

# SHILBOTTLE COMMUNITY HALL LIMITED

England & Wales · Charity number 1129088

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [06817532](#)

**Registered** 2009-04-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Shilbottle Community Hall  
Grange Road  
Shilbottle  
Alnwick  
NE66 2XH

**Phone** 01665581599

**Email** [shilbottlecommunityhall@gmail.com](mailto:shilbottlecommunityhall@gmail.com)

**Website** [www.shilbottlecommunityhall.co.uk](http://www.shilbottlecommunityhall.co.uk)

## Activities

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**Objects:** A) FOR THE BENEFIT OF THE INHABITANTS OF SHILBOTTLE, IN THE COUNTY OF NORTHUMBERLAND AND SURROUNDING AREAS "THE AREA OF BENEFIT" WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;B) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF A COMMUNITY HALL AND TO MAINTAIN AND MANAGE THE SAME EITHER ALONE OR IN PARTNERSHIP WITH OTHERS IN FURTHERANCE OF THESE OBJECTS.

**Activities:** PROVIDES A BUILDING WHICH COMPRISES A SPORTS HALL,MEETING ROOMS,KITCHEN AND SPORTS CHANGING ROOMS FOR USE BY THE COMMUNITY AT LARGE.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** SHILBOTTLE, IN THE COUNTY OF NORTHUMBERLAND
- Northumberland

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£55,125	£61,979	-	-
2023-12-31	£23,641	£28,327	-	-
2022-12-31	£31,219	£28,268	-	-
2021-12-31	£30,111	£34,111	-	-
2020-12-31	£27,061	£23,816	-	-

## Trustees

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Name	Role	Appointed
<b>Caroline Johnson</b>	Chair	2021-09-02
Colin Grimes		2023-04-03
Gillian Bray		2015-02-10
Susan Jean Ritchie		2023-04-03

**SHILBOTTLE COMMUNITY HALL LIMITED**

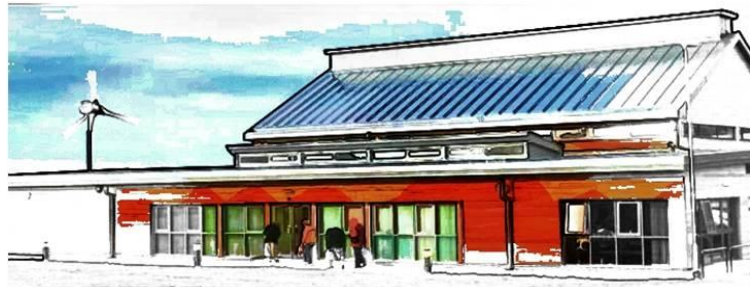
England & Wales - Charity number 1129088

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# Accounts

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*Shilbottle  
Community  
Hall*



*A Resource for All the Community*

## **Shilbottle Community Hall Ltd**

*(A company limited by guarantee)*

Annual Report  
Report and Financial Statements  
For the Year Ended 31 December 2024

*Charity number 1129088  
Company number 06817532*

**Shilbottle Community Hall Ltd**  
*(A company limited by guarantee)*

**Financial Statements**  
**For the Year Ended 31 December 2024**

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Annual Report of the Management Committee

2024 Financial Report and Accounts

# **Shilbottle Community Hall Ltd Report of the Management Committee for the year ended 31 December 2024**

The Management Committee presents its directors' report and audited financial statements for the year ended 31 December 2024

## **Reference and Administrative Information**

**Charity Name:** Shilbottle Community Hall Ltd

**Charity registration number:** 1129088

**Company registration number:** 06817532

### **Registered Office and operational address:**

Shilbottle Community Hall  
Grange Road  
Shilbottle  
Alnwick  
Northumberland  
NE66 2XH

### **Management Committee**

Mrs C Johnson	Chair
Mrs G Bray	Treasurer
Mrs S Ritchie	
Mr C Grimes	

### **Member Groups**

Northeast Area Welfare Committee of the Coal Industry Social Welfare Organisation, Shilbottle Bowls Club, Shilbottle Women's Institute, Gateway Church Northumberland, Parish Church of St. James, Shilbotel, Recreational Art Group, Shilbottle Parent and Toddler Group, Senior Youth Group, Junior Youth Group, the Monday Club, Amicale Hery Shilbottle Association, Over 50s Keep Fit Class, Shilbottle and Hampeth Mutual Aid

### **Company Secretary**

Mrs G Bray

### **Auditors -**

Lucid Accounting Ltd  
10 Lyndale  
Cramlington  
NE23 3XU

**Bankers -** Lloyds Bank, Bondgate Within, Alnwick



## **Structure, Governance and Management**

### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 12th February 2009 and registered as a charity on 8th April 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

There shall be a minimum of three and a maximum of twelve people on the Management Committee elected by and from the membership at the Annual General Meeting of the Company, but with a maximum of one representative from each member organisation.

The Management Committee may at any time fill casual vacancies on the Management Committee by co-option. Co-opted persons may but need not to be members of the Company, provided that at no time shall the number of persons co-opted under this article number more than one-third of the Management Committee.

All members of the Management Committee give their time voluntarily and received no benefits from the charity.

### **Organisational Structure**

Shilbottle Community Hall Ltd has a Management Committee of up to 12 members who meet monthly and are responsible for the strategic direction and policy of the charity as well as the day to day running of the Hall. At December 31<sup>st</sup> 2024 the Committee has four members from a variety of User Groups with a variety of skills.

## Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



*WI charity afternoon tea*

## Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3. In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## Our Aims and Objectives

### Purposes and Aims

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- for the benefit of the inhabitants of Shilbottle, in the County of Northumberland and surrounding areas "the area of benefit" without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish or secure the establishment of a community hall and to maintain and manage the same either alone or in partnership with others in furtherance of these objects.

## Ensuring our work delivers our aims

Each year we review our objects and activities to ensure that what we are doing meets the objects of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims, encourage other groups to use the Hall and consider what fundraising events we need to run. The User Groups also have opportunities to feedback their thoughts and suggestions through quarterly meetings with members of the Management Committee.

## The focus of our work

Our main objectives for the year were to continue to encourage further groups to use the Hall, seeking to make the Hall as widely available to local residents as possible and to consider a variety of fundraising events to bring in extra revenue. We also focused on continuing to iron out the building problems we have encountered, ensuring the building is safe for all users and in great condition for the coming years.

## How our activities deliver public benefit

### Who used and benefited from Shilbottle Community Hall?

A wide range of groups of people have used the Hall during 2024, involving a wide age range, men and women, people with disabilities and different ethnic backgrounds providing a range of opportunities for learning, social interaction, and recreation and leisure pursuits and thus enhancing the lives of those taking part.

First and foremost, we are delighted to report that various groups have continued to use the hall. The hall is currently used by: SCYPP (Toddlers and Youth Groups), Local History group, Over 50s Keep Fit, St. James' Church, Time to Care, Carpet bowls, Recreational Art, Badminton, Ukulele group, Women's Workshop, WI, Yoga, Clouties, Gateway Church Northumberland, Line Dancers, AMICALE, Northumberland County Council, Highlights, and Leading Link. The line dancers have expressed their love for our hall and have organized several events, which have been thoroughly enjoyed by participants. We have also had some model plane flyers using the hall! The biggest change has been the NCC EOTAS's use of the Whittle and Bilton rooms to educate young people outside of mainstream education. These rooms previously had been underused and it's great to see them generating a regular income for the hall. We have also continued to see an increase in the number of private bookings for parties which has generated even more income for the hall. As you can see, our hall is bustling with energy and engagement. We have again had a number of parties held at the hall creating cherished memories for people in our community as well as farther afield. The parties are also generating a good income for the hall.

The Youth provision in the village continued with Shilbottle Children and Young People's Project continuing to run groups for all ages and overseeing the provision for the children and young people in the village.



*Felted owls by the WI*



*Seniors Youth Club cooking tea*

## What fundraising events have we run?

In July 2024, Shilbottle welcomed our French visitors from our twin village, Héry. The Amicale used the hall for their welcome evening to celebrate the 60th anniversary of the exchange. Good food, wine and dancing were enjoyed by all.

In October, we welcomed Highlights once again with a show named George Egg. George Egg featured a stand-up comedian and anarchic chef who cooked plates of gourmet cuisine onstage using unexpected equipment and unconventional methods in a funny, inspiring and absurd show which was thoroughly enjoyed by all those who came to watch.



*Highlights Show*

At the end of November, we held another successful Christmas fair where people from across all age ranges attended and even Father Christmas came along! This year, we decided to run a design your wreath competition and we had many great entries. The event was successful in raising a large amount of money to support the running of the hall.

The Christmas period was full of events including the Highlights metal embossing Christmas tree ornament event, a Christmas quiz and the Christmas Carol Service. All of which were well attended and brought lots of festive cheer.

In conclusion, we would like to extend my heartfelt thanks to all our members, volunteers, and the many local organisations whose support has been vital to the continued success of our village hall. Through your dedication and shared efforts, we have maintained a welcoming and vibrant space that strengthens community ties, encourages individual development, and contributes positively to village life. We look forward to us building on this strong foundation together, ensuring our village hall remains a valued hub and a true source of pride for our community.



*Youth Club members painting*

## What grant funding have we secured and for what?

We received £30,000 from the Community Action Fund towards the replacement of one of our Ground Source Heat Pumps and a complete refit of the lights inside and outside the building, upgrading them to LED. All this was in the hope of reducing our bills and increasing our energy efficiency.

## How have we maintained and managed the facilities?

Shilbottle Community Hall has, as is normal, required ongoing maintenance during 2024. A thorough maintenance and fire risk assessment was carried out in the summer as usual. Health and safety signs were updated, we got on top of the weeds around the building and in the turbine compound again, continued to maintain the Wind Turbine and continue to hope this will help reduce our utility bills.

Maintenance Week was successfully organised over the summer and lots of weeding was done to keep the building looking smart from the outside. In conjunction with Alnwick Gardens, we created a raised bed gardening area in front of the

building for the Youth project. Inside the building, we have replaced all the light bulbs with lower energy light bulbs. Additionally, we also replaced the outdoor bulbs, again with lower energy bulbs. This was made possible due to funding we secured from Community Action Northumberland's Community Spaces Partnership which is a project funded by the National Lottery Community Fund.



*Christmas decorations*

Due to the steep increase in energy costs, we have been looking at ways to increase our income. With this in mind, we now have an InPost locker drop off point, a bra bank and a clothing donation. We receive payments from all three which helps to subsidise the increased energy costs. In addition, as mentioned early both the Whittle and Bilton rooms are now being used daily creating another income stream.

Our ongoing responsibilities include the maintenance of the emergency lights, alarm and fire equipment, the gas boiler, the ground source heat pumps, the Lightning Protection system for the building, PAT testing, gutter clearance, and the upkeep of the fabric of the building.

### **Contribution of Volunteers**

Shilbottle Community Hall is managed, maintained, and run by a strong team of volunteers. The Management Committee oversees all the bookings and activities at the Hall, are the main key holders and organise and help run the majority of the fundraising activities. It is supported by a large number of volunteers who help run events and put on fundraising activities of their own and a number of them are also key holders helping with the opening and closing of the building through the week. We are indebted to all of these people and recognise we could not function and fundraise without them.

We are grateful to Gill Bray for all the work she does for the Community Hall. Gill ensures everything runs as it should and without her commitment, knowledge and passion, the hall would struggle to operate as it does, thank you Gill! Special thanks go to Denise and Alistair Mackay who organise the well attended and successful quizzes. Sheila Robertson has continued to support us extremely well over the last year and without her efforts, the 200 Club would be on the decrease instead of being full. Various groups continue to support us in numerous ways, particularly when we have fundraising efforts.

### **Carrying out our Plans in the Future**

Over the past year, we have assessed what we think works well in the hall and what we could do to improve. Our future plans still include securing funding to remodel the kitchen to make it more user friendly. This will hopefully involve moving some of the existing units around, installing further shelving and drawers, installing a new range cooker and generally making the kitchen more user friendly. We have also been successful



*Gateway Church Northumberland*

in securing funding to install solar panels and we hope that the work will commence in 2026.

The steep increase in energy costs has been very worrying for us and we have been encouraging users of the hall to consider their energy use while in the hall. In addition to encouraging lower energy consumption, as a management committee we have researched how to make the hall more energy efficient and invited a charity to carry out an energy usage audit.

Along with maintaining the great usage of the hall by users, we still need more volunteers to join the Management Committee to keep steering the hall forward, many hands make light work as they say!

We have continued to develop our relationship with the school and it has been lovely to be able to display the childrens' art work at different events. We hope to increase the number of activities we do with the school to encourage both the children and their families to use the hall.

## **Financial review**

### **Overview**

Shilbottle Community Hall was well supported over the last year. Going forward we need the continuation of support and hard work of our user groups, so we can be confident that the hall will continue to be a resource for the whole community and have the financial capability to provide more events and opportunities for the community to come along to.

We made an operating loss in 2024 of £6854. This is due to increasing energy costs which we are attempting to minimise for the future.

### **Principal Funding Sources**

Shilbottle Community Hall's income is from the room hire fees paid by the User Groups and bookings from parties and outside groups, plus the fundraising events we run. The 200 Club also continued to bring in some extra funding. The grant from the Community Action Fund was specifically for the replacement of the GSHP and upgrading the lighting inside and outside the building.

### **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds held by the charity should be at least three months of the expenditure, but with the uncertainty of regular group income and changes in fuel bills, we are aiming to have six months reserves. Budgeted expenditure for 2025 is £27868 and therefore the target for three months reserves is £6967 in the general funds. The target for six months reserves is £13934. The reserves are needed to meet the day-to-day expenditure requirements of the charity and the Management Committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. At the end of 2024, the general funds (i.e. total funds less the restricted money in the bank) had £22189 in them, easily giving us our six months buffer going into 2025. The strategy is to continue to build reserves through normal



*Minis Youth Club decorating the Christmas Tree*

revenue surpluses, to enable us to consider future plans for the Hall and build reserves for any building maintenance that may arise.

### **Auditors**

Lucid Accounting Ltd were appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on June 5<sup>th</sup> 2025 and signed on its behalf by

*C Johnson*

Mrs Caroline Johnson  
(Chair)



*Amicale Héry-Shilbottle Association ~ Visit from Héry July 2024*



Shilbottle Community Hall Ltd. reg No.6817532		Company	Charity No (if any)	1129088	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	1-Jan-24	To	Period end date	31-Dec-24	

## Section A Statement of financial activities


Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year	Total last year
			Unrestricted funds	income funds	Endowment funds		
			£	£	£	£	£
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>					-	-	
Voluntary income		S01	1,168	-	-	1,168	213
Activities for generating funds		S02	16,140	-	-	16,140	15,485
Investment income		S03		-	-	-	-
<b>Incoming resources from charitable activities</b>		S04	7,817	30,000	-	37,817	7,944
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>			25,125	30,000	-	55,125	23,642
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	30,800	-	-	30,800	27,026
Investment management costs		S09	70	-	-	70	100
<b>Charitable activities</b>		S10	1,200	-	-	1,200	1,200
<b>Governance costs</b>		S11	-	-	-	-	-
<b>Other resources expended</b>		S12	-	29,909	-	29,909	-
<b>Total resources expended</b>			32,070	29,909	-	61,979	28,326
<b>Net incoming/(outgoing) resources before transfers</b>			(6,945)	91	0	(6,854)	(4,684)
<b>Gross transfers between funds</b>			0	0	0	0	0
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			(6,945)	91	0	(6,854)	(4,684)
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	0	0	0	0	0
Gains and losses on investment assets		S18	0	0	0	0	0
<b>Net movement in funds</b>			(6,945)	91	0	(6,854)	(4,684)
<b>Total funds brought forward</b>			28,628	567	0	29,195	33,879
<b>Total funds carried forward</b>			21,683	658	0	22,341	29,195

## Section B

## Balance sheet

		Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Fixed assets</b>							
Tangible assets	(Note 9)	B01	1,020,000	-	-	1,020,000	1,020,000
		B02	-	-	-	-	-
Investments	(Note 10)	B03	-	-	-	-	-
	<b>Total fixed assets</b>	B04	1,020,000	-	-	1,020,000	1,020,000
<b>Current assets</b>							
Stock and work in progress		B05	-	-	-	-	-
Debtors	(Note 11)	B06	-	-	-	-	-
(Short term) investments		B07	-	-	-	-	-
Cash at bank and in hand		B08	22,341	-	-	22,341	29,513
	<b>Total current assets</b>	B09	22,341	-	-	22,341	29,513
Creditors: amounts falling due within one year	(Note 12)	B10	3,841	-	-	3,841	4,159
	<b>Net current assets/(liabilities)</b>	B11	18,500	-	-	18,500	25,354
	<b>Total assets less current liabilities</b>	B12	1,038,500	-	-	1,038,500	1,045,354
Creditors: amounts falling due after one year	(Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges		B14	-	-	-	-	-
	<b>Net assets</b>	B15	1,038,500	-	-	1,038,500	1,045,354
<b>Funds of the Charity</b>							
Unrestricted funds ~ bank		B16	21,531			21,531	28,379
Unrestricted funds ~ cash in hand		B17	152			152	249
Restricted income funds (Note 13)		B18		658		658	567
Endowment funds (Note 13)		B19			-	-	-
	<b>Total funds</b>	B20	21,683	658	-	22,341	29,195

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Bray	

**Section C****Notes to the accounts****Note 1 Basis of preparation**

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

***Give details in this box of any material changes that have been made.***

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

***Give details in this box of any material changes that have been made.***

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources - UN-RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations	1,168	213
		-	-
	<b>Total</b>	<b>1,168</b>	<b>213</b>
<b>Activities for generating funds</b>	Use of Facilities	16,140	15,485
	Welfare Draw		
	<b>Total</b>	<b>16,140</b>	<b>15,485</b>
<b>Investment income</b>	Bank interest		
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Incoming resources from charitable activities</b>	Fund Raising	3,390	4,704
	Youth Work	-	-
	200 Club	2,422	2,392
	Highlights	637	114
	FIT	1,346	705
	New Grants		
	Other	22	29
	<b>Total</b>	<b>7,817</b>	<b>7,944</b>
	Covid-19 Grant Income	-	-
	Insurance Payment Received	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Grand Totals</b>		<b>25,125</b>	<b>23,642</b>

**Note 3 Analysis of incoming resources - RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations	-	-
	<b>Total</b>	-	-
<b>Activities for generating funds</b>	Use of Facilities	-	
	Welfare Draw	-	
	<b>Total</b>	-	-
<b>Investment income</b>	Bank interest	-	
	<b>Total</b>	-	-
<b>Incoming resources from charitable activities</b>	UK Youth		-
	NCC HAF Grant	-	-
	High Sherriff	-	-
	St James Gift		
	SHMA		
	Community Action Fund (for lights & GSHP)	30,000	
	<b>Total</b>	30,000	-
<b>Grand Totals</b>		<b>30,000</b>	<b>-</b>

## Note 4

## Analysis of resources expended - UN-RESTRICTED

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Costs of generating voluntary income		-	-
	<b>Total</b>	-	-
Fundraising trading costs	Salaries		
	Advertising, Printing & Stationery	-	-
	Insurance	2,376	2,333
	Cleaning/Waste Disposal	4,471	4,758
	Equipment Expensed fittings	2,898	675
	Rates	-	-
	Depreciation		
	Music/TV Licence	522	607
	Fundraising	807	2,408
	Maintenance	4,957	6,287
	Electricity/Gas	14,197	9,703
	Telephone & fax	-	-
	Subscriptions	352	235
	Other Legal & professional	200	
Miscellaneous	20	20	
Investment management costs	<b>Total</b>	30,800	27,026
	Bank Charges	70	100
		-	-
		-	-
	<b>Total</b>	70	100
Charitable activities	Youth Services	-	-
	NCT	-	-
	200 Club	1,200	1,200
	What's on		
	High Sherriff	-	-
	NCC HAF Grant	-	-
	SHMA	-	-
	NCC Micro Grant	-	-
	St James Gift to Youth	-	-
	<b>Total</b>	1,200	1,200
Governance costs	Accountants fee	-	-
		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		<b>32,070</b>	<b>28,326</b>

**Note 4 Analysis of resources expended - RESTRICTED**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>			
	The Build		
	Contingent liability re building works		
	<b>Total</b>	-	-
<b>Investment Management Costs</b>			-
			-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Community Fund (Lloyds)		
	Lendrum Loop		-
	Community Foundation		
	Youth Grant Exp		
	The Key Fund		-
	High Sherriff		
	SHMa		-
	YW: Barbour Foundation		
	NCCYS - PSB		
	NCT		
	NCT 2019-20		
	Community Action Fund (for lights and GSHP)	29,909	
		-	-
	<b>Total</b>	29,909	-
<b>Governance costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		29,909	-

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
200	198

**Note 7**                      **Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind		
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.***Brief details of the scheme**

--

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	1,020,000	-	-	20,000	-	1,040,000
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	1,020,000	-	-	20,000	-	1,040,000

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>	0			10%	

Balance brought forward	-	-	-	20,000	-	20,000
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	20,000	-	20,000

**9.3 Net book value**

Brought forward	1,020,000	-	-	-	-	1,020,000
Carried forward	1,020,000	-	-	-	-	1,020,000

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end  £	10.3 Income from investments for the year  £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

**Investment held**

**Market Value**


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	3,841	4,159	-	-
<b>Total</b>	3,841	4,159	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Community Action Fund	R	Lights and GSHP replacement

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Community Action Fund	-	30,000	- 29,909	-	-	91
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	-	30,000	- 29,909	-	-	91

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
SHILBOTTLE COMMUNITY HALL LTD

On accounts for the year  
ended

31 DECEMBER 2024

Charity no  
(if any)

1129088

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

G.Alex

Date:

26/5/2025

Name:

GEMMA ALEXANDER MIAB

Relevant professional qualification(s) or body (if any):

INSTITUTE OF ACCOUNTANTS AND BOOKKEEPERS (IAB)

Address:

ONE TRINITY GREEN, ELDON STREET  
SOUTH SHIELDS  
NE33 1SA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

**SHILBOTTLE COMMUNITY HALL LIMITED**

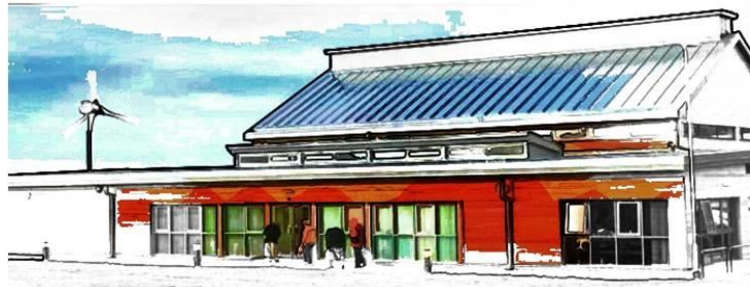
England & Wales - Charity number 1129088

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# Accounts

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*Shilbottle  
Community  
Hall*



*A Resource for All the Community*

**Shilbottle Community Hall Ltd**

*(A company limited by guarantee)*

Annual Report  
Report and Financial Statements  
For the Year Ended 31 December 2022

*Charity number 1129088  
Company number 06817532*

**Shilbottle Community Hall Ltd**  
*(A company limited by guarantee)*

**Financial Statements**  
**For the Year Ended 31 December 2022**

**Contents**

Legal and Administrative Information

Annual Report of the Management Committee

2022 Financial Report and Accounts

# **Shilbottle Community Hall Ltd**

## **Report of the Management Committee**

### **for the year ended 31 December 2022**

The Management Committee presents its directors' report and audited financial statements for the year ended 31 December 2022

## **Reference and Administrative Information**

**Charity Name:** Shilbottle Community Hall Ltd

**Charity registration number:** 1129088

**Company registration number:** 06817532

### **Registered Office and operational address:**

Shilbottle Community Hall  
Grange Road  
Shilbottle  
Alnwick  
Northumberland  
NE66 2XH

### **Management Committee**

Mrs C Johnson	Chair
Rev. D Cant	Vice Chair
Mrs G Bray	Treasurer
Mrs D Mackay	
Rev J Holland	

### **Member Groups**

Northeast Area Welfare Committee of the Coal Industry Social Welfare Organisation, Shilbottle Bowls Club, Shilbottle Women's Institute, Gateway Church Northumberland, Parish Church of St. James, Shilbotel, Recreational Art Group, Shilbottle Parent and Toddler Group, Senior Youth Group, Junior Youth Group, the Monday Club, Amicale Hery Shilbottle Association, Over 50s Keep Fit Class

### **Company Secretary**

Mrs G Bray

### **Auditors -**

Lucid Accountants and Business Advisors Ltd  
Lee Moor Business Park  
Alnwick

**Bankers -** Lloyds Bank, Bondgate Within, Alnwick



## **Structure, Governance and Management**

### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 12th February 2009 and registered as a charity on 8th April 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

There shall be a minimum of three and a maximum of twelve people on the Management Committee elected by and from the membership at the Annual General Meeting of the Company, but with a maximum of one representative from each member organisation.

The Management Committee may at any time fill casual vacancies on the Management Committee by co-option. Co-opted persons may but need not to be members of the Company, provided that at no time shall the number of persons co-opted under this article number more than one-third of the Management Committee.

All members of the Management Committee give their time voluntarily and received no benefits from the charity.

### **Organisational Structure**

Shilbottle Community Hall Ltd has a Management Committee of up to 12 members who meet monthly and are responsible for the strategic direction and policy of the charity as well as the day to day running of the Hall. At December 31<sup>st</sup> 2022 the Committee has five members from a variety of User Groups with a variety of skills.

## Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3. In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## Our Aims and Objectives

### Purposes and Aims

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- for the benefit of the inhabitants of Shilbottle, in the County of Northumberland and surrounding areas "the area of benefit" without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish or secure the establishment of a community hall and to maintain and manage the same either alone or in partnership with others in furtherance of these objects.

## **Ensuring our work delivers our aims**

Each year we review our objects and activities to ensure that what we are doing meets the objects of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims, encourage other groups to use the Hall and consider what fundraising events we need to run. The User Groups also have opportunities to feedback their thoughts and suggestions through quarterly meetings with members of the Management Committee.

## **The focus of our work**

Our main objectives for the year were to continue to encourage further groups to use the Hall, seeking to make the Hall as widely available to local residents as possible and to consider a variety of fundraising events to bring in extra revenue. We also focused on continuing to iron out the building problems we have encountered, ensuring the building is safe for all users and in great condition for the coming years.

Due to the COVID pandemic, in the early part of 2022 we continued to build up the number of groups attending the hall and reinstated more fundraising events.

## **How our activities deliver public benefit**

### **Who used and benefited from Shilbottle Community Hall?**

A wide range of groups of people have used the Hall during 2022, involving a wide age range, men and women, people with disabilities and different ethnic backgrounds providing a range of opportunities for learning, social interaction, and recreation and leisure pursuits and thus enhancing the lives of those taking part.

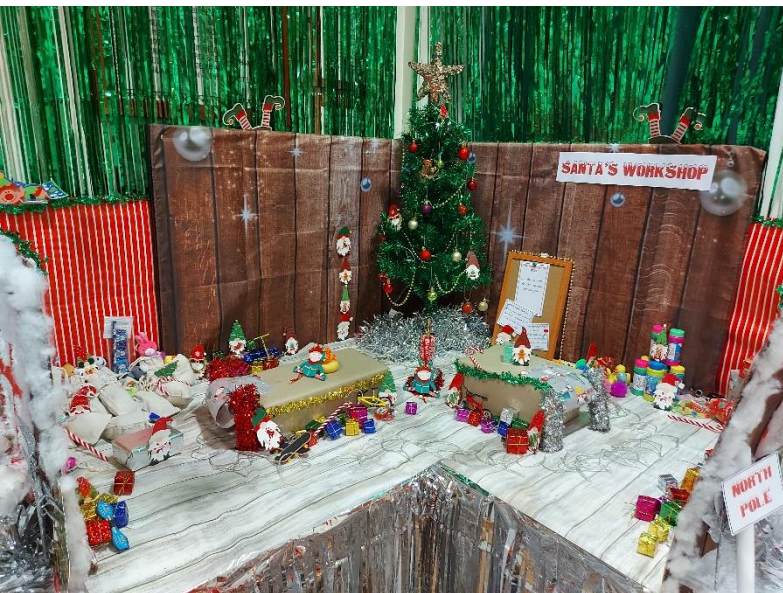
We are delighted to report that various groups have continued to return to the hall, and we have even welcomed some new ones. The hall is currently used by: SCYPP (Toddlers and Youth Groups), Local History group, Over 50s Keep Fit, St. James' Church, Time to Care, Carpet bowls, Recreational Art, Badminton, Ukulele group, Women's Workshop, WI, Aln Valley Railway, Yoga, Clouties, Gateway Church Northumberland, Line Dancers, Craft Group, Over 60s, Harbour Lights Church, Western Front Association, Silver Singers, AMICALE, Shilbottle & Hampeth Mutual Aid, Northumberland County Council, Highlights, SMILE through Sport. The line dancers have expressed their love for our hall and have organized several events, which have been thoroughly enjoyed by participants. As you can see, our vibrant community is once again bustling with energy and engagement.

We have seen quite an increase in the number of parties being held at the hall creating cherished memories for people in our community as well as farther afield. The parties are also generating a good income for the hall.

In addition to the parties, we have also hosted a couple of wakes, offering support and solace to those grieving the loss of loved ones.

The Youth provision in the village has restarted with the new charity Shilbottle Children and Young People's Project establishing the new groups and overseeing the provision for the children and young people in the village.





### **What fundraising events have we run?**

While the number of events held during the past year has not been as high as in pre-COVID times, we are gradually regaining momentum. After the hugely successful Jubilee Celebrations last June (an afternoon tea for the Over 60s where the older members of the community were served by the young people; a family activity day where families came together to work on a variety of craft activities; a concert by the "Wild Cloudberry"), we enjoyed the summer and October saw the start of our fundraising events. First of all, there was the Autumn Fair which gave everyone an opportunity to get together and enjoy each other's company. We then hosted a

Highlights show called 'The Killer question', which provided a night full of suspense, enjoyment, and camaraderie. Next, we ploughed lots of energy into a very successful and well attended Christmas fair which raised a great amount of money for the hall, and we aim to build upon this achievement in the future. Father Christmas was a very welcome visitor! We finished last year with a heart-warming Community Carol Service, spreading joy and unity during the festive season.

In conclusion, we would like to express my sincere gratitude to all the members, volunteers, and organizations that have contributed to the success of our village hall. Together, we have created a space that fosters community spirit, supports personal growth, and enhances the quality of life for all. Let us continue to work together and make our village hall a beacon of pride for our community.

### **What grant funding have we secured and for what?**

We were granted a further small amount of money from the government to enable the Hall to keep going due to ongoing pandemic issues.

### **How have we maintained and managed the facilities?**

Shilbottle Community Hall has, as is normal, required ongoing maintenance during 2022. A thorough maintenance and fire risk assessment was carried out in the summer as usual. Health and safety signs were updated, we got on top of the weeds around the building and in the turbine compound again, continued to maintain the Wind Turbine and continue to hope this will help reduce our utility bills.

Maintenance Week was successfully organised over the summer, ensuring that our hall remains in top-notch condition. It is crucial to provide a safe and welcoming environment for all who utilize our facilities. Additionally, I'm pleased to announce that a new defibrillator has been installed, thanks to the generous support of the Stephen Cary Fund.

Our ongoing responsibilities include the maintenance of the emergency lights, alarm and fire equipment, the gas boiler, the ground source heat pumps, the Lightning Protection system for the building, PAT testing, gutter clearance, and the upkeep of the fabric of the building.

## **Contribution of Volunteers**

Shilbottle Community Hall is managed, maintained, and run by a strong team of volunteers. The Management Committee oversees all the bookings and activities at the Hall, are the main key holders and organise and help run the majority of the fundraising activities. It is supported by a large number of volunteers who help run events and put on fundraising activities of their own and a number of them are also key holders helping with the opening and closing of the building through the week. We are indebted to all of these people and recognise we could not function and fundraise without them.



Special thanks go to Denise and Alistair Mackay who organise the well attended and successful quizzes. Alistair, who despite no longer being on the Management Committee, has continued to do most of the essential repair and maintenance tasks. We are delighted that he continues to support us, not only does it save money, it also ensures that the hall is in a great state of repair and fit for purpose. Sheila Robertson has supported us extremely well over the last year and without her efforts, the 200 Club would be on the decrease instead of being full. Various groups continue to support us in numerous ways, particularly when we have fundraising efforts.

All the management committee are so grateful to Gill Bray for all her incredible planning and organisation and is the heart and soul of the hall who makes everything happen and we are very lucky to have you!

## **Carrying out our Plans in the Future**

We continue to listen to the user groups to inform the development of the facilities and will look to canvas the community re the provision in the future. We are still considering how we can enhance our kitchen facilities to enable groups to cater more efficiently for events, and at how we can develop display facilities for village trophies, awards and history.

Along with maintaining the great usage of the hall by users, we are aiming to get more volunteers to join the Management Committee to keep steering the hall forward. We are developing a blossoming relationship with the school and are aiming to keep this going.

Also going forward, we are looking to strengthen the Management Committee both in skills and numbers to enable us to take the Hall forward with a more diverse group of trustees.

## **Financial review**

### **Overview**

Shilbottle Community Hall was well supported over the last year. We were able to obtain a grant from the government schemes which has helped towards keeping our finances on track. Going forward we need the continuation of support and hard work of our user groups, so we can be confident that the hall will continue to be a resource for the whole community and have the financial capability to provide more events and opportunities for the community to come along to.

We made a slight profit in 2022, the overall accounts showing we have, as a company, made a profit of £2951. This is more than the grant received and is a testament to our group usage and support at our fundraising events that we have increased our financial stability again.

## **Principal Funding Sources**

Shilbottle Community Hall's income is usually mainly from the room hire fees paid by the User Groups and bookings from parties and outside groups, plus the fundraising events we run. In 2022, our income was also supplemented by the government COVID support grants. The 200 Club also continued to bring in some extra funding.

## **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds held by the charity should be at least three months of the expenditure, but with the uncertainty of regular group income and changes in fuel bills, we are aiming to have six months reserves. Budgeted expenditure for 2023 is £23259 and therefore the target for three months reserves is £5815 in the general funds. The target for six months reserves is £11630. The reserves are needed to meet the day-to-day expenditure requirements of the charity and the Management Committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. At the end of 2022, the general funds (i.e. total funds less the restricted money in the bank) had £33617 in them, easily giving us our six months buffer going into 2023. The strategy is to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for the Hall and build reserves for any building maintenance that may arise.

## **Auditors**

Lucid Accountants and Business Advisors Ltd were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on June 8<sup>th</sup> 2023 and signed on its behalf by

*C Johnson*

Mrs Caroline Johnson  
(Chair)





Shilbottle Community Hall Ltd. reg No.6817532		Company	Charity No (if any)	1129088	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	1-Jan-22	To	Period end date	31-Dec-22	

## Section A Statement of financial activities


Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year	Total last year
			Unrestricted funds	income funds	Endowment funds		
			£	£	£	£	£
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>					-	-	
Voluntary income		S01	565	-	-	565	1,481
Activities for generating funds		S02	15,112	-	-	15,112	5,497
Investment income		S03		-	-	-	-
<b>Incoming resources from charitable activities</b>		S04	7,980		-	7,980	2,889
<b>Other incoming resources</b>		S05	7,562	-	-	7,562	20,244
<b>Total incoming resources</b>			31,219	-	-	31,219	30,111
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	26,604	-	-	26,604	15,727
Investment management costs		S09	100	-	-	100	90
<b>Charitable activities</b>		S10	1,366		-	1,366	16,476
<b>Governance costs</b>		S11	198	-	-	198	198
<b>Other resources expended</b>		S12	-	-	-	-	1,620
<b>Total resources expended</b>			28,268	-	-	28,268	34,111
<b>Net incoming/(outgoing) resources before transfers</b>			2,951	0	0	2,951	3,245
<b>Gross transfers between funds</b>			0	0	0	0	0
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			2,951	0	0	2,951	3,245
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	0	0	0	0	0
Gains and losses on investment assets		S18	0	0	0	0	0
<b>Net movement in funds</b>			2,951	0	0	2,951	3,245
<b>Total funds brought forward</b>			(11,481)	(140,453)	0	(151,934)	(147,934)
<b>Total funds carried forward</b>			(8,530)	(140,453)	0	(148,983)	(144,689)

## Section B

## Balance sheet

		Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Fixed assets</b>							
Tangible assets	(Note 9)	B01	1,020,000	-	-	1,020,000	1,020,000
		B02	-	-	-	-	-
Investments	(Note 10)	B03	-	-	-	-	-
	<b>Total fixed assets</b>	B04	1,020,000	-	-	1,020,000	1,020,000
<b>Current assets</b>							
Stock and work in progress		B05	-	-	-	-	-
Debtors	(Note 11)	B06	-	-	-	-	-
(Short term) investments		B07	-	-	-	-	-
Cash at bank and in hand		B08	32,555	-	-	32,555	29,603
	<b>Total current assets</b>	B09	32,555	-	-	32,555	29,603
Creditors: amounts falling due within one year	(Note 12)	B10	2,515	-	-	2,515	2,713
	<b>Net current assets/(liabilities)</b>	B11	30,040	-	-	30,040	26,890
	<b>Total assets less current liabilities</b>	B12	1,050,040	-	-	1,050,040	1,046,890
Creditors: amounts falling due after one year	(Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges		B14	-	-	-	-	-
	<b>Net assets</b>	B15	1,050,040	-	-	1,050,040	1,046,890
<b>Funds of the Charity</b>							
Unrestricted funds		B16	32,307			32,307	29,119
		B17	-			-	-
Restricted income funds (Note 13)		B18		248		248	484
Endowment funds (Note 13)		B19			-	-	-
	<b>Total funds</b>	B20	32,307	248	-	32,555	29,603

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Bray	8-Jun-23

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

***Give details in this box of any material changes that have been made.***

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

***Give details in this box of any material changes that have been made.***

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources - UN-RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £	
<b>Voluntary income</b>	Donations	565	1,481	
		-	-	
	<b>Total</b>	<b>565</b>	<b>1,481</b>	
<b>Activities for generating funds</b>	Use of Facilities	15,112	5,497	
	Welfare Draw			
	<b>Total</b>	<b>15,112</b>	<b>5,497</b>	
<b>Investment income</b>	Bank interest			
	<b>Total</b>	<b>-</b>	<b>-</b>	
<b>Incoming resources from charitable activities</b>	Fund Raising	4,000	655	
	Youth Work	-	-	
	200 Club	2,343	2,234	
	Highlights	819	674	
	FIT	747	594	
	New Grants			
	Other	71	87	
	<b>Total</b>	<b>7,980</b>	<b>4,244</b>	
		Covid-19 Grant Income	2,667	17,269
		Insurance Payment Received	4,895	
<b>Total</b>	<b>7,562</b>	<b>17,269</b>		
<b>Grand Totals</b>		<b>31,219</b>	<b>28,491</b>	

**Note 3 Analysis of incoming resources - RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations	-	-
	<b>Total</b>	-	-
<b>Activities for generating funds</b>	Use of Facilities	-	-
	Welfare Draw	-	-
	<b>Total</b>	-	-
<b>Investment income</b>	Bank interest	-	-
	<b>Total</b>	-	-
<b>Incoming resources from charitable activities</b>	UK Youth	-	-
	NCC HAF Grant	-	1,120
	High Sherriff	-	500
	St James Gift	-	-
	SHMA	-	-
		-	-
		-	-
	<b>Total</b>	-	1,620
<b>Grand Totals</b>		-	1,620

## Note 4

## Analysis of resources expended - UN-RESTRICTED

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>	Salaries		
	Advertising, Printing & Stationery	12	46
	Insurance	2,180	1,942
	Cleaning/Waste Disposal	4,895	2,675
	Equipment Expensed fittings	775	1,544
	Rates	-	343
	Depreciation		
	Music/TV Licence	695	
	Fundraising	2,443	143
	Maintenance	7,787	2,653
	Electricity/Gas	7,204	5,257
	Telephone & fax	588	598
	Subscriptions	-	508
	Other Legal & professional		
Miscellaneous	25	18	
	<b>Total</b>	26,604	15,727
<b>Investment management costs</b>	Bank Charges	100	90
		-	-
	<b>Total</b>	100	90
<b>Charitable activities</b>	Youth Services	-	3,744
	NCT	-	10,000
	200 Club	1,200	1,200
	What's on		
	High Sherriff	-	500
	NCC HAF Grant	-	1,120
	SHMA	166	734
	NCC Micro Grant	-	500
	St James Gift to Youth	-	298
	<b>Total</b>	1,366	18,096
<b>Governance costs</b>	Accountants fee	198	198
		-	-
	<b>Total</b>	198	198
<b>Grand Totals</b>		<b>28,268</b>	<b>34,111</b>

**Note 4 Analysis of resources expended - RESTRICTED**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>			
	The Build		
	Contingent liability re building works		
	<b>Total</b>	-	-
<b>Investment Management Costs</b>			-
			-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Community Fund (Lloyds)		
	Lendrum Loop		-
	Community Foundation		
	Youth Grant Exp		
	The Key Fund		-
	High Sherriff		
	SHMa		-
	YW: Barbour Foundation		
	NCCYS - PSB		
	NCT		
	NCT 2019-20		
		-	-
	<b>Total</b>	-	-
<b>Governance costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		-	-

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
198	198

**Note 7**                      **Paid employees**

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind		
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

--

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 9 Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

**9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	1,020,000	-	-	20,000	-	1,040,000
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	1,020,000	-	-	20,000	-	1,040,000

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>	0			10%	

Balance brought forward	-	-	-	20,000	-	20,000
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	20,000	-	20,000

**9.3 Net book value**

Brought forward	1,020,000	-	-	-	-	1,020,000
Carried forward	1,020,000	-	-	-	-	1,020,000

**9.4 Revaluation**

If any fixed assets have been revalued please give details of the valuer and method of valuation

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end  £	10.3 Income from investments for the year  £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

**Investment held**

**Market Value**


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	2,515	2,713	-	-
<b>Total</b>	2,515	2,713	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--



## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

Independent examiner's report on the accounts

CHARITY COMMISSION  
FOR ENGLAND AND WALES



Independent Examiner's Report

Section A

Report to the trustees

SHILBOTTLE COMMUNITY HALL LTD

On accounts for the year ended

31 DECEMBER	Charity no (if any)	1129088
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Set out on pages

[Empty box]

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").  
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Name:

Russell James Sambling ACMA

Date:

30/10/2023

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Section B Disclosure

WESTWOOD, BIRLEY GARDENS,  
OTTARUAN, NORTHUMBERLAND  
NE9 1NA

Address:

CHARITABLE MANAGEMENT ACCOUNTANTS

Relevant professional qualification(s) or body (if any):

**SHILBOTTLE COMMUNITY HALL LIMITED**

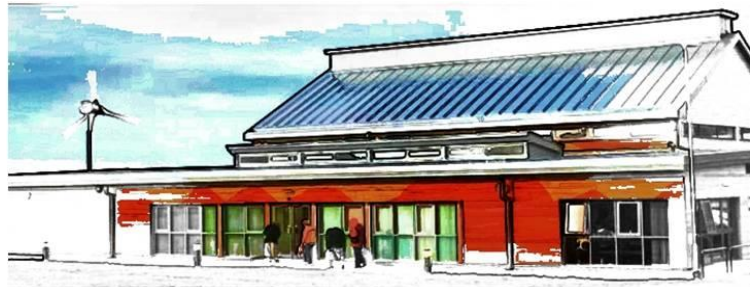
England & Wales - Charity number 1129088

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# Accounts

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*Shilbottle  
Community  
Hall*



*A Resource for All the Community*

**Shilbottle Community Hall Ltd**

*(A company limited by guarantee)*

Annual Report  
Report and Financial Statements  
For the Year Ended 31 December 2021

*Charity number 1129088  
Company number 06817532*

**Shilbottle Community Hall Ltd**  
*(A company limited by guarantee)*

**Financial Statements**  
**For the Year Ended 31 December 2021**

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**Shilbottle Community Hall Ltd  
Report of the Management Committee  
for the year ended 31 December 2021**

The Management Committee presents its directors' report and audited financial statements for the year ended 31 December 2021

**Reference and Administrative Information**

**Charity Name:** Shilbottle Community Hall Ltd

**Charity registration number:** 1129088

**Company registration number:** 06817532

**Registered Office and operational address:**

Shilbottle Community Hall  
Grange Road  
Shilbottle  
Alnwick  
Northumberland  
NE66 2XH

**Management Committee**

Mrs C Johnson	Chair
Rev. D Cant	Vice Chair
Mrs G Bray	Treasurer
Mrs D Mackay	
Rev J Holland	

**Member Groups**

Northeast Area Welfare Committee of the Coal Industry Social Welfare Organisation, Shilbottle Bowls Club, Shilbottle Over 60's Club, Shilbottle Women's Institute, Gateway Church Northumberland, Parish Church of St. James, Shilbotel, Recreational Art Group, Shilbottle Parent and Toddler Group, Senior Youth Group, Junior Youth Group, the Monday Club, Amicale Hery Shilbottle Association, Over 50s Keep Fit Class

**Company Secretary**

Mrs G Bray

**Auditors -**

Lucid Accountants and Business Advisors Ltd  
Lee Moor Business Park  
Alnwick

**Bankers -** Lloyds Bank, Bondgate Within, Alnwick



## **Structure, Governance and Management**

### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 12th February 2009 and registered as a charity on 8th April 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

There shall be a minimum of three and a maximum of twelve people on the Management Committee elected by and from the membership at the Annual General Meeting of the Company, but with a maximum of one representative from each member organisation.

The Management Committee may at any time fill casual vacancies on the Management Committee by co-option. Co-opted persons may but need not to be members of the Company, provided that at no time shall the number of persons co-opted under this article number more than one-third of the Management Committee.

All members of the Management Committee give their time voluntarily and received no benefits from the charity.

### **Organisational Structure**

Shilbottle Community Hall Ltd has a Management Committee of up to 12 members who meet monthly and are responsible for the strategic direction and policy of the charity as well as the day to day running of the Hall. At December 31<sup>st</sup> 2020 the Committee has five members from a variety of User Groups with a variety of skills.



## **Responsibilities of the Management Committee**

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial

position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Members of the Management Committee**

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3. In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## **Our Aims and Objectives**

### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- for the benefit of the inhabitants of Shilbottle, in the County of Northumberland and surrounding areas "the area of benefit" without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;

- to establish or secure the establishment of a community hall and to maintain and manage the same either alone or in partnership with others in furtherance of these objects.

### **Ensuring our work delivers our aims**

Each year we review our objects and activities to ensure that what we are doing meets the objects of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims, encourage other groups to use the Hall and consider what fundraising events we need to run. The User Groups also have opportunities to feedback their thoughts and suggestions through quarterly meetings with members of the Management Committee.



### **The focus of our work**

Our main objectives for the year were to continue to encourage further groups to use the Hall, seeking to make the Hall as widely available to local residents as possible and to consider a variety of fundraising events to bring in extra revenue. We also focused on continuing to iron out the building problems we have encountered, ensuring the building is safe for all users and in great condition for the coming years.

Due to the COVID pandemic, the early part of 2021 our focus continued to be on survival!

### **How our activities deliver public benefit**

#### **Who used and benefited from Shilbottle Community Hall?**

A wide range of groups of people have used the Hall during 2021, involving a wide age range, men and women, people with disabilities and different ethnic backgrounds providing a range of opportunities for learning, social interaction, and recreation and leisure pursuits and thus enhancing the lives of those taking part.

The groups, many of which are members of Shilbottle Community Hall Ltd, were: Over 50s Keep Fit, Carpet Bowls Club, Recreational Art Group, Mini's Youth Group, Senior Youth Group, Badminton Group, Shilbottle Parent and Toddler Group, Gateway Church Northumberland, Shilbottle W.I., Over 60s, St. James Church, AMICALE, the Clouties Group, Yoga Workshops, Shilbottle and Hampeth Mutual Aid, the Craft Group, children's parties, the Local History Group, Northumberland County Council, the Elections in May, Taekwondo, Gallery Youth Project, Creativity Island for Mums, Western Front Association, Time to Care, NE Youth and The Training Cabin.

Bookings were sparse in the first half of the year, but gradually built up over the second half to the point the building was being used very often by the listed groups. We are grateful for the groups who supported us through the pandemic and to all groups who have returned as the restrictions lifted.

The Youth provision in the village stopped due to the pandemic but a new charity, Shilbottle Children and Young People's Project has been established, and they now oversee the provision for the children and young people in the village.



We managed to have a visit from Father Christmas for the children of the village just before Christmas again. Grant funding enabled us to give a gift to each child who came along a present.

### **What fundraising events have we run?**

Our fundraising events have been limited in 2021, but we have been able to run some. Over 2021 we managed quiz evenings, afternoon bingo sessions, and 2 Highlights shows. A smaller than normal Christmas Fair was also run alongside the Mutual Aid shop. This obviously meant that our takings from fundraising events was much lower than budgeted for. All these events are run by volunteers and supported by a range of people whether involved at the Hall or not.

### **What grant funding have we secured and for what?**

We were granted money from the government to enable the Hall to keep going during the pandemic.

### **How have we maintained and managed the facilities?**

Despite the pandemic, Shilbottle Community Hall required ongoing maintenance during 2021. A thorough maintenance and fire risk assessment was carried out in the summer as usual. Health and safety signs were updated, along with COVID signage and hand sanitiser stations. We have got on top of the weeds around the building and in the turbine compound again and continue to maintain the Wind Turbine and continue to hope this will help reduce our utility bills, though it was damaged in Storm Arwen and is not running to capacity at the moment.

A small amount of vandalism occurred during the year, but this was rectified immediately, and we obtained the support of the police who agreed to drop in on the building when passing and hence, maintain a presence.

Our ongoing responsibilities include the maintenance of the emergency lights, alarm and fire equipment, the gas boiler, the ground source heat pumps, the Lightning Protection system for the building, PAT testing, gutter clearance, and the upkeep of the fabric of the building.

### **Contribution of Volunteers**

Shilbottle Community Hall is managed, maintained, and run by a strong team of volunteers. The Management Committee oversees all the bookings and activities at the Hall, are the main key holders and organise and help run the majority of the fundraising activities. It is supported by a large number of volunteers who help run events and put on

fundraising activities of their own and a number of them are also key holders helping with the opening and closing of the building through the week. We are indebted to all of these people and recognise we could not function and fundraise without them.

## **Carrying out our Plans in the Future**

We continue to listen to the user groups to inform the development of the facilities and will look to canvas the community re the provision in the future. We are currently considering how we can enhance our kitchen facilities to enable groups to cater more efficiently for events, and at how we can develop display facilities for village trophies, awards and history.

The pandemic has obviously had an effect on the building usage. We are continuing to look at how we can encourage more of the community to use the building now lockdown has ended. The Shilbottle and Hampeth Mutual Aid Shop continues to attract people into the building who have rarely, if ever, used the building in the past, and we hope to build on this to ensure the usage of our facilities increases now we have come out of lockdown.

We aim to restart our fundraising events as soon as practically possible to ensure we are financially secure going forward.

In 2021, we handed over the oversight of the Youth and Children's' work to a new charity, Shilbottle Children's and Young People's Project (SCYPP), so that they can promote the work across the village in a more proactive way. All youth grants still held by Shilbottle Community Hall have been passed to them to fulfil the reason for the grants.

Also going forward, we are looking to strengthen the Management Committee both in skills and numbers to enable us to take the Hall forward with a more diverse group of trustees.

## **Financial review**

### **Overview**

Shilbottle Community Hall was well supported over the last year, for the time it was able to be open. We were able to obtain grants from the government schemes, without which we would have struggled financially. Going forward we need the continuation of support and hard work of our user groups, so we can be confident that the hall will continue to be a resource for the whole community and have the financial capability to provide more events and opportunities for the community to come along to.

We made a loss in 2021, the overall accounts showing we have, as a company, made a loss of £4000.

We need to record here that this loss is due to low income due to the COVID restrictions at the beginning of 2021 and the transfer of Youth Grant funds to the new Shilbottle Children and Young People's Project.





### **Principal Funding Sources**

Shilbottle Community Hall's income is usually mainly from the room hire fees paid by the User Groups and bookings from parties and outside groups, plus the fundraising events we run, and this was the case in the latter part of the year. In 2021, our income was also supplemented by the government COVID support grants. The 200 Club also continued to bring in some extra funding.

### **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the

unrestricted funds held by the charity should be at least three months of the expenditure, but with the uncertainty of regular group income and changes in fuel bills, we are aiming to have six months reserves. Budgeted expenditure for 2022 is £19700 and therefore the target for three months reserves is £4925 in the general funds. The target for six months reserves is £9850. The reserves are needed to meet the day-to-day expenditure requirements of the charity and the Management Committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. At the end of 2021, the general funds (i.e. total funds less the restricted money in the bank) had £24042 in them, easily giving us our six months buffer going into 2022. The strategy is to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for the Hall and build reserves for any building maintenance that may arise.

### **Auditors**

Lucid Accountants and Business Advisors Ltd were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on June 9<sup>th</sup> 2022 and signed on its behalf by

Mrs Caroline Johnson  
(Chair)



Shilbottle Community Hall Ltd. reg No.6817532		Company	Charity No (if any)
<b>Annual accounts for the period</b>			
Period start date	Jan 1, 20	To	Period end date

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted		
			Unrestricted funds	income funds	Endowment funds
			£	£	£
			F01	F02	F03
<b>Incoming resources (Note 3)</b>					
<b>Incoming resources from generated funds</b>					-
	Voluntary income	S01	1,481	-	-
	Activities for generating funds	S02	5,497	-	-
	Investment income	S03		-	-
<b>Incoming resources from charitable activities</b>			2,889		-
<b>Other incoming resources</b>			18,624	1,620	-
<b>Total incoming resources</b>			28,491	1,620	-
<b>Resources expended (Notes 4-8)</b>					
<b>Costs of Generating Funds</b>			-	-	-
	Costs of generating voluntary income	S07	-	-	-
	Fundraising trading costs	S08	15,727	-	-
	Investment management costs	S09	90	-	-
<b>Charitable activities</b>			16,476		-
<b>Governance costs</b>			198	-	-
<b>Other resources expended</b>			-	1,620	-
<b>Total resources expended</b>			32,491	1,620	-
<b>Net incoming/(outgoing) resources before transfers</b>			(4,000)	0	0
<b>Gross transfers between funds</b>			0	0	0
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			(4,000)	0	0
<b>Other recognised gains/(losses)</b>					
	Gains and losses on revaluation of fixed assets for the charity's own use	S17	0	0	0
	Gains and losses on investment assets	S18	0	0	0
<b>Net movement in funds</b>			(4,000)	0	0
<b>Total funds brought forward</b>			(7,481)	(140,453)	0
<b>Total funds carried forward</b>			(11,481)	(140,453)	0

1129088	<b>CC17a</b>
Dec 31, 20	



<b>Total this year</b>	<b>Total last year</b>
<b>£</b>	<b>£</b>
F04	F05
-	
1,481	234
5,497	4,691
-	-
2,889	4,126
20,244	18,010
30,111	27,061

-	-
-	-
15,727	21,387
90	263
16,476	2,237
198	-
1,620	-
34,111	23,887
(4,000)	3,245
0	0
(4,000)	3,245

0	0
0	0
(4,000)	3,245
(147,934)	(151,179)
(151,934)	(147,934)

## Section B Balance sheet

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
<b>Tangible assets (Note 9)</b>	B01	1,020,000	-	-	1,020,000	1,020,000
	B02	-	-	-	-	-
<b>Investments (Note 10)</b>	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	1,020,000	-	-	1,020,000	1,020,000
<b>Current assets</b>						
<b>Stock and work in progress</b>	B05	-	-	-	-	-
<b>Debtors (Note 11)</b>	B06	-	-	-	-	-
<b>(Short term) investments</b>	B07	-	-	-	-	-
<b>Cash at bank and in hand</b>	B08	29,603	-	-	29,603	36,040
<b>Total current assets</b>	B09	29,603	-	-	29,603	36,040
<b>Creditors: amounts falling due within one year (Note 12)</b>	B10	2,713	-	-	2,713	5,150
<b>Net current assets/(liabilities)</b>	B11	26,890	-	-	26,890	30,890
<b>Total assets less current liabilities</b>	B12	1,046,890	-	-	1,046,890	1,050,890
<b>Creditors: amounts falling due after one year (Note 12)</b>	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	1,046,890	-	-	1,046,890	1,050,890
<b>Funds of the Charity</b>						
<b>Unrestricted funds</b>	B16	29,119			29,119	22,969
	B17	-			-	-
<b>Restricted income funds (Note 13)</b>	B18		484		484	13,071
<b>Endowment funds (Note 13)</b>	B19			-	-	-
<b>Total funds</b>	B20	29,119	484	-	29,603	36,040

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
G.Bray	G. Bray	Jun 9, 22

Note 1 **Basis of preparation**

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (net book value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP) 2019
  - and with\*  Accounting Standards;
  - or  Financial Reporting Standards for Charities 2019
  - and with the Charities Act.
- [\*\* except for the following].

***Give details in this box if a different standard has been used.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given
- if disclosures completed in these accounts have been restricted to those required by the “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

\*\* - If no departures from the chosen standards have been made then tick in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation basis) used in these accounts.

***Give details in this box of any material changes that have occurred.***

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

***Give details in this box of any material changes that have occurred.***

## ccounts

st (except that investments are shown at market

amended Practice (SORP 2005);

Smaller Enterprises (FRSSE);

***followed.***

then please tick "Accounting Standards";

ed to those required by the FRSSE, then please tick

delete these words; otherwise give details of any changes

rules and methods of accounting) since last year.

***ve been made.***

***ve been made.***

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 3 Analysis of incoming resources - UN-RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations	1,481	234
		-	-
	<b>Total</b>	<b>1,481</b>	<b>234</b>
<b>Activities for generating funds</b>	Use of Facilities	5,497	4,691
	Welfare Draw		
	<b>Total</b>	<b>5,497</b>	<b>4,691</b>
<b>Investment income</b>	Bank interest		
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Incoming resources from charitable activities</b>	Fund Raising	655	1,472
	Youth Work	-	-
	200 Club	2,234	1,667
	Highlights	674	-
	FIT	594	987
	New Grants		
	Other	87	-
	<b>Total</b>	<b>4,244</b>	<b>4,126</b>
	Covid-19 Grant Income	17,269	12,969
	<b>Total</b>	<b>17,269</b>	<b>12,969</b>
<b>Grand Totals</b>		<b>28,491</b>	<b>22,020</b>

**Note 3 Analysis of incoming resources - RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations	-	-
	<b>Total</b>	-	-
<b>Activities for generating funds</b>	Use of Facilities	-	-
	Welfare Draw	-	-
	<b>Total</b>	-	-
<b>Investment income</b>	Bank interest	-	-
	<b>Total</b>	-	-
<b>Incoming resources from charitable activities</b>	UK Youth		3,744
	NCC HAF Grant	1,120	
	High Sherriff	500	
	St James Gift		297
	SHMA		1,000
	<b>Total</b>	1,620	5,041
<b>Grand Totals</b>		<b>1,620</b>	<b>5,041</b>

## Note 4

## Analysis of resources expended - UN-RESTRICTED

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>	Salaries		
	Advertising, Printing & Stationery	46	24
	Insurance	1,942	1,883
	Cleaning/Waste Disposal	2,675	1,692
	Equipment Expensed fittings	1,544	65
	Rates	343	247
	Depreciation		2,000
	Music/TV Licence		805
	Fundraising	143	859
	Maintenance	2,653	6,972
	Electricity/Gas	5,257	5,925
	Telephone & fax	598	845
	Subscriptions	508	
Other Legal & professional			
Miscellaneous	18		
	<b>Total</b>	15,727	21,316
<b>Investment management costs</b>	Bank Charges	90	71
		-	-
	<b>Total</b>	90	71
<b>Charitable activities</b>	Youth Services	3,744	
	NCT	10,000	
	200 Club	1,200	1,200
	What's on		308
	High Sherriff	500	
	NCC HAF Grant	1,120	
	SHMA	734	
	NCC Micro Grant	500	
	St James Gift to Youth	298	
	<b>Total</b>	18,096	1,508
<b>Governance costs</b>	Accountants fee	198	192
		-	-
	<b>Total</b>	198	192
<b>Grand Totals</b>		<b>34,111</b>	<b>23,087</b>

**Note 4 Analysis of resources expended - RESTRICTED**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>			
	The Build		
	Contingent liability re building works		
	<b>Total</b>	-	-
<b>Investment Management Costs</b>			-
			-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Community Fund (Lloyds)		
	Lendrum Loop		586
	Community Foundation		
	Youth Grant Exp		
	The Key Fund		43
	High Sherriff		
	SHMa		100
	YW: Barbour Foundation		
	NCCYS - PSB		
	NCT		
	NCT 2019-20		
	<b>Total</b>	-	729
<b>Governance costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		-	729

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
198	192

**Note 7 Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind		
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

--

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	1,020,000	-	-	20,000	-	1,040,000
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	1,020,000	-	-	20,000	-	1,040,000

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>	0			10%	

Balance brought forward	-	-	-	20,000	-	20,000
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	20,000	-	20,000

**9.3 Net book value**

Brought forward	1,020,000	-	-	-	-	1,020,000
Carried forward	1,020,000	-	-	-	-	1,020,000

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

**Please complete this note if the charity has any investment assets.**

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

**Please provide below:**

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

**Investment held**

**Market Value**


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	2,713	5,150	-	-
<b>Total</b>	2,713	5,150	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Section C**

**Notes to the accounts**

**Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	-	-	-	-	-	-

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15**

**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

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Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

SHIK BOTTLE COMMUNITY HALL LTD

On accounts for the year ended

31 DECEMBER 2021

Charity no (if any)

1129088

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

RJ Bambling

Date:

31/10/2022

Name:

RUSSELL JAMES BAMBLING

Relevant professional qualification(s) or body

ACMA.

(if any):

Address:

LUCID ACCOUNTANTS & BUSINESS ADVISORS LTD  
2A LEE MOOR BUSINESS PARK, KENNINGTON,  
ALNWICK NE66 3AL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**SHILBOTTLE COMMUNITY HALL LIMITED**

England & Wales - Charity number 1129088

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# Accounts

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*Shilbottle  
Community  
Hall*



*A Resource for All the Community*

**Shilbottle Community Hall Ltd**

*(A company limited by guarantee)*

Annual Report  
Report and Financial Statements  
For the Year Ended 31 December 2020

*Charity number 1129088  
Company number 06817532*

**Shilbottle Community Hall Ltd**  
*(A company limited by guarantee)*

**Financial Statements**  
**For the Year Ended 31 December 2020**

**Contents**

Legal and Administrative Information

Annual Report of the Management Committee

2020 Financial Report and Accounts

# **Shilbottle Community Hall Ltd**

## **Report of the Management Committee**

### **for the year ended 31 December 2020**

The Management Committee presents its directors' report and audited financial statements for the year ended 31 December 2020

## **Reference and Administrative Information**

**Charity Name:** Shilbottle Community Hall Ltd

**Charity registration number:** 1129088

**Company registration number:** 06817532

### **Registered Office and operational address:**

Shilbottle Community Hall  
Grange Road  
Shilbottle  
Alnwick  
Northumberland  
NE66 2XH

### **Management Committee**

Mr G Edmunds	Chair
Rev. D Cant	Vice Chair
Mrs G Bray	Treasurer
Mr A Mackay	
Mrs D Mackay	
Mrs M Knox (resigned 1-9-20)	
Mrs J Verity (resigned 1-9-20)	
Mrs S Fenwick (resigned 1-9-20)	
Mr R Nolan (resigned 3-2-20)	

### **Member Groups**

North East Area Welfare Committee of the Coal Industry Social Welfare Organisation, Shilbottle Bowls Club, Shilbottle Football Club, Shilbottle Over 60's Club, Shilbottle Women's Institute, Gateway Church Northumberland, Parish Church of St. James, Shilbotel, Recreational Art Group, Shilbottle Parent and Toddler Group, Senior Youth Group, Junior Youth Group, the Clouties Group, the Monday Club, Amicale Hery Shilbottle Association, Over 50s Keep Fit Class

### **Company Secretary**

Mrs G Bray

### **Auditors -**

Lucid Accountants and Business Advisors Ltd  
Lee Moor Business Park  
Alnwick

**Bankers -** Lloyds Bank, Bondgate Within, Alnwick



## **Structure, Governance and Management**

### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 12th February 2009 and registered as a charity on 8th April 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

There shall be a minimum of three and a maximum of twelve people on the Management Committee elected by and from the membership at the Annual General Meeting of the Company, but with a maximum of one representative from each member organisation.

The Management Committee may at any time fill casual vacancies on the Management Committee by co-option. Co-opted persons may but need not to be members of the Company, provided that at no time shall the number of persons co-opted under this article number more than one-third of the Management Committee.

All members of the Management Committee give their time voluntarily and received no benefits from the charity.

### **Organisational Structure**

Shilbottle Community Hall Ltd has a Management Committee of up to 12 members who meet monthly and are responsible for the strategic direction and policy of the charity as well as the day to day running of the Hall. At December 31<sup>st</sup> 2020 the Committee has five members from a variety of User Groups with a variety of skills.

## Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3. In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## Our Aims and Objectives

### Purposes and Aims

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- for the benefit of the inhabitants of Shilbottle, in the County of Northumberland and surrounding areas "the area of benefit" without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish or secure the establishment of a community hall and to maintain and manage the same either alone or in partnership with others in furtherance of these objects.



## **Ensuring our work delivers our aims**

Each year we review our objects and activities to ensure that what we are doing meets the objects of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims, encourage other groups to use the Hall and consider what fundraising events we need to run. The User Groups also have opportunities to feedback their thoughts and suggestions through quarterly meetings with members of the Management Committee.

## **The focus of our work**

Our main objectives for the year were to continue to encourage further groups to use the Hall, seeking to make the Hall as widely available to local residents as possible and to consider a variety of fundraising events to bring in extra revenue. We also focused on continuing to iron out the building problems we have encountered, ensuring the building is safe for all users and in great condition for the coming years.

Due to the COVID pandemic, our focus switched to survival!

## **How our activities deliver public benefit**

### **Who used and benefited from Shilbottle Community Hall?**

A wide range of groups of people have used the Hall during the first quarter of 2020, involving a wide age range, men and women, people with disabilities and different ethnic backgrounds providing a range of opportunities for learning, social interaction, and recreation and leisure pursuits and thus enhancing the lives of those taking part.

The groups, many of which are members of Shilbottle Community Hall Ltd, were: Over 50s Keep Fit, Carpet Bowls Club, Recreational Art Group, Mini's Youth Club (4-8's) Squid Squad (Junior Youth Group) (9-13s), Senior Youth Group (13-19s), Badminton Group, Shilbottle Parent and Toddler Group, Gateway Church Northumberland, Shilbottle W.I., Over 60s, St. James Church, AMICALE, the Clouties Group, Yoga Workshops, Shilbottle and Hampeth Mutual Aid, the craft group, Gateway into Life, WEA Crochet course, a children's party, a fundraising event for the local hospice, the Local History Group and The Training Cabin.

Bookings dramatically decreased in March 2020 due to the COVID crisis. From May, Shilbottle and Hampeth Mutual Aid ran the community shop from the Hall, providing food for those in need in the village and giving the opportunity for others to get food during the pandemic without having to travel out of the village. We did also manage a couple of months out of lockdown from September to November where the Keep Fit group, Yoga classes, an Art class, the badminton group, the Training Cabin, and a Bingo session could take place. We are grateful for the support of these groups.



## Santa's Workshop ~ Shilbottle Branch

Santa is hoping to visit Shilbottle Community Hall, COVID rules permitting, on

**Wednesday December 23rd from 2pm**

Book your free tickets at:

[www.ticketsource.co.uk/shilbottle-community-hall](http://www.ticketsource.co.uk/shilbottle-community-hall)

*Please book and stick to your time slot to avoid large queues*



In the meantime, why not write Santa a letter and post it in the Workshop Post Box (available on Wednesdays at the Pop-up Shop) or send him an email on:

[santasworkshopshilbottle@gmail.com](mailto:santasworkshopshilbottle@gmail.com)

*Organised by Shilbottle Community Hall, Registered Charity No.: 1129088*

The Youth provision in the village stopped due to the pandemic. We also lost the Youth Development Worker through resignation. Our second youth worker went on maternity leave. It is hoped she will return later in 2021 to reinstate the youth work.

We did manage to have a visit from Father Christmas for the children of the village just before Christmas. Grant funding enabled us to give a gift to each child who came along a present.

### What fundraising events have we run?

Due to the pandemic, our fundraising opportunities have been small. Over 2020 we managed to hold 3 quiz evenings, three bingo sessions, 2 coffee mornings and a concert given by "Cloudberries". This obviously meant that our takings from fundraising events was much lower than budgeted for. All these events are run by volunteers and supported by a range of people whether involved at the Hall or not.

### What grant funding have we secured and for what?

We have secured several grants through the year to enhance the activities of the charity and to ensure our survival through the pandemic. We were granted money:

- to finance our part-time Youth Workers for the village
- to help fund the Shilbottle and Hampeth Mutual Aid shop
- from the government to enable the Hall to keep going during the pandemic

### How have we maintained and managed the facilities?

Despite the pandemic, Shilbottle Community Hall required ongoing maintenance during 2020. A thorough maintenance and fire risk assessment was carried out in the summer. Health and safety signs were updated, along with COVID signage and hand sanitiser stations. The paving was re-laid around the outside of the building to ensure no trip hazards and bike racks were installed in the transformed bin compound. Various areas of the building were repainted or had paintwork touched up including the Grange Room and the foyer and entrance area. We have got on top of the weeds around the building and in the turbine compound again, and continue to maintain the Wind Turbine and continue to hope this will help reduce our utility bills.

A small amount of vandalism occurred during the year, but this was rectified immediately, and we obtained the support of the police who agreed to drop in on the building when passing and hence, maintain a presence.

Our ongoing responsibilities include the maintenance of the emergency lights, alarm and fire equipment, the gas boiler, the ground source heat pumps, the Lightning Protection system for the building, PAT testing, gutter clearance, and the upkeep of the fabric of the building.

We also had the five-year fixed electrics test carried out.

## Contribution of Volunteers

Shilbottle Community Hall is managed, maintained, and run by a strong team of volunteers. The Management Committee oversees all the bookings and activities at the Hall, are the main key holders and organise and help run the majority of the fundraising activities. It is supported by a large number of volunteers who help run events and put on fundraising activities of their own and a number of them are also key holders helping with the opening and closing of the building through the week. We are indebted to all of these people and recognise we could not function and fundraise without them.

## Carrying out our Plans in the Future

We continue to listen to the user groups to inform the development of the facilities and will look to canvas the community re the provision in the future.

The pandemic has obviously had an effect on the building usage. We are looking at how we can encourage more of the community to use the building once lockdown ends. The Shilbottle and Hampeth Mutual Aid Shop has attracted people into the building who have rarely, if ever, used the building in the past, and we hope to build on this to ensure the usage of our facilities increases as we come out of lockdown.

COVID restrictions are at the forefront of our plans to ensure the building is COVID secure going forward, giving the public confidence that it is safe to use the facilities.

We aim to restart our fundraising events as soon as practically possible to ensure we are financially secure going forward.

In 2021, we are handing over the oversight of the Youth and Children's' work to a new charity, Shilbottle Children's and Young People's Project (SCYPP), so that they can promote the work across the village in a more proactive way. All youth grants still held by Shilbottle Community Hall will be passed to them to fulfil the reason for the grants.

Also going forward, we are looking to strengthen the Management Committee both in skills and numbers to enable us to take the Hall forward with a more diverse group of trustees.

## Financial review

### Overview

Shilbottle Community Hall was well supported over the last year, for the time it was able to be open. We were able to obtain grants from the government schemes, without which we would have struggled financially. Going forward we need the continuation of support and hard work of our user groups, so we can be confident that the hall will continue to be a resource for the whole community and have the financial capability to provide more events and opportunities for the community to come along to.

Revenue wise, we made a slight loss in 2020, the overall accounts showing we have, as a company, without taking the grants into consideration, made a revenue loss of £1,067. As





a company overall, we made a small profit of £3245 due to receiving the COVID support grants from the government via Northumberland County Council.

### **Principal Funding Sources**

Shilbottle Community Hall's income is usually mainly from the room hire fees paid by the User Groups and bookings from parties and outside groups, plus the fundraising events we run, but in 2020, our main income came from the government COVID support grants. The 200 Club also continued to bring in some extra funding alongside our annual fundraising events.

### **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds held by the charity should be at least three months of the expenditure, but with the uncertainty of regular group income and changes in fuel bills, we are aiming to have six months reserves. Budgeted expenditure for 2021 is £21,659 and therefore the target for three months reserves is £5415 in the general funds. The target for six months reserves is £10830. The reserves are needed to meet the day to day expenditure requirements of the charity and the Management Committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. At the end of 2020, the general funds had £12,716 in them, giving us six months buffer going into 2021. The strategy is to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for the Hall and build reserves for any building maintenance that may arise.

### **Auditors**

Lucid Accountants and Business Advisors Ltd were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on August 5<sup>th</sup> 2021 and signed on its behalf by

Mr Gethyn Edmunds  
(Chair)



Shilbottle Community Hall Ltd. Company reg No.6817532			Charity No (if any)	1129088	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01-Jan-20	<b>To</b>	Period end date	31-Dec-20	


## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>							
Voluntary income		S01	234	-	-	234	302
Activities for generating funds		S02	4,691	-	-	4,691	12,963
Investment income		S03		-	-	-	-
<b>Incoming resources from charitable activities</b>							
Other incoming resources		S04	4,126		-	4,126	26,297
		S05	12,969	5,041	-	18,010	-
<b>Total incoming resources</b>			22,020	5,041	-	27,061	39,562
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>							
Costs of generating voluntary income		S07		-	-	-	-
Fundraising trading costs		S08	21,316	-	-	21,316	19,134
Investment management costs		S09	263	-	-	263	256
<b>Charitable activities</b>							
Governance costs		S10	1,508	729	-	2,237	27,376
Other resources expended		S11		-	-	-	-
		S12		-	-	-	-
<b>Total resources expended</b>			23,087	729	-	23,816	46,766
<b>Net incoming/(outgoing) resources before transfers</b>			(1,067)	4,312	0	3,245	(7,204)
<b>Gross transfers between funds</b>			0	0	0	0	0
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			(1,067)	4,312	0	3,245	(7,204)
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	0	0	0	0	0
Gains and losses on investment assets		S18	0	0	0	0	0
<b>Net movement in funds</b>			(1,067)	4,312	0	3,245	(7,204)
<b>Total funds brought forward</b>			(6,414)	(144,765)	0	(151,179)	(143,975)
<b>Total funds carried forward</b>			(7,481)	(140,453)	0	(147,934)	(151,179)

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	1,020,000	-	-	1,020,000	1,022,000
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	1,020,000	-	-	1,020,000	1,022,000
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	-	-	-	-	-
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	36,040	-	-	36,040	28,662
<b>Total current assets</b>	B09	36,040	-	-	36,040	28,662
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	5,150	-	-	5,150	2,947
<b>Net current assets/(liabilities)</b>	B11	30,890	-	-	30,890	25,715
<b>Total assets less current liabilities</b>	B12	1,050,890	-	-	1,050,890	1,047,715
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	1,050,890	-	-	1,050,890	1,047,715
<b>Funds of the Charity</b>						
Unrestricted funds	B16	22,969			22,969	4,608
	B17	-			-	-
Restricted income funds (Note 13)	B18		13,071		13,071	23,242
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	22,969	13,071	-	36,040	27,850

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Bray	29-Oct-21

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities .*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**Give details in this box of any material changes that have been made.**

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

**Give details in this box of any material changes that have been made.**

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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## Note 3 Analysis of incoming resources - UN-RESTRICTED

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Donations	234	302
		-	-
	<b>Total</b>	<b>234</b>	<b>302</b>
Activities for generating funds	Use of Facilities	4,691	12,963
	Welfare Draw		
	<b>Total</b>	<b>4,691</b>	<b>12,963</b>
Investment income	Bank interest		
	<b>Total</b>	<b>-</b>	<b>-</b>
Incoming resources from charitable activities	Fund Raising	1,472	6,189
	Youth Work	-	2,287
	200 Club	1,667	1,573
	Highlights	-	1,925
	FIT	987	-
	New Grants		
	Other	-	1,597
	<b>Total</b>	<b>4,126</b>	<b>13,571</b>
	Covid-19 Grant Income	12,969	-
	<b>Total</b>	<b>12,969</b>	<b>-</b>
<b>Grand Totals</b>		<b>22,020</b>	<b>26,836</b>

**Note 3 Analysis of incoming resources - RESTRICTED**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
Voluntary income	Donations	-	-
	<b>Total</b>	-	-
Activities for generating funds	Use of Facilities	-	-
	Welfare Draw	-	-
	<b>Total</b>	-	-
Investment income	Bank interest	-	-
	<b>Total</b>	-	-
Incoming resources from charitable activities			
	The Key		1,057
	UK Youth	3,744	
	Awards for All (Chandi)		3,120
	Community Foundation - High Sherriff		-
	Community Foundation - Beamish		912
	St James Gift	297	
	NCT Youth Worker		16,800
	SHMA	1,000	
	<b>Total</b>	5,041	21,889
<b>Grand Totals</b>		<b>5,041</b>	<b>21,889</b>

**Note 4 Analysis of resources expended - UN-RESTRICTED**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>	Salaries		
	Advertising, Printing & Stationery	24	108
	Insurance	1,883	1,890
	Cleaning/Waste Disposal	1,692	2,239
	Equipment Expensed fittings	65	590
	Rates	247	807
	Depreciation	2,000	2,000
	Music/TV Licence	805	988
	Fundraising	859	1,690
	Maintenance	6,972	513
	Electricity/Gas	5,925	4,707
	Telephone & fax	845	758
	Subscriptions		275
	Other Legal & professional		
Miscellaneous		126	
	<b>Total</b>	21,316	16,691
<b>Investment management costs</b>	Bank Charges	71	64
	Accountants Fee	192	192
		-	-
	<b>Total</b>	263	256
<b>Charitable activities</b>	Youth Services		2,217
	Art Workshops		
	200 Club	1,200	1,200
	What's on	308	746
	Highlights		1,336
	Lendrum Loop		361
	<b>Total</b>	1,508	5,860
<b>Governance costs</b>		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		<b>23,087</b>	<b>22,807</b>

**Note 4 Analysis of resources expended - RESTRICTED**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>			
	The Build		
	Contingent liability re building works		
	<b>Total</b>	-	-
<b>Investment Management Costs</b>			-
			-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Community Fund (Lloyds)		300
	Lendrum Loop	586	
	Community Foundation		-
	Youth Grant Exp		6,421
	The Key Fund	43	207
	High Sherriff		
	SHMa	100	
	YW: Barbour Foundation		141
	NCCYS - PSB		210
	NCT		
	NCT 2019-20		16,680
	-	-	
	<b>Total</b>	729	23,959
<b>Governance costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Grand Totals</b>		<b>729</b>	<b>23,959</b>

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
198	192

**Note 7**                      **Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind		
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

--

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	1,020,000	-	-	20,000	-	1,040,000
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	1,020,000	-	-	20,000	-	1,040,000

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>	0			10%	

Balance brought forward	-	-	-	18,000	-	18,000
Depreciation charge for year	-	-	-	2,000	-	2,000
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	20,000	-	20,000

**9.3 Net book value**

Brought forward	1,020,000	-	-	2,000	-	1,022,000
Carried forward	1,020,000	-	-	-	-	1,020,000

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments****Investment properties**

**Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes**

**Investments in subsidiary or connected undertakings and companies**

**Securities not listed on a recognised Stock Exchange**

**Cash held as part of the investment portfolio**

**Other investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
Investment properties	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

**Investment held**

**Market Value**


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	5,150	2,947	-	-
<b>Total</b>	5,150	2,947	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name SHILBOTTLE COMMUNITY HALL LTD

On accounts for the year ended

31 DECEMBER 2020 Charity no (if any) 1129088

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 27 October 2021

Name: RUSSELL JAMES BAMBLING

Relevant professional qualification(s) or body

ACMA

(if any):

Address:

LUCID ACCOUNTANTS & BUSINESS ADVISORS LTD

2A LEE MOOR BUSINESS PARK

RENNINGTON, ALNWICK

NORTHUMBERLAND, NE66 3RL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.