

St. John the Evangelist, Ravenhead,
Crossley Road, St Helens WA10 3ND.

**Annual Report and Financial Statements of the Parochial Church
Council for the year ending 31st. December 2022.**

Incumbent:

Revd Gareth Banton

Team Clergy:

Revd Helen Coffey (Team Rector)

Revd Sonya Doragh (Team Vicar)

Revd Gregor Stewart (Team Curate) *until March 28th*

Banks:

HSBC Bank Plc 33 Ormskirk Street St Helens Merseyside WA10 2SZ
CCLA, Church of England Deposit Fund, 85 Queen Victoria Street, London

Independent Examiner:

Rev'd. A. A. Clements, MA, ACIB, FCIE
15 Carleton Road, Chorley PR6 8TQ

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St. John's Church - Annual Report of the Parochial Church Council for the Year Ended 31st December 2021

Administrative Information

St. John's Church is situated in Crossley Road, St Helens. It is part of the Diocese of Liverpool within the Church of England. The correspondence address is St John's Church, Crossley Road, St Helens, WA10 3ND.

Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and currently excepted from registration with the Charity Commission.

PCC members who have served from 1st January 2022 until the date this report was approved are:

Incumbent:	Revd Gareth Banton
Team Clergy:	Revd Helen Coffey (Team Rector) Revd Sonya Doragh (Team Vicar) Revd Gregor Stewart (Team Curate) <i>until March 28th</i>
Wardens	Mr John Ingham Mr Deryck Hadfield
Reps Deanery Synod:	Mr John Ingham, Mrs Val Ingham, Mrs Sheila Lancaster
Elected members:	Mrs Joy Light Mr James Mellor Mrs Ann Elliot Mrs Angela Davies Mr Peter Johnson Mrs Elisabeth Johnson Mrs Susan Stewart (Until March 2022) Mrs Sarah Garnett (From March 2022) Mr James Thomson <i>Co-opted</i> (Treasurer) Mrs Wendy Parkinson <i>Co-Opted</i> (Safeguarding Officer)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Standing Committee of the PCC is the only committee required to be in existence by church law and has the power to transact the business of the PCC between meetings, subject to ratification of the PCC. The members of the Standing Committee are: Revd Gareth Banton, both Churchwardens, Mrs Joy Light and Mrs Sheila Lancaster. This Committee met as and when necessary during the year.

Induction Training

All PCC members elected for the first time and any others who have been re-elected to the PCC after an absence of sometime are supplied with copies of the minutes of the previous PCC meeting. In service training is provided where and when appropriate. A copy of the short e-book "A PCC members guide" is available for anyone who wishes to read it.

It is considered that all PCC members and any others who could be understood to be 'managers' in the activities and affairs of the Parish of St. John's Church, Ravenhead are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010.

Aim and Purposes

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers;

Promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Achievements and performance

There are 85 parishioners on the Church Electoral Roll, as at 31st December 2022.

Objectives and Activities of the year 2022

The PCC met on seven formal occasions during 2021. We also had a number of informal meetings with other members of the Team churches PCCs and attended a number of informational and consultation events to do with the "Fit for Mission" proposals put forward to the deanery.

It is fair to say that the two items of business that have taken priority in our discussions and agendas have been "Fit for Mission", and our finances. In July we met with the Archdeacon who conducted a Parish Review. Overall, he was pleased with the parish and how it's been run, and he gave us a financial challenge: to reduce annual expenditure by £6000 and increase income by £6000 by Summer 2022. We very nearly achieved this target early by the year end.

Financial Review

At the end of 2022 the wealth of the Parish was £4,919.88 in the current account at HSBC, consisting of £1000 in the Children's Ministry Fund and £4,819.88 in the General Fund. The deposit account with CCLA (Church of England Funds Management) was £13000

The Parish has paid the Parish Share in full for 2022, but going forward we are going to struggle manage our financial responsibilities. Our finances have improved in some ways since 2021, but our average deficit in 2022 was approximately -£1600 per month. The PCC has been considering a range of measures to tackle our deficit.

Risk Assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church and its surrounding grounds. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the 2018 General Data Protection Regulation are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed the Churchwardens to be the responsible persons to put these things into operation.

There is a Safeguarding Policy in place in respect of children and vulnerable adults. Checks have been and are made with the Disclosure and Barring Service in respect of persons dealing regularly with young people and vulnerable adults. The PCC's appointed officer for this is Mrs Wendy Parkinson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences.

Reserves Policy

The PCC seeks to retain for current and emergency expenditure the equivalent of three month's running costs (approximately £15000) to meet the everyday costs of running the parish with remaining funds being invested in the CCLA deposit account. Our reserves currently stand far short of this amount. The PCC has been speaking to the Diocese and the Archdeacon about their precarious financial situation.

Future Plans

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we state on our Charity Commission profile, that we offer "spiritual instruction through services and bible studies for members and general public, also offer access to community ventures through St Johns Centre."

Approved by the PCC on

and signed on their behalf by

23rd May 2023

Benton REV GARETH
BANTON
J Ingham MR.
John
Ingham

Receipts in 2022

The Parish of St. John the Evangelist, Ravenhead.

Financial Statements for the year ending 31st. December 2022.

General Fund Receipts and Payments Account.

	Unrest. 2022 £	Desig. 2022 £	Rest. 2022 £	Total 2022 £	Total 2021 £
Receipts					
<i>Voluntary Income</i>					
Tax Efficient Planned Giving	10480			10480	8939
Other Planned Giving	6605			6605	nil
Collections at services	3693			3693	4571
All other giving/Vol. Receipts	5	400	1000	1405	4363
Gift Aid recovered	nil			nil	nil
GASDS recovered	nil			nil	nil
Total Voluntary Receipts	20783	400	1000	22183	17873
<i>Fund raising activities</i>	3318			3318	nil
<i>Investment income</i>	133			133	51
<i>Church activities</i>					
P.C.C. Fees	2428	720	nil	3148	
<i>Trading activities</i>	25118			25118	17851
	30997	720	nil	29266	24156
<i>Other Receipts</i>		1500		1500	2960
Total Receipts	51779	2620	1000	55399	45040

Payments Made in 2022

Payments	Unrest. 2022 £	Desig. 2022 £	Rest. 2022 £	Total 2022 £	Total 2021 £
<i>Church activities</i>					
Mission Giving and Donations	440				260
Parish Share	39131				35853
Salaries, wages and honoraria	19866				18045
Clergy and staff expenses	249				796
Church running expenses	2422				2428
Church repairs and mainten.	1467				2054
Church building insurance	3785				3680
Church utility bills	7678				6189
Cost of trading	210				906
		75248		75248	70211
<i>Other Payments</i>					
Bank interest	160	160		160	
Other					9159
Total Payments		75408	nil	75408	79370
Excess of Receipts over Payments				-20009	-34330
Accountancy Adjustment				1759	
Deficit after adjustment to 2022 accounts				-18250	
Bank Account as at 1st. January 2022				36170	70500
Bank Account as at 31st. December 2022				17920	36170

Statement of Assets and Liabilities as at 31st. December 2022.

Monetary Assets

	General Unrest. £	Desig. £	Rest. £	Total 2022 £	Total 2021 £
HSBC	1300	2620	1000	4920	13170
CCLA	13000			13000	23000
Sub total	14300	2620	1000	17920	36170
Cash in hand				1272	1116
Total				19192	37286

Notes	Outstanding fees owed to the Liverpool Diocesan Board of Finance.	
	For the year ended 2020	607
	For the year ended 2021	2402
	For the year ended 2022	2037

The Financial Statements of the P.C.C. have been prepared in accordance with the Church Accounting Regulations using the R & P basis.

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities : moveable church furnishings held by the churchwardens on special trust for the P.C.C. and which require a faculty for disposal.

The expenses paid to clergy may include a small material portion which relates to their function as P.C.C. members. No other payments were made to P.C.C. members for being members of the P.C.C.

An adjustment entry of £1759 has had to be made in order that the balance carried forward for 2023 is the total funds in the P.C.C.'S ownership according to the Bank and CCLA statements for 31st. December 2022.

Approved by the P.C.C. at their meeting on 23rd May 2023

and signed on their behalf by

REV GARETH
BANTON.

James Hearn

Accounting Policies for the PCC of the Parish of St. John the Evangelist, Ravenhead

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Purchases basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible.

They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognized but not necessarily valued in the Statement of Assets and Liabilities:

Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.

Land and buildings held on behalf of the PCC.

Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.

Investments held beneficially by the PCC.

The following assets are recognized and a monetary value given as part of the description in the Statement of Assets and Liabilities:

Amounts owing from the Inland Revenue where a formal claim has been made.

Any other amounts owing to the PCC including church hall lettings and insurance claims.

Legacies where formal notification of entitlement and amount has been received by 31st December by the PCC.

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognized in the Statement of Assets and Liabilities:

Any loans or overdrafts advanced to the PCC

Any arrears of Diocesan Parish Share

Creditors for goods or services where the supply has been received and invoiced by 31st December.

Independent Examiner's unqualified report to the members of the P.C.C. of St. John the Evangelist Church, Ravenhead, in respect of the Financial Statements for the year ended 31st. December 2022 as set out on pages 6 to 8 as in this document.

Respective responsibilities of the P.C.C. and the examiner.

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Allen A. Clements* Date *16th June 2023*

Name Revd. A. A. Clements

Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32