

# GROVE PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1129066

## Annual Report and Financial Statements

Year ended 31st December 2022

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Abbreviations:

PCC	Parochial Church Council
SOFA	Statement of financial activities

## **Grove Parochial Church Council**

### **Trustees' Annual Report for the year ended 31st December 2022**

#### **Administrative Information**

The parish of St John the Baptist, Grove is part of the Vale Benefice, consisting of the parishes of Grove, Hanney, Denchworth and East Challow, in the Wantage Deanery of the Diocese of Oxford.

The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Grove (Grove PCC) is registered with the Charity Commissioners, Registered Charity Number 1129066.

The contact address for Grove PCC is Vale Benefice Office, Main Street, Grove, Wantage, Oxon, OX12 7LQ.

The trustees, members of Grove PCC (abbreviated to PCC), were as follows:

**Clergy:**

Vicar: Revd W John N Durant

Associate Vicar: Revd A Gill

Curate: Revd Chris Ashton (Until Sept 2022)

**Licensed Lay Minister:**

Sue Powditch

**PCC Secretary:**

Anna Mabbett

**Churchwardens:**

Nicky Gibbard

Nick Terrill

**Treasurer:**

Frank Parnell

**Co-opted members:**

Child protection representative: Anne Cheeseman

**Elected Deanery Synod representatives:**

Sarah Shackleton

Helen Harwood

**Elected PCC members:**

Robert Bulpitt (Until Feb 2022)

James Mabbett

John Hudson

#### **Principal Advisors**

**Banker:**

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

**Independent Examiner:**

David Cooke & Co., 5 Briar Close, Banbury, OX16 9DS

**Management**

The PCC has been formed under the Parochial Church Council (Powers) Measure 1956.

PCC members are recruited in a number of ways. The clergy, churchwardens and treasurer are members by virtue of their office. Deanery Synod representatives are elected by the annual parochial church meeting (APCM) and hold office for three years. Other members of the PCC are elected on a three year rolling basis at the APCM, except for times when there are gaps to be filled.

The PCC makes all decisions corporately except that the Standing Committee has delegated powers to make decisions between PCC meetings subject to keeping the PCC informed as fully as necessary. The full council meets bi-monthly with sub-committees as detailed below. These sub-committees report and recommend to the full council.

The PCC is responsible for all parish finances, its management and control, including the appointment of a treasurer. Members of the PCC are responsible for keeping accounting records, which disclose with reasonable accuracy the financial position of the PCC to enable them to ascertain the financial position of the PCC and so ensure that the financial statements comply with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001, the Charities Act 2011 and the Charities Statement of Recommended Practice (FRS 102). The PCC is responsible for safeguarding any assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC is also required to ensure that the financial statements are examined by an independent examiner or auditor prior to presentation to the APCM.

In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will remain in operation.

The PCC meets every other month on Monday nights and is served by a Standing Committee and various sub-committees as detailed below. There is an Annual Parochial Church Meeting held in March or April, however due to the Covid-19 restrictions at that time, this was held in July.

There are the following sub-committees which all contain at least one PCC member and all regularly report back to the PCC:

**Standing Committee:**

Consists of the Vicar, Associate Minister, Churchwardens, Treasurer, Secretary and Youth Representative. Responsibilities as stated above.

**Finance Committee:**

Supports the treasurer. Monitors church finances and makes recommendations to the PCC on budget setting and management of church funds.

**Pastoral Committee:**

Monitors and supports pastoral work within the church.

**Facilities Management Group:**

Manages the day to day issues with church fabric and the churchyard. Also supports and advises on any new fabric projects.

**Social Committee:**

Encourages, plans and organises social and fund-raising events for the church.

**GroW:**

Its Management Committee is a sub-committee of the PCC and include at least two members of the PCC.

**Mission:**

A member of the PCC monitors our interaction with the Mission organisations we support.

**Objectives and Activities**

The aim of the PCC is to cooperate with the ordained clergy in providing and promoting the whole Christian mission of the church, through worship, pastoral, evangelistic and social activities, and to support and draw others to the love of God.

The full PCC met seven times during the year. In addition, a lot of the preparatory work was delegated to the sub-committees.

The main issues discussed at official meetings were: finance; worship; outreach; child protection; youth work; fabric improvements; health and safety; all of which were in the framework of our Vision to be a Christ-centred Church and grow in numbers, faith, fellowship and mature godliness, as well as dealing with the after affects of the pandemic.

In carrying out the activities of the PCC in the year under review, the trustees have had regard to the public benefit guidance issued by the Charity Commission, and are satisfied that the activities mentioned above have all been for the public benefit.

**Achievements and Performance**

2022 has been a year of re-establishing our worship and witness after the turbulence of reacting to the pandemic. Our gifted technicians have continued to develop the church's capacity to live-stream and have produced some excellent results. We continue to be grateful to Steve Aldridge and Chris O'Neil and their wonderful helpers.

The number of people on the Electoral Roll is now 125- attendance has been disappointing but has picked up towards the end of the year and it is exciting that several young families now regularly attend.

There were 9 Blessing and Thanksgivings of children and 1 baptism. The clergy conducted 6 funerals in church and 2 interments and 1 wedding.

The Ministry Leadership Team has produced a variety of excellent services but we were sad to say goodbye to Chris Ashton from June who has left us to become a school Chaplain.

The link with our church school is very strong. Clergy lead Collective worship in school and welcome the school to church every term. A very dedicated Open the Book team continue to go into school each week to teach a bible story.

It was delightful that Toddlers on Wednesdays restarted.

A challenge which Alec and the church responded to with love and energy at the end of the year was the Vicar's 6 week absence due to an operation.

There was some carol singing in the new housing which was well received.

Viva Network has been our overseas focus of mission.

**Reserves Policy**

Grove PCC aims to hold in reserve sufficient to cover the equivalent of 25% of annual general running costs. The current general funds are enough for this policy. The children's work (GroW) has approximately nine months' worth of normal expenditure in hand and is currently looking at obtaining additional grants. It is fully expected that these reserves, along with expected grants, should enable this work to continue for most of 2023.

We are grateful to God for all his blessings and the faithful service of our church members.

**Financial Review**

This year things have started to be a bit more like the years prior to the pandemic and we are slowly getting back to a more normal financial situation in both income and expenditure.

The accounts show an expenditure of £314 more than the income for unrestricted funds. This deficit can certainly be managed within our current levels of income and our current balances, however we do need to keep an eye on it.

In 2021 we received a large legacy of over £21,000 which had no restrictions placed on it and some of this has been spent this year, mainly on the AV refurbishment for not only the sound desk but also the equipment to enable the streaming of services each week.

In 2022 our income from lettings was about £2,000 lower than before the pandemic, however we are hopeful that 2023 will result in the income reaching the pre-pandemic levels and hopefully exceed them. We have also increased our charges from 1st January 2023 due to the considerable rise in our gas and electricity costs.

Next year our Gas costs will increase by about 150% from £2,400 to £6,000. Our Electricity costs will increase by 190% from £2,100 to £6,100 giving a total increase in Gas & Electricity costs of some £7,600 although we will benefit from the government aid to charities for the first 3 months. We will therefore need to increase our income to cover this, or cut spending elsewhere.

In 2022 we said goodbye to our curate Chris Ashton and as we will not have a curate for the next year or two we, along with the diocese, decided to rent the Curates house again. However that resulted in a lot of refurbishment work totalling some £12,732 as our 52% portion of the costs, although we did receive £1,525 towards this. The house now has new occupiers and in 2023 we will receive the rental income, which will offset further costs to bring the house up to required standard.

We are, as always, extremely grateful to those of the congregation who continue giving on a regular basis.

In terms of general funds, the financial position is healthy, with an unrestricted cash balance of just over £52,950. Some of this is held as reserves in line with the policy above, however it does also include the legacy money we still have to spend.

Finally, thanks, are also due to Sue Parnell, who acted as bookkeeper during the year, along with John Wilson who has finally retired as Gift Aid secretary.

The report was compiled by Revd W John N Durant and Frank Parnell.

Approved by the PCC and signed on its behalf:

Signed:

Date:

Ms Nicky Gibbard Church Warden  
grovecw@valebenefice.org.uk  
01235 200368

## Independent Examiner's Report to Grove PCC

I report on the accounts of Grove Parochial Church Council for the year ended 31st December 2022, which are set out on pages 6–16.

### Respective responsibilities of the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The PCC is preparing accrued accounts and I am qualified to undertake the examination by being a Fellow of the Institute of Chartered Accountants in England & Wales.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

### Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect

- (1) the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts did not accord with the accounting records; or
- (3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

D C S Cooke MA (Oxon) FCA FCIE

David Cooke & Co.  
5 Briar Close  
Banbury  
Oxfordshire  
OX16 9DS

## Statement of financial activities

	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
<b>Income and endowments from:</b>					
Donations and legacies	3(a)	126,957	55,757	182,714	189,588
Charitable activities	3(b)	12,782	-	12,782	8,307
Other trading activities	3(c)	7,956	-	7,956	2,891
Investments	3(d)	134	-	134	5
Other	3(e)	450	1,670	2,120	1,003
<b>Total income</b>		<b>148,279</b>	<b>57,427</b>	<b>205,706</b>	<b>201,794</b>
<b>Expenditure on:</b>					
Raising funds	4(a)	-	-	-	-
Charitable activities	4(b)	147,218	71,438	218,656	188,207
Other	4(c)	1,375	2,450	3,825	824
<b>Total expenditure</b>		<b>148,593</b>	<b>73,888</b>	<b>222,481</b>	<b>189,031</b>
<b>Net income/(expenditure)</b>		<b>(314)</b>	<b>(16,461)</b>	<b>(16,775)</b>	<b>12,763</b>
<b>Transfers between funds</b>	9	<b>(9,890)</b>	<b>9,890</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(10,204)</b>	<b>(6,571)</b>	<b>(16,775)</b>	<b>12,763</b>
<b>Total funds brought forward</b>		<b>91,393</b>	<b>45,273</b>	<b>136,666</b>	<b>123,903</b>
<b>Total funds carried forward</b>		<b>81,189</b>	<b>38,702</b>	<b>119,891</b>	<b>136,666</b>

## Statement of cash flows

	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
<b>Cash flows from operating activities:</b>					
Net movement in funds (as per SOFA)		(10,204)	(6,571)	(16,775)	12,763
Adjustments for:					
Depreciation charges	5	2,819	505	3,324	1,778
Purchase of assets	5	(5,998)	(1,250)	(7,248)	-
Dividends, interest and rents from investments	3(d)	(134)	-	(134)	(5)
(Increase)/decrease in debtors	6	(962)	(173)	(1,135)	(70)
Increase/(decrease) in creditors	8	9,777	743	10,520	(2,997)
<b>Net cash provided (used)</b>		<b>(4,702)</b>	<b>(6,746)</b>	<b>(11,448)</b>	<b>11,469</b>
<b>Cash flows from investing activities:</b>					
Dividends, interest and rents from investments	3(d)	134	-	134	5
<b>Net cash provided (used)</b>		<b>134</b>	<b>-</b>	<b>134</b>	<b>5</b>
<b>Cash flows from financing activities:</b>					
<b>Net cash provided (used)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Change in cash and cash equivalents</b>		<b>(4,568)</b>	<b>(6,746)</b>	<b>(11,314)</b>	<b>11,474</b>
<b>Cash and cash equivalents at start of year</b>		<b>57,526</b>	<b>45,430</b>	<b>102,956</b>	<b>91,482</b>
<b>Cash and cash equivalents at end of year</b>	<b>7</b>	<b>52,958</b>	<b>38,684</b>	<b>91,642</b>	<b>102,956</b>



**Balance sheet as at 31st December 2022**

	Notes	Unrestricted funds £	Restricted funds £	Total £	2021 £
<b>Fixed assets:</b>					
Tangible assets	5	37,473	1,130	38,603	34,679
<b>Total fixed assets</b>		<u>37,473</u>	<u>1,130</u>	<u>38,603</u>	<u>34,679</u>
<b>Current assets:</b>					
Debtors	6	1,221	673	1,894	759
Cash at bank and in hand	7	52,958	38,684	91,642	102,956
<b>Total current assets</b>		<u>54,179</u>	<u>39,357</u>	<u>93,536</u>	<u>103,715</u>
<b>Liabilities:</b>					
Creditors: Amounts falling due within one year	8	10,463	1,785	12,248	1,728
<b>Net current assets</b>		<u>43,716</u>	<u>37,572</u>	<u>81,288</u>	<u>101,987</u>
<b>Total net assets</b>		<u><b>81,189</b></u>	<u><b>38,702</b></u>	<u><b>119,891</b></u>	<u><b>136,666</b></u>
<b>The funds of the church</b>					
<b>Unrestricted funds</b>					
General fund	9	53,780	-	53,780	60,055
Designated funds	9	27,409	-	27,409	31,338
		<u>81,189</u>	<u>-</u>	<u>81,189</u>	<u>91,393</u>
<b>Restricted funds</b>	9	-	38,702	38,702	45,273
<b>Total funds of the church</b>		<u><b>81,189</b></u>	<u><b>38,702</b></u>	<u><b>119,891</b></u>	<u><b>136,666</b></u>

Signed:

Frank Parnell  
TreasurerNicky Gibbard  
Churchwarden

Date:

Date:

## Notes to the financial statements

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### 1 Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### 2 Accounting policies

#### Funds

The financial statements are prepared under the current Church Accounting Regulations and in accordance with the 2015 Charities SORP and applicable accounting standards

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

#### Incoming resources

##### *Voluntary income and capital sources*

Collections are recognized when received by or on behalf of the PCC.

Planned giving is recognized only when received.

Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount due can be measured reliably and its ultimate receipt by the PCC is probable.

When incoming resources have related expenditure (as with fundraising income) the incoming resources and the related resources expended are accounted for gross.

##### *Other income*

Rental income from letting the Church Hall, St John's Rooms and the curate's house is accounted for when it falls due.

##### *Income from investments*

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

##### *Gains and losses on investments*

Realized gains or losses are recognized when investments are sold.

## Notes to the financial statements

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### Resources used

#### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### *Activities directly relating to the work of the Church*

The diocesan parish share is accounted for when due. If the PCC has not paid the parish share in full by 31<sup>st</sup> December but intends to do so in the future, then outstanding payments are provided for in these financial statements as an operational (though not a legal) liability. Such a liability is shown as a creditor on the balance sheet. If the PCC does not intend to pay any outstanding parish share, then no liability is shown.

### Fixed assets

#### *Consecrated property and movable church furnishings*

The church building is an historic asset and no valuation has been included in the accounts because of the significant costs involved in such a valuation compared with the additional benefit derived by the users of the accounts in assessing the trustees' stewardship of assets.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected on request. For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1st January 2000 have been capitalized and depreciated in the financial statements over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1<sup>st</sup> January 2000 is written off.

#### *Other fixed assets*

The curate's house is valued at cost less 2% straight-line depreciation per annum.

All equipment is valued at cost less 25% depreciation per annum, from the initial purchase price.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

#### *Investments*

Investments are valued at market value on 31<sup>st</sup> December.

#### *Current assets*

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit at the bank.

## Notes to the financial statements

**3 Analysis of incoming resources**

	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
<b>3(a) Donations and legacies</b>				
Planned giving	91,601	635	92,236	91,797
Collections at services	7,485	161	7,646	1,814
Other giving including appeals	3,669	8,402	12,071	29,375
Gift Aid recovered	22,710	1,283	23,993	21,747
Legacies received	-	2,000	2,000	21,338
Grants received	1,492	43,276	44,768	23,517
	<u>126,957</u>	<u>55,757</u>	<u>182,714</u>	<u>189,588</u>
<b>3(b) Charitable activities</b>				
Statutory fees	5,470		5,470	2,576
Church groups and activities	7,312		7,312	5,731
	<u>12,782</u>	<u>-</u>	<u>12,782</u>	<u>8,307</u>
<b>3(c) Other trading activities</b>				
Fundraising activities	2,653		2,653	1,282
Lettings and rental income	5,303		5,303	1,609
	<u>7,956</u>	<u>-</u>	<u>7,956</u>	<u>2,891</u>
<b>3(d) Investments</b>				
Interest received	134	-	134	5
	<u>134</u>	<u>-</u>	<u>134</u>	<u>5</u>
<b>3(e) Other</b>				
Other income	450	1,670	2,120	1,003
	<u>450</u>	<u>1,670</u>	<u>2,120</u>	<u>1,003</u>

**4 Analysis of resources expended**

	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
<b>4(a) Raising funds</b>					
Raising funds		-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>4(b) Charitable activities</b>					
Grants to partner organisations	12	2,605	400	3,005	3,230
Parish share		89,413	-	89,413	89,855
Running costs		35,180	45,313	80,493	79,715
Repairs, maintenance and building work		20,020	15,495	35,515	7,912
GroW - Children's work			10,230	10,230	7,495
		<u>147,218</u>	<u>71,438</u>	<u>218,656</u>	<u>188,207</u>
<b>4(c) Other</b>					
Governance costs		650	-	650	600
Other expenditure		725	2,450	3,175	224
		<u>1,375</u>	<u>2,450</u>	<u>3,825</u>	<u>824</u>

## Notes to the financial statements

**5 Tangible assets**

	Freehold land & buildings (unrestricted) £	Church equipment (unrestricted) £	Church equipment (restricted) £	Total £
<b>Cost or valuation</b>				
At beginning of the year	65,950	1,064	770	67,784
Additions	-	5,998	1,250	7,248
At end of the year	<u>65,950</u>	<u>7,062</u>	<u>2,020</u>	<u>75,032</u>
<b>Depreciation and impairments</b>				
At beginning of the year	31,656	1,064	385	33,105
Depreciation	1,319	1,500	505	3,324
At end of the year	<u>32,975</u>	<u>2,564</u>	<u>890</u>	<u>36,429</u>
<b>Net book value</b>				
At beginning of the year	34,294	-	385	34,679
At end of the year	<u>32,975</u>	<u>4,498</u>	<u>1,130</u>	<u>38,603</u>

**6 Debtors and Prepayments**

	Amounts falling due within one year			
	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
Prepayments and accrued interest	-	-	-	-
Other debtors	1,221	673	1,894	759
	<u>1,221</u>	<u>673</u>	<u>1,894</u>	<u>759</u>

The sum shown under Other debtors represents amounts due for room hire and funerals.

No amounts were due in more than one year.

## Notes to the financial statements

**7 Cash and cash equivalents**

	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
Cash in hand	52,958	38,684	91,642	102,956
	<u>52,958</u>	<u>38,684</u>	<u>91,642</u>	<u>102,956</u>

Cash in hand includes cash in current and immediate access bank accounts.

**8 Creditors and accruals**

	Amounts falling due within one year			
	Unrestricted funds £	Restricted funds £	Total funds £	2021 £
Diocesan fees	1,172		1,172	866
Other creditors	9,291	1,785	11,076	862
	<u>10,463</u>	<u>1,785</u>	<u>12,248</u>	<u>1,728</u>

## Notes to the financial statements

**9 The funds of the church**

<b>Unrestricted funds</b>	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Fund balances carried forward £
General	60,055	148,279	(145,664)	(8,890)	53,780
Legacy donations Unrest	21,338		(2,929)	(1,000)	17,409
Contingency	10,000	-	-	-	10,000
	<u>91,393</u>	<u>148,279</u>	<u>(148,593)</u>	<u>(9,890)</u>	<u>81,189</u>

The Contingency fund is held as part of the PCC's reserves policy stated in the annual report.

<b>Restricted funds</b>	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Fund balances carried forward £
GroW - Children's work	21,678	43,100	(42,072)		22,706
Special Collections	364	2,998	(3,217)		145
Chaplaincy	-	3,000	(3,000)		-
Fabric	16,206	3,259	(13,682)		5,783
Benefice	(981)	4,931	(11,823)	9,891	2,018
Local Mission	7,967				7,967
Flowers	39	138	(94)		83
	<u>45,273</u>	<u>57,426</u>	<u>(73,888)</u>	<u>9,891</u>	<u>38,702</u>

The Fabric fund includes money collected for the Church Hall refurbishment and extension.

The Local Mission fund holds money for use in local mission and outreach.

The Chaplaincy fund is for collecting money for the deanary chaplain and passing it on to them.

The Benefice fund contains money from all four churches in the Benefice to be used for payment of shared Benefice expenses. All shared Benefice expenses are recorded as expenditure from the Benefice fund. The contribution to those expenses from Grove PCC is made as a transfer from the General fund to the Benefice fund, and the contributions from the other three PCCs are made as grant income to the Benefice fund.

The Special Collections fund holds money collected for third parties as part of normal church activities. In 2022 this included money for VIVA Network, the Ashton's leaving gift and the prayer walk stones. The outstanding balance at the year end is due to be passed on during 2023.

## Notes to the financial statements

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### 10 Staff costs

During the year, the PCC employed a part-time cleaner, a part-time co-ordinator for GroW childrens work, two part-time children workers for GroW and two church office administrators (working as a job share). The total costs incurred were: £50,916 in gross wages and £1,496 in Employers Pension Costs. £5,464 of the office administrators costs were contributed by the other churches in the benefice for benefice office work.

### 11 Trustee remuneration, expenses, and related party transactions

No lay members of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, do receive a stipend but are not remunerated for their service on the PCC.

The following PCC members received reimbursement from PCC funds for out-of-pocket expenses: Frank Parnell (£364), Nicky Gibbard (£100) and Helen Harwood (£72)

The clergy received directly paid expenses in their role as parish priests: John Durant (£1,128), Alec Gill (£1,373) and Chris Ashton (£454). These costs are shared with the other parishes in the Benefice, who between them contributed £887 (30%).

The total value of all donations received by the PCC from PCC members or their close family members during 2022 was £30,881, this total includes a total of £5,484 of recovered Gift Aid. None of these donations had attached conditions which either did or might require the PCC to significantly alter the nature of its existing activities.



## Notes to the financial statements

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### 12 Grants made

Grants were made to the following institutions.

	Unrestricted funds £	Restricted funds £	Total funds £
Wantage & Grove Street Pastors	1,000	-	1,000
Cornerstone Christian Centre	1,600	-	1,600
School Prayer group	5	-	5
Viva Network	-	400	400
	<u>2,605</u>	<u>400</u>	<u>3,005</u>

### 13 Collections for third parties

During 2022, there were no collections specifically for third parties