,042
Total expenditure		191,888	17,663	159,696	177,359
Net amount before gains or losses		40,443	(1,464)	(61,806)	(63,270)
Net gains (losses) on investments		28,788	10,194	10,687	20,881
<i>Net movement in funds for year</i>		69,231	8,730	(51,119)	(42,389)
Funds brought forward	15	668,779	213,555	524,455	738,010
Funds carried forward	15	738,010	222,285	473,336	695,621

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Balance Sheet as at 31st December 2020

	Notes	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
		£	£	£	£
Fixed assets					
Tangible fixed assets	11	345,000	0	345,000	345,000
Investments	10	239,769	126,606	122,812	249,418
Total fixed assets		584,769	126,606	467,812	594,418
Current assets					
Debtors & prepayments	12	14,684	976	8,896	9,872
Investments	10	64,950	19,537	14,632	34,169
Cash at bank & in hand	13	79,941	77,480	997	78,477
<i>Total current assets</i>		<i>159,575</i>	<i>97,993</i>	<i>24,525</i>	<i>122,518</i>
Liabilities					
Creditors & accruals					
~ Amounts falling due within one year	14	(6,334)	(2,314)	(19,001)	(21,315)
Net current assets		153,241	95,679	5,524	101,203
Total net assets		738,010	222,285	473,336	695,621
Funds	15				
Endowment & restricted funds					
Endowment funds		10,100	10,731	0	10,731
Restricted funds		203,455	211,554	0	211,554
Unrestricted funds					
Designated funds		406,117	0	378,686	378,686
General funds		118,338	0	94,650	94,650
Total funds		738,010	222,285	473,336	695,621

The trustees approved these accounts on 19th April 2021 and Rev Pauline Bicknell signed on their behalf

Pauline Bicknell

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Notes to the Accounts for the year ended 31st December 2020

1) Accounting policies

(a) Basis of preparation

We prepared the financial statements in accordance with the Church Accounting Regulations 2006 together with the SoRP 2014 (as amended in February 2016); we also prepared them under the historical cost convention except for the valuation of investment assets, which we show at market value. We have taken advantage of the exemptions available to small charities that allow us to present our results in a simple way

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

(b) Incoming resources

We receive voluntary income by way of donations and include it in full in the Statement of Financial Activities when received. We also recognise Gift Aid when we receive the donation to which it relates and recognise grants and legacies when we receive notification of our legal entitlement to the sums due.

We show income from fundraising gross, and charge any associated costs against the relevant expenditure heads

We account for investment income (including interest) and all other income when it is due.

(c) Expenditure

We include expenditure in the Statement of Financial Activities on an accruals basis, inclusive of any value added tax, which we cannot generally recover.

(d) Fixed assets

Consecrated land and buildings and moveable church furnishings

In accordance with section 10 (2) (a) of the Charities Act 2011 we do not include the value of consecrated land and beneficed property in the accounts.

We place no value on moveable church furnishings held by the Priest in Charge and churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property.

We do not depreciate freehold land and property as, in our view, we maintain them to a sufficiently high standard that ensure that the market value of the properties is not less than the carrying value shown in the accounts.

Fixtures, fittings and office equipment

We depreciate the value of equipment used by the church on a straight-line basis. We write off individual assets with a purchase price of £2,000 or less when we acquire the asset.

Investments

The charity takes a cautious approach to investment, and so invests with CCLA – either directly or via the Diocese of Liverpool. We accept the valuations provided by those organisations at the end of each year. Where the trustees feel that it is appropriate to do so, we invest restricted funds and allocate income received from such investments to such funds.

(e) Funds

The types of funds that the charity holds are -

- Endowment funds - the capital of which must be maintained; the charity may use only income arising from investment of the endowment either as restricted or unrestricted funds depending upon the purpose for which the charity received the endowment
- Restricted funds are funds that we may only use for particular purposes within the objects of the charity. Restrictions arise when the donor specifies, or when we raise funds for particular restricted purposes
- Designated funds are funds that the trustees have set aside for specific purposes
- Unrestricted general funds are funds that we can use in accordance with the charitable objects at the discretion of the trustees

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

There is an explanation of the nature and purpose of these funds in note 14 (on pages 18 and 19).

2) Donations (including Gift Aid) & legacies	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of 2019 donations</i>	£	£	£
Regular giving	5,348	45,502	50,850
Collection plate and other one-off donations	0	14,310	14,310
Collecting boxes and other donations	925	0	925
Gift Aid receivable	4,053	6,942	10,995
Gift Aid Small Donations Scheme receivable	0	3,795	3,795
Grants received	2,000	741	2,741
Other donations	560	4,456	5,016
Legacies	38,435	12,812	51,247
Total donations 2019	51,321	88,558	139,879
<i>Analysis of 2020 donations</i>			
Regular giving (envelopes, standing orders & Parish Giving Scheme)	5,466	46,333	51,799
Collection plate and other one-off donations	0	3,445	3,445
Collecting boxes and other donations	94	0	94
Gift Aid receivable	1,039	11,209	12,248
Gift Aid Small Donations Scheme receivable	34	749	783
Grants received	6,051	4,186	10,237
Other donations	1,400	9,677	11,077
Legacies	1,000	500	1,500
Total donations 2020	15,084	76,099	91,183

Grants received include the Henry Smith grant towards the Sick & Needy fund, reimbursement of value added tax on some works to churches, and (in 2020 only) the Job Retention Scheme grant

3) Income from church activities	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of 2019 income</i>	£	£	£
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	12,536	12,536
Fees - baptisms, weddings & funerals	0	16,178	16,178
Fundraising activities	0	3,558	3,558
Sales - magazines, refreshments & merchandise	848	3,800	4,648
Other income	1,020	46,163	47,183
Total income from activities 2019	1,868	87,515	89,383
<i>Analysis of 2020 income</i>			
Clergy housing ~ contribution from diocese	0	5,280	5,280
Lettings of charity property	0	5,600	5,600
Fees - baptisms, weddings & funerals	0	6,974	6,974
Fundraising activities	0	398	398
Sales - magazines, refreshments & merchandise	693	713	1,406
Other income	86	26	112
Total income from activities 2020	779	18,991	19,770

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

4) Buildings & grounds	Total funds 2019	Total funds 2020
	£	£
Council tax, etc. on vicarage	2,319	2,422
Maintenance of buildings		
Lathom Park Chapel	818	1,054
New Church House	3,235	1,303
Ormskirk Parish Church	2,591	1,736
Major repairs - Lathom Chapel		
Eco Toilet	3,319	0
East Window [£7,733 restricted, £4,571 unrestricted]	0	12,304
Heating, lighting & water	9,770	4,563
Cleaning	3,860	3,353
Health & Safety	463	557
Maintenance of grounds	12,007	5,250
Total outlay on buildings & grounds	38,382	32,542

5) Employees, trustees, volunteers & related parties

5a) Staff costs & numbers

No employee received remuneration amounting to more than £60,000 in any year. Staff costs and numbers are

	Total funds 2019	Average number of employees	Total funds 2020
Salaries & wages	£14,807	Five in each year	£13,601

The Workplace Pension has been available to our employees since April 2017, but so far no employee has enrolled. During a few months from April the PCC placed employees on furlough, and received grants from the government in recompense. One employee chose NOT to accept payment for the time he was not working

5b) Trustee remuneration

The charity does not remunerate its trustees, but offers reimbursement of out-of-pocket expenses for training, travelling and similar expenses

	2019	2020
Number of trustees reimbursed	One	One
Total expenses	£1,792	£1,216

Apart from the items mentioned above, there were no related party transactions

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

6) Mission to the local community

By this phrase we mean the work of spreading Christ's message outside the church buildings. The clergy (paid and unpaid) together with volunteers provide this service, and we maintain links with organisations such as Churches Together in Ormskirk for joint activities. In 2019 and 2020 we identified the following expenditure on Mission

	2019
	£
Advertisements	195
Publications	46
Subscriptions	190
Sunday School	123
	554

	2020
	£
	36
	0
	90
	0
	126

7) Grants & Donations	2019
	£
CHARITIES WORKING OVERSEAS	
<i>Annual donations</i>	
Church Mission Society	2,818
Bible Society	590
Christian Blind Mission	655
Leprosy Mission	911
Mission Aviation Fellowship	580
Open Doors	580
<i>Other donations</i>	
Traidcraft Exchange	256
U N H C R	75
Water Aid	150
<i>Total to charities working overseas</i>	6,615
CHARITIES WORKING IN THE U K	
Royal British Legion	600
Other charities	160
<i>Total to charities working in the U K</i>	760
TOTAL DONATIONS TO CHARITIES	7,375
Sick & Needy	1,120
Total grants & donations made	8,495

We make grants to charities working overseas from our Missionary Fund.

We 'top up' Annual donations with money collected in boxes, etc.

We make grants to charities working in the U K from unrestricted funds

	2020
	£
	2,087
	1,023
	540
	551
	540
	540
	150
	0
	75
	5,506
	35
	159
	194
	5,700
	4,110
	9,810

"Sick & Needy" payments are to people who are sick or needy, or to organisations that help them; we make these payments from the restricted Sick & Needy fund. Because of the pandemic the money available for the church to send to charities working overseas was less than usual; likewise we were unable to hold the Remembrance Sunday services and so reduced our support to the Royal British Legion. We hope to return to the normal levels in 2021

8) Financial services	Total funds 2019
	£
Fee of Independent Examiner	1,450
Liverpool Diocese	688
Total cost of financial services	2,138

Total funds 2020
£
1,486
556
2,042

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

9) Miscellaneous items	Endowment & restricted funds	Unrestricted funds	Total funds
<i>Analysis of expenditure in 2019</i>	£	£	£
<i>Lathom Park Chapel</i>			
Catering for lunches, etc	0	632	632
Gifts	0	26	26
Brass band concert	257	0	257
Harp concert	0	290	290
Planning fee	0	234	234
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	270	0	270
Gifts	274	0	274
Tiddlers - craft activities, etc.	168	0	168
Goods for sale	0	172	172
Total miscellaneous 2019	969	1,354	2,323
<i>Analysis of expenditure in 2020</i>			
<i>Lathom Park Chapel</i>			
Gifts	0	39	39
Books ~ 'History of Lathom'	0	1,450	1,450
Miscellaneous expenses	0	26	26
<i>Ormskirk Parish Church</i>			
Catering for lunches, etc	240	0	240
Gifts	48	0	48
Tiddlers - craft activities, etc.	24	0	24
Miscellaneous	0	7	7
Total miscellaneous 2020	312	1,522	1,834

10) Investments	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
	£	£	£	£
Investment funds	239,769	126,606	122,812	249,418
Deposit funds	64,950	19,537	14,632	34,169
Total investments	304,719	146,143	137,444	283,587

Some of our investments are in Investment funds that generally grow over time – we treat these as fixed asset investments; others are in Deposit funds that generate interest – we treat these as current asset investments.

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

11) Tangible fixed assets	Freehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or valuation			
At 1st January, and at 31 st December 2020	345,000	38,058	383,058
Depreciation			
At 1st January, and at 31 st December 2020	0	38,058	38,058
Net book value			
At 1st January, and at 31 st December 2020	345,000	0	345,000

12) Debtors & Prepayments	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
	£	£	£	£
Debtors				
H M Revenue & Customs (Gift Aid)	11,263	976	8,503	9,479
Other debtors	3,401		393	393
<i>Sub-total</i>	<i>14,664</i>	<i>976</i>	<i>8,896</i>	<i>9,872</i>
Prepayments	20		0	0
Total debtors and prepayments	14,684	976	8,896	9,872

13) Cash at bank & in hand	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
	£	£	£	£
Cash at bank	79,894	77,454	985	78,439
Cash in hand	47	26	12	38
Total cash	79,941	77,480	997	78,477

14) Creditors & accruals (due within one year)	Total funds 2019	Endowment & restricted funds	Unrestricted funds	Total funds 2020
	£	£	£	£
Creditors ~ general	2,326	14	1,790	1,804
Creditors ~ Parish Share	0	0	14,380	14,380
Prepayments received (wedding deposits)	2,558	0	745	745
Accruals ~ Independent Examiner	1,450	0	1,486	1,486
Accruals ~ Work not done by year-end	0	2,300	600	2,900
Total creditors and accruals	6,334	2,314	19,001	21,315

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)
Notes to the Accounts for the year ended 31st December 2020

15) Statement of funds	At 1st Jan 2020	Income	Expenditure	Gains (Losses)	Transfers	At 31st Dec 2020
	£	£	£	£	£	£
<i>Endowment & Restricted funds</i>						
<u>Endowment Funds</u>						
Lathom Park Chapel	284	2	(2)	0		284
Sick & Needy fund	9,816	0	0	631		10,447
<i>Total endowed funds</i>	10,100	2	(2)	631		10,731
<u>Restricted Funds</u>						
<u>Buildings Funds</u>						
Lathom Park Chapel	27,555	3,593	(7,733)	0		23,415
Ormskirk Parish Church	139,481	1,000	0	9,563		150,044
Choir & Music fund	539	0	(12)	0		527
Missionary fund	2,717	5,356	(5,726)	0		2,347
Organ fund	12,217	300	0	0		12,517
Sick & Needy fund	3,155	4,304	(4,110)	0		3,349
Tiddlers	121	86	(80)	0		127
Youth Worker fund	17,670	1,558	0	0		19,228
<i>Total restricted funds</i>	203,455	16,197	(17,661)	9,563		211,554
<i>Total endowed & restricted funds</i>	213,555	16,199	(17,663)	10,194		222,285
<i>Unrestricted Funds</i>						
<u>Designated funds</u>						
<u>Fixed assets</u>						
New Church House building	345,000	0	0	0		345,000
<u>Other designated funds</u>						
New Church House revenue	14,603	5,600	(11,233)	0		8,970
Ormskirk Parish Church fabric	46,514	1,360	0	2,989	(26,147)	24,716
<i>Total designated funds</i>	406,117	6,960	(11,233)	2,989	(26,147)	378,686
<u>General funds</u>						
Lathom Park Chapel	108,477	23,964	(40,463)	7,698	0	99,676
Ormskirk Parish Church	9,861	66,966	(108,000)	0	26,147	(5,026)
<i>Total general funds</i>	118,338	90,930	(148,463)	7,698	26,147	94,650
<i>Total unrestricted funds</i>	524,455	97,890	(159,696)	10,687	0	473,336
Total funds	738,010	114,089	177,359	20,881	0	695,621

The notes below and on the next page explain the higher value funds

Endowment funds

Lathom Park Chapel

This endowment was to contribute to the expenses of the clergy. The trustees are consulting to see if we could convert this to an expendable endowment fund.

Sick and Needy

Parochial Church Council of SS Peter and Paul (Ormskirk) with St John (Lathom)

Notes to the Accounts for the year ended 31st December 2020

We inherited these funds (invested at CCLA) from former charities with aims similar to our Sick & Needy Fund – to relieve poverty amongst the people of Ormskirk. We transfer the income from the investments to the Sick & Needy (restricted) Fund, and use the money in line with those principles

Restricted funds

Building funds

As the church and chapel are centuries old, and a major road passes close to the parish church, from time to time it is necessary to carry out substantial repairs to the buildings. We need to have funds for this work.

Missionary fund

Out of this fund, built up by donations by members of the congregation, we make donations each year – mainly to six charities (see note 7). About £400 of the fund balance relates to Gift Aid claimed for the year but not received by 31st December. Out of the balance at the end of each year we have a moral (but not legal) commitment to pay about £2,000 to the Church Mission Society near the start of its financial year in February, and we will use the remaining money to continue our support of other charities working overseas.

Organ fund

The organ in Ormskirk Parish Church is one of the largest in the region and now over one hundred and twenty five years old.

Sick & Needy fund

This fund, to be expended mainly at the discretion of the incumbent or churchwardens, is to assist people who have fallen on hard times

Youth worker fund

The PCC has given some thought to the use of this fund; the conclusion is that we are not in a position to appoint a youth worker. There were no further discussions during 2020; however the Priest in Charge is continuing to consider options for the use of this money

Unrestricted funds

Designated funds

~ Fixed assets

These funds identify those sums that are not free funds as they represent the net book value of tangible fixed assets

~ New Church House (revenue)

This building (now about twenty-five years old) is available for hire by various community groups. The PCC set aside funds to pay for future repairs to the building and its equipment (especially the lift) to ensure safety and security

~ Ormskirk Parish Church fabric

This fund arose from the sale of land in 2019. During the pandemic, because of the reduced income, we needed to re-designate some of this fund as unrestricted

General funds

The general funds represent the free funds of the charity and are not designated for any particular purposes. Strictly, all the funds are available to the PCC to spend on its objects; however, the trustees recognise that we should spend these funds in the areas where we received them.