

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**THE POTTERS HOUSE
CHRISTIAN FELLOWSHIP
BEXLEYHEATH**

CHARITY REGISTRATION No: 1129110

Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

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POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH
LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1129110
START OF FINANCIAL YEAR	1st January 2023
END OF FINANCIAL YEAR	31st December 2023
TRUSTEES AT 31ST DECEMBER 2023	Aaron James (Chair) Leighton Ainsworth Colin McLaren Purazeni Chigarire

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT	CONSTITUTION ADOPTED 25 JANUARY 2009
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OBJECTS	THE CHARITABLE OBJECTS OF THE CHURCH ARE: (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY; (B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID (COUNTY) AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.
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CORRESPONDENCE ADDRESS	St. Marys (Eltham) Community Complex Association 180 Eltham High Street London SE9 1BJ
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PRIMARY BANKERS	Lloyds Bank Plc. 25 Gresham Street London EC2V 7HN
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INDEPENDENT EXAMINER	Lomax Pavey Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

Church Activities and Growth

We continued experience a steady growth within our congregation as we continued to be outreaching within our local community. This was via a series of 'My Story' events, where a number of our members would invite friends and family and share their journey to faith; our family stay and play fun day within our local community and local regular outreach and street evangelism.

We were also able to connect with our leadership church events such as our annual Bible conference, couples marriage retreat and Father's club camping trips; this connection and fellowship has been a support to our local congregation.

Revival & Special Service Meetings

We were able to host two water baptisms within the months of February and November. This was really encouraging to see five of our church members make this statement of faith amongst family, friends and invited guests. The baptism at the beginning of the year was coupled with our sister church which was also a welcomed opportunity for fellowship between our members.

We welcomed a number of our visiting Pastors and Evangelists in order to encourage and stir the congregation to fulfil God's purpose and plan for our lives.

World Evangelism

Our Pastor regularly preaches and teaches upon the global impact the local church can have within communities abroad. Our Pastor connected with a number of our missionary and local pastors from Namibia to minister across 5 different regions visiting numerous fellowship churches over a two-week period. This proved to be very impactful for both our Pastor and the churches he had the privilege of ministering within, he returned stirred to arrange an impact team for our members to attend with him in the coming year.

Year End

We enjoyed our year end banquet within a local restaurant and shared testimonies and highlights of the year. Our congregation had the privilege of hosting our very first New Year's Eve crossover service to enter a new year. This was a well-attended event and perfect end to the year.

Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Trustees Responsibilities

The Charities Act require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 31/10/2024

Signed on their behalf by Aaron James

Signature:



INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2023 set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey
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Unit 2
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31st October 2024

THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
RECEIPTS :					
Charitable Activities	2	48,640	-	48,640	38,279
TOTAL RECEIPTS		48,640	-	48,640	38,279
PAYMENTS :					
	3	41,468	-	41,468	39,862
TOTAL PAYMENTS		41,468	-	41,468	39,862
NET INCOMING/(OUTGOING) RESOURCES		7,172	-	7,172	(1,583)
Cash funds last year end		27,110	-	27,110	28,693
CASH FUNDS THIS YEAR END		34,282	-	34,282	27,110

The notes on pages 9 & 10 form part of these accounts.

All charity operations are classed as continuing operations.

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

ASSETS	Notes	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Cash Funds:					
Cash at Bank		34,282	-	34,282	27,110
Petty Cash		-	-	-	-
		34,282	-	34,282	27,110

LIABILITIES

Independent Examiner's Fee		780	-	780	750
		780	-	780	750

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare accounts for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 31/10/2024

Signed on their behalf by Arron James

Signature: 

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Donations and Legacies				
Gifts, Tithes & Offerings	48,640	-	48,640	34,950
Gift Aid	-	-	-	3,329
	48,640	-	48,640	38,279

3. PAYMENTS

Charitable Activities

Gifts, Tithes & Offerings	4,000	-	4,000	1,400
Rent & Rates	12,724	-	12,724	11,042
Hall Hire	68	-	68	160
Stationary and Postage	18	-	18	-
Printing & Advertising	220	-	220	143
Books & Publications	-	-	-	-
Telephone Costs	317	-	317	189
Equipment	-	-	-	-
Vehicle Expenses	3,900	-	3,900	3,902
Travel & Subsistence	3,197	-	3,197	370
Books & Periodicals	15	-	15	-
Hotel Costs	1,003	-	1,003	912
Revival Expenses	407	-	407	391
Love Offering	5,980	-	5,980	8,560
Ministry Meals	1,565	-	1,565	1,758
Benevolence	250	-	250	250
Concert	-	-	-	82
Outreach/Impact Team	194	-	194	-
Conference Offering	1,500	-	1,500	1,000
World Evangelism	1,000	-	1,000	2,000
Church Fellowship	1,212	-	1,212	-
Sundry Expenses	3,899	-	3,899	7,704
Independent Examiner's Fee	-	-	-	-
	41,468	-	41,468	39,862

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

4. RESTRICTED FUNDS

The Charity held no restricted funds during this or the previous financial period.

5. TRUSTEES AND OTHER RELATED PARTIES

Trustee Leighton Ainsworth was received a gift from the charity of £1,500. There were no conditions attached to this gift.

During the year Trustee Aaron James made regular donations to the charity.

The amount donated was:

Total:	£10,550
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No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.