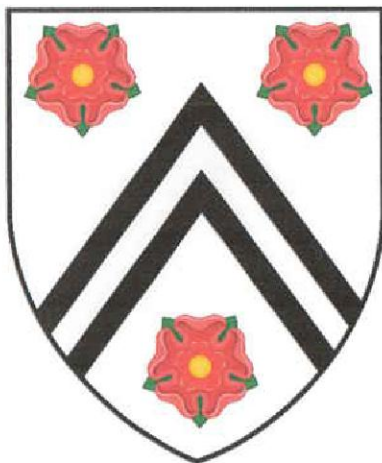




**St Edward** the Confessor  
The Parish Church of **Romford**  
[www.stedwardsromford.com](http://www.stedwardsromford.com)

## **Annual Report and Financial Statements** for the year ended **31 December 2022**



The Parochial Church Council of the Ecclesiastical Parish of Romford

(Charity No. 1128998)

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Appendix 1: Agenda of the Annual Meeting 2023

Appendix 2: Draft Minutes of the Annual Meeting 2022

The Parish Church of the Blessed Virgin Mary and Saint Edward the Confessor (commonly called the Church of St Edward the Confessor, or St Edward's Church) is the sole place of worship in the Benefice and Parish of Romford. The parish is part of the Deanery of Havering, of the Archdeaconry of Barking, of the Barking episcopal area in the Diocese of Chelmsford, in the Church of England.

## Parochial Church Council

### Aims & Purposes

The Parochial Church Council (henceforth "PCC") has the responsibility of co-operating with the vicar (David Simpson), in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure and structured, governed and managed in accordance with this and (until 1 January 2020) the Church Representation Rules 2017; it is also a charity registered with the Charity Commission, under the formal name "the Parochial Church Council of the Ecclesiastical Parish of Romford", and the registered charity number 1128998. All members of the PCC are trustees of the charity and are corporately responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; they have had due regard to the Charity Commission's guidance under the Charities Act 2011 on public benefit when considering the Charity's objectives and activities.

The church's objectives and activities, achievements and performance are examined in the various annual reports following.

The PCC owns the curate's house.

St Edwards Parish Office: Church House  
Market Place  
Romford  
RM1 3AB  
office@stedwardsromford.com  
01708 744973

Incumbent: The Reverend David Simpson  
15 Oaklands Avenue  
Romford  
RM1 4DB

Honorary Treasurer: Danny Dixon

Bank: NatWest (Romford Town Centre Branch)  
10 South Street  
Romford  
RM1 1RD

Independent Examiner: K. T. Lee AMCA  
Mawney Accountancy  
1 Beech Street  
Romford  
RM7 7LA



## PCC Meetings and Membership

The PCC had six ordinary meetings during the year of 2022, at approximately two month intervals. The dates of the PCC meetings were 19<sup>th</sup> January, 23<sup>rd</sup> March, 1<sup>st</sup> June, 13<sup>th</sup> July, 21<sup>st</sup> September and 16<sup>th</sup> November. All meetings took place in person, to begin with in the Wykeham Hall, but after the APCM in May we moved the location to Church House, where we felt that the smaller room offered a better opportunity for more open discussion as it is easier to hear one another speak. Although it is a tight squeeze when everyone is present, it has worked very well. Our meeting in July was held in the Vicarage garden and Larisa, the vicar's wife, had organised a wonderful Italian-themed buffet supper for everyone. We were all very grateful to Larisa after a nearly two hour meeting.

Mean attendance across all PCC meetings was 71% (2021: 72.25%) of members available with a marked drop in attendance again in November (59%) whereas September had a much better attendance in 2022 than the previous year (77%).

The members of the parish House of Clergy during this calendar year were:

Revd David Simpson (Fr David)	Vicar; Chair ex officio
Revd David Perry (Fr Michael)	Associate Priest from 1 <sup>st</sup> June 2022

The lay members of the PCC this year who held their seats 'ex officio' (i.e. by virtue of another office) were:

Johanna Hardy-van den Beld	Churchwarden until 15 June 2022; Vice-Chair PCC; Deanery Synod Representative (elected 2020) PCC Secretary from 1 <sup>st</sup> June 2022
Brian Sallery	Churchwarden (from 23 June 2021) Deanery Synod Representative (elected 15 May 2022)
Sue Arbon	Deanery Synod Representative (elected 2020)
Linda Rees	Deanery Synod Representative (elected 2020)
Hazel Jordan	Deanery Synod Representative (elected 2020) resigned at the APCM on 15 May 2022

During this year, one lay member of staff was co-opted onto PCC:

Danny Dixon	Hon. Treasurer (from 19 January 2022)
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The elected members of the parish House of Laity during this calendar year were:

Damola Aboaba	Assistant Churchwarden (elected 2021)
Rosie Bennett	Social Media Lead (until 15 May 2022)
David Famakinwa	Assistant Churchwarden (elected 2021)
Martin Jordan	Hon. Treasurer (until 19 January 2022)
Jenny Card	Parish Safeguarding Officer (re-elected 2022)
Nicola Sharp	Foodbank Manager (elected 2020)
Ann Dalgliesh	re-elected 2022 for one year
Liz Hanscombe	elected 2021
Sue Ryan	re-elected 2022
Georgina Olaniyan	elected 2020
Natalie Stump	elected 2021
Aansan George	elected 2021
Lynne Trew	elected 2022
Dean Moran	elected 2022
Judy Shofolahan	elected 2022*
Alexandra Quinn	elected 2022 for two years*
Samuel Chukwu	elected 2022 for one year*

\*nominated and accepted at PCC Meeting of 13<sup>th</sup> July 2022 to fill three vacancies.

At the APCM Johanna Hardy stood down as Churchwarden after six years in the role and no candidates came forward to replace her position which meant that Brian Sallery was the only Churchwarden until the Extraordinary Vestry Meeting on 27 November 2022 when in the presence of Chris Burke, the Archdeacon of Barking, Sue Ryan was elected as Churchwarden and the Archdeacon admitted Sue Ryan to the Office of Churchwarden with immediate effect.

### **Committees of the PCC**

The Financial & Standing Committee of the PCC consists of the Vicar & Chair, the two churchwardens, the Hon. Treasurer, the PCC Secretary and the assistant churchwardens. The Standing Committee meets at least once a month.

The Financial Strategy Group is open to non-PCC members and we welcome anyone who would like to make a contribution towards new ideas for additional fundraising. The Group consists of the Vicar & Chair, the churchwarden, the Hon. Treasurer, the Stewardship Administrator and a member of our congregation.

The Music Project Group has continued to explore and make recommendations to the PCC for the future of our music offering at St. Edward's. The Group consists of the Vicar & Chair, churchwarden, assistant churchwardens and the Director of Music.



## Report on behalf of Churchwardens by Johanna Hardy

My term as churchwarden ended on 15 June 2022 following my standing down at the APCM after serving 6 years as churchwarden. Churchwardens are elected each year but under the Church Representation Rules can only serve a maximum of 6 years continually and cannot then be re-elected until after a two-year period. This rule can be amended at each APCM by Resolution and a vote to take effect the following year.

2022 was another busy time for St. Edward's, but there were two related events that stood out this year. We celebrated the Platinum Jubilee of HM Queen Elizabeth II with a special service and Afternoon Teas in the back garden, organised by BID, which were attended by 140+ people. The death of the Queen in September 2022 was an extraordinary historical and significant moment in the life of our nation and it was the first time, that many of us heard our fully muffled church bells ringing. Again a special civic commemoration service was held in St. Edward's and a condolence book was kept in church for people to write in their prayers, thoughts and memories of the Queen. We certainly remembered her visit to Romford and to St. Edward's in March 2003 which was such a special event in the history of our church.

### **Church Attendance**

Church attendance has not returned to pre-pandemic levels and average attendance for the main Sunday morning 10am service is about 70 adults and 20 children including those attending Junior Church. The 8am service has hardly seen any decline and seems to have become more popular with an average attendance of between 20-30 adults. Livestreaming of the 10am service continued throughout 2022 and we are very grateful for Margaret and Emmanuel's contribution towards this work.

Fr David introduced a monthly All Age service on Sundays at 10am which has become a popular service with many people and is one of the best attended. In May 2022 Revd David Perry joined us as Associate Priest on a part time basis and he is known to all as "Fr. Michael". In the same month our acting Director of Music, Gary Cheung, started in his new role.

In June 2022 we hosted a Confirmation Service presided over by Bishop Lynne, the Bishop of Barking. Due to a power cut, the service had to be quickly re-arranged to an outdoor service in the back garden, which proved so popular with both the Bishop and the congregation, that we are hoping to repeat it.

### **Volunteers**

We rely very much on the hard work, dedication and goodwill of volunteers to keep this church open, to continue to make it look beautiful and to offer support to those who need it. This past year we have asked for offers of help with church sitting, brass cleaning and we are always looking for more sidespeople and people to help

with refreshments. Those who feel called to participate more actively in the services may wish to consider becoming readers, intercessors or servers – your offer to become part of the team of volunteers at church will be greatly appreciated and is a fantastic way of getting to know other people.

### **Fabric, goods and ornaments of the church**

Routine maintenance has been carried out throughout the year on the gas boiler, the control panels for the church heating, fire extinguishers, fire alarm system, pest control, PAT testing and organ and piano tuning.

Unfortunately the boiler for the church heating broke down in early February 2022, which coincided with the coldest period of the winter, and it took almost 7 weeks before the heating could be repaired as the engineers were waiting for parts. The boiler is reaching the end of its life and we need to look ahead to replace it within the next couple of years.

The curate's house at 54 Parkside Avenue remains rented out commercially and provides regular rental income.

Works carried out / items purchased during 2022 included:

- Parapet gutter blockage cleared
- Defibrillator – kindly donated by Theresa Hunwick-Williams (Phoenix Club) and stored in the corridor by the Music Room
- Big Screen for showing videos, films, slides etc.
- Drone
- Two additional dolleys for the chairs
- Cleaning and repair of Altar Frontals

A fabric working group was set up during 2022 to review the large number of outstanding repairs and maintenance items as set out in the 2020 Quinquennial report, specifically regarding the replacement of roof tiles, repairs to stonework and rainwater goods. The area round the West Door is particularly in need of attention. These are major projects which will involve scaffolding, site visits by the architect and DAC and careful planning. It is therefore important to have a dedicated team to take the Quinquennial report forward, but unfortunately pressure on time and availability for those who volunteered to be on the fabric working group, has meant that there is little progress to report at this time.

On behalf of the PCC, we would like to thank everyone for the help and support given to St. Edward's Church in 2022. We also thank Fr. David for his hard work, time and dedication to St. Edward's.

Johanna Hardy  
PCC Secretary & Churchwarden until 15 June 2022  
February 2023



## Music report

As I became Acting Director of Music in May 2022, the choir at St. Edwards already had a drop in numbers after Covid and the departure of Jonathan Venner, who was Director of Music at the church for 47 years, and the departure of Andrew Morrisson from Aberdeen cathedral who was first appointed as Acting Director of Music after Jonathan.

The regular choir of May 2022 consisted of young choristers and adults who sang as choristers and moved to the back bench and those who have sung in the choir over many years. At special services, the choir is enlarged by additional paid and voluntary singers. Although there is a regular pool of singers, numbers can vary. While adult singers generally are experienced in singing Anglican choral music; remaining choristers, who have been relied on carry out the top-line, are not. Various repertoires have been chosen for different occasions as well as for different developmental purposes. E.g. simple anthems have been taught to choristers in order to open up their voice and build confidence as well as using responsorial psalms to get them into Anglican chant. At times, such simple works are combined with advanced choral works at Evensongs to balance the quality of good adult singers. Although regular choristers' singing has improved, ethics and discipline still need to be constantly guided to cultivate them into good singers with etiquette. One of notable highlights last year was the choir's performance of Mozart's Missa Brevis for the Patronal Festival.

To describe the musical landscape in the area, St. Edwards is the only organization that has traditional Anglican choral music. Bearing in mind the lack of meaningful recruitment in recent years, it is clear that the church has to find new ways to rebuild the choir with a long-term goal in mind. "Quick fix" solutions can easily bring in more bad habits and manners especially in developing young choristers, as well as showing ourselves to be short sighted. What is important for our success in the future is a process that will draw in good singers who can lead and guide lesser singers, both in adults and choristers.

The scholar programmes are designed to provide stability and developmental help for the choir. The graduate and junior scholars will become valuable leaders at different age groups that it no longer has. Inexperienced choristers will be able to regularly sing with scholars who can also guide them as mentors during rehearsals when needed. Adult singers will also have much joy singing with the scholars and potentially attract new recruits.

Gary Cheung  
Acting Director of Music  
February, 2023

## Deanery Synod

Havering Deanery Synod is a church council which is convened jointly by the Area Dean and the Lay Chair of the Synod. It consists of all clergy licensed to a benefice within the Deanery plus elected lay members. It acts as an intermediary between the parochial church councils of each parish in its Deanery and the Synod of the Diocese. Since the 2020 elections Deanery Synod representatives from St Edward's Church are: Johanna Hardy, Sue Arbon and Linda Rees. Hazel Jordan stood down at the 2022 APCM and Brian Sallery was elected to replace her. Johanna Hardy was elected Lay Chair of the Deanery Synod in February 2022.

Synod meets 4 times per year, usually in January, May, September and November. Meetings include:

- An opening act of Worship
- Visiting speakers, sometimes from the Diocese, sometimes from other organisations
- Reports from Diocesan and General Synods
- Sharing of new developments and good practice
- The Deanery's Action Plan
- Financial matters including Parish Share.

### First Meeting February 2022

In February Revd Ken Wylie, the Area Dean, welcomed everyone to the first face to face meeting for 2 years and St Edward's Primary School for their wonderful welcome. He also thanked Bishop Guli for taking time to attend and speak at the meeting.

The Area Dean announced that one nomination had been received to take Lynne Bennett's place as Lay Chair. Johanna Hardy was duly elected and welcomed to her new role.

Canon John Dunnett is our link to Diocesan Synod and further LOB grants are now available although amounts will be less than in previous years and will only be granted if a parish is within 1-2,500 on the index scale for most deprived parishes in England.

Bishop Guli, Bishop of Chelmsford, was then introduced as our main speaker. She spoke about her early life and upbringing in Iran and her early impressions of Chelmsford Diocese. Below is a short resume of her very interesting talk:

Bishop Guli is surprised to find herself here as Bishop of Chelmsford and her pathway didn't naturally bring her here. She feels, however, that her previous experiences are beneficial to the life of the Diocese now and that her move is a



calling from God. Discernment is a two-way process – we ourselves are called and the church is calling us, a calling which we need to feel for ourselves. She feels it is a huge privilege to be our Bishop, bringing great joy, a steep learning curve, overwhelming at times, but with a sense of being in the right place. She sees herself as an enabler and convenor and doesn't see Chelmsford as a problem since it is made up of God's people who can discuss their direction of travel. She has come with an open heart to listen to people and feels that the Diocese has been battered and bruised over the last few years with the pandemic, financial challenges and the interregnum. In these situations, human nature can expose acts of kindness and generosity in worship and in tending to the needs of the wider community, although sometimes we don't behave at our best when under pressure. We all need to develop relationships with basic kindness and positive attitudes to one another. Trust and understanding takes a long time to build up, but crashes down quickly. The Church of England faces challenges, but we do not have to come up with all the solutions. We must dwell with one another intentionally, listen to God and turn our faces to the future, acknowledging the hurt and turning to a new way of being. Bishop Guli believes the Church of England is best at the local level. Diocesan staff are there to help, but local church is where it's at, to make decisions and be a part of conversations. We must be the people we are called to be and have confidence in that and trust that God will lead us as he sees fit into the future. Chelmsford is her priority for this season and she wants to do justice to the Diocese.

#### Second Meeting July 2022

In July the meeting took place at St Andrew's Hornchurch. The main topic of the evening was the presentation on the new Parish Share Scheme. Archdeacon Chris Burke was unable to be present that evening and so prepared a video from which a summary of these notes are taken.

A Diocesan Synod motion was passed to adopt the new Parish Share programme. The old scheme inherited old practices, whilst the new scheme seeks to have credibility, transparency and consistency and it is hoped that long standing anomalies will be ironed out.

The new scheme should function with support for mutuality between churches to enable us to express our ministry across the Deanery and to work across a range of communities and engagements. The determination of levels of Parish Share will be through conversations within the Deanery, with the figures from the Diocesan Office being indicative but variable. The conversations may result in offers of support between churches and are based on accountability, openness and discernibility. We need to be mindful; the level of Parish Share should reflect our commitment to working across areas of deprivation. Attendance status is also an indicator of the amount to Parish Share to be allocated.

The Mutual Support Fund is made up from contributions from all parishes with 80% currently supporting areas of deprivation and 20% to large geographical areas. All parochial fees go into the Parochial Church Fund and the Mission Opportunities Fund will still be administered by the Deanery in support of mission.



The greatest outlay for the Diocese is paying stipends, and the greatest income is from the Parish Share. Sadly, there is great disparity between the two. There are also other costs to consider such as Parish Support costs, to cover Diocesan Registry, HR, Safeguarding, Finance, the Archdeacon and Area Offices.

In the new structure Deaneries decide the shares for themselves and peer pressure and openness should help to improve understanding between parishes. This could be the start of mutual discussion within the Deanery on a range of topics and mutual support may be limited to not only finance but other help too. God gives us sufficient resources for our mission field and the Deanery is empowered to support vision and ministry through the mutual support between parishes.

The scheme requires all parishes to agree to the figures, and these may be signed off by the Incumbent and Churchwardens, but after initial consultation and agreement with the PCC. The calculations recognise that most parishes have a clergy house, and this comes into the calculation of all parishes whether or not the incumbent is stipendiary or SSM.

### Third Meeting September 2022

The meeting took place at All Saints Church, Cranham.

The Archdeacon's Visitations will resume next year, following a 3 year hiatus due to the pandemic. Visitations include the inspection of books, accounts, silver, terrier and inventory at a parish and are usually addressed with the churchwardens. There was a further update on Parish Share allocations for Havering Deanery, with the new format being discussed by each PCC and decisions to be made by the Incumbent, Treasurer and the PCC. Support in paying the Parish Share is at Deanery level, whereas it was previously between the parish and the Diocese. Some parishes may face huge difficulties, with the largest cost for most churches being the Parish Share. It is a time for mutuality with the good of the whole Deanery at the heart of the matter.

### Fourth Meeting November 2022

It was reported at the meeting, held at St. Edward's Primary school, that there had been constructive discussion with and between Havering parishes and with the offers made, there is a commitment of 88% to pay the full Parish Share. Whilst this is a similar figure to what Havering Deanery have paid in previous years, it does not help with reducing the diocesan deficit. We will hear more from the Diocese during the coming year, but it is hoped that having had the experience of discussions in 2022, we may be in a stronger position to discuss our situations next year.

Bishop Lynne then presented her talk about her background and journey to becoming the Bishop of Barking. A most unlikely journey with many hurdles to overcome, it was a very inspiring talk with faith, hope and love at its centre.

Sue Arbon  
Deanery Synod Representative  
March 2023



## Electoral Roll 2022

St. Edward's Church Electoral Roll 2022 currently includes a total of 211 names, of which 133 are non-parish and 78 are parish members (63.03%/36.97% split). This compares to a total number of 201 reported at last year's APCM. We had 15 new members added to the Electoral Roll and 5 members removed during 2022. It is encouraging that we have new members joining our church throughout the year.

In 2019 the General Synod passed the Church Representation and Ministers Measure 2019. This took effect on 1<sup>st</sup> January 2020. One of the specific key changes was the simplification of the rules regarding revision and preparation of the Electoral Rolls. The Roll may now be published electronically, as an alternative to paper form. Electoral Rolls, when they are published, must only display the names of those individuals who have been entered on the roll. No personal data will be displayed. At St. Edward's we have continued to display the names on the Roll on the notice board at the back of Church for a number of weeks prior to the APCM.

The Electoral Roll enables us to communicate with our church members quickly and easily. All members on the Church Electoral Roll receive the weekly service sheet, hymns and notice sheet either by email or by post.

Johanna Hardy  
Electoral Roll Officer  
January 2023

## Sidesmen Report

Thank you to all the Sidespeople for their support and dedication throughout the year. They have supported one another at short notice, they greet the congregation and assist with seating and after that dealing with the unexpected as quietly as possible. This can be changes in the middle of a Service, a runaway child or an unknown visitor.

We have a team of 18 Sidespeople working in 3 groups on a rota of between 3 and 5 weeks per duty. We always welcome anyone who would like to join us, the only rule is being here at least 30 minutes before a Service to greet the congregation.

Services for which Sidesmen are required are listed below:

Services	Number of Sidespeople required
Sunday Mornings 8 am +10am	52 (52 8am + 104 10am)
Sunday Evening Services - 10	30
Mid Week Services – 8	16

Baptisms – 5	5
Funerals – 6	12
Confirmation – 1	4
Total - 134	217

We also always need Sidespeople to assist with special (civic) services.

David Hawker  
Sidespeople Coordinator  
January 2023

## Mothers' Union Branch Report

Morning meetings, arranged and led by Mary Leach, were held monthly, with corporate communion in Church followed by refreshments and fellowship. We have enjoyed evening meetings; generally in members' homes. We have had discussions about 'MU projects', and welcomed Rose Gorton, who took over as our area Diocesan Vice President after the death of Rosalie Taylor, who spoke to us about her work.

Our branch AGM was held in May. Reverend David Simpson conducted a communion service and chaired the meeting.

A summer party was hosted by Jane Olley in July.

Michelle Harper hosted a Pancake Party and Harvest Gathering in her home. A trip to our local Brookside Theatre in October to see a production of 'Clue' was well-attended, and we enjoyed a Christmas meal at a local restaurant in December.

We were very sorry to lose our oldest branch member, Helen Williams, who sadly died this year at the wonderfully great age of 101.

We have continued to communicate by telephone, text and email, and our WhatsApp group has now become our main channel of communication for keeping the majority of us connected and informed. It has made a real difference and improvement to how we share information of, not only branch activities, but also of Diocesan information and the work of the Mothers' Union globally.

We had 44 members during 2022.

Jane Olley  
February 2023



## Flower Arrangers Report

Our grateful thanks to members of the congregation for continuing to support us so generously with dedications for the weekly pedestals and donations for the main church festivals. Without your support we would be unable to provide flowers on a regular basis.

We still have only two dedicated flower arrangers, Rosemary Clayton and Sylvia Clay, although three other people are willing to help on occasions. We will therefore continue to provide one larger pedestal by the choir stalls and flowers in the Lady Chapel as often as we can.

We will try to fulfil all requests for dedications but this may not always be possible due to lack of help.

If you are interested in helping to arrange flowers, please contact Rosemary Clayton or Sylvia Clay. We are happy to give guidance if needed.

Rosemary Clayton  
January 2023

## Phoenix Club

The Phoenix Club has had another very successful year; we now have over 30 members. Over the last year we have had our normal quizzes and bingo and have also celebrated Valentine's Day. Several of us went up to London for the day and had a trip on the London Eye then had a meal, we had a talk about Jack the Ripper (we still don't know who he was!!), we all had a goodie bag for Easter then in June we celebrated the Queen's Platinum Jubilee. Our organiser Theresa had a big birthday in September so she hired a hall, caterers and singer and we all were invited for a fantastic afternoon.

In November 18 of us went on a two-day trip to the Thursford Christmas Spectacular which was excellent. After the show we went to our hotel for the night, the next day we went to the Norwich Christmas market. December saw us all go to the Summerhill Garden centre to see their Christmas decorations then on to the Half Way House for a Christmas lunch, we ended the year by having our own party in the Church. Our plans for this year so far are a party for one of our members who is going to be 90; we are also planning a short break away, then later on in the year a trip to Southend for fish and chips, celebrate Charles becoming King and meals at local restaurants.

The club is for everyone over 50, we meet every Thursday from 1-30 till 3-30 in St Edward's Church, all are welcome and the subs are £2-00 a week for 2 cups of tea

or coffee and a cake. If you would like more information either just come along or contact Phyllis Dearsley.

Phyllis Dearsley – January 2023

## Junior Church Report

Junior Church meets every Sunday during the 10.00 service in term time. Children attending are aged from 5 to 11 years and most sessions welcome approximately 6 children, mainly under 7 years of age. They enjoy fellowship in an atmosphere that promotes love, inclusion and acceptance. Our aim is to encourage their personal and spiritual growth through Bible study, music, prayer, games and craft activities. During the session they have a drink and snack and have the opportunity to share their own experiences in a relaxed environment.

Leadership and teaching are provided by 10 volunteers, divided into 3 teams; with volunteers additionally supporting the children at monthly 'All Age' services in church.

The programme of sessions used is drawn from an online resource, Urban Saints – 'Energize'. Diocesan children's adviser, Emma Anderton, has been very supportive in encouraging and facilitating our planning for sessions with several visits this year. Our training and DBS registration are overseen by our Parish Safeguarding Officer, with an emphasis on safeguarding and child protection.

Communication is mainly via two WhatsApp groups for volunteers and parents.

Jane Olley  
February 2023

## Playgroup Report

2022 was a very successful year for the Thursday Morning Playgroup. The Covid pandemic had a massive effect on us, as the children who were at Playgroup before the pandemic, had started pre-school or started school when we were finally able to safely reopen.

So we had to start from the beginning again. Advertising in many ways and contacting all our previous members in the hope that some may have had more children. It has been a long process, but I am pleased to say over the past year our weekly membership has grown. As our membership grew each week so did our activities and our facilities. Our membership is now just a little less than our pre-pandemic figures.



Fr Michael visits Playgroup most Thursdays after the 9.15am church service, which some of our members attend. He spends time talking with the children at the activity tables, reads the children stories and joins in with our singing time activity. The children love him and are always pleased to see him, we all enjoy his visits. It is so lovely to have visits from the clergy, it is important for our members, especially as we try to grow our church after the Covid pandemic.

We welcomed three new helpers over the past year and we now have twelve in the team. The extra helpers have enabled us to offer more supervised activities and a more efficient cleaning routine.

We had our usual events during the year: Easter Crafts and Easter Eggs, Christmas Party with party food and a present from Mother Christmas and her Elf helper, Interactive Play, Assorted crafts, Raffles and so much more.

Some of our equipment is in need of replacing, so we are planning during 2023 to fundraise and possibly enquire about the possibility of receiving a grant. Playgroup has a great team of helpers, without them there would be no Playgroup. My gratitude and thanks to them all as always.

Jenny Card  
Playgroup Coordinator  
January 2023

## Caterpillars

We were pleased to be able to regularly gather weekly on Tuesdays (term time) for Caterpillars in 2022. We welcome all to our sessions and are delighted when joined by those who do not ordinarily attend church as it is a joy when anyone comes to learn about Jesus for themselves.

Our weekly sessions last an hour and are packed with songs, bible stories/themes, crafts, sensory activities and prayers as well as time for refreshments, a chat and playtime.

Throughout the year we were able to deliver some favourite themes such as the Lost Sheep, Jesus Light of the World, God made me/I'm special, Noah's Ark and pancakes for Shrove Tuesday. In addition, we explored our senses through the stories of Bartimaeus, the ten lepers, feeding of the 5000 and Samuel in the temple.

Our children choose the songs we sing and we have especially enjoyed "Heads, Shoulders, Knees and Toes" on the colder days plus "My God is So Big" and of course "the Wiggle Song".

We continue to create interest and excitement with our What's in the Box element which has been filled with snakes (toy ones of course) for St Patrick's Day theme, robins for St Francis and a donkey puppet for Palm Sunday.

Sensory time has included a sour, sweet and salty taste experience, hand painting and plastic fish in water trays.

The team (myself, Jenny, Jane, Lorna, Theresa, Amy, Helen and Carolyn) were very sorry to have to say farewell to Emma who left in September and we greatly miss her artistic skills and support. We continue to deliver sessions on a rota basis which includes Amy from St Edward's Primary school.

It is wonderful that our average attendance remains around 12 children each week and is a mix of regulars and ad hoc visitors. We are grateful that our children are accompanied by a wonderful group of parents, grandparents and carers who readily join in so thank you to them.

Please do come and join us if you are free. It is a fantastic team who I am grateful to work alongside.

Sarah Cansell  
February 2023

## Evolve

Evolve, our weekly Youth Group, has grown steadily in numbers since 2022. We have between 12 to 17 youth each week which means we are running at full capacity. There are 20 members registered. Their ages are from 11 to 16 years old. Each youth pays £1 subs each week to come to Evolve. We also run a tuck shop. All monies coming into Evolve is used to buy small games and snacks which we provide for the tuck shop. The proceeds of the money are also returned back to the children throughout the year with treats such as KFC meal at the end of term. Easter eggs at Easter and a small gift at Christmas.

Activities are run on a seasonal basis making good use of the church garden in the summer months with lots of sports, games and team building activities. During the darker evenings we make full use of church house.

There are 3 continual leaders Alex Quinn, Nicky Bates, and Ian Wingham. We are recruiting more leaders to join the others. These will be on a rota. Valuable contributions have also been given by Judy, Liz and Peter.

We provide a meal each week. Spiritual guidance is given in the form of a biblical reading which is then discussed and then finalised with a question and answer session. This is then followed by prayers. The youth are encouraged to lead this.

They arrive from 15:30 and leave by 18:30 however the times are from 16:00 to 18:00. The flexibility of the time by the leaders helps the parents and the choir master. A lot of the youth are in the choir.



We encourage the youth to join in a variety of duties cooking, running the tuck shop, setting up and clearing away. They are a wonderful group of young people who bring joy and happiness to Evolve.

Alex Quinn  
Evolve Leader  
March 2023

## Safeguarding

2022 was a very busy year for the Safeguarding team.

The Covid pandemic had a major effect on all our children's work at St Edward's Church. During the past year a lot of time and effort has gone into recruiting leaders and helpers to try to rebuild the children's work that we were doing prior to the Covid Pandemic.

My thanks to Fr David for his commitment to rebuild and his support of all our children's work.

During 2022 a total of 22 adults completed their DBS applications enabling them to work with children and to work in other areas where a DBS is a requirement.

51 adults completed the required online safeguarding training, most completed two online safeguarding training courses Basic and Foundation and some also attended Leadership training via Zoom.

Safeguarding procedures are regularly updating and changing, one of the changes was that all PCC members now have to complete the Basic and Foundation online safeguarding training.

I am pleased to report that all our PCC members have completed the required on-line training.

This requirement must be considered when new members want to join the PCC in the future.

Everybody who holds a DBS certificate will now have to be renewed every three years. This also applies to those holding Safeguarding Training Certificates. This replaces the old system of renewing every five years.

My thanks to Emma Anderson, our Parish Lead Recruiter, and Jeanette Ford, our Safeguarding Training Officer. These are necessary and essential roles that are sometimes demanding and frustrating, you are so appreciated.

Safeguarding at St Edward's church is of the greatest importance, we must follow the Guidelines, Policies and Procedures for the protection of our children and vulnerable adults.

Jenny Card  
Parish Safeguarding Officer  
February 2023

## Collier Row & Romford Foodbank

The Foodbank continues to run well with a dedicated team of hardworking volunteers, we have enough volunteers but we are finding it difficult with the huge increase in people needing our help.

Our food donors have been generous, and we currently have a good level of stock. We also receive financial donations which are used towards our running costs and to buy supplies to give out to clients.

During the period 1 January 2022 to 31 December 2022, we fed:

2471 adults

1687 children

Total of 4158 people

This is an increase over the previous year (2021) of 43%. (The increase from 2020 to 2021 was 21%).

Nicola Sharp  
January 2023



## Financial review

### **Financial Activities**

It has been an honour to serve St Edward the Confessor Church as Treasurer since taking on the role at the beginning of 2022.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church, and which ensure that the financial statements comply with the Charities Act 1993 and the regulations issued in 1995 and 2000, revised in 2005. This report has been produced according to guidance dated 2006 issued by the Archbishop's Council of the Church of England. The PCC is responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The church continues to recover from the effects of the COVID pandemic. I am pleased to report that our total income for 2022 was £195,577 compared to £175,781 for 2021, an increase of £21,796 on the previous year. Loose plate collections were £18,008 compared to £11,786 in 2021, this is still slightly below pre pandemic levels. The Wykeham Centre contribution also increased to £47,300 from £35,106 in 2021, an increase of £12,194.

Total expenditure including depreciation for 2022 was £229,363 compared to £213,009 for 2021. This was partly due to an increase in the rate of depreciation from 5% to 20% for some fixed assets as it was felt this more realistically reflected the useful life of these assets. This means that the total depreciation charge has increased to £13,588 for 2022 from £3,287 for 2021. Our Parish Share contribution to the Chelmsford Diocese increased by £6,599 (£97,685 in 2021 vs £104,284 in 2022). Excluding depreciation, the net deficit for 2022 was £18,198 compared to £33,941 for 2021, a decrease of £15,743.

I would like to express extreme gratitude to all members of the PCC, and especially Mr. D. Hawker whose work as Stewardship Administrator helped the church to recover a total of £16,209 on Gift-Aided donations in 2022. Whilst the current economic conditions are less than ideal, the church is making significant progress in balancing its books and there is much to be optimistic about.

### **Taxation Status**

The PCC is an exempt charity for taxation purposes as a church defined as a place of worship under the Place of Worship Act 1855.

### **Reserves Policy**

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to three months unrestricted payments; this is equivalent to around £53,000. The purpose is to absorb fluctuations in cash flow and to meet emergencies. The balance of the unrestricted reserves at year end was £294,283 which is higher than this target. The funds are held in several accounts with different providers and terms to ensure that they are protected by the FSCS and accruing annual interest, especially important in the current inflationary environment.

The financial activities of the PCC are set out in the attached financial statements.

*Mr. D. Dixon, Hon. Treasurer, 16 June 2023*

Approved by the PCC on 29 June, 2023 and signed on their behalf by



Revd Father David Simpson  
Vicar & Chair



Johanna Hardy-van den Beld  
PCC Secretary



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Revd Father David Simpson  
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Johanna Hardy-van den Beld  
PCC Secretary



**ST EDWARD THE CONFESSOR THE PARISH CHURCH OF ROMFORD  
INDEPENDENT EXAMINER'S REPORT**

I report to the trustees of the PCC on my examination of the accounts for the year ended 31 December 2022, which are set out on pages 23 to 31.

**Respective responsibilities of the PCC and the Examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of this Report**


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
Essex  
RM7 7LA

Signed:   
Date: 29/06/23

## STATEMENT OF FINANCIAL ACTIVITIES

### For the Year ended 31 December 2022

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>INCOME</b>						
Voluntary income	2a	165,042	-	395	165,437	158,008
Activities for generating funds	2b	9,562	-	-	9,562	5,549
Income from investments	2c	20,342	-	-	20,342	11,085
Church activities	2d	2,236	-	-	2,236	1,139
Other incoming resources	2e	-	-	-	-	-
<b>TOTAL INCOME</b>		<b>197,182</b>	<b>-</b>	<b>395</b>	<b>197,577</b>	<b>175,781</b>
<b>EXPENDITURE</b>						
Church activities	3a	210,373	13,588	-	223,961	209,426
Costs of raising funds	3b	5,402	-	-	5,402	3,583
<b>TOTAL EXPENDITURE</b>		<b>215,775</b>	<b>13,588</b>	<b>-</b>	<b>229,363</b>	<b>213,009</b>
<b>NET INCOME/EXPENDITURE</b>		<b>- 18,593</b>	<b>- 13,588</b>	<b>395</b>	<b>- 31,786</b>	<b>- 37,228</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>- 5,492</b>	<b>5,492</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>- 24,085</b>	<b>- 8,096</b>	<b>395</b>	<b>- 31,786</b>	<b>- 37,228</b>
Total funds brought forwards	8	318,368	412,449	1,759	732,576	
Total funds carried forward	8	<b>294,283</b>	<b>404,353</b>	<b>2,154</b>	<b>700,790</b>	



## BALANCE SHEET as at 31 December 2022

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	404,353	412,449
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	6	3,852	3,778
Short term deposits	6	220,161	224,805
Cash at bank and in hand	6	83,109	95,651
		<u>307,122</u>	<u>324,234</u>
<b>LIABILITIES</b>			
Creditors: amounts falling due within one year	7	10,685	4,107
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<u>296,437</u>	<u>320,127</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>700,790</b></u>	<u><b>732,576</b></u>
<b>PARISH FUNDS</b>			
Unrestricted Funds	8	294,283	318,368
Designated Funds	9	-	-
Designated Fixed Asset Funds	9	404,353	412,449
Restricted Funds	9	2,154	1,759
		<u><b>700,790</b></u>	<u><b>732,576</b></u>

Approved by the Parochial Church Council on 29 June 2023, and signed on their behalf by



The Reverend Father David Simpson RN  
Vicar & Chair



Johanna Hardy-van den Beld  
PCC Secretary

## Notes to the Financial Statements for the year ended 31 December 2022

### 1. ACCOUNTING POLICIES

#### a. Accounting Convention

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

#### b. Fund accounting

Funds held by the PCC are:

**Unrestricted funds** are income funds which are to be spent on the PCC's general purposes.

**Designated funds** are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

**Restricted funds comprise** (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming Resources

##### **Voluntary Income**

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

##### **Income from Investments**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### **All Other Income**

All other income is recognised when it is receivable.



**d. Resources Used**

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

Support costs are apportioned to activities in proportion to the estimated proportion of time spent on those activities by the Parish Administration.

***Church Activities***

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**e. Fixed Assets**

***Consecrated and benefice property***

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

***Moveable church furnishing***

Moveable church furnishings are not included in the accounts unless sufficient cost information is available, but all items are included in the Church's inventory.

***Tangible Fixed Assets used by Charity,***

All expenditure on consecrated or benefice buildings and other fixed assets costing under £1,000 are written off in the year they are incurred.

The freehold land and buildings held during the year consists of the Curatage at Parkside Avenue and fixtures and fittings used in the church.

**Depreciation**

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	20% straight line, 5 years
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Computer equipment	33% straight line, 3 years
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Following a review of the depreciation rates the trustees decided to change the depreciation policy for fixtures and fittings from twenty years to five years.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

**f. Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove noncollectable.

***Short Term Deposits***

These are the cash held on deposit either with the CCLA or at the bank.

## 2. INCOME

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>a. Voluntary income</b>					
Regular giving - Bank	52,136	-	-	52,136	53,670
Regular giving - Envelopes	7,799	-	-	7,799	5,794
Other giving - Sum Up	1,652	-	-	1,652	1,722
Loose plate collections	18,008	-	-	18,008	11,786
Sum up & Good Box	380	-	-	380	2,089
Good box collections	3,247	-	-	3,247	2,228
Giving through church boxes	5,301	-	-	5,301	3,088
One off gift aid gifts	6,629	-	-	6,629	-
Wykeham Trust contribution to expense	47,300	-	-	47,300	35,106
Special collections	2,383	-	395	2,778	3,808
Tax recoverable on Gift Aid	16,209	-	-	16,209	15,932
Legacies	-	-	-	-	-
Furlough grant	-	-	-	-	1,327
Non recurring grants	3,999	-	-	3,999	21,458
	<b>165,042</b>	<b>-</b>	<b>395</b>	<b>165,437</b>	<b>158,008</b>
<b>b. Activities for generating funds</b>					
General fundraising	9,562	-	-	9,562	5,549
	<b>9,562</b>	<b>-</b>	<b>-</b>	<b>9,562</b>	<b>5,549</b>
<b>c. Income from investments</b>					
Bank and building society interest	2,342	-	-	2,342	2,085
Rent from Curatage	18,000	-	-	18,000	9,000
	<b>20,342</b>	<b>-</b>	<b>-</b>	<b>20,342</b>	<b>11,085</b>
<b>d. Income from charitable activities</b>					
PCC Fees for weddings, funerals	589	-	-	589	1,139
Church Hire - Objectives	200	-	-	200	-
Choir	1,447	-	-	1,447	-
	<b>2,236</b>	<b>-</b>	<b>-</b>	<b>2,236</b>	<b>1,139</b>
<b>e. Other incoming resources</b>					
	-	-	-	-	-
	-	-	-	-	-
	<b>197,182</b>	<b>-</b>	<b>395</b>	<b>197,577</b>	<b>175,781</b>

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. All incoming resources are accounted for gross.



### 3. EXPENDITURE

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>a. Church activities</b>					
Mission and Outreach	170	-	-	170	6,119
Ministry costs: Diocesan Parish Share	104,284	-	-	104,284	97,685
Other ministry costs	2,513	-	-	2,513	3,891
Salaries and pension costs	33,669	-	-	33,669	25,821
Youth work expenses	2,118	-	-	2,118	-
Parish training and mission	-	-	-	-	2,364
Church upkeep of services	3,806	-	-	3,806	2,740
Organ, choir and music	17,306	-	-	17,306	23,114
Administration	10,729	-	-	10,729	6,957
Printing and photocopying	3,830	-	-	3,830	2,869
Parish office telephone and broadband	2,025	-	-	2,025	2,357
Card fees	149	-	-	149	243
Depreciation	-	13,588	-	13,588	3,287
Equipment expensed	2,171	-	-	2,171	2,733
Church maintenance	10,909	-	-	10,909	12,644
Church insurance	5,953	-	-	5,953	6,608
Church utilities	8,391	-	-	8,391	8,993
Accountancy	1,300	-	-	1,300	-
Independent examiners remuneration	1,050	-	-	1,050	999
	<b>210,372</b>	<b>13,588</b>	<b>-</b>	<b>223,961</b>	<b>209,426</b>
<b>b. Costs of raising funds</b>					
Costs of stewardship campaign	68	-	-	68	355
Costs of fetes & other events	2,565	-	-	2,565	1,926
Parkside Rental Management Costs	2,769	-	-	2,769	1,302
	<b>5,402</b>	<b>-</b>	<b>-</b>	<b>5,402</b>	<b>3,583</b>
	<b>215,775</b>	<b>13,588</b>	<b>-</b>	<b>229,363</b>	<b>213,009</b>

#### 4. STAFF COSTS AND RELATED PARTIES

##### a. Staff costs and numbers

	2022	2021
	£	£
Wages and salaries	33,219	25,269
Social security and Pension costs	450	552
	<u>33,669</u>	<u>25,821</u>
Average number of employees	2	2

Some employees provide services for both the Church and the Wykeham Centre and Church House, a connected charity. During the year the Wykeham Centre made contributions towards these costs. The wages, salaries, social security and pensions represent the total amount paid and are not shown net of these contributions.

There were no employee benefits paid to personnel in the previous or current years.

No employee was paid more than £60,000

##### b. Related parties' transactions.

One employee, Nicola Sharp was paid in accordance with their terms of employment during the year. Nicola is a Trustee and member of the PCC . She was not paid for being a trustee or member of the PCC. Measures are in place to ensure no conflicts of interest arise.

Brian Sallery was paid £5,308 during the year for providing administration services. He was not paid for being a trustee or the Church Warden. Measures are in place to ensure that no conflict of interest arise.

The stipendiary Clergy were reimbursed for working expenses, it is considered that no material part of this relates to their duties as trustees.

Unconditional donations from those identified as related parties amounted to £12,170 during the year made up of regular giving.



## 5. TANGIBLE FIXED ASSETS

	Curates House £	Church FF&E £	Total £
<b>Actual/deemed cost</b>			
At 1 January 2022	350,000	74,985	424,985
Disposals	-	-	-
Additions	-	5,492	5,492
At 31 December 2022	<u>350,000</u>	<u>80,478</u>	<u>430,478</u>
<b>Depreciation</b>			
At 1 January 2022	-	12,537	12,537
Disposals	-	-	-
Charge for the year	-	13,588	13,588
At 31 December 2022	<u>-</u>	<u>26,125</u>	<u>26,125</u>
<b>Net book amounts</b>			
At 31 December 2022	<u>350,000</u>	<u>54,353</u>	<u>404,353</u>
At 31 December 2021	<u>350,000</u>	<u>62,449</u>	<u>412,449</u>

## 6. CURRENT ASSETS

	2022 £	2021 £
Income tax recoverable	2,745	3,000
Prepayments & accrued income	851	778
Agency	40	-
Other debtors	216	-
	<u>3,852</u>	<u>3,778</u>

## 7. CURRENT LIABILITIES

	2022 £	2021 £
Accruals & deferred income	9,635	2,411
Independent Examination	1,050	1,015
Agency	-	682
	<u>10,685</u>	<u>4,107</u>

## 8. STATEMENT OF FUNDS

	Bal f/fwd. 01/01/2022	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd. 31/12/2022
	£	£	£	£	£
<b>UNRESTRICTED FUNDS</b>					
PCC General fund	318,368	197,182	- 215,775	- 5,492	294,283
	<b>318,368</b>	<b>197,182</b>	<b>- 215,775</b>	<b>- 5,492</b>	<b>294,283</b>
<b>DESIGNATED FIXED ASSET FUNDS</b>					
Curatage	350,000	-	-	-	350,000
Church FF&E	62,449	-	- 13,588	5,492	54,353
	<b>412,449</b>	<b>-</b>	<b>- 13,588</b>	<b>5,492</b>	<b>404,353</b>
<b>RESTRICTED FUNDS</b>					
Choir	-	395	-	-	395
Organ	1,759	-	-	-	1,759
	<b>1,759</b>	<b>395</b>	<b>-</b>	<b>-</b>	<b>2,154</b>
	<b>732,576</b>	<b>197,577</b>	<b>- 229,363</b>	<b>-</b>	<b>700,790</b>

## 9. SUBSIDIARY FUNDS

A number of members of the congregation give freely and generously of their time in promoting activities to raise funds for the church; credit is taken in these financial statements as and when donations are received from promoters of these activities.

There are also a number of organisation associated with the church whose accounts are quite separate form these financial statements.

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Payment of £104,284 was achieved in 2022 (2021 - £97,685).

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The Parochial Church Council is particularly grateful to the Trustees of The Wykeham Centre and Church House for their waiver of charges in respect of the Centre and Office. Further thanks are due to many members of the Church family for a variety of services provided.

## 12. CONNECTED CHARITIES

The Wykeham Centre and Church House is a connected charity, registered number 291485, owning and administered from, property adjacent to the Church for the purposes of furthering the religious and other charitable work of the Church of England in the ecclesiastical parish of Romford.

This charity produces its own annual Accounts which are independently examined.

## 13. INSURANCE VALUATION OF THE BUILDINGS

The properties owned and managed by the PCC are currently valued for insurance purposes as

Building	Description	Insurance Valuation £
St Edwards the Confessor	Church	18,620,000
54 Parkside Avenue	Curates House	373,040

The policy also includes trustees indemnity insurance for the sum of £250,000



**ST EDWARD THE CONFESSOR THE PARISH CHURCH OF ROMFORD  
INDEPENDENT EXAMINER'S REPORT**

I report to the trustees of the PCC on my examination of the accounts for the year ended 31 December 2022, which are set out on pages 23 to 31.

**Respective responsibilities of the PCC and the Examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of this Report**


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
Essex  
RM7 7LA

Signed:   
Date: 29/06/23

## STATEMENT OF FINANCIAL ACTIVITIES

### For the Year ended 31 December 2022


	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>INCOME</b>						
Voluntary income	2a	165,042	-	395	165,437	158,008
Activities for generating funds	2b	9,562	-	-	9,562	5,549
Income from investments	2c	20,342	-	-	20,342	11,085
Church activities	2d	2,236	-	-	2,236	1,139
Other incoming resources	2e	-	-	-	-	-
<b>TOTAL INCOME</b>		<b>197,182</b>	<b>-</b>	<b>395</b>	<b>197,577</b>	<b>175,781</b>
<b>EXPENDITURE</b>						
Church activities	3a	210,373	13,588	-	223,961	209,426
Costs of raising funds	3b	5,402	-	-	5,402	3,583
<b>TOTAL EXPENDITURE</b>		<b>215,775</b>	<b>13,588</b>	<b>-</b>	<b>229,363</b>	<b>213,009</b>
<b>NET INCOME/EXPENDITURE</b>		<b>- 18,593</b>	<b>- 13,588</b>	<b>395</b>	<b>- 31,786</b>	<b>- 37,228</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>- 5,492</b>	<b>5,492</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>- 24,085</b>	<b>- 8,096</b>	<b>395</b>	<b>- 31,786</b>	<b>- 37,228</b>
Total funds brought forwards	8	318,368	412,449	1,759	732,576	
Total funds carried forward	8	<b>294,283</b>	<b>404,353</b>	<b>2,154</b>	<b>700,790</b>	



## BALANCE SHEET as at 31 December 2022

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	404,353	412,449
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	6	3,852	3,778
Short term deposits	6	220,161	224,805
Cash at bank and in hand	6	83,109	95,651
		<u>307,122</u>	<u>324,234</u>
<b>LIABILITIES</b>			
Creditors: amounts falling due within one year	7	10,685	4,107
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<u>296,437</u>	<u>320,127</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>700,790</b></u>	<u><b>732,576</b></u>
<b>PARISH FUNDS</b>			
Unrestricted Funds	8	294,283	318,368
Designated Funds	9	-	-
Designated Fixed Asset Funds	9	404,353	412,449
Restricted Funds	9	2,154	1,759
		<u><b>700,790</b></u>	<u><b>732,576</b></u>

Approved by the Parochial Church Council on 29 June 2023, and signed on their behalf by



The Reverend Father David Simpson RN  
Vicar & Chair



Johanna Hardy-van den Beld  
PCC Secretary

## Notes to the Financial Statements for the year ended 31 December 2022

### 1. ACCOUNTING POLICIES

#### a. Accounting Convention

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

#### b. Fund accounting

Funds held by the PCC are:

**Unrestricted funds** are income funds which are to be spent on the PCC's general purposes.

**Designated funds** are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

**Restricted funds comprise** (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming Resources

##### **Voluntary Income**

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

##### **Income from Investments**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### **All Other Income**

All other income is recognised when it is receivable.

**d. Resources Used**

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

Support costs are apportioned to activities in proportion to the estimated proportion of time spent on those activities by the Parish Administration.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**e. Fixed Assets**

**Consecrated and benefice property**

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

**Moveable church furnishing**

Moveable church furnishings are not included in the accounts unless sufficient cost information is available, but all items are included in the Church's inventory.

**Tangible Fixed Assets used by Charity,**

All expenditure on consecrated or benefice buildings and other fixed assets costing under £1,000 are written off in the year they are incurred.

The freehold land and buildings held during the year consists of the Curatage at Parkside Avenue and fixtures and fittings used in the church.

**Depreciation**

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	20% straight line, 5 years
Computer equipment	33% straight line, 3 years

Following a review of the depreciation rates the trustees decided to change the depreciation policy for fixtures and fittings from twenty years to five years.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

**f. Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove noncollectable.

**Short Term Deposits**

These are the cash held on deposit either with the CCLA or at the bank.



## 2. INCOME

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>a. Voluntary income</b>					
Regular giving - Bank	52,136	-	-	52,136	53,670
Regular giving - Envelopes	7,799	-	-	7,799	5,794
Other giving - Sum Up	1,652	-	-	1,652	1,722
Loose plate collections	18,008	-	-	18,008	11,786
Sum up & Good Box	380	-	-	380	2,089
Good box collections	3,247	-	-	3,247	2,228
Giving through church boxes	5,301	-	-	5,301	3,088
One off gift aid gifts	6,629	-	-	6,629	-
Wykeham Trust contribution to expense	47,300	-	-	47,300	35,106
Special collections	2,383	-	395	2,778	3,808
Tax recoverable on Gift Aid	16,209	-	-	16,209	15,932
Legacies	-	-	-	-	-
Furlough grant	-	-	-	-	1,327
Non recurring grants	3,999	-	-	3,999	21,458
	<b>165,042</b>	<b>-</b>	<b>395</b>	<b>165,437</b>	<b>158,008</b>
<b>b. Activities for generating funds</b>					
General fundraising	9,562	-	-	9,562	5,549
	<b>9,562</b>	<b>-</b>	<b>-</b>	<b>9,562</b>	<b>5,549</b>
<b>c. Income from investments</b>					
Bank and building society interest	2,342	-	-	2,342	2,085
Rent from Curatage	18,000	-	-	18,000	9,000
	<b>20,342</b>	<b>-</b>	<b>-</b>	<b>20,342</b>	<b>11,085</b>
<b>d. Income from charitable activities</b>					
PCC Fees for weddings, funerals	589	-	-	589	1,139
Church Hire - Objectives	200	-	-	200	-
Choir	1,447	-	-	1,447	-
	<b>2,236</b>	<b>-</b>	<b>-</b>	<b>2,236</b>	<b>1,139</b>
<b>e. Other incoming resources</b>					
	-	-	-	-	-
	-	-	-	-	-
	<b>197,182</b>	<b>-</b>	<b>395</b>	<b>197,577</b>	<b>175,781</b>

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. All incoming resources are accounted for gross.

### 3. EXPENDITURE

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>a. Church activities</b>					
Mission and Outreach	170	-	-	170	6,119
Ministry costs: Diocesan Parish Share	104,284	-	-	104,284	97,685
Other ministry costs	2,513	-	-	2,513	3,891
Salaries and pension costs	33,669	-	-	33,669	25,821
Youth work expenses	2,118	-	-	2,118	-
Parish training and mission	-	-	-	-	2,364
Church upkeep of services	3,806	-	-	3,806	2,740
Organ, choir and music	17,306	-	-	17,306	23,114
Administration	10,729	-	-	10,729	6,957
Printing and photocopying	3,830	-	-	3,830	2,869
Parish office telephone and broadband	2,025	-	-	2,025	2,357
Card fees	149	-	-	149	243
Depreciation	-	13,588	-	13,588	3,287
Equipment expensed	2,171	-	-	2,171	2,733
Church maintenance	10,909	-	-	10,909	12,644
Church insurance	5,953	-	-	5,953	6,608
Church utilities	8,391	-	-	8,391	8,993
Accountancy	1,300	-	-	1,300	-
Independent examiners remuneration	1,050	-	-	1,050	999
	<b>210,372</b>	<b>13,588</b>	<b>-</b>	<b>223,961</b>	<b>209,426</b>
<b>b. Costs of raising funds</b>					
Costs of stewardship campaign	68	-	-	68	355
Costs of fetes & other events	2,565	-	-	2,565	1,926
Parkside Rental Management Costs	2,769	-	-	2,769	1,302
	<b>5,402</b>	<b>-</b>	<b>-</b>	<b>5,402</b>	<b>3,583</b>
	<b>215,775</b>	<b>13,588</b>	<b>-</b>	<b>229,363</b>	<b>213,009</b>

#### 4. STAFF COSTS AND RELATED PARTIES

##### a. Staff costs and numbers

	2022	2021
	£	£
Wages and salaries	33,219	25,269
Social security and Pension costs	450	552
	<u>33,669</u>	<u>25,821</u>
Average number of employees	2	2

Some employees provide services for both the Church and the Wykeham Centre and Church House, a connected charity. During the year the Wykeham Centre made contributions towards these costs. The wages, salaries, social security and pensions represent the total amount paid and are not shown net of these contributions.

There were no employee benefits paid to personnel in the previous or current years.

No employee was paid more than £60,000

##### b. Related parties' transactions.

One employee, Nicola Sharp was paid in accordance with their terms of employment during the year. Nicola is a Trustee and member of the PCC . She was not paid for being a trustee or member of the PCC. Measures are in place to ensure no conflicts of interest arise.

Brian Sallery was paid £5,308 during the year for providing administration services. He was not paid for being a trustee or the Church Warden. Measures are in place to ensure that no conflict of interest arise.

The stipendiary Clergy were reimbursed for working expenses, it is considered that no material part of this relates to their duties as trustees.

Unconditional donations from those identified as related parties amounted to £12,170 during the year made up of regular giving.



## 5. TANGIBLE FIXED ASSETS

	Curates House £	Church FF&E £	Total £
<b>Actual/deemed cost</b>			
At 1 January 2022	350,000	74,985	424,985
Disposals	-	-	-
Additions	-	5,492	5,492
At 31 December 2022	<u>350,000</u>	<u>80,478</u>	<u>430,478</u>
<b>Depreciation</b>			
At 1 January 2022	-	12,537	12,537
Disposals	-	-	-
Charge for the year	-	13,588	13,588
At 31 December 2022	<u>-</u>	<u>26,125</u>	<u>26,125</u>
<b>Net book amounts</b>			
At 31 December 2022	<u>350,000</u>	<u>54,353</u>	<u>404,353</u>
At 31 December 2021	<u>350,000</u>	<u>62,449</u>	<u>412,449</u>

## 6. CURRENT ASSETS

	2022 £	2021 £
Income tax recoverable	2,745	3,000
Prepayments & accrued income	851	778
Agency	40	-
Other debtors	216	-
	<u>3,852</u>	<u>3,778</u>

## 7. CURRENT LIABILITIES

	2022 £	2021 £
Accruals & deferred income	9,635	2,411
Independent Examination	1,050	1,015
Agency	-	682
	<u>10,685</u>	<u>4,107</u>

## 8. STATEMENT OF FUNDS

	Bal f/fwd. 01/01/2022	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd. 31/12/2022
	£	£	£	£	£
<b>UNRESTRICTED FUNDS</b>					
PCC General fund	318,368	197,182	- 215,775	- 5,492	294,283
	<b>318,368</b>	<b>197,182</b>	<b>- 215,775</b>	<b>- 5,492</b>	<b>294,283</b>
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Choir	-	395	-	-	395
Organ	1,759	-	-	-	1,759
	<b>1,759</b>	<b>395</b>	<b>-</b>	<b>-</b>	<b>2,154</b>
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