

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

England & Wales · Charity number 1129110

## Details

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Status	Registered
Legal form	Previously excepted
Registered	2009-04-09
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St. Marys (Eltham) Community Complex Association 180 Eltham High Street London SE9 1BJ
Phone	07598451477
Email	<a href="mailto:info@phceltham.co.uk">info@phceltham.co.uk</a>
Website	<a href="http://www.phceltham.co.uk">www.phceltham.co.uk</a>

## Activities

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**Objects:** THE CHARITABLE OBJECTS OF THE CHURCH ARE:(A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;(B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID (COUNTY) AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**Activities:** This Charity offers ongoing activities to cater to the residents in the community. Some of the activities include twice weekly church services. It is actively involved in the community and offers ongoing pastoral care for people of all ages. It offers a weekly outreach programme within Bexleyhealth and the surrounding area. As well as a regular Gospel concert programme for the whole community.

## Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD
- Bexley
- Bromley
- Greenwich

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£70,411	£55,894	-	-
2023-12-31	£48,640	£41,468	-	-
2022-12-31	£38,279	£39,862	-	-
2021-12-31	£33,658	£27,900	-	-
2020-12-31	£33,492	£17,937	-	-

## Trustees

Name	Role	Appointed
Aaron James	Chair	2022-12-31
COLIN MCLAREN		
Leighton Ainsworth		
PURAZENI CHIGARIRE		

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

England & Wales - Charity number 1129110

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# Accounts

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**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

**THE POTTERS HOUSE  
CHRISTIAN FELLOWSHIP  
BEXLEYHEATH**

**CHARITY REGISTRATION No: 1129110**

Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester  
West Sussex  
PO20 7EG

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**CONTENTS**

Page 3	Legal and Administrative Information
Pages 4 to 5	Trustees' Report
Page 6	Independent Examiner's Report to the Trustees
Page 7	Statement of Receipts and Payments
Page 8	Statement of Assets and Liabilities
Page 9 to 10	Notes to the Accounts

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1129110
<b>START OF FINANCIAL YEAR</b>	1st January 2024
<b>END OF FINANCIAL YEAR</b>	31st December 2024
<b>TRUSTEES AT 31 ST DECEMBER 2024</b>	Aaron James (Chair) Leighton Ainsworth Colin McLaren Purazeni Chigarire

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**GOVERNING INSTRUMENT** CONSTITUTION ADOPTED 25 JANUARY 2009

**OBJECTS**

THE CHARITABLE OBJECTS OF THE CHURCH ARE: (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY; (B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID (COUNTY) AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**CORRESPONDENCE ADDRESS** St. Marys (Eltham) Community Complex Association  
180 Eltham High Street  
London  
SE9 1BJ

**PRIMARY BANKERS** Lloyds Bank Plc.  
25 Gresham Street  
London  
EC2V 7HN

**INDEPENDENT EXAMINER** Lomax Pavey  
Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester  
West Sussex  
PO20 7EG

# **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024**

### **Church Activities and Growth**

Our church has experienced steady growth and connection with our local community and extended family and friends of our members. This allowed our congregation and pastor to facilitate the following:

- Two Weddings were conducted amongst our congregational members.
- Marriage breakfast was kick-started to encourage our couples.
- Events - Singles Nights, Discipleship seminars, Prayer meetings, Games Nights etc.
- Regular local community outreach and street evangelism.

We have seen more volunteers supporting church administrative and social engagement and media activities to reach our community, this has been a great help.

Our connection with our leadership church events such as our annual Bible conference, couples marriage retreat and Father's club camping trips; has provided encouragement and fellowship with our wider body of churches.

### **Revival & Special Service Meetings**

We were able to host two water baptisms within the months of January and March, one of the baptisms was partnered with our sister church within the Woolwich area.

We welcomed several visiting Pastors, Missionaries and Evangelists in order to encourage and stir the congregation to fulfil God's purpose and plan for our lives and extend our vision to our local community and globally.

### **World Evangelism**

Our annual international Impact team was to Bremen, Germany. A total of 9 members/volunteers joined with our local church to support the evangelical mission abroad; this proved to be an inspirational experience of sharing our faith and connecting with one of our missionary couples.

### **Year End**

We enjoyed our year end banquet within a hall to celebrate the year with our members, family and friends.

Our congregation hosted our New Year's Eve crossover service to enter the new year within a local community hall, so this was a good opportunity to invite our local community. This was well attended and enjoyed by many.

### **Financial Review**

Total incoming resources for the period were £70,411.

Total resources expended were £55,894

A full review of the financial position of the charity can be found on the attached financial statements.

### **Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

**Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**Trustees Responsibilities**


The Charities Act require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 29th October 2025 .....

Signed on their behalf by Leighton Ainsworth .....

Signature: 

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2024 set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### Independent examiner's statement

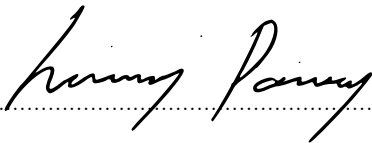
In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey  
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Appledram Lane South  
Chichester  
West Sussex  
PO20 7EG

30th October 2025

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

	<b>Notes</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>RECEIPTS :</b>					
Donations and Legacies	<b>2a</b>	70,411	-	70,411	48,640
<b>TOTAL RECEIPTS</b>		<b>70,411</b>	<b>-</b>	<b>70,411</b>	<b>48,640</b>
<b>PAYMENTS :</b>					
Charitable Activities	<b>3a</b>	55,894	-	55,894	41,468
<b>TOTAL PAYMENTS</b>		<b>55,894</b>	<b>-</b>	<b>55,894</b>	<b>41,468</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>14,517</b>	<b>-</b>	<b>14,517</b>	<b>7,172</b>
Cash funds last year end		34,282	-	34,282	27,110
<b>CASH FUNDS THIS YEAR END</b>		<b>48,799</b>	<b>-</b>	<b>48,799</b>	<b>34,282</b>

The notes on pages 9 & 10 form part of these accounts.

All charity operations are classed as continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

<b>ASSETS</b>	<b>Notes</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-24 £</b>	<b>Total 31-Dec-23 £</b>
<b>Cash Funds:</b>					
Cash at Bank		48,799	-	48,799	34,282
Petty Cash		-	-	-	-
		<b>48,799</b>	<b>-</b>	<b>48,799</b>	<b>34,282</b>
 <b>LIABILITIES</b>					
Independent Examiner's Fee		780	-	780	780
		<b>780</b>	<b>-</b>	<b>780</b>	<b>780</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare accounts for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 29th October 2025.....

Signed on their behalf by Leighton Ainsworth.....

Signature: 

## POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

#### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

#### 2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>a) Donations and Legacies</b>				
Gifts, Tithes & Offerings	55,959	-	55,959	48,640
Gift Aid	14,452	-	14,452	-
	<b>70,411</b>	<b>-</b>	<b>70,411</b>	<b>48,640</b>

#### 3. PAYMENTS

##### a) Charitable Activities

Gifts, Tithes & Offerings	9,400	-	9,400	4,000
Rent & Rates	11,815	-	11,815	12,724
Hall Hire	2,315	-	2,315	68
Stationary and Postage	13	-	13	18
Printing & Advertising	588	-	588	220
Books & Publications	-	-	-	-
Telephone Costs	848	-	848	317
Equipment	-	-	-	-
Vehicle Expenses	2,476	-	2,476	3,900
Travel & Subsistence	1,939	-	1,939	3,197
Books & Periodicals	-	-	-	15
Hotel Costs	1,790	-	1,790	1,003
Revival Expenses	-	-	-	407
Love Offering	5,520	-	5,520	5,980
Ministry Meals	2,681	-	2,681	1,565
Benevolence	-	-	-	250
Concert	592	-	592	-
Outreach/Impact Team	-	-	-	194
Conference Offering	1,000	-	1,000	1,500
World Evangelism	2,000	-	2,000	1,000
Church Fellowship	3,016	-	3,016	1,212
Sundry Expenses	6,258	-	6,258	3,899
Independent Examiner's Fee	780	-	780	-
Marridge Breakfast Events	533	-	533	-
Car mileage	2,330	-	2,330	-
	<b>55,894</b>	<b>-</b>	<b>55,894</b>	<b>41,468</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

**4. RESTRICTED FUNDS**

The Charity held no restricted funds during this or the previous financial period.

**5. TRUSTEES AND OTHER RELATED PARTIES**

Trustee L Ainsworth was received a gift from the charity of £1,600. There were no conditions attached to this gift. Trustee Mr A James also donated regularly to the charity throughout the year.

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

England & Wales - Charity number 1129110

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# Accounts

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**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**THE POTTERS HOUSE  
CHRISTIAN FELLOWSHIP  
BEXLEYHEATH**

**CHARITY REGISTRATION No: 1129110**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**CONTENTS**

Page 3	Legal and Administrative Information
Pages 4 to 5	Trustees' Report
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# POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1129110
<b>START OF FINANCIAL YEAR</b>	1st January 2023
<b>END OF FINANCIAL YEAR</b>	31st December 2023
<b>TRUSTEES AT 31ST DECEMBER 2023</b>	Aaron James (Chair) Leighton Ainsworth Colin McLaren Purazeni Chigarire

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**GOVERNING INSTRUMENT** CONSTITUTION ADOPTED 25 JANUARY 2009

**OBJECTS** THE CHARITABLE OBJECTS OF THE CHURCH ARE: (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY; (B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID (COUNTY) AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

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**PRIMARY BANKERS** Lloyds Bank Plc.  
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EC2V 7HN

**INDEPENDENT EXAMINER** Lomax Pavey  
Independent Examiners Ltd  
Unit 2  
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# **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023**

### **Church Activities and Growth**

We continued experience a steady growth within our congregation as we continued to be outreaching within our local community. This was via a series of 'My Story' events, where a number of our members would invite friends and family and share their journey to faith; our family stay and play fun day within our local community and local regular outreach and street evangelism.

We were also able to connect with our leadership church events such as our annual Bible conference, couples marriage retreat and Father's club camping trips; this connection and fellowship has been a support to our local congregation.

### **Revival & Special Service Meetings**

We were able to host two water baptisms within the months of February and November. This was really encouraging to see five of our church members make this statement of faith amongst family, friends and invited guests. The baptism at the beginning of the year was coupled with our sister church which was also a welcomed opportunity for fellowship between our members.

We welcomed a number of our visiting Pastors and Evangelists in order to encourage and stir the congregation to fulfil God's purpose and plan for our lives.

### **World Evangelism**

Our Pastor regularly preaches and teaches upon the global impact the local church can have within communities abroad. Our Pastor connected with a number of our missionary and local pastors from Namibia to minister across 5 different regions visiting numerous fellowship churches over a two-week period. This proved to be very impactful for both our Pastor and the churches he had the privilege of ministering within, he returned stirred to arrange an impact team for our members to attend with him in the coming year.

### **Year End**

We enjoyed our year end banquet within a local restaurant and shared testimonies and highlights of the year. Our congregation had the privilege of hosting our very first New Year's Eve crossover service to enter a new year. This was a well-attended event and perfect end to the year.

### **Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

**Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**Trustees Responsibilities**

The Charities Act require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... 31/10/2024 .....

Signed on their behalf by ..... Aaron James .....

Signature: 

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2023 set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey  
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Unit 2  
The Broadbridge Business Centre  
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PO18 8NF

31st October 2024

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	<b>Notes</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>RECEIPTS :</b>					
Charitable Activities	<b>2</b>	48,640	-	48,640	38,279
<b>TOTAL RECEIPTS</b>		<b>48,640</b>	<b>-</b>	<b>48,640</b>	<b>38,279</b>
<b>PAYMENTS :</b>					
	<b>3</b>	41,468	-	41,468	39,862
<b>TOTAL PAYMENTS</b>		<b>41,468</b>	<b>-</b>	<b>41,468</b>	<b>39,862</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>7,172</b>	<b>-</b>	<b>7,172</b>	<b>(1,583)</b>
Cash funds last year end		27,110	-	27,110	28,693
<b>CASH FUNDS THIS YEAR END</b>		<b>34,282</b>	<b>-</b>	<b>34,282</b>	<b>27,110</b>

The notes on pages 9 & 10 form part of these accounts.

All charity operations are classed as continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

<b>ASSETS</b>	<b>Notes</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-23 £</b>	<b>Total 31-Dec-22 £</b>
<b>Cash Funds:</b>					
Cash at Bank		34,282	-	34,282	27,110
Petty Cash		-	-	-	-
		<b>34,282</b>	<b>-</b>	<b>34,282</b>	<b>27,110</b>
<b>LIABILITIES</b>					
Independent Examiner's Fee		780	-	780	750
		<b>780</b>	<b>-</b>	<b>780</b>	<b>750</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare accounts for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 31/10/2024

Signed on their behalf by Arron James

Signature: 

## POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

#### 2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Donations and Legacies</b>				
Gifts, Tithes & Offerings	48,640	-	48,640	34,950
Gift Aid	-	-	-	3,329
	<b>48,640</b>	<b>-</b>	<b>48,640</b>	<b>38,279</b>

#### 3. PAYMENTS

##### Charitable Activities

Gifts, Tithes & Offerings	4,000	-	4,000	1,400
Rent & Rates	12,724	-	12,724	11,042
Hall Hire	68	-	68	160
Stationary and Postage	18	-	18	-
Printing & Advertising	220	-	220	143
Books & Publications	-	-	-	-
Telephone Costs	317	-	317	189
Equipment	-	-	-	-
Vehicle Expenses	3,900	-	3,900	3,902
Travel & Subsistence	3,197	-	3,197	370
Books & Periodicals	15	-	15	-
Hotel Costs	1,003	-	1,003	912
Revival Expenses	407	-	407	391
Love Offering	5,980	-	5,980	8,560
Ministry Meals	1,565	-	1,565	1,758
Benevolence	250	-	250	250
Concert	-	-	-	82
Outreach/Impact Team	194	-	194	-
Conference Offering	1,500	-	1,500	1,000
World Evangelism	1,000	-	1,000	2,000
Church Fellowship	1,212	-	1,212	-
Sundry Expenses	3,899	-	3,899	7,704
Independent Examiner's Fee	-	-	-	-
	<b>41,468</b>	<b>-</b>	<b>41,468</b>	<b>39,862</b>



**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

England & Wales - Charity number 1129110

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# Accounts

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**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

**THE POTTERS HOUSE  
CHRISTIAN FELLOWSHIP  
BEXLEYHEATH**

**CHARITY REGISTRATION No: 1129110**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF

# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

## **CONTENTS**

Page 3	Legal and Administrative Information
Pages 4 to 5	Trustees' Report
Page 6	Independent Examiner's Report to the Trustees
Page 7	Statement of Receipts and Payments
Page 8	Statement of Assets and Liabilities
Page 9	Notes to the Accounts

# POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1129110
<b>START OF FINANCIAL YEAR</b>	1st January 2022
<b>END OF FINANCIAL YEAR</b>	31st December 2022
<b>TRUSTEES AT 31ST DECEMBER 2022</b>	Aaron James (Appointed 31.12.2022) Leighton Ainsworth Colin McLaren Purazeni Chigarire

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

<b>GOVERNING INSTRUMENT</b>	Constitution adopted 25th January 2009
-----------------------------	--

### OBJECTS

**a)** To advance the Christian faith in accordance with the statement of beliefs in the schedule in Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;

**b)** The relief of poverty and sickness and to relieve the distress caused thereby regardless of nationality, religious political or other opinion in the said Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit.

<b>CORRESPONDENCE ADDRESS</b>	St. Marys (Eltham) Community Complex Association 180 Eltham High Street London SE9 1BJ
-------------------------------	---

<b>PRIMARY BANKERS</b>	Lloyds Bank Plc. 25 Gresham Street London EC2V 7HN
------------------------	---

<b>INDEPENDENT EXAMINER</b>	Lomax Pavey Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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# **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2022**

### **Church Activities**

At the start of the new year, our church was challenged by our Pastor to try different events to reach out to our local community, family and friends, whilst maintaining our regular methods of evangelism. Firstly, our church website was relaunched and rebranded to market the church for all local people. We then entered a momentous season of events; locally hosting concerts, table tennis tournaments, debate nights, life skills classes, testimony/my story nights and music nights. This allowed all members to be involved and make an impact in the work of the local church.

These events were well attended and supported by our leadership church and local sister churches; from this we had many coming out to our regular church meetings and services.

### **Church Growth**

A number of local families and young professionals began to attend which allowed opportunity for our longstanding members to host Sunday School/children's ministry classes lead by our pastor's wife, and our Pastor to schedule in key life skills sessions to teach foundational principles to be applied in everyday life. These ministries were welcomed and maintained for the benefit of the congregation.

### **Revival & Special Service Meetings**

A highlight for our church calendar has always been to host a number of our visiting Pastors and Evangelists in order to encourage and stir the congregation to fulfil God's purpose and plan for our lives. This was initiated with our annual meetings with the founding Pastor, Leighton Ainsworth and many other ministers throughout the year.

### **Year End**

Moving and transitioning the church schedule online enabled the congregation to function in the best way possible; the use of online platforms had helped our members stay connected and encouraged through the year which proved invaluable in the times we were able to gather again in person.

### **Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### **Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

### **Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

**Trustees Responsibilities**

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 31/10/2023 .....

Signed on their behalf by Aaron James .....

Signature:



## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2022 set out on pages 7 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### Independent examiner's statement

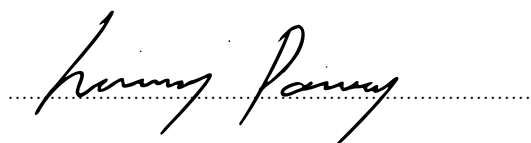
In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF

31st October 2023

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

	<b>Notes</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>RECEIPTS :</b>	<b>2</b>	38,279	-	38,279	33,658
<b>TOTAL RECEIPTS</b>		<b>38,279</b>	<b>-</b>	<b>38,279</b>	<b>33,658</b>
<b>PAYMENTS :</b>	<b>3</b>	39,862	-	39,862	28,560
<b>TOTAL PAYMENTS</b>		<b>39,862</b>	<b>-</b>	<b>39,862</b>	<b>28,560</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(1,583)</b>	<b>-</b>	<b>(1,583)</b>	<b>5,098</b>
Balances Brought Forward		28,693	-	28,693	23,595
<b>BALANCES CARRIED FORWARD</b>		<b>27,110</b>	<b>-</b>	<b>27,110</b>	<b>28,693</b>

The notes on page 9 form part of these accounts.

All Charity operations are classed as continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

<b>ASSETS</b>	<b>Notes</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
<b>Cash Funds:</b>					
Cash at Bank		27,110	-	27,110	28,693
Petty Cash		-	-	-	-
		<b>27,110</b>	<b>-</b>	<b>27,110</b>	<b>28,693</b>
<b>Other Monetary Assets:</b>					
Unrestricted Funds		27,110	-	27,110	28,693
Restricted Funds		-	-	-	-
		<b>27,110</b>	<b>-</b>	<b>27,110</b>	<b>28,693</b>
<b>LIABILITIES</b>					
Independent Examiner's Fee		750	-	750	720
		<b>750</b>	<b>-</b>	<b>750</b>	<b>720</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare accounts for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 31/10/2023 .....

Signed on their behalf by Aaron James .....

Signature: 

## POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

#### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

#### 2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Gifts, Tithes & Offerings	34,950	-	34,950	33,658
Gift Aid	3,329	-	3,329	-
	<b>38,279</b>	<b>-</b>	<b>38,279</b>	<b>33,658</b>

#### 3. PAYMENTS

Gifts, Tithes & Offerings	1,400	-	1,400	5,600
Rent & Rates	11,042	-	11,042	7,701
Hall Hire	160	-	160	-
Printing & Advertising	143	-	143	760
Books & Publications	-	-	-	77
Telephone Costs	189	-	189	780
Equipment	-	-	-	-
Vehicle Expenses	3,902	-	3,902	2,228
Travel & Subsistence	370	-	370	-
Hotel Costs	912	-	912	-
Revival Expenses	391	-	391	-
Love Offering	8,560	-	8,560	4,150
Benevolence	250	-	250	-
Concert	82	-	82	-
Conference Offering	1,000	-	1,000	-
Ministry Meals	1,758	-	1,758	1,299
World Evangelism	2,000	-	2,000	3,167
Sundry Expenses	7,704	-	7,704	2,140
Independent Examiner's Fee	-	-	-	660
	<b>39,862</b>	<b>-</b>	<b>39,862</b>	<b>28,560</b>

#### 4. RESTRICTED FUNDS

The Charity held no restricted funds during this or the previous financial period.

#### 5. TRUSTEES AND OTHER RELATED PARTIES

Leighton Ainsworth received a Love offering of £750.

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

England & Wales - Charity number 1129110

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# Accounts

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**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP  
BEXLEYHEATH**

**CHARITY REGISTRATION No: 1129110**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**CONTENTS**

Page 3	Legal and Administrative Information
Page 4	Trustees' Report
Pages 5	Independent Examiner's Report to the Trustees
Page 6	Statement of Receipts and Payments
Page 7	Statement of Assets and Liabilities
Pages 8 and 9	Notes to the Accounts

## **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1129110
<b>START OF FINANCIAL YEAR</b>	1st January 2021
<b>END OF FINANCIAL YEAR</b>	31st December 2021
<b>TRUSTEES AT 31ST DECEMBER 2021</b>	Mr Leighton Ainsworth Mr Purazeni Chigarire Mr Colin McLaren

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

<b>GOVERNING INSTRUMENT</b>	Constitution adopted 25th January 2009
-----------------------------	--

#### **OBJECTS**

**a)** To advance the Christian faith in accordance with the statement of beliefs in the schedule in Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;

**b)** The relief of poverty and sickness and to relieve the distress caused thereby regardless of nationality, religious political or other opinion in the said Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit.

<b>CORRESPONDENCE ADDRESS</b>	5 Havelock Road Bromley Kent BR2 9NY
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<b>PRIMARY BANKERS</b>	Lloyds Bank Plc. 25 Gresham Street London EC2V 7HN
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<b>INDEPENDENT EXAMINER</b>	K Gomes Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

**Church Activities**

At the start of the new year, much of our regular outreach methods had to be moved online due to the national COVID-19 restrictions. This allowed our members to reach out to other people via their social media accounts and invite friends and family to join our regular zoom call. Several family members were able to connect with us and appreciate the ministry from our Pastor (Aaron James).

**Revival Meetings**

We hosted our annual revival services with Pastor Leighton Ainsworth and his family, this was postponed to a later period within the year to allow us to meet in person with our pioneer pastor. We were also able to have several of our pastors to minister in our gatherings.

**National Lockdown – COVID-19**

Coming into the new year there were still restrictions for gatherings in community halls, so our services continued online via Zoom. Once gatherings were permitted, we met as a church for our regular meetings and it was a real encouragement to many of our members, being able to see one another with the necessary restrictions in place.

**Risk Assessment and Method Statement procedures for COVID secure meetings**

With the lockdowns reducing, there were opportunities for our congregation to gather safely within our regular hall; this was facilitated by following and implementing the relevant government guidelines and safety procedures for gatherings within a community centre. All our members were briefed on the control procedures in place prior to attending in person gatherings and encouraged to stay at home and join the meeting online if they were a part of the risk group, experiencing any symptoms of the virus or was not comfortable to gather.

**Year End**

We were able to host our annual Christmas banquet, this was a good time of reflection and sharing of testimonies for many of our older and newer believers. Our congregation spent the new year with our leadership church

**Trustees Responsibilities**

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 26/10/2022

Signed on their behalf by Trustee P. Chigarire

Print Name: Mr Purazeni Chigarire

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2021 set out on pages 6 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Gomes MAAT  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF



Date: 27.10.22

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	<b>Notes</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>RECEIPTS :</b>					
Donations & Legacies	<b>2a</b>	33,658	-	33,658	33,492
Other Incoming Resources	<b>2b</b>	-	-	-	-
<b>TOTAL RECEIPTS</b>		<b>33,658</b>	<b>-</b>	<b>33,658</b>	<b>33,492</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	<b>3a</b>	27,900	-	27,900	17,076
Governance Costs	<b>3b</b>	660	-	660	861
<b>TOTAL PAYMENTS</b>		<b>28,560</b>	<b>-</b>	<b>28,560</b>	<b>17,938</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>5,098</b>	<b>-</b>	<b>5,098</b>	<b>15,554</b>
Balances Brought Forward		23,595	-	23,595	8,041
<b>BALANCES CARRIED FORWARD</b>		<b>28,693</b>	<b>-</b>	<b>28,693</b>	<b>23,595</b>

The notes on pages 8 and 9 form part of these accounts.

All Charity operations are classed as continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST DECEMBER 2021**

<b>ASSETS</b>	<b>Notes</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-21 £</b>	<b>Total 31-Dec-20 £</b>
<b>Cash Funds:</b>					
Cash at Bank		28,693	-	28,693	23,595
Petty Cash		-	-	-	-
		<b>28,693</b>	<b>-</b>	<b>28,693</b>	<b>23,595</b>
<b>Other Monetary Assets:</b>					
Unrestricted Funds		28,693	-	28,693	39,149
Restricted Funds	5	-	-	-	-
		<b>28,693</b>	<b>-</b>	<b>28,693</b>	<b>39,149</b>
<b>Assets retained for the Charity's own use:</b>					
Fixed Assets		-	-	-	-
<b>LIABILITIES</b>					
Independent Examiner's Fee		720	-	720	650
		<b>720</b>	<b>-</b>	<b>720</b>	<b>650</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 6 and 7.

Approved by the Trustees on <sup>26/10/2022</sup> .....

Signed on their behalf by Trustee *P. Chigarire* .....

Print Name: Mr Purazeni Chigarire

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Unrestricted Funds £	Restricted Funds £	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>a) Donations &amp; Legacies</b>				
Gifts, Tithes & Offerings	33,658	-	33,658	31,419
Gift Aid	-	-	-	2,073
	<b>33,658</b>	<b>-</b>	<b>33,658</b>	<b>33,492</b>

**3. PAYMENTS**

**a) Costs of Charitable Activities**

Equipment	-	-	-	796
Gifts, Tithes & Offerings	5,600	-	5,600	2,000
Insurance Costs	-	-	-	185
Love Offering	4,150	-	4,150	2,500
Ministry Meal	1,299	-	1,299	726
Outreach	3,167	-	3,167	152
Printing, Postage & Stationery	760	-	760	595
Rent & Rates	7,701	-	7,701	2,741
Revival Expenses	-	-	-	330
Sundry Expenses	2,140	-	2,140	1,995
Telephone Costs	780	-	780	-
Travel & Subsistence	-	-	-	18
Vehicle Expenses	2,228	-	2,228	5,038
	<b>27,900</b>	<b>-</b>	<b>27,900</b>	<b>17,076</b>

**b) Governance Costs**

Independent Examiner's Fee	660	-	660	650
Legal & Professional Fees	-	-	-	211
	<b>660</b>	<b>-</b>	<b>660</b>	<b>861</b>

## **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

#### **4. RESTRICTED FUNDS**

The Charity held no restricted funds during this or the previous financial period.

#### **5. TRUSTEES AND OTHER RELATED PARTIES**

Leighton Ainsworth received a offering of £1450 .  
No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

#### **6. RISK ASSESSMENT**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### **7. RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

#### **8. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

England & Wales - Charity number 1129110

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# Accounts

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**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2020**

**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP  
BEXLEYHEATH**

**CHARITY REGISTRATION No: 1129110**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**CONTENTS**

Page 3	Legal and Administrative Information
Page 4	Independent Examiner's Report to the Trustees
Pages 5	Trustees' Report
Page 6	Statement of Receipts and Payments
Page 7	Statement of Assets and Liabilities
Pages 8 and 9	Notes to the Accounts

## **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1129110
<b>START OF FINANCIAL YEAR</b>	1st January 2020
<b>END OF FINANCIAL YEAR</b>	31st December 2020
<b>TRUSTEES AT 31ST DECEMBER 2018</b>	Mr Leighton Ainsworth Mr Purazeni Chigarire Mr Colin McLaren

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

<b>GOVERNING INSTRUMENT</b>	Constitution adopted 25th January 2009
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#### **OBJECTS**

**a)** To advance the Christian faith in accordance with the statement of beliefs in the schedule in Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;

**b)** The relief of poverty and sickness and to relieve the distress caused thereby regardless of nationality, religious political or other opinion in the said Kent and in such other parts of the United Kingdom and the world as the church council may from time to time think fit.

<b>CORRESPONDENCE ADDRESS</b>	5 Havelock Road Bromley Kent BR2 9NY
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<b>PRIMARY BANKERS</b>	Lloyds Bank Plc. 25 Gresham Street London EC2V 7HN
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<b>INDEPENDENT EXAMINER</b>	Kim Gomes Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Potters House Christian Fellowship Bexleyheath on the accounts for the year ended 31st December 2020 set out on pages 6 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Gomes MAAT  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF



Date: 27.10.21

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2020**

**Church Activities**

At the start of the new year, we as a church wanted to serve our local area with a series of events centered around families and young people. We did this by advertising on our regular outreach meetings hosting a stay and play family fun day for babies and toddlers providing soft play apparatus, storytelling, sing along songs and refreshments and raffle prizes. This was well received and attended by all our visitors, and it was a good opportunity for all our members to be involved in the preparation and organization of the event for our community.

With this we planned to host another event of this nature around the easter period with the support and appreciation of our community hall management team we welcomed such events for the local area.

**Revival Meetings**

We hosted the churches pioneer Pastor Leighton Ainsworth and his family for a series of special services, which proved to be a source of encouragement and strength to our congregation to remain strong in the faith

**National Lockdown – COVID-19**

The first few months of the year had proven fruitful for the church with our regular meetings and events growing, our sister churches partnering with us on our local outreach meetings to share our faith and with the plan as a church to go on an international missionary trip to Asia or Africa at the end of the year.

It was announced for the nation to enter into lockdown with immediate effect from the 15th March 2020; like most this came with an immense level of uncertainty ahead but our church members and community remained encouraged with the swift adjustments made to host the regular church meetings online via Zoom.

Our pastor (Aaron James) ministered a series of encouraging and stirring messages of hope, whilst calling the church to prayer for our key workers, government and world affairs. Hosting these meetings via Zoom allowed live online contact amongst the members which proved to help our congregations well being and spirit to be lifted during the difficult stages of the lockdown. The lengthy lockdown period allowed the church to host games nights, revival services with guest speakers and prayer meetings online, a number of family/friends joined these meetings.

Our pastor was invited by the local council to meet with all faith group leaders for regular updates on the impact of the pandemic within our local area and a call to prayer for key workers and essential service workers.

**Risk Assessment and Method Statement procedures for COVID secure meetings**

With each lockdown there were opportunities for our congregation to gather safely within our regular hall; this was facilitated by following and implementing the relevant government guidelines and safety procedures for gatherings within a community centre. All our members were briefed on the control procedures in place prior to attending in person gatherings and encouraged to stay at home and join the meeting online if they were a part of the risk group, experiencing any symptoms of the virus or was not comfortable to gather.

**Year End**

Moving and transitioning the church schedule online enabled the congregation to function in the best way possible; the use of online platforms had helped our members stay connected and encouraged through the year which proved invaluable in the times we were able to gather again in person.


**Trustees Responsibilities**

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ....27/10/2021.....

Signed on their behalf by Trustee ..........

Print Name: Mr Purazeni Chigarire

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2020**

	<b>Notes</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>RECEIPTS :</b>					
Donations & Legacies	<b>2a</b>	33,492	-	33,492	29,332
Other Incoming Resources	<b>2b</b>	-	-	-	-
<b>TOTAL RECEIPTS</b>		<b>33,492</b>	<b>-</b>	<b>33,492</b>	<b>29,332</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	<b>3a</b>	17,076	-	17,076	26,862
Governance Costs	<b>3b</b>	861	-	861	1,113
<b>TOTAL PAYMENTS</b>		<b>17,938</b>	<b>-</b>	<b>17,938</b>	<b>27,975</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>15,554</b>	<b>-</b>	<b>15,554</b>	<b>1,357</b>
Balances Brought Forward		8,041	-	8,041	6,684
<b>BALANCES CARRIED FORWARD</b>		<b>23,595</b>	<b>-</b>	<b>23,595</b>	<b>8,041</b>

The notes on pages 8 and 9 form part of these accounts.

All Charity operations are classed as continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST DECEMBER 2020**

<b>ASSETS</b>	<b>Notes</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-20 £</b>	<b>Total 31-Dec-19 £</b>
<b>Cash Funds:</b>					
Cash at Bank		23,595	-	23,595	8,041
Petty Cash		-	-	-	-
		<b>23,595</b>	<b>-</b>	<b>23,595</b>	<b>8,041</b>
<b>Other Monetary Assets:</b>					
Unrestricted Funds		23,595	-	23,595	8,041
Restricted Funds	5	-	-	-	-
		<b>23,595</b>	<b>-</b>	<b>23,595</b>	<b>8,041</b>
<b>Assets retained for the Charity's own use:</b>					
Fixed Assets		-	-	-	-
<b>LIABILITIES</b>					
Independent Examiner's Fee		650	-	650	650
		<b>650</b>	<b>-</b>	<b>650</b>	<b>650</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 6 and 7.

Approved by the Trustees on 27/10/2021

Signed on their behalf by Trustee 

Print Name: Mr Purazeni Chigarire

**POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31ST DECEMBER 2020**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Unrestricted Funds £	Restricted Funds £	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>a) Donations &amp; Legacies</b>				
Gifts, Tithes & Offerings	31,419	-	31,419	26,078
Gift Aid	2,073	-	2,073	2,972
Revival Offering	-	-	-	282
	<b>33,492</b>	<b>-</b>	<b>33,492</b>	<b>29,332</b>

**b) Other Incoming Resources**

Sundry Income	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**3. PAYMENTS**

**a) Costs of Charitable Activities**

Equipment	796	-	796	-
Gifts, Tithes & Offerings	2,000	-	2,000	3,400
Insurance Costs	185	-	185	185
Love Offering	2,500	-	2,500	4,260
Ministry Meal	726	-	726	1,402
Outreach	152	-	152	557
Printing, Postage & Stationery	595	-	595	131
Rent & Rates	2,741	-	2,741	10,964
Revival Expenses	330	-	330	80
Sundry Expenses	1,995	-	1,995	321
Telephone Costs	-	-	-	1,594
Travel & Subsistence	18	-	18	55
Utility Costs	-	-	-	-
Vehicle Expenses	5,038	-	5,038	3,914
	<b>17,076</b>	<b>-</b>	<b>17,076</b>	<b>26,862</b>

**b) Governance Costs**

Independent Examiner's Fee	650	-	650	810
Legal & Professional Fees	211	-	211	303
	<b>861</b>	<b>-</b>	<b>861</b>	<b>1,113</b>

## **POTTERS HOUSE CHRISTIAN FELLOWSHIP BEXLEYHEATH**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020**

#### **4. RESTRICTED FUNDS**

The Charity held no restricted funds during this or the previous financial period.

#### **5. TRUSTEES AND OTHER RELATED PARTIES**

Leighton Ainsworth received a Love offering of £830 and Colin McClaren £500 .

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

#### **6. RISK ASSESSMENT**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### **7. RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

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The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake