

St James Church, Anston

Annual Report and Financial Accounts
For the year ended 31st December 2021

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

Annual Report of the Parochial Church Council For the year ended 31st December 2021

Administrative information

St. James Church is situated in South Anston. We are part of the Diocese of Sheffield. The correspondence address is 17 Rackford Road, North Anston, Sheffield, S25 4DE.

The Parochial Church Council (PCC) is a charity which is registered with the Charity Commission.

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent: Revd Jon Hidden
Assistant Priest: Revd Barbara Cushing
Wardens: Pat Bradey
Ron Cushing

Representatives on the Deanery Synod

Pat Bradey
Tracey Winfrow

Representatives on the Diocesan Synod

Rev'd Jon Hidden
Pat Bradey

Elected members:

Peter Howard - Hon. Treasurer
Sue Harpham – Hon. Secretary (appointed 4th July 2021)
Alan Broomhead (resigned 17th January 2022)
Hazel Coates (appointed 4th July 2021)
Gill Fisher (resigned 29th November 2021)
David Little
Sue Meakin (resigned 1st October 2021)
Diane Moseley
Sue Newham (resigned 4th July 2021)
Kathy Nunnington (appointed 4th July 2021)
Chris Poulter (resigned 4th July 2021)
Stephen Price (resigned 29th November 2021)
Mira Robinson (appointed 4th July 2021)
David Ross (resigned 4th July 2021)
Julie Tedder

Co-opted member: Tracey Winfrow

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St James' PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself in South Anston and the Church Hall in North Anston.

Achievements and performance

Church attendance

There are 91 parishioners on the electoral roll as at the date of this report. The average weekly attendance, counted during October, was 34 which is still considerably down on previous years due to the Covid-19 pandemic.

Review of the year 2021

The full PCC met on 7 occasions during the period.

The effects of the global Covid-19 pandemic are every much still with us as a church family. Thankfully as Covid guidance changed we were able to start to meet regularly again on a Sunday in person, and whilst continuing with regular newsletters and service sheets, this has enabled us to continue to worship as St James. Although started as a response to the Covid pandemic, we've also kept the church open on Thursdays for private prayer. Thankfully as we could meet "in person" we were able to hold a range of special services over the last year including Climate Change Sunday and we were able to run a number of in-person Christmas services too including a nativity and a carol service.

Our Ministry Team has a breadth of experience and includes a part time SSM licensed as Assistant Priest and two Lay Readers. We also have six Pastoral Workers who exercise varied roles, though much of this has taken place over the telephone due to restrictions. In addition, we have a trained and licensed Worship Leader, two Godly Play Practitioners, and Tracey Winfrow, our Children and Young Families Worker. We are committed to supporting those who wish to train and to enabling all of our congregation to grow and exercise their gifts.

Normally, we have rich and varied services from traditional Book of Common Prayer, Holy Communion through to Family Holy Communion Services to less formal Liquid Worship & Sacred Space. We also have the occasional extra Prayer and Praise evenings held in our church hall. As we journey out of Covid, we hope to re-establish these services and perhaps start some new ones too.

Our Baptisms normally take place within the main Sunday Service reflecting our desire to support families and introduce them to the Christian faith through joining our worship, though due to a limit on numbers, we've had to hold them immediately after our morning service. Children are important to us and we have Children's ministry during our Sunday morning service, although we are seeking to develop this.

In our community we maintain our strong relationship with The Woodlands Care Home in North Anston, normally in non-Covid times providing a service every two weeks, either Holy Communion or Informal worship. A dedicated team also normally provides seasonal services, pastoral care and support with funerals and bereavement, these services being recognized as a Fresh Expression of Church.

Our Children and Young Families Worker runs a Tuesday morning Toddler group at the Church Hall. Again these have been limited at various points due to Covid restrictions.

The Natter Cafe is normally held every week in The Church Hall and is an integral part of our outreach to the community, attracting the recently bereaved, the elderly alongside church members and serves drinks and food in relaxed surroundings.

We are developing links with our neighboring parishes so we can work together to grow mission across our deanery via our "Mission Partnership". Alongside this, we work ecumenically with joint services and the running of joint Advent and Lent courses.

Further afield, we offer ongoing support to several Charities: Bluebell Wood Hospice, Rothacs and CARE; we value the work of Mel Welch and Mandy Hunter in Mozambique and support them both financially and prayerfully. We also contribute to The Dinnington Food Bank, organized by The Salvation Army and we collected for them at our Harvest service.

There is much to give thanks for in the life of our church although we need to keep praying. The Covid-19 pandemic has brought uncertainty but also opportunity and we are called as the Body of Christ to work together entrusting our church to God for a new and exciting future.

Financial Review

As we tentatively come out of the restrictions placed on us by the Covid-19 pandemic, income has improved slightly:

Total receipts to the General Fund were £51,489 which is up £1,000 from last year.

Other receipts were up £3,500 from last year due mainly due to higher investment returns.

Total payments from the General Fund were £48,600 which is £8,000 less than last year, mainly as a result of an agreed reduction in our Diocesan Common Fund contribution.

Other expenditure was up £1,500.

The net result for the year was a net surplus of £2,889 on the General Fund of which £750 was transferred to the Church Hall Fund to cover a deficit due the pandemic.

Moving forward, the PCC decided to reduce our Common Fund contribution for 2022 to £29,000 from £35,000 paid for 2021 to cover Tracey Winfrow's work now that specific funding for this has come to an end.

We continue to face tough times financially as a church but God has been generous to us, for which we have to be very thankful. However, we must ensure that we keep a tight rein on all finances.

Reserves policy

It is our policy to retain in the General Fund reserve, contained within Unrestricted Funds, a sum to provide some cover in the event of a sudden loss of income or costly repair. With accumulated interest, the balance in this fund currently stands at £11,588.



Approved by the PCC on the 7th March 2022 and signed on their behalf by Revd Jon Hidden

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31st December 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
						2021 £	2020 £
INCOMING RESOURCES							
Voluntary income	2(a)	44,043	5,097	1,171	0	50,311	52,096
Income from investments	2(b)	1,444	4,056	349	2,422	8,271	5,221
Church activities	2(c)	5,565	2,837	0	0	8,402	5,791
Other incoming resources	2(d)	437	372	0	0	809	1,172
TOTAL INCOME		51,489	12,362	1,520	2,422	67,793	64,280
EXPENDITURE							
Church activities	3(a)	48,495	8,275	5,300	0	62,070	68,630
Raising funds	3(b)	105	0	0	0	105	107
TOTAL EXPENDITURE		48,600	8,275	5,300	0	62,175	68,737
NET INCOME BEFORE TRANSFERS		2,889	4,087	-3,780	2,422	5,618	-4,457
Transfers between funds	5	-750	-2,684	3,434	0	0	0
NET MOVEMENT IN FUNDS		2,139	1,403	-346	2,422	5,618	-4,457
Funds brought forward 1st January 2021	8-11	10,959	28,471	2,764	13,874	56,068	60,525
Funds carried forward 31st December 2021	8-11	13,098	29,874	2,418	16,296	61,686	56,068

The notes on pages 3 to 11 form part of these accounts.

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

BALANCE SHEET AT 31ST DECEMBER 2021

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors	6	938	662
Short term deposits		52,061	52,290
Cash at bank and in hand		9,602	3,147
		<hr/> 62,601	<hr/> 56,099
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	7	915	31
TOTAL NET ASSETS		<hr/> 61,686	<hr/> 56,068
PARISH FUNDS			
Unrestricted	8	13,098	10,959
Designated	9	29,874	28,471
Restricted	10	2,418	2,764
Endowment	11	16,296	13,874
		<hr/> 61,686	<hr/> 56,068

Approved by the Parochial Church Council on the 7th March 2022 and signed on its behalf by:



Rev. John Hidden (Vicar)



Mr Peter G Howard (Hon. Treasurer)

The notes on pages 3 to 11 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31st December 2021

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Endowment Funds

Endowment funds are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds

Restricted funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average basis.

Unrestricted Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated Funds

Designated funds are sums set aside out of general funds for specific designated purposes. They can be transferred back to unrestricted funds at any time.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan Parish Share is accounted for when due. Accounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

1. ACCOUNTING POLICIES (Continued)

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10 of the Charities Act 2011. Moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time).

For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. All such assets are separately disclosed on the Balance Sheet.

Investments

Investments are valued at market value at 31 December.

2. INCOMING RESOURCES

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2021 £	2020 £
2(a) Voluntary income						
Planned giving: Gift aid donations	27,502	50	760		28,312	29,684
Other	6,041				6,041	6,576
Collections	1163				1,163	780
Gift Aid recoverable	8,727	1,017	161		9,905	10,231
Donations, appeals etc.	610	4,030	250		4,890	4,825
	44,043	5,097	1,171	0	50,311	52,096
2(b) Income from investments						
Interest rec'd and Accumulation fund income	1444	4056	349	2422	8,271	5,221
2(c) Church activities						
Church Hall lettings		2,327			2,327	2,653
Parochial fees	5,565	510			6,075	3,138
	5,565	2,837	0	0	8,402	5,791
2(d) Other incoming resources						
Fund raising	352	372			724	915
Sundry other receipts	85				85	257
	437	372	0	0	809	1,172
Total income	51,489	12,362	1,520	2,422	67,793	64,280

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2021 £	2020 £
3(a) Church activities						
Missionary and charitable giving						
Overseas						
Charis Ministries - Mel & Mandy	600				600	600
Tear Fund					0	600
The Barnabas Fund					0	600
Home						
CARE	125				125	600
ROTHACS	400				400	0
Bluebell Wood Hospice	375				375	0
Yorkshire Bellringers	3				3	3
	1,503	0	0	0	1,503	2,403
Ministry: Diocesan Common Fund contribution	35,000				35,000	45,000
Other ministry costs	376				376	391
Light, heat, insurance and water rates	5,720				5,720	5,065
Altar and service materials	127				127	240
Cleaning expenses	1,287				1,287	1,490
Downpipe and hopper replacements			5,300		5,300	0
Boiler repairs	616				616	0
Fire extinguisher service	378				378	42
Insurance excess re roof repairs	250				250	0
Electrical testing and remedial work	200				200	2,061
Church meeting room decoration					0	732
Projector and screen					0	413
Other maintenance costs	95				95	0
Training, books and housegroup materials	492				492	-38
Children and young peoples' ministry		4,323			4,323	5,068
Church Hall running costs		3,952			3,952	3,724
Church Hall boiler replacement					0	0
Architect's fees re Quinquennial inspection					0	0
Printing, stationery and photocopying	779				779	921
Christian Copyright licence	542				542	795
Hardship payments					0	0
Screen laptop replacement	669				669	0
Zoom subscriptions	173				173	44
Independent examiner gift	145				145	140
Other miscellaneous expenses	143				143	139
	48,495	8,275	5,300	0	62,070	68,630
3(b) Raising funds						
Costs of gift envelopes	105				105	107
	105	0	0	0	105	107
Total expenditure	48,600	8,275	5,300	0	62,175	68,737

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

4. Related Party transactions

The total amount paid to PCC members as trustees of the charity for childrens' work, cleaning duties, service resources and general expenses was £6,580 (2020- £6,620) for the year.

The total identified gifts from PCC members and their families donated was £16,464 (2020- £17,268) for the year.

5. Transfers between Funds

The following transfers have been made between funds:

	Unrestricted Funds £	Designated Funds £
General Fund to Church Hall Fund	750	-750
To ensure the Church Hall Fund is not in deficit.		

	Designated Funds £	Restricted Funds £
Seed Fund to Fabric Fund (Restricted)	3,025	-3,025
Fabric Fund (Designated) to Fabric Fund (Restricted)	409	-409
	3,434	-3,434
To pay for the Downpipe and hopper replacements.		

2021 2020

6. Debtors

Gift aid tax recoverable	463	662
Church Hall rent debtors	175	0
Fundraising	300	0
	938	662

7. Liabilities

Amounts falling due within one year		
Diocesan Common Fund contribution	0	0
Credit card balance	669	0
Accrual - electric and gas	-106	-451
Accrual - donation to independent examiner	145	140
Other creditors	207	342
	915	31

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

8. Funds (Unrestricted)

Balance at 1st January 2021	Income		Payments	Balance at 31st December 2021
General Fund				
815		Opening balance		
	50,045	Receipts		
		Transfer to Church Hall Fund	750	
		Payments	48,600	
		Closing balance		1,510
<u>815</u>	<u>50,045</u>		<u>49,350</u>	<u>1,510</u>
	50,860			50,860
General Fund Reserve				
10,144		Opening balance		
	1,444	Interest		
		Closing balance		11,588
<u>10,144</u>	<u>1,444</u>		<u>0</u>	<u>11,588</u>
	11,588			11,588
<u><u>10,959</u></u>	Total Unrestricted Funds			<u><u>13,098</u></u>

NB. This fund was set up some years ago as a buffer against a sudden loss of income or unexpected expenditure.

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

9. Funds (Designated)

	Balance at 1st January 2021	Income	Payments	Balance at 31st December 2021
Church Hall Fund				
618				
		2,327		
		372		
		750		
		Opening balance		
		Lettings		
		Fundraising		
		Transfer from General Fund		
		Light, heat, insurance and cleaning	3,181	
		Carpet	180	
		Repairs	321	
		Skip hire	230	
		Sundry expenses	40	
		Closing balance		115
	618	3,449	3,952	115
	4,067		4,067	
Fabric Fund (Designated)				
22,836		510		
		3,290		
		Opening balance		
		Wedding & funeral fees		
		Interest		
		Transfer to Fabric Fund	409	
		Closing balance		26,227
	22,836	3,800	409	26,227
	26,636		26,636	
Outreach Fund				
2,182		310		
		Opening balance		
		Interest		
		Closing balance		2,492
	2,182	310	0	2,492
	2,492		2,492	

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

9. Funds (Designated - continued)

Balance at 1st January 2021	Income		Payments	Balance at 31st December 2021
Childrens and Young Peoples Work Fund				
187		Opening balance		
	4,080	General donations		
	1,017	Tax recoverable		
	79	Interest		
		Childrens' worker fees	4,323	
		Closing balance		1,040
<u>187</u>	<u>5,176</u>		<u>4,323</u>	<u>1,040</u>
	5,363			5,363

NB. This Fund is being used to finance Tracey Winfrow's children and families work.

Seed Fund

2,648		Opening balance		
	377	Interest		
		Transfer to Fabric Fund	3,025	
		Closing balance		0
<u>2,648</u>	<u>377</u>		<u>3,025</u>	<u>0</u>
	3,025			3,025

NB. This Fund was set up to provide a starting balance towards the proposed new extension. As this project is not taking place, the balance has been transferred to the Fabric Fund (Restricted).

<u>28,471</u>	Total Designated Funds	<u>29,874</u>
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ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

10. Funds (Restricted)

Balance at 1st January 2021	Income		Payments	Balance at 31st December 2021
Hardship Fund				
1,496		Opening balance		
	250	General donation		
	231	Interest		
		Closing balance		1,977
<u>1,496</u>	<u>481</u>		<u>0</u>	<u>1,977</u>
	1,977			1,977

NB. This Fund was created to provide assistance to needy families at the discretion of the vicar/PCC.

Fabric Fund (Restricted)

882		Opening balance		
	760	General donations		
	161	Tax recoverable		
	63	Interest		
	409	Transfer from Organ Fund		
	3,025	Transfer from Seed Fund		
		Downpipe and hopper replacements	5,300	
		Closing balance		0
<u>882</u>	<u>4,418</u>		<u>5,300</u>	<u>0</u>
	5,300			5,300

Wrights Bellringers Fund

386		Opening balance		
	55	Interest		
		Closing balance		441
<u>386</u>	<u>55</u>		<u>0</u>	<u>441</u>
	441			441

2,764

Total Restricted Funds

2,418

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ending 31st December 2021

11. Funds (Endowment)

Balance at 1st January 2021	Income	Payments	Balance at 31st December 2021
CBF re Church Hall - note original endowment amount = £7,941)			
13,874			
	2,422		
			16,296
<u>13,874</u>	<u>2,422</u>	<u>0</u>	<u>16,296</u>
	16,296		16,296

NB. This fund originates from the sale of the caretaker's cottage at the Church Hall many years ago.

ST JAMES CHURCH, ANSTON (Charity No: 1129033)

INDEPENDENT EXAMINER'S REPORT

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 1 to 11, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 145 of the Charities Act 2011 ("the Act").

As members of the PCC, you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act do not apply.

It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosure matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act, and
- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Peter H Jones
27 Crimcar Avenue
Sheffield
S10 4EQ

10th February 2022