

THE PARISH CHURCH OF ST MARY THE VIRGIN, THEYDON BOIS ANNUAL REPORT OF ACTIVITIES 2021

St Mary's Parochial Church Council, along with the Incumbent, has the responsibility for promoting, in the ecclesiastical parish of Theydon Bois, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council also has maintenance responsibilities for the church building (including the Parish Centre), Churchyard and Church Hall.

Membership of the Parochial Church Council (PCC)

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent

Rev. John Fry

Associate Priest

Rev. Carol Newnham

Church Wardens

Mary Gill, Michael Palmer, Elizabeth Hannibal

Deanery Synod Representatives

Lisa Debenham, Robyn Marsh, Diana Meteyard, Elizabeth Douglass

Elected Members

Richard Risdon, Douglas Pleasant, Tony Dawson, Samantha Spencer, Hugh Meteyard, Andrew Crook, Kerry Ells, Rosalyn Philip (Secretary), John Philip, Andrew Tunks (Treasurer)

In attendance

Beryl Denney (Reader with Permission to Officiate)

Parochial Church Council Meetings

During the period of national restrictions, PCC meetings were conducted using Videoconferencing technology, but by the end of 2021, in person meetings had resumed. In 2021, the PCC met in person on 5 occasions and twice on Zoom. Copies of the minutes of PCC meetings were made available to all by request to the Benefice Office.

The parish continues to work towards the shared Benefice Vision of The Theydon Parishes which is expressed in this way:-

Core values: Faith, love and community.

We seek to live these values by welcoming all, caring and teaching so that we may change lives through sharing the love of God in Christ.

Andrea Crombie was appointed to serve as Parish Safeguarding Officer, and Safeguarding continues to be a standing item at all meetings. Safeguarding contact details are displayed in the church and on the Benefice website. The PCC has complied with its duty to have due regard to the House of Bishops' Safeguarding Policy and Guidance. Two significant decisions were made by the PCC in 2021, these were to join the EcoChurch scheme (beginning working towards a Bronze award) and following a presentation by a PCC working group set up four years ago, to commit to the project to provide visual technology to aid the worship of the church, including the installation of a screen and projector and upgrade to the current audio system.

Sub committees

Finance Committee considers financial matters and makes recommendations to PCC. Meets as necessary.

Stewardship Working Group considered the ways in which church members could be encouraged to give financially to St Mary's and made recommendations to PCC, coordinating a yearly fundraising campaign. This group was chaired by Richard Risdon and ceased work in its present form at the end of the 2020 campaign.

Standing Committee: has power to transact the business of the PCC between meetings. John Philip was elected to serve as a member alongside Rosalyn Philip as Secretary, the Vicar and the Churchwardens and meets as necessary.

Mission Committee: Supports the work of Christian Mission at home and abroad, particularly of CMS, IPASC in D.R.Congo and Alison and Mozi Kotroci in Albania and promotes awareness of the wider mission of the Church. Chaired by Robyn Marsh.

Events Committee: Organises social and fund-raising events to support the Church, chaired jointly by Philip and Amanda Simmance.

Churchyard Committee: Meets as necessary; under the leadership of John Eaton. The PCC is grateful to the team of volunteers who meet each Thursday morning to work in the churchyard.

Church Hall Committee: manages the business of the Church Hall on behalf of the PCC. Ross Penman, Eleanor Isaac, Philip Crombie, Mary Gill, Andrew Tunks and Linda Hammond served during the year.

Employees

The mission and ministry of St Mary's Theydon Bois is supported by Sarah Bowen (p/t Benefice Administrator), and the PCC supports 64% of her salary, although her employer is the PCC of All Saints Theydon Garnon

Church Services

The regular pattern of services in the church building from April 2021 was as follows:

Sunday

8.00a.m.	Holy Communion (BCP)	
	10.30am	6pm
First Sunday	All Age Worship	Sung Communion
Second Sunday	Family Communion	Sung Evensong (BCP)
Third Sunday	Family Communion	Sung Compline
Fourth Sunday	Morning Worship	Sung Evensong (BCP)
Fifth Sunday	Joint Benefice Service (at 10a.m, rotating between churches in the Benefice) in the morning and occasional Joint Evening Services with Theydon Bois Baptist Church	

The organ was played by visiting organists on a rota arrangement.

Wednesday

10a.m.	Holy Communion with the Mothers' Union on the first Wednesday of the month
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Thursday (from June)

Midday.	.Holy Communion
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During periods when in person worship was not possible, services took place on Zoom at 10.30am and 6pm on Sundays and 10am on Wednesdays, and a recorded service for the Benefice was posted every week at www.theydonparishes.org/recorded-services including on occasion recorded anthems by the choir of St Mary's Theydon Bois

Children's groups took place during the 10.30am Sunday service resuming in June 2021 in the church hall. All children's ministry is provided by local volunteers led by paid staff from the Red Balloon Family Foundation. On average 25 children attended these groups each week. 6 children were members of the church choir and met weekly on Mondays for choir training during term time and sang in Sunday services on two Sundays a month.

Church Attendance

As of April 2021, there were 151 people on the Church Electoral Register, average Sunday attendance was unique adults each Sunday. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In 2021, 18 baptisms and 3 weddings were celebrated in St Mary's 6 funerals were held in St Mary's, and the ministry team conducted 11 funeral services at local crematoria during the year.

Key events in 2021.

March (various)	Virtual Lent Soup lunches in aid of charities selected by the Mission Committee, (In person Soup Lunches were held for Harvest and in November)
4 th April	Easter Day service held in the churchyard
16 th April	Service of Commemoration to remember the life of Philip, Duke of Edinburgh
7 th November	'Remembering those we have loved' service
14 th November	Annual service of Remembrance at the War Memorial held outside with limited attendance to allow for social distancing during November lockdown
5 th December	All Age Service with Scratch Nativity play, facilitated by a team from the Red Balloon Family Foundation
15 th December	PreSchool Christmas Service
19 th December	Traditional Nine Lessons and Carols
24 th December	Christingle Services with collection to support the Children's Society

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

		2021			
	Note	General fund	Designated funds	Restricted funds	Total funds
RECEIPTS AND PAYMENTS ACCOUNT					
RECEIPTS					
		£	£	£	£
Planned Giving and Envelopes		67,619	-	-	67,619
Collections and Donations		21,433	800	500	22,733
Tax Rebate		15,907	-	-	15,907
Church Hall		-	17,107	-	17,107
PCC Fees		3,718	-	-	3,718
Events income	4	553	-	-	553
Rent		652	-	-	652
Interest		10	2	-	12
		109,892	17,909	500	128,301
PAYMENTS					
Family Purse		77,743	-	-	77,743
Church repairs		-	-	-	-
Church Hall		-	9,565	-	9,565
Parish Giving	5	4,955	-	-	4,955
Insurance and utilities		5,140	-	-	5,140
Music and Organ		3,097	-	-	3,097
Assigned Fees		3,350	-	-	3,350
Church Office		8,416	-	-	8,416
Clergy Expenses		1,249	-	-	1,249
Flower Expenditure		473	-	-	473
Churchyard		-	618	-	618
Junior Church		2,490	-	-	2,490
		106,913	10,183	-	117,096
Net receipts/ (payments)		2,979	7,726	500	11,205
Cash balance b'f		48,410	26,996	23,901	99,307
Cash balance c'f		51,389	34,722	24,401	110,512

		2020			
		General fund	Designated funds	Restricted funds	Total funds
RECEIPTS					
		£	£	£	£
Planned Giving and Envelopes		64,737	-	-	64,737
Collections and Donations		6,044	3,750	-	9,794
Tax Rebate		9,659	-	2,140	11,799
Church Hall		-	8,024	-	8,024
PCC Fees		4,088	-	-	4,088
Events income	4	-	-	-	-
Rent		548	-	-	548
Interest		64	5	-	69
		85,140	11,779	2,140	99,059
PAYMENTS					
Family Purse		80,729	-	-	80,729
Church repairs		-	-	3,090	3,090
Church Hall		-	7,208	-	7,208
Parish Giving	5	347	-	-	347
Insurance and utilities		5,686	-	-	5,686
Music and Organ		3,244	-	-	3,244
Assigned Fees		2,515	-	-	2,515
Church Office		6,312	-	-	6,312
Clergy Expenses		1,570	-	-	1,570
Flower Expenditure		154	-	-	154
Churchyard		-	315	-	315
Junior Church		2,652	-	-	2,652
		103,209	7,523	3,090	113,822
Net receipts/ (payments)		(18,069)	4,256	(950)	(14,763)
Cash balance b'f		66,479	22,740	24,851	114,070
Cash balance c'f		48,410	26,996	23,901	99,307

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

	Note	At 31 December 2021			
		General fund	Designated funds	Restricted funds	Total funds
STATEMENT OF ASSETS AND LIABILITIES					
ASSETS		£	£	£	£
Cash at bank		51,376	34,676	24,401	110,453
Cash in hand		13	46	-	59
Total cash		51,389	34,722	24,401	110,512
Gift aid receivable		2,383	-	-	2,383
Other debtors		-	-	-	-
Current assets		53,772	34,722	24,401	112,895
Assets retained for the Church's use - 6/7					
Church contents		115,000	-	-	115,000
Church Hall		-	620,000	-	620,000
Church Hall contents		-	25,000	-	25,000
Fixed assets		115,000	645,000	-	760,000
TOTAL ASSETS		168,772	679,722	24,401	872,895
LIABILITIES		-	-	-	-
NET ASSETS		168,772	679,722	24,401	872,895

		At 31 December 2020			
		General fund	Designated funds	Restricted funds	Total funds
ASSETS		£	£	£	£
Cash at bank		48,397	26,950	23,901	99,248
Cash in hand		13	46	-	59
Total cash		48,410	26,996	23,901	99,307
Gift aid receivable		1,496	-	-	1,496
Other debtors		-	1,380	-	1,380
Current assets		49,906	28,376	23,901	102,183
Assets retained for the Church's use - 6/7					
Church contents		120,000	-	-	120,000
Church Hall		-	625,000	-	625,000
Church Hall contents		-	25,000	-	25,000
Fixed assets		120,000	650,000	-	770,000
TOTAL ASSETS		169,906	678,376	23,901	872,183
LIABILITIES		-	(86)	-	(86)
NET ASSETS		169,906	678,290	23,901	872,097

NOTES TO THE FINANCIAL STATEMENTS

- Under current legislation the PCC may report on a Receipts and Payments basis with a Statement of Assets and Liabilities and it has elected to do so.
- The financial statements are prepared on an historic cost basis.
- Restricted funds may be expended only on objects specified by the trust, bequest or donation. Unrestricted funds may be used for the PCC's general purposes. The PCC holds no endowment
- Events receipts were as follows -

	2021	2020
	Receipts	Receipts
	£	£
Quiz	553	-
	553	-

NOTES TO THE FINANCIAL STATEMENTS (continued)

	2021	2020
	Payments	Payments
	£	£
Bible Society	250	-
British Legion	440	244
Church Army	150	-
CMS	400	-
Embrace	350	-
F/IPASC	550	-
Koininia	405	-
LOGOS	350	-
Manna Centre	455	-
Mercy Ships	350	-
Mission for Seafarers	515	-
Shelter	250	103
TCS	320	-
Teams4u	170	-
	4,955	347

- | | | 2021 | | | |
|--------------------------------------|------------------|----------------|------------------|------------------|--|
| 10. Fund cash balances | Balance b'f
£ | Receipts
£ | Payments
£ | Balance c'f
£ | |
| Restricted funds | | | | | |
| Wild Bursary | 1,494 | - | - | 1,494 | |
| AV fund | 14,711 | - | - | 14,711 | |
| Church Maintenance reserve | 7,696 | 500 | - | 8,196 | |
| | 23,901 | 500 | - | 24,401 | |
| Designated unrestricted funds | | | | | |
| Churchyard | 2,532 | 802 | (618) | 2,716 | |
| Church Hall | 24,463 | 17,107 | (9,565) | 32,005 | |
| | 26,995 | 17,909 | (10,183) | 34,721 | |
| Unrestricted general fund | 48,411 | 109,892 | (106,913) | 51,390 | |
| | 99,307 | 128,301 | (117,096) | 110,512 | |
| | | | | | |
| | | 2020 | | | |
| | Balance b'f
£ | Receipts
£ | Payments
£ | Balance c'f
£ | |
| Restricted funds | | | | | |
| Wild Bursary | 1,494 | - | - | 1,494 | |
| AV fund | 12,571 | 2,140 | - | 14,711 | |
| Church Maintenance reserve | 10,786 | - | (3,090) | 7,696 | |
| | 24,851 | 2,140 | (3,090) | 23,901 | |
| Designated unrestricted funds | | | | | |
| Churchyard | (908) | 3,755 | (315) | 2,532 | |
| Church Hall | 23,647 | 8,024 | (7,208) | 24,463 | |
| | 22,739 | 11,779 | (7,523) | 26,995 | |
| Unrestricted general fund | 66,480 | 85,140 | (103,209) | 48,411 | |
| | 114,070 | 99,059 | (113,822) | 99,307 | |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY'S, THEYDON BOIS**

**On accounts for the year
ended**

31 DECEMBER 2021

**Charity no
(if any)**

1128901

Set out on pages

4, 5 and 6

I report to the Trustees on my examination of the accounts of the above charity ("the PCC") for the year ended 31 December 2021.

**Responsibilities and
basis of report**

As the charity Trustees of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7/3/2022

Name:

Greville John NORMAN

**Relevant professional
qualifications or body:**

CPFA AGP

Address:

120 Dukes Avenue

Theydon Bois, Essex

CM16 7HF

ST MARY'S CHURCH, THEYDON BOIS
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

		2021			
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RECEIPTS AND PAYMENTS ACCOUNT					
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Events income	4	553	-	-	553
Rent		652	-	-	652
Interest		10	2	-	12
		109,892	17,909	500	128,301
PAYMENTS					
Family Purse		77,743	-	-	77,743
Church repairs		-	-	-	-
Church Hall		-	9,565	-	9,565
Parish Giving	5	4,955	-	-	4,955
Insurance and utilities		5,140	-	-	5,140
Music and Organ		3,097	-	-	3,097
Assigned Fees		3,350	-	-	3,350
Church Office		8,416	-	-	8,416
Clergy Expenses		1,249	-	-	1,249
Flower Expenditure		473	-	-	473
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Church repairs		-	-	3,090	3,090
Church Hall		-	7,208	-	7,208
Parish Giving	5	347	-	-	347
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Mercy Ships	350	-
Mission for Seafarers	515	-
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| | 114,070 | 99,059 | (113,822) | 99,307 | |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY'S, THEYDON BOIS**

**On accounts for the year
ended**

31 DECEMBER 2021

**Charity no
(if any)**

1128901

Set out on pages

4, 5 and 6

I report to the Trustees on my examination of the accounts of the above charity ("the PCC") for the year ended 31 December 2021.

**Responsibilities and
basis of report**

As the charity Trustees of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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Signed:

Date:

7/3/2022

Name:

Greville John NORMAN

**Relevant professional
qualifications or body:**

CPFA AGP

Address:

120 Dukes Avenue

Theydon Bois, Essex

CM16 7HF