

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JAMES, PORCHESTER

England & Wales · Charity number 1128977

Details

Status	Registered
Legal form	Previously excepted
Registered	2009-04-02
Register	View on the Charity Commission register

Contact

Address	Lindsay Morgan Hall Marshall Hill Drive Nottingham NG3 6FY
Phone	01159606185
Email	office@st-james-nottingham.org.uk
Website	www.st-james-nottingham.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: St James is an Anglican church and serves the parish of Porchester in Mapperley, Nottingham. It is evangelical in its outlook. We support a number of charitable organisations. On occasions we give small grants to mainly young people in the congregation. We strive to support our community and hold a number of activities over the year to encourage a sense of community.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Overseas Aid/famine Relief, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£114,315	£143,511	-	-
2023-12-31	£112,337	£140,301	-	-
2022-12-31	£121,684	£224,781	-	-
2021-12-31	£88,397	£108,766	-	-
2020-12-31	£78,556	£141,430	-	-

Trustees

Name	Role	Appointed
CHRISTINE CHILDS		
Dr John Oliver		2018-04-29
Jenny Murden		2022-04-10
Jill Davison		2018-04-29
Lucy Drury		2018-04-29
MURIEL WEISZ		
Rev Micheal Forsyth		2022-04-10
Sally Smith		2017-04-30
Steve Harrison		2016-04-24

Accounts

Good afternoon to all the Trustees of St James Church Porchester.

I have pleasure in attaching the final accounts for the year end 31 December 2024 as completed using your QuickBooks book-keeping data, which itself has been independently reviewed by myself. I have not found any matters of material significance that should be reported to the Charity Commission and have duly signed the Independent Examiners report as such. The figures have only slightly changed in terms of analysis as in the earlier draft there was a £2,000 grant from the Diocese which had been originally analysed into the same heading as the Gift Aid income, and only until further paperwork was received did this come to light. The grant received has been reanalysed from unrestricted donations received to restricted grants received.

I shall post a paper copy to Claire at the office but wanted to attach a copy here for ease of distributing to all Trustees.

I wish to personally thank Claire and Steve for the time they dedicated to answering any queries or questions I raised during my independent review. I apologise for a delay in finalising the figures, however, between us we have at times struggled to obtain the information that I needed to complete my review, such as paperwork from CCLA and in relation to Gift Aid, as this was not centrally stored and items were missing and copies had to be requested. I will touch on this point further below.

There are several points I wish to offer as suggestions for consideration by the Trustees of the Church to ensure the accounting records are kept to a good standard and that monies handled on behalf of the Church are documented and cross checked throughout the year. The Church is a registered Charity and as such as funds are publicly/congregational generated income. My points for your consideration are as follows:

- During my review I was advised that the Church does not currently have the facility of a banking debit card to use when such circumstances may arise where it would be helpful. I appreciate that you have a bank account that requires dual signature and therefore I recommend that you speak to the bank to see what facilities are available to aid in this circumstance. It came to my attention that there was an occasion whereby a purchase invoice was required to be paid and that the vendor only accepted debit card payments, to overcome this obstacle Claire used her own debit card and then refunded herself for the purchase. Whilst this is an understandable approach at the time given the circumstances, perhaps there is another method that could be put in place to avoid this being necessary in future as it is not best practice for the Office Manager to have to undertake a transaction this way, segregation of duties should come in to play here for clarity at all times.
- You may find it helpful to record on the QuickBooks software the headings of “Cleaning”, “Gardening”, “Heal & Light”, “Insurance”, “Repairs” and “Water” split out into the three areas of the Church being the Church building itself, the Hall/Office and lastly the Vicarage – this way you will be able to better track and see with ease the running costs associated with each area of Church. I think this would be helpful for your future meetings and planning and you could then compare to your budget for each area with ease. I can liaise with Claire if this would be helpful and help set up the changes to the structure of the current reports.
- I must remind the Trustees that an essential part of reporting the accounts for a registered charity in line with legislation is to ensure that all areas of income and expenses that are specifically classed as “restricted” must be recorded as such and the running balance of any restricted fund must always be known. A restricted item is something whereby the income and its associated costs are specifically defined, such

as a donation, fundraiser or grant for a specific project or use. If any income has a stipulation attached to it, after a restricted project ends if there is a surplus the minutes of your trustees meeting must define how any surplus is to be spent and ensure that the accounts reflect this. One example in the last couple of years is the purchase of the defibrillator. The overall income collected for this project was more than the costs incurred, and it is essential that the remaining running balance is known and spent according to your plans in the minutes of your meetings. Also, there was a grant received in the year towards the new “welcome area” of £2,000. As at 31.12.24 this grant had not been spent, but it is restricted income stream, so it must be defined as such in the accounts and must be spent only on the area that the grant specifies. When undertaking your finance meetings please ensure that any restricted account running balances are known and defined separately to the cashflow of the general bank account.

- I have liaised this year with Steve regarding how the Gift Aid claims are undertaken. Currently it is my understanding that these are compiled and submitted by Steve from data held on the office system, transferred manually to a Gift Aid spreadsheet, and then submitted to Southwell for the actual application of funding. I believe at present this is where any internal church/trustee involvement ceases, with the income when received simply analysed on QuickBooks as part of the book-keeping. I strongly recommend that there are a couple more controls put into place in this regard and may I suggest the following for consideration:
 - A second person learns how to prepare the Gift Aid information so that Steve as the current Treasurer has someone who is his “back up”, should Steve not be available at any point in the future. My current understanding is that if Steve were not available then no one else is able to make such claim on behalf of the Church and this would negatively affect cashflow throughout the year. This is a role that can then be a shared responsibility and therefore there will always be backup.
 - The second person would check the information compiled by the first person to reduce the chance of any errors on moving the data from one system to the spreadsheet before submission to the diocese.
 - A nominated person to be responsible for checking the remittance list received by the Church on receipt of a Gift Aid claim back to your original spreadsheet submitted to check that all claims which were made have been funded. Any adjustments or differences between the amount applied for and subsequently received should be enquired about at Southwell so you are clear on what has been claimed and why something was eliminated each quarter.
 - Each Gift Aid submission claim per quarter should be stapled to the remittance sheet received from Southwell, any differences noted on the face of the paperwork, and all paperwork filed with Claire in the office for full record keeping and clarity. The Gift Aid claims form part of the annual accounting and book-keeping information and you should as best practice have all this in one place, not kept by one individual.
- On a similar note, please ensure each quarter the CCLA statements are collated, and all paperwork is forward and kept by Claire at the office, to again ensure all accounting information is held centrally. If the name/address on the CCLA paperwork as registered with the diocese needs updating then please do this immediately to ensure compliance with data regulations and that Church paperwork is not being sent to someone who is not entitled to receive it. Ideally, the paperwork should go to the office manager at the Lindsay Morgan Hall address, as the office manager is then able to ensure all transactions are recorded on to the QuickBooks software each quarter.

I hope you find the above recommendations helpful for consideration.
If you have any queries on the final accounts please do come back to me.
I attach my final invoice for the work undertaken which involves preparing the year end accounts, and independently examining the book-keeping records, financial transactions and processes undertaken.

Kind regards
Emma Stubbs
FMAAT ATT, Director



www.ash-accounting.co.uk

Telephone number 0115 9930245

We provide a wide range of accounting services: accounts preparation from sole trader to limited companies, completion of vat returns, running payroll, full book keeping services, training, management accounts. Contact us if you require further information.

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CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2024

ASH ACCOUNTING LTD

Licensed Accountants

44a Gedling Road

Carlton

Nottingham

NG4 3FH

ST JAMES CHURCH, PORCHESTER

Year 2024

Trustees' Annual Report ended 31 December

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name ST JAMES CHURCH, PORCHESTER

Charity registration number 1128977

Principal office
St James Church
Marshall Hill Drive
Mapperley
Nottingham
NG3 6FY

The Trustees
Mike Forsyth - Vicar
Danielle Brown
Chris Childs
Lucy Drury
Steve Harrison — Church Warden/Treasurer
Sally Smith
Muriel Weisz - Diocesan Synod Rep
Ann Harrison
RacheE Forsyth
Susan Day — Church Warden
Claire Chambers
David Day
Navid Oujji — Gedling Deanery Synod Rep
Pauline Reed
Lois Quinn — Parish Safeguarding Officer (Co-opted)

Independent examiner
Emma Stubbs C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) measure 1956. The PCC is exempted by order from registering with the Charities Commission. The appointment of PCC members is governed by and set out in the Church Representation

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2024

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical" In addition St James Porchester PCC has its own vision statement which is "To be a spirit filled church where Jesus is front and centre as we love our community and support one another to grow more like Jesus, celebrate God's goodness, and share the great news of Jesus.'

The activities are set out in the Church's Annual Report which is available from the church.

Achievements and performance

The PCC monitors its performance and achievements by means of a Growing Disciples Plan. This plan began in 2021 with the appointment of Rev'd Mike Forsyth and will run till 2026 when a new Growing Disciples Plan will be written for the next five years of ministry. By 2026 we hope to grow by 80 new disciples, 25 children and 40 young adults attending regular Sunday worship, and 128 members of church attending homegroups. Through 2025 we have made steady progress towards our Growing Disciples Plan.

Some of the success from 2024 have been:

- 13 baptisms
- Over 100 guests attending the Easter Fun Afternoon
- 12 individuals completing the Alpha Course
- Volunteers "Thank You" Party attended by 38 volunteers from across the Church
- Visits from/to all schools within the parish at Harvest, Christmas, and/or Easter
- Community pancake party, attended by 40+ children
- Gardening days held throughout the year involving a team of 12 individuals
- ASA is noticeably higher at both Sunday morning services
- At APCM Susan Day appointed as first "new" warden in 6 years
- At APCM four new members of PCC appointed
- Largest turnout for APCM in recent years
- Rev'd. Mike began Arrow leadership program
- Rev'd. Mike began as a RAF Reserves Chaplain
- Creation of a "children creative prayer space" in Church

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2024

- Hosted the Deanery confirmation service (three members of St James confirmed)
- Instaliation and launch event for the community defibrillator
- 10 Young People attended "It's your move event"
- St James hosted Mapperley Churches Together prayer and worship
- Church Family "end of summer BBQ"
- St James supported the Valley Road Summer Fair, with church "pop up" café
- Award of E3,500 toward Mapperley Churches Together Christmas Festival
- 20+ members of Church joined in Summer Big Church Read
- Mothers Union held Afternoon Tea mid-August as part of "Summer of Hope"
- Celebrated annual St James Feast Day with combined service and church lunch
- Lois Quinn has completed one year at St James!

Financial review

Through 2024 there has been an increase in overall income. Regular giving increased in both number of individuals and amount given. We received a substantial grant from Gedling Borough Council towards heating, lighting, and cleaning of the church centre, and benefited from the decision to hold an Advent Gift Appeal. The Christmas Fayre, as an annual fundraiser, contributed a similar amount to previous years which enables the wider community to support the work of the church.

Ministry costs were on budget, though several of our general costs exceeded the planned budget. Legal and professional costs were higher on account of greater use of a paid organist at the Sunday 9am service, and midweek Thursday service. The category of "other ministry costs" also exceeded the planned budget. Through 2024 we increased the amount given to our nominated mission partners as a reflection of the increase in income through giving.

We did not meet the full parish share allocation for 2024 (E56k, which is a reduction from full parish share), however with better planning and confidence in regular income we could have made full parish share. In the future we hope to grow our confidence in making these monthly payments by direct debit and achieving our full allocation in 2025.

Plans for future periods

Our priorities remain the same for the coming year. The successes of 2024 have shown that through prayer and focus on our priorities the Church will grow, and people are willing to

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2024

give towards the mission of the Church when asked to do so. So as much as we will be trying hard not to introduce anything new through 2025, we hope to bring everything that we do within our vision and values so that we are moving forward.

The PCC have approved plans to improve the access to Church, creating a welcome space and area for hospitality within the Church. This project has received a grant through a bid to the diocese Growing Disciples Fund.

The Trustees' Annual Report was approved on.. .. n.....,.....and signed on behalf of the board of trustees by:

.....

Rev'd M Forsyth

Trustee

.....

Mr S
Harrison
Trustee

ST JAMES CHURCH, PORCHESTER

Independent Examiner's Report to the Trustees of St James Church, Porchester Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of St James Church* Porchester ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

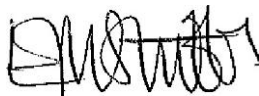
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The financial statements do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



16/05/2025

Emma Stubbs

FMAIT ATT

Ash Accounting Ltd

44a Gedling Road

Carlton

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2024

Nottingham

NG4 3FH

PORCHESTER

ST JAMES CHURCH

Receipts and Payments Account for year to 31 December 2024

Year to 31 December 2024

RECEIPTS	NET	612			
Donations etc	DEFICIT	2,303			
Donations	FOR THE	1,074			
Donations - Community defibrillator	YEAR	1,032			
Legacies	Unrestricted	2,252			
Charitable activities					
Transitional income			458	Restricted	2024 2023
Community events - MC T		135,751	7,760		
Other activities					
Wedding and funeral fees					
Bereavement		29,382			791839
Hall hire				700	700
Magazine sales		85,150			
Grants received Chant					
income from Diocese				5,623	4,847
Grant income from GBC				3,665	2,484
Investment income		5,623			
Income from investments		3,665			
Bank Interest			216		3,946
TOTAL		20935	30	30	
				7,439	7,340
				43	40
PAYMENTS		71439			
Charitable & Ministry costs		43			
Weddings & funeral fees			2,000	2,000	
Wcyship					
Organist expenses			5,000	5,000	855
Youth & Families					
Professional					
development		1061369		410	1,104
Fellowship & pastoral				303	410
Transitional expenses			7,946	114,315	1 12,337
Segments					
Diocese Parish contributions					
Corporate givmg		11056			
Community events - MCT		2,990			
Staffing costs			1,140	1,140	614
Wages & salaries - Office & grounds		3,497		1,056	
staff		2,421		2,990	1 ,950
Wages & salaries - Youth enabler				1,477	
Pension costs - Youth enabler				3,497	
Employers liability insurance		50,000		2,421	
Premises costs		4,694			2,339
Water rates		3,863			589
Light & heat				50,000	52,400
Property Repairs & maintenance		13,203		4,694	3,880
Garden maintenance of Vicarage		18,707		3,863	
Cleaning		34			
Community Defibrillator		7			
General Insurance		1,799		13,203	17,986
General costs				18,707	
Purchases		1129		347	51
Accountancy		6			1 ,695
Legal & professional		1,907			
Telephone inc rentals		9,424		i 296	754
Ministry office costs		78	5,000	6,907	4418
Ministry office costs capital 2 x laptops		7		9,424	30*551
General office costs		64		787	
Photocopier hire & copy costs		3		643	270
Bank charges			1,620	1 ,620	
TOTAL				4,561	4,258

	215				
	11565	2,252	3,524		
			3,229		
612	1,496			29,196	27,964
		45B	465		
2,306	900			143,511	140,301
	1,074				

\$T JAMES CHURCH

tatement of Assets Liabilities- ear ended 31 December 2 2

		Unrestricted	Restricted	2024	2023
CASH FUNDS					
Bank & cash balances					
Bank savings accounts		3,161		3,161	8,070
Bank current account		6,174	381	6,555	23,309
Cash accountunbanked donations	Iti49			1,149	
		10,484	381	10,865	31,428
OTHER MONETARY ASSETS					
Debtors - overpaid PAYE account		{2.00		12.00	
INVESTMENTS WITH CCLA					
Deposit accounts		4,264	878	5,142	4,934
Shares	33,594	33,594	-	33,594	41473
	37	858	878	38,736	46,412
				49\$13	77,840
LIABIUTEES					
Trade cceditors					
Other creditors					
		-	-		
		-	-		
				49,613	77,840
ANALYS9S OF FUND MOVEMENTS FOR THE YEAR					
		Interest & general		movements unrestricted restricted in value balance	
		dividends Income		31112/2024 balance 31M 2/24	
	01/01/2024 investment		withdrawls		
Share Deposit accounts	4,881	261			4,264 878
Share investments		1,094	-10,000	969	33,594 -
Receipts & payments basis					
	46,412	-	1,355	-	10,000 969 37,858 878

These accounts were approved by the trustees on and are signed on their behalf by;

Rev'd M Forsyth

Mr S Harrison

ST JAMES CHURCH PORCHESTER

Receipts and Payments Account for year to 31 December 2024

Opening bank & cash balances 01.01.24

PORCHESTER

Bank current account	23,309		
Bank savings account	8,070		
Cash held	49	311428	
Opening investment values 01.01.24			
Deposit accounts	4,934		
Shares	41,478	46,412	77,840
deficit in year - expenses over income		-	29,196
investment revaluation movement			969
			49,613
Closing bank & cash balances 31.12.24			
Bank current account	3,161		
Bank savings account	6,555		
Cash held	1,149	10,865	
Closing investment values 31:12.24			
Deposit accounts	5,142		
Shares	33,594	38,736	
Debtors - PAYE		12	49,613

Accounts

CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2023

ASH ACCOUNTING LTD

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ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report Year ended 31 December 2023

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2023,

Reference and administrative details

Registered charity name ST JAMES CHURCH,
PORCHESTER

Charity registration number 1128977

Principal office
St James Church
Marshall Hill Drive
Mapperley
Nottingham
NG3 6FY

The Trustees
Danielle Brown
Chris Childs
Lucy Drury
Steve Harrison
Mary Lucas
John Oliver
Sally Smith
Patrick Wallis - Church Warden
Muriel Weisz
Paul Chapman
Jenny Murden
Ann Harrison
Rachel Forsyth
Mike Forsyth — Vicar

Independent examiner Emma Stubbs C/O Ash Accounting
Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

Trustees' Annual Report (continued) Year ended 31 December 2023

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) measure 1956, The PCC is exempted by order from registering with the Charities Commission.

ST JAMES CHURCH, PORCHESTER

The appointment of PCC members is governed by and set out in the Church Representation

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical" In addition St James Porchester PCC has its own vision statement which is "To be a spirit filled church where Jesus is front and centre as we love our community and support one another to grow more like Jesus, celebrate God's goodness, and share the great news of Jesus.'

The activities are set out in the Church's Annual Report which is available from the church.

Achievements and performance

The PCC monitors its performance and achievements by means of a Growing Disciples Plan. Beginning in 2021, by 2026 we hope to have grown by 80 new disciples, 25 children and 40 young adults attending regular Sunday worship, and 128 members of church attending home groups. Through 2023 we have made steady progress towards our Growing Disciples Plan. Some highlights include 8 guests completing Alpha, 12 baptisms, 1 confirmation, creating a creche for a Sunday morning alongside the 10.30am service to make worship more accessible to families with smaller children, the revision of service pattern to consolidate styles of worship which are appreciated by members of the congregation as well as appealing to our wider community, time spent focusing on newly developed Church values (prayer, discipleship, generosity, welcome and compassion), and there has been an increase in average Sunday attendance from 60 to 70 in the past twelve months.

Financial review

In 2023 we completed payment on major building projects which had continued from 2022 (heating, lighting, guttering). We have mostly used up our legacy fund from the sale of property, and are now in a position of relying on regular giving to cover costs. We were not granted a reduction in parish share, though have been able to pay in the region the amount we originally offered,

We have overspent in our budget, and there is a need to bring in greater financial control measures which will be achieved by the implementation of a financial policy where budget owners must agree to spending, and aim to make savings where possible without impeding mission.

Trustees' Annual Report (continued)
Year ended 31 December 2023

ST JAMES CHURCH, PORCHESTER

We have now employed a Church Growth Enabler (part funded through a successful bid to the diocese Strategic Development Fund). This provides £10k per year for two years which is match funded from what remains in CCLA.

Plans for future periods

Our priorities remain the same for the coming year. The successes of 2023 have shown that through prayer and focus on our priorities the Church will grow, and people are willing to give towards the mission of the Church when asked to do so. So as much as we will be trying hard not to introduce anything new through 2024, we hope to bring everything that we do within our vision and values so that we are moving forward.

The PCC have approved plans to improve the access to Church, in particular creating a welcome space and area for hospitality within the Church. This project will be paid for through a bid to the diocese Growing Disciples Fund. There is also a project underway to install a community defibrillator outside the Church centre. This project is being driven by a fundraising group who intend to meet the costs through private donations.

The Trustees' Annual Report was approved on.....and signed on behalf of the board of trustees by:

Rev'd M Forsyth

Trustee

Mr S
Harrison
Trustee

Independent Examiner's Report to the Trustees of St James Church, Porchester Year ended 31 December 2023

I report to the trustees on my examination of the financial statements of St James Church, Porchester ('the charity') for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

ST JAMES CHURCH, PORCHESTER

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a {true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

04/06/2024

Emma Stubbs

Ash Accounting Ltd

44a Gedling Road

Carlton

Nottingham

NG4 3FH

Statement of Assets & Liabilities - year ended 31 December 2023ST JAMES CHURCH

PORCHESTER
Receipts and Payments Account for year to 31 December 2023

	Unrestricted	Restricted	2023	2022
RECEIPTS				
Donations etc				
Donations	79,639	200	79,839	
Legacies				
Charitable activities				
Holiday club				
Transitional income	4,847		4,847	
Community events	2,484		2,484	4,218
Wedding and funeral fees		3,946	3,946	2,069
Bereavement				3,118
Flowers				11
Other activities				
Grant income from Diocese		111,000	111,000	
Grant income from CBC		855	865	
Hall hire	7,340		7,340	7,316
Magazine sales	40		40	12
investment income				
Income from investments				29,792
Bank Interest	303		303	2,866
TOTAL	96,336	6,001	112,337	121,169
PAYMENTS				
Weddings & funeral fees		614		
Flowers				
Holiday club			17,986	
Staffing costs			51	
Wages & salaries				
Pension costs				
Travel				
Premises costs				10,987
Rates & water rates	17,986		754	
Light & heat	51			
Repairs & maintenance			30,821	435
Insurance			5,953	
General costs				
Accountancy	754			
Legal & professional	4,418	1,000		1,278
Telephone	29,821		1,505	4,675
Other office costs	5,953		5	118,770
Photocopier hire & copy costs			1,496	4,774
Bank charges	565		6	
Purchases	496		600	697
Corporate giving	900		3,524	2,608
Ministry costs	3,524		4	11,305
Worship, Youth & Families	3,229		3,229	2,930
Fellowship & pastoral	465		465	21,932
Transitional expenses	215		215	413
Segments	3,880		3,880	479
Diocese Parish contributions				774
	3,975	626	3,975	
	2,551			
	4,289		4,289	
	589	52*400	589	2,680
	85,166	54,640	52,400	41,526
			140,301	224,781
	10,675 -	38,639	27,964 -	103,108

	PORCHESTER
TOTAL	

NET INCOME	OUTGOINGS FOR THE YEAR
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Accounts



Annual Report 2022



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There are so many wonderful people here at St James that we must give thanks to God for. Everyday their loving kindness and selfless service is on show for all to see that the spirit of God is alive and bearing fruit in our church family.

We must give thanks for each and every member of our church family and give especial encouragement to those in positions of leadership: for the members of the Parish Church Council, leaders of the groups and activities listed in this annual report, our Church Wardens (Patrick Wallis and Steve Harrison), retired Clergy (John Henson and Dorothy Chapman), and our Lay Readers (Danielle Brown and Chris Childs).

We also give thanks for our church staff Claire Chambers, Paul Chapman and Chris Childs.

And we give thanks for the many volunteers who ensure the church looks good inside and out, guests are made to feel welcome, tea is poured and our Sunday Services run smoothly whether you volunteer on the sound desk, read the bible, pick up the pew sheets or serve in Kid's Church.

We see you and we love what you do in service of our Lord.

Thank you for being part of the St James Church family. Thank you for giving generously of your time, your talent, and your tithe. Thank you for being committed in prayer for the people, work and mission of our church.

THANK YOU!



View from the Vicarage

Dear Church Family,

Here's a bit of what's been going on this past year at St James.

Kid's Church started up again in January. I went out with the children and a couple helpers to give the children their own space to relate to one another and relate to God. The phrase "light up tomorrow, with the love, hope, and joy of Jesus today" was adopted as a strap line for Kid's Church. Since then, more volunteers have come forward and we're able to run Kid's church three Sundays each month without the vicar leaving the service!

Many of you enjoyed attending and bringing guests to the January Cheese and Wine evening, where Jacqui Pierrepont led us through the tasting of wines, and I shared some of my story from "RAF to Rev'd." as well as my love for cheese. At this event we launched Alpha again at St James and welcomed 6 guests who attended and completed Alpha.

Easter Celebrations included the Easter Fun Day on Holy Saturday complete with Bouncy Castle and Bouncy Slide, bunting across the church lawn, pop-up café, and a Easter trail including a trip into church for prayer stations. And then on Easter Sunday a not-quite Sun Rise service at Gedling Country Park Beacon, followed by a Holy Communion service and an All Age Celebration with outdoor baptism.

Seeing the crew yard filled with people enjoying the celebrations was a joy to behold.

After Easter we began Thursday CONNECT, which soon became Tuesday CONNECT! A place in the week at St James to connect with God, connect with one another, and connect with community. It began with a time of worship and prayer as we discerned how God would use this time and space we were creating, and then became a gazebo outside on the church lawn to give out hot drinks over the wall to anyone passing by. With games added and the occasional prayer trail the group continued outside till about October when we moved indoors to the church hall. Continuing the pop-up café and the occasional prayer activity, the group now welcomes a regular crowd of 12-20 of mixed ages, the youngest 4 to the oldest 92??

We held a quiz evening with fish and chips, where again I shared some of my story and invited people to Alpha. This was a lunch time Alpha where 3 guests attended and completed Alpha. The joy of Alpha is seeing those who come as guests take on a role helping to lead the next course, and they all did very well.

At the Jubilee we celebrated with a community celebration and fun afternoon with food, music, crafts for the children, and bouncy castles (which because of the rain went into the church!). This was a fantastic event that welcomed many from across all of the various groups and events hosted by St James through the year.

View from the Vicarage

Led by Lucy Drury and her gifted team, Girls Night Out made a return before the summer break with a "Mama Mia" theme. Welcoming 80 women for a meal and dancing, with the aim of creating a space for women to enjoy food, friendship, and fun together. A second event was held in October "No Guys" and then the Christmas Special "Come and See" with carols and guest speaker sharing the invitation to revisit the gospel story.

The new service pattern which began in September is still to be reviewed (look out for a survey in the Summer), but early feedback has indicated an appreciation for the 9am with the more traditional style and hymns played on the organ, creating space for the contemporary service at 10.30am with kid's church and All Age on the 3rd Sunday.

In September we set up a new worship group, which now has 12 members. Led by Chris Childs and Rachel Forsyth. Many of the group have gone along to the diocese led training days at the Trinity Church Nottingham School of Worship, and we're seeing their confidence increasing as they lead us in our sung worship each week. At Christmas this group formed a choir which sung at both the Girls Night Out Carols and the Carols by Candlelight, we are grateful to Alison Roe who led the group in rehearsals and provided piano accompaniment on these evenings.

Home Group Central took place in September where we looked at our RememberWhen stories. Stories of God at work in our lives that we can share to encourage others to explore and ask questions of faith. Following Home Group Central there have been more people attending home groups, resulting in a new group beginning to accommodate the growing numbers.

In addition to the above...

Drop In For Coffee has been meeting each week after the Thursday Communion Service providing warm welcome to all, a huge thank to Jill Davison who corals the team of setter uppers, cake bakers, and servers. This group serves the community with far more than coffee, cake, and conversation. I suspect it has been a lifeline to many who come each week for companionship and time out of the house in a warm and welcoming space.

The weekly Monday craft group and the monthly Saturday card making are also giving this warm and welcoming space for people from across our community to meet. Many thanks to Chris Atkin who keeps this group in touch with the many activities going on at St James.

Toast Tea and Tots could not function without Susan Day who leads each week, setting up and welcoming 30+ toddlers and their carers into the hall. Not to mention the faithful mothers union volunteers who churn out tea by the bucket loads and enough toast to sustain an army. It always amazes me how each week there's different toys out and a fresh craft activity too.

And then there's each week without the army of volunteers who turn out to make Sunday services happen, both on Sunday and in the week cleaning the church, pottering around the gardens, mending things, polishing the brass. I'm sure the list could go on. Thank you, thank you, thank you! The Lord sees you, and he knows you!

View from the Vicarage

As with any church family, as much as we celebrate there is also sorrow as we have had to say goodbye to people we love. Though it is not a forever goodbye, their going leaves us a little emptier, but their legacy continues as we carry on the mission of the gospel which they served well.

This past year we've welcomed 12 adults and 8 children to regular worship here at St James. It's been a delight to host two welcome events at the vicarage to share the vision here at St James and to invite those coming to worship here to be involved and grow their gifts as they serve within and beyond the church here.

By way of review from all the regular ministries we have at St James, the information from the Prayer Focus booklet has been included. This provides an overview and prayer points for each ministry. January prayer focus has given us an opportunity to review the year and thank God for all he has done through each of us. I commend the write up to you, and encourage you to read this piece of work by Danielle Brown, it really is a brilliant read to see both what God has done, and how he has spoken through all those who prayed, discerned and responded during our January Prayer focus.

Thank you for reading this far and thank you for your partnership in the Gospel.

God bless,

Mike.

P.S. If you have a question to ask the PCC during the APCM it would be helpful to receive it in advance to properly prepare an answer and ask the appropriate person to respond. Please send questions directly to Rev'd. Mike as the chair of the PCC.

Seasonal Verse for St James

How, then, can they call on the one they have not believed in?
And how can they believe in the one of whom they have not
heard? And how can they hear without someone preaching to
them? And how can anyone preach unless they are sent? As it
is written: 'How beautiful are the feet of those who bring good
news!'"

Romans 10:14-15



Growing Disciples Plan

Every church is encouraged to have a Growing Disciples Plan. This plan is a means of assessing how we are doing at meeting the vision we have discerned from God and fitting in with the wider Diocesan vision of Growing Disciples – reaching **Wider** in every community, connecting with **Younger** generations, nurturing **Deeper** roots of faith.

Proverbs 29:18 says that without a vision the people perish. If we don't know where we're going, we'll waste a huge amount of energy. It's a good investment to take the time to understand our vision.



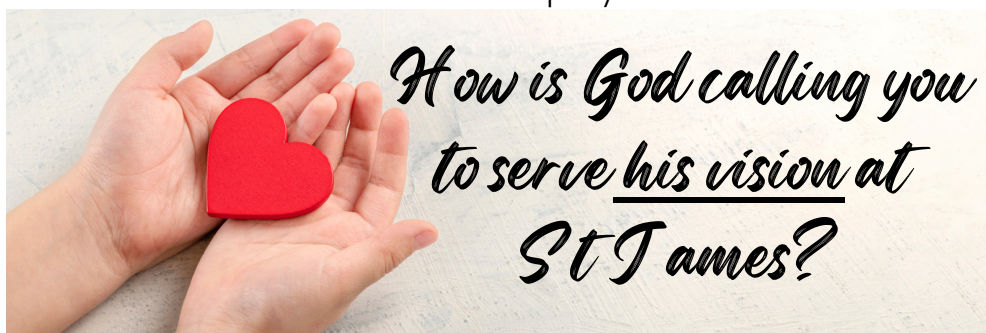
Our vision at St James Porchester, is to be a spirit filled church where Jesus is front and centre as we love our community and support one another to grow more like Jesus, celebrate God's goodness, and share the great news of Jesus.

Our vision has a focus on sharing the good news of Jesus within our community and taking every opportunity to speak of Jesus. This activity begins within our church family, as we begin to share stories of God's faithfulness to us within our church family, we'll begin sharing those stories within our community too. As we become more excited about what God is doing in and through members of our church that will create a greater hunger for more too.

It is as a Spirit filled church, we will do this, not out of our own strength or power. And also, that we want to see Jesus put front and centre in all that we do. Our priority is to enable one another, as disciples of Jesus, to fulfil this vision... and that begins with prayer.

With our vision and to help us know how we're doing, the PCC set a number of outcomes that can be measured as we seek to grow as a church "Younger, Winder, Deeper"

- 1) To re-awaken St James Porchester as a centre of faith and discipleship for the community it serves and welcoming 80 new disciples by 2026.
- 2) To focus particularly on growing new disciples among children, youth and families seeing 25+ new children/youth engaged in weekly life of church by 2026.
- 3) To connect with young adults (between 20-40) in new ways and welcoming them into the life of the church. Seeing 40 young adults engaged in weekly life of church by 2026.
- 4) To establish a discipleship culture with 80% engaged in home groups/similar by 2026
- 5) To establish St James Porchester as a centre for prayer for it's mission and for it's community



Growing Disciples Plan

So, how are we doing?

At the end of 2022, 38 people were in home groups.

In September we ran Home Group Central where 1/3 of the congregation attended.

There has been an increase of 9 children attending church at least once a quarter.

We have run two Alpha Courses with a total of 8 participants completing the course.

5 Young Adults were regularly attending Sunday worship in 2022.



Regular giving has increased through our January 2022 giving campaign and a similar campaign was held in January 2023 to develop the churches culture of generosity.

And though not in 2022, we held January Prayer Focus, gathering the church to pray for it's mission and for our community... Danielle will be sharing during the APCM more from Prayer Focus.

What have we not done in 2022?

We had hoped to appoint a Church Growth Enabler for Children and Families. This is a role to catalyse our ministry in these areas by training and equipping volunteers as well as leading by example.

We know we have gifted people in our congregation and rather than replacing volunteers this person would help by encouraging and enabling us to do more with greater focus. We're still advertising, three years salary has been ringfenced for this post including outside support from the Diocese Strategic Development Fund.

We've struggled with low volunteer numbers in key areas, particularly children and family, and youth. This has placed a greater demand on those volunteers already serving and meant that there has not been capacity to look at additional training and resourcing. We're a bit stretched!

What are some of the priorities for 2023?

- Grow a new worshipping community to reach out to those not currently engaging with church.
- Develop weekly Church for families and young children
- Appoint a Church Growth Enabler with focus on Children and Families
- Create a series of invitational events to reach out to people aged 20-40
- Deliver a rhythm of Alpha as a step-in offer to those engaging with outreach
- Train leaders
- Establish a regular church family prayer time



Agenda for Annual Vestry Meeting and Parochial Church Meeting

This year our meeting will take place within the 10.30am service followed by Holy Communion. Expect times of sung worship and prayer as we celebrate all that God has done for us in 2022 and seek him for 2023. After the “business” of the meeting we’ll complete our service with the kid’s returning for Holy Communion. After the service will be Church Lunch in the hall, please do make every effort to stay and continue the celebration together.

Beginning with Worship

- Opening Worship (led by the Worship Group)
- Bible Reading
- Vicars Address

Annual Vestry Meeting

- 1.Election of Wardens (Rev’d Mike Forsyth)

Annual Parochial Church Meeting

- 1.Election of members of the PCC (Rev’d Mike Forsyth)
- 2.Presentation from the Church Treasurer (Steve Harrison)
- 3.Highlights from 2022
 - Lucy Drury and Jill Davison “the party organisers”
 - Paul Chapman and John Oliver “a sound desk eye view”
 - Prayer Focus Match Report (Danielle Brown)
- 4.Questions for the PCC
- 5.Closing thoughts (Rev’d. Mike Forsyth)

Closing in worship

- Intercessions
- Holy Communion



Parochial Church Council 2022

The PCC (Parochial Church Council) meets roughly six times through the year as the leadership group for St James. This is where decisions on what we do and how we do it are made... and then our vicar and all our wonderful volunteers get on making it all happen!

PCC Membership 2022:

Rev'd Mike Forsyth (Chair)
Patrick Wallis (Warden)
Steve Harrison (Warden and Treasurer)
Chris Childs (Deanery Synod Rep)
Muriel Weisz (Diocese Synod Rep)
John Oliver
Danielle Brown
Jill Davison
Lucy Drury
Mary Lucas,
Catherine Wallis
Sally Smith
Jenny Murden
Rachel Forsyth

For 2023 we are seeking to appoint the following:

Deanery Synod Rep x 2
Elected PCC members x 4

Electoral Roll

The Church of England requires each parish church to maintain an electoral roll. This is a list of names of people who consider St James Porchester to be their regular place of worship. To be on the electoral roll you must either live in the parish, or regularly worship at St James (attending services at least once a month). You must also be over the age of 16, baptised and a member of the Church of England or a church in communion with the Church of England in order to join the electoral roll.

Being on the electoral roll allows you to vote in the Annual Parochial Church Meeting, and stand for election to be a member of PCC. Once every six years a complete rewrite of the electoral roll is completed, our next refresh is due in 2025. You do not need to be on the electoral roll in order to attend services and events in church.

Total number of people on St James Electoral Roll: 126

Those living in the parish: 52

Those living outside the parish: 74

Others: 0



Minutes from Annual Vestry & Annual Parochial Church Meeting – 10th April 2022

Annual Vestry Meeting (Part 1)

Rev'd. Mike Forsyth welcomed everyone to the meeting in the church hall. He gave thanks to Partick Wallis and Steve Harrison for all what they had been doing for St James throughout 2021, up to and beyond his appointment as incumbent, in particular their help as he settles into being vicar here.

Before the election of wardens could take place, Mike asked if there was any objection with the suspension of Rule 3 to allow Patrick Wallis to stand for a 9th year as warden. There were no objections so he will continue for a further year.

Muriel Wiesz commented that this was out of the ordinary for someone to serve as warden for such a long period, and gave thanks for Patrick's commitment to service as warden at St James. There was universal thanks given for Patrick's continued commitment to serve as warden.

Election of Church Wardens

Two applications have been received for the position of Church Wardens.

Patrick Wallis proposed by William Inglis and seconded by Sue Tyler

Steve Harrison proposed by Jill Davison and seconded by Lucy Drury

(Part 2)

Mike invited everyone to talk on their table about the question, "what at St James makes God smile". People wrote their responses on pieces of paper which were collected in after the APCM and made into a word cloud. Comments included... fellowship, faithful people, worship, children back in the services, Drop In For Coffee, the vicar doing action songs, and a new vicar with a family among other lovely comments. This word cloud has been on display at the back of the church hall throughout 2022.

Annual Parochial Church Meeting (Part 1)

1. Apologies

A number of people gave apologies for not attending the APCM, and a few extra names were mentioned who were not present on the day.

2. Minutes of last years APCM – 23rd May 2021

The minutes were agreed and signed by Rev'd Mike Forsyth as a true record of the meeting held

3. Matters arising

There were no matters arising



Minutes from Annual Vestry & Annual Parochial Church Meeting – 10th April 2022

4.Elections to Parochial Church Council

As there were no members coming to the end of their 3 years term of office, a third of elected PCC members were asked to re stand for a further 3 years term of office. Catherine Wallis, Mary Lucas, and Sally Smith all agreed to re stand, in addition Rachel Forsyth also put herself forward to serve on PCC.

It was explained that without being on electoral roll for six months an individual could be co-opted onto the PCC if there were a vacancy, furthermore, Mike explained that we would be taking a vote in the usual way so to affirm any individual joining the PCC in this way.

The following people were nominated and elected to serve on PCC for 2022 – 2025

Mary Lucas proposed by Chris Child seconded by Catherine Wallis

Catherine Wallis proposed by Helen Catchpole seconded by Jenny Murden

Sally Smith proposed by Helen Catchpole seconded by Jenny Murden

Rachel Forsyth proposed by Lucy Drury seconded by John Oliver

5.Election to Deanery Synod

No one was nominated for the two posts of Deanery Synod Representative, so Chris Childs remains our only representative.

(Part 2)

6.Review previously written and circulated reports

No issues were raised

7.Accept any amendments or omissions to the annual report

No issues were raised

8.Electoral Roll Report

The electoral roll is for 2022 is made up of 123 people. It is made up as follows:

50 people living in the parish

73 people living outside the parish

9.Report of the proceedings of the Church Council

No issues were raised on this report

10.Report on the proceedings of Gedling Deanery Synod

No issues were raised on this report

11.Report on the church's fabric, goods and ornaments

No issues were raised on this report

12.Receive the examined and financial accounts of the church

No issues were raised on this report



Minutes from Annual Vestry & Annual Parochial Church Meeting – 10th April 2022

13.Report by the Parish Safeguarding Officer

No issues were raised on this report

14.Report on the financial affairs of the church

No issues were raised on this report

Rosie Bolton asked for an update on the January Giving Campaign. Steve Harison explained that he was still waiting for all the responses to come in before he could review and provide more information on the outcome.

15.Appoint the Independent Examiner

Proposed by Steve Harrison seconded by Lucy Drury

ASH accounting – All voted in favour of continuing to use the services of ASH

16.Questions about matters in other report

No questions were asked.

Lucy Drury shared how thankful she was to Wendy Riley in supporting her to re-start toast, tea, and tots. Lucy also expressed her thanks that St James now had a vicar, and welcomed Mike with Rachel, Evie and Maddie.

17.Vicar's comments

Rev'd. Mike expressed his thanks to Catherine Wallis who was stepping down from being PCC secretary after 15 years. Mike also gave thanks to the many volunteers who have been serving and enabling worship to take place at St James this year.

Mike drew attention to the leaflet produced to summarise the St James identity, vision and priorities. He explained how this was nothing new to St James, and how his first months had been to explore how as a church we are engaging with the priorities set out by the PCC in the parish profile. Mike shared some of his early encouragements from being at St James and urged the congregation to continue in growing more like Jesus, celebrating God's goodness, and sharing the great news of Jesus.

18.Closing Prayer

The meeting ended in prayer and the saying of the grace together.

The meeting closed at 12.30pm

Minutes were taken by Catherine Wallis, 10th April 2022

Later written up from Catherine's notes by Rev'd Mike Forsyth, 16th February 2023



Finances

2022 Financial Activities

St James Church (Porchester) 2022 Financial Activities

Income

Donations - Sunday Coffee	£633.95
Donations - Tea & Tots	£1,391.17
Donations - bankers orders & cheques	£48,041.04
Donations - envelopes	£3,720.20
Donations general & various	£6,160.68
Donations - gift aid envelopes	£1,114.39
Donations - plate collections	£2,463.47
Donations - tax recovery	£6,599.23
Funerals	£3,118.00
Income from wedding	£2,427.00
Hall hire	£7,376.48

Total Income £83,045.61

Expenditures

Accountancy	£1,696.80
Bank charges	£413.30
A1 - Office ministry	£4,680.50
A2 - Office general	£2,077.76
A3 - Office photocopier	£3,002.02
B - Worship	£424.85
C - Childrens Youth and Families	£161.84
D - Fellowship	£1,525.59
E - Pastoral	£593.01
F - Fabric and Finance	£1,739.98
G - Professional Development	£375.00
Diocese parish contributions	£61,922.12
Insurance	£6,496.68
Light and heat - church	£1,408.64
Light and heat - hall	£3,743.04
Rates and water	£1,332.43
Telephone	£457.89
Wages and salaries	£11,022.30

Total expenditure £103,073.75

Net operating income -£20,028.14

Spending on building works

In addition to this St James has spent money from it's investment fund on two major building works:

Replacement of heating system - £64K
Guttering and roof work - £76k

As this is extra-ordinary work to occur within one year, these transitional amounts have been removed from the overall financial activities.

How did we pay this £20k difference?

Throughout the year our treasurer moved money from the investment account to the current account so that we could maintain ministry provision throughout the year.

2022 Actual Income

20% CCLI

This amount was required from investment fund to cover deficit

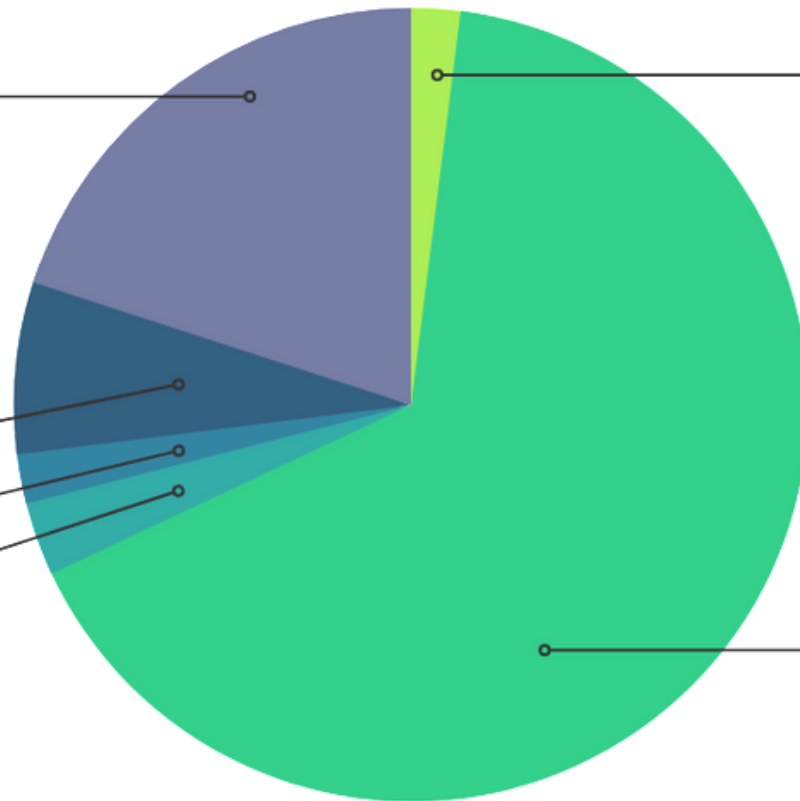
2% "Other" Donations

9% Hall Hire

3% Weddings

4% Funerals

66% Regular Giving and Tax Recovery



2022 Actual Expenditure

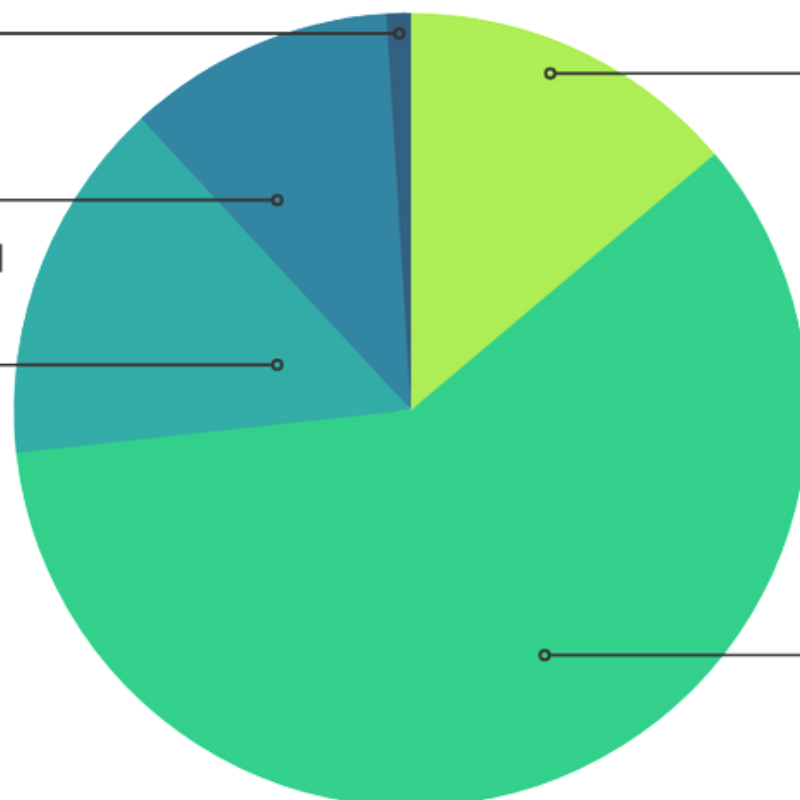
0% Corporate Giving

11% Wages and salaries

15% Running costs

14% Local Ministry Costs

60% Diocese Parish Contributions



Finances

2023 Budget

St James Church (Porchester) 2023 budget

Income

Other donations	- £1,900
Regular Giving and Tax Recovery	- £74,500
Funerals	- £3,000
Income from wedding	- £2,000
Hall hire	- £8,000
Total Income	- £89,400

Expenditures

Corporate Giving	- £4,000
Local ministry costs	- £11,200
Diocese parish contributions	- £52,000
Running costs	- £18,668
Wages and salaries	- £11,022
Total expenditure	- £96,890

Local ministry costs broken down:

Office ministry	- £1,500.00
Office general	- £1,600.00
Office photocopier	- £3,000.00
Worship	- £500.00
Childrens Youth and Families	- £1,200.00
Fellowship	- £600.00
Pastoral	- £600.00
Fabric and Finance	- £1,600.00
Professional Development	- £600.00

Diocese Parish Contributions

Often referred to as Parish Share. The complete amount is £84,000 however St James has been given a reduction due to the fact we've had to pay out for two very large building projects in 2022 which has depleted our reserves. £52,000 is the cost associated to having an incumbent and allows us to focus on local ministry while growing our church and giving to a level where we can meet the full parish share as well as other outgoings.

Deficit budget explained

This budget is a deficit budget which means we plan to overspend by a certain amount (£7,490). Through the year we will aim to increase income and reduce spending where we can, and at the end of the year hold a gift day to reduce what deficit remains.

Fabric Report

Two pieces of major work were completed in 2022. These being the replacement of the heating system and the rainwater goods and associated repairs, in all we have spent in excess of £100,000.00 on the fabric of the church. The latter of these two encompassed most of the work which was identified in 2020 Quinquennial Inspection Report. Once the Den and Vestry have dried out then some work will need to be undertaken. There are two pieces of work which faculty applications are pending for, these being replacement of lights in church for more energy efficient ones and the replacement of the south porch doors.



St James Porchester

Ministries Overview

Tuesday CONNECT

Tuesday CONNECT is a pop-up club which meets every Tuesday in term time, 3.30pm – 5pm, for games, snacks and friendship. There's plenty for any age group from the youngest who come with parents or grandparents to the older group who come to meet friends and socialise with each other.

As the older children are feeling more relaxed they're taking turns to help in the kitchen making drinks, baking, and cooking. It's wonderful to see people of all ages mixing and building friendships and breaking down barriers.

From Tuesday CONNECT we hope to see engagement with individuals with whom church is simply not on their radar. The next steps for the Young People attending could be to run a Youth Alpha... trusting God's provision and timing are key.

Prayer requests...

- Wisdom in knowing where to take this group and when to introduce new aspects (prayer stations have worked well)
- For the individuals we connect with to know they are loved and accepted by Jesus.
- Responding to the opportunities to serve our community which develop through the conversations at CONNECT.

Alpha

Alpha is a nine week course which explores the Christian Faith. It begins with a shared meal followed by a short film and discussion. Alpha is for everyone, whether you've never stepped foot in a church or been attending 40 years, we can all grow through attending Alpha and joining the discussions. We ran two Alpha courses in 2022, with a total of 9 guests attending.

In addition we held two Alpha launch parties, a cheese and wine evening and a quiz night with fish and chips. These are great events to invite friends along to, where they can hear stories of God at work in a fun and relaxed setting.

Prayer requests...

- Pray for the 5 guests already signed up for the next Alpha course beginning on Thursday 2nd February.
- Ask God for confidence in inviting friends along to these Alpha launch parties, or to come do Alpha yourself.
- Pray for God's word to take root, and transform lives.

Eco Church

As the congregation at St James we are hoping to achieve our silver Eco church award in time for our APCM this March. As a church and as individuals we must continue to care for God's world in all areas of our lives together. In the Bible Jesus tells us that the most important commandments are to love God, and to love our neighbours. Tackling the climate crisis is vital to both of these – honouring God by protecting his creation and loving our global neighbours who are hit first and worst by this climate emergency.

Prayer requests...

- Pray for those who suffer in countries effected most by the climate crisis; to have the resources they need to adapt.
- Pray as individuals for whatever transformation is needed in your heart to care for God's world.
- Pray that as a church we use and reuse the resources that we already have, our land and other physical resources.



St James Porchester

Ministries Overview

Monday Craft Group

The Monday Craft Group (which also meets on the first Saturday) provides a warm welcome to anyone, whether they consider themselves to be a crafter or not. The craft often brings people together and helps conversation to flow in a relaxed and welcoming environment.

People of all abilities have come, and a wide variety of crafts. Tea and coffee is served and sometimes there's cake too. On a Saturday people will bring their lunch. We enjoy one another's company and support is given where needed. Long lasting friendships have been made in this group and those attending receive an invitation to anything that's going on in church, appreciating the news from the pew sheet.

Prayer requests...

- Keeping in touch with guests who become unwell and can no longer attend the group by themselves.
- Conversations to be seasoned by the love of Christ.
- Maintain the culture of welcome and invitation.

St James Youth

St James Youth meets on the second Sunday of the month in the Church for food, games, and chat. Mike runs the group with Susan, and each session begins by catching up and eating together.

The group aims to provide a space for secondary aged children to ask questions and explore their faith. We talk about what they want to talk about, and will use a bible study to get conversation going about a range of topics.

Prayer requests...

- Young People at St James to know the unshakeable love of Jesus, and trust in Him as their way, truth, and life.
- More Young People to join the group, we meet a fair few now at Tuesday CONNECT, pray for success in seeing cross over.
- Wisdom in conversations with the Young People knowing that it's the gospel that has the power to transform lives.

Home Groups

Home groups meet during the week for fellowship, bible study and prayer. This is where we do discipleship with one another, being disciples that disciple disciples!

Through 2022 our home groups have grown in size, and after the Home Group Central in September a new group started.

Group leaders meet together once a term with Mike for shared learning and prayer.

Prayer requests...

- For everyone in our church to have the opportunity to join a homegroup.
- Wisdom and guidance for home group leaders as they pastor and disciple members of their home group.
- God's blessing on these groups as members journey onwards in their faith, supporting each other to walk the way of Jesus.



St James Porchester

Ministries Overview

Kid's Church

Kid's church began again after the pandemic in January 2022 with Mike going out with the children. It was a bit of a shock for the vicar to leave the service, but shows our heart for the importance of children learning about Jesus and growing in their relationship with him.

Fast forward a year and there is now a group of 9 volunteers who help lead kid's church. There's always 2 children but can be as many as 12 attending kid's church. Each session is planned to involve fellowship time, worship and prayer, learning from the bible, crafts and games that help explore the teaching, and the important ingredient of fun.

Prayer requests...

- More children to regularly join kid's church so that the whole church might be blessed as we see them grow in faith.
- Inspiration for our Kid's Church Leaders to share their faith with the children and encourage faith in them.
- For St James to be a church where children feel that this is their church too, and that they belong to the church family.

Worship Group

The Worship Group relaunched in September 2022, leading at the 10.30am service each week. There are 12 members currently who usually meet on a Saturday evening to practice for a Sunday morning. In the build up to Christmas the group formed a choir to sing at the carol services.

Members of the group have attended two school of worship training days led by the diocese at Trinity Church Nottingham. These days have equipped and inspired the group to develop their gift of leading worship.

Prayer requests...

- Grow in confidence as we worship together.
- Delight in our worship of God as we're led by his Holy Spirit
- Pray for some instrument players to join the church!

Schools work

Mike is now regularly involved with schools in the parish, both going into schools for RE lessons and assemblies, as well as hosting school visits. Mike has also been invited to be a community governor at Westdale Infant School this year.

Through schools work we share the love, light, and joy of Jesus with a huge number of children, and naturally we see some of those children coming into church at other occasions too.

It's inspiring to hear how a child has asked their parent to take them to church because of something that has been shared in school.

Prayer requests...

- Growing a team to support schools ministry
- Good ongoing relationships with schools in our parish
- Children who hear the gospel story to respond in faith



St James Porchester

Ministries Overview

Toast, Tea, and Tots

Toast, Tea, and Tots is the toddler group at St James, which runs on a Wednesday morning, 9am till 11am during term time. The session begins with free play and craft, before toast and tea, and then more play. In the last 20 minutes we have story and song time.

Through 2022 we've been sharing bible stories, and songs that tell us about the love of God, many of the old time classics which you may remember from either your own childhood or taking children and grandchildren to groups like these.

More recently we've begun to pray with the children with the help of Prayer Bear. Children love to hold Prayer Bear and the pictures which remind us what to pray for. 30-40 children come most weeks, along with their parents and carers.

The cultural shift towards parents returning to work earlier means we get more childminders and grandparents than primary carers, and this creates a challenge in establishing an ongoing relationship with the family of the child. So we try to send a termly letter home to the primary carer which helps them to know what their child is doing and invite the families along to other events at St James.

Prayer requests...

- Please give thanks for the success of this group, and for Susan Day who has taken on the leadership of this group.
- Pray for more volunteers who can come and talk with parents and carers, as a young parent/carer often a listening ear is such a blessing.
- As stories are shared, songs are sung, and prayer is being taught, the early seeds of faith to take root. Pray that Children would know they are loved by God and precious to him.

Girls Night Out

Girls Night Out (GNO) is held on a Friday evening 3 times a year and is a time for women to come together in a safe environment, to meet with friends and be treated to a 3 course meal for £10.

Our aim is to bring women together through fun, friendship and food. GNO is an event where people can experience acceptance, friendship and a genuine welcome from our church. Each GNO has a different theme and many women come dressed for the theme. Depending on the theme and the food being served, sometimes we also include a quiz, dancing, or speed raffle etc.

In addition to the Friday GNO we also hold two GNO specials, to celebrate Christmas and Mothering Sunday, with food in different forms such as afternoon tea. These events give opportunity for Church members to invite their friends knowing that the event will include worship, sharing the Gospel, hearing from a speaker, and creative prayer. We use the roaming mic in a relaxed, fun environment to engage women and start conversations about faith.

Prayer requests...

- The team who help to make these events special, that they will continue to see God's love being shared with the women who attend.
- Our church members as they invite their friends & family, creating opportunities to talk about God and their faith over the meal.
- The women who attend and enjoy GNO, pray that they will continue to attend, hearing more about God's love.



St James Porchester Ministries Overview

Drop In For Coffee

This was started years ago by the lovely Lynn and John Bradbury as an outreach to the local community. It happens on Thursday mornings during term time from 10:45 to 12:00 offering delicious (generally home made) cakes, tea and cafetiere coffee, a warm welcome, friendly conversation and company for a voluntary donation.

It also includes some Specials' e.g. at Christmas and Easter providing lunch and a short service of praise with a message, following on from the usual morning session where our members are encouraged to consider their journey in faith.

We have a wonderful team of bakers, servers, 'room setter-uppers', washer-uppers and 'clear-aways' who create these relaxed, welcoming and spirit lifting sessions.

We have around 50 people on our list of regular visitors with a wide age range, many of whom have been coming since it started; but equally there are many recent visitors who have quickly felt at home and add to the really friendly atmosphere at these sessions.

Prayer requests...

- The health and energy of our volunteers who enable these sessions to run so successfully,
- New people to come forward to help,
- Our guests, some with personal needs, that they may continue to feel reassured of a warm welcome and a chance to chat surrounded by a loving church family.

Mission Partners at St James

At St James we have partnered with the following mission organisations and charities that share our vision and values. We commit to give them 7% of donations made to the church as well as support them in prayer through the year.

The Ark

This is a local charity based in Gedling, supported by local churches in order to provide a community meeting place, where people can access advice and support.

Framework Housing Association

Formerly Macedon, a Diocesan charity, helping people to achieve stable housing, health, social inclusion and financial stability.

Five Talents

An organisation in close partnership with the Mothers Union, providing financial advice to individuals and small businesses in East Africa, to bring communities out of poverty.

Love Burundi

A project in our partnership Diocese to help financially struggling students in their studies at the Bujumbura Christian University.

Prayer requests...

- Thank God for these mission partners. Thank God for the gifts and talents he's given them; and thank God for their willingness to use these talents to serve him.
- Pray for mission partners to be encouraged, knowing that they are not trying to please local partners, but God - and their continued faithfulness is what delights their Father.
- Ask God to give them the courage to remain focused on the gospel where they face opposition or distractions which threaten to steal focus.



St James Porchester Mothers Union



Mothers' Union is a Women led Christian movement of 4,000,000 members in 84 countries worldwide. Our aim is to show our Faith by Action. We are united by the same aims- to uphold and support family life as a central part of a flourishing community . We are an all gender embracing organisation and aspire to reach out in God's love to those of all faith and none.

By putting our faith into action we support families and children in need with financed holidays, children's groups, parenting groups, homelessness', women's refuges', local hospitals and care homes and those living in poverty.

Supporting people affected by conflict or natural disasters, our members support both practically and physically, those with urgent needs. Members are willing to be first on the ground with food and basic necessities in difficult situations. We share our collective strengths, skills and power to be supportive in difficult circumstances to build confidence and hope in our communities. We join together with local people and agencies to offer support in practical ways-by giving each other the necessary tools and abilities that we need to flourish in the future. We share our collective strengths to help tackle difficult issues by building hope and confidence in our communities.

We continue to help communities change their lives for the better by working to combat poverty , injustice and violence worldwide, including those in hard -to-reach areas. We work with people facing everyday challenges as well as in times of crisis to help them overcome inequalities and transform their lives.

Worldwide we support our workers and facilitators financially, to enable them to work alongside Tear Fund and other agencies in an overseas programme "Five Talents". We have enabled over 32,500 people, predominately women, to join community savings loan groups', helping them to set up businesses, educate their children and feed their families.

We are dedicated to praying for our fellow members and those in need; campaigning for social justice and inequality.

We meet together regularly for friendly fellowship and support, sharing ideas and others' needs. If you'd like to be part of fellowship, volunteer in our work or offer support- we would love to have you as part of our organisation.

To find out more please visit www.mothersunion.org

Contact details for Rev'd. Mike Forsyth
Email: vicar@st-james-nottingham.org.uk
Phone: 07952303463

Church Office contact details:
Email: office@st-james-nottingham.org.uk
Office Phone: 0115 9606185

CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2022

ASH ACCOUNTING LTD

Licensed Accountants
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report
Year ended 31 December 2022

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name ST JAMES CHURCH, PORCHESTER

Charity registration number 1128977

Principal office St James Church
Marshall Hill Drive
Mapperley
Nottingham
NG3 6FY

The Trustees Danielle Brown
Chris Childs
Jill Davison
Lucy Drury
Steve Harrison
Mary Lucas
John Oliver
Sally Smith
Catherine Wallis
Patrick Wallis - Church Warden
Muriel Weisz
Chris Adkin
Paul Chapman
Jenny Murden
Mike Forsyth – Vicar

Independent examiner Emma Stubbs C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2022

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) measure 1956. The PCC is exempted by order from registering with the Charities Commission. The appointment of PCC members is governed by and set out in the Church Representation Rules.

Towards the end of 2022 the PCC agreed to move away from its previous structure of eight segments teams, which have been replaced by two committees which carry out all activity alongside the vicar's weekly planning meeting. These two committees are the Standing Committee, and the Ministry and Mission Committee. Together these committees carry out the work of the PCC, and all their activity is responsible to the PCC.

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical". In addition St James Porchester PCC has its own vision statement which is "To be a spirit filled church where Jesus is front and centre as we love our community and support one another to grow more like Jesus, celebrate God's goodness, and share the great news of Jesus."

The activities are set out in the Church's Annual Report which is available from the church. One activity that is undertaken each and every year is to select local, national and international charities to donate up to 5% of the previous year's income per annum.

Achievements and performance

The PCC monitors its performance and achievements by means of a Growing Disciples Plan. This plan began in 2021 with the appointment of Rev'd Mike Forsyth, and will run till 2026 when a new Growing Disciples Plan will be written for the next five years of ministry. By 2026 we hope to grow by 80 new disciples, 25 children and 40 young adults attending regular Sunday worship, and 128 members of church attending home groups. Through 2022 we have made steady progress towards our Growing Disciples Plan, with 9 children and 7 young adults now attending regular Sunday worship. We also have seen an average of 20 young people attending our mid-week new worshipping community which seeks create a new space that helps young people to explore faith in their own space.

Some of the success from 2022 have been:

- 2 Alpha courses run in 2022, 8 guests attending over the two courses... 3rd now running with 16 guests in total.
- 1 Young Person baptised.

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2022

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- Youth Group meeting monthly
- Tuesday CONNECT", regularly engaging with 20 secondary aged children, 8 primary, and 6 adults.
- School visits to all schools in the parish
- Toddler group very popular (regularly 60+ in attendance – children and careers)
- Mid-week service growing, DIFC well attended
- 32 people attended Home Group Centrals, more people joining Home Groups (total 38 in home groups)
- New Service pattern began in September, 10:30am service with greater focus on YOUNGER/WIDER
- Giving campaign in Jan 23 led to 5 new regular givers and average regular giving remained the same
- 3 new families attending
- Average Sunday Attendance steadily increasing (from 40 asa to 60 asa in past 12 months)

Financial review

In 2022 we have paid out for two major building projects (heating system and iron works), these have both been paid for with money from the CCLA investment fund. What remains of this fund has been ring fenced by the PCC for purpose of employing a Church Growth Enabler for Children and Families. Someone is yet to be appointed.

Though giving is increasing we are not yet able to meet all our outgoing commitments, and the Parish share to date has also been paid for by drawing down the CCLA investment fund. At the end of 2022 we were unable to meet all our parish share payments and enter 2023 planning to pay substantially less than has been requested. We have set a deficit budget which aims to reduce spending across all areas will our giving increases to meet our outgoings.

We are committed to employing a Church Growth Enabler because we see this role as essential to growing the number of people attending the church and for the discipleship of existing members, thus increasing the total amount given toward the ministry and mission of God through the church. In 2022 we were successful in applying to the Diocese of Southwell and Nottingham for a grant worth £20k which can be used towards this appointment too.

ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report (continued)
Year ended 31 December 2022

Plans for future periods

Our priorities remain the same for the coming year, we have undergone a vision refresh and PCC restructure through 2022 and much of this will continue to stabilise through 2023. The successes of 2023 have shown that through prayer and focus on our priorities the church will grow, and people are willing to give towards the mission of the church when asked to do so. So as much as we will be trying hard not to introduce anything new through 2023, we hope to bring everything that we do within our vision and values so that we are moving forward.

With these two major building projects now completed we hope to complete on some less major projects which have been put off and now need complete (internal lighting changed to LED lighting, replacement of south porch doors, internal work in vestry and "den" now the iron works are completed). We will begin to look at how accessible our building is, and what projects could be undertaken in the future to further improve on how we can be using the space within the church for a wider variety of activities.

The Trustees' Annual Report was approved on.....and signed on behalf of the board of trustees by:

Rev'd M Forsyth
Trustee

Mr S Harrison
Trustee

ST JAMES CHURCH, PORCHESTER
Independent Examiner's Report to the Trustees of
St James Church, Porchester
Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of St James Church, Porchester ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


19/05/2023

Emma Stubbs
C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH PORCHESTER

Statement of Assets & Liabilities - year ended 31 December 2022

			Receipts & payments basis	
	Unrestricted	Restricted	2022	2021
CASH FUNDS				
Bank & cash balances				
Bank savings accounts	12,642		12,642	13,286
Bank current account	28,520		28,520	18,543
Cash account	49		49	49
OTHER MONETARY ASSETS				
Debtors	-		-	-
INVESTMENTS WITH CCLA				
Deposit accounts	3,850	878	4,728	4,666
Shares	55,170		55,170	217,857
			<u>101,109</u>	<u>254,401</u>
LIABILITIES				
Trade creditors	-		-	-
PAYE	-		-	-
Other creditors	-		-	-
			<u>101,109</u>	<u>254,401</u>

ANALYSIS OF FUND MOVEMENTS FOR THE YEAR

	01/01/2022	investment	Interest & dividends	withdrawals	gains on sale of shares	movements in value	unrestricted balance 31/12/2022	restricted balance 31/12/22
Deposit accounts	4,666		62				3,850	878
Share investments	217,857		4,625	-145,000	27,897	-50,209	55,170	
	<u>222,523</u>	<u>0</u>	<u>4,687</u>	<u>-145,000</u>		<u>-50,209</u>	<u>59,020</u>	<u>878</u>

These accounts were approved by the trustees on and are signed on their behalf by:

Mr P Wallis

Mr S Harrison

ST JAMES CHURCH PORCHESTER

Receipts and Payments Account for year to 31 December 2022

	Unrestricted £	Restricted £	2022 £	2021 £
RECEIPTS				
Donations etc				
Donations	70,119		70,119	60,866
Legacies	-		-	11,122
Charitable activities				
Holiday club			-	-
Transitional income	2,174		2,174	1,237
Community events	4,218		4,218	393
Wedding and funeral fees	2,069		2,069	1,075
Bereavement	3,118		3,118	2,128
Flowers		11	11	17
Other activities				
Hall hire	7,316		7,316	3,756
Magazine sales	12		12	16
			-	-
Investment income				
Income from investments	29,792		29,792	7,738
Bank Interest	2,866		2,866	41
TOTAL	121,684	11	121,695	88,389
PAYMENTS				
Weddings & funeral fees	-		-	-
Flowers	-		-	-
Holiday club	-		-	-
Staffing costs				
Wages & salaries	10,987		10,987	11,074
Pension costs	-		-	-
Travel	435		435	-
Premises costs				
Rates & water rates	1,278		1,278	1,535
Light & heat	4,675		4,675	3,406
Repairs & maintenance	118,770		118,770	1,388
Insurance	4,774		4,774	4,539
General costs				
Accountancy	1,697		1,697	1,328
Legal & professional	2,608		2,608	1,120
Telephone	1,305		1,305	945
Other office costs	2,930		2,930	1,469
Photocopier hire & copy costs	2,932		2,932	2,247
Bank charges	413		413	285
Purchases	479		479	14
Corporate giving	774		774	4,370
Ministry costs				
Transitional expenses	2,680		2,680	1,188
Clergy expenses	-		-	1,291
Segments	4,526		4,526	957
Diocese Parish contributions	-	63,518	63,518	71,610
TOTAL	161,263	63,518	224,781	108,766
NET INCOME/OUTGOINGS FOR THE YEAR	- 39,579	- 63,507	- 103,086	- 20,377

CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2022

ASH ACCOUNTING LTD

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ST JAMES CHURCH, PORCHESTER
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Mapperley
Nottingham
NG3 6FY

The Trustees Danielle Brown
Chris Childs
Jill Davison
Lucy Drury
Steve Harrison
Mary Lucas
John Oliver
Sally Smith
Catherine Wallis
Patrick Wallis - Church Warden
Muriel Weisz
Chris Adkin
Paul Chapman
Jenny Murden
Mike Forsyth – Vicar

Independent examiner Emma Stubbs C/O Ash Accounting Ltd
44a Gedling Road
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ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2022

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ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2022

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ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report (continued)
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I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


19/05/2023

Emma Stubbs
C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH PORCHESTER

Statement of Assets & Liabilities - year ended 31 December 2022

			Receipts & payments basis	
	Unrestricted	Restricted	2022	2021
CASH FUNDS				
Bank & cash balances				
Bank savings accounts	12,642		12,642	13,286
Bank current account	28,520		28,520	18,543
Cash account	49		49	49
OTHER MONETARY ASSETS				
Debtors	-		-	-
INVESTMENTS WITH CCLA				
Deposit accounts	3,850	878	4,728	4,666
Shares	55,170		55,170	217,857
			<u>101,109</u>	<u>254,401</u>
LIABILITIES				
Trade creditors	-		-	-
PAYE	-		-	-
Other creditors	-		-	-
			<u>101,109</u>	<u>254,401</u>

ANALYSIS OF FUND MOVEMENTS FOR THE YEAR

	01/01/2022	investment	Interest & dividends	withdrawals	gains on sale of shares	movements in value	unrestricted balance 31/12/2022	restricted balance 31/12/22
Deposit accounts	4,666		62				3,850	878
Share investments	217,857		4,625	-145,000	27,897	-50,209	55,170	
	<u>222,523</u>	<u>0</u>	<u>4,687</u>	<u>-145,000</u>		<u>-50,209</u>	<u>59,020</u>	<u>878</u>

These accounts were approved by the trustees on and are signed on their behalf by:

Mr P Wallis

Mr S Harrison

ST JAMES CHURCH PORCHESTER

Receipts and Payments Account for year to 31 December 2022

	Unrestricted £	Restricted £	2022 £	2021 £
RECEIPTS				
Donations etc				
Donations	70,119		70,119	60,866
Legacies	-		-	11,122
Charitable activities				
Holiday club			-	-
Transitional income	2,174		2,174	1,237
Community events	4,218		4,218	393
Wedding and funeral fees	2,069		2,069	1,075
Bereavement	3,118		3,118	2,128
Flowers		11	11	17
Other activities				
Hall hire	7,316		7,316	3,756
Magazine sales	12		12	16
			-	-
Investment income				
Income from investments	29,792		29,792	7,738
Bank Interest	2,866		2,866	41
TOTAL	121,684	11	121,695	88,389
PAYMENTS				
Weddings & funeral fees	-		-	-
Flowers	-		-	-
Holiday club	-		-	-
Staffing costs				
Wages & salaries	10,987		10,987	11,074
Pension costs	-		-	-
Travel	435		435	-
Premises costs				
Rates & water rates	1,278		1,278	1,535
Light & heat	4,675		4,675	3,406
Repairs & maintenance	118,770		118,770	1,388
Insurance	4,774		4,774	4,539
General costs				
Accountancy	1,697		1,697	1,328
Legal & professional	2,608		2,608	1,120
Telephone	1,305		1,305	945
Other office costs	2,930		2,930	1,469
Photocopier hire & copy costs	2,932		2,932	2,247
Bank charges	413		413	285
Purchases	479		479	14
Corporate giving	774		774	4,370
Ministry costs				
Transitional expenses	2,680		2,680	1,188
Clergy expenses	-		-	1,291
Segments	4,526		4,526	957
Diocese Parish contributions	-	63,518	63,518	71,610
TOTAL	161,263	63,518	224,781	108,766
NET INCOME/OUTGOINGS FOR THE YEAR	- 39,579	- 63,507	- 103,086	- 20,377

Accounts

CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2021

ASH ACCOUNTING LTD

Licensed Accountants
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report
Year ended 31 December 2021

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2021.

Reference and administrative details

Registered charity name ST JAMES CHURCH, PORCHESTER

Charity registration number 1128977

Principal office St James Church
Marshall Hill Drive
Mapperley
Nottingham
NG3 6FY

The Trustees Danielle Brown
Chris Childs
Jill Davison
Lucy Drury
Steve Harrison
Mary Lucas
John Oliver
Sally Smith
Catherine Wallis
Patrick Wallis - Church Warden
Muriel Weisz
Chris Adkin (Appointed 2021)
Paul Chapman (Appointed 2021)
Jenny Murden (Appointed 2021)
Mike Forsyth – Vicar – (Appointed 2021)

Independent examiner Emma Stubbs C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2021

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) measure 1956. The PCC is exempted by order from registering with the Charities Commission. The appointment of PCC members is governed by and set out in the Church Representation Rules. The PCC is served by eight segment teams – children & youth work, communication & core support, fabric, fellowship, finance, learning & service, pastoral care and worship. Each of the leaders of the eight segment teams is on the standing committee (along with clergy). The standing committee oversees the work of the PCC.

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical". In addition St James Porchester PCC has its own vision statement which is "Growing God's faithful people, celebrating God's generous harvest and sharing God's sacrificial love".

The activities are set out in the Church's Annual Report which is available from the church. One activity that is undertaken each and every year is to select local, national and international charities to donate up to 5% of the previous year's income per annum.

Achievements and performance

The theme verse of 2021 was taken from Isaiah Chapter 43 verse 19.

The major achievement of 2021 was the appointment of a new vicar, Rev'd. Mike Forsyth, who was installed on the 11th of November 2021. During the year the PCC continued to pursue the vision that was set out in 2017 for the next 5-7 years as best we could. This continued to be a difficult period whilst the Church continued to have no vicar in place and furthermore made difficult over the last year due to Covid restrictions and lockdowns. We have tried not to stand still but not pursue any long-term projects until the new vicar was appointed. St James with the help of the retired clergy in the parish and others who have helped greatly have managed to maintain the 10am service either in church, live streamed or via Zoom. We continued with website resources, Facebook posts and keeping all those who did not have the technology for these via printed material sent out monthly.

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2021

Our interregnum lasted for 52 months and we appointed Mike Forsyth as our new vicar in July with him being installed on the 11th November 2021. His wife Rachel and children Evie and Maddie settling in over the last two months of the year.

Further details of the achievements in 2021 are contained in the annual report.

Financial review

In 2019, we adopted an investment policy and invested a sum of money with CCLA Investment Management with the help of the Diocese, this money is currently being called down to pay for our Parish Share.

The planned programme of work on the fabric of the Church Building (including the Den and the Vestry) has been delayed due to Covid and will be started again over the next year.

We are aware that the deficit caused by the short fall between income and expenditure is using up some of our legacy money and investigations are still being pursued on what actions can be taken to overcome this.

Plans for future periods

Our priorities over the coming year are, in relation to the Diocesan "Growing Disciples, Wider, Younger, Deeper", to help our new vicar bring forward a new/updated vision for St James, to continue with our work with children and families and grow the number of home groups and/or participants to help deepen our congregation discipleship. In addition, we aim to continue use of social media to reach a wider group of worshippers.

The PCC and vicar will pursue St James vision of Growing God's Faithful People, Celebrating God's Generous Harvest and Sharing God's Sacrificial Love.

In 2022, the scheme of work for the church buildings developed last year (and including the installation of the new heating system) will be finished.

The Trustees' Annual Report was approved on.....and signed on behalf of the board of trustees by:

Mr S Harrison
Trustee

Mr P Wallis
Trustee

ST JAMES CHURCH, PORCHESTER
Independent Examiner's Report to the Trustees of
St James Church, Porchester
Year ended 31 December 2021

I report to the trustees on my examination of the financial statements of St James Church, Porchester ('the charity') for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

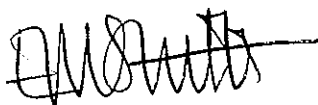
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

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2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Emma Stubbs
C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH PORCHESTER

Receipts and Payments Account for year to 31 December 2021

	Unrestricted £	Restricted £	2021 £	2020 £
RECEIPTS				
Donations etc				
Donations	60,866		60,866	63,465
Legacies	11,122		11,122	2,000
Charitable activities				
Holiday club			-	-
Transitional Income	1,237		1,237	1,274
Community events	393		393	393
Wedding and funeral fees	985	90	1,075	909
Bereavement		2,128	2,128	2,128
Flowers		25	25	17
Other activities				
Hall hire	3,756		3,756	2,939
Magazine sales	16		16	235
			-	-
Investment Income				
Income from investments	7,738		7,738	7,641
Bank Interest	41		41	76
TOTAL	86,154	2,243	88,397	81,077
PAYMENTS				
Weddings & funeral fees			-	-
Flowers			-	44
Holiday club			-	-
Staffing costs				
Wages & salaries	11,074		11,074	26,007
Pension costs			-	1,710
Premises costs				
Rates & water rates	1,535		1,535	1,451
Light & heat	3,406		3,406	6,696
Repairs & maintenance	1,388		1,388	1,265
Insurance	4,539		4,539	4,419
General costs				
Cleaning			-	-
Legal & professional	2,448		2,448	3,946
Telephone	945		945	1,077
Other office costs	3,716		3,716	3,694
Bank charges	285		285	415
Purchases	14		14	114
Corporate giving	4,370		4,370	2,705
Ministry costs				
Transitional expenses	1,188		1,188	1,338
Clergy expenses	1,291		1,291	1,124
Segments	957		957	4,233
Diocese Parish contributions		71,610	71,610	81,192
TOTAL	37,156	71,610	108,766	141,430
NET INCOME/OUTGOINGS FOR THE YEAR	48,998	- 69,367	- 20,369	- 60,353

ST JAMES CHURCH PORCHESTER

Statement of Assets & Liabilities - year ended 31 December 2021

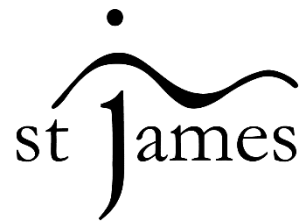
			Receipts & payments basis				
	Unrestricted	Restricted	2021	2020			
CASH FUNDS							
Bank & cash balances							
Bank savings accounts	13,286		13,286	1,230			
Bank current account	18,543		18,543	13,707			
Cash account	49		49	49			
OTHER MONETARY ASSETS							
Debtors			-	-			
INVESTMENTS WITH CCLA							
Deposit accounts	3,788	878	4,666	4,710			
Shares	217,857		217,857	227,052			
			<u>254,401</u>	<u>246,748</u>			
LIABILITIES							
Trade creditors			-	-			
PAYE			-	-			
Other creditors			-	-			
			<u>254,401</u>	<u>246,748</u>			
ANALYSIS OF FUND MOVEMENTS FOR THE YEAR							
	01/01/2021	Investment	Interest & dividends	withdrawals	movements in value	unrestricted balance 31/12/2021	restricted balance 31/12/21
Deposit accounts	4,662		4			3,788	878
Share investments	227,100		7,734	-45,000	28,023	217,857	
	<u>231,762</u>	<u>0</u>	<u>7,738</u>	<u>-45,000</u>	<u>28,023</u>	<u>221,645</u>	<u>878</u>

These accounts were approved by the trustees on and are signed on their behalf by:

Mr P Wallis

Mr S Harrison

Accounts



St. James, Porchester

The Barn Church

*Growing God's faithful people,
Celebrating God's generous harvest,
Sharing God's sacrificial love.*

Annual Report 2020

**In preparation for the Annual Meeting
23rd May 2021**

Dear Members of St. James,

Thank you for all your support over the last year. Although it is only seven months since our last APCM, that looked at the events from 2019. We started 2020 with no real idea where the year would take us, but from 16th March things changed drastically. The contents of this report are therefore a lot less than would normally be the case, we had three months of normal church events and then for the last nine months things were restricted.

I hope you enjoy reading the contents of this years' report. There is much here to be encouraged by. Please feel free to ask questions on any aspects of the report or the church's life. Please note that only those on the electoral roll are able to vote for members of the Church Council and Deanery Synod.

Looking forward to seeing you soon

P.S. Please bring your copy of this report to the Annual Meeting

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One of the hardest things about writing the reports is “have I missed anyone?” I am sure that we do, so if you are reading this report and feel you should have got a mention this bit is for you!!

Maybe you're the support for a partner or parent who has to go to *another* church meeting and you're left to clear away the dinner pots or put the children to bed? Maybe you washed up after an event or put the tables and chairs away, organised an event or rota? God's work comes in all shapes and sizes; maybe you have prayed for the people that seem to be too busy at St James? Maybe you do a job that no one else thinks about? I wonder who puts the church bin out every other week and brings it back in?

Whether it's a weekly job or a one off job we would like to say **THANK YOU**, you know who you are!!!

Overview of 2020

As you read this annual report you will be able to recognise the dedication of all those involved with St James in all aspects of its ministry. We are still in interregnum and have been since **August 2017** and a lot of people have stepped up to maintain our ministry throughout this vacancy.

The various segment leaders led a variety of initiatives that are reflected in the reports. Thanks go to them, to all the volunteers who help them and to our paid staff – Claire Chambers (Church Administration), Nikki Woolley (Children, Youth and Families Worker), Paul Chapman (Church Centre Cleaner) and Chris Childs who is paid on a casual basis as verger. Thanks also to our readers Danielle and Chris and retired clergy Dorothy Chapman, and John Henson for all they have done over the last 12 months, especially for all the extra service and festivals they have covered for us during the vacancy. I would also like to thank visiting clergy (Wendy Murphy, Philip Thomas, Richard Shaw, Ant Dixon and Jack Bull) for covering some of our services. We have maintained our contact with Churches Together for Mapperley (CTM).

A big thank you to our Area Dean for all their help and support over the past year.

As the year is reviewed, we must not forget those who contributed in different ways to the life of St James and are no longer with us. Over the last 12 months we sadly said farewell to – Rita Alvey, Barbara Walthall, Elsie Saxton, John Williams, Jean Taylor, Audrey Mary Le Couteur, Keith Pearce and Andrew Palmer.

Patrick Wallis

Electoral Roll Report 2020

A revision of the Electoral Roll has taken place. Figures to be recorded at the APCM.

Total Number of people on St James Electoral Roll: -

Breakdown of Numbers: -

Living in the parish: -

Living Outside the Parish: -

Others: -

Chris Childs

Report of the Proceedings of the Church Council – 2020

Members of the PCC are:-

Vicar – vacant

Patrick Wallis - Fabric Segment - Church Warden and Lay Chair

Steve Harrison - Finance Segment - Church Warden and Treasurer

Catherine Wallis – PCC Secretary and - Communication & Core Support Segment

Chris Childs – Electoral Roll Officer

Chris Childs - Deanery Synod

Muriel Weisz – Diocesan Synod

Pastoral Care Segment - Vacant

Fellowship Segment – Vacant but being covered by all PCC

Learning & Services Segment - Vacant

Worship Segment – John Oliver (over seeing until a new Vicar is in post)

Children/Youth & Family Worker Segment - Vacant

Other PCC Members - Danielle Brown, Jill Davison, Lucy Drury, Mary Lucas, Clive Powell, Francesca Parr and Sally Smith

Kevin Parr is Treasurer and part of the Finance Team but **not** a member of the PCC.

The PCC have met 4 times during the year (once in person and three times via Zoom) and the Standing Committee meets 2 weeks prior to each PCC Meeting. At the Standing Committee meetings, we take a look at the last PCC Minutes to ensure that all items have been dealt with. Discussions are held as to what the content of the forthcoming PCC Meeting should be.

- Danielle Brown and Chris Childs continue to run some very successful services, some single handed and have been a great support to our own retired clergy and those visiting us to preach.
- Members of the congregation still help Patrick when they can with issues around church, gardening etc. Patrick Wallis continues to still be kept very busy during this interregnum in his position of Lay Chair together with lots of help he receives from Steve Harrison.
- New Theme Verse was agreed to be taken from Colossians Chapter 3 verse 9.
- We are slowing working on The Vision for seven year plan but will be doing more once we get our new incumbent.
- **Activities:-**
 - i. Girls Night Out – only held one event in February called Light Night.

- ii. Men's Ministry includes Men's Breakfast and is still held at Woodthorpe Top (Weatherspoons) at Mapperley. This was held 3 times at the beginning of the year.
- iii. Drop in for Coffee was held on Thursdays (term time only) at 10.45am which followed the Communion service at 10am. Again, this was only possible before lockdown in March.
- iv. Tiddly Tots was held for January and February on a Saturday morning. Toast, Tea and Tots on a Wednesday morning continued to do really well during term time. Grapevine also continues to be well accepted by all the children who attend. There was one Messy Church held at the beginning of the year and a couple held with virtual resources the rest of the year. It was not possible to hold Holiday Club this year but it was held virtually on Facebook.
- v. Mothers' Union Ladies Breakfast.
- vi. Card Making and Scrapbooking.
- vii. Congregational Christmas Meal 7th December 2020 was cancelled.
- viii. Jill Davison started an initiative to create 'Stained Glasses' Windows made by members of the parish and church to be displayed during Advent in windows around the parish.
- ix. Cafe Style Church was held a couple of times at the beginning of the year.

Once again as you can see, we started off having another busy year as ever despite still being in vacancy and the programme of activities were curtailed due to the Covid-19 pandemic.

We all look forward to a better year ahead.

Catherine Wallis
PCC Secretary

Gedling Deanery Synod 2020

Our first Synod meeting of 2020 was held just as we were becoming aware of the coming pandemic and included learning sign language (BSL) for sharing the peace- little did we know how few opportunities we'd have to use it! We were encouraged to raise the profile money of the Malawi link the Deanery supports via a small fundraising event, rather than a direct contribution from the PCC accounts. The aim was for each parish to contribute £30 by July.

Our first Virtual meeting via Zoom was held in November 2020, chaired by Revd. John Allister, our new Area Dean. It was the first meeting of the new triennium, so we welcomed new members, elected a Standing Committee, and discussed the role of members. Synod decided to reconsider the system by which parish share is paid, in readiness for 2022.

Our most recent meeting focussed on mission, the impact of virtual meetings, and what we have learned that will inform our mission as lockdown is eased.

Our churches in vacancy have continued their commitment to church life, with support from retired clergy and hardworking lay teams.

At each meeting, news from around the Deanery and from Diocesan Synod is shared and we pray for each other.

Safeguarding

At the last APCM, Francesca Parr stepped down from both the PCC and her Safeguarding role, Muriel Weisz has kindly stepped in temporarily to cover our Safeguarding responsibilities.

Muriel and Catherine have been making sure that all training for volunteers is up to date and refreshed as required.

Children and Family Annual Report

At the end of July our Children and Family worker Nikki Woolley left the post to take up the challenge of child minding. We wish her well in her new venture.

Holiday Club

This year the Holiday Club was held virtually, and a lot of work was put in to producing a well-resourced event, unfortunately it is hard to discern how many people viewed the event as people could access at other times than when it was premiered.

Schools

This year all school activities were curtailed due to the pandemic.

Sunday school

Due to lower number of children and volunteers in attendance on a Sunday morning we have only been having one Sunday school group.

Grapevine

Grapevine is a craft group that is held on a Monday evening in the church hall. This year the number of children that attend this group has stayed constant, but again it was only possible to hold the meetings for the first 3 months.

Toast, Tea and Tots/ Tiddly Tots

Toast, Tea and Tots continued to be a huge success on a Wednesday morning, with an average of 30 children plus their carers in attendance each week. This again was stopped in March due to Covid-19 restrictions.

We have also carried on with Tiddly Tots, the monthly Saturday morning toddler group. This group has been a really great opportunity to make connections with mums and dads that work fulltime.

Messy Church

Over the last 12 months, we will have only been able to hold one Messy Church event at church but held several virtually resourced events looking at a variety of themes such as Easter, Christmas.

Café Church

This year we were only able to hold two of café style services on a Sunday morning as part of our 10am service pattern. The services took place on the 2nd of every other month, alternating with the Family and Parade service.

The format of the service is designed to be more relaxed than the Family and Parade services with tea, coffee and a continental breakfast served at the beginning, followed by quizzes, discussions and an informal prayer activity.

1st Porchester Guides

The pandemic reduced the face to face activities to the first three months of the year with other meetings held on line via zoom whenever possible.

Communication and Core Support Report 2020

Church Office

Our Church Administrator Claire has been with us since June 2017. She has worked on her own with the help of the Churchwardens since there has been no Incumbent to work with. Claire's working days are usually Tuesdays and Thursdays. She is still a great help to Patrick, Steve and myself with the running of St James at a difficult time. Claire continues to work on the smooth running of the office and finances by paying bills, reconciling bank accounts and handling financial data working closely with the Finance Team and ASH Accounts. Since March 2020 Claire's Dining Room has become the Church Office where her computer etc was moved in with everything else that goes with it. She has maintained everything at home that she would do in the office plus extra. We are so very grateful to Claire for her efficiency and dedication in supporting the work at St James.

Notice Sheet (Pew Sheet)

Since Lockdown began Claire has produced a bi-weekly Pew Sheet which is either sent out on e-mail or posted out if that is not available.

Notice Boards (at the back of church)

The notice boards at the back of church were stripped of all content as soon as lockdown started in March. These will be set up as soon as they can be.

Christmas Promotion

We continued using the NG3 and NG4 Magazines for our Christmas Wishes to the parish.

Website

When a new Vicar arrives, we hope that this will start to develop more. We created a Remote Church page to concentrate all resources for worshipping remotely.

Magazine

Patrick Wallis continued with the magazine until March when this again was stopped.

The Congregational Contact Booklet

This will be sorted and updated once everything else has settled down, and become more stable and people have time to work on it.

I would like to just thank all those of you who have helped in any way with the running of my segment during this last Church year.

Catherine Wallis

January 2020

Fellowship Segment Annual Report

Mothers' Union

The Covid-19 pandemic has hit all church activities and Mothers' Union meetings are no exception. We managed to have three of our monthly meeting as well as the highlight of holding our Annual Ladies Breakfast in the Church Centre at the beginning of March.

We continued to support our church and its activities, helping at Messy Church; Toast Tea and Tots; Sunday School; and Drop in for Coffee, as well as various rotas for Sunday worship.

As part of our commitment to daily prayer and branch prayer partners we took part in our Count your Blessings Lent discipline, Lent Reflections with Corporate Communion and Our Annual Worldwide Wave of Prayer.

As well as these activities we share in Fellowship and fun by having a Soup lunch prior to meetings. Our meetings continue to be a joyful afternoon of laughter, prayer and commitment to continue our work for God's Kingdom, our Church and families worldwide

Girls Night Out

Girls Night Out only happened once this year, the theme being Light Night.

As always Girls Night Out is all about teamwork. Thank you to everyone who has helped on the team over the past year.

Report from Drop in for Coffee (DIFC)

DIFC continued to serve coffee, tea and cake to an average of 45 – 50 people each week, until it was forced to stop due to the pandemic restrictions.

Men's Breakfast

We continued to meet on the 2nd Saturday of every month for the first three months of the year. We have continued to meet at Woodthorpe Top at 8.15-8.30am, Andrew Palmer was the organiser of this event.

Monday Art and Craft Group

The group again was restricted to meeting for only the first three months of the year but this is a happy band of knitters, crafters and artists not to forgetting about the chatterers.

The aim of the group is to share the gifts God has given us by creating for ourselves and for the benefit of others in an atmosphere of fellowship and friendship. Judging by the laughter and increasing membership we seem to be succeeding. Everyone is welcome. Come along 1.30 Monday afternoons in the Church Centre. We don't charge but welcome a voluntary 50p contribution towards refreshments. All profits made go back to church.

Christmas Fair December 2020

No Christmas fair was held this year.

Finance Segment Report 2020

I recently took over as treasurer and can repeat the theme of the past few years that currently our finances remain good largely due to some past legacies however as reported in previous years this money is not being replenished through church income especially during the last year. There has been little or no income from the hall and other activities that would normally boost our finances. We are largely using the legacy money invested in the CCLA investment account to pay our Parish share which currently is £90,000 per year. This is reduced to £85,803 due to a small reduction of £1,027.00 for paying our Parish Share on time and a further reduction of £3,225.00 Parish support for all Parishes to make up some of the lost income as result of Pandemic. However, this only reduced our bill by a few thousand pounds, this is not sustainable. As a result, we will have to plan another giving campaign in the autumn as well as opening up the church and church hall again for local groups to use – ideas for other income generation are welcome. It must be pointed out that giving is not just in monetary form but in service to the church – volunteers are just supportive running/initiating church groups or gardening /maintenance and being on PCC all are just as valuable and will be very welcome.

We have still managed to donate to the seven charities we support on a yearly basis they include the food bank, Scout and Guides, Five talents, Embrace the Middle East, The Ark, We R Here and Juno (Wais) these regular donations are usually based on income from giving to the church we have managed to support these at our usual level. Also we have supported homeless charities such as Framework with donations from plate collections on specific dates.

I would like to thank, Catherine, Claire, Patrick and Mary who over the years have worked to support running of the church finances. In particular thank Kevin Parr who stepped down as treasurer this year after 10 years but has offered to remain as advisory role for this next year.

Steve Harrison

Fabric Segment Report

This report is about the maintenance and care of the buildings.

General maintenance has been carried out but none of the major work has been done yet. We have had clarification from Southwell about which items will need a full faculty and which will need a letter of authority from the Archdeacon. The services of the architect were used to advance the major work which needs to be done on the rain ware and roofs of the Church and associated buildings. Two quotes were received at the beginning of the year and the start of the work has been delayed due to back logs created by the Covid-19 pandemic.

I would like to thank all the people who gave their time to care for the church and grounds this last year. These go to Andy Bell, John Henson, Andy Smith, Sally Smith, Clive Powell, Paul Chapman for the regular gardening and up keep of the grounds, there are lots more who come along when there is a day of action, there is always room for more helpers, see Andy Bell if you are interested. There was another gardening day when a good group of volunteers came together to do as much clearance as possible. To Pat Taylor and Barbara Skinner who clean the church each week and Pat Ward who polishes the brasses; to Gillian Kieme for keeping the cloths in order for the Lord's Table and making sure the bread and wine is ready for communion, also for taking the hall bookings; to Val Fawley who opens and closes the hall; to Paul Chapman for testing the fire alarm systems regularly. It is a loyal team of people who keep the church, the church centre and the grounds in full working order. So, a huge THANK YOU to all who have helped this last year.

Patrick Wallis

Learning and Service Opportunities

Framework Report

We continued to support Framework with the produce from the Harvest service and the money taken in the collection plate from one of the Christmas services donated as well.

Foodbanks.

We've continued to support the food banks during the lockdowns and members of the congregation taking in donations when the church has been closed.

Home Groups

Home group meeting were suspended during the pandemic, although when possible some groups were talking over the phone and others had had walks when allowed.

Kerry Severn has stepped down from supporting the home group leaders and he and Iris have gone back to their previous Methodist Church which has been reformed. Thanks go to Kerry and Iris for all the hard work and ministry they have provided.

Pastoral Care

The main focus has been on keeping the church family in touch with each other and providing resource material for individual prayer and worship whilst the church was either closed or restricted in numbers that could attend.

Worship Segment Report

During 2020 the pattern of services we offered during the year was very changeable as we navigated through the period of the pandemic. We held our normal 8am and 10am services with an evening service every two weeks during the first three months. The church was then closed for public worship from the 15th March until the 5th July when the 10am service was started up again with numbers restricted to a maximum of 36 people. This pattern of service remained in place until the 24th December Midnight Holy Communion when the church again was closed for public worship.

During the time that the church building was closed Nikki Woolley (with help from others) made sure that we had some recorded services/reflections for special Sundays premiered on Facebook, so we had pieces for Holy Week, Easter Sunday, VE Day, Pentecost and Fathers' Day. We had a pre-recorded Nine Lessons and Carols leading up to Christmas and for Christmas Day Lucy Drury, Jayne Drury and Michael Cooke produced a Christmas Day Service on Facebook celebrating our community.

The majority of the services have been covered by St James ministry team with the rest being covered by visiting clergy, the majority of whom are also retired. We are extremely thankful for the commitment of our worship team without whom we would not have been able to function at this level. We also give thanks for the visiting clergy for their assistance.

We also need to register our thanks to all of the other volunteers who help us to run our services. There are the ones who are visible during the services, sound and AV, the intercessors, those who volunteer to read, the sides people and welcomers and the prayer ministry team. There are many others that are not visible working for the services on a Sunday, but they are just as important, the cleaners, flower arrangers, those in charge of the banners, those who polish the brasses, those who arrange the rotas for all aspects of services, and arrange the altar and the elements for communion.

Worship Group Report

The plan of Steve Saxton taking over the leadership of the worship group did not come to fruition, but we thank him for covering the first few months of the year.

Minutes from
Annual Vestry & Annual Parochial Church Meeting
18th October 2020

Annual Vestry Meeting

(Part 1)

Rev'd John Allister, Area Dean for Gedling and Vicar from St Jude's welcomed everyone to the meeting in church and those who were joining by zoom. He gave thanks to Patrick Wallis and to Steve Harrison for all what they had been for St James throughout the COVID 19 pandemic, keeping every informed throughout. We are now three and half years down the line of being in interregnum.

Before the election of wardens could take place, a vote was taken on the suspension Rule 3 to allow Patrick Wallis to stand for a 7th year as warden.

All agreed in favour.

Proposed by Steve Harrison

Seconded by Helen Briggs

Election of Church Wardens

Two applications have been received for the position of Church Wardens

Patrick Wallis proposed by John Oliver and seconded by Jill Davison

Steve Harrison proposed by Sally Smith and seconded by Jill Davison

John thanked them both.

Due to the current situation the usual visitations are unable to take place, so the Bishop has given permission for John Allister to admit them at the end of the APCM.

(Part 2)

Highlights of The Year

- ❖ Gill West – 2020 had enjoyed the Mothers' Union Ladies Breakfast
- ❖ Chris Childs – Enjoyed the Christmas Fare, it was fantastic with lots of people being invited to join in. Although there was no Christmas Meal on Christmas Day. Chris had attended the Christmas meal at St James' Court, it had been a very good occasion.
- ❖ Helen Briggs – Gave thanks for all the work Nikki Woolley had done and expressed how much Nikki will be missed.
- ❖ Roz Green – Appreciated how things had kept going in difficult times without falling apart.
- ❖ Sylvia Brooks – Gave thanks for the continued success of Mothers' Union, with 40 members joining in in different ways. The Ladies Breakfast was the last event before lockdown and had been very successful.
- ❖ Steve Harrison – Gave thanks for the way that we had all kept in touch with one another by telephone during Lockdown.
- ❖ Catherine Wallis – Gave thanks for Tea, Toast and Tots and that she hoped that the event would continue when it is able to.

(Part 3)

Vision for St James 2019-2026

As suggested by Anthony Giles at last year's APCM an Away Day was arranged for the 9th November at Woodborough Church. The PCC took on the decision to work on the Younger and Deeper part of the Vision until the new

incumbent is in place. As a result of the ONElife weekend on September 2019, the Start Course commenced and we had started to get more people attending Home Groups.

Annual Parochial Church Meeting – only those on the electoral roll can vote, though others can be in attendance.

There were 27 people present at this meeting and 7 joined by zoom.

(Part 1)

1. **Apologies** – these were received from Sally and Andy Smith, Danielle Brown, Sylvia McGregor, Ann Harrison, Liz Williams, Margaret Hallam, Andy Simm, Eileen Oliver and Rachel Oliver.
2. **Minutes of last years APCM – 28th April, 2019**
The minutes were agreed and signed by Rev'd John Allister as a true record of the meeting held.
3. **Matters Arising**
There were no matters arising.
4. **Elections to Parochial Church Council**
Sally Smith and Mary Lucas have come to the end of their 3 years term of office and were thanked for their contribution to the PCC. Both were re-elected to stand again for PCC from 2020 – 2023.
The following people were nominated to stand for 2020 - 2023
Sally Smith - nominated by Steve Harrison and seconded Patrick Wallis
Mary Lucas - nominated by Patrick Wallis and seconded by Catherine Wallis
With no other nominations coming forward, there was no need for a vote and the above were duly appointed.
Andrew Palmer had stepped down after one year and Stephanie Kiernan had stepped down after 2 years. Clive Powell, Denise Mear and Robert Robert Oliver had all completed their 3 years. This left us 4 short on PCC and 2 being for Deanery Synod.
5. **Election to Deanery Synod**
Chris Childs was nominated to stand for this.
Nominated by Gillian West and seconded by Patricia Ward.
6. **Election of Sidespeople and Welcomers** There was no one to elect as sides people or welcomers this time.

(Part 2)

7. **Receive previously written and circulated reports** –
These were all received.

8. **Accept any amendments or omissions to the annual report:**
Thanks were given to those who had input into doing the reports.
9. **Electoral Roll Report**
This year saw the start of a new Electoral Roll and the number of people on
the new roll is **129** this being made up of:-
53 Living in the parish
76 Living outside the parish
10. **Report of the proceedings of the Church Council**
No issues were raised on this report.
11. **Report on the proceedings of Gedling Deanery Synod**
John Allister read out an overview that Porta Newlings had prepared on the Deanery Synod. They had not met in 2020 due to the restrictions.
12. **Report on the church's fabric, goods and ornaments**
The Quinquennial Report was carried out in August 2019 and we are still waiting for the report which will be delayed.
13. **Receive the examined financial accounts of the church**
These had already been received.
14. **Report by the Parish Safeguarding Officer**
Francesca Parr has now stood down as Safeguarding Officer and Muriel Weisz will be looking after this until a new vicar is appointed.
15. **Report on the financial affairs of the church**
These all appear to be in order and all appeared to be happy with what they had read.
Kevin Parr will be standing down as Treasurer at the end of the year so a new one will need to be found so that he can hand over.
We are also permitted to replace Nikki Woolley as Children and Family Worker but this will be done once a new vicar is appointed.
16. **Appoint Independent Examiner**
Proposed by **Chris Childs** seconded by **Catherine Wallis**
ASH Accounting - All voted in favour of continuing to use the services of ASH.
17. **Questions about matters in other reports**
No questions asked.
18. **Vicar's Comments**
John Allister gave an overview of his thoughts using Psalm 21 and his hopes for the forthcoming year for St James Church Porchester.
19. **Closing Prayer** this was given by John Allister. Patrick also asked for everyone to pray for Danielle Brown as she prepares the new Church Profile.

Minutes taken by Catherine Wallis 18th October 2020

Signed By: _____
Rev'd John Allister – Area Dean of Gedling

Date: _____

CHARITY REGISTRATION NUMBER: 1128977

ST JAMES CHURCH, PORCHESTER
Unaudited Financial Statements
Year ended 31 December 2020

ASH ACCOUNTING LTD

Licensed Accountants
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report
Year ended 31 December 2020

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

Reference and administrative details

Registered charity name ST JAMES CHURCH, PORCHESTER

Charity registration number 1128977

Principal office St James Church
Marshall Hill Drive
Mapperley
Nottingham
NG3 6FY

The Trustees Danielle Brown
Chris Childs (Appointed 2020)
Jill Davison
Lucy Drury
Steve Harrison (Appointed 2020)
Mary Lucas (Appointed 2020)
John Oliver
Sally Smith (Appointed 2020)
Catherine Wallis
Patrick Wallis (Appointed 2020) Church Warden
Muriel Weisz (Appointed 2020 rolling yearly)
Clive Powell (Stepped down 2020)
Francesca Parr (Stepped down 2020)

Independent examiner Sandra Collings C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH, PORCHESTER

Trustees' Annual Report (continued)

Year ended 31 December 2020

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) measure 1956. The PCC is exempted by order from registering with the Charities Commission. The appointment of PCC members is governed by and set out in the Church Representation Rules. The PCC is served by eight segment teams – children & youth work, communication & core support, fabric, fellowship, finance, learning & service, pastoral care and worship. Each of the leaders of the eight segment teams is on the standing committee (along with clergy). The standing committee oversees the work of the PCC.

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC “is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical”. In addition St James Porchester PCC has its own vision statement which is “Growing God’s faithful people, celebrating God’s generous harvest and sharing God’s sacrificial love”.

The activities are set out in the Church’s Annual Report which is available from the church. One activity that is undertaken each and every year is to select local, national and international charities to donate up to 5% of the previous year’s income per annum.

Achievements and performance

The theme verse of 2020 was taken from Colossians Chapter 3 verse 15.

The PCC has been pursuing the vision that was set out in 2017 for the next 5-7 years. This has been a difficult period whilst the Church continues to have no vicar in place and furthermore made difficult over the last year due to Covid restrictions and lockdown. We have tried not to stand still but not pursue any long-term projects until a new incumbent is appointed. St James with the help of the retired clergy in the parish and others who have helped greatly have managed to maintain the service pattern. Although during the first lockdown (March to July) we relied upon a few Facebook posts (of video recorded services for the special Sunday) and website resources. We eventually opened up for public worship between July and December and held one service each Sunday with restricted numbers (36) in church.

During 2020 Rob Oliver continued his Readership course with his continued placement being with Anthony Giles at Woodborough and he became a licenced Lay Reader in October 2020.

The Children and Family Leader (Nikki Woolley) left at the end of August and during the first lockdown supported the remote worship via Facebook and YouTube.

ST JAMES CHURCH, PORCHESTER
Trustees' Annual Report (continued)
Year ended 31 December 2020

We have been in interregnum now for 41 months and have been unsuccessful in appointing any one during any of the advertising campaigns.

Further details of the achievements in 2020 are contained in the annual report.

Financial review

In 2019, we adopted an investment policy and invested a sum of money with CCLA Investment Management with the help of the Diocese, this money is currently being called down to pay for our Parish Share.

The planned programme of work on the fabric of the Church Building (including the Den and the Vestry) has been delayed due to Covid and will be started again over the next year.

We are aware that the deficit caused by the short fall between income and expenditure is using up some of our legacy money and investigations are still being pursued on what actions can be taken to overcome this.

Plans for future periods

Our priorities over the coming year are, in relation to the Diocesan "Growing Disciples, Wider, Younger, Deeper", to concentrate on getting the right new incumbent (wider), to continue with our seven-year vision for children and families and pursue the Café Style services (younger) and grow the number of home groups and/or participants to help deepen our congregation discipleship (deeper). In addition we aim to use other versions of remote access to church such as zoom and recorded services as we enter another period of lockdown.

The PCC will pursue the implementation of 5-7-year vision as far as practical whilst in vacancy and with the unknown situation of the Covid lockdown.

In 2021, the scheme of work for the church buildings developed last year (and delayed due to Covid) will be finished.

The Trustees' Annual Report was approved on.....and signed on behalf of the board of trustees by:

Mr S Harrison
Trustee

Mr P Wallis
Trustee

ST JAMES CHURCH, PORCHESTER
Independent Examiner's Report to the Trustees of
St James Church, Porchester
Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of St James Church, Porchester ('the charity') for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sandra Collings
C/O Ash Accounting Ltd
44a Gedling Road
Carlton
Nottingham
NG4 3FH

ST JAMES CHURCH PORCHESTER

Receipts and Payments Account for year to 31 December 2020

	Unrestricted	Restricted	2020	2019
	£	£	£	£
RECEIPTS				
Donations etc				
Donations	63,465		63,465	87,873
Legacies		2,000	2,000	1,150
Charitable activities				
Holiday club			-	1,303
Transitional income	1,274		1,274	6,957
Community events			-	-
Wedding and funeral fees		909	909	2,669
Bereavement		-	-	-
Flowers		17	17	115
Other activities				
Hall hire	2,939		2,939	10,315
Magazine sales	235		235	1,208
Investment income				
Income from investments	7,641		7,641	8,652
Bank Interest	76		76	188
TOTAL	75,630	2,926	78,556	120,430
PAYMENTS				
Weddings & funeral fees		-	-	1,059
Flowers		44	44	218
Holiday club		-	-	528
Staffing costs				
Wages & salaries	26,007		26,007	33,275
Pension costs	1,710		1,710	1,913
Premises costs				
Rates & water rates	1,451		1,451	1,260
Light & heat	6,696		6,696	13,841
Repairs & maintenance	1,265		1,265	7,520
Insurance	4,419		4,419	4,159
General costs				
Cleaning	-		-	679
Legal & professional	3,946		3,946	2,610
Telephone	1,077		1,077	1,259
Other office costs	3,694		3,694	3,234
Bank charges	415		415	649
Purchases	114		114	202
Corporate giving	2,705		2,705	6,889
Ministry costs				
Transitional expenses	1,338		1,338	2,121
Clergy expenses	1,124		1,124	942
Segments	4,233		4,233	9,066
Diocese Parish contributions	81,192		81,192	78,156
TOTAL	141,386	44	141,430	169,580
				-
NET INCOME/OUTGOINGS FOR THE YEAR	- 65,756	2,882	- 62,874	49,150

ST JAMES CHURCH PORCHESTER

Statement of Assets & Liabilities - year ended 31 December 2020

						Receipts & payments basis	
	Unrestricted	Restricted			2020		2019
CASH FUNDS							
Bank & cash balances							
Bank savings accounts	1,230				1,230		1,129
Bank current account	13,707				13,707		9,344
Cash account	49				49		49
OTHER MONETARY ASSETS							
Debtors					-		-
INVESTMENTS WITH CCLA							
Deposit accounts	3,832	878			4,710		4,641
Shares	227,052				227,052		278,960
					<u>246,748</u>		<u>294,123</u>
LIABILITIES							
Trade creditors					-		-
PAYE					-		-
Other creditors					-		-
					<u>-</u>		<u>-</u>
					<u>246,748</u>		<u>294,123</u>
ANALYSIS OF FUND MOVEMENTS FOR THE YEAR							
	01/01/2020	investment	interest & dividends	withdrawals	movements in value	unrestricted balance 31/12/2020	restricted balance 31/12/20
Deposit accounts	4,641		21			3,784	878
Share investments	278,960		7,641	-75,000	15,499	227,100	
	<u>283,601</u>	<u>0</u>	<u>7,662</u>	<u>-75,000</u>	<u>15,499</u>	<u>230,884</u>	<u>878</u>

These accounts were approved by the trustees on and are signed on their behalf by:

Mr P Wallis

Mr S Harrison

St James-Budget 1st January 2021 - 31st December 2021

<u>Income</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
Giving	64500	49924	51342
Tax recovered	12000	13461	11500
Legacies	0	2000	0
Transitional Income	5000	593	750
Hall hire	10900	2939	5450
Other Income	12000	4309	6000
	<u>104400</u>	<u>73226</u>	<u>75042</u>

Expenditure

Building running costs	33000	15741	31741
Staff costs	36500	27954	8988
Legal & professional fees	1300	3224	3000
Office expenses	4400	4590	4500
Restricted funds	1000	44	500
Transitional expenses	7500	1304	3750
Clergy expenses	1300	88	1300
Segments	3500	4004	3750
Charitable giving	3225	3240	3200
Parish share	81192	81192	85932
	<u>172917</u>	<u>141381</u>	<u>146661</u>

The budget forecast shows there will a deficit in 2021 of £71,619

Kevin Parr
18/11/2019