

Downham Market Methodist Church - Trustees Annual Report – 2022/2023
Registered Charity No – 1129143

Principal Address

Downham Market Methodist Church
c/o Wesley House
Chapel Road
Boughton
King's Lynn
PE33 9AG

Trustees: all members of the Church Council, the Governing Body of the Church, are trustees and are listed below (correct up to end August 2023)

Cornwell Mrs Sylvia (from 11/06/2023)

Cumbers Mrs Mary (from 2/11/2022)

Dent Mrs Lesley

Dent Mrs Joyce

Durkin Mrs Alison

Foster Mr Terence

Friswell Mrs Sarah

Harrison Mrs Margaret

Heisler Mr Heinz

Hibling Mrs Maureen

Mehew Mrs Patricia

Miles Mr John

Miles Mrs Hazel (died February 2023)

O'Shea-Barnes, Ms Stephanie

Perkins Mr Ralph

Rix Mr Alan

Roust Mrs Janet

Roust Mr John

Webb Mr Raymond

Minister

Revd Paul Critchley

Charity Constitution: Previously excepted charities; - excepted charities were not required to register but are regulated by the Charity Commission. This is because they have been excepted from the requirement to register either by legislation or an order made by us. Churches and chapels of some Christian denominations; The Charities Act 2006 required excepted charities with an annual income of over £100,000 to register with us.

Charity trustee selection method: Charity trustees for Downham Market Methodist Church are appointed as per the rules of the Methodist Church. They are a mixture of stationed minister, Deacons, volunteer elected stewards and volunteer representatives elected from individual organisations within the Church.

Summary of the objectives of the charity: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF –

- (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH.
- (B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH.

- (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.
(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Summary of the main activities for the public benefit;

What

RELIGIOUS ACTIVITIES – The main act of worship at Downham Market Methodist Church was the 10am service with attendance increasing this year to around 50-55 people per week.

A midweek Holy Communion service continued to be offered once a month.

Evening worship continued online using Zoom during the winter months and remained popular with both members of Downham Market church and other Methodists from the West Norfolk Circuit. In the summer months, an evening service was offered once a month offering different styles of worship such as Praise services or Café Church. A Zoom service was also offered once a month during the summer, as some members prefer to access worship in this way. Themed Bible study groups were offered both online and in person. Several families brought children for baptism, providing wonderful occasions to welcome people to the church.

The church has a link with the deaf community who attend worship approx. once a month, with a signing interpreter attending to enable the deaf visitors to participate in worship. Between 6-8 adults attend regularly. In March 2023 the main service was led by a deaf local preacher with an interpreter speaking his words.

Monthly benevolent collections are donated to other charities, such as Action for Children, Christian Aid and Macmillan Nurses. These are agreed annually by the trustees. There is the opportunity to donate in cash weekly, or to donate online. The church members also regularly support the local food bank and at Christmas support other local churches in providing hampers for families in need on Christmas Day.

Who

THE GENERAL PUBLIC - any member of the community may attend any service and can seek help and/or support from members of the charity.

How

The building is in daily use by community groups. Lettings are ably managed by the Church Administrator. She ensures that people using the facilities are well looked after and she helps promote these activities via social media and posters where appropriate. Community Choirs, Dance and Exercise Groups, and the Dementia Café make regular use of the premises. A local youth group, who encourage the young people to use music and drama, meet at the church and also occasionally share in worship. These Community lettings provide both valuable facilities for the public and essential revenue for the Church. The rooms are also used by the church's own groups such as Messy Church (an initiative aimed at offering families the opportunity to

learn about the Bible through crafts, stories and food) and the Ladies Friendship Circle, which provides a regular meeting with talks, outings and fellowship.

Members of the church have been generous in giving via BACS to support both the church's financial needs and charity support.

The Social Centre, based in the church buildings, supports the elderly in the community. It has provided a welcome to members of the public Monday to Friday between 10am and 1.30pm, with hot lunches served to the many who appreciate the food, friendship and companionship on offer. For those who can't get out, the Social Centre provided a 'meals on wheels' service, delivering lunches, using volunteer drivers. This has provided a vital service to many isolated, elderly members of the community.

The Revd Paul Critchley has oversight of not only Downham Market Methodist Church but other smaller Methodist chapels in the surrounding villages of West Norfolk. He has supported the work of the Social Centre as well as visiting and supporting the work of local care homes and schools.

The church supports a number of house groups, where people meet for Bible study and fellowship. This gives members of the church the opportunity to speak of their faith and share in discussion. These house groups occasionally lead services in the church.

RISK

The trustees review the risks that the charity is exposed to on an ongoing basis and take steps to mitigate those risks as appropriate.

Reserves Policy-

Our Reserves Policy relates to our general (unrestricted) funds, which are freely available to be used for any or all of the purposes of the Church.

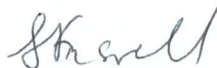
Our Reserve Policy is to hold 50% of annual expenditure in hand; these reserve funds allow for fluctuations in receipts against set payments and act as contingency funds.

The Church holds funds to continue the ongoing upgrades to its premises to maintain and improve the fabric of our buildings and to enhance the ability of our members, users of our services and visitors to make maximum use of the facilities.

Signatures Revd P Critchley - Minister



Mrs S Friswell - Treasurer



Dated: 2 JUNE 2024

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

DOWNHAM MARKET

Church

FOR THE YEAR ENDED

31 August 2023

WEST NORFOLK

Circuit

Circuit no.

14 / 20

Registered Charity - Charity Registration number

1129143

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Paul Critchley

Church Stewards:

MAUREEN HIBLING

RALPH PERKINS

ALEX RIX

RAY WEBB

SYLVIA CORNWELL (APPOINTED 11/6/2023)

Treasurer:

Mrs. Sarah Friswell

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	46,616		46,616	48,685
a3	Bank and CFB interest and Investment income	4,318		4,318	628
a4	Lettings	19,344		19,344	16,047
a5	Other receipts	36,996		36,996	36,891
a6	TOTAL RECEIPTS	107,274		107,274 (a7)	102,251

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	39,988		39,988	38,365
b3	Donations	1,575		1,575	1,540
b4	Repairs and Maintenance	7,091.55		7,092	4,275
b5	Utilities (Insurances, water charges, heating & lighting)	12,551		12,551	9,675
b6					
b7	Other payments	52,175		52,175	52,522
b8	TOTAL PAYMENTS	113,381		113,381 (b9)	106,377

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(6,107)	(6,107)	(4,126)
c2	Total funds brought forward from last year	136,167		136,167 (c6)	136,167
c3	Sub total	(c1+c2)	130,060	130,060	132,041
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	130,060	130,060 (c8)	132,041 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		2,541		3,147
d3	Offerings/Gifts - passed to external organisations		2,541		3,147
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	CARPET BOWLS	1,729	966	763		1,184	1,947
e2							
e3	LADIES FRIENDSHIP	1,647	1,495	152		153	305
e4	SOCIAL CENTRE	59,613	57,954	1,659		29,019	30,678
e5	MESSY CHURCH	44	157	(112)		185	73
e6							
e7							
e8	Sub total of Internal Organisations funds	63,034	60,572	2,462		30,541 (e11)	33,003 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	107,274 (a7)	113,381 (b9)	(6,107)	(c7)	136,167 (c6)	130,060 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	170,308	173,952	(3,645)		166,708 (x)	163,063 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2023

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	6,774	5,518
f3	Bank Deposit Account	8,156	3,979
f4	Central Finance Board	47,841	45,020
f5	Trustees for Methodist Church Purposes	73,396	75,543
f6	Other funds		
f7	SUB TOTAL - Church accounts	136,167 (c6)	130,060 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	30,541 (e11)	33,003 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	166,708 (x)	163,063 (y)

SECTION G

OTHER ASSETS and LIABILITIES

OTHER ASSETS AND LIABILITIES			
g1	Investments (include Endowments)	5,777.09	5,359.20
g2	Land & Buildings (see notes re Insurance value)	2,767,569	3,047,129
g3	Other Assets	182,789	201,253
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church DOWNHAM MARKET No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer S. J. Friswell Date 27.11.2023

Name and address of treasurer SARAH J. FRISWELL, WESLEY HOUSE,
CHAPEL ROAD, DOUGHTON, KING'S LYNN Post Code PE33 9AG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the meeting of the Church trustees held on 29/11/24

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting PAUL CRITCHLEY Date 29/11/24

Independent Examiner's Report to the Trustees of the

DOWNHAM MARKET Church

Charity Number 1129143

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the DOWNHAM MARKET Church for the year ended 31 August 2023 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church DOWNHAM MARKET No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Clifford Shelton

Name of independent examiner CLIFFORD SHELTON

Relevant professional qualification of independent examiner ACMA C.I.C.M.A.

Name of firm (where appropriate) —

Address 1 WOODLAND GARDENS, NORTH WOOTTON

..... KING'S LYNN, NORFOLK Post Code PE30 3PX

Date 19.2.2024

* delete or circle as appropriate