



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth**

(Charity No. 1129018)

For the Year Ended 31 December 2022

19 May 2023

Dartmouth PCC – Annual Report 2022

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16 May 2023

Dartmouth PCC – Annual Report 2022

2022 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth (Charity No. 1129018)

INTRODUCTION

Rev Dr Andrew Langley, Incumbent

I would like to begin this Annual Report by thanking everyone for all that they have done in the Parish and Benefice. The wardens, director of music, choir, organists, treasurers, secretary, safeguarding reps, PCC members, sacristan, vergers, barista, flower arrangers, cleaners, churchyard recorders, bell ringers, fundraisers, and charitable givers. This is what it is to be the body of Christ, and nothing gives him more pleasure than seeing us work together in his name.

- Safeguarding – a reminder please, for us all to be vigilant regarding any potential safeguarding cases. If you have any concerns, please speak to me or the wardens.

Purpose

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth (the PCC) has the responsibility of working with the vicar in promoting within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petrox. The PCC is also responsible for the maintenance of the Southford Schoolrooms near St Saviour's church and the Parish Hall adjacent to St Clement's church, Townstal. The Ecclesiastical Parish of Dartmouth, along with the Parish of Dittisham, forms the United Benefice of Dartmouth & Dittisham.

As vicar, and so Chair of the PCC and the DCCs, it falls to me to set the agenda not only of our meetings, but all our activity which we do in the name of Christ and for his glory.

Objectives

Part of the commitment required to be a member of the PCC is to be committed to our safeguarding objectives, to be welcoming to all and to enable as many people as possible to worship in church and for them to feel part of our parish community across Dartmouth.

ACHIEVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Reflecting on the journey we have travelled together can be a source of great encouragement and one of the greatest sources of encouragement that I have had for the past few years is the enthusiastic

support of our parish wardens Ernie and Colin who is stepping down at the 2023 Annual Parish Church Meeting (APCM). I have valued not only their support with parish matters, but for their personal support as well. I am also grateful for the work and support that Howard has given over the years as well as that of Julia and Sue. I am sure I speak for us all in wishing Colin and Howard the warmest of wishes as they step down after their exceptional stints as wardens.

Plans are still very much at the forefront of our thinking to build a more resilient clergy team. Currently most services are led by me, and I am supported by Lay Ministers David Woods and David Gent. I am also ably assisted by Rev Diana Crook (PtO) who has embarked on a training programme to become an Anna Chaplain with the aim of providing pastoral support for the elderly. I am grateful for the flexibility and commitment provided to enable us to hold all our services across the parish and Benefice. I am also hugely grateful to Heidi, our ordinand, whose contribution is valued by so many of us. As we look ahead, plans are still taking shape to recruit a youth minister, and to appoint an Associate Vicar.

I am grateful for the support from Christopher and the choir who enrich our worship; our barista Alis, on the front-line of mission in St Clement; as well as our staff team which manages the operations and administration across the Parish and Benefice. This includes part-time office administration from Rosie Beard (16 hours per week); and part-time operations, finance, and planning from Andy Course (20 hours per week). This team is supplemented by numerous volunteers who help to open and close churches, maintain, and clean the buildings and act as treasurers for our churches.

We now have some strong foundations in place on which to build our mission focus. Plans for 2023 include more social events, greening our churches as well as providing more inclusive access. These activities reflect our priorities for mission to be relevant to modern lives, to be accessible to all, to be inclusive, to be sustainable, and to be engaging. The breadth of worship that we can offer across the four churches complements our opportunities to be the body of Christ so enabling God through the power of his Spirit to transform lives across our community.

Parish Safeguarding Report

Ernie Wingeatt, Parish Warden

Safeguarding concerns and obligations need always to be to the fore in daily parish life. We must ensure, for example that every member of the PCC undertakes the Church of England safeguarding training programmes. Likewise, parish staff and voluntary post holders. And safeguarding should be an agenda item on every meeting held in the parish. This helps to ensure protection of vulnerable people in our Christian community.

Several safeguarding issues have arisen in the past year. These have been dealt with quietly and effectively by those who needed to know. In every case where concerns have arisen, Diocesan safeguarding officers have been informed and updated as necessary. This has proved very effective in monitoring ongoing issues. It goes without saying that it is not possible to share these matters more widely.

We must guard against complacency, too, and resist any temptation to think that safeguarding is not a matter for us, or that too much of a fuss is being made, or that something we have seen or heard said can easily be explained away. Similarly, that there is something not right with the policy, that it is unwieldy (it is not) or does not consider the needs of perpetrators of abuse (it does). Natural justice is a

central tenet of safeguarding policy implementation; for us that takes place in a Christian context. Legal justice functions at a different level and is not directly written into the policy.

Finally, we need to recognise that safeguarding is an expression of human love for all the parties involved. And we should always remember that when we are with vulnerable people we are equally as vulnerable.

Parish Churchwardens' Report on the Proceedings of the PCC

Colin Cooper & Ernie Wingeatt, Parish Wardens

The year in review was challenging and demanding from both an administrative and clergy point of view, but we are pleased to note that steady progress is being made throughout the Parish towards "serving the people of Devon with Joy" whilst developing our own mission objectives.

As envisaged by Simon Wright over decade ago, the Café in St Clement is now open five days a week for light refreshments providing a convivial welcoming atmosphere and a warm haven for anyone struggling with the surge in energy costs.

One of the biggest challenges in 2022 was streamlining our accounting procedures and switching from using Data Developments software to Excel spreadsheets. This has been a mammoth task only recently completed thanks to many months of tremendous hard work by Andy Course to whom we are all very grateful. As a result of his endeavours, the preparation and auditing of our accounts will be much easier, it will reduce the number of excessive inter church transactions, give us greater overall control of income and expenditure, be easier to understand and look professional.

Greening of our churches has been in the forefront of our minds for many months; to this end an energy audit will take place in the Spring of 2023, following which we will seek pre-planning approval for the installation of solar panels and or wind turbines in all our churches-we must reduce our carbon footprint whilst reducing our energy expenditure.

During 2022 we sadly reported in July on the sudden closure of the pre-school that for some 60 years had occupied St. Saviour's Church Hall (South Ford Road). At that time the prospect of securing a similar tenant appeared bleak so we started to explore the possibility of converting the area into two housing units for a youth worker or clergy. Happily, in early 2023, a new tenant who operates two other pre-schools contacted us and after negotiation has now signed a letter of intent to take out a new lease on the room starting in September. During the spring of 2023 the exterior of the building will be redecorated.

We are very fortunate to have so many willing volunteers across our three churches who cheerfully take on so many of the different roles vital to the smooth running of our Christian community and for providing essential support to our clergy. From wardens, treasurers, side's persons, readers, intercessors, cleaners, flower arrangers, servers, bell ringers, administrators, caterers, prayer leaders to organists, may we warmly thank each and every one of you for your continuing assistance without which we simply could not manage. Special thanks also to Christopher and members of the choir for continuing to provide such a high standard of choral music that so enriches our services.

Finally, our grateful thanks to Andrew, Diana, Heidi and David Woods for their tireless energy, inspirational spiritual leadership, and guidance.

Deputy Churchwardens' Reports of the Fabric, Goods and Ornaments of the Churches

St Clement

Julia Springett, Churchwarden – St Clement

It is pleasing to be able to report that St Clement has had an active and fruitful year. A regular pattern of services has continued and have included the 'Wake up on Sunday' service for children on the first Sunday of every month, Lent course, and bible study. Private hire of the church continues with local organisations taking advantage of our facilities. Dartmouth schools and the Guiding movement held a series of Carol concerts in December, and a local benefactor family provided a Christmas meal for around 50 people.

Clements Café – It is almost not possible to talk about St Clement without mention of Clements Café. The café was opened by Bishop Nick in May 2022 on Ascension Day; it continues to develop and has much potential. Further work is required, but it now has opening hours five days a week, established by the newly installed café manager, Alis, and is supported by a core customer base. Most importantly it provides a warm space for families who may be struggling to keep warm.

Heat and Light – Routine servicing of the heating system was carried out and was found to be satisfactory, but on a cautionary note concern was expressed by the engineer that the boiler is old and will need replacing soon. An electrician was engaged to offer advice on possible energy saving measures and to service distribution boards. It was agreed that changing the existing lights for a more modern system would not be cost effective and would considerably alter the ambience; however, the strip light in the vestry has been replaced with a more economic one. Much needed upgrade of the four distribution boards was completed in January 23 and certificates were provided rendering the church compliant with the law for the next five years.

Churchyard walls – The 2019 Quinquennial Report (QI) recommended that a civil structural engineer be engaged to provide a Limited Structural Report on the condition of the churchyard walls, and this report was delivered in Nov 22 from PCA Consultancy Engineers. Areas requiring repair were highlighted in the report, and the need for necessary action was hastened by the collapse of a stretch of wall between the churchyard and the parish hall. The pathway was closed, and a Stonemason from Ashburton made good the repair. Subsequently, much removal of vegetation and making good of the wall running along church road and adjacent to the North entrance has been carried out. None of the remaining churchyard wall is considered hazardous, though maintenance is required and will continue. Additionally, it is intended to carry out a tree survey within the churchyard to establish the health of the trees for health and safety purposes.

Drone Pictures – A sunny day last July met with an exciting visit from Paul Potgieter and his team who were equipped with quite a sizeable drone and mounted camera. The controls were taken by Paul and he photographed aspects of the church/roof/and surrounding area. Paul has a company called Focus Media Marketing, and he gave some excellent images to the Parish free of charge. The images of St Clement looking magnificent in the sunshine are available on request. The photographs of the roof will help discussion of possible solar panel installation in the future.

Future – The focus for 2023 will be to continue with the findings of the 2019 QI Report. Discussions have recently taken place with the church architect Julie Boulton, and a way ahead has been established with particular emphasis on treating the interior south wall of the church, plastering and re-decorating,

and removing the peeling plaster and making good the vestry walls; a challenging year ahead.

St Clement Charities

Ernie Wingeatt – St Clement Charities Report

There are two charities under the aegis of St Clement, both are registered with the Charity Commission (CC). The Townstal Churchlands is in fair health, its resources are used for the maintenance of the church and churchyard. The Parish of Dartmouth Charities is, however, moribund, its resources to be “...distributed annually amongst the poor of the parish at Christmas”. The charity uses the monies ensuing from a Will of 1899. The trustees of the charities are tantamount.

The Parish of Dartmouth Charities funds are relatively modest. They are not, however, being used effectively and haven’t been for some time. As with so many other things in the Parish, there is a clear and urgent need to bring the workings of the charity firmly into the 21st century.

The trustees have taken advice via the CC from several recognised organisations. Following through various possibilities, they decided to revitalise the workings of the charity. This will entail increasing the number of trustees, giving the existing and new trustees clearer roles to play, amending the governing document by introducing new clauses relating to the original will, and attempting to link the obligatory need for fundraising and clear expenditure plans in supporting hard-pressed Dartmouth families. These changes could enhance, for example, support for local school students in outdoor activities, music, and creative arts, and those with special needs. This will take time and effort from the trustees, but we believe it is doable with the backing of the parish and above all with God’s help and love.

St Saviour

Howard O’Keeffe, Churchwarden – St Saviour

This past year has been a year in which things returned to relative normality, after the trials of lockdowns, interregnums, central heating breakdowns and other notable challenges.

In terms of my key responsibilities for maintenance, repair, and improvement of St Saviour it has been a relatively easy year, with no urgent issues such as breakdowns or leaks. The recent five-yearly Quinquennial Inspection jobs are being progressed – the most obvious being the repairs to window stonework and metal struts (ferramenta) which as I write this, are just about complete. The repair of the West Door has transformed it from a badly weathered and deteriorated feature, into a thing of great beauty again – important as this is the main entrance to the church. Windows outside and in have been refurbished; not an obvious or visible change but regarded as urgent in our architect’s report.

There are other less urgent matters now in progress including roof repairs, repairs to crumbling plaster by the organ, pointing and damp ingress prevention – none particularly onerous or disruptive, but they need to be done. Periodic jobs such as clearing of gutters have continued.

There has also been a major issue with the Tower Clock. We waited for a full overhaul after it stopped, and now only three faces are working. Repair of the fourth face is complex, and access is difficult because of the position of the bells. We are awaiting a report and estimate for this work.

Services have continued, and we must continue to encourage increased giving – the church like everyone else is not immune from inflation.

Thanks as always to so many people who help so much in all kinds of different ways, especially in view

of my frequent absences with family in Spain, Italy, and Sussex. The church is clean, well maintained, open every day, warm and welcoming – it really is a great team effort!

St Petrox

Sue Black, Churchwarden – St Petrox

We had another busy summer, with many visitors and votive candles being lit. The milk churn to replace the bottle is still a work in progress, but money in the safe and donations for candles was very good.

Evensong was held weekly from April to October, when it reverted to alternate weeks. Numbers kept up well despite the cold and dark. Sadly, we have not had the bell ringers very often due to Tim's illness, but we are delighted when they do come.

The main work we had done was the painting of the West wall. This was done with a special long-lasting paint, which was more expensive, but will last for many more years. Rainwater goods were painted and the down pipe on the East wall unblocked. The wiring and in the tower was upgraded and an electrical survey completed. This showed several issues needing to be addressed to get it up to standard; which have since been completed.

We have lovely new curtains to the choir vestry. Material kindly provided by Marion Marshall and made, free of charge, by Carol Beaumont. Still a work in progress is the pipe organ, new heating, a ramp for disabled access and raised book ledges for the choir stalls.

Thanks go to the team who kept the church open every day during the winter – thankfully by winter 2022 the castle was open as normal at weekends, and to the castle staff who open and close every day during the summer. Thanks to Cathy and the flower arrangers. Cathy has been doing it for 30 years and has now stepped down, so the rota has been taken over by Philippa and Caroline. Lastly thanks to Ken who does so much both inside and out.

Parish Music

Christopher Helyer, Director of Music

A faithful band of singers continues to commit time and effort to supporting the worship in our parish. As ever, we are blessed to have several 'regular irregulars' who join us when they are in Dartmouth, some even driving hundreds of miles to be with us for particular services. A highlight, in October, was to join with singers from St Margaret, Topsham for the Cathedral's Devon Young Farmers' Harvest Festival where we sang two anthems and led the singing in a full cathedral nave. It was our privilege to be accompanied by the highly talented Assistant Director of Music, James Anderson-Beasant.

As 2023 approaches, so too does the Silver Jubilee of the Parish Choir; founded by the amalgamation of two smaller choirs at St Clement and St Saviour. One founder member, Ruth Mitchelmore, continues with us but, remarkably, the choir has regenerated itself over the past 25 years with more than 60 adult singers and 50 organists involved; not forgetting other occasional instrumentalists.

We continue to maintain a wide repertoire of music – hymnody, psalmody, settings, and anthems – although that is a challenge. The small team of organists – Jan Dietz, Sean Sweeney, and Karen White – is integral to our music ministry and we are continually grateful to them for their wonderful support. Music recitals continue from time to time, and a number are already planned for 2023, both at St Petrox and at St Saviour.

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms (SFSR)

Howard O’Keeffe, Churchwarden – St Saviour

A year of considerable change at SFSR. Sadly, owing to serious financial pressure the Pre-School closed at the end of July 2022. Since then, the premise has been empty, but not forgotten.

Our first plan was to encourage another provider of pre-school care and education to take over the premises and for life to continue – but we were not successful in finding anyone. The plan was then hatched to convert the pre-school area into accommodation for a Priest in Service (a successor to Bob Boyle) and a youth worker for who funding has been successfully found. This plan was clearly feasible – the space could have become comfortable accommodation and is of course convenient and located in the centre of the town. Although this remains a possibility, at the time of writing, a potential alternative Pre-School provider has emerged and looks promising. Whatever transpires, we hope to have the area back in full use by September this year.

Ecclesiastical Share (ES) of Dartmouth Trust

Howard O’Keeffe, Chairman of ES Trust

Once again, the priority is to thank sincerely the Dartmouth Trust for their invaluable financial support which means our churches can be well maintained – unlike so many other beautiful ancient buildings. It is hugely appreciated and makes so much possible and affordable. On a recent trip to Norfolk, I was struck by the number of large, beautiful churches often in small villages that I enjoyed visiting, but was saddened by the evidence of jobs not getting done, and lack of heating (meaning churches are really cold in winter – hardly welcoming). No criticism intended, as I am sure many people work hard and do their best but there is clearly a shortage of money. One of the pleasures of what I do is simply having the resources to get things done.

The ES has supported repairs covered in my report on St Saviour Church, and projects undertaken at the other two churches and Southford Schoolrooms. Funding has also enabled Clement Coffee to now be up and running.

Still in the pipeline in the longer term are organ refurbishments, central heating works at St Saviour and Quinquennial Inspection repairs – and of course unplanned matters for which we must keep funds in reserve.

Garden of Remembrance

Harry Franks, GoR Committee

The Garden of Remembrance (GoR) is a parish responsibility (rather than the St Petrox DCC) and the GoR Committee has responsibility for the improvement and upkeep of the Garden, but not interments which is the duty of the incumbent and staff, as well as a sexton as appointed. There were 23 interments in 2022 (of the total number of 240 since the Garden was consecrated in 1998 – 25 years ago). With increasing numbers, care needs to be taken in keeping to a planned rotation of the lawns as well as digging the holes deep enough to avoid mingling separate lots of ashes.

Highlights – The GoR was awarded, jointly with St Petrox churchyard, a CPRE Certificate of Merit – congratulations to all. The two smaller lawns were re-turfed in line with our plans and a new sea-drop

safety fence was erected – thanks to Ken Woodman, Tony Hodge and his sons. Planting and maintenance continue at pace with ‘garden days’ held regularly to progress work.

Funding – The budget for the year was £1,275. Actual expenditure was £1,048 and the current balance on the account at the end of the year is £562 taking account of two donations of £168. The committee recognised the need to raise more funds noting that the 2023 budget is likely to be half of that in 2022.

Thanks – The PCC owes a depth of thanks to the many volunteers who have brought the Garden to the current condition. These include Carol Beaumont (head gardener), Ken Woodman (lawn keeper), Sheena McCready (newsletter), and Tony Hodge (fence and gate) along with six to eight people who have helped in different ways (including watering, bark/manure provision, leaf clearing). Their efforts are surely recognised by the number of interments that took place, and the fact that 29 wreaths and bunches of flowers were counted on one day after Christmas; and continue to be laid.

FINANCIAL REVIEW

Parish Financial Report for 2022

Andy Course, Parish Treasurer

The PCC reviewed the financial matters of the parish at each of its meetings throughout 2022. The focus was primarily on the plans to consolidate numerous and legacy bank accounts into a single account and to simplify and standardise processes across the parish. Despite best efforts, the PCC were unable to establish a new bank account with the Co-Operative Bank. Instead, the aim during 2023 is to consolidate banking arrangements into one account (the main Parish Account).

The financial performance for 2022 was presented to the PCC in February 2023. Receipts and payments were analysed to share the operating performance – exceptional items including lump-sum repayment of advances from the Ecclesiastical Share and 2021 Common Fund payments (previous year), were removed from the analysis, and liabilities that should have been paid in-year (Diocese fees for example) were included. The main headlines were as follows (presented ahead of Independent Examiner report):

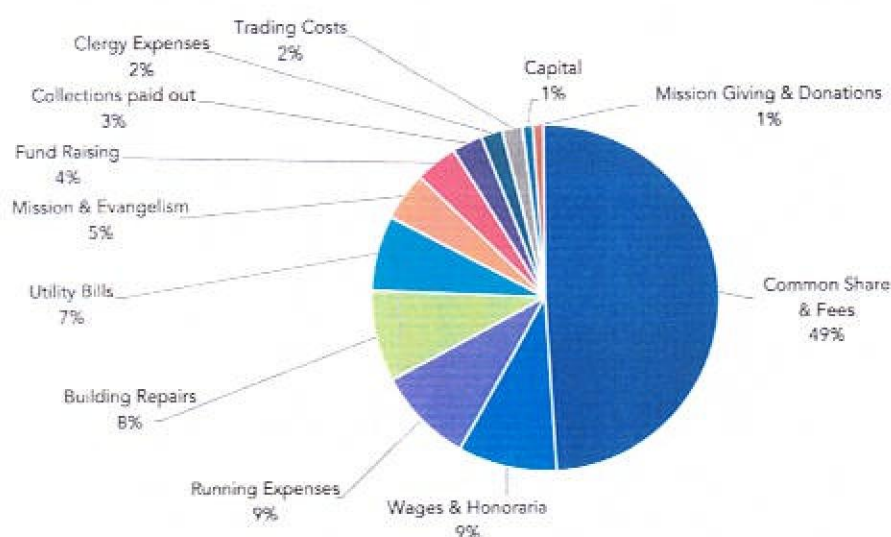
- Adjusted Income £116,828
- Adjusted Expenditure £131,297
- Adjusted Net Operating Deficit -£14,469
- Major Bank Accounts balances (Dec 22) £70,297 (inc. Southford Schoolrooms at £37,759)
- Other Bank Accounts balances (Dec 22) £123,436
- Total in Bank Accounts **£194,233**
- Total other Assets/Investments **£289,327**

The Southford Schoolroom account was included for the first time in the Parish accounts this year.

The overall financial performance reflects a similar operating deficit recorded for 2021 (£15,000). Recovery to the pre-pandemic levels, in terms of church congregations and related income, has not yet materialised. Despite a relatively strong cash and asset position, the PCC are determined to turn around the operating performance in 2023 with plans to focus on increasing income.

Some notable 2022 facts presented to the PCC include:

- Giving accounts for 60% of all income at £70.6k.
- 50% of Regular Giving is from just 12 people (a quarter of all donors).
- Internal transactions moved £26,853 between accounts (hence the desire to simplify accounts).
- Of the £131.3k expenditure, £64.4k was paid to the Diocese (Common Fund).
- An indication of overall parish expenditure is shown below.



We continue to benefit from generous bequests, special donations and investment income from the Duncan Gerrard Trust which is reflected in an enhanced asset base. We are also very grateful to the trustees of the Ecclesiastical Share for loans and donations that enabled the hard-working Church treasurers to cope with cash flow problems during the year. £47,626 was repaid to the Ecclesiastical Share in 2022.

2023 is likely to be another tight year as far as the operational performance is concerned, and so the PCC is seeking to increase giving to the church's mission and the 2023 Campaign Plan to do this has been developed. We continue to be blessed with robust reserves and substantial assets and so, with the exciting plans for mission, the outlook remains strong.

The Independent Examination of our accountants is now complete, and the finalised version will be submitted to the PCC on 19 May 2023. The report will be used to complete the annual return to the Diocese as well as being included in our Annual Return submission to the Charity Commission, in accordance with statutory requirements. Our Annual Return for 2022 needs to be submitted within 10 months of our financial year end, which is no later than 31 October 2023, and our annual return to the Diocese before 31 May 2023.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2022.

Responsibilities and Basis of Report

As the charity trustees of the Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

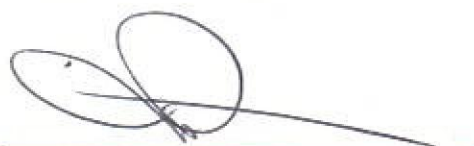
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated: 16 May 2023

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts)
- Income & Expenditure (Payments)
- Assets & Liabilities

Income & Expenditure (Receipts)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2022

	Unrestricted	Restricted	Endowment	2022	2021
Receipts:					
Gift aid giving	31185	1965		33150	37565
Gift aid recovered	10065			10065	10169
Other giving (non-gift aid)	15435	0		15435	2971
Wall safes	5695			5695	8661
Donations and collections	7100			7100	31979
Worldwide and Missionary giving	150			150	1589
Surplus on special events and outreach	3616			3616	0
Magazine subscriptions adverts	0			0	80
Fees income (net)	17502			17502	9965
Summer fete	0			0	608
Christmas fair	557			557	548
Craft and flower festival	0			0	772
Other fundraising income	0			0	0
Electricity and gas	620			620	1490
Churchyard income	0	0		0	1225
Hall lettings	2586			2586	1721
Book and garden of remembrance	168			168	400
Church lettings	2660			2660	1720
Dividends	0			0	5336
Bank and investment interest	3680			3680	1894
Refunds	134			134	8582
Legacies	0			0	24444
VAT recovered	0	0		0	9308
St Clement's kitchen donations	0			0	58690
Youth Scheme account	0	0		0	20
Amen	53			53	508
Clements Coffee	506			506	
Music	1483			1483	
Southford schoolroom	14842			14842	
Appeals income	0	2253		2253	301
Grants	12311			12311	11000
Total Receipts	130348	4218	0	134566	231546

Income & Expenditure (Payments)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2022

	Unrestricted	Restricted	Endowment	2022	2021
Payments:					
Diocesan Common Fund	64381			64381	63090
Service books, candles & sacristy	2019			2019	4275
Utilities	7465			7465	4842
Music	1497			1497	117
Repairs, maintenance & cleaning	11758			11758	3898
Insurance	5627			5627	4960
Garden of Remembrance and Churchyard expenses	5112			5112	3995
Printing, postage and stationery	3306			3306	3487
Telephone, internet and website	1826			1826	549
Flowers	276			276	407
Services, organists and choir fees	12070			12070	6632
Bank charges	125			125	32
Fees (inc. legal and professional/architects' costs etc)	777			777	5768
Lettings costs	450			450	1336
Bookstall purchases	1483			1483	1629
Vicar's, curate's and administration fees	1781			1781	2745
Special events costs	440			440	207
Worldwide and missionary giving	1300		0	1300	1023
Car parking costs	1930			1930	1850
Stewardship expenses	0			0	120
Miscellaneous expenses	215			215	184
AMEN expenditure	0			0	6954
S Hauley Brass	0			0	26400
St Clement's kitchen	0			0	67171
Dividend reinvestment	0			0	750
Governance	1497			1497	0
Clements Coffee	523			523	0
Youth ministry	178			178	0
Funeral and Special	4410			4410	0
Southford schoolroom	10377			10377	0
Repayments to Ecclesiastical Share	47626			47626	0
Capital expenditure	1320			1320	4099
Total Payments	189769	0	0	189769	216520

Assets & Liabilities

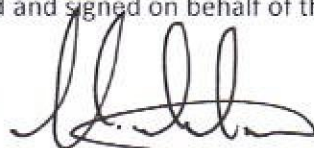
The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Statement of Assets and Liabilities at 31st December 2022

	2022	2021
Bank Accounts:		
Dartmouth PCC - Lloyds	13,262	40,276
St Clement's - Lloyds	6,106	2,556
St Saviour's - Lloyds	8,508	37,723
St Petrox - HSBC	3,927	4,685
Parish Hall - Lloyds	735	2,371
	32,538	87,611
St Saviour's - Cambridge & Counties	21,551	21,293
St Clement's - CBF CCLA deposit fund	17,553	16,995
St Petrox - CBF CCLA deposit fund	31,872	36,751
St Petrox - Duncan Gerrard Fund	48,720	48,720
Parish of Dartmouth Amen	53	-
St Petrox - Garden of Remembrance	563	1,442
Parish of Dartmouth Charities	3,625	3,330
Southford Schoolroom	37,758	33,294
	194,233	249,436
Investments:		
St Clement's - CBF shares	4,940	5,603
St Clement's - CBF shares	18,762	21,265
St Saviour's - Edentree Amity shares	15,774	17,299
St Saviour's - CBF shares	18,955	21,500
St Petrox - Duncan Gerrard Investment Portfolio	196,146	231,884
	254,577	297,551
Investments-Endowments:		
St Clement's - JP Morgan	9,360	11,014
St Clement's - Scottish Investment plc	3,300	3,883
St Clement's - Law Debenture Corporation	14,600	17,178
St Clement's - Witan Investment Trust	5,355	6,300
St Clement's - Edinburgh Investment Trust	2,135	2,512
	34,750	40,887

Approval

Independent Examiner's Accounts approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Date: 19 May 2023

Signed by Colin Cooper (Parish Warden):



Date: 19 May 2023

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and if so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Churchwardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, there are no formal sub-committee arrangements in place for anything else. The DCCs continue to meet as required.

There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 110 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is up from the 106 reported last year, and 130 the year before. New members are welcome to apply at any time.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour Church, Anzac Street, Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour, and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour, and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1st January 2022 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

PCC Ex-Officio Members:

- | | |
|---------------------------------|--|
| • Rev Dr Andrew Langley (Chair) | (Incumbent) |
| • David Woods | (Reader) |
| • Colin Cooper | (Parish Churchwarden) |
| • Ernie Wingeatt | (Parish Churchwarden) |
| • Edna McGregor | (Elected Deanery Synod representative) |
| • Julia Springett | (Deputy Churchwarden – St Clement) |
| • Howard O'Keeffe | (Deputy Churchwarden – St Saviour) |
| • Susan Black | (Deputy Churchwarden – St Petrox) |

PCC Elected Members:

- | | |
|-------------------------------|------------------------------------|
| • Sheila Boswell | • Marion Marshall (from 22 May 22) |
| • Harry Franks | • Margaret Probyn |
| • David Gent (from 22 May 22) | • Wendy Rendle |

PCC Members standing down during 2022:

- | | |
|-------------------------------------|--|
| • Fiona Andrews (until 16 May 22) | • Christopher Helyer (until 23 Sep 22) |
| • Diana Crook (until 23 Sep 22) | • Lesley Holloway (until 16 May 22) |
| • Charles Deuchar (until 22 May 22) | • Helen Kidd (until 12 May 22) |

2022 Annual Report – Approval

Annual Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth was approved by the Ecclesiastical Parish of Dartmouth PCC on 19 May 2023 and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Date: 19 May 2023

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

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Telephone:

01803 835540