

PLUMSTEAD MANOR NURSERY

England & Wales · Charity number 1129021

Details

Status Registered

Legal form Other

Registered 2009-04-06

Register [View on the Charity Commission register](#)

Contact

Address Plumstead Manor Nursery
Old Mill Road
London
SE18 1QF

Phone 020 8855 0124

Email DIANE.ONEILL@PLUMSTEADMANOR.COM

Activities

Objects: The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: CARING AND EDUCATING YOUNG CHILDREN BETWEEN THE AGES OF TWO YEARS AND FIVE YEARS

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Greenwich

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£242,030	£194,704	-	-
2023-12-31	£198,967	£187,849	-	-
2022-12-31	£189,557	£181,582	-	-
2021-12-31	£197,686	£159,788	-	-
2020-12-31	£195,828	£126,795	-	-

Trustees

Name	Role	Appointed
JULIE TORRISON		2012-12-18
Karen Leo		2024-03-01
Leigh Ott		2024-08-11
Linda Whitelock		2005-10-01
Marion Harbord		2022-12-07
Sarah McKibbin		2005-10-01

PLUMSTEAD MANOR NURSERY

England & Wales - Charity number 1129021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

OLD MILL ROAD
PLUMSTEAD COMMON
LONDON
Postcode <input type="text" value="SE18 1QF"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Diane O'Neill	Chairperson		
2	Ms Karen Leo	Treasurer		
3	Mrs Leigh Ott	Secretary		
	Mrs Julie Torrison	Manager of Nursery		
4	Mrs Linda Whitelock	Ass. Manager of Nursery		
5	Mrs Sarah Mckibbin	Member		
6	Mrs Sheena Bethell	Member		
7	Ms Trica Charles	Member		
8	Mrs Marion Harbord	Member		
9	Sophie Downham	Member	01/12/2024	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	CONSTITUTION
How the charity is constituted <i>(eg. trust, association, company)</i>	TRUST
Trustee selection methods <i>(eg. appointed by, elected by)</i>	ELECTED BY AGM

Additional governance issues (Optional information)

- You **may choose** to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

As a nursery within a thriving and diverse community serving South East London our main objective is to provide a nurturing and strong educational setting that equips all students with the skills and knowledge to act as a stepping stone into primary education.

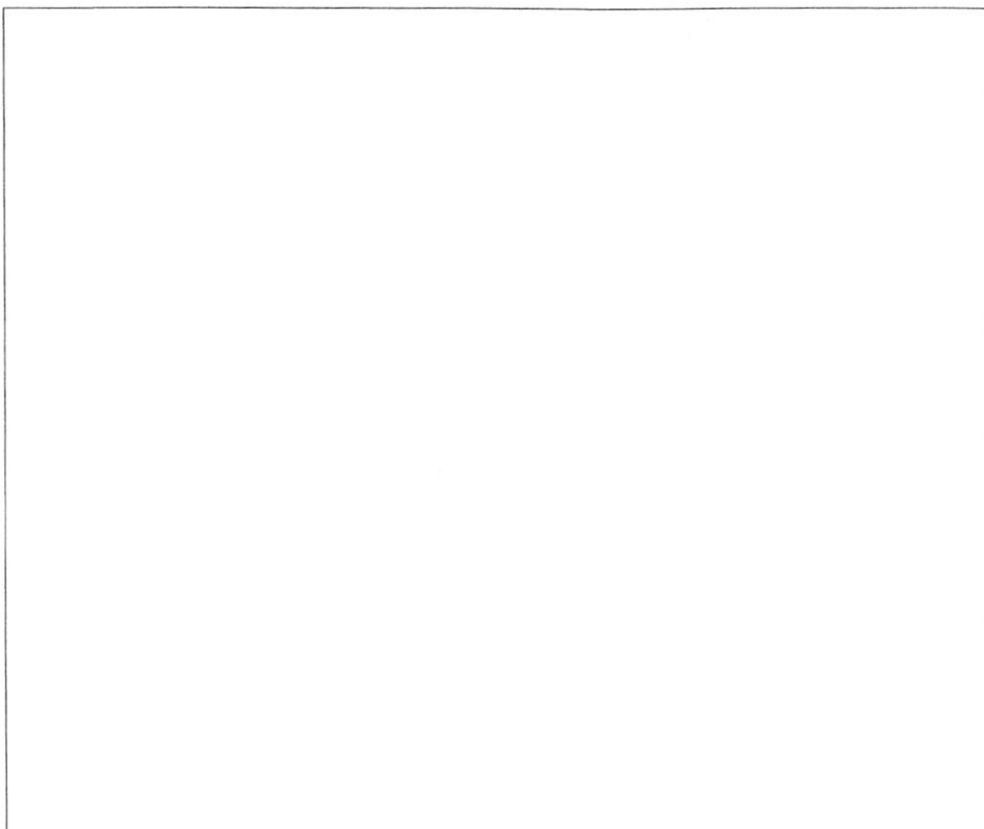
We are a nursery that caters for students that are between the ages of 2 and 5 years old and are accepting of private funding as well as the 15 and 30 free hour Government funded schemes. We are flexible with our hour allocations avoiding parents being restricted to placements only in the morning/afternoon based on funding and allow parents to top-up outside of their funded hours.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Plumstead Manor Nursery was inspected by Ofsted on 20th July 2023 and received a Good rating. Highlights of the report include praise for 'Children are engaged and focused within their chosen activities. They show high levels of concentration and follow instructions carefully'.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Charity to maintain sufficient unrestricted funds to cover management and administration costs for a period of a least three months.
When decided the level of reserves, the trustees take into consideration the forecasts for levels of income and expenditure for the coming year, the reliability of each source of income and prospects for opening up new sources.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

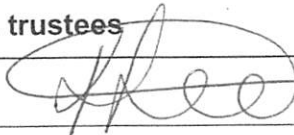
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Karen Leo

Position (eg Secretary, Chair, etc)

Treasurer

Date

8/10/25



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Charity Name Plumstead Manor Nursery	No (if any) 1129021
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CC16a

Receipts and payments accounts

For the period from	Financial year to 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES	54,224	-	-	54,224	42,217
GRANTS	182,321	-	-	182,321	152,816
INTEREST RECEIVED	5,485	-	-	5,485	3,934
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	242,030	-	-	242,030	198,967
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	242,030	-	-	242,030	198,967
A3 Payments					
ACCOUNTANCY		-	-	-	
OTHER DIRECT COSTS	9,127	-	-	9,127	4,346
BANK CHARGES	106	-	-	106	93
HYGIENE/CLEANING	403	-	-	403	403
OFFICE	6,761	-	-	6,761	5,929
PENSIONS	5,750	-	-	5,750	6,700
RENT		-	-	-	
REPAIRS & MAINTAINENCE	-	-	-	-	12,752
SUNDRY	360	-	-	360	1,831
TEMPORARY STAFF & TRAINING	17,571	-	-	17,571	5,795
WAGES	154,626	-	-	154,626	150,000
Sub total	194,704	-	-	194,704	187,849
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	194,704	-	-	194,704	187,849
Net of receipts/(payments)	47,326	-	-	47,326	11,118
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	381,437	-	-	381,437	370,319
Cash funds this year end	428,763	-	-	428,763	381,437

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
Bank Accounts (SS)	CURRENT ACCOUNT 1	261,777	-	08/10/2025 -

DEPOSIT ACCOUNT	40,804	-	-
NATIONWIDE ACCOUNT	121,977	-	-
TREASURERS ACCOUNT	4,205	-	-
Total cash funds	428,763	-	-

(agree balances with receipts and payments account(s))

OK Unrestricted funds to nearest £ OK Restricted funds to nearest £ OK Endowment funds to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

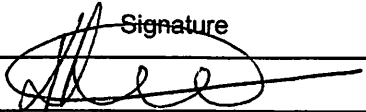
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Karen Leo	8/10/25



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PLUMSTEAD MANOR NURSERY

On accounts for the year
ended

31 DECEMBER 2024

Charity no
(if any)

1129021

Set out on pages

CC16a page no.1 and 2.

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 01/10/2025

Name:

Alan McCappin BA(Hons) FCCA

Relevant professional
qualification(s) or body

Association of Chartered Certified Accountants

(if any):

Address: BRADLEYS ACCOUNTANTS
81 BELLEGROVE ROAD
WELLING, KENT DA16 3PG

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide details of items for disclosure as requested in the text above.

PLUMSTEAD MANOR NURSERY

England & Wales - Charity number 1129021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2023		Day 31	Month 12	Year 2023

Section A Reference and administration details

Charity name PLUMSTEAD MANOR NURSERY

Other names charity is known by

Registered charity number (if any) 1129021

Charity's principal address
 OLD MILL ROAD
 PLUMSTEAD COMMON
 LONDON
Postcode SE18 1QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Diane O'Neill	Chairperson		
2	Ms Karen Leo	Treasurer	March 2024	
3	Mrs Leigh Ott	Secretary		
	Mrs Julie Torrison	Manager of Nursery		
4	Mrs Linda Whitelock	Ass. Manager of Nursery		
5	Mrs Sarah Mckibbin	Member		
6	Mrs Sheena Bethell	Member	April 2021	
7	Ms Trica Charles	Member	December 2022	
8	Mrs Marion Harbord	Member	December 2022	
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CONSTITUTION
How the charity is constituted <small>(eg. trust, association, company)</small>	TRUST
Trustee selection methods <small>(eg. appointed by, elected by)</small>	ELECTED BY AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

As a nursery within a thriving and diverse community serving South East London our main objective is to provide a nurturing and strong educational setting that equips all students with the skills and knowledge to act as a stepping stone into primary education.

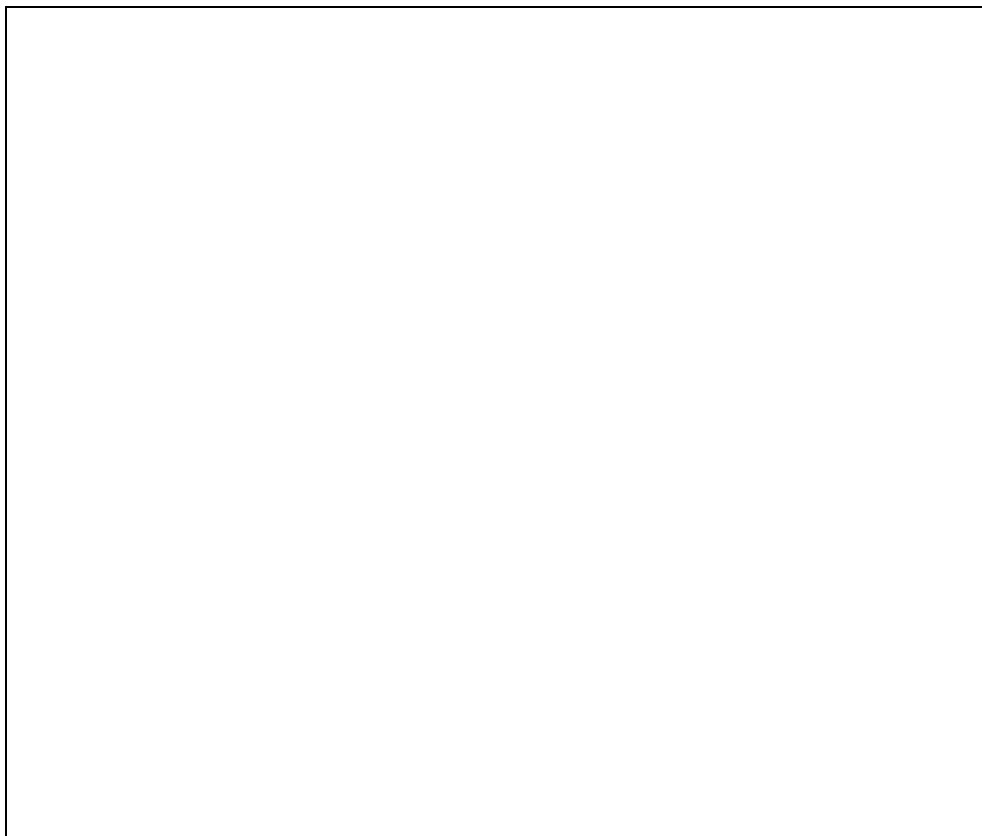
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We are a nursery that caters for students that are between the ages of 2 and 5 years old and are accepting of private funding as well as the 15 and 30 free hour Government funded schemes. We are flexible with our hour allocations avoiding parents being restricted to placements only in the morning/afternoon based on funding and allow parents to top-up outside of their funded hours.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Plumstead Manor Nursery was inspected by Ofsted on 20th July 2023 and received a Good rating. Highlights of the report include praise for 'Children are engaged and focused within their chosen activities. They show high levels of concentration and follow instructions carefully'.

Section E Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Charity to maintain sufficient unrestricted funds to cover management and administration costs for a period of a least three months.
When decided the level of reserves, the trustees take into consideration the forecasts for levels of income and expenditure for the coming year, the reliability of each source of income and prospects for opening up new sources.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<small>Signed by:</small> 	
Full name(s)	Karen Leo	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	4/1/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Plumstead Manor Nursery	No (if any) 1129021
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES	42,217	-	-	42,217	40,424
GRANTS	152,816	-	-	152,816	147,461
INTEREST RECEIVED	3,934	-	-	3,934	1,672
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	198,967	-	-	198,967	189,557
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	198,967	-	-	198,967	189,557
A3 Payments					
ACCOUNTANCY	-	-	-	-	1,450
OTHER DIRECT COSTS	4,346	-	-	4,346	3,764
BANK CHARGES	93	-	-	93	113
HYGIENE/CLEANING	403	-	-	403	384
OFFICE	5,929	-	-	5,929	10,258
PENSIONS	6,700	-	-	6,700	4,797
RENT	-	-	-	-	8,000
REPAIRS & MAINTAINENCE	12,752	-	-	12,752	-
SUNDRY	1,831	-	-	1,831	250
TEMPORARY STAFF & TRAINING	5,795	-	-	5,795	1,631
WAGES	150,000	-	-	150,000	150,935
Sub total	187,849	-	-	187,849	181,582
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	187,849	-	-	187,849	181,582
Net of receipts/(payments)	11,118	-	-	11,118	7,975
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	370,319	-	-	370,319	362,344
Cash funds this year end	381,437	-	-	381,437	370,319

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
CURRENT ACCOUNTS (SS)	CURRENT ACCOUNT 1	219,936	-	28/03/2025 -

DEPOSIT ACCOUNT	40,324	-	-
NATIONWIDE ACCOUNT	116,972		
TREASURERS ACCOUNT	4,205	-	-
Total cash funds	381,437	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Unrestricted funds to nearest £ **Restricted funds to nearest £** **Endowment funds to nearest £**

Details

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B4 Assets retained for the charity's own use

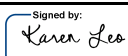
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Signed by:  <small>F4E775940D5841F</small>	Karen Leo	4/1/2025



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of Charity Name
PLUMSTEAD MANOR NURSERY

On accounts for the year ended 31 DECEMBER 2023 **Charity no (if any)** 1129021

Set out on pages CC16a page no.1 and 2. (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: DocuSigned by:
Alan McCappin
919CAB5A70E54E6... **Date:** 28/03/2025

Name: Alan McCappin BA(Hons) FCCA

Relevant professional qualification(s) or body Association of Chartered Certified Accountants

(if any):

Address: BRADLEYS ACCOUNTANTS
81 BELLEGROVE ROAD
WELLING, KENT DA16 3PG

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

[Empty disclosure box]

PLUMSTEAD MANOR NURSERY

England & Wales - Charity number 1129021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2022		Day 31	Month 12	Year 2022

Section A Reference and administration details

Charity name

PLUMSTEAD MANOR NURSERY

Other names charity is known by

Registered charity number (if any)

1129021

Charity's principal address

OLD MILL ROAD

PLUMSTEAD COMMON

LONDON

Postcode

SE18 1QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Lee Ott	Chairperson		
2	Mrs Lynn Whitlock	Ass. Manageress of Nursery		
3	Mrs Julie Torrison	Manager of Nursery		
4	Mrs Jean Reader	Treasurer		
5	Mrs Sarah Mckibbin	Member		
6	Mrs Margeret Fry	Member		
7	Mrs Sarah Clark	Member		
8				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY AGM

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- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

The nursery has done remarkably well despite all the troubles and problems of the last few years. The new treasurer is a school teacher by profession so she obviously believes in education and I feel sure she will support Julie Torrison, our manageress, to the hilt.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The numbers of children that applied for places at the nursery in September did dip but it looks as if the New Year will see the numbers increase. The nursery has a good reputation and is now something of an institution, having occupied that corner of the common for so many years,

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Charity to maintain sufficient unrestricted funds to cover management and administration costs for a period of a least three months.
When decided the level of reserves, the trustees take into consideration the forecasts for levels of income and expenditure for the coming year, the reliability of each source of income and prospects for opening up new sources.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Karen Leo	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10/03/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Plumstead Manor Nursery

No (if any)

1129021

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES	40,424	-	-	40,424	26,242
GRANTS	147,461	-	-	147,461	171,440
INTEREST RECEIVED	1,672	-	-	1,672	4
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	189,557	-	-	189,557	197,686
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	189,557	-	-	189,557	197,686
A3 Payments					
ACCOUNTANCY	1,450	-	-	1,450	2,900
OTHER DIRECT COSTS	3,764	-	-	3,764	1,036
BANK CHARGES	113	-	-	113	101
HYGIENE/CLEANING	384	-	-	384	91
OFFICE	10,258	-	-	10,258	12,295
PENSIONS	4,797	-	-	4,797	4,938
RENT	8,000	-	-	8,000	-
SUNDRY	250	-	-	250	1,307
TEMPORARY STAFF & TRAINING	1,631	-	-	1,631	432
WAGES	150,935	-	-	150,935	136,688
Sub total	181,582	-	-	181,582	159,788
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	181,582	-	-	181,582	159,788
Net of receipts/(payments)	7,975	-	-	7,975	37,898
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	362,344	-	-	362,344	-
Cash funds this year end	370,319	-	-	370,319	37,898

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	212,752	-	-
CCXX R1 accounts (SS)	1			11/03/2025

DEPOSIT ACCOUNT	39,972	-	-
NATIONWIDE ACCOUNT	113,390		
TREASURERS ACCOUNT	4,205	-	-
Total cash funds	370,319	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Unrestricted funds to nearest £ **Restricted funds to nearest £** **Endowment funds to nearest £**

Details

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B4 Assets retained for the charity's own use

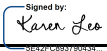
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Karen Leo	11/03/2025



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
PLUMSTEAD MANOR NURSERY

On accounts for the year ended

31 DECEMBER 2022	Charity no (if any)	1129021
------------------	----------------------------	---------

Set out on pages

CC16a page no.1 and 2.
(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

DocuSigned by:

919CAB5A70E54E6..

Date: 01/03/2024

Name:

Alan McCappin BA(Hons) FCCA

Relevant professional qualification(s) or body

Association of Chartered Certified Accountants

(if any):

Address: BRADLEYS ACCOUNTANTS
81 BELLEGROVE ROAD
WELLING, KENT DA16 3PG

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

[Empty disclosure box]

PLUMSTEAD MANOR NURSERY

England & Wales - Charity number 1129021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2021		Day 31	Month 12	Year 2021

Section A Reference and administration details

Charity name

PLUMSTEAD MANOR NURSERY

Other names charity is known by

Registered charity number (if any)

1129021

Charity's principal address

OLD MILL ROAD

PLUMSTEAD COMMON

LONDON

Postcode

SE18 1QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Lee Ott	Chairperson		
2	Mrs Lynn Whitlock	Ass. Manageress of Nursery		
3	Mrs Julie Torrison	Manager of Nursery		
4	Mrs Jean Reader	Treasurer		
5	Mrs Sarah Mckibbin	Member		
6	Mrs Margeret Fry	Member		
7	Mrs Sarah Clark	Member		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

This has been a difficult year. It has been very good for the finances but I do not think that there has been much continuity. At the beginning of the year parents were reluctant to leave their children although there were all the checks and hygiene measures in place that the government recommended and some of the nursery staff thought should be added.

Outings were scarce, although we did make up for it with Queen's Jubilee. Families were invited and there was a selection of party food and small presents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The staff have made every effort to keep the children amused and happy but 2021 won't go down as our most successful year. Plans for 2022 have been much more successful and our numbers are encouraging

Section E Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Charity to maintain sufficient unrestricted funds to cover management and administration costs for a period of a least three months.
When decided the level of reserves, the trustees take into consideration the forecasts for levels of income and expenditure for the coming year, the reliability of each source of income and prospects for opening up new sources.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs. Jean Reader	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10/3/2022	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PLUMSTEAD MANOR NURSERY

On accounts for the year
ended

31 DECEMBER 2021

Charity no
(if any)

1129021

Set out on pages

CC16a page no.1 and 2.

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Alan McCappin
919CAB5A70E54E6...

Date: 28/09/2022

Name:

Alan McCappin BA(Hons) FCCA

Relevant professional
qualification(s) or body

Association of Chartered Certified Accountants

(if any):

Address: BRADLEYS ACCOUNTANTS
81 BELLEGROVE ROAD
WELLING, KENT DA16 3PG

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

PLUMSTEAD MANOR NURSERY

England & Wales - Charity number 1129021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2020		Day 31	Month 12	Year 2020

Section A Reference and administration details

Charity name

PLUMSTEAD MANOR NURSERY

Other names charity is known by

Registered charity number (if any)

1129021

Charity's principal address

OLD MILL ROAD

PLUMSTEAD COMMON

LONDON

Postcode

SE18 1QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms Tania Bruce	Chairperson	01/01/2020 - 30/06/2020	
2	Mrs Lee Ott	Chairperson	01/07/2020 - Present	
3	Ms Helgar Crowley	Secretary	01/01/2020 - 30/06/2020	
4	Mrs Lynn Whitlock	Ass. Manageress of Nursery		
5	Mrs Julie Torrison	Manager of Nursery		
6	Mrs Jean Reader	Treasurer		
7	Mrs Sarah Mckibbin	Member		
8	Mrs Margeret Fry	Member		
9	Mrs Sarah Clark	Member		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Although the year 2020 has been a confusing year and in some respects, quite an exhausting one. It has also been profitable. We have received our grants and we have paid our staff as normal. Because of the closure of the nursery at the beginning of the pandemic expenditure was low. We opened early into the 'shut down' in order to help parents and carers who needed to work. Also, there were some children that, for a variety of reasons, needed nursery education.

Health wise we were lucky. We had several people who, over the lock downs, contracted the virus but not seriously enough to make us shut our doors.

We purchased more technical aids to help staff prepare their reports ext. and this helped with the number of programs the staff could share with the children who were caught in their own homes. The stories times were very popular and of course, our Manageress kept in touch with her staff via the computer links. The grounds around the nursery were cleared and got ready for the coming spring so the children missed none of the pleasant weather.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

All in all, I think we have come through the first part of this epidemic with good results. We have not relaxed our grip on sensible health practices, nor have we forgotten that our aim is to prepare the children for full time education.

The number of enquiries from parents wishing to register their children to attend the nursery during the coming year are promising and indicates Plumstead Manor Pre School should continue to flourish in the future

Section E**Financial review****Brief statement of the charity's policy on reserves**

It is the policy of the Charity to maintain sufficient unrestricted funds to cover management and administration costs for a period of a least three months.

When decided the level of reserves, the trustees take into consideration the forecasts for levels of income and expenditure for the coming year, the reliability of each source of income and prospects for opening up new sources.

Details of any funds materially in deficit**Further financial review details (Optional information)**


You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs. Jean Reader	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10/6/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Plumstead Manor Nursery

No (if any)
1129021

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES	31,853	-	-	31,853	66,461
GRANTS	163,321	-	-	163,321	128,544
INTEREST RECEIVED	653	-	-	653	20
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	195,828	-	-	195,828	195,025
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	195,828	-	-	195,828	195,025
A3 Payments					
ACCOUNTANCY	-	-	-	-	1,250
OTHER DIRECT COSTS	870	-	-	870	2,678
BANK CHARGES	82	-	-	82	194
HYGIENE/CLEANING	273	-	-	273	365
OFFICE	6,934	-	-	6,934	11,015
PENSIONS	5,241	-	-	5,241	4,645
RENT	6,000	-	-	6,000	5,000
SUNDRY	853	-	-	853	1,961
TEMPORARY STAFF & TRAINING	10	-	-	10	769
WAGES	106,531	-	-	106,531	115,200
Sub total	126,795	-	-	126,795	143,077
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	126,795	-	-	126,795	143,077
Net of receipts/(payments)	69,033	-	-	69,033	51,949
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	255,412	-	-	255,412	-
Cash funds this year end	324,445	-	-	324,445	51,949

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	198,304	-	-
	DEPOSIT ACCOUNT	39,947	-	-
	NATIONWIDE ACCOUNT	81,739	-	-
	TREASURERS ACCOUNT	4,455	-	-
	Total cash funds	324,445	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 <small>DocuSigned by: C3288812FD8A47D...</small>	JEAN READER	14/06/2021



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PLUMSTEAD MANOR NURSERY

**On accounts for the year
ended**

31 DECEMBER 2020

**Charity no
(if any)**

1129021

Set out on pages

CC16a page no.1 and 2.

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Alan McCappin
919CAB5A70E54E6

Date:

9/30/2021

Name:

Alan McCappin BA(Hons) FCCA

**Relevant professional
qualification(s) or body**

Association of Chartered Certified Accountants

(if any):

Address: BRADLEYS ACCOUNTANTS
81 BELLEGROVE ROAD
WELLING, KENT DA16 3PG

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.