

**CHARITY TRUSTEES ANNUAL REPORT****For the Period from 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023****Charity Name**                      **Walton & Weybridge District Scouts****Registered Charity No**                      **1128930****Charity's Principal Address**                      **Grove Cottage  
104 West Grove  
Hersham  
Walton-on-Thames  
KT12 5PE****Trustees****Office held****David Hawkins****Chair, plus Acting Assistant Treasurer &  
District Shop Manager****Nick Wood****District Commissioner****Stephen Pillings****District Secretary****Mrs Nicky Boyes-Korkis****Scouting Representative (Assistant Beaver Leader)****Jeremy Cook****Chair Adult Appointments Committee**(stood down June 23 AGM)**Mrs Christine Hughes****Appointments Committee Secretary****Callum Stewart****District Youth Commissioner****Geoffrey Boyes-Korkis****Assistant District Commissioner****Anthony Read****Appointments Committee Member**(stood down June 23 AGM)**Philip Robertson****District Treasurer****Mrs Lindsey Blake****Chair 9<sup>th</sup> Walton Scout Group**

**Barclays Bank Plc**  
**Walton-on-Thames Branch**

**Auditor**

**Mr Philip O'Halloran**  
**Weybridge, Surrey**

## Section A – Advisors

**The Walton & Weybridge District Executive members possess a broad variety of experience and skills which have proved sufficient for all normal operational requirements of the Committee, so that specialist advisors have not been engaged, but would be employed should the need arise.**

## Section B – Structure, Governance and Management

**The Districts governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association, and it is a trust established under the Rules which are common to all Scouts.**

**The District is managed by the District Trustees (Executive) Committee, the members of which are appointed in accordance with the Policy, Organisation and Rules of the Scout Association and serve as the ‘ Charity Trustees ’ of the Scout District, which is an Educational Charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts, and making appropriate returns to the Charity Commission as required.**

**The District Trustees(Executive) Committee exists to support the District Commissioner in meeting the responsibilities of the appointment, and is responsible for:-**

## The Raising of funds, and the administration of District Finances

## The Insurance of persons, Property and Equipment

## District Events, Functions and Public occasions

**Assisting in the recruitment of leaders and other Adult Support.**

**Appointing any sub-committees that may be required.**

**– Risk and Internal Control**

**The main areas of risk the District is exposed to are :-**

**Injury to Leaders and members. The District through the Capitation fees contributes to the Scout Association national accident insurance policy. Risk assessments are undertaken before all activities.**

**The district is reliant on income from the District run Scout Shop, and upon Income from subscriptions and fundraising. It does hold a reserve to ensure the continuity of activities should there be a major reduction in income, or should the activities not prove self-funding.**

**The District has in place systems of internal control, to include two signatories for all payments.**

**Section C - Objectives and Activities**

**The aim of the Scouts Association is to promote the development of young people to achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens, and as members of their local, national and International communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promises and Law as guided by Adult Leadership.**

**The aim of the Walton & Weybridge District Scouts Association is to support and assist the eleven Scout and Explorer Groups within the District to achieve the above, and run District Events for the various age groups within the District for all to attend.**

**Section D – Main Achievements and Performance**

**These are set out in the Annual Report of the District Commissioner which accompany the 2023 accounts.**

**Section E – Financial Review**

**The District's policy on reserves is to hold sufficient resources to continue the Charitable Activities of the group should income and fundraising activities fall short. The District Trustees(Executive) committee considers that the District should hold a sum equivalent to a years running costs circa £ 30,000.**

**The remaining funds held by the District represent funds of the Explorer Units, who should be self-funding, the District Shop Unit which requires working capital to pay for supplies, and embark on a stock expansion programme to become more viable, plus funding for planned activities, events and Group support.**

#### **Section F – Public Benefit**

**Subscriptions are charged within the District for membership to cover the immediate running costs of the Group or district, and these do not unduly restrict membership. The Groups follow the principle that no one should be excluded because of their inability to pay membership or camp fee subscriptions, and it is the Districts policy to underwrite this principle to support the Groups within the District and provide funds if necessary.**

**Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting.**

**The safety of young people is taken very seriously and the benefits of Scouting activities provide far outweigh the risks.**

**Any private benefits from Scouting are incidental, other than those as a Beneficiary.**

#### **Other Information**

**Most recent District group events have been so well attended that they have been self-funding and have not required any extra funding from the District, although it is always intended that funds are available if required.**

**Section G – The above Annual Trustees Report, and the attached Receipts and Payments Account, and Statement of Assets and Liabilities were approved by the Trustees at an Executive Committee Meeting held on the 10<sup>th</sup> June 2024 and presented to the District for approval at the Annual General Meeting held on 19th July 2024, and is signed on behalf of the Trustees and those present at the AGM by**

**Signatures**

**Name**

**David Hawkins**

**Nick Wood**

**Position**

**Chairman & Acting Treasurer**

**District Commissioner**

**Date**

**19th July 2024**

A handwritten signature in black ink, appearing to read 'D Hawkins', written over a light blue rectangular background.A handwritten signature in black ink, appearing to read 'N Wood', written over a light blue rectangular background.

**WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL**  
**Registered Charity Number 1128930**  
**ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2023**

**RECEIPTS & PAYMENTS ACCOUNT**

	YEAR TO 31/12/2023	YEAR TO 31/12/2022
	£	£
<b><u>RECEIPTS</u></b>		
Capitation Subscriptions	34039	31902
Explorer Subscriptions	9191	8651
LESS: Explorer funds paid to District (inc in capitation)	-2365	-2394
LESS: Membership subscriptions paid to County	-30144	-28788
<b>NET MEMBERSHIP SUBSCRIPTIONS RETAINED</b>	<b>10721</b>	<b>9371</b>
District Scout Shop Sales	7267	7195
Scouting Activities	20349	11044
Sundries	64	5
Jamboree	2981	6510
Donations received	7050	
<b>SUB TOTAL</b>	<b>48432</b>	<b>24754</b>
Investments: Bank Interest received		11
<b>TOTAL GROSS INCOME</b>	<b>48432</b>	<b>34136</b>
<b><u>PAYMENTS</u></b>		
	£	£
Scouting Activities	21043	15653
Jamboree	6360	8640
Administration & AGM Expenses	885	387
Uniforms & Badges	327	345
Insurance		1461
Explorer Expenses	1000	1331
Training	22	271
Sundries - other expenses	461	454
Equipment purchases	9155	185
Bank fees & costs	423	
Insurance	2090	
<b>SUB TOTAL</b>	<b>41766</b>	<b>28727</b>
District Shop Purchases	3474	7048
District Shop Expenses - (Sum-Up fees)	90	87
District shop rent	666	615
<b>SUB TOTAL</b>	<b>4230</b>	<b>7750</b>
<b>TOTAL GROSS EXPENDITURE</b>	<b>45996</b>	<b>36477</b>

**WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL**  
**Registered Charity Number 1128930**

**ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2023**

**CASH STATEMENT**

	YEAR TO 31/12/2023 £	YEAR TO 31/12/2022 £
Total receipts	48432	34136
Less: Total Payments	-45996	-36477
Net receipts / (Shortfall)	<u>2436</u>	<u>-2341</u>
 Balances Brought Forward	 55109	 57450
 BANK BALANCES AS AT 31 DECEMBER 2023	 <u>57545</u>	 <u>55109</u>

**CASH & ASSETS SUMMARY**

	AS AT 31/12/2023	AS AT 31/12/2022
District Account	33838	431194
District Shop Account	5684	3622
Explorer Unit Accounts	17307	8293
DISTRICT BANK BALANCES	<u>56829</u>	<u>55109</u>
 District Shop Cash Float	 <u>716</u>	 <u>100</u>
TOTAL CASH FUNDS	<u>57545</u>	<u>55209</u>
 District Scout Shop Stock	 5627	 7205
 TOTAL ASSETS AS AT 31 DECEMBER	 <u>63172</u>	 <u>62434</u>

**WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL**  
**Registered Charity Number 1128930**

**DISTRICT SHOP ACCOUNT**

	YEAR TO 31/12/2023	YEAR TO 31/12/2022
	£	£
Total Net Sales	<u>7267</u>	<u>7195</u>
Stock Brought Forward	7205	4756
ADD: Purchases	<u>3474</u>	<u>7048</u>
	10679	11804
LESS: Stock carried forward	-5627	-7205
SUM Up Card fees	90	87
COST OF Sales	<u>-5142</u>	<u>4686</u>
Gross profit	<u>2125</u>	<u>2509</u>
Gross profit margin	29%	34.87%
<b>LESS ADMINISTRATION EXPENSES</b>		
	£	£
Rent; Heat; Insurance	666	615
<b><u>SHOP NET OPERATING PROFIT (LOSS)</u></b>	<u>1459</u>	<u>1894</u>
Opening Bank Balance	3622	3475
Cash Float	100	100
	3722	3575
Plus sales	7267	7195
Less purchases & other costs	<u>-4589</u>	<u>-7048</u>
	6400	3722
Closing Balances		
Bank Account	5684	3622
Cash held	716	100
	<u>6400</u>	<u>3722</u>
Cash & Bank	6400	3722
Closing stock	5627	7204
	<u>12027</u>	<u>10926</u>



**WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL**  
**Registered Charity Number 1128930**

**EXPLORER ACCOUNTS**

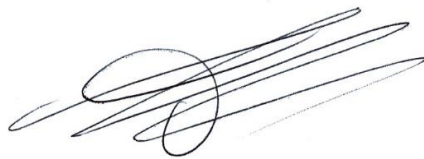
	Vikings £	K2 £	Endeavour £	Total £
<b>RECEIPTS</b>				
Subscriptions received	2856	3235	3100	9191
Donations			5245	5245
Scouting activities	1092	9	11138	12239
Sundries			64	64
<b>TOTAL INCOME</b>	<b>3948</b>	<b>3244</b>	<b>19547</b>	<b>26739</b>
<b>EXPENDITURE</b>				
Capitation	974	742	649	2365
Partnership payments	400			400
Scouting activities	708	1572	6029	8309
Badges & uniform costs	132		195	327
Equipment purchase			5660	5660
Administration costs			60	60
Sundries	181			181
Bank fees & costs	158		265	423
<b>TOTAL EXPENDITURE</b>	<b>2553</b>	<b>2314</b>	<b>12858</b>	<b>17725</b>
<b>Net Surplus (Deficit)</b>	<b>1395</b>	<b>930</b>	<b>6689</b>	<b>9014</b>
<b>Opening Bank balances</b>	<b>2167</b>	<b>5341</b>	<b>785</b>	<b>8293</b>
<b>Surplus / (Deficit)</b>	<b>1395</b>	<b>930</b>	<b>6689</b>	<b>9014</b>
<b>Closing bank balances</b>	<b>3562</b>	<b>6271</b>	<b>7474</b>	<b>17307</b>

Hon Chairman

Hon Treasurer

Date 10th June 2024

*D. Hawkins*





Section A

Independent Examiner's Report

Report to the trustees

Charity Name

WALTON & NEYBRIDGE DISTRICT SCOUT COUNCIL

On accounts for the year  
ended

31 DECEMBER 2023

Charity no  
(if any)

1128430

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/12/2023

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

19/6/24

Name:

PHILIP O'HARE

Relevant professional  
qualification(s) or body

ICAEW 7412307 FCA

(if any):

Address:

1ST FLOOR 9 HEATH ROAD  
WYBRIDGE SURREY KT13 8SX

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.