



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth**

For the Year Ended 31 December 2021

26 May 2022

Dartmouth PCC – Annual Report 2021

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11 May 2022

Dartmouth PCC – Annual Report 2021

2021 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth

AIM AND PURPOSES

Dartmouth Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev Dr Andrew Langley, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petrox. The PCC is also responsible for the maintenance of the Southford Schoolrooms near St Saviour's church and the Parish Hall adjacent to St Clement's church, Townstal. The Ecclesiastical Parish of Dartmouth, along with the Parish of Dittisham, forms the United Benefice of Dartmouth & Dittisham.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our churches and for them to feel part of our parish community across Dartmouth. The PCC maintains an overview of worship throughout the parish and seeks to promote a diverse and complementary offering across Dartmouth: St Petrox as a bastion of the Book of Common Prayer with a largely Evensong-based form of worship; St Saviour's, within the town centre, being a civic-based, liturgy-focussed form of worship; and St Clement's, the Mother Church, developing its mission to be relevant to modern lives and reaching out across the parish. We are privileged to be supported by our wonderful choir and, over the past year, with the introduction of praise worship supported by a live band. The PCC is building upon this sensitivity to different types of worship with a view to provide a great opportunity for mission.

Although challenged in recent years with the pandemic, when planning the activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- A wide variety of worship and prayer, focussed on the Gospels and bible scripture;
- Provision of pastoral care for people living in the parish; and
- Taking the first steps in re-vitalising a thriving children and young people church community.

To achieve this work, we must maintain the fabric of our three churches, along with our other buildings, and continue to invest, where we can, to continue to make our offering relevant, accessible, sustainable, and inclusive to all. This includes the churches and buildings themselves and what we do within them.

ACHIEVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Reflecting on the journey we have travelled together can be a source of great encouragement – it is astonishing to consider what we have achieved in the year since I was appointed. Already we have foundations in place to maximise the opportunity for mission as the local community emerges from Covid. Even so, now is the time to renew our focus on discipleship as we set about sharing the Gospel across the parish and reach out to those who are yet to experience the presence of Jesus in their lives.

Firstly though, I would like to acknowledge the on-going enthusiastic support of the Parish Wardens— not only their support with parish matters, but for their personal support as well. Starting any new role is always a challenge; managing the inevitable turn-over of personnel while setting out a vision for mission can be all-consuming. Achieving the right balance between work and family responsibilities can be tricky, especially given the challenges of navigating an interregnum with a reduced clergy team, as well as a postponed vicarage move, all experienced while adapting through the pandemic.

That said, we have now re-established a regular Sunday worshiping cycle across our three churches, and we feel that our church life is again returning to normal:

- 1st Sunday: Wake-Up-On-Sunday (St C); Praise & Holy Communion (St C); Evensong (St P)
- 2nd Sunday: Sung Eucharist (St S); Evensong (St P) in summer or Taizé (St C) in winter
- 3rd Sunday: Holy Communion (St C); Evensong (St P)
- 4th Sunday: Sung Eucharist (St S); Evensong (St P) in summer or Café Church (St C) in winter
- 5th Sunday: Benefice Wide Holy Communion (St S, St C or St George's); Evensong (St P)
- Wednesdays: Benefice Eucharist (St S)

While we re-build a more resilient clergy team, these services are led by me, ably assisted by Rev Diana Crook (PtO) and, increasingly, supported by Lay Ministry. I am grateful for the flexibility and commitment provided to enable us to hold all these services across the parish. As we look ahead, plans are now forming to recruit a St Mellitus Ordinand, a Curate, a Youth Minister, as well as investigating how to fill the vacancy left by Father Bob Boyle with potentially an Associate Vicar.

We have now recruited a smaller staff team to manage the operations and administration across the United Benefice. This includes part-time communications support from Emma Dixon (10 hrs per week); part-time office administration from Rosie Beard (16 hours per week); part-time operations, finance, and planning from Andy Course (20 hours per week); along with voluntary PA support to me from a job share between Marion Marshall and Charlotte Anderson (Dittisham PCC). This team is supplemented by numerous volunteers who help to open/close churches, maintain and clean the buildings, act as sacristans and as treasurers for our churches.

As I mentioned, we now have some strong foundations in place on which to build our mission focus. The priorities for mission are to be relevant to modern lives, to be accessible to all, to be inclusive, to be sustainable, and to be engaging. The breadth of worship that we can offer across the three churches complements our opportunities to be the body of Christ so enabling God through the power of his Spirit to transform lives across our community.

Over the coming months, I will be returning to my Vision for Mission across the parish and to share with you all my hopes, aspirations, and plans for the coming years. In the meantime, as well as sustaining our current worshipping community, offering all the pastoral care required and maintaining the breadth of worship we have, the following mission objectives are inspiring our current efforts:

- **Relevant:** Build on our early steps to encourage more children, young people, and families to join us and witness to the way that Jesus can transform lives. Reach out to our local community, especially around Townstal by being welcoming and open;
- **Accessible:** Adapting and maximising the use of our church buildings to encourage more people to be introduced to faith in whatever way possible;
- **Inclusive:** Establish our *Clements* coffee shop within St Clement's church – open to our parishioners, to the wider public and to visitors, and offering a high-quality, comfortable, and welcoming space for all to enjoy;
- **Sustainable:** Looking after God's creation here in Dartmouth and develop plans to be more sustainable across the parish, using natural resources and renewable energies to power our mission in a variety of ways in all three churches;
- **Engaging:** Simplifying and standardising how we operate across the parish while maintaining our focus on opportunities for all to be involved in mission across the whole community.

Parish Churchwardens' Report on the Proceedings of the PCC

Colin Cooper, Parish Churchwarden

During 2021 the PCC met with a full agenda on three occasions, plus once to discuss and agree a digital upgrading proposal and on 22 March to review and agree the Report and Accounts for 2020.

The year began with the Benefice still in an interregnum and operating reduced services due to Covid lockdown restrictions. The first meeting of the year held in February recognised the need for additional financial support to tide us over a cash flow shortage due to a combination of fewer services, fewer parishioners, and no visitors. We were extremely grateful to the Trustees of the Ecclesiastical Share for providing this support. Also at this meeting, it was unanimously agreed the Garden of Remembrance be adopted as a parish resource; a digital upgrading proposal was presented, the finer details subject to a further meeting of the PCC just over a week later.

A second meeting was held on 7 October; in the intervening period lockdown restrictions were partially eased and our curate The Rev Dr Andrew Langley was appointed as vicar. The following points were noted: at national level, the Church of England is proposing to streamline its management; a shortage of clergy support was hindering pastoral development and outreach opportunities, St Clement's will be the focus of mission activity following the remodelling of the kitchen; a person had been recruited to improve and develop our website; a review of the present system of DCC operations is underway; a new person to manage our basic admin is being sought, plus an operations manager to support the Vicar; the need to set up a committee to look after sustainability issues was accepted.

The third and final meeting took place on 7 December; formal approval was given for St Clement's café strategy; the move to a single parish bank account was endorsed.

At every meeting in 2021, safeguarding and sustainability issues were discussed.

ST CLEMENT

Julia Springett, Deputy Churchwarden – St Clement

Following a year of disruption to our mission and outreach to the community, it is pleasing to report that we now have opened again to a full programme of services, beginning with the first Sunday of each month with Wake Up On Sunday for children and young people; it has exciting content which changes month-on-month. This is followed by Holy Communion at 1100 and a winter series of delightful Taizé evening services interspersed by a new venture, Café Church.

St Clement's can now proudly boast a fully functional new kitchen and plans are progressing to open as a coffee shop – *Café Clements* – for five days a week with a paid coffee shop manager in situ. The kitchen can also be extended for use within social functions, celebrations of weddings and worked very well for our Parish Christmas Lunch. This, together with the recently installed audio-visual system and the introduction of Wi-Fi, will shortly enable St Clement's to become a greater centre of activity and support and will be able to feature live streaming of services and private functions.

During the period of on-going work, the Rood was inspected and found to need restoration. The chains from which the Cross was suspended were no longer safe and the Cross was taken down from the ceiling. Restoration is currently under investigation with relevant costings, and consulting engineer's advice will be sought. The church organ has undergone minor repair over the reporting period, as has the grand piano. Both have been re-tuned and are currently in good working order. However, we have been warned that the organ will require a complete service soon.

Ken Scott, an eminent local historian, has concluded his work on the 'Church Tower Lead Graffiti' and has submitted his report to the Devon Archaeological Society for the Devon Graffiti Survey. Ken has suggested that two of the rectangular panels should be displayed in the church in order that they can be seen by the congregation and others. He has emphasised that they are an important contribution to the community and society and could be traced by children much like brass rubbing. Something to progress this year.

At the time of writing the report, a series of winter storms recently caused some considerable damage in the churchyard by bringing down an ivy-covered tree on the pathway between the north and west doors blocking the path, and another on the boundary with Townstal Road. Both were swiftly removed and made safe. There was also considerable damage to the dry-stone wall and hedge on the boundary between the church yard and Parish hall. This is awaiting clearing and reinstatement.

On a far happier note, thanks to an initiative from Sheila Boswell, St Clement's churchyard was entered into the Devon's Best Churchyard Competition 2021 and was awarded a Certificate of Merit for which we are very proud.

Very many thanks to everyone who has contributed to the positive outreach of our church, especially to all those who have given time and energy to ensure the smooth running and added to the beauty of our magnificent place of worship. All in all, a good recovery from a very difficult two years, but as ever, works still to be completed.

ST SAVIOUR

Howard O'Keeffe, Deputy Churchwarden – St Saviour

This was a better year for the church than the previous one, with the effects of the pandemic being less severe. Of course, a lot of the work involved in maintenance and refurbishment of such a beautiful ancient building continues regardless, as the weather, and the passage of time, mean much always needs to be done. During the year several matters have been attended to including repairs to central heating, repairs to stonework, repairs to the organ, and the complete overhaul of the three old brass chandeliers. At the time of writing, we await the return and installation of these - following which the regular process of having to remove, dismantle, clean, and reinstate them will no longer be needed (a very tricky process which has resulted in some damage to them in the past). This will be an urgent, necessary job finally done.

The five yearly Quinquennial Report has recently been received, and the church is described as in 'generally very good condition', however some work needs to be done to prevent inevitable further deterioration if ignored. This includes roof repairs (following a drone survey – the wonders of technology!), and repairs to the ferramenta (metalwork) and stonework around windows – a job mentioned in the previous report but now becoming more necessary.

The past year has seen the installation of the digital upgrade, so we now have a new sound system.

Periodic maintenance has continued including recent clearing of gutters. Whilst on site the steeplejacks were asked to investigate the reason why the east face of the tower clock is not working (we had been informed that probably a bird had placed twig or other impediment in the way, blocking the movement of the clock hands). Nothing was found, so we must assume the impediment has simply fallen off or blown away. We now need to get the clock repairers back to restart the clock.

We continue to welcome all to our services and activities, and we must now encourage more giving, especially that our contactless machine is available.

As always let me finish with a few thanks. As the only Churchwarden the job is made much less onerous because of the help and support of many colleagues in so many ways - particularly important over recent weeks whilst I have been out of circulation following a knee replacement operation. Thank you to all volunteers (you know who you are!) and to new staff colleagues who are doing an excellent job. The church is clean, well maintained, unlocked and available to all every day of the year, and updates and improvements are getting done!

ST PETROX

Sue Black, Deputy Churchwarden – St Petrox

We have continued to have vast numbers of visitors due to the Covid effect, and people going for a walk to the lovely location and the views. Income has been good, but we miss our bottle, which attracted a lot in donations. It was however prone to being broken or stolen from. We now have a milk churn on its way, which is in the process of being converted by a vicar in Cornwall.

Evensong continued fortnightly all through the winter, for the first time ever, with numbers being over 20 except on a couple of occasions. This involved a lot of candle filling! It was lovely to have the bell ringers back ringing regularly after Christmas. We had really missed them.

Storms at the beginning of the year caused damage to the roof, with the loss of tiles and damage to stonework. Fortunately, Andrew Stanton was able to come and do the necessary repairs before there was any rain ingress into the church. The next storm caused a hole to appear in the ceiling near the south door. Julie Boulby decided it was due to excess pressure inside the roof space, causing the plaster to be forced off. We were able to claim for both repairs on our insurance.

Some of our quinquennial work was done during the year, mainly several small jobs. The oak doors were given new more robust hinges and were shaved so they didn't stick on the flagstones. A new light was put in the bell chamber, and work done on some stonework of the tower. We are awaiting several other jobs, some of which will involve scaffolding. One of the flags, the red ensign, fell off the wall of the ringing chamber during the Autumn, but will not be replaced, as it should never have been there in the first place, according to Nicko, who is ex-Navy. Fortunately, no one was injured when it fell.

The organ project has changed, on advice from experts. It is now planned to be sited with the pipes in the northeast corner of the church and the console where the present organ is.

Thanks must go to our willing band of openers and closers, who, although cleaning of pews and roping off did not have to be done, still did weekends as well as weekdays all through the Winter, as the Castle did not open due to Covid. Thanks also to Cathy and her flower arrangers and to Ken for all his work outside. Lastly thanks, to Tony Hodge for repairing and painting the notice board.

Parish Music

Christopher Helyer, Director of Music

The past year was certainly one of challenge for us all but particularly so for singers and choirs. However, we were not deterred and parish choir members – regular and the 'regular irregulars' (as I call them) – faithfully continued in their ministry of music. Sometimes we were limited to a trio of voices, later a sextet, and eventually the full choir. Repertoire had to be chosen to match the available combination of voices, but the biggest challenge was being limited to three voices to sing the choruses in John Stainer's passion-tide cantata 'The Crucifixion'. In the end we had two teams of three – soprano, alto and tenor – who sang antiphonally (passage and passage about) and were accompanied throughout by a wonderful cellist, Rickman Godlee (from Kingswear), substituting for a bass voice. The hymns are central to the whole worship created by Stainer and although the congregation was limited to saying the hymns, one verse of each was sung by a choir trio.

Sadly, we have lost the longest-serving member of our team of organists: David Oldbury. Whilst officially holding the appointment of Organist at BRNC, David so often found time to accompany our choir, especially at festivals. One of his great loves was plainsong, which he accompanied with great sensitivity. We were honoured to provide most of the gathered choir for his Requiem Eucharist, celebrated in the Anglican Chapel of BRNC. *Requiem aeternam, dona eis Domine*. David was also a pedant *par excellence*, and we shall miss his splendid attention to detail, especially in the preparation of liturgical orders of service.

Although most of the services at which we sing are in the three Dartmouth churches, it has been a great joy to travel to Dittisham, from time to time, to support their morning worship and, this year to sing the Epiphany Procession in St George's Church.

This report would be incomplete with expressions of thanks; first and foremost, to incredibly loyal and

committed members of the choir but also to our organists: Robin Tugwell (Dartmouth), Jan Dietz (Stoke Fleming) and Sean Sweeney (Tavistock). And finally, our rehearsal accompanist Karen White (Chillington) who also accompanies us in services, including her very sensitive playing for Taizé worship.

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms

Howard O'Keeffe, Deputy Churchwarden – St Saviour

The Pre-School and the tenants of the two flats are still benefitting from the excellent accommodation following the refurbishment of the building several years ago. Apart from an occasional building maintenance issue, there have been few problems. Southford Schoolroom finances are in a strong position, and we plan to have the outside of the building redecorated this summer.

The previous manager of the pre-school left some months ago and after a gap of a few months, a new manager is now in post. It has been a challenging period for the pre-school, but numbers are good, and the future looks reassuring. The tenants of one of the flats left in February, so a decision about whether to re-let or to keep the accommodation ready for a new church clergy member will be taken in due course (this was the case when Rev Boyle and his wife lived at the flat).

Ecclesiastical Share of Dartmouth Trust

Howard O'Keeffe, Chairman of ES Trust

First, as I do every year, I would like to express our collective gratitude for the hugely valuable financial support of the Dartmouth Trust. It is hard to imagine how we would maintain and care for our wonderful Grade 1 listed medieval buildings without this. For example, a collapse of stonework around a bell tower window, and a recent breakdown of the central heating (both at St Saviour's) cost over £3,000. The replacement cost of the whole heating system – needed soon – is estimated to be at least £50,000; that would require a very large amount of voluntary fund-raising activity if not for the Trust.

Our grants this year have held up well – there was concern that the effect of the pandemic would adversely affect the Trust's investments, but so far there has been no dramatic reduction in our income.

Projects 'in the queue' include expensive restoration work on the organs, the central heating, and some of the roof and windows at St Saviour's. Other demands will arise during the year at all the churches. I am pleased that the Hauley Brass and renovation of the chandeliers projects have made only small demands on the ES, and trustees have moved some money into interest bearing accounts to maximise income in a cautious low risk move.

Of course, the digital upgrades at St Saviour's and St Clement's have required a financial contribution, and the 'Cafe Clements' coffee shop will require a loan for its start-up funding. As always trustees try to achieve a balance between wise expenditure for mission and careful custodianship of resources – we must always be ready for the proverbial 'rainy day'!

Charitable Giving

Wendy Rendle, PCC Member

The Parish, like the whole country, has been affected by the worldwide pandemic that is COVID-19 and for the past two years, 2020 and 2021, we have fallen short of our annual projected target of £3,000 and the Parish has not been able to top it up. 2021 saw some relief from the lockdowns and gave

windows of opportunity to undertake some fund-raising. The following includes some of the activities for the year.

- A collection for *Christian Aid Week*.
- A Triathlon undertaken locally by our own fit and enthusiastic Vicar, Andrew, saw more than £1,000 being sent to the charity *Change a Chapter* on behalf of the Parish.
- The Regatta Recitals is an annual event looked forward to by many and they were back after a one-year absence over the three days of the 2021 Regatta.
- The Harvest Festival Service in St Clement's Church, another popular annual event, was well attended and the harvest gifts brought in by the congregation were auctioned after the Service and the proceeds donated to *Change a Chapter*. All the tinned and packaged goods purchased at the auction were donated back to the Church and given to *Dartmouth Caring - Giving* in kind.
- The end of the year saw a revival after 2 years of the collecting in and counting of *The Children's Society* boxes. The boxes were counted during one of the October coffee mornings in St Clement's. The coffee sales, a raffle and the total of the boxes yielded a total of £963.44.
- In addition, as part of our outreach into the community we give *Youth Genesis* the use of the Parish Hall every Friday night during term time. The usual fee is £150 per term and with 3 terms per year, this constitutes a £450 donation.

Garden of Remembrance

Christopher Helyer, Deputy Churchwarden – St Petrox

2021 was a constructive year for the Garden of Remembrance team. Terms of Reference were drawn up and approved by the PCC; bright new noticeboards were erected, and independent electronic donating was initiated. In the Garden a small but knowledgeable and enthusiastic team of volunteers has brought the appearance of the Garden to the best it has ever been! There has been new planting of the bank and re-turfing of the two riverward grassed areas. We are indebted to Dartmouth Town Council for a significant supply of donated mulching chippings. Related to GoR activities, two Platinum Jubilee commemorative trees – a cherry and a magnolia – will be formally planted in the upper churchyard as part of the Platinum Jubilee celebrations.

FINANCIAL REVIEW

Parish Financial Report for 2021

Colin Cooper, Parish Churchwarden

The Parish Finance Committee met five times in 2021 in pursuance of its role to review the income and expenditure of the Parish and where necessary make planning and control recommendations on financial matters to the PCC and assist in the formulation of financial policy. At the time of writing this part of the report, it should be noted that accounts for 2021 have not yet been independently examined.

When extraordinary items are removed from both income and expenditure, a deficit more than £15,000 was incurred against a prediction of £10,000. However, we were able to benefit from generous bequests, special donations and investment income from the Duncan Gerrard Trust that is reflected in an enhanced asset base.

The reasons for the day-to-day deficit can be largely explained by nearly two years of lockdowns during which, in common with the Church of England countrywide average, about 21% of our congregation stopped attending or moved away and have not resumed, plus a decline in the number of visitors to our churches.

I have looked in broad terms at the numbers regarded as being part of our church community: before lockdown, and under the previous incumbent, a number around the 150 mark was stated, though 11% of these were highly irregular and had stopped attending our churches well before we went into interregnum. A further 6% decided to leave our church community to worship elsewhere and another 10% or so joined our sick list or went to glory. These figures when taken together with the 21% overall decline, in effect halved our community to about the 70/75 mark. The good news is that over 20 new people have joined our happy church community! In defiance of the above, attendance numbers at St Petrox have remained very consistent, well done to their team for bucking the trend and to St Georges (parish of Dittisham, part of our Benefice) for maintaining their congregational numbers.

We were very grateful on several occasions to the trustees of the Ecclesiastical Share for loans and donations that enabled our hard-working treasurers to cope with cash flow problems during the year.

The use of contactless donations/QR codes in our churches was expanded during 2021 and yielded over £1,600; we plan that QR codes and text giving symbols will be placed on all our paperwork, posters, and website, etc., so this figure is expected to rise considerably. Visitor numbers are thankfully increasing leading to higher donation levels. Non-Clergy staff shortages have been addressed, so we are now in a much better position to improve our outreach/marketing/presentation all of which in time should improve our income.

We were very sorry to lose the very professional services of John Light, Fiona Andrews, and Liz Mills last year, they all deserve our grateful thanks for the tremendous amount of hard work they put in over a long period of time in support of our parish financial activities. We are even more thankful that Wendy and Harry are continuing in their roles as treasurers whilst we move to one bank account and plan an alternative way of managing our finances. Special thanks also to Nicolette Coward for her dedicated work inputting all our financial transactions that lead to the production of our monthly accounts, and to Ken Scott for looking after the very important area of gift aid recovery.

What of the future? Another tight year for parish finances is predicted and again we are expecting a deficit on our day-to-day income verses expenditure. It is down to each DCC and the parish generally to take every opportunity to raise income through special events whilst keeping expenditure levels to the minimum. We have so much to be thankful for, our reserves are robust, we have exciting plans, the future looks good, and we have a strong loving and caring church community.

ANNUAL ACCOUNTS

The Independent Examination of our accountants is now complete, and this finalised version will be resubmitted to the PCC on 29 May 2022. The report will be used to complete the annual return to the Diocese as well as being included in our Annual Return submission to the Charity Commission, in accordance with statutory requirements. Our Annual Return for 2021 needs to be submitted within 10 months of our financial year end, which is no later than 31 October 2022, and our annual return to the Diocese before 31 May 2022.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2021.

Responsibilities and Basis of Report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

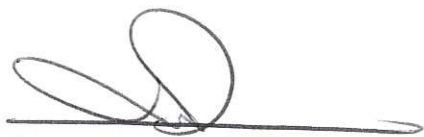
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated:

26/05/2022

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts)
- Income & Expenditure (Payments)
- Assets & Liabilities
- Share Valuations

Income & Expenditure (Receipts)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Receipts and Payments Account for the Year Ended 31st December 2021

	Unrestricted	Restricted	Endowment	2021	2020
Receipts:					
Gift aid giving	36890	675		37565	30860
Gift aid recovered	10169			10169	13002
Other giving (non-gift aid)	2971	0		2971	3346
Wall safes	8661			8661	5337
Donations and collections	31605	374		31979	16693
Worldwide and Missionary giving	1589			1589	1115
Surplus on special events and outreach	0			0	5
Magazine subscriptions adverts	80			80	418
Fees income (net)	9455	510		9965	9017
Summer fete	608			608	0
Christmas fair	548			548	0
Craft and flower festival	772			772	0
Other fundraising income				0	7568
Electricity and gas	1490			1490	1273
Churchyard income	600	625		1225	1070
Hall lettings	1721			1721	3307
Book of remembrance	400			400	320
Church lettings	1720			1720	480
Dividends	5336			5336	1345
Bank and investment interest	3279	98		1894	2680
Refunds	8582			8582	6066
Legacies	24444			24444	8000
VAT recovered	7397	1911		9308	0
St Clement's kitchen donations	58690			58690	0
Youth Scheme account	0	20		20	0
Surplus on "Amen" account	508			508	2345
Appeals income	301			301	50
Grants	0	11000		11000	3750
Total Receipts	217816	15213	0	231546	118047
 Less Total Payments	 186022	 30498	 0	 216520	 174178
 Surplus/(Deficit) for the Year	 31794	 -15285	 0	 15026	 -56131
 Net Surplus /(Deficit)for the Year	 31794	 -15285	 0	 15026	 -56131
 Add opening balances	 91048	 286259	 16201	 393508	 449639
TOTALS	122842	270974	16201	408534	393508

Income & Expenditure (Payments)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Receipts and Payments Account for the Year Ended 31st December 2021

	Unrestricted	Restricted	Endowment	2021	2020
Payments:					
Diocesan Common Fund	63090			63090	63707
Cleaning	677			677	1355
Service books, candles and sacristy supplies	4275			4275	2752
Utilities	4842			4842	5379
Music		117		117	33
Repairs, renewals and maintenance	3221			3221	51881
Insurance	4960			4960	5323
Garden of Remembrance and churchyard expenses	1742	2253		3995	8143
Printing, postage and stationery	3487			3487	4193
Telephone, internet and website	549			549	383
Flowers	407			407	176
Services, organists and choir fees	6472	160		6632	4961
Bank charges	32			32	32
Fees (including legal and professional/ architects' costs etc)	5418	350		5768	17422
Lettings costs	1336			1336	1512
Bookstall purchases	1629			1629	269
Vicar's, curate's and administration fees	2707	38		2745	2420
Special events costs	207			207	82
Worldwide and missionary giving	1023		0	1023	1000
Car parking costs	1850			1850	1750
Walsingham pilgrimage	0			0	137
Stewardship expenses	120			120	0
Miscellaneous expenses	184			184	74
AMEN expenditure	6954			6954	0
S Hauley Brass		26400		26400	0
St Clement's kitchen	67171			67171	0
Dividend reinvestment	750			750	0
Capital expenditure	2919	1180		4099	1194
	<u>186022</u>	<u>30498</u>	<u>0</u>	<u>216520</u>	<u>174178</u>

Assets & Liabilities

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Statement of Assets & Liabilities for the Year Ended 31st December 2021

	2021	2020
Investments		
Endowments - Shareholdings	15927	15927
St Clement's CBF Investment fund	3195	3195
St Clement's CCLA Equity fund investment	10000	10000
St Saviour's EdenTree Amity Balanced fund	13000	13000
St Saviour's CBF Investment fund	13000	13000
St Petrox Duncan Gerrard Trust [Investment 1]	50000	50000
St Petrox Duncan Gerrard Trust [Investment 2]	105000	150000
	<u>210122</u>	<u>255122</u>
Bank accounts		
St Saviour's Lloyds current a/c	36537	12392
St Saviour's Virgin Charity deposit a/c	0	11809
St Saviour's Cambridge & Counties a/c	21293	32900
St Clement's Lloyds current a/c	2556	10681
St Clement's CBF deposit fund	16995	16455
St Petrox HSBC current a/c	4459	4517
St Petrox CBF deposit fund	36751	21924
St Petrox Duncan Gerrard fund	48720	7990
Parish Lloyds a/c	30188	14429
Parish Hall Lloyds a/c	2371	3843
Parish of Dartmouth PCC 'Amen' a/c	0	6446
Garden of Remembrance	1442	0
St Saviour's Parish of Dartmouth Lloyds	3330	0
	<u>204642</u>	<u>143386</u>
Total assets	<u>414764</u>	<u>398508</u>
Less Liabilities	5000	5000
Loan	1230	0
Agency monies	6230	5000
Net Assets	<u>408534</u>	<u>393508</u>
Represented by:-		
Funds at 1st January 2021	393508	449639
Surplus/(Deficit) of receipts over payments for the year	15026	(56131)
Funds at 31st December 2021	<u>408534</u>	<u>393508</u>

Share Valuations

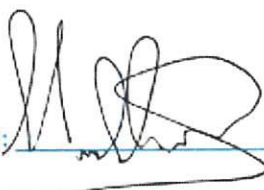
The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Share valuations at 31st December 2021

	31/12/2021 £	31/12/2020 £
Endowments		
J P Morgan Mid Cap (825 shares @ £13.35)	11,014	9,426
Scottish Investment PLC (465 shares @ £8.35)	3,883	3,246
Law Debenture Corporation PLC (2150 shares @ £7.99)	17,178	14,835
Witan Investment Trust PLC (2500 shares @ £2.52)	6,300	5,762
Edinburgh Investment Trust PLC (400 shares @ £6.28)	2,512	2,184
	<u>40,887</u>	<u>35,453</u>
St Clement's CBF Investment Fund (239.28 units @ £23.4181)	5,603	4,892
St Clement's CBF Investment Fund (908.05 units @ £23.4181)	24,265	18,567
St Saviour's EdenTree Amnity Fund (15241.39 units @ £1.135)	17,299	15,524
St Saviour's CBF Investment Fund (918.09 units @ £23.4181)	21,500	18,772
St Petrox Duncan Gerrard Investment portfolio	231,884	253,778
	<u>341,438</u>	<u>346,986</u>

Approval

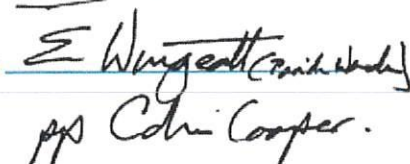
Approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Date: 26 May 2022

Signed by Colin Cooper (Parish Warden):



pp Colin Cooper.

Date: 26 May 2022

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and if so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Churchwardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, there are no formal sub-committee arrangements in place for anything else. The DCCs continue to meet as required.

There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 106 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is down from the 130 reported last year, and 139 the year before. New members are welcome to apply at any time.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour's Church, Anzac Street, Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1st January 2021 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

Ex-Officio:

- Rev Dr Andrew Langley (Chair) (Incumbent)
- Rev Diana Crook (PtO - Permission to Officiate)
- David Woods (Reader)
- Colin Cooper (Parish Churchwarden)
- Ernie Wingeatt (Parish Churchwarden)
- Edna McGregor (Elected Deanery Synod representative)
- Julia Springett (Deputy Churchwarden – St Clement)
- Charles Deuchar (Deputy Churchwarden – St Clement)
- Howard O'Keeffe (Deputy Churchwarden – St Saviour)
- Christopher Helyer (Deputy Churchwarden – St Petrox)
- Susan Black (Deputy Churchwarden – St Petrox)

Elected:

- Fiona Andrews (until 16 May 22)
- Sheila Boswell
- Jill Cawley (until 31 Dec 21)
- Harry Franks
- Lydia Guy (until 31 Dec 21)
- Lesley Holloway (until 16 May 22)
- Helen Kidd (until 12 May 22)
- John Light (until 31 Dec 21)
- Elizabeth Mills (until 31 Dec 21)
- Margaret Probyn
- Wendy Rendle

Approved by the Ecclesiastical Parish of Dartmouth PCC on 15 May 2022 and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Date: 16 May 2022

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

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