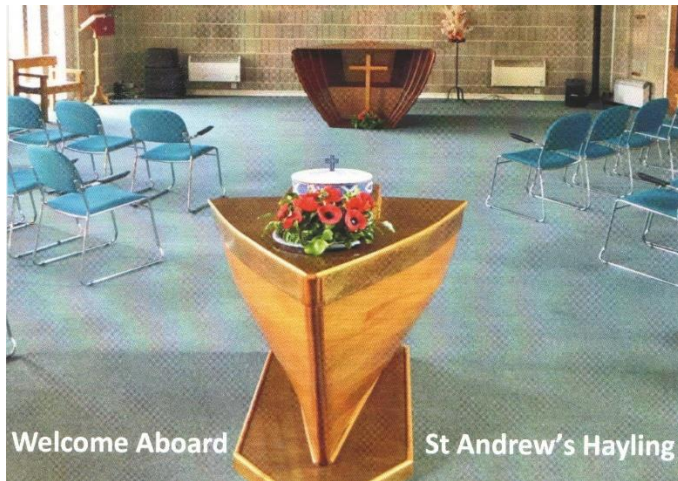


Hayling Anglicans Joint Part of Annual Report for 2020



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Meeting of Parishioners (also known as the Vestry Meeting)

St. Andrew's Church on Thursday 13th May at 5.30pm on Zoom

St Mary's Church on Monday 24th May at 6pm on Zoom

St Peter's Church on Thursday 20th May at 6pm on Zoom

All people resident in the parish and whose names are entered on the Register of Local Government Electors and all those on the Church electoral roll are entitled to nominate and to vote.

AGENDA

1. Election of Churchwardens

Followed by The Annual Parochial Church Meeting to be held in the church immediately after the Vestry meeting.

Only those whose names are entered on the Church Electoral roll are entitled to vote; to stand for election they must also be an actual communicant, 16 or over for PCC, 18 for Deanery Synod. If a paper vote is required, electors are required by the Church Representation Rules, to sign their names on the back of the voting slips or they will be deemed invalid and will not be counted.

AGENDA

1. Apologies for absence
2. Minutes of the APCM in October 2020
3. The reports including:
 - (i) The electoral roll
 - (ii) Annual report – what the PCC has done in the last 12 months
 - (iii) Financial report
 - (iv) Fabric report
 - (v) Deanery Synod report
4. The elections and appointments (Nominations must be in advance of the meeting, and consent forms and declarations signed):
 - (i) Election of representatives to Deanery Synod
 - (ii) Election of PCC members

(iii) Appointment of independent examiner

5. Matters for consideration by the PCC over the next year.

Closing prayers

Priest in Charge's Report

2020 was a year like no other. The year began as usual, then in March we were locked down for the first time, closing the churches and requiring some rapid readjustments to how we worship and serve. At a stroke we suspended our in-person worship, cancelled our fundraising socials, we lost the use of the halls for socials and for income-generating groups. Our ministry among the schools became of necessity more sporadic, and we were prevented from visiting the nursing and care homes, supporting them from afar by prayer.

During the first lockdown many in our community sprang into action, assisting with shopping and chemist runs, keeping in touch with those who were potentially vulnerable.

After the shock of the first lockdown, we settled into keeping in touch by means of a daily email. In the Easter season we embarked upon a virtual pilgrimage round the island.

These months were punctuated by loss, as cherished members of this community died and we were unable to gather for their funerals. They remain very deeply in our hearts.

As the year deepened bereavement ministry became our major focus. Thanks are due to Gradys with whom we worked particularly closely as together we sought to provide dignity to the deceased and comfort to those who were bereaved. This proved to be an extensive ministry, with additional practical and emotional challenges for the ministers who, prevented from customary pre-funeral visiting, had to meet with families by phone and zoom ahead of funerals. We experienced and managed curtailed numbers of people at church and at the crematorium, with social distancing and masks putting additional barriers in the way of pastoral care.

During this time I was reminded of the bishop's words at my ordination: he said that nobody would remember what great words we said in times of tragedy. What they would remember is that we were there. I for one have at times felt hugely inadequate in the face of such tragedy, but I take comfort from the fact that as ministers and as a church community we did our best to be there. I am grateful to everyone who has joined me in praying for those who have died and those who are bereaved; and to everyone who was there for me and for the ministers in our times of tiredness and disorientation.

Administration and Oversight

In the first lockdown it quickly became apparent that for financial and logistical reasons the Administrator needed to be furloughed, and Pauline Sutherland decided to retire later in the year. Deborah and I have largely managed the admin of the parishes between us, with help from Michael Tristram who does the invoicing for funerals and graveyard fees. Our admin requirements will need to be reviewed once the "new normal" is established.

In terms of the practicalities of meetings, after a brief pause we learned how to hold meetings including our Annual Meetings and then our PCCs by Zoom. The technology was new to all of us when lockdown began but has come to feel natural to many though by no means all of us.

One further practical challenge that came to the fore during this time was the question of how to make decisions rapidly as a community. As the restrictions changed, at times week by week, the churchwardens and clergy became in effect a steering group for the PCCs. Thankfully Church Representation Rules now allow decision-making to happen by email, and we have begun to hold joint Zoom PCC meetings for matters that require our joint attention. However, the challenge of making decisions in a way that is efficient and appropriately consultative when they need to be made jointly across the 3 PCCs is something we need to look properly at in the coming year.

Taken together this was a year of shock, of sadness, but also of huge learning and creativity. We received gifts this year that we will continue to learn and benefit from for many years to come. We also learned, as Hayling Anglicans, to pray and grow together. We commend to God the sorrows of the year and give thanks for its blessings.

Worship

In the first lockdown the churches were required by the government to close to all including the clergy. When we reopened it was initially for private prayer, then for small socially distanced services. At St Peter's the Covid risk assessments led us to hold Holy Communion services outdoors. At St Mary's and St Andrew's we were able to rearrange the chairs and welcome limited numbers indoors for Holy Communion. By November the pews at St Peter's had been temporarily rearranged so that we could hold Holy Communion and other services including funerals indoors.

Holy Communion felt very different: when the churches reopened we received only the bread not the wine, and there has been no congregational singing, and we've shared the Peace from a distance through Sign Language.

In the meantime we began to explore how best to offer services online, with Revd Deborah taking a lead in the use of Facebook, YouTube and Zoom, supported by Michael Cayley and then Sue Moss who faithfully led Compline on a Tuesday.

We currently reach out to families by means of the Hayling Anglicans Junior Church Facebook Page and YouTube.

Breaking with the tradition of just holding All Souls at St Mary's, in 2020 we held smaller All Souls services in person across the three churches this year, with a total of four opportunities for people to gather.

With Remembrance parades not possible, Revd Jenny then worked in partnership with the British Legion to produce a video which was viewed over 3000 times across the different platforms. Revd Deborah took a lead on our provision of online services at Christmas and the numbers speak for themselves: Revd Deborah's lighting of Advent Candles on Facebook was viewed by 783 people, Christmas stories were viewed by 610 people, the Christingle video was viewed by 327 people.

Music

One of the sorrows of 2020 was the ban on congregational singing. Nonetheless, music has continued in our churches. We owe immense thanks to Debbie Brett, Michael Slaney and Charles Barrett for playing (and in Debbie's case singing) for us in church after we reopened. Particular thanks are due to Josie Wheeler for her ministry at this time. Every week since we began to circulate the Sunday worship resources, Josie has provided us with YouTube links to hymns. She also navigated the complexity of the licensing rules in order to establish which licenses we needed to sing hymns during Zoom worship, and has worked tirelessly to record people's contributions, liaise with musicians, and produce weekly PowerPoint presentations for Zoom worship.

Safeguarding

Our Safeguarding Officers from October 2020 were Jo Hawley for St Peter's and Debbie Newbound for St Mary's and St Andrew's. Members of the PCCs have had DBS checks and the majority have undertaken the required online Safeguarding training, with a small number still outstanding. The relevant Safeguarding notices are in church and on the website. Online Safeguarding Protocols were put in place for Girls Brigade and when conducting online All Age Worship safeguarding precautions were in place.

Baptisms, weddings and funerals 2020

During first lockdown the diocese waived funeral fees. In accordance with the national fees table, all crematorium funeral fees go to the diocese, with church funeral fees split according to set amounts between the diocese and the church in which they take place.

	St Andrew's	St Mary's	St Peter's
Baptisms	0	1	1
Weddings	0	2	1
Church funerals	0	25	6

Crematorium funerals	4	43	10
Burials of ashes	0	14	9

Traidcraft Report – Jenny Owens

Needless to say, this year sales of Traidcraft goods fell well below the levels of last year, as there were no monthly stall in the churches and only a few of my usual customers gave me orders. My total sales fell from £3,676.55 to £1,910.53.

St Mary's sales came to £775.09, down from £1,054.99

St Peter's went from £1,123.47 to £167.25

St Andrew's fell from £514.97 to £197.63

Traidcraft itself is still trading, and so am I! Apart from the ravages of Covid 19, our producers in developing countries are also having to cope with the disastrous effects of Climate Change, far worse than the odd changes we see in our own weather patterns. For example, in Central America last November, their hurricane season was really devastating. They suffered over 30 tropical storms, plus 2 Force 4 hurricanes, named Eta and Iota, which brought winds of 155 m.p.h. and 24 inches of torrential rain. Crops were wiped out, homes demolished, trees uprooted, infrastructures badly damaged, and many lives lost. The Atlantic coastlines of Nicaragua, Honduras and Guatemala suffered most. These are poor countries, but their farmers do produce many of the products we buy, such as cocoa, coffee and cane sugar. Traidcraft buy from many of these farmers, and the Fairtrade premium that they receive is vitally important in helping them to recover from these awful incidents, and to build their resilience.

I would welcome more orders, as I can deliver on the Island. I am so grateful to those of you who have continued to buy from me. Your faithful support is greatly appreciated. You can contact me by e-mail, jenny.owens@mybroadbandmail.com, or by phone on 02392 465215.

Deanery Synod Report – Reps: Jane Marshall, Nigel Chilcott, Jenny Owens, Sue Moss

Deanery Synod Report

(Note: Minutes of the Havant Deanery Synod meetings can be obtained from your representatives)

There have been four main meetings of the Havant Deanery Synod since the last APCM Report. The meeting in June was cancelled due to the Pandemic. All other meetings have been conducted by Zoom.

The first meeting was held in December. This was the first meeting of the New Synod, the November meeting having been postponed, to enable new members from the late APC meetings to attend. The meeting opened with a prayer led by the clergy chair Revd Andrew Sheard, Rector, St Thomas a Becket, Warblington, and St James', Emsworth and joint Area Dean.

The appointment of Mrs Deb Henning -Vears (Reader Catherington and Clanfield) as Deanery Synod Lay Chair was ratified. The chair had remained vacant for a few years previously.

Numerous elections then followed including: **Deanery Secretary and Deanery Treasurer, Standing and Finance Committee.** Nigel Chilcott was elected to the Finance Committee. **Deanery Mission and Pastoral Committee** this committee oversees the future of our Deanery plan and works on the allocation of mission and pastoral resources across the Deanery.

This was followed by a talk by The Venerable Jenny Rowley, the new Archdeacon of Portsdown. She described herself as being the Bishop's henchman and being involved with strategy within the two Deaneries of Havant and Portsmouth. She is happy to receive invitations to take a service or preach and is hoping to get round all parishes at some point.

There then followed a talk and discussion around the future of the Deanery post COVID-19.

Background

There is a crisis in the affairs of the Church of England. All churches have had massive reductions in income during 2020 and into 2021 partly but not solely due to the pandemic. The diocese has had to take a loan to keep going

In October, a Deanery Strategy Group (DSG) was formed by inviting clergy to identify either themselves and/or members of their parishes and congregations who could bring a fresh and constructive viewpoint to the challenging task of re-shaping the Church.

In November, all parishes were asked via their PCCs to contribute their responses to a set of 5 questions considering the way forward. These were considered at the Zoom Deanery Consultation on Saturday 5th December attended for us by Nigel Chilcott. Proposals included having a variety of worship in different styles offered throughout the Deanery. Sharing of resources between parishes. Focusing on supporting and encouraging leaders whether they be ordained or lay. Proposals will eventually be put forward to the Bishop for discussion. The revised DSG proposals were presented to the Hayling Anglian PCCs by zoom in January.

The second meeting was in January. This meeting focused on the draft proposals for the future of the Deanery and the power point presentation given at the meeting on the 5th of December was repeated. It was emphasized that proposals presented were draft and that PCCs/parishes would have the opportunity to consult and give feedback. It was emphasized that cost cutting would not be solely through reducing stipendiary posts. Three core areas were identified to address: Growth; Leadership; Working Together. Income generation was also discussed, along

with SMART objectives. It was emphasized that the plan to be presented to the diocese will still be a draft.

The original suggestion for set clusters has already been changed and more discussion between the parishes will take place.

The March meeting outlined the Deanery's aim on how to achieve growth in depth, impact, and numbers through the following routes to better working by:

Leadership – if stipendiary posts are more spread out, new forms of leadership: lay, ordained, part-time, or full-time, voluntary etc. need to be found. The DSG highlights the need to incorporate and reinforce opportunities for greater lay leadership, for which it is known that many lay people agree.

Deanery Synod has told Diocese that the present stipendiary numbers are the minimum to achieve continuation of present mission and to expand it to the new areas. In the case of dire need, it may have to accept a reduction of 1.5 full time posts

Working together – two parts

1. Sharing resources and skills. This would include areas such as foodbanks, special ministries such as youth services and support services, e.g., human resources. Forming networking of groups such as churchwardens, musicians, treasurers etc. to increase effectiveness. Conduct an immediate skills audit to identify the skills and expertise available within the deanery.
2. Revise parish structures to better use resources and skills. Several combinations of parishes into clusters have been examined pursuing different criteria. (The three Hayling Parishes are considered as one bloc in this regard). At the time of writing, Hayling's proposed cluster is with Rowlands Castle, Warblington and Emsworth. The effect of forming clusters will be to better enable sharing of resources for skills and mission.

Growth and Mission – building upon the Diocese allocation of stipendiary posts and achieving potential growth in lay leadership, the Deanery will grow its mission, with reference to obtaining a presence in the new areas of population.

The last meeting was in April and focused on more discussion on the above proposals and the clusters. Clusters will in future be termed working teams. The meeting comprised of a hundred participants from around the Deanery. Questions were answered by Archdeacon Jenny Rowley, Jenny Hollingsworth, and Simon Whitbread members of the diocesan team. It was emphasised again that the clusters are not set in stone and could change. From now until early 2022 there will be many more meetings, both informal and public.

The Vicar has invited the Archdeacon Jenny Rowley or a member of the diocesan team to come to a zoom meeting of the three PCCs.

All in the congregation are asked to consider volunteering to be part of the working teams. Email the Deanery Office at havantdeanery@gmail.com. If you feel that you have time and skills that can help bring about the Kingdom in Havant Deanery.

Annual Report of the Parochial Church Council

Structure and Governance

The Parochial Church Council is a corporate body established by the Church of England and registered with the Charity Commission with Registration number 1128975. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend church are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Revd Dr Jenny Gaffin is the appointed priest in charge of St Mary's Church (from May 2016) with Revd Deborah Curram as Associate Priest (from July 2019). Sue Moss was appointed as a Lay Minister in 2020.

St Mary's PCC has the responsibility of co-operating with the incumbent, in the ecclesiastical parish, and with the whole mission of the Church for pastoral, evangelistic, social and ecumenical care.

Its other responsibilities are for St Mary's Church Hall.

Achievements and Performance

Church attendance

There are 86 parishioners on the Church Electoral Roll. Because of the Covid19 Pandemic the church ceased to hold live services in March 2020 and began to use Zoom online facilities and Social Media for services and parochial communications. For a time in the Summer there were weekly services for a small congregation maintaining social distancing throughout and with

santising arrangements provided. Subsequently the total lockdown returned and even more use was made of on line facilities for worship.

PCC activities

The Government action to combat the Pandemic was interpreted by the Church of England for Parishes. Churchwardens and PCC members were asked to remain in post and the 2020 APCM planned for April was postponed and churches were locked. Consultations on the local actions to be taken in the light of directives from Government and the Church was carried out by email. between Jenny Gaffin and PCC members and recorded in the minutes of the next meeting held. tween As a result the APCM was finally held in October 2020 and only two PCC meetings were held, in February and November. The latter was on line using the ZOOM system. Both were well attended. Two more were held in January and April 2021 prior to the APCM in May 2021. Revd Dr Jenny Gaffin has chaired the PCC meetings in 2020/21. Pauline Curtis was elected as Churchwarden at the Vestry Meeting in October 2020 and agreed to be Vice Chair.

In addition to the statutory Standing Committee other committees were established as in past years entitled Church Hall, Hospitality Committee, Fund Raising, and Finance.

Reports submitted to the PCC by those committees and by Mr Alan Hoad, the project manager for the Development Project, are discussed and, if necessary, decisions are taken on their recommendations. The Project ended with the opening of "The Lantern" annexe in June 2020. The final payment has been made to the contractor.

Churchwarden's Fabric Report

The Archdeacon's visitation in November was the start of my time as Churchwarden. The COVID pandemic has caused us all to change our working plans at the church. Many things have been put on hold due to social distancing and also finances.

St. Mary's was closed from just after Christmas for services excluding funerals, reopening again on 18th April.

Our Fabric Committee has not met this year, but it is anticipated that as we open up we may be able to press ahead with meetings and complete some of the outstanding works to be done at St. Mary's.

The link roof between the church and the vestry will hopefully be address when funds are available; we have established quotes and builders.

The heating system was serviced in November by Max Grealey.

The lighting in the Church has been vastly improved thanks to kind donations for the new light emitting diode (LED) type lamps and to the kindness by Jeremy Baggett (qualified electrician) in installing the lamps and obtaining a cherry picker for the purpose, we were able to appreciate this for short services over Christmas.

St Mary's was given a beautiful Christmas tree by Grady's Funeral Directors, decorated by Sue Moss and Tracy Jacobs

In the churchyard, we have contracted a tree surgeon to prune one of the Yew trees on the north boundary are awaiting permission from Havant Borough Council to commence the pruning. Also the Ancient Yew by the south entrance is awaiting inspection.

We have completed a few socially distanced work parties in the churchyard, a huge thank you to the people who give their time so generously for this work. A special thanks to Bill Taylor, who spends so much time working in our churchyard. Without his input the Churchyard would not look as good as it does today.

Approved by the Parochial Church Council and signed on its behalf by:

Rev. Dr Jenny Gaffin (Chairman)

Captain Stewart Burrows (Treasurer)

Date

Date

Administrative Information

Full name of the PCC: The Parochial Church Council of the Priory Church of St Mary the Virgin, South Hayling

Address: Church Road
Hayling Island

Hampshire

Correspondence Address: The Parish Office

c/o The Vicarage

34 Church Road

Hayling Island

Hampshire P011 0NT

E-mail address: admin@haylinganglicans.onmicrosoft.com

Web Sites: www.haylinganglicans.co.uk/stmary

PCC members for the year 1st January 2020 until the date this report was approved are:

<i>Incumbent:</i>	Revd. Dr Jenny Gaffin	Chairman	<i>from May 2016</i>
	Revd. Deborah Curram	Associate Vicar	<i>from July 2019</i>

Church Wardens: Mr Alan Hoad Vice-Chairman *from April 2019 to October 2020*

Mrs Myrtle Wigg *from April 2019 to October 2020*

Mrs Pauline Curtis *from October 2020*

Deanery Synod Representatives:

Mrs Pauline Clothier	<i>from April 2019 to October 2020</i>
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Mrs Sue Moss (Lay Minister)	<i>from October 2020</i>
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Mrs Jenny Owens	<i>from October 2020</i>
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Elected Representatives: Mrs Kathy Poole-Gleed
2019 to October 2020 (Non Member)

Hon. Secretary *from April*

2015

Mr Alan Hoad

Hon. Secretary *from October 2020*

Captain Stewart Burrows

Treasurer *co-opted from May*

Mrs Silvia Hayward

co-opted from April 2017

Mrs Tracy Jacobs

from April 2018

Mr Eric Shore

from April 2019

Mr Roy Davies

from April 2019

Mrs Jill Davies

from April 2019

Mrs Lucy Furlong

from April 2019

Mrs Samantha Griffiths

from April 2019

Independent Examiner: C J Driscoll

The Old Surgery

19 Mengham Lane

Hayling Island

Hampshire PO11 9JT



*THE PRIORY CHURCH OF ST MARY THE VIRGIN
SOUTH HAYLING*

The Parochial Church Council

Vestry Meeting held on Monday 12th October 2020 at 6pm

Held via Zoom; hosted by Rev Deborah

Action

1 WELCOME & OPENING PRAYER

JG opened the meeting at 6.03pm with a welcome and Prayer. The meeting was attended by 21 parishioners + JG. JG thanked for all attending and explained how the Zoom meeting would work.

2 APOLOGIES FOR ABSENCE

Eric & Janet Shore, Pauline Clothier, Samantha Griffiths, Janet Anders

3 CONFIRMATION OF MINUTES OF PREVIOUS APCM HELD ON 1/4/19

KPG /
JG

It was agreed by all that there was an accurate record of the minutes of the 2019/20 APCM held on 1st April 2019. A copy will be signed by JG.

4 ELECTION OF TWO CHURCH-WARDENS FOR THE YEAR 2017/18

Pauline Curtis has been nominated for the post of Churchwarden to be supported by a team of Gill and Roy Davies and Tracy Jacobs. All were very happy to support Pauline's nomination.

It is hoped that another person will stand to support Pauline in this important post.

Thanks were given to Alan and Myrtle for their time in the role.

APCM held on 12th October 2020

3 ANNUAL REPORTS

Electoral Role

JG confirmed that there were 86 people on the electoral roll. All were happy to receive the Annual Report that had been circulated prior to the meeting.

Financial Statement For 2019

The financial accounts had been circulated prior to the meeting; SB stated that there was not a happy picture of the accounts at the end of last financial year. The accounts continuously run in the red; the shortfall was not helped by the fact that giving over the recent year has remained unchanged. Income from the Lantern has not materialised.

However since lockdown the situation has changed; this being mainly due to the Parish Share contribution being reduced from £5,000 to £2,500 per month. The Diocese have agreed this reduction for during the current Covid pandemic however have requested that as soon as we are able we are to increase this. SB stated that if the

parish share can stay at a lower level or slightly above then we can recover somewhat.

We now need to look at how we can raise money from here on in.

Paul Curtis asked SB how the hall has been affected by Covid; SB stated that as the hall bookings are being organised through the parish office he only knows about the level of bookings from the money paid into the account. Some groups have returned but cannot have as many people at the sessions. Revenue from the hall is down. The offices are continuing to pay rent – though only 3 out of the 4 spaces are let. Expenses from the hall have gone up as evidenced in the financial report.

TJ asked about putting up the prices of the hall; SB stated that the hall fees have been looked at in recent years and it was felt that as the groups using the hall are not able to accommodate as many people it would be unfair to increase at this time; rates are reasonable. SB stated that any increase in hall fees would not make much difference to the money that is required.

JG asked that we think of ways that the hall could be used during Covid to get some money in.

JG thanked SB for his hard work and professionalism as ever on the accounts.

JG

Fabric Report

AH asked Sb if we had paid the final retained sum for the lantern – as this has not been requested it has not been paid; we still have £8,300 in reserve to cover the £7,000 + additional costs.

Efforts are being made to change the lighting – this was started prior to lock-down. LED bulbs have been recommended at a cost of approx. £15 each and JG has found a volunteer who will cover the cost of the ‘cherry picker’ and also do the work of fitting the bulbs. Request for contributions towards the cost of the light-bulbs will be circulated to the church family in the coming weeks. It is suggested that the bulbs will cost between £700 and £800 in total. PC stated that the lights must be ‘dimmable’ as they are to be put into a dimmable system; the electrician who has volunteered to fit is aware of this.

Fabric

Link roof with the old vestry – this is a flat lead roof approx. 6 x 4ft. AH has covered this with a temporary covering whilst we wait for it to be fixed. Quotes are coming in and JG is checking out the current Diocesan position. AH has made an application to National Churches Trust Foundation and they will give us ½ if we can get a quote for around £1,000. AH knows someone else who will contribute the other ½.

PC suggested an alternative covering to lead – this is to be discussed at a Fabric Committee meeting.

JG thanked AH for the report and gave thanks to Paul Curtis and all on the fabric committee.

Deanery Synod Report

JO gave an overview of the meetings held in the year however recently there have been no meetings due to Covid.

4 ELECTIONS AND APPOINTMENTS

Election of Deanery Synod Representatives – Jenny Owens would be happy to re-stand as a Deanery Synod representative – KPH proposed and Sue Moss seconded Sue Moss would be happy to stand as a Deanery Synod member – KPG proposed and Jenny Owens seconded

JG thanked Pauline Clothier for her tremendous and faithful support as both Deanery Synod representative and as a member of the standing committee and PCC; she is stepping aside due to family commitments.

Election of Members to the PCC – There are a few changes within the PCC :- Alan Hoad and Myrtle Wigg to stand down as Churchwardens; as above in Vestry Meeting Pauline Curtis has been elected as a Churchwarden.

Kathy Poole-Gleed to stand down as secretary and Alan Hoad to take over; JG thanked KPG for her work on the PCC

Alan Hoad was elected to become a member; Lucy Furlong and Samantha Griffiths were re-elected after their initial 1 year when they had kindly taken over from others who had left before their 3 years were up.

TJ

JG

Independent Examiner - SB proposed adopting CJ Driscolls as an Independent Examiner; all in attendance happy to re-appoint.

5 MATTERS FOR CONSIDERATION

TJ asked about WiFi at the church ; this has been investigated in previous years before the opening of the Lantern; TJ to investigate and report back to the PCC

JG to get a Zoom PCC meeting organised

Notes to be distributed to all on the electoral role ASAP

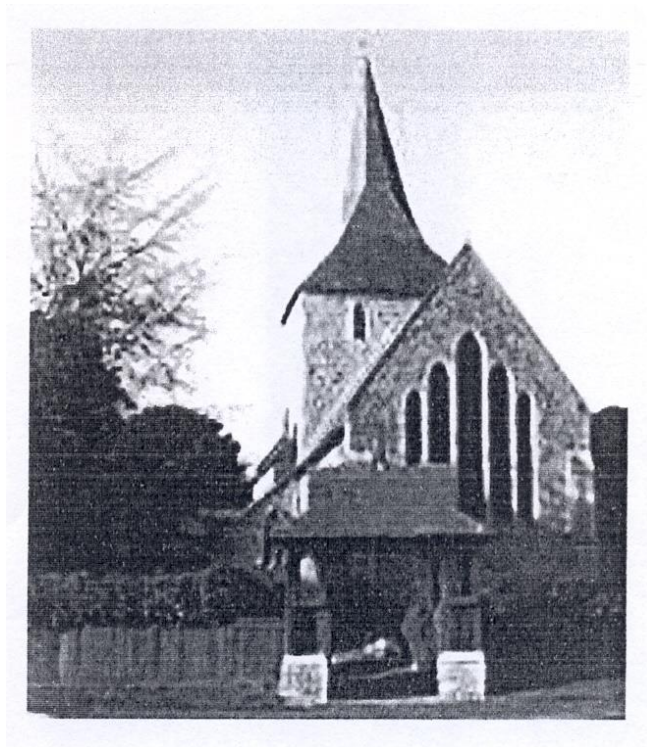
CLOSING PRAYERS

JG closed the meeting with prayer at 6.47pm.

.....
Approved by Rev'd Doctor Jenny Gaffin

Date

THE PRIORY CHURCH OF ST MARY THE VIRGIN SOUTH HAYLING



Consolidated accounts

For the Year Ended

31st December 2020

Registered Charity No: 1128975

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The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Annual Report of the Parochial Church Council

Administrative Information

Full name of the PCC: The Parochial Church Council of the Priory Church of St Mary The Virgin, South Hayling

Address: Church Road
Hayling Island
Hampshire

Correspondence address: The Parish Office
c/o The Vicarage
34 Church Road
Hayling Island
Hampshire
PO11 0NT

E-mail address: admin@haylinganglicans.onmicrosoft.com

Web site: www.haylinganglicans.co.uk/stmary

PCC members who have served from 1st January 2020 until the date this report was approved are:

<i>Incumbent:</i>	Rev. Dr Jenny Gaffin	Chairman
	Rev. Deborah Curram	Associate Priest

<i>Church Wardens:</i>	Mr Alan Hoad	
	Mrs Myrtle Wigg	(to October 2020)
	Mrs Pauline Curtis	(from October 2020)

<i>Deanery Synod Representatives:</i>	Mrs Pauline Clothier	(to October 2020)
	Mrs Sue Moss	(from October 2020)
	Mrs Jenny Owens	

<i>Elected Representatives:</i>	Mr Alan Hoad	Vice Chairman	(to October 2020)
	Mrs Pauline Curtis	Vice Chairman	(from October 2020)
	Mrs Kathy Poole-Gleed	Honorary Secretary	(to October 2020 - <i>non-member</i>)
	Mr Alan Hoad	Honorary Secretary	(from October 2020)
	Captain Stewart Burrows	Treasurer	
	Mrs Silvia Hayward		
	Mrs Tracey Jacobs		
	Mr Eric Shore		
	Mr Roy Davies		
	Mrs Jill Davies		
	Mrs Lucy Furlong		
	Mrs Samantha Griffiths		

Independent Examiner: C J Driscoll Chartered Accountants
The Old Surgery
19 Mengham Lane
Hayling Island
PO11 9JT

**The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020**

Annual Report of the Parochial Church Council (Continued)

Structure and Governance

The Parochial Church Council is a corporate body established by the Church of England and registered with the Charity Commission with Registration number 1128975. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend church are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Revd Dr Jenny Gaffin is the appointed Priest in Charge of St Mary's Church (from May 2017) with Revd Deborah Curram as Associated Priest (from July 2019). Sue Moss was appointed a lay minister in 2020.

Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent, in the ecclesiastical parish, and with the whole mission of the Church for pastoral, evangelistic, social and ecumenical care.

Its other responsibilities are for St Mary's Church Hall.

Achievements and Performance

Church attendance

There are 86 parishioners on the Church Electoral Roll. Because of the Covid19 Pandemic the church ceased to hold live services in March 2020 and began to use Zoom online facilities and Social Media for services and parochial communications. For a time in the Summer there were weekly services for a small congregation maintaining social distancing throughout and with sanitising arrangements provided. Subsequently the total lockdown returned and even more use was made of on-line facilities for worship.

PCC activities

The Government action to combat the Pandemic was interpreted by the Church of England for Parishes. Churchwardens and PCC members were asked to remain in post and the 2020 APCM planned for April was postponed and churches were locked. Consultations on the local actions to be taken in the light of directives from Government and the Church was carried out by email between Jenny Gavin and PCC members and recorded in the minutes of the next meeting held. As a result of these rulings the APCM was finally held in October 2020 and only two PCC meetings were held, in February and November, the latter being on-line using the ZOOM system. Both were well attended. Two more were held in January and April 2021 prior to the APCM in May 2021. Revd Dr Jenny Gaffin has chaired the PCC meetings in 2020/21. Pauline Curtis was elected as Churchwarden at the Vestry Meeting in October 2020 and agreed to be Vice Chair.

In addition to the statutory Standing Committee other committees were established as in past years entitled Church Hall, Hospitality Committee, Fund Raising and Finance.

Reports submitted to the PCC by those committees and by Mr Alan Hoad, the project manager for the Development Project, are discussed and, if necessary, decisions are taken on their recommendations.

Approved by the Parochial Church Council and signed on it's behalf by:

Revd Dr Jenny Gaffin (Chairman)

Captain Stewart Burrows (Treasurer)

Date 20 April 2021

Report of the Independent Examiner

This Report on the financial statements of the PCC for the year ended 31st December 2020 which are set out on page 4 and 5, is in respect of an examination carried out in accordance with s.144 of the Charities Act 2011 ("the Act").

Respective Responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements. The PCC consider that the audit requirement of the Regulations and section 144(2) of the act do not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the act);
- follow the procedures laid down in the General Directives given by the charities commission (under section 145(5)(b) of the act); and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in Accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the act; and
- to prepare accounts which are in accord with the accounting records and comply with the accounting requirements of the act, has not been met with.

(2) to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P G Barker
C J Driscoll Chartered Accountants
The Old Surgery
19 Mengham Lane
Hayling Island
Hampshire
PO11 9JT
20 April 2021

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Statement of Financial Activities

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Income and Expenditure						
Incoming Resources						
Voluntary Income	2	40,885.15	2,256.05		43,141.20	88,242.36
Activities for Generating Funds	3	7,041.92			7,041.92	8,464.44
Investment Income	4	59.24	361.57		420.81	761.39
Incoming Resources from Charitable Activities	5	15,603.37			15,603.37	31,821.27
Other Incoming Resources	6	10,902.54			10,902.54	20,299.48
Total Incoming Resources		74,492.22	2,617.62		77,109.84	149,588.94
Resources Used						
Cost of Generating Voluntary Income	7					
Fundraising trading: Cost of Goods Sold and Other Costs	8	12,980.74			12,980.74	25,658.53
Investment and Management Costs	9					
Charitable Activities	10	70,630.00	11,239.62		81,869.62	321,341.43
Governance Costs	11	2,090.58			2,090.58	1,983.23
Other Resources Used						
Total Resources Used		85,701.32	11,239.62		96,940.94	348,983.19
Net Incoming / (Outgoing) Resources		(11,209.10)	(8,622.00)		(19,831.10)	(199,394.25)
Gains and Losses						
- gains and losses on investment income	12		599.00	62.25	661.25	
Gross Transfers		486.66	(486.66)		0.00	
Net Movement in Funds		(10,722.44)	(8,509.66)	62.25	(19,169.85)	(199,394.25)
Balance Brought Forward		62,825.99	120,406.33	6,321.29	189,553.61	388,947.86
Balance Carried forward		52,103.55	111,896.67	6,383.54	170,383.76	189,553.61

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Balance Sheet

	Notes	2020 £	2019 £
Fixed Assets			
Tangible Assets	13	160,000.00	160,000.00
Investment	14	17,404.57	16,778.42
		<hr/>	<hr/>
Total Fixed Assets		177,404.57	176,778.42
Current Assets			
Debtors		1,129.60	1,129.60
Deposits with Central Board of Finance		10,647.69	10,272.82
Cash at Bank and in Hand		11,337.47	30,504.34
		<hr/>	<hr/>
		23,114.76	41,906.76
Creditors Falling Due Within One Year	15	30,135.57	29,131.57
		<hr/>	<hr/>
Net Current Assets		- 7,020.81	12,775.19
Net Assets		170,383.76	189,553.61
		<hr/> <hr/>	<hr/> <hr/>
Represented by:			
Endowment Fund	16	6,383.54	6,321.29
Restricted Income Fund	16	183,694.79	182,219.63
Restricted income funds (in deficit)	16	(71,798.12)	(61,813.30)
Unrestricted Income Fund		52,103.55	62,825.99
		<hr/>	<hr/>
		170,383.76	189,553.61
		<hr/> <hr/>	<hr/> <hr/>

The Financial statements were approved by the PCC on 20 April 2021.

Rev Dr Jenny Gaffin

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements

1) Accounting Policies

The financial statements have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (FRS102).

Tangible fixed assets

Land and buildings are represented by the Church hall, which is shown at original cost. No depreciation is provided on Freehold buildings as required by the provisions of FRS15 as the PCC are of an opinion that these provisions are inapplicable due to the level of repair and maintenance work undertaken, which is at a level that the expected life of the building is extended by at least one year.

Investments

Investments appear on the balance sheet at market value with any gains or losses being recognised in the statement of financial activities.

Incoming resources

Planned giving, collections, donations and Tax refunds from gift aid are recognised when they are received. Grants legacies and bequests are accounted for when the PCC is entitled to the funds.

Resources expended

Grants and donations given are accounted for when the funds are paid out. The diocesan parish share is accounted for when it is due.

Funds

Endowment funds are funds where the capital level must be maintained, but the funds arising from the investment may be used as either restricted or unrestricted funds.

Restricted funds are to be used for a specific purpose laid down by the donor, and any unspent balance is carried forward to future years. The PCC has traditionally invested separately for each fund.

Unrestricted funds are donations or income that is usable for the general purpose of the charity.

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements (continued)

2) Voluntary Income

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Gift Aid Donations	24,444.49	770.00		25,214.49	31,959.25
Tax Rebate	8,317.33	35.00		8,352.33	11,587.74
Non Gift Aid Donations	7,582.33	1,050.00		8,632.33	44,248.65
Magazines, BRF	541.00	401.05		942.05	446.72
	40,885.15	2,256.05		43,141.20	88,242.36

3) Activities for generating funds

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Fund Raising Events	903.50			903.50	5,378.44
100 Club	600.00			600.00	
Photocopying	2,666.39			2,666.39	3,086.00
	7,041.92			7,041.92	8,464.44

4) Investment Income

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Interest	44.97	361.57		406.54	743.92
Hall interest	14.27			14.27	17.47
	59.24	361.57		420.81	761.39

5) Incoming resources from charitable activities

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Hall Lettings	2,961.00			2,961.00	7,197.50
Hall refreshment income					580.27
First steps / Lanterns	245.37			245.37	259.00
Funerals, weddings, baptisms	12,397.00			12,397.00	23,784.50
	15,603.37			15,603.37	31,821.27

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements (continued)

6) Other Incoming Resources

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Mission and Outreach					50.00
Guidebooks	9.70			9.70	127.22
Hall Office letting	8,041.40			8,041.40	12,958.00
Hayling churches group contributions	2,651.44			2,651.44	6,604.26
Services of Verger	200.00			200.00	560.00
	10,902.54			10,902.54	20,299.48

7) Cost of Generating Voluntary Income

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Bank Charges					

8) Fundraising Trading: cost of goods sold and other costs

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Hall Running Costs	7,028.19			7,028.19	15,987.65
Gardening and Maintenance Costs	3,676.26			3,676.26	4,538.16
Cleaning	2,268.99			2,268.99	5,014.79
Refreshment Costs	7.30			7.30	117.93
	12,980.74			12,980.74	25,658.53

9) Investment and management costs

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Hall furniture and equipment					

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements (continued)

10) Charitable Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Books, Readings	386.50			386.50	446.72
Diocesan Quota and Deanery Capitation	42,066.70			42,066.70	59,691.04
Team Expenses and Training	700.03			700.03	1,899.35
Mission and Outreach					1,250.00
Church and Churchyard	16,032.89	1,254.80		17,287.69	12,122.92
Repairs and Maintenance					
Development costs		9,984.82		9,984.82	228,100.29
Funerals and Weddings	1,268.10			1,268.10	4,754.19
Organ and Music	600.00			600.00	1,160.00
Hayling Churches Group					
Fete	254.45			254.45	
Parish Office and General Admin	9,321.33			9,321.33	11,916.92
	<hr/>				
	70,630.00	11,239.62		81,869.62	321,341.43
	<hr/>				

11) Governance Costs

	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Total 2019
Subs and Registration Fees	890.58			890.58	783.23
Accountancy	1,200.00			1,200.00	1,200.00
	<hr/>				
	2,090.58			2,090.58	1,983.23
	<hr/>				

12) Net Investment Gain/(Loss)

	2020 £	2019 £
Market Value at 1st January	17,031.86	16,712.38
	<hr/>	
Market Value at 31st December	17,404.57	17,031.86
	<hr/>	
	372.71	319.48
	<hr/>	

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements (continued)

13) Fixed Assets

	Land and Building £	Totals £
Cost		
At 1st January 2019	160,000.00	160,000.00
At 31st December 2019	160,000.00	160,000.00
Net book Value		
At 31st December 2019	160,000.00	160,000.00
At 31st December 2018	160,000.00	160,000.00

14) Investments

	2020 £	2019 £
CBF fixed interest securities fund - income shares	11,020.12	10,674.18
CBF deposit fund held by diocesan board of finance	6,329.68	6,302.91
Gann Grave Trust - 3½% War Stock (£99.47)	54.77	54.77
	17,404.57	17,031.86

15) Creditors amount falling due within one year

	2020 £	2019 £
Hall Costs		
Other		
Creditors	480.00	480.00
Loans to PCC	27,000.00	27,000.00
Agency Collections	2,655.57	1,651.57
	30,135.57	29,131.57

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Notes to the financial statements (continued)

16) Reserves

	Balance Brought Forward £	Income £	Expenses £	Transfers £	Investment Gains & Losses £	Balance Carried Forward £
Unrestricted						
General Fund-church	15,620.60	55,070.38	(70,152.56)	2,500.00		3,038.42
General Fund-Hall	5,380.67	11,021.63	(12,660.97)	(2,013.34)		1,727.99
General reserves	1,500.00					1,500.00
Choir Stalls	5,810.23					5,810.23
FirstSteps - First Steps	62.64	95.51				158.15
Flowers	262.71	135.00	(174.50)			223.21
Furniture	190.23					190.23
Graves2	16,734.04	7,574.00	(1,528.09)			22,779.95
Memorial Plaques & Chairs	7,670.80					7,670.80
Mission & Outreach Fund	660.83	9.70	(386.50)			284.03
Shop		361.00	(140.00)			221.00
Organ & Music Fund	8,933.24	225.00	(658.70)			8,499.54
	62,825.99	74,492.22	(85,701.32)	486.66		52,103.55
Restricted						
Art Group	141.00					141.00
Church Fabric Trust	10,421.47				599.00	11,020.47
Churchyard Footpath	1,000.00					1,000.00
Community Appeal fund	(27,822.98)					(27,822.98)
Fabric Fund	157.66	802.62	(731.90)			228.38
Friends of St Marys	10,499.50	1,815.00	(522.90)	(486.66)		11,304.94
Hall Building Valuation	160,000.00					160,000.00
Graves - Churchyard						
Developmnt - Development	(33,990.32)		(9,984.82)			(43,975.14)
	120,406.33	2,617.62	(11,239.62)	(486.66)	599.00	111,896.67
Endowment						
Gann Grave Fund	54.77					54.77
Land Sale Trust	6,266.52				62.25	6,328.77
	6,321.29				62.25	6,383.54
Total Reserves	189,553.61	77,109.84	(96,940.94)	0.00	661.25	170,383.76

The Priory Church of St Mary the Virgin South Hayling
Consolidated accounts for the year ending 31st December 2020

Report of the Independent Examiner

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- to prepare accounts which are in accord with the accounting records and comply with the accounting requirements

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20 April 2021