

Downham Market Methodist Church - Trustees Annual Report – 2021/2022

Registered Charity No – 1129143

Principal Address

Downham Market Methodist Church
c/o Wesley House
Chapel Road
Boughton
King's Lynn
PE33 9AG

Trustees: all members of the Church Council, the Governing Body of the Church, are trustees and are listed below (correct up to end August 2022)

Dent Mrs Lesley	Hibling Mrs Maureen
Dent Mrs Joyce	Macey Mrs Joan (resigned 05/22)
Durkin Mrs Alison	Mehew Mrs Patricia
Foster Mr Terence	Miles Mr John
Forth Mrs Sheila (retired 09/21)	Miles Mrs Hazel
Friswell Mrs Sarah	O'Shea-Barnes, Ms Stephanie
Friswell Mr David (resigned 05/22)	Perkins Mr Ralph
Harrison Mrs Margaret	Rix Mr Alan
Hasty Mr Christopher (resigned 02/22)	Roust Mr John
Heisler Mr Heinz	Webb Mr Raymond

Minister

Revd Paul Critchley

Charity Constitution: Previously excepted charities; - excepted charities were not required to register but are regulated by the Charity Commission. This is because they have been excepted from the requirement to register either by legislation or an order made by us. Churches and chapels of some Christian denominations; The Charities Act 2006 required excepted charities with an annual income of over £100,000 to register with us.

Charity trustee selection method: Charity trustees for Downham Market Methodist Church are appointed as per the rules of the Methodist Church. They are a mixture of stationed minister, Deacons, volunteer elected stewards and volunteer representatives elected from individual organisations within the Church.

Summary of the objectives of the charity: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF –

- (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH.
- (B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH.

- (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.
- (D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Summary of the main activities for the public benefit;

What

RELIGIOUS ACTIVITIES – The main act of worship at Downham Market Methodist Church was the 10am service with attendance around 40-50 people per week. Some regular attendees of the church have not returned since the COVID pandemic but other new members have joined, including several people who have moved to the area.

A midweek Holy Communion service continued to be offered once a month.

Evening worship continued online using Zoom during the winter months and remained popular with both members of Downham Market church and other Methodists from the West Norfolk Circuit. Circuit services and Bible study groups were offered on Zoom for special Christian festivals.

The church has a link with the deaf community who attend worship approx. once a month, with a signing interpreter attending to enable the deaf visitors to participate in worship. Between 6-8 adults attend regularly.

Monthly benevolent collections are donated to other charities, such as Mercy Ships, Christian Aid and Break, an East Anglian charity supporting disadvantaged families, which are agreed annually by the trustees. There is the opportunity to donate in cash weekly, or to donate online.

Who

THE GENERAL PUBLIC - any member of the community may attend any service and can seek help and/or support from members of the charity.

How

Due to the regular use of the building and its facilities by the community, the Trustees decided to employ an Administrator to manage the work associated with regular bookings and hirings. Community use of the premises has returned to pre-pandemic levels with some new groups using the facilities regularly. Community Choirs, Dance and Exercise Groups, and the Dementia Café make regular use of the premises. These Community lettings provide both valuable facilities for the public and essential revenue for the Church. The rooms are also used by the church's own groups such as Messy Church (an initiative aimed at offering families the opportunity to learn about the Bible through crafts, stories and food), the Choir and the Ladies Friendship Circle, which has seen its membership grow.

Members of the church have been generous in giving via BACS to support both the church's financial needs and charity support.

The Social Centre, based in the church buildings, supports the elderly in the community. It has provided a welcome to members of the public Monday to Friday between 10am and 1.30pm, with hot lunch served to the many who appreciate the food, friendship and companionship on offer. The Social Centre continued to provide a 'meals on wheels' service, delivering lunches, using volunteer drivers. This was an initiative started in the pandemic but which continues to be needed. This has provided a vital service to many isolated, elderly members of the community.

The Revd Paul Critchley has oversight of not only Downham Market Methodist Church but other smaller Methodist chapels in the surrounding villages of West Norfolk. He has supported the work of the Social Centre as well as visiting and supporting the work of local care homes and schools. The trustees continue to consider the needs of the church in supporting its work with children and young people, looking at the possibility of employing a part time lay family worker.

The church continues to support a number of house groups, where people meet for Bible study and fellowship. This gives members of the church the opportunity to speak of their faith and share in discussion.

RISK

The trustees review the risks that the charity is exposed to on an ongoing basis and take steps to mitigate those risks as appropriate. Careful monitoring of the finances has been undertaken during the pandemic.

Reserves Policy-

Our Reserves Policy relates to our general (unrestricted) funds, which are freely available to be used for any or all of the purposes of the Church.

Our Reserve Policy is to hold 50% of annual expenditure in hand; these reserve funds allow for fluctuations in receipts against set payments and act as contingency funds.

The Church holds funds to continue the ongoing upgrades to its premises to maintain and improve the fabric of our buildings and to enhance the ability of our members, users of our services and visitors to make maximum use of the facilities.

Signatures Revd P Critchley - Minister



Mrs S Friswell - Treasurer



Dated: 11 June 2023

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

DOWNHAM MARKET.	Church
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FOR THE YEAR ENDED

31 August 2022

WEST NORFOLK.	Circuit	Circuit no	14/20.
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Registered Charity - Charity Registration number

1129143.

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. PAUL CRITCHLEY

Church Stewards:

MAUREEN HIBLING
ALAN RIX
RAY WEBB
RALPH PERKINS

Treasurer:

MRS. SARAH FMSWELL

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	48,685		48,685	47,652
a3	Bank and CFB interest and Investment income	628		628	440
a4	Lettings	16,047		16,047	1,071
a5	Other receipts	36,891		36,891	54,712
a6	TOTAL RECEIPTS	102,251		102,251 (a7)	103,875

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	38,365		38,365	40,030
b3	Donations	1,540		1,540	1,660
b4	Repairs and Maintenance	4,275		4,275	31,098
b5	Utilities (Insurances, water charges, heating & lighting)	9,675		9,675	8,248
b6					
b7	Other payments	52,522		52,522	39,214
b8	TOTAL PAYMENTS	106,377		106,377 (b9)	120,250

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(4,126)	(4,126)	(16,375)
c2	Total funds brought forward from last year		140,293	140,293 (c6)	156,668
c3	Sub total	(c1+c2)	136,167	136,167	140,293
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	136,167	136,167 (c8)	140,293 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		3,147		2,831
d3	Offerings/Gifts - passed to external organisations		3,147		2,831
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 CARPET BOWLS	1,721	1,846	(125)		1,309	1,184
e2 CHOIR	162		162		124	287
e3 LADIES FRIENDSHIP	804	946	(142)		294	153
e4 SOCIAL CENTRE	48,115	45,462	2,653		26,367	29,019
e5 MESSY CHURCH	183	48	135		50	185
e6						
e7						
e8 Sub total of Internal Organisations funds	50,985	48,302	2,683		28,145 (e11)	30,828 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	102,251 (a7)	106,377 (b9)	(4,126)	(c7)	140,293 (c6)	136,167 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	153,237	154,679	(1,443)		168,438 (x)	166,995 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	7,221	6,774
f3 Bank Deposit Account	8,607	8,156
f4 Central Finance Board	43,641	47,841
f5 Trustees for Methodist Church Purposes	80,824	73,396
f6 Other funds		
f7 SUB TOTAL - Church accounts	140,293 (c6)	136,167 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	28,145 (e11)	30,828 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	168,438 (x)	166,995 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)	6,788	5,777
g2 Land & Buildings (see notes re Insurance value)	2,491,269	2,767,569
g3 Other Assets	158,605	182,789
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church DOWNHAM MARKET No.

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer S. J. Friswell Date 25.10.2022

Name and address of treasurer SARAH J. FRISWELL, WESLEY HOUSE,
CHAPEL ROAD, BOUGHTON, KING'S LYNN Post Code PE33 9AG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on 1/3/2023

Signature of the Chair of the meeting: 

Name of the Chair of the meeting: PAUL CETTUMBY Date 1/3/2023

Independent Examiner's Report to the Trustees of the

..... DOWNHAM MARKET Church

Charity Number 1129143

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the DOWNHAM MARKET Church for the year ended 31 August 2022 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church DOWNHAM MARKET. No

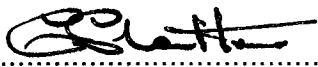
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner CLIFFORD SHELTON.

Relevant professional qualification of independent examiner A.C.M.A. G.C.M.A.

Name of firm (where appropriate) —

Address 1 WOODLAND GARDENS, NORTH WOOTTON, KING'S LYNN.
..... NORFOLK. Post Code PE303PX.

Date 24th January 2023.

* delete or circle as appropriate

September 2022