

Downham Market Methodist Church - Trustees Annual Report – 2020/2021

Registered Charity No – 1129143

Principal Address

Downham Market Methodist Church
c/o Wesley House
Chapel Road
Boughton
King's Lynn
PE33 9AG

Trustees: all members of the Church Council, the Governing Body of the Church, are trustees and are listed below (correct up to end August 2021)

Dent Mrs Lesley	Hibling Mrs Maureen	
Dent Mrs Joyce	Jones Audrey (died 11/20)	Roust Mr John
Durkin Mrs Alison	Macey Mrs Joan	Webb Mr Raymond
Foster Mr Terence	McDonald Mrs Mary (retired 08/21)	
Forth Mrs Sheila	Mehew Mrs Patricia	
Friswell Mrs Sarah	Miles Mr John	
Friswell Mr David	Miles Mrs Hazel	
Harrison Mrs Margaret	O'Shea-Barnes, Ms Stephanie	
Hasty Mr Christopher	Perkins Mr Ralph	
Heisler Mr Heinz	Rix Mr Alan	

Minister

Revd Paul Critchley (from 09/20)

Charity Constitution: Previously excepted charities; - excepted charities were not required to register but are regulated by the Charity Commission. This is because they have been excepted from the requirement to register either by legislation or an order made by us. Churches and chapels of some Christian denominations; The Charities Act 2006 required excepted charities with an annual income of over £100,000 to register with us.

Charity trustee selection method: Charity trustees for Downham Market Methodist Church are appointed as per the rules of the Methodist Church. They are a mixture of stationed minister, Deacons, volunteer elected stewards and volunteer representatives elected from individual organisations within the Church.

Summary of the objectives of the charity: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF –

- (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH.
- (B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH.

- (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.
(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Summary of the main activities for the public benefit;

What

RELIGIOUS ACTIVITIES – Worship at Downham Market Methodist Church during 2020-2021 was restricted due to the ongoing coronavirus pandemic. Regular Sunday morning worship at 10am recommenced in August 2020, in accordance with national and Methodist Church guidelines. Congregation numbers were around 35-40. This stopped again for lockdowns in November 2020 and January to March 2021. When services re-started in April 2021 numbers attending increased slightly to 40-50 per week.

A midweek Holy Communion service was offered once a month.

Evening worship continued online using Zoom and remained popular with both members of Downham Market church and other Methodists from the West Norfolk Circuit. Circuit services and Bible study groups were offered on Zoom for special Christian festivals.

The church has a link with the deaf community who attend worship approx. once a month, with a signing interpreter attending to enable the deaf visitors to participate in worship. Between 6-8 adults attend regularly.

Monthly benevolent collections are donated to other charities, such as Mercy Ships, Christian Aid and Break, an East Anglian charity supporting disadvantaged families, which are agreed annually by the trustees. There is the opportunity to donate in cash weekly, or to donate online.

Who

THE GENERAL PUBLIC - any member of the community may attend any service and can seek help and/or support from members of the charity.

How

Community use of the premises gradually resumed as COVID restrictions lifted and some new bookings were taken on as other local premises were unavailable. Following the necessary protocols, Messy Church was re-started, a nationally recognised initiative which gives families the opportunity to explore the Christian faith through craft, story and music. Community Choirs, Dance and Exercise Groups, and the Dementia Café make regular use of the premises. These Community lettings provide both valuable facilities for the public and essential revenue for the Church.

Members of the church have been generous in giving via BACS to support both the church's financial needs and charity support.

Throughout the pandemic, the Social Centre has continued to support the elderly in the community. When possible, it has provided a welcome to any members of the public Monday to

Friday between 10am and 1.30pm, with hot lunch served to the many who appreciate the food, friendship and companionship on offer. When it was not possible to have the building open, the Social Centre has provided a 'meals on wheels' service, delivering lunches, using volunteer drivers. This service has still been offered to those who require it, even when the building is open. This has provided a vital service to many isolated, elderly members of the community. This

The Church supported the Churches Together Christmas Hamper appeal financially as well as with practical support in delivering the hampers.

The Revd Paul Critchley and family moved to the area in August 2020 and began his ministry from 1 September 2020. He has oversight of not only Downham Market Methodist Church but other smaller Methodist chapels in the surrounding villages of West Norfolk. He has supported the work of the Social Centre as well as visiting and supporting the work of local care homes and schools. The trustees continue to consider the needs of the church in supporting its work with children and young people, looking at the possibility of employing a part time lay family worker.

The church continues to support a number of house groups, where people meet for Bible study and fellowship. This gives members of the church the opportunity to speak of their faith and share in discussion. Some groups have continued to meet via Zoom during the pandemic.

RISK

The trustees review the risks that the charity is exposed to on an ongoing basis and take steps to mitigate those risks as appropriate. Careful monitoring of the finances has been undertaken during the pandemic.

Reserves Policy-

Our Reserves Policy relates to our general (unrestricted) funds, which are freely available to be used for any or all of the purposes of the Church.

Our Reserve Policy is to hold 50% of annual expenditure in hand; these reserve funds allow for fluctuations in receipts against set payments and act as contingency funds.

The Church holds funds to continue the ongoing upgrades to its premises to maintain and improve the fabric of our buildings and to enhance the ability of our members, users of our services and visitors to make maximum use of the facilities.

Signatures

Revd P Critchley - Minister 

Mrs S Friswell - Treasurer 

Dated: 8/5/2022

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

DOWNHAM MARKET

Church

FOR THE YEAR ENDED

31 August 2021

WEST NORFOLK

Circuit

Circuit no

14/20.

Registered Charity - Charity Registration number

1129143.

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. PAUL CRITCHLEY.

Church Stewards:

MAUREEN HIBLER

RALPH PERKINS

RAY WEBB

ALAN MIT

Treasurer:

SARAH FRISWELL

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
1	RECEIPTS				
2	Offerings and Tax recovered	47652.		47652.	46399.
3	Bank and CFB interest and Investment income	440.		440.	1121.
4	Lettings	1071.		1071.	19303.
5	Other receipts	54712.		54712.	32299.
6	TOTAL RECEIPTS	103875.		103875.	99122.
				(a7)	
SECTION B					
1	PAYMENTS				
2	Circuit Assessment or Share	40030.		40030.	32694.
3	Donations	1660.		1660.	1630.
4	Repairs and Maintenance	31098.		31098.	17739.
5	Utilities (Insurances, water charges, heating & lighting)	8248.		8248.	10473.
6					
7	Other payments	39214.		39214.	25942.
8	TOTAL PAYMENTS	120250.		120250.	88478.
				(b9)	
SECTION C					
1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(16375.)	(16375.)	10644.
2	Total funds brought forward from last year		156668	156668.	146024.
				(c6)	
3	Sub total	(c1+c2)	140293.	140293.	156668.
4	Transfers and adjustments				
				(c7)	
5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	140293.	140293.	156668.
				(c8)	(c6)
SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
1	(these amounts are not to be included in total receipts/payments figures above)			£	£
1	Balance brought forward from last year			-	-
2	Offerings/Gifts - received for external organisations			2831.	2718.
3	Offerings/Gifts - passed to external organisations			2831.	2718.
4	BALANCE STILL TO BE PAID	(d1+d2-d3)		-	-

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
1 CARPET BOWLS	273.	123.	150.		1160.	1310.
2 CHOIR.	-	16.	(16.)		140.	124.
3 LADIES FELLOWSHIP	-	25.	(25.)		319.	294.
4 SOCIAL CENTRE.	48220.	45559.	2661.		23706.	26367.
5 MESSY CHURCH	30.	30.	-		50.	50.
6						
7						
8 Sub total of Internal Organisations funds	48523.	45753.	2770.		25375. (e11)	28145. (e12)
9 Church accounts (totals brought forward from page 2 - totals column)	103875. (a7)	120250. (b9)	(16375.)	(c7)	156668. (c6)	140293. (c8)
10 TOTAL CASH FUNDS HELD BY CHURCH	152398.	166003.	(13605.)		182043. (x)	168438. (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
1 Cash in hand		
2 Bank Current Account	7036.	7221.
3 Bank Deposit Account	4482.	8607.
4 Central Finance Board	56440.	43641.
5 Trustees for Methodist Church Purposes	88710.	80824.
6 Other funds		
7 SUB TOTAL - Church accounts	156668. (c6)	140293. (c8)
8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	25375. (e11)	28145. (e12)
9 TOTAL CASH FUNDS HELD BY CHURCH	182043. (x)	168438. (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
1 Investments (include Endowments)	6919.	6788.
2 Land & Buildings (see notes re Insurance value)	2491269.	2491269.
3 Other Assets	158605.	158605.
4 Loan(s) - show amount outstanding at year end		
5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

Name of Church DOWNHAM MARKET No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer S. Timwell Date 12th Dec, 2021

Name and address of treasurer SARAH FRISWELL, WESLEY HOUSE, CHAPEL ROAD,
..... BOUGHTON, KINGS LYNN Post Code PE33 9AG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the meeting of the Church trustees held on 23/2/22

Signature of the Chair of the meeting: 

Name of the Chair of the meeting: PAUL CRETNEY Date 23/2/22

Independent Examiner's Report to the Trustees of the

..... DOWNHAM MARKET Church

Charity Number 1129143

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the DOWNHAM MARKET Church for the year ended 31 August 2021 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church DOWNHAM MARKET. No


Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner CLIFFORD SHELTON.

Relevant professional qualification of independent examiner A.C.M.A. G.C.M.A.

Name of firm (where appropriate) —

Address 1 WOODLAND GARDENS, NORTH WOODTON, KING'S LYNN.
..... NORFOLK. Post Code PE30 3PX.

Date 9th February 2022.

* delete or circle as appropriate