

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MICHAEL IN THE HAMLET WITH ST. ANDREW

England & Wales · Charity number 1129099

Details

Other names	PCC ST. MICHAEL IN-THE-HAMLET
Status	Registered
Legal form	Previously excepted
Registered	2009-04-09
Register	View on the Charity Commission register

Contact

Address	106 South Mossley Hill Road Liverpool L19 9BJ
Phone	0151 427 9031
Email	keith.hitchman@gmail.com
Website	www.stmichaels-hamlet.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: In partnership with Christ Church Toxteth Park we serve St Michael's ward, a diverse and vibrant community of South Liverpool. Community development, work alongside homeless and vulnerable people (including offenders), children's and youth provision, care of older people, conservation of a unique cast iron church building and marking key life events such as birth and marriage.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Liverpool City

Finances

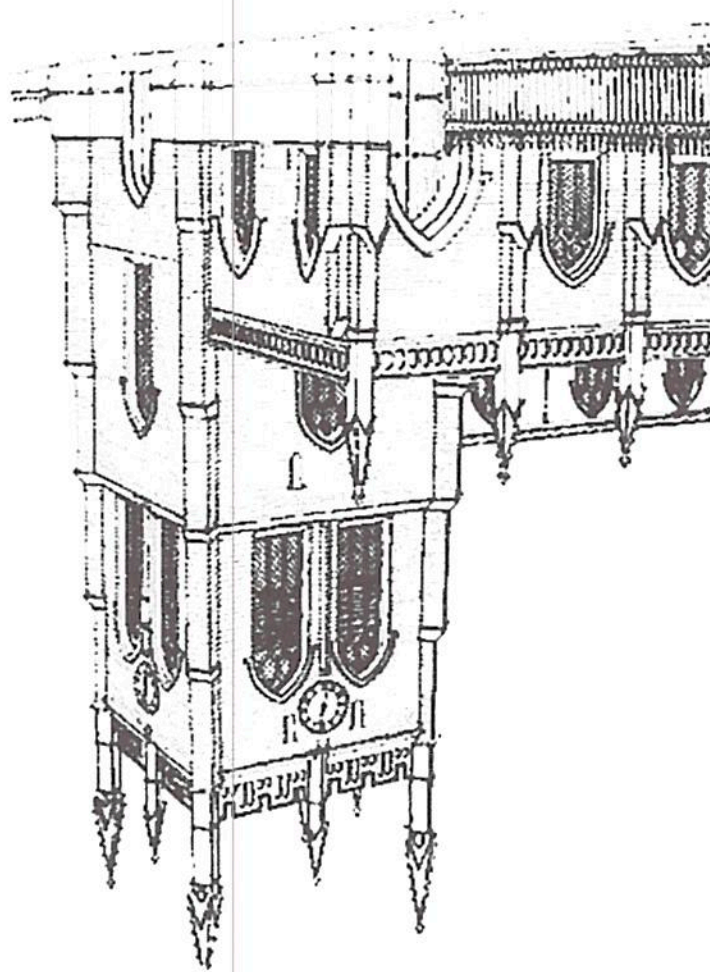
Period end	Income	Expenditure	Assets	Employees
2024-12-31	£76,985	£95,942	-	-
2023-12-31	£63,973	£67,915	-	-
2022-12-31	£62,038	£55,984	-	-
2021-12-31	£55,270	£46,358	-	-
2020-12-31	£79,302	£76,631	-	-

Trustees

Name	Role	Appointed
Rev Keith Hitchman	Chair	2016-12-08
ANNE BUSH		2012-04-28
Benjamin Pritchard		2023-04-25
CAROL CRAGG		
DAVE PATMORE		
DAVID MCCALL		2012-04-28
Denise Pendleton-Snape		2026-05-10
EDWARD GIDDINGS		2012-04-28
Matt Snape		2026-05-10
Robert Smith		2017-04-24
Sharon Luther		2026-05-10

Accounts

Toxteth Park St Michael in the Hamlet
with
St Andrew



Trustees' Annual Report for the year ended
31st December 2024

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

Toxteth Park St Michael in the Hamlet with St Andrew Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of its Church Hall building. When planning our objectives for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion, working in partnership as a united benefice, with the Parochial Church Council of Toxteth Park, Christ Church. Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Trustees maintain a Grade 1 listed Georgian cast iron church building for public access and divine worship.

From this base, and a Victorian church hall, a wide range of activities and groups are provided for children and adults – including uniformed organisations, a Children's Church, and up until September of 2019, a community communion and lunch club, together with various social groups. There is also work in local schools and Nursing Homes.

With regard to the House of Bishops' guidance on safeguarding children and vulnerable adults (section 5 of the Safeguarding and Clergy Discipline Measure), the Trustees strive to comply with their duty to protect all those who fall under their care.

The Trustees have a particular concern for the poorest and most vulnerable members of the community which they serve, providing chaplaincy to homeless persons and Probation Service institutions and various hostels locally.

The ministry provided to people in bereavement or ill health, which includes home visits, also makes a valuable contribution to those in need.

The Trustees are keen to work in partnership with the whole community and other charitable bodies. They co-operate with local residents' associations to stage public events and celebrations. Practical and financial assistance is given to world mission charities.

Structure, Governance and Management

Description of the charity's trusts	
The Parochial Church Council (PCC) operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.	
The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission.	
PCC members are appointed in accordance with the Church of England Representation Rules 2006 and are elected at the Annual Parochial Church Meeting. All those who attend are encouraged to register on the Electoral Roll and stand for election to the PCC. Individual members of the PCC receive external training as and when deemed appropriate by the PCC.	

	Day to Day management of the church was exercised by the standing committee, the only committee required by law. It has the power to transact PCC Business between PCC meetings and considers strategic issues which may affect the church. Members of the Standing Committee are:- Rev Keith Hitchman – Vicar Mrs Karen White – Church Warden Mr Robert Johnson – Church Warden Mr David Patmore – Assistant Warden Mrs Carol Cragg – Treasurer Mr Robert Smith – Health & Safety Representative Miss Emma Pulford – Children's Church Representative
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Reference and Administration Information

Church name and location	Toxteth Park, St Michael in the Hamlet with St Andrew
The church is part of the Diocese of Liverpool within the Church of England	
Registered charity number (required if gross income is £100,000 and above)	1129099
Church correspondence address	Vicarage, 1b St Michael's Church Road, Aigburth Liverpool
Postcode L17 7BD	Telephone

Charity trustees on the PCC from start of financial year until approval of financial statements.

Name	Office (if any)	Dates acted if not for whole year	Ex Officio members
Rev Keith Hitchman	Incumbent		
Mrs Karen White	Warden		
Mr Robert Johnson	Warden & Deanery Synod Rep		
Mr David Patmore	Assistant Warden & Deanery Synod Rep		
Mrs Carol Cragg	Treasurer		
Mrs Anne Bush	PCC Secretary & Electoral Roll Officer		
Mr Edward Giddings			
Mr Robert Smith	Health & Safety Officer		
Mrs Valerie Jackson			Cathedral Rep & Safeguarding link from PCC to Safeguarding Officer
Mr David McCall	Stewardship Secretary		
Mrs Christina Barrett-Yuen			
Mrs Emma Baines			
Ms Emma Pulford			
Mr Ben Pritchard			
Mr Stephen Green			
In addition:			
Mr David Yau			Safeguarding Officer

Type of Advisor	Name	Address
Architect	Mr Alex Finlason	Finlason Partnership Ltd, Beech House, 1 Cambridge Road, Hale, Cheshire WA15 9SY
Independent Examiner	Ms Denise Roberts	21 King's Close, Aigburth, Liverpool L17 9QS

**St Michael-in-the-Hamlet Church
Annual Parochial Church Meeting (APCM) 2025**

Vicar's Report

This has been a year filled with both challenges and blessings, and, as always, it is my honour to present this Vicar's report reflecting on the spiritual health, growth, and activities of our church over the past year.

Worship and Spiritual Life

• Worship Services:

Our worship pattern has remained the same – Sunday 10am & Wednesday 11am services.

Sunday mornings are both community and family focussed. Since January 2025 Children's Church has met in the Church Hall on the second and fourth Sunday's, the first Sunday being our All-Age Communion service. Attendance on a Sunday morning has remained steady at around 100 people, including children.

Holy Communion is offered at least twice monthly on a Sunday morning and most Wednesdays at 11am.

The **Wednesday 11am service** is a traditional Holy Communion (Book of Common Prayer). The average weekly attendance is 12 people.

Additional special services this year have included the Service of Hope (All Souls), Lent and Holy week services and the Big Sing Community Carol Service.

• Preaching & Teaching

We are now blessed to have a regular **preaching team**, including the Revd's June Asquith, Frank Cain, and Julia Pratt, as well as ordinand Lisa Aindow. Church warden, Rob Johnsons, assists and preaches on a Wednesday and the occasional Sunday.

Lisa Aindow (Ordinand) has begun a **midweek worship meeting**, which has got off to a good start.

• Occasional Offices

A good number of families are requesting **Baptism and/or Dedication** for their children.

Services for non-church families are held on Saturday's and for church families as part of the Sunday morning service.

Congregational Care and Pastoral Ministry

I am grateful to the whole congregation for your care of the vulnerable and the elderly among us, especially to those who call and visit.

The **WhatsApp prayer group** remains an invaluable resource for keeping us in touch with each other, our needs and concerns.

Safeguarding: St Michael's takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. This year I have attended a safeguarding refresher course for clergy.

Outreach and Mission Work

As a church we continue our long-term support of **Father Moses** in his ministry as Archdeacon in Ghana. We were privileged to have Father Moses visit us this year.

We support the **Micah Trust** with regular food donations and occasional financial support.

Assistant Church Warden, Dave Patmore, and myself represent the church as Governors at **St Michael-in-the-Hamlet Primary School**, where I hold the Governor brief for religious and cultural education (taking assemblies and contributing to Inter-faith Week). We have hosted SMITH School on several occasions this year, most notably for the two School Christmas concerts.

Together with Revd. Julia Pratt and the Chaplaincy Team for **Hope University**, we have hosted two student teas, aimed principally at international students.

The church building and hall continue to be used for a wide range of **social activities and**

cultural events, including 'St Michael's Live', which has given our church building both local and national recognition as an established music venue.

Challenges and Opportunities

• Challenges

One of biggest challenges is our building plant (church and hall), an especially the **church building**. For the past year we have been working on a funding bid for the National Heritage Lottery Fund, to support much-needed restoration work on the south aisle and interior of the church. This work has been ably led by Steve Green. The bid will be submitted in May this year.

• Opportunities

This year saw the setting up of the '**St Michael's 1815 Heritage Association**', now a registered charity, under the leadership of Geoff Bush; the focus of which is to raise the profile of the church and to raise money towards the building restoration fund, through the staging of events and other means. Many thanks to all involved.

Planning ahead?

It is difficult for us as a church to plan too far into the future, given that our sister church, Christ Church Toxteth Park, is part of the Fit for Mission (FtM) process, exploring the formation of a new single parish across the Toxteth & Wavertree (T&W) Deanery. Christ Church, along with the other churches involved, will take a vote in May this year making a final decision on whether to become part of the 'Hope Liverpool Parish'. If Christ Church is to go ahead (which I am expecting), our Benefice will be dissolved when the new parish is formally established, which I

anticipate will be sometime in 2026.

It many respects it has been something of a difficult year for St Michael's, particularly for the leadership. Given this, I recommend that we take the next year to gather ourselves and consolidate, both practically and spiritually.

I want to thank each one of you for your continued commitment, support, and prayers. May I especially thank Karen White for her outstanding commitment and dedication as church warden, and to wish her every blessing for the future. I am truly humbled by the faith and dedication of this congregation, and I look forward to another year of serving God together.

May God continue to bless our church as we move forward.

In the Service of Christ,

Revd. Keith Hitchman

Vicar

St Michael-in-the-Hamlet Church

St Michael in the Hamlet PCC Report for 2024

During 2024 the PCC met six times throughout the year to discuss the day to day running of the church, our building projects and our future plans for Mission in the parish. The Standing Committee (core management group) met as and when necessary and their deliberations were received by the full PCC and fully discussed when appropriate.

Despite a tough financial climate, we have seen an increase in the external hiring of our Church Hall to local groups and members of the community, under the expert guidance of Christina Barrett-Yuen. The hall is now booked out most weekends and during the week, hosting a variety community activities and events and it is our aim to continue to increase the hire value of the Church Hall.

Despite the cost of living crisis our finances remain stable. Our Parish Share commitment which contributes towards the cost of ministry both in our own parish and other churches less fortunate than ourselves, continues to be our main expenditure. However the introduction of the Parish Giving Scheme in 2016 continues to gain participation and has aided our financial planning, particularly during the pandemic.

Our "Open Saturdays", normally held weekly between March and October, where we welcome visitors to our beautiful 200 year old building from within and out of the area, restarted in March and ran in conjunction with our gardening Saturdays where young, old, families and friends helped keep our garden and churchyard in order, sharing fellowship and laughter at the same time.

A community barbeque in September welcomed members of the community into Church building and grounds and our annual Christmas "Big Sing" event attracted over 250 attendees.

As always, we are very grateful to the Friends of St Michael's for their financial support towards remedial works that were undertaken on the clock and church drains during the course of the year. In addition, the newly formed "St Michaels 1815 Heritage" group organised several events over the year which were well received and have been a further opportunity to bring members of the community into the church to enjoy a range of entertainment whilst widening the reach and impact of this worthy organisation.

Going forward we will continue to work with the Diocese to continue our ongoing restoration plans to improve the church building both as a worshipping space and heritage centre. Our 'St Michael's Live' music events continue to grow. We are now seen as the third most popular acoustic venue in the North West region. Since its conception, hundreds of new people have been welcomed into the church through the various musical performances that have taken place as part of this initiative.

As a Church we are committed to supporting families through a number of means, including our young people's activities – Children's Church and uniformed organisation (Boys Brigade). The Girls Friendly Society (GFS) is no longer a church-based organisation but continues to meet weekly in our Church Hall. We continue to work regularly with 120 children, chiefly through our uniformed organisation and Children's Church and give thanks for the faithful support of over 30 volunteers who give their time and energy to these groups.

Our Sunday Children's Church is blossoming with increased numbers of attendance and is attracting many families. Our intention is to resource Children's Church and its leadership accordingly. Our average weekly attendance at Sunday morning services averages at 66 adults and 40 children, with 12 regular worshippers at our mid-week traditional service. Our worshipping community numbers 150 with 90 on the Electoral Roll. Our goal in 2024 and beyond was to continue to enhance our long-established ministry among local families and young people, working closely with local schools and community groups to outreach to our local community and to grow as a Church family in knowing God personally and more deeply (discipleship).

During 2024 we continued to see an increase in the number of families attending our Sunday services. At Easter we welcomed 175 people to our Easter services and once again at Christmas, we saw over 670 people attending services during the month of December, with over 700 attending Christmasle services hosted for our local county primary school.

Further afield, the Church continues to regularly support the mission work of Father Moses Banungwiri in Ghana together with support for Christian Aid, the Children's Society, the Micah Food Bank and our local men's' and women's' hostels.

Anne Bush
PCC Secretary

Our Grade One Listed Building is a beautiful heritage asset, much loved by the Congregation and local people alike. On many occasions we have had planned or spontaneous visits from passers-by or people with fond memories of past times in the church and their comments have all been positive, both about the building and the welcome. Our nearly 210-year-old building does, however, present its challenges. Of the overwhelmingly positive words used about our survey of local people, the one that stood out to me was 'tired'. This was no doubt due to the state of the décor inside and out, but, of course, structural things like the rooves and walls have to be attended to first.

The main (three) rooves have not presented a problem since repair and renovation. The north side roof has also been good since renovation but some of the new paint on the outside wall and on one skylight is peeling. At the very back of the church on the north side of the render has come off and the brickwork has been exposed and is in need of pointing.

The south side of the church is in need of major restoration. Unlike the north side, the windows have the original cast iron frames, some of which are splitting or coming adrift. These present a health and safety hazard. Rob Smith has constructed temporary tie-ins, which should hold but it is inadvisable to venture near them unless essential. The walls are damp and in need of drying and pointing. The ceiling and roof on the south side are the original work of the builder Cragg. The exception being the stainless-steel roof, which the architect suggests we retain. Because it is desirable to retain the original structure, the Architect's estimate of the cost of restoration to be in the region of £400,000. The Conservation Architect's feasibility study was in the main funded the 'Friends of St Michael's', the Cast Iron Church. Our thanks go to them. We will be seeking the main bulk of the funding from Historic England, who have been generous supporters of our building.

In order to raise the necessary funds for major restoration and repairs it was felt that a new organisation should be formed. We still much value the support of the 'Friends' who this year donated £6000 towards to 10% match funding we need to get a grant from the Historic Lottery Fund (HLF) but it was felt that the amount of funds needed to be raised required more skills than they can muster. We have formed the St Michael's Heritage 1815 Association to this end. We are grateful to Steve Green for his leadership and to Geoff Bush, Denise Pendleton/Snape, Jackie Champion and Val Jackson for agreeing to be trustees. We are making good headway in raising sufficient match funds for the 'Development' phase.

The church clock has been serviced and regulated. It can go fast or slow but it must be remembered that it is mechanical and over 100 years old. Rob Smith kindly regulates it on a regular basis but we must keep it reasonably within time as it is a public facility. This year the pendulum spring failed and had to be replaced. It's not done badly for a clock over 100 years old.

The church boiler gas has been serviced and is in good condition. The church heating has been function well but there appears to be a slight leak somewhere. It must be borne in mind that the boiler water pressure will need to be checked regularly otherwise the heating will not come on properly. Ni-Pi have said that they will no longer service the boiler so Rob Smith has sourced another company.

The Makin church organ is now not functioning and is beyond repair. Replacing such an instrument would cost in the region of £50,000, which is beyond us at the moment and we do not have an organist in any case. The videos and keyboard generally serve our purposes.

Fire extinguishers in the church have been serviced.

We have had a visit from Ecclesiastical Insurance who were generally satisfied with the building. The lightning conductor on the tower is the correct one. The Diocese asked whether we had an Asbestos Survey. Rob Smith informs us that there is one in the safe.

There are obvious defects in the stained and painted glass windows but restoration of these will be very costly and we will need to apply for funding. Sadly, however, structural defects need attention first.

The Chancel is a sacred space and Rob Smith has spent some time getting it tidy and in good order. I would encourage everyone to keep it tidy as baptism and funeral families are invited up into the chancel for the christening or commendation. The chapel, to put it kindly, has become a store. This is also a consecrated space and should be ordered appropriately. However, there is not much point in restoring it properly until the north side has been restored. Perhaps, following restoration, we should consider a re-consecration service at the appropriate time.

On the outside, the north side path continues to flood and sometimes water backs into the toilet at the back of church. Rob Smith has installed a pump to deal with any back fill of drain water and is looking into finding suitable contractors to deal with the drainage issue.

Our Grade 2 listed railings are in need of repair and painting.

We must give special thanks to Rob Smith, who acts as our Health and Safety Officer, Site Manager and Technical Expert. He also spends much time re-ordering the building before and after St Michael's Live performances. We owe him a deep debt of gratitude.

Despite all these issues the church remains a serviceable and beautiful place of worship, which is our duty to preserve and restore for future generations.

The Church Hall Belgrave Road

Once again, we are very grateful to Rob Smith who is de facto the site manager and Health and Safety Officer for the church hall. He is involved in much unseen work keeping things safe and in order. We are also grateful to Christina for managing the booking system for the hall and the volunteers who open up and close up for and after usage.

A fire alarm and emergency lighting systems have been installed in the hall since covid to get the hall up to current safety standards. The fire extinguishers have been serviced.

We are in the process of looking into getting the hall 100% water tight as some patches of damp have started to appear. Once this work has been completed it is intended to re-paint and freshen up the hall.

We are taking a look at the heating system in the hall. The current fan system is very effective but very noisy. The current boiler is nearing the end of its working life. NI-Pi, the suppliers of the church boiler, have attended and will provide a quote for a replacement boiler and re-installment of two radiators on the Belgrave Road side. Rob Smith has alternative proposals more cost-effective and eco-friendly solutions which will be for the PCC to discuss.

A very sincere thank you to all who contribute to the running and maintenance of the church and hall.

Rob Johnson
Churchwarden

2024 Deanery Synod Report:

A synod is simply an assembly of clergy and laity.

2024 saw the Deanery Synod meetings reduce from 6 to 3 meetings during the year. Topics discussed remained varied:

1. Love & Faith:

A lively debate was held, with one local church expressing opposition to this initiative, which embraces all relationships and how we share God's love with everyone. Many members felt that felt we should welcome all to the Church.

Love & Faith prayers can be used privately for blessings or in public services but only as part of a service.

2. Fit for Mission:

A reflection from the Laity was given regarding how Fit for Mission (FFM) is working in their parishes. Many congregations felt there was a lack of communication & they viewed FFM with great trepidation & concern. It is obvious that "they" are not "singing from the same hymn sheet".

Some parishes felt that changes were being forced on them. There is fear that churches may close and where they will be able to worship. Some clergy felt that they are being told what to do.

The Diocese is preparing a document to explain everything, but it was felt that this was too late in the process and should have been available 2 years ago.

3. Deanery Share:

A workable system was presented to the meeting which would be reviewed annually. Some of the higher Deanery share churches would pay less which was welcomed by reps from those churches. Deanery Share will be discussed at the next Synod meeting.

4. Deanery Mission Pastoral Committee:

The Pastoral Committee had met to discuss Deanery vacancies and how these can be filled. All grants from the Committee have now been allocated (£44,621 was allocated this year). This fund will cease in 2025.

5. Palestine Motion:

There was discussion again on this issue. Synod was unable to take a vote, the wording of the motion being very complex and some feeling it one-sided. Thanks were given to those who did present the motion.

6. Diocesan Synod Election:

Nomination of candidates were presented to the meeting.

7. Zero Carbon Initiative: A presentation was given at one of the meetings with a PowerPoint presentation being available for members to view later. Throughout the year there continued to be lively debate at the meetings, the Advancement of Christ's Kingdom amongst all people being first & foremost in our minds. This concludes the deanery synod report for 2024. Dave Patmore Deanery Synod Representative	
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2024 Safeguarding Report: As Safeguarding Lead for St Michael in the Hamlet Church, my primary objective has been to ensure that all our members (PCC and Children's Church) are compliant with the safeguarding requirements as outlined by the Diocese of Liverpool. The Safeguarding Dashboards presented at our PCC meetings have shown that we have been compliant with the vast majority of the safeguarding requirements, but also highlighted a few Safeguarding breaches. In July 2024, we received from the Diocese of Liverpool Safeguarding Team a document called "Who Requires What Level Of Safeguarding Training," which showed some gaps in courses, especially in Domestic Abuse Awareness and various courses for the Church Warden and PSO. As a church, this was the first time we were made aware of such requirements, and we immediately took action to address these breaches. In December 2024, we completed for the first time the Archdeacon's Safeguarding Review Checklist, which highlighted: • Activity risk assessments should be completed. • The recruitment of ex-offenders policy should be adopted as soon as possible. • An annual model safeguarding policy should be completed. Again, these areas were addressed immediately. As at the end of March 2025, there are currently three outstanding safeguarding actions (one in Domestic Abuse Awareness, one in Leadership, and one in risk assessment on Children's Church activities). Over the past 12 months, the role of PSO has become too demanding, especially with being in full time employment and it is with great regret that I have decided to step back. Over the next few months, my goal will be to ensure a smooth handover to Gareth Weedall, ensuring:	
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	Electoral Roll Report for 2024: As of 31st December 2024 there were 90 on the Electoral Roll with the welcome addition of one new member since last year. Of the 90 enrolled, 70 live in the parish and 20 live outside the parish. Anyone wishing to join the church electoral roll needs to show commitment to their regular church attendance. A full review of the Roll is due in March 2025. Anne Bush Electoral Roll Officer
	• Continued fulfilment of the criteria set out by the Diocese. • Compliance with the Diocese's safeguarding requirements. • That prior to any appointments to the PCC and Children's Church, all volunteers are DBS checked, have passed the safeguarding training, and are aware of the Diocese's Code of Working Practice. • Maintenance of up-to-date contact details in the church for any safeguarding concerns arising. • Provision of a safeguarding update at every PCC meeting, including any concerns, breaches, and any upcoming DBS checks due to expire. At St Michael in the Hamlet, our main safeguarding objectives continue to be: • Embed safeguarding seamlessly into our culture of openness, trust, honesty, and transparency. • Take all concerns seriously and act on them promptly and appropriately. David Yau Safeguarding Lead

See 2024 Financial Statement of Accounts	
Investment Policy	
The Church's funds were held as cash and deposits at Barclays Bank plc. The Church does not invest in equity funds.	
Reserves	
The PCC aims to hold unrestricted cash of no less than £50,000, which equates to approximately three month's expenditure, so that it could continue to operate should income and/or expenditure vary adversely.	
Carol Cragg Treasurer	

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees (PCC) by clergy and laity (laity optional)

Signature(s)		
Full name(s)	Rev Keith Hitchman	
Position (eg Secretary, Chair, etc)	Chair	PCC Secretary
Date	8th April 2025	



Return of Parish Finance

January to December 2024

Church Number:618	Church Name:S Michael in the Hamlet with St Andrew	Deanery:Toxteth & Wavertree
Looking back across 2024, were there any exceptional circumstances that may have led to unusual figures? Please provide brief details with this form.		Diocese: Liverpool

INCOMING RESOURCES		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)	RESOURCES EXPENDED		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
Voluntary Giving				Cost of generating funds			
1	Tax efficient planned giving (reglular Gift Aid giving)	£ 23,980		17	Fund-raising activites (costs and payments)		
2	Other planned giving (non Gift Aid)	£ 3,192		Church Activities & Church Expenses			
3	Collections at services	£ 8,411		18	Mission giving and donations		
4	All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£ 3,543	£ 3,565	19	Deanery Share/Parish Share contribution	£ 46,409	
6	Gift Aid recovered	£ 5,599		20	Salaries, wages and honararia		
6a	Gift Aid Small Donations Scheme repayment			21	Clergy and staff expenses	£ 3,289	£ 3,289
7	Legacies received (capital value)			22	Mission and evangelism costs		
8	Grants (include recurring and one-off)		£ 750	23	a. Church running expenses (inc. Governance)	£ 4,115	£ 2,003
A	SUB-TOTAL Voluntary Giving:	£ 44,725	£ 4,315		b. Church building maintenance costs		£ 8,784
Activities for generating funds					c. Church building insurance (inc. contents)	£ 4,274	
9	Income from fundraising activities (gross proceeds)			24	Church utility bills	£ 7,024	
Income from investments				25	Cost of trading	£ 7,757	
10	Dividends, interest, income from property etc.	£ 1,031		D	SUB-TOTAL for Church Activities & Raising Funds:	£ 72,869	£ 14,076
Church Activities				Major expenditure			
11	Statutory fees retained by the PCC (weddings, funerals, etc.)	£ 1,697		27	Major repairs to the church building		
12	Trading activities (gross proceeds) e.g. hall lettings, magazine, bookstall. NOT fundraising.	£ 9,865	£ 5,890	28	Major repairs to church hall or other PCC property, including redecoration		£ 5,310
Other				29	New building work to the church, church hall, clergy housing or other PCC property		£ 3,600
13	Any other income/receipts not already listed	£ 3,205	£ 6,258	E	SUB-TOTAL for Major expenditure:	£ -	£ 8,910
TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)				99	Other payments/expenditure not already listed	£ 87	
B	Column Totals (Line A plus lines 9 to 13)	£ 60,523	£ 16,463	TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)			
PLANNED GIVERS AND LEGACIES				F	Column Totals (Lines D and E plus 99)	£ 72,956	£ 22,986
14	Number of regular Gift Aid givers (include PGS givers)	28		Cash and Investment Balances		UNRESTRICTED	RESTRICTED
15	Number of regular non Gift Aid givers (inc. PGS givers)	7		31	Cash and deposit balance as at 31st December	£ 6,719	£ 24,076
16	Number of new legacies received during year	0		32	Investments valued as at 31st December		£ 4,665
C	Grand Total Receipts/Income	£ 76,985		33	Liabilities due within 1 year		
G	Grand Total Payments/Expenditure	£ 95,942		Are your accounts Receipts&Payments or Accruals (indicate ONE)?			
				30	Receipts and payments [X]	Accruals []	

Please refer to the notes available from our diocesan webpage to help clarify what is included in each section. (https://liverpoolcofe.org/governance-matters/statistics/return-of-parish-finance/)	Date	4/4/2025	Note: Please complete this return directly online. Contact G Fath or Central Services at St James' House for details.
	Name	Carol Cragg	
	Position	Treasurer	

	Tel or Email	c_cragg@sky.com	
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Money that is given regularly under Gift Aid through a standing order, by envelope scheme, or by cheque. Figures should be net, i.e. receipts planned giving excluding any tax recovered. Also include money given through charity vouchers (gross amount) e.g. CAF or Sovereign Giving and money given through Payroll Giving (gross amount)

2 Money given regularly without Gift Aid through standing order, by envelope scheme, or by cheque.

Collections at Sunday, midweek, wedding, baptism and funeral services, and Sunday schools. Include one-off gifts given in collections at services through Gift Aid envelopes (net amount), but exclude money given through planned giving envelopes. Do NOT include collections that go directly to a charity and do not 'go through the PCC books' e.g. Christian Aid Week. Other collections for a specific charity are restricted income Proceeds of annual

Other Recurring Giving /Donations: Gift Days, money given in church boxes and wall safes, and other ad-hoc donations from individuals which are likely to recur in future years.

Non-recurring Giving/Donations: Include one-off donations given outside services. Include the proceeds of all special appeals (which are usually restricted), but also one-off Gift Days for general funds. Include gifts of shares at market value.

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid. This should be split between Gift Aid recovered on restricted and unrestricted donations and allocated to the appropriate fund. If no tax has been recovered, an explanatory note should be provided in the financial statement.

The capital amount of a legacy, together with interest from the probate process, should be recorded in the year(s) that it appears in the accounts. (Note that the legacy may have been included as an asset in last year's Statement of Assets and Liabilities.) Any interest from legacy investments should be recorded as income from investments

External grants received from trusts and other funding bodies for the PCC's general fund or for a restricted purpose. Include VAT recovered through the Listed Places of Worship scheme. This does not include transfers within a benefice.

Fundraising: Money raised from sponsored activities, jumble sales, fetes, and other activities where the primary purpose is fund-raising. Income should be stated gross, and any costs must be recorded separately as payments.

Dividends, interest and income from property: Bank and other deposit interest including any reclaimed tax on investment income. Include dividends from shareholdings. Include rent received from land or buildings owned by PCC.

Statutory Fees retained by PCC: PCC Fees for weddings, funerals etc. Do not include fees due to the clergy and organist etc. as these are not PCC funds.

Income received by the PCC from trading activities including bookstall, letting of the church hall, sales and advertising of church magazines. Income received from other church activities which are not fundraising activities eg membership fees for groups, payments for events etc. All trading receipts must be stated as gross figures. The costs must be recorded separately as payments.

All other receipts: These are often 'capital' in nature: sale of buildings, investments, insurance claims, transfers from term deposits, loans received, repayment of loans made by the church to others; but will also include contributions from other churches in the benefice to shared costs.

- A The TOTAL UNRESTRICTED incoming resources as shown on your examined/audited financial statements, excluding a
- B The TOTAL RESTRICTED incoming resources as shown on your examined/audited financial statements, excluding any
- C The SUM TOTAL incoming resources as shown on your examined/audited financial statements, excluding any revalua

Costs of generating income: Include the costs of fundraising events, which have contributed to the income recorded in Fund-raising income box above. Also include fees paid to a professional fund-raiser, the costs of a Christian Stewardship campaign and the costs of supporting regular giving e.g. envelopes.

Mission Giving and Donations: Include donations to external missions and charities that come from the PCC's receipts. Collections that go directly to external charities should not be included.

Diocesan parish share/ quota/ family purse: All payments made during the year, whether for current, or previous years Share.

Salaries, wages and honoraria: All payments to assistant staff, youth worker, verger, administrator,
20 sexton, organist and choir. Include NI/Pension costs where applicable.

Clergy and staff expenses: Working expenses of the incumbent: e.g. telephone, postage, stationery, travel costs (car and/or public transport), secretarial assistance, office equipment, maintenance of robes, hospitality. Assistant staff: Include costs, as for the incumbent, that are associated with expenses incurred by assistant clergy, pastoral staff and youth workers. Housing: all costs relating to clergy/staff housing paid by the PCC. (including where applicable repair costs, water rates, council tax, and
21 redecoration).

22 Mission and Evangelism: cost of outreach, courses, excluding staff salaries

Church expenses: Routine repairs and maintenance. Insurance. Miscellaneous: cleaning materials etc church /office phone. Churchyards all costs involved in their maintenance. Upkeep of services: organ
23 tuning, worship materials, choir robes etc.

24 Church utility bills: total costs of electricity, gas, oil, water etc.

Costs of trading - include the costs associated with the receipts for bookstall, hall lettings, magazine
25 income etc.

Costs relating to the governance of the PCC, including any fees for audit or Independent Examination, training of PCC members in their role of Trustees, the production of the annual report, hire charges for
26 any PCC meetings etc.

27 Major church repairs: include repairs that are not routine and internal and external decoration.

Major repairs to other PCC property: incl repairs that are not routine and internal and external
28 decoration.

New building work: new buildings, major alterations and extensions to church or other PCC property
29 and including all associated professional fees and expenses

All other payments not included above, but mainly of a "capital" nature: purchase of fixed assets for church purpose, purchase of investments, transfer to term deposits, loans made and repayment of
99 loans etc.

D The TOTAL UNRESTRICTED resources expended, as shown on your financial statements.

E The TOTAL RESTRICTED resources expended, as shown on your financial statements.

F The SUM TOTAL resources expended, as shown on your financial statements.

ny revaluation of assets.
revaluation of assets.
tion of assets.

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2024

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

Date of Independent Examiner's Report

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2024

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2024

General (Unrestricted) Fund Receipts & Payments Account

	2024		2023	
Receipts	£	£	£	£
Income and endowments				
Donations and legacies				
Tax efficient planned giving	23,980		24,603	
Income tax recovered	5,599		8,341	
Other Planned Giving (non gift aid)	3,192		5,100	
Collections and other giving	8,411		6,653	
		41,182		44,697
Donations	3,543		3,088	
		3,543		3,088
Other trading activities				
Hall Lettings	7,160		7,071	
Summer Fete				
Church Events	2,705		1,995	
		9,865		9,066
Charitable activities				
PCC Fees	1,697		2,680	
		1,697		2,680
Receipts from investments				
Bank & CBF interest	1,031		622	
		1,031		622
Other receipts				
Reimbursements	3,205		3,819	
		3,205		3,819
Total Receipts		60,523		63,973
Expenditure				
fund raising activities				
Charitable activities				
Diocesan parish share	46,409		46,409	
Clergy expenses	1,460		2,155	
Mission & Evangelism Costs				
Training Course	450		484	
Church running expenses				
Utilities	2,905		3,735	
Insurance	7,024		1,570	
Housing Costs	4,274		3,651	
Cost of services	1,830		1,661	
Cost of services	745		1,244	
Admin	15		60	
Repairs				
Cost of Trading				
Hall Running Costs	7,757		6,486	
Other				
PCC Fees Refund	87			
Hall Hire Refunds			460	
Total Payments		72,956		67,915
Excess of Receipts over payments		(12,433)		(3,942)
Total transfers		0		0
Bank current and deposit accounts at 1 January 2024		19,152		23,094
Bank current and deposit accounts at 31 December 2024		6,719		19,152

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2024**

	2024		2023
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church buildings.			
Receipts			
Release of funds from sale of Langham Hall	6,258		
Restoration Fund		11,000	
Donation from Friends of SMH towards Drain repairs	270	1,902	
Donation from Friends of SMH towards clock repairs	5,620		
	<u>12,148</u>		<u>12,902</u>
Payments			
Repairs to church hall roof & gutters	5,310		
Church Clock repairs	6,744	1,608	
Church Drains repairs	2,040	636	
Professional Fees-Building Development		455	
Ladders	270		
Website	245		
Cherry picker	750		
Architects Fees -Feasibility Study	3,600		
Knotweed treatment -churchyard	<u>738</u>		
	<u>19,697</u>		<u>2,699</u>
Excess of Receipts over Payments	-7,549		10,204
Bank current and deposit accounts at 1 January 2024	<u>21,644</u>		<u>11,440</u>
Bank current and deposit accounts at 31 December 2024	<u>14,095</u>		<u>21,644</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on Youth work & Childrens Church.			
Receipts			
Deanery Grant - Childrens worker			4,500
	<u>0</u>		<u>0</u>
Payments			
Childrens Church		54	
	<u>0</u>		<u>54</u>
Excess of Receipts over Payments	0		-54
Bank current and deposit accounts at 1 January 2024	6,496		6,550
Bank current and deposit accounts at 31 December 2024	<u>6,496</u>		<u>6,496</u>
Screen,Projector,PA system Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen, projector & sound equipment.			
Receipts			
Deanery Grant	750		
	<u>750</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments	750		0
Bank current and deposit accounts at 1 January 2024	76		76
Bank current and deposit accounts at 31 December 2024	<u>826</u>		<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	3,565	3,930	
	<u>3,565</u>		<u>3,930</u>
Payments			
SMH Clergy housing costs	1,830	1,661	
SMH Clergy Expenses	1,460	<u>2,155</u>	
	<u>3,290</u>		<u>3,816</u>
Excess of Receipts over Payments	275		114
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January	2,384		2,270
Bank current and deposit accounts at 31 December	<u>2,659</u>		<u>2,384</u>
Heating Fund - Restricted Fund			
The fund is restricted to church heating & energy costs			
Receipts			
Deanery Grant towards heating costs		2,500	
	<u>0</u>		<u>2,500</u>
Payments			
Part payment of 2022 church heating costs			
Part payment of 2023 church heating costs		<u>2,500</u>	
	<u>0</u>		<u>2,500</u>
Excess of Receipts over Payments	0		0
Transfers			
Bank current and deposit accounts at 1 January	0		
Bank current and deposit accounts at 31 December	<u>0</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2024**

	2024	2023
	£	£
Cash Funds		
Bank current & deposit accounts	30,795	49,752
Total bank current and deposit accounts	<u>30,795</u>	<u>49,752</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall		6,258
	<u>89</u>	<u>6,347</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,576	4,474
	<u>4,576</u>	<u>4,474</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>35,461</u>	<u>60,573</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2024, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

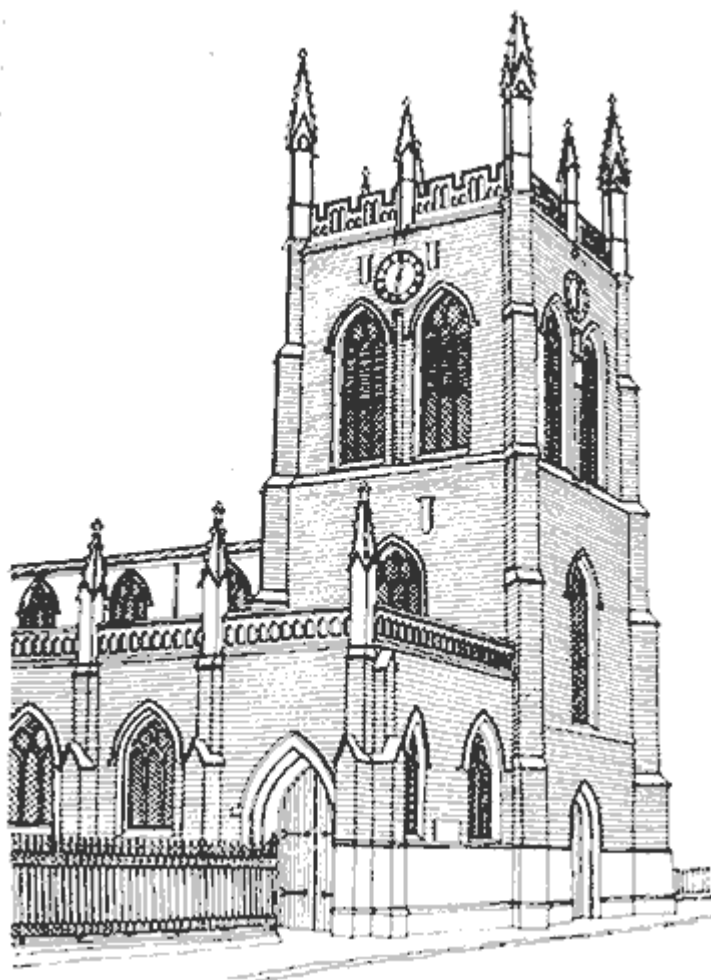
Signed
Ms D Roberts

Date:
6th March 2025

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

Accounts

**Toxteth Park St Michael in the Hamlet
with
St Andrew**



**Trustees' Annual Report for the year ended
31st December 2023**

Aims and Purpose & Objectives and Activities

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

Toxteth Park St Michael in the Hamlet with St Andrew Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of its Church Hall building.

When planning our objectives for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion, working in partnership as a united benefice, with the Parochial Church Council of Toxteth Park, Christ Church.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Trustees maintain a Grade 1 listed Georgian cast iron church building for public access and divine worship.

From this base, and a Victorian church hall, a wide range of activities and groups are provided for children and adults – including uniformed organisations, a Children's Church, and up until September of 2019, a community communion and lunch club, together with various social groups. There is also work in local schools and Nursing Homes.

With regard to the House of Bishops' guidance on safeguarding children and vulnerable adults (section 5 of the Safeguarding and Clergy Discipline Measure), the Trustees strive to comply with their duty to protect all those who fall under their care.

The Trustees have a particular concern for the poorest and most vulnerable members of the community which they serve, providing chaplaincy to homeless persons and Probation Service institutions and various hostels locally.

The ministry provided to people in bereavement or ill health, which includes home visits, also makes a valuable contribution to those in need.

The Trustees are keen to work in partnership with the whole community and other charitable bodies. They co-operate with local residents' associations to stage public events and celebrations. Practical and financial assistance is given to world mission charities.

Structure, Governance and Management

Description of the charity's trusts

The Parochial Church Council (PCC) operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

The PCC is a corporate body established by the Church of England.

The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission.

PCC members are appointed in accordance with the Church of England Representation Rules 2006 and are elected at the Annual Parochial Church Meeting. All those who attend are encouraged to register on the Electoral Roll and stand for election to the PCC. Individual members of the PCC receive external training as and when deemed appropriate by the PCC.

Day to Day management of the church was exercised by the standing committee, the only committee required by law. It has the power to transact PCC Business between PCC meetings and considers strategic issues which may affect the church.

Members of the Standing Committee are:-

Rev Keith Hitchman – Vicar

Mrs Karen White – Church Warden

Mr Robert Johnson – Church Warden

Mr David Patmore – Assistant Warden

Mrs Carol Cragg – Treasurer

Mr Robert Smith – Health & Safety Representative

Miss Emma Pulford – Children's Church Representative

Reference and Administration Information

Church name and location

Toxteth Park, St Michael in the Hamlet with St Andrew

The church is part of the Diocese of Liverpool within the Church of England

Registered charity number (required if gross income is £100,000 and above)

1129099

Church correspondence address

Vicarage, 1b St Michael's Church Road, Aigburth

Liverpool

Postcode L17 7BD

Telephone

Charity trustees on the PCC from start of financial year until approval of financial statements.

	Name	Office (if any)	Dates acted if not for whole year	Ex Officio members
1	Rev Keith Hitchman	Incumbent		
2	Mrs Karen White	Warden		
3	Mr Robert Johnson	Warden & Deanery Synod Rep		
4	Mr David Patmore	Assistant Warden & Deanery Synod Rep		
5	Miss Cath Park	PCC member & Deanery Synod Rep	Up to 1 st July 2023	
6	Mrs Carol Cragg	Treasurer		
7	Mrs Anne Bush	PCC Secretary & Electoral Roll Officer		
8	Mr Edward Giddings			
9	Mr Robert Smith	Health & Safety Officer		
10	Mrs Valerie Jackson			Cathedral Rep & Safeguarding link from PCC to Safeguarding Officer
11	Mrs Karen Grace		Up to 19 th September 2023	
12	Mr David McCall	Stewardship Secretary		
13	Mrs Christina Barrett-Yuen			
14	Mrs Emma Baines			
15	Ms Emma Pulford			
16	Mr Ben Pritchard			
17	Mr Stephen Green		Co-opted From 21 st November 2023	
	In addition:			
	Mr David Yau			Safeguarding Officer

Type of Advisor

Name

Address

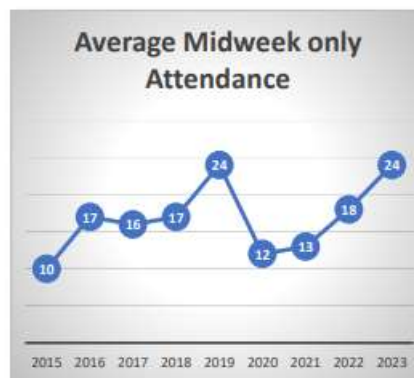
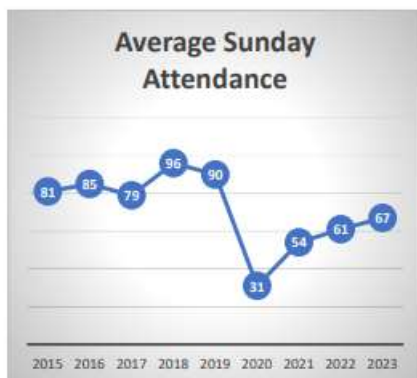
Architect	Mr Alex Finlason	Finlason Partnership Ltd, Beech House, 1 Cambridge Road, Hale, Cheshire WA15 9SY
Independent Examiner	Ms Denise Roberts	21 King's Close, Aigburth, Liverpool L17 9QS

St Michael-in-the Hamlet Church APCM – Vicar's Report 2023-24

Firstly, let me thank everyone for their ongoing commitment to the ministry and mission at St Michael-in-the-Hamlet Church.

This year we have been blessed with (Revd) Frank Cain and his wife Sue joining us at St Michael's, and also with Lisa Aindow ministering across the Benefice as an ordinand-in-training (with Emmanuel College).

As always there is much to be thankful to God for. Our Sunday and Wednesday attendances are growing steadily (see graph below). In Advent we had record numbers at our 'Big Sing Community Carol Service'. Children's Church is flourishing, as is our relationship with St Michael-in-the-Hamlet Primary School.



The 'St Michael's Live' programme of events is gaining both local and national recognition. Archdeacon Miranda recently described St Michael's Live as "an extraordinary achievement". Our Christmas charity concert this year raised - in one night - £15k for the Micah Food Bank (Liverpool Diocese & Archdiocese of Liverpool joint initiative).

A newly formed Heritage Group is working on the latest bid for Heritage Lottery Funding towards the ongoing church building restoration project.

In July we held a successful PCC Envisioning Day, facilitated by Kate Eaglestone (Diocesan Church Growth Coach). Here we set some priorities for our community involvement, discipleship, worship, mission and leadership – adopting the missional vision statement of *Reaching our community so they may come to know God's love*.

For the Church Council (PCC), much of the past year has been taken up with considering 'Fit for Mission' (FfM) - the strategy proposed by the Diocese of Liverpool towards the sustainable future of its churches and their mission. The proposal is for existing parishes to be gradually merged into one larger parish, whereby governance and administrative functions can be managed centrally, enabling individual churches and worship communities to focus on evangelism, community building and justice.

In March this year the PCC voted on whether or not to proceed with FfM.

Out of our cohort of fifteen PCC members, 12 voted for option 'D'; 2 voted for option 'C', and 1 member for option 'B'. There were no abstentions.

After much prayerful discussion and consideration over the past months, the PCC passed the resolution to go forwards with option 'D' - *not* to commit to starting out on the FfM journey with other churches within the Toxteth & Wavertree Deanery. St Michael's is one of three churches out of twelve to make the decision not to be involved (the other two churches – St Philemon's and St Agnes – being Resolution Parishes supported by extra-Diocesan networks and Bishops).

Also in March I successfully interviewed for the role of FfM (clergy) 'Change Leader' for the Toxteth & Wavertree Deanery. The Change Leader is a short term role, leading both the Clergy leadership Team and the Navigation Team (clergy & lay) through the first year of 'working as if' before the Rector designate for the new larger parish is appointed.

Over the last five years I have devoted *at least* two thirds of my working week to ministry at St Michael's, with the support and agreement of the leadership team at Christ Church (a numerically smaller church with considerable spiritual leadership capacity). With Christ Church opting into FfM and my new role, this situation has now changed substantially. From Easter this year my time allocation will have been evenly split 50/50 between St Michael's and Christ Church as part of the new FfM parish (as my Bishop's License already states).

Hence I have needed to relinquish some church roles. I will continue with leading Wednesday services and two Sunday services monthly, and will undertake funerals/weddings/baptisms, as well as faithfully exercising my pastoral duties towards the sick, dying and vulnerable. In doing so I am accountable in the first instance to the Diocesan Bishop and Archdeacon.

Again, as a church, we remain as ever, fully committed to the four key diocesan missional priorities to grow our church by introducing more people to Jesus; deepening discipleship; developing new Christian leaders and working for justice.

Our challenge and task going forward is to prayerfully explore afresh how, as a church, we might

fulfil these priorities in our new 'stand-alone' reality. In this regard please note the following statement from the diocesan leadership: *'Parishes adopting position D can expect to have future engagement with Bishops and Archdeacons about their strategies to grow through focussing on the four priorities'*.

I would ask you all as the St Michael's Church community to pray for me, for our church, Benefice and Deanery as both together and apart we navigate our future guided by God's Spirit.

With every blessing,

Keith

Revd. Keith Hitchman, Vicar

St Michael in the Hamlet PCC Report:

During 2023 the PCC met six times throughout the year to discuss the day to day running of the church, our building projects and our future plans for Mission in the parish. Two members of PCC resigned this year – one due to work commitments and the other due to advancing age, after serving faithfully on PCC for many years. The Standing Committee (core management group) met as and when necessary and their deliberations were received by the full PCC and fully discussed when appropriate.

In July we held a successful PCC Envisioning Day at St Peters, Woolton, facilitated by Kate Eaglestone (Diocesan Church Growth coach). Here we set some priorities for our community involvement, discipleship, worship, mission and leadership – adopting the missional statement *"Reaching our community so they may come to know God's love"*.

Despite a tough financial climate, we have seen an increase in the external hiring of our Church Hall to local groups and members of the community, under the expert guidance of Christina Barrett-Yuen. The hall is now booked out most weekends and during the week, hosting a variety community activities and events and it is our aim to continue to increase the hire value of the Church Hall.

Despite the cost of living crisis our finances remain stable. Our Parish Share commitment which contributes towards the cost of ministry both in our own parish and other churches less fortunate than ourselves, continues to be our main expenditure. However the introduction of the Parish Giving Scheme in 2016 continues to gain participation and has aided our financial planning, particularly during the pandemic.

Our "Open Saturdays", normally held weekly between March and October, where we welcome visitors to our beautiful 200 year old building from within and out of the area, restarted in March and

ran in conjunction with our gardening Saturdays where young, old, families and friends helped keep our garden and churchyard in order, sharing fellowship and laughter at the same time.

A community barbeque in September welcomed members of the community into Church building and grounds and our annual Christmas “Big Sing” event attracted over 300 attendees.

As always, we are very grateful to the Friends of St Michael’s for their financial support towards remedial works on the clock and church drains. “Friends” events over the year were well received and have been a further opportunity to bring members of the community into the church to enjoy a range of entertainment whilst widening the reach and impact of this worthy organisation.

Going forward we will continue to work with the Diocese to continue our ongoing restoration plans to improve the church building both as a worshipping space and heritage centre.

Our ‘St Michael’s Live’ music events continue to grow. We are now seen as the third most popular acoustic venue in Liverpool. Since its conception, hundreds of new people have been welcomed into the church through the various musical performances that have taken place as part of this initiative.

As a Church we are committed to supporting families through a number of means, including our young people’s activities – Children’s Church and uniformed organisation (Boys Brigade). The Girls Friendly Society (GFS) is no longer a church-based organisation but continues to meet weekly in our Church Hall.

We continue to work regularly with 150 children, chiefly through our uniformed organisation and Children’s Church and give thanks for the faithful support of over 30 volunteers who give their time and energy to these groups.

Our Sunday Children’s Church is blossoming with increased numbers of attendance and is attracting many families. Our intention is to resource Children’s Church and its leadership accordingly.

Our average weekly attendance at Sunday morning services averages at 63 adults and 36 children, with 25 regular worshippers at our mid-week service. Our worshipping community numbers 150 with 90 on the Electoral Roll.

Our goal in 2023 and beyond was to continue to enhance our long-established ministry among local families and young people, working closely with local schools and community groups to outreach to our local community and to grow as a Church family in knowing God personally and more deeply (discipleship).

During 2023 we continued to see an increase in the number of families attending our Sunday services and at Christmas time once again saw over 600 people attending services during the month of December, with over 800 attending Christingle services hosted for our local county primary school.

Further afield, the Church continues to regularly support the mission work of Father Moses Banungwiiri in Ghana together with support for Christian Aid, the Children’s Society, the Micah Food Bank and our local men’s’ and women’s’ hostels.

Anne Bush
PCC Secretary

2023 Fabric Report:

St Michael-in-the-Hamlet with St Andrew Church

The Church

The South Side of the Building

The main ongoing issue with the church building is the need to repair and restore the south aisle and exterior of the church. The lower roof is in need of extensive repair and restoration and the cast iron frames of the windows on the south side are working loose and making it unsafe to use the south graveyard. The roof is leaking and there is considerable ingress of water along the south side, which is causing internal damage, particularly to some of the wood linings in the sanctuary.

The Lady Chapel is currently unusable and is being used as a store. This is a consecrated Chapel and needs to be brought back to its proper purpose and all storage items removed once the restoration of the south exterior is complete. Failure to carry out the restoration in the coming years may render the building unusable in whole or in part.

Led by Stephen Green, a group working on behalf of the PCC, is seeking significant funding from the Historic Lottery Fund (HLF) to enable works on the south side to take place (£1,608,680 in total).

Prior to an application for funding an 'Expression of Interest (EOI)' must be submitted to the HLF. A previous EOI was rejected. The reason for this being it was aimed mainly at restoration. A mandatory requirement of the HLF is that the purpose must be to increase interest and involvement in Heritage.

Representatives of the HLF were interested enough in our building to come to the church and offer guidance on how to approach this. A new EOI is being submitted. The initial report by the Conservation Architect was funded by the Friends of 'St Michael's, The Cast Iron Church.'

Flooding of the Path on the North Side

There has been continuous flooding along the path on the North side of the church. Rob Smith has made extensive investigations into this. He has, with the approval PCC, engaged contractors to investigate and try to clear blockages in the drains alongside the building. He has sorted out an inspection manhole near to the churchyard gates. Inspection cameras have been used to try to locate any blockages and clearing has been done.

It will be noted that a mop head was found in the drain near the gate. There still appear to be blockages somewhere but it is not clear whether it is within the church boundary or in public space.

The contractors kindly cleaned the drain on the south side free of charge. Investigations are ongoing and thanks are due to Rob Smith for all his hard work.

Church Clock

There have been issues with the church clock in that vegetation growing on the east side of the tower, is obstructing the clock hands causing the clock and bells to go out of sync. Rob Smith has stopped the clock for now.

Cumbria Clocks will repair the clock and remove the vegetation. As this will involve working on the outside of the tower, workers will need to work with ropes so the work will not start until the weather is

better. The cost will be in the region of £5620 plus £269.99 for ladders. The 'Friends' have kindly donated this.

Boiler

The church boiler has been serviced and is operating correctly. There has been some problems with the water pressure but this has been resolved by the installation of a new 'Flamco' which maintains the water pressure. There may still be a slight leak somewhere and this is still being investigated.

Décor

The interior of the Church needs to be repainted but until the building is completely watertight this will be for future projects.

Churchyards

The churchyards, as with the building itself, still attract many visitors as well as those looking-up details of their ancestors. As mentioned in the EOI to be submitted, the churchyards need to be made safe and visually improved. The beehives attract interest and have been used for educational visits, but again, things need to be improved safety-wise.

Thanks to Val Jackson for maintaining the map of graves in the yards, which have assisted numerous family searches and to Rob Smith for ensuring dangerous areas are taped off.

Proper fencing has been considered but is in abeyance at present. An application for funding to repair the cast iron fences on the boundaries is included in the EOI to the HLF.

The Church Hall

There are ongoing issues with damp and damage to one of the carpets in the upstairs rooms. The exterior pointing is in need of attention together with an area of the roof. Some repairs have been carried out but there is need for more.

Rob Smith is overseeing the project and dealing with contractors. Once the repairs have been completed a repaint of the hall is planned. Whilst not the first priority, the heating may need to be reviewed in the future.

This report is intended to be a general overview of the current situation, not a detailed structural report.

Our thanks must go to Rob Smith, our Health & Safety Officer, and de- facto sites manager, and to Christina Barrett-Yuen for administering the hire of both the Church Hall and Church.

Many generations have passed on to us our beautiful and unique church building. It is now our task to pass it on to future generations in a good state of repair.

Rob Johnson

Churchwarden

2023 Deanery Synod Report:

A synod is simply an assembly of clergy and laity.

2023 was a lively year for the Toxteth & Wavertree deanery. Miranda Threlfall-Holmes was appointed as Archdeacon and Elaine Jones our Area Dean left the deanery to take up an appointment in Bristol.

Matters discussed at our deanery meetings were varied and thought provoking. Topics covered included:

i) A presentation of Kairos regarding the treatment of the Israelis in Palestine – deanery representatives felt that this was poorly presented.

ii) We discussed “Living in Faith” – this was a challenging subject for both Clergy and Laity. We needed guidance on this important subject going forward.

iii) Fossil fuels and the impact on our planet was discussed – a motion was passed to ask the Diocese of Liverpool to disinvest in this.

iv) Church interregnums were brought to the attention of the deanery representatives. This will be discussed further at the next Deanery Pastoral Mission Committee meeting.

v) Fit for Mission (FfM) was a major and important topic for discussion and reflection during the year, with several presentations being made by a variety of speakers. Much discussion took place within deanery synod on this important proposal. However it was felt that deanery synod were receiving differing information during the year, on a subject that is of great importance to our churches.

Meetings were also planned for late 2023 / early 2024 for church members to attend.

vi) Deanery Share contributions were discussed. A new proposal was presented to the deanery representatives which would see some churches paying less whilst others would see their contributions increase. It was proposed that St Michaels would pay £1,500 less in 2024.

This concludes the deanery synod report for 2023.

Dave Patmore

Deanery Synod Rep

Safeguarding Report:

As Safeguarding Lead for St Michael in the Hamlet Church, I have continued to build on the role I started in October 2021. My primary objective has been to get every member (PCC, Tea Club and Children's Church) at St Michael in the Hamlet compliant with the Safeguarding requirements. While the vast majority of our members are compliant, I have highlighted to the PCC, areas where we have continued to breach Safeguarding requirements (2 expired Safeguarding Training).

Over the next 12 months, my goals are to;

- Continue to fulfil the criteria set out by the diocese to be compliant with the Diocese's safeguarding requirements.
- Promote and ensure that prior to any appointments to the PCC, Tea Club and Children's Church, all volunteers are DBS Checked, passed the Safeguarding Training and are aware of the Diocese's

Code of Working Practice.

- Maintain contact details in the church are up to date for any safeguarding concerns arising.
- Provide a safeguarding update at every PCC meeting, including any concerns, breaches and any upcoming DBS checks due to expire.
- Organise online and face to face (if possible) Safeguarding courses.

At St Michael in the Hamlet, our main Safeguarding objectives are to:

- Embed Safeguarding seamlessly into our culture of openness, trust, honesty and transparency.
- Take all concerns seriously and act on them promptly and appropriately.

David Yau

Safeguarding Lead

Electoral Roll Report:

There are currently 90 on the Roll with the welcome addition of one new member since last year.

Of the 90 enrolled, 70 live in the parish and 20 live outside the parish.

Anyone wishing to join the church electoral roll needs to show commitment to their regular church attendance.

The next full review of the Roll is due in March/April 2025.

Anne Bush

Electoral Roll Officer

Financial review

See 2023 Financial Statement of Accounts

Investment Policy

The Church's funds were held as cash and deposits at Barclays Bank plc. The Church does not invest in equity funds.

Reserves

The PCC aims to hold unrestricted cash of no less than £50,000, which equates to approximately three month's expenditure, so that it could continue to operate should income and/or expenditure vary adversely.

Carol Cragg
Treasurer

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees (PCC) by clergy and laity (laity optional)

Signature(s)		
Full name(s)	Rev Keith Hitchman	Anne Bush
Position (eg Secretary, Chair, etc)	Chair	PCC Secretary
Date	22 nd April 2024	

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2023

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

12th March 2024

Date of Independent Examiner's Report

1st March 2024

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2023

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2023

General (Unrestricted) Fund Receipts & Payments Account

	2023	2022
Receipts	£	£
Income and endowments		
Donations and legacies		
Tax efficient planned giving	24,603	25,265
Income tax recovered	8,341	8,145
Other Planned Giving (non gift aid)	5,100	4,348
Collections and other giving	6,653	7,072
	<u>44,697</u>	<u>44,830</u>
Donations	3,088	1,877
	<u>3,088</u>	<u>1,877</u>
Other trading activities		
Hall Lettings	7,071	9,284
Summer Fete		578
Church Events	1,995	2,275
	<u>9,066</u>	<u>12,137</u>
Charitable activities		
PCC Fees	2,680	976
	<u>2,680</u>	<u>976</u>
Receipts from investments		
Bank & CBF interest	622	183
	<u>622</u>	<u>183</u>
Other receipts		
Reimbursements	3,819	2,035
	<u>3,819</u>	<u>2,035</u>
Total Receipts	<u>63,973</u>	<u>62,038</u>
Expenditure		
fund raising activities		
Charitable activities		
Diocesan parish share	46,409	40,324
Clergy expenses	2,155	1,738
Mission & Evangelism Costs		
Training Course	484	
Church running expenses	3,735	2,043
Utilities	1,570	1,826
Insurance	3,651	3,149
Housing Costs	1,661	1,545
Cost of services	1,244	343
Admin	60	
Repairs		
Cost of Trading		
Hall Running Costs	6,486	4,831
Other		
Hall Hire Refunds	460	185
	<u>67,915</u>	<u>55,984</u>
Total Payments	<u>67,915</u>	<u>55,984</u>
Excess of Receipts over payments	<u>(3,942)</u>	<u>6,054</u>
Total transfers	<u>0</u>	<u>0</u>
Bank current and deposit accounts at 1 January 2023	23,094	17,040
Bank current and deposit accounts at 31 December 2023	<u>19,152</u>	<u>23,094</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2023**

	2023		2022
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
Donation from Friends of SMH towards Feasibility Study			2,000
Restoration Fund	11,000		400
Gardens			40
DCMS Scheme			1,308
Donation from Friends of SMH towards Drain repairs	1,902		
	<u>12,902</u>		<u>3,748</u>
Payments			
Architects Fees & repairs to Baptistry roof			
Clock	1,608		
Church Drains	636		
Professional Fees-Building Development	455		962
Architects Fees -Feasibility Study			3,000
	<u>2,699</u>		<u>3,962</u>
Excess of Receipts over Payments		10,204	-214
Bank current and deposit accounts at 1 January 2023		<u>11,440</u>	<u>11,654</u>
Bank current and deposit accounts at 31 December 2023		<u>21,644</u>	<u>11,440</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Childrens Church	54		
	<u>54</u>		<u>0</u>
Excess of Receipts over Payments		-54	0
Bank current and deposit accounts at 1 January 2023		2,050	2,050
Bank current and deposit accounts at 31 December 2023		<u>1,996</u>	<u>2,050</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant	4,500		
Donations from Church events			
	<u>4,500</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments		4,500	0
Bank current and deposit accounts at 1 January 2023		76	76
Bank current and deposit accounts at 31 December 2023		<u>4,576</u>	<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	3,930		4,120
	<u>3,930</u>		<u>4,120</u>
Payments			
SMH Clergy housing costs	1,661		1,545
SMH Clergy Expenses	<u>2,155</u>		<u>1,738</u>
	<u>3,816</u>		<u>3,283</u>
Excess of Receipts over Payments		114	837
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January		2,270	1,433
Bank current and deposit accounts at 31 December		<u>2,384</u>	<u>2,270</u>
Heating Fund - Restricted Fund			
The fund is restricted to church heating & energy costs			
Receipts			
Deanery Grant towards heating costs	2,500		1,500
	<u>2,500</u>		<u>1,500</u>
Payments			
Part payment of 2022 church heating costs			1,500
Part payment of 2023 church heating costs	<u>2,500</u>		<u>1,500</u>
	<u>2,500</u>		<u>1,500</u>
Excess of Receipts over Payments		0	0
Transfers			
Bank current and deposit accounts at 1 January		0	
Bank current and deposit accounts at 31 December		<u>0</u>	<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2023**

	2023	2022
	£	£
Cash Funds		
Bank current & deposit accounts	49,752	38,982
Total bank current and deposit accounts	<u>49,752</u>	<u>38,982</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	6,258
	<u>6,347</u>	<u>6,347</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,474	4,089
	<u>4,474</u>	<u>4,089</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>60,573</u>	<u>49,418</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on 12th March 2024 and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2023, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed
Ms D Roberts

Date:
1st March 2024

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2023

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

12th March 2024

Date of Independent Examiner's Report

1st March 2024

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023**

1 Accounting policies

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Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

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Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2023

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2023

General (Unrestricted) Fund Receipts & Payments Account

	2023		2022	
Receipts	£	£	£	£
Income and endowments				
Donations and legacies				
Tax efficient planned giving	24,603		25,265	
Income tax recovered	8,341		8,145	
Other Planned Giving (non gift aid)	5,100		4,348	
Collections and other giving	6,653		7,072	
		<u>44,697</u>		<u>44,830</u>
Donations	3,088		1,877	
		<u>3,088</u>		<u>1,877</u>
Other trading activities				
Hall Lettings	7,071		9,284	
Summer Fete			578	
Church Events	1,995		2,275	
		<u>9,066</u>		<u>12,137</u>
Charitable activities				
PCC Fees	2,680		976	
		<u>2,680</u>		<u>976</u>
Receipts from investments				
Bank & CBF interest	622		183	
		<u>622</u>		<u>183</u>
Other receipts				
Reimbursements	3,819		2,035	
		<u>3,819</u>		<u>2,035</u>
Total Receipts		<u>63,973</u>		<u>62,038</u>
Expenditure				
fund raising activities				
Charitable activities				
Diocesan parish share	46,409		40,324	
Clergy expenses	2,155		1,738	
Mission & Evangelism Costs				
Training Course	484			
Church running expenses				
Utilities	1,570		1,826	
Insurance	3,651		3,149	
Housing Costs	1,661		1,545	
Cost of services	1,244		343	
Admin	60			
Repairs				
Cost of Trading				
Hall Running Costs	6,486		4,831	
Other				
Hall Hire Refunds	460		185	
		<u>67,915</u>		<u>55,984</u>
Total Payments		<u>67,915</u>		<u>55,984</u>
Excess of Receipts over payments		<u>(3,942)</u>		<u>6,054</u>
Total transfers		<u>0</u>		<u>0</u>
Bank current and deposit accounts at 1 January 2023		23,094		17,040
Bank current and deposit accounts at 31 December 2023		<u>19,152</u>		<u>23,094</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2023**

	2023		2022
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
Donation from Friends of SMH towards Feasibility Study			2,000
Restoration Fund	11,000		400
Gardens			40
DCMS Scheme			1,308
Donation from Friends of SMH towards Drain repairs	1,902		
	<u>12,902</u>		<u>3,748</u>
Payments			
Architects Fees & repairs to Baptistry roof			
Clock	1,608		
Church Drains	636		
Professional Fees-Building Development	455		962
Architects Fees -Feasibility Study			3,000
	<u>2,699</u>		<u>3,962</u>
Excess of Receipts over Payments		10,204	-214
Bank current and deposit accounts at 1 January 2023		<u>11,440</u>	<u>11,654</u>
Bank current and deposit accounts at 31 December 2023		<u>21,644</u>	<u>11,440</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
		<u>0</u>	<u>0</u>
Payments			
Childrens Church	54		
	<u>54</u>		<u>0</u>
Excess of Receipts over Payments		-54	0
Bank current and deposit accounts at 1 January 2023		2,050	2,050
Bank current and deposit accounts at 31 December 2023		<u>1,996</u>	<u>2,050</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant	4,500		
Donations from Church events			
	<u>4,500</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments		4,500	0
Bank current and deposit accounts at 1 January 2023		76	76
Bank current and deposit accounts at 31 December 2023		<u>4,576</u>	<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	3,930		4,120
	<u>3,930</u>		<u>4,120</u>
Payments			
SMH Clergy housing costs	1,661		1,545
SMH Clergy Expenses	<u>2,155</u>		<u>1,738</u>
	<u>3,816</u>		<u>3,283</u>
Excess of Receipts over Payments		114	837
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January		2,270	1,433
Bank current and deposit accounts at 31 December		<u>2,384</u>	<u>2,270</u>
Heating Fund - Restricted Fund			
The fund is restricted to church heating & energy costs			
Receipts			
Deanery Grant towards heating costs	2,500		1,500
	<u>2,500</u>		<u>1,500</u>
Payments			
Part payment of 2022 church heating costs			1,500
Part payment of 2023 church heating costs	<u>2,500</u>		<u>1,500</u>
	<u>2,500</u>		<u>1,500</u>
Excess of Receipts over Payments		0	0
Transfers			
Bank current and deposit accounts at 1 January		0	
Bank current and deposit accounts at 31 December		<u>0</u>	<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2023**

	2023	2022
	£	£
Cash Funds		
Bank current & deposit accounts	49,752	38,982
Total bank current and deposit accounts	<u>49,752</u>	<u>38,982</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	6,258
	<u>6,347</u>	<u>6,347</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,474	4,089
	<u>4,474</u>	<u>4,089</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>60,573</u>	<u>49,418</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on 12th March 2024 and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2023, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

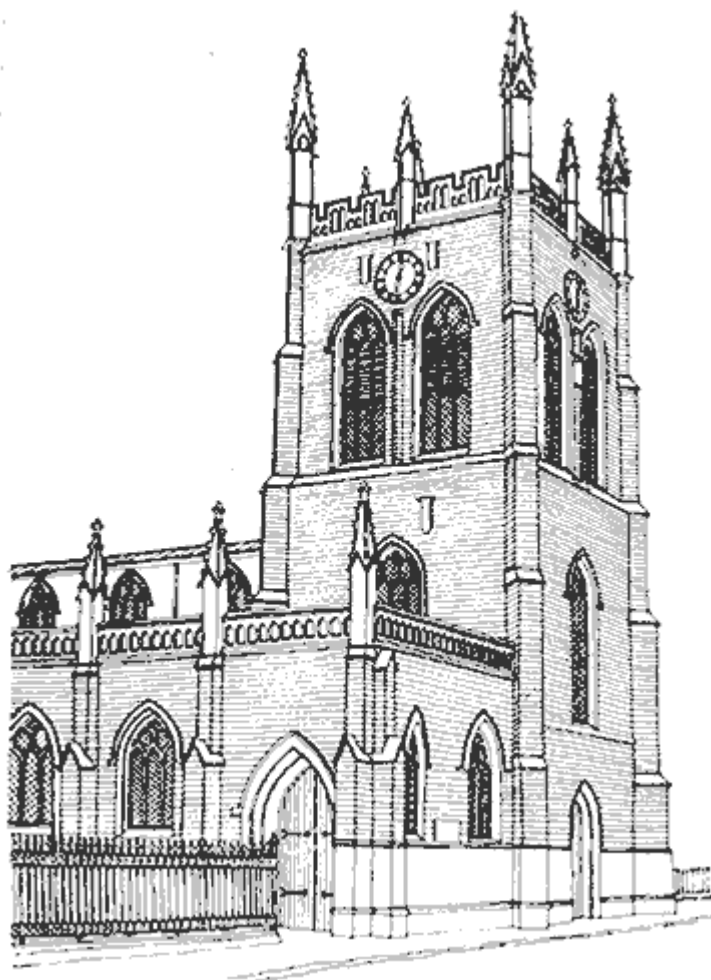
Signed
Ms D Roberts

Date:
1st March 2024

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

Accounts

**Toxteth Park St Michael in the Hamlet
with
St Andrew**



**Trustees' Annual Report for the year ended
31st December 2022**

Aims and Purpose & Objectives and Activities

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

Toxteth Park St Michael in the Hamlet with St Andrew Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of its Church Hall building.

When planning our objectives for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion, working in partnership as a united benefice, with the Parochial Church Council of Toxteth Park, Christ Church.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Trustees maintain a Grade 1 listed Georgian cast iron church building for public access and divine worship.

From this base, and a Victorian church hall, a wide range of activities and groups are provided for children and adults – including uniformed organisations, a Children's Church, and up until September of 2019, a community communion and lunch club, together with various social groups. There is also work in local schools and Nursing Homes.

With regard to the House of Bishops' guidance on safeguarding children and vulnerable adults (section 5 of the Safeguarding and Clergy Discipline Measure), the Trustees strive to comply with their duty to protect all those who fall under their care.

The Trustees have a particular concern for the poorest and most vulnerable members of the community which they serve, providing chaplaincy to homeless persons and Probation Service institutions and various hostels locally.

The ministry provided to people in bereavement or ill health, which includes home visits, also makes a valuable contribution to those in need.

The Trustees are keen to work in partnership with the whole community and other charitable bodies. They co-operate with local residents' associations to stage public events and celebrations. Practical and financial assistance is given to world mission charities.

Structure, Governance and Management

Description of the charity's trusts

The Parochial Church Council (PCC) operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

The PCC is a corporate body established by the Church of England.

The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission.

PCC members are appointed in accordance with the Church of England Representation Rules 2006 and are elected at the Annual Parochial Church Meeting. All those who attend are encouraged to register on the Electoral Roll and stand for election to the PCC. Individual members of the PCC receive external training as and when deemed appropriate by the PCC.

Day to Day management of the church was exercised by the standing committee, the only committee required by law. It has the power to transact PCC Business between PCC meetings and considers strategic issues which may affect the church.

Members of the Standing Committee are:-

Rev Keith Hitchman – Vicar

Mrs Karen White – Church Warden

Mr Robert Johnson – Church Warden

Mr David Patmore – Assistant Warden

Mrs Carol Cragg – Treasurer

Mr Robert Smith – Health & Safety Representative

Miss Emma Pulford – Children's Church Representative

Reference and Administration Information

Church name and location

Toxteth Park, St Michael in the Hamlet with St Andrew

The church is part of the Diocese of Liverpool within the Church of England

Registered charity number (required if gross income is £100,000 and above)

1129099

Church correspondence address

Vicarage, 1b St Michael's Church Road, Aigburth

Liverpool

Postcode L17 7BD

Telephone

Charity trustees on the PCC from start of financial year until approval of financial statements.

	Name	Office (if any)	Dates acted if not for whole year	Ex Officio members
1	Rev Keith Hitchman	Incumbent		
2	Mrs Karen White	Warden		
3	Mr Robert Johnson	Warden & Deanery Synod Rep	Elected to Deanery Synod 17 th May 2022	
4	Mr David Patmore	Assistant Warden & Deanery Synod Rep		
5	Miss Cath Park	Deanery Synod Rep		
6	Miss Carla Langhorn	Deanery Synod Rep	Up to 3 rd August 2022	
7	Mrs Carol Cragg	Treasurer		
8	Mrs Anne Bush	PCC Secretary & Electoral Roll Officer		
9	Mr Edward Giddings			
10	Mr Robert Smith	Health & Safety Officer		
11	Mrs Valerie Jackson			Cathedral Rep & Safeguarding link from PCC to Safeguarding Officer
12	Miss Pam Fitzsimon		Up to 15 th November 2022	
13	Mrs Karen Grace			
14	Mr David McCall	Stewardship Secretary		
15	Mrs Christina Barrett-Yuen			
16	Mrs Emma Baines			
17	Ms Emma Pulford		From 17 th May 2022	
18	Mr Will Blanksby		Up to 19 th July 2022	
	In addition:			
	Mr David Yau			Safeguarding Officer

Type of Advisor

Name

Address

Architect	Mr Alex Finlason	Finlason Partnership Ltd, Beech House, 1 Cambridge Road, Hale, Cheshire WA15 9SY
Independent Examiner	Ms Denise Roberts	21 King's Close, Aigburth, Liverpool L17 9QS

Vicar's Report 2022-23 – St Michael-in-the-Hamlet Church

Kairos Time

If lockdown has taught us anything, it is the value of relationship and human contact. As we look back on the church year 2022-23, we are thankful for the 'new normal', in which we are able once again to share fully in the shalom of one another's company, not simply as part of our liturgy, but as a way of everyday life.

As a church, there is so much for us to give thanks for. Not least the sustained and growing life of our fellowship. We are delighted to have been able to welcome new friends, families and fellow travellers.

This year we have seen record attendances at our Christmas services. Our Sunday and midweek services are well attended, and we have launched a new monthly evening worship celebration service, with support from our friends at St James-in-the-City Church. With £5k funding granted by the Deanery Mission & Pastoral Fund, we are working together with St James's to look at the possibility of transitioning the evening congregation into a congregational plant.

Our Sunday Children's Church and uniformed organisations continue to flourish.

Earlier this year we received a Bronze Eco-church award. Led by Children's Church, we are working towards a Silver award. Occasional Offices (baptisms, weddings and funerals) have all risen in number this year.

The 'St Michael's Live' concerts, "Friends" and film screening events have been a phenomenal success, with literally thousands of additional people coming through our doors.

However, we are part of a national church and a Diocese that has been hard hit by the covid crisis and its consequences. In March 2023 Diocesan Synod reported an ongoing £1m structural deficit in Diocesan finances. Church attendance across the Diocese has fallen significantly, due mainly to people not returning to Sunday worship in the numbers expected before the pandemic.

Yet, for the Jesus-follower, each and every crisis is a missional opportunity.

Jesus launches his earthly ministry with the words, "The time is fulfilled, and the kingdom of God is at hand. Repent, and believe in the gospel." (Mark 1:15 NKJV). The Greek word for time used here is 'Kairos', meaning in this context, 'God's opportune moment for action'. We live in such a time as this. Kairos time.

To this end the Diocese of Liverpool has come up with a plan for action, Fit for Mission, through which our parish churches, leaders and people will be 'released to fulfil God's mission and to make new disciples where they are' (Bishop Beverley).

Fit for Mission involves a phased process, and Toxteth & Wavertree clergy have voted to enter the 'Engage' phase, in which we, as a church, will begin to 'explore the new Fit for Mission team culture, wrestle with the enormous challenges and opportunities of the journey ahead and form a

renewed sense of faith, hope and expectation', before taking a vote to continue with the process (or not) later in the Autumn of this year.

So, in light of this, as your Vicar I invite you to join me on this exciting journey into a new and bright future. Available with our Annual Report this year is the Fit for Mission at a Glance introductory document. This has now been made widely available to those attending the APCM and the wider church membership. Please take a look at this as well as the Fit for Mission pages on the Diocese of Liverpool website. If you have any questions, please do not hesitate to ask me.

With every blessing and thank you all for your contribution to the life and ministry of St Michael-in-the-Hamlet Church.

Revd. Keith Hitchman, Vicar

St Michael in the Hamlet PCC Report:

From April 2022 we were once again able to commence our bi-weekly services, putting in place effective social distancing and infection control measures allowing us to open safely for our services.

Our "Open Saturdays", normally held weekly between March and October, where we welcome visitors to our beautiful 200 year old building from within and out of the area, tentatively restarted in March and during the summer months ran in conjunction with our gardening Saturdays where young, old, families and friends helped keep our garden and churchyard in order, sharing fellowship and laughter at the same time.

Our Summer Fayre welcomed members of the community into Church building and grounds, and our annual Christmas "Big Sing" attracted 266 attendees.

We are very grateful to Geoff Bush and Steph Pritchard for their continued roles of Chair and Secretary of the Friends of St Michael's, together with Cath Park (Membership Secretary) and Margaret Daley (Treasurer) and for leading the drive towards widening the reach and impact of this worthy organisation, financially and otherwise.

One of the exciting things about 2021-22 was the launch of 'St Michael's Live'. Since that time, hundreds of new people have been welcomed into the church through the various musical performances that have taken place as part of this initiative.

As a Church we are committed to supporting families through a number of means, including our young people's activities – Children's Church and uniformed organisations.

Our goal in 2022 and beyond was to continue to enhance our long-established ministry among local families and young people, working closely with local schools and community groups to outreach to our local community and to grow as a Church family in knowing God personally and more deeply (discipleship).

In this way we continued to reach our Church members and the wider community, particularly those most vulnerable members who may have been affected by the pandemic.

Going forward we will continue to work with the Diocese to continue our ongoing restoration plans to improve the church building both as a worshipping space and heritage centre.

During 2022 the PCC met six times throughout the year to discuss the day to day running of the church, our building projects and our future plans for Mission in the parish. Two members of PCC resigned this year – one due to work commitments and the other due to advancing age, after serving faithfully on PCC for many years. The Standing Committee (core management group) met as and when necessary and their deliberations were received by the full PCC and fully discussed when appropriate.

Despite a tough financial climate, post-pandemic we saw an increase in the external hiring of our Church Hall to local groups and members of the community, under the expert guidance of Christina Barrett-Yuen. The hall is now booked out most weekends and during the week, hosting a variety community activities and events and it is our aim to continue to increase the hire value of the Church Hall.

Despite the cost of living crisis our finances remain stable. Our Parish Share commitment which contributes towards the cost of ministry both in our own parish and other churches less fortunate than ourselves, continues to be our main expenditure. However the introduction of the Parish Giving Scheme in 2016 continues to gain participation and has aided our financial planning, particularly during the pandemic.

Post pandemic we resumed all face to face services and have seen our average weekly attendance increase at Sunday morning services to 66 adults and 38 children, with 25 regular worshippers at our mid-week service. Our worshipping community numbers 150 with 89 on the Electoral Roll. We have continued to see an increase in the number of families attending our Sunday services and at Christmas time once again saw over 670 people attending services during the month of December.

We continue to work regularly with 150 children, chiefly through our uniformed organisations and Children's Church and give thanks for the faithful support of over 30 volunteers who give their time and energy to these groups.

During the pandemic our face to face work and usual activities with our children's' groups was much reduced. However with "normal service" resumed, our Sunday Children's Church is blossoming with increased numbers of attendance and is attracting families. Our intention is to resource Children's Church and its leadership accordingly.

Our uniformed organisation (Boys Brigade) meets weekly on the Hall. GFS is no longer a church-based organisation but continues to meet in our Church Hall.

Further afield, the Church continues to regularly support the mission work of Father Moses Banungwiiri in Ghana together with support for Christian Aid, the Children's Society, the Micah Food Bank and our local men's' and women's' hostels.

Anne Bush
PCC Secretary

2022 Fabric Report:

St Michael-in-the-Hamlet Church

Our Grade One Listed Building is a beautiful heritage asset, much loved by the Congregation and local people alike. On the many occasions we have had planned or spontaneous visits from passers-by or people with fond memories of past times in the church and their comments have all been positive, both about the building and the welcome.

Our nearly 208-year-old building does, however, present its challenges. Of the overwhelmingly positive words used about our survey of local people, the one that stood out to me was 'tired'. This was no doubt due to the state of the décor inside and out, but, of course, structural things like the rooves and walls have to be attended to first.

The main (three) rooves have not presented a problem since repair and renovation. The north side roof has also been good since renovation but some of the new paint on the outside wall and on one skylight is peeling. At the very back of the church on the north side of the render has come off and the brickwork has been exposed and is need of pointing.

The south side of the church is in need of major restoration. Unlike the north side, the windows have the original cast iron frames, some of which are splitting or coming adrift. These present a health and safety hazard. Rob Smith has constructed temporary tie-ins, which should hold but it is inadvisable to venture near them unless essential.

The walls are damp and in need of drying and pointing. The ceiling and roof on the south side are the original work of the builder Cragg. The exception being the stainless-steel roof, which the architect suggests we retain. Because it is desirable to retain the original structure, the Architect's estimate of the cost of restoration to be in the region of £400,000.

The Conservation Architect's feasibility study was in the main funded by the 'Friends of St Michael's, the Cast Iron Church. Our thanks go to them. We will be seeking the main bulk of the funding from Historic England, who have been generous supporters of our building.

The process, led by Ian Simpson, involves an expression of interest which includes a survey of visitors, local people, and members of the congregation regarding their views on the building. This has been completed and circulated and Ian is now in the process of submitting the expression of interest. Once submitted to historic England, they will decide whether to invite us to make an application for funding. If they do invite us to apply, Ian, will lead the application.

It must be stressed that Historic England do not support religious buildings but heritage buildings; the main criterion being increasing public interest in heritage. This will involve a serious look at the 'Visitor Experience'. Nothing less than a professional presentation will do.

This will include video and interactive experiences and perhaps audio/video guides. Those who greet visitors will need to have a reasonable and common understanding of the church and training in how to properly greet visitors.

The church clock has been serviced and regulated. It can go fast or slow but it must be remembered that it is mechanical and over 100 years old. Rob Smith kindly regulates it on a regular basis but we must keep it reasonably within time as it is a public facility.

The church boiler has been serviced and is in good condition. The church heating has been functioning well. It must be borne in mind that the boiler water pressure will need to be checked regularly otherwise the heating will not come on properly.

The Makin church organ has been serviced and is in working order.

Fire extinguishers in the church have been serviced. The extinguisher by the organ has been replaced. All the powder extinguishers will need to be replaced next year.

We have had a visit from Ecclesiastical Insurance who were generally satisfied with the building but did enquire whether the lightening conductor on the tower had been serviced. Rob Smith arranged a visit from a contractor to check it and it is now up to current standards.

There are obvious defects in the stained and painted glass windows but restoration of these will be very costly and we will need to apply for funding. Sadly, however, structural defects need attention first.

The Chancel is a sacred space and Rob Smith has spent some time getting it tidy and in good order. I would encourage everyone to keep it tidy as baptism and funeral families are invited up into the chancel for the christening or commendation. The Chapel is also a consecrated space and should be ordered appropriately. However, there is not much point in restoring it properly until the north side has been restored. Perhaps, following restoration, we should consider a re-consecration service at the appropriate time.

On the outside, the north side path continues to flood and sometimes water backs into the toilet at the back of church. Rob Smith has installed a pump to deal with any back fill of drain water and is looking into finding suitable contractors to deal with the drainage issue.

Our Grade 2 listed railings are in need of repair and painting. The 'Friends' are looking at this.

We must give special thanks to Rob Smith, who acts as our Health and Safety Officer, Site Manager and Technical Expert. He also spends much time re-ordering the building before and after St Michael's Live performances. We owe him a deep debt of gratitude.

Despite all these issues the church remains a serviceable and beautiful place of worship, which is our duty to preserve and restore for future generations.

The Church Hall Belgrave Road

Once again, we are very grateful to Rob Smith who is de facto the site manager and Health and Safety Officer for the church hall. He is involved in much unseen work keeping things safe and in order. We are also grateful to Christina for managing the booking system for the hall and the volunteers who open up and close up for and after usage.

A fire alarm and emergency lighting systems have been installed in the hall since covid to get the hall up to current safety standards. The fire extinguishers have been serviced.

We are in the process of looking into getting the hall 100% water tight as some patches of damp have started to appear. Once this work has been completed it is intended to re-paint and freshen up the hall.

We are taking a look at the heating system in the hall. The current fan system is very effective but

very noisy. The current boiler is nearing the end of its working life. Ni-Pi, the suppliers of the church boiler, have attended and will provide a quote for a replacement boiler and re-instatement of two radiators on the Belgrave Road side. Rob Smith has alternative proposals more cost-effective and eco-friendly solutions which will be for the PCC to discuss.

A very sincere thank you to all who contribute to the running and maintenance of the church and hall.

Rob Johnson
Churchwarden

2022 Deanery Synod Report:

A synod is simply an assembly of clergy and laity.

The Church of England has synodical governance – this means that elected members of the church and clergy represent the wider church and meet to agree policy and strategy.

There is a General Synod (for England) a diocesan synod (for a region) and locally several smaller deanery synods. St Michaels is part of Toxteth and Wavertree deanery. Currently have three representatives from St Michaels, Cath Park, Dave Patmore and Rob Johnson. Members do not have to be a member of PCC but must be on the Church electoral roll.

During 2022 our local synod has met on four occasions, where we received updates from General and Diocesan synod. The majority of meetings were spent in discussion around “Fit For Mission” and the Parish Share scheme.

A presentation was given regarding proposed changes to the parish giving scheme as clearly it is not a fair system, with many churches struggling with payments. There is still much work to be done regarding Christian Giving and to this aim Sir Mark Hedley spoke to Deanery Synod about a new model of payment from another Deanery on how they pay their parish share.

Fit for Mission was a major point of discussion at Deanery Synod with contributions from both sides regarding the positives and negatives of the proposed organisational changes in the Diocese, the aims being to:

- Introduce more people to Jesus
- Deepen Discipleship
- Develop Christian Leaders
- Work for Justice

As a Synod, we agreed to maintain nine clergy posts within the Toxteth and Wavertree Deanery.

Dave Patmore
Deanery Synod Rep

Safeguarding Report:

As Safeguarding Lead for St Michael in the Hamlet Church, my update since I started the role 18 months ago follows:

- Set up a dedicated email address sg.smithchurch17@gmail.com
- Registered successfully with ThirtyOneEight (the church's Disclosure Service)

Being a complete novice in Safeguarding, I've completed 2 online courses:

1. Safeguarding Basic Awareness
2. Safeguarding Foundations

Over the next 12 months, my goals are to:

- Continue to fulfil the criteria set out by the diocese to be compliant with safeguarding regulations
- Ensure the right people have been background checked, including all PCC members and Children's Church volunteers
- Maintain contact details in the church are up to date for any safeguarding concerns arising
- Provide a safeguarding update at every PCC meeting
- Organise online and face to face (if possible) Safeguarding courses
- Work closely with Children's Church to ensure that all new volunteers have the relevant checks in place

At St Michael in the Hamlet, our main Safeguarding objectives are to:

- Embed Safeguarding seamlessly into our culture of openness, trust, honesty and transparency
- Take all concerns seriously and act on them promptly and appropriately.

David Yau,
Safeguarding Officer

Electoral Roll Report:

There are currently 89 on the Roll with the welcome addition of one new member since last year.

Of the 89 enrolled, 70 live in the parish and 19 live outside the parish.

Anyone wishing to join the church electoral roll needs to show commitment to their regular church attendance.

The next full review of the Roll is due in March/April 2025.

Anne Bush
Electoral Roll Officer

Financial review

See 2022 Financial Statement of Accounts

Investment Policy

The Church's funds were held as cash and deposits at Barclays Bank plc. The Church does not invest in equity funds.

Reserves

The PCC aims to hold unrestricted cash of no less than £50,000, which equates to approximately three month's expenditure, so that it could continue to operate should income and/or expenditure vary adversely.

Carol Cragg
Treasurer

Plans for the future (optional information)

St Michael-in-the-Hamlet with St Andrew – Vision & Plans 2022/23

Building Back:

We continue to 'build back' after the worst of the pandemic has passed.

Worship:

Over the last year we have been blessed to have had Ben Prichard join us in leading sung worship, and we are thankful to Val Jackson for helping to organise our Sunday worship and for playing.

We have made great strides forward over recent years as to our Sunday worship offer. Screens, projectors, and audio equipment have been installed. We use a range of media, including video. We are now at the stage where we might enter a new phase in our church worshipping life.

It is important that whilst retaining the benefits of our church tradition and history, we also embrace contemporary worship styles and hymnody, so that we can better provide for our newer membership and reach out to our local community.

Discipleship:

Some consideration has been given to starting Discipleship Groups. Currently we do not have the leaders for these. We shall continue to pray for new leaders to join us.

Children & Young People:

Our Sunday Children's Church is blossoming and is attracting families. Our intention is to resource Children's Church and its leadership accordingly. Our uniformed organisations have also begun meeting again. GFS is no longer a church-based organisation but continues to meet in our Church Hall.

We are looking at ways in which we might provide for our older children and young people. One possibility would be to run a group alongside our Sunday morning service. St James also run a midweek group for Year 6+, which our young people have been invited to join.

Again, we are praying for potential youth leaders to join us.

Ecumenism & Partnership:

One of the things we are exploring is a closer partnership between St Michael's and other churches in the Deanery, including St James-in-the-City Church.

The Church Building:

Over the next year we move on to the next phase of the St Michael's Church Restoration Project. Rob Johnson is taking the lead, and will be working closely with our church architects, Finlayson Partnership. Our hope is that, over the next few years, we will be able to raise sufficient funds to restore the south wall of the church.

Friends of St Michael's:

Geoff Bush (Chair) and Steph Pritchard (Secretary) have taken on the leadership of The Friends and are currently working on modernising this organisation and increasing its membership, with the full support of the PCC.

The Church Hall:

In terms of usage and hire value, under the expert guidance of Christina Barrett-Yuen, it is our aim to increase the hire value of the Church Hall.

'St Michael's Live':

One of the great successes of the last year has been the continued events organised by 'St Michael's Live' - an initiative aimed at bringing live music and arts into the heart of St Michael-in-the-Hamlet Church. Keith and Rob Smith are working on this together with local musician and promoter, Steve Pilgrim. Such has been the rate of success, that we are looking at forming an arts charity or community interest company, to attract further funding and to avoid complications with the Church's charitable trust status.

Looking Ahead:

Looking ahead to autumn 2023 we envisage massive change with the introduction of Fit For Mission (FFM) across the Deanery. However we look to its positive purpose of enabling mission within our parishes which we will explore further at our PCC away day in July.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees (PCC) by clergy and laity (laity optional)

Signature(s)		
Full name(s)	Rev Keith Hitchman	Anne Bush
Position (eg Secretary, Chair, etc)	Chair	PCC Secretary
Date		

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2022

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

21st March 2023

Date of Independent Examiner's Report

6th March 2023

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2022

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2022

General (Unrestricted) Fund Receipts & Payments Account

	2022	2021
Receipts	£	£
Income and endowments		
Donations and legacies		
Tax efficient planned giving	25,265	27,450
Income tax recovered	8,145	6,517
Other Planned Giving (non gift aid)	4,348	2,500
Collections and other giving	7,072	5,378
	<u>44,830</u>	<u>41,845</u>
Donations	1,877	3,026
	<u>1,877</u>	<u>3,026</u>
Other trading activities		
Hall Lettings	9,284	6,206
Summer Fete	578	0
Church Events	2,275	630
	<u>12,137</u>	<u>6,836</u>
Charitable activities		
PCC Fees	976	595
	<u>976</u>	<u>595</u>
Receipts from investments		
Bank & CBF interest	183	130
	<u>183</u>	<u>130</u>
Other receipts		
Reimbursements	2,035	2,837
	<u>2,035</u>	<u>2,837</u>
Total Receipts	<u>62,038</u>	<u>55,270</u>
Expenditure		
fund raising activities		
Charitable activities		
Diocesan parish share	40,324	30,641
Clergy expenses	1,738	1,235
Mission & Evangelism Costs		
Training Course		
Church running expenses	2,043	1,645
Utilities	1,826	3,696
Insurance	3,149	3,270
Housing Costs	1,545	1,512
Cost of services	343	
Admin		102
Repairs		
Cost of Trading		
Hall Running Costs	4,831	4,258
Other		
Hall Hire Refunds	185	
	<u>55,984</u>	<u>46,358</u>
Total Payments	<u>55,984</u>	<u>46,358</u>
Excess of Receipts over payments	<u>6,054</u>	<u>8,911</u>
Total transfers	<u>0</u>	<u>0</u>
Bank current and deposit accounts at 1 January 2022	17,040	8,129
Bank current and deposit accounts at 31 December 2022	<u>23,094</u>	<u>17,040</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2022**

	2022		2021
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
Donation from Friends of SMH towards Feasibility Study	2,000		
Restoration Fund	400		
Gardens	40		
DCMS Scheme	1,308		
Sale of Langham Hall Investment Shares		6,750	
	<u>3,748</u>		<u>6,750</u>
Payments			
Architects Fees & repairs to Baptistry roof		7,847	
Boiler/Clock & Tree work		540	
Hall Improvements		6,750	
Professional Fees-Building Development	962		
Architects Fees -Feasibility Study	3,000		
	<u>3,962</u>		<u>15,137</u>
Excess of Receipts over Payments	-214		-8,387
Bank current and deposit accounts at 1 January 2022	<u>11,654</u>		<u>20,041</u>
Bank current and deposit accounts at 31 December 2022	<u>11,440</u>		<u>11,654</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Purchase of craft materials for Childrens Church		54	
	<u>0</u>		<u>54</u>
Excess of Receipts over Payments	0		-54
Bank current and deposit accounts at 1 January 2022	2,103		2,156
Bank current and deposit accounts at 31 December 2022	<u>2,103</u>		<u>2,103</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant			
Donations from Church events			
	<u>0</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Bank current and deposit accounts at 1 January 2022	76		76
Bank current and deposit accounts at 31 December 2022	<u>76</u>		<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	4,120	4,180	
	<u>4,120</u>		<u>4,180</u>
Payments			
SMH Clergy housing costs	1,545	1,512	
SMH Clergy Expenses	<u>1,738</u>	<u>1,235</u>	
	<u>3,283</u>		<u>2,747</u>
Excess of Receipts over Payments	837		1,433
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January	1,433		
Bank current and deposit accounts at 31 December	<u>2,269</u>		<u>1,433</u>
Heating Fund - Restricted Fund			
The fund is restricted to church heating & energy costs			
Receipts			
Deanery Grant towards heating costs	1,500		
	<u>1,500</u>		<u>0</u>
Payments			
Part payment of 2022 church heating costs	1,500		
	<u>1,500</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Transfers			
Bank current and deposit accounts at 1 January	0		
Bank current and deposit accounts at 31 December	<u>0</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2022**

	2022	2021
	£	£
Cash Funds		
Bank current & deposit accounts	38,982	32,234
Total bank current and deposit accounts	<u>38,982</u>	<u>32,234</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	6,258
	<u>6,347</u>	<u>6,347</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,089	4,635
	<u>4,089</u>	<u>4,635</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>49,418</u>	<u>43,216</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on 21st March 2023 and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2022, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed
Ms D Roberts

Date:
6th March 2023

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2022

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

21st March 2023

Date of Independent Examiner's Report

6th March 2023

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2022

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2022

General (Unrestricted) Fund Receipts & Payments Account

	2022	2021
Receipts	£	£
Income and endowments		
Donations and legacies		
Tax efficient planned giving	25,265	27,450
Income tax recovered	8,145	6,517
Other Planned Giving (non gift aid)	4,348	2,500
Collections and other giving	7,072	5,378
	<u>44,830</u>	<u>41,845</u>
Donations	1,877	3,026
	<u>1,877</u>	<u>3,026</u>
Other trading activities		
Hall Lettings	9,284	6,206
Summer Fete	578	0
Church Events	2,275	630
	<u>12,137</u>	<u>6,836</u>
Charitable activities		
PCC Fees	976	595
	<u>976</u>	<u>595</u>
Receipts from investments		
Bank & CBF interest	183	130
	<u>183</u>	<u>130</u>
Other receipts		
Reimbursements	2,035	2,837
	<u>2,035</u>	<u>2,837</u>
Total Receipts	<u>62,038</u>	<u>55,270</u>
Expenditure		
fund raising activities		
Charitable activities		
Diocesan parish share	40,324	30,641
Clergy expenses	1,738	1,235
Mission & Evangelism Costs		
Training Course		
Church running expenses	2,043	1,645
Utilities	1,826	3,696
Insurance	3,149	3,270
Housing Costs	1,545	1,512
Cost of services	343	
Admin		102
Repairs		
Cost of Trading		
Hall Running Costs	4,831	4,258
Other		
Hall Hire Refunds	185	
	<u>55,984</u>	<u>46,358</u>
Total Payments	<u>55,984</u>	<u>46,358</u>
Excess of Receipts over payments	<u>6,054</u>	<u>8,911</u>
Total transfers	<u>0</u>	<u>0</u>
Bank current and deposit accounts at 1 January 2022	17,040	8,129
Bank current and deposit accounts at 31 December 2022	<u>23,094</u>	<u>17,040</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2022**

	2022		2021
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
Donation from Friends of SMH towards Feasibility Study	2,000		
Restoration Fund	400		
Gardens	40		
DCMS Scheme	1,308		
Sale of Langham Hall Investment Shares		6,750	
	<u>3,748</u>		<u>6,750</u>
Payments			
Architects Fees & repairs to Baptistry roof		7,847	
Boiler/Clock & Tree work		540	
Hall Improvements		6,750	
Professional Fees-Building Development	962		
Architects Fees -Feasibility Study	3,000		
	<u>3,962</u>		<u>15,137</u>
Excess of Receipts over Payments	-214		-8,387
Bank current and deposit accounts at 1 January 2022	<u>11,654</u>		<u>20,041</u>
Bank current and deposit accounts at 31 December 2022	<u>11,440</u>		<u>11,654</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Purchase of craft materials for Childrens Church		54	
	<u>0</u>		<u>54</u>
Excess of Receipts over Payments	0		-54
Bank current and deposit accounts at 1 January 2022	2,103		2,156
Bank current and deposit accounts at 31 December 2022	<u>2,103</u>		<u>2,103</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant			
Donations from Church events			
	<u>0</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Bank current and deposit accounts at 1 January 2022	76		76
Bank current and deposit accounts at 31 December 2022	<u>76</u>		<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	4,120	4,180	
	<u>4,120</u>		<u>4,180</u>
Payments			
SMH Clergy housing costs	1,545	1,512	
SMH Clergy Expenses	<u>1,738</u>	<u>1,235</u>	
	<u>3,283</u>		<u>2,747</u>
Excess of Receipts over Payments	837		1,433
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January	1,433		
Bank current and deposit accounts at 31 December	<u>2,269</u>		<u>1,433</u>
Heating Fund - Restricted Fund			
The fund is restricted to church heating & energy costs			
Receipts			
Deanery Grant towards heating costs	1,500		
	<u>1,500</u>		<u>0</u>
Payments			
Part payment of 2022 church heating costs	1,500		
	<u>1,500</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Transfers			
Bank current and deposit accounts at 1 January	0		
Bank current and deposit accounts at 31 December	<u>0</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2022**

	2022	2021
	£	£
Cash Funds		
Bank current & deposit accounts	38,982	32,234
Total bank current and deposit accounts	<u>38,982</u>	<u>32,234</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	6,258
	<u>6,347</u>	<u>6,347</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,089	4,635
	<u>4,089</u>	<u>4,635</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>49,418</u>	<u>43,216</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on 21st March 2023 and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2022, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

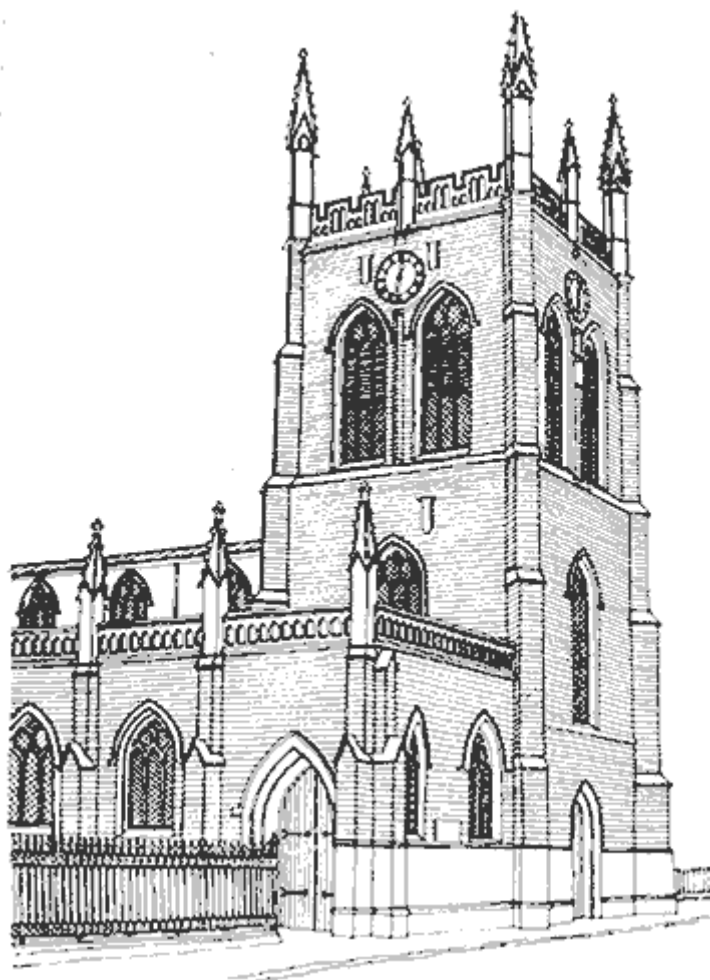
Signed
Ms D Roberts

Date:
6th March 2023

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

Accounts

**Toxteth Park St Michael in the Hamlet
with
St Andrew**



**Trustees' Annual Report for the year ended
31st December 2021**

Aims and Purpose & Objectives and Activities

Summary of how the PCC is trying to fulfil the aims and purposes of the church.

Every Church Of England church has the same aim:

This must include an explanation of the main objectives for the year as set out in its mission document and /or focused on this year. How you are trying to fulfil the aims of the church for the benefit of everyone in the church and the community.

Report must include a summary of the main activities undertaken for the public benefit in relation to these objectives and how the strategies and activities of the programmes undertaken by the church achieved the objectives. This could include details of regular worship services, home groups, women's, men's and youth groups, outreach work, etc

Any numerical information provided in the report about the resources spent should be consistent with the accounts

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

Toxteth Park St Michael in the Hamlet with St Andrew Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of its Church Hall building.

When planning our objectives for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion, working in partnership as a united benefice, with the Parochial Church Council of Toxteth Park, Christ Church.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Trustees maintain a Grade 1 listed Georgian cast iron church building for public access and divine worship.

From this base, and a Victorian church hall, a wide range of activities and groups are provided for children and adults – including uniformed organisations, a Children's Church, and up until September of 2019, a community communion and lunch club, together with various social groups. There is also work in local schools and Nursing Homes.

With regard to the House of Bishops' guidance on safeguarding children and vulnerable adults (section 5 of the Safeguarding and Clergy Discipline Measure), the Trustees strive to comply with their duty to protect all those who fall under their care.

The Trustees have a particular concern for the poorest and most vulnerable members of the community which they serve, providing chaplaincy to homeless persons and Probation Service institutions and various hostels locally.

The ministry provided to people in bereavement or ill health, which includes home visits, also makes a valuable contribution to those in need.

The Trustees are keen to work in partnership with the whole community and other charitable bodies. They co-operate with local residents' associations to stage public events and celebrations. Practical and financial assistance is given to world mission charities.

Also you should choose to include a list of the charities that benefited from giving by the church as per the financial statement and the policy for deciding how the money is given away.eg we give away 10% of our budgeted income to local, national and international charities

N/A

Additional details of objectives and activities (Optional information)

N/A

You should chose to include further statements, where relevant, about:

- *Legacy policy-*
- *Contribution made by volunteers in time of hours or jobs undertaken.*

Explanation of any significant contribution by volunteers

N/A

Achievements and Performance

Summary of the main achievements and performance of the church during the year must be included. You can include types of services and attendance, special activities eg missions, review of charitable activities undertaken that explains the performance achieved against the objectives set, fundraising activities, investment performance, church position in wider community, and employee details.

How the church activities have helped people, celebrate success and what more can be done you may like to say what has not worked so well and what changes have been considered.

‘A Church for ALL the Family’

At St Michael in the Hamlet with St Andrew our strap line is **‘A Church for ALL the family’**. What do we mean by this?

Firstly, we are a ‘Church for ALL...’

Everyone is welcome at St Michael’s. People of all ages, social backgrounds, ethnicities, genders and sexualities.

No one is excluded from celebrating life at St Michael’s, because “...God so loved *the world* that He gave His only Son...” (John 3: 16). *The world is all of us.*

Secondly, we are a ‘Church for ALL the family...’

Being a “church family” is central to who we are in God.

We worship One God, who exists in community – The Holy Trinity, Father, Son and Spirit. One God, three persons.

We are called to follow God’s example by ‘belonging’ to one another. This is why we share ‘The Peace’ with one another each week in our Sunday services, and also why, when we celebrate *Holy Communion*, we do it together as one *body*.

Thirdly, we are a Church that aims to welcome families

At St Michael’s we are blessed to have among us three and four generational families, and we are delighted to welcome a growing

number of new families.

We believe that children are not simply the 'Church of **Tomorrow**' but 'The Church of **Today**'. We support and work closely with our local primary school, where Keith (our Vicar) and Dave (one of our Assistant Churchwardens) are both school governors.

As a Church we are committed to supporting families through a number of means, including our young people's activities – Children's Church, uniformed organisations and weekly toddlers group.

Our goal in 2021 (and beyond) was to continue to enhance our long-established ministry among local families and young people, working closely with local schools and community groups to outreach to our local community and to grow as a Church family in knowing God personally and more deeply (discipleship).

However, the continued challenges of the Covid pandemic and the subsequent lockdown from January until April once again saw the Church close for face-to-face worship, requiring us to be more creative in how we continued to function as a Church family and be a source of support to our community during the most challenging of times.

As during 2020, thanks to the wonders of technology we were able to continue to provide on-line services via "You Tube" during the whole year, live streaming our face to face services when they were running or conducting virtual services during our periods of closure.

In this way we continued to reach our Church members and the wider community, particularly those most vulnerable members who may have been shielding or unwell.

From April we were once again able to commence our bi-weekly services, putting in place effective social distancing and infection control measures allowing us to open safely for our services.

Our "Open Saturdays", normally held weekly between March and October, where we welcome visitors to our beautiful 200 year old building from within and out of the area, sadly remained on hold for the whole year.

Due to continued social distancing concerns our annual summer and Christmas fayres were unable to go ahead, however our annual Christmas "Big Sing" attracted 153 attendees.

During 2019 we had successfully completed work to restore the north aisle roof, greatly supported by Heritage England. Going forward we will continue to work with the Diocese to continue our ongoing restoration plans to improve the church building both as a worshipping space and heritage centre.

The PCC met throughout the year, initially via Zoom during the national lockdown at the early part of the year, resuming face to

face as a group from May onwards, to discuss the day to day running of the church, our building projects and our future plans for Mission in the parish. The core management group continued to work closely to ensure our core functions continued.

Despite a tough financial climate and cessation of our ability to hire our Church hall facility during part of the year, our Church finances remain stable. Our Parish Share commitment which contributes towards the cost of ministry both in our own parish and other churches less fortunate than ourselves, continues to be our main expenditure. However the introduction of the Parish Giving Scheme in 2016 continues to gain participation and has aided our financial planning, particularly over 2021 during the ongoing pandemic.

Despite Covid restrictions our average weekly attendance at face to face Sunday morning services remained steady at 62 adults and 40 children, with 25 regular worshippers at our mid-week service. Our worshipping community numbers 150 with 88 on the Electoral Roll. We have continued to see an increase in the number of families attending our Sunday services and at Christmas time once again saw over 500 people attending services during the month of December.

We continue to work regularly with 150 children, chiefly through our uniformed organisations and Children's Church and give thanks for the faithful support of over 30 volunteers who give their time and energy to these groups. Due to Covid our face to face work and usual activities with our children's' groups has been much reduced.

Our wonderful organisation leaders have maintained contact with their members via digital platforms throughout the challenges of the year, providing on-line activities and much needed support, with our Children's Church contributing each week to our on-line Church services during the winter lockdown and face-to-face during the remainder of the year.

Further afield, the Church continues to regularly support the mission work of Father Moses Banungwiiri in Ghana together with support for Christian Aid, the Children's Society, the Micah Food Bank and our local men's' and women's' hostels.

The Reverend Keith Hitchman comments:

"Sometime over the last year literally all the doors at St Michael's have been opened, often at the same time and for various purposes.

St Michael's is an 'open door church' and is becoming more so.

I often quote the great wartime Archbishop William Temple, who famously said, "The Church is the only society that exists for the benefit of those who are not its members." This statement is as true today as when Temple first made it.

As a church we exist for the benefit of the Parish of St Michael's, and indeed for anyone else who may be drawn to us for whatever reason. We are the Church of England. Our buildings belong to the people.

To this end this year we have taken steps to reorganise the way our Church Hall is run. A '**Hall for ALL the Community**', it is now booked out most weekends and during the week, hosting a variety community activities and events.

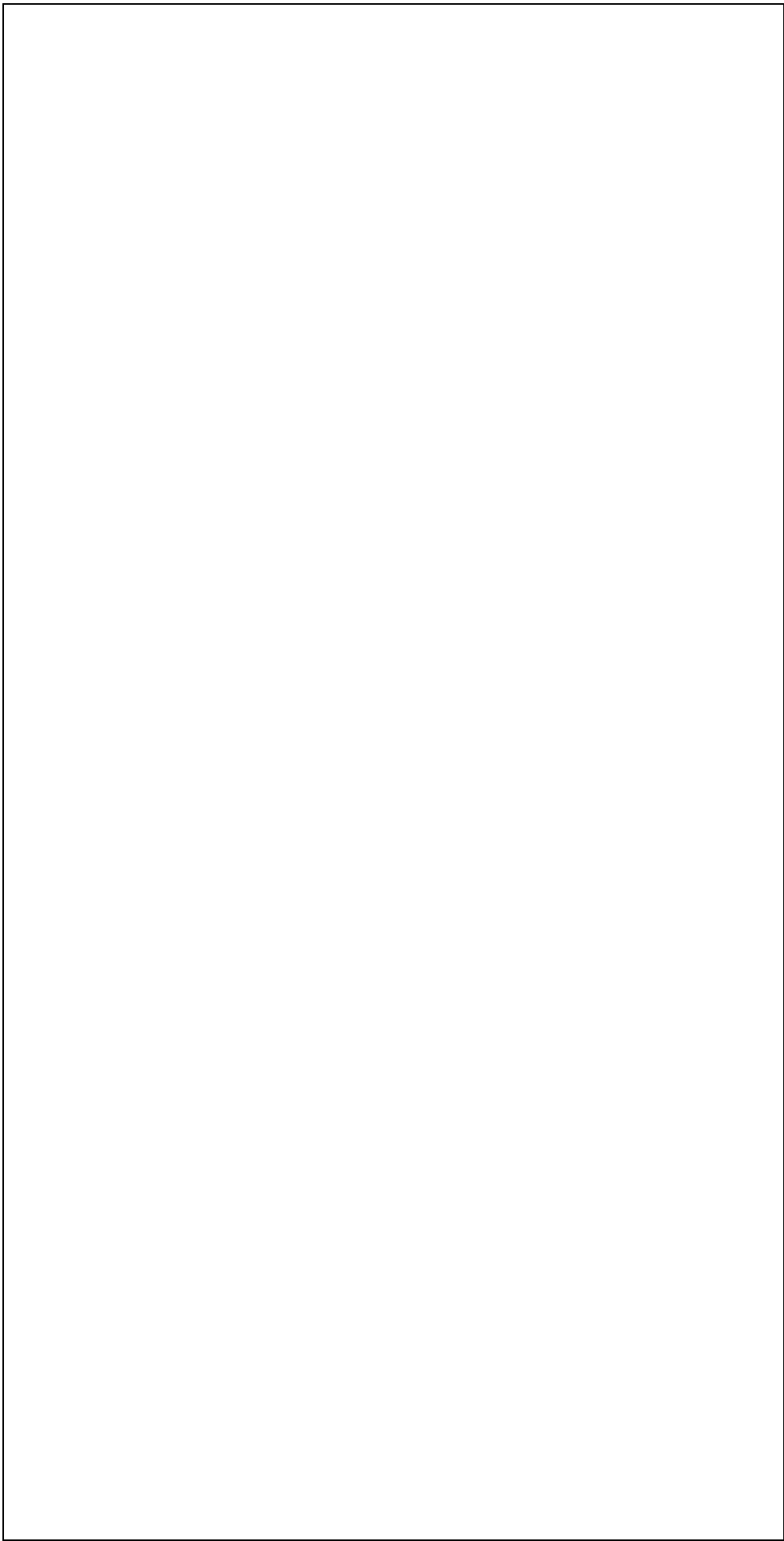
Children's Church is going from strength-to-strength and Boys Brigade/Anchor Boys has restarted well and thriving. Until very recently and through the Covid restricted period our Sunday services were always **ALL** Age, involving actual and remote contributions from a wide cross section of church members and attenders

We are very grateful to Geoff Bush and Steph Pritchard for taking on the roles of Chair and Secretary of the Friends of St Michael's, and for leading the drive towards widening the reach and impact of this worthy organisation, financially and otherwise.

One of the exciting things about 2021-22 has been the launch of 'St Michael's Live'. Hundreds of new people have been welcomed into the church through the various musical performances that have taken place as part of this initiative.

St Michael's is a Church for **ALL**, where everyone is welcomed, and none are excluded. As your Vicar, I am very grateful to you **ALL** for the many contributions to the life and witness of our church through what has been a very trying time.

Revd Keith Hitchman, Vicar



Financial review

The financial review is to supplement the financial statements, must be included

See 2021 Financial Statement of Accounts

Brief statement of the charity's policy on reserves ie what level of reserves considered to be appropriate for a rainy day, if no reserves needed include the reason why

Details of any funds materially in deficit and details of any steps being taken to eliminate the deficit

N/A

Further financial review details

A brief explanation of how the money has come in and been spent, these can be linked into the church's achievements.

See 2021 Financial Statement of Accounts

You should choose to include additional information, where relevant about:

- *the PCC's principal sources of funds (including any fundraising);*
- *amount of funds restricted*
- *how expenditure has supported the key objectives of the PCC;*
- *investment policy and objectives including social, environmental or ethical investment policy adopted.*
- *Any risks and uncertainties about continuation of charity.*
- *Risk Management, PCC's need to be aware of the risks that they are exposed to in terms of the wider environment in which the charity operates. The financial climate, society and its attitudes, the natural*

environment and changes in the law, technology and knowledge etc that may affect the charity

Plans for the future (optional information)

You should explain the plans for the future (this will be the current year at the time the report is presented), including the key objectives and activities planned to support them

St Michael-in-the-Hamlet with St Andrew – Vision & Plans 2022/23

Building Back:

We continue to 'build back' after the worst of the pandemic has passed.

Worship:

Over the last year we have been blessed to have had Helen Lunn and Ben Prichard join us in leading sung worship, and we are thankful to Val Jackson for helping to organise our Sunday worship and for playing.

We have made great strides forward over recent years as to our Sunday worship offer. Screens, projectors, and audio equipment have been installed. We use a range of media, including video. We are now at the stage where we might enter a new phase in our church worshipping life.

It is important that whilst retaining the benefits of our church tradition and history, we also embrace contemporary worship styles and hymnody, so that we can better provide for our newer membership and reach out to our local community.

Discipleship:

During the Spring Term a few members of both StM's and CC have been auditing the Alpha Course at St James-in-the-City Church (StJ's). We are considering running our own Alpha or similar Course later in the year. This could be in our individual churches, or across the Benefice. Alternatively, we could continue to take a table (or two) at the StJ's Alpha Course.

Some consideration has been given to starting Discipleship Groups. Currently we do not have the leaders for these. We shall continue to pray for new leaders to join us.

Children & Young People:

Our Sunday Children's Church is blossoming and is attracting families. Our intention is to resource Children's Church and its leadership accordingly. Our uniformed organisations have also begun meeting again. GFS is no longer a church-based organisation but continues to meet in our Church Hall.

We are looking at ways in which we might provide for our older children and young people. One possibility would be to run a group alongside our Sunday morning service. StJ's also run a midweek group for Year 6+, which our young people have been invited to join. Again, we are praying for potential youth leaders to join us.

Ecumenism & Partnership:

One of the things we are exploring is a closer partnership between StM's and other churches in the Deanery, including St James-in-the-City Church. We continue to foster a working relationship with Hamlet Baptist Church. Keith has been leading a midweek Bible Study & Prayer Meeting jointly for members of StM's and Hamlet Baptist.

The Church Building:

Over the next year we move on to the next phase of the StM's Church Restoration Project. Rob Johnson is taking the lead, and will be working closely with our church architects, Finlason Partnership. Our hope is that, over the next few years, we will be able to raise sufficient funds to restore the south wall of the church.

Friends of St Michael's:

Geoff Bush (Chair) and Steph Pritchard (Secretary) have taken on the leadership of The Friends and are currently working on modernising this organisation and increasing its membership, with the full support of the PCC.

The Church Hall:

In terms of usage and hire value, the Church Hall was static during the pandemic. We took this opportunity to revamp the administration of the Hall, under the expert guidance of Christina Barrett-Yuen. It is our aim to increase the hire value of the Church Hall.

'St Michael's Live':

One of the great successes of the last year has been that of 'St Michael's Live' - an initiative aimed at bringing live music and arts into the heart of St Michael-in-the-Hamlet Church. Keith and Rob Smith are working on this together with local musician and promoter, Steve Pilgrim. Such has been the rate of success, that we are looking at forming an arts charity or community interest company, to attract further funding and to avoid complications with the Church's charitable trust status.

Structure, governance and management

Description of the charity's trusts

choose i) if gross annual income is under £100,000 or ii) if gross annual income £100,000 and over	The Parochial Church Council (PCC) operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.
	The PCC is a corporate body established by the Church of England.
	The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission.
	PCC members are appointed in accordance with the Church of England Representation Rules 2006 and are elected at the Annual Parochial Church Meeting. All those who attend are encouraged to register on the Electoral Roll and stand for election to the PCC. Individual members of the PCC receive external training as and when deemed appropriate by the PCC

Day to Day management of the church was exercised by the standing committee, the only committee required by law. It has the power to transact PCC Business between PCC meetings and considers strategic issues which may affect the church.

Members of the Standing Committee are:-

Rev Keith Hitchman – Vicar

Mrs Karen White – Church Warden

Mr Robert Johnson – Church Warden

Mrs Carol Cragg – Treasurer

Mr Robert Smith – Health & Safety Representative

You should choose to include additional information, where relevant, about:

- *policies and procedures adopted for the recruitment, induction and training of PCC members such as health and safety, disability discrimination and child protection; Training courses arranged by diocese*
- *the PCC organisational structure and details of any other committees – include details of decisions which are delegated*
- *relationship of PCC with any related trusts or charities*

N/A

- *Statement re consideration of major risks and the system and procedures to manage them. Can include Financial Risk, Health and Safety risk, Operational Risk, Safeguarding*
- *Arrangement for setting pay and remuneration and pensions and number of paid staff(not including clergy)*

Reference and Administration Information

Church name and location

Toxteth Park, St Michael in the Hamlet with St Andrew

The church is part of the Diocese of Liverpool within the Church of England

Registered charity number (required if gross income is £100,000 and above)

1129099

Church correspondence address

Vicarage, 1b St Michael's Church Road, Aigburth

Liverpool

Postcode L17 7BD

Telephone

Charity trustees on the PCC from start of financial year until approval of financial statements.

	Name	Office (if any)	Dates acted if not for whole year	Ex Officio members
1	Rev Keith Hitchman	Incumbent		
2	Mr John Pritchard	Reader	Up to February 2021	
3	Mrs Karen White	Warden		
4	Mr Robert Johnson	Warden		
5	Mr David Patmore	Deanery Synod Rep & Assistant Warden		
6	Miss Cath Park	Deanery Synod Rep		
7	Miss Carla Langhorn	Deanery Synod Rep		
	Name	Office (if any)	Dates acted if not for whole year	Elected Members
8	Mrs Carol Cragg	Treasurer		
9	Mr Brian Garner	Assistant Warden	Up to May 2021	
10	Mrs Anne Bush	PCC Secretary & Electoral Roll Officer		
11	Mr Edward Giddings			
12	Mr Robert Smith	Health & Safety Officer		
13	Mrs Valerie Jackson			Cathedral Rep & Safeguarding link from PCC to Safeguarding Officer

14	Miss Pam Fitzsimon			
15	Mrs Karen Grace			
16	Mr David McCall			Stewardship Secretary
17	Mrs Christina Barrett-Yuen			
18	Mr Alan Cartwright		Up to 7 th October 2021	
19	Mrs Emma Baines			
20	Mr Will Blanksby			
	In addition:			
	Mr John Waterworth		Up to September 2021	Safeguarding Officer
	Mr David Yau		From September 2021	Safeguarding Officer

Names and addresses of advisers

Type of adviser	Name	Address
<i>Architect</i>	Mr Alex Finlason	Finlason Partnership Ltd, Beech House, 1 Cambridge Road, Hale, Cheshire WA15 9SY
<i>Independent Examiner</i>	Ms Denise Roberts	21 King's Close, Aigburth, Liverpool L17 9QS
<i>Other advisors</i>		
<i>Other advisors</i>		

Name and address of Bankers and Investments companies eg CCLA

Any exemptions from disclosure Y if Y detail below Any funds held as custodian trustee on behalf of others Y if Y detail below	Funds held as custodian trustee - Agent transactions-include LDBF clergy fees, special collections, fees for the service of bell ringers, organists, vergers or choir at weddings and for organists, vergers and gravediggers at funerals

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees (PCC) by clergy and laity (laity optional)

Signature(s)		
Full name(s)	Rev Keith Hitchman	Anne Bush
Position (eg Secretary, Chair, etc)	Chair	PCC Secretary
Date	4 th April 2022	

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2021

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

Date of Independent Examiner's Report

7/3/2022

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2021

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2021
General (Unrestricted) Fund Receipts & Payments Account**

Receipts	£	2021	£	2020	£
Income and endowments					
Donations and legacies					
Tax efficient planned giving	27,450		26,127		
Income tax recovered	6,517		8,394		
Other Planned Giving (non gift aid)	2,500		2,598		
Collections and other giving	5,378		3,488		
		41,845		40,606	
Deanery Grant			500		
Donations	3,026		7,969		
		3,026		8,469	
Other trading activities					
Hall Lettings	6,206		1,201		
Summer Fete			0		
Christmas Fair			0		
Lunch Club			0		
Church Events	630		0		
		6,836		1,201	
Charitable activities					
PCC Fees	595		712		adj of 8.00 made due to late py
		595		712	
Receipts from investments					
Bank & CBF interest	130		187		
		130		187	
Other receipts					
Reimbursements	2,837		2,596		
		2,837		2,596	
Total Receipts		55,270		53,772	
Expenditure					
fund raising activities					
Charitable activities					
Diocesan parish share	30,641		46,061		
Clergy expenses	1,235		1,731		
Assistant staff Annual Readers Fee	0		50		
Mission & Evangelism Costs					
Training Course	0		0		
Church running expenses					
Utilities	1,645		2,404		
Insurance	3,696		3,088		
Housing Costs	3,270		3,179		
Cost of services	1,512		203		
Admin	426		114		
Repairs	102				
Cost of Trading					
Hall Running Costs	4,258		6,001		
Other					
		46,358		63,257	
Excess of Receipts over payments		8,911		(9,486)	
Total transfers		0		0	
Bank current and deposit accounts at 1 January 2021		8,129		17,615	
Bank current and deposit accounts at 31 December 2021		17,040		8,129	

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2021**

	2021		2020
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
N H & LPOW Grants for restoration	0		22,770
Sale of Langham Hall Investment Shares	6,750		
	<u>6,750</u>		<u>22,770</u>
Payments			
Architects Fees & repairs to Baptistry roof	7,847		9,894
Boiler/Clock & Tree work	540		650
Hall Improvements	6,750		
	<u>15,137</u>		<u>10,544</u>
Excess of Receipts over Payments	-8,387		12,226
Bank current and deposit accounts at 1 January 2021	20,041		7,815
Bank current and deposit accounts at 31 December 2021	<u>11,654</u>		<u>20,041</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Purchase of craft materials for Childrens Church	54		70
	<u>54</u>		<u>70</u>
Excess of Receipts over Payments	-54		-70
Bank current and deposit accounts at 1 January 2021	2,086		2,156
Bank current and deposit accounts at 31 December 2021	<u>2,033</u>		<u>2,086</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant			
Donations from Church events			
	<u>0</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Bank current and deposit accounts at 1 January 2021	76		76
Bank current and deposit accounts at 31 December 2021	<u>76</u>		<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to SMH Clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	4,180		2,760
	<u>4,180</u>		<u>2,760</u>
Payments			
SMH Clergy housing costs	1,512		2,760
SMH Clergy Expenses	1,235		
	<u>2,747</u>		<u>2,760</u>
Excess of Receipts over Payments	1,433		0
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January 2021	0		
Bank current and deposit accounts at 31 December 2021	<u>1,433</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2021**

	2021	2020
	£	£
Cash Funds		
Bank current & deposit accounts	32,234	30,331
Total bank current and deposit accounts	<u>32,234</u>	<u>30,331</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	13,007
	<u>6,347</u>	<u>13,096</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,635	4,055
	<u>4,635</u>	<u>4,055</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>43,216</u>	<u>47,482</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2021, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed
Ms D Roberts

Date:
7th March 2022

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2021

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

Date of Independent Examiner's Report

7/3/2022

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2021

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2021
General (Unrestricted) Fund Receipts & Payments Account**

Receipts	£	2021	£	2020	£
Income and endowments					
Donations and legacies					
Tax efficient planned giving	27,450		26,127		
Income tax recovered	6,517		8,394		
Other Planned Giving (non gift aid)	2,500		2,598		
Collections and other giving	5,378		3,488		
		41,845		40,606	
Deanery Grant			500		
Donations	3,026		7,969		
		3,026		8,469	
Other trading activities					
Hall Lettings	6,206		1,201		
Summer Fete			0		
Christmas Fair			0		
Lunch Club			0		
Church Events	630		0		
		6,836		1,201	
Charitable activities					
PCC Fees	595		712		adj of 8.00 made due to late py
		595		712	
Receipts from investments					
Bank & CBF interest	130		187		
		130		187	
Other receipts					
Reimbursements	2,837		2,596		
		2,837		2,596	
Total Receipts		55,270		53,772	
Expenditure					
fund raising activities					
Charitable activities					
Diocesan parish share	30,641		46,061		
Clergy expenses	1,235		1,731		
Assistant staff Annual Readers Fee	0		50		
Mission & Evangelism Costs					
Training Course	0		0		
Church running expenses					
Utilities	1,645		2,404		
Insurance	3,696		3,088		
Housing Costs	3,270		3,179		
Cost of services	1,512		203		
Admin	426		114		
Repairs	102				
Cost of Trading					
Hall Running Costs	4,258		6,001		
Other					
		46,358		63,257	
Excess of Receipts over payments		8,911		(9,486)	
Total transfers		0		0	
Bank current and deposit accounts at 1 January 2021		8,129		17,615	
Bank current and deposit accounts at 31 December 2021		17,040		8,129	

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2021**

	2021		2020
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
N H & LPOW Grants for restoration	0		22,770
Sale of Langham Hall Investment Shares	6,750		
	<u>6,750</u>		<u>22,770</u>
Payments			
Architects Fees & repairs to Baptistry roof	7,847		9,894
Boiler/Clock & Tree work	540		650
Hall Improvements	6,750		
	<u>15,137</u>		<u>10,544</u>
Excess of Receipts over Payments	-8,387		12,226
Bank current and deposit accounts at 1 January 2021	20,041		7,815
Bank current and deposit accounts at 31 December 2021	<u>11,654</u>		<u>20,041</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Purchase of craft materials for Childrens Church	54		70
	<u>54</u>		<u>70</u>
Excess of Receipts over Payments	-54		-70
Bank current and deposit accounts at 1 January 2021	2,086		2,156
Bank current and deposit accounts at 31 December 2021	<u>2,033</u>		<u>2,086</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant			
Donations from Church events			
	<u>0</u>		<u>0</u>
Payments			
Purchase & installation of equipment			
	<u>0</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Bank current and deposit accounts at 1 January 2021	76		76
Bank current and deposit accounts at 31 December 2021	<u>76</u>		<u>76</u>
Clergy Fund - Restricted Fund			
The fund is restricted to SMH Clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	4,180		2,760
	<u>4,180</u>		<u>2,760</u>
Payments			
SMH Clergy housing costs	1,512		2,760
SMH Clergy Expenses	1,235		
	<u>2,747</u>		<u>2,760</u>
Excess of Receipts over Payments	1,433		0
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January 2021	0		
Bank current and deposit accounts at 31 December 2021	<u>1,433</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2021**

	2021	2020
	£	£
Cash Funds		
Bank current & deposit accounts	32,234	30,331
Total bank current and deposit accounts	<u>32,234</u>	<u>30,331</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	6,258	13,007
	<u>6,347</u>	<u>13,096</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,635	4,055
	<u>4,635</u>	<u>4,055</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>43,216</u>	<u>47,482</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2021, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

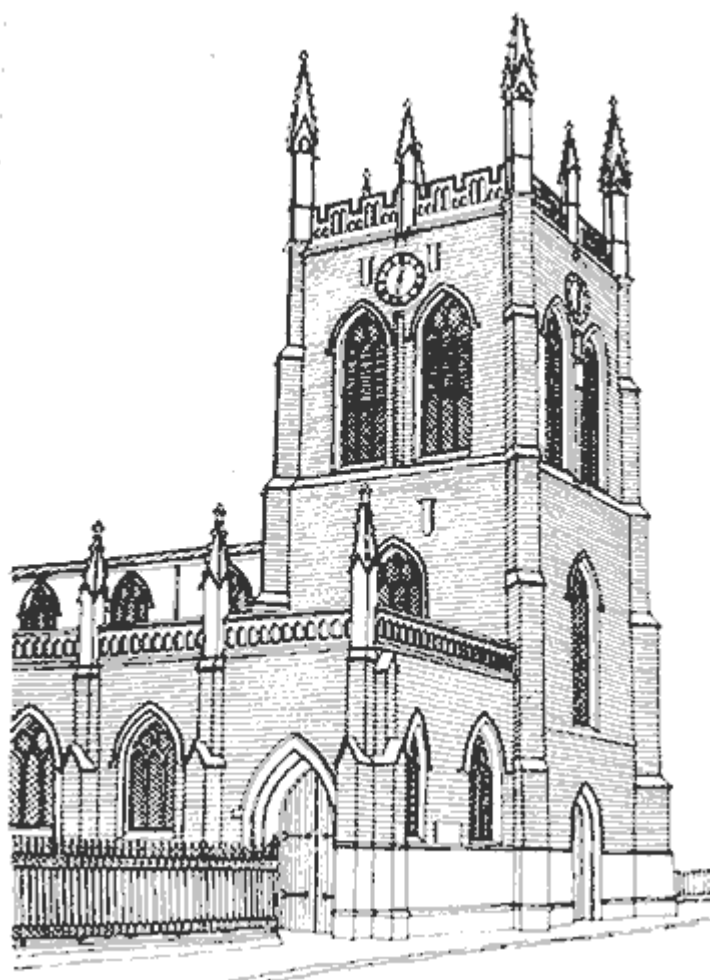
Signed
Ms D Roberts

Date:
7th March 2022

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS

Accounts

**Toxteth Park St Michael in the Hamlet
with
St Andrew**



**Trustees' Annual Report for the year ended
31st December 2020**

Aims and Purpose & Objectives and Activities

Summary of how the PCC is trying to fulfil the aims and purposes of the church.

Every Church Of England church has the same aim:

This must include an explanation of the main objectives for the year as set out in its mission document and /or focused on this year. How you are trying to fulfil the aims of the church for the benefit of everyone in the church and the community.

Report must include a summary of the main activities undertaken for the public benefit in relation to these objectives and how the strategies and activities of the programmes undertaken by the church achieved the objectives. This could include details of regular worship services, home groups, women's, men's and youth groups, outreach work, etc

Any numerical information provided in the report about the resources spent should be consistent with the accounts

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

Toxteth Park St Michael in the Hamlet with St Andrew Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of its Church Hall building.

When planning our objectives for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion, working in partnership as a united benefice, with the Parochial Church Council of Toxteth Park, Christ Church.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Trustees maintain a Grade 1 listed Georgian cast iron church building for public access and divine worship.

From this base, and a Victorian church hall, a wide range of activities and groups are provided for children and adults – including uniformed organisations, a Children's Church, and up until September of 2019, a community communion and lunch club, together with various social groups. There is also work in local schools and Nursing Homes.

With regard to the House of Bishops' guidance on safeguarding children and vulnerable adults (section 5 of the Safeguarding and Clergy Discipline Measure), the Trustees strive to comply with their duty to protect all those who fall under their care.

The Trustees have a particular concern for the poorest and most vulnerable members of the community which they serve, providing chaplaincy to homeless persons and Probation Service institutions and various hostels locally.

The ministry provided to people in bereavement or ill health, which includes home visits, also makes a valuable contribution to those in need.

The Trustees are keen to work in partnership with the whole community and other charitable bodies. They co-operate with local residents' associations to stage public events and celebrations. Practical and financial assistance is given to world mission charities.

Also you should choose to include a list of the charities that benefited from giving by the church as per the financial statement and the policy for deciding how the money is given away.eg we give away 10% of our budgeted income to local, national and international charities

N/A

Additional details of objectives and activities (Optional information)

N/A

You should chose to include further statements, where relevant, about:

- *Legacy policy-*
- *Contribution made by volunteers in time of hours or jobs undertaken.*

Explanation of any significant contribution by volunteers

N/A

Achievements and Performance

Summary of the main achievements and performance of the church during the year must be included. You can include types of services and attendance, special activities eg missions, review of charitable activities undertaken that explains the performance achieved against the objectives set, fundraising activities, investment performance, church position in wider community, and employee details.

How the church activities have helped people, celebrate success and what more can be done you may like to say what has not worked so well and what changes have been considered.

‘A Church for ALL the Family’

At St Michael in the Hamlet with St Andrew our strap line is **‘A Church for ALL the family’**. What do we mean by this?

Firstly, we are a ‘Church for ALL...’

Everyone is welcome at St Michael’s. People of all ages, social backgrounds, ethnicities, genders and sexualities.

No one is excluded from celebrating life at St Michael’s, because “...God so loved *the world* that He gave His only Son...” (John 3: 16). *The world is all of us.*

Secondly, we are a ‘Church for ALL the family...’

Being a “church family” is central to who we are in God.

We worship One God, who exists in community – The Holy Trinity, Father, Son and Spirit. One God, three persons.

We are called to follow God’s example by ‘belonging’ to one another. This is why we share ‘The Peace’ with one another each week in our Sunday services, and also why, when we celebrate *Holy Communion*, we do it together as one *body*.

Thirdly, we are a Church that aims to welcome families

At St Michael’s we are blessed to have among us three and four generational families, and we are delighted to welcome a growing

number of new families.

We believe that children are not simply the 'Church of **Tomorrow**' but 'The Church of **Today**'. We support and work closely with our local primary school, where Keith (our Vicar) and Dave (one of our Assistant Churchwardens) are both school governors.

As a Church we are committed to supporting families through a number of means, including our young people's activities – Children's Church, uniformed organisations and weekly toddlers group.

Our goal in 2020 (and beyond) was to continue to enhance our long-established ministry among local families and young people, working closely with local schools and community groups to outreach to our local community and to grow as a Church family in knowing God personally and more deeply (discipleship).

In Summer 2020 we were joined by Debbie Lovatt as an ordinand-in-training. Debbie will be with us for approximately 18 months and has been a much valued member of our Team during the year.

However, the challenges of the Covid pandemic and subsequent lockdowns required us to be more creative in how we continued to function as a Church family and be a source of support to our community during the most challenging of times.

Creation of a designated crèche area within the body of the Church continued to facilitate our family services up until the first lockdown during mid-March when the Church closed for face to face worship until August. Putting in place effective social distancing and infection control measures allowed us to open safely for bi-weekly services once again at that point.

Thanks to the wonders of technology we were able to continue to provide on-line services via "You Tube" during the whole year, live streaming our face to face services when they were running or conducting virtual services during our periods of closure. In this way we continued to reach our Church members and the wider community, particularly those most vulnerable members who may have been shielding or unwell.

Our "Open Saturdays", normally held weekly between March and October, where we welcome visitors to our beautiful 200 year old building from within and out of the area, only ran for 3 weeks before the first lockdown commenced and sadly remained on hold for the rest of the year. Due to social distancing concerns our annual summer and Christmas fayres were unable to go ahead, nor our annual Christmas "Big Sing" which usually attracts up to 300 attendees and is a much anticipated event in the community calendar.

During 2019 we had successfully completed work to restore the north aisle roof, greatly supported by Heritage England. Going forward we will continue to work with the Diocese to continue our ongoing restoration plans to improve the church building both as a

worshipping space and heritage centre.

Due to the pandemic the PCC met only once face to face as a group during the year, subsequently converting to on-line "Zoom" meetings to continue to discuss the day to day running of the church, our building projects and our future plans for Mission in the parish. The core management group continued to work closely to ensure our core functions continued.

Despite a tough financial climate and cessation of our ability to hire our Church hall facility our Church finances remain stable. Our Parish Share commitment which contributes towards the cost of ministry both in our own parish and other churches less fortunate than ourselves, continues to be our main expenditure. However the introduction of the Parish Giving Scheme in 2016 continues to gain participation and has aided our financial planning, particularly over 2020.

Despite Covid restrictions our average weekly attendance at face to face Sunday morning services remained steady at 45 adults and 35 children, with 25 regular worshippers at our mid-week service. Our worshipping community numbers 140 with 86 on the 2020 Electoral Roll. We have continued to see an increase in the number of families attending our Sunday services and at Christmas time saw just over 300 people attending services during the month of December.

We continue to work regularly with 150 children, chiefly through our uniformed organisations and Children's Church and give thanks for the faithful support of over 30 volunteers who give their time and energy to these groups. Due to Covid our face to face work and usual activities with our children's' groups has been much reduced.

Our wonderful organisation leaders have maintained contact with their members via digital platforms throughout this challenging year, providing on-line activities and much needed support, with our Children's Church contributing each week to our on-line Church services.

Further afield, the Church continues to regularly support the mission work of Father Moses Banungwiiri in Ghana together with support for Christian Aid, the Children's Society, the Micah Food Bank and our local men's' and women's' hostels.

The Reverend Keith Hitchman comments:

"We have much to be thankful for at St Michael's. Although our buildings have been closed for much of the year, our fellowship is very much alive. We have clearly loved and supported one another through this difficult year, as we have sought to support those our local community and those we live among.

Many thanks to...

Karen White and Val Jackson for their regular updates to our church WhatsApp group and for keeping us up to date with prayer

requests, and for ringing around and making sure everyone has been OK during the periods we have been in lockdown.

Rob Smith for a a sterling job in producing our weekly worship videos, as well as taking care of our buildings, and (together with Karen White) making our church Covid safe to worship in.

Sharon Luther and her family for looking after the church grounds and garden over the winter months.

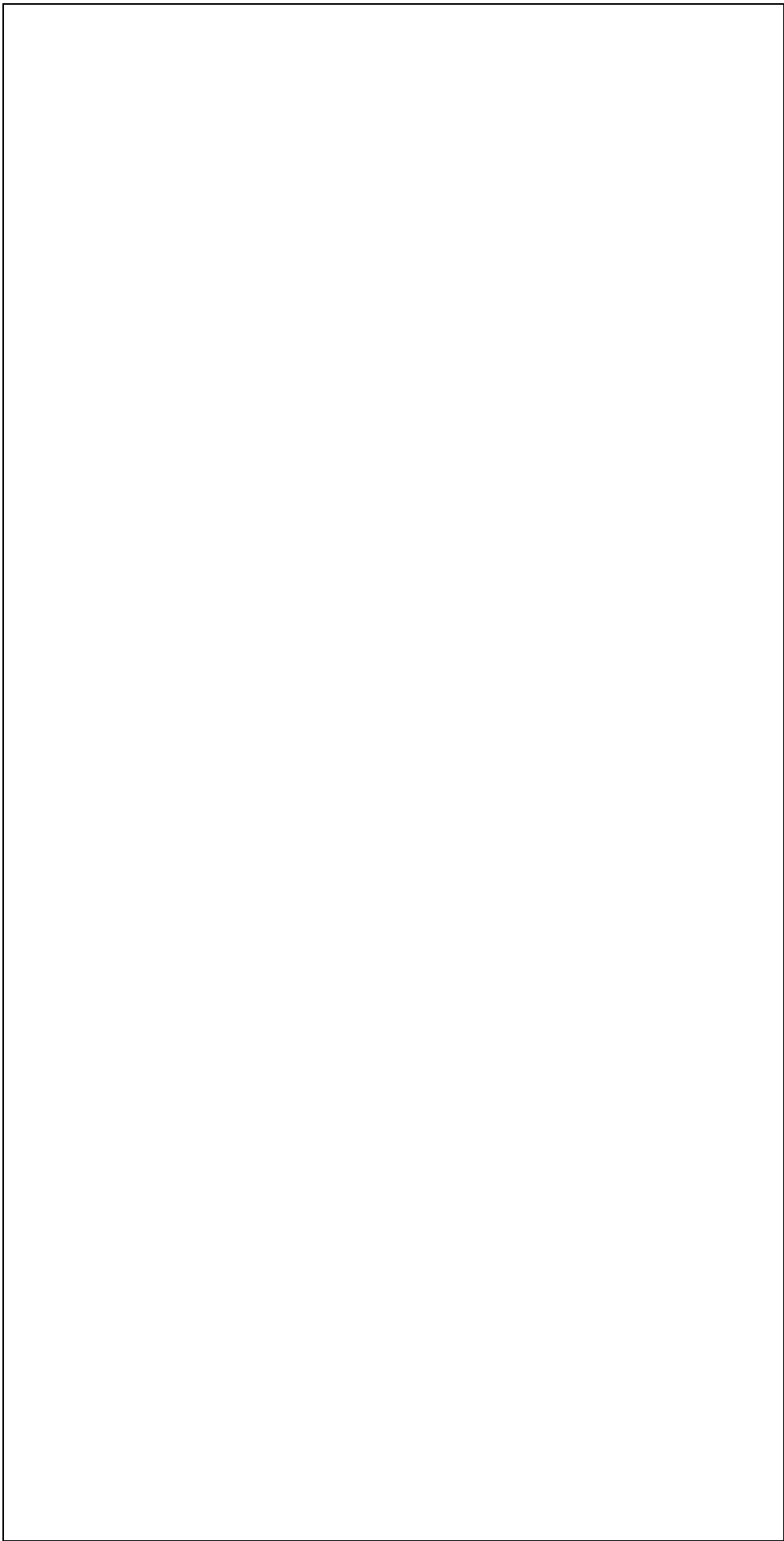
Carol Cragg for her continued wise management of our finances. Everyone who gives financially to St Michael's, and especially those who gave through the Parish Giving Scheme (PGS), without which we would not have been able to pay our bills this year.

Our Children's Church leaders and leaders of our uniformed organisations, and especially all those who contributed to the wonderful Children's Church video series.

Our Warden Team (Rob, Karen, Dave, and Brian), everyone who serves on the PCC and in any other way at St Michael's.

2020-21 has been a year of contrasts and contradictions. A year closure and opening out. Contraction and growth. Sadness and joy. As a church we have been tested and tried. Yet, we remerge into a new season renewed and reenergised for the task of 'building back', firmly established on the Chief Cornerstone, who is Christ Himself".

Revd Keith Hitchman, Vicar



Financial review

The financial review is to supplement the financial statements, must be included

See 2020 Financial Statement of Accounts

Brief statement of the charity's policy on reserves ie what level of reserves considered to be appropriate for a rainy day, if no reserves needed include the reason why

Details of any funds materially in deficit and details of any steps being taken to eliminate the deficit

N/A

Further financial review details

A brief explanation of how the money has come in and been spent, these can be linked into the church's achievements.

See 2020 Financial Statement of Accounts

You should choose to include additional information, where relevant about:

- *the PCC's principal sources of funds (including any fundraising);*
- *amount of funds restricted*
- *how expenditure has supported the key objectives of the PCC;*
- *investment policy and objectives including social, environmental or ethical investment policy adopted.*
- *Any risks and uncertainties about continuation of charity.*
- *Risk Management, PCC's need to be aware of the risks that they are exposed to in terms of the wider environment in which the charity operates. The financial climate, society and its attitudes, the natural*

environment and changes in the law, technology and knowledge etc that may affect the charity

Plans for the future (optional information)

You should explain the plans for the future (this will be the current year at the time the report is presented), including the key objectives and activities planned to support them

St Michael-in-the-Hamlet with St Andrew – Future Plans 2021

- **Discipleship**

Our primary focus over the next 12 months will be on Christian discipleship. Plans include:

- A more regular pattern of daily prayer at StMs and across the benefice
- Develop a prayer strategy (Debbie Lovatt)
- Making better use of the Jubilee Chapel as a prayer space
- Looking at the church as a possible venue for retreats
- Possible pilgrimage, open to both churches
- Discipleship courses, including a course on spiritual gifts
- Ongoing giving campaign
- Developing young people's discipleship

- **Social Justice**

We are in discussions with the Micah Trust regarding hosting a Food Bank at CC, to which members of StM's will be invited to be involved.

StM's have begun working towards an Eco-church award. Eco-church is currently the focus of our Children's Church teaching programme.

- **Congregational Planting**

We are considering planting a new congregation somewhere in the parishes. This is likely to meet on a Sunday afternoon. Discussions are taking place within the Deanery about help with resourcing this.

- **Building Restoration**

We are proposing to make another bid to the Heritage Lottery Fund. This could be a much larger bid than has been made before, covering extensive works both to the interior as well as the exterior of the church, making it better equipped for heritage visiting and wider community use.

Description of the charity's trusts

choose i) if gross annual income is under £100,000

or ii) if gross annual income £100,000 and over

The Parochial Church Council (PCC) operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.
The PCC is a corporate body established by the Church of England.
The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission.
PCC members are appointed in accordance with the Church of England Representation Rules 2006 and are elected at the Annual Parochial Church Meeting. All those who attend are encouraged to register on the Electoral Roll and stand for election to the PCC. Individual members of the PCC receive external training as and when deemed appropriate by the PCC

Day to Day management of the church was exercised by the standing committee, the only committee required by law. It has the power to transact PCC Business between PCC meetings and considers strategic issues which may affect the church.

Members of the Standing Committee are:-

Rev Keith Hitchman – Vicar

Mrs Karen White – Church Warden

Mr Robert Johnson – Church Warden

Mrs Carol Cragg – Treasurer

Mrs Anne Bush – PCC Secretary

You should choose to include additional information, where relevant, about:

- *policies and procedures adopted for the recruitment, induction and training of PCC members such as health and safety, disability discrimination and child protection; Training courses arranged by diocese*
- *the PCC organisational structure and details of any other committees – include details of decisions which are delegated*
- *relationship of PCC with any related trusts or charities*
- *Statement re consideration of major risks and the system and procedures to manage*

N/A

them. Can include Financial Risk, Health and Safety risk, Operational Risk, Safeguarding

- Arrangement for setting pay and remuneration and pensions and number of paid staff(not including clergy)

Reference and Administration Information

Church name and location

Toxteth Park, St Michael in the Hamlet with St Andrew

The church is part of the Diocese of Liverpool within the Church of England

Registered charity number (required if gross income is £100,000 and above)

1129099

Church correspondence address

Vicarage, 1b St Michael's Church Road, Aigburth

Liverpool

Postcode L17 7BD

Telephone

Charity trustees on the PCC from start of financial year until approval of financial statements.

	Name	Office (if any)	Dates acted if not for whole year	Ex Officio members
1	Rev Keith Hitchman	Incumbent		
2	Mr John Pritchard	Reader		
3	Mrs Karen White	Warden		
4	Mr Robert Johnson	Warden		
5	Mr David Patmore	Deanery Synod Rep & Assistant Warden		
6	Miss Cath Park	Deanery Synod Rep		
7	Miss Carla Langhorn	Deanery Synod Rep		
	Name	Office (if any)	Dates acted if not for whole year	Elected Members
8	Mrs Carol Cragg	Treasurer		
9	Mr Brian Garner	Assistant Warden		
10	Mrs Anne Bush	PCC Secretary & Electoral Roll Officer		
11	Mr Edward Giddings			
12	Mr Robert Smith	Health & Safety Officer	From 18 th October 2020	

13	Mrs Valerie Jackson			Cathedral Rep & Safeguarding link from PCC to Safeguarding Officer
14	Miss Pam Fitzsimon			
15	Mrs Karen Grace			
16	Mr David McCall			Stewardship Secretary
17	Mrs Christina Barrett-Yuen			
18	Mr Alan Cartwright			
19	Mrs Emma Baines			
20	Mr Will Blanksby		From 18 th October 2020	Co-opted member
	In addition:			
	Mr John Waterworth			Safeguarding Officer

Names and addresses of advisers

Type of adviser	Name	Address
<i>Architect</i>	Mr Alex Finlason	Finlason Partnership Ltd, Beech House, 1 Cambridge Road, Hale, Cheshire WA15 9SY
<i>Independent Examiner</i>	Ms Denise Roberts	21 King's Close, Aigburth, Liverpool L17 9QS
<i>Other advisors</i>		
<i>Other advisors</i>		

Name and address of Bankers and Investments companies eg CCLA

Any exemptions from disclosure Y if Y detail below Any funds held as custodian trustee on behalf of others Y if Y detail below	Funds held as custodian trustee - Agent transactions-include LDBF clergy fees, special collections, fees for the service of bell ringers, organists, vergers or choir at weddings and for organists, vergers and gravediggers at funerals

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees (PCC) by clergy and laity (laity optional)

Signature(s)		
Full name(s)	Rev Keith Hitchman	Anne Bush
Position (eg Secretary, Chair, etc)	Chair	PCC Secretary
Date	18 th May 2021	



Return of Parish Finance January to December 2020

Church Number:618

Church Name: St Michael in the Hamlet with St Andrew

Were there any exceptional circumstances or significant changes during 2020 that unusual figures being reported here? Please provide brief details with this form.

INCOMING RESOURCES

UNRESTRICTED (nearest £) RESTRICTED (nearest £)

RESOURCES EXPENDED

Voluntary Giving			Raising Funds		
1	Tax efficient planned giving	£ 26,127		17	Fund-raising activities (costs and payments)
2	Other planned giving	£ 2,598		Charitable Activities	
3	Collections at services	£ 3,488		18	Mission giving and donations
4	All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£ 7,969	£ 2,760	19	Diocesan parish share contribution
6	Gift Aid recovered	£ 6,449		20	Salaries, wages and honoraria
6a	Gift Aid Small Donations Scheme repayment	£ 1,945		21	Clergy and staff expenses
7	Legacies received (capital value)			22	Mission and evangelism costs
8	Grants (include recurring and one-off)	£ 500	£ 22,770	23	a. Church running expenses (inc. Governance)
A	SUB-TOTAL Voluntary Giving:	£ 49,076	£ 25,530		b. Church building maintenance costs
Other Trading Activities					c. Church building insurance (inc. contents)
9	Income from fundraising activities (gross proceeds)			24	Church utility bills
Investments				25	Cost of trading
10	Dividends, interest, income from property etc.	£ 187		D	SUB-TOTAL for Church Activities & Raising Funds:
Charitable Activities				Major expenditure	
11	Statutory fees retained by the PCC (weddings, funerals, etc.)	£ 712		27	Major repairs to the church building
12	Trading activities (gross proceeds) e.g. hall lettings, magazine, bookstall. NOT fundraising.	£ 1,201		28	Major repairs to church hall or other PCC property, including redecoration
Other				29	New building work to the church, church hall, clergy housing or other PCC property
13	Any other income/receipts not already listed	£ 2,596		E	SUB-TOTAL for Major expenditure:
TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)				99	Other payments/expenditure not already listed
B	Column Totals (Line A plus lines 9 to 13)	£ 53,772	£ 25,530	TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)	
PLANNED GIVERS AND LEGACIES				F	Column Totals (Lines D and E plus 99)
14	Number of tax efficient planned givers (Gift Aid)	32		Cash and Investment Balances	
15	Number of other planned givers (non Gift Aid)	7		31	Cash and deposit balance as at 31st December
16	Number of new legacies received during year			32	Investments as at 31st December
C	Grand Total Receipts/Income	£ 79,302		33	Liabilities due within 1 year
G	Grand Total Payments/Expenditure	£ 76,631		Are your accounts R&P or Accruals (indicate ONE)	
				30	Receipts and payments [X]

Please refer to the notes available from our diocesan website to help clarify what is included in each section. Line numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability,

Date

4/20/2021

Name

Carol Cragg

Position

PCC Treasurer

5th edn.

Tel or Email

c_cragg@sky.com

Deanery:Toxteth & Wavertree	
What led to	Diocese: Liverpool
UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
£ 46,061	
£ 1,984	£ 2,760
	£ 70
£ 2,944	
	£ 650
£ 3,179	
£ 3,088	
£ 6,001	
£ 63,257	£ 3,480
	£ 9,894
£ -	£ 9,894
STATEMENTS)	
£ 63,257	£ 13,374
UNRESTRICTEDRESTRICTED	
£ 8,129	£ 22,202
	£ 17,151
)?	
OTH	

Note: this document can also be completed directly online.
Contact Central Services at St

James' House for details.

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Money that is given regularly under Gift Aid through a standing order, by envelope scheme, or by cheque. Figures should be net, i.e. receipts planned giving excluding any tax recovered. Also include money given through charity vouchers (gross amount) e.g. CAF or Sovereign Giving and money given through Payroll Giving (gross amount)

Money given regularly without Gift Aid through standing order, by envelope scheme, or by cheque.

Collections at Sunday, midweek, wedding, baptism and funeral services, and Sunday schools. Include one-off gifts given in collections at services through Gift Aid envelopes (net amount), but exclude money given through planned giving envelopes. Do NOT include collections that go directly to a charity and do not 'go through the PCC books' e.g. Christian Aid Week. Other collections for a specific charity are restricted income Proceeds of annual

Other Recurring Giving /Donations: Gift Days, money given in church boxes and wall safes, and other ad-hoc donations from individuals which are likely to recur in future years.

Non-recurring Giving/Donations: Include one-off donations given outside services. Include the proceeds of all special appeals (which are usually restricted), but also one-off Gift Days for general funds. Include gifts of shares at market value.

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid. This should be split between Gift Aid recovered on restricted and unrestricted donations and allocated to the appropriate fund. If no tax has been recovered, an explanatory note should be provided in the financial statement.

The capital amount of a legacy, together with interest from the probate process, should be recorded in the year(s) that it appears in the accounts. (Note that the legacy may have been included as an asset in last year's Statement of Assets and Liabilities.) Any interest from legacy investments should be recorded as income from investments

External grants received from trusts and other funding bodies for the PCC's general fund or for a restricted purpose. Include VAT recovered through the Listed Places of Worship scheme. This does not include transfers within a benefice.

Fundraising: Money raised from sponsored activities, jumble sales, fetes, and other activities where the primary purpose is fund-raising. Income should be stated gross, and any costs must be recorded separately as payments.

Dividends, interest and income from property: Bank and other deposit interest including any reclaimed tax on investment income. Include dividends from shareholdings. Include rent received from land or buildings owned by PCC.

Statutory Fees retained by PCC: PCC Fees for weddings, funerals etc. Do not include fees due to the clergy and organist etc. as these are not PCC funds.

Income received by the PCC from trading activities including bookstall, letting of the church hall, sales and advertising of church magazines. Income received from other church activities which are not fundraising activities eg membership fees for groups, payments for events etc. All trading receipts must be stated as gross figures. The costs must be recorded separately as payments.

All other receipts: These are often 'capital' in nature: sale of buildings, investments, insurance claims, transfers from term deposits, loans received, repayment of loans made by the church to others; but will also include contributions from other churches in the benefice to shared costs.

The TOTAL UNRESTRICTED incoming resources as shown on your examined/audited financial statement

The TOTAL RESTRICTED incoming resources as shown on your examined/audited financial statement

The SUM TOTAL incoming resources as shown on your examined/audited financial statements, e.g.

Costs of generating income: Include the costs of fundraising events, which have contributed to the income recorded in Fund-raising income box above. Also include fees paid to a professional fund-raiser, the costs of a Christian Stewardship campaign and the costs of supporting regular giving e.g. envelopes.

Mission Giving and Donations: Include donations to external missions and charities that come from the PCC's receipts. Collections that go directly to external charities should not be included.

Diocesan parish share/ quota/ family purse: All payments made during the year, whether for current, or previous years Share.

Salaries, wages and honoraria: All payments to assistant staff, youth worker, vergers, administrator, sexton, organist and choir. Include NI/Pension costs where applicable.

Clergy and staff expenses: Working expenses of the incumbent: e.g. telephone, postage, stationery, travel costs (car and/or public transport), secretarial assistance, office equipment, maintenance of robes, hospitality. Assistant staff: Include costs, as for the incumbent, that are associated with expenses incurred by assistant clergy, pastoral staff and youth workers.

Housing: all costs relating to clergy/staff housing paid by the PCC. (including where applicable repair costs, water rates, council tax, and redecoration).

Mission and Evangelism: cost of outreach, courses, excluding staff salaries

Church expenses: Routine repairs and maintenance. Insurance. Miscellaneous: cleaning materials etc church /office phone. Churchyards all costs involved in their maintenance. Upkeep of services: organ tuning, worship materials, choir robes etc.

Church utility bills: total costs of electricity, gas, oil, water etc.

Costs of trading - include the costs associated with the receipts for bookstall, hall lettings, magazine income etc.

Costs relating to the governance of the PCC, including any fees for audit or Independent Examination, training of PCC members in their role of Trustees, the production of the annual report, hire charges for any PCC meetings etc.

Major church repairs: include repairs that are not routine and internal and external decoration.

Major repairs to other PCC property: incl repairs that are not routine and internal and external decoration.

New building work: new buildings, major alterations and extensions to church or other PCC property and including all associated professional fees and expenses

All other payments not included above, but mainly of a "capital" nature: purchase of fixed assets for church purpose, purchase of investments, transfer to term deposits, loans made and repayment of loans etc.

The TOTAL UNRESTRICTED resources expended, as shown on your financial statements.

The TOTAL RESTRICTED resources expended, as shown on your financial statements.

The SUM TOTAL resources expended, as shown on your financial statements.

tements, excluding any revaluation of assets.
nents, excluding any revaluation of assets.
xcluding any revaluation of assets.

ST MICHAEL IN THE HAMLET WITH ST ANDREW

2020

Name of signature 1 on accounts:

The Revd Keith Hitchman

Name of signature 2 on accounts

Mrs Carol Cragg

Name of Independent Examiner

Ms Denise Roberts

Professional Qualifications of Independent Examiner (if any)

Address of Independent Examiner

21 Kings Close

Liverpool

L17 9QS

Date of Accounts approval by PCC

Date of Independent Examiner's Report

**PAROCHIAL CHURCH COUNCIL OF
St Michael-in-the-Hamlet with St Andrew
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020**

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December 2020

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT**

For the year ended 31 December 2020

General (Unrestricted) Fund Receipts & Payments Account

	2020		2019	
Receipts	£	£	£	£
Income and endowments				
Donations and legacies				
Tax efficient planned giving	26,127		25,486	
Income tax recovered	8,394		8,487	
Other Planned Giving (non gift aid)	2,598		5,775	
Collections and other giving	3,488		6,300	
		40,606		46,048
Deanery Grant	500			
Donations	7,969		1,081	
		8,469		1,081
Other trading activities				
Hall Lettings	1,201		8,051	
Summer Fete	0		1,048	
Christmas Fair	0		1,815	
Lunch Club	0		678	
Church Events	0		377	
		1,201		11,969
Charitable activities				
PCC Fees	712		1,654	
		712		1,654
Receipts from investments				
Bank & CBF interest	187		254	
		187		254
Other receipts				
Reimbursements	2,596		4,504	
Mission Events /Parish Christmas lunch			1,036	
		2,596		5,540
Total Receipts		53,772		66,545
Expenditure				
fund raising activities				
Giving Envelopes			35	
Charitable activities				
Diocesan parish share	46,061		43,869	
Clergy expenses	1,731		2,392	
Assistant staff Annual Readers Fee	50			
Mission & Evangelism Costs				
Training Course	0		365	
Church running expenses				
Utilities	2,404		2,358	
Insurance	3,088		4,377	
Housing Costs	3,179		3,126	
Housing Costs	203		2,872	
Cost of services	426		738	
Admin	114		501	
Repairs			60	
Cost of Trading				
Hall Running Costs	6,001		5,898	
Other				
Lunch club & Parish Christmas lunches			1,790	
		63,257		68,381
Total Payments		63,257		68,381
Excess of Receipts over payments		(9,486)		(1,836)
Total transfers		0		0
Bank current and deposit accounts at 1 January 2020		17,615		19,451
Bank current and deposit accounts at 31 December 2020		8,129		17,615

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
FINANCIAL STATEMENT
For the year ended 31 December 2020**

	2020		2019
	£	£	£
Church Restoration & Fabric (including Tower) Receipts and Payments Account - Restricted Fund			
The Church restoration & fabric fund is restricted to expenditure for the restoration & maintenance of the church building.			
Receipts			
N H & LPOW Grants for restoration	22,770		307,162
Donations church toilet refurb			724
Donations Heating Pump			1,800
Sale of Langham Hall Investment Shares			3,980
	<u>22,770</u>		<u>313,666</u>
Payments			
Architects Fees & repairs to Baptistry roof	9,894		329,527
Boiler/Clock & Tree work	650		1,806
	<u>10,544</u>		<u>331,333</u>
Excess of Receipts over Payments	12,226		-17,667
Bank current and deposit accounts at 1 January 2020	7,815		25,482
Bank current and deposit accounts at 31 December 2020	<u>20,041</u>		<u>7,815</u>
Mission - Restricted Fund			
The mission fund is restricted to expenditure on youth work & Childrens Church.			
Receipts			
Restricted Donations			
	<u>0</u>		<u>0</u>
Payments			
Purchase of craft materials for Childrens Church	70		
	<u>70</u>		<u>0</u>
Excess of Receipts over Payments	-70		0
Bank current and deposit accounts at 1 January 2020	2,156		2,156
Bank current and deposit accounts at 31 December 2020	<u>2,086</u>		<u>2,156</u>
Screen & Projector Fund Receipts and Payments Account - Restricted Fund			
The fund is restricted to expenditure for the purchase & installation of a screen & projector.			
Receipts			
Diocesan Grant		1,780	
Donations from Church events		150	
	<u>0</u>		<u>1,930</u>
Payments			
Purchase & installation of equipment		2,149	
	<u>0</u>		<u>2,149</u>
Excess of Receipts over Payments	0		-219
Bank current and deposit accounts at 1 January 2020	76		296
Bank current and deposit accounts at 31 December 2020	<u>76</u>		<u>76</u>
Bible Fund - Restricted Fund			
The fund is restricted to expenditure for the purchase of a Lectern Bible & pew Bibles.			
Receipts			
Donation for Lectern Bible			
Donation for Pew Bibles		607	
	<u>0</u>		<u>607</u>
Payments			
Purchase of Lectern Bible			
Purchase of Pew Bibles		674	
	<u>0</u>		<u>674</u>
Excess of Receipts over Payments	0		-68
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January	0		68
Bank current and deposit accounts at 31 December	<u>0</u>		<u>0</u>
Clergy Fund - Restricted Fund			
The fund is restricted to clergy expenses and housing costs			
Receipts			
Donations for the upkeep of clergy	2,760		
	<u>2,760</u>		<u>0</u>
Payments			
Clergy housing costs	2,760		
	<u>2,760</u>		<u>0</u>
Excess of Receipts over Payments	0		0
Transfers			
Transfer from General Fund			
Bank current and deposit accounts at 1 January	0		
Bank current and deposit accounts at 31 December	<u>0</u>		<u>0</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL IN THE HAMLET WITH ST ANDREW
STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2020**

	2020 £	2019 £
Cash Funds		
Bank current & deposit accounts	30,331	27,661
Total bank current and deposit accounts	<u>30,331</u>	<u>27,661</u>
(£ unrestricted, £ restricted Restoration & Fabric Fund, £ Mission Fund £ Screen & Projector Fund)		
Other Monetary Assets		
CBF Deposit Funds		
Irvine Memorial Fund	31	31
Cox Memorial Fund	58	58
Sale of Langham Hall	13,007	13,007
	<u>13,096</u>	<u>13,096</u>
Investment Assets		
197.91 CBF Church of England Investment Fund - Income Shares (market value)	4,055	3,785
	<u>4,055</u>	<u>3,785</u>
Assets retained for the use of the Church (unrestricted funds)		
	<u>0</u>	<u>0</u>
Liabilities		
	<u>0</u>	<u>0</u>
Other Tangible Assets		
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>47,482</u>	<u>44,542</u>

NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for their disposal.
3. The expenses paid to clergy may include a small, immaterial proportion which relates to their function as PCC members.
No other payments were made to PCC members.

Approved by the PCC on and signed on their behalf

**The Revd Keith Hitchman
PCC Chairman**

**Mrs Carol Cragg
PCC Treasurer**

Independent Examiner's Report (SORP 2015)

Report to the Parochial Church Council (PCC) of:
St Michael in the Hamlet with St Andrew
on the accounts for the year ended 31st December 2020, as set out on
pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts.
They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act

or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:

IE's Name and address Ms Denise Roberts 21 Kings Close Liverpool L17 9QS