

**Church  
Accruals Accounts  
2019-2020**

**THE METHODIST CHURCH**  
**REPORT AND ACCOUNTS**  
**(ACCRUALS BASIS)**  
**for the year ended 31 August 2020**  
**Anlaby Park Methodist Church**  
**(incorporating Selby Street Mission)**

<b>Registered Charity - Registration number</b>	<b>1129171</b>
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<b>HULL (CENTRE &amp; WEST) CIRCUIT</b>	<b>Circuit No:</b>	<b>29/37</b>
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**Minister**

<b>Rev. Andrew Stead</b>
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**Church Stewards**

<b>Rachael Getgood</b>
<b>John Hallam</b>
<b>Susan MacMaster</b>
<b>Denise Robinson</b>
<b>Keith Robinson</b>
<b>Susan Rowe</b>
<b>Stephen Saunders</b>
<b>Susan Trotter</b>

**Treasurer**

<b>Jan Polak</b>
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**Secretary**

<b>Brenda Hammonds</b>
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# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Introduction**

Anlaby Park Methodist Church is a vibrant and diverse church family seeking to serve God and our community from our setting on Anlaby Common.

### **Aims and organisation**

Our Church Mission statement is:

"To grow and nurture wholehearted followers of Jesus Christ through sharing God's love in words and actions."

### **Review of the year**

Throughout the first six months of the year, Anlaby Park Methodist Church has continued to perform the activities as set out below in the aims and organisation section of this report. However, with the Covid-19 lockdown situation in March 2020, all church services and the general use of the church premises were suspended and remained so, prior to March the following were highlights:

- Members of our Church regularly support Selby Street Mission (a class of Anlaby Park Methodist Church) in its work which reaches out to the most vulnerable people in our local society. We hold missional activities every day and work in partnership with other Christians.
- We continued to hold Alpha courses from time to time - these are designed to instruct people in the meaning of Christianity and encourage them to explore and develop their own faith. This involved us running courses not only at Anlaby Park Methodist Church but also at Selby Street Methodist Church and HMP Humber. This activity ceased in March 2020.
- We continued to develop our pastoral work through increasing our community involvement. This was part of a major project called "Ignition" which aims to dramatically extend our community involvement over the longer term. There were a number of new activities that had been built into our weekly and monthly programme which reflected the aims of the "Ignition" project and involved us welcoming people from the local community onto our premises. This obviously ceased in March 2020.
- Ignition Coffee, the coffee shop located at the front of the main church building continued to be popular with local residents and groups. It was opened in 2014 as the first phase of the 'Ignition' project and was run by a mixture of paid employees and a team of volunteers. Local groups such as 'chatty crafts', scrabble sessions, coffee and chat, motor bike clubs and cycle clubs regularly used the premises, together with local residents who enjoyed coffee and food in a pleasant and relaxing atmosphere. Lockdown in March obviously necessitated the closure of the Coffee Shop and the decision was then taken to permanently close the Coffee Shop with effect from 31 August 2020. Unfortunately, this entailed making the two paid staff redundant.
- Our Family Outreach Worker continued to carry out sterling work throughout the year, even though this was significantly reduced during the lockdown period.

# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Income trends**

Church income is primarily drawn from the Sunday collections offered by the congregation together with additional donations from the wider community. Tax is reclaimed on offerings and donations, as appropriate, using the Gift Aid Scheme. Trading income is also generated by our Ignition Coffee shop and Pre-School which are used by the congregation and the local community.

Income during 2020 has been significantly affected by the Coronavirus pandemic which resulted in total closure of the church and Ignition Coffee from mid-March 2020 to the end of the financial year. The exception being the Pre-school which remained open for the children of key workers.

- Income from collections and tax recovered via gift aid decreased by 10% over 2020 mainly due to the loss of cash offerings due to the church building being closed for services during the pandemic. The large number of Church members using standing orders protected the Church from a larger decline in income.
- The closure of Ignition coffee from mid-March 2020 resulted in no income being generated with total income down 54% compared to 2020. This was partly offset by the grants received from HMRC as part of the Coronavirus Job retention scheme.
- Income for the Pre-School increased by 6.4% in 2020 compared to 2019.

The lettings income relates to the hire of the church hall and ancillary buildings to various groups in the local community. Rental income decreased by 40% in 2020 compared to 2019 due to the pandemic forcing the closure the church from mid-March 2020.

We continue to receive a number of donations from individuals and organisations towards the work of Selby Street Mission, which in 2020 totalled £683. Donations of £365 were also received towards the work of Anlaby Park Methodist Church. Donations of £102 were given to the benevolent fund and £2,075 donated to Ignition Community.

Grants totalling £28,277 were received from HMRC in relation to the Coronavirus Job retention scheme for furloughed employees. Grants of £1,410 were received from the Hull (Centre & West) Methodist Circuit towards the costs of employing our Family Outreach Worker.

### **Expenditure trends**

Due to the Coronavirus pandemic in the latter part of the year, efforts were made to minimise costs where possible. However, significant fixed cost remained. Major items of expenditure during the year were in relation to the following items:

- The assessment paid to the Hull (Centre & West) Methodist Circuit which increased by 1.4% from 2019. A significant amount of the Circuit assessment is used to pay the District assessment, stipends and related costs to ministers.
- General repairs and maintenance of church property decreased in 2020 from £22,596 to £13,126 in 2020. The most significant costs in 2020 included redecoration of the coffee shop and the purchase of a new oven. The sound mixer used for church services was also upgraded. Whilst repairs and maintenance costs were minimised due to the pandemic, there is now a backlog of repairs required particularly to the buildings at the rear of the church.

# ANLABY PARK METHODIST CHURCH

## TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

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- Stock and consumables for Ignition Coffee Shop, which decreased by 45% from 2019 due to the pandemic closing the shop completely from mid-March.
- Salary costs are for the church cleaner, Family Outreach worker, Ignition Coffee Shop employees and Pre-School employees. Staff salaries are increased in line with the Living Wage. All Church and Coffee Shop employees were placed on furlough from mid-March 2020 due to the Coronavirus pandemic. Only two preschool staff were placed on furlough with the remaining staff continuing to work full-time. The Job Retention scheme grant mentioned in *Income Trends* above significant offset the cost. Church salary costs decreased by 13% due to the vacancy created by the resignation of the previous Family Outreach worker before our new Family Outreach worker was employed in January 2020. Ignition Coffee Shop salary costs rose by 13.5% compared to 2019 due to redundancy costs following the decision to permanently close the shop. Preschool salary costs rose by 15%.

### Fund balances

As of 31 August 2020, the total assets of the Church were £2,100,177, made up of £2,000,353 in the General Fund, £36,557 in the Ignition Fund, £17,604 in the TMCP G Arridge Fund, £2,200 in the Benevolent Fund and £43,463 held by the Church's Internal Organisations. There was a net deficit for the year ended 31 August 2020 before depreciation of £2,560 (2019: net income of £27,266) attributed to the effects of the Coronavirus pandemic particularly with respect to the additional costs incurred in closing the coffee shop.

### Plans for 2020/2021

It is hoped that the national restrictions due to the Coronavirus pandemic will start to be lifted during 2020/2021 and that the church building can be reopened for services and use by the wider community. However, the Church is also keen to use this opportunity to look at fresh ways it can serve its membership and the local community in accordance with its Mission Statement to grow and nurture wholehearted followers of Jesus Christ through sharing God's love in words and actions.

Plans are being developed to change the structure of the leadership team and Church Council to reduce the workload of people in positions and also encourage new people to take on roles within the Church, particularly from a younger age group since the current demographic of the Church is significantly weighted to those of retirement age.

It is hoped that the successful use of online and social media platforms such as Zoom & Facebook during the pandemic lockdown will continue and be expanded where possible, such as church services being streamed live online.

# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Aims and organisation**

The objective of Anlaby Park Methodist Church are as set out in our mission statement but are also to engage with the local community together with the purposes of the Methodist Church as a whole.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church; and
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The main activities of Anlaby Park Methodist Church are:

- Worshipping God through prayer, song and other acts of worship;
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike;
- The teaching of Christianity through sermons, courses and small groups;
- The resourcing of pastoral work including visiting the sick and bereaved; and
- Engage with the families, young people and children who attend activities including the support of uniformed organisations.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976). Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD). Day to day management of the church is undertaken by the Church Leadership team along with the Minister.

The stewards and church representatives are appointed at the Annual General Meeting of the church. All other trustees are appointed by the Church Council that meets 3 times annually.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and / or training sessions.

# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Related Parties**

Anlaby Park Methodist Church is part of the Hull (Centre and West) Circuit which is part of the Yorkshire North & East District and is also accountable to the Methodist Conference.

The internal organisations linked to Anlaby Park Methodist Church are:

- Anlaby Park Methodist Church Pre-School
- Ignition Coffee
- Anlaby Park Lunch Club
- Selby Street Lunch Club
- Toddlers Group
- Wives Group
- Youth Club
- Ladies Badminton Club
- Forget-Me-Nots

In addition to the above, two successful Brownie packs, a Rainbow pack, a Girl Guiding and Ranger pack meet regularly on the premises. They are classed as affiliated to Anlaby Park Methodist Church.

### **Risk Management**

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a regular basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.

# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

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### **Safeguarding (continued)**

- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.

In all these principles we will follow legislation, guidance and recognised good practice.

Anlaby Park Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

Anlaby Park Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### **Reserves Policy**

The Reserves Policy for the Church is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the church building and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full expenses including the assessment payable to the Circuit. On 31 August 2020 the general fund balance, excluding fixed assets, amounted to £114,845. Based on the 2020/2021 budget the trustees believe that this is sufficient to meet its reserves policy.

### **Investment policy**

To comply with Methodist Standing Orders, monies for long term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). TMCP acts as custodian trustee for all bequests and are held on deposit. The capital returns are close to tracking the movements in the FTSE100 index and income mirrors the deposit rates available elsewhere. Both the Central Finance Board (CFB) and TMCP take into consideration social, environmental and ethical considerations, both negatively and positively, in establishing investment policy.

Short term deposits are lodged directly with CFB and attract good rates of interest.

There are no benchmarks for the expected returns or appreciation on investments at TMCP and CFB. It is the Church's policy to manage cash and investment resources so that the rate of return on investment is obtained at least as good as market rate considering the Church's low appetite for risk.

# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **TRUSTEES' RESPONSIBILITIES**

For each financial year ending on 31 August the Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Trustees have:

- selected suitable accounting policies and applied them consistently using the accruals method
- made judgements and estimates that are reasonable and prudent
- followed applicable accounting standards, including the FRSSE
- prepared the financial statements on the going concern basis
- prepared accounts to comply with SORP 2015

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and enables them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Church's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Church is an unincorporated association and is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church and was registered with the Charity Commissioners on 24 October 2009.

#### **1. STRUCTURE**

Anlaby Park Methodist Church is one of 17 churches in the Hull (Centre & West) Circuit, which is part of the Yorkshire North & East District.

The Methodist Conference meets once each year and is the supreme governing body in the Church.

- Overall control rests with the Methodist Conference.
- The Connexional Office implements decisions made by Conference and is also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within Districts.
- Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- The District passes control down to Circuit level for local implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- The Circuit Meeting passes control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and authority is delegated to Church Councils as Managing Trustees.



# **ANLABY PARK METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **2. PURPOSE OF THE CHURCH**

The church is an expression, on a local grassroots level of the Connexional character of the Methodist Church.

The purposes of the Methodist Church are as described in the aims and organisation section.

The primary purpose of this Church is to advance the mission of the Church in Anlaby Common and Selby Street area of Hull by serving and ministering to the local communities.

### **3. GOVERNANCE**

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office, the District and Circuit to provide guidance on changes that could affect the local church.

With the exception of the Treasurer, the Church Council Secretary, the Pastoral Secretary and the Team Representatives, the members of the Church Council are annually appointed by a vote of the Church members at Annual General Meeting for a continuous term not normally exceeding six years. The other aforementioned positions are appointed by the Church Council on a similar basis. The Chair is the presiding minister.

When a position becomes vacant on the Church Council, nominations are invited from members of the Church. The Chair then shares with nominees what the roles involve. If they wish to be considered for a role, their names are taken to the AGM, or Church Council for appointment. Trustees are lay people attending Church as members of the Anlaby Park and Selby Street Methodist churches'.

The Church Council normally meets three times each year and deals with routine and exceptional matters. It oversees the work of the various groups and organisations together with outreach, care, finance, property and safeguarding.

# ANLABY PARK METHODIST CHURCH

## TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

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### REFERENCE AND ADMINISTRATIVE DETAILS

Full Name of Church: ANLABY PARK METHODIST CHURCH

Registration Charity Number: 1129171, registered in England and Wales

Address: 256 Hull Road  
Anlaby Common  
Hull  
East Yorkshire  
HU4 7RR

The members of the Anlaby Park Methodist Church Council meeting are the Charity Trustees, membership being made up of church office holders, Minister and representatives appointed by the church at the Annual general Meeting (as per appendix A).

A full list of Church Council members and key lay employees are shown at Appendix A to this report.

Treasurer: Jan Polak

Mr J Polak acted as the principal officer overseeing the day to day financial management and accounting for the church during the year.

Independent examiner: Richard J. Dixon FFA  
Intuitive Accounting  
Unit 7, The Bloc  
38 Springfield Way  
Anlaby, HU10 6RJ

Investment bankers: Central Finance Board of the Methodist Church  
Trustees for Methodist Church purposes

### APPROVALS

The trustees' Report and Financial Statements were approved by Anlaby Park Methodist Church Council on 30<sup>th</sup> March 2021.



Minister and Chair



Treasurer

Date: 30/3/2021

Date: 30/03/2021

# ANLABY PARK METHODIST CHURCH

Registered Charity - Registration number: 1129171

## STATEMENT OF FINANCIAL ACTIVITIES (SOFA) FOR THE YEAR ENDED 31 AUGUST 2020

	Notes to the accounts	Unrestricted funds	Restricted Funds	Endowment Funds	Total 2019-2020	Total 2018-2019
		£	£	£	£	£
<b>Income and Endowments from:</b>						
Donations and legacies	2	60,114	102	-	60,216	67,245
Charitable activities	3	30,967	7,010		37,977	29,162
Other trading activities	4	38,741	154,498		193,239	229,674
Investment income	5	810	-	-	810	851
Other	6	2,330	-	-	2,330	2,623
<b>Total</b>		<b>132,962</b>	<b>161,610</b>	<b>-</b>	<b>294,572</b>	<b>329,555</b>
<b>Expenditure on:</b>						
Salaries, NIC & Pension costs	9	63,567	129,941		193,508	171,800
Circuit Assessment		41,068	-		41,068	40,512
Maintenance on Church buildings and property		11,935	-		11,935	22,596
Telephone and Travel		1,247	-		1,247	890
Utilities (insurance, heat and light, water, etc)		10,217	-		10,217	10,353
Depreciation	12	37,626	-		37,626	45,374
Loss on disposal of fixed assets		-	-		-	-
Internal organisations		-	15,333	-	15,333	21,890
Grants and Donations	10	6,666	40	-	6,706	7,804
Other expenditure		17,118	-	-	17,118	26,443
<b>Total</b>		<b>189,444</b>	<b>145,314</b>	<b>-</b>	<b>334,758</b>	<b>347,663</b>
<b>Net income/(expenditure)</b>		<b>(56,482)</b>	<b>16,296</b>	<b>-</b>	<b>(40,186)</b>	<b>(18,108)</b>
<b>Transfers between funds</b>	11	<b>10,530</b>	<b>(10,530)</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>(45,952)</b>	<b>5,766</b>	<b>-</b>	<b>(40,186)</b>	<b>(18,108)</b>
<b>Other recognised gains / (losses):</b>						
Gains/(Losses) on revaluation of fixed assets		-	-	-	-	-
Gains/(Losses) on investment assets		-	-	-	-	-
Actuarial gains /(losses) on defined benefit pension schemes		-	-	-	-	-
<b>Net movement in funds</b>		<b>(45,952)</b>	<b>5,766</b>	<b>-</b>	<b>(40,186)</b>	<b>(18,108)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		2,094,700	45,663	-	2,140,363	2,158,471
<b>Total funds carried forward</b>		<b>2,048,748</b>	<b>51,429</b>	<b>-</b>	<b>2,100,177</b>	<b>2,140,363</b>

For information only, Money received and passed on to External Organisations

Balance brought forward from last year

Offerings/Gifts - received for External Organisations

Offerings/Gifts - passed to External Organisations

Balance carried forward

-	-
823	1,350
823	1,350
-	-

# ANLABY PARK METHODIST CHURCH

Registered Charity - Registration number: 1129171

## BALANCE SHEET AS AT 31 AUGUST 2020

		Unrestricted £	Restricted £	Endowment Funds £	Totals 2020 £	Totals 2019 £
<b>Tangible Fixed Assets</b>	<b>Notes</b>					
Land & Buildings	12	1,673,975	-		1,673,975	1,702,950
Equipment	12	211,533	-		211,533	217,893
Investments	13	17,604	-	-	17,604	17,489
<b>Total fixed assets</b>		<b>1,903,112</b>	<b>-</b>	<b>-</b>	<b>1,903,112</b>	<b>1,938,332</b>
<b>Current Assets</b>						
Stock on hand	14	-	-	-	-	990
Debtors and Prepayments	14	11,919	-	-	11,919	24,720
Cash at Bank and in hand:	14					
Central Finance Board Deposits		116,751	-	-	116,751	91,684
Other		28,432	45,663	-	74,095	90,964
<b>Total current assets</b>		<b>157,102</b>	<b>45,663</b>	<b>-</b>	<b>202,765</b>	<b>208,358</b>
<b>Creditors and Accruals (due in under 1 year)</b>	15	5,700	-	-	5,700	6,327
<b>Net current assets (liabilities)</b>		<b>151,402</b>	<b>45,663</b>	<b>-</b>	<b>197,065</b>	<b>202,031</b>
<b>Total assets less current liabilities</b>		<b>2,054,514</b>	<b>45,663</b>		<b>2,100,171</b>	<b>2,140,362</b>
<b>Loans and creditors due after 1 year</b>	17	-	-	-	-	-
<b>Net assets</b>		<b>2,054,514</b>	<b>45,663</b>		<b>2,100,177</b>	<b>2,140,363</b>
<b>Funds of the Church</b>	18					
Unrestricted funds		2,054,514			2,048,748	2,100,466
Restricted funds			45,663		51,429	39,897
Endowment funds				-	-	-
<b>Total Funds</b>	<b>18</b>	<b>2,054,514</b>	<b>45,663</b>	<b>-</b>	<b>2,100,177</b>	<b>2,140,363</b>

Signed by:

*Andrew Stead*

Minister and Chair

Signed by:

*F. H. H. H.*

Treasurer

As Authorised by the Trustees on: 30<sup>th</sup> March 2021

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

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**1. Basis of accounting and accounting policies**

**i. Accounting standard**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) 2015. See also v Accounting framework, below.

**ii. Public benefit entity**

Anlaby Park Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

**iii. Basis**

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year. The accruals basis has been used and trustees present accounts that show a true and fair view of the Church's financial position and activities.

**iv. Content**

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £Sterling, rounded to the nearest pound. Rounding differences should be ignored. Where the content of this year's accounts is different from that of the previous year, the comparative year's numbers have been adjusted and restated to be in the same format and on the same basis.

**v. Accounting framework**

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities applicable in the UK (effective from 1 January 2015) – the Charities SORP (FRSSE) – in replacement for the SORP's 2005 version specified in its related 2008 Regulations and in accordance with the 'true and fair override' provision contained therein.

**vi. Going concern**

To the best of their knowledge and belief the trustees confirm that there are no material uncertainties that would call into question the Church's financial viability for at least 12 months from the date of approval of these accounts.

**vii. Income recognition**

Income is brought into account when it is more likely than not that the economic benefit of the income will be forthcoming. No attempt is made to measure the value of services donated or time given by volunteers. Further information on this matter is provided in the Trustees' Annual Report.

Individual amounts categorised as Other income in the SOFA will be shown separately if they are considered material.

The Church acts as agent on the collection for various circuit, national and international appeals. In all these matters the transactions are not reflected in the SOFA because there is no obligation on the Church to make up any shortfall.

**Year ended 31 August 2020**

**Notes to the Accounts**

**1. Basis of accounting and accounting policies (continued)**

**viii. Expenditure**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

**ix. Grants**

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

Incoming grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met, and the grants will be received. Grants are recognised as income when the associated performance conditions have been met.

**x. VAT**

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers. The Ignition Coffee Shop was registered for VAT under the Flat Rate Scheme for part of the financial year, but de-registered due to income falling below the threshold.

**xi. Tangible fixed assets**

These are capitalised if they can be used for more than one year, and individually cost at least £1,000. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses. Depreciation is provided on all tangible fixed assets, other than land, at rates calculated to write off the cost of each asset to its estimated residual value on a straight-line basis over its expected useful life, as follows:

Buildings	Over 50 years
Fixtures, fittings and equipment	between 4 and 20 years

All costs of repairs and maintenance are charged to the SOFA as incurred.

**xii. Investments**

The investments are in monetary assets and are held by the Trustees for Methodist Church Purposes (TMCP) as custodian trustees. The valuations, at market value, are those provided by TMCP. The unrealised gains arising on investments at the end of the year are shown in the SOFA and in Note 13 below.

**xiii. Stock**

Stock is included at the lower of cost and net realisable value.

**xiv. Debtors and Creditors; Bank and cash**

Debtors are stated at the amounts owed to the Church or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply, or amount advanced to the Church. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit account balances are shown at the realisable values.

**Year ended 31 August 2020**

**Notes to the Accounts**

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**1. Basis of accounting and accounting policies (continued)**

**xv. Loans**

Where concessionary loans (i.e. free of interest) are made to (or received by) the Church to further its charitable purposes, and are repayable after more than one year, they are initially recognised at the amount paid (or received), with the carrying value adjusted in subsequent years to reflect repayments and any accrued interest, adjusted for any impairment, if necessary.

Where there is objective evidence of impairment, an immediate impairment loss is recognised in the Statement of Financial Activities. Subsequent reversals of an impairment loss that objectively relate to an event occurring after the impairment loss was recognised, are recognised immediately in the Statement of Financial Activities.

**xvi. Funds**

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. Details of each material fund are disclosed in note 18. Any funds may be represented by more than just cash.

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**2. Donations and legacies**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
	£	£	£	£
Collections	45,203	-	45,203	51,281
Tax credits	11,789	-	11,789	11,751
Donations	3,122	102	3,224	4,213
Legacies	-	-	-	-
<b>Total</b>	<b>60,114</b>	<b>102</b>	<b>60,216</b>	<b>67,245</b>

**3. Charitable activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
	£	£	£	£
Fund raising	-	-	-	1,609
Lettings	6,660	-	6,660	11,336
Grants	23,434	-	23,434	3,555
Baptisms, Weddings & Funerals	219	-	219	803
Internal organisations	-	7,010	7,010	9,896
Other	654	-	654	1,963
<b>Total</b>	<b>30,967</b>	<b>7,010</b>	<b>37,977</b>	<b>29,162</b>

**4. Other trading activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
	£	£	£	£
Ignition Coffee	38,741	-	38,741	84,498
Pre-school	-	154,498	154,498	145,176
<b>Total</b>	<b>38,741</b>	<b>154,498</b>	<b>193,239</b>	<b>229,674</b>

**5. Investment Income**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
	£	£	£	£
CFB Interest	660	-	660	703
TMCP Interest	150	-	150	148
<b>Total</b>	<b>810</b>	<b>-</b>	<b>810</b>	<b>851</b>

**6. Other**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2020 Total</b>	<b>2019 Total</b>
	£	£	£	£
Solar panel income	2,141	-	2,141	2,216
Utilities & Insurance credits	189	-	189	407
<b>Total</b>	<b>2,330</b>	<b>-</b>	<b>2,330</b>	<b>2,623</b>



**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**7 Payment to Trustees**

		<b>2020</b>	<b>2019</b>
Payments made to trustees for additional services provided to the Church by agreement with the Church Council Meeting	£	-	-
Number of trustees who were paid expenses		9	10
Nature of the expenses: Reimbursement of expenses incurred			
Total amount paid	£	3,611	3,218

It is the Church's policy to offer to reimburse members of the church and others involved in the activities of the church for expenditure properly incurred in carrying out their mission or duties.

**8 Fees for examination or audit of the accounts**

Independent examiner's or auditors' fees for reporting on the accounts	£	-	-
Other fees (e.g.: advice, accountancy services) paid to the independent examiner or auditor	£	-	-

**9 Paid employees**

**Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind	£	188,007	167,784
Employer's National Insurance costs	£	1,813	1,239
Pension costs	£	3,688	2,778
Total staff costs	£	193,508	171,800

<b>Average number of staff employed during the year were:</b>	14.8	16.0
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No employees received benefits that totalled more than £60,000. There is no accrual for holiday pay as it is considered immaterial. All staff are paid at or above the living wage.

The church paid £41,068 (2019: £40,512) as an assessment to the Hull (Centre and West) Circuit. This is used by the Circuit towards the ministers' stipend, manse upkeep and other lay worker expenses.

**10 GRANTS**

Grants and donations of £6,666 (2019: £7,304) were made during the year from the general fund. These donations included £1,000 (2019: £1,000) to Methodist Connexional funds as detailed in note 20. Donations of £40 (2019: £500) were made during the year from the benevolent fund.

It is the Church policy to support local, national and international charities by setting aside 10% of its incoming donations each year. The chosen charities as agreed at the annual general meeting of its members were:

<b>2019:</b>	£	
RHM Recovery	3,152	
Barnabas Fund	3,152	
<b>2018:</b>		
Hull Youth for Christ	3,370	
Christian Solidarity Worldwide	3,370	

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**11 Transfers between funds**

The transfer between funds shown on the SOFA represents funds that were transferred from one fund to another under the direction of the trustees and members of the individual groups.

**12 Tangible Fixed Assets**

**Cost or valuation**

	Church (non-investment) land £	Other non-investment buildings £	Other non-investment land and buildings £	Fixtures, fittings and equipment £	Total £
<b>Balance brought forward</b>	400,000	1,398,944	19,901	311,266	2,130,111
Additions	-	-	-	2,292	2,292
Disposals	-	-	-	-	-
Transfers	-	-	-	600	600
<b>Balance carried forward</b>	400,000	1,398,944	19,901	312,958	2,131,803

**Accumulated depreciation**

<b>Balance brought forward</b>	-	111,916	3,980	93,373	209,269
Depreciation charge for year	-	27,979	995	8,652	37,626
Disposals	-	-	-	600	600
Transfers	-	-	-	-	-
<b>Balance carried forward</b>	-	139,895	4,975	101,425	246,295

**Net book value**

Brought forward	400,000	1,287,028	15,921	217,893	1,920,842
Carried forward	400,000	1,259,049	14,926	211,533	1,885,508

Method of depreciation

Cost

SL

SL

SL

Rate of depreciation

0%

2%

5%

5%-25%

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**13 Investments**

The funds that support the various funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long-term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

**Analysis of Investment movements**

	2020	2019
	£	£
<b>Change in investment values</b>		
Carrying (market) value at beginning of year	17,489	17,376
<b>Add:</b> additions to investments at cost	150	148
<b>Less:</b> disposals at carrying value	(35)	(35)
Net gain/(loss) on revaluation	-	-
Carrying (market) value at end of year	<b>17,604</b>	<b>17,489</b>

**14 Analysis of current assets**

	2020	2019
	£	£
<b>Stock on hand</b>		
Raw materials and consumables	-	990
<b>Total stock</b>	<b>-</b>	<b>990</b>
<b>Debtors and prepayments</b>		
Pre-paid assessments	10,847	10,267
Accrued income	-	13,408
Other debtors	1,072	1,045
<b>Total debtors and prepayments</b>	<b>11,919</b>	<b>24,720</b>
<b>Analysis of cash at bank</b>		
Bank balance held in NatWest Bank	30,609	52,368
Bank balance held in CFB Deposit	116,751	91,684
Cash and Bank balance held by Church groups	43,463	37,759
Cash balances	23	837
	<b>190,846</b>	<b>182,648</b>

The Church has three current accounts at NatWest Bank plc, an authorised institution. The sums held on these accounts are immediately available. In addition, the Church has a deposit account at the Central Finance Board, a common deposit fund. Interest is earned on this account and credited monthly; the sums deposited can be withdrawn without notice and without loss of interest. The Church has no other financial instruments. These sums are viewed as being liquid and are shown as current assets on the balance sheet.

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**15 Analysis of creditors and accruals due within one year**

	2020	2019
	£	£
<b>8</b>		
Trade Creditors	-	-
Other Creditors	5,700	6,327
Loans (note 17)	-	-
<b>Total Current Liabilities</b>	<b>5,700</b>	<b>6,327</b>

It is expected that all sums accrued at 31 August 2020 will be paid during the year to 31 August 2021.

**16 Capital commitments and contingent liabilities**

At the 31st August 2020 the Church has no capital commitments (2019: £Nil).

No Contingent liabilities were identified at 31st August 2020 (2019: £Nil).

**17 Loans and creditors due after one year**

**Loans**

Source	Amount brought forward £	New borrowings £	Loan interest £	Repayable in the year £	Balance at year end £
	-	-	-	-	-

**Repayment due**

**Totals**

Due within 12 months	-
Due after more than 12 months	-
<b>Total</b>	<b>-</b>

**Purpose of loans**

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

Year ended 31 August 2020

Notes to the Accounts

**18 Detailed analysis of individual fund movements**  
**Unrestricted Funds**

Fund Name	Opening Balance	Income	Expenditure	Transfers	Revaluation gains/losses	Closing Balance
	£	£	£	£	£	£
1 General fund	1,819,583	74,223	(116,182)	222,729		2,000,353
2 Ignition Community	252,524	2,218	(1,248)	(216,937)	-	36,557
3 Coffee Shop fund	10,870	56,371	(71,979)	4,738	-	-
4 G Arridge Fund	17,489	150	(35)	-	-	17,604
<b>Totals</b>	<b>2,100,466</b>	<b>132,962</b>	<b>(189,444)</b>	<b>10,530</b>	<b>-</b>	<b>2,054,514</b>

**Restricted Funds**

Fund Name	Opening Balance	Income	Expenditure	Transfers	Revaluation gains/losses	Closing Balance
	£	£	£	£	£	£
5 Benevolent Fund	2,138	102	(40)	-	-	2,200
6 Church Groups	37,759	161,508	(145,274)	(10,530)	-	43,463
<b>Totals</b>	<b>39,897</b>	<b>161,610</b>	<b>(145,314)</b>	<b>(10,530)</b>	<b>-</b>	<b>45,663</b>

**Endowment Funds**

Fund Name	Opening Balance	Income	Expenditure	Transfers	Revaluation gains/losses	Closing Balance
	-	-	-	-	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Fund purposes**

- |                    |  |
|--------------------|--|
| 1 General Fund     | All general monies and funds for use at the discretion of the trustees in the furtherance of the general objectives of the church and which have not been designated for other purposes. |
| 2 Ignition Fund    | Fund for monies raised and expensed on the Ignition project.   |
| 3 Coffee Shop fund | Funds for monies relating to the running of Ignition Coffee.   |
| 4 G Arridge Fund   | Legacy left by George Arridge to help finance mission, training and capital expenditure.   |
| 5 Benevolent Fund  | Funds raised to help in the use of benevolent causes.  |
| 6 Church Groups    | Specific funds held by internal church group (see below).  |

**Reasons for transfer between funds**

Monies have been transferred between funds so that groups and users can contribute towards shared costs. The fixed assets previously allocate to Ignition Community (£216,937) have been transferred to the General Fund.

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**18 Detailed analysis of individual fund movements (continued)**

Church Groups	Opening balance	Recelpts	Payments	Net Receipts/ Payments	Adjustments	Closing balances
	£	£	£	£	£	£
Anlaby Park Lunch Club	2,656	1,747	1,618	2,785	(800)	1,985
Ladies Badminton	62	213	-	275	(250)	25
Pre-school	33,609	154,498	140,223	47,884	(8,355)	39,529
Forget-Me-Nots	717	5	200	522	-	522
Selby St Lunch Club	117	710	407	420	-	420
Toddlers	34	559	340	253	(160)	93
Wives Group	517	3,565	2,395	1,687	(900)	787
Youth Club	48	211	91	168	(65)	103
<b>Total</b>	<b>37,759</b>	<b>161,508</b>	<b>145,274</b>	<b>53,993</b>	<b>(10,530)</b>	<b>43,463</b>

Funds held by Church Groups are operated outside of the main general fund by specific groups and organisations which are included under the umbrella of Anlaby Park Methodist Church activities. All groups and organisations report directly and are accountable to the Church Council.

**19 Volunteer contributions**

Every entity within the Methodist Church in the United Kingdom is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. Anlaby Park Methodist Church is no different and we are grateful to each and every one of them for their help and commitment. No attempt has been made by this Church to value the non-monetary contributions to the church in monetary terms.

**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

**Year ended 31 August 2020**

**Notes to the Accounts**

**20 Related party transactions**  
**2020**

Name of related party	Relationship	Description of transaction	Income from related party during the year £	Payments to related party during the year £	Loans to / (from) related party during the year £	Amounts owed by / (to) related party as on 31-Aug-2020 £
Fund for Support of Presbyters & Deacons	Methodist Connexion	Donation	-	500	-	-
Fund for Property	Methodist Connexion	Donation	-	500	-	-
Methodist World Mission Fund	Methodist Connexion	Donation	-	76	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Circuit Assessment	-	41,068	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Book Subscription	-	150	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Family Worker Grant	1,410	-	-	-
North Ferriby Methodist Church	Methodist Church	Selby St Donation	200	-	-	-
<b>Total</b>			<b>1,610</b>	<b>42,294</b>	<b>-</b>	<b>-</b>

**2019**

Name of related party	Relationship	Description of transaction	Income from related party during the year £	Payments to related party during the year £	Loans to / (from) related party during the year £	Amounts owed by / (to) related party as on 31-Aug-2019 £
Fund for Support of Presbyters & Deacons	Methodist Connexion	Donation	-	500	-	-
Fund for Property	Methodist Connexion	Donation	-	500	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Circuit Assessment	-	40,512	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Book Subscription	-	151	-	-
Hull (Centre & West) Circuit	Methodist Circuit	Family Worker Grant	3,555	-	-	-
North Ferriby Methodist Church	Methodist Church	Selby St Donation	200	-	-	-
Brough Methodist Church	Methodist Church	Selby St Donation	164	-	-	-
<b>Total</b>			<b>3,919</b>	<b>41,663</b>	<b>-</b>	<b>-</b>

**CHURCH COUNCIL MEMBERSHIP & KEY LAY WORKERS**

Superintendent Minister:	Revd. Ann Rigby-Jones
Minister:	Revd. Andrew Stead (chair)
Church Stewards:	Susan Rowe John Hallam` Susan MacMaster Keith Robinson
Outreach Team Steward:	Denise Robinson
Worship Team Steward:	Susan Trotter
Care Team Steward:	Rachael Getgood
Resources Team Steward:	Stephen Saunders
Church Treasurer:	Jan Polak
Church Secretary:	Brenda Hammonds
Church Safeguarding Co-Ordinator	Christine Hornsby
Pastoral Secretary:	Jean Richardson

**OTHER MEMBERS OF THE CHURCH COUNCIL**

Care Team Rep:	Vacant
Outreach Team Rep:	Dave Rowe
Worship Team Rep:	Christopher Spry
Church Meeting rep 1	Vacant
Church Meeting rep 2	Rachel Pearson
Church Meeting rep 3	Brian Smith
Church Meeting rep 4	Vanessa Taylor
Church Meeting rep 5	Valerie Wood
Church Meeting rep 6	Carl Gibson
Circuit Steward:	Susan Weatherall



**ANLABY PARK METHODIST CHURCH**  
**Registered Charity - Registration number: 1129171**

Year ended 31 August 2020

## Declarations and Scrutiny

### Treasurer

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of Treasurer



Name of Treasurer

Jan Polak

Address

8 Sherwood Drive  
Hull  
HU4 7RQ

Date

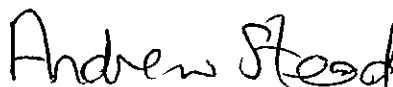
30/03/2021

### Presentation to the Church Council Meeting for approval.

I confirm that the annual report and accounts for the year ended 31<sup>st</sup> August 2020 were presented to the Church Council at its meeting on  
and were approved.

30/03/2021

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev. Andrew Stead

Date

30/03/2021

## Independent Examiner's Report to the Trustees of the

### Anlaby Park Methodist Church

Charity Number 1129171

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Anlaby Park Methodist Church for the year ended 31 August 2020 set out on pages 11 to 23. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent Examiner's Statement

The Church's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

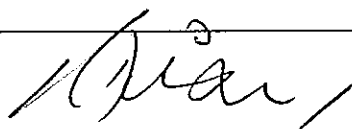
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name of independent examiner:

Richard J. Dixon FFA

Signature of independent examiner



Relevant Professional qualification or body:

Fellow of the Institute of Financial Accountants

Name of Firm & Address:

Intuitive Accounting  
Unit 7, The Bloc  
38 Springfield Way  
Anlaby  
HU10 6RJ

Date:

25/06/2021

\* delete or circle as appropriate