

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUCKNALL, STAFFORDSHIRE

England & Wales · Charity number 1129234

## Details

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**Other names** BUCKNALL TEAM MINISTRY

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-04-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bucknall Parish Office  
St. Marys Hall  
153 Werrington Road  
Stoke-On-Trent  
ST2 9AQ

**Phone** 01782279300

**Email** [btmadmin@btinternet.com](mailto:btmadmin@btinternet.com)

**Website** [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Area of operation is the Ecclesiastical Parish of Bucknall, which includes the local communities of Abbey Hulton, Bucknall, Bentilee and Eaton Park

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Stoke-on-trent City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£258,994	£212,148	-	-
2023-12-31	£192,391	£172,518	-	-
2022-12-31	£151,267	£168,792	-	-
2021-12-31	£179,246	£192,217	-	-
2020-12-31	£153,975	£147,114	-	-

## Trustees

Name	Role	Appointed
Amanda Drayton		2024-05-19
Ann Barnett		2024-05-19
Gary Marshall		2023-05-21
Gavin James Eric Tams		2025-05-11
Helen Brunt		2022-05-15
Jackie Pettit		2023-05-21
Joel Milton Willis		2023-05-21
Josephine Edwards		2023-05-21
Karen McGuinness		2025-05-11
Kevin Spilsbury		2025-05-11
LYNN BROUGH		2018-04-22
MICHAEL HULME		
Miriam Harrison		2025-05-11
NOELLE TINA BILLINGTON		2016-04-24
Patricia Pearce		2022-05-15
Rev JULIE MARSHALL		2011-03-31
Rev Malcolm Mycock		2017-07-31
Shirley Ann Deacon		2021-05-23

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# Accounts

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**Charity Number**

**1129234**

**(The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire)**

**FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**Howsons**

**Chartered Accountants**

**Independent Examiners**

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BUCKNALL TEAM MINISTRY**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2024, which are set out on pages 1 to 10, is in respect of an examination carried out under the Church Accounting Regulations 2006 ("the Regulations") and S.144(2) of the Charities Act 2011 ("the 2011 Act").

#### **Respective responsibilities of trustees and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed. It is our responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Rebecca Williams**

**Chartered Accountant**

Howsons Chartered Accountants

Winton House

Stoke Road

Stoke-on-Trent

Staffs

ST4 2RW

Date:

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**For the year ended 31 December 2024**

#### **Aims and purposes**

Bucknall Parochial Church Council (PCC) has the responsibility of promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Churches of St John's (Abbey Hulton), St Stephen's (Bentilee) and St Mary's (Bucknall) plus the Marychurch Centre (Bucknall).

#### **Church attendance**

There are 177 parishioners on the Electoral Roll. The average weekly attendance in person was 148 adults and 3 under 16's, but this number increased at festivals. In addition we had a number of people linking in in with 'Church at home' services via 'YouTube'. Our worshipping community totals 269 including mid-week activities.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community across Bucknall, Abbey Hulton and Bentilee. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our online presence, services 'in-person' and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

2024 has again been a busy year with lots going on, lots of opportunities and resources stretched across the team. The year saw a number of changes across the Team. We entered Interregnum as our Rector Revd Dave Street moved to pastures new at the end of May. Dave and his family moving on left a huge hole in the church family across the parish, and especially at St Stephen's. Whilst we are sad to see them go, we are very thankful for the many years they have served our parish, with Dave being first Curate, then Team Vicar and becoming Team Rector. But, as is often the case, out of difficult times we often see change as others step up and out to serve and we see people grow. Revd Malcom Licensed to estate Ministry took on oversight of St John's & Stephen's, with Revd Julie overseeing St Mary's.

Licensed Lay Leaders and number of members have stepped up, taken on addition responsibility, stepped out into new areas of service and given of themselves.

Our Church School Kingsland Academy continues to go from strength to strength. Throughout the year the staff team have worked closely with school in our shared mission together to local families, both in school and through our churches.

Rev Rob is coming to the end of his Curacy and has been on placements in other churches whilst continuing his work as school chaplain.

It is so encouraging to recall the hundreds of school children who hear the good news of Jesus regularly in schools and mid week through our clubs; the many families that we have connected to through Baptism ministry; the decisions to follow Christ that we have celebrated amongst us, the confirmations that were declared; the weddings that we have conducted and the funeral families that have been supported. Even those now in residential care have been supported at Oak Priory, Holly Lodge and Chesford Grange.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2024**

Throughout the year the Local Leadership Teams have met, taking responsibility for the day to day running of our churches, their vision and their activities.

The PCC, as the legal governing body of our Parish, has met to oversee the management, critical safeguarding, finance and legal responsibility of our life together. Thank you to our PCC reps who have completed their term and others who have stepped up. During the year we held a Section 11 meeting, with the Archdeacon and member from CPAS Patronage guided us through the process to begin the process of appointing a new Team Rector.

As a PCC, we have been drawing up a Parish Profile as a first step of this process.

We have made every effort to use our gatherings to share across the districts the life and work of God's kingdom amongst us, whilst praying and worshipping together. Equally, those with the Bishop's license have met as the Parish Leadership Team to support and pray for one another in their respective roles. Our church wardens across the Parish do an incredible job and special thanks to those who are standing down this year and for those offering to take up the role.

We have held a number of joint services with St John's and St Stephen's being alternate hosts once a month plus all three churches going together at key dates during the year including Advent Sunday and at a Parish BBQ in the summer holidays.

We are one church, that meets in multiple venues and just as the Acts church devoted itself to teaching, fellowship, the breaking of bread and to prayer, we are called to do the same. As they praised God and ate together with glad and sincere hearts, the Lord added to their number those who were being saved. May this also be true of us.

#### **Achievements and performance/review of the year**

##### **Discovering the heart of God:**

We have sought God's heart through our worship, in teaching, in prayer and as we have welcomed and encouraged others to grow in their faith.

All are welcome to attend our regular services, and the PCC are keen to offer a range of services both in person and on line during the week and over the course of the year that our communities find both beneficial and spiritually fulfilling. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services, plus a number of Memorial Services, creating space for families to remember and pray for friends, family and loved ones. We continue to work towards becoming more dementia friendly churches and are part of the 'Safe Places' scheme and all three districts have offered 'Warm Spaces' activities offering a warm place to sit plus free tea, coffee & toast/cake in response to the increase in living costs.

We are committed to daily prayer and worship, daily readings and bible study notes and our public worship is accessible and relevant to our community with modern music and engaging teaching and preaching. Our faithful prayer groups have continued to meet, Men's & Ladies monthly breakfast have continued and participants pray and seek to grow together.

Through regular bible teaching and prayer, we have seen God at work in people's lives and people grow in their faith.

##### **Growing Disciples**

We've been teaching all God's people to be ambassadors for Jesus in their homes and communities.

We encourage people to invest in their own spiritual life through daily devotion, offering opportunities to gather together for bible study, worship and prayer. Members have participated in discipleship groups, prayed together, shared breakfast and show God's love in many practical ways.

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2024**

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

We have continued to support our lay leaders and give opportunities for them to flourish in their ministries.

#### **Reaching new generations**

Youth work across the parish continues to grow and flourish.

Our dedicated volunteers who enable both mid-week and Sunday leadership, have once again offered creative and inspiring teaching and helped to draw the next generation closer to Jesus...for which we are so thankful.

Our Mothers & Toddlers Group run by St Mary's Church & Kingsland School celebrated 50 years of providing love and care for toddlers, parents and carers in our community. A Celebration party was held with invitations sent out to all the people who are still with us who have helped or been a part of the group over the years. A good time was had by all! We are so thankful for all who have contributed in any way, and that the group continues to be a hub of activity for both toddlers and carers today.

We have built on the strong relationships with our local schools, with clergy and church members serving as Governors and working closely in our mission together to local families. both visiting and leading activities in schools and welcoming children and staff from local schools into the church buildings throughout the year for seasonal celebrations, and also the local Cubs & Scouts.

The Lighthouse Centre, a partnership involving Lichfield Diocese, Kingsland Academy and Bucknall Parish continues to flourish and reach out to support local families.

It continues to run parental workshops with parents and children joining together to complete activities each half term, a weekly playgroup organised and delivered by our community and Friends of the Lighthouse Team with an average of 18 babies/toddlers and parents each week.

The Lantern Café holds regular special events and lunches where members of our church community come together to share lunch with the children, along with various craft and support groups for local families and projects.

The youth work and particularly the new Bucknall Team Ministry Youth group has been amazing. This has brought together the youth of all three churches and other youth from our area. Alpha youth was well attended which came after the highlight of at the trip to the 'Limitless' youth festival at the Staffordshire County showground. We also have two members of the youth attending Blaze youngsters leaders training. We look forward to seeing how this grows and develops.

#### **Transforming Communities**

We are committed to seeing lives transformed in the local area and will aim to be good news to our neighbours and friends.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2024**

We are passionate about our communities, committed to blessing our communities, and to meeting their needs spiritually as well as helping in more practical ways.

Outreach has been central throughout this year with teams going out onto the estates on Saturday mornings introducing ourselves, offering prayer, inviting people to church, sharing the gospel through word and action. This has been well received and has led to wonderful conversations and a number of people re-connecting with church.

We have held a number of events to which our communities have been invited including a Flower Festival and Christmas Tree Festival, Christmas Lights Switch on, Quiz Nights, Light Party, and Biker Church and Blessings continue.

Due to the generosity of so many volunteers, donations and grants we have been able to help our communities with emergency food and other practical assistance. Just a few examples of this are

- Our Blessings cupboards with items donated by the community and distributed to those in need in the community.
- Supported local Care Homes with services and support for staff.
- Supported local schools leading assemblies, pupils visiting church welcoming local Scout group to enable them to gain their faith badge
- Care & Share Fund
- A number of mid-week groups including Craft, Bible study, Drop in café, Warm Spaces Drop ins.
- One of our districts is a KEY's recovery centre helping people detox and find freedom from addiction.
- Community Café
- Santa around the Abbey

#### **Practising Generosity**

• We encourage 'Tithing' as a Biblical and Spiritual principle and are committed to growing in generosity in our stewardship.

• We continue to commit to missional giving both home and abroad to honour God with our tithe.

• Throughout the year, people gave generously of their money and time in volunteering where possible for which we are most grateful.

#### **Financial Review**

£212,148 (2023 - £172,518) was spent to provide Christian ministry from Bucknall, including the contribution to the diocesan parish share which largely provides the stipends and housing for the clergy. The sum that the Churches in the parish have to find is shared between the Churches according to a formula.

At the year-end reserves (which include funds plus assets) amounted to £366,290 (2023 - £319,444).

The PCC is principally funded by donations, with specific projects supported through grants.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2024**

#### **Investment policy**

It is our policy to invest our excess fund balances with the CBF Church of England Fund. The PCC's policy is to safely commit as much as possible to charitable objects whilst retaining sufficient funds to meet ongoing commitments.

#### **Reserves policy**

A reserves policy has been adopted to ensure that adequate funds are retained to meet ongoing commitments. The PCC seeks to obtain sufficient continuing income resources to fund its expenditures, particularly those that are incurred in activities directly related to the work of the Church.

#### **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

#### **Fundraising**

The PCC takes it's fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional- for their support of the church and church events. Whilst finances remain a challenge we have also been truly blessed.

During 2024 we acknowledge and give thanks for:

- Our committed members who throughout the year continued to faithfully give
- The financial support of our local Ward Councillors for a number of initiatives across the parish,
- A number of grants and donations received including: Biffa Award, Lichfield Diocese, Thrive at Five
- Significant support towards our Parish Share from Lichfield Diocese and the share credit scheme

The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grants or legacies for which the PCC are most grateful.

#### **Volunteers**

The members of the PCC would like to thank all the volunteers who give so much of their time and energy to ministry and mission across the parish and work so hard to make our Churches a lively and vibrant community.

#### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2024**

#### **Structure, governance and management continued...**

Our PCC consists of our Clergy team, one Lay Ministry Representative plus from each District the Wardens, one Deanery Synod Representative and other members elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Some PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decision on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 6 times during the year with an average attendance of 75 %. Local Leadership Teams of the three different districts met between meetings and notes of their deliberations were received and discussed by the full PCC along with a regular report from the Lighthouse Centre.

#### **Administrative information**

The name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire.

The charity's registration number is 1129234.

Bucknall Team Ministry is part of the Diocese of Lichfield within the Church of England.

The charity's principal address is The Parish Office, 153 Werrington Road, Stoke-on-Trent, ST2 9AQ.

Our website address is: [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk).

The charity is administered by Mrs L Brough, who is also an elected member.

The accountants of the charity are Howsons, Winton House, Stoke Road, Stoke-on-Trent. ST4 2RW.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2024**

**Membership**

During the year the following served as members of the PCC:

Ex-Officio members:

Team Rector	Revd David Street	(till May 2024)
Associate Vicar	Revd Malcolm Mycock	
Parish Curate	Revd Robert Goddard	
Assistant Minister	Revd Julie Marshall	

Wardens:	Mr Brian Deacon	
	Ms Anne Barnett	(from May 24)
	Mr Gary Marshall	
	Mrs Jackie Pettit	
	Mrs Pat Pearce	

Lay Ministers Rep	Mrs Lynn Brough	
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Elected members:

Deanery Synod Reps:	Mrs Noelle Billington	
	Mrs Jo Edwards	
	Michael Hulme	Reader Emeritus
	Mrs Gill Sims	LLM
	Mrs Penny Hambleton	

PCC Reps:	Mrs Amanda Drayton	
	Mr Ben Phillips	(till May 24)
	Mrs Emma Street	(till May 24)
	Mrs Helen Brunt	
	Mr Gavin Tams	
	Mr Joel Willis	
	Ms Julie Brassington	(from May 24)
	Ms Laura Elkin	(from May 24)
	Mrs Lynn Brough	Reader/Treasurer
	Mrs Miriam Harrison	(from May 24)
	Mrs Shirley Deacon	
	Mrs Sheena Moreton	(till May 24)

**Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC.

**Standing Committee:**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2024**

**Members Responsibilities**

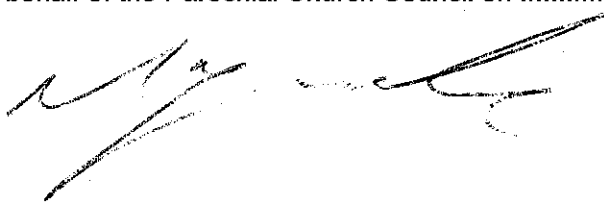
The Charities Act 2011 requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the members are required to select suitable accounting policies, as described on pages 3 and 4, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011. The members are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity has not met any individual expenses incurred by Members for services provided to the charity.

Signed on behalf of the Parochial Church Council on 18<sup>th</sup> NOV 25



**THE REVD. M. MYCOCK**

**CHAIRMAN**

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2024

		Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 (as restated) £
<b>INCOME AND ENDOWMENTS</b>					
Incoming resources from donors	2(a)	165,604	5,472	171,076	109,467
Other voluntary incoming resources	2(b)	3,521	28,568	32,089	27,389
Income from charitable and ancillary trading	2(c)	52,800	1,995	54,795	55,424
Other ordinary incoming resources	2(d)	188	-	188	-
Income from investments	2(e)	846	-	846	111
<b>TOTAL INCOME</b>		<b>222,959</b>	<b>36,035</b>	<b>258,994</b>	<b>192,391</b>
<b>EXPENDITURE</b>					
Grants	3(a)	1,346	1,046	2,392	7,382
Activities directly relating to the work of the church	3(b)	156,916	34,778	191,694	150,525
Fund-raising and publicity	3(c)	1,543	6,604	8,147	4,751
Church management and administration	3(d)	9,864	51	9,915	9,860
<b>TOTAL EXPENDITURE</b>		<b>169,669</b>	<b>42,479</b>	<b>212,148</b>	<b>172,518</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>53,290</b>	<b>(6,444)</b>	<b>46,846</b>	<b>19,873</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>2,433</b>	<b>(2,433)</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>55,723</b>	<b>(8,877)</b>	<b>46,846</b>	<b>19,873</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>98,815</b>	<b>220,629</b>	<b>319,444</b>	<b>299,571</b>
<b>PRIOR YEAR ADJUSTMENT</b>	10	<b>33,372</b>	<b>(33,372)</b>	<b>-</b>	<b>-</b>
<b>ADJUSTED FUNDS BROUGHT FORWARD</b>		<b>132,187</b>	<b>187,257</b>	<b>319,444</b>	<b>299,571</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>187,910</b>	<b>178,380</b>	<b>366,290</b>	<b>319,444</b>

The notes on pages 3 to 10 form part of these accounts.

- 1 -

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**CONSOLIDATED BALANCE SHEET**

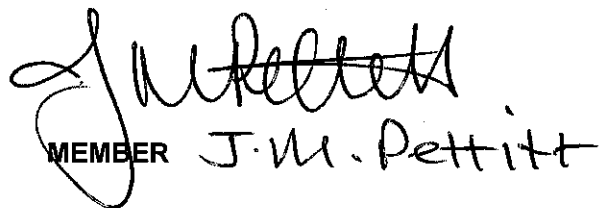
**As at 31 December 2024**

	Note	2024		2023 (as restated)	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		231,633		241,409
<b>CURRENT ASSETS</b>					
Debtors	7	43,098		36,509	
Cash at bank and in hand		<u>123,057</u>		<u>57,886</u>	
		166,155		94,395	
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	<u>(31,498)</u>		<u>(16,360)</u>	
<b>NET CURRENT ASSETS</b>			134,657		78,035
<b>NET ASSETS</b>			<u>366,290</u>		<u>319,444</u>
<b>FUNDS</b>					
Unrestricted	6		187,910		132,187
Restricted			<u>178,380</u>		<u>187,257</u>
			366,290		319,444

Approved by the Parochial Church Council on 18th NOV 25



**THE REV. M. MYCOCK**  
**CHAIRMAN**



**MEMBER J.M. Pettitt**

The notes on pages 3 to 10 form part of these accounts.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

#### **1. ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of DCCs, and with the regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts consolidate the accounts of the Churches of St Mary's, St Stephen's and St John's along with the parish office.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of revenue donations or grants for a specific DCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

#### **Income and endowments**

##### **Recognition of income and endowments**

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

##### *Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**1. ACCOUNTING POLICIES (continued)**

*Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Expenditure**

*Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

*Activities directly relating to the work of the Church*

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

*Gains and losses on investments (unrealised)*

The gain on investments represents the movement in market value in the year.

**Fixed assets**

*Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

*Other fixtures, fittings and office equipment*

Depreciation is calculated so as to write-off the original cost by equal annual instalments over the expected useful lives of the assets concerned. Depreciation is charged in full on all assets purchased during the year, but it is not charged on assets disposed of during the year.

Buildings are depreciated at a rate of 2% per annum on a straight-line basis.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years.

Computer equipment is depreciated on a straight-line basis over 3 years.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**1. ACCOUNTING POLICIES (continued)**

*Investments*

Investments are valued at fair value at 31 December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Irrecoverable VAT**

Irrecoverable VAT is written-off or capitalised as incurred, being included in the amount of the appropriate expenditure.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Covenants	37,832	-	37,832	38,520
Income tax recoverable on covenants	12,925	-	12,925	9,864
Uncovenanted	22,687	-	22,687	33,698
Collections (open plate) at all services	10,638	-	10,638	8,567
Legacy	69,093	-	69,093	-
Sundry donations	12,429	5,472	17,901	18,818
	<u>165,604</u>	<u>5,472</u>	<u>171,076</u>	<u>109,467</u>
<i>2(b) Other voluntary incoming resources</i>				
Fees	2,680	-	2,680	-
Grants	370	26,142	26,512	17,839
Children and youth	-	1,213	1,213	1,629
Fetes, bazaars, other fund-raising events	471	1,213	1,684	7,921
	<u>3,521</u>	<u>28,568</u>	<u>32,089</u>	<u>27,389</u>
<i>2(c) Income from charitable and ancillary trading</i>				
Lettings	52,800	-	52,800	53,438
Catering and refreshments	-	1,995	1,995	1,986
	<u>52,800</u>	<u>1,995</u>	<u>54,795</u>	<u>55,424</u>
<i>2(d) Other ordinary incoming resources</i>				
Sundry income	188	-	188	-
<i>2(e) Income from investments</i>				
UK Bank/Building society interest	846	-	846	111
<b>TOTAL INCOME</b>	<u>222,959</u>	<u>36,035</u>	<u>258,994</u>	<u>192,391</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**3. EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<i>3(a) Grants</i>				
Missionary and charitable giving:				
Missionary societies		-	-	2,168
Home missions and other Church Societies	712	90	802	1,829
Sundry donations	634	956	1,590	3,385
	<u>1,346</u>	<u>1,046</u>	<u>2,392</u>	<u>7,382</u>
<i>3 (b) Activities relating to the work of the church</i>				
Ministry: Diocesan share	47,618	-	47,618	43,242
Clergy/Curate expenses	2,049	45	2,094	2,394
Ministry/rector expenses	-	-	-	-
Church running expenses	41,689	424	42,113	43,453
Church maintenance	17,951	10,404	28,355	11,730
Upkeep of service/activities	636	-	636	455
Events	-	-	-	422
Church hall running costs	24,811	-	24,811	17,146
Repairs/replacements	897	15,768	16,665	883
Children and youth	38	-	38	771
Sundry expenses	3,720	1,154	4,874	7,353
Depreciation of fixed assets	2,793	6,983	9,776	9,776
Salaries	14,714	-	14,714	12,900
	<u>156,916</u>	<u>34,778</u>	<u>191,694</u>	<u>150,525</u>
<i>3(c) Fund raising and publicity</i>				
Costs of fetes, bazaars, other fund-raising events	1,352	890	2,242	3,614
Children and youth	-	4,706	4,706	-
Catering and refreshments	191	1,008	1,199	1,137
	<u>1,543</u>	<u>6,604</u>	<u>8,147</u>	<u>4,751</u>
<i>3(d) Church management and administration</i>				
Printing and Stationery	3,974	-	3,974	3,179
Administration	3,010	51	3,061	3,981
Auditor's remuneration -- accounting services	2,880	-	2,880	2,700
	<u>9,864</u>	<u>51</u>	<u>9,915</u>	<u>9,860</u>
<b>TOTAL EXPENDITURE</b>	<u>169,669</u>	<u>42,479</u>	<u>212,148</u>	<u>172,518</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**4. STAFF COSTS**

The average number of persons employed by the PCC during the year was 2 (2024 - 2), consisting of a part-time administrator and part-time cleaner.

No employees have emoluments above £60,000.

The aggregate payroll costs of these persons were as follows:

	2024 £	2023 £
Wages and salaries	19,960	16,512
Social security	-	-
Pension costs	<u>428</u>	<u>376</u>
	<u>20,388</u>	<u>16,888</u>

**5. TANGIBLE FIXED ASSETS**

	Buildings £	Computer Equipment £	Office Equipment £	Fixtures & Equipment £	Total £
<b>COST</b>					
At 1 January 2024	453,824	13,836	12,370	70,527	550,557
Additions	-	-	-	-	-
	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
At 31 December 2024	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
<b>DEPRECIATION</b>					
At 1 January 2024	213,115	13,836	12,370	69,827	309,148
Charge for the year	<u>9,076</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>9,776</u>
At 31 December 2024	<u>222,191</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>318,924</u>
<b>NET BOOK VALUE</b>					
At 31 December 2024	<u>231,633</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>231,633</u>
At 31 December 2023	<u>240,709</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>241,409</u>

Buildings are situated on land owned by the Diocese.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2024**

**6. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds.	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Fixed assets	80,825	150,808	231,633	241,409
Current assets	113,522	52,633	166,155	94,394
Current liabilities	(6,437)	(25,061)	(31,498)	(16,360)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	187,910	178,380	366,290	319,443

**7. DEBTORS**

	2024 £	2023 £
Income tax recoverable	25,270	19,264
Other debtors	3,158	2,412
Accrued income	14,670	14,833
	<hr/>	<hr/>
	43,098	36,509

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Parish share	25,061	13,587
Other creditors	6,437	2,773
	<hr/>	<hr/>
	31,498	16,360

## BUCKNALL: PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

#### 9. FUND DETAILS

The restricted funds comprise the following:

- Lichfield Diocesan Trust
- Youth/residential grants
- Grants and donations for the community

The restricted fund also comprises the building project at the Welcome Centre and St Mary's Church Centre along with projects for which specific grants have been received.

#### 10. PRIOR YEAR ADJUSTMENT

During the year, the trustees identified that the balance of restricted funds at 31 December 2023 included an amount of £33,372 that should have been classified as unrestricted funds. This was due to a misclassification of expenditure.

As a result, the comparative figures for the year ended 31 December 2024 have been restated. The effect of this adjustment is as follows:

<b>Funds</b>	<b>As previously stated £</b>	<b>Adjustment £</b>	<b>As restated £</b>
Restricted funds	98,815	33,372	132,187
Unrestricted funds	220,629 -	33,372	187,257
<b>Total funds</b>	<b>319,444</b>	<b>-</b>	<b>319,444</b>

The adjustment has no impact on total funds or the Statement of Financial Activities for the current year.

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# Accounts

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**Charity Number**

**1129234**

**(The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire)**

**FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**Howsons**

**Chartered Accountants**

**Independent Examiners**

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BUCKNALL TEAM MINISTRY**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2023, which are set out on pages 1 to 10, is in respect of an examination carried out under the Church Accounting Regulations 2006 ("the Regulations") and S.144(2) of the Charities Act 2011 ("the 2011 Act").

#### **Respective responsibilities of trustees and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed. It is our responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Rebecca Williams**

**Chartered Accountant**

Howsons Chartered Accountants

Winton House

Stoke Road

Stoke-on-Trent

Staffs

ST4 2RW

Date:

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**For the year ended 31 December 2023**

#### **Aims and purposes**

Bucknall Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Street, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Churches of St John's (Abbey Hulton), St Stephen's (Bentilee) and St Mary's (Bucknall) plus the Marychurch Centre (Bucknall).

#### **Church attendance**

There are 168 parishioners on the Electoral Roll. The average weekly attendance in person was 132 adults and 40 under 16's, but this number increased at festivals. In addition we had an average of 38 joining in with 'Church at home' services via 'YouTube'. Our worshipping community totals 295 including mid-week activities.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community across Bucknall, Abbey Hulton and Bentilee. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our online presence, services 'in-person' and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

2023 has again been a busy year with lots going on, lots of opportunities and resources stretched across the team. My heartfelt thanks to fellow leaders, to those that have stepped up, taken on additional responsibility, stepped out into new areas of service and given of themselves.

It has been a privilege for me to continue to serve as Chair of Governors at our Church School Kingsland Academy and throughout the year the staff team have worked closely with school in our shared mission together to local families, both in school and through our churches.

The developing work of Rev Rob as school chaplain is pioneering creative Christian distinctiveness not only at Kingsland but across the School Trust and also has an impact across the wider Diocese. We continue to pray for Rob as he completes his Curacy whilst ministering full time in school.

It is so encouraging to recall the hundreds of school children who hear the good news of Jesus regularly in schools and mid week through our clubs; the many families that we have connected to through Baptism ministry; the decisions to follow Christ that we have celebrated amongst us, the confirmations that were declared; the weddings that we have conducted and the funeral families that have been supported. Even those now in residential care have been supported at Oak Priory, Holly Lodge and Chesford Grange... Thank You.

Throughout the year the Local Leadership Teams have met and my thanks to all who have served in this capacity, attending meetings, being involved in discussion, praying and taking responsibility for the day to day running of our churches, their vision and their activities.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2023**

The PCC, as the legal governing body of our Parish, has met to oversee the management, critical safeguarding, finance and legal responsibility of our life together. Thank you to our PCC reps who have completed their term and others who have stepped up.

Heartfelt thanks to Ann Chappell as she passed the mantra of safeguarding lead to Kim Webb.

As a PCC, we have made every effort to use our gatherings to share across the districts the life and work of God's kingdom amongst us, whilst praying and worshipping together. Equally, those with the Bishop's license have met as the Parish Leadership Team to support and pray for one another in their respective roles. Our church wardens across the Parish do an incredible Job and special thanks to those who are standing down this year and for those offering to take up the role.

As we write this report I am preparing to move on from my role as Rector at Bucknall and as the team works together, rather than in isolation, I remain confident that there are exciting times ahead.

We have a vibrant and exciting history as a Parish, and we recognise that many of the faithful members of our churches are now increasing in years. We have seen throughout the year, some much loved church members 'promoted to Glory' which, whilst our hope is secure that they are safe in their Saviour's arms, leaves noticeable emptiness to both chairs and hearts.

The challenge as we look forward is to be a Bucknall Team with good leadership structures and accountability. Good and effective communication will be imperative through the vacancy as the Team moves forward together and seeks to appoint a new Rector in due course. We are one church, that meets in multiple venues and just as the Acts church devoted itself to teaching, fellowship, the breaking of bread and to prayer, we are called to do the same. As they praised God and ate together with glad and sincere hearts, the Lord added to their number those who were being saved. May this also be true of us.

#### **Achievements and performance/review of the year**

##### **Discovering the heart of God:**

We have sought God's heart through our worship, in teaching, in prayer and as we have welcomed and encouraged others to grow in their faith.

All are welcome to attend our regular services, and the PCC are keen to offer a range of services both in person and on line during the week and over the course of the year that our communities find both beneficial and spiritually fulfilling. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services. We continue to work towards becoming more dementia friendly churches and one is part of the 'Safe Places' scheme and all three districts have offered 'Warm Spaces' activities offering a warm place to sit plus free tea, coffee and toast/cake in response to the increase in living costs.

We are committed to daily prayer and worship, daily readings and bible study notes and our public worship is accessible and relevant to our community with modern music and engaging teaching and preaching. Our faithful prayer groups have continued to meet, Men's & Ladies monthly breakfast have continued and participants pray and seek to grow together.

Through regular bible teaching and prayer, we have seen God at work in people's lives and people grow in their faith.

##### **Growing Disciples**

We've been teaching all God's people to be ambassadors for Jesus in their homes and communities.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2023**

We encourage people to invest in their own spiritual life through daily devotion, bible study, worship and prayer for one another. Members have participated in discipleship groups, prayed together, shared breakfast and prayer and "spurred one another on to love and good deeds".

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

We have continued to support our lay leaders and give opportunities for them to flourish in their ministries.

#### **Reaching new generations**

Youth work across the parish continues to grow and flourish. 'Fusion' and 'Lightbeams' groups continue to meet with approximately 70 children attending across the groups each week. ,

Our dedicated volunteers who enable both mid-week and Sunday leadership, have offered creative and inspiring teaching and helped to draw the next generation closer to Jesus...for which we are so thankful.

We have built on the strong relationships with our local schools, with clergy and church members serving as Governors and working closely in our mission together to local families. both visiting and leading activities in schools and welcoming children and staff from local schools into the church buildings throughout the year for seasonal celebrations, and also the local Cubs & Scouts.

The Lighthouse Centre, a partnership involving Lichfield Diocese, Kingsland Academy and Bucknall Parish which seeks to support local families was 5 years old in September.

It continues to run parental workshops with parents and children joining together to complete activities each half term, a weekly playgroup organised and delivered by our community and Friends of the Lighthouse Team with an average of 18 babies/toddlers and parents each week.

The Lantern Café holds regular special events and lunches where members of our church community come together to share lunch with the children, along with various craft and support groups for local families and projects such as 'Remini-sing' . with school choir members and church community members learning old and new songs, and sharing many memories, resulting in production of a CD and a concert in St Mary's Church.

Groups for Toddlers and their parents have continued to meet supporting young families in their practical, emotional and spiritual needs and are very well attending with a waiting list system in operation.

Our teens have thoroughly enjoyed connecting with the Blaze city-wide prayer events, gathering young Christians across the city and we have become part of the Junction youth network and have taken youth to events in Manchester.

#### **Transforming Communities**

We are committed to seeing lives transformed in the local area and will aim to be good news to our neighbours and friends.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2023**

We are passionate about our communities, committed to blessing our communities, and to meeting their needs spiritually as well as helping in more practical ways. Outreach has been central throughout this year and has taken place in many different ways as we have partnered with so many others in this work. A huge thank you to those who have donated, volunteered and supported these initiatives.

We have held a number of events to which our communities have been invited including celebrations for the Coronation, a Flower Festival and Christmas Tree Festival, Christmas Lights Switch On, Community Talent Show, Community Cooking Project and Biker Church and Blessings.

Due to the generosity of so many volunteers, donations and grants we have been able to help our communities with emergency food and other practical assistance. Just a few examples of this are:

- Our Foodbank Team continue to work in partnership with S-o-T CC to get practical help and support to those that need it the most.
- Supported local Care Homes with services and support for staff.
- Blessings cupboards have provided food and supplies for many over the year
- Care & Share Fund,
  - A number of mid-week groups have re-opened followed the pandemic including Craft, Bible study, Drop in café, Warm Spaces Drop ins.
  - One of our districts has become a KEY's recovery centre helping people detox and find freedom from addiction

#### **Practising Generosity**

We encourage 'Tithing' as a Biblical and Spiritual principle and are committed to growing in generosity in our stewardship.

We continue to commit to missional giving both home and abroad to honour God with our tithe. During the year we have supported The Bible Society, UCB Radio, The Romania Shoe box appeal, The Nappy Project, Cross Rhythms Radio Station, Turkey Syria Appeal, Macari Centre, supported local families through our Care & Share Fund and Blessings Boxes to name but a few.

Throughout the year, people gave generously of their money and time in volunteering where possible for which we are most grateful.

#### **Financial Review**

£172,518 (2022 - £168,792) was spent to provide Christian ministry from Bucknall, including the contribution to the diocesan parish share which largely provides the stipends and housing for the clergy. The sum that the Churches in the parish have to find is shared between the Churches according to a formula.

At the year-end reserves (which include funds plus assets) amounted to £319,444 (2022 - £299,571)

The PCC is principally funded by donations, with specific projects supported through grants.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2023**

#### **Investment policy**

It is our policy to invest our excess fund balances with the CBF Church of England Fund. The PCC's policy is to safely commit as much as possible to charitable objects whilst retaining sufficient funds to meet ongoing commitments.

#### **Reserves policy**

A reserves policy has been adopted to ensure that adequate funds are retained to meet ongoing commitments. The PCC seeks to obtain sufficient continuing income resources to fund its expenditures, particularly those that are incurred in activities directly related to the work of the Church.

#### **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

#### **Fundraising**

The PCC takes it's fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional- for their support of the church and church events. Whilst finances remain a challenge we have also been truly blessed.

During 2023 we acknowledge and give thanks for:

- Our committed members who throughout the year continued to faithfully give
- The financial support of our local Ward Councillors for a number of initiatives across the parish,
- A number of grants and donations received including The Community Foundation, Lichfield Diocese, Epic Housing, the John Flock Fund, Thrive at Five
- Significant support towards our Parish Share from Lichfield Diocese and the share credit scheme

The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grants or legacies for which the PCC are most grateful.

#### **Volunteers**

The members of the PCC would like to thank all the volunteers who give so much of their time and energy to ministry and mission across the parish and work so hard to make our Churches a lively and vibrant community.

#### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2023**

Our PCC consists of our Clergy team, one Lay Ministry Representative plus from each District the Wardens, one Deanery Synod Representative and other members elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Some PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decision on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 5 times during the year with an average attendance of 72 %. Local Leadership Teams of the three different districts met between meetings and notes of their deliberations were received and discussed by the full PCC along with a regular report from the Lighthouse Centre.

#### **Administrative information**

The name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire.

The charity's registration number is 1129234.

Bucknall Team Ministry is part of the Diocese of Lichfield within the Church of England.

The charity's principal address is The Parish Office, 153 Werrington Road, Stoke-on-Trent, ST2 9AQ.

Our website address is: [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk).

The charity is administered by Mrs L Brough, who is also an elected member.

The accountants of the charity are Howsons, Winton House, Stoke Road, Stoke-on-Trent. ST4 2RW.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2023**

**Membership**

During the year the following served as members of the PCC:

Ex-Officio members:

Team Rector	Revd David Street
Associate Vicar	Revd Malcolm Mycock
Parish Curate	Revd Robert Goddard

Assistant Minister	Revd Julie Marshall
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Wardens:	Mr Brian Deacon	
	Ms Emma Dobson	
	Mr Gary Marshall	(from May 23)
	Mrs Jackie Pettit	(from May 23)
	Mrs Karen McGuinness	(till May 23)
	Mrs Pat Pearce	
	Mr Sean Warren	

Lay Ministers Rep	Miss Barbara Ainsworth	(till May 23)
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Elected members:

Deanery Synod Reps:	Mrs Noelle Billington	
	Mrs Jo Edwards	(from May 23)
	Mrs June Brough	(till May 23)
	Michael Hulme	Reader Emeritus
	Mrs Gill Sims	LLM

PCC Reps:	Mrs Amanda Drayton	(from May 23)
	Mr Ben Phillips	
	Mrs Emma Street	
	Mrs Helen Brunt	
	Mr Gavin Tams	
	Mr Joel Willis	(from May 23)
	Mrs Lynn Brough	Reader/Treasurer
	Mrs Shirley Deacon	
	Mrs Sheena Moreton	
	Mr Tom Street	(till May 23)
Mrs Vivian Heilbronn	(till May 23)	

**Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC.

**Standing Committee:**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2023**

**Members Responsibilities**

The Charities Act 2011 requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the members are required to select suitable accounting policies, as described on pages 3 and 4, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011. The members are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity has not met any individual expenses incurred by Members for services provided to the charity.

Signed on behalf of the Parochial Church Council on ..... 15<sup>th</sup> APRIL 2024



**THE REVD. D. STREET**

**CHAIRMAN**

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES****For the year ended 31 December 2023**

		Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>INCOME AND ENDOWMENTS</b>					
Incoming resources from donors	2(a)	98,754	10,713	109,467	99,328
Other voluntary incoming resources	2(b)	4,621	22,768	27,389	9,191
Income from charitable and ancillary trading	2(c)	53,438	1,986	55,424	42,704
Other ordinary incoming resources	2(d)	-	-	-	-
Income from investments	2(e)	111	-	111	44
<b>TOTAL INCOME</b>		<b>156,924</b>	<b>35,467</b>	<b>192,391</b>	<b>151,267</b>
<b>EXPENDITURE</b>					
Grants	3(a)	4,416	2,966	7,382	1,435
Activities directly relating to the work of the church	3(b)	138,719	11,806	150,525	154,683
Fund-raising and publicity	3(c)	-	4,751	4,751	5,695
Church management and administration	3(d)	7,685	2,175	9,860	6,979
<b>TOTAL EXPENDITURE</b>		<b>150,820</b>	<b>21,698</b>	<b>172,518</b>	<b>168,792</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>6,104</b>	<b>13,769</b>	<b>19,873</b>	<b>(17,525)</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>(6,461)</b>	<b>6,461</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(357)</b>	<b>20,230</b>	<b>19,873</b>	<b>(17,525)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>99,172</b>	<b>200,399</b>	<b>299,571</b>	<b>317,096</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>98,815</b>	<b>220,629</b>	<b>319,444</b>	<b>299,571</b>

The notes on pages 3 to 10 form part of these accounts.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**CONSOLIDATED BALANCE SHEET**

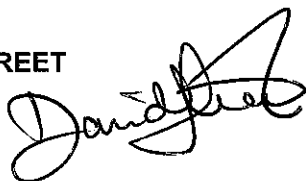
**As at 31 December 2023**

	Note	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		241,409		251,185
<b>CURRENT ASSETS</b>					
Debtors	7	36,509		24,586	
Cash at bank and in hand		<u>57,886</u>		<u>69,368</u>	
		94,395		93,954	
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	<u>(16,360)</u>		<u>(45,568)</u>	
<b>NET CURRENT ASSETS</b>			78,035		48,386
<b>NET ASSETS</b>			<u>319,444</u>		<u>299,571</u>
<b>FUNDS</b>					
Unrestricted	6		98,815		99,172
Restricted			<u>220,629</u>		<u>200,399</u>
			319,444		299,571

Approved by the Parochial Church Council on 15<sup>th</sup> APRIL 2024

**THE REV. D. STREET**

**CHAIRMAN**



**MEMBER**



The notes on pages 3 to 10 form part of these accounts.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

#### **1. ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of DCCs, and with the regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts consolidate the accounts of the Churches of St Mary's, St Stephen's and St John's along with the parish office.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of revenue donations or grants for a specific DCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

#### **Income and endowments**

##### **Recognition of income and endowments**

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

##### *Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**1. ACCOUNTING POLICIES (continued)**

*Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Expenditure**

*Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

*Activities directly relating to the work of the Church*

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

*Gains and losses on investments (unrealised)*

The gain on investments represents the movement in market value in the year.

**Fixed assets**

*Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

*Other fixtures, fittings and office equipment*

Depreciation is calculated so as to write-off the original cost by equal annual instalments over the expected useful lives of the assets concerned. Depreciation is charged in full on all assets purchased during the year, but it is not charged on assets disposed of during the year.

Buildings are depreciated at a rate of 2% per annum on a straight-line basis.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years.

Computer equipment is depreciated on a straight-line basis over 3 years.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**1. ACCOUNTING POLICIES (continued)**

*Investments*

Investments are valued at fair value at 31 December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Irrecoverable VAT**

Irrecoverable VAT is written-off or capitalised as incurred, being included in the amount of the appropriate expenditure.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Covenants	33,520	5,000	38,520	36,352
Income tax recoverable on covenants	9,864	-	9,864	9,702
Uncovenanted	33,698	-	33,698	29,287
Collections (open plate) at all services	8,567	-	8,567	7,132
Legacy	-	-	-	-
Sundry donations	13,105	5,713	18,818	16,855
Grants	-	-	-	-
	<u>98,754</u>	<u>10,713</u>	<u>109,467</u>	<u>99,328</u>
<i>2(b) Other voluntary incoming resources</i>				
Grants	939	16,900	17,839	5,750
Children and youth	-	1,629	1,629	-
Fetes, bazaars, other fund-raising events	3,682	4,239	7,921	3,441
	<u>4,621</u>	<u>22,768</u>	<u>27,389</u>	<u>9,191</u>
<i>2(c) Income from charitable and ancillary trading</i>				
Lettings	53,438	-	53,438	40,624
Catering and refreshments	-	1,986	1,986	2,080
	<u>53,438</u>	<u>1,986</u>	<u>55,424</u>	<u>42,704</u>
<i>2(d) Other ordinary incoming resources</i>				
Insurance claims/other	-	-	-	-
<i>2(e) Income from investments</i>				
UK Bank/Building society interest	111	-	111	44
<b>TOTAL INCOME</b>	<u>156,924</u>	<u>35,467</u>	<u>192,391</u>	<u>151,267</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**3. EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<i>3(a) Grants</i>				
Missionary and charitable giving:				
Missionary societies	2,168	-	2,168	-
Home missions and other Church Societies	1,829	-	1,829	320
Sundry donations	419	2,966	3,385	1,115
	<u>4,416</u>	<u>2,966</u>	<u>7,382</u>	<u>1,435</u>
<i>3 (b) Activities relating to the work of the church</i>				
Ministry: Diocesan share	43,242	-	43,242	70,612
Clergy/Curate expenses	2,394	-	2,394	2,103
Ministry/rector expenses	-	-	-	-
Church running expenses	43,453	-	43,453	29,233
Church maintenance	10,530	1,200	11,730	16,841
Upkeep of service/activities	455	-	455	248
Events	209	213	422	602
Church hall running costs	17,146	-	17,146	2,466
Repairs/replacements	883	-	883	1,337
Children and youth	-	771	771	414
Sundry expenses	4,714	2,639	7,353	8,151
Depreciation of fixed assets	2,793	6,983	9,776	9,776
Salaries	12,900	-	12,900	12,900
Room hire	-	-	-	-
Parish and youth residential	-	-	-	-
	<u>138,719</u>	<u>11,806</u>	<u>150,525</u>	<u>154,683</u>
<i>3(c) Fund raising and publicity</i>				
Costs of fetes, bazaars, other fund-raising events	-	3,614	3,614	4,724
Catering and refreshments	-	1,137	1,137	971
	<u>-</u>	<u>4,751</u>	<u>4,751</u>	<u>5,695</u>
<i>3(d) Church management and administration</i>				
Printing and Stationery	3,179	-	3,179	3,230
Administration	1,806	2,175	3,981	1,349
Auditor's remuneration – accounting services	2,700	-	2,700	2,400
	<u>7,685</u>	<u>2,175</u>	<u>9,860</u>	<u>6,979</u>
<b>TOTAL EXPENDITURE</b>	<u>150,820</u>	<u>21,698</u>	<u>172,518</u>	<u>168,792</u>

## BUCKNALL: PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

#### 4. STAFF COSTS

The average number of persons employed by the PCC during the year was 2 (2022 - 2), consisting of a part-time administrator and part-time cleaner.

No employees have emoluments above £60,000.

The aggregate payroll costs of these persons were as follows:

	2023 £	2022 £
Wages and salaries	16,512	16,345
Social security	-	-
Pension costs	<u>376</u>	<u>376</u>
	<u>16,888</u>	<u>16,721</u>

#### 5. TANGIBLE FIXED ASSETS

	Buildings £	Computer Equipment £	Office Equipment £	Fixtures & Equipment £	Total £
<b>COST</b>					
At 1 January 2023	453,824	13,836	12,370	70,527	550,557
Additions	-	-	-	-	-
	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
At 31 December 2023	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
<b>DEPRECIATION</b>					
At 1 January 2023	204,039	13,836	12,370	69,127	299,372
Charge for the year	<u>9,076</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>9,776</u>
At 31 December 2023	<u>213,115</u>	<u>13,836</u>	<u>12,370</u>	<u>69,827</u>	<u>309,148</u>
<b>NET BOOK VALUE</b>					
At 31 December 2023	<u>240,709</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>241,409</u>
At 31 December 2022	<u>249,785</u>	<u>-</u>	<u>-</u>	<u>1,400</u>	<u>251,185</u>

Buildings are situated on land owned by the Diocese.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**6. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Fixed assets	83,618	157,791	241,409	251,185
Current assets	17,970	76,424	94,394	93,954
Current liabilities	(2,773)	(13,587)	(16,360)	(45,568)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	98,815	220,628	319,443	299,571

**7. DEBTORS**

	2023 £	2022 £
Income tax recoverable	19,264	17,141
Other debtors	2,412	1,342
Accrued income	14,833	6,103
	<hr/>	<hr/>
	36,509	24,586

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Parish share	13,587	43,048
Other creditors	2,773	2,520
	<hr/>	<hr/>
	16,360	45,568

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

**9. FUND DETAILS**

The restricted funds comprise the following:

- Lichfield Diocesan Trust
- Youth/residential grants
- Grants and donations for the community

The restricted fund also comprises the building project at the Welcome Centre and St Mary's Church Centre along with projects for which specific grants have been received.

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# Accounts

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**Charity Number**

**1129234**

**(The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire)**

**FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**Howsons**

**Chartered Accountants**

**Independent Examiners**

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BUCKNALL TEAM MINISTRY**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2022, which are set out on pages 1 to 10, is in respect of an examination carried out under the Church Accounting Regulations 2006 ("the Regulations") and S.144(2) of the Charities Act 2011 ("the 2011 Act").

#### **Respective responsibilities of trustees and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed. It is our responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Rebecca Williams**

**Chartered Accountant**

Howsons Chartered Accountants

Winton House

Stoke Road

Stoke-on-Trent

Staffs

ST4 2RW

Date:

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**For the year ended 31 December 2022**

#### **Aims and purposes**

Bucknall Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Street, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Churches of St John's (Abbey Hulton), St Stephen's (Bentilee) and St Mary's (Bucknall) plus the Marychurch Centre (Bucknall).

#### **Church attendance**

There are 165 parishioners on the Electoral Roll. The average weekly attendance in person was 105 adults and 37 under 16's, but this number increased at festivals. In addition we had an average of 38 joining in with 'Church at home' services via 'YouTube'. Our worshipping community totals 277 including mid-week activities.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community across Bucknall, Abbey Hulton and Bentilee. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our online presence, services 'in-person' and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

It was a pleasure to begin 2022 with a City wide gathering of Christians from across the city, praising God together, praying and being part of the wider family of faith.

Across the team we have found ourselves in a period of transition from structures and staffing levels that once were, to a new more sustainable structure that brings with it change and a sense of the unknown. My heartfelt thanks to those that have stepped up, taken on additional responsibility, stepped out into new areas of service and given of themselves.

It has been a privilege for me as Team Rector to continue to serve as Chair of Governors at our Church School Kingsland Academy. Throughout 2022 we have worked closely together, meeting for morning prayer on a Tuesday in school; contributing to weekly Assemblies; served as school governors and supporting mid-week groups Lightbeams and Fusion.

The inspiring work of Rev Rob as school chaplain is pioneering creative Christian distinctiveness not only at Kingsland but across the School Trust and also has an impact across the wider Diocese. We continue to pray for Rob as he juggles his school role with his Curacy role across the Parish.

Throughout the year the Local Leadership Teams have met and our thanks to all who have served in this capacity, attending meetings, being involved in discussion, praying and taking responsibility for the day to day running of our churches, their vision and their activities.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

#### **For the year ended 31 December 2022**

The PCC, as the legal governing body of our Parish, has met to oversee the management, critical safeguarding, finance and legal responsibility of our life together. Thank you to Ann Chappell for her many years of service as PCC Secretary and Safeguarding Lead and to our PCC reps who have completed their term. We have made every effort to use our gatherings to share across the districts the life and work of God's kingdom amongst us, whilst praying and worshipping together. Equally, those with the Bishop's license have met as the Parish Leadership Team to support and pray for one another in their respective roles.

Committed, trusting relationships are key to our life together across the Parish and whilst some of these relationships have 'creaked a little under the strain,' as Rector I am humbled to minister alongside such committed leaders. As we actively choose to work together, rather than in isolation, I remain confident that there are exciting times ahead.

We have a vibrant and exciting history as a Parish, and we recognise that many of the faithful members of our churches are now increasing in years. We have seen throughout 2022, some much loved church members 'promoted to Glory' which, whilst our hope is secure that they are safe in their Saviour's arms, leaves noticeable emptiness to both chairs and hearts.

Our challenge as we look forward in 2023 is to continue to rebuild a Bucknall Team with good leadership structures and accountability, that enable our three churches and school to flourish. May we be whole hearted in worship and prayer and places where people of all ages grow as passionate disciples of Jesus and carriers of the good news to our Parish.

In July Rev Malcolm's 'interim three year post at St. John's will come to an end, giving us the opportunity to evaluate and then consider the role of the Parish Team Vicar post as we look to the future.

Thankfully, it is not in our own strength, but in our unswerving commitment to follow where the Spirit leads as we listen and look forward together.

#### **Achievements and performance/review of the year**

##### **Discovering the heart of God:**

We have sought God's heart through our worship, in teaching, in prayer and as we have welcomed and encouraged others to grow in their faith.

All are welcome to attend our regular services, and the PCC are keen to offer a range of services both in person and on line during the week and over the course of the year that our communities find both beneficial and spiritually fulfilling. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services. We continue to work towards becoming more dementia friendly churches and one is part of the 'Safe Places' scheme and all three districts have offered 'Warm Spaces' activities offering a warm place to sit plus free tea, coffee and toast/cake in response to the increase in living costs.

We are committed to daily prayer and worship, daily readings and bible study notes and our public worship is accessible and relevant to our community with modern music and engaging teaching and preaching. Our faithful prayer groups have continued to meet, Men's & Ladies monthly breakfast have continued and participants pray and seek to grow together.

We have welcomed new members and during 2022 have lost a significant number of dear friends who have 'gone on to glory' and will be sadly missed.

We continue to walk alongside members of our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services, plus a number of Memorial Services, creating space for families to remember and pray for friends, family and love ones.

Through regular bible teaching and prayer, we have seen God at work in people's lives and people grow in their faith.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2022**

#### **Growing Disciples**

We've been teaching all God's people to be ambassadors for Jesus in their homes and communities.

We encourage people to invest in their own spiritual life through daily devotion, bible study, worship and prayer for one another. Members have participated in discipleship groups, prayed together, shared breakfast and prayer and "spurred one another on to love and good deeds".

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

We have continued to support our lay leaders and give opportunities for them to flourish in their ministries.

#### **Reaching new generations**

Youth work across the parish continues to grow and flourish. 'Fusion' and 'Lightbeams' groups continue to meet with approximately 70 children attending across the groups each week.

Our dedicated volunteers who enable both mid-week and Sunday leadership, have offered creative and inspiring teaching and helped to draw the next generation closer to Jesus...for which we are so thankful.

We have built on the strong relationships with our local schools, with clergy and church members serving as Governors and working closely in our mission together to local families. both visiting and leading activities in schools and welcoming children and staff from local schools into the church buildings throughout the year for seasonal celebrations, and also the local Cubs & Scouts.

The Lighthouse Centre, a partnership involving Lichfield Diocese, Kingsland Academy and Bucknall Parish which seeks to support local families was 4 years old in September.

It continues to run parental workshops with parents and children joining together to complete activities each half term, a weekly playgroup organised and delivered by our community and Friends of the Lighthouse Team with an average of 18 babies/toddlers and parents each week.

The Lantern Café holds regular special events and lunches where members of our church community come together to share lunch with the children, along with various craft and support groups for local families and projects such as 'Remini-sing' with school choir members and church community members learning old and new songs, and sharing many memories, resulting in production of a CD and a concert in St Mary's Church.

Groups for Toddlers and their parents have continued to meet supporting young families in their practical, emotional and spiritual needs and are very well attending with a waiting list system in operation.

Our teens have thoroughly enjoyed connecting with the Blaze city-wide prayer events, gathering young Christians across the city and we have become part of the Junction youth network and have taken youth to events in Manchester.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2022**

#### **Transforming Communities**

We are committed to seeing lives transformed in the local area and will aim to be good news to our neighbours and friends.

We are passionate about our communities, committed to blessing our communities, and to meeting their needs spiritually as well as helping in more practical ways.

Outreach has been central throughout this year and has taken place in many different ways as we have partnered with so many others in this work. A huge thank you to those who have donated, volunteered and supported these initiatives.

We have held a number of events to which our communities have been invited including celebrations for the Platinum Jubilee, a Christmas Tree Festival, Pamper Days, Biker Church and Blessings.

Due to the generosity of so many volunteers, donations and grants we have been able to help our communities with emergency food and other practical assistance. Just a few examples of this are:

- Our Foodbank Team continue to work in partnership with S-o-T CC to get practical help and support to those that need it the most.
- Supported local Care Homes with services and support for staff.
- Blessings cupboards have provided food and supplies for many over the year
- Delivered food (Friday night Takeaways to local families through our contacts in 5 local schools)
- A number of mid-week groups have re-opened followed the pandemic including Craft, Bible study, Drop in café,
- One of our districts has become a KEY's recovery centre helping people detox and find freedom from addiction

#### **Practising Generosity**

We encourage 'Tithing' as a Biblical and Spiritual principle and are committed to growing in generosity in our stewardship.

We continue to commit to missional giving both home and abroad to honour God with our tithe. During the year we have supported The Bible Society, UCB Radio, The Romania Shoe box appeal, The Nappy Project, Cross Rhythms Radio Station, supported local families through our Care & Share Fund and Blessings Boxes to name but a few.

Throughout the year, people gave generously of their money and time in volunteering where possible for which we are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2022**

#### **Financial Review**

£168,792 (2021 - £192,217) was spent to provide Christian ministry from Bucknall, including the contribution to the diocesan parish share which largely provides the stipends and housing for the clergy. The sum that the Churches in the parish have to find is shared between the Churches according to a formula.

At the year-end reserves (which include funds plus assets) amounted to £299,571 (2021 - £317,096)

The PCC is principally funded by donations, with specific projects supported through grants.

#### **Investment policy**

It is our policy to invest our excess fund balances with the CBF Church of England Fund. The PCC's policy is to safely commit as much as possible to charitable objects whilst retaining sufficient funds to meet ongoing commitments.

#### **Reserves policy**

A reserves policy has been adopted to ensure that adequate funds are retained to meet ongoing commitments. The PCC seeks to obtain sufficient continuing income resources to fund its expenditures, particularly those that are incurred in activities directly related to the work of the Church.

#### **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

#### **Fundraising**

The PCC takes it's fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional- for their support of the church and church events. Whilst finances remain a challenge we have also been truly blessed.

During 2022 we acknowledge and give thanks for:

- Our committed members who throughout the year continued to faithfully give
- The financial support of our local Ward Councillors for a number of initiatives across the parish,
- A number of grants and donations received including The Community Foundation, Lichfield Diocese, Epic Housing, the John Flock Fund, Thrive at Five
- Significant support towards our Parish Share from Lichfield Diocese and the share credit scheme

The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grants or legacies for which the PCC are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2022**

#### **Volunteers**

The members of the PCC would like to thank all the volunteers who give so much of their time and energy to ministry and mission across the parish and work so hard to make our Churches a lively and vibrant community.

#### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules.

Our PCC consists of our Clergy team, one Lay Ministry Representative plus from each District the Wardens, one Deanery Synod Representative and other members elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Some PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decision on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 6 times during the year with an average attendance of 72%. Local Leadership Teams of the three different districts met between meetings and notes of their deliberations were received and discussed by the full PCC along with a regular report from the Lighthouse Centre.

#### **Administrative information**

The name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire.

The charity's registration number is 1129234.

Bucknall Team Ministry is part of the Diocese of Lichfield within the Church of England.

The charity's principal address is The Parish Office, 153 Werrington Road, Stoke-on-Trent, ST2 9AQ.

Our website address is: [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk).

The charity is administered by Mrs L Brough, who is also an elected member.

The accountants of the charity are Howsons, Winton House, Stoke Road, Stoke-on-Trent. ST4 2RW.

## BUCKNALL: PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT (continued)

For the year ended 31 December 2022

#### Membership

During the year the following served as members of the PCC:

##### Ex-Officio members:

Team Rector	Revd David Street
Associate Vicar	Revd Malcolm Mycock
Parish Curate	Revd Robert Goddard

Assistant Minister	Revd Julie Marshall
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Wardens:	Mr Brian Deacon	
	Ms Emma Dobson	
	Mrs Joan Bowyer	until May 22
	Mrs Karen McGuinness	
	Mrs Pat Pearce	
	Mr Sean Warren	

Lay Ministers Rep	Miss Barbara Ainsworth
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##### Elected members:

Deanery Synod Reps:	Mrs Noelle Billington	
	Mrs June Brough	
	Michael Hulme	Reader Emeritus
	Mrs Gill Sims	LLM

PCC Reps:	Mr Ben Phillips	
	Mrs Emma Street	
	Mrs Helen Brunt	from May 22
	Mr Gavin Tams	from May 22
	Mrs Lynn Brough	Reader/Treasurer
	Mrs Sam Hall	until May 22
	Mrs Shirley Deacon	
	Mrs Sheena Moreton	
	Mr Tom Street	from May 22
	Mrs Vivian Heilbronn	

Co-opted members	Mrs Ann Chappell	Secretary – until May 22
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#### Committees

The PCC operates through a number of committees, which meet between full meetings of the PCC.

##### Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2022**

**Members Responsibilities**

The Charities Act 2011 requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the members are required to select suitable accounting policies, as described on pages 3 and 4, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011. The members are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity has not met any individual expenses incurred by Members for services provided to the charity.

Signed on behalf of the Parochial Church Council on 15<sup>th</sup> MAY 2023



**THE REV. D. STREET**

**CHAIRMAN**

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2022

		Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>INCOME AND ENDOWMENTS</b>					
Incoming resources from donors	2(a)	91,044	8,284	99,328	97,662
Other voluntary incoming resources	2(b)	2,931	6,260	9,191	52,254
Income from charitable and ancillary trading	2(c)	40,624	2,080	42,704	29,328
Other ordinary incoming resources	2(d)	-	-	-	-
Income from investments	2(e)	44	-	44	2
<b>TOTAL INCOME</b>		<b>134,643</b>	<b>16,624</b>	<b>151,267</b>	<b>179,246</b>
<b>EXPENDITURE</b>					
Grants	3(a)	320	1,115	1,435	46,763
Activities directly relating to the work of the church	3(b)	135,869	18,814	154,683	138,756
Fund-raising and publicity	3(c)	-	5,695	5,695	261
Church management and administration	3(d)	6,979	-	6,979	6,437
<b>TOTAL EXPENDITURE</b>		<b>143,168</b>	<b>25,624</b>	<b>168,792</b>	<b>192,217</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(8,525)</b>	<b>(9,000)</b>	<b>(17,525)</b>	<b>(12,971)</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>(5,139)</b>	<b>5,139</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(13,664)</b>	<b>(3,861)</b>	<b>(17,525)</b>	<b>(12,971)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>112,836</b>	<b>204,260</b>	<b>317,096</b>	<b>330,067</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>99,172</b>	<b>200,399</b>	<b>299,571</b>	<b>317,096</b>

The notes on pages 3 to 10 form part of these accounts.

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**CONSOLIDATED BALANCE SHEET**

**As at 31 December 2022**

	Note	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		251,185		260,961
<b>CURRENT ASSETS</b>					
Debtors	7	24,586		20,189	
Cash at bank and in hand		<u>69,368</u>		<u>57,442</u>	
		93,954		77,631	
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	<u>(45,568)</u>		<u>(21,496)</u>	
<b>NET CURRENT ASSETS</b>			48,386		56,135
<b>NET ASSETS</b>			<u>299,571</u>		<u>317,096</u>
<b>FUNDS</b>					
Unrestricted	6		99,172		112,836
Restricted			<u>200,399</u>		<u>204,260</u>
			299,571		317,096

Approved by the Parochial Church Council on 15<sup>th</sup> MAY 2023

*David Street*

**THE REV. D. STREET**

**CHAIRMAN**

*ROBERT GODDARD*

**MEMBER**

*RNGodard*

The notes on pages 3 to 10 form part of these accounts.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

#### **1. ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of DCCs, and with the regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts consolidate the accounts of the Churches of St Mary's, St Stephen's and St John's along with the parish office.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of revenue donations or grants for a specific DCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

#### **Income and endowments**

##### *Recognition of income and endowments*

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

##### *Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

#### **1. ACCOUNTING POLICIES (continued)**

##### *Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

##### **Expenditure**

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### *Activities directly relating to the work of the Church*

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

##### *Gains and losses on investments (unrealised)*

The gain on investments represents the movement in market value in the year.

##### **Fixed assets**

##### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

##### *Other fixtures, fittings and office equipment*

Depreciation is calculated so as to write-off the original cost by equal annual instalments over the expected useful lives of the assets concerned. Depreciation is charged in full on all assets purchased during the year, but it is not charged on assets disposed of during the year.

Buildings are depreciated at a rate of 2% per annum on a straight-line basis.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years.

Computer equipment is depreciated on a straight-line basis over 3 years.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**1. ACCOUNTING POLICIES (continued)**

*Investments*

Investments are valued at fair value at 31 December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Irrecoverable VAT**

Irrecoverable VAT is written-off or capitalised as incurred, being included in the amount of the appropriate expenditure.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Covenants	36,352	-	36,352	36,016
Income tax recoverable on covenants	9,702	-	9,702	7,237
Uncovenanted	29,287	-	29,287	26,093
Collections (open plate) at all services	7,132	-	7,132	7,822
Legacy	-	-	-	-
Sundry donations	8,571	8,284	16,855	20,494
Grants	-	-	-	-
	<u>91,044</u>	<u>8,284</u>	<u>99,328</u>	<u>97,662</u>
<i>2(b) Other voluntary incoming resources</i>				
Fees	-	-	-	2,653
Parish and youth residentials	-	-	-	-
Grants	-	5,750	5,750	46,905
Fetes, bazaars, other fund-raising events	2,931	510	3,441	2,696
	<u>2,931</u>	<u>6,260</u>	<u>9,191</u>	<u>52,254</u>
<i>2(c) Income from charitable and ancillary trading</i>				
Lettings	40,624	-	40,624	26,786
Fees	-	-	-	1,777
Catering and refreshments	-	2,080	2,080	765
	<u>40,624</u>	<u>2,080</u>	<u>42,704</u>	<u>29,328</u>
<i>2(d) Other ordinary incoming resources</i>				
Insurance claims/other	-	-	-	-
<i>2(e) Income from investments</i>				
UK Bank/Building society interest	44	-	44	2
<b>TOTAL INCOME</b>	<u>134,643</u>	<u>16,624</u>	<u>151,267</u>	<u>179,246</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2022

**3. EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>3(a) Grants</b>				
Missionary and charitable giving:				
Missionary societies	-	-	-	-
Home missions and other Church Societies	320	-	320	6,442
Sundry donations	-	1,115	1,115	40,321
	<u>320</u>	<u>1,115</u>	<u>1,435</u>	<u>46,763</u>
<b>3 (b) Activities relating to the work of the church</b>				
Ministry: Diocesan share	70,612	-	70,612	66,553
Clergy/Curate expenses	2,103	-	2,103	2,413
Ministry/rector expenses	-	-	-	-
Church running expenses	29,233	-	29,233	18,069
Church maintenance	14,674	2,167	16,841	15,554
Upkeep of service/activities	211	37	248	487
Events	-	602	602	-
Church hall running costs	-	2,466	2,466	659
Repairs/replacements	1,337	-	1,337	7,046
Mums and tots	-	414	414	344
Sundry expenses	2,006	6,145	8,151	4,756
Depreciation of fixed assets	2,793	6,983	9,776	9,776
Salaries	12,900	-	12,900	12,899
Room hire	-	-	-	-
Parish and youth residentials	-	-	-	200
	<u>135,869</u>	<u>18,814</u>	<u>154,683</u>	<u>138,756</u>
<b>3(c) Fund raising and publicity</b>				
Costs of fetes, bazaars, other fund-raising events	-	5,695	5,695	261
<b>3(d) Church management and administration</b>				
Printing and Stationery	3,230	-	3,230	2,722
Administration	1,349	-	1,349	1,315
Auditor's remuneration – accounting services	2,400	-	2,400	2,400
	<u>6,979</u>	<u>-</u>	<u>6,979</u>	<u>6,437</u>
<b>TOTAL EXPENDITURE</b>	<u>143,168</u>	<u>25,624</u>	<u>168,792</u>	<u>192,217</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2022

**4. STAFF COSTS**

The average number of persons employed by the PCC during the year was 2 (2021 - 2), consisting of a part-time administrator and part-time cleaner.

No employees have emoluments above £60,000.

The aggregate payroll costs of these persons were as follows:

	2022 £	2021 £
Wages and salaries	15,396	16,345
Social security	-	-
Pension costs	376	376
	<u>15,772</u>	<u>16,721</u>

**5. TANGIBLE FIXED ASSETS**

	Buildings £	Computer Equipment £	Office Equipment £	Fixtures & Equipment £	Total £
<b>COST</b>					
At 1 January 2022	453,824	13,836	12,370	70,527	550,557
Additions	-	-	-	-	-
	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
At 31 December 2022	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
<b>DEPRECIATION</b>					
At 1 January 2022	194,963	13,836	12,370	68,427	279,820
Charge for the year	9,076	-	-	700	9,776
	<u>204,039</u>	<u>13,836</u>	<u>12,370</u>	<u>69,127</u>	<u>299,372</u>
At 31 December 2022	<u>204,039</u>	<u>13,836</u>	<u>12,370</u>	<u>69,127</u>	<u>299,372</u>
<b>NET BOOK VALUE</b>					
At 31 December 2022	249,785	-	-	1,400	251,185
	<u>249,785</u>	<u>-</u>	<u>-</u>	<u>1,400</u>	<u>251,185</u>
At 31 December 2021	<u>258,861</u>	<u>-</u>	<u>-</u>	<u>2,100</u>	<u>260,961</u>

Buildings are situated on land owned by the Diocese.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**6. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed assets	86,411	164,774	251,185	260,961
Current assets	15,281	78,673	93,954	77,631
Current liabilities	(2,520)	(43,048)	(45,568)	(21,496)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	99,172	200,399	299,571	317,096

**7. DEBTORS**

	2022 £	2021 £
Income tax recoverable	17,141	13,997
Other debtors	1,342	221
Accrued income	6,103	5,971
	<hr/>	<hr/>
	24,586	20,189

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Parish share	43,048	18,827
Other creditors	2,520	2,669
	<hr/>	<hr/>
	45,568	21,496

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

**9. FUND DETAILS**

The restricted funds comprise the following:

- Lichfield Diocesan Trust
- Youth/residential grants
- Grants and donations for the community

The restricted fund also comprises the building project at the Welcome Centre and St Mary's Church Centre along with projects for which specific grants have been received.

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# Accounts

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**  
**(The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire)**

**Charity Number 1129234**

**FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**Howsons**

**Chartered Accountants**

**Independent Examiners**

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BUCKNALL TEAM MINISTRY**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2021, which are set out on pages 1 to 10, is in respect of an examination carried out under the Church Accounting Regulations 2006 ("the Regulations") and S.144(2) of the Charities Act 2011 ("the 2011 Act").

#### **Respective responsibilities of trustees and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed. It is our responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**


Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Rebecca Williams**  
Chartered Accountant  
Howsons Chartered Accountants  
Winton House  
Stoke Road  
Stoke-on-Trent  
Staffs

ST4 2RW

Date: 15<sup>th</sup> May 2022

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**For the year ended 31 December 2021**

#### **Aims and purposes**

Bucknall Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Street, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Churches of St John's (Abbey Hulton), St Stephen's (Bentilee) and St Mary's (Bucknall) plus the Marychurch Centre (Bucknall).

#### **Church attendance**

There are 153 parishioners on the Electoral Roll. Due to Covid restrictions, meeting in person was not possible for some parts of the year. When it was allowed, gathering together was complicated and socially distant and there has been a heavy price to pay for so many with feelings of isolation and disconnection from life as we once knew it.

As a Team we met the restrictions 'Head-on' and have done all that we can to resource and support people through many challenges. Thank you to all that have contributed to our Parish online worship which has certainly helped many to feel connected to each other and inspired in their faith.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community across Bucknall, Abbey Hulton and Bentilee. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our online presence, services 'in-person' and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

2021 and 2020 before has been a challenging year in the life of our parish.

Our finances, plans and activities were once again significantly impacted by 'Covid 19', but we continue to work hard to stay connected to God, to each other to our communities.

As a Team we met the restrictions 'head-on' and adapted to the changing circumstances throughout the year continuing to seek to resource and support people throughout the challenges.

#### **A new chapter**

We said Goodbye to Rev Darren from St Marys and recognise the difficult journey that St Marys has been on, losing much loved Church members and their minister through the year. Thanks to Rev Julie, the wardens and the Local Leadership Team in the way that they have moved into a new chapter.

On the 27th June we celebrated with Rob Goddard as he was ordained Deacon at the Cathedral and began his curacy, and on the 18th June he will be ordained Priest. We continue to pray for Rob as he works out his vocation as our school Chaplain and as an Assistant Minister within the Parish.

We too easily take for granted the depth of relationship and unique way that God has worked both in and through us as a Parish and this work only happens on the back of loving and trusting relationships. We continue to meet every morning to pray, read God's word and encourage one another and as Rector I am humbled to have such committed and devoted colleagues.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

#### **A new chapter continued...**

We have a vibrant and exciting history as a Parish, and we recognise that many of the faithful members of our churches are now increasing in years. We have also seen, particularly at St Mary's, some much loved church members 'promoted to Glory' in 2021 which, whilst our hope is secure that they are safe in their Saviour's arms, leaves noticeable emptiness to both chairs and hearts.

Our challenge as we look forward is to rebuild a Bucknall Team that is financially sustainable and 'fit for purpose,' for the locality and times in which we live. We must prayerfully find fresh ways to engage with people of all ages in order to share the transforming love of God with them. Thankfully, it is not in our own strength, but in our unwavering commitment to follow where the Spirit leads as we listen and look forward together.

#### **Achievements and performance/review of the year**

We have sought God's heart through our worship, in teaching, in prayer and as we have welcomed and encouraged others to grow in their faith.

2021 has been a year of adaptability as we responded to the changing circumstances of the pandemic. On-line services and prayer continued throughout, running alongside 'in-person' services as restrictions were lifted. We discovered new ways of worshipping together, incorporating social distancing, one-way systems, no 'out loud' singing, children's groups met with children being placed in 'bubbles' and a 'Drive-through' Easter Service. There was a real sense of celebration as we faced these challenges and continued to worship and pray together.

We continue to walk alongside members of our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services. Again adaptability was key, as restrictions were reviewed on a regular basis.

As restrictions were lifted we were able to hold a number of Memorial Services, creating space for families to remember and pray for friends, family and love ones.

Daily prayer and worship continued on-line and in person as we were able.

Through regular bible teaching and prayer, we have seen God at work in people's lives and people grow in their faith, even through the pressures of the pandemic.

#### **Growing Disciples**

We've been teaching all God's people to be ambassadors for Jesus in their homes and communities.

We encourage people to invest in their own spiritual life through daily devotion, bible study, worship and prayer for one another. Members have participated in discipleship groups, prayed together, shared breakfast and prayer and "spurred one another on to love and good deeds".

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

We have continued to support our lay leaders and give opportunities for them to flourish in their ministries. Three parish members completed the Diocesan 'Pathways to Ministry' Course as they explore God's calling in their lives and we look forward to where this will lead them.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

#### **Reaching new generations**

We have worked hard to stay connected and to make new connections with families and young people across our parish, with on-line craft and teaching, distributing over 2000 Easter eggs, re-opening our Toddler groups as we were able. We are thankful for our dedicated volunteers who enable both mid-week and Sunday leadership, have offered creative and inspiring teaching and helped to draw the next generation closer to Jesus.

Our strong relationships with our local schools continue, with clergy and church members serving as Governors and working closely in our mission together to local families. Our clergy continue to conduct assemblies via social media when not able to be there in person.

We congratulate our Church School 'Kingsland Academy' following their 'good' Ofsted inspection, with particular mention of the high regard the Chaplain (Rev Rob) is held in by both the children and the staff. Well done all!

The Lighthouse Project, a partnership involving Lichfield Diocese, Kingsland Academy and Bucknall Parish which seeks to support local families, continued to develop and grow during 2021, supporting and reaching out into the community, with parents and children working together, the Lantern Café supporting outreach with cakes and food, the 'Kingsland Chorus' singing outside homes in the community which was so appreciated by all. Relationships across the generations continue to grow and develop.

#### **Transforming Communities**

We are committed to seeing lives transformed in the local area and will aim to be good news to our neighbours and friends.

We are passionate about our communities, committed to blessing our communities, and to meeting their needs spiritually as well as helping in more practical ways.

Outreach has been central throughout this year and has taken place in many different ways as we have partnered with so many others in this work. A huge thank you to those who have donated, volunteered and supported these initiatives.

Due to the generosity of so many volunteers, donations and grants we have been able to help our communities with emergency food and other practical assistance. Just a few examples of this are:

- Our Foodbank Team continue to work in partnership with S-O-T CC to get practical help and support to those that need it the most, feeding 975 people during the year.
- Supported local Care Homes with Digital and "in-person" services and support for staff. Plans are in place to start a new monthly service in "Oak Priory".
- Blessings cupboards have provided food and supplies for many over the year
- Delivered food (Friday night Takeaways to local families through our contacts in 5 local schools)
- The Marvchurch Centre has re-opened and is welcoming back groups as they feel able to return.

#### **Practising Generosity**

We encourage 'Tithing' as a Biblical and Spiritual principle and are committed to growing in generosity in our stewardship.

We continue to commit to missional giving both home and abroad to honour God with our tithe. During the year we have supported the Ukraine Disaster Fund, The Bible Society, Romania Shoe box appeal, The Nappy Project, raised funds for two Defibrillator's for the local community, and given out Blessings Boxes to local families, to name but a few.

Throughout the year, people gave generously of their money and time in volunteering where possible for which we are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

#### **Financial Review**

£192,217 (2020 - £147,114) was spent to provide Christian ministry from Bucknall, including the contribution to the diocesan parish share which largely provides the stipends and housing for the clergy. The sum that the Churches in the parish have to find is shared between the Churches according to a formula.

At the year-end reserves (which include funds plus assets) amounted to £317,096 (2020 - £330,067)

The PCC is principally funded by donations, with specific projects supported through grants.

#### **Investment policy**

It is our policy to invest our excess fund balances with the CBF Church of England Fund. The PCC's policy is to safely commit as much as possible to charitable objects whilst retaining sufficient funds to meet ongoing commitments.

#### **Reserves policy**

A reserves policy has been adopted to ensure that adequate funds are retained to meet ongoing commitments. The PCC seeks to obtain sufficient continuing income resources to fund its expenditures, particularly those that are incurred in activities directly related to the work of the Church.

#### **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

#### **Fundraising**

The PCC takes it's fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional - for their support of the church and church events. Whilst finances remain a challenge with our regular income significantly affected due to Covid 19, we have also been truly blessed.

During 2021 we acknowledge and give thanks for:

- Our committed members who throughout the year continued to faithfully give
- The amazing response to aid our Covid support initiatives, (donations of money, food and essential items)
- The financial support of our local Ward Councillors for a number of initiatives across the parish,
- A number of grants received including from the Local Connect Fund and the Community Foundation.
- Significant support towards our Parish Share from the Lichfield Diocese Share support scheme and share support allocated to us from a generous neighbouring Parish.

The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grants or legacies for which the PCC are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

#### **Covid 19**

At the time of preparation of these accounts we are aware of that 'Covid 19' will continue to have an impact on both our finances and activities in the coming year(s). We are grateful for the support and advice of the Diocese of Lichfield and Church of England.

#### **Volunteers**

The members of the PCC would like to thank all the volunteers who give so much of their time and energy to ministry and mission across the parish and work so hard to make our Churches a lively and vibrant community.

#### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules.

Our PCC consists of our Clergy team, one Lay Ministry Representative plus from each District the Wardens, one Deanery Synod Representative and other members elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Some PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decision on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 5 times during the year with an average attendance of 78%. Local Leadership Teams of the three different districts met between meetings and notes of their deliberations were received and discussed by the full PCC along with a regular report from the Lighthouse Centre.

#### **Administrative information**

The name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire.

The charity's registration number is 1129234.

Bucknall Team Ministry is part of the Diocese of Lichfield within the Church of England.

The charity's principal address is The Parish Office, 153 Werrington Road, Stoke-on-Trent, ST2 9AQ.

Our website address is: [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk).

The charity is administered by Mrs L Brough, who is also an elected member.

The accountants of the charity are Howsons, Winton House, Stoke Road, Stoke-on-Trent. ST4 2RW.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

#### **Membership**

During the year the following served as members of the PCC:

##### Ex-Officio members:

Team Rector	Revd David Street	
Team Vicar	Revd Darren Edge	(till May 2021)
Associate Vicar	Revd Malcolm Mycock	
Parish Curate	Revd Robert Goddard	(from July 2021)

Assistant Minister	Revd Julie Marshall
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Wardens:	Mr Paul Heilbronn
	Mrs Joan Bowyer
	Mrs Karen McGuinness
	Mr Brian Deacon
	Mrs Hilary Burton
	Mr Sean Warren

Lay Ministers Rep	Miss Barbara Ainsworth
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##### Elected members:

Deanery Synod Reps:	Mrs Noelle Billington	
	Mrs June Brough	
	Michael Hulme	(Reader Emeritus)
	Mrs Gill Sims	(LLM)
	Mrs Penny Hambleton	

PCC Reps:	Mrs Lynn Brough	(Reader/Treasurer)
	Mrs Vivian Heilbronn	
	Mrs Sam Hall	
	Mrs Shirley Deacon	(from 23 May 2021)
	Mrs Sheena Moreton	(from 23 May 2021)
	Mr Ben Phillips	(from 23 May 2021)
	Mrs Emma Street	(from 23 May 2021)
	Mrs Liese Molyneaux	(till 23 May 2021)
	Mrs Sheila Shaw	(till 23 May 2021)
	Mrs Shirley Walker	(till 23 May 2021)
	Mr Sean Warren	(became a warden)

Co-opted members	Mrs Ann Chappell	(Secretary - Co-opted)
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#### **Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC.

##### Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2021**

**Members Responsibilities**


The Charities Act 2011 requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the members are required to select suitable accounting policies, as described on pages 3 and 4, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011. The members are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity has not met any individual expenses incurred by Members for services provided to the charity.

Signed on behalf of the Parochial Church Council on .....<sup>15<sup>th</sup></sup> MAY 2022



**THE REVD. D. STREET**

**CHAIRMAN**

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2021

		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>INCOME AND ENDOWMENTS</b>					
Incoming resources from donors	2(a)	85,694	11,968	97,662	106,171
Other voluntary incoming resources	2(b)	4,499	47,755	52,254	23,107
Income from charitable and ancillary trading	2(c)	28,563	765	29,328	24,681
Other ordinary incoming resources	2(d)	-	-	-	-
Income from investments	2(e)	<u>2</u>	<u>-</u>	<u>2</u>	<u>16</u>
<b>TOTAL INCOME</b>		<u>118,758</u>	<u>60,488</u>	<u>179,246</u>	<u>153,975</u>
<b>EXPENDITURE</b>					
Grants	3(a)	892	45,871	46,763	4,239
Activities directly relating to the work of the church	3(b)	117,455	21,301	138,756	135,477
Fund-raising and publicity	3(c)	-	261	261	314
Church management and administration	3(d)	<u>5,856</u>	<u>581</u>	<u>6,437</u>	<u>7,084</u>
<b>TOTAL EXPENDITURE</b>		<u>124,203</u>	<u>68,014</u>	<u>192,217</u>	<u>147,114</u>
<b>NET INCOME/(EXPENDITURE)</b>		(5,445)	(7,526)	(12,971)	6,861
<b>TRANSFER BETWEEN FUNDS</b>		<u>3,819</u>	<u>(3,819)</u>	<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>		(1,626)	(11,345)	(12,971)	6,861
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<u>114,462</u>	<u>215,605</u>	<u>330,067</u>	<u>323,206</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>112,836</u>	<u>204,260</u>	<u>317,096</u>	<u>330,067</u>

The notes on pages 3 to 10 form part of these accounts.

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL****CONSOLIDATED BALANCE SHEET**

As at 31 December 2020

	Note	2021 £	£	2020 £	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		260,961		267,937
<b>CURRENT ASSETS</b>					
Debtors	7	20,189		26,166	
Cash at bank and in hand		<u>57,442</u>		<u>61,386</u>	
		77,631		87,552	
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>					
	8	<u>(21,496)</u>		<u>(25,422)</u>	
<b>NET CURRENT ASSETS</b>					
			56,135		62,130
<b>NET ASSETS</b>					
			<u>317,096</u>		<u>330,067</u>
<b>FUNDS</b>					
	6				
Unrestricted			112,836		114,462
Restricted			<u>204,260</u>		<u>215,605</u>
			317,096		330,067

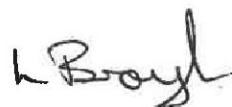
Approved by the Parochial Church Council on 15<sup>th</sup> MAY 2022

THE REV. D. STREET

CHAIRMAN



MEMBER



The notes on pages 3 to 10 form part of these accounts.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

#### **1. ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of DCCs, and with the regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts consolidate the accounts of the Churches of St Mary's, St Stephen's and St John's along with the parish office.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of revenue donations or grants for a specific DCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

#### **Income and endowments**

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

#### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

#### *Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**1. ACCOUNTING POLICIES (continued)**

*Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Expenditure**

*Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

*Activities directly relating to the work of the Church*

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

*Gains and losses on investments (unrealised)*

The gain on investments represents the movement in market value in the year.

**Fixed assets**

*Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

*Other fixtures, fittings and office equipment*

Depreciation is calculated so as to write-off the original cost by equal annual instalments over the expected useful lives of the assets concerned. Depreciation is charged in full on all assets purchased during the year, but it is not charged on assets disposed of during the year.

Buildings are depreciated at a rate of 2% per annum on a straight-line basis.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years.

Computer equipment is depreciated on a straight-line basis over 3 years.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**1. ACCOUNTING POLICIES (continued)**

*Investments*

Investments are valued at fair value at 31 December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Irrecoverable VAT**

Irrecoverable VAT is written-off or capitalised as incurred, being included in the amount of the appropriate expenditure.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL****NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Covenants	36,016	-	36,016	38,256
Income tax recoverable on covenants	7,237	-	7,237	12,593
Uncovenanted	24,548	1,545	26,093	22,303
Collections (open plate) at all services	7,165	657	7,822	9,858
Legacy	-	-	-	-
Sundry donations	10,728	9,766	20,494	23,161
Grants	-	-	-	-
	<u>85,694</u>	<u>11,968</u>	<u>97,662</u>	<u>106,171</u>
<i>2(b) Other voluntary incoming resources</i>				
Fees	2,653	-	2,653	4,986
Parish and youth residentials	-	-	-	-
Grants	-	46,905	46,905	17,518
Fetes, bazaars, other fund-raising events	1,846	850	2,696	603
	<u>4,499</u>	<u>47,755</u>	<u>52,254</u>	<u>23,107</u>
<i>2(c) Income from charitable and ancillary trading</i>				
Lettings	26,786	-	26,786	21,019
Fees	1,777	-	1,777	3,662
Catering and refreshments	-	765	765	-
	<u>28,563</u>	<u>765</u>	<u>29,328</u>	<u>24,681</u>
<i>2(d) Other ordinary incoming resources</i>				
Insurance claims/other	-	-	-	-
<i>2(e) Income from investments</i>				
UK Bank/Building society interest	2	-	2	16
<b>TOTAL INCOME</b>	<u>118,758</u>	<u>60,488</u>	<u>179,246</u>	<u>153,975</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**3. EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<i>3(a) Grants</i>				
Missionary and charitable giving:				
Missionary societies	-	-	-	-
Home missions and other Church Societies	892	5,550	6,442	420
Sundry donations	-	40,321	40,321	3,819
	<u>892</u>	<u>45,871</u>	<u>46,763</u>	<u>4,239</u>
<i>3 (b) Activities relating to the work of the church</i>				
Ministry: Diocesan share	61,037	5,516	66,553	63,525
Clergy/Curate expenses	2,413	-	2,413	2,079
Ministry/rector expenses	-	-	-	-
Church running expenses	18,069	-	18,069	24,388
Church maintenance	15,554	-	15,554	4,885
Upkeep of service/activities	487	-	487	399
Church hall running costs	659	-	659	7,492
Repairs/replacements	1,979	5,067	7,046	2,730
Mums and tots	-	344	344	135
Sundry expenses	2,572	2,184	4,756	7,044
Depreciation of fixed assets	2,793	6,983	9,776	9,076
Salaries	11,892	1,007	12,899	13,015
Room hire	-	-	-	-
Parish and youth residentials	-	200	200	709
	<u>117,455</u>	<u>21,301</u>	<u>138,756</u>	<u>135,477</u>
<i>3(c) Fund raising and publicity</i>				
Costs of fetes, bazaars, other fund-raising events	-	261	261	314
<i>3(d) Church management and administration</i>				
Printing and Stationery	2,336	386	2,722	3,438
Administration	1,120	195	1,315	1,246
Auditor's remuneration – accounting services	2,400	-	2,400	2,400
	<u>5,856</u>	<u>581</u>	<u>6,437</u>	<u>7,084</u>
<b>TOTAL EXPENDITURE</b>	<u>124,203</u>	<u>68,014</u>	<u>192,217</u>	<u>147,114</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**4. STAFF COSTS**

The average number of persons employed by the PCC during the year was 2 (2020 - 2), consisting of a part-time administrator and part-time cleaner.

No employees have emoluments above £60,000.

The aggregate payroll costs of these persons were as follows:

	2021 £	2020 £
Wages and salaries	16,345	16,775
Social security	-	-
Pension costs	<u>376</u>	<u>376</u>
	<u>16,721</u>	<u>17,150</u>

**5. TANGIBLE FIXED ASSETS**

	Buildings £	Computer Equipment £	Office Equipment £	Fixtures & Equipment £	Total £
<b>COST</b>					
At 1 January 2021	453,824	13,836	12,370	67,727	547,757
Additions	-	-	-	2,800	2,800
	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
At 31 December 2021	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>70,527</u>	<u>550,557</u>
<b>DEPRECIATION</b>					
At 1 January 2021	185,887	13,836	12,370	67,727	279,820
Charge for the year	<u>9,076</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>9,776</u>
At 31 December 2021	<u>194,963</u>	<u>13,836</u>	<u>12,370</u>	<u>68,427</u>	<u>289,596</u>
<b>NET BOOK VALUE</b>					
At 31 December 2021	<u>258,861</u>	<u>-</u>	<u>-</u>	<u>2,100</u>	<u>260,961</u>
At 31 December 2020	<u>267,937</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>267,937</u>

Buildings are situated on land owned by the Diocese.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**6. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed assets	89,204	171,757	260,961	267,937
Current assets	26,301	51,330	77,631	87,552
Current liabilities	(2,669)	(18,827)	(21,496)	(25,422)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	112,836	204,260	317,096	330,067

**7. DEBTORS**

	2021 £	2020 £
Income tax recoverable	13,997	15,192
Other debtors	221	221
Accrued income	5,971	10,753
	<hr/>	<hr/>
	20,189	26,166

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Parish share	18,827	20,381
Other creditors	2,669	5,041
	<hr/>	<hr/>
	21,496	25,422

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**9. FUND DETAILS**

The restricted funds comprise the following:

- Lichfield Diocesan Trust
- Youth/residential grants
- Grants and donations for the community

The restricted fund also comprises the building project at the Welcome Centre and St Mary's Church Centre along with projects for which specific grants have been received.

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# Accounts

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**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**Charity Number**

**1129234**

**(The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire)**

**FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**Howsons**

**Chartered Accountants**

**Independent Examiners**

## BUCKNALL: PAROCHIAL CHURCH COUNCIL

### INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BUCKNALL TEAM MINISTRY

This report on the accounts of the Parochial Church Council for the year ended 31 December 2020, which are set out on pages 1 to 10, is in respect of an examination carried out under the Church Accounting Regulations 2006 ("the Regulations") and S.144(2) of the Charities Act 2011 ("the 2011 Act").

#### Respective responsibilities of trustees and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) do not apply and that an independent examination is needed. It is our responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### Basis of Independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
James Eyre-Walker

Chartered Accountant

Howsons Chartered Accountants

Winton House

Stoke Road

Stoke-on-Trent

Staffs

ST4 2RW

Date: 23 May 2021

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**For the year ended 31 December 2020**

#### **Aims and purposes**

Bucknall Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Street, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Churches of St John's (Abbey Hulton), St Stephen's (Bentilee) and St Mary's (Bucknall) plus the Marychurch Centre (Bucknall).

#### **Church attendance**

There are 150 parishioners on the Electoral Roll. Due to Covid restrictions, meeting in person was not possible throughout the year, but an average of 94 people per week connected with our online services. In addition, we supported our local children with workshops, zoom meetings and activity sessions.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community across Bucknall, Abbey Hulton and Bentilee. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our online presence, services 'in-person' and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

2020 has been a challenging year in the life of our parish.

Our finances, plans and activities were significantly impacted by 'Covid 19' as we were unable to gather in person for the majority of the year, but though our buildings were closed, church continued working hard to stay connected to God, to each other to our communities.

As a Team we met the restrictions 'head-on' and have done all we can to resource and support people through 'unprecedented times' as they were often called.

A new Chapter: 2020 also brought changes within our team:

In July we gathered at St Johns as Rev Malc was officially licensed into an initial three year post leading the Abbey Hulton district of our parish.

We also said farewell to Revd Mike and Fran Bridgewater as Fran began her curacy in Cheadle and was Ordained in September.

#### **Achievements and performance / Review of the year**

##### **Discovering the heart of God:**

We have sought God's heart through our worship, in teaching, in prayer and as we have welcomed and encouraged others to grow in their faith.

As the pandemic spread and churches closed their buildings, we moved our Sunday worship online, going out to all three districts and beyond! Thank you to all that have contributed to our Parish online worship on both 'Youtube' and DVD, which has certainly helped many to feel connected to each other and inspired in their faith.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

#### **Discovering the heart of God continued...**

We continue to walk alongside members of our community to celebrate and thank God at the milestones of the journey through life, through Baptism, Marriage and Funeral services. This has been particularly challenging in 2021 as we sought to support those seeking Baptisms and Marriage Services which had to be postponed due to the many restrictions and changes in regulations, and as our clergy team conducted a significant number of funerals under restrictions also.

Aware that people weren't able to grieve or pay their respects we set up a prayer tree or prayer fence in each district, creating space for communities to remember and pray for friends, family and loved ones. We are mindful that a memorial service may be helpful when restrictions are lifted.

We are committed to daily prayer and worship and when not able to meet in person, increased our on-line presence with daily morning and evening prayer, 'zoom' bible study groups and prayer meetings.

Through regular bible teaching and prayer, we have seen God at work in people's lives and people grow in their faith, even through the pressures of the pandemic.

#### **Growing Disciples**

We've been teaching all God's people to be ambassadors for Jesus in their homes and communities.

We encourage people to invest in their own spiritual life through daily devotion, bible study, worship and prayer for one another. Members have participated in discipleship groups, prayed together, shared breakfast and prayer and "spurred one another on to love and good deeds".

Mid-week Bible Study groups have continued across the parish throughout the year whether meeting in person or online, following different material and looking to apply scripture to our lives.

We have continued to support Rob Goddard & Fran Bridgewater on their vocational journeys towards Ordination, and to see our lay leaders flourish in their ministries.

#### **Reaching New Generations**

In the first quarter of 2020 our Children's and Youth work across the parish continued to grow, with our regular groups continuing to meet, and a new toddler group and mid week children's group opening in Abbey Hulton.

Our dedicated volunteers, who enable both mid-week and Sunday leadership, have offered creative and inspiring teaching and helped to draw the next generation closer to Jesus...for which we are so thankful.

We have continued this work via social media offering online sessions, support and craft packs, resulting in a wider reach than we had previously.

Our strong relationships with our local schools continue, with clergy and church members serving as Governors and working closely in our mission together to local families. Our clergy continue to conduct assemblies via social media when not able to be there in person.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

#### **Reaching new generations continued...**

The Lighthouse Project, a partnership involving Lichfield Diocese, Kingsland Academy and Bucknall Parish, which seeks to support local families, continued to develop and grow during 2020. The Lighthouse Centre is valued by all in our community for the support and outreach that it leads in partnership with the academy community. This support has continued throughout the complex periods of lockdown. In response to pandemic restraints we have amended the ways in which we 'reach out' to our community, working closely alongside St John's church to provide provisions and a range of digital opportunities for our parents, carers and community. We are excited for what the future may hold and the relationships that have developed and deepened during the past year as we have adapted our approach.

#### **Transforming Communities**

We are committed to seeing lives transformed in the local area and will aim to be good news to our neighbours and friends.

We are passionate about our communities, committed to blessing our communities, and to meeting their needs spiritually as well as helping in more practical ways.

Outreach has been central throughout this year and has taken place in many different ways as we have partnered with so many others in this work. A huge thank you to those who have donated, volunteered and supported these initiatives.

Due to the generosity of so many volunteers, donations and grants we have been able to help our communities with emergency food, prescription and meds collections, telephone support and other practical assistance. Just a few examples of this are:

- Our Foodbank distribution centre was one of the few centres that stayed open on a reduced staff throughout the year.
- Started 'Pop-up church' on the estate
- Supported local Care Homes with Digital services and support for staff
- Blessings cupboards have provided food and supplies for many over the year
- Delivered food (Friday night Takeaways to local families through our contacts in 5 local schools)
- Produced and delivered Christmas lunches
- Set up phone Buddy systems across the parish, with people, ringing, texting and praying for one another.

#### **Practising Generosity**

We encourage 'Tithing' as a Biblical and Spiritual principle and are committed to growing in generosity in our stewardship.

We continue to commit to missional giving both home and abroad to honour God with our tithe.

Throughout the year, people gave generously of their money and time in volunteering where possible for which we are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

#### **Financial Review**

£147,114 (2019 - £178,669) was spent to provide Christian ministry from Bucknall, including the contribution to the diocesan parish share which largely provides the stipends and housing for the clergy. The sum that the Churches in the parish have to find is shared between the Churches according to a formula.

At the year-end, reserves (which include funds plus assets) amounted to £330,067 (2019 - £323,206)

The PCC is principally funded by donations, with specific projects supported through grants.

#### **Investment policy**

It is our policy to invest our excess fund balances with the CBF Church of England Fund. The PCC's policy is to safely commit as much as possible to charitable objects whilst retaining sufficient funds to meet ongoing commitments.

#### **Reserves policy**

A reserves policy has been adopted to ensure that adequate funds are retained to meet ongoing commitments. The PCC seeks to obtain sufficient continuing income resources to fund its expenditures, particularly those that are incurred in activities directly related to the work of the Church.

#### **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

#### **Fundraising**

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional - for their support of the church and church events. Whilst finances remain a challenge with our regular income significantly affected due to Covid 19, we have also been truly blessed.

During 2020 we acknowledge and give thanks for:

- Our committed members, who throughout the year, continued to faithfully give whilst our buildings were closed
- The amazing response to aid our Covid support initiatives, (donations of money, food and essential items)
- The financial support of our local Ward Councillors for a number of initiatives across the parish,
- A number of grants received including from the Community Fund and the Co-op Foundation.
- Significant support towards our Parish Share from the Lichfield Diocese Share support scheme and share support allocated to us from a generous neighbouring Parish.

The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grants or legacies for which the PCC are most grateful.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

#### **Covid 19**

At the time of preparation of these accounts we are aware of that 'Covid 19' will continue to have an impact on both our finances and activities in the coming year(s). We are aware of the need for careful review of cash flow and assets and are seeking support through government initiatives and grants where available. We are grateful for the support and advice of the Diocese of Lichfield and Church of England.

#### **Volunteers**

The members of the PCC would like to thank all the volunteers who give so much of their time and energy to ministry and mission across the parish and work so hard to make our Churches a lively and vibrant community.

#### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules.

Our PCC consists of our Clergy team, one Lay Ministry Representative plus from each District the Wardens, one Deanery Synod Representative and other members elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Some PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decision on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 4 times during the year with an average attendance of 72%. Local Leadership Teams of the three different districts met between meetings and notes of their deliberations were received and discussed by the full PCC along with a regular report from the Lighthouse Centre.

#### **Administrative Information**

The name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Bucknall, Staffordshire.

The charity's registration number is 1129234.

Bucknall Team Ministry is part of the Diocese of Lichfield within the Church of England.

The charity's principal address is The Parish Office, 153 Werrington Road, Stoke-on-Trent, ST2 9AQ.

Our website address is: [www.bucknallteam.org.uk](http://www.bucknallteam.org.uk).

The charity is administered by Mrs L Brough, who is also an elected member.

The accountants of the charity are Howsons, Winton House, Stoke Road, Stoke-on-Trent. ST4 2RW.

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

#### **Membership**

During the year the following served as members of the PCC:

##### Ex-Officio members:

Team Rector	Revd David Street	
Team Vicar	Revd Darren Edge	
Parish Curate	Revd Malcolm Mycock	(Associate Vicar from July 2020)
Assistant Ministers	Revd Julie Marshall Revd Mike Bridgewater	(till July 2020)
Wardens:	Mr Paul Heilbronn Mrs Joan Bowyer Mrs Karen McGuinness Mr Brian Deacon Mrs Hilary Burton	
Lay Ministers Rep	Miss Barbara Ainsworth	

##### Elected members:

Deanery Synod Reps:	Mrs Noelle Billington Mrs June Brough Mrs Fran Bridgewater Michael Hulme Mrs Gill Sims	(till July 2020) (Reader Emeritus) (LLM)
PCC Reps:	Mrs Lynn Brough Mrs Penny Hambleton Mrs Liese Molyneaux Mrs Sheila Shaw Mrs Shirley Walker Mrs Vivian Heilbronn Mrs Sam Hall Mr Sean Warren	(Reader/Treasurer)     (From October 2020) (From October 2020)
Co-opted members	Mrs Ann Chappell	(Secretary - Co-opted)

#### **Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC.

##### **Standing Committee:**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT (continued)**

**For the year ended 31 December 2020**

**Members Responsibilities**


The Charities Act 2011 requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the members are required to select suitable accounting policies, as described on pages 3 and 4, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and to enable them to ensure that the financial statements comply with the Charities Act 2011. The members are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity has not met any individual expenses incurred by Members for services provided to the charity.

Signed on behalf of the Parochial Church Council on ..23/05/21



**THE REVD. D. STREET**

**CHAIRMAN**

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2020**

		Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
<b>INCOME AND ENDOWMENTS</b>					
Incoming resources from donors	2(a)	89,060	17,111	106,171	100,972
Other voluntary incoming resources	2(b)	6,588	16,519	23,107	28,630
Income from charitable and ancillary trading	2(c)	24,681	-	24,681	51,749
Other ordinary incoming resources	2(d)	-	-	-	-
Income from investments	2(e)	16	-	16	55
<b>TOTAL INCOME</b>		<u>120,345</u>	<u>33,630</u>	<u>153,975</u>	<u>181,406</u>
<b>EXPENDITURE</b>					
Grants	3(a)	420	3,819	4,239	15,813
Activities directly relating to the work of the church	3(b)	107,387	28,090	135,477	154,557
Fund-raising and publicity	3(c)	-	314	314	1,356
Church management and administration	3(d)	7,084	-	7,084	6,943
<b>TOTAL EXPENDITURE</b>		<u>114,891</u>	<u>32,223</u>	<u>147,114</u>	<u>178,669</u>
<b>NET INCOME/(EXPENDITURE)</b>		5,454	1,407	6,861	2,737
<b>TRANSFER BETWEEN FUNDS</b>		(502)	502	-	-
<b>NET MOVEMENT IN FUNDS</b>		4,952	1,909	6,861	2,737
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<u>109,510</u>	<u>213,696</u>	<u>323,206</u>	<u>320,469</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>114,462</u>	<u>215,605</u>	<u>330,067</u>	<u>323,206</u>

The notes on pages 3 to 10 form part of these accounts.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**  
**CONSOLIDATED BALANCE SHEET**

As at 31 December 2020

	Note	2020		2019	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		267,937		277,013
<b>CURRENT ASSETS</b>					
Debtors	7	26,166		25,443	
Cash at bank and in hand		<u>61,386</u>		<u>66,903</u>	
		87,552		92,346	
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	<u>(25,422)</u>		<u>(46,153)</u>	
<b>NET CURRENT ASSETS</b>			62,130		46,193
<b>NET ASSETS</b>			<u>330,067</u>		<u>323,206</u>
<b>FUNDS</b>					
Unrestricted	6		114,462		109,510
Restricted			<u>215,605</u>		<u>213,696</u>
			<u>330,067</u>		<u>323,206</u>

Approved by the Parochial Church Council on 23/01/21

**THE REV. D. STREET**

CHAIRMAN



MEMBER

The notes on pages 3 to 10 form part of these accounts.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**1. ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of DCCs, and with the regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts consolidate the accounts of the Churches of St Mary's, St Stephen's and St John's along with the parish office.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of revenue donations or grants for a specific DCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

**Income and endowments**

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

*Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

*Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**1. ACCOUNTING POLICIES (continued)**

*Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Expenditure**

*Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

*Activities directly relating to the work of the Church*

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

*Gains and losses on investments (unrealised)*

The gain on investments represents the movement in market value in the year.

**Fixed assets**

*Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

*Other fixtures, fittings and office equipment*

Depreciation is calculated so as to write-off the original cost by equal annual instalments over the expected useful lives of the assets concerned. Depreciation is charged in full on all assets purchased during the year, but it is not charged on assets disposed of during the year.

Buildings are depreciated at a rate of 2% per annum on a straight-line basis.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years.

Computer equipment is depreciated on a straight-line basis over 3 years.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**1. ACCOUNTING POLICIES (continued)**

*Investments*

Investments are valued at fair value at 31 December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Irrecoverable VAT**

Irrecoverable VAT is written-off or capitalised as incurred, being included in the amount of the appropriate expenditure.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Covenants	38,256	-	38,256	36,949
Income tax recoverable on covenants	12,593	-	12,593	9,304
Uncovenanted	22,303	-	22,303	22,161
Collections (open plate) at all services	9,603	255	9,858	11,915
Legacy	-	-	-	4,000
Sundry donations	6,305	16,856	23,161	16,643
Grants	-	-	-	-
	<u>89,060</u>	<u>17,111</u>	<u>106,171</u>	<u>100,972</u>
<i>2(b) Other voluntary incoming resources</i>				
Fees	4,986	-	4,986	5,672
Parish and youth residentials	-	-	-	-
Grants	1,602	15,916	17,518	18,118
Fetes, bazaars, other fund-raising events	-	603	603	4,840
	<u>6,588</u>	<u>16,519</u>	<u>23,107</u>	<u>28,630</u>
<i>2(c) Income from charitable and ancillary trading</i>				
Lettings	21,019	-	21,019	49,892
Fees	3,662	-	3,662	1,857
	<u>24,681</u>	<u>-</u>	<u>24,681</u>	<u>51,749</u>
<i>2(d) Other ordinary incoming resources</i>				
Insurance claims/other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>2(e) Income from investments</i>				
UK Bank/Building society interest	<u>16</u>	<u>-</u>	<u>16</u>	<u>55</u>
<b>TOTAL INCOME</b>	<u>120,345</u>	<u>33,630</u>	<u>153,975</u>	<u>181,406</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**3. EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
<i>3(a) Grants</i>				
Missionary and charitable giving:				
Missionary societies	-	-	-	-
Home missions and other Church Societies	420	-	420	1,145
Sundry donations	-	3,819	3,819	14,668
	<u>420</u>	<u>3,819</u>	<u>4,239</u>	<u>15,813</u>
<i>3 (b) Activities relating to the work of the church</i>				
Ministry: Diocesan share	53,503	10,022	63,525	76,022
Clergy/Curate expenses	2,079	-	2,079	1,498
Ministry/rector expenses	-	-	-	-
Church running expenses	23,598	790	24,388	27,066
Church maintenance	3,719	1,166	4,885	5,276
Upkeep of service/activities	148	251	399	1,216
Church hall running costs	7,492	-	7,492	11,348
Repairs/replacements	579	2,151	2,730	543
Mums and tots	-	135	135	1,161
Sundry expenses	2,404	4,640	7,044	6,336
Depreciation of fixed assets	2,793	6,283	9,076	9,076
Salaries	11,072	1,943	13,015	12,887
Room hire	-	-	-	-
Parish and youth residentials	-	709	709	2,128
	<u>107,387</u>	<u>28,090</u>	<u>135,477</u>	<u>154,557</u>
<i>3(c) Fund raising and publicity</i>				
Costs of fetes, bazaars, other fund-raising events	-	314	314	1,356
<i>3(d) Church management and administration</i>				
Printing and Stationery	3,438	-	3,438	3,175
Administration	1,246	-	1,246	1,308
Auditor's remuneration – accounting services	2,400	-	2,400	2,460
	<u>7,084</u>	<u>-</u>	<u>7,084</u>	<u>6,943</u>
<b>TOTAL EXPENDITURE</b>	<u>114,891</u>	<u>32,223</u>	<u>147,114</u>	<u>178,669</u>

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**4. STAFF COSTS**

The average number of persons employed by the PCC during the year was 2 (2019 - 3), consisting of a part-time administrator and part-time cleaner.

No employees have emoluments above £60,000.

The aggregate payroll costs of these persons were as follows:

	2020 £	2019 £
Wages and salaries	16,775	22,358
Social security	-	-
Pension costs	376	795
	<u>17,150</u>	<u>23,153</u>

**5. TANGIBLE FIXED ASSETS**

	Buildings £	Computer Equipment £	Office Equipment £	Fixtures & Equipment £	Total £
<b>COST</b>					
At 1 January 2020	453,824	13,836	12,370	67,727	547,757
Additions	-	-	-	-	-
	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>67,727</u>	<u>547,757</u>
At 31 December 2020	<u>453,824</u>	<u>13,836</u>	<u>12,370</u>	<u>67,727</u>	<u>547,757</u>
<b>DEPRECIATION</b>					
At 1 January 2020	176,811	13,836	12,370	67,727	270,744
Charge for the year	9,076	-	-	-	9,076
	<u>185,887</u>	<u>13,836</u>	<u>12,370</u>	<u>67,727</u>	<u>279,820</u>
At 31 December 2020	<u>185,887</u>	<u>13,836</u>	<u>12,370</u>	<u>67,727</u>	<u>279,820</u>
<b>NET BOOK VALUE</b>					
At 31 December 2020	<u>267,937</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>267,937</u>
At 31 December 2019	<u>277,013</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>277,013</u>

Buildings are situated on land owned by the Diocese.

**BUCKNALL: PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

**6. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Fixed assets	91,997	175,940	267,937	277,013
Current assets	27,506	60,046	87,552	92,346
Current liabilities	(5,041)	(20,381)	(25,422)	(46,153)
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balance	114,462	215,605	330,067	323,206

**7. DEBTORS**

	2020 £	2019 £
Income tax recoverable	15,192	18,447
Other debtors	221	159
Accrued income	10,753	6,837
	<hr/>	<hr/>
	26,166	25,443

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020 £	2019 £
Parish share	20,381	43,693
Other creditors	5,041	2,460
	<hr/>	<hr/>
	25,422	46,153

## **BUCKNALL: PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

#### **9. FUND DETAILS**

The restricted funds comprise the following:

- Lichfield Diocesan Trust
- Peoples Health Trust grant
- Youth/residential grants
- Grants and donations for the community

The restricted fund also comprises the building project at the Welcome Centre and St Mary's Church Centre along with projects for which specific grants have been received.

#### **10. GOING CONCERN**

At the time of preparation of these accounts we are aware of that 'Covid 19' will have a significant impact on both our finances and activities in the coming year(s). Our overheads continue whilst our income will be significantly reduced particularly from venue hire, donations and Occasional Office Fees. We are aware of the need for careful review of cash flow and assets and are seeking support through government initiatives and grants where available. We are grateful for the support and advice of the Diocese of Lichfield and Church of England.