THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HILL

England & Wales · Charity number 1129286

Details

Other names	HAMPTON HILL ST. JAMES'S PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-04-23
Register	View on the Charity Commission register

Contact

Address	St. James's Church St. James's Road Hampton Hill Hampton Middlesex TW12 1DQ
Phone	02089416003
Email	office@stjames-hamptonhill.org.uk
Website	www.stjames-hamptonhill.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: To develop our forms of worship, contacts with the wider community,give children and young people every opportunity to become involved in Christian life.To provide appropriate opportunities and resources for learning and developing within the Christian life.Adopt measures to enhance and protect the environment.To give 10% of our general income as charitable grants to other charities.

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Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£213,589	£239,957	-	-
2024-12-31	£244,719	£407,559	-	-
2023-12-31	£207,787	£241,211	-	-
2022-12-31	£216,403	£365,400	-	-
2021-12-31	£176,867	£184,117	-	-
2020-12-31	£161,851	£199,003	-	-

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Trustees

Name	Role	Appointed
Rev DEREK NEIL WINTERBURN BSc MA	Chair	2016-11-07
ANNALEA JANE GRATTON		2019-04-28
DENNIS JOHN WILMOT		2018-04-30
Dr DAVID WILE		2020-05-24
Dr MOYA MEREDITH-SMITH		2013-05-15
Graham McHutchon		2026-05-10
Jonathan Holloway		2020-10-18
LESLEY PATRICIA MORTIMER BA, BLIH		
NICK BAGGE		2021-04-25
REVD JACKY CAMMIDGE		2015-11-07
ROSAMUND MARY DALY		2019-04-28
SARAH PRIYADHARSHINI SELVANATHAN		2024-05-19
Susan Mary Horner		2020-10-18

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HIL

England & Wales - Charity number 1129286

Accounts

St James's Church, Hampton Hill

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

(Registered charity no: 1129286)

For the year ended 31st December 2025

Reference and Administrative information

St James's Church is situated in St James's Road in Hampton Hill. It is in the Middlesex Archdeaconry of the Diocese of London within the Church of England.

The correspondence address is:
The Church Office, St James's Road, Hampton Hill TW12 1DQ

PCC members who have served from 1 January 2025 until the date of this report are:

Incumbent:	Rev Preb Derek Winterburn
Associate Priest:	Rev Jacky Cammidge
Churchwardens:	Nick Bagge Susan Horner
Representatives on the Deanery Synod (ex-officio members of PCC):	Moya Meredith-Smith Lesley Mortimer
Elected members:	Linda Cargill Christopher Carson Ros Daly Annalea Gratton Jon Holloway Dawn Miller Patricia Newton Sarah Richardson (until May 2025) Sarah Selvanathan Laurence Sewell(until May 2025) David Wile Dennis Wilmot (from May 2025)
Co-opted member:	Annalea Gratton (elected from May 2025)
PCC Secretary:	Nick Bagge

Reference and Administrative information

Governance

The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The Parochial Church Council (PCC) has formally met six times during the year. New members joined at the Annual Parochial Church Meeting (APCM) in April; at the same time those whose term of office ended, retired, which explains why the total number of meetings differs for some.

Attendance

Attendance during the year at meetings of the governing body was as follows:

PCC Member	Meetings attended	Out of a possible	As a percentage
Nick Bagge	**6**	**7**	**85**
Jacky Cammidge	**0**	**7**	**0**
Linda Cargill	**5**	**7**	**71**
Christopher Carson	**3**	**7**	**42**
Ros Daly	**5**	**7**	**71**
Annalea Gratton	**3**	**7**	**42**
Jon Holloway	**5**	**7**	**71**
Susan Horner	**7**	**7**	**100**
Moya Meredith Smith	**5**	**7**	**71**
Dawn Miller	**3**	**7**	**42**
Lesley Mortimer	**7**	**7**	**100**
Patricia Newton	**4**	**7**	**57**
Sarah Richardson	**0**	**3**	**0**
Sarah Selvanathan	**7**	**7**	**100**
Laurence Sewell	**3**	**3**	**100**
David Wile	**5**	**7**	**71**
Dennis Wilmot	**6**	**7**	**85**
Derek Winterburn	**7**	**7**	**100**

Average number at meetings: 11; Average Attendance: 66%.

Day-to-day management is delegated to the Incumbent and Churchwardens.

Bankers:

Santander UK, 2 Triton Square, Regents Place, London, NW1 3AN
CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Independent Examiner:

Andrea Kibble FCCA, A K Accounting Solutions Limited, Ferneberga House, Alexandra Road, Farnborough, GU14 6DQ

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered as a separate charity, The Parochial Church Council of the Ecclesiastical Parish of St James Hampton Hill, with the Charity Commission on 23 April 2009, as it had a gross income in excess of £100,000. The appointment of PCC members is governed by and set out in the Church Representation Rules 2020.

In addition to the Standing Committee, there are specialist teams, each with its own designated responsibilities:

The **Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

The **Finance Team** supports the treasurer, recommends a budget to the PCC, reviews the accounts prior to inspection and supports stewardship / giving campaigns.

The **Properties Team** is responsible to the PCC for the care and maintenance of all our buildings.

The **Events Team** organises fund-raising events.

The **Charity Support Team** is responsible for setting the annual programme of charitable grants, and for relating to the recipients.

Numerous other teams work to deliver the church's mission and ministry: the Care and Contact Team, the Eco Church Team, the Ark Play Group Team, the Messy Church Team, the Ministry Team, the Sunday Kitchen Team, the Spire Team, the Connections Café Team, the Church Cleaning Team, the Flowers Team, the Gardening Club, the Bellringing Team as well as those who welcome on Sundays, read and lead intercessions or serve.

Each year, a Health and Safety inspection is carried out by Green Tree Safety. The major risks, to which the PCC is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Statement of PCC Members' Responsibilities

Charity law requires the PCC as trustees of the church to prepare an annual report and financial statements for each financial year that gives a true and fair view of the Church's financial activities during the year and of its financial position over the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

In preparing these financial statements, the PCC are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether application accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and applicable accounting standards. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. St James's PCC has the responsibility for co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the church – pastoral, evangelistic, social, and ecumenical.

Public Worship
On a typical Sunday we offered

8.00 Holy Communion (said)
9.30 Holy Communion, with organ and once a month choir
3.30 All Age Service (HC about termly) in school term-time

Morning prayer is said daily (Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesday morning.

The church also marks the major festivals, such as Advent, Christmas, Lent, and Easter, as well as celebrating the Patronal Festival for St James, in July.

Occasional Offices
Baptisms, Weddings, and Funerals (including Thanksgiving / Memorial services) are available for the members of the parish. As numbers permit, pre-baptism and wedding preparation groups are offered. As well as post-funeral support, all bereaved families are invited to *In Loving Memory*, an annual All Souls' remembrance service.

Objectives and Activities - continued

Local Links
The church hosts numerous school services at Christmas and welcomes schools and uniformed organisations for visits through the year. Some of these are 'heritage'-orientated, others such as at Christmas are more religious. The vicar also takes assemblies and RE lessons at various schools. The nursery, schools and the Scouts participate in *Churches Count on Nature.*

St James's the Ark, a weekly playgroup in the church for pre-school children and those who care for them. It is free flow: children can move from one activity or game to another as they choose. Refreshments are provided for children and adults. There is a small charge that covers the costs of the group.

On Tuesday morning the church is open for the Connections Café – a drop in and chat opportunity for anyone who would value good company.

A team of visitors takes a monthly service at Laurel Dene residential home.

Teaching and Nurture
Supplementing sermons on Sunday the church offers courses / small groups through the year. Additionally, the vicar provides a recorded devotional podcast, called *Time to Pray*, three times a week. Alpha courses for enquirers and/or confirmation preparation are available when there is demand.

Pastoral Care
Every member of the church is encouraged to welcome newcomers and share a concern for one another. A team oversees pastoral care, in the sense that it monitors attendance, and people who are ill. The members are also ready to call or visit as appropriate. The team includes clergy and lay people. Visitors are available to take communion to those who are housebound.

Social Life
There are several ways that the church's social life is built up and community strengthened. Refreshments after the 9.30 and 3.30 services are important in helping new people feel welcome and enabling members to talk to one another. Other social occasions during the year included St James's Day, Harvest Lunch, a quiz night, and mince pies and mulled wine after the Carol Service.

Eco church
The churchyard is actively maintained, in partnership with the Local Authority, to provide a peaceful and beautiful area for the local community, and sensitive to the needs of a diverse wildlife. St James's has a proven track record of environmental care and awareness of justice issues. A team monitors and develops our care for creation, within A Rocha's Eco Church scheme.

Outreach and Publicity
Our biggest outreach is the *Spire* magazine, published nine times a year. This is available without charge to visitors to the church or by house delivery – or by email. There are copies also available at some High Street shops.

We host an attractive and resource-full website which is constantly updated. There is a weekly email for subscribers. The church also engages with the main social media channels as well as Nextdoor.com.

The church members deliver to the homes in the parish an information booklet *You're Invited* which blends church notices and details of groups that use the hall and church. A fuller 'What's On' is also delivered that contains the programme for many months ahead, and details of all the other events /organisations that use the building.

Objectives and Activities - continued

Charities Support
St James's has a strong tradition of supporting other agencies in relieving need and Christian mission. There is a long-standing relationship with Milo Hospital, in Tanzania. We have a link parish in Mozambique, through the Diocesan partnership (ALMA). There is an annual programme of fundraising projects, e.g. Lent Appeal, Christian Aid Week, Harvest Appeal and Christingle

St James's continues to be a member of **Churches Together Around Hampton**.

Achievements and Performance

Parochial Church Council Activities The full PCC met eight times during the year, with an average level of attendance of 66%. Committees met between meetings and reports of their deliberations were received by the PCC and discussed when necessary.

Membership
There are currently 108 names on the Electoral Roll. Of these 69 were residents in the parish and 39 were non-residents.

Properties
The large copper beech is subject to fungal attack but has been pull-tested by the council. The team has been working with the family of Rev Rupert Brunt to refurbish the Garden of Rest. To date a new bench and paving had been introduced and a new dedication stone has been designed. A large bough fell from the veteran oak in the year – although there was some damage to a neighbouring property, no one was hurt.

After roof work had been completed the NW garden had been damaged – the grass was reseeded, and the bench repaired. A further bench was installed to replace one that had broken, by the hall doors, in memory of Rita Malyon. New 'spikes' were fitted to the S porch to deter pigeons.

There is some concern about at least two of the hoppers / downpipes on the S facing wall of the church. A contractor made some repairs but did not provide a complete solution.

The last pieces of the church refurbishment were completed: ceiling repairs and paintwork in the chancel. After repairs the church was granted an electrical safety certificate.

A leak over the S aisle was temporarily solved by the application of resin.

Public Worship
Sunday worship has been provided throughout the year. Together, the 'family orientated' service, which began in May 2017, attracts a small but regular group of families. The 8.00 and 9.30 services have continued. Our Choir Director and Organist maintained music as an important part of our 9.30 services.

Choir numbers have remained high, and in addition to its involvement in the 9.30 service once a month, it has supported Compline in Advent and Lent. The Carol Service is a major feature of the year and attendance this year was as high as the previous 'bumper' year.

Messy Church ran for a continuous period of 12 months. There is an overlap in attendance with the Together 3.30 services, but some families only come to Messy Church. The service is supported by many volunteers.

Achievements and Performance - continued

Morning prayer has been said daily (Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesday throughout the year.

Rev Sandy Christie preached at the St James's Day service – and then it poured with rain, so the popular summer lunch was held in the church.

We said goodbye to our ordinand Joy Beauchamp in June, when she began at her title parish, Ss Mary with Alban, Teddington. Rev Canon Julian Reindorp died in the summer, and his ministry is greatly missed– on Sundays and midweek. Rev Jacky Cammidge has had mobility problems for the second half of the year. Rev Canon Tim Marwood assists greatly, most of all by taking many 8.00 services. Lesley Mortimer also preaches.

Derek Winterburn was made a prebendary of St Paul's Cathedral in February.

Local Links
We have good connections with local schools, especially Hampton Hill Juniors, LEH Juniors, and Hampton Hill Nursery – all of whom came into the church for their Christmas celebrations. The vicar took assemblies regularly at Hampton Hill Juniors and LEH Juniors.

A team took services for the residents at Laurel Dene Residential Care Home.

Teaching and nurture
On Wednesday evenings in Lent the evening group followed the Diocesan Lent Course on Climate Justice. The daytime group focussed on *Turning Points in Scripture.* Through the summer and autumn, the evening group worked through Paula Gooder's book on Heaven, and the afternoon group explored *Hard Questions*. In the autumn the evening group gained from Pete Greig's course on *Lectio Divina,* and the afternoon group studied Advent themes.

In the summer there was a sermon series studying the Nicene Creed, which was 1700 years old. In the autumn giving and generosity was considered for three Sundays.

Time to Pray has read through 1 and 2 Corinthians, as well as some Sunday lectionary readings.

Pastoral Care
The *Care and Contact* group continued to meet and watch over the congregation. Home Communion provided for several members who cannot come to church.

Children and Young People
The Ark playgroup was held weekly in term time through the year. It has been extremely well attended by children, parents, grandparents and childminders. The benches are moved in the nave to create more space, and the group provides a wide range of activities for the families who visit. A small charge is made to cover costs, at the end of the year the profits were split between the church and Baby Basics Sunbury, a charity that works with midwives to provide vital items to vulnerable groups such as teenage mums, families in poverty and refugees.

Our older children were introduced to the youth group at Holy Trinity, Twickenham Green. We are experimenting with different activities for them in the Messy Church weeks.

Cubs and Scouts attended for Mothering Sunday, Harvest, Remembrance and Christingle. However, the group has now taken the decision only to have 'parades' for Remembrance.

Achievements and Performance - continued

Socials
Key events beyond Sunday refreshments this year: Lenten Lunch, St James's Day, the Harvest Lunch, and an autumn charity quiz evening.

We have also hosted several fundraising social events: charity bridge tournament, The 48 – an illustrated talk, two Ceilidhs, and entertainments from Carmen Co and Charlie Dore. We have become increasingly confident in running polished events in the refurbished church that draw in a much wider group of people

Connections Café : This is an activity-based group for people available in the midweek daytime; it ran weekly through the year, with those attending a mix of church and non-church members.

The social group aimed at men, **The Good Guys**, met monthly for a meal in local restaurants.

Country walks and pub lunches were arranged throughout the year and attracted a dozen or so walkers.

Eco church
A team of volunteers continues to improve the attractiveness of the churchyard and at the same time working for its greater diversity. Several roses have been planted by bereaved families in memory of their loved ones.

The Eco Church criteria were revised in early 2025. The team are working through the implications as we aim for a gold award.

St James's won a £3,000 grant from the Church of England that paid for most of the cost to upgrade all the remaining light fittings in the church and the hall to LED bulbs.

Outreach
The St James's Festival Weekend included an open church Saturday. There were tower and church tours. Visitors to the tower were challenged to find the visible landmarks, another innovation was to display artwork from the nursery's children and to run with them a craft stall.

Spire / You're Invited / Website
Production has been constant through the year. Issues are circulated by email and there is a print run of 450 each month. These were delivered free to 280 homes and were available from many High Street shops and the church. One testimony to its popularity was the increasing number of copies that were taken from the Post Office, another would be the positive response to the financial appeal.

The church members delivered the quarterly booklets, *You're Invited,* to homes in the parish.

The website and social media offered further means of contact with the public.

Achievements and Performance - continued

Charities Support Team
Last year's fundraising for charity is a success story worth celebrating. With your help we raised £11,336. That represents a 30% increase on 2024.

The PCC gave £1,500 to Welcare and Bishop Wand School. The Lent Appeal raised £3,950 for the Diocese of London's Climate Justice project. The Harvest appeal raised £2,000 for The Upper Room, as well as gifts of food and other goods. The November Quiz raised £1,578, split equally between the London Churches' Refugee Fund and our link parish in Mecuburi in Mozambique. Christian Aid Week, both within the church and direct fundraising, raised £2,344, whilst The Children's Society raised £1,168, 47% up on 2024.

Churches Together Around Hampton:
The ministers continue to meet regularly. There was a 'Songs of Praise' held in January at St James's.

The usual Remembrance Sunday services were held at the war memorials in Hampton, and Hampton Hill.

The World Day of Prayer was held at Hampton Hill United Reformed Church with material written by Christians from the Cook Islands.

Financial Review

The financial outcome of the year was a deficit of £26,168, an improvement on last year's deficit of £162,840. This deficit increased by a further £4,424, made up of:

- £211 in realised gains from investment sales
- £4,635 in unrealised losses on investments still held at year-end

Income

Our main source of income continues to be donations from the congregation:

- Regular giving (standing orders, envelopes, Parish Giving Scheme): £82,871 (2024: £81,875)
- Gift Aid reclaimed: £26,706 (2024: £24,359)
- Donations and appeals: £18,395 (2024: £11,922)

Income from facilities

- Church Hall hire generated a gross income of £40,057 in the year (2024: £43,604)
- Church hire income was £7,127 (2024: £7,835)

Investment income for the year was less than the previous year at £4,001 (2024: £8,008).

Overall, total income was £213,789, compared with £244,719 last year, which included Grants received during 2024.

Expenditure

The largest cost remains our contribution to the Common Fund, which rose to £73,500 (2024: £70,655).

The Charities Support Team were able to make charitable grants and donations of £11,366 during the year (2024: £12,104).

Last year's major building projects cost £194,251. With most of that work now complete, this year's project costs were significantly lower at £12,244.

Other key costs:

- Church and churchyard maintenance: £16,725 (2024: £6,447); this included new lighting and sound equipment, gutter repairs, and routine tree and boiler servicing.
- Hall expenses: £26,189 (2024: £28,410); this includes £6,800 of hall depreciation (2% per year over 50 years).
- Church Magazines costs were £5,234 (2024: £4,923)

Total expenditure for the year was £239,957, compared with £407,559 last year, which included costs relating to major building works.

Overall Position

After accounting for all income, expenditure, and investment movements, the net value of the PCC at year-end was £454,688, down from £485,280 in 2024.

Investment Policy

It is the policy of St James's PCC to agree the following investment objectives:

- The Charity's first objective is to ensure that funds are available for the benefit of St James to cover any expenditure deemed appropriate by the PCC.
- Our target is to produce total returns net of management charges of CPI plus 3% per annum, on average over the economic cycle.
- It has been agreed by the trustees (the PCC) that the investments are actively managed.

Our approach to investment

- Investments (both equity funds and cash deposits) will be held and managed by an appointed investment manager (currently the CCLA).
- Authorised signatures to the CCLA accounts are: The Vicar, the Chair and Treasurer (Finance team) and one of the serving Churchwardens. These signatures should be kept up to date.
- When directed by the PCC or advised to them by the Finance team, investments will be realised in an amount approved by the PCC by completing a sale form as required by the investment manager. This currently requires two authorised signatures.

Reserves Policy

It is the policy of St James's PCC to hold in reserves the equivalent of six months general running costs including salaries (which equates to approximately £90,000 - based on the annual budget) and a building reserve of £25,000 for likely building works arising from quinquennial inspections. These monies will be held in our investment account with CCLA. This policy will be reviewed annually

Reserves Replenishment Protocol

If any portion of the reserves is drawn upon, the Finance Committee shall evaluate the impact and issue a recommendation to restore the reserves. Replenishment will be contingent upon the availability of resources, which may include targeted fundraising initiatives or other designated funding streams. The policy was reviewed and agreed by the PCC in September 2025 and will continue to be reviewed annually.

Key Plans for Future Period

- To continue with the present provision of Sunday (and weekday) worship and see growth in the morning and afternoon services.
- To consolidate last year's programme of ticketed events to raise money and connect with the wider community.
- By careful financial management, renegotiating the contract with the nursery for the hall, and stewardship support, to make progress towards breaking even at the end of the year AND increasing our common fund offer for 2027.
- To work towards applying for a Gold Eco Church Award this year, or next year.
- To support the ARK and Connections Cafe - outreach to the local community.

On behalf of the Parochial Church Council:

Derek Winterburn
(Chair)

Sarah Selvanathan
(Treasurer)

23 April 2026

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF THE
PAROCHIAL CHURCH COUNCIL OF
ST JAMES'S CHURCH, HAMPTON HILL

I report to the Member on my examination of the accounts of the Parochial Church Council of the Parish Church of St James's Church Hampton Hill (PCC) for the year ended 31 December 2025 set out on pages 13 to 24. This report on the accounts of the PCC for the year ended 31 December 2025 is in respect of an examination carried out under the Church Accounting Regulations 2006 ('the Regulations) and the Charities Act 2011 (the 2011 Act).

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2) the accounts do not accord with those accounting records; or
3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrea L Kibble FCCA
A K Accounting Solutions Limited
Chartered Certified Accountants
Ferneberga House
Alexandra Road
Farnborough
GU14 6DQ

23 April 2026

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2025

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total 2025**	Total 2024
		£	£	£	**£**	£
Income and endowments						
Voluntary income	2(a)	124,962	7,311	-	**132,273**	122,696
Activities for generating funds	2(b)	13,669	4,025	-	**17,694**	18,522
Church activities	2(c)	58,632	250	-	**58,682**	94,988
Income from investments	2(d)	3,972	29	-	**4,001**	8,008
Other incoming resources	2(e)	939	-	-	**939**	505
Total income and endowments		202,174	11,615	-	**213,789**	244,719
Expenditure						
Cost of generating voluntary income	3(a)	5,904	681	-	**6,585**	5,154
Church activities	3(b)	220,427	10,245	-	**230,672**	399,725
Governance costs	3(c)	2,700	-	-	**2,700**	2,680
Total expenditure		229,031	10,926	-	**239,957**	407,559
Net (outgoing) resources		(26,857)	689	-	**(26,168)**	(162,840)
Transfers between funds	11	2,705	(2,705)	-	-	-
		(24,152)	(2,016)	-	**(26,168)**	(162,840)
Investment (losses)/gains in the year	7	(4,424)	-	-	**(4,424)**	5,730
Net movement in funds		(28,576)	(2,016)	-	**(30,592)**	(157,110)
Balances brought forward	11	£481,702	£3,578	-	**£485,280**	£642,390
Balance carried forward	11	£453,126	£1,562	-	**£454,688**	£485,280

BALANCE SHEET AS AT 31st DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total 2025**	Total 2024
		£	£	£	**£**	£
Fixed assets						
Tangible fixed assets	6	310,943	-	-	**310,943**	342,629
Investments	7	113,566	-	-	**113,566**	162,990
		424,509	-	-	**424,509**	505,619
Current assets						
Debtors and prepayments	8	12,150	-	-	**12,150**	26,810
Investments		7,456	-	-	**7,456**	6,142
Cash		19,933	1,562	-	**21,495**	12,871
		39,539	1,562	-	**41,101**	45,823
Current liabilities	9	(10,922)	-	-	**(10,922)**	(66,162)
Net current assets/(liabilities)		28,617	1,562	-	**30,179**	(20,339)
Net assets	10	£453,126	£1,562	-	**£454,688**	£485,280
Parish Funds	11	£453,126	£1,562	-	**£454,688**	£485,280

The notes on pages 15 to 24 form part of these financial statements.

Approved by the Parochial Church Council on **23 April 2026** and signed on its behalf:

Derek Winterburn

Rev Derek Winterburn
(Chair)

Sarah Selvanthan
(Treasurer)

1 ACCOUNTING POLICIES

(a) Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historic cost convention except for the valuation of investments in CBF funds which are shown at mid-market value.

The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continue to adopt the going concern basis in preparing the financial statements.

(b) Income and Endowments

Offerings and collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pays over fees due to the Diocese of London.

Rental income from the letting of church premises is recognised on an accrual's basis.

Dividends are accounted for when received. Interest entitlements are accounted for as they accrue or, were not material, upon receipt.

Funds raised at fête, garden party and similar events are accounted for gross. Sales of books and magazines are accounted for gross.

Investment gains and losses - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

1 ACCOUNTING POLICIES - Continued

(c) Expenditure

Activities directly relating to the church are expensed as incurred.

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

The Diocesan Common Fund Obligation is accounted for when payable.

Items such as books and cards, purchased for resale, are written off when acquired.

(d) Tangible fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available, and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful life on a straight-line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £2,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over its expected useful life. Individual items of equipment used within the church with a purchase price of less than £2,000 are written off when acquired.

Church Hall

Up to December 2015 no depreciation was provided for in relation to the Church Hall which was built in 1993 and had been deemed to have a remaining useful life exceeding 50 years. The hall is kept in a good state of repair. In 2016, the estimated remaining life of the Church Hall had been assessed as 50 years and depreciation commenced accordingly.

(e) Investments

Investments are valued at mid-market value at 31st December 2025.

(f) Current Assets

Amounts owing to the PCC at 31 December 2025 in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Current asset investments include cash held on deposit with the Central Board of Finance of the Church of England or at a bank or a building society.

1 ACCOUNTING POLICIES - Continued

(g) Funds

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 11.

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

(h) Pensions and other post-retirement obligations

The Church operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the Church. Pension costs charges in the Statement of Financial Activities represent the pension contributions payable by the Church during the year.

2. INCOME AND ENDOWMENTS

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2025**	2024
	£	£	£	**£**	£
2(a) Voluntary income					
Planned Giving	82,871	-	-	**82,871**	81,875
Tax recoverable	25,235	1,471	-	**26,706**	24,359
Collections	4,301	-	-	**4,301**	4,540
Donations and appeals	12,555	5,840	-	**18,395**	11,922
Legacies	-	-	-	**-**	-
	124,962	7,311	-	**132,273**	122,696
2(b) Activities for generating funds					
Ark Income	2,136	-	-	2,136	1,958
Parish Breakfast Income	1,023	-		1,023	1,078
Fund raising events - Church	10,510			10,510	10,938
Fund raising events - Charity	-	4,025	-	4,025	4,548
	13,669	4,025	-	**17,694**	18,522
2(c) Church activities					
Fees	4,975	-	-	**4,975**	3,322
Grants received	6,473	250	-	**6,723**	40,227
Church hire	7,127			**7,127**	7,835
Hall lettings	40,057	-	-	**40,057**	43,604
	58,632	250	-	**58,682**	94,988
2(d) Income from investments					
Interest on deposits	377	29	-	**406**	1,489
Dividends	3,595	-	-	**3,595**	6,519
	3,972	29	-	**4,001**	8,008
2(e) Other incoming resources					
Other Income	939	-	-	**939**	505
	939	-	-	**939**	505
TOTAL INCOME	202,174	11,615	-	**£213,789**	£244,719

3. EXPENDITURE

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2025**	2024
	£	£	£	**£**	£
3(a) Cost of raising funds					
ARK playgroup expenses	984	-	-	**984**	282
Fundraising event	4,594	681	-	**5,275**	4,405
Parish Breakfast expenses	326	-	-	**326**	467
	5,904	681	-	**6,585**	5,154
3(b) Church activities					
Charitable Grants	1,250	10,116	-	**11,366**	12,104
Diocesan and other Quota	73,500	-	-	**73,500**	70,655
Other ministry costs	665	-	-	**665**	611
Upkeep of Services	1,459	-	-	**1,459**	1,225
Church running expenses	14,259	-	-	**14,259**	20,526
Major building projects	12,244	-	-	**12,244**	194,251
Depreciation of church equipment	24,887	-	-	**24,887**	16,853
Education and Sunday School	101	-	-	**101**	278
Magazine and bookstall	5,234	-	-	**5,234**	4,923
Church/churchyard maintenance	16,725	-	-	**16,725**	6,447
Vicarage maintenance	413	-	-	**413**	686
Church Hall running costs	26,189	-	-	**26,189**	28,410
Salaries, pensions, NI	34,176	-	-	**34,176**	33,858
Administration costs	6,935	87	-	**7,022**	6,710
Website maintenance	414	-	-	**414**	375
Miscellaneous expenses	1,976	42	-	**2,018**	1,813
	220,427	10,245	-	**230,672**	399,725
3(c) Governance costs					
Accountancy/examination	2,700	-	-	**2,700**	2,680
Other professional fees	-	-	-	**-**	-
	2,700	-	-	**2,700**	2,680
TOTAL EXPENDITURE	229,031	10,926	-	**£239,957**	£407,559

4 STAFF COSTS

	Total 2025 £	Total 2024 £
Wages, salaries, and other staff costs are made up as follows:		
Parish Administrator (PCC member)	**26,172**	25,656
Organist & deputies	**7,392**	7,620
Pension contributions (PCC member)	**612**	582
	£34,176	£33,858

No employee received emoluments of more than £60,000 during the year.

Clergy are not included in the staff costs shown above as they are office holders not employed by the PCC.

Contributions to the pension scheme for the year totalled £612 (2024: £582) The Church has a defined contribution pension scheme, which all employees are entitled to join. The Church contributes 3% and the employees contributed 5% and employees may make further additional voluntary contributions.

5 PAYMENTS TO PCC MEMBERS

Five trustees (2024: Eight) received expenses to the value, in total, of £4,462 (2024: £6,240) in respect of church repairs, travel and other costs incurred on behalf of the Charity.

6 TANGIBLE FIXED ASSETS

Freehold buildings and Equipment

		Freehold Land and Buildings £	Church Equipment £	Total £
Actual Cost	At 1st Jan 2025	340,000	149,184	489,184
	Additions	-	-	-
	Disposals	-	-	-
	At 31st Dec 2025	£340,000	£149,184	£489,184
Depreciation	At 1st Jan 2025	61,200	85,355	146,555
	Charge for the year	6,800	24,886	31,685
	Released on disposal	-	-	-
	At 31st Dec 2025	£68,000	£110,241	£178,241
Net Book Value	At 1st Jan 2025	£272,000	£38,943	£310,943
	At 31st Dec 2025	£278,800	£63,829	£342,629

Up to December 2015 no depreciation was provided for in relation to the Church Hall as it had been deemed to have a remaining useful life exceeding 50 years. In 2016, the estimated remaining life had been assessed as 50 years and depreciation commenced accordingly over that period.

7 INVESTMENTS

	Total 2025	Total 2024
	£	£
Gross book value at 1st January 2025	**162,990**	247,260
Purchases during the year	**-**	-
Realised gains during the year on original cost	**211**	2,083
Unrealised gains (losses) adjusted for sales in the year	**(4,635)**	3,647
Sales during the year (proceeds)	**(45,000)**	(90,000)
Gross book value at 31st December 2025	**£113,566**	£162,990

At 31 December 2025 the PCC held 5,115.997 shares in CBF Investment Funds (2024: 7,048.94 shares).

8 DEBTORS

	Total 2025	Total 2024
	£	£
Income Tax Recoverable	**7,649**	5,591
Debtors (hall and church hire)	**2,400**	1,618
Listed Places of Workship Grant Claims	**1,764**	19,464
Other debtors	**337**	137
	£12,150	£26,810

9 CREDITORS

	Total 2025	Total 2024
	£	£
Creditors for goods and services	**6,326**	57,830
Incumbents' fees payable to the Diocese	**361**	416
Fees received in advance	**325**	325
Accrued and deferred income	**3,910**	7,591
	£10,922	£66,162

10 ANALYSIS OF NET ASSETS BY FUND

Current Year	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2025
	£	£	£	£
Tangible Fixed Assets	310,943	-	-	310,943
Investments	113,566	-	-	113,566
Current Assets	39,539	1,562	-	41,101
Current Liabilities	(10,922)	-	-	(10,922)
Fund Balance	£453,126	£1,562	-	£454,688

Prior Year	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2024
	£	£	£	£
Tangible Fixed Assets	342,629	-	-	342,629
Investments	162,990	-	-	162,990
Current Assets	42,245	3,578	-	45,823
Current Liabilities	(66,162)	-	-	(66,162)
Fund Balance	£481,702	£3,578	-	£485,280

11. FUNDS

	Opening balance	Income	Expenditure	Transfers, net gains	Closing balance
	£	£	£	£	£
Unrestricted Funds					
General Fund	87,902	202,174	(222,231)	(1,719)	66,126
Building Fund	25,000	-	-	-	25,000
Operational Fund	90,000	-	-	-	90,000
Property Fund	278,800	-	(6,800)	-	272,000
	481,702	202,174	(229,031)	(1,719)	453,126
Restricted Funds					
Donations and appeals	902	11,336	(10,676)	-	1,562
Farmers grave	2,676	29	-	(2,705)	-
Grants	-	250	(250)	-	-
	3,578	11,615	(10,926)	(2,705)	1,562
TOTAL FUNDS	485,280	213,789	(239,957)	(4,424)	454,688

Unrestricted funds:
These funds reflect accumulated unspent net income: these funds are held for prudence in proving a buffer to meet unusual or exception needs.

The trustees have taken the decision to create three designated funds for the following:

Building Fund
£25,000 was designated by the Trustees for likely building works arising from quinquennial inspections.

Operational Fund
To comply with the current reserves policy operational reserves, equivalent of six months general running costs including salaries, which equated to approximately £90,000 using the 2023 figures. This was reviewed in September 2025 and the same figure agreed.

Property Fund
This fund is the equivalent to the net book value of the Church Hall, currently £272,000. The movement each year on this fund is the annual depreciation of £6,800.

Restricted funds:
Are funds which have been given to the PCC for a specific purpose, and which are held pending disbursement in accordance with the mandate for which they were given.

12 FEES COLLECTED FOR THE DIOCESAN BOARD OF FINANCE

Statutory Parochial Fees are receivable on weddings, funerals and other events, and the parts of the fees due to the PCC are included in these accounts. The PCC also collects the part of the fees due to the Diocesan Board of Finance and pays these to the London Diocesan Fund. In 2025, the amount collected on behalf of the DBF was £2,317 (2024: £2,717).

13 RELATED PARTY TRANSACTIONS

A PCC member and her daughter have a lease agreement with the Church to rent space, at market rates, in the church hall. Rental income in the year amounted to £21,748 (2024: £21,177)

There were no other transactions with any PCC members in their capacity as trustee other than the salary payments disclosed in note 4. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Vicar, parochial services or as members of the PCC committee, are set out on note 5.

14. CAPTIAL COMMITMENTS

The Church has authorised and contracted for expenditure of £Nil. The Church has authorised but not contracted for expenditure of £Nil in its capital budget for the upcoming year

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HIL

England & Wales - Charity number 1129286

Accounts

St James's Church, Hampton Hill

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

(Registered charity no: 1129286)

For the year ended 31st December 2024

Reference and Administrative information

St James's Church is situated in St James's Road in Hampton Hill. It is part of the Diocese of London within the Church of England.

The correspondence address is:
The Church Office, St James's Road, Hampton Hill TW12 1DQ

PCC members who have served from 1 January 2024 until the date of this report are:

Incumbent:	Rev Derek Winterburn
Associate Priest:	Rev Jacky Cammidge
Churchwardens:	Nick Bagge Susan Horner
Representatives on the Deanery Synod (ex-officio members of PCC):	Moya Meredith-Smith Lesley Mortimer
Elected members:	Lou Coaker (until May 2023) Linda Cargill Christopher Carson (appointed from Jan 2024) Ros Daly (re-elected from May 2024) Paul Fitchett (until May 2024) Annalea Gratton Jon Holloway Susan Horner Graham McHutchon (until June 2024) Dawn Miller (re-elected from May 2024) Patricia Newton Sarah Richardson Sarah Selvanathan (appointed from May 2024) David Wile
Co-opted members:	Laurence Sewell (re-elected from May 2024) Dennis Wilmot (re-elected from May 2024)
PCC Secretary:	Nick Bagge

Reference and Administrative information

Governance

The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The Parochial Church Council (PCC) has formally met six times during the year. New members joined at the Annual Parochial Church Meeting (APCM) in April; at the same time those whose term of office ended, retired, which explains why the total number of meetings differs for some.

Attendance

Attendance during the year at meetings of the governing body was as follows:

PCC Member	Meetings attended	Out of a possible	As a percentage
Nick Bagge	5	8	62.5
Jacky Cammidge	5	8	62.5
Linda Cargill	7	8	87.5
Christopher Carson	5	8	62.5
Ros Daly	6	8	75
Paul Fitchett	3	8	37.5
Annalea Gratton	6	8	75
Jon Holloway	6	8	75
Susan Horner	7	8	87.5
Graham McHutchon	6	8	100
Moya Meredith Smith	4	8	50
Dawn Miller	5	8	62.5
Lesley Mortimer	7	8	87.5
Patricia Newton	8	8	100
Sarah Richardson	1	8	12.5
Sarah Selvanathan	1	8	12.5
Laurence Sewell	8	8	100
David Wile	6	8	75
Dennis Wilmot	8	8	100
Derek Winterburn	8	8	100

Average number at meetings: 14; Average Attendance: 86.25%.

Day-to-day management is delegated to the Incumbent and Churchwardens.

Bankers:

Santander UK, 2 Triton Square, Regents Place, London, NW1 3AN
CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Independent Examiner:

Andrea Kibble FCCA, A K Accounting Solutions Limited, Ferneberga House, Alexandra Road, Farnborough, GU14 6DQ

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered as a separate charity, The Parochial Church Council of the Ecclesiastical Parish of St James Hampton Hill, with the Charity Commission on 23 April 2009, as it had a gross income in excess of £100,000. The appointment of PCC members is governed by and set out in the Church Representation Rules 2020.

In addition to the Standing Committee, there are specialist teams, each with its own designated responsibilities:

The **Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

The **Finance Team** supports the treasurer, recommends a budget to the PCC, reviews the accounts prior to inspection and supports stewardship / giving campaigns.

The **Properties Team** is responsible to the PCC for the care and maintenance of all our buildings.

The **Friends Team** co-ordinates the operation of the supporters' network and organises fund-raising events.

The **Charity Support Team** is responsible for setting the annual programme of charitable grants, and for relating to the recipients.

Numerous other teams work to deliver the church's mission and ministry: the Care and Contact Team, the Eco Church Team, the Ark Play Group Team, the Messy Church Team, the Ministry Team, the Socials and Events Planning Team, the Sunday Kitchen Team, the Spire Team, the Connections Café Team, the Church Cleaning Team, the Flowers Team, the Gardening Club, the Bellringing Team as well as those who welcome on Sundays, read and lead intercessions or serve.

Each year, a Health and Safety inspection is carried out by Green Tree Safety. The major risks, to which the PCC is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Statement of PCC Members' Responsibilities

Charity law requires the PCC as trustees of the church to prepare an annual report and financial statements for each financial year that gives a true and fair view of the Church's financial activities during the year and of its financial position over the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

In preparing these financial statements, the PCC are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether application accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and applicable accounting standards. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. St James's PCC has the responsibility for co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the church – pastoral, evangelistic, social, and ecumenical.

Public Worship

On a typical Sunday we offered

8.00 Holy Communion (said)
9.30 Holy Communion, with organ and once a month choir
3.30 All Age Service (HC about monthly) in school term-time

Morning prayer is said daily (Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesdays.

The church also marks the Church Festivals, such as Advent, Christmas, Lent, and Easter, as well as celebrating the Patronal Festival for St James, in July.

Occasional Offices

Baptisms, Weddings, and Funerals (including Thanksgiving / Memorial services) are available for the members of the parish. As numbers permit pre-baptism and wedding preparation groups are offered. As well as post-funeral support, all bereaved families are invited to *In Loving Memory*, an annual All Souls' remembrance service.

Objectives and Activities - continued

Local Links

The church hosts numerous school services at Christmas and welcomes schools and uniformed organisations for visits through the year. Some of these are 'heritage'-orientated, others such as the Christmas or Easter 'Experiences' are more experiential. The vicar also takes assemblies and RE lessons at various schools. The nursery, schools and the Scouts participated in *Churches Count on Nature.*

St James's runs a weekly playgroup in the church for pre-school children and those who care for them. It is free flow: children can move from one activity or game to another as they choose. Refreshments are provided for children and adults. There is a small charge that covers the costs of the group.

On Tuesday morning the church is open for the Connections Café – a drop in and chat opportunity for anyone who would value good company.

A team of visitors takes a monthly service at Laurel Dene residential home.

Teaching and Nurture

Supplementing sermons on Sunday the church offers courses / small groups through the year. Additionally, the vicar provides a recorded devotional podcast, called *Time to Pray,* three times a week. Alpha courses for enquirers are available when there is demand.

Pastoral Care

Every member of the church is encouraged to welcome newcomers and share a concern for one another. A team oversees pastoral care, in the sense that it monitors attendance, and people who are ill. The members are also ready to call or visit as appropriate. The team includes clergy and lay people. Visitors are available to take communion to those who are housebound.

Social Life

There are several ways that the church's social life is built up and community strengthened. Refreshments after the 9.30 and 3.30 services are important in helping new people feel welcome and enabling members to talk to one another. Other social occasions during the year included St James's Day, Harvest Lunch, a quiz night, and mince pies and mulled wine after the Carol Service.

Eco church

The churchyard is actively maintained, in partnership with the Local Authority, to provide a peaceful and beautiful area for the local community, and sensitive to the needs of a diverse wildlife. St James's has a proven track record of environmental care and awareness of justice issues. A team monitors and develops our care for creation, within A Rocha's Eco Church scheme.

Outreach and Publicity

Our biggest outreach is the *Spire* magazine, published nine times a year. This is available without charge to visitors to the church or by house delivery – or by email. There are copies also available at some High Street shops.

We host an attractive and resource-full website which is constantly updated. There is a weekly email for subscribers. The church also engages with the main social media channels as well as *Nextdoor.com.*

The church members deliver to the homes in the parish an information booklet *You're Invited* which blends church notices and details of groups that use the hall and church. A fuller 'What's On' is also delivered that contains the programme for many months ahead, and details of all the other events /organisations that use the building.

Objectives and Activities - continued

Charities Support
St James's has a strong tradition of supporting other agencies in relieving need and Christian mission. We have a link parish in Mozambique, through the Diocesan partnership (ALMA). There is an annual programme of fundraising projects, e.g. Lent Appeal, Christian Aid Week and Harvest Appeal.

St James's continues to be a member of **Churches Together Around Hampton**.

Achievements and Performance

Parochial Church Council Activities The full PCC met eight times during the year, with an average level of attendance of 86.25%. Committees met between meetings and reports of their deliberations were received by the PCC and discussed when necessary.

Membership
There were 105 names on the Electoral Roll in May 2024. Of these 62 were residents in the parish and 43 were non-residents.

Properties
The main concern in this past year was to find a solution to the heating problem. The boiler had been condemned and removed in 2023. Through the cold weather 2023/2024 a temporary boiler was rented to provide hot water to the church heating system. Following advice, the PCC obtained quotations for IR Panel solutions. However, the Diocesan Advisory Committee did not accept the PCC's proposal and required further investigation. However, in September an interim solution was offered – a small boiler with some extra heaters, until a long-term solution was secured.

There was work arising out of the quinquennial survey: some pointing and repairs to the North aisle roof. The roof work involved replacing all the copper sheeting and improving the weather seal. However, under the copper, the boards were found to be rotten and extra carpentry work was required.

Public Worship
Sunday worship has been provided throughout the year. Together, the 'family orientated' service, which began in May 2017, attracts a small but regular group of families. The 8.00 and 9.30 services have continued. Our Choir Director and Organist maintained music as an important part of our 9.30 services.

Choir numbers have remained high, and in addition to their involvement in the 9.30 service once a month, it has supported Compline in Advent and Lent. The Carol Service is a major feature of the year and attendance this year was significantly higher than in recent years.

During the year a new musical setting of the Communion Service was introduced: The Hampton Hill Service. It had been written by Martin Hinckley specifically for St James's.

Messy Church ran for a continuous period of 12 months – for the first time! There is an overlap in attendance with the Together 3.30 services, but some families only come to Messy Church. The service is supported by many volunteers.

Achievements and Performance - continued

Since the summer one of the afternoon services each month has been taken by Simon Shutt, from the FACT charity.

Morning prayer has been said daily (Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesday throughout the year. In the latter part of the year, Rev Antony Ball was unable to support our daily services through ill health; this has meant that it has not proved possible to hold Morning Prayer on Mondays.

The Rt Rev Dr Emma Ineson, the Bishop of Kensington, preached at the St James's Day service. The clergy team continued to be strong: Rev Derek Winterburn, Rev Jacky Cammidge, Rev Canon Julian Reindorp and Rev Canon Tim Marwood. Lesley Mortimer also preaches. Joy Beauchamp has continued to be with us as an ordinand on placement.

Local Links
Connections with the schools were good with carol services (Hampton Hill Juniors, LEH Juniors, and Hampton Hill Nursery) and 'educational' visits. A team provided an Easter Experience for Carlisle Infants. The vicar took assemblies regularly at Carlisle Infants, Hampton Hill Juniors and LEH Juniors.

A team took services for the residents at Laurel Dene Residential Care Home. A hymnbook with the most suitable songs was compiled to be used on the visits.

Teaching and nurture
On Wednesday evenings in Lent the evening group used the movie 'Casablanca' to explore Biblical and contemporary issues. The daytime group used material provided by the Diocesan Way of Life Team, about listening. Through the summer and autumn, the afternoon group studied the 'Letter to the Romans', and the afternoon group explored 'Hard Questions'.

Time to Pray has read through some of John's Gospel, 2 Peter, Ecclesiastes and 1 Corinthians, as well as some Sunday lectionary readings.

In the summer a quiet day in Hampton was organised to explore the *Way of Life* materials.

Pastoral Care
The *Care and Contact* group continued to meet and watch over the congregation. Home Communion is able to be provided for those who cannot come to church.

Children and Young People
The Ark playgroup was held weekly in term time through the year. It has been extremely well attended by children, parents, grandparents and childminders. The benches are moved in the nave to create more space, and the group provides a wide range of activities for the families who visit.

Cubs and Scouts attended for Mothering Sunday, Harvest, Remembrance and Christingle. Thought is being given to how attendance can be increased.

The vicar attended a course to encourage youth work. He is talking to parents about provision for young people.

Achievements and Performance - continued

Socials
Key events beyond Sunday refreshments this year: Shrove Tuesday, St James's Day, the Harvest Lunch, and an autumn quiz evening.

Connections Café,
This is an activity-based group for people available in the midweek daytime; it ran weekly through the year, with those attending a mix of church and non-church members. On some occasions this year staff from RUILS / Healthwatch Richmond were available.

The fortnightly free, drop-in Hearing Aid clinic now meets at a separate time.

The social group aimed at men, **The Good Guys**, met monthly for a meal in local restaurants. Country walks and pub lunches were arranged throughout the year and attracted a dozen or so walkers.

Eco church
Derek Winterburn ran a Carbon Literacy Course in Hounslow, during Lent.

As part of the Churches Count on Nature observation week, we held the annual open day in June.

A team of volunteers continues to improve the attractiveness of the churchyard and at the same time worked for its greater diversity. Several roses have been planted by bereaved families in memory of their loved ones.

The Eco Church criteria were being revised in 2024. When published they will guide work in 2025.

Outreach
The St James's Festival Weekend included an open church Saturday, with an explicit invitation to come and see the refurbishment. There were tower and church tours and an organ recital.

The Pop-Up Cinema
The Pop-Up Cinema has run through the year, now concentrating on films for children, being the most popular.

Spire / You're Invited / Website
Production has been constant through the year. Issues are circulated by email and there is a print run of 450 each month. These were delivered free to 280 homes and were available from many High Street shops and the church. One testimony to its popularity was the increasing number of copies that were taken from the Post Office, another would be the positive response to the financial appeal.

The church members delivered the quarterly booklets, called You're Invited, to homes in the parish. At Christmas, cards were delivered to homes and offered to all the visitors to the schools carol services.

The website and social media offered further means of contact with the public.

St James's Day marked the 25th anniversary of the church website. Prill Hinckley was thanked for all the work she had done as webmaster.

Achievements and Performance - continued

Charities Support Team
In 2024 the PCC gave the team £1,500 for Welcare and Bishop Wand School. The Lent Appeal raised £3,600 for two separate causes: half to St Luke's Hospital, Milo, Tanzania, and half to the Christian Aid Middle East Appeal. Our harvest appeal raised £1,200 for The Upper Room, as well as gifts of food and other goods. £500 was also given to the London Churches Refugee Fund. Christian Aid Week, both within the church and direct fundraising, raised £3,000 an increase on £2,338 in 2023, whilst The Children's Society raised £1,144, 10% up on 2023. £840 came from signing up for direct debits.

The Friends of St James
Appreciating the need for fundraising the PCC relaunched the *Friends of St James* for community members to be informed about the life of St James, and as a network for fundraising events, under the direction of Christopher Carson. The Friends' first event was a wine-tasting in September. The Ceilidh on St Andrew's Day was another spectacular success.

Churches Together Around Hampton:
The ministers continue to meet regularly. There was a 'Songs of Praise' held in January at St Frances de Sales Church.

The usual Remembrance Sunday services were held at the war memorials in Hampton, and Hampton Hill.

The World Day of Prayer was held at Hampton Methodist Church, Percy Road prepared by Palestinian Christians.

Financial Review

The financial outcome of the year was a deficit of £162,840 (2023 – deficit £33,424). This deficit was reduced by a further £5,730 made up of realised gains of £2,083 on sales of investments and unrealised profits of £3,647 on the market value of those investments still held at the year end.

The principal source of income is from donations from the congregation. The regular giving of our congregation (standing orders, numbered envelopes, and the Parish Giving Scheme) totalled £81,875 (2023 - £79,806). Total gift aid reclaimed during the year was £24,359 (2023 - £19,866). Donations and appeals raised £11,922 (2023 - £27,369). The Church Hall generated a gross income of £43,604 in the year (2023 - £50,236) and the Church hire £7,835 (2023 - £nil)

Grants received during the year were £40,227, of which £39,977 is VAT reclaims under the listed places of worship grant scheme.

Total income was £244,719 (2023 - £207,787). This includes investment income of £8,008 (2023 - £8,011).

The large deficit this year can be largely explained by the Major building & restoration projects carried out this year at a cost of £194,251 (2023: £32,213) The major works consisted of roof repairs on the North aisle, repointing works and further work on the church re-ordering. The costs of the new boiler and heating system has been treated as an asset and capitalised.

The cost of the Common Fund increased this year to £70,655 (2023: £65,000).

As reported above, the Charities Support Team were able to make charitable grants and donations of £12,104 this year (2023: £7,411)

Hall expenses were £28,410 (2023 - £26,076). Hall expenses include depreciation of the hall, amounting to £6,800 (this being a charge of 2% for the next 50 years). Additional hall costs this year included sanding and lacquering works for the hall floors.

The magazine cost £4,923 to produce (2023 £4,738).

Total expenditure was £407,559 (2023 - £241,211).

The above figures resulted in the net value of the PCC at the end of the year of £485,280 (2023: £642,390).

Reserves Policy

It is the policy of St James's PCC to hold in reserves the equivalent of six months general running costs including salaries (which equates to approximately £90,000 - based on 2023 figures) and a building fund of £25,000 for likely building works arising from quinquennial inspections. These monies will be held in our investment account with CCLA. This policy will be reviewed annually. The policy was agreed November 2023 and reviewed November 2024.

Key Plans for Future Period

To continue

- to deliver worship services that build people up and glorify God: Sunday worship, including all age / Messy Church service, and midweek.
- to offer midweek learning / growing opportunities through small groups and courses.
- to hold weekly Ark playgroup and Connections Cafe for community.

The development

- a full annual programme of Friends activity and enlarge the membership.
- conclude the repair / refurbishment of the church.
- resolve the best way forward with the church heating, considering the Net Zero Carbon requirements.
- break even at the end of the year, with an increased income, having run a stewardship campaign.

On behalf of the Parochial Church Council:

Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

3 April 2025

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS/TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF ST JAMES'S CHURCH, HAMPTON HILL,

I report to the Member on my examination of the accounts of the Parochial Church Council of the Parish Church of St James's Church Hampton Hill (PCC) for the year ended 31 December 2024 set out on pages 13 to 24. This report on the accounts of the PCC for the year ended 31 December 2024 is in respect of an examination carried out under the Church Accounting Regulations 2006 ('the Regulations) and the Charities Act 2011 (the 2011 Act).

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2) the accounts do not accord with those accounting records; or
3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrea L Kibble FCCA
A K Accounting Solutions Limited
Chartered Certified Accountants
Ferneberga House
Alexandra Road
Farnborough
GU14 6DQ

3 April 2025

THE PAROCHIAL CHURCH COUNCIL OF ST JAMES'S CHURCH HAMPTON HILL

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2024

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total 2024**	Total 2023
		£	£	£	**£**	£
Income and endowments						
Voluntary income	2(a)	116,614	6,082	-	**122,696**	133,834
Activities for generating funds	2(b)	14,034	4,488	-	**18,522**	5,306
Church activities	2(c)	94,738	250	-	**94,988**	60,119
Income from investments	2(d)	7,964	44	-	**8,008**	8,011
Other incoming resources	2(e)	505	-	-	**505**	517
Total income and endowments		233,855	10,864	-	**244,719**	207,787
Expenditure						
Cost of generating voluntary income	3(a)	4,672	482	-	**5,154**	1,337
Church activities	3(b)	388,765	10,960	-	**399,725**	237,774
Governance costs	3(c)	2,680	-	-	**2,680**	2,100
Total expenditure		396,117	11,442	-	**407,559**	241,211
Net (outgoing) resources		(162,262)	(578)	-	**(162,840)**	(33,424)
Transfers between funds	11	-	-	-	0	0
		(162,262)	(578)	-	**(162,840)**	(33,424)
Investment gains in the year	7	6,140	(410)	-	**5,730**	22,933
Net movement in funds		(156,122)	(988)	-	**(157,110)**	(10,491)
Balances brought forward	11	£637,824	£4,566	-	**£642,390**	£652,881
Balance carried forward	11	£481,702	£3,578	-	**£485,280**	£642,390

THE PAROCHIAL CHURCH COUNCIL OF ST JAMES'S CHURCH HAMPTON HILL

BALANCE SHEET AS AT 31st DECEMBER 2024

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total 2024**	Total 2023
		£	£	£	**£**	£
Fixed assets						
Tangible fixed assets	6	342,629	-	-	**342,629**	331,062
Investments	7	162,990	-	-	**162,990**	247,260
		505,619	-	-	**505,619**	578,322
Current assets						
Debtors and prepayments	8	26,810	-	-	**26,810**	7,998
Investments		5,273	869	-	**6,142**	18,396
Cash		10,162	2,709	-	**12,871**	46,803
		42,245	3,578	-	**45,823**	73,197
Current liabilities	9	(66,162)	-	-	**(66,162)**	(9,129)
Net current (liabilities)/assets		(23,917)	3,578	-	**(20,339)**	64,068
Net assets	10	£481,702	£3,578	-	**£485,280**	£642,390
Parish Funds	11	£481,702	£3,578	-	**£485,280**	£642,390

The notes on pages 15 to 24 form part of these financial statements.

Approved by the Parochial Church Council on **3 April 2025** and signed on its behalf:

Rev Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

1 ACCOUNTING POLICIES

(a) Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historic cost convention except for the valuation of investments in CBF funds which are shown at mid-market value.

The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continue to adopt the going concern basis in preparing the financial statements.

(b) Income and Endowments

Offerings and collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pays over fees due to the Diocese of London.

Rental income from the letting of church premises is recognised on an accrual's basis.

Dividends are accounted for when received. Interest entitlements are accounted for as they accrue or, were not material, upon receipt.

Funds raised at fête, garden party and similar events are accounted for gross. Sales of books and magazines are accounted for gross.

Investment gains and losses - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

1 ACCOUNTING POLICIES - Continued

(c) Expenditure

Activities directly relating to the church are expensed as incurred.

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

The Diocesan Common Fund Obligation is accounted for when payable.

Items such as books and cards, purchased for resale, are written off when acquired.

(d) Tangible fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available, and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful life on a straight-line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £2,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over its expected useful life. Individual items of equipment used within the church with a purchase price of less than £2,000 are written off when acquired.

Church Hall

Up to December 2015 no depreciation was provided for in relation to the Church Hall which was built in 1993 and had been deemed to have a remaining useful life exceeding 50 years. The hall is kept in a good state of repair. In 2016, the estimated remaining life of the Church Hall had been assessed as 50 years and depreciation commenced accordingly.

(e) Investments

Investments are valued at mid-market value at 31st December 2024.

(f) Current Assets

Amounts owing to the PCC at 31 December 2024 in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Current asset investments include cash held on deposit with the Central Board of Finance of the Church of England or at a bank or a building society.

1 ACCOUNTING POLICIES - Continued

(g) Funds

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 11.

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

(h) Pensions and other post-retirement obligations

The Church operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the Church. Pension costs charges in the Statement of Financial Activities represent the pension contributions payable by the Church during the year.

2. INCOME AND ENDOWMENTS

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2024**	2023
	£	£	£	**£**	£
2(a) Voluntary income					
Planned Giving	81,875	-	-	**81,875**	79,806
Tax recoverable	23,160	1,199	-	**24,359**	19,866
Collections	4,540	-	-	**4,540**	6,793
Donations and appeals	7,039	4,883	-	**11,922**	27,369
Legacies	-	-	-	**-**	-
	116,614	6,082	-	**122,696**	133,834
2(b) Activities for generating funds					
Fund raising events	14,034	4,488	-	**18,522**	5,306
	14,034	4,488	-	**18,522**	5,306
2(c) Church activities					
Fees	3,322	-	-	**3,322**	2,466
Grants received	39,977	250	-	**40,227**	7,417
Church hire	7,835			**7,835**	-
Hall lettings	43,604	-	-	**43,604**	50,236
	94,738	250	-	**94,988**	60,119
2(d) Income from investments					
Interest on deposits	539	44	-	**583**	726
Dividends	7,425	-	-	**7,425**	7,285
	7,964	44	-	**8,008**	8,011
2(e) Other incoming resources					
	505	-	-	**505**	517
	505	-	-	**505**	517
TOTAL INCOME	233,855	10,864	-	**£244,719**	£207,787

3. EXPENDITURE

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2024**	2023
	£	£	£	**£**	£
3(a) Cost of raising funds					
ARK playgroup expenses	282	-	-	**282**	303
Fundraising event	3,923	482	-	**4,405**	705
Parish Breakfast expenses	467	-	-	**467**	329
	4,4672	482	-	**5,154**	1,337
3(b) Church activities					
Charitable Grants	1,250	10,854	-	**12,104**	7,411
Diocesan and other Quota	70,655	-	-	**70,655**	65,000
Other ministry costs	611	-	-	**611**	562
Upkeep of Services	1,225	-	-	**1,225**	930
Church running expenses	20,526	-	-	**20,526**	31,562
Major building projects	194,251	-	-	**194,251**	32,213
Depreciation of church equipment	16,853	-	-	**16,853**	16,102
Education & Sunday School	278	-	-	**278**	118
Magazine and bookstall	4,923	-	-	**4,923**	4,738
Church/churchyard maintenance	6,447	-	-	**6,447**	10,389
Vicarage maintenance	686	-	-	**686**	515
Church Hall running costs	28,410	-	-	**28,410**	26,076
Salaries, pensions, NI	33,858	-	-	**33,858**	34,279
Administration costs	6,604	106	-	**6,710**	5,757
Website maintenance	375	-	-	**375**	313
Miscellaneous expenses	1,813	-	-	**1,813**	1,809
	388,765	10,960	-	**399,725**	237,774
3(c) Governance costs					
Accountancy/examination	2,680	-	-	**2,680**	2,100
Other professional fees	-	-	-	**-**	-
	2,680	-	-	**2,680**	2,100
TOTAL EXPENDITURE	396,117	11,442	-	**£407,559**	£241,211

4 STAFF COSTS

	2024	2023
	£	£
Wages, salaries, and other staff costs are made up as follows:		
Parish Administrator (PCC member)	25,656	24,204
Organist & deputies	7,620	7,193
Pension contributions (PCC member)	582	544
Children & Families' Worker (& expenses)	-	2,338
	£33,858	£34,279

No employee received emoluments of more than £60,000 during the year.

Clergy are not included in the staff costs shown above as they are office holders not employed by the PCC.

Contributions to the pension scheme for the year totalled £582 (2023: £544) The Church has a defined contribution pension scheme, which all employees are entitled to join. The Church contributes 3% and the employees contributed 5% and employees may make further additional voluntary contributions.

5 PAYMENTS TO PCC MEMBERS

Eight trustees (2023: Seven) received expenses to the value, in total, of £6,240 (2023: £8,941) in respect of church repairs, travel and other costs incurred on behalf of the PCC.

6 TANGIBLE FIXED ASSETS

Freehold buildings and Equipment

		Freehold Land and Buildings	Church Equipment	Total
		£	£	£
Actual Cost	At 1st Jan 2024	340,000	113,964	453,964
	Additions	-	35,220	35,220
	Disposals	-	-	-
	At 31st Dec 2024	£340,000	£149,184	£489,184
Depreciation	At 1st Jan 2024	54,400	68,502	122,902
	Charge for the year	6,800	16,853	23,653
	Released on disposal	-	-	-
	At 31st Dec 2024	£61,200	£85,355	£146,555
Net Book Value	At 1st Jan 2024	£285,600	£45,462	£331,062
	At 31st Dec 2024	£278,800	£63,829	£342,629

Up to December 2015 no depreciation was provided for in relation to the Church Hall as it had been deemed to have a remaining useful life exceeding 50 years. In 2016, the estimated remaining life had been assessed as 50 years and depreciation commenced accordingly over that period.

7 INVESTMENTS

	2024	2023
	£	£
Gross book value at 1st January 2024	247,260	267,148
Purchases during the year	-	-
Realised gains during the year on original cost	2,083	4,449
Unrealised gains (losses) adjusted for sales in the year	3,647	18,484
Sales during the year (proceeds)	(90,000)	(42,821)
Gross book value at 31st December 2024	£162,990	£247,260

At 31 December 2024, the PCC held 7,048.94 shares in CBF Investment Funds (2023: 10,938.14 shares).

8 DEBTORS

	2024	2023
	£	£
Income Tax Recoverable	5,591	6,234
Debtors (hall and church hire)	1,618	1,764
Listed Places of Workship Grant Claims	19,464	-
Other debtors	137	-
	£26,810	£7,998

9 CREDITORS

	2024	2023
	£	£
Creditors for goods and services	57,830	6,421
Incumbents' fees payable to the Diocese	416	588
Fees received in advance	325	200
Accrued and deferred income	7,591	1,920
	£66,162	£9,129

10 ANALYSIS OF NET ASSETS BY FUND

Current Year	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2024
	£	£	£	£
Tangible Fixed Assets	342,629	-	-	342,629
Investments	162,990	-	-	162,990
Current Assets	42,245	3,578	-	45,823
Current Liabilities	(66,162)	-	-	(66,162)
Fund Balance	£481,702	£3,578	-	£485,280

Prior Year	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2023
	£	£	£	£
Tangible Fixed Assets	331,062	-	-	331,062
Investments	247,260	-	-	247,260
Current Assets	68,631	4,566	-	73,197
Current Liabilities	(9,129)	-	-	(9,129)
Fund Balance	£637,824	£4,566	-	£642,390

11. FUNDS

	Opening balance	Income	Expenditure	Transfers, net gains	Closing balance
	£	£	£	£	£
Unrestricted Funds					
General Fund	174,666	233,855	(389,317)	68,698	87,902
Building Fund	19,118	-	-	5,882	25,000
Operational Fund	158,440	-	-	(68,440)	90,000
Property Fund	285,600	-	(6,800)	-	278,800
	637,824	233,855	(396,117)	6,140	481,702
Restricted Funds					
Donations and appeals	1,610	10,570	(11,192)	(86)	902
Farmers grave	2,632	44	-	-	2,676
Fund raising event	205	-	-	(205)	-
Grants	-	250	(250)	-	-
Restricted bequests	69	-	-	(69)	-
Special collections	50	-	-	(50)	-
	4,566	10,864	(11,442)	(410)	3,578
TOTAL FUNDS	642,390	244,719	(407,559)	5,730	485,280

Unrestricted funds:
These funds reflect accumulated unspent net income: these funds are held for prudence in proving a buffer to meet unusual or exception needs.

The trustees have taken the decision to create three designated funds for the following:

Building Fund
£25,000 was designated by the Trustees for likely building works arising from quinquennial inspections.

Operational Fund
To comply with the current reserves policy operational reserves, equivalent of six months general running costs including salaries, which equated to approximately £90,000 using the 2023 figures. This was reviewed in November 2024 and the same figure agreed.

Property Fund
This fund is the equivalent to the net book value of the Church Hall, currently £278,800. The movement each year on this fund is the annual depreciation of £6,800.

Restricted funds:
Are funds which have been given to the PCC for a specific purpose, and which are held pending disbursement in accordance with the mandate for which they were given. During the year two very old, restricted fund balances where the specific purposes have been fulfilled , a total of £119, were transferred to the general fund.

12 FEES COLLECTED FOR THE DIOCESAN BOARD OF FINANCE

Statutory Parochial Fees are receivable on weddings, funerals and other events, and the parts of the fees due to the PCC are included in these accounts. The PCC also collects the part of the fees due to the Diocesan Board of Finance and pays these to the London Diocesan Fund. In 2024, the amount collected on behalf of the DBF was £2,717 (2023: £2,079).

13 RELATED PARTY TRANSACTIONS

A PCC member and her daughter have a lease agreement with the Church to rent space, at market rates, in the church hall. Rental income in the year amounted to £21,177 (2023: £18,926)

There were no other transactions with any PCC members in their capacity as trustee other than the salary payments disclosed in note 4. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Vicar, or as members of the PCC committee, are set out on note 5.

14. CAPTIAL COMMITMENTS

The Church has authorised and contracted for expenditure of £2,760. The Church has authorised but not contracted for expenditure of £Nil in its capital budget for the upcoming year

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HIL

England & Wales - Charity number 1129286

Accounts

St James's Church, Hampton Hill

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

(Registered charity no: 1129286)

For the year ended 31st December 2023

Reference and Administrative information

St James's Church is situated in St James's Road in Hampton Hill. It is part of the Diocese of London within the Church of England.

The correspondence address is:
The Church Office, 46 St James's Road, Hampton Hill TW12 1DQ

PCC members who have served from 1 January 2023 until the date of this report are:

Incumbent:	Rev Derek Winterburn
Associate Priest:	Rev Jacky Cammidge
Churchwardens:	Nick Bagge Susan Horner
Representatives on the Deanery Synod (ex-officio members of PCC):	Moya Meredith-Smith Lesley Mortimer
Elected members:	Lou Coaker Ros Daly (until May 2023) Paul Fitchett (until May 2023) Annalea Gratton Jon Holloway Susan Horner Rita Malyon (until May 2023) Graham McHutchon Patricia Newton Sarah Richardson Laurence Sewell Dennis Wilmot
Co-opted members:	Dawn Miller (from May 2023) Ros Daly (from May 2023) Paul Fitchett (from May 2023)
PCC Secretary:	Nick Bagge

Governance
The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The Parochial Church Council (PCC) has formally met six times during the year. New members joined at the Annual Parochial Church Meeting (APCM) in April; at the same time those whose term of office ended, retired, which explains why the total number of meetings differs for some.

Attendance
Attendance during the year at meetings of the governing body was as follows:

PCC Member	Meetings attended	Out of a possible	As a percentage
Nick Bagge	8	8	100
Jacky Cammidge	3	8	37.5
Linda Cargill	4	5	80
Christopher Carson	4	5	80
Lou Coaker	3	3	100
Ros Daly	6	8	75
Paul Fitchett	4	8	50
Annalea Gratton	6	8	75
Jon Holloway	4	8	50
Susan Horner	8	8	100
Rita Malyon	0	3	0
Graham McHutchon	6	8	75
Moya Meredith Smith	3	8	37.5
Dawn Miller	6	8	75
Lesley Mortimer	8	8	100
Patricia Newton	6	8	75
Sarah Richardson	3	8	37.5
Laurence Sewell	6	8	75
David Wile	7	8	87.5
Dennis Wilmot	6	8	75
Derek Winterburn	7	7	100

Average number at meetings: 13; Average Attendance: 70%.
Day-to-day management is delegated to the Incumbent and Churchwardens.

Bankers:

Santander UK, 2 Triton Square, Regents Place, London, NW1 3AN, and CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ.

Independent Examiner:

Martin K Housden FMAAT, 13 Guildford Avenue, Feltham, TW13 4EN

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered as a separate charity, The Parochial Church Council of the Ecclesiastical Parish of St James Hampton Hill, with the Charity Commission on 23 April 2009, as it had a gross income in excess of £100,000. The appointment of PCC members is governed by and set out in the Church Representation Rules 2020.

In addition to the Standing Committee, there are specialist teams, each with its own designated responsibilities:

The **Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.
The **Finance Team** supports the treasurer, recommends a budget to the PCC, reviews the accounts prior to inspection and supports stewardship / giving campaigns.
The **Properties Team** is responsible to the PCC for the care and maintenance of all our buildings.
The **Building Development Team** is responsible to the PCC for the major building work being undertaken in the church, working with the architects to produce the detailed designs to be considered by the PCC and the wider church.
The **Care and Contact Team** manages the pastoral care of the church, as part of the wider mutual care amongst the congregation.
The **Eco Church Team** organises our 'creation care'.
The **Messy Church Team** plans, prepares and delivers the Messy Church events.
The **Ministry Team** plans and prepares services, clergy rota, music/choir.
The **Sunday Kitchen Team** provides the refreshments on Sunday mornings.
The **Social Planning Team** is responsible for arranging catering at other parish functions and for a programme of social activities.
The **Charity Support Team** is responsible for setting the annual programme of charitable grants, and for relating to the recipients.
The **Spire Team** is responsible for production and distribution of the parish magazine, the *Spire*.

Each year, a Health and Safety inspection is carried out by Green Tree Safety. The major risks, to which the PCC is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Statement of PCC Members' Responsibilities

Charity law requires the PCC as trustees of the church to prepare an annual report and financial statements for each financial year that gives a true and fair view of the Church's financial activities during the year and of its financial position over the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

In preparing these financial statements, the PCC are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether application accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and applicable accounting standards. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. St James's PCC has the responsibility for co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the church – pastoral, evangelistic, social, and ecumenical.

Public Worship

On a typical Sunday we offered

8.00 Holy Communion (said)
9.30 Holy Communion, with organ and once a month choir
3.30 All Age Service (HC about monthly) in school term-time

Midweek, morning prayer is said daily (Mon, Tue, Thurs, and Fri) and Holy Communion celebrated on Wednesdays.

The church also marks the Church Festivals, such as Advent, Christmas, Lent, and Easter, as well as celebrating the Patronal Festival for St James, in July.

Occasional Offices

Baptisms, Weddings, and Funerals (including Thanksgiving / Memorial services) are available for the members of the parish. As numbers permit pre-baptism and wedding preparation groups are offered. As well as post-funeral support, all bereaved families are invited to *In Loving Memory,* an annual All Souls' remembrance service.

Local Links

The church hosts numerous school services at Christmas and welcomes schools and uniformed organisations for visits through the year. Some of these are 'heritage'-orientated, others such as the Christmas or Easter 'Experiences' are more experiential. The vicar also takes assemblies and RE lessons at various schools. The nursery, schools and the Scouts participated in *Churches Count on Nature.*

A team of visitors takes a service at Laurel Dene residential home.

Teaching and Nurture

Supplementing sermons on Sunday the church offers courses / small groups through the year. Additionally, the vicar provides a recorded devotional podcast, called *Time to Pray,* three times a week. Alpha courses for enquirers are available when there is demand.

Pastoral Care

Every member of the church is encouraged to welcome newcomers and share a concern for one another. A team oversees pastoral care, in the sense that it monitors attendance, and people who are ill. The members are also ready to call or visit as appropriate. The team includes clergy and lay people.

Social Life

There are several ways that the church's social life is built up and community strengthened. Refreshments after the 9.30 and 3.30 services are important in helping new people feel welcome and enabling members to talk to one another. Other social occasions during the year included St James's Day, Harvest Lunch, a quiz night, and mince pies and mulled wine after the Carol Service.

Eco church
The churchyard is actively maintained, in partnership with the Local Authority to prove a peaceful and beautiful area for the local community, and sensitive to the needs of a diverse wildlife. St James has a proven track record of environmental care and awareness of justice issues. A team monitors and develops our care for creation, within A Rocha's Eco-church scheme.

Outreach and Publicity
Our biggest outreach is the *Spire* magazine, published nine times a year. This is available without charge to visitors to the church or by house delivery – or by email. There are copies also available at some High Street shops.
We host an attractive and resource-full website which is constantly updated. There is a weekly email for subscribers. The church also engages with the main social media channels as well as *Nextdoor.*

The church members deliver to the homes in the parish an information booklet *You're Invited* which blends church notices and details of groups that use the hall and church.

Charities Support
St James's has a strong tradition of supporting other agencies in relieving need and Christian mission. There is an annual programme of fundraising projects, e.g., Lent Appeal, Christian Aid Week and Harvest Appeal. Unwanted tools were passed to TWAM.

St James's continues to be a member of **Churches Together Around Hampton.**

Achievements and Performance

Parochial Church Council Activities The full PCC met eight times during the year, with an average level of attendance of 70%. Committees met between meetings and reports of their deliberations were received by the PCC and discussed when necessary.

Membership
There were 108 names on the Electoral Roll in May 2023. Of these 69 were residents in the parish and 39 were non-residents.

Properties
This year most of the refurbishment was carried out: redecoration, floor resealing, new pew-benches, a new servery, and internal room (the Stewart Room), redesign of the baptistry and S porch. The lighting (and video provision) was significantly improved. The clock needed a series of repairs.

The Quinquennial Inspection was carried out by Jodie Edwards. (It had been due in 2022 but was delayed because of the refurbishments). The most pressing works concern the roof / ceiling and pointing.

Public Worship
Sunday worship has been provided throughout the year. The 'family orientated service, which began in May 2017, attracts a small but regular group of families (it now meets at 3.30). The 8.00 and 9.30 services have continued. Our Choir Director and Organist maintained music as an important part of our 9.30 services.

Choir numbers have remained high, and in addition to their involvement in the 9.30 service once a month, they have led a Choral Evensong for Advent and supported Compline in Advent and Lent.

Messy Church ran for a continuous period of 12 months – for the first time! There is an overlap in attendance with the Together 3.30 services, but some families only come to Messy Church. The service is supported by many volunteers.

Overall, Sunday attendance has slowly risen to numbers comparable to before lockdown. However, the number of baptisms, weddings or funerals has not returned to the same level. Morning prayer has been said daily (Mon, Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesday throughout the year.

A Thanksgiving Service for the completion of the Refurbishment was held on 15 January. Unfortunately, the Archdeacon who was to preach was unwell. He was able to return for the St James's Day celebration in July.

The clergy team continues to be strong: Rev Derek Winterburn, Rev Jacky Cammidge, Rev Canon Julian Reindorp and Rev Canon Tim Marwood. From October Joy Beauchamp has joined us as an ordinand on placement.

Local Links

Connections with the schools are as strong as ever, with carol services (Hampton Hill Juniors, LEH Juniors, LEH seniors and Hampton Hill Nursery) and 'educational' visits. A team provided an Easter Experience and a Christmas Experience for Carlisle Infants. The vicar takes assemblies regularly at Carlisle Infants, Hampton Hill Juniors and LEH Juniors.

A team take a service for the residents at Laurel Dene Residential Care Home.

Teaching and nurture

On Wednesday evenings in Lent a group used the movie 'The Man Who Knew Infinity' to explore Biblical and contemporary issues . In the summer an Alpha course was run. In the autumn a group explored the book of Revelation. From the summer we offered another group in the afternoons 'Hard Questions and our Faith' looking at topical issues.

Time to Pray has read through the Colossians, Philemon, Ephesians, some Psalms, 1 Peter, and Jude.

Pastoral Care

The *Care and Contact* group continued to meet and watch over the congregation. Home Communion is able to be provided for those who cannot come to church.

Children and Young People

Our Ministerial Experience Scheme intern, Ashley Wakefield, completed her placement in July. She enabled the Ark to restart, and when she left the team continued this valued provision for young families. However, the team is thinly stretched.

Cubs and Scouts attend for Mothering Sunday, Harvest, Remembrance and Christingle.

Socials

Social activities have resumed this year with key moments being St James's Day, the Harvest Lunch, a quiz evening.

Connections Café,

This is an activity-based group for people available in the midweek daytime; it ran weekly through the year, with those attending a mix of church and non-church members. A monthly free, drop-in Hearing Aid clinic has been part of this.

The social group aimed at men, **The Good Guys,** met monthly for a meal in local restaurants.

Country walks and pub lunches were arranged throughout the year and attracted a dozen or so walkers.

Eco-church
As part of the Churches Count on Nature observation week, we held an open day in June, with a storyteller, and other informative elements.

A team of volunteers has improved the attractiveness of the churchyard and at the same time worked for its greater diversity. A number of flowering trees and roses has been planted by bereaved families in memory of their loved ones.

Outreach
The St James's Festival Weekend included an open church Saturday, with an explicit invitation to come and see the refurbishment. There were tower and church tours and an organ recital.

The Pop-Up Cinema has run through the year, now concentrating on films children, they being the most popular.

Spire / You're Invited / Website
Production has been constant through the year and issues were delivered free to 450 homes and were available from many High Street shops. One testimony to its popularity was the increasing number of copies that were taken from the Post Office, another would be the positive response to the financial appeal.

The church members delivered the quarterly what's-on leaflet, called *You're Invited*, to homes in the parish.

The website and social media offered further means of contact with the public.

Charities Support Team In 2023 the PCC gave the team £1,500 for Welcare and Bishop Wand School to kickstart its fundraising. The Lent Appeal raised £2,440 for two separate causes: half to St Luke's Hospital, Milo, Tanzania, and half to the Diocese of London's campaign to support people suffering from trauma. Our open day and St James's Day celebrations in July raised £1457 towards the church and St Luke's Hospital, Milo, Tanzania. Our harvest appeal raised £1300 for The Upper Room, as well as several van loads of food and other goods. £205 (2022, £740) was also given to the London Churches Refugee Fund. The total collected (excluding Christian Aid and The Children's Society) was £7,437 (down from £8,336 in 2022).

Churches Together Around Hampton: the clergy continue to meet regularly. There was a 'Songs of Praise' held in January at All Saints Church. The usual Remembrance Sunday services were held at the war memorials in Hampton, and Hampton Hill.

Financial Review

The financial outcome of the year was a deficit of £33,424 (2022 – deficit £148,997). This deficit was reduced by a further £22,933 made up of realised gains of £4,449 on sales of investments and unrealised profits of £18,484 on the market value of those investments still held at the year end. In 2022, there had been a realised gain on sales of investments of £34,150 and an unrealised loss of £82,774, being an unrealised loss on investment value from 2021 to 2022.

The principal source of income is from donations from the congregation. The regular giving of our congregation (standing orders, numbered envelopes, and blue envelopes) totalled £99,673 (2022 - £96,811) that included £19,866 (2022 - £18,433) of tax reclaimable. Donations and appeals raised £27,369 (2022 - £19,031). The Hall generated a gross income of £50,235 in the year (2022 - £39,041)

Hall expenses were £26,076 (2022 - £27,790). Hall expenses include depreciation of the hall, amounting to £6,800 (this being a charge of 2% for the next 50 years). The magazine cost £4,738 to produce (2022 £4,469).

Total expenditure was £241,211 (2022 - £365,400). This included £32,213 shown as 'Major building & restoration projects' which were the reordering of the church: the installation of a meeting room (The Stewart Room), a servery, replacing the fixed pews with movable benches and chairs, storage in the baptistry and south porch, and painting and decorating. We separately raised £14,500 towards the new church seating from an appeal.

Total income was £207,787 (2022 - £216,403). This includes investment income of £8,011 (2022 - £12,526). The reduction was primarily caused by the sale of certain investments.

The net value of the PCC at the end of the year was £642,390 (2022: £652,881).

Reserves Policy

New reserves policy (agreed November 2023) which states:

> "It is the policy of St James's PCC to hold in reserves the equivalent of six months general running costs including salaries (which equates to approximately £ 90,000 - based on 2023 figures) and a building reserve of £ 25,000 for likely building works arising from quinquennial inspections. These monies will be held in our investment account with CCLA. This policy will be reviewed annually."

Key Plans for Future Period

Continue to offer The Ark and Connection as weekly events.
Continue with Messy Church, and collaborate with Simon Shutt with intergenerational worship
Introduce our own Communion Musical Setting at 9.30
See through the QI roof repairs to N side and other QI recommendations
Resolve the best way forward with the church heating, considering the Net Zero Carbon requirements
To break even at the end of the year, with an increased income
Develop new ways of using the church building.

On behalf of the Parochial Church Council:

Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

ST JAMES'S CHURCH HAMPTON HILL

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF THE
PAROCHIAL CHURCH COUNCIL OF
ST JAMES'S CHURCH, HAMPTON HILL,

I report to the members/trustees on my examination of the accounts of St James's Church, Hampton Hill for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination, and I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with these accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Martin K Housden

Martin K Housden, AAT Licensed Accountant
13 Guildford Avenue
Feltham, Middlesex

May 2024

ST JAMES'S CHURCH HAMPTON HILL

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2023

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2022
		£	£	£	**£**	£
Income and endowments						
Voluntary income	2(a)	128,544	5,290	-	**133,834**	124,622
Activities for generating funds	2(b)	2,932	2,374	-	**5,306**	3,946
Church activities	2(c)	59,869	250	-	**60,119**	75,145
Income from investments	2(d)	7,975	36	-	**8,011**	12,526
Other incoming resources	2(e)	517	-	-	**517**	165
Total income and endowments		199,837	7,950	-	**207,787**	216,403
Expenditure						
Cost of generating voluntary income	3(a)	632	-	-	**632**	210
Church activities	3(b)	232,989	6,490	-	**238,479**	363,270
Governance costs	3(c)	2,100	-	-	**2,100**	1,920
Total expenditure		234,721	6,490	-	**241,211**	365,400
Net income/(outgoing) resources		(34,884)	1,460	-	**(33,424)**	(148,997)
Transfers between funds	9	-	-	-	0	0
		(34,884)	1,460	-	**(33,424)**	(148,997)
Investment gains/(losses) *in the year*	7	22,933	-	-	**22,933**	(48,624)
Net movement in funds		(11,951)	1,460	-	**(10,491)**	(197,621)
Balances brought forward		649,775	3,106	-	**652,881**	850,502
Balance carried forward		637,824	4,566	-	**642,390**	£652,881

ST JAMES'S CHURCH HAMPTON HILL

BALANCE SHEET AS AT 31st DECEMBER 2023

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2022
		£	£	£	**£**	£
Fixed assets						
Tangible fixed assets	6	331,062	-	-	**331,062**	353,965
Investments	7	247,260	-	-	**247,260**	267,148
		578,322	-	-	**578,322**	621,113
Current assets						
Debtors and prepayments	10	3,432	4,566	-	**7,998**	32,818
Investments		18,396	-	-	**18,396**	44,149
Cash		46,803	-	-	**46,803**	11,917
		68,631	4,566	-	**73,197**	88,884
Current liabilities	11	(9,129)	-	-	**(9,129)**	(57,116)
Net current assets		64,068	4,566	-	**64,068**	31,768
Net assets		637,824	4,566	-	**642,390**	652,881
Parish Funds		637,824	4,566	-	**642,390**	652,881

The notes on pages 12 to 19 form part of these financial statements.

Approved by the Parochial Church Council and signed on its :

Rev Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

May 2024

Notes on Financial Statements

1 ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Charities SORP (FRS102)' effective 1 January 2015, and applicable to this parish from 1 January 2016, the Church Accounting Regulations 2006, and the Charities Act 2011.

The financial statements have been prepared under the historic cost convention except for the valuation of investments in CBF funds which are shown at mid-market value.

The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continue to adopt the going concern basis in preparing the financial statements.

(b) Incoming Resources

Offerings and collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pays over fees due to the Diocese of London.

Rental income from the letting of church premises is recognised on an accrual's basis.

Dividends are accounted for when received. Interest entitlements are accounted for as they accrue or, were not material, upon receipt.

Funds raised at fête, garden party and similar events are accounted for gross. Sales of books and magazines are accounted for gross.

(c) Resources used

Activities directly relating to the church are expensed as incurred.

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

The Diocesan Common Fund Obligation is accounted for when payable.

Items such as books and cards, purchased for resale, are written off when acquired.

(d) Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available, and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful life on a straight-line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £2,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over its expected useful life. Individual items of equipment used within the church with a purchase price of less than £2,000 are written off when acquired.

Church Hall

Up to December 2015 no depreciation was provided for in relation to the Church Hall which was built in 1993 and had been deemed to have a remaining useful life exceeding 50 years. The hall is kept in a good state of repair. In 2016, the estimated remaining life of the Church Hall had been assessed as 50 years and depreciation commenced accordingly.

Investments

Investments are valued at mid-market value at 31st December 2023.

Current Assets

Amounts owing to the PCC at 31 December 2023 in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Current asset investments include cash held on deposit with the Central Board of Finance of the Church of England or at a bank or a building society.

Funds

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

2. INCOMING RESOURCES

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2023**	2022
	£	£	£	**£**	£
2(a) Voluntary income					
Planned Giving	79,807	-	-	**79,807**	78,378
Tax recoverable	19,866	-	-	**19,866**	18,433
Collections	6,793	-	-	**6,793**	3,779
Donations and appeals	22,079	5,290	-	**27,369**	19,031
Legacies	-	-	-	**0**	5,000
	128,544	5,290	-	**133,834**	124,622
2(b) Activities for generating funds					
Fund raising events	2,932	2,374	-	**5,306**	3,946
	2,932	2,374	-	**5,306**	3,946
2(c) Church activities					
Fees	2,466	-	-	**2,466**	7,872
Grants received	7,167	250	-	**7,417**	28,232
Hall lettings	50,236	-	-	**50,236**	39,041
	59,869	250	-	**60,119**	75,145
2(d) Income from investments					
Interest on deposits	690	36	-	**726**	937
Dividends	7,285	-	-	**7,285**	11,589
	7,975	36	-	**8,011**	12,526
2(e) Other incoming resources					
	517	-	-	**517**	165
	517	-	-	**517**	165
	199,837	7,950	-	**207,787**	216,403

Notes on Financial Statements

3 RESOURCES EXPENDED

	Unrestricted	Restricted	Endowment	**Total 2023**	2022
	£	£	£	**£**	£
3(a) Cost of generating voluntary income					
Cost of activities	632	-	-	**632**	210
	632	-	-	**632**	210
3(b) Church activities					
Charitable Grants					
Church Overseas	-	138	-	**138**	0
Relief & development agencies	-	-	-	**0**	0
Home missions	1,265	770	-	**2,035**	2,069
Secular Charities	-	-	-	**0**	0
Special collections & appeals	-	5,238	-	**5,238**	7,351
	1,265	6,146	-	**7,411**	9,420
Diocesan and other Quota	65,000	-	-	**65,000**	92,144
Other ministry costs	562	-	-	**562**	569
Upkeep of Services	930	-	-	**930**	1,072
Church running expenses	31,562	-	-	**31,562**	10,925
Major building & restoration projects	32,213	-	-	**32,213**	165,090
Depreciation of church equipment	16,102	-	-	**16,102**	2,876
Fixtures, fittings & equipment	0	-	-	**0**	0
Education & Sun. School	119	-	-	**119**	392
Magazine and bookstall	4,738	-	-	**4,738**	4,469
Music and Choir	157	-	-	**157**	120
Church/churchyard maintenance	10,389	-	-	**10,389**	6,868
Vicarage maintenance	515	-	-	**515**	498
Church Hall running costs	26,076	-	-	**26,076**	27,790
Salaries, pensions, NI	34,279	-	-	**34,279**	32,438
Administration costs	5,757	-	-	**5,757**	5,907
Website maintenance	313	-	-	**313**	295
Social events	360	344	-	**705**	948
Miscellaneous expenses	1,652	-	-	**1,652**	1,449
	231,989	6,490	-	**238,479**	363,270
3(c) Governance costs					
Accountancy/examination	2,100	-	-	**2,100**	1,920
Other professional fees	-	-	-	**0**	0
	2,100	-	-	**2,100**	1,920
TOTAL EXPENDITURE	234,721	6,490	-	**241,211**	365,400

4 STAFF COSTS

	2023	2022
	£	£
Wages, salaries, and other staff costs are made up as follows:		
Parish Administrator (PCC member)	24,204	22,836
Organist & deputies	7,193	6,396
Pension contributions (PCC member)	544	498
Children & Families' Worker (& expenses)	2,338	2,708
	£34,279	£32,438

Clergy are not included in the staff costs shown above as they are office holders not employed by the PCC.

5 PAYMENTS TO PCC MEMBERS

Seven trustees (2022: Five) received expenses to the value, in total, of £8,941 (2022: £5,509) in respect of church repairs, travel and other costs incurred on behalf of the PCC.

6 TANGIBLE FIXED ASSETS

Freehold buildings and Equipment

		Freehold Land and Buildings	Church Equipment	Total
		£	£	£
Actual Cost	At 1st Jan 2023	340,000	113,964	453,964
	Additions	-	-	-
	Disposals	-	-	-
	At 31st Dec 2023	340,000	113,964	453,964
Depreciation	At 1st Jan 2023	47,600	52,399	99,999
	Charge for the year	6,800	16,103	22,903
	Released on disposal	-	-	-
	At 31st Dec 2023	54,400	68,502	122,902
Net Book Value	At 1st Jan 2023	292,400	61,565	353,965
	At 31st Dec 2023	285,600	45,462	331,062

Up to December 2015 no depreciation was provided for in relation to the Church Hall as it had been deemed to have a remaining useful life exceeding 50 years. In 2016, the estimated remaining life had been assessed as 50 years and depreciation commenced accordingly over that period.

7 INVESTMENTS

	2023	2022
	£	£
Gross book value at 1st January 2023	267,148	486,928
Purchases during the year	-	-
Realised gains during the year on original cost	4,449	34,150
Unrealised gains (losses) adjusted for sales in the year	18,484	(82,774)
Sales during the year (proceeds)	(42,822)	(171,156)
Gross book value at 31st December 2023	£247,260	£267,148

At 31st December 2023, the PCC held 10,938.14 shares in CBF Investment Funds (2022: 12,939.53 shares).

8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	**Restricted Funds**	**Endowment Funds**	**Total**
	£	**£**	**£**	**£**
Fixed Assets	578,322	-	-	578,322
Current Assets	68,631	4,566	-	73,197
Current Liabilities	(9,129)	-	-	(9,129)
Fund Balance	637,824	4,566	0	£642,390

9 FUNDS

Unrestricted funds: Reflects accumulated unspent net income: these funds are held for prudence in proving a buffer to meet unusual or exception needs.

	Opening balance	**Income**	**Expenditure**	**Transfers, net gains**	**Closing balance**
	£	£	£	£	£
Unrestricted bequests	46,684	-	-	(46,684)	0
Building investment	150,142	-	-	8,298	158,440
Building reserve	19,118	-	-	-	19,118
Property	292,400	-	-	(6,800)	285,600
General unrestricted	141,431	199,837	(234,711)	68,119	174,666
	649,775	199,837	(234,711)	22,933	637,824

A transfer of £46,684 (2022, £201,202) has been made between the unrestricted bequests fund and the general unrestricted fund.

9 FUNDS (continued)

Following the church refurbishment in 2022-23 all our investment funds designated by the PCC as legacy (predominantly the 'Stewart legacy') were utilised, so that the finance committee at St James's agreed that we would no longer track this type of expenditure, as had been done over a number of years since receipt of the large 'Stewart legacy'. Our remaining investments with CCLA are not deemed to be legacy money (although confusingly one account is designated 'legacy account #2' but are the principal and gains etc., over the years from other investments the church has made.

	2023	2022
	£	£
Legacy balance brought forward at 1st January 2023	46,684	247,886
Re-ordering building works and consultancy fees	-	(131,987)
Cost of new pews and upholstered chairs	-	(58,800)
Stackable chairs and trolley	-	(4,908)
Lighting for church	-	(2,663)
Equipment for servery	-	(144)
Salary and expenses of the youth worker	-	(2,700)
Transfer to general unrestricted fund	(46,684)	-
	£0	£46,684

The expenses shown above are included within the expenses shown in note 3 and the grants received as shown in note 2.

Restricted funds:
Are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.

	Opening balance	**Income**	**Expenditure**	**Transfers, unrealised gains**	**Closing balance**
	£	£	£	£	£
Farmers grave accumulated income	2,595	36	-	-	2,631
Restricted bequests	69	-	-	-	69
Fund raising events	0	2,374	(2,169)	-	205
Special collections	50	-	-	-	50
Donations and appeals	392	5,290	(4,071)	-	1,611
Grants	0	250	(250)	-	0
	3,106	7,950	(6,490)	-	4,566

10 DEBTORS

	2023	2022
	£	£
Income Tax Recoverable	6,234	5,395
Debtors (hall hire)	1,764	611
Listed Places of Worship Grant claims	0	26,261
Other debtors	0	551
	£7,998	£32,818

11 CREDITORS

All amounts are due within one year.

	2023	2022
	£	£
Creditors for goods and services	6,421	49,649
Incumbents' fees payable to the Diocese	588	817
Fees received in advance	200	500
Accruals and deferred income	1,920	6,150
	£9,129	£57,116

12 FEES COLLECTED FOR THE DIOCESAN BOARD OF FINANCE

Statutory Parochial Fees are receivable on weddings, funerals and other events, and the parts of the fees due to the PCC are included in these accounts. The PCC also collects the part of the fees due to the Diocesan Board of Finance and pays these to the London Diocesan Fund. In 2023, the amount collected on behalf of the DBF was £2,079 (2022: £2,935).

13 RELATED PARTY TRANSACTIONS

There were no transactions with any trustee in their capacity as trustee other than the salary payments disclosed in note 4. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Vicar, or as members of the PCC committee, are set out on note 5.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HIL

England & Wales - Charity number 1129286

Accounts

St James's Church, Hampton Hill

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

(Registered charity no: 1129286)

For the year ended 31st December 2022

FINAL

Reference and Administrative information

St James's Church is situated in St James's Road in Hampton Hill. It is part of the Diocese of London within the Church of England.

The correspondence address is:
The Church Office, 46 St James's Road, Hampton Hill TW12 1DQ

PCC members who have served from 1 January 2022 until the date of this report are:

Incumbent:	Rev Derek Winterburn
Associate Priest:	Rev Jacky Cammidge
Churchwardens:	Nick Bagge Susan Horner
Representatives on the Deanery Synod (ex-officio members of PCC):	Moya Meredith-Smith Lesley Mortimer Dr David Wile (from April 2022) Gwynneth Lloyd (until January 2022)
Elected members:	Lou Coaker Ros Daly Paul Fitchett Annalea Gratton Jon Holloway Susan Horner Rita Malyon Graham McHutchon (from April 2022) Patricia Newton Sarah Richardson Laurence Sewell Dennis Wilmot
Co-opted members:	Dawn Miller (from April 2022)
PCC Secretary:	Nick Bagge

Governance
The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The Parochial Church Council (PCC) has formally met six times during the year. New members joined at the Annual Parochial Church Meeting (APCM) in April; at the same time those whose term of office ended, retired, which explains why the total number of meetings differs for some.

Attendance
Attendance during the year at meetings of the governing body was as follows:

PCC Member	Meetings attended	Out of a possible	As a percentage
Nick Bagge	6	6	100%
Jacky Cammidge	3	6	50%
Lou Coaker	5	6	83%
Ros Daly	3	6	50%
Paul Fitchett	3	6	50%
Annalea Gratton	4	6	66%
Jon Holloway	2	6	33%
Susan Horner	5	6	83%
Rita Malyon	0	6	0%
Graham McHutchon	5	6	83%
Moya Meredith Smith	1	6	16%
Dawn Miller	4	6	66%
Lesley Mortimer	5	6	83%
Patricia Newton	4	6	66%
Sarah Richardson	3	6	50%
Laurence Sewell	5	6	83%
David Wile	3	6	50%
Dennis Wilmot	5	6	83%
Derek Winterburn	6	6	100%

Average Attendance: 63%
Day-to-day management is delegated to the Incumbent and Churchwardens

Bankers:

Santander UK, 2 Triton Square, Regents Place, London, NW1 3AN.

Independent Examiner:

Martin K Housden FMAAT, 13 Guildford Avenue, Feltham, TW13 4EN

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered as a separate charity, The Parochial Church Council of the Ecclesiastical Parish of St James Hampton Hill, with the Charity Commission on 23 April 2009, as it had a gross income in excess of £100,000. The appointment of PCC members is governed by and set out in the Church Representation Rules 2020.

In addition to the Standing Committee, there are specialist teams, each with its own designated responsibilities:

The **Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

The **Finance Team** supports the treasurer, recommends a budget to the PCC, reviews the accounts prior to inspection and supports stewardship / giving campaigns.

The **Properties Team** is responsible to the PCC for the care and maintenance of all our buildings.

The **Building Development Team** is responsible to the PCC for the major building work being undertaken in the church, working with the architects to produce the detailed designs to be considered by the PCC and the wider church.

The **Care and Contact Team** manages the pastoral care of the church, as part of the wider mutual care amongst the congregation.

The **Eco Church Team** organises our 'creation care'

The **Children's Ministry Team** oversees our ministry to children, young people, and families.

The **Messy Church Team** plans, prepares and delivers the Messy Church events.

The **Ministry Team** plans and prepares services, clergy rota, music/choir.

The **Sunday Kitchen Team** provides the refreshments on Sunday mornings.

The **Social Planning Team** is responsible for arranging catering at other parish functions and for a programme of social activities.

The **Charity Support Team** is responsible for setting the annual programme of charitable grants, and for relating to the recipients.

The **Spire Team** is responsible for production and distribution of the parish magazine, the *Spire*.

Each year, a Health and Safety inspection is carried out by Precision Safety. The major risks, to which the PCC is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Statement of PCC Members' Responsibilities

Charity law requires the PCC as trustees of the church to prepare an annual report and financial statements for each financial year that gives a true and fair view of the Church's financial activities during the year and of its financial position over the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

In preparing these financial statements, the PCC are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether application accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and applicable accounting standards. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. St James's PCC has the responsibility for co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the church – pastoral, evangelistic, social, and ecumenical.

Public Worship

On a typical Sunday we offered

8.00 Holy Communion (said)
9.30 Holy Communion, with organ and once a month choir
11.15 All Age Service (HC about monthly) in school term-time

Midweek, morning prayer is said daily (Mon, Tue, Thurs, and Fri) and Holy Communion celebrated on Wednesdays.

The church also marks the Church Festivals, such as Advent, Christmas, Lent, and Easter, as well as celebrating the Patronal Festival for St James, in July.

Occasional Offices

Baptisms, Weddings, and Funerals (including Thanksgiving / Memorial services) are available for the members of the parish. As numbers permit pre-baptism and wedding preparation groups are offered. As well as post-funeral support, all bereaved families are invited to *In Loving Memory,* an annual All Souls' remembrance service. In 2022 we also held a *Longest Night* carol service for those who wanted a more reflective Christmas.

Local Links

The church hosts numerous school services at Christmas and welcomes schools and uniformed organisations for visits through the year. Some of these are 'heritage'-orientated, others such as the Christmas or Easter 'Experiences' are more experiential. The vicar also takes assemblies and RE lessons at various schools. The nursery, schools and the Scouts participated in *Churches Count on Nature.*

A team of visitors takes a service at Laurel Dene residential home.

Teaching and Nurture

Supplementing sermons on Sunday the church offers courses / small groups through the year. Additionally, the vicar provides a recorded devotional podcast, called *Time to Pray,* four times a week. Alpha courses for enquirers are available when there is demand.

Pastoral Care

Every member of the church is encouraged to welcome newcomers and share a concern for one another. A team 'manages' pastoral care, in the sense that it monitors attendance, and people who are ill. The members are also ready to call or visit as appropriate. The team includes clergy and lay people.

Social Life

There are several ways that the church's social life is built up and community strengthened. Refreshments after the 9.30 and 11.15 services are important in helping new people feel welcome and enabling members to talk to one another. Other social occasions during the year included St James's Day, Harvest Lunch, a quiz night, and mince pies and mulled wine after the Carol Service.

Eco-church
The churchyard is actively maintained, in partnership with the Local Authority to prove a peaceful and beautiful area for the local community, and sensitive to the needs of a diverse wildlife. St James has a proven track record of environmental care and awareness of justice issues. A team monitors and develops our care for creation, within A Rocha's Eco-church scheme.

Outreach and Publicity
Our biggest outreach is the *Spire* magazine, published nine times a year. This is available without charge to visitors to the church or by house delivery – or by email. There are copies also available at some High Street shops.
We host an attractive and resource-full website which is constantly updated. There is a weekly email for subscribers. The church also engages with the main social media channels as well as *Nextdoor.*

The church members deliver to the homes in the parish an information booklet *You're Invited* which blends church notices and details of groups that use the hall and church.

Charities Support
St James's has a strong tradition of supporting other agencies in relieving need and Christian mission. There is an annual programme of fundraising projects, e.g., Lent Appeal, Christian Aid Week and Harvest Appeal. Gifts of food were collected and sent to the Hampton Foodbank; unwanted tools were passed to TWAM.

St James's continues to be a member of **Churches Together Around Hampton.**

Achievements and Performance

Parochial Church Council Activities The full PCC met six times during the year, with an average level of attendance of 63%. Committees met between meetings and reports of their deliberations were received by the PCC and discussed when necessary.

Membership
There were 115 names on the Electoral Roll in March 2022. Of these 73 were resident in the parish and 42 were non-resident.

Properties
This year most of the refurbishment was carried out: redecoration, floor resealing, new pew-benches, a new servery, and internal room (the Stewart Room), redesign of the baptistry and S porch. The lighting (and video provision) was significantly improved. The clock needed a series of repairs.

There have been background discussions with the architect about guttering and roofs. The quinquennial inspection was postponed until '24 because of the refurbishment.

Public Worship
Sunday worship has been provided throughout the year. The 11.15 service, which began in May 2017, attracts a small but regular group of families. The 8.00 and 9.30 services have continued. Our Choir Director and Organist maintained music as an important part of our 9.30 services. Through the year communion was offered in both kinds, the wine being optional. Choir numbers have remained high, and in addition to their involvement in the 9.30 service once a month, they have led a Choral Evensong for Ascension Day and also supported Compline in Advent.

Messy Church ran for a continuous period of 12 months – for the first time! There are a number of families who come to this alone.

Overall, Sunday attendance has slowly risen to numbers comparable to before lockdown. However, the number of baptisms, weddings or funerals has not returned to the same level. Morning prayer has been said daily (Mon, Tues, Thurs, and Fri) and Holy Communion celebrated on Wednesday throughout the year.

In June we celebrated the Queen's Jubilee and then sadly we commemorated her upon her death in September. St James's Day was marked with an open day on Saturday 2 July and a service on Sunday 3 July, with Rt Rev John Went as preacher, followed by a lunch in the vicarage garden.

The clergy team continues to be strong: Rev Derek Winterburn, Rev Jacky Cammidge, Rev Canon Julian Reindorp and Rev Canon Tim Marwood.

Local Links

Connections with the schools are as strong as ever, with carol services (Hampton Hill Juniors, LEH Juniors, LEH seniors and Hampton Hill Nursery) and 'educational' visits. The vicar takes assemblies regularly at Carlisle Infants, Hampton Hill Juniors and LEH Juniors.

A team take a service for the residents at Laurel Dene Residential Care Home.

Teaching and nurture

In Lent a group used the musical *Alexander Hamilton* to reflect on Biblical themes, in the summer a group worked through the Archbishop of Canterbury's course on reconciliation. The Psalms were the subjects of the autumn midweek meetings.

Time to Pray has read through the Old Testament histories, James, Isaiah, Philippians, and lectionary readings. Typically, 50 people open any one of the daily emails sent.

We have not run any Alpha courses this year.

Pastoral Care

The *Care and Contact* group continued to meet and watch over the congregation. The return to church, of some but not all, has slightly muddied the water in spotting who is vulnerable. One member of the team has been able to take out Home Communion.

Children and Young People

It was not possible to recruit a 'Children and Families' Work Leader', but St James's was pleased to be offered a Ministerial Experience Scheme intern, Ashley Wakefield. She has been of great assistance.

Cubs and Scouts have returned for Harvest, Remembrance and Christingle.

The Ark playgroup only ran for a short period this year (but restarted in January 2023.) Some of the long-service team stood down, and a team needed to be reconstituted.

Socials

Social activities have resumed this year with key moments being St James's Day, the Harvest Lunch, a quiz evening. This year we were able to serve mulled wine from the servery in the nave.

Connections Café, an activity-based group for people available in the midweek daytime, ran through the year, with those attending a mix of church and non-church members. A monthly free, drop-in Hearing Aid clinic is now part of this.

The social group aimed at men, **The Good Guys,** met monthly for a meal in local restaurants.

Country walks and pub lunches were arranged throughout the year and attracted a dozen or so walkers.

Eco-church
In the summer St James's was awarded a Silver in the Eco-church scheme, and we were presented with our plaque by Helen Stephens from A Rocha at our 'Big Green Sunday' service.

We took part in the Churches Count on Nature observation week.

A team of volunteers has improved the attractiveness of the churchyard and at the same time worked for its greater diversity. A number of flowering trees and roses has been planted by bereaved families in memory of their loved ones.

Outreach
The St James's Festival Weekend included an open church Saturday (and when the refurbishment was complete, we welcomed people again).

The Pop-Up Cinema has run through the year. Films for adults and others for children: children's shows were most popular.

The Spire / You're Invited / Website
Production has been constant through the year and issues were delivered free to 450 homes and were available from many High Street shops. One testimony to its popularity was the increasing number of copies that were taken from the Post Office, another would be the positive response to the financial appeal.

The church members delivered the quarterly what's-on leaflet, called *You're Invited*, to homes in the parish.

The website and social media offered further means of contact with the public.

Charities Support Team In 2022 the PCC gave the team £1,500 for Welcare and Bishop Wand School to kickstart its fundraising. The Lent Appeal raised £3,530 (about £500 down on 2021) for two separate causes: half to St Luke's Hospital, Milo, Tanzania, and half to the Diocese of London's campaign challenging mental health and isolation. Our open day and St James's Day celebrations in July raised £1,077 towards church refurbishment. Our harvest appeal raised £1,153 (£300 up on 2021) for The Upper Room, as well as several van loads of food and other goods. £740 (2021, £652) was also given to the London Churches Refugee Fund. The total collected (excluding Christian Aid and The Children's Society) was £8,336 (down from £9,621 in 2021).

Churches Together Around Hampton: the clergy have continued to meet regularly. There was a 'Songs of Praise' held in January at All Saints church. St James's hosted a talk by a member of Christians Against Climate Change. The usual Remembrance Sunday services were held at the war memorials in Hampton, and Hampton Hill.

Financial Review

The financial outcome of the year was a deficit of £148,997 (2021 – deficit £7,250). This deficit was increased by a further £48,624 made up of realised gains of £34,150 on sales of investments and unrealised losses of £82,774 on the market value of those investments still held at the year end. In 2021, there was an overall gain of £61,532, being an unrealised gain on investment value from 2020 to 2021. There had not been any sales of investments in that year.

The principal source of income is from donations from the congregation. The regular giving of our congregation (standing orders, numbered envelopes, and blue envelopes) totalled £96,811 (2021 - £99,553) that included £18,433 (2021 - £19,487) of tax reclaimable. Donations and appeals raised £19,031 (2021 - £13,399). The Hall generated a gross income of £39,041 in the year (2021 - £29,999)

Hall expenses were £27,790 (2021 - £23,371). Hall expenses include depreciation of the hall, amounting to £6,800 (this being a charge of 2% for the next 50 years). The magazine cost £4,469 to produce (2021 £3,925).

Total expenditure was £365,400 (2021 - £184,117). This included £165,090 shown as 'Major building & restoration projects' which were the reordering of the church: the installation of a meeting room (The Stewart Room), a servery, replacing the fixed pews with movable benches and chairs, storage in the baptistry and south porch, and painting and decorating. We separately raised £14,500 towards the new church seating from an appeal.

Total income was £216,403 (2021 - £176,867). This includes investment income of £12,526 (2021 - £13,841).

The net value of the PCC at the end of the year was £652,881 (2021: £850,502).

Reserves Policy

It is the policy of St James's PCC to hold in reserves the equivalent of three months general running costs including salaries (which equates to £25,000) and to build up an amount for likely building works arising from the next quinquennial inspection (2023) as well as major building works scheduled over the next 2 years of £25,000 This policy will be reviewed annually.

Key Plans for Future Period

- Establish Connections as a weekly event, and in parallel develop opportunities for 'mental wellbeing' support.
- Establish a new team for the re-opened Ark
- Move 11.15 Together service, with Messy Church to a common time of 3.30pm; to establish a more regular time, bearing in mind Sunday morning sports.
- Run at least one Alpha course a year for enquirers.
- Complete the refurbishment and receiving the Quinquennial Inspection from our architect, agree a five-year strategy for the ongoing building works.
- Continue to develop the use of the church building (now more adaptable), including concerts and drama productions
- To agree targets for increased income so that the accounts do not continue to close with a net deficit.

On behalf of the Parochial Church Council

Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

ST JAMES'S CHURCH HAMPTON HILL

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF THE
PAROCHIAL CHURCH COUNCIL OF
ST JAMES'S CHURCH, HAMPTON HILL,

I report to the members/trustees on my examination of the accounts of St James's Church, Hampton Hill for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with these accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Martin K Housden

Martin K Housden, AAT Licensed Accountant
13 Guildford Avenue
Feltham, Middlesex

May 2023

ST JAMES'S CHURCH HAMPTON HILL

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2022

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2021
		£	£	£	**£**	£
Income and endowments						
Voluntary income	2(a)	118,149	6,473	-	**124,622**	117,756
Activities for generating funds	2(b)	2,672	1,274	-	**3,946**	1,479
Church activities	2(c)	74,895	250	-	**75,145**	43,491
Income from investments	2(d)	12,516	10	-	**12,526**	13,841
Other incoming resources	2(e)	165	-	-	**165**	300
Total income and endowments		208,396	8,007	0	**216,403**	176,867
Expenditure						
Cost of generating voluntary income	3(a)	210	-	-	**210**	114
Church activities	3(b)	355,298	7,972	-	**363,270**	180,163
Governance costs	3(c)	1,920	-	-	**1,920**	3,840
Total expenditure		357,428	7,972	0	**365,400**	184,117
Net income/(outgoing) resources		(149,032)	35	0	**(148,997)**	(7,250)
Transfers between funds	9	-	1,797	(1,797)	0	0
		(149,032)	1,832	(1,797)	**(148,997)**	(7,250)
Investment gains/(losses) in the year	7	(48,624)	-	-	**(48,624)**	61,532
Net movement in funds		(197,656)	1,832	(1,797)	**(197,621)**	54,282
Balances brought forward		847,431	1,274	1,797	**850,502**	796,220
Balance carried forward		649,775	3,106	0	**652,881**	£850,502

ST JAMES'S CHURCH HAMPTON HILL

BALANCE SHEET AS AT 31st DECEMBER 2022

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2021
		£	£	£	**£**	£
Fixed assets						
Tangible fixed assets	6	353,965	-	-	**353,965**	300,070
Investments	7	267,148	-	-	**267,148**	486,928
		621,113	0	0	**621,113**	786,998
Current assets						
Debtors and prepayments	10	29,712	3,106	-	**32,818**	6,300
Investments		44,149	-	-	**44,149**	50,689
Cash		11,917	-	-	**11,917**	12,521
		85,778	3,106	0	**88,884**	69,510
Current liabilities	11	(57,116)	-	-	**(57,116)**	(6,006)
Net current assets		28,662	3,106	0	**31,768**	63,504
Net assets		649,775	3,106	0	**652,881**	850,502
Parish Funds		649,775	3,106	0	**652,881**	850,502

The notes on pages 12 to 19 form part of these financial statements.

Approved by the Parochial Church Council and signed on its behalf

Rev Derek Winterburn (Chair)

Dawn Miller (Treasurer)

May 2023

ST JAMES'S CHURCH HAMPTON HILL

Notes on Financial Statements

1 ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Charities SORP (FRS102)' effective 1 January 2015, and applicable to this parish from 1 January 2016, the Church Accounting Regulations 2006, and the Charities Act 2011.

The financial statements have been prepared under the historic cost convention except for the valuation of investments in CBF funds which are shown at mid-market value.

The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continue to adopt the going concern basis in preparing the financial statements.

(b) Incoming Resources

Offerings and collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pays over fees due to the Diocese of London.

Rental income from the letting of church premises is recognised on an accrual's basis.

Dividends are accounted for when received. Interest entitlements are accounted for as they accrue or, where not material, upon receipt.

Funds raised at fête, garden party and similar events are accounted for gross. Sales of books and magazines are accounted for gross.

(c) Resources used

Activities directly relating to the church are expensed as incurred.

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

The Diocesan Common Fund Obligation is accounted for when payable.

Items such as books and cards, purchased for resale, are written off when acquired.

(d) Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available, and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful life on a straight-line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £2,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over its expected useful life. Individual items of equipment used within the church with a purchase price of less than £2,000 are written off when acquired.

Church Hall

Up to December 2015 no depreciation was provided for in relation to the Church Hall which was built in 1993 and had been deemed to have a remaining useful life exceeding 50 years. The hall is kept in a good state of repair. In 2016, the estimated remaining life of the Church Hall had been assessed as 50 years and depreciation commenced accordingly.

Investments

Investments are valued at mid-market value at 31st December 2022.

Current Assets

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Current asset investments include cash held on deposit with the Central Board of Finance of the Church of England or at a bank or a building society.

Funds

Endowment funds, where the capital must be retained (note 9)

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

2. INCOMING RESOURCES

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2022**	2021
	£	£	£	**£**	£
2(a) Voluntary income					
Planned Giving	78,378	-	-	**78,378**	80,066
Tax recoverable	18,433	-	-	**18,433**	19,487
Collections	3,779	-	-	**3,779**	3,804
Donations and appeals	12,558	6,473	-	**19,031**	13,399
Legacies	5,000	-	-	**5,000**	1,000
	118,149	6,473	0	**124,622**	117,756
2(b) Activities for generating funds					
Fund raising events	2,672	1,274	-	**3,946**	1,479
	2,672	1,274	0	**3,946**	1,479
2(c) Church activities					
Fees	7,872	-	-	**7,872**	6,752
Grants received	27,982	250	-	**28,232**	6,740
Hall lettings	39,041	-	-	**39,041**	29,999
	74,895	250	0	**75,145**	43,491
2(d) Income from investments					
Interest on deposits	927	10	-	**937**	28
Dividends	11,589	-	-	**11,589**	13,813
	12,516	10	0	**12,526**	13,841
2(e) Other incoming resources					
	165	-	-	**165**	300
	165	0	0	**165**	300
	208,396	8,007	0	**216,403**	176,867

ST JAMES'S CHURCH HAMPTON HILL

Notes on Financial Statements

3 RESOURCES EXPENDED

	Unrestricted	Restricted	Endowment	**Total 2022**	2021
	£	£	£	**£**	£
3(a) Cost of generating voluntary income					
Cost of activities	210	-	-	**210**	114
	210	-	-	**210**	114
3(b) Church activities					
Charitable Grants					
Church Overseas	-	-	-	**0**	2,600
Relief & development agencies	-	-	-	**0**	0
Home missions	1,819	250	-	**2,069**	2,838
Secular Charities	-	-	-	**0**	0
Special collections & appeals	-	7,351	-	**7,351**	7,206
	1,819	7,601	0	**9,420**	12,644
Diocesan and other Quota	92,144	-	-	**92,144**	89,460
Other ministry costs	569	-	-	**569**	680
Upkeep of Services	1,072	-	-	**1,072**	839
Church running expenses	10,925	-	-	**10,925**	9,736
Major building & restoration projects	165,090	-	-	**165,090**	0
Depreciation of church equipment	2,876	-	-	**2,876**	38
Fixtures, fittings & equipment	0	-	-	**0**	0
Education & Sun. School	392	-	-	**392**	128
Magazine and bookstall	4,469	-	-	**4,469**	3,925
Music and Choir	120	-	-	**120**	110
Church/churchyard maintenance	6,868	-	-	**6,868**	3,383
Vicarage maintenance	498	-	-	**498**	611
Church Hall running costs	27,790	-	-	**27,790**	23,371
Salaries, pensions, NI	32,438	-	-	**32,438**	28,661
Administration costs	5,901	6	-	**5,907**	4,860
Website maintenance	295	-	-	**295**	313
Social events	582	366	-	**948**	67
Miscellaneous expenses	1,449	-	-	**1,449**	1,337
	355,298	7,972	0	**363,270**	180,163
3(c) Governance costs					
Accountancy/examination	1,920	-	-	**1,920**	1,920
Other professional fees	0	-	-	**0**	1,920
	1,920	0	0	**1,920**	3,840
TOTAL EXPENDITURE	357,428	7,972	0	**365,400**	184,117

4 STAFF COSTS

	2022 £	2021 £
Wages, salaries, and other staff costs are made up as follows:		
Parish Administrator (PCC member)	22,836	22,164
Organist & deputies	6,396	6,016
Pension contributions (PCC member)	498	481
Children & Families' Worker (& expenses)	2,708	-
	£32,438	£28,661

Clergy are not included in the staff costs shown above as they are office holders not employed by the PCC.

5 PAYMENTS TO PCC MEMBERS

Five trustees received expenses to the value, in total, of £5,509 (2021: £2,732) in respect of church repairs, travel and other costs incurred on behalf of the PCC.

6 TANGIBLE FIXED ASSETS

Freehold buildings and Equipment

		Freehold Land and Buildings £	Church Equipment £	Total £
Actual Cost	At 1st Jan 2022	340,000	50,394	390,394
	Additions	-	63,570	63,570
	Disposals	-	-	-
	At 31st Dec 2022	340,000	113,964	453,964
Depreciation	At 1st Jan 2022	40,800	49,524	90,324
	Charge for the year	6,800	2,875	9,675
	Released on disposal	-	-	-
	At 31st Dec 2022	47,600	52,399	99,999
Net Book Value	At 1st Jan 2022	299,200	870	300,070
	At 31st Dec 2022	292,400	61,565	353,965

Up to December 2015 no depreciation was provided for in relation to the Church Hall as it had been deemed to have a remaining useful life exceeding 50 years. In 2016, the estimated remaining life had been assessed as 50 years and depreciation commenced accordingly over that period.

7 INVESTMENTS

	2022	2021
	£	£
Gross book value at 1st January 2022	486,928	425,396
Purchases during the year	-	-
Realised gains during the year on original cost	34,150	-
Unrealised gains (losses) adjusted for sales in the year	(82,774)	61,532
Sales during the year (proceeds)	(171,156)	-
Gross book value at 31st December 2022	£267,148	£486,928

At 31st December 2022, the PCC held 12,939.53 shares in CBF Investment Funds (2021: 95,529.77 shares).

8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	**Restricted Funds**	**Endowment Funds**	**Total**
	£	**£**	**£**	**£**
Fixed Assets	621,113	-	-	621,113
Current Assets	85,778	3,106	-	88,884
Current Liabilities	(57,116)	-	-	(57,116)
Fund Balance	649,775	3,106	0	£652,881

9 FUNDS

Unrestricted funds: Reflects accumulated unspent net income: these funds are held for prudence in proving a buffer to meet unusual or exception needs.

	Opening balance	**Income**	**Expenditure**	**Transfers, unrealised gains**	**Closing balance**
	£	£	£	£	£
Unrestricted bequests	247,886	-	-	(201,202)	46,684
Building investment	165,827	-	-	(15,685)	150,142
Building reserve	19,118	-	-	-	19,118
Property	299,200	-	-	(6,800)	292,400
General unrestricted	115,100	208,396	(357,428)	175,063	141,131
	847,431	208,396	(357,428)	(48,624)	649,775

A transfer of £201,202 (2021, £NIL) has been made between the unrestricted bequests fund and the general unrestricted fund. This represents payments made that the PCC have deemed should be taken from the legacy received from Revd Betty Stewart. A breakdown is shown over the page as to how the money was spent:

9 FUNDS (continued)

Account showing balance remaining on the legacy from Revd Betty Stewart

	2022	2021
	£	£
Legacy balance brought forward at 1st January 2022	247,886	277,365
Re-ordering building works and consultancy fees	(131,987)	(4,200)
Cost of new pews and upholstered chairs	(58,800)	-
Stackable chairs and trolley	(4,908)	-
Lighting for church	(2,663)	-
Equipment for servery	(144)	-
Salary and expenses of the youth worker	(2,700)	(7,413)
Part contribution of the salary of the administrator	-	(9,000)
Prior year expenses brought into account	-	(8,866)
Legacy balance carried forward at 31st December 2022	£46,684	£247,886

The expenses shown above are included within the expenses shown in note 3 and the grants received as shown in note 2.

Restricted funds:
Are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.

	Opening balance	**Income**	**Expenditure**	**Transfers, unrealised gains**	**Closing balance**
	£	£	£	£	£
Farmers grave accumulated income	788	10	-	1,797	2,595
Restricted bequests	69	-	-	-	69
Fund raising events	0	1,274	(1,274)	-	0
Special collections	50	-	-	-	50
Donations and appeals	367	6,473	(6,448)	-	392
Grants	0	250	(250)	-	0
	1,274	8,007	(7,972)	1,797	3,106

Endowment funds:
The amount shown in Endowment funds in 2021 has been transferred from the Farmers Bequest Endowment account to the Restricted Fund. Prior to 2022 the fund had been shown as a permanent endowment that required income to be spent on the maintenance of the Farmers family grave in the churchyard. The London Diocesan Fund had, however, in 2011 transferred the permanent endowment capital of the Farmers Bequest Fund to the PCC and at that time the permanent endowment of this fund was removed, and those funds are now able to be spent in the same manner as the income (i.e. on the maintenance of the Farmers grave in the Churchyard).

	Opening balance	Income	Expenditure	Transfers, unrealised gains	Closing balance
	£	£	£	£	£
Farmers bequest	1,797	-	-	(1,797)	0

10 DEBTORS

	2022	2021
	£	£
Income Tax Recoverable	5,395	5,347
Debtors (hall hire)	611	953
Listed Places of Worship Grant claims	26,261	0
Other debtors	551	0
	£32,818	£6,300

11 CREDITORS

All amounts are due within one year.

	2022	2021
	£	£
Creditors for goods and services	49,649	3,264
Incumbents' fees payable to the Diocese	817	322
Fees received in advance	500	500
Accruals and deferred income	6,150	1,920
	£57,116	£6,006

12 FEES COLLECTED FOR THE DIOCESAN BOARD OF FINANCE

Statutory Parochial Fees are receivable on weddings, funerals and other events, and the parts of the fees due to the PCC are included in these accounts. The PCC also collects the part of the fees due to the Diocesan Board of Finance and pays these to the London Diocesan Fund. In 2022, the amount collected on behalf of the DBF was £2,935 (2021: £2,886).

13 RELATED PARTY TRANSACTIONS

There were no transactions with any trustee in their capacity as trustee other than the salary payments disclosed in note 4. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Vicar, or as members of the PCC committee, are set out on note 5.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES HAMPTON HIL

England & Wales - Charity number 1129286

Accounts

St James's Church, Hampton Hill

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

(Registered charity no: 1129286)

For the year ended 31st December 2021

FINAL

Reference and Administrative information

St James's Church is situated in St James's Road in Hampton Hill. It is part of the Diocese of London within the Church of England.

The correspondence address is:
The Church Office, 46 St James's Road, Hampton Hill TW12 1DQ

PCC members who have served from 1 January 2021 until the date of this report are:

Incumbent:	Rev Derek Winterburn
Associate Priest:	Rev Jacky Cammidge
Churchwardens:	Gwynneth Lloyd (until April 2021) Nick Bagge (from April 2021) Susan Horner (from April 2021)
Representatives on the Deanery Synod (ex-officio members of PCC):	Gwynneth Lloyd Moya Meredith-Smith Lesley Mortimer
Elected members:	Lou Coaker Ros Daly Paul Fitchett Annalea Gratton Jon Holloway Susan Horner Rita Malyon Dawn Miller (until April 2021) Patricia Newton Sarah Richardson Laurence Sewell Dennis Wilmot
Co-opted members:	Dawn Miller (from April 2021)
PCC Secretary:	Nick Bagge

Governance
The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The Parochial Church Council (PCC) has formally met seven times during the year. New members joined at the Annual Parochial Church Meeting (APCM) in April; at the same time those whose term of office ended, retired, which explains why the total number of meetings differs for some.

Attendance
Attendance during the year at meetings of the governing body was as follows:

PCC Member	Meetings attended	Out of a possible	As a percentage
Nick Bagge	3	3	100%
Jacky Cammidge	6	6	100%
Lou Coaker	6	6	100%
Ros Daly	2	6	33%
Paul Fitchett	5	6	83%
Annalea Gratton	5	6	83%
Jon Holloway	6	6	100%
Susan Horner	6	6	100%
Gwynneth Lloyd	6	6	100%
Rita Malyon	1	6	16%
Moya Meredith Smith	5	6	83%
Dawn Miller	4	6	66%
Lesley Mortimer	6	6	100%
Patricia Newton	6	6	100%
Sarah Richardson	4	6	66%
Laurence Sewell	5	6	83%
Dennis Wilmot	6	6	100%
Derek Winterburn	6	6	100%

Day-to-day management is delegated to the Incumbent and Churchwardens

Bankers:

Santander UK, 2 Triton Square, Regents Place, London, NW1 3AN.

Independent Examiner:

Martin K Housden FMAAT, 13 Guildford Avenue, Feltham, TW13 4EN

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered as a separate charity, The Parochial Church Council of the Ecclesiastical Parish of St James Hampton Hill, with the Charity Commission on 23 April 2009, as it had a gross income in excess of £100,000.

The appointment of PCC members is governed by and set out in the Church Representation Rules 2020.

In addition to the Standing Committee, there are specialist teams, each with its own designated responsibilities:

The **Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.
The **Finance Team** supports the treasurer, recommends a budget to the PCC, reviews the accounts prior to inspection and supports stewardship / giving campaigns.
The **Properties Team** is responsible to the PCC for the care and maintenance of all our buildings.
The **Building Development Team** is responsible to the PCC for the major building work being undertaken in the church, working with the architects to produce the detailed designs to be considered by the PCC and the wider church.
The **Care and Contact Team** manages the pastoral care of the church, as part of the wider mutual care amongst the congregation.
The **Children's Ministry Team** oversees our ministry to children, young people and families.
The **Messy Church Team** plans, prepares and delivers the Messy Church events.
The **Sunday Kitchen Team** provides the refreshments on Sunday mornings
The **Social Planning Team** is responsible for arranging catering at other parish functions and for a programme of social activities.
The **Charity Support Team** is responsible for setting the annual programme of charitable grants, and for relating to the recipients.
The **Spire Team** is responsible for production and distribution of the parish magazine, the *Spire*.

Each year, a Health and Safety inspection is carried out by Precision Safety. The major risks, to which the PCC is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Statement of PCC Members' Responsibilities

Charity law requires the PCC as trustees of the church to prepare an annual report and financial statements for each financial year that gives a true and fair view of the Church's financial activities during the year and of its financial position over the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

In preparing these financial statements, the PCC are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether application accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and applicable accounting standards. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. St James's PCC has the responsibility for co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the church – pastoral, evangelistic, social and ecumenical.

Public Worship

On a typical Sunday we offer

8.00 Holy Communion (said)
9.30 Holy Communion, with organ, and once a month choir
11.15 All Age Service (HC about monthly) in school term-time

Midweek, morning prayer is said daily (Mon, Wed, Thurs, and Fri) and Holy Communion celebrated on Thursdays.

The church also marks the major festivals, such as Advent, Christmas, Lent, and Easter, as well as celebrating the Patronal Festival of St James, in July.

Occasional Offices

Baptisms, Weddings, and Funerals (including Thanksgiving / Memorial services) are available for the members of the parish. As numbers permit pre-baptism and wedding preparation groups are offered. As well as post-funeral support, all bereaved families are invited to *In Loving Memory,* an annual All Souls' remembrance service.

Local Links

The church hosts numerous school services at Christmas and welcomes schools and uniformed organisations for visits through the year. Some of these are 'heritage'-orientated, others such as the Christmas or Easter 'Experiences' are more experiential. The vicar also takes assemblies and RE lessons at various schools. The nursery, schools and the Scouts participated in *Churches Count on Nature.*

A team of visitors takes a service at Laurel Dene residential home.

Teaching and Nurture

Supplementing sermons on Sunday the church offers courses / small groups through the year. Additionally, the vicar provides a recorded devotional podcast, called *Time to Pray,* four times a week. Alpha courses for enquirers are available when there is demand.

Pastoral Care

Every member of the church is encouraged to welcome newcomers and share a concern for one another. A team 'manages' pastoral care, in the sense that it monitors attendance, and people who are ill. The members are also ready to call or visit as appropriate. The team includes clergy and lay people.

Social Life

There are several ways that the church's social life is built up and community strengthened. Refreshments after the 9.30 and 11.00 services are important in helping new people feel welcome and enabling members to talk to one another. Other social occasions during the year include St James's Day, Harvest Lunch and mince pies and mulled wine after the Carol Service.

Eco-church

St James has a proven track record of environmental care and awareness of justice issues. A team monitors and develops our care for creation, within A Rocha's Eco-church scheme. The churchyard is actively maintained, in partnership with the Local Authority to prove a peaceful and beautiful area for the local community, and sensitive to the needs of a diverse wildlife.

Outreach and Publicity
Our biggest outreach is the *Spire* magazine, published nine times a year. This is available without charge to visitors to the church or by house delivery – or by email. There are copies also available at some High Street shops.
We host an attractive and resource-full website which is constantly updated. There is a weekly email for subscribers. The church also engages with the main social media channels as well as *Nextdoor.*

The church members deliver to the homes in the parish an information booklet *You're Invited* which blends church notices and details of groups that use the hall and church.

Charities Support
St James's has a strong tradition of supporting other agencies in relieving need and Christian mission. There is an annual programme of fundraising projects, e.g., Lent Appeal, Christian Aid Week and Harvest Appeal. Gifts of food were collected and sent to the Hampton Foodbank; unwanted tools were passed to TWAM.

St James's continues to be a member of **Churches Together Around Hampton.**

Achievements and Performance

Parochial Church Council Activities The full PCC met six times during the year, with an average level of attendance of 75%. Committees met between meetings and reports of their deliberations were received by the PCC and discussed when necessary.

Membership
There were 128 names on the Electoral Roll in March 2021. Of these 81 were resident in the parish and 47 were non-resident.

Properties There were no major works carried out during the year, but maintenance included clock repairs and heating system repairs.

A small group worked with the architect to develop plans for a major refurbishment, including seating, decoration, and facilities.

Public Worship
Sunday worship has been provided throughout the year. The 11.15 service, which began in May 2017, attracts a small but regular group of families. The church re-opened for Sunday services in time for Holy Week, and the streaming of the 9.30 service continues. 11.15 began again in September. The Choir Director and Organist maintained music as an important part of our 9.30 services despite the restrictions of Covid-19. Through the year communion was offered in both kinds, the wine being optional. Choir numbers have remained high, and in addition to their involvement in the 9.30 service once a month, they have also performed an Evensong service for Harvest.

From December, Messy Church began again after the COVID restrictions were eased.

The attendance on a usual Sunday was difficult to estimate as lockdowns and restrictions meant many people watched the livestream on our Facebook page. Since the ending of all restrictions, numbers attending have slowly grown to about 60 adults and 10 under 18s, weekly.
Midweek, morning prayer has been said daily (Mon, Wed, Thurs, and Fri) since Holy Week, and Holy Communion celebrated on Thursdays through the year.

The COVID situation has required us to temper our special occasions, but we have this year celebrated all the key festivals.

St James's was pleased to welcome Rev Canon Tim Marwood to minister alongside the other clergy in the team: Rev Derek Winterburn, Rev Jacky Cammidge and Rev Canon Julian Reindorp.

Local Links
Although schools did return for their Christmas services, two cancelled at short notice due to COVID. However, the vicar did visit one of them for a service they arranged on their own premises. Schools were also unable to return for Christmas or Easter 'experiences.' He continued to provide recorded assemblies in place of visiting the schools. Visiting Laurel Dene has been 'off and on' depending on the level of COVID.

Teaching and nurture
In Lent, a course tackling climate change was conducted via Zoom. It wasn't possible to continue with Life Groups in parishioners' *homes*. In their place two courses were offered. In the Summer – the book of Ruth on Zoom and in the autumn the 'Unanswered' Prayer Course in church. Also last year a small group worked through the Church of England course 'Living in Love and Faith'.

Time to Pray has read through the Johannine Epistles, Mark's Gospel, and some Pauline epistles. There are 90 subscribers.

We have not run any Alpha courses this year.

Pastoral Care
The visitors' team was renamed to *Care and Connect,* to reflect that because of COVID the prime focus could not be *visiting* but contacting in a wider range of ways. The group continued to meet and watch over the congregation. The return to church, of some but not all, has slightly muddied the water in spotting who is most vulnerable. One member of the team has been able to take out Home Communion.

Children and Young People
Covid made it impossible to run Shell Seekers (Sunday school) during school terms, but most children (excluding those at the 11.15 service) are Y6 and above in any case. Recruiting a Children's and Families Worker was stalled by the pandemic and the uncertainties of what we wanted to be able to offer families.

A number of children came with their parents to the 11.15 services. *The Ark Playgroup* did not run during 2021, but it will return in 2022 on Monday mornings in term-time. In the past it attracted up to twenty families; as well as free play there was a story / song time.

Messy Church recommenced for Christmas 2021, on Sunday afternoon. It was very much experimental as it met in the church around tables, rather using the hall for free-flow activities as in 2020. It was good to begin to rebuild what was promising in 2020.

Socials
St James had to adapt its social aspect. It wasn't possible to offer refreshments after the 9.30 and 11.10 services for some of the year, but its value was demonstrated when it did resume in the summer. St James's Day service was followed by bring and share meals for small groups in parishioners' gardens. The Harvest meal brought people together in the Hall once more.

Connections, an activity-based group for people available in the midweek daytime, resumed for its monthly meetings in the church from the autumn, with those attending a mix of church and non-church members. A monthly free, drop-in Hearing Aid clinic is now part of this.

The social group aimed at men, **The Good Guys,** resumed monthly for a meal in a local restaurant.

Special events in 2021 included regular online Quiz Nights, and a Christmas concert with singer-songwriter Alistair Griffin. The church is also now home to a choral group, Cantanti Camerati, who hold one of their concerts here too.

Eco-church
In May we were awarded a Bronze award in the Eco-church scheme, partly as we tightened up our processes and developed care for the churchyard. We joined the 'Churches Count on Nature' week of observation in the churchyard, as well as having a 'Great Big Green Weekend' in September, which led into COP 26. The PCC agreed to part-fund a modern cycle shelter.

Churchyard Team and Gardening Team activities in the churchyard have begun, in some small way, to contribute to outreach as local neighbours have attended on more than one occasion and it is planned to develop this. The Commonwealth War Graves Commission has appointed a registered volunteer to care for the scattered war graves here at St. James and a three-year forward management plan for the churchyard was created in July 2017 and approved by the PCC which includes proposals for providing war graves information for public interest and involvement opportunities for the wider community.

Outreach
The St James's Festival Weekend included a 'come back to church' element organised for the community: an organ recital, tea and cakes, a bottle stall, and tours of the church and the tower. Now in its third year, the event again attracted a good number of visitors. Encouraged by that success and the need to continue to reach out, the church ran a similar 'Great Big Green Weekend', engaging with environmental issues.

The Pop-Up Cinema resumed. Films for adults alternated with children's ones. Numbers recovered well from the break due to Covid; children's shows were most popular.

The Spire / You're Invited / Website
Production continued, with just one issue going online only. When Covid restrictions were relaxed it was delivered free to 450 homes and was available from many High Street shops. One testimony to its popularity was the increasing number of copies that were taken from the Post Office, another would be the positive response to the financial appeal.

The church members delivered the quarterly what's-on leaflet, called *You're Invited*, to homes in the parish.

The website and social media offered further means of contact with the public.

Charities Support Team In 2021 the PCC gave the team £1,500 for Welcare and Bishop Wand School to kickstart its fundraising. The Ark Playgroup gave a further £200 to Welcare. The Lent Appeal raised £4,151 (up just over 50% on 2020) for three separate causes: ALMA, specifically the Nampula Diocese, the Diocese of London's campaign to reduce serious youth violence, and Activate, a new sports ministry operating from Teddington. Our harvest appeal raised £865 for The Upper Room, and while monetary donations were down on 2020, the amount of food and other goods was up hugely. £652 was also given to the London Churches Refugee Fund. The big story was the success of the appeal for St Luke's Hospital, Milo, Tanzania, mostly due to a sponsored cycle ride and a bookstall, which raised £2,600, three times as much as we gave to the hospital in 2020. The total collected was £7,912 (excluding Christian Aid and The Children's Society - £2684), almost a third up on the previous year.

The vicar continued to chair **Churches Together Around Hampton**. There were no joint services organised during the year, although the Hampton Hill churches shared the Act of Remembrance around the War Memorial on Remembrance Sunday.

Financial Review

The financial outcome of the year was a deficit of £7,250 (2020 – deficit £37,152). To offset this there was an overall gain of £61,532, being an unrealised gain on investment value from 2020 to 2021. In 2020 there was a realised gain on investments sold of £5,020 and unrealised gain of £9,575.

The principal source of income is from donations from the congregation. The regular giving of our congregation (standing orders, numbered envelopes, and blue envelopes) totalled £99,553 (2020 - £102,044) that included £19,487 (2020 - £20,049) of tax reclaimable. Donations and appeals raised £13,399 (2020 - £4,342). The Hall generated a gross income of £29,999 in the year (2020 - £16,164)

Hall expenses were £23,371 (2020 - £17,963). Hall expenses include depreciation of the hall, amounting to £6,800 (this being a charge of 2% for the next 50 years). The magazine cost £3,925 to produce (2020 £ 2,975).

Total expenditure was £184,117 (2020 - £199,003).

Total income was £176,867 (2020 - £161,851). This includes Coronavirus Job Retention Scheme government grants received of £6,142 (2020 - £10,321) to pay the majority of the administrator's salary while on enforced leave, and investment income of £13,841 (2020 - £13,964).

The net value of the PCC at the end of the year was £850,502 (2020: £796,220).

Reserves Policy

It is the policy of St James's PCC to hold in reserves the equivalent of three months general running costs including salaries (which equates to £25,000) and to build up an amount for likely building works arising from the next quinquennial inspection (2022) as well as major building works scheduled over the next 2 years of £25,000

This policy will be reviewed annually.

Plans for Future Period

- Refurbishment: see completion of major upgrade to church building
- Messy Church: establish a regular pattern of meeting, with a sustainable size of congregation – and in due course recruit Families' Worker
- Reset Pastoral Care post COVID with Care and Contact Team
- Establish pattern of social events through the year.
- Achieve Eco-Church Silver Award
- As far as we can, post-COVID re-establish Sunday / Festival worship through the year and attract new members.

On behalf of the Parochial Church Council

Derek Winterburn
(Chair)

Dawn Miller
(Treasurer)

April 2022

ST JAMES'S CHURCH HAMPTON HILL

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF THE
PAROCHIAL CHURCH COUNCIL OF
ST JAMES'S CHURCH, HAMPTON HILL,

I report to the members/trustees on my examination of the accounts of St James's Church, Hampton Hill for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with these accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Martin K Housden

Martin K Housden, AAT Licensed Accountant
13 Guildford Avenue
Feltham, Middlesex

April 2022

ST JAMES'S CHURCH HAMPTON HILL

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2020
		£	£	£	**£**	£
Income and endowments						
Voluntary income	2(a)	107,211	10,545	-	**117,756**	111,013
Activities for generating funds	2(b)	1,291	188	-	**1,479**	2,551
Church activities	2(c)	43,241	250	-	**43,491**	32,219
Income from investments	2(d)	13,841	-	-	**13,841**	13,964
Other incoming resources	2(e)	300	-	-	**300**	2,104
Total income and endowments		165,884	10,983	-	**176,867**	161,851
Expenditure						
Cost of generating voluntary income	3(a)	114	-	-	**114**	249
Church activities	3(b)	169,433	10,730	-	**180,163**	196,834
Governance costs	3(c)	3,840	-	-	**3,840**	1,920
Total expenditure		173,387	10,730	-	**184,117**	199,003
Net income/(outgoing) resources		(7,503)	253	-	**(7,250)**	(37,152)
Transfers between funds	9	-	-	-	-	-
		(7,503)	253	-	**(7,250)**	(37,152)
Investment gains in year	7	61,532	-	-	**61,532**	14,595
Net movement in funds		54,029	253	-	**54,282**	(22,557)
Balances brought forward		793,403	1,020	1,797	**796,220**	818,777
Balance carried forward		847,432	1,273	1,797	**850,502**	£796,220

ST JAMES'S CHURCH HAMPTON HILL

BALANCE SHEET AS AT 31st DECEMBER 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	**Total**	2020
		£	£	£	£	£
Fixed assets						
Tangible fixed assets	6	300,070	-	-	**300,070**	306,000
Investments	7	486,928	-	-	**486,928**	425,396
		786,998	-	-	**786,998**	731,396
Current assets						
Debtors and prepayments	10	3,230	1,273	1,797	**6,300**	5,187
Investments		50,689			**50,689**	57,204
Cash		12,521			**12,521**	6,267
		66,440	1,273	1,797	**69,510**	68,658
Current liabilities	11	(6,006)			**(6,006)**	(3,834)
Net current assets		60,434	1,273	1,797	**63,504**	64,824
Net assets		847,432	1,273	1,797	**850,502**	796,220
Parish Funds		847,432	1,273	1,797	**850,502**	796,220

The notes on pages 11 to 18 form part of these financial statements.

Approved by the Parochial Church Council and signed on its behalf

Rev Derek Winterburn (Chair)

Dawn Miller (Treasurer)

April 2022

Notes on Financial Statements

1 ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Charities SORP (FRS102)' effective 1 January 2015, and applicable to this parish from 1 January 2016, the Church Accounting Regulations 2006, and the Charities Act 2011.

The financial statements have been prepared under the historic cost convention except for the valuation of investments in CBF funds which are shown at mid-market value.

The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continue to adopt the going concern basis in preparing the financial statements.

(b) Incoming Resources

Offerings and collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pays over fees due to the Diocese of London.

Rental income from the letting of church premises is recognised on an accrual's basis.

Dividends are accounted for when received. Interest entitlements are accounted for as they accrue or, where not material, upon receipt.

Funds raised at fête, garden party and similar events are accounted for gross. Sales of books and magazines are accounted for gross.

(c) Resources used

Activities directly relating to the church are expensed as incurred.

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.

The Diocesan Common Fund Obligation is accounted for when payable.

Items such as books and cards, purchased for resale, are written off when acquired.

(d) Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available, and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful life on a straight-line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £2,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over its expected useful life. Individual items of equipment used within the church with a purchase price of less than £2,000 are written off when acquired.

Church Hall

Up to December 2015 no depreciation was provided for in relation to the Church Hall which was built in 1993 and had been deemed to have a remaining useful life exceeding 50 years. The hall is kept in a good state of repair. In 2016, the estimated remaining life of the Church Hall had been assessed as 50 years and depreciation commenced accordingly.

Investments

Investments are valued at mid-market value at 31st December 2021.

Current Assets

Amounts owing to the PCC at 31 December 2021 in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Current asset investments include cash held on deposit with the Central Board of Finance of the Church of England or at a bank or a building society.

Funds

Endowment funds, where the capital must be retained (note 9)

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

2. INCOMING RESOURCES

	Unrestricted Fund	Restricted Fund	Endowment Fund	**Total 2021**	2020
	£	£	£	**£**	£
2(a) Voluntary income					
Planned Giving	80,066	-	-	**80,066**	81,995
Tax recoverable	19,487	-	-	**19,487**	20,049
Collections	2,071	1,733	-	**3,804**	4,627
Donations and appeals	4,587	8,812	-	**13,399**	4,342
Legacies	1,000	-	-	**1,000**	-
	107,211	10,545	-	**117,756**	111,013
2(b) Activities for generating funds					
Fund raising events	1,291	188	-	**1,479**	2,551
	1,291	188	-	**1,479**	2,551
2(c) Church activities					
Fees	6,752	-	-	**6,752**	3,587
Grants received	6,490	250	-	**6,740**	12,468
Hall lettings	29,999	-	-	**29,999**	16,164
	43,241	250	-	**43,491**	32,219
2(d) Income from investments					
Interest on deposits	28	-	-	**28**	263
Dividends	13,813	-	-	**13,813**	13,701
	13,841	-	-	**13,841**	13,964
2(e) Other incoming resources					
Other income	300	-	-	**300**	2,104
	300	-	-	**300**	2,104
TOTAL INCOME	165,884	10,983	-	**176,867**	161,851

3 RESOURCES EXPENDED

	Unrestricted	Restricted	Endowment	**Total 2021**	2020
	£	£	£	**£**	£
3(a) Cost of generating voluntary income					
Cost of activities	114	-	-	**114**	249
	114	-	-	**114**	249
3(b) Church activities					
Charitable Grants					
Church Overseas	168	2,432	-	**2,600**	808
Relief & development agencies	-	-	-	**-**	-
Home missions	1,615	1,223	-	**2.838**	4,086
Secular Charities	-	-	-	**-**	-
Special collections & appeals	131	7,075	-	**7,206**	2,000
	1,914	10,730	-	**12,644**	6,894
Diocesan and other Quota	89,460	-	-	**89,460**	101,500
Other ministry costs	680	-	-	**680**	574
Upkeep of Services	839	-	-	**839**	885
Church running expenses	9,736	-	-	**9,736**	7,999
Building & restoration projects	-	-	-	**-**	4,200
Depreciation of church equipment	38	-	-	**38**	5,533
Fixtures, fittings & equipment	-	-	-	**-**	110
Education & Sun. School	128	-	-	**128**	557
Magazine and bookstall	3,925	-	-	**3,925**	2,975
Music and Choir	110	-	-	**110**	107
Church/churchyard maintenance	3,383	-	-	**3,383**	2,186
Vicarage maintenance	611	-	-	**611**	460
Church Hall running costs	23,371	-	-	**23,371**	17,963
Hall income bad debts	-	-	-	**-**	1,050
Salaries, pensions, NI	28,661	-	-	**28,661**	36,086
Administration costs	4,860	-	-	**4,860**	4,509
Website maintenance	313	-	-	**313**	390
Social events	67	-	-	**67**	-
Miscellaneous expenses	1,337	-	-	**1,337**	2,855
	169,433	10,730	-	**180,163**	196,834
3(c) Governance costs					
Accountancy/examination	1,920	-	-	**1,920**	1,920
Other professional fees	1,920	-	-	**1,920**	0
	3,840	-	-	**3,840**	1,920
TOTAL EXPENDITURE	173,387	10,730	-	**184,117**	199,003

4 STAFF COSTS

	2021	2020
	£	£
Wages, salaries, and other staff costs are made up as follows:		
Parish Administrator (PCC member)	22,164	22,164
Organist & deputies	6,016	6,016
Pension contributions (PCC member)	481	493
Children & Families' Worker	-	7,413
	£28,661	£36,086

Clergy are not included in the staff costs shown above as they are office holders not employed by the PCC.

5 PAYMENTS TO PCC MEMBERS

Four trustees received expenses to the value, in total, of £2,732 (2020: £2,039) in respect of church repairs, travel and other costs incurred on behalf of the PCC.

6 TANGIBLE FIXED ASSETS

Freehold buildings and Equipment

		Freehold Land and Buildings	Church Equipment	Total
		£	£	£
Actual Cost	At 1st Jan 2021	340,000	49,486	389,486
	Additions	-	908	908
	Disposals	-	-	-
	At 31st Dec 2021	340,000	50,394	390,394
Depreciation	At 1st Jan 2021	34,000	49,486	83,486
	Charge for the year	6,800	38	6,838
	Released on disposal	-	-	-
	At 31st Dec 2021	34,000	49,524	90,324
Net Book Value	At 1st Jan 2021	306,000	0	£306,000
	At 31st Dec 2021	299,200	870	£300,070

Up to December 2015 no depreciation was provided for in relation to the Church Hall as it had been deemed to have a remaining useful life exceeding 50 years. In 2016, the estimated remaining life had been assessed as 50 years and depreciation commenced accordingly over that period.

7 INVESTMENTS

	2021	2020
	£	£
Gross book value at 1st January 2021	425,396	430,802
Purchases during the year	-	-
Realised gains (losses) during the year on original cost	-	5,020
Unrealised gains (losses) adjusted for sales in the year	61,532	9,574
Sales during the year (proceeds)	-	(20,000)
Gross book value at 31st December 2021	£486,928	£425,396

At 31st December 2021, the PCC held 95,529.77 shares in CBF Investment Funds (2020: 95,529.77 shares).

8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	**Restricted Funds**	**Endowment Funds**	**Total**
	£	**£**	**£**	**£**
Fixed Assets	786,998	-	-	786,998
Current Assets	66,440	1,273	1,797	69,510
Current Liabilities	(6,006)	-	-	(6,006)
Fund Balance	847,432	1,273	1,797	£796,220

9 FUNDS

Unrestricted funds: Reflects accumulated unspent net income: these funds are held for prudence in proving a buffer to meet unusual or exception needs.

	Opening balance	**Income**	**Expenditure**	**Transfers, unrealised gains**	**Closing balance**
	£	£	£	£	£
Unrestricted bequests	247,886	-	-	-	247,886
Building investment	148,959	-	-	16,869	165,828
Building reserve	19,118	-	-	-	19,118
Property	306,000	-	-	(6,800)	299,200
General unrestricted	71,440	165,884	(173,387)	51,463	115,400
	793,403	165,884	(173,387)	61,532	847,432

A transfer of £NIL (2020, £29,479) has been made between the unrestricted bequests fund and the general unrestricted fund. This represents payments made that the PCC have deemed should be taken from the legacy received from Revd Betty Stewart. A breakdown is shown over the page as to how the money was spent:

9 FUNDS (continued)

Account showing balance remaining on the legacy from Revd Betty Stewart

	2021	2020
	£	£
Legacy balance brought forward at 1st January 2021	247,866	277,365
Part contribution of the salary of the administrator	-	(9,000)
Salary and expenses of the youth worker	-	(7,413)
Re-ordering consultancy	-	(4,200)
Prior year expenses brought into account	-	(8,866)
Legacy balance carried forward at 31st December 2021	£247,886	£247,886

The expenses shown above are included within the expenses shown in note 3 and the grants received as shown in note 2.

Restricted funds: Are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.

	Opening balance	Income	Expenditure	Transfers, unrealised gains	Closing balance
	£	£	£	£	£
Farmers grave accumulated income	788	-	-	-	788
Restricted bequests	69	-	-	-	69
Fund raising events	0	188	(188)	-	0
Special collections	162	1,733	(1,845)	-	50
Donations and appeals	0	8,812	(8,447)	-	365
Grants	0	250	(250)	-	0
	1,020	10,983	(10,730)	-	1,273

Endowment funds: This is a permanent endowment that requires income to be spent on the maintenance of the Farmers Family Grave in the Churchyard.

	Opening balance	Income	Expenditure	Transfers, unrealised gains	Closing balance
	£	£	£	£	£
Farmers bequest	1,797	-	-	-	1,797

10 DEBTORS

	2021	2020
	£	£
Income Tax Recoverable	5,347	4,655
Debtors (hall hire)	953	532
Other debtors	0	0
	£6,300	£5,187

11 CREDITORS

All amounts are due within one year.

	2021	2020
	£	£
Creditors for goods and services	3,264	1,035
Incumbents' fees payable to the Diocese	322	479
Fees received in advance	500	400
Accruals and deferred income	1,920	1,920
	£6,006	£3,834

12 FEES COLLECTED FOR THE DIOCESAN BOARD OF FINANCE

Statutory Parochial Fees are receivable on weddings, funerals and other events, and the parts of the fees due to the PCC are included in these accounts. The PCC also collects the part of the fees due to the Diocesan Board of Finance and pays these to the London Diocesan Fund. In 2021, the amount collected on behalf of the DBF was £2,886 (2020: £3,869).

13 RELATED PARTY TRANSACTIONS

There were no transactions with any trustee in their capacity as trustee other than the salary payments disclosed in note 4. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Vicar, or as members of the PCC committee, are set out on note 5.