

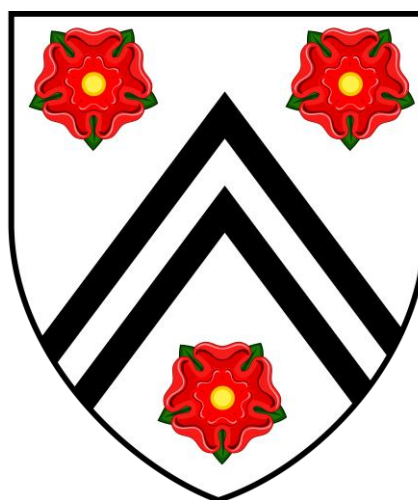
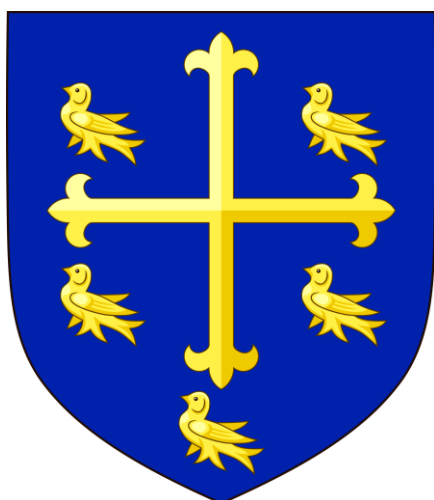


St Edward the Confessor

The Parish Church of **Romford**

www.stedwardsromford.com

Annual Report and Financial Statements 2020



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The Parish Church of the Blessed Virgin Mary and Saint Edward the Confessor (commonly called the Church of St Edward the Confessor, or St Edward's Church) is the sole place of worship in the Benefice and Parish of Romford. The parish is part of the Deanery of Havering, of the Archdeaconry of Barking, of the Barking episcopal area in the Diocese of Chelmsford, in the Church of England.

Parochial Church Council

Aims & Purposes

The Parochial Church Council (henceforth "PCC") has the responsibility of co-operating with the vicar, in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure and structured, governed and managed in accordance with this and the Church Representation Rules 2020; it is also a charity registered with the Charity Commission, under the formal name "the Parochial Church Council of the Ecclesiastical Parish of Romford", and the registered charity number 1128998. All members of the PCC are trustees of the charity and are corporately responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; they have had due regard to the Charity Commission's guidance under the Charities Act 2011 on public benefit when considering the Charity's objectives and activities.

The church's objectives and activities, achievements and performance are examined in the various annual reports following.

The PCC owns the curate's house, and leased and operated Ed's Place at 40 High Street until 6 January 2021.

Address: St Edward's Parish Office
Church House
Market Place
Romford
RM1 3AB
office@stedwardsromford.com
01708 744973

Vicar, until 1 February: Mike Power
15 Oaklands Avenue
Romford
RM1 4DB

Honorary Treasurer: Martin Jordan

Bank: National Westminster Bank
10 South Street
Romford
RM1 1RD

Independent Examiner: K. T. Lee ACMA
Mawney Accountancy
1 Beech Street
Romford
RM7 7LA

PCC Meetings and Membership

The PCC has six ordinary meetings per year, at approximately two month intervals. In 2020, these were: 8 January, 11 March, 13 May, 24 June, 2 September, and 4 November. Mean attendance at ordinary meetings was 90% of members available.

The members of the parish House of Clergy during this calendar year were:

Mike Power	Vicar; Chair ex officio, both until 1 February
Roger Clarke	Assistant Curate until 31 May
Dan Barnes-Davies	Assistant Curate; Honorary Secretary until 4 November

The lay members of PCC this year who held their seats 'ex officio' (i.e. by virtue of another office) were:

Sue Arbon	Churchwarden; Deanery Synod representative
Johanna Hardy-Van Den Beld	Churchwarden; Deanery Synod representative; Vice-Chair of the PCC; Electoral Roll officer
Hazel Jordan	Deanery Synod representative from 4 November
Linda Rees	Deanery Synod representative
Liz Sheppard	Deanery Synod representative until 4 October
Lynne Trew	Deanery Synod representative until 4 October

During this year, two lay members of staff have been co-opted onto PCC:

Jordan Palmer	Pioneer Youth Minister until 31 August Deputy Safeguarding Officer until 31 August
Jonathan Venner	Director of Music

The elected members of the parish House of Laity during this calendar year were:

Damola Aboaba	Assistant Churchwarden; re-elected 4 October
Rosie Bennett	Social media lead
Dawn Butcher	Ordinand on placement; resigned 20 March
Jenny Card	Parish Safeguarding Officer
Ann Dalgliesh	PIMM representative
Chucks Echedom	
Chris Enshaw	
Paul Gambini	Assistant Churchwarden; lead server term ended 4 October, co-opted 27 January 2021
Liz Hanscombe	
Martin Jordan	Honorary Treasurer
Sandra Mandalia	Honorary Secretary; elected 4 October term ended 4 October
Vanessa Mulcare	
Georgina Olaniyan	elected 4 October
Sue Ryan	
Nicola Sharp	Wykeham Centre Project Co-ordinator & Foodbank Manager; re-elected 4 October

Committees of the PCC

From the start of the first pandemic lockdown in March, the church leadership team met frequently by teleconference to oversee the day-to-day running of the church. That group consisted of the Churchwardens, Fr Dan Barnes-Davies, the Director of Music, the Wykeham Treasurer, the Pioneer Youth Worker (until 31 August) and the Hon. Treasurer (from 1 September). By resolution of the PCC, 13 May, the Finance & Standing Committee membership was the churchwardens, Hon. Treasurer, Director of Music and Wykeham Treasurer; on 4 November, the PCC confirmed that this was one committee, and that Fr Dan was a member.

These documents have been prepared during the vacancy in the Vicarage, and prior to the institution and induction of Fr David Simpson RN on 17 March 2021.

Dan Barnes-Davies
Honorary Secretary (2018–2020)

Most of the church's usual worship, mission and social activities have been suspended or restricted since March 2020. Therefore, many of the groups who would usually report to the Annual Meetings have nothing substantial to report. Instead, the churchwardens' report is a comprehensive review of the church's activities in 2020.

Churchwardens' report

2020 was the most extraordinary and difficult year since we became churchwardens. During an Interregnum the churchwardens are legally in charge although there is a joint responsibility with the PCC to manage this parish as well as we can during this period. To have the double whammy of being in vacancy and dealing with the Covid-19 crisis has been challenging to say the least.

We decided that as churchwardens we needed support for the day to day running of the church, even more so having to deal with a pandemic as well. Together with Fr Dan, Martin Jordan (Treasurer), Jonathan Venner (Director of Music), Jordan Palmer (Youth Worker) and Nicola Sharp (Wykeham Centre Treasurer and Foodbank Manager) we formed the leadership team in March 2020 to make the most of our combined knowledge and experience. We met every week via Zoom and discussed everything coming up that week and the upcoming services. The team has worked really well together and we are grateful for the support and wisdom of all team members in helping us through this year.

Vacancy

When we said goodbye to Fr Mike on 19 January, we had no inkling that the services we held on that day would be the last of such magnitude for the rest of the year. Over 500 people attended either or both of the morning service and special Evensong that day. These were absolutely wonderful services and were a truly fitting goodbye to our vicar.

Going into the Interregnum the PCC was well prepared — we completed our Parish Profile (which was commented on by the Archdeacon as being “one of the best” he had ever seen) and the Section 11 meeting took place towards the end of February at which we elected our parish representatives. The parish representatives chosen by the PCC were Johanna Hardy and Jonathan Venner.

We started the advertising process in early March and, alas, we all know what happened then. The Archdeacon rang to say that following the national lockdown announced by the Government, he had halted the recruitment process until further notice.

Due to the various lockdowns and social distancing rules, the recruitment process did not properly re-start until September, when we started advertising again (after a brief attempt in the summer which was not successful). There were three candidates for the post and just as we were on the verge of another lockdown in November, we managed to interview all three candidates on one day, having quickly re-scheduled the diary for eight people! The interview panel consisted of the Archdeacon, the Patron (New College, Oxford), the Area Dean and the two Parish Representatives. The outcome of the process was that we offered the post to the Reverend Father David Simpson RN, who in his current role, was Chaplain in the Royal Navy. Fr David accepted the post and is expected to join us at St Edward's in March 2021 before the start of Holy Week.

Fabric, goods and ornaments of the church

During 2020 the following major work was carried out:

- Installation of audio/visual equipment for the purpose of livestreaming services
- Major Organ Overhaul (this overhaul is scheduled to take place every 25 years)

Installation of Audio/Visual Equipment

At the beginning of the pandemic, we used the priest's or someone else's mobile phone to video the services with the mobile phone positioned on a table at Fr Dan's house and, later, when in church, in front of the altar. The quality of the output was variable and using this method of broadcasting the services was only a

temporary solution. As it became apparent that the Covid-19 pandemic was not going to disappear soon, we decided that we had to move ahead with the livestreaming project so that we are geared up for the 'new normal' when we can resume full public worship in the future, initially during the transition period as we come out of lockdown with only a limited number of worshippers in church allowed and once life has resumed to “normal”, to reach those who have been following our services remotely and cannot physically join us in church.

The new equipment was installed in August 2020 by the same company that upgraded our sound system in 2019. It has enabled us to livestream our services at high quality with proper cameras in position in the organ loft and choir stalls. We are able to continue to offer music videos (we have about 50 of them now) from Church rather than just have a said service. One other advantage is that we can use our keyboard through this system so both 'live' and 'broadcast' music through the sound system. The organist or pianist is also able to operate the cameras and play at the same time.

A “Stream Team” has been formed who are responsible for the weekly livestreaming of the Sunday morning services.

Organ Overhaul

The last clean (and completion) of the instrument was in 1994 and now was the time to carry out this work to mark the 40th Anniversary of the installation (1979) and to keep it in top condition for the next 25 years.

Before the Organ Overhaul could take place, we had to have a Faculty approved as along with the major clean, we required a renovation of the Swell Mixture rank (please ask JV to explain!) as this was pitched too high and therefore too bright for accompanying purposes. In addition we also requested approval for the electrification of the draw-stop action with the addition of a capture system for stop-registration changes. However, this last piece of work can only be carried out when we have enough funds raised to pay for it.

This year turned out to be the ideal time for the organ overhaul with the church building being closed as the organ was going to be out of action for some months.

The work started in June and the organ builders removed over a 1,000 pipes to take back to their workshop for cleaning. Only the really large ones were kept in situ. To enable them to get to those pipes and have work done higher up in the organ, we had massive scaffolding built around the organ.

The work was more or less completed just before Advent and the first Advent Sunday we were able to listen to our much-loved organ again. The organ builders have been back since for some more tuning and to return a lonely pipe, and the organ is now ready for the next 25 years.

Other Fabric matters

Routine maintenance & inspections have been carried out throughout the year on the gas boiler, fire extinguishers, fire alarm, electrical equipment and the gutters. In July 2020, the architect spent a whole day carrying out the Quinquennial Inspection. There are a large number of outstanding repairs and maintenance items highlighted in the 2020 Quinquennial Report, some will need to be addressed in the near future whereas others need careful planning for the future (including the funding of any major repairs). The architect said that the main thing we need to concentrate on is the rainwater goods as it is really important to keep water from penetrating the church building. We do have the gutters cleared regularly, but unfortunately as this is a Victorian building, many of the gutters are extremely difficult to access.

Church Attendance

Our average attendance pre-Covid was between 20–25 at 8am and 130 at 10am on Sunday mornings during February and early March 2020. On 18 March 2020 all public worship was suspended and our Mothering Sunday service in church was cancelled. This service became our very first livestreamed service via Facebook, held in the Lady Chapel, and has now had over 1,000 views. After this day, no more livestreaming was allowed inside the church building and all services from then on were livestreamed from Fr Dan's house.

Easter 2020: All our usual services were livestreamed and the average “live” attendance was between 20–30 and the actual views of the services averaged around 600.

After that the average attendance on Sundays has been approximately 40–50 “live” viewers and between 350–450 views. Of course it is difficult to say whether all those “views” mean that all those people have watched the full service, but it has become clear that we are reaching far and beyond our usual congregation in Romford.

During the months of August, September and October we were able to open for public worship but were restricted to a maximum number of 30 attendees inside the church building; observing social distancing rules and wearing a face covering in church became compulsory.

In November, there was a further lockdown with no public worship allowed in church and in December we moved into Tier 4 as the infection rate in Havering was increasing rapidly. Planning our Christmas services was difficult; we had far fewer services than in previous years and had to cancel our Midnight Mass service due to further Covid-19 restrictions. Our Christmas Carols services went ahead as planned and were watched online via Facebook with a total of over 950 views. Our Christmas Day service had 354 online views at latest count.

We are grateful to the Stream Team and the PCC’s decision to invest in good quality audio/visual equipment to enable us to livestream our services thereby reaching many members of our congregation and beyond. Hopefully we will be able to return to “normal” services in the near future, but livestreaming is no doubt here to stay so that anyone who cannot attend in person, is able to watch our services.

In the whole of 2020 we only had two baptisms, seven funeral services in church and no weddings.

Farewells

Not only did we say goodbye to our vicar at the beginning of the year, but through circumstances beyond our control, soon after, our ordinand Dawn Butcher was reallocated to St Andrew’s in Hornchurch, to be able to continue her training. This meant we lost not only Dawn, but also her husband Paul and Joseph (server) and Holly, who had become part of the St Edward’s family for the past 18 months.

Our youth worker Jordan Palmer completed his BAP (Bishop's Advisory Panel) successfully and left St Edward's at the end of August to start his studies in Cambridge to become a priest. We were able to have a proper farewell service and presented him with suitable presents for his studies and future career.

Fr Roger Clarke was seconded to the Church of the Ascension, Collier Row, for most of the year. The intention is for Roger to be licensed at The Ascension some time in 2021.

Finally, it was with a heavy heart that the PCC made the decision to activate the break clause in the lease for 40 High Street. St Edward's had been operating its youth centre "Ed's Place" from 40 High Street, Romford, since January 2018. It was the brainchild of our former vicar Canon Mike Power and the place where our youth worker, Jordan Palmer, was based. Jordan was able to build up a team of 21 adult volunteers to support this vital work in the community.

"Ed's Place" had become well-established — a consistent space where young people in Romford could meet, socialise, learn and feel they belonged to something very special. In the previous year we had 164 young people from 13 local schools come into a club or activity at "Ed's Place".

Due to the pandemic, Ed's Place was closed and Jordan had to move all activities, where possible, online. Due to the deteriorating financial situation, we were concerned about being able to continue to fund the annual cost of running Ed's Place until 2024. The uncertainty about when we will return to "normal life" and with no possibility of a rent freeze, we had to make the decision by the end of June in order to give notice to terminate the lease in January 2021. We had a number of lively, sometimes emotional debates about this decision. Ultimately the decision was made and 40 High Street was vacated over the Christmas period. A lot of the furniture and items from Ed's Place were transferred to Church House with the intention to rebuild a new youth space there.

Conclusion

It is easy to say “2020 was a write off — a lost year, it cannot be anything else”. But we cannot think like that, because especially in difficult, uncertain times we can experience and discover something of God’s Kingdom. Looking back on the past 12 months, we have seen lots of positives come to fruition. As a church we did not sit back and do nothing. We became more creative, especially with online initiatives — by livestreaming our services on Facebook and through use of Zoom and WhatsApp we were able to reach out to many more people than ever before. Our website has had a record number of unique visitors. A world of creativity opened up, and thanks to Jonathan’s huge library of music recorded by our very own church choir, we were able to include these recordings into the livestreamed services and reach a larger audience. We had new people come forward to read the lessons, prepare intercessions and participate in our services in various ways.

We are aware that many people stayed in touch with each other through weekly calls and some had their shopping delivered by members of our church. Our Foodbank has been operating all through this time under the leadership of Nicola. We are extremely grateful that many of you continued your regular giving and remained committed to this church. Financially this year has been very challenging, because although some of our bills reduced a little, on the whole our fixed costs did not reduce by much. Difficult decisions have had to be made to try and keep St Edward’s financially viable, not only now, but also in the coming years. The PCC have been actively engaged in many of these decisions and we are grateful for their support and understanding.

We should be proud that we as St Edward’s community have been able to show that we can pull together and think of possibilities rather than impossibilities.

Johanna Hardy

Sue Arbon

Churchwardens

Music report

2020 has been an extraordinary year in so many ways and yet, amongst the trials and tribulations, there are many positives too that I can personally focus on as we begin to rebuild St Edward's family and look to a more positive future in the ensuing weeks and months ahead.

In January 2020, I was thrilled to be present at Brentwood Cathedral for the presentation of RSCM Awards for the Chelmsford Diocese where seven of our girl choristers had been successful in their examinations in 2019: Bishops' Chorister Award to Jennifer Hobday, Lalita Jackman and Catherine Hobday; with Ruby Port, Freya Herring, Alexandra Hopkins and Keira Herring gaining their Deans' Award. Congratulations to them on such a fine achievement!

March 2020 saw a return of our lunchtime recitals – organised to help raise funds for the organ project - and we managed to hold two out of four of the first series before the lockdown at the end of the month. It was super to have Roderick Elms and Joanna Smith give the their piano duo recital and then Lalita Jackman did the second with a delightful programme of songs and arias interspersed with piano solos. I hope we can return to these recitals in the autumn.

I suppose no one could have prepared for what has become a real tragedy for our way of life over the year, so rethinking how we can offer acts of worship became fundamental when looking to streaming our Sunday Eucharist whilst the church was closed to the public. It was fortunate that I had many fine recordings of the choir to draw on, and so I learnt how to convert the audio files to video so we could stream music 'live' to enhance the worship via our Facebook page,

In addition to our CD recordings, I used material from Lalita's recital and some specially recorded organ and piano music.

Many choirs were trying out new things using the internet and so we successfully did a virtual choir recording of Graham Kendrick's 'Beauty for Brokenness' that, thanks to Chris Webb's expertise and fine contributions from many of our choir

members, was a great success. We also managed to add voices to the video of Thorne's Gloria — Mass of St Thomas.

Using tracks from a number of our cathedral visits and recordings of the Said Office and Readings by Fr Dan, Sue Arbon (churchwarden) and Deborah Venner, I compiled a full recording of Choral Evensong for the 'Feast of the Ascension' that we then broadcast on our Facebook page. This is now an archive and can still be viewed on St Edward's YouTube channel.

The clean and overhaul of the Walker organ went ahead as planned but in the autumn rather than after Easter, and it was ready for Advent Sunday. Iain Harvey — Charles James Organs — has done a super job and this included a complete clean of the casework which had not been done for over forty years! This is part 1 of the project with part 2, that includes having a choir organ for accompaniment at the east end, being on 'hold' until we can resume again fully and continue our fundraising activities.

The other significant development is the addition of video equipment in church so that we can continue to livestream and record services and other events in the future. We have a small but enthusiastic Stream Team led by Chris Webb and Brian Sallery with Emmanuel Johnson and Martin Jordan in support. Hopefully, we can build on this and include other keen members in the near future to develop this vital work.

After the October half term break we welcomed back eight of the choristers and with support from invited adult singers we were able to have some choral singing, mainly at our Sunday Eucharist and, in addition, two choral evensongs for 'All Souls' and 'Remembrance Day' plus a carol service that we sang on two occasions leading up to Christmas Day with Hannah Parry (organist).

I would like to give special thanks to a number of special people who have sustained me over the past year to enable us to continue to enrich our worship with some super music: The leadership team and the huge amount of work carried

out by our two church wardens, Chris Webb for his expertise in all things technical and musical, Richard Fishleigh and Elfan Jones our librarians, the wonderful choir members who have been able to return and sing so beautifully and to Deborah who has kept me going and for not getting too cross when I spent so many hours, often beyond midnight, preparing material for each Sunday.

Jonathan Venner
Director of Music

March 2021

Deanery Synod

Havering Deanery Synod is a church council which is convened by the Area Dean and the Joint Lay Chair of the Synod. It consists of all clergy licensed to a benefice within that deanery, plus elected lay members. It acts as an intermediary between the parochial church councils of each parish in its deanery and the synod of the diocese. Since the 2020 elections, Deanery Synod representatives from St Edward's Church are: Sue Arbon, Johanna Hardy, Linda Rees and Hazel Jordan. We are grateful for the long service of Liz Sheppard and Lynne Trew, who stepped down at the elections.

Synod meets 4 times per year, usually in January, May, September and November. Meetings include:

- An opening act of Worship
- visiting speakers, sometimes from the Diocese, sometimes from other organisations
- reports from Diocesan and General Synods
- sharing of new developments and good practice
- the Deanery's action plan
- financial matters including Parish Share

In 2020, due to the pandemic, only two meetings took place — one in January and one in November via Zoom.

In January the Lay Chair talked about applications to the LOB (London Over the Border) Fund. At the LOB meeting on 20 March there would be an application from St Edward's for the remaining money from the devolved youth fund for Ed's Place. This was for £5,000. A grant request from the government via the Peabody Trust was not awarded as it was put together at short notice and realistically the bid was good but not quite robust. In addition we were up against some very worthy recipients nationally. The Lay Chair said that we are not deterred and will continue to apply for other grants where applicable. However, Havering is considered to be too rich and so is often ineligible.

As a result of the pandemic, it was announced later in the year that the LOB grants to parishes have now been suspended till at least 2022.

One speaker was invited to the January meeting. The Revd Simon Law spoke about the Clergy Charity Fund. The charity was founded in 1747 and the proposed scheme was for poor clergy, widows and children in Essex. In the eighteenth century the only fees received by the Priest in Charge were from weddings and the Easter Offering and it was difficult for those without a moneyed background to exist. This charity existed to help those in the Chelmsford and Essex Diocese. Interestingly the Christingle Service was also first introduced in 1747.

In 1752, to come into line with Europe, the Gregorian calendar was introduced and the government abolished 11 days as a result. Not to lose tax, the Inland Revenue added 11 days to their year which is why the tax year ends on 5 April.

On his death, Oxley Parker left a great deal of money to provide for poor clergy in Essex with the instruction that the planning officers would be fed while they administered the fund. This rule still exists.

In 1914 the Diocese of Chelmsford was created and the charity was reconstituted by Act of Parliament in 1917. It has several functions with an annual round of grants including school uniform and general grants, all of which are means tested with the 2019 upper limit of joint income being £41,500 and if the joint income is only £34,000 other grants become available. So many clergy families would not be able

to afford for their children to go on the Year 6 holiday and so a grant was made available. The charity also supports widows and orphans and there is a Christmas grant which is not means tested, although it may be declined if the recipient feels they can manage without. A retirement grant is available for clergy whose last post was in the Chelmsford Diocese and there is also a death grant of £500. The Emergency and Compensation Fund is able to respond to any need when it arises.

There are also funds to help with emergency hospital treatment and travel costs for the spouse. The charity has recently been renamed and is now the Licensed Ministers in the Diocese of Chelmsford Charity and those who qualify are the holders of the Bishop's License, including stipendiary and non-stipendiary, although most SSM and Lay Ministers are above the threshold. In 2018 the licensed income of the charity was £48,712 and the expenditure £65,828. This was funded from investments valued at £639,681. Money is raised from all Induction Services and Confirmations, unless another charity is nominated, but any donation is gratefully accepted. Some churches donate to the charity as part of their mission giving, since it is not a charity non-Christians are likely to support. It is a wonderful charity to help those in poor situations.

Each Deanery appoints clergy and lay members to be present at both the annual meeting and those held within the year and it is the responsibility of those members to keep the Deanery informed.

Two further meetings were cancelled and our next Deanery Synod meeting was held in November via Zoom.

In November we had a guest speaker, an HR manager at the Diocese of Chelmsford, to talk about changes to employment law. The talk was presented with the addition of a PowerPoint presentation and the opening comments explained that the government has made annual changes to Employment Law in April each year, but is now making changes on an ad hoc basis since much has previously been in line with Europe.

Another issue raised at the meeting was the question of clergy redeployment which at the time was still at the Diocesan Synod stage and to be debated before being referred to their Standing Committee. It was uncertain whether the Deaneries would be involved. It is envisaged that the situation will be dealt with by natural wastage — retirement/a move/death at which point a decision will be made as to whether or not the vacancy will be filled. Any decisions will be made spiritually and pastorally.

Johanna Hardy

March 2021

Electoral Roll

St Edward's Church Electoral Roll currently includes a total of 210 names, of which 127 are non-parish and 83 are parish members (60.48%/39.52% split). This compares to a total number of 219 last year.

In 2019, the General Synod passed the Church Representation and Ministers Measure 2019. This took effect on 1 January 2020. One of the specific key changes was the simplification of the rules regarding revision and preparation of the Electoral Rolls. The Roll may now be published electronically, as an alternative to paper form. Electoral Rolls, when they are published, must only display the names of those individuals who have been entered on the roll. No personal data will be displayed. At St Edward's, we will continue to display the names currently on the Roll on the notice board at the back of Church for a number of weeks prior to each APCM.

The Electoral Roll really came into its own in 2020 as it enabled us to communicate with our church members quickly and easily during the pandemic situation. All members on the church Electoral Roll received the weekly notice sheet either by email or by post.

Johanna Hardy

Electoral Roll officer

1 March 2021

Foodbank

The Foodbank remained open throughout the COVID 19 pandemic and lockdowns. Some of our volunteers were shielding, but quite a few remained with us throughout, some returning after the first lockdown. We had a few new volunteers who were on furlough from their jobs who helped us temporarily and we have picked up a few new volunteers generally. Clients are no longer allowed into the buildings but are served at the door; this enabled us to manage with fewer volunteers. We were grateful for everyone's help during this difficult time.

Havering Volunteer Centre operated a delivery service for us during the first lockdown, made up of furloughed volunteers with vans and we were grateful for their assistance.

We had to put in place different operating procedures and carry out new risk assessments to take into account the threat of COVID to our volunteers and clients.

We received increased food donations from Tesco and Asda customers as well as local churches/organisations and individuals. We also received some assistance from Havering Council.

2020 was a very busy year with many hours spent on procedures and paperwork and client numbers up by 50%.

Nicola Sharp
Foodbank Manager

Safeguarding

Safeguarding is an essential part of our life at St Edward's Church, to protect and safeguard our children, teenagers and young adults. Everybody at St Edward's Church working with children, teenagers and young adults require a DBS check (Disclosure and Barring Service). As of 31 December 2020, 31 people hold a DBS certificate; though others are in the application and renewal process, many of those processes have been paused during the pandemic. All people working with

children, teenagers and young adults are required to complete online training and in some situations face-to-face training courses.

Each year the following policies have to be revised and updated then presented to the PCC to be adopted: St Edward's Safeguarding Policy, Parish Policy Statement on Domestic Abuse, Policy Statement regarding the Recruitment of Ex-Offenders.

We as a Parish work closely with the Diocese of Chelmsford Safeguarding Team

Jenny Card

Financial review

Financial Activities

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church, and which ensure that the financial statement comply with the Charities Act 1993 and the regulations issued in 1995 and 2000, revised in 2005. This report has been produced according to guidance dated 2006 issued by the Archbishops Council of the Church of England. The PCC is responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This year has been a very challenging year not just financially but spiritually as well. Due to the Covid-19 pandemic we have had to close the Church completely several times in 2020 and at other times, were restricted as to the number of people who were able to attend services when we were able to reopen. This has affected our regular income considerably and at the same time we still had to pay the normal expenditure associated with running the Church.

We have been very fortunate that we received a sizeable legacy of £311,000 from Donald Heath's estate this year which has helped with the management of the Church finances and without his legacy the Church would have been in a very serious financial position.

The income compared to last year was up by £206,382 with overall income of £465,098. However, this figure is somewhat misleading, because within this figure was the legacy payment of £311,000. Without this gift, the income was only £154,098 and our expenses far exceeded our income. The giving through Bank standing orders / direct debits held up very well and increased by £1,370, but we lost a lot of our income through Envelopes, Loose Plate collections and Votive Giving a difference of £28,963 when compared to last year. As a consequence, this also affected the Tax recoverable on Gift Aid. Furthermore, the contributions from the Wykeham Centre Trust reduced to only half their usual contributions due to reduction of income.

The expenditure figure for 2020 included a number of one-off payments; the overhaul of the Organ (which happens every 25 years and was overdue), a major repair to the boiler and a redundancy payment. This expenditure amounted to £33,548. If you deduct this from total expenditure figure for the year then regular day to day expenditure amounted to £244,937 which is still much higher than the income figure excluding legacies, £154,098. This is a shortfall of £90,839.

The PCC have tried very hard to look at other areas where expenses could be reduced going forward and the result of this was the decision to break the lease on 40 High Street and to make one member of staff redundant. It will remain a challenge for the PCC to try and balance the books, increase regular giving and at the same time hold on to reserves for future capital

The financial activates of the PCC are set out in the attached financial statements.

Ongoing Financial Commitments

At the date of the report, the PCC confirms that each fund has sufficient assets to fulfil its obligations.

Taxation Status

The PCC is an exempt charity for taxation purposes as a church defined as a place of worship under the Place of Worship Act 1855

Reserves Policy

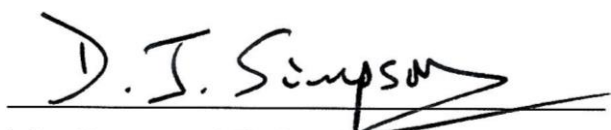
It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to three months unrestricted payments; this is equivalent to £69,621. The purpose is to absorb fluctuations in cash flow and to meet emergencies. The balance of the unrestricted reserves at year end was £352,309 which is higher than this target. There is a general month to month surplus (circa £20,000 to £25,000) within the NatWest current account once the restricted funds are totalled against remaining balance.

Related Party Transactions

Donations from related parties (Trustees and PCC Members) amounted to £9,974 during the year made up of regular giving.

A number of paid staff of the Church during the year also served as members of the PCC. The total salaries figure shown in the accounts includes the amounts payable to them for duties in accordance with their terms of employment.

Approved by the PCC on 24 March 2021, and signed on their behalf by



The Reverend Father David Simpson RN
Vicar & Chair



Johanna Hardy-Van Den Beld
Churchwarden & Vice-Chair

Independent Examiner's report

I report to the trustees of the PCC on my examination of the accounts for the year ended 31 December 2020, which are set out on pages 26 to 36.

Respective responsibilities of the PCC and the Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act.
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

Basis of this Report


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the 2011 Act: and
 - to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. T. Lee ACMA
Mawney Accountancy
1 Beech Street
Romford
RM7 7LA


Date: 24/3/21

Financial Statements and notes to the Accounts

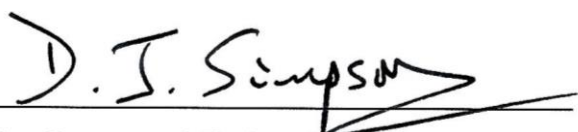
STATEMENT OF FINANCIAL ACTIVITIES For the Year ended 31 December 2020

	General Funds £	Fixed Assets Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Incoming Resources						
Voluntary income	2a 463,417	-	-	-	463,417	247,751
Activities for generating funds	2b -	-	-	-	-	5,176
Income from investments	2c 162	-	-	-	162	2,476
Church activities	2d 1,519	-	-	-	1,519	3,313
Other incoming resources	2e -	-	-	-	-	-
	465,098	-	-	-	465,098	258,716
Resources expended						
Church activities	3a 23,986	-	-	-	23,986	25,035
Ministry Costs	3b 166,704	-	-	-	166,704	179,196
Church Running Costs	3c 86,865	2,927	-	-	89,792	85,853
Costs of raising funds	3d 930	-	-	-	930	1,761
	278,485	2,927	-	-	281,412	291,845
Net incoming/ (outgoing) resources	186,613	- 2,927	-	-	183,686	- 33,129
Transfers between funds	-	-	-	-	-	-
Net movement in funds	186,613	- 2,927	-	-	183,686	- 33,129

BALANCE SHEET
as at 31 December 2020

	Notes	2020 £	2019 £
Fixed Assets			
Tangible fixed assets	5	415,736	408,531
Current Assets			
Debtors	6	3,118	3,244
		172,730	79,750
Cash at bank and in hand		184,945	98,123
		<u>360,793</u>	<u>181,117</u>
Creditors: amounts falling due within one year	7	6,725	3,531
Net current assets/(liabilities)		354,068	177,586
Total assets less current liabilities		<u><u>769,804</u></u>	<u><u>586,117</u></u>
Parish Funds			
Unrestricted funds	8	352,309	175,827
Fixed Asset funds	8	415,736	408,531
Restricted funds	8	1,759	1,759
		<u><u>769,804</u></u>	<u><u>586,117</u></u>

Approved by the PCC on 24 March 2021, and signed on their behalf by



The Reverend Father David Simpson RN
Vicar & Chair



Johanna Hardy-Van Den Beld
Churchwarden & Vice-Chair

Notes to the Financial Statement

for the year ended 31 December 2020

I. Accounting Policies

a. Accounting Convention

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

b. Fund accounting

Funds held by the PCC are:

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted, and the PCC will move any surplus to other general funds.

c. Incoming Resources

Voluntary Income

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from Investments

Interest entitlements are accounted for as they accrue.

All Other Income

All other income is recognised when it is receivable.

Gains and Losses on Investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

d. Resources Used

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

Support costs are apportioned to activities in proportion to the estimated proportion of time spent on those activities by the Parish Administration.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e. Fixed Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. Individual items have been capitalised in the accounts and depreciated over their useful economic life.

Tangible Fixed Assets used by Charity

All expenditure on consecrated or benefice buildings and other fixed assets costing under £1,000 are written off in the year they are incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	5% straight line, 20 years
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Computer equipment	33% straight line, 3 years
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No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

2. Incoming Resources

	General Funds	Fixed Assets Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£	£
a. Voluntary income						
Gift Aid - Bank	52,875	-	-	-	52,875	51,504
Gift Aid - Envelopes	4,084	-	-	-	4,084	13,283
Other planned giving	1,845	-	-	-	1,845	1,854
Loose plate collections	5,345	-	-	-	5,345	21,848
Giving through church boxes	2,075	-	-	-	2,075	5,337
One-off Gift Aid gifts	565	-	-	-	565	-
Wykeham Trust Contribution to Expenses	20,979	-	-	-	20,979	48,831
Non gift aid donations	8,062	-	-	-	8,062	51,090
Tax recoverable on Gift Aid	16,770	-	-	-	16,770	18,056
Legacies	311,656	-	-	-	311,656	-
Furlough Grant	18,311	-	-	-	18,311	-
Non-recurring one-off grants	20,850	-	-	-	20,850	35,565
Other funds generated	-	-	-	-	-	383
	463,417	-	-	-	463,417	247,751
b. Activities for generating funds						
General fundraising	-	-	-	-	-	5,176
	-	-	-	-	-	5,176
c. Income from investments						
Bank and CBF Deposit Fund interest	162	-	-	-	162	2,476
	162	-	-	-	162	2,476
d. Income from charitable activities						
Fees for weddings and funerals	1,519	-	-	-	1,519	3,313
	1,519	-	-	-	1,519	3,313
e. Other incoming resources						
Insurance claims	-	-	-	-	-	-
	-	-	-	-	-	-
	465,098	-	-	-	465,098	258,716

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. All incoming resources are accounted for gross.

3. Resources Expended

	General Funds	Fixed Assets Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£	£
a. Church mission and charitable giving						
Missionary and charitable giving	-	-	-	-	-	-
Home mission - Ed's Place	20,836	-	-	-	20,836	24,095
Secular charities	150	-	-	-	150	940
Wykeham Trust	3,000	-	-	-	3,000	-
	23,986	-	-	-	23,986	25,035
b. Ministry Costs						
Diocesan Parish Share	91,505	-	-	-	91,505	93,035
Other ministry costs	3,699	-	-	-	3,699	5,624
Salaries and pension costs	71,500	-	-	-	71,500	83,350
	166,704	-	-	-	166,704	182,009
c. Church Running Costs						
Parish training and mission	396	-	-	-	396	-
Church insurance	7,332	-	-	-	7,332	7,200
Church utilities	8,305	-	-	-	8,305	10,110
Church upkeep of services	937	-	-	-	937	3,907
Organ, choir and music	40,572	-	-	-	40,572	22,376
Equipment expensed	2,700	-	-	-	2,700	-
Church maintenance	10,480	-	-	-	10,480	13,303
Cleaning	1,874	-	-	-	1,874	4,333
Parish magazine costs	-	-	-	-	-	-
Depreciation	-	2,927	-	-	2,927	3,081
Photocopying	9,079	-	-	-	9,079	11,111
Parish office telephone & broadband	1,735	-	-	-	1,735	2,129
Postage & stationery	2,654	-	-	-	2,654	4,539
Card Fees	69	-	-	-	69	-
Bookstall costs	-	-	-	-	-	51
Independent examiners remuneration	732	-	-	-	732	900
	86,865	2,927	-	-	89,792	83,040
d. Costs of raising funds						
Cost of appeals	930	-	-	-	930	1,761
	930	-	-	-	930	1,761
	278,485	2,927	-	-	281,412	291,845

4. Staff costs and related party transactions

Some employees provide services for both the Church and the Wykeham Centre and Church House, a connected charity. During the year the Wykeham Centre made contributions towards these costs. The wages, salaries, social security and pensions represent the total amount paid and are not shown net of these contributions.

a. Staff costs and numbers

	2020	2019
Wages, salaries, social security & pensions.	71,500	83,350
Average number of employees	4	5

b. Related parties' transactions.

Two employees, Nicola Sharp and Jordan Palmer were paid in accordance with their terms of employment during the year. Nicola is a Trustee and member of the PCC and Jordan was a Co-opted member of the PCC. Neither were paid for being a trustee or member of the PCC. Measures are in place to ensure no conflicts of interest arise.

The stipendiary Clergy were reimbursed for working expenses, it is considered that no material part of this relates to their duties as trustees.

Donations from related parties (Trustees and PCC members) amounted to £9,974 during the year made up of £9,974 of regular giving.

Director of music, Mr J Venner, who is also a co-opted member of the PCC, was paid £20,100 during the year in accordance with his contract to provide and manage the music provision for the church. Mr V Hardy, a related party to a member of the PCC was paid £287 for maintenance and decoration work carried out during the year.

5. Tangible Fixed Assets

	Curates House £	Church FF&E £	Total £
Actual/deemed cost			
At 1 January 2020	350,000	64,854	414,854
Disposals	-	-	-
Additions	-	10,131	10,131
At 31 December 2020	<u>350,000</u>	<u>74,985</u>	<u>424,985</u>
Depreciation			
At 1 January 2020	-	6,323	6,323
Disposals	-	-	-
Additions	-	2,927	2,927
At 31 December 2020	-	<u>9,250</u>	<u>9,250</u>
Net book amounts			
At 31 December 2020	<u>350,000</u>	<u>65,736</u>	<u>415,736</u>
At 31 December 2019	<u>350,000</u>	<u>58,531</u>	<u>408,531</u>

During the year streaming equipment was purchased in order that services could be broadcast to the congregation and the wider community.

6. Current Assets

	2020	2019
	£	£
Income tax recoverable	2,664	2,887
Prepayments & accrued income	454	357
Other debtors	-	-
	3,118	3,244

7. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals & deferred income	5,572	2,631
Accountancy & Examination fees	1,053	900
Other creditors	-	-
	6,625	3,531

8. Statement of funds

	Bal f/fwd 01/01/2020	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd 31/12/2020
	£	£	£	£	£
Unrestricted Funds					
PCC General fund	175,827	465,098	- 278,485	- 10,132	352,309
	175,827	465,098	- 278,485	- 10,132	352,309
Designated Funds	-	-	-	-	-
Fixed Assets Funds					
Church FF&E	58,531	-	- 2,927	10,132	65,736
Buildings Capital	350,000	-	-	-	350,000
	408,531	-	- 2,927	10,132	415,736
Restricted Funds					
Porch Fund	1,759	-	-	-	1,759
	1,759	-	-	-	1,759
	586,117	465,098	- 281,412	-	769,804

9. Subsidiary Funds

A number of members of the congregation give freely and generously of their time in promoting activities to raise funds for the church; credit is taken in these financial statements as and when donations are received from promoters of these activities.

There are also a number of organisation associated with the church whose accounts are quite separate from these financial statements.

10. Diocesan Quota

Payment of £91505 was achieved in 2020 (2019 - £93,035).

11. Acknowledgment of Intangible Income

The Parochial Church Council is particularly grateful to the Trustees of The Wykeham Centre and Church House for their waiver of charges in respect of the Centre and Office. Further thanks are due to many members of the Church family for a variety of services provided.

12. Connected Charities

The Wykeham Centre and Church House is a connected charity, registered number 291485, owning and administered from, property adjacent to the Church for the purposes of furthering the religious and other charitable work of the Church of England in the ecclesiastical parish of Romford.

This charity produces its own annual Accounts which are independently examined.

13. Insurance Valuation of the Buildings

The properties owned and managed by the PCC are currently valued for insurance purposes as follows:

Building	Description	Insurance Valuation
		£
St Edward the Confessor	Church	16,240,000
54 Parkside Avenue	Curates House	337,225
40 High Street	Ed's Place	2,900,000