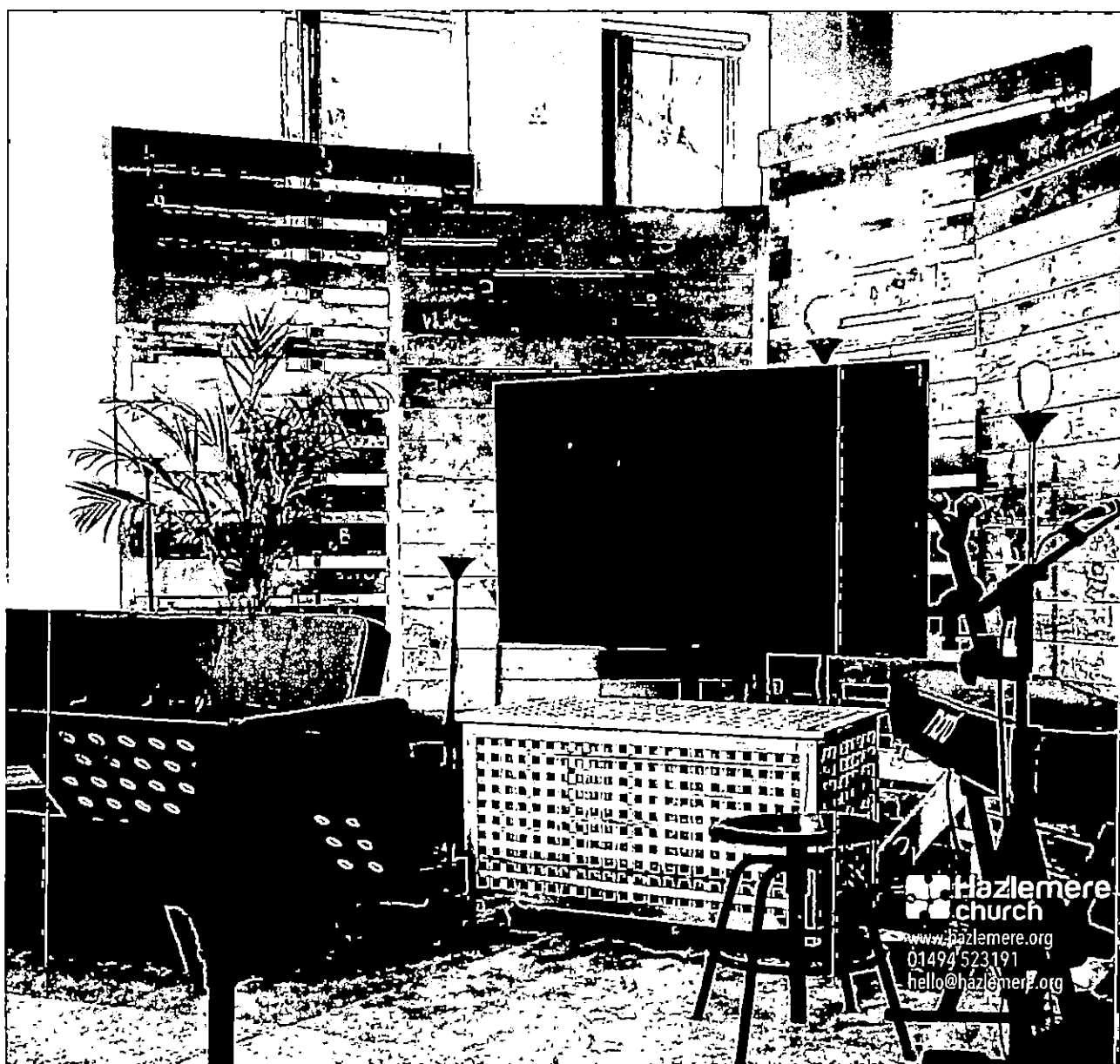


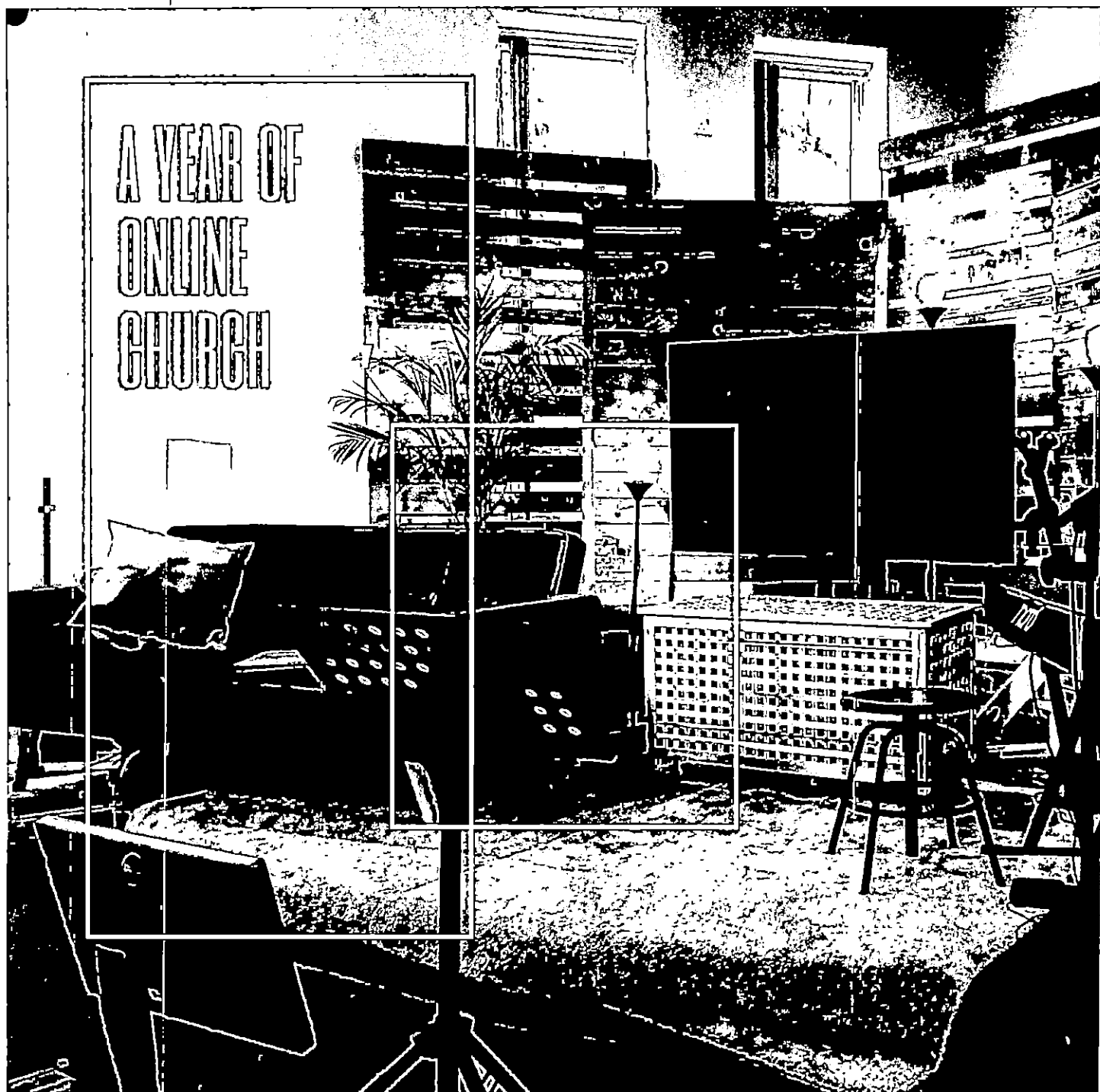
PARISH OF HAZLEMERE

ANNUAL REPORT & FINANCIAL STATEMENTS

OF THE HOLY TRINITY
PAROCHIAL CHURCH
COUNCIL

FOR THE YEAR ENDED
31 DECEMBER 2020





See, I am doing a new thing!
Now it springs up; do you not perceive it?
I am making a way in the wilderness
and streams in the wasteland.

Isaiah 43:19

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A YEAR OF ONLINE CHURCH

TRUSTEES' ANNUAL REPORT

For the Year Ended
31 December 2020

See, I am doing a new thing!
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I am making a way in the wilderness
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Isaiah 43:19

As the Trustees, the
Parochial Church Council
(PCC) of Holy Trinity
Church, Hazlemere,
High Wycombe,
Buckinghamshire presents
its annual report for the
year ended 31st December
2020

REPORT FROM THE VICAR

CHALLENGE AND OPPORTUNITY

This year has been characterised by challenge and opportunity.

At the beginning of the year we saw the final preparations for the Trinity Centre construction phase. Plans were in place to relocate the Holy Trinity Congregation to Holmer Green Senior School and we developed strong links with churches and the youth group in Holmer Green. Our regular ministries and mission were continuing.

Then the pandemic hit. This introduced a high level of uncertainty and challenge about how we were to respond as a church both in serving our community and our church fellowship. But it also provided us with a once-in-a-lifetime opportunity. We were able to reshape how we bring church to others when we cannot meet in person.

LIVE STREAM SERVICES:

This led to a creative expression of church for all ages that could be accessed through live online services. Our Facebook page and YouTube channel were able to connect with people inside and visitors to our church and across the globe. On average our Facebook services were reaching over 1.5 thousand views, and were led in a highly creative way - by people of all ages. In addition our Families and Children's worker ran a family worship time prior to our morning live stream service. Many young people contributed to this worship.

As lockdown restrictions began to ease we turned our Church of the Good Shepherd site into a covid-secure, live-stream studio. This enabled live music, more interaction with those participating at home, and a greater variety of people to lead the services. We also introduced Zoom coffee time after the morning service so people could continue to connect in this way.

It's been particularly encouraging seeing new people join our church throughout the year and filling in our online connect form. For those unable to access online church, every week we sent out orders of service and sermon notes to over 30 homes.

We were also able to experiment with opening the church for personal prayer during September and for afternoon, in person services primarily aimed at those who struggled to connect online.

Due to the lack of in person services, we saw cash offerings reduce and responded quickly by introducing a new online giving platform. We were encouraged by the take up and by the way regular giving has remained predominantly constant throughout the pandemic. We have also been blessed by an increase in one off giving.

TRINITY CENTRE:

Despite the year beginning with high uncertainty as to whether the Trinity Centre would be built on schedule, the finances and the construction have gone ahead. The receipt of grants awarded to us, combined with the huge generosity of church members through donations and offering underwriting loans, enabled us to start the construction as soon as restrictions were lifted. The building of Trinity Centre is progressing very well and there has been very positive feedback from the local community with a sense of excitement and anticipation for the opportunities it will bring.

NEW PATTERNS OF PRAYER AND FELLOWSHIP

One of the positive outcomes of a national lockdown in March, was the opportunity to livestream regular times of prayer to our church Facebook page. Seeking to create a sense of community while we couldn't meet, to encourage corporate prayer for all the implications of the coronavirus pandemic and to introduce Common Worship Daily Prayer to the life of Hazlemere Church. The opportunity was well received. A core group still gathers twice a week, once for Morning and once for Night Prayer, and several have embraced what is a new style of prayer for them, even purchasing 'the red book' for personal use!

We also ran a weekly prayer meeting during the month of November, partnering with the national church, to specifically pray for our nation during the Covid-19 pandemic.

In response to the difficulties raised by providing children's gatherings during the pandemic, and from a growing desire to experiment with new styles of church for families, Wild Church was launched in October. The whole session is run outdoors, with a new theme for each session. Families are paired with older couples or singles, and the small bubbles of no more than 6 explore an outdoor location with questions to help them encounter God and develop in faith. Our first session explored Sound, and our second session explored Memories (sadly cancelled due to 2nd lockdown). All those who attended the first session enjoyed the experience, and particularly the opportunity to connect with people outside of their families.

PASTORAL CARE:

'In this world you will have trouble. But take heart! I have overcome the world' – John 16:33

This year has seen some significant personal trials and losses within the church membership for a few people, and we sympathise with those who have gone through trial.

Yet in the face of many challenges, we have clearly seen God's hand at work, with his comfort and provision even in the darkest of situations. The church has also shown love to each other, and to the wider community. In numerous ways, large and small, the church community has rallied to offer support and care to others going through times of trouble.

PASTORAL CARE STRUCTURE

There are three main ways in which pastoral care is organised in our church: Mutual care through LIFEgroups (our name for our small groups); support within congregations, coordinated by the Congregational Teams; and care from the Senior pastoral team.

LIFEGROUPS

In general, LIFEgroups have shown to be relatively resilient due to the pandemic and have found ways to continue to meet and support each other. Many groups have been meeting online via Zoom or other platforms. WhatsApp has also been a useful tool utilised by many groups. Some have organised socially distanced walks or other small gatherings, as and when lockdown restrictions have eased enough to allow them. However, there have also been a minority of groups which have seen their membership decrease or have not been able to meet virtually due to the challenges of technology. The LIFEGroup leaders met twice over Zoom to encourage and support one another and in the Autumn hoped to meet outside in groups 6, but those plans were curtailed due to the second lockdown.

CONGREGATIONS & 'CARE NET'

At a congregational level, key pastoral members within teams and congregations have been diligent in keeping telephone contact going with various church members.

At the beginning of the first lockdown in March we launched 'Care Net'. This was a network designed to help church members and also the wider community signal that they would appreciate additional telephone contact. This had a strong initial response from a significant number of people willing to offer support throughout lockdown but only a few who identified as wanting more contact with others. It soon became apparent that the existing strong network of relationships was able to sustain the majority of church members and in most cases superseded Care Net. (These networks were a combination of existing relationships within the church and other relationships beyond the church membership through extended families and wider networks of friends). As such, Care Net was closed in the summer, having done its job to connect those who needed additional contact and reassurance that support was available.

Nevertheless, the increased need for contact due to the lockdown restrictions still had an impact, and so the increased contact via the telephone across church members has, in general, continued.

Senior Pastoral Team

There have been a small but significant number of complex and traumatic challenges for various church members. These situations have required high levels of involvement from clergy and other pastoral workers. In some cases, support has been sought from professional agencies as well, with senior staff working to help refer and liaise with others.

Much work has been undertaken by the safeguarding team, and many processes have been improved. This work has been an enormous help in supporting the pastoral care across the church.

ENGAGEMENT WITH THE COMMUNITY

Time and again, this year we have seen church members looking to offer their time and energy to helping others in need, and to good effect. There has been a large amount of care offered by many church members, via telephone and visiting where possible.

Some church members have been instrumental in the organisation of community response groups to those in need due to Covid-19.

An initiative called 'Time Out' has been trialled and is now established. This is a regular meeting which facilitates mutual support for those who are wrestling with mental health issues. Time Out is organised by church staff members.

LOOKING FORWARD

As we look ahead to 2021, we anticipate a possible increase in those who may be struggling with their finances, an ongoing need to support those struggling with poor mental health, and the need to support marriages due to the ongoing increased pressures that Covid-19 has brought.

Above all, our greatest expectation and hope continues to be rooted in the ongoing provision, love and comfort that God lavishes upon us.

SAFEGUARDING UPDATE

Hazlemere Church is committed to the safeguarding, care and nurture of the children and people of all ages in our church community.

We are committed to:

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children and vulnerable adults
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse or other affected persons
- Caring pastorally for those who are the subject of concerns/allegations of abuse and other affected persons
- Responding to those that may pose a present risk

What we have done in 2020 to promote a safer church:

- Instigated regular Safeguarding Subcommittee meetings and feeding back to PCC
- Analysed the role of the Safeguarding Subcommittee PCC Representative, making suggestions to enhance the profile of this role within the PCC. This will allow church safeguarding issues to be highlighted more effectively to the PCC and will hopefully improve the PCC's oversight in these matters
- Introduced a Pastoral Encounters record system and started to roll out training
- Produced guidelines and risk assessments in response to Covid-19 restrictions
- Identified the need for improved record keeping, effective communication and sharing of information between PSOs, staff and clergy. A monthly meeting between clergy & PSOs has now been scheduled for this purpose.
- Requested regular slots in Staff Meetings to raise current safeguarding issues and highlight actions that need to be taken
- Keeping up to date with new Diocesan safeguarding initiatives and ensuring that these are successfully implemented within Hazlemere Church

Training:

- Safeguarding training has been undertaken by leaders of children and youth, staff members and those for whom their role brings them into contact with vulnerable adults
- Raising Awareness of Domestic Violence and Abuse training has been undertaken by all clergy
- Leadership Safeguarding training has been undertaken by all clergy
- Safer Recruitment training has been undertaken by one of the PSOs
- Safeguarding incidents
- Clergy and PSOs have been involved with 11 safeguarding cases this year

FINANCIAL REVIEW

2020 has been a year in which we have taken a prudent approach in our planning. We recognised that God has led us through some potentially challenging situations, to keep us in a stable financial position.

TRINITY CENTRE

The start of the year began with scrutinising our financial position, and our projections, so that the Finance Sub-Committee (FSC), and subsequently the PCC, could decide that we had sufficient funds to proceed with the construction of Trinity Centre. We certainly didn't have all the "cash-in-the-bank" to make it an easy decision! In our evaluation, we took a prudent approach – we assumed no grant income for 2020 although we had a number of active applications in progress. The congregation had generously pledged c£300k over the next 3 years, and we secured over of £350k of congregational loans, that we would be able draw if needed. We also divided the Trinity Centre project into 2 phases – the initial construction phase (Phase 1), and the subsequent fit-out (Phase 2). After consideration of all the above, at the end of March 2020, the FSC and PCC unanimously agreed that the Construction Contract (for Phase 1) could be signed.

Of course, no sooner had the ink dried on our construction contract, Covid-19 hit the UK. A swift re-evaluation of our financial position ensued – but it was felt that whilst there were heightened risks, both to some of the pledges from the congregation and the costs of construction, we had a sufficient range of resource and income sources that we would be covered – so we continued to support our contractual obligation. From a practical perspective, construction work later had to be put on hold for 6 weeks due to Lockdown obligations, but we were relieved when a covid-safe system of work was implemented by the contractor and construction re-commenced.

Throughout the year, we have kept a close eye on income, and project costs. From an income perspective, we are grateful that almost all in our congregation have been able to continue to meet their initial pledges. A few families had to change their approach (due to changes in personal situations) but whilst some people had to reduce/stop their pledges, other people have added to theirs, or made adhoc donations which hadn't initially been pledged. We have been grateful to all those who have contributed in every way.

At this point, we must call out specific thanks to a couple of external bodies who gave us grants during the year. The Laing Trust gave us £10,000, despite not being able to visit our project in person due to Covid-19 restrictions. Wycombe District/Buckinghamshire Council allocated a sum of £312,361 from its Community Investment Levy funds, and our thanks are due to all involved in securing those grants for us. At the end of 2020, we also received confirmation that we are due to receive a grant of £75,000 from HS2, as a contribution to the new zinc walls and roof (not included in the 2020 accounts as evidence of spend is needed before we can claim the grant; Grant monies of over £64,000 has now been received in 2021). These funds are in addition to the £34,500 received in 2019 from All Churches Trust.

We are hugely grateful to all those that have put their faith and confidence in Trinity Centre. The financial contributions have also ensured that in early 2021 the PCC was able to commit to Phase 2 - the full fit-out of Trinity Centre, to be completed as the main building is being constructed. We look forward to restarting our church activities, welcoming back charitable and community groups, and establishing new avenues for faith and fellowship, later during 2021.

Costs for the Trinity Centre are monitored monthly by our Quantity Surveyor, as well as by our internal Trinity Centre Project team, and the FSC. All spending remains on track to our expectations. We are grateful to all our partners involved in the building work – notably Edgar Taylor our construction contractor, Allen Associates our architects, Synergy our quantity surveyors, AKSWard our structural engineer and Designbrook our building services consultant.

INCOME

Covid-19 has changed the nature of our income. Our in-person services had to stop from March, and consequently we stopped receiving cash offerings, which would typically have been c. £3k a month. As the services moved online, so we set-up a new online giving option – although our priority was fellowship over finances. We have been thankful that the majority of regular donors give through standing orders, and that, to the large extent, donations have largely been unaffected by the Covid-19 situation. We have also received a number of one-off gifts, including from people who have told us these are specifically to offset reductions in offering income.

COSTS

The lack of in-person meetings and community group meetings has resulted in some operational cost savings. Some of our staff could not perform their typical work and were therefore put on the government's furlough scheme, with the church topping up their salary to ensure no personal financial loss. We look forward to welcoming those staff members back to full service in early 2021. We incurred some unplanned costs in setting up facilities for the online services, but recognise this as a positive investment of our resources.

As our income held-up during the period, we met all our commitments, ensuring that our diocese parish share was paid in full, and all our missionary payments were made. We gave a total of £67,425 (2019: £62,000) to local and overseas mission projects.

Like many areas, members of the local communities in the High Wycombe area came together to provide practical support to residents during the pandemic. Many members of our congregation helped in practical ways, such as making scrubs for NHS workers, regularly communicating with vulnerable persons through phone calls and WhatsApp messages, and practically supporting local neighbours. Our church agreed to collaborate with the High Wycombe Coronavirus Mutual Aid response group, which consequentially allowed them to receive a £1,000 grant from the local council. Money received was mostly used to pay for the production of leaflets which various volunteers put through doors, and allowed partnerships to be established for food shopping, pharmacy collections and telephone befriending schemes.

We continue to be grateful to God for gently navigating us through the stormy waters of Covid-19, and the bumpy start of the Trinity Centre construction. We are also thankful for those who have donated to our church, either as congregational members or external bodies. We continue to seek to be wise stewards of our finances and ensure that our church is adequately equipped for its mission and ministry aims.

OUR CHURCH: A SUMMARY

OUR OBJECTIVES AND ACTIVITIES

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. In accordance with the PCC (Powers) Measure 1956, the PCC is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As a church we have adopted a Mission Statement of "Being the People of God, fulfilling the Purposes of God". This is seen as a dual emphasis between building up and encouraging the Christian community and being effective in our role as the Christian witness in this local community and beyond.

OUR FOUNDATIONAL VALUES

We have a series of key foundational values which determine how we act and relate to one another. These values underlie what we hope to see as a local church.

- The Bible is our foundation
- The lost matter to God
- We seek to be led by the Holy Spirit
- Prayer is a priority
- We build relationally
- Worship is an encounter with God
- Generous in attitude and action

OUR PURPOSE

As part of the Church of England, the PCC's aims are to support the spread of the Christian religion. Primarily the PCC aims to support the Christian religion in the Parish of Hazlemere but also as a net financial contributor to the Anglican Church it supports the purposes of the spread of the Christian religion across the world to all. We are a mission-based church and believe that Jesus Christ is the Saviour of the world and that everyone would benefit from belief in Him and receipt of the Holy Spirit. In acting out our beliefs, we work as one church, (usually) meeting as multiple congregations in different places around Hazlemere and Widmer End on Sundays and some weekdays, and as smaller LIFEgroups during the week.

STATEMENT OF PUBLIC BENEFIT

The following is stated to meet the requirement to provide a statement on our public benefit.

The PCC confirms that we have referred to the Charity Commission's guidance on public benefit, in particular the specific guidance on charities for the advancement of religion, when reviewing the PCC's aims and objectives and in planning future activities. The PCC also confirms that the trustees (i.e. the PCC members) have had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The PCC provides benefit to the public in the following ways (note that these represent our usual offerings; not all are possible during Covid-19/lockdown times):

the provision of sacred spaces, churches and worship services – we:

- maintain the church buildings at Hazlemere and Widmer End
- hold regular meetings that are advertised and open to all

the provision of public rituals and ceremonies – we:

- conduct regular church services at three locations,
- celebrate weddings,
- conduct burials,
- conduct baptisms and blessings;

contributing to the spiritual and moral education of children – we:

- have a vibrant children and youth group where they learn about Christ
- support the work and activities of local schools
- run school assemblies
- provide governors who represent the PCC on the adjacent C of E school
- financially and physically support the Lighthouse holiday club initiative in Hazlemere each year

carrying out, as a practical expression of religious beliefs, other activities (such as advancing education or conflict resolution, or relieving poverty), which may also be charitable – we:

- support a number of overseas missionaries through financial and spiritual support
- undertake outreach to the elderly
- support financially and spiritually those in need in the parish
- provide a community centre resource that enables charitable and community groups to operate their activities
- financially support local hospice work
- are involved in prison visitor work
- support aid work in Africa
- support the Wycombe Homeless Connection for those needing accommodation locally
- enable our premises to be used by others in our community
- provide comfort and support to the bereaved and those who mourn
- pray for those who are sick and in need.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956 as amended. The PCC is registered with the Charity Commission: Charity Number 1128994.

The appointment of members of the PCC is set out in the Church representation rules. The PCC members are appointed annually by vote at the Annual Parochial Church Meeting (APCM).

The PCC has ultimate responsibility for a wide range of matters affecting the parish, including such matters as compliance with health and safety, discrimination legislation and child protection. Therefore, the PCC appoints representatives who are responsible for the compliance to such legislation, maintaining knowledge regarding the ever-changing nature and degree of application of such legislation, advising the PCC regarding its duties in these areas and for training parishioners as required.

The PCC meets on a planned basis several times a year to discuss and ratify key decisions such as the setting of the Annual Financial Plan and adoption of the Annual Accounts. Between these meetings it operates through the following committees/teams:

- The Standing Committee is a sub-group of the PCC that meets both physically and virtually to discuss and agree matters in detail before proposals are placed before the PCC. It comprises the Incumbent, Clergy, Churchwardens, Treasurer and Secretary.
- The Finance Subcommittee meets as required either physically and/or virtually to review financial management of the PCC's funds. It comprises the Vicar, a Churchwarden, Treasurer, Finance Manager and other persons co-opted as required by the PCC for their knowledge of financial matters. This team prepares and presents the Annual Financial Plan for approval by the Standing Committee and full PCC and then monitors actual performance against the Plan throughout the year, as well as agreeing financial policy.
- The Mission Subcommittee meets through the year to consider prayerfully the PCC's support for Home and Missionary work. It meets both together and with the missionaries to consider their work and requirements for prayer and financial support. It recommends appropriate persons and levels of support to the PCC. The team members comprise members of the PCC and church members with a heart to ensure the Parish adequately supports missionary work.
- Trinity Centre Project Board meets monthly as the main forum for progressing the project. This board is itself supported by a number of subgroups.

Remuneration

The PCC delegates the oversight of remuneration of its staff to the Standing Committee who themselves take recommendations from the Finance Sub-Committee. External information relating to Living Wage and Diocesan pay increases are taken into consideration when determining pay-rates.

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The members of the PCC are responsible for ensuring that the Trustees' Annual Report and the financial statements are prepared in accordance with applicable law and the UK GAAP Financial Reporting Standards (FRS) for the United Kingdom and Republic of Ireland.

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to
- any material departures disclosed and explained in the financial statements;
- • prepare the financial statements on an ongoing concern basis unless it is
- inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008 and any trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

RISK MANAGEMENT

The PCC maintains a Risk Register as part of its Risk Management Plan. This identifies the key risks to spiritual life, financial health, meeting statutory and legal requirements, our operations and our reputation. Owners have been allocated for each risk and mitigation actions defined which have brought the risks within the PCC's risk tolerance. The Risk Management Plan is reviewed triennially. Key elements of the plan consider the following areas:

Income

As with many charitable organisations, the majority of the PCC's income is the result of voluntary giving and in the PCC's case, the vast majority of this comes from the generous, sacrificial and committed giving of the membership of Holy Trinity Church, Hazlemere. The PCC recognises that church membership fluctuates year-by-year and that any period of change can heighten the risk of this fluctuation. The PCC, supported by detailed reviews by the FSC, continues to monitor the trends of giving, and managing our expenditure levels accordingly.

In 2020, income for the church was significantly enhanced by donations to the Trinity Centre, following pledges given at Step Up Sunday in 2019, and adhoc congregational donations, enhanced by two external grants from the Laing Trust and Wycombe District Council. Income reflected in the accounts is the actual cash received in the year.

Operations

Essential and routine maintenance and repair work across our church estate is overseen by our Facilities Manager. Records of our assets are maintained and checked triennially by the local Deanery. The Facility Manager is an integral part of the Trinity Centre project team, so that there is clarity regarding the timing and prioritisation of work.

The Facilities Manager is also the Health and Safety (H&S) representative. H&S information is obtained directly from HSE monthly updates and Lawpack publication "Health & Safety at Work Essentials" and applied to our situation as required. The major H&S risks identified by the PCC have been reviewed and systems or procedures have been established to mitigate these risks. All Food Hygiene and First Aid at Work requirements are up-to-date.

Safeguarding

Given the wide ranging and innovative programme of ministry with children and young people and vulnerable adults provided at Holy Trinity, Hazlemere, the health, safety and protection of these individuals is regarded as being of paramount importance. We operate a formal policy for the safeguarding of children and vulnerable adults, in line with Diocesan guidelines. Continual review of Safeguarding policies, procedures and practice is ongoing and overseen by the PCC's Safeguarding representatives who regularly report to the PCC.

Reserves Policy

As part of our contingency planning and risk management the PCC operates a reserves policy whereby we seek to ensure that our unrestricted general fund reserve does not fall below an appropriate level for the ongoing ministry. From a review taken in 2019, it was agreed that our target reserves level should be equivalent to three months of staff and missionary partner costs, net of three months of regular standing order income. In accordance with this policy, the minimum value of reserves agreed to be in place is £40,000. The Reserves level will be measured by free cash available within Unrestricted and Designated funds (i.e. excluding the Fixed Asset fund). The PCC has determined that there is no need to set a minimum Reserves level in respect of the Restricted Buildings Fund (i.e. for Trinity Centre), as the cashflow requirements for that project will be considered independently.

Trinity Centre

The Trinity Centre project is directed by a multi-disciplinary team that oversees all areas of construction planning, financial reviews and communication processes. All costs are pre-approved by the PCC, and updates on all areas of the project are regularly given to the PCC.

REFERENCE AND ADMINISTRATIVE

The Church Office is based at:

Holy Trinity Church
262 Amersham Road
Hazlemere
High Wycombe
Bucks HP15 7PZ

Tel: 01494 523191

The church is a registered charity under statute, registration number 1128994

There are 3 main bankers:

Barclays Bank PLC
PO Box 41
High Wycombe
Bucks HP11 2PG

HSBC PLC
1 Corn Market
High Wycombe
HP11 2AY

Lloyds Bank PLC
25 Gresham Street
London EC2V 7HN

Auditors:

Cansdales Audit LLP
Bourbon Court
Nightingales Corner
Little Chalfont
Bucks HP7 9QS

The PCC comprises the following current members (as at 31st Dec 2020):

Chair:

Rev Mark Meardon (Ex-officio)

Members:

Malcolm Corden

Mike Cross

Brian Eckheart

Rev Claire Gerrard (Ex-officio)

Anna Greathead

Trish Harding (Treasurer)

James Hazelton (Churchwarden)

Richard Jones

Rev Dominic Meering (Ex-officio)

Jane Montgomery (Secretary)

Mark Moorcraft (Deanery Synod Rep)

Charlotte Morris

Mark Olsen

Jackie Pestell (appointed Nov 20)

Roger Simmons (Churchwarden)

Bob Waldron

Hannah Wuerml

The following ceased PCC membership during the year:

EJ James

Day-to-day management is delegated to the Incumbent/Vicar, Rev Mark Meardon, who also served as Chair of the Parochial Church Council throughout the reporting period.

Signed on behalf of the PCC on

28th MAY

2021.



Rev Mark Meardon
Vicar and Chair of PCC

SECTION 2

PARISH OF HAZLEMERE

FINANCIAL STATEMENTS

OF THE

HOLY TRINITY

PAROCHIAL CHURCH COUNCIL

For Year Ended 31st December 2020

Charity Registration no. 1128994

PAROCHIAL CHURCH COUNCIL OF HAZLEMERE

STATEMENT OF FINANCIAL ACTIVITIES

For Year Ended 31st December 2020

		Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total Note 11 £
INCOME	Note				
Donations	2(a)	363,905	539,461	903,366	1,326,362
Income from Investments	2(b)	8,027	-	8,027	3,726
Income from Trading Activities	2(c)	3,038	-	3,038	3,741
Other Income	2(d)	22,611	-	22,611	8,610
TOTAL INCOME		397,581	539,461	937,042	1,342,439
EXPENDITURE					
Expenditure on Charitable Activities	3(a)	368,003	14,580	382,583	434,673
Raising Funds	3(b)	-	2,359	2,358	952
Other Activities	3(c)	5,263	941,233	946,496	162,602
Governance Costs	3(d)	4,277	-	4,277	3,993
TOTAL EXPENDITURE		377,543	958,172	1,335,714	602,220
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		20,038	(418,711)	(398,673)	740,219
Transfers between funds	10	-	-	-	-
Net movement in funds after transfers		20,038	(418,711)	(398,673)	740,219
TOTAL FUNDS BROUGHT FORWARD		640,934	837,001	1,477,935	737,716
TOTAL FUNDS CARRIED FORWARD		660,972	418,290	1,079,262	1,477,935

The notes numbered 1 to 11 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF HAZLEMERE

BALANCE SHEET

As At 31st December 2020

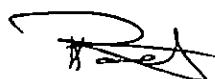
		2020		2019	
	Note	£	£	£	£
FIXED ASSETS					
Tangible fixed assets	4		32,955		38,219
CURRENT ASSETS					
Cash at bank and in hand		773,721		289,824	
Deposits < 3 months' notice		482,090		884,311	
Deposits > 3 months' notice		880		274,632	
Total Cash and Deposits			1,256,691		1,448,767
Debtors	5		11,624		19,589
			1,268,315		1,468,356
CREDITORS due within 1 year	6		(222,008)		(28,640)
NET CURRENT ASSETS			1,046,307		1,439,716
NET ASSETS			1,079,262		1,477,935
FUNDS					
Restricted	10		418,290		837,001
Unrestricted – Designated			434,189		439,453
Unrestricted – General Fund			226,783		201,481
TOTAL FUNDS			1,079,262		1,477,935

Approved by the PCC on 24th May 2021 and signed on their behalf by:



Rev Mark Meardon

Chairman



Trish Harding

Treasurer

PAROCHIAL CHURCH COUNCIL OF HAZLEMERE

Cash Flow Statement

For Year Ended 31st December 2020

	2020	2019
	£	£
Cash Flow from Operating Activities		
Net cash from operating activities	(398,672)	740,219
Adjustments for:		
Depreciation charges	5,263	4,650
Dec/(Inc) in Debtors	7,965	(12,547)
Inc in Creditors	193,368	23,479
Net cash from operating activities	(192,076)	755,801
Cash Flow from Investing Activities		
Purchase of assets	-	(7,368)
Movement on >3 months cash deposits	273,753	(2,122)
Net cash from investing activities	273,753	(9,490)
Cash Flow for reporting period ended 31st Dec	81,677	746,311
Cash Balance at beginning of reporting period	1,174,135	427,824
Cash Balance at end of reporting period	1,255,811	1,174,135

Classified on the balance sheet as:

Cash at bank	773,721	289,824
Short term deposits (<3 months)	482,090	884,311
Cash balances	1,255,811	1,174,135
Deposits >3 months' notice	880	274,632
Total Cash and Deposit Balances	1,256,691	1,448,767

PAROCHIAL CHURCH COUNCIL OF HAZLEMERE

Notes to the Financial Statements

For Year Ended 31st December 2020

1. ACCOUNTING POLICIES

a) Charitable Status

The Parochial Church Council of the Holy Trinity Hazlemere is a registered charity in England and Wales, number 1128994. The Trustees are the members of the PCC names on page 20. The registered office is Holy Trinity Church, 262 Amersham Road, High Wycombe, Buckinghamshire HP15 7PZ.

b) Basis of preparation of financial statements

The accounts are prepared under the historical cost convention in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2019) – (Charities SORP (FRS 102)) and the Charities Act 2011.

The primary objective of the charity is to promote the gospel of our Lord Jesus Christ according to the doctrine and practice of the Church of England. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about the charity's ability to continue as a going concern.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

c) Fund Accounting

General Fund represents the "free" funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Designated Funds are earmarked by the PCC for particular purposes, but are nevertheless still unrestricted, as the PCC can re-designate the funds if it wishes. The PCC's designated funds are:

- **Southcote Fund** – This fund was generated by proceeds from the sale of 17 Southcote Way, and was subsequently enhanced by the historic transfer of surpluses from the General Fund. It is designated to fund exceptional items of expenditure.
- **PCC's Freehold Land and Buildings and Equipment Fund** – The value of the land, buildings and equipment owned by the PCC are held in this fund.

Restricted Funds are funds collected or donated for a particular purpose and cannot be used by the PCC for any other purpose except by agreement with the donor. The PCC has four restricted funds:

Buildings Fund - This fund has been established to support enhancements and alterations to church buildings and their surroundings in the parish and other purposes as approved by the PCC

Special Offerings - Offerings collected (and distributed) to specific causes

External Grants - Grants given to the church from external parties for specific purposes, and used in the required manner

High Wycombe Mutual Aid – In response to the Covid-19 situation, a group of individuals came together in the local area to help provide help and practical support to those that needed it. Holy Trinity Church agreed to accept Mutual Aid donations and use these to pay costs incurred for items such as leaflet production, DBS checks and emergency food shops.

d) Income

Donations - Collections and planned giving are included in the SOFA when the funds are received. Income tax recoverable on gift aid donations is recognised when claimable. Any grants or legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Grants – Grants from external organisations are accounted for when received, or when awarded, if the conditions of the award have been fully met.

Investments – Income earned on deposits with the banks and Central Board of Finance is accounted for when received.

Other Income – The PCC does not rent out its church buildings; instead it welcomes donations from the users of the premises, which are recognised on receipt. Parochial fees for weddings, funerals etc are accounted for when due.

e) Expenditure

Expenditure is accounted for when payable. Grants to external organisations are accounted for when paid, or when awarded, if that award creates a binding obligation on the PCC

f) Fixed Assets

i) Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the financial statements by S10(2)(a) and (c) of the Charities Act 2011. All costs related to the Trinity Centre will follow this treatment (as the centre will be an integral extension to the existing church) and be expensed in the year in which they are incurred.

No value is attributed to moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. They are listed in the church's inventory that can be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since January 2000 have been capitalised and depreciated in the financial statements over their anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on individual items under £2,000, or on repair of movable church furnishings acquired before January 2000, is expensed when incurred.

ii) Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £2,000. Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Buildings	50 years (except the Prayer Studio which is depreciated over 10 years, given its anticipated shorter economic life)
Fixture, Fittings and Equipment	7 years

g) Current Assets

Amounts owing to the PCC at the year-end in respect of tax reclaims and other income are shown as debts less any provision for amounts which may prove to be uncollectable. Short-term deposits include cash held on deposit either with the Church of England Deposit Fund or at a bank.

h) Pension Policy

The PCC participates and auto enrolls its employed staff into the Legal and General Stakeholder Pension scheme, a defined contribution scheme. Contributions are accounted for on an accruals basis.

i) Charitable Commitments

The PCC has supported many local charities and overseas mission partners for many years. The PCC reviews all commitments to other charitable bodies and missionaries it supports on a year-by-year basis. It does not commit to long-term support although it may however, provide long term support for its mission partners.

PAROCHIAL CHURCH COUNCIL OF HAZLEMERE

Notes to the Financial Statements

For Year Ended 31st December 2020

2. INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2020 £	2019 £
2a Donations				
Gift Aided Donations	252,797	153,728	406,524	773,549
Gift Aid	65,046	33,299	98,345	192,907
Other Planned Giving	17,517	28,556	46,073	293,160
Other Gifts & Cash Offerings	28,546	1,516	30,062	30,247
Grants	-	322,361	322,361	36,500
TOTAL INCOME	363,905	539,461	903,365	1,326,362
2b Income from Investments				
Interest from Investments	8,027	-	8,027	3,726
2c Income from Trading Activities				
Parochial Fees	3,038	-	3,038	3,741
2d Other Income				
Seniors, Toddlers etc	1,354	-	1,354	8,610
Government Grant (furlough scheme)	21,257	-	21,257	-
TOTAL OTHER INCOME	22,611	-	22,611	8,610
TOTAL INCOME	397,581	539,461	937,042	1,342,439

3. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2020 £	2019 £
a) Expenditure on Charitable Activities				
Mission Support:				
Overseas Mission Partners (see below)	45,795	-	45,795	46,268
Overseas Mission Projects:				
- Amani	2,000	5,723	7,273	1,993
- Global Recordings	350	-	350	350
- JAMBO	-	-	-	1,583
- YWAM	-	-	-	400
- Tearfund	-	-	-	929
Sub-Total: Overseas Mission Projects	2,350	5,723	8,071	5,256
Home Mission:				
- Seniors Events/Keep-Fit	682	-	682	3,368
- Dorcas Project	-	-	-	2,750
- Lighthouse	2,300	-	2,300	2,300
- Wycombe Homeless Connection	1,500	3,870	5,270	2,429
- Football Club	-	-	-	700
- Alpha	-	-	-	480
- WYFC	400	-	-	400
- Schools Ministry	59	-	59	250
- Iain Rennie Hospice at Home	-	1,608	1,608	929
- Love Fund	600	-	600	1,441
- Love Wycombe	500	-	500	-
- Wellcome Trust	-	-	-	2,000
- Wycombe One Can Trust	-	2,057	2,057	-
Sub-Total: Home Mission	6,041	8,859	14,900	17,047
Ministry Costs:				
- Staff Pay	140,595	-	140,595	163,090
- Parish Share	128,604	-	128,604	125,228
- Staff Expenses	10,317	-	10,317	12,393
- Children, Youth & Family	1,403	-	1,403	10,283
- Events	1,781	-	1,781	6,687
- Music & Worship	4,125	-	4,125	3,118
- Printing & Publicity	196	-	196	594
- Diocesan Costs	1,933	-	1,933	2,440
Sub-Total: Ministry Costs	288,955	-	288,955	323,832

Church Management				
Office Management & Admin	6,830	-	6,830	10,390
Fabric & Maintenance	6,973	-	6,973	16,660
Utility Costs & Insurance	11,059	-	11,059	15,221
Sub-Total: Church Management	24,862	-	24,862	42,270
Charitable Activities Total	368,003	14,580	382,583	434,673

Overseas Mission partners supported were: J&K Hughes (Wycliffe Bible translation in Indonesia), I&L Hollman (Wycliffe Bible translation in Africa), K&D Mercado (Outreach in Krygyzstan), R Gracey (Wycliffe), P&S Hopkins (Outreach), K&J McKee (Global Recordings Network in E Europe).

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2020 £	2019 £
b) Raising Funds				
Costs related to fundraising for the Trinity Centre	-	2,359	-	952
c) Other Activities				
Depreciation	5,263	-	5,263	4,650
Costs relating to the construction of the Trinity Centre	-	941,233	953,591	157,952
Total Other Activities	5,263	943,592	958,854	162,602
d) Support				
Audit Fee	4,277	-	4,277	3,993
Total Expenditure	356,286	958,172	1,314,458	602,220

A total of £943,591 was spent on Trinity Centre in 2020 and, in accordance with the Fixed Assets policy (Note 1f) has been expensed in the year.

4. FIXED ASSETS

	Freehold Land & Buildings	Equipment	Total
Cost			
Balance as at 1 st Jan 2020	79,675	11,768	91,443
Additions	-	-	-
Balance as at 31 Dec 2020	<u>79,675</u>	<u>11,768</u>	<u>91,443</u>
Depreciation			
Balance as at 1 st Jan 2020	49,176	4,048	53,224
Charge for the year	3,868	1,395	5,263
Balance as at 31 Dec 2020	<u>53,044</u>	<u>5,443</u>	<u>58,487</u>
Net Book Value			
As at 31 st Dec 2019	<u>30,499</u>	<u>7,720</u>	<u>38,219</u>
As at 31 st Dec 2020	<u>26,631</u>	<u>6,325</u>	<u>32,956</u>

Insurance values of the relevant buildings and contents:

Holy Trinity building	£4,750,578
Church of the Good Shepherd	£1,205,000
Church House (building only)	£204,524

The freehold land and buildings controlled, but not necessarily owned by, the PCC comprise:

Holy Trinity Church & Prayer Studio
The Church of the Good Shepherd, Widmer End
Church House, Widmer End

(The Oxford Diocese owns all but the Prayer Studio, although they are all maintained by the PCC)

5. DEBTORS

	2020	2019
	£	£
Gift Aid claim	6,590	17,215
Prepayments	1,479	2,374
Other debtors	3,556	-
	<u>11,625</u>	<u>19,589</u>

6. CREDITORS due within one year

	2020	2019
	£	£
Audit fee	4,170	4,050
Trinity Centre	211,880	20,923
Other creditors	3,958	3,667
	<u>222,008</u>	<u>28,640</u>

7. STAFF COSTS

	2020	2019
	£	£
Salaries and wages	130,910	151,384
Employers' NIC	5,148	6,553
Pension contributions	4,537	5,153
Employment costs	<u>140,595</u>	<u>163,090</u>
Staff expenses and other costs	10,317	12,393
	<u>150,912</u>	<u>175,483</u>

£21,257 of HMRC furlough grants relating to Staff Costs were received in the period and are included within under Other Income.

No employee earned £60,000 or more.

The vicar, associate vicar and the curate are employed and paid by the Diocese, and a proportion of the parish share payment relates to their ministry costs.

Staff numbers – average head count

	2020	2019
Ministry	6	5
Support	5	6
Total	<u>11</u>	<u>11</u>

8. RELATED PARTY TRANSACTIONS

The aggregate value of donations made by PCC members, and related parties, was £58,757 (2019: £178,870). In 2019 this included one-off donations to the Buildings Fund for Trinity Centre

2 PCC members and related parties (2019: 3), received remuneration totalling £19,959 (2019: £28,232). These payments were a combination of salary, mission payments, work invoiced and Love Fund gifts.

8 PCC members and related parties (2019: 6), received expenses during the year totalling £11,241 (2019: £8,009)

9. COMMITMENTS AND POST BALANCE SHEET EVENTS

On 21st May 2020, the PCC entered into a construction contract with Edgar Taylor for a sum of £1,760,428. As at 31st December 2020, £878,324 had been incurred.

The PCC has entered into non-secured borrowing agreements with a number of congregational members, under which it may borrow up to £195,000 to be repaid within periods up to 9 years.

On 21st January 2021 the PCC approved expenditure of an additional £127,122 to complete the fit-out of the Trinity Centre.

In 2020 we received confirmation that we are due to receive a grant of £75,000 from HS2 as a contribution to the new roof. Over £64,000 of this has been received in 2021 and will be recorded as income in that year.

10. ANALYSIS OF FUNDS

Movement Of Funds During The Year /£

	Balance b/f	Income	Expenditure	Transfers	Balance c/f
UNRESTRICTED FUNDS					
General Funds	201,481	397,582	(372,280)	-	226,783
Designated Funds:					
Fixed Assets	38,219	-	(5,263)	-	32,955
Southcote Fund	401,234	-	-	-	401,234
Total Unrestricted Funds	640,934	397,582	(377,543)	-	660,972
RESTRICTED FUNDS					
Buildings Fund	837,001	202,329	(943,592)	-	95,738
Special Offerings	-	13,255	(13,255)	-	-
External Grants	-	322,361	-	-	322,361
High Wycombe Mutual Aid	-	1,516	(1,325)	-	191
Total Restricted Funds	837,001	539,461	(958,172)	-	418,290
TOTAL	1,477,935	915,786	(1,335,715)	-	1,079,262

Please see Note 1c) for a description of the funds.

11. PREVIOUS YEAR'S STATEMENT OF FINANCIAL ACTIVITIES

For Year Ended 31st December 2019

	Note	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total Note 11 £
INCOME					
Donations	2(a)	390,451	935,911	1,326,362	602,662
Income from Charitable Activities	2(b)	-	-	-	10,507
Income from Investments	2(c)	3,726	-	3,726	4,564
Income from Trading Activities	2(d)	3,741	-	3,741	3,288
Other Income	2(e)	8,610	-	8,610	3,026
TOTAL INCOME		406,528	935,911	1,342,439	624,047
EXPENDITURE					
Expenditure on Charitable Activities	3(a)	428,445	6,228	434,673	469,723
Raising Funds	3(b)	-	952	952	-
Other Activities	3(c)	4,650	157,952	162,602	-
Governance Costs	3(d)	3,993	-	3,993	2,362
TOTAL EXPENDITURE		437,088	165,132	602,220	472,085
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(30,560)	770,779	740,219	151,962
Transfers between funds	10	(1,441)	1,441	-	-
Net movement in funds after transfers		(32,000)	772,220	740,219	151,962
TOTAL FUNDS BROUGHT FORWARD		672,935	64,781	737,716	585,754
TOTAL FUNDS CARRIED FORWARD		640,934	837,001	1,477,935	737,716

SECTION 3

Independent Auditor's Report to the Trustees of The PCC of the Ecclesiastical Parish of Holy Trinity Hazlemere

Opinion

We have audited the financial statements of The PCC of the Ecclesiastical Parish of Holy Trinity Hazlemere (the 'charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet, the cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.⁴

Use of our report

In the previous accounting period, the trustees of the charity took advantage of audit exemption the Charities Act. Therefore, the prior period financial statements were not subject to audit.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Cansdales Audit LLP, Bourbon Court, Nightingales Corner, Little Chalfont, Buckinghamshire HP7 9QS
Statutory Auditor

Date 2 JUNE 2021