

St Michael's Church Boldmere
Annual Report
2021-2022

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Agenda for the Annual Parochial Church Meeting – 25th May 2022 – 7.30pm

1. Welcome and opening prayers
2. Address from Rev'd Gary Birchall
3. Minutes of previous APCM (these are in the Annual Report and will be taken as read)
4. Matters arising from minutes
5. Election of two Churchwardens
6. Presentation of Electoral Roll
7. Election of up to 10 members of the PCC
8. Appointment of Deputy Wardens/Sidespeople/Welcomers
9. Statement and presentation of Accounts
10. Appointment of Independent Examiner for 2022 Accounts
11. Safeguarding report
12. Receiving of Annual Report (circulated in advance and will be taken as read)
13. Question Time Closing Prayers

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING

HELD ON Wednesday April 28th 2021 at 7.30pm

The meeting was held via Zoom and was attended by approximately 44 parishioners. 2 apologies for absence were received

- 1 **Welcome and Opening Prayers.** Rev Gary welcomed everyone to the meeting which opened with prayers by Reverend Simon Cocks
- 2 **Instructions** were given by Hilary Harrison on how the meeting would be run. The voting procedure would be hands to be shown if people did not approve, then hands to be shown if people wanted to abstain, then it would be assumed then that everyone else accepted the proposal
- 3 **Address from Rev Gary Birchall.** Rev Gary gave a reading from John chapter 15 verses 1-8. He talked about a vine in his garden being a gift which had died back, then came alive during the last week when buds started to appear - a promise of life and growth. He referred to promising signs of growth at St Michael's but said that patience was required. We were adapting to change in very challenging circumstances with new ways of worshipping together, including plans to use the churchyard for worship on occasions. He hoped to arrange services of lament and celebration in the future
- 4 **Minutes of previous APCM.** These had been circulated prior to the meeting. Trudy Walsh proposed the minutes be accepted as correct, seconded by Pete Swaine – this was unanimously agreed
- 5 **Matters arising from minutes** There were no matters arising
- 6 **Appointment of Presiding Officer** It was proposed by Pat Tennant, seconded by Margaret Smoldon, that Rev Gary be appointed as Presiding Officer if a vote is needed to be held - this was unanimously agreed
- 7 **Election of Churchwardens** Rev Gary said that Jude Leonard had decided to step down as Churchwarden after 3 years as Churchwarden. He thanked Jude on behalf of everyone for her service and presented (through her husband Paul) a gift of gardening vouchers for which Jude thanked everyone. There were 2 nominations for Churchwardens for the coming year, Pete Swaine and Debbie Tye. Pete had already served for 6 years and had agreed to serve for a further year. Rev Gary explained that this would require formal approval by the meeting under the Diocesan Churchwardens measures. Jan Peel proposed and Peter Knight seconded this proposal which was unanimously agreed so Pete was duly elected. Pete added his personal thanks to Jude for her service and said she would be missed. Rev Gary thanked Pete for his service. Hilary Harrison proposed and Margaret Smoldon seconded that Debbie Tye be elected as churchwarden. Debbie said that she had never thought of being a warden but had been encouraged by prayer to stand for this office. She was unanimously elected

- 8 **Presentation of Electoral Roll** Rev Gary reported information received from Liz Claybrook on figures for the Electoral Roll. There were 157 people on the 2021 roll, an addition of 1 person on the previous year. One person had died and 2 new people added
- 9 **Elections to the PCC** Rev Gary said that there was 1 nomination for 5 places on the PCC. He gave thanks to four members of the PCC who had completed their term of office: Paul Leonard, Barbara Edmonds, Rick Smart and Peter Knight. It was proposed by Margaret Smoldon, seconded by Lin Benson, that Pam Baxter be elected to the PCC. Pam spoke about her previous experience and her calling to serve in this way. Pam was unanimously elected. There were no more nominations. Rev Gary said that others might be co-opted by the PCC in due course
- 10 **Elections to the Deanery Synod** Rev Gary said there was one vacancy on the Deanery Synod. Pete Swaine proposed, seconded by Maggie Birchall, that Jan Peel be elected to this position. It was unanimously agreed
- 11 **Appointment of Deputy Wardens/Sidespeople/Welcomers** Rev Gary referred to the list in the previous minutes and reproduced below. It was proposed by Debbie Tye, seconded by Jude Leonard, that these persons be appointed for a further year. This was unanimously agreed

Hilary Harrison
 Jayne Shore
 Marsha Gayle
 Noel Baxter
 Dorothea Plant
 Philip Thebridge
 Margaret Smoldon
 Angela Grudzinski
 Lin Benson
 Marion Badham
 Mark Williamson
 Jan Peel
 Trudy Walsh
 Debbie Tye

Russ Harrison
 Kevin Dunnington
 Matt Lumley
 Veronica Emms
 Kathy Forrester
 Pam Baxter
 Jude Leonard
 David Benson
 Liz Carr
 Olwyn Blower
 Pat Tenant
 Terry Peel
 Mick Walsh

Rev Gary thanked all those for their service over the last year

12 **Statement and Presentation of Accounts**

The accounts were distributed prior to the meeting. Rev Gary reminded the meeting that the accounts they had received were for the year 2020. He listed key points. In the general fund the income, expenditure and surplus had all reduced. 62% of our income was from planned giving and gift aid. Regular giving was reducing as each year goes by - it was being planned to address this situation in the coming year. The revaluation of the properties was affecting the situation by increasing the balance sheet figures to a current total of circa £1 million

Birmingham Diocese Finance Department had been working alongside Edwina Connell to prepare the 2020 accounts. The accounts were examined by Data Development and presented to the PCC

Reverend Gary Birchall gave a Power-point presentation to all attending the APCM (attached with the minutes).

It was proposed by Edwina Connell, seconded by Mark Edmonds, that the accounts for 2020 be accepted. This was unanimously agreed.

13 Appointment of Independent Examiners

Rev Gary recommended that Data Development are appointed as Independent Examiners of the accounts for 2021. The use of this company had produced a £1,400 saving in the last year. It was proposed by Edwina Connell, seconded by Mark Edmonds, that they be appointed and this was unanimously agreed

14 Safeguarding Report

Our Safeguarding Officer Gail Adams presented a report on safeguarding for the parish. She and Elaine Riley continue to carry out the DBS check procedures. There is a traffic light system in place by which we are monitored. All is in order but training needs to be put in place and this is being arranged in the autumn. Any concerns should be addressed to Gail or Rev Gary

15 Receiving of Annual Report

These reports were circulated prior to the meeting and the report was accepted

16 Question Time

No questions were raised in advance of the meeting as requested in the agenda. Hilary Harrison thanked everyone for attending

16 Closing Prayers

Rev Gary led the closing prayer.

VICAR'S REPORT – REV'D GARY BIRCHALL

2021 was a challenging year as the world continued to grapple with the impact of the pandemic. This brought challenges to all who ministered and worshipped through St Michael's Church and amazingly we have managed to survive and look forward to what God will do. In September we had to face some realities as considered our capacity to provide worship at St Michael's. The outcome was to move to one morning service at 10.00am and one morning service at 6.00pm, with Night Prayer on Zoom at 8.00pm. Midweek worship included a weekly online Morning Prayer service on Zoom and Holy Communion services to celebrate Christian Festivals such as our patronal day.

My two biblical themes for the Autumn of 2021 were John 15 in which Jesus speaks about the need for pruning in the anticipation of new growth abiding in Christ, and Colossians 2.19 which I summarise as God will grow what God will grow and we are the ligaments and tendons of the church. Both of these scriptural passages require significant trust in God when difficult decisions are being made.

At the same time, it is clear that many of us have had times of great challenge and struggle in 2021 as we have grappled with loss, stress, mental well-being, concern for family and friends and so much more. There have been times when I have found it hard to keep going and other times when I have been able to rejoice in the love, grace and prayer of the people of the church. I am hopeful the life of St Michael's Church and can see signs of the growth that God brings, but I am also aware of the demanding nature of the work and sometimes it can feel relentless, so I value your prayers and support as we move forward together.

Ps. Our Easter Day Communion service was a celebration of the resurrection of Jesus Christ, and it felt like a sign of new life amongst us.

Rev'd Gary Birchall

February 2022

WARDENS REPORT 2021 – 2022 BY DEBBIE TYE

More than that, we rejoice in our sufferings, knowing that suffering produces endurance, and endurance produces character, and character produces hope, and hope does not put us to shame, because God's love has been poured into our hearts through the Holy Spirit who has been given to us.' Romans 5:3-5.

2020 brought lots of suffering and change and that continued into 2021 which none of us ever expected BUT we adapted, we endured, we stayed positive and we grew out of hope!! We did not sit still, we kept going and we started to rebuild from our virtual space to the physical one and from the suffering we grew!!

This time last year we celebrated most of Easter through Zoom, with a Good Friday Vigil that you had to book a 15-minute time slot for and you had to book one of 28 bubbles, if you wanted a seat in church, for Holy Communion on Easter Day. This meant limited numbers, masks and social distancing endured. But we continued...

South Aisle Saints was run through Facebook Live and FLOK was videoed and put out on Facebook too. Night prayer was on Zoom and so were the services once they were back in the main building fortnightly, for those who couldn't attend. Zoom was our main point of communication and kept those of us who could use it, together during the time apart. Zoom was used to deliver courses too... The Acts of Prayer, Way of Discipleship, Living in Love and Faith and The Mystery of Faith - Exploring Christian belief. PCC and the Standing Committee used Zoom for meetings and YouTube was used to bring us Retreats from Home during Easter, Ascension to Pentecost and Advent.

From June we were back in church each Sunday with a service at 10am, still streamed through Zoom, ensuring we continued to bring the services to as many as possible. Bubbles continued and had to be booked, masks still worn and one-way systems in place for entering and exiting the building. FLOK and South Aisle Saint's continued on Facebook and there was a weekly Wednesday prayer morning on Zoom.

From September all the musicians and singers of St Michael's Church enveloped into one umbrella group, FLOK and South Aisle Saint's returned to the physical space and you only had to book a seat in you wanted one of the five socially distanced rows at the back of church. The Parish Giving Scheme was also introduced this month.

December saw the church's amazing Audio-Visual upgrade happen, along with the start of live streaming through YouTube. The Christmas Market returned very successfully and the new year bought back tea, coffee and biscuits after the Sunday service...church life was finally returning but to a **new** norm.

Looking at our church today, you can see how our endurance produced character and our character produced hope. We adapted, endured, stayed positive and grew...developing from our virtual space to this wonderful physical one now!! The 10am service mixes the pre covid 9am and 10:30am services beautifully with a mixture of hymns accompanied by the organ or music group and choir (live streamed on YouTube) along with the children's groups South Aisle Saints and FLOCK, we now have CELEBRATE for families once a month. We have a 6pm evening service in church and night prayer on Zoom too. It is a fabulous mixture of what we had before covid, with a splash of the virtual world we discovered through covid, proving we have grown out of hope and we can rejoice!

Pete and myself would like to thank **EVERYONE**, no matter how big or small, for their role or contribution into the life of our church through 2021. It has been a transition of stepping out of the virtual world, we had been in for so long, to braving the new physical one. Everyone has had to step up, adapt or change in some way in order for us to get to where we are today... and that includes the congregation. **THANK YOU.**

PASTORAL REPORTS

Report on the New Oscott Village services 2021.

The services at New Oscott Village take place on a Tuesday evening at 6:00p.m for approximately 45 minutes. The services are taken by Churches Together, with five of our local churches taking part. There were six churches, but St Columba's felt they were unable to participate and so left the group.

Each Church takes a service about once every five weeks, and each church takes the service in their own way. All that is asked is that the service is designed for the Village, not a rehash of a Sunday service. The services are interdenominational, so services can be very different each week depending on which church is leading.

As with 2020, we began 2021 in lock down and this meant that there were no services at New Oscott Village, as it was shut to outside people. When we came out of lockdown, New Oscott Village were still cautious only allowing groups of 15 to meet at any one time. Due to this, it was decided that services wouldn't take place as there was no way that anyone wanted to say who, or who could not attend the services.

Then in September 2021 New Oscott Village was unlocked. St Michael's was very lucky, as we were the first Church to lead a Tuesday service there. We have led three services between September and December.

The services St Michael's lead contains hymns, prayers, bible readings and a talk.

September 7th, 2021

A lost and found coin and a party to celebrate. Luke 15: 1-3 and 8-10

October 12th, 2021

Harvest Festival – All good gifts around us are sent from heaven above – God's gifts to all of us. Genesis 1: 1-5, 24-31 and 2:1-4.

December 21st, 2021

Mary the mother of Jesus – who is she? Luke 15:1-3 and 8-10.

When we began to take the services Ian and I were the representatives of St Michael's, but that has grown and now Rev Simon Cocks and Trudy Walsh attend with us. The wonderful thing about having Rev Simon supporting us is that he is happy to play his guitar, so we no longer sing to CDs and have live music. The people attending the services really enjoy the live music. Rev Simon spends time talking to the people who come, and they really appreciate that. Trudy also supports us by doing the readings and chatting to the people who attend. Having both Rev Simon and Trudy is a real bonus to us and a great support to both Ian and me.

Approximately 20-30 people attend the services, which is very encouraging, and as we have been taking the services for a few years we have come to know the people and really enjoy our time there. Approximately 7 members of St Michael's are within the group of people attending. Some of them still attend St Michael's, but there are a few, who for various reasons are unable to. But they

still have a link and lifeline to the church, which means they still feel connected. These services I feel are very important for many who attend.

The people of New Oscott Village also support causes that we at St Michael's have. One of the most important is Harvest Festival. We collect a good amount of food from them that is given to the Food bank.

I feel privileged and honoured that I can represent St Michael's and lead the services at New Oscott Village. I look forward to the next twelve months.

Elaine Riley.

Pastoral team report

Of necessity, pastoral visiting has been difficult during the lockdown period. Back in 2020, the vicar set up a telephone system to try and keep in touch with the congregation while the church was closed. To this list was added lunch club members and this plan was carried out by the pastoral team and others from the congregation. This contact has continued, as far as possible, particularly for those living alone, if people were unable to attend church services.

As rules have relaxed, pastoral visiting has re-commenced. Holy Communion has been taken to those at home, as it is needed, but regular services at care homes have not yet restarted, due to care home rules. The members of the visiting team are meeting together again regularly to discuss what can be done for anyone who needs any support - So let us know! Our details are in the church magazine.

Lin Benson

CHILDREN'S WORK

Sunday Morning Children's worship: FLOK

We have made back into Church, Halleluiah,

2021 certainly set a challenge,

We were unable to meet in Church on a Sunday morning till September last year and as we really wanted to maintain contact with our children aged from reception to year 5 from April to July we continued an online session. With a programme of prayer by a number of our young families, bible reading, reflection (to explain the weeks reading), inter active songs and occasional videos.

Easter gardens in 2021 were made once again in 'kit form' and around 40 families collected them from behind the church hall. Many sent photos of their gardens which was a real pleasure to see.

We were back to FLOK in church in September, meeting together with South Aisle Saints to start with, and when families started returning to church services we met in the upper room.

The number of children attending on each Sunday has reduced considerably when compared to pre-covid numbers, although we are hopeful of families returning to join us

For Advent we produced 'Take a Way' Advent calendars which children's leaders gave out to families who came along to the Christmas fair.

Our programmes have remained based on the lectionary readings, using programmes from 'Roots on the Web' material which has been developed by Churches Together for specific age groups.

This allows the learning in the sessions to follow the teaching for adults thus allowing families to share Sunday worship more easily.

The whole FLOK team worked hard to maintain the sessions throughout the pandemic which were put out on St Michael's face book page once a fortnight. We are grateful to Michael David for editing and wonderfully putting together each of the separate videos he received prior to the FLOK sessions

The leadership team this year of Gail, Michael, Susan, Jess, Ann, Trudy has been joined by Paige Woodcock as a young leader, during the last year we have been well supported by St Michaels families with prayers, readings and songs. Our thanks to Jess with Ben and Max, Tusheeta with Tayesha and Theo, Stacey and Olivia, Karen and Cody, Kate with Coco and Belle and Hayley with Bethany and Maisie.

The parents of our regular attenders are developing an approach to provide more appropriate teaching for our older children.

Our thanks also to Rev'd Gary for his support through the year.

Our aim remains to provide learning about the love of Jesus in a warm and welcoming friendship session.

South Aisle Saint Annual Report 2022

South Aisle saint returned to face to face sessions during the 10.00a.m services from the middle of September 2021

Everything seemed new and the service had just become a joint one combining the 9.00 and 10.30 a.m. services on the return after the Covid 19 restrictions.

If everyone came at the same time who has made a return, there would be around 12 pre-school age children. Weekly attendance has varied between 2 and 8/9 children.

We often see a visiting family who have been warmly welcomed.

South Aisle Saints usually follow the New Testament themes, as do the FLOK and the Church family in the main service.

Themes have included :

Jesus' disciples discussing their importance in the group, Jesus calling the children to Himself,

Christmas preparations and the Birth of Baby Jesus,

The Body of Christ, Jesus calls His Disciples,

The Transfiguration, The Temptations, Growing in Jesus, Mothers Day,

Story of the Lepers, Preparations and build up to Easter

Jesus is Risen!

A typical SAS morning starts with a Welcoming song and another short chorus, sometimes with musical instruments. Then an activity and/or story related to the theme.

The children then do a craft: we have made collages, planted seeds, coloured pictures, iced biscuits, for example (some of their creations are shown on the display boards in the South Aisle.

Afterwards, if there is time, the children enjoy play6ing together with the toys.

The children look forward to coming to SAS and are becoming increasingly comfortable in the environment and each other's company.

Their lovely parents are involved and positive and help their children with the songs,, activities and crafts.

We look forward to more fun, and fellowship

With them all!!!

Viv Poniatowska Jan Peel

COMMITTEE REPORTS

CHURCHYARD COMMITTEE REPORT

Statistics for 2021:

There were 4 burials and 16 interments of ashes.

Two safety checks on headstones were carried out.

The committee met 4 times.

Whilst keeping the churchyard grass cut is a major element in the overall workload of the groundsman, there are many other tasks that take up his time. The most obvious is probably keeping the paths clear of leaves and fallen branches, but the trimming of hedges and trees is also important and time consuming. The removal of dead flowers and other bits of weather-beaten memorabilia left on graves is also a regular routine.

In last year's report it was announced that Rob Upton was due to retire as groundsman, and the process of finding his replacement was started. Eventually, after advertising and interviewing, Ryan Stackhouse was appointed and he started on the 1st August. Rob worked with Ryan for several weeks and handed over a considerable amount of his expertise. Ryan was also studying for computer qualifications, and inevitably, in March 2022 he was offered a position with a major computer company. We were delighted that he had been given this opportunity, and we wish him well for the future. We have been very fortunate in recent years to have had two very dedicated groundsmen in Rob and Ryan.

Covid inevitably played its part in the working plans for the churchyard, but, when available, committee members and a few friends of the churchyard (we do have them!) carried out tasks such as picking up broken branches and removing suckers from the lime trees bordering Church Road.

Our sit-on mower has continued to work well and despite gloomy thoughts of having to replace it, regular annual servicing keeps it operational. One of our older strimmers has had to be replaced, but by enlarge our equipment is working well. Five of our litter bins have had to be replaced – two of which were donated by more friends of the churchyard, but regrettably, the wooden circular bench fell apart and could not be repaired.

During the covid period when the grass was not being cut so regularly, some families started using weedkiller around the edge of their plots. This is not allowed, and notices were put up to explain this.

During the Autumn, a bio-diversity project was set up to try to use the four and a half acres of our churchyard for the benefit of our flora and fauna. Earlier in the year, the summer meadow had already been moved from section 1 to section 2 to allow the grass in section 1 to be cut, and now this new area will be cut once a year to allow flowers to grow. We shall see! Several 'bug hotels' have now been installed under the Leylandii hedge, and a small (very small) compost area has been earmarked for any passing beetles etc. Attached to some of the headstones are bird baths.

We have identified a dozen which could be kept leaf free and filled with water. Observations of birds and other wildlife can be noted in a diary kept in the West Porch.

The 'toppletests' revealed several headstones that needed attention. Under the guidance of Peter Knight we managed to strengthen several with a special adhesive. One headstone had to be laid flat as the cost of erecting it was prohibitive.

It was a great shock when, in October, it was announced that Mick Walsh had died. He had been a very active member of our committee since 1998. At committee meetings he always had positive and informative views on matters under discussion and would always help when he could. He is greatly missed.

My thanks to the committee (Peter Knight, Paul Leonard, Terry Peel, Sue Smart, Rose Smith, Debbie Tye, Ryan Stackhouse) in another difficult year.

David Benson (Chairman)

PS:

In April 2022, following Ryan's resignation, it was decided to try a new approach for the upkeep of the churchyard. A company specialising in garden maintenance is being employed twice a month in the Spring and Summer and once a month in the Autumn and Winter. This arrangement will start on 27th April.

In no way directly influenced by the above, during 2022 several members of the committee have decided to resign viz Paul Leonard, Peter Knight (after 22 years), and Terry Peel (after 13 years). I would like to thank them for their contributions over these many years. I should also like to thank Rose, our subscriptions secretary, (who joined the committee in 1998) and Sue Smart, our secretary, for all their hard work behind the scenes.

FABRIC COMMITTEE REPORT 2022

Despite the ongoing restrictions imposed by Covid-19, Fabric Committee continued the necessary work of maintaining the Church, the Church Hall and our two properties, 7 Moorfield Court & 19 Southam Drive.

Quinquennial Inspection 2021

The inspection was carried out by Derek Bate on 15th November 2021. The opening comments of his report were very pleasing:

“In summary of the external condition, we found the general state of repair and condition to be reasonably good for a property of this age and type. However, repairs are required to maintain the integrity of the weatherproofing structure.”

Main recommendations of necessary work to be carried out over the next 5 years were:

i.	Investigation of condensation in the nave roof	Estimated Cost: £1,000
ii.	Minor pitched roof repairs	Estimated Cost: £1,000
iii.	Repairs to parapet copings	Estimated Cost: £3000
iv.	Repair to lead flashings on tower over slates	Estimated Cost: £500
v.	External pre-paint repairs & redecoration	Estimated Cost: £7,000
vi.	Investigation of moisture penetration – tower	Estimated Cost: £750
vii.	Repairs to tower stonework & internal plaster repairs	Estimated Cost: £5,000
viii.	Minor pointing repairs to external stonework	Estimated Cost: £2,000
ix.	Repairs and improvements to Lych Gate	Estimated Cost: £7,500
x.	Increasing insulation in nave roof	Estimated Cost: £7,500

Fabric Committee recommended that works to the tower (iv, vi, vii and viii) should be prioritised.

Development of the Interior of the Church – Decoration of the Nave

Considering the impact of Covid on the finances of the church, PCC agreed that the process of redeveloping areas of the church building, i.e. the choir stall area, the west entrance, and the redecoration of the interior of the building, should be put on hold. However, Fabric Committee recommended that the decoration of the interior of the Nave might still be given serious consideration after an investigation of the condensation and the insulation in the roof space has taken place.

Remedial electrical works in church

Necessary remedial work was required to bring the church's electrics in order to meet current safety standards. The necessary work was carried out and the 5-year safety certificate was issued.

Flood in Toilets

In June, there was a flood in the men's toilet. The cause was a significant crack in the base of the cistern, which resulted in flooding to the upper landing area, the stairwell, the lobby outside the Accessible Toilet and the Accessible Toilet itself. Fortunately, the problem was discovered early, thus limiting the damage done. The cistern has been replaced, the wooden flooring was sanded and re-stained and redecoration of the whole area was necessary. The flooring in the Accessible Toilet was lifted and has yet to be replaced. Some remedial work in the ladies toilet is still outstanding. Fortunately, all of the above work was covered by the church insurance policy.

Defibrillator

A defibrillator has been installed on the wall adjacent to the West Door and is now fully operational.

Notice Boards

A new notice board to replace the one on Boldmere Road has been installed. Also, a Vicars Board has been installed on the west wall of the Nave, adjacent to the West Door.

Properties

Church Hall

A large section at the entrance of the car park was resurfaced in order to repair damage and lifting caused by tree roots, which was deemed to be a significant trip hazard.

Serious lifting of the flooring (in the area of the old stage) occurred during lockdown. This was due to an accumulation of condensation in the underfloor insulation, which in turn was as a result of poor ventilation in the area below the flooring. Remedial work was carried out in order to rectify the underlying cause and to repair the flooring.

7, Moorfield Court

It has been necessary to replace seven double glazed units and also the washer/dryer. Some other routine maintenance has also been necessary. However, the current tenant appears to be taking reasonable care of the property and has been there for two years.

19, Southam Drive

The current occupants have been in the property for 18 months and appear to be good tenants. Only routine maintenance has been required.

I would like to thank all members of the Fabric Committee for their support and hard work in maintaining the fabric of the Church, the Church Hall, and the properties. I would also like to thank our Verger, Michelle Johnson, and Dave Reeves for their time in carrying out the general maintenance issues of the Church and Church Hall. Their efforts over the years in maintaining acceptable working buildings is very much appreciated by the Wardens and the PCC.

Pete Swaine (Chair - Fabric Committee)

OUTREACH REPORT 2021

Committee: Ruth Yates, Liz Carr, Helen Menniss, Rachel Sherlaw, Judith Rudge, Trudy Walsh, Ann Grice, Margaret Smoldon, Lin Benson.

Obviously our Outreach activities have necessarily been much curtailed during 2021.

Ruth Yates managed to restart Lunch club, with slightly reduced numbers, in September. Drivers and kitchen helpers rallied round and it has continued very successfully. In May this year we have a celebratory lunch planned to commemorate 40 (almost, except for Covid) non-stop years of providing lunches each week for parish members.

Unfortunately activities such as Parish teas for those living alone have not restarted so far, but we have plans for the future.

Trudy Walsh and Ann Grice nobly carried on during the lockdown, and provided packs for children to make their Easter gardens and their Advent calendars at home. These projects were enthusiastically supported by over 30 children and their families each time.

The committee is meeting very soon to plan our programme for the rest of the year.

Lin Benson (if you want to put in the names of the chairman).

MAGAZINE REPORT FOR THE APCM 2022

10 editions of the magazine are produced each year with a double issue for July/August and another for December/January. We offer subscribers the option of receiving the magazine by email which will cut costs and also enable them to see the magazine in colour rather than in black and white.

As well as publishing Parish Records, service times, details of church personnel and their contact details, the magazine gives a snapshot of the church's activities and forthcoming events. Just as the present team refers to archived magazines for information we hope that future generations will also find the current issues informative.

The Finance Committee will be looking into the matter of advertising in the future.

Although we have discussed raising the price of each issue we have decided that the cost of the magazine will, at present, remain at 50p per copy. This gives a nice round figure of £5 for our distributors to collect.

An 'opening comments' page is supplied by members of our clergy and readers and appears every month. Each contributor has two 'slots' each year and these are rotated so that each person's month and content is not repeated too soon.

Regular contributors continue to supply the magazine with items of interest to our readers. Peter Knight gives us an insight into those people buried in the churchyard together with a potted history of their lives and families. Angela Grudzinski provides us with a gardening article – 'Plant of the

month'. This is one of the articles which is much better viewed by the PDF sent by email to appreciate the full colour of the many pictures Angela includes. We get occasional articles from others which are very welcome. Elaine Riley has been another great supporter with a variety of articles. Elaine and Margaret Wilkinson continue support the magazine by writing and compiling the prayer page. Andy Taylor makes sure that the magazine for the month before the current issue is included on the website. A big thank you to you all. Thanks also to Liz Claybrook who prints the magazine and also has advised me on many matters.

Grateful thanks, again, to all those who deliver the magazines and over 60 copies are circulated this way. Many of our readers are no longer able to attend services and they welcome this personal delivery. We have had excellent feedback.

I agreed to become editor of the magazine 'for a year' in November 2014 with my first issue published in February 2015 and have enjoyed my 7 years but now it's time to move on. I will be retiring as editor of the church magazine in a few months. I would like to finish with the July/August issue but will continue until the end of the year if no one steps forward by the summer.

When I took over as editor I wanted to make the magazine different to the usual church magazines. This, with the help of the 'Team' I think we did and in its own small way it has been quite successful. I now feel that it needs a change, with someone younger, with more energy to set the magazine on a new path, gain a wider subscriber base and therefore be able to attract more advertisers and in turn more revenue. I shall of course be willing to provide any help the new editor might need.

Penny Jennings - Editor

THE MISSION AGENCY GIVING COMMITTEE

Largely due to Covid restrictions, there has been just one meeting of the Committee since last year's APCM, held with the purpose of allocating our annual giving to charities and organisations which we support. The allocation of giving appears in the Church Financial Report.

We have continued to stay in touch via emails and phone conversations, and our hope is that we will be able to hold an event of some kind in the autumn to highlight some of the main matters of note regarding Mission concerns.

The Malawi Partnership remains a focus of the Committee, with regular communication from our two particular friends there, Jesman Seva and Agnes Mkoko, both of whom continue to pour out thanks for their links with St Michael's. Last year's annual Container from Birmingham was despatched on 12th June, but for reasons no-one can explain, didn't arrive in Malawi until 24th November – the start of the rainy season. We were able to send approximately 60 cu ft of goods, all of which had been stored for more than a year at the Church Hall.

The despatch of the Container this year will take place on 11th June, and an appeal has gone out for donations of items, as well as financial contributions. As ever, we are extremely grateful to

Michelle Johnson for her efforts to keep this matter in the forefront of our minds, and most especially for her expertise in packing more items into a suitcase than you could ever imagine. (There is still time to donate – please see details on the WhatsApp group and Facebook, as well as in church)

Our support for CMS has continued through contact with our Mission Partner Azaria, who goes from strength to strength in her work with Street Kids Direct in Guatemala. Her newsletters and blogs are inspiring, and she clearly feels God's presence in all the work she does in often very challenging circumstances.

Liz Carr (Convenor)

April 2022

ASSOCIATED GROUP REPORTS

BELLRINGING ANNUAL REPORT for the period 1 Jan to 31st December 2021

The Covid 19 pandemic lockdown resulted in the bells being rung for the last time on Sunday, 19th March 2020 and remaining silent until practice night on 7th July 2021 in time for the first wedding on 10th July.

We currently have a regular band of eight ringers. Three of our ringers worship at other local churches. We are fortunate in maintaining a viable band as some local towers are struggling. Ringing is normally carried out for the 6pm service although we ring for the morning service on festivals or special occasions when there is only one Sunday service. We also rang for three weddings during the year. A portion of the wedding fees provides the main source of income to the belfry fund and is supplemented by donations from occasional visiting ringers. The fund is used for minor repairs and upkeep of the bells.

Three members of the Boldmere band provide regular weekly assistance to the band at St Barnabas, Erdington on their practice night as they have been building up a new band of ringers from scratch in recent years. We also occasionally attract ringers to our practice night and Sunday ringing from Erdington and other local towers.

In December we shared a ringers' meal at the Parson & Clark Toby carvery restaurant.

A handrail was installed for £92.62 on the spiral staircase in December using in-house labour. No work has been carried out on the painting of the cast iron bell frames.

Visitors, both ringers and non-ringers, are always welcome. Practice night is on Wednesdays from 7:00 to 8:00 pm. If you are interested and want to know what goes on in the tower please come up and see us or talk to me.

David Reeves, Ringing Master. 1/5/2022.

FLOWER GUILD REPORT - 2022

The Flower Guild provides and arranges flowers in the Church each week with the exception of Lent and Advent. This includes flowers for special occasions: weddings, funerals and memorial flowers and also regular weekly flowers. At Easter and Christmas we put out a collection box for donations for these special festivals but there was little response at Christmas and none at Easter. We do our best but if you enjoy the flowers we do, a little help would be welcome.

If you would like us to arrange flowers on the Altar to mark a special event or in memory of a special person just contact me and we can discuss it.

Many thanks to our regular helpers who turn up weekly to keep everything neat and tidy and enhance our worship with their beautiful flower arrangements. Our numbers are depleting so if anyone is interested in learning please have a word with me on 0121 354 6264 or email chris.reeves@talktalk.net

Chris Reeves

ST. MICHAEL'S GUILD

Due to the pandemic the Guild saw very little action in 2020/21.

A Quiz night was held at the January 2020 meeting, followed by our AGM in February which incorporated a Cheese & Wine evening. In March Angela gave a talk on St. Valentine which came up with some very interesting points, of which many of us were totally unaware. Thereafter life, as we knew it, ceased to happen!

We were finally able to hold a committee meeting at the end of September 2021 when it was decided to call an informal meeting of members in November to discuss the future direction of the Guild and the upcoming changes that needed to be agreed. The mood of the meeting was very positive and supportive, with agreement reached concerning the change of day, time and, to some extent, the venue.

Members offered various suggestions as to the programme for 2023 and it was agreed that the planned Guild Easter Meal (2020) would go ahead in December 2021, at the Boldmere Tap as previously arranged. The event was a great success with members and guests enjoying the social occasion which we hope to repeat again this year. An added bonus is that it also gives us the opportunity to support our local hostelry.

Since our re-start it has been encouraging to note that there is increased interest in membership, particularly now that we meet on a Monday afternoon. It should also be noted that we are now re-branded as St. Michael's Guild and are now able to welcome gentlemen into our membership.

We have an ongoing programme for 2022, with a variety of interesting talks, a visit to Winterbourne House and Gardens, and a celebration planned for the Queen's Platinum Jubilee.

GIRLGUIDING

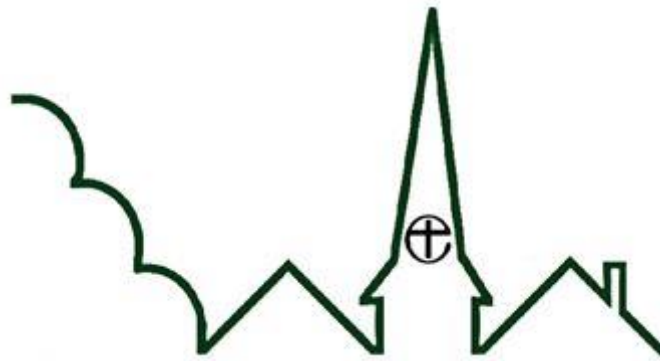
After a year on Zoom from April 2021 we were able to return to face to face meetings – outside. The Rainbows and Brownies meeting alternate weeks in the Church Hall Car Park and The Guides outside at Church. Then in September we were back in the hall.

Although we lost a few girls due to the Covid restrictions we are now back to having full groups for all sections and waiting lists especially for Rainbows.

The girls took part in the Harvest and Remembrance Day services and helped with the wall display in church for Advent and Christmas.

We lost one leader as we had to say a final Goodbye to Jeanette in July as she had not only been running Rainbows on Zoom she was also coming down from Derbyshire every other week for the outdoor meetings. But we now have 3 adult leaders/ helpers at Rainbows, 6 at Brownie and 4 at Guides which is brilliant.

Liz Claybrook, Hayley Bryer



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF

BOLDMERE ST MICHAEL'S

Annual Report & Financial Accounts
For The Year End 31st December 2021

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2021 TRUSTEES' ANNUAL REPORT

Report of St Michael's PCC – January 2021 to December 2021

Members:

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent:	The Rev'd G Birchall	
Curate:	The Rev'd S Cocks	
Churchwardens:	Mr P Swaine	
	Mrs J Leonard	Resigned 28 April 2021
	Mrs D Tye	Appointed 28 April 2021
Representatives on Deanery Synod:	Mrs J Peel	Appointed 28 April 2021
	Mrs M Smolden	
	Mr Gary Connell	
	Mrs D Tye	
	Mrs M Wilkinson	
	Mrs B Edmonds	Term Expired 28 April 2021
	Mr P Knight	Term Expired 28 April 2021
	Mr P Leonard	Term Expired 28 April 2021
	Mrs E Connell (Treasurer)	
	Mrs H Bryer	
Elected Members:	Mrs J Peel	
	Mrs E Riley	
	Mr M David	
	Mrs P Baxter	Appointed 28 April 2021
	Mrs H Harrison (Lay Chair)	

Note: Members of The PCC are elected for a term of 3 years, with a maximum of 6 years' continuous membership.

Structure, Governance and Management

Members of the PCC are ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The PCC operates through a number of committees, which meet between full meetings of the PCC and report in to the PCC:

➤ **Standing Committee**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

➤ **Finance Committee**

Oversees the general financial dimension of the work of St Michael's by monitoring income and expenditure, budgeting and co-ordinating the annual review of the Christian Stewardship of money through planned giving.

➤ **Churchyard Committee**

To ensure the upkeep of the churchyard.

➤ **Fabric Committee**

To attend to the upkeep and stewardship of the buildings and fabric belonging to the church, the house in Southam Drive and the flat at Moorfield Court.

➤ **Mission Agency Support Committee**

To promote awareness of the Gospel, to support and raise funds for mission organisations and mission partners.

➤ **Social Committee**

To arrange social functions for the benefit of all members of St Michael's and their friends.

➤ **Community Outreach Committee**

To extend the work and influence of St Michael's within the Parish.

Objectives and activities

St Michael's PCC has the responsibility of co-operating with the incumbent, the Rev'd G Birchall, in promoting within the Ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael's.

Public Benefit

The members of the PCC have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aim and objectives of the PCC and in planning any future activities. In particular, the members have considered how planned activities will contribute to the aims and objectives set.

Church attendance

There are 152 (2020: 157) parishioners on the Church Electoral Roll. 2021 Church attendance was impacted by the Covid-19 Pandemic. Between January 2021 and April 2021 services were conducted in via Zoom with average attendance being 58. Sunday services resumed in Church in April with alternate weeks being on Zoom social media. When services were in Church, they were also streamed via Zoom.

On Easter Sunday 58 people attended in Church with 38 via social media.

146 people attended Christmas services across Christmas Eve and Christmas Day.

St Michael's PCC met eleven times, ten times for business meetings and once for an away morning (online) when the PCC considered the Transforming Church Action Plan.

Financial Review

Total income for unrestricted funds was £140,954 of which £93,271 was unrestricted voluntary income which consisted of: £71,378 Donations, £16,341 from Gift Aid & £5,552 from the Job Retention Scheme. Restricted voluntary income of £6,366 was also received and is detailed in the Financial Statements.

Overall voluntary income from unrestricted funds decreased by 21.3% or £25,257. This was made up of a £5,865 decrease in Planned Giving and a £16,914 decrease in donations & appeals. The latter was due to a number of large one-off donations in 2020.

The global pandemic caused significant reductions in income from Fundraising & Hall Hire in 2020. During 2021 these began to recover with Fundraising increasing by £3,680 representing a 182.3% increase while Hall Hire increased by £1,918 representing a 31.4% decrease.

£142,030 was spent from unrestricted funds to provide the Christian ministry from St Michael's representing a reduction of 20.4%. This decrease was down to a reduction in the running costs of both the church and its activities due to long periods of closure or reduced use because of the global pandemic.

Restricted expenditure in 2020 was £3,797.

The Moorfield flat property was revalued in 2021 increasing in value by £29,680 to £150,000.

The net result for the year was an increase in total funds of £43,527 (4.3%) this being made up of an increase in unrestricted funds of £33,554 and an increase in restricted funds of £10,165. The total fund balances at the year-end stood at £1,045,198 (Unrestricted: £441,454; Designated £360,029 and Restricted £243,715).

Risk Management

St Michael's has a child protection policy in place, and the Churchyard Committee has a rolling programme of reviewing safety in the churchyard. We have a health and safety policy. Risk assessments were produced for use of Church Buildings and Church services during the pandemic.

Reserves Policy

In 2021 a full review of reserves/funds was undertaken by the PCC. £243,715 of restricted funds is held in accordance with the terms attached to each of the funds. £368,843 of unrestricted funds is invested in freehold land, building and equipment for use of the church and its curate. This leaves £401,066 of which £360,029 has been designated by the PCC for the purpose stated with the balance of £41,037 towards our current average quarterly expenditure of £45,574.

A summary of the decisions and issues considered by the PCC in 2021

Transforming Church Action Plan

In the first part of the year, the PCC developed a Transforming Church Action Plan (TCAP) as part of a process to develop a Deanery TCAP. In the second part of the year the PCC put the TCAP for 2021 into action with a significant number of targets reached by the end of the year and other actions flowing into 2022.

Ministry and Mission

Rev'd Simon Cocks was priested in June 2021 at Birmingham Cathedral. As part of his service at St Michael's he has developed an Everyday Faith Group to encourage and enable people to think about their faith during the week as well as on a Sunday.

The PCC approved the transferal of Rob Rolfe's license as Reader at Emmanuel Wylde Green to St Michael's Boldmere.

The PCC approved the renewal of the licenses of our team of Communion Assistants.

The PCC gave their support to Rev'd Jane Newsome and Rev'd David Newsome to investigate the potential for St Michael's to be a Hong Kong Ready Church.

The PCC acknowledged the placements of Chloe Hewett, an ordinand from Queens Theological College, and Sandra Jones as a Reader on placement from St James, Hill.

The PCC continued to include People and Places as a standing item on its agenda and was pleased to share an Advent Prayer booklet with St Columba's, Banners Gate. Rev'd Becky Allen, Vicar of St Columba's, also contributed to the Advent Retreat at Home.

Tusheeta and Tyesha David were appointed as St Michael's Deanery Eco Church champions.

Safeguarding

All PCC members attended the basic and foundational Safeguarding Training that PCC members are required to complete.

Safeguarding Officer, Gail Adams also brought the PCC up to date with Safeguarding developments and guided the PCC through the acceptance of a required policy for the consideration of employment of ex-offenders.

The safeguarding team are working towards St Michael's achieving everything on the Diocesan 'dashboard' and have an action plan in place.

Fabric

Peter Swaine, Churchwarden, oversaw the redecoration of the porch and corridor by the Access Toilet in church following a flood in June. The work was carried out by Farcroft.

Work was carried out to repair uplifted floorboards in the Church Hall. Uneven ground was smoothed out and tarmacked in the Church Hall carpark.

Peter Swaine also gathered quotes for the potential redecorating of the interior of the Church.

Work continued to install a defibrillator outside on the brick wall of the church and this was achieved before the end of the year and the defibrillator is now active.

The PCC approved the design for a Vicar's Board listing all the Vicar's who had served at St Michael's since 1857. Work on this was completed in February 2022 and the board was dedicated on 27th February 2022. The board was donated by Mr Mark Mellor-Stapleberg, a former member of the church who lives in Germany.

Finance

The Finance Committee created a plan to challenge income and expenditure streams approved by the PCC with the key items delivered listed below:

- Parish Giving Scheme- The PCC agreed to implement the Parish Giving Scheme 'PGS' to replace standing order regular giving to reduce administration, improved cash flow with the option for givers to increase their giving on an annual basis
- Contactless Giving - The PCC approved the purchase of a Sum Up contactless terminal linked in with the Diocese recommended Give A Little scheme. The terminal was operational by June
- Investment Income - Due to a significant reduction in the rate of return on money deposited with CCLA the PCC approved transferring £250,000 to a CCLA investment fund
- Salaries- At the request of the Church Administrator the PCC agreed a reduction of working hours. The weekend Hall Cleaner role was not replaced when it became vacant and the Churchyard Gardener working hours was reduced when the role became vacant
- Renewable Contracts - Monthly insurance premiums were reduced together with clergy mobile phone contracts and quarterly photocopier charges when the contract came up for renewal

Other significant financial activities under taken were as follows:

- A PCC full review of restricted and designated funds was undertaken to ensure correct classification and where designated funds were no longer required or monies fully utilised the funds were closed. Some designated funds were renamed for example the Organ Fund was re-designated as Musical Worship and Organ
- Following a £10,000 donation made in 2020 for a purpose to be decided by the PCC, the monies were utilised to purchase new AV equipment and sound desk to facilitate improved live streaming of services as well as to improve quality of sound during services . The initial labour charge was paid in 2021 with the cost of the equipment being depreciated over a 4 year period

Worship

The PCC continued to negotiate its way through various Lockdown requirements for worship resulting from the Covid pandemic.

The PCC agreed a new regular pattern of worship to begin from September 2021. This was one morning service at 10.00am and one evening service at 6.00pm per Sunday.

The PCC approved the purchase and installation of Audio-Visual equipment to enhance the equipment in church and to enable us to offer quality live streamed services for those unable to attend in person. This work was completed in December and the first streamed service on YouTube was on Sunday 19th December. Feedback has so far been generally positive with some things still to be ironed out. The cost of the AV equipment was covered by an anonymous financial gift.

Churchyard

The PCC continued to oversee the maintenance of the Churchyard through the excellent work of the Churchyard committee and its Chair, David Benson. Work began on a bio-diversity project for the churchyard with a wildflower meadow area being prepared, bug hotels being placed in the grounds, and an audit of the wildlife to be found in the Churchyard.

The PCC approved the appointment of Ryan Stackhouse as Grounds Person in July and gave thanks for the work of Rob Upton as Grounds Person who retired.

Communication

Peter Swaine took on the oversight and updating of the Church website.

A new noticeboard was installed in the Churchyard on the east side of the Churchyard alongside Boldmere road

Community

The PCC discussed the possibility of starting a regular Boccia group in the church hall and decided that this was not the right time to proceed with it.

Vicar's Report

2021 was a challenging year as the world continued to grapple with the impact of the pandemic. This brought challenges to all who ministered and worshipped through St Michael's Church and amazingly we have managed to survive and look forward to what God will do. In September we had to face some realities as considered our capacity to provide worship at St Michael's. The outcome was to move to one morning service at 10.00am and one morning service at 6.00pm, with Night Prayer on Zoom at 8.00pm. Midweek worship included a weekly online Morning Prayer service on Zoom and Holy Communion services to celebrate Christian Festivals such as our patronal day.

My two biblical themes for the Autumn of 2021 were John 15 in which Jesus speaks about the need for pruning in the anticipation of new growth abiding in Christ, and Colossians 2.19 which I summarise as God will grow what God will grow and we are the ligaments and tendons of the church. Both of these scriptural passages require significant trust in God when difficult decisions are being made.

At the same time, it is clear that many of us have had times of great challenge and struggle in 2021 as we have grappled with loss, stress, mental well-being, concern for family and friends and so much more. There have been times when I have found it hard to keep going and other times when I have been able to rejoice in the love, grace and prayer of the people of the church. I am hopeful the life of St Michael's Church and can see signs of the growth that God brings, but I am also aware of the demanding nature of the work and sometimes it can feel relentless, so I value your prayers and support as move forward together.

Rev'd Gary Birchall

February 2022

INDEPENDENT EXAMINER'S REPORT

Accounts for the year ended 31st December 2021

Respective responsibilities of the P.C.C and the examiner

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission and the guidance published in the PCC Accountability (The Charities Act 2011 and the PCC, 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement


In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 14th April 2022

Signed:



Stephen Hendy

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:						
Voluntary income	(2a)	92,394	877	3,275	96,546	121,794
Investment income	(2b)	24,890	—	2,298	27,188	17,370
Activities for generating funds	(2c)	5,413	286	—	5,699	2,019
Church activities	(2d)	15,038	2,057	793	17,887	18,102
Total income		137,735	3,219	6,366	147,320	159,285
Expenditure on:						
Church activities	(3a)	125,397	8,491	3,795	137,683	175,666
Costs of generating funds	(3b)	7,314	828	2	8,144	6,630
Total expenditure		132,711	9,319	3,797	145,827	182,864
Net income / (expenditure) resources before transfer		5,024	(6,100)	2,569	1,493	(23,580)
Transfers						
Gross transfers between funds - in	(4)	243,146	254,741	3,403	501,290	20,138
Gross transfers between funds - out		(254,288)	(245,959)	(1,043)	(501,290)	(20,138)
Other recognised gains / losses						
Gains / losses on investment assets		7,118	—	5,236	12,354	(1,881)
Gains on revaluation, fixed assets, charity's own use		29,680	—	—	29,680	206,000
Net movement in funds		30,679	2,682	10,165	43,527	180,539
Reconciliation of funds						
Total funds brought forward		410,206	357,346	233,551	1,001,103	820,564
Total funds carried forward		440,885	360,029	243,715	1,044,629	1,001,103
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

BALANCE SHEET

	Notes	General Fund	Designated Funds	Restricted Funds	At 31/12/2021 £	At 31/12/2020 £
Fixed assets						
Investment Assets	(8)	380,682		144,318	525,000	495,320
Tangible assets	(9)	8,703	—	—	8,703	386
Fixed assets		389,385	—	144,318	533,703	495,706
Current assets						
Cash at bank and in hand	(10)	49,294	109,957	31,008	190,259	451,149
Investments	(11)	7,118	250,000	68,643	325,761	63,407
Debtors	(12)	4,287	—	19	4,306	2,658
Stocks and work in progress		—	72	—	72	76
Current assets		60,699	360,029	99,670	520,398	517,290
Liabilities						
Creditors: Amounts falling due in one year	(13)	9,199	—	273	9,472	11,894
Net current assets less current liabilities		51,499	360,029	99,398	510,926	505,396
Total assets less current liabilities		440,885	360,029	243,715	1,044,629	1,001,103
Total net assets less liabilities		440,885	360,029	243,715	1,044,629	1,001,103
Funds of the church		440,885	360,029	243,715	1,044,629	1,001,103
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

NOTES TO THE ACCOUNTS

1. Summary of Significant Account Policies

General Information and basis of preparation

The PCC is a public benefit entity with the meaning of FRS102. The financial Statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations “true and fair view” provisions, they have also been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Report by Charities (SORP(FRS102)).

Assets:

Consecrated and benefice property

Consecrated and benefice property is excluded and not capitalised in the financial statements in accordance with Charities Act 2011.

Fixed Assets

In accordance with FRS02 investment properties are carried at their fair value and professionally valued every five years. The properties were professionally valued November 2020 an the next professional valuation is due November 2025.

Depreciation has been provided on church equipment on a straight-line method based on the estimated economic life of the asset, which 4 Years in the case of Fixtures, Fittings & Equipment.

Investments

Investments are recognised at their quoted market price. Unrealised gains or losses are calculated as the difference between the fair value at the year end and their carrying value.

Funds:

The financial statements have been prepared using fund accounting. Whereby income, expenditure, assets & liabilities are classified by fund. The 2 types of fund classification present in these accounts are:

1. **Unrestricted Funds** (General & Designated):
 - a. General Funds are available for use at the discretion of the PCC in delivering the aims and objectives of the charity.
 - b. Designated Funds are funds that have but have been set aside by the PCC for a particular purpose from the general fund.
2. **Restricted Funds** represent grants, donations and legacies received which are allocated by the donor for a specific purpose .

The purpose of funds held by the charity are set out in notes to the financial statements.

2. Incoming Resources

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
a) Voluntary Income					
Planned Giving	68,388	-	240	68,628	74,853
Collections At Service	1,438	-	-	1,438	670
Donations & Appeals	675	877	1,395	2,947	19,113
Gift Aid	16,341	-	140	16,481	19,356
Grants	-	-	1,500	1,500	1,800
Job Retention Scheme Grant	5,552	-	-	5,552	6,002
Legacies	-	-	-	-	-
Voluntary income total	92,394	877	3,275	96,546	121,794

b) Investment Income

Bank & Deposit Interest	182	-	-	182	2,052
Dividends	1,678	-	2,298	3,976	2,288
Rental Income	23,030	-	-	23,030	13,030
Investment income total	24,890	-	2,298	27,188	17,370

c) Activities for Generating Funds

Events Fundraising	3,255	-	-	3,255	1,366
Regular Fundraising	2,158	286	-	2,443	653
Activities for generating funds total	5,413	286	-	5,699	2,019

d) Church Activities

Hall Hire	8,025	-	-	8,025	6,107
Church Hire	235	-	-	235	840
Parochial Fees	6,654	-	-	6,654	4,188
Other Income	124	-	-	124	2,203
	15,038	-	-	15,038	13,337
Social Group	-	-	-	-	40
Bell Ringers Group	-	405	-	405	-
Womens Guild	-	30	-	30	473
Flower Guild	-	-	784	784	279
Lunch Club	-	1,622	9	1,631	3,974
	-	2,057	793	2,850	4,765
Church activities total	15,038	2,057	793	17,887	18,102

3. Expended Resources

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
a) Church Activities					
Common Fund	65,004	-	-	65,004	78,480
Charitable Giving	4,335	-	-	4,335	4,895
Ministry Expenses & Costs	855	341	1,625	2,821	3,177
Church Service Costs	4,328	-	-	4,328	4,181
Vicarage Costs	1,402	-	-	1,402	1,407
Curates House Costs	550	-	-	550	9,580
Mission & Outreach Work	158	1,385	198	1,741	903
Youth Work	-	-	115	115	17
Children's Work	125	-	180	305	349
Church Staffing	12,512	-	-	12,512	23,800
Training & Other Staff Costs	180	-	-	180	-
Office & Admin Costs	3,519	90	-	3,609	4,573
Communication Costs	-	215	-	215	233
Church Utilities	4,036	-	-	4,036	5,977
Insurance	6,430	-	-	6,430	6,146
Cleaning & Hygiene	108	-	-	108	175
Safety & Security	406	-	-	406	990
Maintenance & Improvements	1,813	-	-	1,813	2,203
Independent Examiners Fees	600	-	114	714	714
Other Expenditure	462	-	-	462	740
	106,823	2,031	2,231	111,086	148,542
Churchyard Upkeep	7,256	1,602	716	9,574	8,510
Churchyard Repair	-	-	-	-	-
Churchyard Equipment Depreciation	386	-	-	386	876
	7,642	1,602	716	9,960	9,386
Hall - Staffing	7,179	-	-	7,179	7,172
Hall - Maintenance & Improvements	342	3,290	-	3,632	2,280
Hall - Cleaning & Hygiene	230	-	-	230	201
Hall - Insurance	2,031	-	-	2,031	2,160
Hall - Running Costs	75	-	-	75	75
Hall - Utilities	1,074	-	-	1,074	5,623
	10,931	3,290		14,221	16,271
Social Group Costs	-	-	-	-	316
Bell Ringers Group Costs	-	435	-	435	-
Womens Guild Costs	-	189	-	189	57
Flower Guild Costs	-	-	847	847	198
Lunch Club Costs	-	946	-	946	898
	-	1,569	847	2,416	1,468
Church activities total	125,397	8,491	3,795	137,683	175,667

b) Costs of generating funds

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
Giving Costs	254	-	-	254	473
Events Fundraising Costs	187	-	-	187	-
Regular Fundraising Costs	1,148	-	-	1,148	-
Moorfield Flat Overheads	3,618	828	-	4,446	5,096
Southam Drive Overheads	2,107	-	-	2,107	1,058
Investment Costs	-	-	2	2	2
Costs of generating funds total	7,314	828	2	8,144	6,630

4. Transfers Between Funds

	Note	General	Designated	Restricted Funds	Total
A number of Designated Funds to General Fund	1	242,487	(242,487)	—	—
General Fund to Diocesan Decorating Fund	2	(1,000)	1,000	—	—
Lunch Club Designated Fund to General Fund	3	516	(516)	—	—
General Fund to Defibrillator Restricted Fund	4	(590)	—	590	—
General Fund to St Michael's Mission Designated Fund	5	(250,000)	250,000	—	—
	6	—	(483)	—	—
Nancy Baker Designated Fund to Vicar Compassion Fund			483		
CME Designated Fund to General Fund	7	143	(143)	—	—
Nancy Baker Designated Fund to Nancy Baker Restricted Fund	8	—	(2,813)	2,813	—
General Fund to Jim Carr Designated Fund	9	(1,075)	1,075	—	—
General Fund to Designated Church Building Upkeep Fund	10	(1,623)	1,623	—	—
Restricted Organ Fund to Designated Musical Worship & Organ	11	—	1,043	(1,043)	—
		(11,143)	8,783	2,360	—

- 1 During in the year there was a reorganisation of designated funds after the PCC conducted a review. The following balances were undesignated from these funds:
Building Development Fund - £212,498
Children's & Families Missioner - £29,871
W Thompson Legacy - £118
- 2 £1,000 transferred from general fund to designated diocesan decorating fund as money were deposited into the Diocese scheme during in the year.
- 3 £516 transferred from Lunch Club designated fund to general fund as a contribution to church overheads.
- 4 £590 transferred from general fund to restricted defibrillator fund as a previous donation was found to be restricted to be used for the purchase of a defibrillator.
- 5 £250,000 transferred from general fund to designated St Michael's mission fund.
- 6 £453 transferred from designated Nancy Baker to designated Vicar Compassion Fund to top it up to £1,000.
- 7 £143 transferred from designated CME fund (Communication, Media & Equipment) due to being spent on the AV system & Sound Desk. The £143 being the excess spend over the previously allocated £10,000.
- 8 £2,813 transferred from designated Nancy Baker fund to restricted Nancy Baker fund as the grants from Nancy Baker Trust were found to be restricted.
- 9 £1,075 transferred from General Fund to designated Jim Carr Fund to later be spent on something in memory of Jim.
- 10 £1,623 transferred from General Fund to designated Upkeep of Church Buildings, Churchyard & Properties Fund to make the balance up to £85,000 to the meet the agreed PCC contingency amount.
- 11 £1,043 transferred from Restricted Organ Fund to Designated Musical Worship & Organ Fund as it was found to not be restricted to spend on the Organ.

5. Unrestricted Fund Movements

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General fund	410,205	137,735	132,711	(11,143)	29,680	440,885
Sub-totals	410,205	137,735	132,711	(11,143)	29,680	440,885
Designated						
Bell Ringers	672	405	435	—	—	643
Bob Parker Memorial PCC Fund	—	877	—	—	—	877
Building Development	212,498	—	—	(212,498)	—	—
Communication Media And Equipment	4,593	286	1,225	(143)	—	3,510
Children's & Families Missioner	29,871	—	—	(29,871)	—	—
Diocese Decorating Fund	386	—	—	1,000	—	1,386
Jim Carr Memorial	—	—	—	1,075	—	1,075
Lime Tree	9,432	—	1,020	—	—	8,412
Lunch Club	3,053	1,622	946	(516)	—	3,213
Musical Worship And Organ	—	—	179	1,043	—	864
Nancy Baker	3,492	—	227	(3,265)	—	—
Social	3,704	—	—	—	—	3,704
St Michael's Mission	—	—	—	250,000	—	250,000
Upkeep Of Church Buildings, Churchyard And Propert	88,076	—	4,700	1,623	—	85,000
Vicars Compassion Fund	548	—	400	453	—	600
W Thompson Legacy	118	—	—	(118)	—	—
Womens Guild	905	30	189	—	—	746
Sub-totals	357,346	3,219	9,319	8,783	—	360,029

Unrestricted Fund Purposes:

General Fund:

- Available for use at the discretion of the PCC in delivering its aims and objectives.

Designated Funds:

- **Bell Ringers Fund** is used to cover costs of church bells
- **Bob Parker Memorial PCC Designated Fund** is being held by the PCC to be designated / used for a purpose in memory of Robert Parker
- **Building Development Fund** is a designated fund for the improvements to the interior of the Church. The PCC redesignated this fund in 2021 between 'Upkeep of Church, Church Properties and Churchyard' and the 'St Michaels Mission Fund'
- **Children & Families Missioner Fund** was for the costs associated both salary & expenses with the employment of the Children's and Families Missioner. This fund was closed in 2021 following the resignation of the CFM in 2020 and brought back into General Fund for re-designation

- **Church Buildings & Churchyard Fund** is for covering any unexpected major expenditure associated with the Church building, Churchyard & Other PCC properties in the future. This fund was re-named the 'Upkeep of Church, Churchyard and Properties' during 2021
- **Communication, Media & Equipment Fund** is for costs associated with communication for the life of the church including media, equipment and communication costs
- **Diocese Decorating Fund** is for any internal decorating to the vicarage
- **Jim Carr Memorial** is being held by the PCC to be designated / used for a purpose in memory of Jim Carr
- **Lime Tree Fund** has been established to fund the upkeep of Lime Trees in the churchyard and the replacement of the current Lime Trees at the end of their life
- **Luncheon Club Fund** is for costs associated with running the weekly Luncheon Club at St Michael's and any income associated with its activities
- **Organ & Musical Worship Fund:** A fund for costs associated with organ maintenance and musical worships resources and costs. Previously the Organ Fund which was incorrectly classed as restricted funds and re-designated in 2021
- **Social Fund** is for the costs associated with providing social functions at St Michael's throughout the year along with any income received at those functions
- **Upkeep of Church, Churchyard and Properties** is for covering any expenditure associated with the Church building, Churchyard & Other PCC properties in the future
- **Vicar's Compassion Fund** has been established and supported with proceeds from the Nancy Baker Trust fund to give support to anyone in the parish during difficult times
- **W Thompson Fund** was received in 2017 was received from H Thompson without restrictions and during 2019 was used to produce a Christmas CD "Follow the Star". This fund was closed in 2021 with funds moved back into general
- **Women's Guild Fund** is for the income and expenses associated with St Michael's Women's Guild
- **St Michael's Mission Fund** is being held by the PCC to be designated in accordance with the mission of the church

6. Restricted Fund Movements

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Restricted						
Churchyard	74	1,623	716	—	—	980
Credit Union	1,091	5	2	—	—	1,094
Defibrillator	—	—	—	590	—	590
Epiphany	211,410	2,293	1,739	—	—	217,200
Flowers Guild	2,157	784	723	—	—	2,218
Hilda Wilson Flower Fund	411	—	59	—	—	352
Lunch Club	5,864	9	—	—	—	5,873
Nancy Baker	—	1,500	198	2,813	—	4,115
Natalie Moore Flower Fund	634	—	66	—	—	568
Organ	1,043	—	—	(1,043)	—	—
Patronal Gift Day 2014	180	—	180	—	—	—
South Aisle Porch	—	—	—	—	—	—
Youth Work	10,687	153	115	—	—	10,725
Sub-totals	233,551	6,366	3,797	2,360	—	243,715

Restricted Fund Purposes:

- **Churchyard Restricted Fund** is for donations specifically given to the churchyard for the upkeep and maintenance of it
- **Flower Guild Restricted Fund** is for donations / contributions towards the costs associated with the flowers at services, memorials and events held at St Michaels
- **Credit Union Fund** is a fund held with credit union from donations received towards that purpose
- **Epiphany Fund** was from legacy where the benefactor stated that the expenditure should be to or for the benefit of the clergy in the parish
- **Defibrillator Fund** was from a donation to the Church where the request was made for the monies to be used to purchase and install a defibrillator
- **Hilda Wilson Fund** is a memorial fund which states that the monies are to be used for flower displays within the church on specific dates
- **Luncheon Club Restricted Fund:** From donations given specifically towards Luncheon Club events & outings
- **Nancy Baker Fund** has been established for the yearly income received from the Nancy Baker Trust. The fund is used towards the pastoral care and evangelical work of the PCC
- **Natalie Moore Fund** is a memorial fund which states that the monies are to be used for flower displays within the church on specific dates
- **Patronal Gift Day 2014** was used for the purpose of children's work. This fund was exhausted in 2021 and therefore closed
- **Youth Work Fund** is for donations received specifically to be used for the Youth Work at St Michael's

7. Staff Costs

	This Year Total	Last Year Total
Wages & Salaries	25,092	34,461
Social Security Costs	172	814
Pension Costs	—	1,032
	25,265	36,307
The average number of employees	4	4.5

During the year, no employee earned £60,000 per annum or more.

There are no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

8. Fixed Investment Assets

	Southam Drive	Moorfield Flat	Total
Market Value – 1 st January	375,000	120,320	495,320
Additions	—	—	—
Revaluation gain / (loss)	—	29,680	29,680
Market Value – 31st December	375,000	150,000	525,000

9. Fixed Assets For Use By PCC

		Churchyard Equipment	AV Equipment	Total
Cost or Valuation	At 1st January 2021	22,640	—	22,640
	Additions	—	8,703	8,703
	Revaluation Gain / (Loss)	—	—	—
	At 31st December 2021	22,640	8,703	31,343
Depreciation	At 1st January 2021	22,254	—	22,254
	Charge for the year	386	—	386
	Disposal	—	—	—
		22,640	—	22,640
Net Book Value	At 31st December 2020	—	8,703	8,703

In addition to the above assets the PCC owns the church hall which together with contents is valued at £2,690,00 by the PCC for insurance purposes. The deeds of these properties are held by the Diocesan Registrar on behalf of the PCC for safekeeping. However, the PCC considers that, although these properties are not consecrated buildings, they should be treated as operationally inalienable properties and therefore not included in the accounts.

10. Cash At Bank & In Hand

	This Year Total	Last Year Total
Church Current Account	22,539	34,734
Credit Union	1,094	1,091
Church Petty Cash	127	33
	<hr/> 23,760	<hr/> 35,858
Short-Term Deposits		
CCLA 6002D Deposit Account	144,110	106,800
CCLA 2245D Deposit Account	—	287,187
Diocesan Decorating Fund	1,386	386
	<hr/> 145,495	<hr/> 394,373
Group Accounts:		
Epiphany HSBC Account	4,512	3,765
Flower Guild Santander Account	2,200	2,063
Lunch Club TSB Account	9,009	8,835
Social Club Lloyds Account	3,644	3,644
Bell Ringers Santander Account	582	612
Women's Guild HSBC Account	716	888
Churchyard HSBC Account	—	874
Group Petty Cashes	251	160
Group Floats	90	77
	<hr/> 21,004	<hr/> 20,918
Total Cash At Bank & In Hand	<hr/> 190,224	<hr/> 451,718

11. Investments

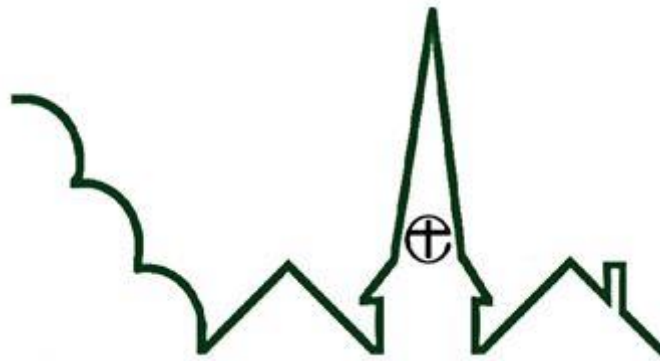
	This Year Total	Last Year Total
Market Value – 1 st January	63,407	65,279
Additions	250,000	—
Revaluation gain / (loss)	12,354	(1,881)
Market Value – 31st December	<hr/> 325,761	<hr/> 63,407

12. Debtors

	This Year Total	Last Year Total
HMRC Debtors	1,275	1,723
Hire Debtors	207	182
Other Debtors	1,817	201
Total Debtors	<hr/> 3,299	<hr/> 2,106
Prepayments	1,007	552
Total Debtors & Prepayments	<hr/> 4,306	<hr/> 2,658

13. Liabilities

	This Year Total	Last Year Total
Liabilities:		
Independent Examination	600	600
Mission Giving	4,335	4,895
Epiphany	—	80
Utilities	799	2,524
Other Creditors	3,688	3,369
Agency Collections	—	276
Total Liabilities	9,422	11,744
Deferred Income	50	150
Total Liabilities & Deferred Income	9,472	11,894



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF

BOLDMERE ST MICHAEL'S

Annual Report & Financial Accounts
For The Year End 31st December 2021

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2021 TRUSTEES' ANNUAL REPORT

Report of St Michael's PCC – January 2021 to December 2021

Members:

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent:	The Rev'd G Birchall	
Curate:	The Rev'd S Cocks	
Churchwardens:	Mr P Swaine	
	Mrs J Leonard	Resigned 28 April 2021
	Mrs D Tye	Appointed 28 April 2021
Representatives on Deanery Synod:	Mrs J Peel	Appointed 28 April 2021
	Mrs M Smolden	
	Mr Gary Connell	
	Mrs D Tye	
	Mrs M Wilkinson	
	Mrs B Edmonds	Term Expired 28 April 2021
	Mr P Knight	Term Expired 28 April 2021
	Mr P Leonard	Term Expired 28 April 2021
	Mrs E Connell (Treasurer)	
	Mrs H Bryer	
Elected Members:	Mrs J Peel	
	Mrs E Riley	
	Mr M David	
	Mrs P Baxter	Appointed 28 April 2021
	Mrs H Harrison (Lay Chair)	

Note: Members of The PCC are elected for a term of 3 years, with a maximum of 6 years' continuous membership.

Structure, Governance and Management

Members of the PCC are ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The PCC operates through a number of committees, which meet between full meetings of the PCC and report in to the PCC:

➤ **Standing Committee**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

➤ **Finance Committee**

Oversees the general financial dimension of the work of St Michael's by monitoring income and expenditure, budgeting and co-ordinating the annual review of the Christian Stewardship of money through planned giving.

➤ **Churchyard Committee**

To ensure the upkeep of the churchyard.

➤ **Fabric Committee**

To attend to the upkeep and stewardship of the buildings and fabric belonging to the church, the house in Southam Drive and the flat at Moorfield Court.

➤ **Mission Agency Support Committee**

To promote awareness of the Gospel, to support and raise funds for mission organisations and mission partners.

➤ **Social Committee**

To arrange social functions for the benefit of all members of St Michael's and their friends.

➤ **Community Outreach Committee**

To extend the work and influence of St Michael's within the Parish.

Objectives and activities

St Michael's PCC has the responsibility of co-operating with the incumbent, the Rev'd G Birchall, in promoting within the Ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael's.

Public Benefit

The members of the PCC have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aim and objectives of the PCC and in planning any future activities. In particular, the members have considered how planned activities will contribute to the aims and objectives set.

Church attendance

There are 152 (2020: 157) parishioners on the Church Electoral Roll. 2021 Church attendance was impacted by the Covid-19 Pandemic. Between January 2021 and April 2021 services were conducted in via Zoom with average attendance being 58. Sunday services resumed in Church in April with alternate weeks being on Zoom social media. When services were in Church, they were also streamed via Zoom.

On Easter Sunday 58 people attended in Church with 38 via social media.

146 people attended Christmas services across Christmas Eve and Christmas Day.

St Michael's PCC met eleven times, ten times for business meetings and once for an away morning (online) when the PCC considered the Transforming Church Action Plan.

Financial Review

Total income for unrestricted funds was £140,954 of which £93,271 was unrestricted voluntary income which consisted of: £71,378 Donations, £16,341 from Gift Aid & £5,552 from the Job Retention Scheme. Restricted voluntary income of £6,366 was also received and is detailed in the Financial Statements.

Overall voluntary income from unrestricted funds decreased by 21.3% or £25,257. This was made up of a £5,865 decrease in Planned Giving and a £16,914 decrease in donations & appeals. The latter was due to a number of large one-off donations in 2020.

The global pandemic caused significant reductions in income from Fundraising & Hall Hire in 2020. During 2021 these began to recover with Fundraising increasing by £3,680 representing a 182.3% increase while Hall Hire increased by £1,918 representing a 31.4% decrease.

£142,030 was spent from unrestricted funds to provide the Christian ministry from St Michael's representing a reduction of 20.4%. This decrease was down to a reduction in the running costs of both the church and its activities due to long periods of closure or reduced use because of the global pandemic.

Restricted expenditure in 2020 was £3,797.

The Moorfield flat property was revalued in 2021 increasing in value by £29,680 to £150,000.

The net result for the year was an increase in total funds of £43,527 (4.3%) this being made up of an increase in unrestricted funds of £33,554 and an increase in restricted funds of £10,165. The total fund balances at the year-end stood at £1,045,198 (Unrestricted: £441,454; Designated £360,029 and Restricted £243,715).

Risk Management

St Michael's has a child protection policy in place, and the Churchyard Committee has a rolling programme of reviewing safety in the churchyard. We have a health and safety policy. Risk assessments were produced for use of Church Buildings and Church services during the pandemic.

Reserves Policy

In 2021 a full review of reserves/funds was undertaken by the PCC. £243,715 of restricted funds is held in accordance with the terms attached to each of the funds. £368,843 of unrestricted funds is invested in freehold land, building and equipment for use of the church and its curate. This leaves £401,066 of which £360,029 has been designated by the PCC for the purpose stated with the balance of £41,037 towards our current average quarterly expenditure of £45,574.

A summary of the decisions and issues considered by the PCC in 2021

Transforming Church Action Plan

In the first part of the year, the PCC developed a Transforming Church Action Plan (TCAP) as part of a process to develop a Deanery TCAP. In the second part of the year the PCC put the TCAP for 2021 into action with a significant number of targets reached by the end of the year and other actions flowing into 2022.

Ministry and Mission

Rev'd Simon Cocks was priested in June 2021 at Birmingham Cathedral. As part of his service at St Michael's he has developed an Everyday Faith Group to encourage and enable people to think about their faith during the week as well as on a Sunday.

The PCC approved the transferal of Rob Rolfe's license as Reader at Emmanuel Wylde Green to St Michael's Boldmere.

The PCC approved the renewal of the licenses of our team of Communion Assistants.

The PCC gave their support to Rev'd Jane Newsome and Rev'd David Newsome to investigate the potential for St Michael's to be a Hong Kong Ready Church.

The PCC acknowledged the placements of Chloe Hewett, an ordinand from Queens Theological College, and Sandra Jones as a Reader on placement from St James, Hill.

The PCC continued to include People and Places as a standing item on its agenda and was pleased to share an Advent Prayer booklet with St Columba's, Banners Gate. Rev'd Becky Allen, Vicar of St Columba's, also contributed to the Advent Retreat at Home.

Tusheeta and Tyesha David were appointed as St Michael's Deanery Eco Church champions.

Safeguarding

All PCC members attended the basic and foundational Safeguarding Training that PCC members are required to complete.

Safeguarding Officer, Gail Adams also brought the PCC up to date with Safeguarding developments and guided the PCC through the acceptance of a required policy for the consideration of employment of ex-offenders.

The safeguarding team are working towards St Michael's achieving everything on the Diocesan 'dashboard' and have an action plan in place.

Fabric

Peter Swaine, Churchwarden, oversaw the redecoration of the porch and corridor by the Access Toilet in church following a flood in June. The work was carried out by Farcroft.

Work was carried out to repair uplifted floorboards in the Church Hall. Uneven ground was smoothed out and tarmacked in the Church Hall carpark.

Peter Swaine also gathered quotes for the potential redecorating of the interior of the Church.

Work continued to install a defibrillator outside on the brick wall of the church and this was achieved before the end of the year and the defibrillator is now active.

The PCC approved the design for a Vicar's Board listing all the Vicar's who had served at St Michael's since 1857. Work on this was completed in February 2022 and the board was dedicated on 27th February 2022. The board was donated by Mr Mark Mellor-Stapleberg, a former member of the church who lives in Germany.

Finance

The Finance Committee created a plan to challenge income and expenditure streams approved by the PCC with the key items delivered listed below:

- Parish Giving Scheme- The PCC agreed to implement the Parish Giving Scheme 'PGS' to replace standing order regular giving to reduce administration, improved cash flow with the option for givers to increase their giving on an annual basis
- Contactless Giving - The PCC approved the purchase of a Sum Up contactless terminal linked in with the Diocese recommended Give A Little scheme. The terminal was operational by June
- Investment Income - Due to a significant reduction in the rate of return on money deposited with CCLA the PCC approved transferring £250,000 to a CCLA investment fund
- Salaries- At the request of the Church Administrator the PCC agreed a reduction of working hours. The weekend Hall Cleaner role was not replaced when it became vacant and the Churchyard Gardener working hours was reduced when the role became vacant
- Renewable Contracts - Monthly insurance premiums were reduced together with clergy mobile phone contracts and quarterly photocopier charges when the contract came up for renewal

Other significant financial activities under taken were as follows:

- A PCC full review of restricted and designated funds was undertaken to ensure correct classification and where designated funds were no longer required or monies fully utilised the funds were closed. Some designated funds were renamed for example the Organ Fund was re-designated as Musical Worship and Organ
- Following a £10,000 donation made in 2020 for a purpose to be decided by the PCC, the monies were utilised to purchase new AV equipment and sound desk to facilitate improved live streaming of services as well as to improve quality of sound during services . The initial labour charge was paid in 2021 with the cost of the equipment being depreciated over a 4 year period

Worship

The PCC continued to negotiate its way through various Lockdown requirements for worship resulting from the Covid pandemic.

The PCC agreed a new regular pattern of worship to begin from September 2021. This was one morning service at 10.00am and one evening service at 6.00pm per Sunday.

The PCC approved the purchase and installation of Audio-Visual equipment to enhance the equipment in church and to enable us to offer quality live streamed services for those unable to attend in person. This work was completed in December and the first streamed service on YouTube was on Sunday 19th December. Feedback has so far been generally positive with some things still to be ironed out. The cost of the AV equipment was covered by an anonymous financial gift.

Churchyard

The PCC continued to oversee the maintenance of the Churchyard through the excellent work of the Churchyard committee and its Chair, David Benson. Work began on a bio-diversity project for the churchyard with a wildflower meadow area being prepared, bug hotels being placed in the grounds, and an audit of the wildlife to be found in the Churchyard.

The PCC approved the appointment of Ryan Stackhouse as Grounds Person in July and gave thanks for the work of Rob Upton as Grounds Person who retired.

Communication

Peter Swaine took on the oversight and updating of the Church website.

A new noticeboard was installed in the Churchyard on the east side of the Churchyard alongside Boldmere road

Community

The PCC discussed the possibility of starting a regular Boccia group in the church hall and decided that this was not the right time to proceed with it.

Vicar's Report

2021 was a challenging year as the world continued to grapple with the impact of the pandemic. This brought challenges to all who ministered and worshipped through St Michael's Church and amazingly we have managed to survive and look forward to what God will do. In September we had to face some realities as considered our capacity to provide worship at St Michael's. The outcome was to move to one morning service at 10.00am and one morning service at 6.00pm, with Night Prayer on Zoom at 8.00pm. Midweek worship included a weekly online Morning Prayer service on Zoom and Holy Communion services to celebrate Christian Festivals such as our patronal day.

My two biblical themes for the Autumn of 2021 were John 15 in which Jesus speaks about the need for pruning in the anticipation of new growth abiding in Christ, and Colossians 2.19 which I summarise as God will grow what God will grow and we are the ligaments and tendons of the church. Both of these scriptural passages require significant trust in God when difficult decisions are being made.

At the same time, it is clear that many of us have had times of great challenge and struggle in 2021 as we have grappled with loss, stress, mental well-being, concern for family and friends and so much more. There have been times when I have found it hard to keep going and other times when I have been able to rejoice in the love, grace and prayer of the people of the church. I am hopeful the life of St Michael's Church and can see signs of the growth that God brings, but I am also aware of the demanding nature of the work and sometimes it can feel relentless, so I value your prayers and support as move forward together.

Rev'd Gary Birchall

February 2022

INDEPENDENT EXAMINER'S REPORT

Accounts for the year ended 31st December 2021

Respective responsibilities of the P.C.C and the examiner

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission and the guidance published in the PCC Accountability (The Charities Act 2011 and the PCC, 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 14th April 2022

Signed:



Stephen Hendy

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:						
Voluntary income	(2a)	92,394	877	3,275	96,546	121,794
Investment income	(2b)	24,890	—	2,298	27,188	17,370
Activities for generating funds	(2c)	5,413	286	—	5,699	2,019
Church activities	(2d)	15,038	2,057	793	17,887	18,102
Total income		137,735	3,219	6,366	147,320	159,285
Expenditure on:						
Church activities	(3a)	125,397	8,491	3,795	137,683	175,666
Costs of generating funds	(3b)	7,314	828	2	8,144	6,630
Total expenditure		132,711	9,319	3,797	145,827	182,864
Net income / (expenditure) resources before transfer		5,024	(6,100)	2,569	1,493	(23,580)
Transfers						
Gross transfers between funds - in	(4)	243,146	254,741	3,403	501,290	20,138
Gross transfers between funds - out		(254,288)	(245,959)	(1,043)	(501,290)	(20,138)
Other recognised gains / losses						
Gains / losses on investment assets		7,118	—	5,236	12,354	(1,881)
Gains on revaluation, fixed assets, charity's own use		29,680	—	—	29,680	206,000
Net movement in funds		30,679	2,682	10,165	43,527	180,539
Reconciliation of funds						
Total funds brought forward		410,206	357,346	233,551	1,001,103	820,564
Total funds carried forward		440,885	360,029	243,715	1,044,629	1,001,103
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

BALANCE SHEET

	Notes	General Fund	Designated Funds	Restricted Funds	At 31/12/2021 £	At 31/12/2020 £
Fixed assets						
Investment Assets	(8)	380,682		144,318	525,000	495,320
Tangible assets	(9)	8,703	—	—	8,703	386
Fixed assets		389,385	—	144,318	533,703	495,706
Current assets						
Cash at bank and in hand	(10)	49,294	109,957	31,008	190,259	451,149
Investments	(11)	7,118	250,000	68,643	325,761	63,407
Debtors	(12)	4,287	—	19	4,306	2,658
Stocks and work in progress		—	72	—	72	76
Current assets		60,699	360,029	99,670	520,398	517,290
Liabilities						
Creditors: Amounts falling due in one year	(13)	9,199	—	273	9,472	11,894
Net current assets less current liabilities		51,499	360,029	99,398	510,926	505,396
Total assets less current liabilities		440,885	360,029	243,715	1,044,629	1,001,103
Total net assets less liabilities		440,885	360,029	243,715	1,044,629	1,001,103
Funds of the church		440,885	360,029	243,715	1,044,629	1,001,103
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

NOTES TO THE ACCOUNTS

1. Summary of Significant Account Policies

General Information and basis of preparation

The PCC is a public benefit entity with the meaning of FRS102. The financial Statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations “true and fair view” provisions, they have also been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Report by Charities (SORP(FRS102)).

Assets:

Consecrated and benefice property

Consecrated and benefice property is excluded and not capitalised in the financial statements in accordance with Charities Act 2011.

Fixed Assets

In accordance with FRS02 investment properties are carried at their fair value and professionally valued every five years. The properties were professionally valued November 2020 an the next professional valuation is due November 2025.

Depreciation has been provided on church equipment on a straight-line method based on the estimated economic life of the asset, which 4 Years in the case of Fixtures, Fittings & Equipment.

Investments

Investments are recognised at their quoted market price. Unrealised gains or losses are calculated as the difference between the fair value at the year end and their carrying value.

Funds:

The financial statements have been prepared using fund accounting. Whereby income, expenditure, assets & liabilities are classified by fund. The 2 types of fund classification present in these accounts are:

1. **Unrestricted Funds** (General & Designated):
 - a. General Funds are available for use at the discretion of the PCC in delivering the aims and objectives of the charity.
 - b. Designated Funds are funds that have but have been set aside by the PCC for a particular purpose from the general fund.
2. **Restricted Funds** represent grants, donations and legacies received which are allocated by the donor for a specific purpose .

The purpose of funds held by the charity are set out in notes to the financial statements.

2. Incoming Resources

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
a) Voluntary Income					
Planned Giving	68,388	-	240	68,628	74,853
Collections At Service	1,438	-	-	1,438	670
Donations & Appeals	675	877	1,395	2,947	19,113
Gift Aid	16,341	-	140	16,481	19,356
Grants	-	-	1,500	1,500	1,800
Job Retention Scheme Grant	5,552	-	-	5,552	6,002
Legacies	-	-	-	-	-
Voluntary income total	92,394	877	3,275	96,546	121,794

b) Investment Income

Bank & Deposit Interest	182	-	-	182	2,052
Dividends	1,678	-	2,298	3,976	2,288
Rental Income	23,030	-	-	23,030	13,030
Investment income total	24,890	-	2,298	27,188	17,370

c) Activities for Generating Funds

Events Fundraising	3,255	-	-	3,255	1,366
Regular Fundraising	2,158	286	-	2,443	653
Activities for generating funds total	5,413	286	-	5,699	2,019

d) Church Activities

Hall Hire	8,025	-	-	8,025	6,107
Church Hire	235	-	-	235	840
Parochial Fees	6,654	-	-	6,654	4,188
Other Income	124	-	-	124	2,203
	15,038	-	-	15,038	13,337
Social Group	-	-	-	-	40
Bell Ringers Group	-	405	-	405	-
Womens Guild	-	30	-	30	473
Flower Guild	-	-	784	784	279
Lunch Club	-	1,622	9	1,631	3,974
	-	2,057	793	2,850	4,765
Church activities total	15,038	2,057	793	17,887	18,102

3. Expended Resources

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
a) Church Activities					
Common Fund	65,004	-	-	65,004	78,480
Charitable Giving	4,335	-	-	4,335	4,895
Ministry Expenses & Costs	855	341	1,625	2,821	3,177
Church Service Costs	4,328	-	-	4,328	4,181
Vicarage Costs	1,402	-	-	1,402	1,407
Curates House Costs	550	-	-	550	9,580
Mission & Outreach Work	158	1,385	198	1,741	903
Youth Work	-	-	115	115	17
Children's Work	125	-	180	305	349
Church Staffing	12,512	-	-	12,512	23,800
Training & Other Staff Costs	180	-	-	180	-
Office & Admin Costs	3,519	90	-	3,609	4,573
Communication Costs	-	215	-	215	233
Church Utilities	4,036	-	-	4,036	5,977
Insurance	6,430	-	-	6,430	6,146
Cleaning & Hygiene	108	-	-	108	175
Safety & Security	406	-	-	406	990
Maintenance & Improvements	1,813	-	-	1,813	2,203
Independent Examiners Fees	600	-	114	714	714
Other Expenditure	462	-	-	462	740
	106,823	2,031	2,231	111,086	148,542
Churchyard Upkeep	7,256	1,602	716	9,574	8,510
Churchyard Repair	-	-	-	-	-
Churchyard Equipment Depreciation	386	-	-	386	876
	7,642	1,602	716	9,960	9,386
Hall - Staffing	7,179	-	-	7,179	7,172
Hall - Maintenance & Improvements	342	3,290	-	3,632	2,280
Hall - Cleaning & Hygiene	230	-	-	230	201
Hall - Insurance	2,031	-	-	2,031	2,160
Hall - Running Costs	75	-	-	75	75
Hall - Utilities	1,074	-	-	1,074	5,623
	10,931	3,290		14,221	16,271
Social Group Costs	-	-	-	-	316
Bell Ringers Group Costs	-	435	-	435	-
Womens Guild Costs	-	189	-	189	57
Flower Guild Costs	-	-	847	847	198
Lunch Club Costs	-	946	-	946	898
	-	1,569	847	2,416	1,468
Church activities total	125,397	8,491	3,795	137,683	175,667

b) Costs of generating funds

	General funds	Designated funds	Restricted funds	Year Total	Last Year Total
Giving Costs	254	-	-	254	473
Events Fundraising Costs	187	-	-	187	-
Regular Fundraising Costs	1,148	-	-	1,148	-
Moorfield Flat Overheads	3,618	828	-	4,446	5,096
Southam Drive Overheads	2,107	-	-	2,107	1,058
Investment Costs	-	-	2	2	2
Costs of generating funds total	7,314	828	2	8,144	6,630

4. Transfers Between Funds

	Note	General	Designated	Restricted Funds	Total
A number of Designated Funds to General Fund	1	242,487	(242,487)	—	—
General Fund to Diocesan Decorating Fund	2	(1,000)	1,000	—	—
Lunch Club Designated Fund to General Fund	3	516	(516)	—	—
General Fund to Defibrillator Restricted Fund	4	(590)	—	590	—
General Fund to St Michael's Mission Designated Fund	5	(250,000)	250,000	—	—
	6	—	(483)	—	—
Nancy Baker Designated Fund to Vicar Compassion Fund			483		
CME Designated Fund to General Fund	7	143	(143)	—	—
Nancy Baker Designated Fund to Nancy Baker Restricted Fund	8	—	(2,813)	2,813	—
General Fund to Jim Carr Designated Fund	9	(1,075)	1,075	—	—
General Fund to Designated Church Building Upkeep Fund	10	(1,623)	1,623	—	—
Restricted Organ Fund to Designated Musical Worship & Organ	11	—	1,043	(1,043)	—
		(11,143)	8,783	2,360	—

- 1 During in the year there was a reorganisation of designated funds after the PCC conducted a review. The following balances were undesignated from these funds:
Building Development Fund - £212,498
Children's & Families Missioner - £29,871
W Thompson Legacy - £118
- 2 £1,000 transferred from general fund to designated diocesan decorating fund as money were deposited into the Diocese scheme during in the year.
- 3 £516 transferred from Lunch Club designated fund to general fund as a contribution to church overheads.
- 4 £590 transferred from general fund to restricted defibrillator fund as a previous donation was found to be restricted to be used for the purchase of a defibrillator.
- 5 £250,000 transferred from general fund to designated St Michael's mission fund.
- 6 £453 transferred from designated Nancy Baker to designated Vicar Compassion Fund to top it up to £1,000.
- 7 £143 transferred from designated CME fund (Communication, Media & Equipment) due to being spent on the AV system & Sound Desk. The £143 being the excess spend over the previously allocated £10,000.
- 8 £2,813 transferred from designated Nancy Baker fund to restricted Nancy Baker fund as the grants from Nancy Baker Trust were found to be restricted.
- 9 £1,075 transferred from General Fund to designated Jim Carr Fund to later be spent on something in memory of Jim.
- 10 £1,623 transferred from General Fund to designated Upkeep of Church Buildings, Churchyard & Properties Fund to make the balance up to £85,000 to the meet the agreed PCC contingency amount.
- 11 £1,043 transferred from Restricted Organ Fund to Designated Musical Worship & Organ Fund as it was found to not be restricted to spend on the Organ.

5. Unrestricted Fund Movements

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General fund	410,205	137,735	132,711	(11,143)	29,680	440,885
Sub-totals	410,205	137,735	132,711	(11,143)	29,680	440,885
Designated						
Bell Ringers	672	405	435	—	—	643
Bob Parker Memorial PCC Fund	—	877	—	—	—	877
Building Development	212,498	—	—	(212,498)	—	—
Communication Media And Equipment	4,593	286	1,225	(143)	—	3,510
Children's & Families Missioner	29,871	—	—	(29,871)	—	—
Diocese Decorating Fund	386	—	—	1,000	—	1,386
Jim Carr Memorial	—	—	—	1,075	—	1,075
Lime Tree	9,432	—	1,020	—	—	8,412
Lunch Club	3,053	1,622	946	(516)	—	3,213
Musical Worship And Organ	—	—	179	1,043	—	864
Nancy Baker	3,492	—	227	(3,265)	—	—
Social	3,704	—	—	—	—	3,704
St Michael's Mission	—	—	—	250,000	—	250,000
Upkeep Of Church Buildings, Churchyard And Propert	88,076	—	4,700	1,623	—	85,000
Vicars Compassion Fund	548	—	400	453	—	600
W Thompson Legacy	118	—	—	(118)	—	—
Womens Guild	905	30	189	—	—	746
Sub-totals	357,346	3,219	9,319	8,783	—	360,029

Unrestricted Fund Purposes:

General Fund:

- Available for use at the discretion of the PCC in delivering its aims and objectives.

Designated Funds:

- **Bell Ringers Fund** is used to cover costs of church bells
- **Bob Parker Memorial PCC Designated Fund** is being held by the PCC to be designated / used for a purpose in memory of Robert Parker
- **Building Development Fund** is a designated fund for the improvements to the interior of the Church. The PCC redesignated this fund in 2021 between 'Upkeep of Church, Church Properties and Churchyard' and the 'St Michaels Mission Fund'
- **Children & Families Missioner Fund** was for the costs associated both salary & expenses with the employment of the Children's and Families Missioner. This fund was closed in 2021 following the resignation of the CFM in 2020 and brought back into General Fund for re-designation

- **Church Buildings & Churchyard Fund** is for covering any unexpected major expenditure associated with the Church building, Churchyard & Other PCC properties in the future. This fund was re-named the 'Upkeep of Church, Churchyard and Properties' during 2021
- **Communication, Media & Equipment Fund** is for costs associated with communication for the life of the church including media, equipment and communication costs
- **Diocese Decorating Fund** is for any internal decorating to the vicarage
- **Jim Carr Memorial** is being held by the PCC to be designated / used for a purpose in memory of Jim Carr
- **Lime Tree Fund** has been established to fund the upkeep of Lime Trees in the churchyard and the replacement of the current Lime Trees at the end of their life
- **Luncheon Club Fund** is for costs associated with running the weekly Luncheon Club at St Michael's and any income associated with its activities
- **Organ & Musical Worship Fund:** A fund for costs associated with organ maintenance and musical worships resources and costs. Previously the Organ Fund which was incorrectly classed as restricted funds and re-designated in 2021
- **Social Fund** is for the costs associated with providing social functions at St Michael's throughout the year along with any income received at those functions
- **Upkeep of Church, Churchyard and Properties** is for covering any expenditure associated with the Church building, Churchyard & Other PCC properties in the future
- **Vicar's Compassion Fund** has been established and supported with proceeds from the Nancy Baker Trust fund to give support to anyone in the parish during difficult times
- **W Thompson Fund** was received in 2017 was received from H Thompson without restrictions and during 2019 was used to produce a Christmas CD "Follow the Star". This fund was closed in 2021 with funds moved back into general
- **Women's Guild Fund** is for the income and expenses associated with St Michael's Women's Guild
- **St Michael's Mission Fund** is being held by the PCC to be designated in accordance with the mission of the church

6. Restricted Fund Movements

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Restricted						
Churchyard	74	1,623	716	—	—	980
Credit Union	1,091	5	2	—	—	1,094
Defibrillator	—	—	—	590	—	590
Epiphany	211,410	2,293	1,739	—	—	217,200
Flowers Guild	2,157	784	723	—	—	2,218
Hilda Wilson Flower Fund	411	—	59	—	—	352
Lunch Club	5,864	9	—	—	—	5,873
Nancy Baker	—	1,500	198	2,813	—	4,115
Natalie Moore Flower Fund	634	—	66	—	—	568
Organ	1,043	—	—	(1,043)	—	—
Patronal Gift Day 2014	180	—	180	—	—	—
South Aisle Porch	—	—	—	—	—	—
Youth Work	10,687	153	115	—	—	10,725
Sub-totals	233,551	6,366	3,797	2,360	—	243,715

Restricted Fund Purposes:

- **Churchyard Restricted Fund** is for donations specifically given to the churchyard for the upkeep and maintenance of it
- **Flower Guild Restricted Fund** is for donations / contributions towards the costs associated with the flowers at services, memorials and events held at St Michaels
- **Credit Union Fund** is a fund held with credit union from donations received towards that purpose
- **Epiphany Fund** was from legacy where the benefactor stated that the expenditure should be to or for the benefit of the clergy in the parish
- **Defibrillator Fund** was from a donation to the Church where the request was made for the monies to be used to purchase and install a defibrillator
- **Hilda Wilson Fund** is a memorial fund which states that the monies are to be used for flower displays within the church on specific dates
- **Luncheon Club Restricted Fund:** From donations given specifically towards Luncheon Club events & outings
- **Nancy Baker Fund** has been established for the yearly income received from the Nancy Baker Trust. The fund is used towards the pastoral care and evangelical work of the PCC
- **Natalie Moore Fund** is a memorial fund which states that the monies are to be used for flower displays within the church on specific dates
- **Patronal Gift Day 2014** was used for the purpose of children's work. This fund was exhausted in 2021 and therefore closed
- **Youth Work Fund** is for donations received specifically to be used for the Youth Work at St Michael's

7. Staff Costs

	This Year Total	Last Year Total
Wages & Salaries	25,092	34,461
Social Security Costs	172	814
Pension Costs	—	1,032
	25,265	36,307
The average number of employees	4	4.5

During the year, no employee earned £60,000 per annum or more.

There are no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

8. Fixed Investment Assets

	Southam Drive	Moorfield Flat	Total
Market Value – 1 st January	375,000	120,320	495,320
Additions	—	—	—
Revaluation gain / (loss)	—	29,680	29,680
Market Value – 31st December	375,000	150,000	525,000

9. Fixed Assets For Use By PCC

		Churchyard Equipment	AV Equipment	Total
Cost or Valuation	At 1st January 2021	22,640	—	22,640
	Additions	—	8,703	8,703
	Revaluation Gain / (Loss)	—	—	—
	At 31st December 2021	22,640	8,703	31,343
Depreciation	At 1st January 2021	22,254	—	22,254
	Charge for the year	386	—	386
	Disposal	—	—	—
		22,640	—	22,640
Net Book Value	At 31st December 2020	—	8,703	8,703

In addition to the above assets the PCC owns the church hall which together with contents is valued at £2,690,00 by the PCC for insurance purposes. The deeds of these properties are held by the Diocesan Registrar on behalf of the PCC for safekeeping. However, the PCC considers that, although these properties are not consecrated buildings, they should be treated as operationally inalienable properties and therefore not included in the accounts.

10. Cash At Bank & In Hand

	This Year Total	Last Year Total
Church Current Account	22,539	34,734
Credit Union	1,094	1,091
Church Petty Cash	127	33
	<hr/> 23,760	<hr/> 35,858
Short-Term Deposits		
CCLA 6002D Deposit Account	144,110	106,800
CCLA 2245D Deposit Account	—	287,187
Diocesan Decorating Fund	1,386	386
	<hr/> 145,495	<hr/> 394,373
Group Accounts:		
Epiphany HSBC Account	4,512	3,765
Flower Guild Santander Account	2,200	2,063
Lunch Club TSB Account	9,009	8,835
Social Club Lloyds Account	3,644	3,644
Bell Ringers Santander Account	582	612
Women's Guild HSBC Account	716	888
Churchyard HSBC Account	—	874
Group Petty Cashes	251	160
Group Floats	90	77
	<hr/> 21,004	<hr/> 20,918
Total Cash At Bank & In Hand	<hr/> 190,224	<hr/> 451,718

11. Investments

	This Year Total	Last Year Total
Market Value – 1 st January	63,407	65,279
Additions	250,000	—
Revaluation gain / (loss)	12,354	(1,881)
Market Value – 31st December	<hr/> 325,761	<hr/> 63,407

12. Debtors

	This Year Total	Last Year Total
HMRC Debtors	1,275	1,723
Hire Debtors	207	182
Other Debtors	1,817	201
Total Debtors	<hr/> 3,299	<hr/> 2,106
Prepayments	1,007	552
Total Debtors & Prepayments	<hr/> 4,306	<hr/> 2,658

13. Liabilities

	This Year Total	Last Year Total
Liabilities:		
Independent Examination	600	600
Mission Giving	4,335	4,895
Epiphany	—	80
Utilities	799	2,524
Other Creditors	3,688	3,369
Agency Collections	—	276
Total Liabilities	9,422	11,744
Deferred Income	50	150
Total Liabilities & Deferred Income	9,472	11,894