

THE PARISH CHURCH OF ST MARY THE VIRGIN, THEYDON BOIS ANNUAL REPORT OF ACTIVITIES 2022

St Mary's Parochial Church Council, along with the Incumbent, has the responsibility for promoting, in the ecclesiastical parish of Theydon Bois, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council also has maintenance responsibilities for the church building (including the Parish Centre), Churchyard and Church Hall.

Membership of the Parochial Church Council (PCC)

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent

Rev. John Fry

Associate Priest

Rev. Carol Newnham

Church Wardens

Mary Gill & Elizabeth Hannibal

Deanery Synod Representatives

Lisa Debenham, Robyn Marsh & Diana Meteyard

Elected Members

John Philip, Douglas Pleasant, Samantha Spencer, Hugh Meteyard, Andrew Crook, Kerry Ells, Tony Dawson (ALP), Rosalyn Philip (Secretary), Andrew Tunks, (Treasurer)

Parochial Church Council Meetings

During the period of national restrictions, PCC meetings were conducted in person. In 2022, the PCC met on 6 occasions, with an average attendance of 77%. Copies of the minutes of PCC meetings were made available to all by request to the Benefice Office.

The parish continues to work towards the shared Benefice Vision of The Theydon Parishes which is expressed in this way:-

Core values: Faith, love and community.

We seek to live these values by welcoming all, caring and teaching so that

we may change lives through sharing the love of God in Christ.

Andrea Crombie was appointed to serve as Parish Safeguarding Officer and Safeguarding continues to be a standing item at all meetings.

Safeguarding contact details are displayed in the church and on the Benefice website. The PCC has complied with its duty to have due regard to the House of Bishops' Safeguarding Policy and Guidance. During 2022, St Mary's Theydon Bois was awarded a Bronze Eco Church Award. Tony Dawson who had served as an Authorised Local Preacher was selected to train as a Licensed Lay Minister and moved to St John's Loughton to begin this training. On Mission Sunday, Drew Maust was a guest speaker on

behalf of Wycliffe Bible Translators. Subsequently, he was supported by the PCC to be put forward for Authorisation as a Local Preacher. This process was completed in early 2023.

Sub committees

Finance Committee considers financial matters and makes recommendations to PCC. Meets as necessary.

Stewardship Working Group considered the ways in which church members could be encouraged to give financially to St Mary's, and made recommendations to PCC and coordinates a yearly fundraising campaign. This group was chaired by Andrew Tunks.

Standing Committee: has power to transact the business of the PCC between meetings. John Philip, Andrew Tunks, Rosalyn Philip as Secretary, the Vicar, Rev. Carol Newnham and the Churchwardens meet as necessary.

Mission Committee: Supports the work of Christian Mission at home and abroad, particularly of CMS, IPASC in D.R.Congo and Alison and Mozi Kotroci in Albania and promotes awareness of the wider mission of the Church. Chaired by Robyn Marsh.

Events Committee: Organises social and fund-raising events to support the Church, chaired jointly by Philip and Amanda Simmance

Churchyard Committee: Meets as necessary; under the leadership of John Eaton (John sadly died in February 2023, and the PCC will be appointing a new leader shortly). The PCC is grateful to the team of volunteers who meet each Thursday morning to work in the churchyard.

Church Hall Committee: manages the business of the Church Hall on behalf of the PCC. Ross Penman, Eleanor Isaac, Philip Crombie, Mary Gill, Andrew Tunks and Linda Hammond served during the year.

A/V Working Group: continues to work to develop proposals to bring PCC for final approval for the installation of an audio-visual system in the church. Liz Douglass, Rosalyn Philip and John Philip served during the year.

Employees

The mission and ministry of St Mary's Theydon Bois is supported by Sarah Bowen (p/t Benefice Administrator), and the PCC supports 64% of her salary although her employer is the PCC of All Saints Theydon Garnon

Church Services

The regular pattern of services in the church building from April 2022 was as follows:

Sunday

8a.m. Holy Communion (BCP)

	10.30am	6pm
First Sunday	All Age Worship	Sung Communion
Second Sunday	Family Communion	Sung Evensong
(BCP)		

Third Sunday	Family Communion	Sung Compline
Fourth Sunday	Morning Worship	Sung Evensong (BCP)
Fifth Sunday	Joint Benefice Service at 10a.m, rotating between churches in the Benefice.	
6pm	A combination of Sung Evensong, Evening Prayer and Sung Compline. Evening services during January & February were held on Zoom.	

The organ was played by visiting organists on a rota arrangement.

Wednesday

10am. Holy Communion with the Mothers' Union on the first Wednesday of the month

Thursday

Midday. .Holy Communion

Children's groups took place during the 10.30am Sunday service in the church hall. All children's ministry is provided by local volunteers led by Sarah Twitchett from the Red Balloon Family Foundation. On average, 25 children attended each week.

Church Attendance

As of April 2022, there were 152 people on the Church Electoral Register; average Sunday attendance was 70 unique adults and 25 children each Sunday. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping. In 2022, 15 baptisms took place, 1 wedding was celebrated and 13 funerals were held in St. Mary's.

Key events in 2022.

March & April	Lent Soup lunches in aid of charities selected by the Mission Committee,
17 th April	Easter Day services - communion resumed at the altar rail
20 th April	APCM
29 th May	Ride London Joint Service
4 th June	Plant Sale
5 th June	Queen's Platinum Jubilee Service
26 th June	Open Gardens
24 th July	Visit of Alison Kotroci to church
31 st July	Pet Service in the churchyard at 6pm
August	Church organ cleaned and renovated

18 th September	Special service to commemorate the life of Queen Elizabeth II
25 th September	Mission Sunday
30 th October	Deanery Confirmation Service
November	Soup Lunches
6 th November	'Remembering those we have loved' service
12 th November	Quiz Night
13 th November	Annual service of Remembrance at the War Memorial
20 th November	Choral Evensong to celebrate St. Cecilia's Day
1 st December	All Age Service with Scratch Nativity play, facilitated by the Red Balloon Family Foundation
10 th December	Christmas Fayre
14 th December	Pre-School Christmas Service
18 th December	Traditional Nine Lessons and Carols
24 th December	Christingle Services with collection to support the Children's Society

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

		2022			
		General fund	Designated funds	Restricted funds	Total funds
		£	£	£	£
RECEIPTS AND PAYMENTS ACCOUNT					
RECEIPTS					
Planned Giving and Envelopes		55,850	-	-	55,850
Collections and Donations		23,096	-	-	23,096
Legacies		37,138	-	-	37,138
Tax Rebate		11,041	-	-	11,041
PCC Fees		4,455	-	-	4,455
Church repairs		-	-	667	667
Church Hall		-	15,830	-	15,830
Churchyard		-	774	-	774
Events income	4	2,416	-	-	2,416
Rent		1,125	-	-	1,125
Interest		680	-	-	680
		135,801	16,605	667	153,073
PAYMENTS					
Family Purse		79,098	-	-	79,098
Church Hall		-	24,200	-	24,200
Parish Giving	5	5,366	-	-	5,366
Insurance and utilities		4,801	-	-	4,801
Music and Organ		9,893	-	-	9,893
Assigned Fees		1,607	-	-	1,607
Church Office		7,830	-	-	7,830
Clergy Expenses		2,569	-	-	2,569
Flower Expenditure		599	-	-	599
Churchyard		-	1,265	-	1,265
Junior Church		7,135	-	-	7,135
		118,897	25,465	-	144,362
Net receipts/ (payments)		16,905	(8,861)	667	8,712
Cash balance b'f		51,390	34,721	24,401	110,512
Cash balance c'f		68,295	25,860	25,069	119,224
		2021			
		General fund	Designated funds	Restricted funds	Total funds
		£	£	£	£
RECEIPTS					
Planned Giving and Envelopes		67,619	-	-	67,619
Collections and Donations		21,433	800	500	22,733
Tax Rebate		15,907	-	-	15,907
Church Hall		-	17,107	-	17,107
PCC Fees		3,718	-	-	3,718
Events income	4	553	-	-	553
Rent		652	-	-	652
Interest		10	2	-	12
		109,892	17,909	500	128,301
PAYMENTS					
Family Purse		77,743	-	-	77,743
Church repairs		-	-	-	-
Church Hall		-	9,565	-	9,565
Parish Giving	5	4,955	-	-	4,955
Insurance and utilities		5,140	-	-	5,140
Music and Organ		3,097	-	-	3,097
Assigned Fees		3,350	-	-	3,350
Church Office		8,416	-	-	8,416
Clergy Expenses		1,249	-	-	1,249
Flower Expenditure		473	-	-	473
Churchyard		-	618	-	618
Junior Church		2,490	-	-	2,490
		106,913	10,183	-	117,096
Net receipts/ (payments)		2,979	7,726	500	11,205
Cash balance b'f		48,410	26,996	23,901	99,307
Cash balance c'f		51,389	34,722	24,401	110,512

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

At 31 December 2022				
	General fund	Designated funds	Restricted funds	Total funds
	£	£	£	£
STATEMENT OF ASSETS AND LIABILITIES				
ASSETS				
Cash at bank	68,295	25,860	25,069	119,224
Cash in hand	13	46	-	59
Total cash	68,308	25,906	25,069	119,283
Gift aid receivable	-	-	-	-
Other debtors	-	-	-	-
Current assets	68,308	25,906	25,069	119,283
Assets retained for the Church's use - 6 / 7				
Church contents	115,000	-	-	115,000
Church Hall	-	620,000	-	620,000
Church Hall contents	-	25,000	-	25,000
Fixed assets	115,000	645,000	-	760,000
TOTAL ASSETS	183,308	670,906	25,069	879,283
LIABILITIES				
	-	-	-	-
NET ASSETS	183,308	670,906	25,069	879,283

At 31 December 2021				
	General fund	Designated funds	Restricted funds	Total funds
	£	£	£	£
ASSETS				
Cash at bank	51,376	34,676	24,401	110,453
Cash in hand	13	46	-	59
Total cash	51,389	34,722	24,401	110,512
Gift aid receivable	2,595	-	-	2,595
Other debtors	-	-	-	-
Current assets	53,984	34,722	24,401	113,107
Assets retained for the Church's use - 6 / 7				
Church contents	115,000	-	-	115,000
Church Hall	-	667,202	-	667,202
Church Hall contents	-	27,800	-	27,800
Fixed assets	115,000	695,002	-	810,002
TOTAL ASSETS	168,984	729,724	24,401	923,109
LIABILITIES				
	-	-	-	-
NET ASSETS	168,984	729,724	24,401	923,109

NOTES TO THE FINANCIAL STATEMENTS

- Under current legislation the PCC may report on a Receipts and Payments basis with a Statement of Assets and Liabilities and it has elected to do so.
- The financial statements are prepared on an historic cost basis.
- Restricted funds may be expended only on objects specified by the trust, bequest or donation. Unrestricted funds may be used for the PCC's general purposes. The PCC holds no endowment funds.
- Events receipts were as follows -

	2022 Receipts £	2021 Receipts £
Christmas Fayre	592	-
Plant Sale	683	-
Open Gardens	460	-
Quiz	480	553
Wreath making	200	-
	2,415	553

NOTES TO THE FINANCIAL STATEMENTS (continued)

5. Parish giving payments were as follows -

	2022	2021
	Payments	Payments
	£	£
Bible Society	150	250
British Legion	333	440
Church Army	285	150
CMS	285	400
Embrace	285	350
F/IPASC	300	550
Koininia	285	405
Kotroci/LOGOS	285	350
LMDC	224	-
Manna Centre	210	455
Mercy Ships	290	350
Mission for Seafarers	450	515
Shelter	103	250
St Clare's	285	-
The Childrens Society	530	320
Teams4u	287	170
Ukraine	424	-
Wycliffe Bible Trust	355	-
	5,366	4,955

6. Fixed assets are included in the Statement of Assets and Liabilities at their insured value.
7. Consecrated and benefice property is excluded from the accounts by virtue of s10(2) of the Charities Act 2011.
8. No payments were made to Trustees other than to reimburse them for expenses they incurred.
9. No wages, salaries or remuneration were paid to Trustees or any persons connected to the Trustees in respect of the above.

	2022			
10. Fund cash balances	Balance b'f	Receipts	Payments	Balance c'f
	£	£	£	£
Restricted funds				
Wild Bursary	1,494	-	-	1,494
AV fund	14,711	-	-	14,711
Church Maintenance reserve	8,196	667	-	8,863
	24,401	667	-	25,069
Designated unrestricted funds				
Churchyard	2,716	774	(1,265)	2,226
Church Hall	32,005	-	(8,370)	23,635
	34,721	774	(9,635)	25,860
Unrestricted general fund	51,390	135,801	(118,897)	68,295
	110,512	137,243	(128,532)	119,224
	2021			
	Balance b'f	Receipts	Payments	Balance c'f
	£	£	£	£
Restricted funds				
Wild Bursary	1,494	-	-	1,494
AV fund	14,711	-	-	14,711
Church Maintenance reserve	7,696	500	-	8,196
	23,901	500	-	24,401
Designated unrestricted funds				
Churchyard	2,532	802	(617)	2,716
Church Hall	24,463	17,107	(9,565)	32,005
	26,995	17,909	(10,183)	34,721
Unrestricted general fund	48,411	109,892	(106,913)	51,390
	99,307	128,301	(117,096)	110,512



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY'S, THEYDON BOIS

On accounts for the year
ended

31ST DECEMBER 2022

Charity no
(if any)

1128901

Set out on pages

4, 5, and 6

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31st December 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:-

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

4th March 2023

Name:

Michael John COGGINS

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

7 Green Trees

Epping, Essex

CM16 4QT