

TRUSTEES ANNUAL REPORT

For the Period from 1st January 2022 to 31st December 2022

Charity Name **Walton & Weybridge District Scouts**

Registered Charity No **1128930**

Charity's Principal Address **Grove Cottage
104 West Grove
Hersham
Walton-on-Thames
KT12 5PE**

Trustees

Office held

| | |
|-------------------------------|--|
| David Hawkins | Chairman, plus Acting Assistant Treasurer & District Shop Manager |
| Nick Wood | District Commissioner |
| Stephen Pillings | District Secretary |
| Mrs Nicky Boyes-Korkis | Scouting Representative (Assistant Beaver Leader) |
| Jeremy Cook | Chair Adult Appointments Committee |
| Mrs Christine Hughes | Appointments Committee Secretary |
| Callum Stewart | District Youth Commissioner |
| Geoffrey Boyes-Korkis | Assistant District Commissioner |
| Anthony Read | Appointments Committee Member |
| Philip Robertson | District Treasurer |
| Mrs Lindsey Blake | Chair 9th Walton Scout Group |

Barclays Bank Plc
Walton-on-Thames Branch

Auditor

Mr Philip O'Halloran
Weybridge, Surrey

Section A – Advisors

The Walton & Weybridge District Executive members possess a broad variety of experience and skills which have proved sufficient for all normal operational requirements of the Committee, so that specialist advisors have not been engaged, but would be employed should the need arise.

Section B – Structure, Governance and Management

The Districts governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association, and it is a trust established under the Rules which are common to all Scouts.

The District is managed by the District Trustees (Executive) Committee, the members of which are appointed in accordance with the Policy, Organisation and Rules of the Scout Association and serve as the ‘ Charity Trustees ’ of the Scout District, which is an Educational Charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts, and making appropriate returns to the Charity Commission as required.

The District Trustees(Executive) Committee exists to support the District Commissioner in meeting the responsibilities of the appointment, and is responsible for:-

The Raising of funds, and the administration of District Finances

The Insurance of persons, Property and Equipment

District Events, Functions and Public occasions

Assisting in the recruitment of leaders and other Adult Support.

Appointing any sub-committees that may be required.

– Risk and Internal Control

The main areas of risk the District is exposed to are :-

Injury to Leaders and members. The District through the Capitation fees contributes to the Scout Association national accident insurance policy. Risk assessments are undertaken before all activities.

The district is reliant on income from the District run Scout Shop, and upon Income from subscriptions and fundraising. It does hold a reserve to ensure the continuity of activities should there be a major reduction in income, or should the activities not prove self-funding.

The District has in place systems of internal control, to include two signatories for all payments.

Section C - Objectives and Activities

The aim of the Scouts Association is to promote the development of young people to achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens, and as members of their local, national and International communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promises and Law as guided by Adult Leadership.

The aim of the Walton & Weybridge District Scouts Association is to support and assist the eleven Scout and Explorer Groups within the District to achieve the above, and run District Events for the various age groups within the District for all to attend.

Section D – Main Achievements and Performance

These are set out in the Annual Report of the District Commissioner which accompanies these accounts.

Section E – Financial Review

The District's policy on reserves is to hold sufficient resources to continue the Charitable Activities of the group should income and fundraising activities fall short. The District Trustees(Executive) committee considers that the District should hold a sum equivalent to a years running costs circa £ 30,000.

The remaining funds held by the District represent funds of the Explorer Units, who should be self-funding, the District Shop Unit which requires working capital to pay for supplies, and embark on a stock expansion programme to become more viable, plus funding for planned activities, events and Group support.

Section F – Public Benefit

Subscriptions are charged within the District for membership to cover the immediate running costs of the Group or district, and these do not unduly restrict membership. The Groups follow the principle that no one should be excluded because of their inability to pay membership or camp fee subscriptions, and it is the Districts policy to underwrite this principle to support the Groups within the District and provide funds if necessary.

Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting.

The safety of young people is taken very seriously and the benefits of Scouting activities provide far outweigh the risks.

Any private benefits from Scouting are incidental, other than those as a Beneficiary.

Other Information

Most recent District group events have been so well attended that they have been self-funding and have not required any extra funding from the District, although it is always intended that funds are available if required.

Section G – The above Annual Trustees Report, and the attached Receipts and Payments Account, and Statement of Assets and Liabilities were approved by the Trustees at an Executive Committee Meeting held on the 22nd May 2023 and presented to the District for approval at the Annual General Meeting held on 22nd June 2023, and is signed on behalf of the Trustees and those present at the AGM by

Signatures

Name

David Hawkins

Nick Wood

Position

Chairman & Acting Treasurer

District Commissioner

Date

22nd June 2023

A handwritten signature in black ink that reads "D Hawkins". The signature is written in a cursive style with a large, looped 'H'.A handwritten signature in black ink that reads "N Wood". The signature is written in a cursive style with a large, looped 'W'.

WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL

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Registered Charity No: 1128930

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022**RECEIPTS & PAYMENTS ACCOUNT**

| | YEAR TO | YEAR TO |
|---|-------------------|-------------------|
| | 31/12/2022 | 31/12/2021 |
| <u>RECEIPTS</u> | £ | £ |
| Capitation Subscriptions | 31902 | 29246 |
| Explorer Subscriptions | 8651 | 4905 |
| LESS: Explorer Funds paid to District (inc in Capitation) | -2394 | -2046 |
| LESS : Membership subscriptions paid to County | -28788 | -27431 |
| NET MEMBERSHIP SUBSCRIPTIONS RETAINED | 9371 | 4674 |
| Donation & St George's Day collection | | 9000 |
| SUB TOTAL | 9371 | 13674 |
| District Scout Shop sales | 7195 | 5416 |
| Scouting Activities | 11044 | 1411 |
| Sundries | 5 | 16 |
| Jamboree | 6510 | |
| Loan to Endeavour ESU | | 567 |
| Training | | |
| SUB TOTAL | 24754 | 7410 |
| Investments: Bank interest received | 11 | 39 |
| TOTAL GROSS INCOME | 34136 | 21123 |

| | YEAR TO | YEAR TO |
|---|-------------------|-------------------|
| | 31/12/2022 | 31/12/2021 |
| <u>PAYMENTS</u> | £ | £ |
| Scouting Activities | 15653 | 2500 |
| Jamboree | 8640 | |
| Rent - Scout shop | 615 | 561 |
| Administration & AGM expenses | 387 | 222 |
| Uniforms & Badges | 345 | |
| Insurance | 1461 | 1461 |
| Explorer expenses | 1331 | 202 |
| Training | 271 | |
| Explorer refunds sundry payments | 454 | |
| Explorer equipment purchase | 185 | |
| Other Expenses & Refunds | | 1053 |
| Owed by 4th Walton to Endeavour Explorers | | 442 |
| SUB TOTAL | 29342 | 6441 |
| District Scout Shop purchases | 7048 | 4951 |
| District Scout Shop expenses (SumUp fees) | 87 | 78 |
| SUB TOTAL | 7135 | 5029 |
| BANK CHARGES | | |
| TOTAL GROSS EXPENDITURE | 36477 | 11470 |

WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL

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Registered Charity No: 1128930

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

| | YEAR TO 31/12/2022 £ | YEAR TO 31/12/2021 £ |
|--|----------------------------|----------------------------|
| Total Receipts | 34136 | 21123 |
| Less: Total Payments | 36477 | 11470 |
| Net Receipts (Shortfall) | -2341 | 9653 |
| Balances Brought Forward | 57450 | 47797 |
| <u>BANK BALANCES AT 31 DECEMBER</u> | <u>55109</u> | <u>57450</u> |

| | AS AT 31/12/2022 £ | AS AT 31/12/2021 £ |
|---|--------------------------|--------------------------|
| <u>CASH ASSETS ANALYSIS</u> | | |
| District Current Account | 43194 | 26293 |
| District Scout Shop Account | 3622 | 4176 |
| CAFBank Deposit Account | 0 | 18308 |
| Explorer Units Bank Accounts | 8293 | 8673 |
| DISTRICT BANK BALANCES | <u>55109</u> | <u>57450</u> |
| District shop Cash Float | 100 | 100 |
| <u>TOTAL CASH FUNDS</u> | <u>55209</u> | <u>57550</u> |
| | | |
| District Scout Shop: Stock | 7205 | 4756 |
| District Scout Shop: Debtors | | |
| <u>TOTAL ASSETS AS AT 31 DECEMBER 2022</u> | <u>62434</u> | <u>62306</u> |

WALTON & WEYBRIDGE DISTRICT SCOUT COUNCIL

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Registered Charity No: 1128930

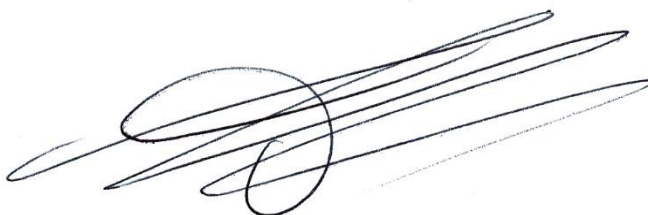
DISTRICT SCOUT SHOP ACCOUNT FOR YEAR ENDED 31 DECEMBER 2022

| | YEAR TO 31/12/2022 | YEAR TO 31/12/2021 |
|--|-----------------------|-----------------------|
| | £ | £ |
| Sales: Credit Accounts Brought Forward | | |
| Sales | 7195 | 5400 |
| Credit Accounts outstanding | 0 | 0 |
| TOTAL NET SALES | 7195 | 5400 |
| | £ | £ |
| Stock Brought forward | 4756 | 7003 |
| ADD: Purchases | 7048 | 2645 |
| | 11804 | 9648 |
| LESS: Stock carried forward | -7205 | -4756 |
| ADD: SumUp Card fees | 87 | |
| COST OF SALES | 4686 | 4892 |
| Gross profit (Loss) | 2509 | -1798 |
| Gross Profit Margin (before stock write-off) | 34.90% | 19.3% |
| <u>LESS ADMINISTRATIVE EXPENSES</u> | | |
| | £ | |
| Rent; Heat; Insurance | 615 | 561 |
| Sundry expenses travel costs | | 78 |
| | 615 | 639 |
| SHOP NET OPERATING PROFIT (LOSS) | 1894 | -2437 |

Hon Chairman

Hon Treasurer

Date 20th March 2023



EXPLORERS ACCOUNTS

| | Vikings | K2 | Eiger | Endeavour | Total |
|-------------------------------------|-------------|-------------|--------------|-------------|--------------|
| <u>RECEIPTS</u> | £ | £ | £ | £ | £ |
| Fundraising | | | | | |
| Start up loan from District | | | | | |
| Subscriptions | 1871 | 4620 | | 2160 | 8651 |
| Sundries | | | | 1 | 1 |
| Activities | 1486 | 341 | 220 | 3341 | 5388 |
| Owed to a fellow Scouter | | | | | |
| TOTAL RECEIPTS | 3357 | 4961 | 220 | 5502 | 14040 |
| <u>PAYMENTS</u> | £ | £ | £ | £ | £ |
| Capitation paid to District | 807 | 1194 | | 393 | 2394 |
| Activities | 1560 | 3334 | | 3032 | 7926 |
| Other & refunds | 120 | 34 | | 1331 | 1485 |
| Badges | | | | 166 | 166 |
| Equipment | | | | 185 | 185 |
| Sundries | | | | 337 | 337 |
| Tfr to District Account | | | 1927 | | 1927 |
| TOTAL PAYMENTS | 2487 | 4562 | 1927 | 5444 | 14420 |
| <u>Net surplus (Deficit)</u> | 870 | 399 | -1707 | 58 | -380 |
| Funds Balance B/fwd | 1297 | 4942 | 1707 | 727 | 8673 |
| Funds Balance C/fwd | 2167 | 5341 | 0 | 785 | 8293 |



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WALTON & WYBRIDGE DISTRICT SCOUT COUNCIL

On accounts for the year
ended

31 DECEMBER 2022

Charity no
(if any)

1128930

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

10/5/23

Name:

PHILIP O'HALLORAN

Relevant professional
qualification(s) or body
(if any):

ICAEW 7412307 FCA

Address:

1ST FLOOR, 9 HEATH RD

WYBRIDGE SURREY KT13 8SX