

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
KING CHARLES THE MARTYR
TUNBRIDGE WELLS

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2020

REGISTERED CHARITY 1128993



Introduction

It has been a delight to have now served King Charles the Martyr for four and half years. I don't think that any of us, however, could have anticipated at the start of 2020, just how much the life of the church would change over this past year.

We began the year, in our February Parochial Church Council (PCC) meeting, starting to explore the Diocesan programme 'Called Together and Called to Grow' and putting in place some improvements to the layout of the North Aisle. By the time that we held our second PCC meeting the whole world was affected by a global pandemic, the Church was completely closed due to a national lockdown and many of our original plans had been placed 'on hold'.

What followed has been a year, like no other, where we have had to learn to be a church in a socially distanced world. Much of the time, it has been difficult or impossible to all physically meet together. We have had to explore anew, what it means to be a Church community.

Amongst the sadness and loss created by this pandemic, there has also been times of courage and hope. Throughout it all, everyone has been involved in planning and preparing; risk assessing and re-organising; learning new skills to be able to sustain and strengthen our worship and fellowship in so many different ways. Many of us have discovered online interactions that we had never known before and have taken to keeping in touch via a friendly voice at the end of a phone.

As always, it has been a joy to minister within a growing and flourishing church family that has risen to the challenge. Inevitably, this report only presents a very partial picture of the last 12 months in the life of King Charles the Martyr Church. It cannot go without saying how grateful I am to all the people who have been involved in leading, supporting and participating in all the activities that have taken place.

My particular thanks goes to our team of dedicated and talented ministers, lay and ordained. We are indebted to them for leading worship on-line to keep services as accessible as possible when we have not been able to meet together. Similarly, we are extremely grateful to the many volunteers who have worked to ensure the smooth running of the church and its activities. In particular, I would like to thank our Parish Secretaries, Church Wardens, and everyone who has maintained the very high standard of music at King Charles and enabled so much to be placed on-line and where possible 'live-streamed'.

We have continued to foster and enjoy the close relationship with our sister parish of St Mark's. A shining example of this has been the establishment of the Community Larder, which is a testament to the goodwill and faithful care of those in both our congregations. I look forward to seeing how this relationship will continue and flourish in the future.

Alas, we inevitably lost some good friends during the year and our prayers continue to be with all those who have lost loved ones or who have moved away. My thanks go once again to all those who lead and assist with groups and facilitate all the many different aspects of church life.

Our focus in 2021 will undoubtedly be to re-build and re-shape our fellowship and worshipping community. Praying that we continue to be a welcoming and hopeful place of worship.

Revd Laurence Powell

PAROCHIAL CHURCH COUNCIL REPORT

The Parochial Church Council (PCC) is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure 1956, Church Representation Rules 2020) and as a charity under the Charity Commission for England and Wales. It meets at least four times a year and, in partnership with the Churchwardens and the Vicar, holds responsibility for all that happens at the Church. The PCC is consulted (and often votes) on any significant matter that affects King Charles the Martyr Church.

During 2020, the operation of the PCC was affected by the global pandemic caused by a newly discovered coronavirus. Only one meeting, in February, took place in-person. The remaining meetings took place via conference calls. The pandemic also resulted in the Annual Parochial Church Meeting (APCM) and Annual Meeting being deferred until October 2020 and held on-line, via a video conference call.

Administrative Information

The following information, for the year ended 31st December 2020, is required to be recorded in this Annual Report.

Registered Charity Name	The Parochial Church Council of the Ecclesiastical Parish of King Charles the Martyr, Tunbridge Wells
Charity Number	1128993
Address	London Road Tunbridge Wells TN1 1YX
Correspondence Address	Parish Office 3 Warwick Park Tunbridge Wells TN2 5TA
Incumbent	The Revd Laurence Powell King Charles Vicarage Rodmell Road Tunbridge Wells TN2 5ST
Bankers	Lloyds Bank plc 82 Mount Pleasant Road Tunbridge Wells TN1 1RB
Independent Examiner	Mr A Weller FCA 9 Calverley Park Tunbridge Wells TN1 2SH

PCC MEMBERSHIP

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During 2020 the members of the PCC were:

Vicar	The Revd Laurence Powell	
Associate Vicar	The Revd Canon Sarah Partridge	
Associate Vicar	The Revd Claire Allwood	
Vice Chair	Michael Eliades	(from April 2006)
Churchwardens	Rosina Robinson	(until May 2020)
	Norma Buck	(from Oct 2020)
	Linda Sorenson	(from April 2019)
Treasurer	Alan Lockie	(from July 2013)
Representatives on Deanery Synod (also Fabric Committee Chair)	David Bushell	(re-elected Oct 2020)
	Alice MacFarlane	(elected Oct 2020)
	Richard Morrice	(re-elected Oct 2020)
Representatives on Diocesan Synod and Deanery Synod	Norma Buck	(from April 2012)
	Paul Clark	(from April 2017)
Elected Lay Members:		
	Elizabeth Doyle	(from April 2013)
	Ruth Willis	(from April 2017)
	Lisa Halsall	(from April 2018)
	Bridget Roberts	(from April 2018)
	Rod Taylor	(from April 2018)
	Michael Bacon	(from April 2019)
Assistant to The Wardens	Marilyn Dove	(from April 2019)
	Olivia de Lucy	(from April 2019)
	Julian McCrae	(from April 2019)
PCC Secretary	Mary Bishop	(from Oct 2020)

The Vicar of King Charles the Martyr, is also the Priest-in-Charge at St Mark's. Both churches have their own PCCs, but work in close co-operation and partnership.

COMMITTEES

The PCC operates through a number of committees which usually meet between the full meetings of the PCC.

Standing Committee

This is the only committee required by law that met during 2020. It carries on the business of the PCC between full meetings, subject to any directions given by the PCC. Its members are the Vicar, Churchwardens, Vice Chair, Treasurer, Chairman of the Fabric Committee and Secretary, with input as required from other committee chairmen. Following the first national lockdown that commenced in March 2020, all standing committee meetings were convened via video conference calls.

OBJECTIVES AND ACTIVITIES

The primary object of the PCC is to cooperate with the Vicar in the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelical, social, charitable and ecumenical. The PCC is also responsible for the maintenance of the Church and Church Hall.

Public Benefit

The PCC is aware of the Charity Commission guidance on public benefit. It is also aware of the supplementary guidance relating to religious charities.

The PCC promotes the mission of the Church through regular public worship open to all; pastoral work, including visiting the sick and the bereaved; teaching of Christianity through sermons and study groups; supporting other charities in the UK and overseas; promotion of an interest in music through concerts and recitals.

SAFEGUARDING

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 with regard to the House of Bishops' guidance on Safeguarding children and vulnerable adults.

ACTIVITIES AND PERFORMANCE IN 2020

A selection of some of the main activities carried out in the church is described below and the members of the PCC believe that these are sufficient to comply with the Charity Commission requirement for public benefit.

Worship and Prayer

The main activities of King Charles include the regular worship of God that provides opportunities for spiritual growth, teaching, prayer, outreach and fellowship. The ministry of pastoral care is also carried out in response to need as it arises.

Whilst all the main activities were carried out in 2020, many had to be undertaken differently or, at times, seriously curtailed due to the global pandemic. The pandemic was caused by a newly discovered coronavirus, which results in a disease known as COVID-19.

In response to the pandemic the Government, Church of England and Diocese regularly issued guidance to places of worship prescribing how they could operate throughout 2020. In order to control transmission of the virus, the national government called three 'lockdowns' that affected King Charles the Martyr during 2020. This resulted in public worship and private prayer being either temporarily restricted or completely ceased on three occasions as follows:

First lockdown March - July 2020

- Church closed to all from 23rd March
- Private prayer resumed on selected days in the week beginning 15th June
- Public worship restarted on Sunday 12th July 6.30pm

Second lockdown November - December 2020

- Private prayer continued throughout
- Church was closed for public worship from Wednesday 4th November
- Public worship re-started on Wednesday 2nd December

Third lockdown December 2020 - to the current time

- Church closed for public worship after the service on the 20 December
- Church closed for all private prayer from the 12th January 2021.

When the government permitted churches to re-open after the first lockdown, the Vicar convened a small team, including the clergy and churchwardens, who assessed the risks of allowing people back in the church and attempted to mitigate these risks through the introduction of a number of additional procedures and measures to comply with social distancing requirements. These risk assessments and procedures had to be updated throughout the year as the guidance changed. During the third lockdown, places of worship were given more discretion as to whether they should open, based on their own local risk assessment. A dispensation was sought from the Bishop in December 2020 to not hold public worship in King Charles as the transmission rates were so high in the area that it was not deemed safe.

Prior to the pandemic, the Church held three regular services on Sundays to cater for the differing needs of the congregation, as well as mid-week services and additional celebrations at the major festivals of Christmas and Easter. When it was possible to hold public services again, two Sunday morning services were held, which alternated between King Charles the Martyr and St Mark's. The average number of people who could attend church in person was severely limited, based on the risk assessment, in order to maintain social distancing. Due to the timing of the lockdowns, no public worship was held in the church over the major festivals at Easter or Christmas.

As an alternative to attending church in-person, a huge effort was dedicated to live streaming as many of the Sunday and mid-week services that would normally have been held, so that people could access them in their own homes via the internet or telephone. King Charles and St Mark's shared the streaming of their services in order to ensure that there has been one 8am and 10am Holy Communion and a service of evening prayer each Sunday. During the first lockdown services were mainly streamed from the clergy's own homes. Over the course of the year when permitted, many more services were streamed from church. Even when public worship was able to take place, services continued to be live streamed due to the reduced numbers that the church can physically accommodate.

The regulations regarding baptisms, weddings and funerals changed throughout the year with the number of people who could attend being very restricted.

King Charles continued to be very fortunate in having a strong musical tradition with many competent musicians and organists in the congregation and both children and adults who sing in the choirs. Unfortunately, the pandemic severely impacted both choral singing and the wider concert programme this year.

Pastoral Care

Throughout the entire year, the parish secretaries, clergy team and churchwardens worked to maintain contact with the congregation. The Parish Office circulated weekly emails inviting people to get in touch if they had any questions or were in need of any assistance. The Parish Magazine continued to be produced and posted.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. In 2020 Synod held three meetings. In February the main topic of the meeting, held in St Mark's Church, was a presentation from the Growth Enabler of the Tonbridge Archdeaconry on "Called to Grow". Planning around this diocesan strategy, with which all parishes were engaged and would have been a focus for the year ahead, was halted by the onset of the pandemic and consequent lockdowns and restrictions.

The next two meetings were both held via video conference. The Archdeacon of Tonbridge joined the July meeting and gave her reflections on the effects of the first lockdown and the closure of all church buildings on church life. At the November meeting the Bishop of Tonbridge gave his thoughts on the year to date and what might lie ahead.

Mission and Outreach

The PCC agreed to grant £5,000 to a Covid Relief Fund established by the Diocese of Rochester. The Outreach Committee also selected some charities for support. Details of the amounts raised for each of the charities are given in Note 18 to the financial statements.

KCM also participated in the Friends of Kent Churches annual 'Sponsored Ride and Stride' which once again raised valuable funds in 2020.

The Church tried to continue to give in different ways to our local Food Bank, known as Nourish, alongside supporting a new Community Larder that has been set up at St Mark's Church.

For children and young people, the King Charles Cavaliers and Cafe Cavaliers met regularly, along with the crèche until the first lockdown in March 2020. However, the pandemic meant that many children's activities were not able to take place. Attempts were made to continue links with local schools, albeit through remote contact for much of the year, including the Mead School, Claremont Primary School and Bennett Memorial Diocesan School. The Rev'd Laurence Powell continues to be a foundation governor of St Mark's C of E Primary School in Broadwater Down.

The activities that were able to take place in the Church Hall this year were also been severely curtailed since the introduction of the first lockdown in March 2020. A Church Hall Committee was re-established to manage a gradual re-opening when the first lockdown ended in the summer months. The committee carried out a risk assessment and introduced new guidelines for anyone wanting to use the hall in order to comply with the government's guidance. In practice, many of the usual activities did not take place in the hall this year.

Volunteers

As always, the PCC is indebted to the many volunteers who contributed to the operation of the church including those: who kept the church open when possible; created beautiful floral displays in Church; tended to the Church Hall garden, and enabled church services, social activities and communication between the many different groups to take place, albeit often remotely via conference calls and live streaming.

Repairs and Maintenance

Over the past year, various activities were undertaken on the fabric on the church and its hall. These included: a full survey on the overall condition of the church hall; refurbishments to the church hall flat and repairs to the church hall roof.

FINANCIAL REPORT

The restrictions on the church's activities due to Government regulations attempting to combat the impact of the Coronavirus pandemic had a significant impact on the income in 2020. The PCC monitored closely the financial position over the year. The financial outcome of 2020 was a reduction in the unrestricted funds of nearly £30,000.

The closure of the church due to the lockdown restrictions led to a significant fall in collection income and planned giving collected as part of a church service. While these shortfalls were partly compensated by an increase in one-off donations from parishioners and the introduction of a facility to donate on-line, the overall level of church income was some £20,000 lower compared to the previous year. The Hall flat was fully let from April 2020 at an increased rent following its refurbishment, but the lockdown restrictions meant that the income from hiring out the Hall itself was greatly reduced. The overall income in the unrestricted funds was approximately £35,000 less than the previous year.

The impact of the lockdown led to some usual expenses such as cleaning and utilities being saved but also led to increased costs elsewhere, in particular secretarial fees as a result of greater involvement with communicating with parishioners and an investment in equipment to stream church services. There was some capital expenditure in completing the refurbishment of the Hall flat and purchasing new chairs for the Hall. A major architectural survey of the Hall was undertaken during the year and it is anticipated that significant expenditure will be needed in the next few years in the light of that survey; the cost of the work would be met from the repair fund for the Hall but will also need to draw on the general reserves.

While there was a large reduction in the available funds over the year, the PCC still has substantial reserves and the PCC does not currently have any concerns about its ability to continue as a going concern. The position continues to be monitored closely.

PLANS FOR 2021

In 2021, the Vicar and the PCC plans to continue to minister to the local population and to its members, providing teaching and worship through its regular services and to support mission and pastoral care activity locally, in the UK and in other countries. It is recognised that much of this may have to continue to be undertaken through streaming services and on-line forums, whilst the pandemic still necessitates remote working and social distancing.

Approved by the PCC on 19 April 2021 and signed on its behalf by
Rev'd Laurence Powell, Chair of the PCC

**PAROCHIAL CHURCH COUNCIL OF THE PARISH OF KING CHARLES THE MARTYR,
TUNBRIDGE WELLS**

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	6	200,000	200,442
Investments	7	103,843	106,043
Total fixed assets		303,843	306,486
CURRENT ASSETS			
Church shop stock		0	83
Debtors and prepayments	9	2,145	3,745
Diocesan Repair Funds	10	45,429	35,107
Diocesan Loan Funds	11	109,899	134,944
Balances at Banks	12	16,800	44,996
Total current assets		174,273	218,877
LIABILITIES			
Creditors falling due within one year	13	(12,808)	(28,120)
Net current assets		161,465	190,756
TOTAL NET ASSETS		465,308	497,242
FUNDS			
Funds designated for repairs		47,449	35,107
Other unrestricted funds		198,602	240,817
Restricted funds	16	219,257	221,318
Total funds		465,308	497,242

Approved by the Parochial Church Council on
19 April 2021 and signed on its behalf by



Chairman



Hon Treasurer

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
INCOME AND ENDOWMENTS					
Donations and legacies	2(a)	110,171	0	110,171	130,310
Charitable activities	2(b)	1,032	1,375	2,407	15,571
Other trading activities	2(c)	25,428	0	25,428	36,224
Investments	2(d)	4,063	60	4,123	4,588
Total		140,693	1,436	142,129	186,693
EXPENDITURE					
Raising funds	3(a)	3,948	0	3,948	3,678
Church and Charitable Activities	3(b)	88,535	1,418	89,953	99,928
Church management and administration	3(c)	74,947	2,708	77,656	98,291
Total		167,430	4,127	171,557	201,896
Net gains/(losses) on investments		(2,507)	0	(2,507)	15,437
NET INCOME / (EXPENDITURE)		(29,243)	(2,691)	(31,934)	234
Transfers between funds	17	(630)	630	0	0
NET MOVEMENT IN FUNDS		(29,873)	(2,061)	(31,934)	234
RECONCILIATION OF FUNDS					
Total funds brought forward		275,924	221,318	497,242	497,008
Total funds carried forward		246,051	219,257	465,308	497,242

STATEMENT OF CASH FLOWS

For the year ending 31 December 2020

	Note	Total funds 2020 £	Total funds 2019 £
Net cash provided by operating activities	14	(46,738)	(31,862)
Cash flow from investing activities			
Dividends and interest	2(d)	4,123	4,588
Proceeds from sale of investments		0	0
Purchase of investments		(306)	(335)
Net cash provided by investing activities		3,817	4,253
Change in cash and cash equivalents		(42,920)	(27,609)
Cash and cash equivalents at 1 January		215,048	242,657
Cash and cash equivalents at 31 December		172,128	215,048

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards, the Charities SORP 2015 and Financial Reporting Standard 102. This basis is the same as that used in the financial statements for 2019.

The restrictions on the church's activities due to Government regulations attempting to combat the impact of the Coronavirus pandemic had a significant impact on the income in 2020. The PCC monitored closely the financial position over the year. The reserve position continues to remain strong and the PCC does not currently have any concerns about its ability to continue as a going concern. The position continues to be monitored closely.

Fund Accounting

Unrestricted funds are funds that may be used for any PCC ordinary purpose.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Amounts received specifically for other charities are dealt with as restricted funds.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used, either as restricted or unrestricted funds. KCM has no endowment funds and so these statements make no reference to endowment funds.

Income recognition

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income resource to which they relate is received. No claim was made under the Gift Aid Small Donations Scheme (GASDS) in 2020 as the amount due was minimal and a claim will be made in 2021. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due and the amount can be properly determined. Dividends are accounted for when received, interest is accrued. Rental income on the Hall flat is recognised when earned. All other income is recognised when it is receivable.

Expenditure recognition

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The PCC's offer to the Diocese is accounted for when due. All other expenditure is recognised when it is incurred.

Fixed Assets

Consecrated and benefice property is not included in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory.

Equipment used within the Church is depreciated on a straight-line basis over 4 years. Individual items with a purchase price of £1,500 or less are written off when the asset is acquired.

The Hall is included at a nominal value as there is no intention to sell within the foreseeable future. The PCC takes the view that a full valuation or further revaluations in the future would not enhance the relevance of the information provided in these statements.

Current assets

Current assets are cash in hand and money deposited with banks or the funds provided by the Diocese of Rochester. Their value has been taken as the full value of the deposits.

Debtors and Creditors

Amounts owed under Debtors have been valued as the full amount due to the PCC without allowance for any potential bad debts.

Amounts owed by the PCC under creditors have been valued as the full amount due to be paid by the PCC.

Investments

Investments are valued at their realisable value at the end of each year. The difference in the realisable value over 2019 is shown as unrealised investment gains or losses and transferred to the Statement of Financial Activities.

Church Shop

The stock in the Church Shop has been fully written off.

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
2 INCOME				
a Income from donations and legacies				
Collections	2,260	0	2,260	12,862
Planned Giving under Gift Aid	67,711	0	67,711	80,197
Planned Giving not under Gift Aid	4,530	0	4,530	5,911
Other donations under Gift Aid	9,157	0	9,157	0
Other donations not under Gift Aid	6,005	0	6,005	4,049
Donations received via CAF	1,289	0	1,289	3,243
Income tax recovered	19,218	0	19,218	20,049
Income tax recovered under GASDS	0	0	0	2,000
Legacies	0	0	0	2,000
	<u>110,171</u>	<u>0</u>	<u>110,171</u>	<u>130,310</u>
b Charitable Activities				
Fees for Church Services	1,032	0	1,032	4,003
Donations for other charities	0	1,270	1,270	11,178
Income tax recovered on donations	0	105	105	389
	<u>1,032</u>	<u>1,375</u>	<u>2,407</u>	<u>15,571</u>
c Other trading activities				
Hall flat rental income	10,700	0	10,700	5,353
Parking income	960	0	960	960
Hall Hire fees	11,709	0	11,709	25,890
Church hire	0	0	0	950
Traidcraft	600	0	600	1,093
Church shop	120	0	120	620
Magazine, bookstall, publications	838	0	838	1,358
Sale of old hall chairs	500	0	500	0
	<u>25,428</u>	<u>0</u>	<u>25,428</u>	<u>36,224</u>
d Income from investments				
Dividends	3,531	0	3,531	3,944
Interest	532	60	592	643
	<u>4,063</u>	<u>60</u>	<u>4,123</u>	<u>4,588</u>
TOTAL INCOME	<u>140,693</u>	<u>1,436</u>	<u>142,129</u>	<u>186,693</u>

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
3 EXPENDITURE				
a Raising funds				
Traidcraft	264	0	264	1,191
Church shop	83	0	83	106
Cost of magazine	1,435	0	1,435	1,567
Hall flat management costs	1,980	0	1,980	627
Investment management charges	186	0	186	186
	<u>3,948</u>	<u>0</u>	<u>3,948</u>	<u>3,678</u>
b Church and Charitable Activities				
Donations to other Charities (see also note 18)	5,520	1,418	6,938	12,579
Offer to the Diocese of Rochester	75,840	0	75,840	75,840
Other ministry costs	5,271	0	5,271	6,692
Cost of services	652	0	652	2,730
King Charles Lecture	600	0	600	490
Twinning with Haapsalu	34	0	34	0
Social events	0	0	0	300
Other Parish costs	618	0	618	1,297
	<u>88,535</u>	<u>1,418</u>	<u>89,953</u>	<u>99,928</u>
c Church management and administration				
Printing/stationery/postage	4,164	0	4,164	3,362
Administration costs	2,958	0	2,958	6,054
Streaming costs	3,344	0	3,344	0
Secretarial fees	13,512	0	13,512	7,045
Bank charges	479	0	479	713
Insurance	6,742	0	6,742	6,641
Church maintenance & cleaning	14,337	0	14,337	22,026
Church hall maintenance & cleaning	13,619	0	13,619	51,911
Organ Repairs	0	2,640	2,640	0
Church exterior planting	0	68	68	96
Purchase of new hall chairs	15,350	0	15,350	0
Depreciation	442	0	442	442
	<u>74,947</u>	<u>2,708</u>	<u>77,656</u>	<u>98,291</u>
TOTAL EXPENDITURE	<u>167,430</u>	<u>4,127</u>	<u>171,557</u>	<u>201,896</u>

4 FEES AND PERSONAL EXPENSES

KCM does not employ any staff. Secretarial services in the Parish Office were provided by members of the Church who work on a self-employed basis, submitting invoices for their time spent. The cost in 2020 was £13,512 (2019: £7,045)

No expense payments were made to members of the PCC in 2020 (2019: nil) other than reimbursement of normal out of pocket expenses. Expenses paid to the Vicar, Associate Vicar and Curate form part of the Other ministry costs shown in Note 3(b); in 2020 these expenses totalled £702 (2019: £2465)

5 RELATED PARTY TRANSACTIONS

There were no related party transactions in 2020 (2019: none).

During 2020 members of the PCC and related parties made contributions under Planned Giving of £17,796 (2019: £10,292).

6 FIXED ASSETS

	Freehold land and buildings	Church equipment	Total
Tangible fixed assets			
Actual deemed cost 1 January 2020	200,000	7,162	207,162
Additions at actual cost	0	0	0
Cost 31 December 2020	200,000	7,162	207,162
Depreciation brought forward 1 January 2020	0	6,720	6,720
Charge for the year	0	442	442
Depreciation 31 December 2020	0	7,162	7,162
Net book value at 31 December 2019	200,000	442	200,442
Net book value at 31 December 2020	200,000	0	200,000

7 INVESTMENTS

	2020 £	2019 £
31803.74 BMO Responsible UK Equity Income	41,790	48,023
3033.6 CBF Church of England Investment Fund	62,027	58,021
Cash held for re-investment	25	0
	<u>103,843</u>	<u>106,043</u>

There was no change in the PCC's holding in these funds other than due to rebates totalling £305.72 received from the investment platform managers of the BMO fund. Due to HMRC restrictions these rebates were reinvested in the fund and are included within the dividends received in Note 3 above.

Investment Policy

KCM undertakes to manage its financial investments in accordance with the following principles:

To act in accordance with the legal requirements and good practice guidelines, issued by the Charity Commission regarding charity investments, including: reviewing investments at least annually; maintaining a reasonable level of diversification in relation to the size of the investment portfolio; taking advice where appropriate from someone experienced in investment matters.

To hold investments that conform to the ethical investment framework determined by the Church of England's Ethical Investment Advisory Group or a similar ethical framework.

To hold investments designed to produce an income yield, but with sufficient level of growth to maintain their capital value

To hold investments on the basis of a 'balanced/cautious' attitude to risk.

To review this Investment Policy once every three years.

The investment policy was last reviewed in 2019 when the PCC agreed to leave it unchanged.

8 RESERVES POLICY

Balances in the Repair Funds are designated for future repairs of the Church and Hall, mainly arising from the quinquennial inspection. Other investments are considered to be free reserves.

The PCC considers these reserves should be maintained to provide:

a) income,

b) funds to be available to meet any shortfall between income and expenditure, and

c) a fund to meet the cost of any essential repairs to the Grade 1 listed Church that may not be covered by other sources.

Reserves should, if possible, be maintained at a minimum of 50% of the annual resources used including the transfer to the the repair funds, i.e. at least £85,000. In assessing the amount of assets available, the value of any equity-type investments is taken as 50% if its then current market value.

The reserves policy was last reviewed in 2019 when the PCC agreed on the above.

The present level of reserves is in excess of the target figure and is available to meet income shortfalls due to the closure of the church due to the Coronavirus pandemic. The PCC will review the level of reserves at such time as it is deemed that the income level has stabilised.

9 DEBTORS AND PAYMENTS IN ADVANCE

	2020	2019
Income tax recoverable	843	2,312
Other debtors	1,302	1,434
	<u>2,145</u>	<u>3,745</u>

10 DIOCESAN REPAIR FUNDS

	2020	2019
Re Church	31,496	22,414
Re Hall	13,934	12,693
	<u>47,449</u>	<u>35,107</u>

11 DIOCESAN LOAN FUNDS

	2020	2019
General fund	96,505	121,101
Organ Appeal	13,394	13,844
	<u>109,899</u>	<u>134,944</u>

12 BALANCES AT BANKS

	2020	2019
Church current account	2,727	12,560
Hall current account	6,113	3,982
Lloyds Savings account	7,961	28,455
	<u>16,800</u>	<u>44,996</u>

13 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
Creditors: accruals		
Re Church	6,060	7,049
Re Hall	6,748	21,071
	<u>12,808</u>	<u>28,120</u>

14 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020	2019
Net income for the reporting period	(31,934)	234
Depreciation charge	442	442
(Gains)/losses on investments	2,507	(15,437)
Dividends and interest	(4,123)	(4,588)
(increase)/decrease in stocks	83	106
(increase)/decrease in debtors	1,600	(857)
Increase/(decrease) in creditors	(15,312)	(11,762)
Net cash provided by operating activities	<u>(46,738)</u>	<u>(31,862)</u>

15 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted	Restricted	2020	2019
Tangible fixed assets	0	200,000	200,000	200,442
Investment assets	103,843	0	103,843	106,043
Current assets	155,017	19,256	174,273	218,877
Current liabilities	(12,808)	0	(12,808)	(28,120)
	<u>246,052</u>	<u>219,256</u>	<u>465,308</u>	<u>497,242</u>

16 RESTRICTED FUND DETAILS

There are no endowment funds.

The Restricted Fund comprises the following amounts:

	2020	2019
a) Nominal value of Church Hall.	200,000	200,000
b) Vicar's discretionary fund	1,271	1,315
c) Organ appeal fund (see Note 17)	13,574	15,524
d) Music legacy fund	4,258	4,258
e) King Charles' Prayer Book fund	67	67
f) Church Exterior fund	86	154
	<u>219,256</u>	<u>221,318</u>

During 2020 Restricted Funds also operated in respect of donations for outreach charities.

Two legacies totalling £6,000 were received in 2016 from the late Paul Barker and the late Sheila Rogers. Each of these legacies specified that the money should be used to further the musical heritage of the Church and a separate restricted fund has been established. There was no expenditure from this fund in 2020.

In 2017 an appeal was launched to purchase an original copy of King Charles' Prayer Book. A total of £815 was collected which attracted £50 in Gift Aid. The book was bought for £800 and the balance of money collected will be used to help cover the cost of suitable storage for the book.

In 2017 an amount of £500 was received for the specific purpose of providing and filling planters at the front of the church's exterior. This amount was given under Gift Aid. The planters were donated and an amount of £68 was spent on planting in 2020. The balance will be used to purchase plants in future years.

17 ORGAN APPEAL

In the past the organists waived their entitlement to a fee for playing at services to the benefit of the Church's general funds. With effect from 1 January 2016, the PCC agreed to transfer such fees to the Organ Appeal fund. Further, the Director of Music has waived his honorarium in favour of the Organ Appeal fund with effect from 1 April 2016. A total of £630 was transferred to the Organ Appeal fund from the Church's general funds in respect of 2020 (2019: £3,450) as a result of these agreements.

18 DONATIONS TO CHARITIES

	From General Fund	From Restricted Funds
a Home Missionary and other Church Societies		
Children's Society	0	8
Christian Aid	0	325
TW Youth for Christ	0	210
Community Larder	0	500
Friends of Rochester Cathedral	20	0
College of St Barnabas	500	0
Diocese of Rochester Covid relief fund	5,000	0
	<u>5,520</u>	<u>1,043</u>
b Secular Societies		
Porchlight	0	315
Dementia UK	0	8
Young Minds	0	8
	<u>0</u>	<u>331</u>
c Missionary and Charitable Giving		
Vicar's discretionary fund	0	44
TOTAL	<u>5,520</u>	<u>1,418</u>

19 PRIOR PERIOD COMPARATIVE SOFA

For the year ending 31 December 2019

	Unrestricted funds	Restricted funds	Total funds 2019	Total funds 2018
	£	£	£	£
INCOME AND ENDOWMENTS				
Donations and legacies	130,310	0	130,310	132,516
Charitable activities	4,003	11,567	15,571	15,554
Other trading activities	36,224	0	36,224	41,890
Investments	4,536	51	4,588	4,393
Total	175,074	11,619	186,693	194,354
EXPENDITURE				
Raising funds	3,678	0	3,678	4,290
Church and Charitable Activities	88,006	11,922	99,928	98,107
Church management and administration	98,194	96	98,291	87,796
Total	189,878	12,018	201,896	190,193
Net gains/(losses) on investments	15,437	0	15,437	(6,614)
NET INCOME / (EXPENDITURE)	633	(399)	234	(2,454)
Transfers between funds	(3,450)	3,450	0	0
NET MOVEMENT IN FUNDS	(2,817)	3,051	234	(2,454)
RECONCILIATION OF FUNDS				
Total funds brought forward	278,741	218,268	497,008	499,462
Total funds carried forward	275,924	221,318	497,242	497,008

**Independent Examiner's report to the PCC of the
Parish Church of King Charles the Martyr, Tunbridge Wells**

For the year ended 31st December 2020

I report on my examination of the accounts of the PCC for the year ended 31st December 2020

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement


I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully

Christopher Weller, FCA



9 Calverley Park
Tunbridge Wells
Kent TN1 2SH

26 March 2021

