



St Andrew's Malvern

Partnering with God in the flourishing of our communities

Trustees Annual Report 2022

Annual Report of the Parochial Church Council

For the year 1st January to 31st December 2022



Registered Charity Number: 1128973

Contact PCC Secretary: c/o St Andrew's Church, Churchdown Road, Malvern WR14 3JX

1. Introduction

*'The **Parochial Church Council** or PCC, is the executive body of a Church of England parish. It is constituted as a body corporate by the Church Representation Rules set out in Schedule 3 to the Synodical Government Measure 1969, and consists of the clergy and churchwardens of the parish, together with a number of representatives of the laity principally elected by the annual parochial church meeting of the parish. Its powers and duties are defined by certain Acts of Parliament and other legislation, principally the Parochial Church Councils (Powers) Measure 1956. It has the responsibility of co-operating with the incumbent (rector, vicar or priest) or priest in charge in promoting the mission of the Church in its parish.*

Formally, the PCC is responsible for the financial affairs of the Church and the care and maintenance of the church fabric and its contents. These latter responsibilities are executed primarily by the churchwardens. It also has a voice in the forms of Service used by the church and may make representations to the bishop on matters affecting the welfare of the parish.'

The Church Representation Rules (2020) detail local church governance arrangements and provide the framework under which PCCs and parishes operate to best serve ministry and mission in their contexts.

St Andrew's Church is situated in Poolbrook, Malvern. It is part of the Diocese of Worcester within the Church of England. In September 2014 St Andrew's became part of the Chase Team Ministry which includes St Mary's Pickersleigh and All Saints Malvern Wells & Wyche. The three parishes each have their own Parochial Church Council. The Chase Team has a Team Rector and a Team Vicar (with responsibility for St Mary's in Pickersleigh). The Rector and Team Vicar are remunerated through the Diocese of Worcester.

2. Aims and Purposes

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the Team Rector, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance and upkeep of the St Andrew's Church Centre complex.

In Autumn 2017 the PCCs of St Andrew's and All Saints agreed a joint mission statement to describe our core purpose:

- **Encountering Jesus** in Worship, Prayer, Word and Spirit.
- **Growing whole-life, life-long disciples.**
- **Seeing lives transformed and communities flourish** as we demonstrate and proclaim God's Kingdom.

This is all under pinned by the strapline '**Partnering with God in the flourishing of our communities**'.

3. Objectives and activities

The PCC believes that St Andrew's provides clear benefit to the public including by:

- providing resources and facilities for public worship, pastoral care and spiritual development for both those living in the Parish and beyond.
- promoting the Christian religion and Christian values for the benefit of individuals and society as a whole.
- making the facilities of the Church Centre available to the wider community (rather like a village hall).

The local community directly benefits from a whole range of activities, services and events that St Andrew's provides. These include toddler groups, young people groups, youth groups, Holiday@Home activities, bereavement support, debt support, the Octagon Coffee Shop and provision of the occasional offices (funerals, weddings, baptisms). The St Andrew's Church Centre is a fantastic community facility available for public hire at reasonable rates.

4. Achievements and Performance

2022 was another unusual year due to the ongoing COVID situation and many of our normal activities had to be curtailed in keeping with Government and Church of England guidelines particularly in the first part of the year. However, we continued to run services throughout the year 'in-person' and online. We have continued to see our congregations grow significantly over the last year which represents more than a 100% increase in worshipping community since 2015.

	2015	2016	2017	2018	2019	2020	2021	2022
Total Worshipping Community	160	201	244	261	263	297	326	332
0-17s Worshipping Community	43	55	63	69	66	71	84	75

Our 2022 Annual Review (prepared jointly with our sister church All Saints) for the Annual Parochial Church Meetings (available at St Andrew's Church or from our web site www.standrewsandallsaints.org/resources/annual-reviews/), gives a more detailed summary of many of our activities and achievements over the last year.

Some of the key features include:

- Establishment of the new service patterns introduced post COVID with all of our 4 St Andrew's congregations seeing significant growth in the last year.
- Establishment of a monthly midweek lunch after the Thursday service which has built community amongst that congregation.
- Welcoming several families from Ukraine into our community and supporting the set-up of a school for Ukrainian refugees in the Czech Republic with one of our

mission partners.

- Establishing a regular pattern of men's and women's breakfasts
- Continued support of our three local church primary schools including the Parish School having an isingPOP concert at St Andrew's.
- Regular children and young people's ministry including toddler groups, children and youth groups on a Sunday. At the end of the year we merged our CHAOS (14-18s) with Colwall Community Church's Youth Group to enable those young people to continue to have provision.
- Pastoral and spiritual support for members of the congregations and members of the community through the Bereavement Team, Octagon Centre, Christians Against Poverty (CAP) and Holiday@Home activities.
- Supporting the work of our mission partners, both locally, nationally and internationally (including Bible Society, Church Mission Society, Church Army, Bible Society, Urban Neighbours of Hope, Josiah Ventures and Open Doors), donating over £17,000 to these organizations.
- Serving our community through occasional offices: funerals, weddings and baptisms.
- Supporting local people in financial difficulty through the Blessings Fund.
- Developing new leadership structures across our churches, including employing a new Operations Manager and creating 'strategic teams' and 'congregational leadership teams' to lead in different areas of ministry.

5. Future Plans

2023 will be a year of significant transition as we explore the future of the Chase Team in the light of Rev Lynne Sparkes' retirement in January 2023. This is part of a wider Deanery transformation process happening at the same time. We are considering many exciting opportunities to fulfil our call to be 'blessed to be a blessing' to our communities and other churches, and the first half of 2023 will be a significant time of prayer and discernment about this future vision. We also seek to recruit new staff in 2023 to support the ministry and mission further, including an Associate / Team Vicar, and continue to embed the new leadership structures and strategic teams.

The key areas for the coming year will therefore be:

- Recruiting a new Associate / Team Vicar and exploring longer term Youth oversight.
- Exploring the new vision for the Chase Team and St Mary's in the light of Revd Lynne Sparkes' retirement.
- Continuing to embed the new leadership structure and new staff to release others for ministry.
- To seek to explore new 'worshipping communities' – initially at the Octagon to reach those in our community for whom current services are not a good fit.
- Continued support and focus on 'frontline mission' and equipping people to be disciples in their Monday to Saturday lives.
- April – July is to be a time of 'sabbatical' for the Rector and the church as we seek to be refreshed and recharged ready for the new plans in Autumn 2023.

6. Financial Review

Total income from all sources for the year was £269,338 compared to £239,323 in 2021 (a 12.5% increase).

Expenditure in the year was £237,323 (compared to £229,235 in 2021, representing a 2.8% increase).

The net effect of these results produced a £33,476 increase in net resources over the year to £178,180 (£144,704 at 31 December 2021). Of this:

£1,570 (2021 - £1,780) is permanently endowed,

£36,683 (2021 - £30,866) is held for restricted use and

£12,627 (2021 - £10,909) is designated by the Church for specific purposes.

This leaves £129,544 (2021 - £101,160) as unrestricted funds which, after due allowance for tangible fixed assets, gives £123,776 (2020 - £87,832) as freely available reserves for use in the future charitable activities of the Church.

We are very grateful to all those who have (and continue) to give to the work and upkeep of our church and beyond.

7. Reserves and investment policy

It is the policy of the Church that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least three month's running costs (approximately £60,000). The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Church's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Funds balances held in excess of short to medium-term needs are invested with the CBF Church of England Deposit Fund. The endowment investment is held in a CBF Investment (Income) Fund. The church has no loans against these funds.

The trustees have assessed the major risks to which the Church is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

8. Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Annually, and well in advance of the Annual Parochial Church Council meeting, all members on the electoral roll of St Andrew's are invited to be nominated to sit or re-sit on the PCC for a 3-year period. If too many members are nominated, a simple vote is conducted at the Annual Parochial Church Council meeting.

The PCC locally manages St Andrew's Church building, the St Andrew's Church Centre and the grounds on behalf of the Diocese of Worcester. This includes short and long term maintenance and enhancement of the assets.

The administrative and support costs and clergy expenses for St Andrew's & All Saints are shared between the two PCCs. The clergy stipends are met by the Church Commissioners.

St Andrew's employs a part time cleaner and, jointly with All Saints, employs:

- An Operations Manager. Appointed from late August 2022 to oversee and manage all of the practical, administrative and operational aspects of church life and play a vital role in supporting our leadership and congregations.
- A Youth Ministry Leader. This key post was filled until August 2021 when the role holder completed their agreed 3-year term and, following several advertisements, no one has been re-appointed to the role.
- A Children and Families Ministry Leader (part time).
- Part time Office Administrators. One throughout 2022 and the other up to and including July 2022.

The PCC typically meets approximately seven times per year. Between meetings, any urgent day to day business of the PCC is undertaken by a Standing Committee consisting of Chair, Vice-Chair, Churchwardens, Deputy Churchwarden, Parish Safeguarding Officer and Treasurer. Any decisions taken by the Standing Committee are summarised at the subsequent PCC Meeting.

When appointed, new PCC members are provided with an introduction to their role, typically including how the PCC operates, the importance of being a Charity Trustee and a Church financial introduction/overview.

The PCC responds positively and implements all appropriate legislation linked with health and safety and disability. Examples include:

- A Health & Safety Policy is in place, supported by an appropriate set of responsibilities, rules and risk assessments. This includes a fire risk assessment and appropriate test procedures, e.g. fire alarms, emergency lighting, gas and electrics.
- The new build provides level access to virtually all areas and provides fully compliant disabled facilities.

9. Safeguarding

The PCC has fully complied with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

During 2022, 27 church members have completed DBS checks. 54 members have completed safeguarding training at various levels.

A few safeguarding concerns have arisen during the year, which have been addressed promptly by the Rector and the Parish Safeguarding Officer. Support and advice have been sought from the Diocese.

All required documents and procedures are in place and good practice is being implemented. The final elements of the new Safer Recruitment Guidance are in the process of being implemented.

10. Administrative Information

Full Name:

The Parochial Church Council of the Ecclesiastical Parish of St Andrew Malvern.

Charity Registration Number: 1128973.

The Church is an unincorporated charity constituted as detailed earlier in this report.

Address

St. Andrew's Church, Churchdown Road, Malvern, WR14 3JX

Secretary - currently vacant.

Being covered by the Operations Manager, c/o St. Andrew's Church, Churchdown Road, Malvern, WR14 3JX.

Leadership

Incumbent:	Revd Dave Bruce
Team Vicar:	Revd Lynne Sparkes
Retired Clergy:	Revd David Ritchie Revd Jo Vickery Revd Helen Wilkinson
Operations Manager	Liz Saunders
Youth Ministry Leader:	Vacant and been re-advertised
Children and Families Ministry Leader:	Helen Attree
Wardens:	Nick Fane Lis Whybrow
Readers:	Derham Cook Judith Keene Heather Williamson
Representatives on Deanery Synod:	Jane Mortimore Carole Nicholls

Trustees (PCC Members)

The trustees (PCC Members) who served during the year were:

Dave Bruce (Chair)
Derek Barnes (Vice Chair)
Nick Fane (Churchwarden)
Lis Whybrow (Churchwarden)
Andy Lymer (Treasurer)
Derham Cook
Val Fane
Alan Holmes
Virginia Jones
Anna Laidler
Chris Mesley
Tristan Mitchell (from 3rd April 2022)
Jane Mortimore
Carole Nicholls
Simon Noble
Jennifer Oakley
Ellie Noble
Colin Robbins
Heather Williamson
Helen Wilkinson

11. Declaration:

The Trustees (PCC) declare that they have approved this annual report at their meeting on the 30th March 2023. Signed on behalf of the PCC:



Revd Dave Bruce MA
Chair



Dr Derek Barnes
Deputy Chair

ST ANDREW'S CHURCH, MALVERN
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

ST ANDREW'S CHURCH, MALVERN

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ST ANDREW'S CHURCH, MALVERN

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST ANDREW'S CHURCH, MALVERN

I report to the trustees on my examination of the financial statements of St Andrew's Church, Malvern (the Church) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Elizabeth Needham ACA CTA (VAT)
Kendall Wadley LLP

Granta Lodge
71 Graham Road
Malvern
Worcestershire
WR14 2JS

Dated: 11 April 2023

ST ANDREW'S CHURCH, MALVERN

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Total 2021 £
	Notes						
Income and endowments from:							
Grants and legacies	3	-	-	-	-	-	32,257
Church activities	4	21,323	6,153	705	-	28,181	18,751
Voluntary income	5	184,874	962	46,189	-	232,025	174,589
Investments	6	172	-	-	-	172	90
Other incoming resources	7	8,960	-	-	-	8,960	11,636
Total income		<u>215,329</u>	<u>7,115</u>	<u>46,894</u>	<u>-</u>	<u>269,338</u>	<u>237,323</u>
Expenditure on:							
Charitable activities	8	186,945	7,641	41,066	-	235,652	229,235
Net gains/(losses) on investments	12	-	-	-	(210)	(210)	(265)
Net movement in funds		<u>28,384</u>	<u>(526)</u>	<u>5,828</u>	<u>(210)</u>	<u>33,476</u>	<u>7,823</u>
Fund balances at 1 January 2022		<u>101,160</u>	<u>10,909</u>	<u>30,855</u>	<u>1,780</u>	<u>144,704</u>	<u>136,881</u>
Fund balances at 31 December 2022		<u><u>129,544</u></u>	<u><u>10,383</u></u>	<u><u>36,683</u></u>	<u><u>1,570</u></u>	<u><u>178,180</u></u>	<u><u>144,704</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST ANDREW'S CHURCH, MALVERN

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

		Unrestricted funds general	Unrestricted funds designated	Restricted funds	Endowment funds	Total
	Notes	2021 £	2021 £	2021 £	2021 £	2021 £
<u>Income and endowments from:</u>						
Grants and legacies	3	18,289	-	13,968	-	32,257
Church activities	4	12,496	5,369	886	-	18,751
Voluntary income	5	153,085	4,112	17,392	-	174,589
Investments	6	90	-	-	-	90
Other incoming resources	7	9,136	-	2,500	-	11,636
Total income		193,096	9,481	34,746	-	237,323
<u>Expenditure on:</u>						
Charitable activities	8	192,112	6,961	30,162	-	229,235
Net gains/(losses) on investments	12	-	-	-	(265)	(265)
Gross transfers between funds	13	2,700	(2,700)	-	-	-
Net movement in funds		3,684	(180)	4,584	(265)	7,823
Fund balances at 1 January 2021		97,476	11,089	26,271	2,045	136,881
Fund balances at 31 December 2021		101,160	10,909	30,855	1,780	144,704

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST ANDREW'S CHURCH, MALVERN

BALANCE SHEET

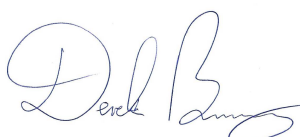
AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		5,768		13,328
Investments	15		1,570		1,780
			<u>7,338</u>		<u>15,108</u>
Current assets					
Debtors	17	6,221		2,968	
Cash at bank and in hand		169,671		130,239	
		<u>175,892</u>		<u>133,207</u>	
Creditors: amounts falling due within one year	18	(5,050)		(3,611)	
Net current assets			<u>170,842</u>		<u>129,596</u>
Total assets less current liabilities			<u>178,180</u>		<u>144,704</u>
Capital funds					
Endowment funds			1,570		1,780
Income funds					
General restricted funds		36,683		30,855	
	19		36,683		30,855
<u>Unrestricted funds</u>					
Designated funds	20	12,627		10,909	
General unrestricted funds		127,300		101,160	
			<u>139,927</u>		<u>112,069</u>
	21		<u>178,180</u>		<u>144,704</u>

The Trustees (PCC) approved these financial statements at their meeting on the 30th March 2023.
Signed on behalf of the PCC:



Rev D C Bruce MA
Chair



Dr D H Barnes
Deputy Chair

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

St Andrew's Church, Malvern is an unincorporated charity and its office is Churchdown Road, Malvern, WR14 3JX.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", having regard to the Church Representation Rules (last updated 2020) The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Church.

1.4 Income

Income is recognised when the Church is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Church has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Church has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Equipment used within the church premises (including the Church Centre and the Chase Team Office) is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,500 or less are written off when the asset is acquired.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated and benefice property is not included in the accounts by virtue of s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and, therefore, such assets are not valued in the financial statements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Impairment of fixed assets

At each reporting end date, the Church reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term liquid investments with original maturities of three months or less.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Grants and legacies

	Total	Unrestricted funds general	Restricted funds	Total
	2022	2021	2021	2021
	£	£	£	£
Legacies receivable	-	-	10,000	10,000
Grant income	-	18,289	3,968	22,257
	<u>-</u>	<u>18,289</u>	<u>13,968</u>	<u>32,257</u>
	<u>-</u>	<u>18,289</u>	<u>13,968</u>	<u>32,257</u>
Grants receivable for core activities				
DEFRA Grant	-	-	3,968	3,968
Covid-19 support	-	17,669	-	17,669
Job Retention Scheme	-	620	-	620
	<u>-</u>	<u>18,289</u>	<u>3,968</u>	<u>22,257</u>
	<u>-</u>	<u>18,289</u>	<u>3,968</u>	<u>22,257</u>

4 Church activities

	Church activities 2022 £	Church activities 2021 £
Activities	8,188	2,921
Weddings and funerals	1,893	4,880
Miscellaneous income	60	216
Blessings fund	2,247	4,557
Church centre hiring	12,474	5,663
Octagon coffee shop	1,600	514
Bereavement cafe income	1,719	-
	<u>28,181</u>	<u>18,751</u>
	<u>28,181</u>	<u>18,751</u>
Analysis by fund		
Unrestricted funds - general	21,323	12,496
Unrestricted funds - designated	6,153	5,369
Restricted funds	705	886
	<u>28,181</u>	<u>18,751</u>
	<u>28,181</u>	<u>18,751</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Voluntary income

	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Planned offerings	135,071	-	13,570	148,641	119,647	-	8,908	128,555
Other offerings	2,166	-	5,000	7,166	2,477	-	770	3,247
Donations	20,293	962	24,747	46,002	2,805	4,112	5,500	12,417
Gift aid	27,344	-	2,872	30,216	28,156	-	2,214	30,370
Voluntary income	184,874	962	46,189	232,025	153,085	4,112	17,392	174,589

Included in unrestricted general funds Donations of £20,293 is the returned gift from St Mary's, this has subsequently been gifted to All Saints(see note 8).

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

6 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	172	90

7 Other incoming resources

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
WDBF support for Youth Minister	-	-	2,500	2,500
All Saints expenses share and other income	8,960	9,136	-	9,136
	<u>8,960</u>	<u>9,136</u>	<u>2,500</u>	<u>11,636</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Church activities 2022 £	Church activities 2021 £
Staff costs	60,853	62,599
Depreciation and impairment	7,560	7,491
Ministry share	76,500	81,600
Church 'away' giving	23,114	15,622
Clergy expenses and service costs	3,784	4,198
Weddings and funerals (WDBF)	941	2,876
Office costs	3,286	4,800
Youth and childrens work	2,087	3,170
Mission and community	20,818	18,405
Buildings running and maintenance costs	13,714	8,878
Miscellaneous	2,266	1,930
Gift to St Mary's Church	-	15,000
Bereavement cafe expenditure	2,335	-
Gift to All Saints Church	15,000	-
Octagon cafe expenditure	2,224	1,496
	<u>234,482</u>	<u>228,065</u>
Share of support costs (see note 10)	480	480
Share of governance costs (see note 10)	690	690
	<u>235,652</u>	<u>229,235</u>
Analysis by fund		
Unrestricted funds - general	186,945	192,112
Unrestricted funds - designated	7,641	6,961
Restricted funds	41,066	30,162
	<u>235,652</u>	<u>229,235</u>

9 Trustees

Payments to PCC Members: None (excludes reimbursement for expenses). The expenses paid to clergy may include a small immaterial proportion which related to their function as a PCC member

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Accountancy	480	-	480	-	480
Independent examination fees	-	690	690	-	690
	<u>480</u>	<u>690</u>	<u>1,170</u>	<u>690</u>	<u>1,170</u>
Analysed between Charitable activities	<u>480</u>	<u>690</u>	<u>1,170</u>	<u>690</u>	<u>1,170</u>

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Average number of employees	6	7
Full time equivalents number of employees	<u>4</u>	<u>4</u>

Employment costs

	2022 £	2021 £
Wages and salaries	60,376	62,201
Other pension costs	<u>477</u>	<u>398</u>
	<u>60,853</u>	<u>62,599</u>

Two employees are related to CAP activity. Total wages £24,333 including £249 re pension costs. One employee is related to Youth work. Total wages £12,984.

There were no employees whose annual remuneration was £60,000 or more.

12 Net gains/(losses) on investments

	Endowment funds 2022 £	Endowment funds 2021 £
Revaluation of investments	<u>(210)</u>	<u>(265)</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

13 Transfers

The transfer between fund represents the release of funds raised to purchase equipment following acquisition of the same.

14 Tangible fixed assets

	Hall Equipment £	Church Equipment £	Total £
Cost			
At 1 January 2022	20,336	14,446	34,782
At 31 December 2022	20,336	14,446	34,782
Depreciation and impairment			
At 1 January 2022	12,635	8,819	21,454
Depreciation charged in the year	5,084	2,476	7,560
At 31 December 2022	17,719	11,295	29,014
Carrying amount			
At 31 December 2022	2,617	3,151	5,768
At 31 December 2021	7,701	5,627	13,328

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2022	1,780
Valuation changes	(210)
At 31 December 2022	1,570
Carrying amount	
At 31 December 2022	1,570
At 31 December 2021	1,780

16 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	1,570	1,780

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

17 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	6,221	2,968

18 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	994	552
Trade creditors	1,158	1,496
Accruals and deferred income	2,898	1,563
	5,050	3,611

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and gr purposes:

	Movement in funds				
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
CAP Malvern	28,851	26,894	(40,316)	-	15,429
Staffing costs	-	20,000	-	-	20,000
Youth Evangelism	2,004	-	(750)	-	1,254
	30,855	46,894	(41,066)	-	36,683
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 January 2022 £
CAP Malvern	23,671	32,246	(27,066)	-	28,851
Staffing costs	-	2,500	(2,500)	-	-
Youth Evangelism	2,600	-	(596)	-	2,004
	26,271	34,746	(30,162)	-	30,855

The restricted funds are derived from income received and expended to run the projects shown above.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

20 Unrestricted funds - designated

These are unrestricted funds which are material to the Church's activities made up as follows:

	Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Octagon Cafe	2,049	1,600	(2,224)	-	1,425
Defibrillator	101	60	-	-	161
Little Treasures	530	527	-	-	1,057
Capital Fund Projects	312	-	-	-	312
Blessings Fund	7,917	2,247	(3,062)	-	7,102
Special Collections	-	962	-	-	962
Bereavement Cafe	-	1,719	(2,335)	-	(616)
	<u>10,909</u>	<u>7,115</u>	<u>(7,621)</u>	<u>-</u>	<u>10,383</u>
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 1 January 2022
	£	£	£	£	£
Octagon Cafe	3,031	514	(1,496)	-	2,049
Defibrillator	120	60	(79)	-	101
Little Treasures	448	82	-	-	530
Ladies Ministry	-	-	-	-	-
Capital Fund Projects	156	156	-	-	312
Blessings Fund	6,707	4,557	(3,347)	-	7,917
Special Collections	627	4,112	(2,039)	(2,700)	-
	<u>11,089</u>	<u>9,481</u>	<u>(6,961)</u>	<u>(2,700)</u>	<u>10,909</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:										
Tangible assets	5,768	-	-	-	5,768	13,328	-	-	-	13,328
Investments	-	-	-	1,570	1,570	-	-	-	1,780	1,780
Current assets/(liabilities)	121,532	12,627	36,683	-	170,842	87,833	10,909	30,854	-	129,596
	<u>127,300</u>	<u>12,627</u>	<u>36,683</u>	<u>1,570</u>	<u>178,180</u>	<u>101,161</u>	<u>10,909</u>	<u>30,854</u>	<u>1,780</u>	<u>144,704</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) ***FOR THE YEAR ENDED 31 DECEMBER 2022***

22 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

ST ANDREW'S CHURCH, MALVERN
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

ST ANDREW'S CHURCH, MALVERN

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ST ANDREW'S CHURCH, MALVERN

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST ANDREW'S CHURCH, MALVERN

I report to the trustees on my examination of the financial statements of St Andrew's Church, Malvern (the Church) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Elizabeth Needham ACA CTA (VAT)
Kendall Wadley LLP

Granta Lodge
71 Graham Road
Malvern
Worcestershire
WR14 2JS

Dated: 11 April 2023

ST ANDREW'S CHURCH, MALVERN

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Total 2021 £
	Notes						
Income and endowments from:							
Grants and legacies	3	-	-	-	-	-	32,257
Church activities	4	21,323	6,153	705	-	28,181	18,751
Voluntary income	5	184,874	962	46,189	-	232,025	174,589
Investments	6	172	-	-	-	172	90
Other incoming resources	7	8,960	-	-	-	8,960	11,636
Total income		<u>215,329</u>	<u>7,115</u>	<u>46,894</u>	<u>-</u>	<u>269,338</u>	<u>237,323</u>
Expenditure on:							
Charitable activities	8	<u>186,945</u>	<u>7,641</u>	<u>41,066</u>	<u>-</u>	<u>235,652</u>	<u>229,235</u>
Net gains/(losses) on investments	12	<u>-</u>	<u>-</u>	<u>-</u>	<u>(210)</u>	<u>(210)</u>	<u>(265)</u>
Net movement in funds		28,384	(526)	5,828	(210)	33,476	7,823
Fund balances at 1 January 2022		<u>101,160</u>	<u>10,909</u>	<u>30,855</u>	<u>1,780</u>	<u>144,704</u>	<u>136,881</u>
Fund balances at 31 December 2022		<u><u>129,544</u></u>	<u><u>10,383</u></u>	<u><u>36,683</u></u>	<u><u>1,570</u></u>	<u><u>178,180</u></u>	<u><u>144,704</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST ANDREW'S CHURCH, MALVERN

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
	Notes					
<u>Income and endowments from:</u>						
Grants and legacies	3	18,289	-	13,968	-	32,257
Church activities	4	12,496	5,369	886	-	18,751
Voluntary income	5	153,085	4,112	17,392	-	174,589
Investments	6	90	-	-	-	90
Other incoming resources	7	9,136	-	2,500	-	11,636
Total income		193,096	9,481	34,746	-	237,323
<u>Expenditure on:</u>						
Charitable activities	8	192,112	6,961	30,162	-	229,235
Net gains/(losses) on investments	12	-	-	-	(265)	(265)
Gross transfers between funds	13	2,700	(2,700)	-	-	-
Net movement in funds		3,684	(180)	4,584	(265)	7,823
Fund balances at 1 January 2021		97,476	11,089	26,271	2,045	136,881
Fund balances at 31 December 2021		101,160	10,909	30,855	1,780	144,704

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST ANDREW'S CHURCH, MALVERN

BALANCE SHEET

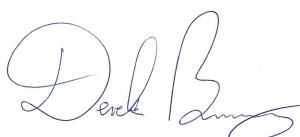
AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		5,768		13,328
Investments	15		1,570		1,780
			<u>7,338</u>		<u>15,108</u>
Current assets					
Debtors	17	6,221		2,968	
Cash at bank and in hand		169,671		130,239	
		<u>175,892</u>		<u>133,207</u>	
Creditors: amounts falling due within one year	18	(5,050)		(3,611)	
Net current assets			<u>170,842</u>		<u>129,596</u>
Total assets less current liabilities			<u>178,180</u>		<u>144,704</u>
Capital funds					
Endowment funds			1,570		1,780
Income funds					
General restricted funds		36,683		30,855	
	19		36,683		30,855
<u>Unrestricted funds</u>					
Designated funds	20	12,627		10,909	
General unrestricted funds		127,300		101,160	
			<u>139,927</u>		<u>112,069</u>
	21		<u>178,180</u>		<u>144,704</u>

The Trustees (PCC) approved these financial statements at their meeting on the 30th March 2023.
Signed on behalf of the PCC:



Rev D C Bruce MA
Chair



Dr D H Barnes
Deputy Chair

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

St Andrew's Church, Malvern is an unincorporated charity and its office is Churchdown Road, Malvern, WR14 3JX.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", having regard to the Church Representation Rules (last updated 2020) The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Church.

1.4 Income

Income is recognised when the Church is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Church has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Church has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Equipment used within the church premises (including the Church Centre and the Chase Team Office) is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,500 or less are written off when the asset is acquired.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated and benefice property is not included in the accounts by virtue of s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and, therefore, such assets are not valued in the financial statements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Impairment of fixed assets

At each reporting end date, the Church reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term liquid investments with original maturities of three months or less.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Grants and legacies

	Total	Unrestricted funds general	Restricted funds	Total
	2022	2021	2021	2021
	£	£	£	£
Legacies receivable	-	-	10,000	10,000
Grant income	-	18,289	3,968	22,257
	<u>-</u>	<u>18,289</u>	<u>13,968</u>	<u>32,257</u>
	<u>-</u>	<u>18,289</u>	<u>13,968</u>	<u>32,257</u>
Grants receivable for core activities				
DEFRA Grant	-	-	3,968	3,968
Covid-19 support	-	17,669	-	17,669
Job Retention Scheme	-	620	-	620
	<u>-</u>	<u>18,289</u>	<u>3,968</u>	<u>22,257</u>
	<u>-</u>	<u>18,289</u>	<u>3,968</u>	<u>22,257</u>

4 Church activities

	Church activities 2022 £	Church activities 2021 £
Activities	8,188	2,921
Weddings and funerals	1,893	4,880
Miscellaneous income	60	216
Blessings fund	2,247	4,557
Church centre hiring	12,474	5,663
Octagon coffee shop	1,600	514
Bereavement cafe income	1,719	-
	<u>28,181</u>	<u>18,751</u>
	<u>28,181</u>	<u>18,751</u>
Analysis by fund		
Unrestricted funds - general	21,323	12,496
Unrestricted funds - designated	6,153	5,369
Restricted funds	705	886
	<u>28,181</u>	<u>18,751</u>
	<u>28,181</u>	<u>18,751</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Voluntary income

	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Planned offerings	135,071	-	13,570	148,641	119,647	-	8,908	128,555
Other offerings	2,166	-	5,000	7,166	2,477	-	770	3,247
Donations	20,293	962	24,747	46,002	2,805	4,112	5,500	12,417
Gift aid	27,344	-	2,872	30,216	28,156	-	2,214	30,370
Voluntary income	184,874	962	46,189	232,025	153,085	4,112	17,392	174,589

Included in unrestricted general funds Donations of £20,293 is the returned gift from St Mary's, this has subsequently been gifted to All Saints(see note 8).

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

6 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	172	90

7 Other incoming resources

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
WDBF support for Youth Minister	-	-	2,500	2,500
All Saints expenses share and other income	8,960	9,136	-	9,136
	<u>8,960</u>	<u>9,136</u>	<u>2,500</u>	<u>11,636</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Church activities 2022 £	Church activities 2021 £
Staff costs	60,853	62,599
Depreciation and impairment	7,560	7,491
Ministry share	76,500	81,600
Church 'away' giving	23,114	15,622
Clergy expenses and service costs	3,784	4,198
Weddings and funerals (WDBF)	941	2,876
Office costs	3,286	4,800
Youth and childrens work	2,087	3,170
Mission and community	20,818	18,405
Buildings running and maintenance costs	13,714	8,878
Miscellaneous	2,266	1,930
Gift to St Mary's Church	-	15,000
Bereavement cafe expenditure	2,335	-
Gift to All Saints Church	15,000	-
Octagon cafe expenditure	2,224	1,496
	<u>234,482</u>	<u>228,065</u>
Share of support costs (see note 10)	480	480
Share of governance costs (see note 10)	690	690
	<u>235,652</u>	<u>229,235</u>
Analysis by fund		
Unrestricted funds - general	186,945	192,112
Unrestricted funds - designated	7,641	6,961
Restricted funds	41,066	30,162
	<u>235,652</u>	<u>229,235</u>

9 Trustees

Payments to PCC Members: None (excludes reimbursement for expenses). The expenses paid to clergy may include a small immaterial proportion which related to their function as a PCC member

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Accountancy	480	-	480	480	480
Independent examination fees	-	690	690	-	690
	<u>480</u>	<u>690</u>	<u>1,170</u>	<u>480</u>	<u>1,170</u>
Analysed between Charitable activities	<u>480</u>	<u>690</u>	<u>1,170</u>	<u>480</u>	<u>1,170</u>

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Average number of employees	6	7
Full time equivalents number of employees	<u>4</u>	<u>4</u>

Employment costs

	2022 £	2021 £
Wages and salaries	60,376	62,201
Other pension costs	<u>477</u>	<u>398</u>
	<u>60,853</u>	<u>62,599</u>

Two employees are related to CAP activity. Total wages £24,333 including £249 re pension costs. One employee is related to Youth work. Total wages £12,984.

There were no employees whose annual remuneration was £60,000 or more.

12 Net gains/(losses) on investments

	Endowment funds 2022 £	Endowment funds 2021 £
Revaluation of investments	<u>(210)</u>	<u>(265)</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

13 Transfers

The transfer between fund represents the release of funds raised to purchase equipment following acquisition of the same.

14 Tangible fixed assets

	Hall Equipment £	Church Equipment £	Total £
Cost			
At 1 January 2022	20,336	14,446	34,782
At 31 December 2022	20,336	14,446	34,782
Depreciation and impairment			
At 1 January 2022	12,635	8,819	21,454
Depreciation charged in the year	5,084	2,476	7,560
At 31 December 2022	17,719	11,295	29,014
Carrying amount			
At 31 December 2022	2,617	3,151	5,768
At 31 December 2021	7,701	5,627	13,328

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2022	1,780
Valuation changes	(210)
At 31 December 2022	1,570
Carrying amount	
At 31 December 2022	1,570
At 31 December 2021	1,780

16 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	1,570	1,780

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

17 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	6,221	2,968

18 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	994	552
Trade creditors	1,158	1,496
Accruals and deferred income	2,898	1,563
	5,050	3,611

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and gr purposes:

	Movement in funds				
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
CAP Malvern	28,851	26,894	(40,316)	-	15,429
Staffing costs	-	20,000	-	-	20,000
Youth Evangelism	2,004	-	(750)	-	1,254
	30,855	46,894	(41,066)	-	36,683
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 January 2022 £
CAP Malvern	23,671	32,246	(27,066)	-	28,851
Staffing costs	-	2,500	(2,500)	-	-
Youth Evangelism	2,600	-	(596)	-	2,004
	26,271	34,746	(30,162)	-	30,855

The restricted funds are derived from income received and expended to run the projects shown above.

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

20 Unrestricted funds - designated

These are unrestricted funds which are material to the Church's activities made up as follows:

	Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Octagon					
Cafe	2,049	1,600	(2,224)	-	1,425
Defibrillator	101	60	-	-	161
Little					
Treasures	530	527	-	-	1,057
Capital Fund					
Projects	312	-	-	-	312
Blessings					
Fund	7,917	2,247	(3,062)	-	7,102
Special					
Collections	-	962	-	-	962
Bereavement					
Cafe	-	1,719	(2,335)	-	(616)
	<u>10,909</u>	<u>7,115</u>	<u>(7,621)</u>	<u>-</u>	<u>10,383</u>
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 1 January 2022
	£	£	£	£	£
Octagon					
Cafe	3,031	514	(1,496)	-	2,049
Defibrillator	120	60	(79)	-	101
Little					
Treasures	448	82	-	-	530
Ladies					
Ministry	-	-	-	-	-
Capital Fund					
Projects	156	156	-	-	312
Blessings					
Fund	6,707	4,557	(3,347)	-	7,917
Special					
Collections	627	4,112	(2,039)	(2,700)	-
	<u>11,089</u>	<u>9,481</u>	<u>(6,961)</u>	<u>(2,700)</u>	<u>10,909</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:										
Tangible assets	5,768	-	-	-	5,768	13,328	-	-	-	13,328
Investments	-	-	-	1,570	1,570	-	-	-	1,780	1,780
Current assets/(liabilities)	121,532	12,627	36,683	-	170,842	87,833	10,909	30,854	-	129,596
	<u>127,300</u>	<u>12,627</u>	<u>36,683</u>	<u>1,570</u>	<u>178,180</u>	<u>101,161</u>	<u>10,909</u>	<u>30,854</u>	<u>1,780</u>	<u>144,704</u>

ST ANDREW'S CHURCH, MALVERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) ***FOR THE YEAR ENDED 31 DECEMBER 2022***

22 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).