

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF DARTMOUTH

England & Wales · Charity number 1129018

Details

Other names	PARISH OF DARTMOUTH PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-04-06
Register	View on the Charity Commission register

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities

Classification

- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£157,570	£148,102	-	-
2023-12-31	£160,617	£198,573	-	-
2022-12-31	£134,566	£189,769	-	-
2021-12-31	£231,546	£216,520	-	-
2020-12-31	£118,047	£174,178	-	-

Trustees

Name	Role	Appointed
Rev Andrew Langley	Chair	2021-05-09
Charles Rendell		2023-05-22
Colin Cooper		
DAVID MICHAEL GENT		2022-05-22
Ernest William Wingeatt		2014-04-27
Fiona Rendell		2023-05-22
Julia Springett		2019-04-07
Shelia Boswell		
Susan Mary Black		
Tim Willson		2024-05-12

Accounts



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth
(Charity No. 1129018)**

For the Year Ended 31 December 2024

May 2025

Dartmouth PCC – Annual Report 2023

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May 2025

Dartmouth PCC – Annual Report 2024

2024 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth (Charity No. 1129018)

INTRODUCTION

Rev Dr Andrew Langley, Incumbent

The church would be lost without the numerous people involved in making things happen and so, again, I would like to begin this Annual Report by thanking everyone for all that they have done in the Parish and Benefice. The wardens, director of music, choir, organists, treasurers, secretary, safeguarding reps, PCC members, sacristan, vergers, barista, flower arrangers, cleaners, churchyard recorders, bell ringers, fundraisers, and charitable givers. This is what it is to be the body of Christ, and nothing gives him more pleasure than seeing us work together in his name.

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth (the PCC) has the responsibility of working with the vicar in promoting within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petrox. A reminder of this management and operations tree will be put on the church notice boards.

Part of the commitment required to be a member of the PCC, and therefore Trustee, is to be committed to our safeguarding objectives, to be welcoming to all and to enable as many people as possible to worship in church and for them to feel part of our parish community across Dartmouth. Charity trustees also hold specific responsibilities relating to raising funds and spending it wisely in support of our mission here in Dartmouth and elsewhere.

ACHEIVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Since the last APCM we have seen many positive changes across the parish. The addition of new PCC members, complementing our long-standing and committed members, has strengthened the PCC as a whole and enabled us to share the work in delivering our mission. Reflecting on the journey we have travelled together can be a source of great encouragement and this year one of those sources has been the enthusiastic support of our Parish Wardens Fiona and Charlie Rendell. I have valued not only their help with parish matters, but their personal support as well. I am also grateful for the work that Ernie Wingeatt, has given in his role as safe-guarding rep. As well as this, I am also extremely grateful for the help and support that David, Tim, Julia and Sue have given me during the past year.

Plans are still very much at the forefront of our thinking to build a more resilient team. Although I have been recovering from an injury recently, most services are typically led by me, and I am supported by Lay Ministry. I am also assisted by Rev Diana Crook (PtO) and our Anna Chaplaincy team. This team can make pastoral visits and take home-communion to the elderly and house-bound. I am grateful for the flexibility and commitment provided to enable us to hold all our services across the parish. I am also very pleased that Heidi Lewis, the Benefice Families, Children and Youth Leader has made significant progress, while building a team, so that our mission priorities can be advanced. As we look ahead, plans are still taking shape to appoint an Associate Vicar.

I am grateful for the support from Christopher and the choir who enrich our worship; our baristas Alis and Karen, on the front-line of mission in St Clement; as well as our staff team which manages the operations and administration across the Parish and Benefice. This includes part-time office administration from Rosie Beard, part-time operations, finance, and planning from Andy Course and part-time property and project management from Tim Willson. I am especially grateful to Tim, Andy and Rosie for their hard work to date in coordinating so many aspects of our Parish activities, in particular accounts, admin, building works and starting the process of 'greening' our churches. This is part of an ongoing process that will ensure the three churches in our Parish take maximum advantage of the resources we have available whilst helping to minimise the administrative burden on each church. As last year, your complete cooperation is appreciated by all concerned. This very capable team is supplemented by numerous volunteers who help to open and close churches, maintain, and clean the buildings, and act as treasurers for our churches.

We now have some strong foundations in place on which to build our mission focus. Even so, the future wellbeing and development of our Parish requires sensible forward and succession planning. To this end, the leadership team we will be taking a close look at aspects of parish life today and projecting forward over the next three to five years or more. Areas to be considered include: levels of services; clergy and lay support; administration; church music; how we promote ourselves; fund raising including planned giving; accounts processes and looking at how future donations and payments will be made, as well as expanding our youth ministry – it is quite a list! It is the breadth of worship that we can offer across the four churches that complements our opportunities to be the body of Christ so enabling God, through the power of his Spirit, to transform lives across our community.

Parish Safeguarding Report

Ernie Wingeatt, Parish Warden

The Church of England has not acquitted itself well on safeguarding in the past year. There was a revision of policy by Synod in February this year. While safeguarding procedures for the CofE remain 'in-house' for the moment, the ongoing review is likely to pave the way for an independent body to deal with all safeguarding matters.

As always, there are ongoing safeguarding concerns for the Parish. It would be misguided to believe that our Parish is free from such issues. These concerns are carefully and regularly monitored. Action is always taken when required, and this year has been wide-ranging. This includes diocesan-level meetings where, for example, decisions are made on what is needed when a known offender becomes associated with a parish. And there have been regular monitoring processes and the usual straightforward checking with the Diocesan Safeguarding team on issues that arise.

A full report on the safeguarding strengths and weaknesses of the Parish was given to the PCC last October. The report drew on the information held on the Safeguarding Dashboard, an online platform which parishes use to ease management of the safeguarding requirements. While we have made good progress towards meeting all requirements, some areas need more work, especially as the parish develops an increasing focus on mission and work with young people. An example is Heidi's (excellent!) work with us since September last year, particularly the eight impressive Lent workshops for local schools, which demands a growing watchfulness.

Many of you will know this is my last year as Safeguarding Rep, and a new appointment to the role is imminent. It has been a challenging experience, tantamount to the work I have previously undertaken as a school leader and governor over several decades. It is never easy to deal with disturbing failures of human nature, but prayer helps establish the essential trust between prime parish movers. It remains troubling, however, that some members of the parish have yet fully to grasp what safeguarding entails.

When the handover is made, it will be, in everyone's best interest, a full and frank one; no detail will be missed. Finally, it has been put to me on occasions that as Christians, we should forgive. I am sure that as Christians we do ... but no amount of Christian forgiveness can remove the need for openness, constant vigilance and protective actions when the vulnerable are threatened.

Parish Churchwardens' Report on the Proceedings of the PCC

Fiona Rendell & Charles Rendell, Parish Wardens

We are delighted that the appointment of Heidi Lewis as Youth and Families lead has had the seen the desired results in encouraging new people to engage with the church, especially the families and young people of Dartmouth and beyond, in the schools of the wider South Hams area. We continue to focus on greening our churches to reduce our carbon footprint and energy expenditure and have made progress this year on that project. We are blessed to have a vibrant community and are thankful to all our volunteers for all their contributions large and small throughout the year: wardens, treasurers, side persons, readers, intercessors, cleaners, flower arrangers, servers, bell ringers, administrators, finance advisor, property advisor, caterers, barista, prayer leaders, organists, choristers and director of music.

Deputy Churchwardens' Reports of the Fabric, Goods and Ornaments of the Churches

St Clement

Julia Springett & Tim Wilson, Churchwardens – St Clement

Throughout 2024, St Clements has continued to encourage outreach activities, particularly in relation to toddlers and youth activities. In addition, Clements Cafe remains a focal point for daily interaction and its use is continually reviewed to promote the facility.

The churchyard maintenance is in the second year of managed grass cutting and tree trimming whilst remaining an Eco-churchyard encouraging wildlife and nature. There have been constant requests from family members searching graves in the churchyard of their relatives. This is an ongoing action, and in the main families are satisfied with the results.

During the summer of 2024, extensive repairs to the South Transept wall and roof copings were completed to address water ingress and stone decay. Works were largely centered around removing extensive amounts of cement-based material and replacing with lime-based material. This included internal rendering and external pointing. The coping stones were lifted, lead replaced, and stones

repaired and re-bedded. The arched bay containing the effigy was also restored to a lime finish.

A project to restore all the external doors has been launched. These works will include repairs to masonry surrounds, some wood repairs and redecorating, and draft exclusion measures. Aside from the fabric repairs, the goal is to reduce heat loss and cold ingress which will benefit the building in terms of heating to be more efficient.

Pre-planning works with the DAC and Historic England continue in relation to looking at new heating options as the gas boiler is at the end of its expected life and requires replacing. Pre-planning also continues in relation to the Church Hall with goals of some restoration of the hall as the roof needs replacing, asbestos removal, and efforts to make the Hall into a more usable space for existing and future programs to operate from it. There are also hopes of a large solar photovoltaic (pv) installation on the roof which will contribute to Net-Zero goals and help offset energy costs for the Hall and Church with a likely move to electric based heating systems.

St Saviour

Charles Rendell & David Gent, Churchwardens – St Saviour

St Saviour relies on the significant voluntary contributions made by Margaret Probyn, Lauriel Pearson and David Gent, my fellow Deputy Warden. Without this valuable work, St Saviour's would not function. We are also grateful to my predecessor, Howard O'Keeffe, for his continued oversight of the completion of the Quinquennial Inspection works for the church. This included repointing of the East end external stone walls.

A larger hopper has been put on the North Chapel wall to stop the water ingress onto the internal wall. We hope this will resolve this issue. Once we are sure, work can start on cleaning up the interior wall. While working on site (including at St Clement), Barley Manor were able to promptly deal with three separate roof leaks. This was great timing! The external vestry door, which had rotted at the bottom, was also repaired by Barley Manor. Security cameras were installed, covering most of the church.

Dartmouth Town Council have done a good job maintaining the churchyard including weekly litter picking and regular mowing/strimming. In addition, they clean out the ground gutters at the base of the church walls annually. The Council contractors carried out repairs to the collapsed wall leaning against the church at the west end and repaired the steps into the churchyard at the southeast corner.

Following unsatisfactory service from our long-standing boiler/plumbing service provider, we have changed service contract to a new firm, which has been a great improvement. Tim Willson oversaw the replacement of the boiler fan and rebalanced the system to regulate the temperature more evenly across the church. The gutters were cleaned out as usual and the lightning conductors checked.

St Saviour has, overall, had a good year. We have continued to host a number of concerts, the most notable being a week-long residency by the Laycock Singers. Unfortunately, we have also had a few less-welcome visitors who were responsible for some minor vandalism and some petty thefts.

St Petrox

Sue Black, Churchwarden – St Petrox

We again had lots of visitors during the summer, with many from all around the world. Fortunately, most people walk out here, so the closed road doesn't seem to have had much impact. Summer

Evensong services were well attended, and we welcomed several visitors most weeks. Fortnightly services continued during the winter, with good numbers, again boosted by visitors.

New uplifts for the choir stalls were installed and dedicated in the autumn. They have been well received and look as though they have always been there. Some lead work has been done on the gully on the southwest corner of the church, which hopefully has stopped water ingress affecting the wall of the choir vestry. Work on the turrets of the tower is ongoing, involving repointing and securing the large capping stones.

The pipe organ project is on indefinite hold due to the damning report on the damp in the church, produced by Tim Willson. Different types of heating have been tried out during the year. Portable infrared heaters were put in to see how well they worked, but it was decided that they would be unsightly and inefficient if installed high up. Two have been used during the winter, to provide instant heat for points such as the organ. Some under-pew heaters were also tried, but due to a need for an extra phase of wiring, were not practical. Heated seat pads are now in the pipeline, with a faculty for the wiring being sought.

We still have an issue with who has responsibility for a wall shared with English Heritage, who want to have it repointed. We are still in need of a regular cleaner, but Harry and Philippa's cleaners are happy to do several hours every two or three months when convenient.

Many thanks to the team who keep the church open during the winter, especially for those who drive out there and for whom the road closure means a lot longer drive. Thanks also to the castle staff who do it for us all through the summer and at weekends. Thanks also to all others who help in any way.

Parish Music

Christopher Helyer, Director of Music

The abiding feature of our parish music is the continuing loyalty and commitment of our choir members. Our singers remain incredibly reliable and willing to adapt to song requirements. Although we are no longer required to sing at morning services on the first and third Sundays of the month, there has been an increase in requests for the choir to sing at funerals, more than offsetting the reduction in Sunday duties.

An interesting development, which is a potential 'way forward' for many of the smaller church choirs, is our coming together with choir singers on both sides of the river to create larger forces for particular services, e.g., a funeral sung jointly by Dartmouth and Stokenham choirs, at Stokenham; and services sung by Babbacombe and Dartmouth both here and in Torquay. It is uplifting for all concerned and in circumstances where one choir does not have all four voice parts it can make a huge difference for sopranos to have the support of altos, tenors and basses. Furthermore, the contributions of our 'Regular Irregulars', as I term our occasional singers, remains absolutely invaluable.

A welcome initiative has been the development of a small group of cantors who, in the absence of the clergy or with an officiant who would prefer not to sing, have become proficient at leading sung Evensong services.

I am delighted to report that we now have three regular tenors, having been joined by Robert Derham, an experienced church singer, who is resident on his yacht at Dart Marina. Two other welcome recruits are our now regular Eve organists Rob Atkin (St Marychurch) and Mike Webb (Babbacombe). We were

also blessed to have with us once more for Christmas, Tom Lowe, (whose mother lives in Stoke Fleming) a past Oxbridge organ scholar. Meanwhile, we continue to be most fortunate to have Jan Dietz and Karen White as continuing members of our team.

Instrumental recitals continue to take place from time to time, including St Cecilia's-tide (a home-grown performance given by choir, choir instrumentalists and our organists), the Dart Music Festival and the Regatta Recitals.

Finally, we need to be mindful of the likelihood of the need to spend a significant sum on a major overhaul of the St Saviour organ of which, the current generation, are the ultimate custodians. This is a medium-term project.

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms (SFSR)

Fiona Rendell, SFSR Committee

We are pleased that our commercial tenant at Southford School Rooms continues to flourish and the year has been uneventful for the building.

Garden of Remembrance

Harry Franks, GoR Committee

There were 15 interments in 2024 making a total of 271 since the Garden was consecrated in 1998. With increasing numbers, care needs to be taken in keeping to a planned rotation of the lawns as well as digging the holes deep enough to avoid mingling separate lots of ashes. Each interment costs £192, of which £50 is paid to the diocese. The Parish receives £142, therefore the income in 2024 was £2,130. Since 2022 all costs have been covered by donations and voluntary workers.

Highlights – The garden continues to be very active with regular interments as well as frequent visits by families of those interred or considering it for themselves. Over the Christmas and New Year period over 30 floral tributes and wreaths are laid.

The garden management team has continued actively, and the current state of the garden is considered as good or better than ever. Three significant capital works were executed. First the two dead sycamores between the Garden and the river were felled at the reasonable cost of £624, the second bid coming in at over £1,000. Secondly the water supply was found to be leaking underground, and this was repaired for £504. The third important work was the erection of an end fence from the existing fence to the top hedge. This was done by a team from the old Dartmothians, and we only had to pay for the materials – about £200. We think this has added a sense of seclusion and tranquillity for people to think of their loved ones and family.

Planting and maintenance continued as usual with garden days combined with committee meetings held three times a year to progress work. In addition, all the members of the committee as well as key volunteers visit individually to attend to various activities such as lawn mowing, new planting etc. However, very little supplementary watering was necessary in 2024. The Old Dartmothians repainted the three wooden seats as well as the entrance gate – also repairing the latch.

Plans for 2025 – Various ideas have been put forward. Perhaps we should enter the garden into a national garden competition though maybe we are too late for 2025 and should consider this for 2026.

Continued development and improvement of the species in the garden will be done. Some different species of decorative trees will be considered – lilac for example. Last year we reported on the extraordinary breakage of one of the water baths; and the other one has a chip on the rim. A new water bath may be purchased.

Funds – Total expenditure in 2024 was just over £2,000 of which over £1,100 was the cutting of the trees and the repair of the water supply, £200 for the new fence, £300 for wages and £160 for plants. Income was £1,500, including £700 from St Petrox Land Trust and there is a further £300 from misallocated cheques and yet-to-be claimed gift aid to be added. £110 has been received since the New Year. When these credits are received the bank balance will be around £1,100, which is similar to the start of the 2024. The budget for the year is £750.

Thanks – We owe a very considerable debt to the volunteers and donors who enable the Garden to be maintained without any cost to the Parish.

FINANCIAL REVIEW

Parish Financial Report for 2024

Andy Course, Parish Treasurer

The PCC reviewed the financial matters of the parish at the Parish Finance Committee throughout 2024. The focus was primarily on the steady improvement of parish-wide financial information and reporting.

Processes are now firmly in place for the office team to manage most financial transactions in the parish, with the support of the St Petrox DCC Treasurer who continues to focus on St Petrox financial matters and the Garden of Remembrance. The financial management systems continue to be refined across the Parish and significant developments in 2024 were:

- (a) Re-establishing quarterly Parish Finance Committee to review parish finance matters.
- (b) Transferring all the Parish Hall transactions to the Parish general account.
- (c) Introducing on-line invoice/receipt data storage (rather than paper copies).
- (d) Transferring the management of Core Staff payroll from the ES to the Parish.
- (e) Eliminating backlog of previous-year expenditure (including Common Fund payment).

OPERATING PERFORMANCE

Receipts and Payments have been analysed and are detailed in on pages 4 and 5.

The only exceptional item to report was the award of a £10,000 grant from the Diocese Mission and Growth Fund. As planned, none of this grant was drawn down in 2024, and so the adjusted operating performance is:

Receipts	£157,570	Payments	£148,102
Diocese M&G Grant – Youth Ministry	£10,000	n/a	
Adjusted Income:	£147,570	Adjusted Expenditure	£148,102

This gives a net **2024 operating deficit of -£532** (the operating deficit in 2023 was -£7,346).

This overall performance indicates a 'break-even' position. However, several 2024 parish operating cost items were paid for directly from the Ecclesiastical Share (as in previous years), along with some significant capital support. This additional £27,785 'operating expenditure' includes:

- £8,747 Insurance Policy St Saviour
- £8,003 Gas Supply St Saviour & St Clement
- £4,374 Electrical/Plumbing All churches
- £2,625 Grass Cutting St Clement
- £2,046 Office Printer Lease Parish
- £1,990 Car Parking Parish

This gives a more accurate net operating **deficit of -£28,317** (as the reality of previous years)

It is also worth noting that the Parish drew down CBF/CCLA funds (£7,753) to fund some major church repairs, supported too by awards from the Ecclesiastical Share (£7,982).

Some notable facts relating to 2024 performance are as follows.

Income:

- Voluntary Giving accounts for 60% of all income at £69.9k (was 57% in 2023).
- Voluntary Giving is down overall by 4% on 2023.
- Regular Giving is down by 15%,
- Contactless Giving is up by 97% (due to the introduction of SumUp).
- Over 50% of Regular Giving is from 8 people (a fifth of all donors); 19% from one donor.

The general position is that income continues to fall as it has each year since 2020 (COVID).

Expenditure:

- £56,147 (38% of expenditure) was paid to the Diocese (Common Fund & Fees).
- £27,785 of operating costs were covered directly by the ES and not included in these accounts (see separate paper for changes to be made during 2025).
- Payroll was paid for directly from the ES and not included in these accounts.

ASSETS

The Parish assets are listed on page 6. The overall financial position is remains strong with **£111,305 cash balances** (in current bank accounts and deposit accounts) – these funds also include the £10,000 Mission & Growth Grant – and **£336,876 in investments** (long term share deposits and share holdings).

During 2024 there was some movement from cash to investments including £37,500 from the DGT Lloyds account to DGT investments portfolio.

The overall Assets at 2024 year-end was **£448,181** (£425,015 in 2023).

The Parish continues to benefit from previous generous bequests, special donations, and investment income from the Duncan Gerrard Trust, which is reflected in an enhanced asset base. The Parish is also very grateful to the trustees of the Ecclesiastical Share for loans and donations that continue to support the parish's mission.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2023.

Responsibilities and Basis of Report

As the charity trustees of the Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

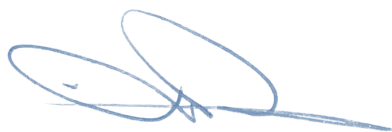
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated: 28th May 2025

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts) (page 13)
- Income & Expenditure (Payments) (page 14)
- Assets & Liabilities (page 15)

Income & Expenditure (Receipts)

Receipts and Payments Account for the Year Ended 31st December 2024

RECEIPTS:

	Unrestricted	Restricted	2024	2023
Voluntary Giving:				
Gift Aid Giving & Collections	34,971		34,971	41,298
Other giving (non-gift aid)	7,900		7,900	6,028
Contactless Donations/Sales	5,850		5,850	2,972
Wall safes	5,742		5,742	6,520
Appeals income	760		760	1,895
Gift aid recovered	11,533		11,533	11,137
Legacies	2,000		2,000	0
Activities for Generating Funds:				
Summer fete	795		795	591
Christmas fair	0		0	776
Book & garden of remembrance	570		570	480
Special events & outreach	649		649	1,832
Investments & Property income:				
Hall lettings (inc. SFSR)	14,122		14,122	16,722
Church lettings	3,993		3,993	4,345
Dividends	1,584		1,584	1,352
Bank and investment interest	1,592		1,592	1,751
Church Activities:				
Funerals, burials, & weddings	14,710		14,710	13,328
Refunds	3,834		3,834	8,032
Clements Coffee	4,124		4,124	3,629
Other incoming resources:				
Fees income (net)	10,430		10,430	12,092
Ecclesiastical Share	7,982		7,982	5,919
Transfers from deposit accounts	7,753		7,753	15,454
St George's Dittisham	5,078		5,078	3,965
Grants and Loans	11,600		11,600	500
Total Receipts	157,570	0	157,570	160,617

Income & Expenditure (Payments)

Receipts and Payments Account for the Year Ended 31st December 2024

PAYMENTS:

	Unrestricted	Restricted	2024	2023
Costs of Generating Funds:				
GoR and churchyard expenses	2,480		2,480	3,731
Bookstall purchases	1,464		1,464	1,648
Clements Coffee	1,458		1,458	1,646
Book of remembrance	445		445	1,170
Special events costs	275		275	4,018
Church Activities:				
Worldwide and missionary giving	1,169		1,169	1,268
Diocesan Common Fund	50,616		50,616	54,367
Services, organists, and choir fees	10,696		10,696	13,822
Vicar's and curate's expenses	1,407		1,407	1,514
Staff and stewardship expenses	3,018		3,018	1,040
Church Expenses:				
Service books, candles & sacristy	3,177		3,177	2,012
Youth Ministry	2,067		2,067	181
Flowers	65		65	17
Music, organ and piano	1,341		1,341	2,867
Insurance (& fire prevention)	10,898		10,898	10,785
Governance	824		824	729
Printing, postage, and stationery	1,551		1,551	3,293
Telephone , internet, and website	3,452		3,452	3,598
Utilities	15,383		15,383	9,892
Bank charges	195		195	278
Lettings costs	0		0	2,897
Car parking costs	2,010		2,010	3,980
Major & Capital Expenditure:				
Repairs, maintenance & cleaning	16,436		16,436	46,605
Fees (inc. legal/architect costs)	2,274		2,274	6,196
Capital Expenditure	0		0	0
Other expenditure:				
Special Service collections & Fees	10,780		10,780	17,353
Repayments to Ecclesiastical Share	1,495		1,495	2,490
St George's Dittisham	79		79	676
Funds invested in CBF (deposits)	3,049		3,049	-
Loan Repayments	0		0	500
Total Payments	148,102	0	148,102	198,573
Net Surplus/Deficit for the Year	9,469	0	9,469	-37,956
Bank current accounts brought forward	33,597	0	33,597	75,178
Parish of Dartmouth Charities	0	0	0	-3,625
Bank current accounts carried forward	43,066	0	43,066	33,597

Assets & Liabilities

Statement of Assets and Liabilities at 31st December 2024

	2024	2023	
Bank Accounts:			
Dartmouth PCC - Lloyds	5,596	5,168	
Dartmouth PCC Charge Card - Lloyds	(566)	(336)	
St Clement - Lloyds	1,862	2,091	
St Saviour - Lloyds	4,579	5,237	
St Petrox - HSBC	4,227	3,485	
Southford Schoolrooms - NatWest	15,847	15,468	
St Petrox - Garden of Remembrance - Lloyds	722	1,258	
Parish Payroll (ex-Parish Hall) - Lloyds	10,799	1,227	(1)
	43,066	33,597	
St Saviour - Cambridge & Counties	22,994	22,046	
St Clement - CBF CCLA Deposit fund	17,034	16,464	
St Petrox - CBF CCLA Deposit fund	26,731	29,888	
St Petrox - Duncan Gerrard Trust - Lloyds	1,481	37,720	(2)
	68,239	106,118	
Investments:			
St Clement - CBF Investment Trust	5,533	5,409	
St Clement - CBF Investment	20,997	20,527	
St Saviour - Edentree Amity	16,130	16,822	
St Saviour - CBF Investment	21,229	20,754	
St Petrox - DGT Investment Portfolio	236,492	188,150	(2)
	300,380	251,662	
Investments-Endowments:			
St Clement - JP Morgan UK Small Cap (2,516@297.0p)	7,473	7,755	(3)
St Clement - JP Morgan Global Growth (941@581.0p)	5,467	4,733	
St Clement - Law Debenture Corporation (2,150@893.0p)	19,200	17,222	
St Clement - Alliance Witan PLC (111@1,244p)	1,381	1,188	(4)
St Clement - Edinburgh Investment Trust (400@744.0p)	2,976	2,740	
	36,496	33,637	
Total:	448,181	425,015	

Notes:

- (1) Includes the £10,000 Diocese M&G Grant for Youth Ministry
- (2) £37,500 transferred from DGT Lloyds account to DGT Investment
- (3) StC JPM Mid Cap transferred to JPM UK Small Cap (21 Feb 24)
- (4) StC Witan Investment Trust transferred to Alliance Witan (1 Oct 24)

Approval

Independent Examiner's Accounts approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Dated: May 2025

Signed by Fiona Rendell (Parish Warden):



Dated: May 2025

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and in so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Wardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, the Property Committee was re-established in 2024. There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 127 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is up from the 115 reported last year, and 110 the year before. New members are welcome to apply at any time. The six-year revision of the Electoral Roll will be compiled in 2025.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour Church, Anzac Street,

Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour, and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour, and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1 January 2023 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

PCC Ex-Officio Members:

- Rev Dr Andrew Langley (Chair) (Incumbent)
- Fiona Rendell (Parish Churchwarden)
- Charlie Rendell (Parish Churchwarden from May 2024)
- Julia Springett (Deputy Churchwarden – St Clement)
- Tim Willson (Deputy Churchwarden – St Clement)
- David Gent (from May 2024) (Deputy Churchwarden – St Saviour)
- Susan Black (Deputy Churchwarden – St Petrox)
- Colin Cooper (Parish Churchwarden Emeritus)

PCC Elected Members:

- Ernie Wingeatt
- Sheila Boswell
- Harry Franks
- David Gent
- Laurie Pearson (from May 2024)

2024 Annual Report – Approval

Annual Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth was approved by the Ecclesiastical Parish of Dartmouth PCC and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Dated: May 2025

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

Address:

St Saviour Church
Anzac Street
Dartmouth
TQ6 9DL

Telephone:

01803 835540

Accounts



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth
(Charity No. 1129018)**

For the Year Ended 31 December 2023

5 May 2024

Dartmouth PCC – Annual Report 2023

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5 May 2024

Dartmouth PCC – Annual Report 2023

2023 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth (Charity No. 1129018)

INTRODUCTION

Rev Dr Andrew Langley, Incumbent

The church would be lost without the numerous people involved in making things happen and so, again, I would like to begin this Annual Report by thanking everyone for all that they have done in the Parish and Benefice. The wardens, director of music, choir, organists, treasurers, secretary, safeguarding reps, PCC members, sacristan, vergers, barista, flower arrangers, cleaners, churchyard recorders, bell ringers, fundraisers, and charitable givers. This is what it is to be the body of Christ, and nothing gives him more pleasure than seeing us work together in his name.

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth (the PCC) has the responsibility of working with the vicar in promoting within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petros.

The PCC is also responsible for the maintenance of the Southford Schoolrooms near St Saviour's church and the Parish Hall adjacent to St Clement's church, Townstal. The Ecclesiastical Parish of Dartmouth, along with the Parish of Dittisham, forms the United Benefice of Dartmouth & Dittisham.

As vicar, and so Chair of the PCC and the DCCs, it falls to me to set the agenda not only of our meetings, but all our activity which we do in the name of Christ and for his glory.

Part of the commitment required to be a member of the PCC, and therefore Trustee, is to be committed to our safeguarding objectives, to be welcoming to all and to enable as many people as possible to worship in church and for them to feel part of our parish community across Dartmouth. Charity trustees also hold specific responsibilities relating to raising funds and spending it wisely in support of our mission here in Dartmouth and elsewhere.

ACHEIVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Since the last APCM we have seen many positive changes across the parish. The addition of new PCC members, complementing our long-standing and committed members, has strengthened us as a whole and enabled us to share the work in delivering our mission. Reflecting on the journey we have travelled

together can be a source of great encouragement and one of the greatest sources of encouragement that I have had for the past few years is the enthusiastic support of our Parish Churchwardens, Ernie Wingeatt and now also Fiona Rendell. I have valued not only their support with parish matters, but their personal support too. I am also extremely grateful for the work that Charlie Rendell, Tim Willson, Julia Springett, and Sue Black have given during the past year. I am delighted that Charlie will be supported at St Saviour by David Gent, who has kindly agreed to become one of the church wardens there.

Plans are still very much at the forefront of our thinking to build a more resilient team. Currently most services are led by me, and I am supported by Lay Ministers David Woods and David Gent. I am also ably assisted by Rev Diana Crook (PtO) who has, along with Ernie Wingeatt, David Gent, Julia Springett, Carol Lingard, Marion Marshall, and Gill Secretan, been commissioned as part of our Anna Chaplaincy team. This team can make pastoral visits and offer home communion to elderly and house bound parishioners across our community. I am grateful for the flexibility and commitment provided to enable us to hold all our services across the Parish and Benefice.

I am also very pleased that we have now appointed a Families, Children and Youth Lead who will begin in the next school year by building a team so that our mission priorities can be advanced. As we look ahead, plans are still taking shape to appoint an Associate Vicar.

I am grateful for the support from Christopher and the choir who enrich our worship; our barista Alis, on the front-line of mission in St Clement; as well as our staff team which manages the operations and administration across the Parish and Benefice – this includes part-time office administration from Rosie Beard, part-time operations, finance, and planning from Andy Course, and part-time project management from Tim Willson. This team is supplemented by numerous volunteers who help to open and close churches, maintain and clean the buildings, and act as treasurers for our churches.

We now have some strong foundations in place on which to build our mission focus. Plans for 2024 include more social events, greening our churches as well as providing more inclusive access. These activities reflect our priorities for mission to be relevant to modern lives, to be accessible to all, to be inclusive, to be sustainable, and to be engaging. The breadth of worship that we can offer across the three churches in the Parish (and the four in the Benefice) complements our opportunities to be the body of Christ so enabling God through the power of his Spirit to transform lives across our community.

Parish Safeguarding Report

Ernie Wingeatt, Parish Warden

It remains essential that we continue to ensure the protection of vulnerable people in our Christian community and beyond. Safeguarding concerns continued to be addressed during 2023 and new ones have emerged. In most cases, the diocesan safeguarding team are involved, and we work closely with them to monitor and resolve them. Some are more long-term than others. All these matters have been dealt with quietly and effectively by those who needed to know.

There is a need to consider more carefully our internal monitoring processes. Events in our churches which lie outside of the normal pattern of regular and other sacramental services need to be on record. This can be anything from an organisation using one of the churches for choral rehearsals through to our special events which we put on for ourselves or others. Ensuring for example that we carry out risk assessments or apply for alcohol licences as appropriate matters greatly.

If there is ever any doubt about safeguarding, why it is needed and how it functions, please ask. As always, we need to see safeguarding as an expression of human love for all. And we should always remember that when we are with vulnerable people we are equally as vulnerable.

Parish Churchwardens' Report on the Proceedings of the PCC

Fiona Rendell & Ernie Wingeatt, Parish Wardens

Throughout the year we have reviewed our mission action plan, refining how we 'Serve the people of Devon with joy' whilst developing our own mission objectives. We have identified our strengths in weekly services with different styles available in the different churches in the benefice, music including choral evensong, lay led intercessions and a welcoming environment (including a cafe in St Clements) and community amongst other things.

We have resolved to prioritise encouraging new people to engage with the church, especially families and young people. To that end we are excited to have recruited a youth, children and families lead to develop the vision that serves the children, young people, and families of Dartmouth. In conjunction with that objective, we were able to finalise negotiations and grant a new lease to Exwick Ark Limited who have set up a new nursery school in the Southford Schoolrooms.

Another exciting initiative is in ministering to the 'senior' members of the Parish and wider community. We now have a nascent Anna Ministry group working under the guidance of Andrew. Three Anna Chaplains and four Anna Friends have been commissioned to deliver this vital element of mission.

We continue to focus on greening our churches to reduce our carbon footprint and energy expenditure. The project is still in the preparation stage, with many surveys and tests having been carried out to enable us to prepare a comprehensive plan for implementation.

One difficulty faced during 2023, is the failure of the Charity Commission's new accounts access system. Some difficulties remain but progress has been made. There are four registered charities (including the PCC) and one trust fund in the parish. Our charities, with one exception, were unable for several months to access their accounts to update information held or make their annual returns. A nationwide problem, it was not specific to our parish.

We were sorry to say goodbye to dear Wendy Rendle who served faithfully for many years as St Saviours' churchwarden until her passing during 2023.

We were pleased to welcome three new wardens and thanked the long and dedicated service of those stepping down who we are delighted will continue to be involved in the church. We are blessed to have a vibrant community and are thankful to all our volunteers for their contributions large and small throughout the year: wardens, treasurers, side persons, readers, intercessors, cleaners, flower arrangers, servers, bell ringers, administrators, finance advisor, caterers, barista, prayer leaders, organists, choristers, and director of music.

Deputy Churchwardens' Reports of the Fabric, Goods and Ornaments of the Churches

St Clement

Julia Springett & Tim Wilson, Churchwardens – St Clement

2023 has been a productive year for St Clement's Church and work is scheduled to continue into the forthcoming year which will improve the fabric and the upkeep of the building.

In May, we celebrated the Coronation of King Charles II, along with the rest of the country, holding a full day event incorporating the previously installed audio-visual system and St Clement's café facility. Improvements have also been made in the Churchyard. Tree Surgery has been carried out as required and repair to the outside lights along the footpaths is due to be carried out in March 2024. St Clement's has also signed a contract to maintain the upkeep of the Churchyard safely, at the same time remaining cognizant of the environment.

South Transept – A project to repair the South Transept wall was launched in 2023. This was to address significant water ingress causing damage to the wall and is in keeping with the recommendations of the last quinquennial report. The works were approved in 2023 together with financing provided from the Ecclesiastical Share. It is a three-phase project, initial preparatory base works were completed in November 2023, the bulk of the work will take place in spring 2024 and completed in the autumn.

Heating Review – During 2023, St Clement's became involved in a Parish wide review of Net Zero Carbon initiatives in keeping with the goals of the Parish and larger Church of England. This is focused around reducing emissions and moves to implement more environmentally friendly means of heating and lighting within the church buildings. As this requires a 'whole building approach', it touches on numerous aspects of the building fabric, operating costs, how the building is used, future use, and the overall mission of the church within the local area. Work is in progress.

Future – Looking forward to the challenges of 2024, St Clement's team will be investigating the water ingress in the bell tower; draft-proofing the exterior doors; seeking replacement options for the gas boiler which is past its recommended serviceable life; updating the hot water supply; and resolving plumbing issues in the kitchen. A busy 2023, being followed by another busy 12 months ahead.

St Saviour

Charlie Rendell, Churchwarden – St Saviour

I am grateful to my predecessor, Howard O'Keeffe, who hands over a well-maintained church. Howard is continuing to have oversight of the planned Quinquennial Inspection works for the church, which should be completed during the first half of 2024.

Works carried out during 2023 included: repairs internally to the window frame in the bell ringing chamber (where some masonry had fallen into the chamber and could have been dangerous); the wonderful external restoration of the West Door (previously badly deteriorated); and repairs to window frames and ferramenta (the metal struts which protect the windows) particularly on the north side of the church as you enter from the West Door.

Church Clock – The clock has been serviced and continues to operate. However, the clock hands on one of the four faces no longer work. Quotes to repair this face were excessive and so the repair has been paused until such time as other work is required on the tower, when the costs of scaffolding and other associated costs can be shared. Funds raised for this clock face repair will be kept for that purpose.

Daily Church routines – 2023 saw the passing of Wendy Rendle, long-standing St Saviour Churchwarden and an active member of the Dartmouth Community. A great loss to us all. Margaret Probyn (Verger) and Lauriel Pearson continue to carry out many vital daily activities on a voluntary basis including keeping the church clean and well maintained. Sadly, during 2023, a Churchwarden's Wand Finial was removed from the church, presumed stolen.

Churchyard – Dartmouth Town Council have responsibility for maintaining the ‘closed’ churchyard at St Saviour’s. We have clarified responsibilities with the Council, who now keep the churchyard clean and tidy, including weekly litter picking and regular mowing/strimming. Overgrown Buddleia have been removed and ivy has been removed from the ground gutters. The Council are awaiting dates for the contractors to start work on the collapsed wall leaning against the church at the west end. Also, for repairing the steps into the churchyard at the south-east corner.

Annual Servicing – Western Lightning carried out the annual service of the lightning protection system and found a fault. This has been repaired. Steeplejacks also cleared out the gutters. The boiler was serviced by WemCo as usual but again failed to start and required a call-out when the cold weather began. We will seek a new service provider for the boiler for 2024 and hope to have servicing carried out nearer to the time that the heating is turned on for the winter.

For 2024 – Tim Wilson has been carrying out a project to determine the best way to heat and light the church; we await his recommendations before looking to replace the existing boiler. Security cameras will be installed covering the whole church. Funding has been agreed by the Ecclesiastical Share. The external Vestry door is rotten at the base. This will be repaired by Barley Manor during 2024.

St Petrox

Sue Black, Churchwarden – St Petrox

The Summer was again very busy with visitors, with a lot of people putting their thanks for the church being open in the visitors’ book. Our weekly evensong during the Summer was well attended and continued fortnightly during the Winter. This has also been well supported and appreciated.

St Petroc Icon – A new icon of St Petroc was installed and dedicated in May. Unfortunately, due to a very wet August, it became affected by damp, so is now stored in a dry place. Due to the paint used, it must dry out for two years before it can be varnished and fixed on the wall within the church.

Maintenance & Repairs – The East wall was painted in the Spring. This involved Andrew Stanton negotiating with English Heritage to erect scaffolding in the castle grounds. Andrew managed to dodge the rain in the Autumn and paint the South wall as well. The organ project is slowly progressing, and samples of the ironwork and woodwork for the raised choir music stands are under way. Work has been done on the electrics to enable under pew and overhead heaters to be trialled. We have two issues with shared walls, one with English Heritage and the other with owner unknown and is under investigation.

War Memorial – The quotation under the war memorial boards has been replaced with the correct wording *“They shall grow not old”*, very kindly done by a member of the U3A calligraphy group. It has also been neatly housed in a glass picture frame.

Volunteering – Thanks go to our noble band of volunteers for all the opening and closing, and for their help in other ways. Also, a huge thankyou to the castle staff for opening St Petrox throughout the Summer and at weekends in Winter.

Parish Music

Christopher Helyer, Director of Music

A clear positive from the past year has been the rebuilding of the choir’s repertoire, which had shrunk during the Covid years. Little-by-little hymns are being refreshed, and anthems and settings are being

relearned. Meanwhile, we are being supported by a larger number of *irregular regulars* in the choir. The *irregular regulars* used to be exclusively singers who holiday here, who sing with their respective home church choirs, and sing with us when they are in Dartmouth. This group has now extended to local singers who are happy to sing with us from time-to-time, but not full-time. For example, at a recent Sung funeral, nine singers were regulars and three – completing six sopranos, two altos, two tenors, two basses – were from our *irregular regulars*. With choristers sometimes committed elsewhere in different ways, it is an innovation which provides cover when needed and is working well.

As ever, we are greatly indebted to our regular organists and rehearsal accompanist: Jan Dietz, Karen White, Sean Sweeney, and Mike Dodsworth. Sean, who has been part of this team for some years, has taken up a new post at Launceston Parish Church, and we are most grateful for all the musicianship as organist and occasional choir director which Sean has brought to the parish. During the year Rob Atkin, from St Marychurch, has played for some of our services and will become a regular at some Evensongs from Easter 2024. Furthermore, Tom Lowe, a former Oxford organ scholar, has played for the past two Christmas mornings and will play for this coming Easter Day. Both are most welcome to the team.

A highlight this year was to sing in a gathered choir assembled for Archbishop Justin's visit to Torbay on Remembrance Saturday. Not only did he express his general thanks to the gathered choir for their contribution to the worship, but he singled out the psalm-singing for special mention. Praise indeed!

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms (SFSR)

Colin Cooper, SFSR Committee

The year started off without a tenant in the school room following the sudden demise of Dartmouth Pre-School at the end of July 2022. It was therefore with great pleasure we received an approach from a potential tenant who operated three other pre-school nurseries in Devon.

Following several weeks of discussion, a letter of intent was received from Exwick Ark, and the terms of a lease were agreed and eventually signed. This development was welcomed by our local community as it continued the long tradition of having a central town-based pre-school nursery/early learning centre in the premises. We wish Paula and Harriett, the owners of Exwick Ark, every success in expanding their pre-school activities in Dartmouth.

In June, thanks to the co-operation of neighbours, scaffolding was erected, and all the exterior woodwork was redecorated. In the summer a new parish management committee was agreed, it meets once a quarter to discuss any ongoing maintenance issues with our tenants and to review finances.

Ecclesiastical Share (ES) of Dartmouth Trust

Charlie Rendell, Chair of ES Trust

We again thank the Dartmouth Trust for their invaluable financial support which means our churches can be well maintained. It is hugely appreciated and makes so much possible and affordable.

The ES has supported repairs in all three churches this year. This includes St Saviour Quinquennial Inspection repairs of around £30,000 (including 2024 funding) and still with organ refurbishment and central heating works in the pipeline; St Clement Quinquennial Inspection repairs of around £6,000 with a further £40,000 in the pipeline, along with some tree surgery; and St Petrox South Wall repairs of

around £11,000 and Quinquennial Inspection repairs also around £6,000, and a pipeline of work too.

The ES continues to pay for some parish office salaries and other office costs, piano and organ tuning, Clements Coffee staff wages, ad hoc maintenance, some insurance costs, and some energy bills. In addition, the ES funded the Parish-wide energy project started in 2023 and being undertaken by Tim Wilson, with a view to making a big impact on the parish's consumption/energy efficiency priorities as well as substantial cost savings in the long term.

Garden of Remembrance

Harry Franks, GoR Committee

The Garden of Remembrance (GoR) committee is responsible for the improvement and upkeep of the Garden (interments remain the responsibility of the incumbent, parish staff, and appointed sextons). There were 16 interments in 2023 making a total of 256 since the Garden was consecrated in 1998. With increasing numbers, care needs to be taken in keeping to a planned rotation of the lawns as well as digging the holes deep enough to avoid mingling separate lots of ashes.

Highlights – The main highlight of the year was the service of rededication held on the 4th. June by the Bishop of Plymouth. The choir sang an anthem “King Jesus had a Garden” and the Bishop followed with a short prayer. Some 50 people attended. Planting and maintenance continue at pace with ‘garden days’ combined with committee meetings held three times a year to progress work. In addition, all the members of the committee as well as key volunteers visit individually to attend various activities such as lawn mowing, new planting etc. However, this year, very little supplementary watering was necessary.

Plans for 2024 – Two significant projects are due in 2024. First the committee wishes to extend the fence at the end of the garden up the bank to the hedge, partly for safety but also to give the feeling of an enclosed and secluded garden. Secondly there are two large dead trees between the Garden and the high tide line. These need to be cleared partly because they must constitute a hazard to inshore canoes and other small craft but also because they spoil the view.

Funds – The budget for 2023 was £660 and actual expenditure was £785 due to the necessity to hire labour for hedge cutting and moving the Cornus to a more suitable place in the main border. However, we received 18 donations totally £1,480, along with a small amount of gift aid to be recovered. The circulation of the newsletter was important in encouraging such donations. The contribution of the Dartmouth and Kingswear Society is particularly acknowledged. The end of year balance was £1,257. It may be noted that Garden does not receive any part of the interment fee of £182.

Thanks – The PCC owes a depth of thanks to the many volunteers who have brought the Garden to its current condition. These include Carol Beaumont (head gardener), Ken Woodman (lawn keeper), Sheena McCready (publicity), and Richard Rendle (Old Dartmothians). Special thanks to Ken who repaired the compost bins and organised the replacement of the shed lock as well as tending the grass.

FINANCIAL REVIEW

Parish Financial Report for 2023

Andy Course, Parish Treasurer

The PCC reviewed the financial matters of the parish at each of its meetings throughout 2023. The focus was primarily on the steady improvement of parish-wide financial information and reporting. Processes are now firmly in place for the office team to manage most financial transactions in the parish, with the support of the St Petrox DCC Treasurer who continues to focus on St Petrox financial matters and the Garden of Remembrance. The financial management systems have been simplified and standardised across the Parish, St Saviour, St Clement, and the Parish Hall accounts. It is worth noting that the Parish of Dartmouth Charities (207574) has been incorrectly included in these Annual Reports in the past – it is a separate charity (to the Ecclesiastical Parish of Dartmouth: 1129018) and is reported elsewhere.

The financial performance for 2023 was presented to the PCC in January 2024. Receipts and Payments were analysed to determine the 'adjusted operating performance': this is where exceptional items are discounted to better present the in-year surplus/deficit performance across the five main accounts (Parish, St Clement, St Saviour, St Petrox, and the Parish Hall). The adjusted position is shown here:

Receipts (page 13)	£160,617	Payments (page 14)	£198,573
SFSR income (not one of 5 accounts)	£16,045	SFSR spend (not one of 5 accounts)	£38,336
Income from ES/DG to fund repairs	£16,919	Exceptional Spend (Repairs)	£16,206
CBF drawn down (StC Cash Flow)	£1,500	2022 Clock Appeal Funds to ES	£2,098
CBF drawn down (StP Architect fees)	£1,097	Office Printer Lease	£1,811
CBF drawn down (StP Bell Tower/Elec)	£957	Supplier payment (refunded Jan 24)	£960
CBF drawn down (StP Organ Storage)	£900	2021/22 EBDF Q-Fees Backlog	£6,444
ES Funds (Office Printer Lease)	£1,811	2022/23 Common Fund adjustments	£679
StP Loan	£500	StP Loan Repayment	£500
		St George EBDF Q-Fees (paid Feb 24)	£1,494
Adjusted Income:	£122,699	Adjusted Expenditure	£130,045

This gives a net **2023 operating deficit of -£7,346** (the operating deficit in 2022 was -£14,469)

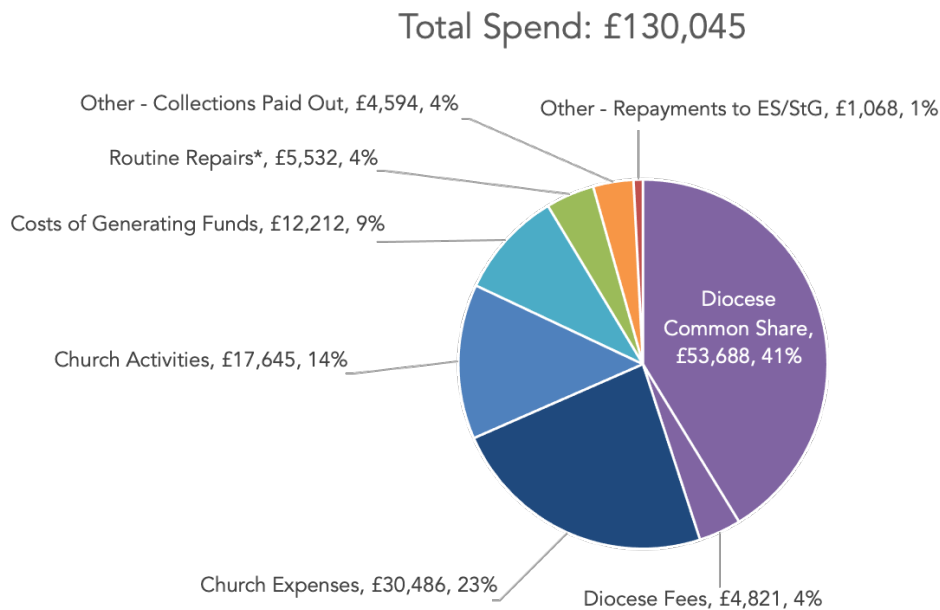
Overall financial performance reflects a slightly reduced operating deficit compared to 2022. Recovery to the pre-pandemic levels, in terms of church congregations and related income, has still not yet materialised, even though income was up by 5%. The reduction in cash balances in the parish's bank accounts, and to some extent the reduced Asset/Investment values, reflect substantial funds expended on Southford Schoolrooms works, St Petrox works, the payment of some outstanding 2021/2022 Diocese Fees, along with the repayment of funds to the Ecclesiastical Share.

The overall financial position is relatively strong with **£139,716 cash balances** (in current bank accounts and deposit accounts), and **£285,299 in investments** (long term share deposits and share holdings).

Some notable facts relating to 2023 performance were presented to the PCC in Jan 24 and they include:

- Voluntary Giving accounts for 57% of all income at £69.9k.
- Regular Giving is down by 6%, Collections are up by 57%, Non-GA Giving is down by 9%.
- 50% of Regular Giving is from just 8 people (a fifth of all donors); 16% from one donor.
- 21% of all income ‘passes through’ (e.g., fees for weddings/funerals, special service collections).
- £53,688 (41% of expenditure) was paid to the Diocese (Common Fund).

An indication of parish expenditure across the five main accounts is shown below.



We continue to benefit from generous bequests, special donations and investment income from the Duncan Gerrard Trust which is reflected in an enhanced asset base. We are also very grateful to the trustees of the Ecclesiastical Share for loans and donations that enabled externally funded work to continue during 2023.

2024 is likely to be another tight year as far as the operational performance is concerned, especially as operating bank balances are declining. Despite a relatively strong cash and asset position, the PCC are determined to ‘break-even’ (in terms of adjusted net operating performance) with a view to increasing revenue and to take other steps to enable more mission priority work/mission giving. We continue to be blessed with robust reserves and substantial assets and so, with the exciting plans for mission, the outlook remains strong.

The Independent Examination of our accountants is now complete, and the finalised version was submitted to the PCC on 5 May 2024. The report will be used to complete the annual return to the Diocese as well as being included in our Annual Return submission to the Charity Commission, in accordance with statutory requirements. Our Annual Return for 2023 needs to be submitted within 10 months of our financial year end, which is no later than 31 October 2024, and our annual return to the Diocese needs to be submitted before 31 May 2024.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2023.

Responsibilities and Basis of Report

As the charity trustees of the Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated: 30 April 2024

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts) (page 13)
- Income & Expenditure (Payments) (page 14)
- Assets & Liabilities (page 15)

Income & Expenditure (Receipts)

**The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2023**

RECEIPTS:

	Unrestricted	Restricted	Endowment	2023	2022
Voluntary Giving:					
Gift aid giving	41298			41298	40250
Other giving (non-gift aid)	6028			6028	15435
Contactless Donations/Sales	2972			2972	0
Wall safes	6520			6520	5695
Appeals income		1895		1895	2253
Gift aid recovered	11137			11137	10065
Worldwide & Missionary giving				0	150
Activities for Generating Funds:					
Summer fete	591			591	0
Christmas fair	776			776	557
Book & garden of remembrance	480			480	168
Special events & outreach	1832			1832	3616
Music				0	1483
Investments & Property income:					
Hall lettings	2405			2405	2586
Church lettings	4345			4345	2660
Dividends	1352			1352	0
Bank and investment interest	1751			1751	3680
Southford schoolrooms	16045			16045	14842
Church Activities:					
Funerals, burials, & weddings	13328			13328	0
Refunds	6303			6303	134
Clements Coffee	3629			3629	506
Electricity and gas				0	620
Amen account				0	53
Other incoming resources:					
Fees income (net)	12092			12092	17502
Ecclesiastical Share	5919			5919	0
Transfers from deposit accounts	15454			15454	0
St George's Dittisham	3965			3965	0
Grants and Loans	500			500	12311
Total Receipts	158722	1895	0	160617	134566

Income & Expenditure (Payments)

**The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2023**

PAYMENTS:

	Unrestricted	Restricted	Endowment	2023	2022
Costs of Generating Funds:					
GoR and churchyard expenses	3731			3731	5112
Bookstall purchases	1648			1648	1483
Clements Coffee	1646			1646	523
Book of remembrance	1170			1170	0
Special events costs	4018			4018	440
Church Activities:					
Worldwide and missionary giving	1268			1268	1300
Diocesan Common Fund	54367			54367	64381
Services, organists, and choir fees	13822			13822	12070
Vicar's and curate's expenses	1514			1514	1781
Staff and stewardship expenses	1040			1040	215
Church Expenses:					
Service books, candles & sacristy	2012			2012	2019
Youth Ministry	181			181	178
Flowers	17			17	276
Music, organ and piano	2867			2867	1497
Insurance	6855			6855	5627
Governance	729			729	1497
Printing, postage, and stationery	3293			3293	3306
Telephone , internet, and website	3598			3598	1826
Utilities	7899			7899	7465
Bank charges	278			278	125
Lettings costs	205			205	450
Southford schoolrooms	38336			38336	10377
Car parking costs	1990			1990	1930
Major & Capital Expenditure:					
Repairs, maintenance & cleaning	22477			22477	11758
Fees (inc. legal/architect costs)	2593			2593	777
Capital Expenditure	0			0	1320
Other expenditure:					
Special Service collections & Fees	17353			17353	4410
Repayments to Ecclesiastical Share	2490			2490	47626
St George's Dittisham	676			676	0
Loan Repayments	500			500	0
Total Payments	198573	0	0	198573	189769
Net Surplus/Deficit for the Year	-39851	1895	0	-37956	-55203
Bank current accounts brought forward	73921	0	0	73921	129124
Parish of Dartmouth Charities	-3625	0	0	-3625	0
Bank current accounts carried forward	30445	1895	0	32340	73921

Assets & Liabilities

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Statement of Assets and Liabilities at 31st December 2023

	2023	2022
Bank Current Accounts:		
Dartmouth PCC - Lloyds	4832	13262
St Clement - Lloyds	2091	6106
St Saviour - Lloyds	5237	8508
St Petrox - HSBC	3485	3927
Parish Hall - Lloyds	1227	735
Southford Schoolrooms	15468	37758
Parish of Dartmouth Charities	-	3625
	32340	73921
Bank Deposits/Minor Accounts:		
St Saviour - Cambridge & Counties	22046	21551
St Clement - CBF CCLA Deposit fund	16464	17553
St Petrox - CBF CCLA Deposit fund	29888	31872
St Petrox - Duncan Gerrard Fund	37720	48720
St Clement - Parish of Dartmouth Amen	-	53
St Petrox - Garden of Remembrance	1258	563
	107376	120312
Investments:		
St Clement - CBF Investment Trust	5409	4940
St Clement - CBF Investment	20527	18762
St Saviour - Edentree Amity	16822	15774
St Saviour - CBF Investment	20754	18955
St Petrox - Duncan Gerrard Investment Portfolio	188150	196146
	251662	254577
Investments - Endowments:		
St Clement - JP Morgan Mid Cap (825@940.0p)	7755	9360
St Clement - JP Morgan Global & Growth (941@503.0p)	4733	3300
St Clement - Law Debenture Corporation (2,150@801.0p)	17222	14600
St Clement - Witan Investment Trust (500@237.5p)	1188	5355
St Clement - Edinburgh Investment Trust (400@685.0p)	2740	2135
	33637	34750

Approval

Independent Examiner's Accounts approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Dated: 5 May 2024

Signed by Fiona Rendell (Parish Warden):



Dated: 5 May 2024

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and in so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Wardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, a Standing Committee will be re-established in 2024.

There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 115 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is up from the 110 reported last year, and 106 the year before. New members are welcome to apply at any time.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour Church, Anzac Street, Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour, and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour, and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1 January 2023 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

PCC Ex-Officio Members:

- Rev Dr Andrew Langley (Chair) (Incumbent)
- Fiona Rendell (from May 2023) (Parish Churchwarden)
- Ernie Wingeatt (Parish Churchwarden)
- Julia Springett (Deputy Churchwarden – St Clement)
- Tim Willson (from May 2023) (Deputy Churchwarden – St Clement)
- Charlie Rendell (from May 2023) (Deputy Churchwarden – St Saviour)
- Susan Black (Deputy Churchwarden – St Petrox)
- Colin Cooper (Parish Churchwarden Emeritus)

PCC Elected Members:

- Sheila Boswell
- Harry Franks
- David Gent

PCC Members standing down during 2023:

- Marion Marshall (until May 2023)
- Margaret Probyn (until May 2023)
- Edna McGregor (until May 2023)
- Wendy Rendle (June 2023 deceased)
- Howard O’Keeffe (until May 2023)

2023 Annual Report – Approval

Annual Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth was approved by the Ecclesiastical Parish of Dartmouth PCC on 5 May 2024 and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Dated: 5 May 2024

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

Address:

St Saviour Church
Anzac Street
Dartmouth
TQ6 9DL

Telephone:

01803 835540

Accounts



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth**

(Charity No. 1129018)

For the Year Ended 31 December 2022

19 May 2023

Dartmouth PCC – Annual Report 2022

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16 May 2023

Dartmouth PCC – Annual Report 2022

2022 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth (Charity No. 1129018)

INTRODUCTION

Rev Dr Andrew Langley, Incumbent

I would like to begin this Annual Report by thanking everyone for all that they have done in the Parish and Benefice. The wardens, director of music, choir, organists, treasurers, secretary, safeguarding reps, PCC members, sacristan, vergers, barista, flower arrangers, cleaners, churchyard recorders, bell ringers, fundraisers, and charitable givers. This is what it is to be the body of Christ, and nothing gives him more pleasure than seeing us work together in his name.

- Safeguarding – a reminder please, for us all to be vigilant regarding any potential safeguarding cases. If you have any concerns, please speak to me or the wardens.

Purpose

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth (the PCC) has the responsibility of working with the vicar in promoting within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petrox. The PCC is also responsible for the maintenance of the Southford Schoolrooms near St Saviour's church and the Parish Hall adjacent to St Clement's church, Townstal. The Ecclesiastical Parish of Dartmouth, along with the Parish of Dittisham, forms the United Benefice of Dartmouth & Dittisham.

As vicar, and so Chair of the PCC and the DCCs, it falls to me to set the agenda not only of our meetings, but all our activity which we do in the name of Christ and for his glory.

Objectives

Part of the commitment required to be a member of the PCC is to be committed to our safeguarding objectives, to be welcoming to all and to enable as many people as possible to worship in church and for them to feel part of our parish community across Dartmouth.

ACHEIVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Reflecting on the journey we have travelled together can be a source of great encouragement and one of the greatest sources of encouragement that I have had for the past few years is the enthusiastic

support of our parish wardens Ernie and Colin who is stepping down at the 2023 Annual Parish Church Meeting (APCM). I have valued not only their support with parish matters, but for their personal support as well. I am also grateful for the work and support that Howard has given over the years as well as that of Julia and Sue. I am sure I speak for us all in wishing Colin and Howard the warmest of wishes as they step down after their exceptional stints as wardens.

Plans are still very much at the forefront of our thinking to build a more resilient clergy team. Currently most services are led by me, and I am supported by Lay Ministers David Woods and David Gent. I am also ably assisted by Rev Diana Crook (PtO) who has embarked on a training programme to become an Anna Chaplain with the aim of providing pastoral support for the elderly. I am grateful for the flexibility and commitment provided to enable us to hold all our services across the parish and Benefice. I am also hugely grateful to Heidi, our ordinand, whose contribution is valued by so many of us. As we look ahead, plans are still taking shape to recruit a youth minister, and to appoint an Associate Vicar.

I am grateful for the support from Christopher and the choir who enrich our worship; our barista Alis, on the front-line of mission in St Clement; as well as our staff team which manages the operations and administration across the Parish and Benefice. This includes part-time office administration from Rosie Beard (16 hours per week); and part-time operations, finance, and planning from Andy Course (20 hours per week). This team is supplemented by numerous volunteers who help to open and close churches, maintain, and clean the buildings and act as treasurers for our churches.

We now have some strong foundations in place on which to build our mission focus. Plans for 2023 include more social events, greening our churches as well as providing more inclusive access. These activities reflect our priorities for mission to be relevant to modern lives, to be accessible to all, to be inclusive, to be sustainable, and to be engaging. The breadth of worship that we can offer across the four churches complements our opportunities to be the body of Christ so enabling God through the power of his Spirit to transform lives across our community.

Parish Safeguarding Report

Ernie Wingeatt, Parish Warden

Safeguarding concerns and obligations need always to be to the fore in daily parish life. We must ensure, for example that every member of the PCC undertakes the Church of England safeguarding training programmes. Likewise, parish staff and voluntary post holders. And safeguarding should be an agenda item on every meeting held in the parish. This helps to ensure protection of vulnerable people in our Christian community.

Several safeguarding issues have arisen in the past year. These have been dealt with quietly and effectively by those who needed to know. In every case where concerns have arisen, Diocesan safeguarding officers have been informed and updated as necessary. This has proved very effective in monitoring ongoing issues. It goes without saying that it is not possible to share these matters more widely.

We must guard against complacency, too, and resist any temptation to think that safeguarding is not a matter for us, or that too much of a fuss is being made, or that something we have seen or heard said can easily be explained away. Similarly, that there is something not right with the policy, that it is unwieldy (it is not) or does not consider the needs of perpetrators of abuse (it does). Natural justice is a

central tenet of safeguarding policy implementation; for us that takes place in a Christian context. Legal justice functions at a different level and is not directly written into the policy.

Finally, we need to recognise that safeguarding is an expression of human love for all the parties involved. And we should always remember that when we are with vulnerable people we are equally as vulnerable.

Parish Churchwardens' Report on the Proceedings of the PCC

Colin Cooper & Ernie Wingeatt, Parish Wardens

The year in review was challenging and demanding from both an administrative and clergy point of view, but we are pleased to note that steady progress is being made throughout the Parish towards "serving the people of Devon with Joy" whilst developing our own mission objectives.

As envisaged by Simon Wright over decade ago, the Café in St Clement is now open five days a week for light refreshments providing a convivial welcoming atmosphere and a warm haven for anyone struggling with the surge in energy costs.

One of the biggest challenges in 2022 was streamlining our accounting procedures and switching from using Data Developments software to Excel spreadsheets. This has been a mammoth task only recently completed thanks to many months of tremendous hard work by Andy Course to whom we are all very grateful. As a result of his endeavours, the preparation and auditing of our accounts will be much easier, it will reduce the number of excessive inter church transactions, give us greater overall control of income and expenditure, be easier to understand and look professional.

Greening of our churches has been in the forefront of our minds for many months; to this end an energy audit will take place in the Spring of 2023, following which we will seek pre-planning approval for the installation of solar panels and or wind turbines in all our churches-we must reduce our carbon footprint whilst reducing our energy expenditure.

During 2022 we sadly reported in July on the sudden closure of the pre-school that for some 60 years had occupied St. Saviour's Church Hall (South Ford Road). At that time the prospect of securing a similar tenant appeared bleak so we started to explore the possibility of converting the area into two housing units for a youth worker or clergy. Happily, in early 2023, a new tenant who operates two other pre-schools contacted us and after negotiation has now signed a letter of intent to take out a new lease on the room starting in September. During the spring of 2023 the exterior of the building will be redecorated.

We are very fortunate to have so many willing volunteers across our three churches who cheerfully take on so many of the different roles vital to the smooth running of our Christian community and for providing essential support to our clergy. From wardens, treasurers, side's persons, readers, intercessors, cleaners, flower arrangers, servers, bell ringers, administrators, caterers, prayer leaders to organists, may we warmly thank each and every one of you for your continuing assistance without which we simply could not manage. Special thanks also to Christopher and members of the choir for continuing to provide such a high standard of choral music that so enriches our services.

Finally, our grateful thanks to Andrew, Diana, Heidi and David Woods for their tireless energy, inspirational spiritual leadership, and guidance.

Deputy Churchwardens' Reports of the Fabric, Goods and Ornaments of the Churches

St Clement

Julia Springett, Churchwarden – St Clement

It is pleasing to be able to report that St Clement has had an active and fruitful year. A regular pattern of services has continued and have included the 'Wake up on Sunday' service for children on the first Sunday of every month, Lent course, and bible study. Private hire of the church continues with local organisations taking advantage of our facilities. Dartmouth schools and the Guiding movement held a series of Carol concerts in December, and a local benefactor family provided a Christmas meal for around 50 people.

Clements Café – It is almost not possible to talk about St Clement without mention of Clements Café. The café was opened by Bishop Nick in May 2022 on Ascension Day; it continues to develop and has much potential. Further work is required, but it now has opening hours five days a week, established by the newly installed café manager, Alis, and is supported by a core customer base. Most importantly it provides a warm space for families who may be struggling to keep warm.

Heat and Light – Routine servicing of the heating system was carried out and was found to be satisfactory, but on a cautionary note concern was expressed by the engineer that the boiler is old and will need replacing soon. An electrician was engaged to offer advice on possible energy saving measures and to service distribution boards. It was agreed that changing the existing lights for a more modern system would not be cost effective and would considerably alter the ambience; however, the strip light in the vestry has been replaced with a more economic one. Much needed upgrade of the four distribution boards was completed in January 23 and certificates were provided rendering the church compliant with the law for the next five years.

Churchyard walls – The 2019 Quinquennial Report (QI) recommended that a civil structural engineer be engaged to provide a Limited Structural Report on the condition of the churchyard walls, and this report was delivered in Nov 22 from PCA Consultancy Engineers. Areas requiring repair were highlighted in the report, and the need for necessary action was hastened by the collapse of a stretch of wall between the churchyard and the parish hall. The pathway was closed, and a Stonemason from Ashburton made good the repair. Subsequently, much removal of vegetation and making good of the wall running along church road and adjacent to the North entrance has been carried out. None of the remaining churchyard wall is considered hazardous, though maintenance is required and will continue. Additionally, it is intended to carry out a tree survey within the churchyard to establish the health of the trees for health and safety purposes.

Drone Pictures – A sunny day last July met with an exciting visit from Paul Potgieter and his team who were equipped with quite a sizeable drone and mounted camera. The controls were taken by Paul and he photographed aspects of the church/roof/and surrounding area. Paul has a company called Focus Media Marketing, and he gave some excellent images to the Parish free of charge. The images of St Clement looking magnificent in the sunshine are available on request. The photographs of the roof will help discussion of possible solar panel installation in the future.

Future – The focus for 2023 will be to continue with the findings of the 2019 QI Report. Discussions have recently taken place with the church architect Julie Boulty, and a way ahead has been established with particular emphasis on treating the interior south wall of the church, plastering and re-decorating,

and removing the peeling plaster and making good the vestry walls; a challenging year ahead.

St Clement Charities

Ernie Wingeatt – St Clement Charities Report

There are two charities under the aegis of St Clement, both are registered with the Charity Commission (CC). The Townstal Churchlands is in fair health, its resources are used for the maintenance of the church and churchyard. The Parish of Dartmouth Charities is, however, moribund, its resources to be “...distributed annually amongst the poor of the parish at Christmas”. The charity uses the monies ensuing from a Will of 1899. The trustees of the charities are tantamount.

The Parish of Dartmouth Charities funds are relatively modest. They are not, however, being used effectively and haven't been for some time. As with so many other things in the Parish, there is a clear and urgent need to bring the workings of the charity firmly into the 21st century.

The trustees have taken advice via the CC from several recognised organisations. Following through various possibilities, they decided to revitalise the workings of the charity. This will entail increasing the number of trustees, giving the existing and new trustees clearer roles to play, amending the governing document by introducing new clauses relating to the original will, and attempting to link the obligatory need for fundraising and clear expenditure plans in supporting hard-pressed Dartmouth families. These changes could enhance, for example, support for local school students in outdoor activities, music, and creative arts, and those with special needs. This will take time and effort from the trustees, but we believe it is doable with the backing of the parish and above all with God's help and love.

St Saviour

Howard O'Keeffe, Churchwarden – St Saviour

This past year has been a year in which things returned to relative normality, after the trials of lockdowns, interregnums, central heating breakdowns and other notable challenges.

In terms of my key responsibilities for maintenance, repair, and improvement of St Saviour it has been a relatively easy year, with no urgent issues such as breakdowns or leaks. The recent five-yearly Quinquennial Inspection jobs are being progressed – the most obvious being the repairs to window stonework and metal struts (ferramenta) which as I write this, are just about complete. The repair of the West Door has transformed it from a badly weathered and deteriorated feature, into a thing of great beauty again – important as this is the main entrance to the church. Windows outside and in have been refurbished; not an obvious or visible change but regarded as urgent in our architect's report.

There are other less urgent matters now in progress including roof repairs, repairs to crumbling plaster by the organ, pointing and damp ingress prevention – none particularly onerous or disruptive, but they need to be done. Periodic jobs such as clearing of gutters have continued.

There has also been a major issue with the Tower Clock. We waited for a full overhaul after it stopped, and now only three faces are working. Repair of the fourth face is complex, and access is difficult because of the position of the bells. We are awaiting a report and estimate for this work.

Services have continued, and we must continue to encourage increased giving – the church like everyone else is not immune from inflation.

Thanks as always to so many people who help so much in all kinds of different ways, especially in view

of my frequent absences with family in Spain, Italy, and Sussex. The church is clean, well maintained, open every day, warm and welcoming – it really is a great team effort!

St Petrox

Sue Black, Churchwarden – St Petrox

We had another busy summer, with many visitors and votive candles being lit. The milk churn to replace the bottle is still a work in progress, but money in the safe and donations for candles was very good.

Evensong was held weekly from April to October, when it reverted to alternate weeks. Numbers kept up well despite the cold and dark. Sadly, we have not had the bell ringers very often due to Tim's illness, but we are delighted when they do come.

The main work we had done was the painting of the West wall. This was done with a special long-lasting paint, which was more expensive, but will last for many more years. Rainwater goods were painted and the down pipe on the East wall unblocked. The wiring and in the tower was upgraded and an electrical survey completed. This showed several issues needing to be addressed to get it up to standard; which have since been completed.

We have lovely new curtains to the choir vestry. Material kindly provided by Marion Marshall and made, free of charge, by Carol Beaumont. Still a work in progress is the pipe organ, new heating, a ramp for disabled access and raised book ledges for the choir stalls.

Thanks go to the team who kept the church open every day during the winter – thankfully by winter 2022 the castle was open as normal at weekends, and to the castle staff who open and close every day during the summer. Thanks to Cathy and the flower arrangers. Cathy has been doing it for 30 years and has now stepped down, so the rota has been taken over by Philippa and Caroline. Lastly thanks to Ken who does so much both inside and out.

Parish Music

Christopher Helyer, Director of Music

A faithful band of singers continues to commit time and effort to supporting the worship in our parish. As ever, we are blessed to have several 'regular irregulars' who join us when they are in Dartmouth, some even driving hundreds of miles to be with us for particular services. A highlight, in October, was to join with singers from St Margaret, Topsham for the Cathedral's Devon Young Farmers' Harvest Festival where we sang two anthems and led the singing in a full cathedral nave. It was our privilege to be accompanied by the highly talented Assistant Director of Music, James Anderson-Beasant.

As 2023 approaches, so too does the Silver Jubilee of the Parish Choir; founded by the amalgamation of two smaller choirs at St Clement and St Saviour. One founder member, Ruth Mitchelmore, continues with us but, remarkably, the choir has regenerated itself over the past 25 years with more than 60 adult singers and 50 organists involved; not forgetting other occasional instrumentalists.

We continue to maintain a wide repertoire of music – hymnody, psalmody, settings, and anthems – although that is a challenge. The small team of organists – Jan Dietz, Sean Sweeney, and Karen White – is integral to our music ministry and we are continually grateful to them for their wonderful support. Music recitals continue from time to time, and a number are already planned for 2023, both at St Petrox and at St Saviour.

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms (SFSR)

Howard O’Keeffe, Churchwarden – St Saviour

A year of considerable change at SFSR. Sadly, owing to serious financial pressure the Pre-School closed at the end of July 2022. Since then, the premise has been empty, but not forgotten.

Our first plan was to encourage another provider of pre-school care and education to take over the premises and for life to continue – but we were not successful in finding anyone. The plan was then hatched to convert the pre-school area into accommodation for a Priest in Service (a successor to Bob Boyle) and a youth worker for who funding has been successfully found. This plan was clearly feasible – the space could have become comfortable accommodation and is of course convenient and located in the centre of the town. Although this remains a possibility, at the time of writing, a potential alternative Pre-School provider has emerged and looks promising. Whatever transpires, we hope to have the area back in full use by September this year.

Ecclesiastical Share (ES) of Dartmouth Trust

Howard O’Keeffe, Chairman of ES Trust

Once again, the priority is to thank sincerely the Dartmouth Trust for their invaluable financial support which means our churches can be well maintained – unlike so many other beautiful ancient buildings. It is hugely appreciated and makes so much possible and affordable. On a recent trip to Norfolk, I was struck by the number of large, beautiful churches often in small villages that I enjoyed visiting, but was saddened by the evidence of jobs not getting done, and lack of heating (meaning churches are really cold in winter – hardly welcoming). No criticism intended, as I am sure many people work hard and do their best but there is clearly a shortage of money. One of the pleasures of what I do is simply having the resources to get things done.

The ES has supported repairs covered in my report on St Saviour Church, and projects undertaken at the other two churches and Southford Schoolrooms. Funding has also enabled Clement Coffee to now be up and running.

Still in the pipeline in the longer term are organ refurbishments, central heating works at St Saviour and Quinquennial Inspection repairs – and of course unplanned matters for which we must keep funds in reserve.

Garden of Remembrance

Harry Franks, GoR Committee

The Garden of Remembrance (GoR) is a parish responsibility (rather than the St Petrox DCC) and the GoR Committee has responsibility for the improvement and upkeep of the Garden, but not interments which is the duty of the incumbent and staff, as well as a sexton as appointed. There were 23 interments in 2022 (of the total number of 240 since the Garden was consecrated in 1998 – 25 years ago). With increasing numbers, care needs to be taken in keeping to a planned rotation of the lawns as well as digging the holes deep enough to avoid mingling separate lots of ashes.

Highlights – The GoR was awarded, jointly with St Petrox churchyard, a CPRE Certificate of Merit – congratulations to all. The two smaller lawns were re-turfed in line with our plans and a new sea-drop

safety fence was erected – thanks to Ken Woodman, Tony Hodge and his sons. Planting and maintenance continue at pace with ‘garden days’ held regularly to progress work.

Funding – The budget for the year was £1,275. Actual expenditure was £1,048 and the current balance on the account at the end of the year is £562 taking account of two donations of £168. The committee recognised the need to raise more funds noting that the 2023 budget is likely to be half of that in 2022.

Thanks – The PCC owes a depth of thanks to the many volunteers who have brought the Garden to the current condition. These include Carol Beaumont (head gardener), Ken Woodman (lawn keeper), Sheena McCready (newsletter), and Tony Hodge (fence and gate) along with six to eight people who have helped in different ways (including watering, bark/manure provision, leaf clearing). Their efforts are surely recognised by the number of interments that took place, and the fact that 29 wreaths and bunches of flowers were counted on one day after Christmas; and continue to be laid.

FINANCIAL REVIEW

Parish Financial Report for 2022

Andy Course, Parish Treasurer

The PCC reviewed the financial matters of the parish at each of its meetings throughout 2022. The focus was primarily on the plans to consolidate numerous and legacy bank accounts into a single account and to simplify and standardise processes across the parish. Despite best efforts, the PCC were unable to establish a new bank account with the Co-Operative Bank. Instead, the aim during 2023 is to consolidate banking arrangements into one account (the main Parish Account).

The financial performance for 2022 was presented to the PCC in February 2023. Receipts and payments were analysed to share the operating performance – exceptional items including lump-sum repayment of advances from the Ecclesiastical Share and 2021 Common Fund payments (previous year), were removed from the analysis, and liabilities that should have been paid in-year (Diocese fees for example) were included. The main headlines were as follows (presented ahead of Independent Examiner report):

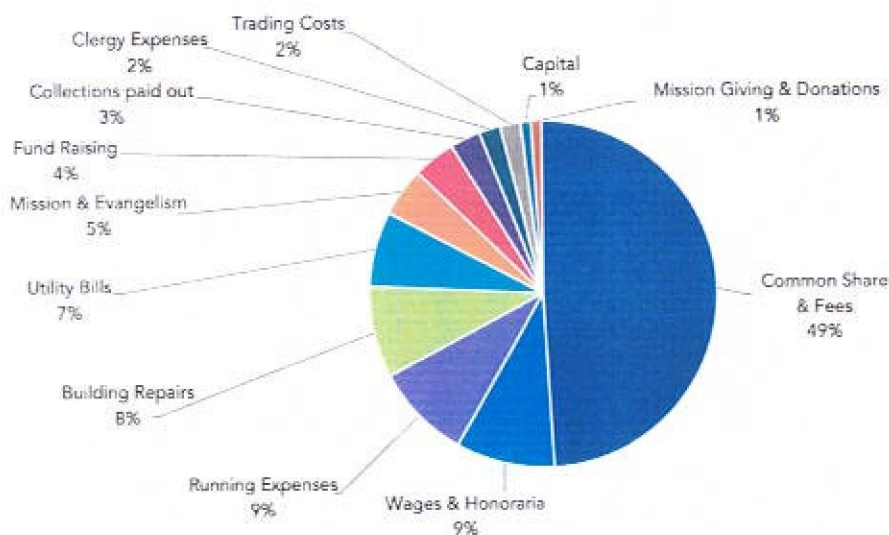
- Adjusted Income £116,828
- Adjusted Expenditure £131,297
- Adjusted Net Operating Deficit -£14,469
- Major Bank Accounts balances (Dec 22) £70,297 (inc. Southford Schoolrooms at £37,759)
- Other Bank Accounts balances (Dec 22) £123,436
- Total in Bank Accounts **£194,233**
- Total other Assets/Investments **£289,327**

The Southford Schoolroom account was included for the first time in the Parish accounts this year.

The overall financial performance reflects a similar operating deficit recorded for 2021 (£15,000). Recovery to the pre-pandemic levels, in terms of church congregations and related income, has not yet materialised. Despite a relatively strong cash and asset position, the PCC are determined to turn around the operating performance in 2023 with plans to focus on increasing income.

Some notable 2022 facts presented to the PCC include:

- Giving accounts for 60% of all income at £70.6k.
- 50% of Regular Giving is from just 12 people (a quarter of all donors).
- Internal transactions moved £26,853 between accounts (hence the desire to simplify accounts).
- Of the £131.3k expenditure, £64.4k was paid to the Diocese (Common Fund).
- An indication of overall parish expenditure is shown below.



We continue to benefit from generous bequests, special donations and investment income from the Duncan Gerrard Trust which is reflected in an enhanced asset base. We are also very grateful to the trustees of the Ecclesiastical Share for loans and donations that enabled the hard-working Church treasurers to cope with cash flow problems during the year. £47,626 was repaid to the Ecclesiastical Share in 2022.

2023 is likely to be another tight year as far as the operational performance is concerned, and so the PCC is seeking to increase giving to the church's mission and the 2023 Campaign Plan to do this has been developed. We continue to be blessed with robust reserves and substantial assets and so, with the exciting plans for mission, the outlook remains strong.

The Independent Examination of our accountants is now complete, and the finalised version will be submitted to the PCC on 19 May 2023. The report will be used to complete the annual return to the Diocese as well as being included in our Annual Return submission to the Charity Commission, in accordance with statutory requirements. Our Annual Return for 2022 needs to be submitted within 10 months of our financial year end, which is no later than 31 October 2023, and our annual return to the Diocese before 31 May 2023.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2022.

Responsibilities and Basis of Report

As the charity trustees of the Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated: 16 May 2023

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts)
- Income & Expenditure (Payments)
- Assets & Liabilities

Income & Expenditure (Receipts)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
 Financial Statements
 Receipts and Payments Account for the Year Ended 31st December 2022

	Unrestricted	Restricted	Endowment	2022	2021
Receipts:					
Gift aid giving	31185	1965		33150	37565
Gift aid recovered	10065			10065	10169
Other giving (non-gift aid)	15435	0		15435	2971
Wall safes	5695			5695	8661
Donations and collections	7100			7100	31979
Worldwide and Missionary giving	150			150	1589
Surplus on special events and outreach	3616			3616	0
Magazine subscriptions adverts	0			0	80
Fees income (net)	17502			17502	9965
Summer fete	0			0	608
Christmas fair	557			557	548
Craft and flower festival	0			0	772
Other fundraising income	0			0	0
Electricity and gas	620			620	1490
Churchyard income	0	0		0	1225
Hall lettings	2586			2586	1721
Book and garden of remembrance	168			168	400
Church lettings	2660			2660	1720
Dividends	0			0	5336
Bank and investment interest	3680			3680	1894
Refunds	134			134	8582
Legacies	0			0	24444
VAT recovered	0	0		0	9308
St Clement's kitchen donations	0			0	58690
Youth Scheme account	0	0		0	20
Amen	53			53	508
Clements Coffee	506			506	
Music	1483			1483	
Southford schoolroom	14842			14842	
Appeals income	0	2253		2253	301
Grants	12311			12311	11000
Total Receipts	130348	4218	0	134566	231546

Income & Expenditure (Payments)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
 Financial Statements
 Receipts and Payments Account for the Year Ended 31st December 2022

	Unrestricted	Restricted	Endowment	2022	2021
Payments:					
Diocesan Common Fund	64381			64381	63090
Service books, candles & sacristy	2019			2019	4275
Utilities	7465			7465	4842
Music	1497			1497	117
Repairs, maintenance & cleaning	11758			11758	3898
Insurance	5627			5627	4960
Garden of Remembrance and Churchyard expenses	5112			5112	3995
Printing, postage and stationery	3306			3306	3487
Telephone, internet and website	1826			1826	549
Flowers	276			276	407
Services, organists and choir fees	12070			12070	6632
Bank charges	125			125	32
Fees (inc. legal and professional/architects' costs etc)	777			777	5768
Lettings costs	450			450	1336
Bookstall purchases	1483			1483	1629
Vicar's, curate's and administration fees	1781			1781	2745
Special events costs	440			440	207
Worldwide and missionary giving	1300		0	1300	1023
Car parking costs	1930			1930	1850
Stewardship expenses	0			0	120
Miscellaneous expenses	215			215	184
AMEN expenditure	0			0	6954
S Hauley Brass	0			0	26400
St Clement's kitchen	0			0	67171
Dividend reinvestment	0			0	750
Governance	1497			1497	0
Clements Coffee	523			523	0
Youth ministry	178			178	0
Funeral and Special	4410			4410	0
Southford schoolroom	10377			10377	0
Repayments to Ecclesiastical Share	47626			47626	0
Capital expenditure	1320			1320	4099
Total Payments	189769	0	0	189769	216520

Assets & Liabilities

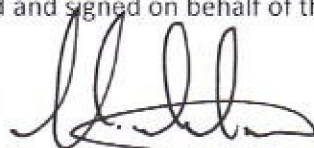
The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Statement of Assets and Liabilities at 31st December 2022

	2022	2021
Bank Accounts:		
Dartmouth PCC - Lloyds	13,262	40,276
St Clement's - Lloyds	6,106	2,556
St Saviour's - Lloyds	8,508	37,723
St Petrox - HSBC	3,927	4,685
Parish Hall - Lloyds	735	2,371
	32,538	87,611
St Saviour's - Cambridge & Counties	21,551	21,293
St Clement's - CBF CCLA deposit fund	17,553	16,995
St Petrox - CBF CCLA deposit fund	31,872	36,751
St Petrox - Duncan Gerrard Fund	48,720	48,720
Parish of Dartmouth Amen	53	-
St Petrox - Garden of Remembrance	563	1,442
Parish of Dartmouth Charities	3,625	3,330
Southford Schoolroom	37,758	33,294
	194,233	249,436
Investments:		
St Clement's - CBF shares	4,940	5,603
St Clement's - CBF shares	18,762	21,265
St Saviour's - Edentree Amity shares	15,774	17,299
St Saviour's - CBF shares	18,955	21,500
St Petrox - Duncan Gerrard Investment Portfolio	196,146	231,884
	254,577	297,551
Investments-Endowments:		
St Clement's - JP Morgan	9,360	11,014
St Clement's - Scottish Investment plc	3,300	3,883
St Clement's - Law Debenture Corporation	14,600	17,178
St Clement's - Witan Investment Trust	5,355	6,300
St Clement's - Edinburgh Investment Trust	2,135	2,512
	34,750	40,887

Approval

Independent Examiner's Accounts approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Date: 19 May 2023

Signed by Colin Cooper (Parish Warden):



Date: 19 May 2023

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and if so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Churchwardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, there are no formal sub-committee arrangements in place for anything else. The DCCs continue to meet as required.

There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 110 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is up from the 106 reported last year, and 130 the year before. New members are welcome to apply at any time.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour Church, Anzac Street, Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour, and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour, and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1st January 2022 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

PCC Ex-Officio Members:

- Rev Dr Andrew Langley (Chair) (Incumbent)
- David Woods (Reader)
- Colin Cooper (Parish Churchwarden)
- Ernie Wingeatt (Parish Churchwarden)
- Edna McGregor (Elected Deanery Synod representative)
- Julia Springett (Deputy Churchwarden – St Clement)
- Howard O'Keeffe (Deputy Churchwarden – St Saviour)
- Susan Black (Deputy Churchwarden – St Petrox)

PCC Elected Members:

- Sheila Boswell
- Harry Franks
- David Gent (from 22 May 22)
- Marion Marshall (from 22 May 22)
- Margaret Probyn
- Wendy Rendle

PCC Members standing down during 2022:

- Fiona Andrews (until 16 May 22)
- Diana Crook (until 23 Sep 22)
- Charles Deuchar (until 22 May 22)
- Christopher Helyer (until 23 Sep 22)
- Lesley Holloway (until 16 May 22)
- Helen Kidd (until 12 May 22)

2022 Annual Report – Approval

Annual Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth was approved by the Ecclesiastical Parish of Dartmouth PCC on 19 May 2023 and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Date: 19 May 2023

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

Address:

St Saviour Church
Anzac Street
Dartmouth
TQ6 9DL

Telephone:

01803 835540

Accounts



**Annual Report and Accounts for the
Parochial Church Council of the
Ecclesiastical Parish of Dartmouth**

For the Year Ended 31 December 2021

26 May 2022

Dartmouth PCC – Annual Report 2021

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11 May 2022

Dartmouth PCC – Annual Report 2021

2021 Report and Accounts for the Parochial Church Council of the Ecclesiastical Parish of Dartmouth

AIM AND PURPOSES

Dartmouth Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev Dr Andrew Langley, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Ecclesiastical Parish of Dartmouth includes the three church districts of St Clement's, St Saviour's, and St Petrox. The PCC is also responsible for the maintenance of the Southford Schoolrooms near St Saviour's church and the Parish Hall adjacent to St Clement's church, Townstal. The Ecclesiastical Parish of Dartmouth, along with the Parish of Dittisham, forms the United Benefice of Dartmouth & Dittisham.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our churches and for them to feel part of our parish community across Dartmouth. The PCC maintains an overview of worship throughout the parish and seeks to promote a diverse and complementary offering across Dartmouth: St Petrox as a bastion of the Book of Common Prayer with a largely Evensong-based form of worship; St Saviour's, within the town centre, being a civic-based, liturgy-focussed form of worship; and St Clement's, the Mother Church, developing its mission to be relevant to modern lives and reaching out across the parish. We are privileged to be supported by our wonderful choir and, over the past year, with the introduction of praise worship supported by a live band. The PCC is building upon this sensitivity to different types of worship with a view to provide a great opportunity for mission.

Although challenged in recent years with the pandemic, when planning the activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- A wide variety of worship and prayer, focussed on the Gospels and bible scripture;
- Provision of pastoral care for people living in the parish; and
- Taking the first steps in re-vitalising a thriving children and young people church community.

To achieve this work, we must maintain the fabric of our three churches, along with our other buildings, and continue to invest, where we can, to continue to make our offering relevant, accessible, sustainable, and inclusive to all. This includes the churches and buildings themselves and what we do within them.

ACHEIVEMENTS AND PERFORMANCE

Vicar's Report

Rev Dr Andrew Langley, Incumbent

Reflecting on the journey we have travelled together can be a source of great encouragement – it is astonishing to consider what we have achieved in the year since I was appointed. Already we have foundations in place to maximise the opportunity for mission as the local community emerges from Covid. Even so, now is the time to renew our focus on discipleship as we set about sharing the Gospel across the parish and reach out to those who are yet to experience the presence of Jesus in their lives.

Firstly though, I would like to acknowledge the on-going enthusiastic support of the Parish Wardens— not only their support with parish matters, but for their personal support as well. Starting any new role is always a challenge; managing the inevitable turn-over of personnel while setting out a vision for mission can be all-consuming. Achieving the right balance between work and family responsibilities can be tricky, especially given the challenges of navigating an interregnum with a reduced clergy team, as well as a postponed vicarage move, all experienced while adapting through the pandemic.

That said, we have now re-established a regular Sunday worshiping cycle across our three churches, and we feel that our church life is again returning to normal:

- 1st Sunday: Wake-Up-On-Sunday (St C); Praise & Holy Communion (St C); Evensong (St P)
- 2nd Sunday: Sung Eucharist (St S); Evensong (St P) in summer or Taizé (St C) in winter
- 3rd Sunday: Holy Communion (St C); Evensong (St P)
- 4th Sunday: Sung Eucharist (St S); Evensong (St P) in summer or Café Church (St C) in winter
- 5th Sunday: Benefice Wide Holy Communion (St S, St C or St George's); Evensong (St P)
- Wednesdays: Benefice Eucharist (St S)

While we re-build a more resilient clergy team, these services are led by me, ably assisted by Rev Diana Crook (PtO) and, increasingly, supported by Lay Ministry. I am grateful for the flexibility and commitment provided to enable us to hold all these services across the parish. As we look ahead, plans are now forming to recruit a St Mellitus Ordinand, a Curate, a Youth Minister, as well as investigating how to fill the vacancy left by Father Bob Boyle with potentially an Associate Vicar.

We have now recruited a smaller staff team to manage the operations and administration across the United Benefice. This includes part-time communications support from Emma Dixon (10 hrs per week); part-time office administration from Rosie Beard (16 hours per week); part-time operations, finance, and planning from Andy Course (20 hours per week); along with voluntary PA support to me from a job share between Marion Marshall and Charlotte Anderson (Dittisham PCC). This team is supplemented by numerous volunteers who help to open/close churches, maintain and clean the buildings, act as sacristans and as treasurers for our churches.

As I mentioned, we now have some strong foundations in place on which to build our mission focus. The priorities for mission are to be relevant to modern lives, to be accessible to all, to be inclusive, to be sustainable, and to be engaging. The breadth of worship that we can offer across the three churches complements our opportunities to be the body of Christ so enabling God through the power of his Spirit to transform lives across our community.

Over the coming months, I will be returning to my Vision for Mission across the parish and to share with you all my hopes, aspirations, and plans for the coming years. In the meantime, as well as sustaining our current worshipping community, offering all the pastoral care required and maintaining the breadth of worship we have, the following mission objectives are inspiring our current efforts:

- **Relevant:** Build on our early steps to encourage more children, young people, and families to join us and witness to the way that Jesus can transform lives. Reach out to our local community, especially around Townstal by being welcoming and open;
- **Accessible:** Adapting and maximising the use of our church buildings to encourage more people to be introduced to faith in whatever way possible;
- **Inclusive:** Establish our *Clements* coffee shop within St Clement's church – open to our parishioners, to the wider public and to visitors, and offering a high-quality, comfortable, and welcoming space for all to enjoy;
- **Sustainable:** Looking after God's creation here in Dartmouth and develop plans to be more sustainable across the parish, using natural resources and renewable energies to power our mission in a variety of ways in all three churches;
- **Engaging:** Simplifying and standardising how we operate across the parish while maintaining our focus on opportunities for all to be involved in mission across the whole community.

Parish Churchwardens' Report on the Proceedings of the PCC

Colin Cooper, Parish Churchwarden

During 2021 the PCC met with a full agenda on three occasions, plus once to discuss and agree a digital upgrading proposal and on 22 March to review and agree the Report and Accounts for 2020.

The year began with the Benefice still in an interregnum and operating reduced services due to Covid lockdown restrictions. The first meeting of the year held in February recognised the need for additional financial support to tide us over a cash flow shortage due to a combination of fewer services, fewer parishioners, and no visitors. We were extremely grateful to the Trustees of the Ecclesiastical Share for providing this support. Also at this meeting, it was unanimously agreed the Garden of Remembrance be adopted as a parish resource; a digital upgrading proposal was presented, the finer details subject to a further meeting of the PCC just over a week later.

A second meeting was held on 7 October; in the intervening period lockdown restrictions were partially eased and our curate The Rev Dr Andrew Langley was appointed as vicar. The following points were noted: at national level, the Church of England is proposing to streamline its management; a shortage of clergy support was hindering pastoral development and outreach opportunities, St Clement's will be the focus of mission activity following the remodelling of the kitchen; a person had been recruited to improve and develop our website; a review of the present system of DCC operations is underway; a new person to manage our basic admin is being sought, plus an operations manager to support the Vicar; the need to set up a committee to look after sustainability issues was accepted.

The third and final meeting took place on 7 December; formal approval was given for St Clement's café strategy; the move to a single parish bank account was endorsed.

At every meeting in 2021, safeguarding and sustainability issues were discussed.

ST CLEMENT

Julia Springett, Deputy Churchwarden – St Clement

Following a year of disruption to our mission and outreach to the community, it is pleasing to report that we now have opened again to a full programme of services, beginning with the first Sunday of each month with Wake Up On Sunday for children and young people; it has exciting content which changes month-on-month. This is followed by Holy Communion at 1100 and a winter series of delightful Taizé evening services interspersed by a new venture, Café Church.

St Clement's can now proudly boast a fully functional new kitchen and plans are progressing to open as a coffee shop – *Café Clements* – for five days a week with a paid coffee shop manager in situ. The kitchen can also be extended for use within social functions, celebrations of weddings and worked very well for our Parish Christmas Lunch. This, together with the recently installed audio-visual system and the introduction of Wi-Fi, will shortly enable St Clement's to become a greater centre of activity and support and will be able to feature live streaming of services and private functions.

During the period of on-going work, the Rood was inspected and found to need restoration. The chains from which the Cross was suspended were no longer safe and the Cross was taken down from the ceiling. Restoration is currently under investigation with relevant costings, and consulting engineer's advice will be sought. The church organ has undergone minor repair over the reporting period, as has the grand piano. Both have been re-tuned and are currently in good working order. However, we have been warned that the organ will require a complete service soon.

Ken Scott, an eminent local historian, has concluded his work on the 'Church Tower Lead Graffiti' and has submitted his report to the Devon Archaeological Society for the Devon Graffiti Survey. Ken has suggested that two of the rectangular panels should be displayed in the church in order that they can be seen by the congregation and others. He has emphasised that they are an important contribution to the community and society and could be traced by children much like brass rubbing. Something to progress this year.

At the time of writing the report, a series of winter storms recently caused some considerable damage in the churchyard by bringing down an ivy-covered tree on the pathway between the north and west doors blocking the path, and another on the boundary with Townstal Road. Both were swiftly removed and made safe. There was also considerable damage to the dry-stone wall and hedge on the boundary between the church yard and Parish hall. This is awaiting clearing and reinstatement.

On a far happier note, thanks to an initiative from Sheila Boswell, St Clement's churchyard was entered into the Devon's Best Churchyard Competition 2021 and was awarded a Certificate of Merit for which we are very proud.

Very many thanks to everyone who has contributed to the positive outreach of our church, especially to all those who have given time and energy to ensure the smooth running and added to the beauty of our magnificent place of worship. All in all, a good recovery from a very difficult two years, but as ever, works still to be completed.

ST SAVIOUR

Howard O’Keeffe, Deputy Churchwarden – St Saviour

This was a better year for the church than the previous one, with the effects of the pandemic being less severe. Of course, a lot of the work involved in maintenance and refurbishment of such a beautiful ancient building continues regardless, as the weather, and the passage of time, mean much always needs to be done. During the year several matters have been attended to including repairs to central heating, repairs to stonework, repairs to the organ, and the complete overhaul of the three old brass chandeliers. At the time of writing, we await the return and installation of these - following which the regular process of having to remove, dismantle, clean, and reinstate them will no longer be needed (a very tricky process which has resulted in some damage to them in the past). This will be an urgent, necessary job finally done.

The five yearly Quinquennial Report has recently been received, and the church is described as in ‘generally very good condition’, however some work needs to be done to prevent inevitable further deterioration if ignored. This includes roof repairs (following a drone survey – the wonders of technology!), and repairs to the ferramenta (metalwork) and stonework around windows – a job mentioned in the previous report but now becoming more necessary.

The past year has seen the installation of the digital upgrade, so we now have a new sound system.

Periodic maintenance has continued including recent clearing of gutters. Whilst on site the steeplejacks were asked to investigate the reason why the east face of the tower clock is not working (we had been informed that probably a bird had placed twig or other impediment in the way, blocking the movement of the clock hands). Nothing was found, so we must assume the impediment has simply fallen off or blown away. We now need to get the clock repairers back to restart the clock.

We continue to welcome all to our services and activities, and we must now encourage more giving, especially that our contactless machine is available.

As always let me finish with a few thanks. As the only Churchwarden the job is made much less onerous because of the help and support of many colleagues in so many ways - particularly important over recent weeks whilst I have been out of circulation following a knee replacement operation. Thank you to all volunteers (you know who you are!) and to new staff colleagues who are doing an excellent job. The church is clean, well maintained, unlocked and available to all every day of the year, and updates and improvements are getting done!

ST PETROX

Sue Black, Deputy Churchwarden – St Petrox

We have continued to have vast numbers of visitors due to the Covid effect, and people going for a walk to the lovely location and the views. Income has been good, but we miss our bottle, which attracted a lot in donations. It was however prone to being broken or stolen from. We now have a milk churn on its way, which is in the process of being converted by a vicar in Cornwall.

Evensong continued fortnightly all through the winter, for the first time ever, with numbers being over 20 except on a couple of occasions. This involved a lot of candle filling! It was lovely to have the bell ringers back ringing regularly after Christmas. We had really missed them.

Storms at the beginning of the year caused damage to the roof, with the loss of tiles and damage to stonework. Fortunately, Andrew Stanton was able to come and do the necessary repairs before there was any rain ingress into the church. The next storm caused a hole to appear in the ceiling near the south door. Julie Boulby decided it was due to excess pressure inside the roof space, causing the plaster to be forced off. We were able to claim for both repairs on our insurance.

Some of our quinquennial work was done during the year, mainly several small jobs. The oak doors were given new more robust hinges and were shaved so they didn't stick on the flagstones. A new light was put in the bell chamber, and work done on some stonework of the tower. We are awaiting several other jobs, some of which will involve scaffolding. One of the flags, the red ensign, fell off the wall of the ringing chamber during the Autumn, but will not be replaced, as it should never have been there in the first place, according to Nicko, who is ex-Navy. Fortunately, no one was injured when it fell.

The organ project has changed, on advice from experts. It is now planned to be sited with the pipes in the northeast corner of the church and the console where the present organ is.

Thanks must go to our willing band of openers and closers, who, although cleaning of pews and roping off did not have to be done, still did weekends as well as weekdays all through the Winter, as the Castle did not open due to Covid. Thanks also to Cathy and her flower arrangers and to Ken for all his work outside. Lastly thanks, to Tony Hodge for repairing and painting the notice board.

Parish Music

Christopher Helyer, Director of Music

The past year was certainly one of challenge for us all but particularly so for singers and choirs. However, we were not deterred and parish choir members – regular and the 'regular irregulars' (as I call them) – faithfully continued in their ministry of music. Sometimes we were limited to a trio of voices, later a sextet, and eventually the full choir. Repertoire had to be chosen to match the available combination of voices, but the biggest challenge was being limited to three voices to sing the choruses in John Stainer's passion-tide cantata 'The Crucifixion'. In the end we had two teams of three – soprano, alto and tenor – who sang antiphonally (passage and passage about) and were accompanied throughout by a wonderful cellist, Rickman Godlee (from Kingswear), substituting for a bass voice. The hymns are central to the whole worship created by Stainer and although the congregation was limited to saying the hymns, one verse of each was sung by a choir trio.

Sadly, we have lost the longest-serving member of our team of organists: David Oldbury. Whilst officially holding the appointment of Organist at BRNC, David so often found time to accompany our choir, especially at festivals. One of his great loves was plainsong, which he accompanied with great sensitivity. We were honoured to provide most of the gathered choir for his Requiem Eucharist, celebrated in the Anglican Chapel of BRNC. *Requiem aeternam, dona eis Domine*. David was also a pedant *par excellence*, and we shall miss his splendid attention to detail, especially in the preparation of liturgical orders of service.

Although most of the services at which we sing are in the three Dartmouth churches, it has been a great joy to travel to Dittisham, from time to time, to support their morning worship and, this year to sing the Epiphany Procession in St George's Church.

This report would be incomplete with expressions of thanks; first and foremost, to incredibly loyal and

committed members of the choir but also to our organists: Robin Tugwell (Dartmouth), Jan Dietz (Stoke Fleming) and Sean Sweeney (Tavistock). And finally, our rehearsal accompanist Karen White (Chillington) who also accompanies us in services, including her very sensitive playing for Taizé worship.

Other Aspects of the Work of the Parish and Related Activities

Southford Schoolrooms

Howard O’Keeffe, Deputy Churchwarden – St Saviour

The Pre-School and the tenants of the two flats are still benefitting from the excellent accommodation following the refurbishment of the building several years ago. Apart from an occasional building maintenance issue, there have been few problems. Southford Schoolroom finances are in a strong position, and we plan to have the outside of the building redecorated this summer.

The previous manager of the pre-school left some months ago and after a gap of a few months, a new manager is now in post. It has been a challenging period for the pre-school, but numbers are good, and the future looks reassuring. The tenants of one of the flats left in February, so a decision about whether to re-let or to keep the accommodation ready for a new church clergy member will be taken in due course (this was the case when Rev Boyle and his wife lived at the flat).

Ecclesiastical Share of Dartmouth Trust

Howard O’Keeffe, Chairman of ES Trust

First, as I do every year, I would like to express our collective gratitude for the hugely valuable financial support of the Dartmouth Trust. It is hard to imagine how we would maintain and care for our wonderful Grade 1 listed medieval buildings without this. For example, a collapse of stonework around a bell tower window, and a recent breakdown of the central heating (both at St Saviour’s) cost over £3,000. The replacement cost of the whole heating system – needed soon – is estimated to be at least £50,000; that would require a very large amount of voluntary fund-raising activity if not for the Trust.

Our grants this year have held up well – there was concern that the effect of the pandemic would adversely affect the Trust’s investments, but so far there has been no dramatic reduction in our income.

Projects ‘in the queue’ include expensive restoration work on the organs, the central heating, and some of the roof and windows at St Saviour’s. Other demands will arise during the year at all the churches. I am pleased that the Hauley Brass and renovation of the chandeliers projects have made only small demands on the ES, and trustees have moved some money into interest bearing accounts to maximise income in a cautious low risk move.

Of course, the digital upgrades at St Saviour’s and St Clement’s have required a financial contribution, and the ‘Cafe Clements’ coffee shop will require a loan for its start-up funding. As always trustees try to achieve a balance between wise expenditure for mission and careful custodianship of resources – we must always be ready for the proverbial ‘rainy day’!

Charitable Giving

Wendy Rendle, PCC Member

The Parish, like the whole country, has been affected by the worldwide pandemic that is COVID-19 and for the past two years, 2020 and 2021, we have fallen short of our annual projected target of £3,000 and the Parish has not been able to top it up. 2021 saw some relief from the lockdowns and gave

windows of opportunity to undertake some fund-raising. The following includes some of the activities for the year.

- A collection for *Christian Aid Week*.
- A Triathlon undertaken locally by our own fit and enthusiastic Vicar, Andrew, saw more than £1,000 being sent to the charity *Change a Chapter* on behalf of the Parish.
- The Regatta Recitals is an annual event looked forward to by many and they were back after a one-year absence over the three days of the 2021 Regatta.
- The Harvest Festival Service in St Clement's Church, another popular annual event, was well attended and the harvest gifts brought in by the congregation were auctioned after the Service and the proceeds donated to *Change a Chapter*. All the tinned and packaged goods purchased at the auction were donated back to the Church and given to *Dartmouth Caring - Giving* in kind.
- The end of the year saw a revival after 2 years of the collecting in and counting of *The Children's Society* boxes. The boxes were counted during one of the October coffee mornings in St Clement's. The coffee sales, a raffle and the total of the boxes yielded a total of £963.44.
- In addition, as part of our outreach into the community we give *Youth Genesis* the use of the Parish Hall every Friday night during term time. The usual fee is £150 per term and with 3 terms per year, this constitutes a £450 donation.

Garden of Remembrance

Christopher Helyer, Deputy Churchwarden – St Petrox

2021 was a constructive year for the Garden of Remembrance team. Terms of Reference were drawn up and approved by the PCC; bright new noticeboards were erected, and independent electronic donating was initiated. In the Garden a small but knowledgeable and enthusiastic team of volunteers has brought the appearance of the Garden to the best it has ever been! There has been new planting of the bank and re-turfing of the two riverward grassed areas. We are indebted to Dartmouth Town Council for a significant supply of donated mulching chippings. Related to GoR activities, two Platinum Jubilee commemorative trees – a cherry and a magnolia – will be formally planted in the upper churchyard as part of the Platinum Jubilee celebrations.

FINANCIAL REVIEW

Parish Financial Report for 2021

Colin Cooper, Parish Churchwarden

The Parish Finance Committee met five times in 2021 in pursuance of its role to review the income and expenditure of the Parish and where necessary make planning and control recommendations on financial matters to the PCC and assist in the formulation of financial policy. At the time of writing this part of the report, it should be noted that accounts for 2021 have not yet been independently examined.

When extraordinary items are removed from both income and expenditure, a deficit more than £15,000 was incurred against a prediction of £10,000. However, we were able to benefit from generous bequests, special donations and investment income from the Duncan Gerrard Trust that is reflected in an enhanced asset base.

The reasons for the day-to-day deficit can be largely explained by nearly two years of lockdowns during which, in common with the Church of England countrywide average, about 21% of our congregation stopped attending or moved away and have not resumed, plus a decline in the number of visitors to our churches.

I have looked in broad terms at the numbers regarded as being part of our church community: before lockdown, and under the previous incumbent, a number around the 150 mark was stated, though 11% of these were highly irregular and had stopped attending our churches well before we went into interregnum. A further 6% decided to leave our church community to worship elsewhere and another 10% or so joined our sick list or went to glory. These figures when taken together with the 21% overall decline, in effect halved our community to about the 70/75 mark. The good news is that over 20 new people have joined our happy church community! In defiance of the above, attendance numbers at St Petrox have remained very consistent, well done to their team for bucking the trend and to St Georges (parish of Dittisham, part of our Benefice) for maintaining their congregational numbers.

We were very grateful on several occasions to the trustees of the Ecclesiastical Share for loans and donations that enabled our hard-working treasurers to cope with cash flow problems during the year.

The use of contactless donations/QR codes in our churches was expanded during 2021 and yielded over £1,600; we plan that QR codes and text giving symbols will be placed on all our paperwork, posters, and website, etc., so this figure is expected to rise considerably. Visitor numbers are thankfully increasing leading to higher donation levels. Non-Clergy staff shortages have been addressed, so we are now in a much better position to improve our outreach/marketing/presentation all of which in time should improve our income.

We were very sorry to lose the very professional services of John Light, Fiona Andrews, and Liz Mills last year, they all deserve our grateful thanks for the tremendous amount of hard work they put in over a long period of time in support of our parish financial activities. We are even more thankful that Wendy and Harry are continuing in their roles as treasurers whilst we move to one bank account and plan an alternative way of managing our finances. Special thanks also to Nicolette Coward for her dedicated work inputting all our financial transactions that lead to the production of our monthly accounts, and to Ken Scott for looking after the very important area of gift aid recovery.

What of the future? Another tight year for parish finances is predicted and again we are expecting a deficit on our day-to-day income verses expenditure. It is down to each DCC and the parish generally to take every opportunity to raise income through special events whilst keeping expenditure levels to the minimum. We have so much to be thankful for, our reserves are robust, we have exciting plans, the future looks good, and we have a strong loving and caring church community.

ANNUAL ACCOUNTS

The Independent Examination of our accountants is now complete, and this finalised version will be resubmitted to the PCC on 29 May 2022. The report will be used to complete the annual return to the Diocese as well as being included in our Annual Return submission to the Charity Commission, in accordance with statutory requirements. Our Annual Return for 2021 needs to be submitted within 10 months of our financial year end, which is no later than 31 October 2022, and our annual return to the Diocese before 31 May 2022.

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Dartmouth – Charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31 December 2021.

Responsibilities and Basis of Report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

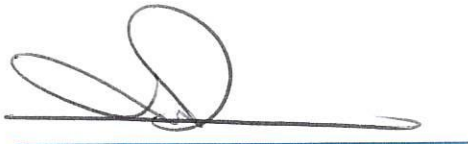
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts being reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisors
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated: 26/05/2022

INDEPENDENTLY EXAMINED ACCOUNTS

The following pages are a presentation of the Independently Examined accounts:

- Income & Expenditure (Receipts)
- Income & Expenditure (Payments)
- Assets & Liabilities
- Share Valuations

Income & Expenditure (Receipts)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Receipts and Payments Account for the Year Ended 31st December 2021

	Unrestricted	Restricted	Endowment	2021	2020
Receipts:					
Gift aid giving	36890	675		37565	30860
Gift aid recovered	10169			10169	13002
Other giving (non-gift aid)	2971	0		2971	3346
Wall safes	8661			8661	5337
Donations and collections	31605	374		31979	16693
Worldwide and Missionary giving	1589			1589	1115
Surplus on special events and outreach	0			0	5
Magazine subscriptions adverts	80			80	418
Fees income (net)	9455	510		9965	9017
Summer fete	608			608	0
Christmas fair	548			548	0
Craft and flower festival	772			772	0
Other fundraising income				0	7568
Electricity and gas	1490			1490	1273
Churchyard income	600	625		1225	1070
Hall lettings	1721			1721	3307
Book of remembrance	400			400	320
Church lettings	1720			1720	480
Dividends	5336			5336	1345
Bank and investment interest	3279	98		1894	2680
Refunds	8582			8582	6066
Legacies	24444			24444	8000
VAT recovered	7397	1911		9308	0
St Clement's kitchen donations	58690			58690	0
Youth Scheme account	0	20		20	0
Surplus on "Amen" account	508			508	2345
Appeals income	301			301	50
Grants	0	11000		11000	3750
Total Receipts	217816	15213	0	231546	118047
Less Total Payments	186022	30498	0	216520	174178
Surplus/(Deficit) for the Year	31794	-15285	0	15026	-56131
Net Surplus /(Deficit)for the Year	31794	-15285	0	15026	-56131
Add opening balances	91048	286259	16201	393508	449639
TOTALS	122842	270974	16201	408534	393508

Income & Expenditure (Payments)

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Receipts and Payments Account for the Year Ended 31st December 2021

	Unrestricted	Restricted	Endowment	2021	2020
Payments:					
Diocesan Common Fund	63090			63090	63707
Cleaning	677			677	1355
Service books, candles and sacristy supplies	4275			4275	2752
Utilities	4842			4842	5379
Music		117		117	33
Repairs, renewals and maintenance	3221			3221	51881
Insurance	4960			4960	5323
Garden of Remembrance and churchyard expenses	1742	2253		3995	8143
Printing, postage and stationery	3487			3487	4193
Telephone, internet and website	549			549	383
Flowers	407			407	176
Services, organists and choir fees	6472	160		6632	4961
Bank charges	32			32	32
Fees (including legal and professional/ architects' costs etc)	5418	350		5768	17422
Lettings costs	1336			1336	1512
Bookstall purchases	1629			1629	269
Vicar's, curate's and administration fees	2707	38		2745	2420
Special events costs	207			207	82
Worldwide and missionary giving	1023		0	1023	1000
Car parking costs	1850			1850	1750
Walsingham pilgrimage	0			0	137
Stewardship expenses	120			120	0
Miscellaneous expenses	184			184	74
AMEN expenditure	6954			6954	0
S Hauley Brass		26400		26400	0
St Clement's kitchen	67171			67171	0
Dividend reinvestment	750			750	0
Capital expenditure	2919	1180		4099	1194
	<u>186022</u>	<u>30498</u>	<u>0</u>	<u>216520</u>	<u>174178</u>

Assets & Liabilities

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Financial Statements Statement of Assets & Liabilities for the Year Ended 31st December 2021

	2021	2020
Investments		
Endowments - Shareholdings	15927	15927
St Clement's CBF Investment fund	3195	3195
St Clement's CCLA Equity fund investment	10000	10000
St Saviour's EdenTree Amity Balanced fund	13000	13000
St Saviour's CBF Investment fund	13000	13000
St Petrox Duncan Gerrard Trust [Investment 1]	50000	50000
St Petrox Duncan Gerrard Trust [Investment 2]	105000	150000
	<u>210122</u>	<u>255122</u>
Bank accounts		
St Saviour's Lloyds current a/c	36537	12392
St Saviour's Virgin Charity deposit a/c	0	11809
St Saviour's Cambridge & Counties a/c	21293	32900
St Clement's Lloyds current a/c	2556	10681
St Clement's CBF deposit fund	16995	16455
St Petrox HSBC current a/c	4459	4517
St Petrox CBF deposit fund	36751	21924
St Petrox Duncan Gerrard fund	48720	7990
Parish Lloyds a/c	30188	14429
Parish Hall Lloyds a/c	2371	3843
Parish of Dartmouth PCC ' Amen' a/c	0	6446
Garden of Remembrance	1442	0
St Saviour's Parish of Dartmouth Lloyds	3330	0
	<u>204642</u>	<u>143386</u>
Total assets	<u>414764</u>	<u>398508</u>
Less Liabilities		
Loan	5000	5000
Agency monies	1230	0
	<u>6230</u>	<u>5000</u>
Net Assets	<u>408534</u>	<u>393508</u>
Represented by:-		
Funds at 1st January 2021	393508	449639
Surplus/(Deficit) of receipts over payments for the year	15026	(56131)
Funds at 31st December 2021	<u>408534</u>	<u>393508</u>

Share Valuations

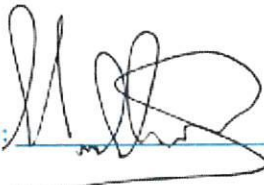
The Parochial Church Council of the Ecclesiastical Parish of Dartmouth Share valuations at 31st December 2021

	31/12/2021	31/12/2020
	£	£
Endowments		
J P Morgan Mid Cap (825 shares @ £13.35)	11,014	9,426
Scottish Investment PLC (465 shares @ £8.35)	3,883	3,246
Law Debenture Corporation PLC (2150 shares @ £7.99)	17,178	14,835
Witan Investment Trust PLC (2500 shares @ £2.52)	6,300	5,762
Edinburgh Investment Trust PLC (400 shares @ £6.28)	2,512	2,184
	<u>40,887</u>	<u>35,453</u>
St Clement's CBF Investment Fund (239.28 units @ £23.4181)	5,603	4,892
St Clement's CBF Investment Fund (908.05 units @ £23.4181)	24,265	18,567
St Saviour's EdenTree Amnity Fund (15241.39 units @ £1.135)	17,299	15,524
St Saviour's CBF Investment Fund (918.09 units @ £23.4181)	21,500	18,772
St Petrox Duncan Gerrard Investment portfolio	231,884	253,778
	<u>341,438</u>	<u>346,986</u>

Approval

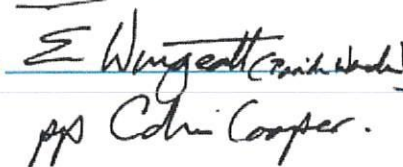
Approved and signed on behalf of the Trustees:

Signed by Rev Dr Andrew Langley (Chair):



Date: 26 May 2022

Signed by Colin Cooper (Parish Warden):



pp Colin Cooper.

Date: 26 May 2022

RESERVES POLICY

The PCC seeks to ensure that receipts outnumber payments in any given year. This has not been easy, nor achieved of late. As highlighted above, we are blessed to be able to call upon the funds available within the Ecclesiastical Share of the Dartmouth Trust which has the following charitable objectives: the maintenance and repair of the church of St Saviour, Dartmouth; and if so far as the income cannot be applied for the above, the Trustees may apply it in furthering the religious and other charitable work of the Church of England in the Ecclesiastical parish of St Clement (Townstal) with St Saviour and St Petrox, Dartmouth.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The Dartmouth PCC's membership consists of the incumbent (our vicar), two Parish Churchwardens, readers (or soon-to-be called Licensed Lay Ministers), retired clergy with Permission to Officiate (Co-Opted), and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services as members of the congregation are encouraged to register on the Electoral Roll and all communicants can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Other than the Parish Finance Committee detailed above, there are no formal sub-committee arrangements in place for anything else. The DCCs continue to meet as required.

There have been no significant transactions with PCC members nor closely related persons.

Electoral Roll Officers Report

Rosie Beard, Electoral Roll Officer, reported there are currently 106 names on the Electoral Roll which has been reviewed in preparation for the APCM. This is down from the 130 reported last year, and 139 the year before. New members are welcome to apply at any time.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Dartmouth's registered address is St Saviour's Church, Anzac Street, Dartmouth, TQ6 9DL and correspondence should be addressed to the Benefice Office. St Clement, St Saviour and St Petrox District Church Councils (DCC) are within the Parish of Dartmouth, which is part of the Diocese of Exeter within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129018). The establishment of the three District Church Councils are detailed in the three separate (St Clement, St Saviour and St Petrox) Draft District Church Council Scheme Draft 1 dated 5th April 1989 (signed on 11th April 1989).

PCC Membership

PCC members who have served at any time from 1st January 2021 until the date this report was approved are listed below. Clergy, Lay Readers and Parish Churchwardens, Deputy Churchwardens (from each DCC) and the elected Deanery Synod Representative are ex-officio members of the PCC. The remaining PCC Members are elected.

Ex-Officio:

- Rev Dr Andrew Langley (Chair) (Incumbent)
- Rev Diana Crook (PtO - Permission to Officiate)
- David Woods (Reader)
- Colin Cooper (Parish Churchwarden)
- Ernie Wingate (Parish Churchwarden)
- Edna McGregor (Elected Deanery Synod representative)
- Julia Springett (Deputy Churchwarden – St Clement)
- Charles Deuchar (Deputy Churchwarden – St Clement)
- Howard O'Keefe (Deputy Churchwarden – St Saviour)
- Christopher Helyer (Deputy Churchwarden – St Petrox)
- Susan Black (Deputy Churchwarden – St Petrox)

Elected:

- Fiona Andrews (until 16 May 22)
- Sheila Boswell
- Jill Cawley (until 31 Dec 21)
- Harry Franks
- Lydia Guy (until 31 Dec 21)
- Lesley Holloway (until 16 May 22)
- Helen Kidd (until 12 May 22)
- John Light (until 31 Dec 21)
- Elizabeth Mills (until 31 Dec 21)
- Margaret Probyn
- Wendy Rendle

Approved by the Ecclesiastical Parish of Dartmouth PCC on 15 May 2022 and signed on their behalf by the Rev Dr Andrew Langley (Chair of the PCC).

Signed by Rev Dr Andrew Langley (Chair):



Date: 16 May 2022

Contact Details

Website:



<https://dartmouthanddittisham-anglican.org>

Social Media:



<https://www.facebook.com/UnitedBeneficeofDartmouthandDittisham>



<https://www.instagram.com/beneficeofdartmouthdittisham/>

Address:
St Saviour's Church
Anzac Street
Dartmouth
TQ6 9DL

Telephone:
01803 835540

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF DARTMOUTH

England & Wales - Charity number 1129018

Accounts

Parish of Dartmouth
ST CLEMENT'S + ST SAVIOUR'S + ST PETROX



**Annual Reports and Accounts
for the Year ended 31st December 2020**

**Annual Vestry Meeting and
Annual Parochial Church Council Meeting
23rd May 2021 at St Saviour's Church**

THE PARISH OF DARTMOUTH

Sunday 23rd May 2021 in St Saviour's Church at 12 noon

Annual Vestry Meeting

Agenda

1. Minutes of meeting 18th October 2020
2. Election of Parish Wardens
3. Election of District Church Wardens

Annual Parochial Church Meeting

Agenda

1. Minutes the of meeting held on 18th October 2020
2. Matters arising
3. Electoral Roll Report
4. Report on the business of the PCC in 2020 including Safeguarding
5. Parish Wardens' Report 2020
6. District Wardens' Report on the Fabric, Goods and Ornaments of the Churches:
 - a) St. Clement's
 - b) St. Saviour's
 - c) St. Petrox
7. Presentation of Financial Reports, Statement and Audited Accounts for 2020, including the Parish Finance Report for 2020
8. Report on the work of Deanery Synod
9. Elections:
 - a) Electoral Roll Officer
 - b) Parochial Church Council (12 representatives)
 - c) District Church Councils
 - d) PCC representatives (2) from each DCC
10. Appointment of Financial Examiner
11. Presentation of Reports about various aspects of the work of the Parish
 - a) Southford Schoolrooms
 - b) St Clement's Churchyard
 - c) The Ecclesiastical Share of the Dartmouth Trust
 - d) Charitable Giving
 - e) Parish Music
 - f) Garden of Remembrance

MINUTES OF THE ANNUAL MEETING OF THE PARISH OF DARTMOUTH

Held on Sunday 18th October 2020 in St Clement's Church at 12.00pm
(the meeting has been delayed due to restrictions caused by the Coronavirus pandemic)

Present: 44 members, from a total of 139 on the electoral roll
The Revd Dr Andrew Langley (Assistant Curate); The Revd Robert Boyle (Associate Priest)

The meeting was preceded by a Eucharist.

ANNUAL VESTRY MEETING

- 1. Minutes of Vestry meeting held on 7th April 2019**
The minutes of the meeting held on **7th April 2019** were approved unanimously. There were no matters arising.
- 2. Election of Parish Wardens**
Two nominations were received and it was duly resolved that:
Mr Colin Cooper (proposed by Jill Cawley and seconded by John Light) and **Mr Ernie Wingeatt** (proposed by Liz Mills and seconded by Edna McGregor) **be elected as Parish Wardens for the ensuing year.**
A vote of thanks to retiring parish warden Mr Fred Radcliffe was passed unanimously.
The meeting noted with sadness the death on 11th October of Brian Ridalls, Parish Warden Emeritus and expressed condolence to his family and thanksgiving for more than 60 years of dedicated and supportive service to the parish.
- 3. Election of District Church Wardens:**
The following were elected unanimously:
St Clement's Church: Julia Springett (proposed by Liz Mills and seconded by Jill Cawley)
1 Vacancy
St Petrox Church: Mrs Sue Black (proposed by Christopher Helyer and seconded by Fiona Andrews)
Christopher Helyer (proposed by Sue Black and seconded by Harry Franks)
St Saviour's Church: Mr Howard O'Keefe (proposed by Margaret Probyn and seconded by Wendy Rendle)
1 Vacancy

Mr Colin Cooper expressed thanks to Parish Wardens and Churchwardens for their dedication and hard work.

The meeting concluded at 12.10pm.

Signed Date

ANNUAL PAROCHIAL CHURCH MEETING

The meeting was chaired by Mr Cooper, Parish Warden, as the parish is in interregnum following the appointment of the Reverend Prebendary Will Hazlewood as Bishop of Lewes.

- 1. Minutes of the Annual Meeting held on 7th April 2019**
The minutes of the Annual Meeting (previously circulated) were proposed and seconded and approved unanimously as a correct record.
- 2. Matters Arising**
There were no matters arising.
- 3. Electoral Roll Officer's Report**
Mrs Cawley, Electoral Roll Officer, reported there are currently 139 names on the Electoral Roll which has been reviewed in preparation for the APCM. New members are welcome to apply at any time..
- 4. Report of the business of the PCC in 2019**
A report on the activities of the PCC during 2019 has been circulated; no comments or questions were received and the report was accepted. It was noted that the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults) having received regular reports on safeguarding; all DBS checks are up to date and training has been undertaken and the parish's Safeguarding Policy is shown on the web site.

5. Parish Warden's Report

A report by the Parish Wardens has been circulated; no comments or questions were received and the report was accepted.

6. District Wardens' Reports on the Fabrics, Goods and Ornaments of the Churches

Reports have been circulated on each of the three churches; no comments or questions were received and the reports were accepted.

7. Presentation of Financial Reports, Statement and Audited Accounts for 2018

A report on the parish accounts, together with the accounts for the year ended 31 December 2019 has been circulated. The Parish Finance Committee continues to meet regularly and reports to the PCC.

Mr Cooper expressed huge thanks to the Church Treasurers and the Parish Finance Committee for the management of the parish finances and in producing the reports, which are not only of great use to members but also required by the Charities Commission. He particularly thanked John Light for his assistance.

Mr Light explained that the PFC and Treasurers are closely monitoring income and expenditure in the light of the effects of the Coronavirus pandemic. The Diocese has also requested details of the position at the end of June and September to enable them to identify concerns that parishes are struggling particularly with Common Share payments. It was noted that our parish has been fortunate in receiving a legacy of £8,000 which the PCC agreed could be used towards meeting the £63,707 total parish share for 2020. It is nevertheless expected that the downturn in our income will see a shortfall of between £20,000 and £30,000 for the year. He thanked the Treasurers for their prudence with expenditure and the congregation for their generosity in these unprecedented times. It seems inevitable that it will be some time before we return to any sort of normality and as a consequence the budget for 2021 will need to be considered very carefully.

It was proposed by Howard O'Keefe, seconded by Liz Mills and agreed unanimously that the Financial Reports, Statements and Audited Accounts for 2019 be approved.

8. Report on the work of Deanery Synod

A report on Deanery Synod was circulated and accepted, a comment was made to caution how much assistance the parish might be able to offer to support other parishes financially.

9. Elections

a) Electoral Roll Officer:

Jill Cawley offered to continue as Electoral Roll Officer; there being no other nominations, she was duly elected.

b) Parochial Church Council

It was noted that clergy, lay readers, Churchwardens and Deanery Synod representatives are ex-officio members of the PCC. Accordingly the following were elected:

Fiona Andrews*	Sheila Boswell*
Jill Cawley	Lydia Guy
Lesley Holloway	Helen Kidd
John Light*	Liz Mills*
Margaret Probyn	Wendy Rendle*

*** DCC representatives to be confirmed by DCCs at their first meeting after the AGM
[in addition Harry Franks* is expected to be confirmed as a representative of St Petrox DCC]**

c) District Church Councils:

St Clement's

Sheila Boswell*; Lydia Guy; Liz Mills*; Anne Wingatt.

St Petrox

Fiona Andrews*; David Burgess; Harry Franks*; Nicko Franks; Lesley Hodge;

St Saviour's

Jessica Harries; Lesley Holloway; John Light*; Lauriel Pearson; Margaret Probyn; Wendy Rendle*

All the above have been validly nominated and seconded and it was agreed that they be elected en bloc. District Church Councils may co-opt additional members during the year as appropriate.

d) PCC Representatives (2) from each DCC (see * above)

Nominations to be confirmed by DCC's at their first meeting after this AGM

e) Deanery Synod - Deanery Synod representatives are elected every 3 years, 2020 is an election year. No nominations have been received and it was noted that 2 of the former 3 lay representatives are standing down. It was resolved that the PCC be authorised to approve up to 4 lay representatives to Deanery Synod.

10. Appointment of Financial Examiner

It was proposed by John Light, seconded by Fiona Andrews and agreed unanimously that Mr Ian Barrett be appointed Financial Examiner for the ensuing year.

11. Presentation of reports about various aspects of the work of the Parish

Various reports have been circulated including:

- a) Southford Schoolrooms
- b) St Clement's Churchyard
- c) The Ecclesiastical Share of the Dartmouth Trust
- d) Charitable Giving
- e) Parish Music

These highlight the many and varied aspects of the work of the parish; no questions or comments were received and the reports were accepted.

12. Parish Priest's Report

Father Will Hazlewood's report on 2019 has been circulated. On behalf of all present Mr Cooper thanked Father Will for leading, teaching, inspiring, supporting and growing us as a community of faith during the previous 9 years, and assured him of our love and prayers for his new ministry as Bishop of Lewes. May we continue to grow in prayer, make new disciples and serve the people of Devon with joy as we await the appointment of our new parish priest.

The Revd Andrew Langley provided an update on the re-introduction of public worship following the COVID 19 lockdown. He particularly thanked Father Bob for delaying his retirement until the end of the year and for his and Brigid's invaluable contribution to the life and ministry of the parish.

Mr Cooper outlined the timetable for appointment of a new parish priest, it was noted that a date of 23rd March 2021 has been identified for interviews. He thanked the team who put together the draft benefice profile which has been approved by both Dartmouth and Dittisham PCCs, the person profile and advert are currently being worked on for the post to be advertised in January 2021. He expressed particular thanks to the Revd Andrew Langley who has taken on so much while still in training, and to Father Bob and Brigid, especially for his pastoral care and for delaying his retirement. He acknowledged with thanks at this difficult time the work of churchwardens, PCC and DCC members and everyone who contributes to our mission in so many different ways.

The meeting concluded at 12.20pm with the Grace.

Signed Date

3. ELECTORAL ROLL OFFICER'S REPORT

The Electoral Roll has been reviewed and a number of names removed because they have moved away or are no longer worshipping here. Six people have been added to the roll during the past year. The Roll has been on display and people not registered have been invited to apply. The new Electoral Roll contains **131** names, compared to 139 last year. Anyone who is not on the roll can apply at any time to be included; forms are in church or available from the Benefice Office.

Jill Cawley, Electoral Roll Officer

4. Report on the proceedings of the PCC during 2020

The PCC met 6 times during 2020 with an average attendance of 15 people. Despite COVID restrictions we were able to meet in person on 5 occasions with just one meeting having to be held by Zoom.

2020 was indeed a year like no other. Our early meetings discussed the range of events the parish hoped to be involved in which would include the Mayflower 400 commemorations, Family Fest South West, Sea Sunday, the Walsingham Youth Pilgrimage, Regatta and a Living Advent Calendar as well as our own fundraising and social activities. Then in March our churches were closed and Father Will began to stream services. Sadly the ongoing restrictions on social mixing meant that all events were cancelled or postponed. No weddings took place with some cancelled and others seeking new dates in 2021. When we were able to re-commence public worship on Sunday 19th July COVID rules meant that it was in a very different format from our usual services but we were so pleased to be able to worship in person. From mid-March until mid-September there were no funerals in our churches, though our funeral ministry continued at the crematorium and graveside. It was a challenging time, particularly as during the lockdown Father Will was appointed Bishop of Lewes, leaving the benefice in interregnum; sadly the last PCC meeting he chaired was the only one which had to be held by Zoom.

The PCC then began to prepare for the interregnum establishing a small group to draft the Benefice Profile working with representatives from St George's. The document was ready for a 'Zoomed' 'Visioning Evening with Bishop Nick McKinnel, Archdeacon Douglas Dettmer and our Rural Dean, the Revd Deborah Parsons in September.

Despite the challenges the PCC continues to respond to Bishop Robert's 3 priorities: 'Growing in Prayer, Making New Disciples, Serving the People of Devon with Joy', recalling at each meeting their role in mission and evangelism as well as day to day care of our beautiful buildings.

As always the PCC continues to exercise the most careful control over the affairs of the parish and to encourage the best use of all its resources. As can be seen from the accounts there has been a significant drop in income and the PCC is extremely grateful to the members of the PFC for their hard work in maintaining the parish accounts and to the Ecclesiastical Share Trustees for their support. The parish remains committed to minimising our carbon footprint and continues to investigate the possibility of installing solar panels on our churches.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). The PCC receives a safeguarding update at each meeting and has undertaken a review of our Safeguarding Policy; all DBS checks are up to date and relevant training has been undertaken. The parish's Privacy Notice is displayed in churches and shown on our web site.

Jill Cawley, PCC Secretary

5. Parish Wardens' Report -

Without doubt, the year 2020 has been one of the most challenging in the recent history of our church. Due to the Covid-19 pandemic, our nation was placed in lockdown in March, this was eased by early summer, only for many restrictions to be re-instated as infectious cases and sadly deaths rose again towards the end of the year.

As a result of the above, we had to suspend all our face to face worshipping activities as well as home, care home and hospital visits; for several months churches were closed: mask-wearing, sanitising and shielding became the norm, we were confined to home. However, thanks to the work of Father Will, ably supported by Andrew and Father Bob, we learnt how to stream services we could access via our website and social media. This enabled a good number of us to continue to enjoy worship together, though remotely. New restrictions were again imposed as we write this report; it has truly been an incredibly difficult period we are going through.

In addition to the above, after 9 years, we very sadly had to say goodbye to Father Will as he moved to become Bishop Will of Lewes, a promotion so richly deserved. He, Sophie, Theo and Esther departed in July with our love, prayers and very grateful thanks for the wonderful contributions they made towards the enrichment of our spiritual and parish life. At the end of the year we also had to say a fond farewell to Father Bob and Brigid Boyle, two lovely people who also gave so much to our benefice, supporting and leading our services, providing dedicated pastoral care and joining enthusiastically in most social activity. We wish them many years of happy retirement in Derby with our love and best wishes.

We are very grateful to Bob and Andrew, with considerable assistance from Diana, for leading our worship in the second half of the year. Special thanks are due to Andrew for creating and organising a Carols on the Sands drive-in at Blackpool Sands car park; the event was a huge success attracting around 1,000 people all eager to share in the true spirit of Christmas; he also initiated a special Wake up on Sunday service for children in St. Clement's that is growing in popularity.

The restrictions resulted in a sharp decline in the donations we receive from services and visitors to our churches; all of our special fundraising activities e.g. Parish Fete, Craft Fair/Flower Festival, Christmas Fair were cancelled in 2020. More details on the effect on our parish finances can be found in the report from the chairman of the parish finance committee.

A committee was set up to create a new benefice profile and person specification in preparation for an advertisement to be placed in the January 2021 issue of Church Times seeking applications to fill our vacancy. We are hoping that by the summer of 2021 a new vicar will have been appointed.

A total of five meetings of the PCC were held during 2020. Special emphasis was placed on Safeguarding, all churchwardens were required to complete S1 training. A number of discussions took place on making our churches more energy-efficient and greener, in line with an ongoing commitment to reducing our carbon footprint. Consultations on the installation of solar panels on our church roofs were delayed due to the pandemic, but will resume after lockdown ends. A Garden of Remembrance committee was set up with a view to the garden operating on a self-contained basis- see separate report. LYCIG – leading your church into growth is very much a priority of the PCC and will be for the next incumbent.

We are very fortunate to have so many wonderful members of our happy church community who are willing and ready to help out in so many different ways, churchwardens, Jill and Christine in the office, sidespersons, intercessors, servers, readers, cleaners, treasurers, choir members, bell ringers, flower arrangers to name but a few. We are very thankful for to each and every one of you for everything that you do on behalf of our clergy and parishioners; with a new incumbent due in 2021 your continuing support is going to be more important than ever. With our love, prayers and best wishes.

Colin Cooper and Ernie Wingeatt, Parish Wardens

6. DISTRICT WARDENS' REPORTS ON THE FABRIC, GOODS AND ORNAMENTS OF THE CHURCHES:

a) St Clement's

Frustratingly, there is little to report this year. Social activities have been curtailed and outreach to the community has taken on the appearance of telephone communication and zoom meetings.

After the last APCM St Clement's continued to be open for Sunday worship at 11.00 and Morning Prayer on Mondays and Thursday morning Eucharist. In addition, we have carried on with the delightfully lively family event – Wake Up On Sunday! - on the first Sunday each month.

Amid so much uncertainty, at the beginning of October, the boiler extractor fan failed and heating was off for five weeks. Thanks are due to all the folk who kept things going for services and other users such as Dartmouth Orchestra. This was a difficult time; the use of a propane burner was not entirely effective but did raise the temperature a little when needed. Things returned to more like normal in November with the installation of a specially built replacement fan supplied and fitted by Mark Rendle at WEMCO. We were able to offer a warmer church for Advent and Christmas season which included a Christmas Eve Eucharist.

When the third (and hopefully the last) lockdown was imposed in early January a decision was made to use St Clement's for 11.00 Sunday Eucharist every Sunday and a small dedicated group of DCC members have kept everything going and in excellent order. This meant that the church welcomed Bishop Nick, Archdeacon Douglas and delightfully our Rural Dean Debbie as celebrants and preachers on different Sundays. This was heartening support for us in interregnum and especially for our indefatigable Curate, Andrew.

Planning for St Clement's kitchen continues. In the autumn of last year, a revised Faculty was sought through our architect Julie Boulton, and this was eventually agreed by the Diocesan Advisory Committee. The new plan allows for greater headroom under the wall-mounted cupboards and better overall use of the space available. It remains sympathetic to the ambience of the building and at the same time creating a feature that should go a long way towards reaching out to the wider community in the fullness of time. Quotes for the work from local interested parties are currently being sought and work should begin shortly.

Only one fundraising activity towards the kitchen fund has taken place in between the restrictions on social gathering, however, several generous donations have been received for which we are most grateful.

Lockdown is due to ease slowly over the next few months. We must all be ready for that and ready to see that the impact of Covid-19 means the world will look and feel different as we enter spring and prepare for summer. In anticipation of that, a tremendously exciting project is envisaged for St Clement's. Still a nascent stage, they draw on the plans for the kitchen and engage at the same time with technology for live streaming worship and any occasion in the building. We will also have facility for projection of internal and external sound and visuals for input to services and any event we or other users put on. All this amounts to a serious challenge to our ability as an active Christian parish to meet with and exploit all the God given resources and opportunities for outreach in a changed world much in need of healing.

*Ernie Wingeatt and Julia Springett
Churchwardens, St Clement's*

b) St Petrox

This has been a good year for us as far as progress is concerned, which has actually been helped by the lockdown. Andrew Stanton was able to start work on the tiling of the tower floor in the spring, unencumbered by lots of visitors and the need to avoid services. He first had to remove several inches of concrete and earth, overseen by an archaeologist. Fortunately nothing significant was found which would have delayed things. A nonpermeable layer was then put down to keep out the damp. Andrew used as many as possible of the old tiles and Julie Boulby, after much research, sourced some second hand tiles of the correct size and thickness in the Midlands. Andrew then went and hand picked a few hundred. The old tiles were laid at the front and then blended with the new towards the back, as the new tiles were brighter than the old. The job was finally finished in October, before being blessed by Father Will. A very successful operation after a long wait, and very much admired by everybody.

The Holdsworth hatchments were taken away and restored in the summer and were also blessed by Father Will. The bell clappers have been refurbished, and the bell ropes renewed. Sadly due to lockdown, the bells have not been rung yet. Hopefully it won't be too long till we hear them again, and the ringers will be able to enjoy a nice flat surface to stand on.

The pew that was removed from the front of the church when the pulpit and lectern were swapped has been put against the back wall of the tower. The organ plans have progressed very little due to Covid restrictions.

In the Garden of Remembrance, after years in the pipeline, we have had a new wheelchair friendly path laid, and a new gate kindly made and donated by Tony and Lesley Hodge. Responsibility for the garden has now been taken over by a separate group who will manage it, with the idea that it will be self financing, and not just the responsibility of St Petrox. It was felt that it was a facility for the town and whole parish and not just St Petrox.

Many thanks to our team of eight who have continued the locking and unlocking and cleaning of the church throughout the year. Thanks also to Cathy, with help from Lesley and others, for providing flowers and a delightful display for Christmas.

*Sue Black and Christopher Helyer
Churchwardens, St Petrox*

c) St Saviour's

The year being reported on was needless to say a very exceptional one - the effects of the pandemic affected fundamentally church activities from March 2020 onwards. The church was closed for a long period, and the pattern of services, meetings and just about everything else was far from normal.

The usual business of routine maintenance and repairs on the 600 year old building continued where possible, including clearing gutters, attention to damp ingress, and churchyard grass cutting and tidying up.

During the year the two main outside doors have been repainted, and other minor repairs attended to, to prevent deterioration in the building and facilities.

Two projects are worthy of mention. Firstly the clock has been thoroughly cleaned and overhauled, and is now for the first time in several months keeping good time and chiming when it should!

Also we have altered the fixings of the two front pews so that they can be moved relatively easily for concerts and events where more space is needed at the front of the church, whilst they remain safe and stable for ordinary use.

In the planning stages are schemes to renovate the three antique chandeliers, and possibly, depending on funding and various necessary permissions, the installation of solar panels on the south facing roof, in line with the Greener Churches initiative - but this will take some time.

Of course the big project this year has been the renewal of the floor behind the Rood Screen, the restoration of the Hauley and Stapleford Brasses and associated further related improvements and security matters. At the time of writing the project is progressing on time and on budget, and I am hopeful that it will be finally complete by Easter. Ironically the lockdown has actually in some ways made life easier, because of fewer services and visitors, and much less activity needed in the areas behind the screen, which have made it easier for work to proceed and for essential equipment and materials to be stored without getting in everyone's way. Hopefully we can hold an opening event to mark this major improvement later in 2021 - and get some good publicity. I am hopeful that donations to the church will increase when public access to the brasses is allowed, and that visitors will enjoy being able to see what are some of the church's great treasures and a great asset to the town.

As always I am grateful to everyone who does so much to ensure our beautiful church is clean, well maintained, and welcoming - a place we can all be proud to be associated with. St Saviour's is in excellent repair and will continue to be so on my watch!

*Howard O'Keefe
Churchwarden, St Saviour's*

7. PRESENTATION OF FINANCIAL REPORTS, STATEMENTS AND AUDITED ACCOUNTS FOR 2020

PARISH FINANCE REPORT FOR 2020

In the year 2020 The Parish Finance Committee convened four times in pursuance of its role to review the income and expenditure of the Parish and where necessary make planning and control recommendations on financial matters to the PCC and to assist in the formulation of financial policy.

The accounts for the year show that when extraordinary items are removed from both income and expenditure a loss in the region of £29,000 was incurred from our day to day activities. Regrettably, this was very much in line with the higher end of our predictions. The reasons for these losses are obviously linked to the pandemic: with our churches closed for just over three months in the first half of the year and severely restricted services during much of the second half, church collections and donations from visitors have dropped significantly and the Parish Hall was closed. We had to utilise some of our reserves to meet these losses and, to ease cash flow shortages, take out temporary loans from the Ecclesiastical Share who have been wonderfully supportive throughout.

As this report is being written, we are still in the midst of a second full lockdown with restrictions in place until 21 June. Therefore, we are anticipating a further loss in 2021 upwards of £10,000; this assumes we will be able to resume normal activities after 21 June. It is going to be another very challenging year; the need to generate additional funds will be paramount. To this end we are introducing Text/QR code donations sites in our churches, our website and social media platforms to make it easier for people who use very little cash to donate - this is additional to Contactless payments, already in existence in St. Saviour's.

Plans have been agreed by your PCC to modify our website and use the services of an experienced PR person to raise our profiles and interest in our historical churches. Other initiatives are to set up more "friends of" fund raising schemes in all our churches; this could be in the form of "a friend of St. Saviour's" for example or perhaps highlighting a specific cause such as "Friends of Hauley Brass", "friends of" ...church organ and so on. We are also discussing ways of making our churches even more appealing and friendly to visitors. With the easing of restrictions the intention is to hold a number of social events for our church community to enjoy.

We are very lucky as a parish to have as our treasurers Fiona, Wendy, Liz and Harry, a great team taking good care of our day to day finances, banking cash, reporting income, paying bills, monitoring cash flow, thank you one and all. Thanks are also due to George Ball and Dan Callard who give us so much of their precious time to oversee our accounts and proffer sound advice; to Nicolette Coward who so diligently, accurately and speedily inputs all our financial transactions and to Ken Scott for taking on the onerous task of gift aid recovery.

As ever, my special personal thanks to John Light for his detailed analysis of our accounts, the preparation of budgets, ensuring that our year end accounts are produced on time and for ensuring that all procedures are correctly followed. Whilst our finances have been and are still going through an extremely difficult period we have so much for which to be thankful; our reserves remain strong, we have positive plans for the future, a strong church community, the end of lockdown is finally in sight and a new incumbent will soon be appointed. The outlook is full of promise for better times in the future.

Colin Cooper
Chairman of the PFC during 2020

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

**Accounts
for the year ended 31st December 2020**

Charity No. 1129018

**Independent Examiner's Report to the Trustees of
The Parochial Church Council of the Ecclesiastical Parish of Dartmouth - Charity no. 1129018**

I report to the trustees on my examination of the accounts for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisers
22 Union Street
Newton Abbot
Devon, TQ12 2JS

Dated - 25/03/2021

**The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2020**

	Unrestricted	Endowment	Restricted	2020	2019
Receipts:					
Gift aid giving	30860			30860	34038
Gift aid recovered	13002			13002	14061
Other giving (non-gift aid)	3346			3346	3661
Wall safes	5337			5337	17636
Donations and collections	9019		7674	16693	19512
Worldwide and Missionary giving	0		1115	1115	0
Surplus on special events and outreach	5			5	1186
Magazine subscriptions adverts	418			418	1267
Fees income	9017			9017	11725
Summer fete	0			0	1032
Christmas fair	0			0	786
Craft and flower festival	0			0	906
Other fundraising income	7568			7568	9213
Electricity and gas	1273			1273	3144
Churchyard income	1070			1070	1792
Hall lettings	3307			3307	9906
Book of remembrance	320			320	225
Church lettings	480			480	2055
Dividends	0		1345	1345	1308
Bank and investment interest	1683		997	2680	2375
Refunds	6066			6066	7038
Legacies	8000			8000	500
VAT recovered	0			0	6092
Music income	0			0	600
Youth Scheme account	0			0	58
Surplus on "Amen" account	2345			2345	2222
Appeals income	50			50	18000
Loan	0			0	5000
Grants	3750			3750	0
Total Receipts	106916	0	11131	118047	175338
Less Total Payments	0		0	0	155300
(Deficit)/Surplus for the Year	106916	0	11131	118047	20038
Transfers	-18531		18531	0	0
Net (Deficit)/Surplus for the Year	88385	0	29662	118047	20038

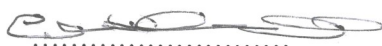
**The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the Year Ended 31st December 2020**

	Unrestricted	Endowment	Restricted	2020	2019
Payments:					
Diocesan Common Fund	63707			63707	64964
Cleaning	1355			1355	1507
Service books, candles and sacristy supplies	2752			2752	2679
Utilities	5379			5379	10586
Music	33			33	747
Repairs, renewals and maintenance	1207		50674	51881	21779
Insurance	5323			5323	5355
Garden of Remembrance and churchyard expenses	8143			8143	5404
Printing, postage and stationery	4193			4193	7460
Telephone, internet and website	383			383	354
Flowers	176			176	692
Services, organists and choir fees	4961			4961	7440
Bank charges	32			32	32
Fees (including legal and professional/ architects' costs etc)	17422			17422	11404
Lettings costs	1512			1512	1512
Bookstall purchases	269			269	1876
Vicar's, curate's and administration fees	2420			2420	5472
Special events costs	82			82	1384
Worldwide and missionary giving	0		1000	1000	1164
Car parking costs	1750			1750	1750
Walsingham pilgrimage	137			137	606
Stewardship expenses	0			0	468
Miscellaneous expenses	74			74	665
Capital expenditure	1194			1194	0
	<u>122504</u>	<u>0</u>	<u>51674</u>	<u>174178</u>	<u>155300</u>

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Balance Sheet as at 31st December 2020
Charity No – 1129018

	2020		2019	
	£	£	£	£
Investments (Note 2)				
Endowments – Shareholdings	15927		15927	
St Clement’s CBF Investment fund	3195		3195	
St Clement’s CCLA Equity fund investment	10000		10000	
St Saviour’s EdenTree Amity Balanced fund	13000		13000	
St Saviour’s CBF Investment fund	13000		13000	
St Petrox Duncan Gerrard Trust [Investment 1]	50000		50000	
St Petrox Duncan Gerrard Trust [Investment 2]	150000		150000	
		255122		255122
Current assets				
Bank balances: St Saviour’s Lloyds current a/c	12392		8793	
St Saviour’s Virgin Charity deposit a/c	11809		11751	
St Saviour’s Cambridge & Counties a/c	32900		71664	
St Clement’s Lloyds current a/c	10681		6322	
St Clement’s CBF deposit fund	16455		15934	
St Petrox HSBC current a/c	4517		5885	
St Petrox CBF deposit fund	21924		28424	
St Petrox Duncan Gerrard fund	7990		38350	
Parish Lloyds a/c	14429		22	
Parish Hall Lloyds a/c	3843		8357	
Parish of Dartmouth PCC ‘Amen’ a/c	6446		4015	
		143386		199517
Net current assets		£ 398508		£ 454639
Represented by:-				
Funds at 1 st January 2020		454639		432808
Prior year adjustment		-		1793
(Deficiency)/surplus of receipts over payments for the year		(56131)		20038
Funds at 31st December 2020		£ 398508		£ 454639

Approved on 22nd March 2021 and signed on behalf of the Trustees:-





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The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Notes to the Financial Statements for the year ended 31st December 2020

1) Representation of funds

	This year	Last year
	£	£
Unrestricted	(67753)	(39820)
Designated	163801	169987
Restricted	286529	308271
Endowment	16201	16201
	<hr/>	<hr/>
	£ 398508	£ 454639
	<hr/> <hr/>	<hr/> <hr/>

2) Investments

The sums appearing on the balance sheet are the historic cost/acquisition values and no unrealised appreciation/depreciation figures are included in the accounts, as they are prepared on a receipts and payments basis. The market values of the investments, as at the balance sheet date, were:-

	At 31/12/20	At 31/12/19
	£	£
Endowments:		
J P Morgan (825 shares @ £11.425)	9426	11237
Scottish Investment PLC (465 shares @ £6.98)	3246	3869
Law Debenture Corporation PLC (2150 shares @ £6.90)	14835	13975
Witan Investment Trust PLC (2500 shares @ £2.305)	5762	5787
Edinburgh Investment Trust PLC (400 shares @ £5.46)	2184	2504
	<hr/>	<hr/>
	35453	37372
St Clement's CBF Investment Fund (239.28 units @ £20.4467)	4892	4576
St Clement's CBF Investment Fund (908.05 units @ £20.4467)	18567	17367
St Saviour's EdenTree Amity Balanced Fund (14576.28 units @ £1.065)	15524	15990
St Saviour's CBF Investment Fund (918.09 units @ £20.4467)	18772	17559
St Petrox Duncan Gerrard legacy investment portfolio	253778	226665
	<hr/>	<hr/>
	£ 346986	£ 319529
	<hr/> <hr/>	<hr/> <hr/>

Parish of Dartmouth
Fund movement summary
Selected period: 01 January 2020 to 31 December 2020

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
ASCIT - C Academy Of St Clement's	254	—	—	—	—	—	254
PBells - P Bells	2,500	1,224	1,464	(2,259)	—	—	—
Gerrard - P D Gerrard	—	—	—	—	—	—	—
PHatch - P Hatchment	1,720	480	3,460	3,035	—	—	1,774
PALegacy - PA Legacy	49,201	—	—	—	—	—	49,201
SHAuley - S Hauley Brass	—	—	14,028	20,000	—	—	5,971
SLegacy - S Legacy	56,404	—	—	—	—	—	56,404
SOrgan - S Organ	267	—	—	—	—	—	267
Plegacy - St Petrox Legacy	141	—	—	—	—	—	141
Young - X Young People Fund	1,042	—	20	—	—	—	1,022
ClergyHab - Clergy Habitation Fund	2,001	500	2,458	—	—	—	42
General - General fund	193,279	106,601	146,142	(18,510)	—	—	135,227
Appeal - C Appeal Fund	6,633	—	—	—	—	—	6,633
None - Agency collection	—	4,219	3	—	—	—	—
Bell - C Bell Fund	314	—	—	—	—	—	314
POrgan - P Organ fund	18,549	303	—	(357)	—	—	18,494
Churchyard - C Churchyard Fund	4,430	555	1,410	—	—	—	3,575
Endowmen - C Endowments Fund	16,201	—	—	—	—	—	16,201
Hall - PH Parish hall fund	12,796	5,306	9,388	(142)	—	—	8,571
CLegacies - C Legacies Fund	7,018	—	—	—	—	—	7,018
COrgan - C Organ Fund	302	—	—	—	—	—	302
Repair - P Repair Fund	5,442	—	—	1,565	—	—	7,008
S/ford - S Schoolrooms Fund	—	—	—	—	—	—	—
Stsaviour - S St Saviour's	34,322	—	—	—	—	—	34,322
Stclement - C St Clement's	14,620	—	—	—	—	—	14,620
Music - Music Fund	578	—	85	—	—	—	492
Bellringer - S Bellringers	621	—	—	—	—	—	621
Retirement - X Retirement Fund	—	—	—	—	—	—	—
G/rem - P Garden of Rem Fund	189	3,235	93	(3,330)	—	—	—
Stpetrox - P St Petrox	—	—	—	—	—	—	—
Totals	428,832	122,423	178,555	—	—	—	368,484

There may be minor discrepancies in the totals if the pence are not being shown

8. REPORT ON THE WORK OF DEANERY SYNOD

2020 was a very strange year with the departure of our parish priest and restrictions on being able to meet. It has not therefore been possible to prepare any information on the work of Deanery Synod.

Jill Cawley, PCC Secretary

9. ELECTIONS

- a) Electoral Roll Officer
- b) Parochial Church Council (12 representatives)
- c) District Church Councils
- d) PCC representatives (2) from each DCC

10. APPOINTMENT OF FINANCIAL EXAMINER

11. PRESENTATION OF REPORTS ABOUT VARIOUS ASPECTS OF THE WORK OF THE PARISH

a) Southford Schoolrooms

During the highly exceptional year being reported on not a lot has happened. The Pre-School functioned as well as possible under the pandemic regulations, as did residents.

Regular meetings were held wherever possible involving all stakeholders, discussing relatively minor matters, and we continued to build up a financial reserve to fund major repairs and replacements in future.

The only major issue worthy of report was of course the sad departure of Revd Bob Boyle and his wife Brigid, who retired at the end of 2020. Their flat is currently unoccupied, and being offered for rent through a local estate agent, pending the arrival of a new vicar. The plan is hopefully soon into his/her tenure to appoint a new priest-in-service who will then reside in the flat. An uneventful but successful year at SFSR!

Howard O’Keeffe, Churchwarden

b) St Clement’s Churchyard

2020 has been a hugely interesting and challenging year for St Clement’s churchyard. The directive on grass cutting from Lambeth Place was clear: no grass cutting on the basis of “unnecessary journey”. The first cut would normally be some time mid to late March, this year that never happened.

A warm spring and early summer had an amazing impact on the four acres God has put in our care. Masses of wildflowers normally seen only in patches sprang up: Celandine, Butterwort, Bluebell, Herb-Robert, Oxeye Daisies, Meadow Thistle and more made an appearance. By the time the haymaking arrived in late June, it was possible to count at least five or six different species of grass. Butterflies were more in evidence. Other pollinators: bees, wasps, hoverflies were more plentiful. Unpruned ivy sheltered other invertebrates. At least one hedgehog took up residence and seems to have stayed. One of our bird boxes housed at least one Blue Tit brood. Towards the end of the season, we found hogweed in flower. Reluctantly a powerful plant killer was applied – the effects are still visible.

What should have been ten cuts for the year came down to four. Nonetheless, a valuable lesson was clear. We saw a sort of trophic upgrade all-round, far from complete but certainly encouraging: in the absence of human activity, God’s world progressed as it is meant to. What went on was not quite a rewilding process: strictly speaking, we simply stopped grass cutting and there was no managed plan beyond that. There was a mixed response to all this. Most folk saw the positive side. A few others, perhaps failing to understand why it was happening and that it was entirely natural were not sure, especially as bright spring and summer flowers give way to the varying browns of the beautiful seeding season.

Where does this leave us? For many years now all we have done is to cut the grass and count on the regular help of others. The redoubtable Lew Langworthy calls in a wonderful team of Old Dartmothians at times; Brain Parker our diligent burial records keeper checks on the trees; BRNC generously detail officer cadets on occasions; our keen-eyed Sheila Boswell watches over all. We are truly thankful for their efforts. None of it though amounts to planned management. We are indebted to those giving to the Churchyard Fund on a regular basis but in truth, the money raised covers only about 30% of the total cost of grass cutting. In lockdown, we weren’t just responding to Lambeth’s directive, our revenues this year have taken a sizeable knock so money was saved.

Sooner or later we need to give some serious thought to how a more relaxed view of the wonderful space where the mortal remains of those who rest here can best serve God’s creation – it has taken a devastating pandemic to show us that – how do we respond to that?

Ernie Wingeatt

c) The Ecclesiastical Share of the Dartmouth Trust

Another year of support from the Dartmouth Trust, to whom we are hugely grateful for invaluable financial support. The cost of maintaining and improving the fabric of our beautiful medieval listed grade one buildings is to a considerable extent facilitated by funds received, meaning we can avoid the churches slowly deteriorating - a fate now happening to many other ancient church buildings elsewhere.

Our recent grants have been comparable to previous years, but we must plan for a decrease in income in future as the financial effects of the pandemic work their way through, because the income received by the Trust has been adversely affected by the coronavirus lockdowns as a result of shop closures etc. Luckily there are no major urgent building projects needed in the churches in the next few years - as far as we know!

The work on the next round of quinquennial reports on the churches is planned to take place soon, having inevitably been delayed by the effect of the C-19 regulations, so we must plan for any essential work over the coming five year period, and other projects are being planned so we must manage resources carefully as always.

As both a churchwarden, and a Trustee of the Dartmouth Trust I am grateful for the help and support we receive from all involved.

Howard O'Keefe, Churchwarden

d) Charitable Giving

Like many a meeting up and down the country in the year 2020, meetings could not be held and thus it was with the PCC Charitable Giving Committee. Not only the inability to be able to hold meetings because of lockdown restrictions during the pandemic, but we also missed the wise leadership of our past chairman, David Robinson. He always led with such passion, commitment and good example.

However, we did what we could with help from the Lent Giving, Harvest Festival and Christopher Helyer. The Lent Giving was from the previous year. The sum of £265.37 was raised from Lent Giving in aid of Church Action on Poverty in 2019. Unfortunately, the cheque was never presented as it was sent to the wrong address – they had moved. The cheque was renewed for this year and arrived on the correct door mat!

The Edgington (normally Regatta) Recitals took place in St Petrox and St Saviour's Churches during the year. They raised £250.00 for the Friends of Cathedral Music.

Harvest Festival boosted our giving with a service in St Clement's Church with the congregation donating tins and packets of food. The tins and packets were auctioned at the end of the service. The auction and the church collection raised £484.00, which was sent with love to Change a Chapter, whose aim is 'improving the lives of children in Kenya'. The tins and packets, although 'bought' at the auction were kindly donated to Dartmouth Food Bank. The total raised for the year in cash was £999.37 with a donation in kind to the Food Bank.

The commitment to our annual giving to charity is £3000, with any shortfall being made up from Parish funds. However, funds throughout the Parish were much reduced because of the churches being closed and we were not in a position to meet the commitment this year. However, we do look forward to 2021 in the hope that we will all be in a better place and able to honour our commitment in full.

Wendy Rendle

e) Parish Music

The year has presented us with unique challenges but it has been good to find new ways of contributing music to our worship, both "live" and streamed. Initially some of us recorded individual voice parts in our own homes and then sent recordings to one of our tenors, Neville Stanford, who brought the individual parts together to produce harmony. One of the most memorable of these recordings was the 15th century John of Portugal's *Crux fidelis*; a challenging piece but also a firm choir favourite.

Later in the year we were able to return to "live" but socially distanced rehearsals and service singing. A particular feature of this period was ten weeks of Book of Common Prayer (BCP) said Evening Prayer, at S Petrox, with three organ pieces and three choir items: typically, an introit, a hymn and the final responses, to E W Naylor's setting. These services were attended by 25-30 people, with the notable exception of Bishop Will's Farewell Evensong, which included the splendid verse anthem by Henry Purcell – *Rejoice in the Lord alway*.

As I write, we are restricted to no more than three cantors singing in a service and no live rehearsal permitted. In consequence those who cantor are obliged to receive their music at home and then rehearse alone, with the assistance of suitable recordings.

The passing of our longest serving past chorister, and former S Saviour's choirmaster, Brian Ridalls, has yet to be marked with live choral tributes in the context of a memorial service. However, the music for his funeral, held at Retford, Nottinghamshire, included carefully chosen recordings of so many of Brian's much-loved choral music. At S Petrox, a monthly lunch-time recital was introduced and it is hoped that the series will be re-started as soon as the end of lockdown permits. All our performers have given their services gratis and funds raised are for the mission and ministry of S Petrox church.

In the absence of the Regatta, we had two Edgington Recitals, honouring the founder of the Regatta Recitals, Brian Edgington. Funds were raised for the Friends of Cathedral Music's appeal to support cathedral music foundations in

these difficult financial circumstances. The Saturday recital, given by one of our regular organists, Dr Sean Sweeney, had a nautical theme, in honour of Mayflower 400, and included two compositions, one by Plymouthian composer Clive Jenkins, commissioned by the Mayflower 400 committee.

Christopher Helyer, Director of Music

f) Garden of Remembrance

Some 200 people's ashes have been interred in the Garden of Remembrance near St Petrox Church since it opened over 20 years ago and it is expected that this number will continue to rise given its position and providing it is properly cared for and maintained. Since it was established, the Garden's maintenance and related costs has fallen to the DCC of St Petrox. In 2020 it was agreed by our former incumbent that it should become a Parish responsibility managed by a committee and in February 2021 the PCC officially adopted the Garden as a parish resource and took on responsibility for it.

In the last 2 years much cutting back and pruning of existing plants and vegetation has taken place, new species have been purchased and planted the lawns are being upgraded through forking and raking in sand. The hedge was cut in the autumn with thanks to Colin Cooper. This replanting and garden care has been well received by the many visitors to the Garden.

At the start of the programme, the vicar had requested that the path be re-laid as it was not suited to wheelchair access. The contract was undertaken by Eddie Church (£4695). This was possible with a generous grant from St Petrox Trust Lands and the Duncan Gerrard Trust. This, along with the very fine gate installed by the Old Dartmothians, as well as the repainting of the three benches, has significantly enhanced the aspect of the Garden and created the sense that it is well cared for. Ken Woodman gives his time voluntarily to do grass cutting, general weeding, mulching and other routine jobs.

A "team" met for the first time in January 2020 under the interim chairmanship of the vicar, meeting again on the 25th June. Since then, the committee has been working on terms of reference, notice boards and a leaflet. The committee expects to meet three times a year – Spring (programme of work), Summer (AGM), and Autumn (forward planning), with a meeting to approve the accounts and forward budget. The committee hopes to appoint a "Keeper of the Garden" who will make routine visits to ensure that the Garden is maintained to a high standard.

The main objective in 2021 is to continue the work already begun. In particular all the plastic sheeting is to be removed as the Garden is intended to be plastic free. New sign boards will be installed one of which has been financed by the Dartmouth and Kingswear Society. There is a small board requesting donations and providing the means to do this through mobile phones. In addition, the next meeting of the committee will consider a programme of fund raising including approaching town organisations and companies, as well as writing to individuals who have given their approval to be contacted.

Harry Franks, Chairman Garden of Remembrance Committee

AGM Booklet 2021

