

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

**POTTERS HOUSE
CHRISTIAN FELLOWSHIP
BEXLEYHEATH**

CHARITY REGISTRATION No: 1129110

Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

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POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1129110

START OF FINANCIAL YEAR 1st January 2021

END OF FINANCIAL YEAR 31st December 2021

TRUSTEES AT 31ST DECEMBER 2021 Mr Leighton Ainsworth
Mr Purazeni Chigarire
Mr Colin McLaren

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT Constitution adopted 25th January 2009

OBJECTS

a) To advance the Christian faith in accordance with the statement of beliefs in the schedule in Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;

b) The relief of poverty and sickness and to relieve the distress caused thereby regardless of nationality, religious political or other opinion in the said Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit.

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Bromley
Kent
BR2 9NY

PRIMARY BANKERS Lloyds Bank Plc.
25 Gresham Street
London
EC2V 7HN

INDEPENDENT EXAMINER K Gomes
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POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

**TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Church Activities

At the start of the new year, much of our regular outreach methods had to be moved online due to the national COVID-19 restrictions. This allowed our members to reach out to other people via their social media accounts and invite friends and family to join our regular zoom call. Several family members were able to connect with us and appreciate the ministry from our Pastor (Aaron James).

Revival Meetings

We hosted our annual revival services with Pastor Leighton Ainsworth and his family, this was postponed to a later period within the year to allow us to meet in person with our pioneer pastor. We were also able to have several of our pastors to minister in our gatherings.

National Lockdown – COVID-19

Coming into the new year there were still restrictions for gatherings in community halls, so our services continued online via Zoom. Once gatherings were permitted, we met as a church for our regular meetings and it was a real encouragement to many of our members, being able to see one another with the necessary restrictions in place.

Risk Assessment and Method Statement procedures for COVID secure meetings

With the lockdowns reducing, there were opportunities for our congregation to gather safely within our regular hall; this was facilitated by following and implementing the relevant government guidelines and safety procedures for gatherings within a community centre. All our members were briefed on the control procedures in place prior to attending in person gatherings and encouraged to stay at home and join the meeting online if they were a part of the risk group, experiencing any symptoms of the virus or was not comfortable to gather.

Year End

We were able to host our annual Christmas banquet, this was a good time of reflection and sharing of testimonies for many of our older and newer believers. Our congregation spent the new year with our leadership church

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 26/10/2022

Signed on their behalf by Trustee P. Chigarire

Print Name: Mr Purazeni Chigarire

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2021 set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Gomes MAAT
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
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PO18 8NF



Date: 27.10.22

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
RECEIPTS :					
Donations & Legacies	2a	33,658	-	33,658	33,492
Other Incoming Resources	2b	-	-	-	-
TOTAL RECEIPTS		33,658	-	33,658	33,492
PAYMENTS :					
Costs of Charitable Activities	3a	27,900	-	27,900	17,076
Governance Costs	3b	660	-	660	861
TOTAL PAYMENTS		28,560	-	28,560	17,938
NET INCOMING/(OUTGOING) RESOURCES		5,098	-	5,098	15,554
Balances Brought Forward		23,595	-	23,595	8,041
BALANCES CARRIED FORWARD		28,693	-	28,693	23,595

The notes on pages 8 and 9 form part of these accounts.

All Charity operations are classed as continuing operations.

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2021**

ASSETS	Notes	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-21 £	Total 31-Dec-20 £
Cash Funds:					
Cash at Bank		28,693	-	28,693	23,595
Petty Cash		-	-	-	-
		28,693	-	28,693	23,595
Other Monetary Assets:					
Unrestricted Funds		28,693	-	28,693	39,149
Restricted Funds	5	-	-	-	-
		28,693	-	28,693	39,149
Assets retained for the Charity's own use:					
Fixed Assets		-	-	-	-
LIABILITIES					
Independent Examiner's Fee		720	-	720	650
		720	-	720	650

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 6 and 7.

Approved by the Trustees on ^{26/10/2022}

Signed on their behalf by Trustee *P. Chigarire*

Print Name: Mr Purazeni Chigarire

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
a) Donations & Legacies				
Gifts, Tithes & Offerings	33,658	-	33,658	31,419
Gift Aid	-	-	-	2,073
	33,658	-	33,658	33,492

3. PAYMENTS

a) Costs of Charitable Activities

Equipment	-	-	-	796
Gifts, Tithes & Offerings	5,600	-	5,600	2,000
Insurance Costs	-	-	-	185
Love Offering	4,150	-	4,150	2,500
Ministry Meal	1,299	-	1,299	726
Outreach	3,167	-	3,167	152
Printing, Postage & Stationery	760	-	760	595
Rent & Rates	7,701	-	7,701	2,741
Revival Expenses	-	-	-	330
Sundry Expenses	2,140	-	2,140	1,995
Telephone Costs	780	-	780	-
Travel & Subsistence	-	-	-	18
Vehicle Expenses	2,228	-	2,228	5,038
	27,900	-	27,900	17,076

b) Governance Costs

Independent Examiner's Fee	660	-	660	650
Legal & Professional Fees	-	-	-	211
	660	-	660	861

POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

4. RESTRICTED FUNDS

The Charity held no restricted funds during this or the previous financial period.

5. TRUSTEES AND OTHER RELATED PARTIES

Leighton Ainsworth received a offering of £1450 .

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

6. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

8. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake