

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BARNABAS, SWANMORE

England & Wales · Charity number 1128899

Details

Other names PCC OF SWANMORE, ST BARNABAS

Status Registered

Legal form Previously excepted

Registered 2009-03-31

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities for general public/mankind through services by provision of buildings/facilities and open space. Grants are made to other organisations

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£161,641	£147,434	-	-
2023-12-31	£143,413	£143,864	-	-
2022-12-31	£132,365	£122,472	-	-
2021-12-31	£113,752	£105,438	-	-
2020-12-31	£100,401	£100,850	-	-

Trustees

Name	Role	Appointed
ANDREW JOHN WILKINSON		
Allison May Gurry		2019-04-10
Caroline Jane Vost		2021-04-28
David Lawrence Bakewell		2023-04-26
David Mark Lee		2019-04-10
Douglas David Emmett		2024-04-24
Emily Louise Sandoval		2023-04-26
Emma Christa Stuart SAJO		2023-04-26
Helen Elizabeth Dyer		2023-04-26
Jennifer Ann Frampton		2019-04-10
John Sharpe		2024-04-24
Mrs Jenny Sharpe		2014-04-09
Wendy Anne Horn		2025-04-23

Accounts



Parish of St Barnabas, Swanmore

Annual Trustees' Report for 2024

Reports for the Annual Parochial Church Meeting

23rd April 2025

A copy of the Annual Reports is also available via email on application to the PCC secretary
pccsec@stbarnabas.org.uk

PCC Annual Report on the Year 2024

Introduction

The Parochial Church Council (PCC) is the body that, with the Incumbent, steers the life of the church in its mission, witness and service in the parish. The PCC's role is governed by law (the Parochial Church Councils (Powers) Measure 1956). It is a charitable trust and PCC members are charitable trustees.

The PCC also owns, lets and maintains the hall and meeting rooms of the Paterson Centre, and Barnaby's Coffee Shop.

The Parish had been in vacancy from 9 May 2021 to 19th February 2024. The new Incumbent is Revd Andy Davis.

PCC Membership

The current membership of the PCC is: the Chairman, two Churchwardens, two Deanery Synod Representatives and 9 Elected PCC Members and one co-opted member. We have no current Diocesan Synod member (Andrew Wilkinson was on the Diocesan Synod from 2016 – July 2024).

PCC membership for 2024/25:

Ex Officio:

Incumbent: Revd Andy Davis (PCC Chair) from 19th February 2024.

Churchwardens: Janet Chant and Dave Lee (PCC Vice Chair)

Diocesan Synod member: Andrew Wilkinson (Treasurer) up to July 2024.

Deanery Synod Members: Jen Frampton, Allison Gurry

Elected Members:

1. Jenny Sharpe. Electoral Roll Officer
2. Caroline Vost, Parish Safeguarding Officer
3. Emma Sajo, PCC Secretary
4. John Sharpe
5. Derrinda Laing
6. Helen Dyer
7. Emily Singleton
8. David Bakewell
9. Doug Emmett

Co-Opted Members

1. Andrew Wilkinson Treasurer and Co-Opted Member (from July 2024)

Assistant Churchwardens

The Churchwardens invited Jen Frampton, Derrinda Laing, Tony King, John Sharpe, Andrew Wilkinson, Crawford Wright, Shuna Rose and Wendy Horn to act as Assistant Churchwardens.

PCC teams and their abbreviated outline terms of reference

Standing Committee – sets the agenda for PCC meetings and has the authority to transact the business of the PCC as required between meetings.

Paterson Centre Management – manages the day to day running, letting and maintenance of the Paterson Centre, subject to terms of reference and financial control exercised by the PCC.

Magazine – manages the production and distribution of the magazine, subject to terms of reference and financial control exercised by the PCC.

Barnaby's Business Team (BBT), becoming Barnaby's Steering Group (BSG) during 2024 – manages the day to day running of the coffee shop on behalf of the PCC, subject to terms of reference and financial control exercised by the PCC.

Social and Fundraising – supports the people and finances of the Church by promoting social activities that help the Church build community and promote a culture of belonging, engagement, and fun among parishioners.

Communications – manages print and social media to inform the wider community about church activities.

Missions Giving – research missions and charities and advises the PCC on the choice of missions.

Property Team – manages the fabric and grounds within agreed financial limits on behalf of the PCC either directly or through contractors, where necessary liaising with our architect and DAC.

Finance - supports the incumbent and churchwardens by advising on the many aspects of income and expenditure for the church.

PCC Meetings

The PCC met 8 times between January to December 2024, and published minutes of each meeting. Most meetings were held in Barnaby's although use was also made of Zoom. The approved Minutes of the PCC Meetings were made available on the website and posted on the notice board.

Financial Report for the Year 2024

This report covers the finances of the whole church for 2024 (figures for 2023 are in brackets), including the "trading" elements of Barnaby's and the Paterson Centre.

Overall, there was a surplus of £14,207 (deficit of £437) and at 31 Dec 24 the assets stood at £78,870 (£64,664). Total income rose by 12.7% to £161,641 (£143,413) while total expenditure rose by 2.5% to £147,434 (£143,864).

At a time of higher general inflation than we have had for some years, planned giving rose by 5%, partly as a result of the inflation link option offered by the Parish Giving Scheme. The scheme continued to attract donors as the number of standing order donations declined. At December 2024 there were 70 (74) regular donors (or families), of whom 58 (58) were members of PGS. The average annual PGS donation, before Gift Aid, was £780 (£703). No legacies were received in the year but there was one anonymous gift of £3,000.

Collections at services were £6265 (£5,345) and fundraising net income was £6,475 (£6,187) despite poor weather on one of the Open Gardens weekends. The Paterson Centre continued to be well used and lettings income rose to £12,298 (£11,272). Barnaby's community coffee shop again had a very strong year of trading with income of £48,189 (£42,710). The parish magazine The Swanmore Link, funded by advertisers and free to readers, again made a small surplus of £148.

Parish Share continued to be the largest expense, increasing to £57,504 (£54,703) and was paid in full. The only major items of capital expenditure were the purchase of a new photocopier and a large television for the Paterson Centre (with the help of some generous grants). Maintenance work to the buildings (particularly roofs and gutters) and churchyard continued. There was a significant

reduction in utilities costs to £13,074 (£19,429) as a result of new contracts made after the sharp rise in energy costs in 2022.

The system of supporting missions by allocating about 10% of regular giving to three missions continued in the year and £5000 was divided among St George Foundation, Portsmouth Street and School Pastors and the EC Roberts Centre. Collections in church raised a further £2,023. Barnaby's allocated £8,779 (£6,453) to a range of national and local charities including Swanmore Primary School. A further £546 (£1,185) was raised for Rowan's Hospice through Open Gardens.

Andrew Wilkinson. Treasurer

St Barnabas Ministry Team Report

For the first six weeks of the year, the Team comprised Kathy O'Loughlin, Nick and Hazel Whitehead. Ruth Schofield joined us in July.

Andy was licensed as Priest in Charge on 19th February and much enjoyed reacquainting himself with Swanmore and the other six parishes in the new Meon Valley Parishes ministry. Throughout the year there were ongoing explorations and activity centred on adding clergy and others to the evolving Meon Valley Parishes team. Leading Lent groups and Holy Week at St Barnabas was particularly moving and enjoyable for him.

On 14th July just hours after an excellent outdoor service at the Primary School with the Methodist Church, he had an accident which kept him out of ministry for the rest of the year.

Since 14th July, we have provided appropriate and imaginative acts of worship for all ages on Sundays and at other times and seasons. There has been a service of Holy Communion every Sunday and we were grateful to +Ian Brackley and AD Kathryn who stepped in at short notice. We also had an 8am service of Holy Communion about twice a month.

Hazel, Nick and Ben Armstrong have continued the monthly Café Church service with the help of a team which has taken responsibility for music, refreshments, craft work, setting up and leading prayers.

Liturgy has been served well by our musicians – Peter Fellows (who chose the hymns), Claire Eathorne, Tony King, Emily Singleton and Sarah Woodman; by the scratch choir at Christmas; by the sacristy team: Fiona Noble, Richard Greene-Wilkinson, Brian Thompson and Christine Thomas (8am), and Liz Newbold and Vicky Newhouse plus Communion Assts and crucifers at 10am. Vicky Cronin continues to look after linen and altar frontals.

Special services included Summer Sing, the annual Memorial and Thanksgiving service, Remembrance Day, Christingle, Advent Toy service, Nine Lessons and Carols and Crib Service (led by Ben and friends.)

We also continued to facilitate the twice weekly Zoom Morning Prayer.

There were three weddings and three baptisms (one at Winchester Cathedral). Jill Phipps took some funerals and interments of ashes, and Nick took one funeral.

We have overseen our relationship with Swanmore Primary School, facilitating Worship on Wednesdays, Easter Experience, Christmas and Harvest services, and contributions to classwork.

We have been involved in pastoral care, safeguarding issues, church plant maintenance and the day-to-day matters which arise continually.

Our aim has been to encourage and enable as many lay people as we can to participate in all aspects of parish life because it is the responsibility of the whole people of God to share the joys and duties of Christian ministry. We are thankful to have wardens and PCC members who work hard to ensure everything goes smoothly.

Nick and Hazel Whitehead pp The Ministry Team

Fabric and Grounds Report for year 2024

Church Yard

A group of the Strimmers, led by Nick meet regularly on Friday mornings to work on the churchyard and other parts of the site, sometimes is supplemented by the property group inside the buildings to maintain the whole site. The grounds are neat and tidy and respond well to all the time spent. About 20 people are involved in a wide variety of tasks. In early spring a new shed was bought, as the previous one was too small. There was a meeting in February to discuss with the new architect about the replacement of tiles on the roof of Barnaby's and the placing of guards to stop tiles falling to the ground on the area on the west side of Barnaby's. This work was done by the summer.

The condition of the ceiling in the Long room was critical and could not be repaired until the tiles had been secured and the plaster had dried. This group is working steadily through the 2022 Quinquennial report.

Gary (ACSO) has taken a keen interest in the War graves in the churchyard and he is able to find them all. He then turned his attention to the War Memorial and set about making it beautiful. This work involved crowd-funding for the necessary repairs and materials. Over several months the memorial was transformed, with new gravel and repaired metal fencing. A celebration of this was held in August. A small group assisted Gary with this work.

The fire extinguishers were checked by Fire Guard on 26th June 2024

Church flowers

Each week with the exception of Advent and Lent, our church is beautifully decorated with fresh flowers. We all appreciate the skills of the people who arrange the flowers. We particularly look forward the profusion of the arrangements at the major festivals.

Church Cleaning

As well as the flower arrangers, each week a group of people gather to sweep, dust, polish and vacuum! Over the course of a month different groups make sure the whole building is clean. Your work is much appreciated and admired.

Spring Cleaning

As well as regular weekly cleaning, for several years we have had Spring Cleaning one Saturday morning in Lent (16th March 2024). High level cleaning is done by some of the property team, so that on Saturday everyone can have their feet on the ground! As well as cleaning, there is time to chat and share coffee and snacks! A great way to start the weekend!

Electrical Systems

This year there has been on-going maintenance of the electrical circuits. Some work has been done by professionals to keep the systems up to date.

The boiler was serviced in October. The system will need serious work done in a few years. We need to consider the fuel system for this and the method to keep the buildings warm.

Sound system and Projector

A replacement projector was donated to church by the Primary School and was fitted in November.

Filing cabinets and catalogue system

Doug Emmett has spent many hours in the office sorting church documents. The contents of the filing cabinets are now sorted properly. Thank you for all your skill and determination Doug.

Vicarage and Garden

Many hours were spent by many people getting the Vicarage ready for Andy and Chris. The final session was just before they arrived in January when a large group gave the garden a final tidy.

Archdeacon's Inspection

In September we had a successful visit from the Archdeacon to look at registers and silverware. We quickly learnt and forgot the correct names of the items used for communion. This is an inspection that should happen every 5 years. Our last one was a few years before Lockdown. This was affected by the absence of an archdeacon and a huge catch up of all the churches in the Archdeaconry!

"This is our church"

We often say this in services. I think over the last year we can truly say it with feeling. Our buildings and grounds show the care and skill that so many members of our church and community invest at Saint Barnabas. Thank you seems too simple, but everything is much appreciated by parishioners and visitors. Thank you

Dave Lee and Janet Chant March 2025

Annual Report by the Electoral Roll Officer for the year 2024-25

During the year one new person registered and none were recorded as dying or leaving. As a result, the final number of people on the 2024-25 register was 157. However, the new register which came into effect on 8th April 2025 has 117 registered. Of these 113 were on the previous register and 4 were not on the previous register.

In accordance with the wishes of the PCC the full Roll with addresses, etc. is available for PCC business but is not on public display. The Roll is updated as and when I become aware of departures, new members or changes in personal details. In order to keep the Roll up to date please let me know of any changes.

The PCC decided to produce a revised church telephone list and a request for permission to publish was included with the electoral roll application form. The new telephone list will be published shortly after the APCM.

Jenny Sharpe, Electoral Roll Officer, 8th April 2025

Bishops Waltham Deanery Synod Report

The first meeting of the year of the Deanery Synod took place on 28th February, 2024 at St. Nicholas Church, Wickham

A Diocesan Synod report was given and also a General Synod report was presented by Rebecca Hunt. It provided members with a summary of items discussed at General Synod.

A finance report was given showing that in 2023 almost every Parish in the Deanery had managed to pay its Parish Share in full.

A presentation was given on Mission and Ministry Development. This included The Diocesan Vision for engaging Parishes and Deaneries in developing effective practical strategies to enhance the growth of communities of Jesus centred, Kingdom-seeking disciples.

The Strategic Mission Initiative; It was agreed to prepare funding bids for the development of work with young children and families; infrastructure support for the newly formed ministry collective in the Meon Valley Parishes; and Pioneer/outreach ministry on the Boorley Park estate.

The second meeting held on 13th May, 2024 was at St. Peter and St. Paul, Hambledon. The meeting was advised that Diocesan Synod elections would take place in July.

Ghana inter-Diocesan partnership - Bishop Jonathan had recently been to Ghana to visit the several Dioceses, meet with their Bishops and affirm our Diocese's sharing in the Inter-Diocesan West Africa Link. A request had been received from St. Nicholas Seminary (Ghana) for assistance with the purchase of a vehicle to replace the bus used to transport theology students in the course of their studies. It was agreed to send the remaining monies in the Deanery Ghana Support Fund (currently £6,612.00) as a contribution to achieve this.

The bids for Strategic Funding have been submitted to the Diocese.

Chris Parker, the Diocesan Stewardship Adviser gave a presentation on Generosity Week.

The third meeting was on 14th October, 2024 at St. Nicolas, Wickham. The meeting was advised that the transfer of funds to Ghana was still pending, awaiting details from the Diocesan IDWAL team re the transfer route.

The Strategic Funding bid – Outcome expected on 31st October 2024.

The initial cohort of Lay Worship Leaders commissioned in the Deanery are meeting soon to review their involvement so far, leading worship. It is hoped to recruit sufficient participants by next Spring for a further training course.

Details of the Diocesan Synod elections were given.

Finance report was delivered.

Vanda Leary, Diocesan Strategic Development Adviser gave a presentation on Mission and Ministry Development - Vision and Strategy.

Jen Frampton and Allison Gurry

St Barnabas Cygnets Report

We have had another busy year, with many new family registrations. The total number of children currently registered is 105. Average attendance per session is 30 children and 34 adults, 30% of which are grandparents. Children range from newborn babies to 4 years.

With such high attendance a minimum of 5 helpers are needed at each session and we are always grateful for more volunteer helpers, particularly leaders. A new leader (or preferably two to share the load) is being sought from September 2025.

Families attending continue to be predominately from Swanmore and families attending from outside Swanmore have family living in Swanmore.

The session continues to run from 9am-10.30am with a suggested donation of £2 per family. Families have been grateful for the ability to pay by card.

Our craft activities have been numerous, with Easter, Christmas, Mother's Day cards being especially popular. As were potting seed/bulbs, Advent, floral arrangements and anything food related.

We have celebrated birthdays, new births, baptisms, thanksgivings and Christian festivals. We have promoted and encourage attendance at church services and activities. At the end of each term we have given a small Christian themed gift to all children e.g. children who started school in September received a first prayer book, at Christmas all children received the story of the first Christmas book.

One of the many pieces of feedback we have received this year:

I wanted to write to say a big thank you for everything. The provision for the children is everything we could ask for.

A huge part of what makes Swanmore Cygnets so special is the welcome from everyone, the chats and kindness from the team. Motherhood can be challenging and I don't think I'm the only mummy who really looks forward to the warm, friendly chats, thank you all. You do as much for the adults as you do for the children.

I know how much work it must take each week. The arts and crafts table has been so brilliant. My child has gone from being worried about getting their hands messy to approaching art with confidence. Thank you. I will treasure all their pictures they have made with you.

Special thanks to the Cygnets team of volunteers who make running the group possible.

Anne Davies, Jen Frampton, Janet Pancott, Hilary Walsh, Juliet Helbren, Annette Carlisle, Dave Reynolds and Bertie Ferrone.

Teresa Reynolds – Group Leader

St. Barnabas Church Flower Group

We have had another busy year continuing to arrange flowers in St. Barnabas on a weekly basis and for the main church festivals. The weekly flowers are generously given by the person on the flower rota and we also rely on small donation from weddings. Our appeal for donations for Easter flowers and also the generosity of church members and Barnaby's Community Coffee Shop at our Christmas

Coffee morning enabled us to decorate our church as is appropriate for these special festivals. The cost of flowers has risen considerably, and we are most grateful to everyone who supports us. During the year we were delighted to welcome Helen Stead to our group of flower arrangers and would encourage anyone who has a love of flowers to join us. You do not have to be a wonderful flower arranger. We all just try to do our best to decorate St. Barnabas as a way of showing our love for our Lord.

Juliet Helbren

Barnabys

In 2024 Barnabys celebrated its first 10 years of successful operation. During which time it has made financial contributions to The Church, many local charities and more importantly, has provided a social centre which many Swanmore villagers have enjoyed using.

Barnabys' charity support has covered a wide range of charity activities from hospices to the air ambulance. Some support is based on regular gifts, some on a percentage of a particular day's takings. In 2024 this totalled over £8,000.

There has been a steady growth in customer numbers and sales over the years, so that the cafe is truly thriving and often so busy that the staff enjoy being challenged by the numbers who visit for coffee and cake. Sales were nearly £50,000 during 2024.

Barnabys' success is due to the hard work of all those who have been involved over the last 10 years. They have all been volunteers and given their time freely. In some cases, especially the small group who were managing Barnabys up to December 2024, that has been a great deal of time and energy. A thank you is due to all the volunteers, but especially that small team.

A new larger team of volunteers successfully took over managing operations from January 1st 2025, with plans to renew some of the equipment and to develop the kitchen and working areas.

The cafe now operates under a Steering Group, which has members containing both Barnabys managing volunteers and PCC members. That Group operates under an agreed Terms of Reference, which aim to give both more control to Barnabys as well as more links with the PCC.

Barnaby's Team

Swanmore Primary School Update

I am providing the update as the new Chair of Governors, a role which I took on in September. Ian Wollam has stepped down as Chair, but we are very grateful that he has stayed on as a Foundation Governor.

The school continues to a vibrant and central part of our community, offering a fantastic and varied education to the children. There have been some wonderful experiences for the children so far this academic year – residential trips to Wales and Minstead, a trip to the river Meon, author visits, a planetarium experience, sports events and a Zoom call with a Meteorologist in Antarctica to name but a few.

The school's performance and attendance remains good. As noted in last year's report, there were some behavioural challenges, but school now feels a much more settled place to be and it is always a joy to visit and walk around.

The school continues to support families in need, practically, financially and emotionally, with help from external charities and agencies such as Meon Valley Food Bank, and Swanmore Education Trust.

The staff team continue to show a real passion for the children and their education, with a mix of new staff and those who have been there for many years. The staff are also very supportive of each other and contribute towards a positive school community.

We are also very grateful for the support of FOSPS (Friends of Swanmore Primary School). They work hard to put on a number of events throughout the year, both for the school (discos, Christmas present sale) and the wider community (Fireworks night, summer fete, quiz). The events are great fun and also provide much appreciated financial support.

The school continues to enjoy a longstanding partnership with the Church – thank you to those who give up their time to support this. The worship council take an active part in worship within the school, and were influential in the plans for the Prayer Pod, which opened in the school grounds last summer.

We have a wonderful team of Governors, who have been very supportive as I find my feet as the Chair of Governors! They also give a lot of time in support of the school. The Foundation Governors are myself, Ian Wollam, Andrew Wilkinson, Nina Cawley, Emily Sandoval, Hannah Horner. Bobbie Branson is our LA Governor, Tanya Clay is a co-opted Governor, Steve Tooke and Anna Walklate are Parent Governors and Liv New is our staff governor. Our current clerk, Jackie Finney will retire at the end of March and we are very grateful for all her support during her time as clerk. We do also have a vacancy for a Foundation Governor. It is a very fulfilling role and if you are interested in finding out more, please contact me.

Sam Lee - Chair of Governors – Swanmore Primary School

St Barnabas Social & Fundraising Annual Report 2024

The committee aims to put on a varied programme covering most age groups, during the course of each year. Our intention is to provide great entertainment at low cost and some events are free, or almost free, social events. We started the year with the aim of staging about one event a month, hoping to raise a little more than the £6000 we raised in 2023. However, this proved unachievable as we had to cancel the April Open Gardens due to lack of support. As a result, we raised about £5400, plus £540 for Rowans.

We made a brilliant start to the year with a Quiz and Pudding Night at The Village Hall. We relocated the event from The Paterson Centre to cope with the numbers and had 16 teams, though not all were 8 strong. This event was repeated even more successfully in 2025. Following the disappointment over Open Gardens in April we were heartened by the Swanmore Wind Band in May who treated us to a super concert in the Church. In July we had eleven beautiful gardens open and good visitor numbers on both days, with the refreshments team breaking their sales record. Later that month we repeated the 2023 success of the Teddy Bears' Picnic and we hope this will be a regular annual event. September saw a revival of Oh Heck, this is a rather niche event with typically 30-40 players but is easy to stage requiring little manpower. Oh Heck is a form of whist and we enjoy a fish & chip supper at half time. It is primarily a social rather than fundraising event. Beer & Hymns, at around the time of Harvest, has become a firm annual favourite and once again the

Paterson Centre was packed. We kicked off our Christmas celebrations with a simply wonderful concert in the Church. Entitled "Silent Night", it featured the beautiful singing of the Winchester Consort punctuated by poetic readings. Our last event in 2024 was the Children's film and afternoon tea. For the second year running few children turned up and most of them were the offspring of the adults running the event. This event will be dropped from our future calendar.

We had one other significant development during the year. The Nostalgic Film Club was launched in July. Initially this was staged in the Church using our existing audio-visual equipment. However, most of the audience are elderly and were cold and uncomfortable on the pews. Consequently, we relocated to the Paterson Centre and were fortunate to obtain generous grants from: The Parish Council, Bishops Waltham Rotary Club, Meon Valley Lions Club and Barnaby's Coffee Shop that enabled us to buy and install a 85" television. The Club meets once a month on a Tuesday afternoon (in 2025 this will be the 3rd Tuesday of the month). The PCC subsidises these meetings by waiving hall fees and our licence does not allow charging to watch the film, so the meetings are free. However, we do invite donations towards the cost of the tea, coffee and biscuits that are provided. One other quirk of the Church's licence is that we are not allowed to advertise, outside the Church premises, which film will be shown. Films are selected by the members and in 2024 were heavily biased towards classic Hollywood Musicals. It is likely that a wider spread of genres will be seen in 2025.

My thanks to the rest of the S&F committee and to all those that helped us with our various events. We look forward to another successful year in 2025 with a target of raising more than £6000 but, your support is vital for these events to be successful. We would particularly like to recruit enthusiastic volunteers to our committee.

John Sharpe

The Swanmore Link Magazine

The magazine continued to be produced bimonthly throughout 2024. For the December 2024/January 2025 issue the PCC again decided to distribute copies to all households in the parish. Estimates of how many households there are varies but of a print run of 1,550 I was only aware of about 10 surplus issues being left on the table in the Link, so presumably almost all 1,550 were actually delivered.

At the start of the year we increased the print-run to 1,000 for the Feb/Mar 2024 issue in anticipation that some of those who don't usually collect a magazine may have been encouraged to do so by the Christmas delivery (Dec 2023/Jan 2024). However, while copies collected increased slightly (835 in Feb/Mar 2024) this was not sustained so we reverted to a print run of 800 for the following three issues (Apr/May, Jun/Jul and Oct/Nov); numbers of copies remaining when the subsequent issue was due to be delivered were in single digits.

Advertising was down further to 12pp from Feb/Mar 2024 and issues were reduced to 44pp. A high number of contributions from individuals, societies and other organisations in the parish and surrounding district continue to be received regularly.

Sue de Vere had been considering handing over magazine distribution duties to someone else for some time and has now decided to end her involvement from 31st March 2025. Thanks are due to her for all her efforts over several years and also to Roger de Vere for maintaining the Village Directory and to Caroline Clapperton for eagle-eyed proof-reading.

Penny Clive

St Barnabas Pastoral Visitors' Report

1. The team comprises Caroline Edser, Jen Frampton, Allison Gurry, Derrinda Laing and Janet Pancott, with Caroline Vost regularly involved in her safeguarding capacity, and our CSOs consulted when necessary.
2. We have had quarterly supervision meetings to ensure we observe proper boundaries, confidentiality and legalities, and where we plan, prepare, and share wisdom.
3. Home Communion: Allison Gurry and Janet Pancott have been going into Ridgemedede Care Home monthly and were sometimes joined by clergy or lay people from St Peter's BW. A small group (8 – 12) gathers for worship. Allison has also taken Communion into private homes, the result being that one man has joined the congregation. She is always open to receiving invitations from the housebound.
4. Weddings: Derrinda Laing continues as wedding verger (only two weddings this year.)
5. Funerals: Derrinda is verger at funerals (seven funerals, two celebration of life services and two internments of ashes.) Allison acted as verger for two funerals and attended one internment of ashes.
Together they kept records, sent anniversary cards and invitations to memorial and thanksgiving service which was held in October and well-attended and appreciated. It was good to see a mix of people from the community, congregation and beyond.
6. Baptisms: There was only one teenager baptised this year, but Jen continued to send anniversary cards and keep in touch with families from previous years.
7. Janet and Jen also helped at Cygnets which provides another opportunity for keeping in touch with young families.
8. Newcomers: Where we know a person is new, we try to welcome them and visit where possible. We also keep an eye on the small new-build developments.
9. Swanmore School: Allison helps the Methodists with Open the Book, PVs help with various school events in Church particularly Experience Easter and Experience Church. Nick Whitehead is making more links on which we hope to build.
10. The Sick, Bereaved and Housebound: The PVs are partly dependent on members of the congregation alerting them to people who are sick, bereaved, incapacitated so that they can make appropriate visits. They have visited or contacted those they have known about in the congregation and community. (Names withheld for obvious reasons.)
11. PVs have been involved with a couple of sensitive cases and some safeguarding issues which have always been discussed with CV and our CSOs, Gary and Sarah.

12. The Prayer Corner: PVs worked (with others) on revitalising the Prayer Corner and continue to monitor and re-stock it. It is not possible to know how often it has been used or by how many people, but we know that many people have appreciated it.

13. Street Contacts: This was an idea of Andy's which we set up for him but have no evidence it is proving to be useful.

14. We believe every Christian person provides an element of pastoral care to those around them but are grateful for the team's commitment as they continue to provide pastoral care in this more organised way.

Hazel Whitehead and the PV Team

Paterson Centre Report

The Paterson Centre continues to be used for a wide range of community and private events, with a high level of use in both daytime and evenings. The day-to-day running of the Centre is managed by a subcommittee of the PCC with the support of Gail (bookings) and Lesley (caretaking): many thanks to both! A new large-screen flatscreen television was installed in October, which has enabled the new "Nostalgic Film Club" to meet in comfort. This was supported by generous grant funding from Bishops Waltham Rotary Club, Swanmore Parish Council, Meon Valley Lions Club, and Barnaby's. No major items of maintenance were carried out in 2024, although planning work was undertaken for a double glazing refresh to take place in 2025.

Dave Lee, Andrew Wilkinson, Paterson Centre management subcommittee

Safeguarding Report

Safeguarding Policies and Practice:

The PCC has a legal obligation under Section 5 of the Safeguarding & Clergy Discipline Measure 2016 to meet the requirement to have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children, young people and adults. St Barnabas PCC continues to comply with this duty adopting all the House of Bishops' Safeguarding Policies and shares the commitment to safeguarding through 'Promoting a Safer Church' Practice Guidance. Safeguarding is a standing agenda item at every PCC meeting and our policies are annually reviewed and updated where necessary. They are ratified by the PCC and meet statutory obligations whilst remaining relevant to St Barnabas. In accordance with National Church requirements all current safeguarding policies and procedures are available to view in the dedicated 'Safeguarding' section of the Information Hub. St Barnabas continues to be GDPR compliant with the storage and retention of confidential safeguarding records through the online password protected dropbox storage system. This is in line with the Church of England Safeguarding Records-Retention Guidance and along with the PSO, the dropbox is accessed by our Vicar and Churchwardens.

Parish Safeguarding Dashboard (PSD): This online tool helps make safeguarding administration and governance simpler. The Church of England's Safeguarding Policy Statement, Promoting a Safer Church, says 'All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly'. A Safeguarding Action Plan (SAP), generated from the PSD, is provided to the PCC prior to each meeting for discussion and approval. The SAP is always fluid but it is pleasing

to report that St Barnabas maintains at Level 3, the top level, indicating that all essential safeguarding matters are being addressed.

Safer Recruitment: Our Church strives to create and maintain environments that are safer and promote the well-being of children, young people and adults. Volunteers are being safely recruited following the Church of England recommendations. In line with GDPR completed paperwork for this process is stored securely. Role descriptions have been prepared for key Church volunteer roles (there are still some to create!) ensuring those applying understand the expectations of the role they are undertaking.

The Disclosure and Barring Service (DBS): DBS checks are no longer solely relied on, they now form part of the wider Safer Recruitment Process. All our DBS applications are made online using the eBulk system, which is managed by ThirtyOne:Eight. DBS checks are role specific in a faith setting. A number of individuals performing a variety of volunteer roles at St Barnabas are DBS checked at differing levels of clearance. Not every role requires a DBS check or indeed is eligible for one and this is regularly reviewed.

Safeguarding Learning & Development: It is encouraging to report that a growing awareness and understanding of the need for safeguarding training has been noticed. This has been demonstrated with an improved willingness to complete any required safeguarding courses. Safeguarding training is a big ask but a commitment to complete this training shows our volunteers take safeguarding seriously. You may be surprised at how many church volunteers are now required to complete the Safeguarding Basic Awareness Training, so I could be calling on you very soon! The Diocese Safeguarding Team (DST) have increased Parish Safeguarding Officers (PSO) zoom network meetings and introduced separate zoom question and answer sessions. These forums keep PSO's up to date with national and diocese procedures to ensure good safeguarding practice happens at parish level.

Safeguarding Incidents or Expressions of Concern: St Barnabas has a good safeguarding partnership with CSO Sarah McCulloch and regular conversations between the PSO and Pastoral Visitors lead and team take place. A number of safeguarding concerns were reported during 2024 which have been dealt with in line with safeguarding procedures. Some were considered to be pastoral in nature and dealt with accordingly. Other clear safeguarding concerns were referred to the Diocese Safeguarding Team (DST) who acknowledged the reports raised and went on to liaise with relevant statutory agencies. Safeguarding is everyone's responsibility so it is really positive to see that a willingness to come forward and report concerns exists.

Key Message: Remember that ensuring the safety of all children, young people and adults is a shared responsibility amongst everyone at St Barnabas. Do not hesitate to contact the PSO if you see, hear or are told something which doesn't feel right...please act on it! St Barnabas Responding to Safeguarding Allegations or Concerns Procedure provides guidance to anyone who needs to report a concern or allegation of abuse. This is available to view on the Information Hub of the Church web site or a copy can be found on the Church notice board.

Thanks: A big thank you to all those who have contributed in some way to safeguarding at St Barnabas this year and to PCC for their support. My personal thanks to Hazel Whitehead and Janet Chant.

Caroline Vost, Parish Safeguarding Officer, safeguarding@stbarnabas.org.uk

Property Report

Grounds

Hedge cutting and grass cutting went well, though the wild area turned out to be a bit big, as cutting it back at the year-end was a challenge. Work started on reducing the height and width of the SW corner hedge, and continues in 2025. The front lawns were given a feed.

Work continued on improving the gravel paths by levelling, sharpening the edges, adding new chippings and weed-killing. The rope fence by Barnaby's car park has helped to improve the grass coverage in front of the Paterson centre.

Thanks, as ever, to Barnaby's for most excellent coffee to kept us going and facilitating half-time chat.

Gutters and roofs

We continued to make the buildings as watertight as possible, through repairs and regular gutter cleaning. Contracts were completed as follows:

- Replacement of small flat roof above the Long Room
- Replacement of roof strip above Paterson Centre double doors
- Repair to belfry eaves slats, and soffit and gutter adjacent to bell tower.

War Memorial

Refurbishment work continued through most of the year, the most notable projects being significant repairs to, and repainting of the metal fencing, restoring the ground surrounding the memorial, and the cleaning of the Memorial itself.

Boiler Room Steps

These were protected by the installation of a gate and by adding mesh to stop children falling through the existing pipe fence.

Storage Shed

A new, slightly larger shed was installed, strengthened, and shelved. It is now fit for purpose, the old one being donated to Swanmore Primary School

Miscellaneous

In the spring we held our wonderfully successful annual church clean – a highlight, so far as I am concerned, in the church's calendar.

A document has been produced to integrate/cross-reference our property works and the Quinquennial Report. The computer projector in the church was replaced. Sinks and toilets were unblocked from time to time, and the Link toilet repaired. A new, larger, TV screen was installed in the Paterson Centre and an accompanying cabinet built for it. Ventilation was added to the link cupboard doors, and lighting/electrical work undertaken.

Apart from all this, many people look after the buildings (Church, Halls and Barnaby's) in a wide variety of ways: caring for the electrics, the linen, the sound system, the bells, the coffee machines, the lighting, the cleaning, and the heating systems, etc. Our thanks to them all for their most valuable Christian stewardship.

Revd Canon Nick Whitehead

Friday Home Group Report for 2024

Friday morning Home Group has 8 members and usually meets on the second and fourth Friday of the month in each other's houses. Leadership of each session is taken by individual members.

At the beginning of the year we studied three weeks of *After Christmas* sessions from *Promises, promises* – An Advent study course by Nick Fawcett

Spring Term we joined in the church Lent Course sessions in the Paterson Centre *Exploring Prayer* lead by the Revd Andy Davies.

Summer Term we studied the seven sessions of *Barnabas – Son of Encouragement* a Cover to Cover Bible Study by Christopher Brearley, and also shared a summer lunch, with partners, in a member's garden.

Autumn term study was the first five sessions of *Job – The Source of Wisdom* a Cover to Cover Bible Study by Elizabeth Rundle,

At each meeting opening and closing prayers are included and we make a small donation for refreshments and during the year we sent £30 each to two charities of members choice.

Derrinda Laing on behalf of Friday Home Group Members

Church Cleaning Team 2024 Report

Our new Henry vacuum cleaner has been a welcome addition to our cleaning equipment as it has enabled us to easily manoeuvre into far more corners this year. After the annual spring clean in March 2024, Jen Frampton hung up her dusters for a final time. Jen had given numerous years of service to the church cleaning team and then also took on the role of co-ordinator for which we are extremely grateful. From April, Penny Smith stepped up to co-ordinate the team of fifteen volunteer cleaners who give an hour a month to cover the weekly cleaning jobs. This, together with the help the church members gave the volunteers for the annual spring clean, has kept St Barnabas sparkling. This year we have welcomed four new members to the team and we have said goodbye and thank you to Alison Gurry, Theresa Reynolds and David Thomas who have retired. Thank you to everyone who has contributed to keeping our church looking its best this year.

Penny Smith

The Communications Team

We continue to manage the digital link between the Church and the Swanmore community via the website <https://stbarnabas.org.uk> and our Facebook page <https://www.facebook.com/StBarnabasSwanmore>.

This coming year we will be taking on editorial of our 'Church Near You' web page to keep details up to date. The aim is to be welcoming, informative and share how it feels to be part of a Church family. This year we have continued to;

- Manage the website and liaise with 21six to arrange software updates and any hosting/security issues.
- Update the website with forthcoming events, pdf's to the information hub, changes to text & photographs.

- Manage the Facebook Page, posting new information and photos about what's happening in Church and Swanmore.
- Reply to any queries that come in via the Website or Messenger.
- Work with the Events Team & Young Peoples Leader to create Facebook Event posts with ticketing information.
- Liaise with the Primary School to ensure information is shared in their newsletter about family events in church and the monthly Café Church.
- Assist with Facebook Live recordings of significant events.
- Provide awareness of help required within voluntary Church teams and safeguarding information.

Helen Dyer

Elected Missions Giving Report

For the second year of the three-year-term the elected Missions for 2024 were St George Foundation, EC Roberts Centre Portsmouth and Street Pastors, Portsmouth. At the end of the year, from Planned Giving, a payment of £1667 was made to each mission. In the summer, Philip and Richard from St George Foundation visited a Sunday morning service to tell us about the work in Sierra Leone and the collection of £509 raised extra Giving. In December Robert the Bear and his carer from the Roberts Centre Portsmouth visited a Sunday morning service to tell us about their work supporting families in the Portsmouth area. A large collection of Toys were donated by the congregation in support of our giving. Street Pastors Portsmouth were unable to visit during the year however a representative is planned to visit Cafe Church in July 2025 to tell us about their work nationally.

Derrinda Laing, Missions Giving

St Barnabas Swanmore PCC Clock Report 2023-2024

Points

1. Serviced by Cumbria Clock Company on 25 July 2024; Cost £190 plus VAT. This service was delayed from April 2023 due to other commitments.
2. Next service is due July 25. Current forecast it will be £190 ex VAT
3. Team of 6 winders wind clock usually on each Saturday of each calendar month The Rota was agreed by all by end of previous year. Changeover last Saturday of month after wind. Currently 2 winders are on IR.
4. All clock winders signed up to working alone practice. Although I cannot check because I am unable to get confirmation
5. Current Risk Assessment (Swanmore Clock RA V2.0 dated 29/11/2021) sent to the clock winders for review in November 24. No updates requested
6. Objective to keep the clock to +/- 20 seconds of real time taken on the 1st strike of the bell on the hour. Also to be +/- 2 seconds on Armistice Day.
7. There have been no unusual stoppages this year.

8. Given the age of the clock, I requested a quotation from Cumberland Clock for an 'in situ' overhaul. The price quoted is £2864.00 plus Vat.
9. The winding chamber is scheduled to be cleaned in May 25.



The Parish Church of Swanmore, Saint Barnabas

Statement of Financial Activities
of the
Parochial Church Council
for the
year ended 31 December 2024

Vicar:

Revd A G Davis

Independent Examiner:

Mr R L Green-Wilkinson FCA
Drovers
Chapel Road
Swanmore
Hampshire

Bank:

Lloyds Bank plc
25 Gresham Street
London

Legal Adviser:

Sue de Candole
Batt Broadbent LLP
Minster Chambers
Castle Street
Salisbury

(A Registered Charity No. 1128899)

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2024, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date:



12.4.25

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

Statement of financial activities
for the year ending 31 December 2024

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024	FUNDS 2023
	Notes	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary income	2(a)	79,794	309	-	-	80,103	67,820
Activities for generating funds	2(b)	5,697	928	-	-	6,625	6,187
Income from investments	2(c)	850	-	-	15	865	512
Church activities	2(d)	13,261	60,787	-	-	74,048	68,895
TOTAL INCOMING RESOURCES		99,602	62,025	-	15	161,641	143,414
RESOURCES EXPENDED							
Cost of generating voluntary income							
Church activities	3(a)	114,236	29,908	3,140	-	147,284	143,864
Fundraising trading costs	3(b)	150	-	-	-	150	-
Governance costs	3(c)	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED		114,387	29,908	3,140	-	147,434	143,864
Net incoming resources before other recognized gains & losses							
		(14,785)	32,117	(3,140)	15	14,207	(451)
Transfer between funds							
		20,648	(20,641)	-	(7)		0
Gain on investment asset val	5(b)	-	-	-			14
NET MOVEMENT IN FUNDS		5,863	11,476	(3,140)	8	14,207	(437)
Balance B/Fwd 1 January		124	42,971	21,309	259	64,663	65,101
Balance C/Fwd 31 December		5,987	54,447	18,169	267	78,870	64,664

The figures above represent the Incoming and Outgoing Resources in these accounts of the Parochial Church Council of St Barnabas Church, Swanmore. The accounts are presented in accordance with The Charities Act 2011 and "PCC Accountability 2006 5th Edition. A guide to the SORP 2015."

The accounts are presented on an Accruals basis as in previous years.

The notes on Pages 3 to 7 form part of these accounts

Approved by the Parochial Church Council on 13 April 2025

and signed on its behalf by



David M Lee
Vice-Chair of the PCC

Balance Sheet
at 31 December 2024

	Notes	<u>2024</u>	<u>2023</u>
		£	£
FIXED ASSETS			
Tangible	5(a)	5,650	4,125
Investment	5(b)	267	259
		<u>5,917</u>	<u>4,384</u>
CURRENT ASSETS			
Debtors	6(a)	2,037	1,610
Cash at bank and in hand	6(b)	60,194	48,950
Short term deposits	6(c)	17,909	17,059
		<u>80,140</u>	<u>67,619</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	7,186	7,339
NET CURRENT ASSETS			
		<u>72,954</u>	<u>60,280</u>
TOTAL NET ASSETS			
		<u>78,870</u>	<u>64,664</u>
PARISH FUNDS			
Unrestricted	9	5,987	124
Designated	9	54,447	42,971
Restricted	9	18,169	21,309
Endowment	9	267	259
Total Parish Funds		<u>78,870</u>	<u>64,664</u>

**Notes to the financial statements
for the year ended 31 December 2023**

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members, except where monies raised are paid into the accounts. In which case they are dealt with and disbursed as any other transaction.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated Funds are monies set aside by the PCC out of its unrestricted funds for specifically designated future purposes or projects, but without any binding commitment.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross. Accruals where regarded as constructive obligations are included

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on specific trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired subsequently have been in the accounts and depreciated over their economic life.

Equipment used within the church premises is depreciated on a straight-line basis over four years. However, computer and other like equipment is depreciated over three years. Individual items of equipment with a purchase price of under £1,000 are written off when the asset is acquired.

Investments are valued as indicated on Page 6

2 INCOMING RESOURCES

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2024	2023
	£	£	£	£	£	£
2a Voluntary income						
Planned giving:						
Gift Aided donations	3,804				3,804	5,635
Other donations	840				840	345
Parish Giving Scheme	45,325				45,325	41,476
Collections at services	6,265				6,265	5,345
Gift Collections	885				885	0
Legacies	0				0	0
Donations	8,024	59			8,083	1,924
Grants	1,450	250			1,700	500
Gift Aid via PGS	10,337				10,337	9,440
Gift Aid received direct	2,865				2,865	3,155
	79,794	309	0	0	80,103	67,819
2b Activities for generating income						
Open Gardens	576	546			1,122	2,038
Social Events	3,271	382			3,654	1,122
Concerts	1,850				1,850	2,795
Other					0	232
	5,697	928	0	0	6,625	6,187
2c Income from investments						
Dividends & Interest	850			15	865	512
2d Income from church activities						
Parish Magazine	8,379				8,379	8,192
Paterson Centre		12,298			12,298	11,272
Fees	2,307				2,307	2,550
Fees - Sequestration acct	961				961	2,789
Wedding Extras	31	300			331	900
Memorial Path	1,583				1,583	356
Barnaby's		48,189			48,189	42,710
Miscellaneous					0	125
	13,261	60,787	0	0	74,048	68,895
Total incoming resources	99,602	62,025	0	15	161,641	143,413

Notes to the financial statements (continued)
for the year ended 31 December 2024

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2024	Funds 2023
	£	£	£	£	£	£
3 RESOURCES EXPENDED						
3a Church Activities						
Missionary Giving from General Fund	5,000				5,000	5,000
Grants to Church School	101	50			151	555
Charitable Donations from Barnaby's Ministry		8,455			8,455	5,280
Diocesan Parish Share	57,504				57,504	54,703
Casual Duty Fees	351				351	3,695
Other ministry costs	1,712				1,712	142
<u>Church running & maintenance</u>						
Insurance	3,289				3,289	3,234
Utilities	12,339		735		13,074	19,429
Repairs & maintenance	9,049				9,049	7,833
Depreciation	4,425	400			4,825	3,950
Church services & music	1,534				1,534	1,007
Youth & Children's Work	1,416	37			1,453	562,990
Churchyard	1,021		2,215		3,236	1,205
Wedding Extras		300			300	900
<u>Administration/Office</u>						
Wages, honoraria	4,992	334			5,326	5,456
Administration	2,493	203	190		2,885	1,398
<u>Parish Magazine</u>						
Printing & Materials	8,121				8,121	7,588
Postage & Other	128				128	156
 Barnaby's Trading Costs		15,137			15,137	13,130
Barnaby's Other Costs		4,992			4,992	7,890
Professional fees & Faculties	762				762	700
	114,236	29,908	3,140		147,284	143,814
3b Fundraising trading costs						
Fundraising Activities	150				150	
	150				150	
3c Governance					0	50
 Total resources expended	114,387	29,908	3,140		147,434	143,864

4 Staff costs:

During the year the PCC had contracts for service with a part time admin assistant and a caretaker for the Paterson Centre but no payment was large enough to attract social security costs or pension liability.

Notes to the financial statements (continued)
for the year ended 31 December 2024

5 FIXED ASSETS

(a) Tangible

Asset	Purchase Date	Original Cost	Nominal Life	Value at 1 Jan 24	Depreciation Charge 2024	Value at 31 Dec 24
New Carpet Barnaby's	14 Jan 20	3,676	5 years	700	700	0
Barnabys Canopy	1 May 22	5,593	3 years	1950	1,950	0
Barnaby's Gazebos	31 Mar 22	1,339	3 years	400	400	0
Paterson Centre Boiler	1 Feb 22	2,090	5 years	1075	425	650
Toshiba Copier	1 May 24	4,811	5 years		811	4,000
Samsung TV	24 Sep 24	1,539	5 years		539	1,000
				4,125	4,825	5,650

Only consecrated and benefice property is held and these are not included (see note page 3) but insurance cover over buildings and contents was provided at a figure of £9.98 million.

(b) Investments Re-valued at 31 Dec 24

	Value		Interest	
	2024	2023	2024	2023
	£	£	£	£
Churchyard Trust 179 shares @ £1.4912	267	259	7	6

Interest £6.70 transferred to General Fund for churchyard maintenance

6 CURRENT ASSETS

	Unrestricted funds	Designated funds	Restricted funds	2024	2023
	£	£	£	£	£
(a) Debtors					
Tax recoverable	589			589	1,138
Paterson Centre Receipts due at 31 Dec		551		551	472
Corona Energy Refund due	897			897	
	1,486	551	0	2,037	1,610

(b) Cash at Bank and (c) Short Term Deposits

Account	Cash & Un cash'd chq	(b) Current Account	(b) Barnaby's Account	Sunday Club Acct	(c) CCLA Deposit	(c) TOTAL
Account No		5767	8706	1160	1408D	
	£	£	£	£	£	£
Opening Balances	65	21,156	27,663	66	17,059	65,944
Receipts		144,400	48,333	5	850	193,588
Payments		(127,699)	(53,758)	(37)		(181,494)
Transfers	(65)	9,990	(9,925)			0
Closing Balances	-	47,847	12,313	34	17,909	78,038

Notes to the financial statements (continued)
for the year ended 31 December 2024

7 LIABILITIES	Unrestricted funds	Designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Magazine advertising revenue in advance	6,606			6,606	6,481
Fees due to Diocese				-	-
Payments due to charities and missions	580			580	639
Unpaid invoices				-	99
Gift Collections in advance				-	120
Amounts falling due in one year	7,186	-	-	7,186	7,219

8 ANALYSIS OF NET ASSETS by funds	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2024
	£	£	£	£	£
Tangible fixed assets					0
Investment fixed assets				267	267
Current assets	5,987	54,447	18,169		78,603
Liabilities - falling due in one year	7,186				7,186
	5,987	54,447	18,169	267	78,870

9 FUNDS	Bal b/fwd 31 Dec 23	Income	Expenditure	Transfers, Other gains and losses	Bal at 31 Dec 24
	£	£	£	£	£
Unrestricted Funds					
General Fund	124	99,602	114,387	20,648	5,987
Designated Funds					
Flower	274	682	300	100	757
Sunday Club	166	5	37		134
Children's Outreach	700	304			1,005
Paterson Centre Operating	10,816	12,844	0	(10,816)	12,844
Barnaby's	31,015	48,189	29,571	(9,925)	39,708
	42,971	62,025	29,908	(20,641)	54,447
Restricted Funds					
Churchyard Maintenance	18,908		2,950		15,958
Disability Improvements	1,514				1,514
Handbells	500		190		310
Incumbent's Discretionary	387				387
	21,309	-	3,140	-	18,169
Endowment Funds					
Churchyard Trust	259	15		(7)	267
	259	15	-	(7)	267

10a Barnaby's Operating Account

10b Missionary & charitable giving

From the General Fund

By collections in Church

By donations from Barnaby's

10c Fundraising Events for Church Funds

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2024, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date:



12.4.25

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

Accounts



Parish of St Barnabas, Swanmore

Annual Reports for 2023

presented to
the Annual Parochial Church Meeting

24th April 2024

A copy of the Annual Reports is also available via email on application to the PCC secretary
pccsec@stbarnabas.org.uk

PCC Annual Report on the Year 2023

Introduction

The Parochial Church Council (PCC) is the body that, with the Vicar (when in post), steers the life of the church in its mission, witness and service in the parish. The PCC's role is governed by law (the Parochial Church Councils (Powers) Measure 1956). It is a charitable trust and PCC members are charitable trustees.

The PCC also owns, lets and maintains the hall and meeting rooms of the Paterson Centre, and Barnaby's Coffee Shop.

The Parish had been in vacancy from 9 May 2021 to 19th February 2024. The new Incumbent is Revd Andy Davis.

PCC Membership

The current membership of the PCC is: the Chairman, two Churchwardens, one Diocesan Synod Representative, two Deanery Synod Representatives and 10 Elected PCC Members. There are no co-opted members at present.

PCC membership for 2023/24:

Ex Officio:

Chairman: Revd Andy Davis (from 19th February 2024)

Acting Chairman of PCC: Dave Lee (Churchwarden)

Churchwardens: Janet Chant and Dave Lee

Diocesan Synod member: Andrew Wilkinson (Treasurer)

Deanery Synod Members: Jen Frampton, Allison Gurry

Elected Members:

1. John Branson
2. Liz Newbold
3. John Sharpe
4. Derrinda Laing
5. Jenny Sharpe
6. Caroline Vost, Parish Safeguarding Officer
7. Helen Dyer
8. Emily Singleton
9. David Bakewell
10. Emma Sajo, PCC Secretary

Assistant Churchwardens

The Churchwardens invited Jen Frampton, Derrinda Laing, Tony King, John Sharpe, Andrew Wilkinson and Crawford Wright to act as Assistant Churchwardens.

PCC teams and their abbreviated outline terms of reference

Standing Committee – sets the agenda for PCC meetings and has the authority to transact the business of the PCC as required between meetings.

Fabric & Grounds – maintains the churchyard, church buildings and contents according to a programme of works approved by the PCC.

Paterson Centre Management – manages the day to day running, letting and maintenance of the Paterson Centre, subject to terms of reference and financial control exercised by the PCC.
Magazine – manages the production and distribution of the magazine, subject to terms of reference and financial control exercised by the PCC.

Barnaby's Business Team (BBT) – manages the day to day running of the coffee shop on behalf of the PCC, subject to terms of reference and financial control exercised by the PCC.

Social and Fundraising – supports the people and finances of the Church by promoting social activities that help the Church build community and promote a culture of belonging, engagement, and fun among parishioners.

Communications – manages print and social media to inform the wider community about church activities.

Missions Giving – researches missions and charities and advises the PCC on the choice of missions.

Property Team – manages the fabric and grounds within agreed financial limits on behalf of the PCC either directly or through contractors, liaising when necessary with our architect and DAC.

PCC Meetings

The PCC met 9 times between January to December 2023, and published minutes of each meeting. Most meetings were held in Barnaby's although use was also made of Zoom. The approved Minutes of the PCC Meetings were made available on the website and posted on the notice board.

Financial Report for the Year 2023

This report covers the finances of the whole church for 2023 (figures for 2022 are in brackets), including the "trading" elements of Barnaby's and the Paterson Centre.

Overall, there was a deficit of £437 (surplus of £9,855) and at 31 Dec 23 the assets stood at £64,664 (£65,101). Total income was £143,413 (£132,365) while total expenditure was £143,864 (£122,472). No legacies or extraordinary items of income were received.

A stewardship campaign in November 2022 led to an increase in planned giving via the Parish Giving Scheme (PGS) of £8,617 plus Gift Aid; some of this was attributed to new or increased donations while some donors moved to PGS from monthly standing orders, which fell by £1,342. In a year of high inflation it is pleasing that many donors allowed their PGS contributions to rise in line. At December 2023 there were 74 (65) regular donors (or families), of whom 58 (49) were members of PGS. The average annual PGS donation was £703 (£645).

Collections at services were £5,345 (£5,020) and fundraising income rose to £6,187 (£3,786). The Paterson Centre continued to be well used and lettings income rose to £11,272 (£8,667). Barnaby's coffee shop had its strongest year to date with income of £42,710 (£32,565). The parish magazine The Swanmore Link, funded by advertisers and free to readers, also made a small surplus.

Parish Share continued to be the largest expense, remaining unchanged from 2022 at £54,703 and was paid in full. There were repairs to the roof and to the organ and significant remedial work to the heating plant but no other major items of maintenance or capital expenditure. Utility costs continued at a high level.

The PCC decided during 2022 that, from 2023, we would revert to the previous arrangement for supporting missions of allocating about 10% of regular giving to three missions, chosen by the congregation, for a period of three years. Accordingly, £5000 was divided among St George

Foundation, Portsmouth Street and School Pastors and the EC Roberts Centre. In 2022 the amount raised for missions had been £3077. Barnaby's allocated £6,453 (4,435) to a range of national and local charities including Swanmore Primary School. A further £1,185 (£1,031) was raised for Rowan's Hospice through Open Gardens.

The Treasurer is again most grateful to Derrinda and Janet for managing the cash, to John Austin who sells magazine advertising, to John Sharpe for accounting for the fundraising events, to Mike Holubinka as treasurer of Barnaby's and to Richard Green-Wilkinson for examining the accounts.

Andrew Wilkinson

St Barnabas Ministry Team Report for 2023

The Team comprised Jill Phipps (until her ordination in June), Kathy O'Loughlin and Nick and Hazel Whitehead. For the first six months of the year, there was no definite news about the plans for reorganisation of the parishes and the appointment of a new incumbent. In late summer, it was decided not to advertise the post and to interview the Bishop's nominated person. The successful appointment to the parishes of Swanmore, Soberton, Newtown, Hambledon and the Bridge parishes was made in the autumn and a licensing date eventually set for 19th Feb 2024.

Liturgy. We continued to provide appropriate and imaginative acts of worship for all ages, on every Sunday and at other times and seasons. There has been a service of Holy Communion on every single Sunday (as required by canon law) and we have been aided and abetted by +Ian Brackley, Terry Loudon, Steve Summers, Richard Wyld, +Jonathan and AD Kathryn, all of whom have brought richness and variety to our worship.

We offered an 8am service of Holy Communion about twice a month. In addition, we have continued with the monthly Café Church service, 9 times a year, led by us and Ben Armstrong. The wider team has taken responsibility for music, refreshments, craft work, setting up and leading prayers and having advanced notice has been appreciated.

Liturgy has been served well by our musicians – Peter Fellows (who chose the hymns), Claire Eathorne, Tony King, Emily Sandoval and Sarah Woodman; and by the scratch choir. Also by the sacristy team: Fiona Noble and Richard Greene-Wilkinson at the 8 (recently joined by Brian Thompson and Christine Thomas), and Liz Newbold and Vicky Newhouse plus Communion Assistants and crucifers at the 10.

We conducted three weddings and one Thanksgiving for marriage, two services of Thanksgiving for the birth of a child, and four baptisms. Jill conducted eight funerals and 4 burial of ashes services. We have offered services on Ash Wednesday, through Holy Week and Easter (including the visit of the 'donkey' on Palm Sunday.) Special services included Coronation Songs of Praise, Summer Hymns of Praise, Remembrance Day, Christingle, annual Memorial and Thanksgiving service, Advent Toy service, Nine Lessons and Carols and Crib Service (led by Ben and friends.) Cathy Bakewell, Peter Fellows and Richard Greene-Wilkinson were interviewed about their faith and work. We facilitate Zoom Morning Prayer twice a week.

The Lent course was home-grown and attended by about 30 people.

Our aim has been to encourage and enable as many lay people as we can to participate in all aspects of parish life because it is the responsibility of the whole people of God to share the joys and duties of Christian ministry. We are thankful to have wardens and PCC members who work hard to ensure everything goes smoothly.

Nick and Hazel Whitehead

Annual Report by the Electoral Roll Officer for the year 2023-2024

As of the APCM on 12/4/23 the number on the Roll was 157. Since then, 6 people have died, 2 have moved away, one has been ordained and 8 people have registered, so that as of 24/4/24 the register stands at 156.

In accordance with the wishes of the PCC the full Roll with addresses, etc. is available for PCC business but is not on public display. The Roll is updated as and when I become aware of departures, new members or changes in personal details. In order to keep the Roll up to date please let me know of any changes.

Jenny Sharpe, Electoral Roll Officer

Bishops Waltham Deanery Synod Report

The first meeting of the Deanery Synod in 2023 was held in March when it was agreed that £1,000.00 would be sent to Ghana via the IDWAL Link to support the work of the seminary there. There was some information about the Parish Share revision process and a Diocesan Synod Report was presented to the meeting. It was agreed that there would be a service in June to mark the closure of the link between Bishops Waltham and Hackney Deaneries. Parish Vacancies were discussed and initial conversations took place about possible Pioneer Ministry in Boorley Green and the funding of that scheme. Lay-led worship was promoted and it was explained that training was available.

The Area Dean had attended a meeting with the Diocesan Director of Education re the development of future work in our schools. Future work with young people in the Deanery was also discussed. The Parish Evaluation sheet, aimed at capturing the life and work of the church in the Deanery was explained and discussed.

The inaugural meeting of the Triennium 2023-2026 took place in August. The meeting started with a service of Holy Communion in St. Barnabas. Captain Paul Quinn was elected as Lay Chairman and the election of officers for the Deanery Synod took place. Jill Phipps was appointed as Anna Chaplain for the Deanery. The results of the Parish Audit/Evaluation were displayed and explained.

Jen Frampton

Fabric and Grounds Report for year 2023

Churchyard - This year many parts of the church have been maintained by the Strimmers, who initially worked in the church yard, usually on a Friday morning. We have the best kept churchyard in Hampshire. Their wide range of skills has been increased and now includes gutters, paths, lawns, drains, drainage and more. The Strimmers' talents have been used indoors too. There are no limits. Gradually areas of the buildings and grounds are being sorted and becoming more accessible. This has many benefits. We can get to things more easily; we can see what is there! The environment is more attractive for us all to use.

Church flowers - thank you to all those people involved in providing flowers for most Sundays and festivals. It is always a joy to come into church and see the skill of the flower arrangers. Thank you.

Church cleaning - our church is maintained each week by a group of dedicated people who clean, dust, polish and care for the interior. The church is in frequent use and is always maintained to a high standard. Thank you.

Spring Cleaning - as in 2022, a large group turned out to get the church ready for Easter. A thorough cleaning was done and many tasks are acknowledged to go on the "To do" list for further attention. Thank you to everyone who helped on this occasion.

Electrical systems - The 5-yearly electrical inspection begun in 2022 was completed and certificates obtained for the work. Low energy bulbs have been installed where appropriate. As happened in 2022, the Parish Council provided lighting for the centre of the village. In December 2023 the lights were connected and provided a wonderful festive focus to the school, shops and church. Thank you, Parish Council. The sound system and projector are cared for and maintained by a dedicated group, but it may be time to update some of this system. The assortment of filing cabinets in the office have been sorted and filed in an orderly fashion by Doug Emmett. Doug enjoyed this work and we thank him for organising everything!!

The large cupboard in the office has been shelved and it is easy to access materials and equipment.

Fire Extinguishers - Annual Fire extinguishers inspection was carried out in July.

In November a new set of bell ropes was purchased, financed by the Tower fund and the Parish Council, and there was a significant repair to the organ.

The Vicarage and gardens - in December the Vicarage was prepared for the arrival of Andy and Chris in January 2024. Some interior work was done by the Diocese, but when they finished the Strimmers and friends moved in. Walls were painted; carpets and floors cleaned by Penny and John Smith; carpet was laid. Then on Saturday many others entered the site and tidied, trimmed, washed paint, cleaned windows cleaned indoors and took sacks of garden waste and abandoned dishwashers to the tip.

This is our Church! Many, many people work tirelessly to maintain our church, inside and out. We are indebted to them all. The church and grounds loved and well cared for and we thank those hard-working parishioners and friends. It is a privilege to be part of the family of St Barnabas Church. Thank you to all.

Dave Lee and Janet Chant, Churchwardens

St Barnabas Cygnets Report

We have had a very busy year, with many new family registrations. The total number of children currently registered is 76. Average attendance per session is 30 children and 34 adults, 25% of which are grandparents. Children range from newborn babies to 4 years. With such high attendance a minimum of 5 helpers are needed at each session and we are always grateful for more volunteer helpers. The sessions can be incredibly busy.

Families attending are predominately from Swanmore and 70% of families attending from outside Swanmore have family living in Swanmore.

The session runs from 9am-10.30am with a suggested donation of £2 per family. Within our 1.5 hours we have free play, bible story, tidy away time, circle time snack, and singing and action songs. Tea/coffee/cake are available for the parents/carers. We have a weekly cake rota which the parents/carers sign up for. Our craft activities have been numerous, with Easter, Christmas, Mother

& Father's Day cards being especially popular. As were potting seed/bulbs, Advent and Mother's Day floral arrangements.

We have celebrated birthdays, new births, baptisms, thanksgivings, and Christian festivals. We have promoted and encourage attendance at church services and activities. At the end of each term we have given a small Christian themed gift to all children e.g. children who started school in September received a first prayer book, at Christmas all children received a nativity sticker book.

This year we have been successful in receiving a parish council community projects grant of £500. This has enabled us to purchase lidded hot drink mugs, 2 gopak nursery tables and a dressing up trolley with dressing up clothes. We have also had many kind donations of pre-loved toys, if we have not been able to use these, we have passed them onto charities that can.

A small sample of Cygnets Parent/Carer Feedback 2023

Swanmore cygnets provides us with such an uplifting start to the week. There is such a lovely energy and everyone is so friendly. There is such a range of toys and activities for children to enjoy.

Best playgroup ever!!! The atmosphere is amazing, lovely activities for all the babies and little kids. All staff are super friendly.

Friendly and welcoming, such a lovely group. Thank you.

Lovely playgroup. Welcoming friendly volunteers. Timings work well with school drop off. We love the art activities. Thank you so much for everyone's time and effort, it's much appreciated.

Thank you so much for all of the hard work that you put in to making cygnets so much fun. We have really enjoyed coming and meeting other parents. Keep up the great work.

We love the playgroup. It's a great toddler group. There's a variety of toys for all ages which the children really enjoy. Thank you.

We love cygnets! A great place to come and build new and lasting bonds for parents and children. We love the arts and crafts and of course the snacks and cake! Thank you.

There is nothing we dislike. Our Mondays wouldn't be the same without toddlers, this is our favourite group.

Great range of toys for different ages. Lovely weekly activities. Great value. Lovely coffee, tea, snacks. Very friendly and welcoming. Everyone's so kind and chatty.

Everything is really great. I love the structure, that certain things happen at a certain time e.g. getting the children to help clear up and the singing circle.

Thank you to everyone who contributes to making the toddler group so successful. A great balance of all activities – craft area is wonderful!

Special thanks to Anne Davies, Jen Frampton, Janet Pancott, Caroline Vost, Hilary Walsh, Juliet Helbren, Dave Reynolds and Bertie Ferrone. The Cygnets team of volunteers who make this all possible!

Teresa Reynolds – Group Leader

St. Barnabas Church Flower Group

Throughout the year the flower team have continued to arrange flowers in church on a rota basis. Because of the generosity of donations from the congregation we were able to arrange flowers for Easter and again at Christmas following a successful Christmas coffee morning. We would like to thank everyone who has supported us and made it possible for us to decorate our church as is appropriate for these special occasions, especially as over the past year the cost of flowers has risen considerably. Harvest Festival is another occasion when we decorate the church and although we do purchase some flowers this is helped with flowers and foliage from the gardens of the flower team, although we would also welcome foliage and flowers from other gardens for this festival. As I have stated in the past, we would welcome anyone who has a love of flowers to join us. You do not have to be a marvellous flower arranger – we all just try to do our best!

Juliet Helbren

Swanmore Primary School Update

I am pleased to provide you with this update following another full year in school!

John Paterson and his team continue to provide excellent education and a wide range of experiences for our children. The school remains at the heart of our community and provides wonderful support to our families.

Back in May 2023 we had our long-awaited Ofsted Inspection and the school were pleased to maintain its “Good School” rating. In his description of life in school the inspector said: *“Leaders encourage pupils to reflect on their own lives and how to make a positive impact on others and the world around them. This deeper spiritual reflection develops through pupils’ learning.”*

The school’s attainment performance remains above National and Regional levels as does our attendance figures, though in the post lock down environment attendance remains a major challenge. The behavioural challenges of a very small number of children has created some testing times in some of our classes and John and his team have responded well to these circumstances.

As we all know education and life in school is much more than just academic attainment and the school continues to provide a very diverse range of experiences. Visits to the school grounds will see chickens, pigs and bees alongside some thriving gardens. There have been a number of school productions, residential to Wales and Swanage and a number of visits to places of local interest.

A number of our families face difficult challenges - made more acute by the cost of living crisis. The school have responded positively to this need both in accessing resource (Meon Valley Food Bank, the school larder, provision of second hand uniform) and providing additional staffing resource to meet emotional and health needs. There is much to be done in this space.

We are blessed with a wonderfully gifted and committed team of staff. Some have been in the school for many years, and some have joined more recently – they are a great team and we thank them for all that they do.

The school's financial position remains strong despite a testing economic environment, and it is pleasing that we can maintain our staffing structure into the next school year which is so critical for our improvement plans.

We have again been able to enhance and upgrade our facilities and we are grateful for the continued financial support of the Diocese. FOSPS continues to provide fantastic support in staging amazing community events and fundraising. We are grateful for all that they do.

The school continues to enjoy a wonderful partnership with the church (a big thank you to the many church members who give up their time). Worship Wonders for example goes from strength to strength. It is so encouraging that our children are gaining a spiritual understanding as part of their learning.

The Governor role is a busy one but hugely rewarding also! The school is blessed with an amazing team of Governors who give an incredible amount of time in support of the school. Our Foundation Governors are Andrew Wilkinson, Sam Lee, Nina Cawley, Emily Sandoval, Hannah Horner, Peter Wilkins, with Bobbie Branson as our LA Governor and our team completed by Tanya Clay (staff governor), Anna Walklate and Steve Tooke (Parent Governors), Joe Maphosa (Co-opted Governor) and Jackie Finney (clerk to the Governors). We were, of course delighted to welcome Andy to his first Governing Body meeting in March! Thanks also to Jenny Maunder (Foundation Governor) who stepped down from the Governing Body in December.

On behalf of John and his team thank you for your support!

Ian Wollam

St Barnabas Social and Fundraising Annual Report 2023

The committee aims to put on a varied programme of 10-12 events, covering most age groups, during the course of each year. Our intention is to provide great entertainment at low cost and some events are free, or almost free, social events. Nevertheless, in total we raised just over £6,000 during 2023

plus almost £1,200 for Rowans.

Our year was bookended by two brilliant concerts. In January the A Capella Group BEATI gave us a beautiful and moving concert on the theme of love. We ended the year with the rousing Christmas Saxophones featuring the BLOW Ensemble.

In between these concerts we packed The Paterson Centre with enthusiastic quizzers and gourmets for a Quiz & Pudding night. Thanks to our generous garden owners and the Meon Valley Lions' minibus, our two weekends of Open Gardens produced record proceeds. July saw a hugely successful free Teddy's Picnic in the Church, Paterson Centre and Churchyard. September saw a rare failure as we had to cancel our Film Night due to lack of support. Beer & Hymns restored our spirits in October with great music and a super ploughman's supper. In November turnout for Oh Heck was low, largely because of prior commitments among our regulars. Nevertheless, it was a great evening, anyone who hasn't tried it should give it a go, especially if you like fish & chips.

We look forward to another successful year in 2024, but your support is vital for these events to be successful.

John Sharpe

The Swanmore Link Magazine

The Swanmore Link The magazine continued to be produced bimonthly throughout 2023. Print run was 800–900 (fewer copies are collected at certain times of year) with usually 48pp per issue. A high number of contributions from individuals, societies and other organisations in the parish and surrounding district continue to be received regularly. Some issues have been reduced to 44pp – usually during those times of year when the number of village events and activities falls significantly.

There continues to be a decline in the number of advertisers booking for the whole year, although a few new adverts were received during the year. Originally, we had 15pp of advertising, in 2023 this was down to 13pp and it is now 12pp which includes just over ½th of a page available to fill (equivalent to five ads of different sizes). In part this is due to some longtime advertisers retiring or going out of business, but obviously more effort is needed to recruit new advertisers to replace this lost revenue. There is very little (if any) saving on print costs by reducing to 44pp since paper must be “cut to waste”; savings can only be made by reducing the print run significantly or cutting the number of pages substantially.

For the December 2023/January 2024 issue the PCC again decided to distribute copies to all 1,400 or so households in the parish. The print run on this occasion was 1,450 but it was apparently 11 copies short (by the time the usual “bulk” allocations had been made to the Methodist Church, Swanmore College, Parish Council office and postal copies). With the Persimmon and Beaumont Farm developments expected to be completed during 2024 there will be around 80 additional houses in the village to be added to print run if this mass distribution is repeated.

As in 2023 we again increased the print run for the February/March issue to 1,000 anticipating that some people who didn’t usually collect the magazine may decide to do so after receiving a delivered copy and also expecting that additional copies may be collected at the Revd Davis’ licensing service on 19th February. Last year this expected increase in the collection rate didn’t happen, but there was an increase in numbers collected of the February/ March 2024 issue. Print run for the current April/May issue was 900.

Sue de Vere, who had been considering handing over magazine distribution duties to someone else, has fortunately decided to continue in the role for the time being. Thanks are also due to Roger de Vere for maintaining the Village Directory and to Caroline Clapperton for eagle-eyed proof-reading.

Penny Clive

St Barnabas’ Pastoral Visitors’ annual report for year beg 1st April 2023

The team comprises Caroline Clapperton, Jen Frampton, Allison Gurry, Derrinda Laing and Janet Pancott. Sadly, Cheryl Young was taken ill last July and died in the autumn. PVs visited her at home and in hospital and we were able to solicit the help of the hospital chaplaincy team. PVs also took part in her funeral.

We have had quarterly supervision meetings to ensure we are observing proper boundaries, confidentiality and legalities, and where we plan, prepare, and share wisdom.

Home Communion Allison Gurry and Janet Pancott go into Ridgemedede Care Home monthly and are sometimes joined by clergy or lay people from St Peter’s BW. A small group (8 – 12) gathers for worship.

Weddings Derrinda Laing continues as wedding verger (3 weddings in 2023).

Funerals Derrinda is verger at funerals (8 funerals plus 4 interment of ashes.) Allison also attends funerals where possible. Together they keep records, send anniversary cards, and send invitations and admin for the annual memorial and thanksgiving service in November. The 2023 service was well-attended and much appreciated, especially by those who do not normally come to church.

Baptisms Jen attended 4 baptisms and 2 Thanksgiving for the Birth of a Child services, visiting the families beforehand. She continues to send anniversary cards and keeps in touch with families from previous years. It was decided not to hold a Thanksgiving for Baptism service every year. Janet and Jen also help at Cygnets which provides another opportunity for keeping in touch.

Newcomers The Welcome cards are not often completed but when they are, they are followed up. However, it appears we are very good at engaging with new people when they come to church and not many escape! However, we are not so good at contacting people new to the area or moving into the new build homes (unless they come to church) and have not done this systematically this year.

Swanmore School For the first quarter of the year, PVs went into school as part of the Worship Wonders team, led by Jill Phipps. They have participated in or been present at occasional school events in church.

The Sick, Bereaved and Housebound

The PVs are partly dependent on members of the congregation alerting them to people who are sick, bereaved, incapacitated so that they can make appropriate visits. They have visited or contacted those they have known about in the congregation and community. (Names withheld for obvious reasons.)

PVs were particularly involved with one sensitive case involving a single mother and her baby, and with a single woman in need. In all cases, there have been proper consultations with our CSO and Safeguarding officer.

We believe every Christian person provides an element of pastoral care to those around them but are grateful for the team's commitment as they continue to provide pastoral care in this more organised way.

Hazel Whitehead and the PV Team

Paterson Centre Report

The Paterson Centre continues to be used for a wide range of community and private events. 2022 was a busy year with bookings returning to pre-pandemic levels. The day-to-day running of the Centre is now managed by a subcommittee of the PCC with the support of Gail (bookings) and Lesley (caretaking): many thanks to both!

Dave Lee, Liz Newbold, Andrew Wilkinson, Paterson Centre management subcommittee

Safeguarding Report

Safeguarding Policies and Practice: Under section 5 of the Safeguarding & Clergy Discipline Measure 2016 St Barnabas PCC continue to meet the requirement to have due regard to guidance issued by

the House of Bishops on matters relating to the safeguarding of children and adults. Safeguarding is a standing agenda item at every PCC meeting and a Safeguarding Action Plan (SAP), generated from the Parish Safeguarding Dashboard, is provided to the PCC prior to each meeting for approval, with agreement to regularly review it. Safeguarding policies are annually reviewed, updated where necessary, ratified by the PCC and meet statutory requirements whilst remaining relevant to St Barnabas. This past year specifically some church volunteer role descriptions and the bell ringers risk assessment have been created. These and all current safeguarding policies and procedures are available to view on the church website as, in accordance with national church requirements, the information hub contains a dedicated and frequently revised safeguarding section. St Barnabas continues to be GDPR compliant with the storage and retention of safeguarding records, in line with the Church of England Safeguarding Records-Retention Guidance, through the online password protected drop box storage system.

Parish Safeguarding Dashboard (PSD): The PSD is used to monitor our safeguarding arrangements; the online tool helps make safeguarding administration and governance simpler. The PSD is always a 'work in progress' but it is great to be able to report that St Barnabas maintains at Level 3, the top level, which means that all essential safeguarding matters are being addressed. With our PSD being at Level 3 the new Safeguarding Hub-Level 1 is now available to us. Level 1, role creator, allows the Parish Safeguarding Officer (PSO), as the Hub owner, to now input the DBS and safeguarding training requirements against St Barnabas church roles.

Parish Safeguarding Dashboard – Use of Social Media – The PCC are to ensure that St Barnabas follows national guidance regarding the use of social media which includes having a named person maintaining and monitoring our on-line groups. Grateful thanks to Helen Dyer for undertaking this role.

Disclosure and Barring Service (DBS): ThirtyOne: Eight our online provider of DBS checks is well established. With a lead and deputy recruiter we always have a point of contact in the parish to handle DBS applications. Individuals performing a variety of roles at St Barnabas are DBS checked at differing levels of clearance. Church DBS checks are now valid for 3 and not 5 years which has meant bringing forward the renewal of some certificates. It is pleasing to be able to report that St Barnabas has met the required 3 year cycle timeframe of January 2024 for existing DBS certificates. Hereon new to role volunteers where a level of clearance is required will duly complete the relevant DBS check.

Safeguarding Training: Across the parish completion of safeguarding training courses is happening at all levels dependent upon the role undertaken and being refreshed every 3 years. This is always kept under review against the Diocese Safeguarding Team training matrix published in February 2023. Two new to role helpers for Swanmore Cygnets Baby & Toddler Group have fulfilled the safer recruitment process which included completing Basic Awareness and Foundations safeguarding training. St Barnabas Bell Tower Captain, his team and many in others church volunteer roles have completed the Basic Awareness Safeguarding Training over the past year. Safeguarding training is a big ask but a commitment to complete this training shows our volunteers take safeguarding seriously. You may be surprised at how many church volunteers are now required to complete the Safeguarding Basic Awareness Training, so I could be calling on you very soon. The Diocese Safeguarding Team (DST) have increased Parish Safeguarding Officers (PSO) zoom network meetings and introduced separate zoom question and answer sessions. This is all to ensure good safeguarding practice happens at parish level. These forums keep PSO's up to date with national and diocese procedures, provide opportunities to meet other PSO's, share good practice as well as challenging experiences. Janet Chant & I attended the second Diocese of Portsmouth Safeguarding Conference on Saturday 23rd September. Chaired by Bishop Jonathon the day included far ranging topics from 'Thinking Differently about Safeguarding: Neurodiversity and Church', 'The God who sees: Ministry

with women on the margins' to 'Being a Magistrate'. The Diocese new Spiritual Abuse Guidelines were launched.

Safeguarding Incidents or Expressions of Concern: There has been a number of safeguarding concerns reported during 2023 which have been dealt with according to safeguarding procedures. Some concerns were considered to be pastoral in nature, other clear safeguarding concerns were referred to the Diocese Safeguarding Team (DST) who acknowledged the reports raised and went on to liaise with relevant statutory agencies. Making sure everyone is safe is a responsibility that all members of our church community have. So it is encouraging to see that a willingness to come forward and share concerns exists. St Barnabas Responding to Safeguarding Allegations or Concerns Procedure provides

guidance to anyone who needs to report a concern or allegation of abuse. This is available to view on the information hub of the church web site or a copy can be found on the church notice board.

Thanks: Finally a big thank you to all those who I have pestered into applying for a DBS check, into completing safeguarding training or into meeting other safeguarding issues. Special thanks to Janet Chant, Hazel Whitehead and the PCC for their support with safeguarding.

Caroline Vost, Parish Safeguarding Officer
safeguarding@stbarnabas.org.uk

Property Report

Grounds

During the calendar year, a team of mowers and trimmers continued to keep the grass cut and the boundary hedges well maintained. The hedging around the war memorial was heavily reshaped. We filled more gaps in the south hedge by planting extra whips (small hedging plants) and designated a 'no-mow' area for the summer period to support flora and fauna. The Scouts came in November to clear up all the dead wood (mostly fallen branches) and we had a wonderful bonfire. Thanks, as ever, to Barnaby's for most excellent coffee to kept us going and facilitating half-time chat.

We scarified, levelled and re-seeded the grassed area to the west of the Lychgate, and eliminated many longstanding ant hills in the south west area of the churchyard. Path renovation (including the Memorial Path) began this year and will be completed in 2024. The PCC has been discussing how to provide a path from the car park to the Link entrance with minimum degradation to the grass and taking into account grave locations.

Despite adverts in the two autumn Link magazines resulting in no objections, the tree planting in the South West resulted in much antipathy when the proposed locations were marked with posts. The PCC is going to consider what to do next.

Gutters and roofs

We are attempting to make the buildings as watertight as possible, and the condition of the gutters and downpipes has been prioritised in 2023, including the replacement of all slipped/missing tiles accessible by ladder, and re-mortaring of hip joints (non-human).

A new inspecting architect* was appointed towards the end of the year and we are expecting that this will lead two key roof repairs in 2024 (Barnaby's and Long Room).

*Warren Whyte, of WhyteConsult, Freshwater, IoW

Miscellaneous

Someone had purchased every 'metal' shed in the world that measures 8'x5', so the lack of storage space for equipment was not resolved in 2023. Quotations were obtained for replacing the windows in the Paterson Centre and may form part of long-term property planning.

Four rooms in the Vicarage were redecorated near the year end, ahead of Andy and Chris' arrival. At year end we had 16 more items on our to-do list than there are members of the team. Apart from all this, many people look after the buildings in a wide variety of ways: caring for the electrics, the linen, the sound system, the bells, the coffee machines, the lighting, the cleaning, and the heating systems, etc. Our thanks to them all for their most valuable Christian stewardship.

Revd Canon Nick Whitehead

Sunday Club & SC7+ 2023

Numbers have declined in Sunday Club for various reasons, we have had several large families move away also I think families seem to be busy with other things, various groups and clubs, children's hobbies and interests that seem to take priority which is a shame.

We have also lost a few helpers in the year which has affected the running and set up of SC and SC7+

In July after a meeting with Nick and Hazel we decided to stop SC and SC7+ in the September, for the time being and perhaps look at it again after the new vicar starts if we feel there is a need for it.

We understand young people and new families are a very important part of the church and with that in mind we decided to look at the way CC was run, we wanted to make sure it was 'all age' that there was plenty of craft for our younger members and the topics for discussion were suitable for all ages. We also wanted to make sure we had a number of services throughout the year suitable for all ages and that could involve the children if they wanted to be involved.

Events, CC and all age services will be advertised on Facebook, the church website, and in the Primary School newsletter to encourage families along. The Christingle craft morning was a great example of this, seeing over 20 children coming along with parents, many that had not been before. Although SC and SC7+ are now not running I feel we still have plenty on offer for our young people. I also keep families updated through email with the various groups and events that are running at Waltham Chase Methodist Church should they want to go along and meet others of a similar age and more likely they know from school.

As always, I ask you to remember our young people in your prayers and thank you for your prayers and continued support.

Ben Armstrong

Friday Home Group Report for 2023

Friday morning Home Group has 8 members and usually meets on the second and fourth Friday of the month in each other's houses. Leadership of a session is taken by individual members.

Early in the year we studied three chapters of God in Lockdown, by Hazel Whitehead, and joined in the church's Lent course by Nick Whitehead. Summer Term we studied five sessions of Self Esteem – Seeing Ourselves as God Sees Us a LifeBuilder Bible Study by Jack Kuhatschek and we shared a summer lunch, with partners, in a member's garden. In the autumn we studied the first four weeks of Promises, promises – An Advent study course by Nick Fawcett. At our pre-Christmas meeting we considered the quizzes from Promises, promises and Christmas songs.

At each meeting we make a small donation for refreshments and during the year we sent £30 each to two charities of members choice.

Derrinda Laing on behalf of Friday Home Group Members

Barnaby's Report 2023

Barnaby's had another very successful year in 2023, continuing to grow our customer base and showing that we have managed to recover our position as a valuable community hub following on from the Covid pandemic.

We have worked hard to ensure that we keep our prices competitive during a time of increasing inflation, absorbing the additional costs that we face as far as possible. As a result, we have managed to ensure that we focus on the primary purpose of being a community facility rather than focusing on income generation. Despite this emphasis, we have been able to continue our contribution to the church for heating and running costs of the building, giving £7,800 for this purpose in 2023, plus an additional donation of £3,000 to cover increased fuel costs last winter. We are grateful for the continuing generosity of the Church enabling the use of the building at non-commercial rates.

In line with our original remit, we have contributed £6,800 over the course of 2023 to various local and national charities, and some local organizations, through our events, our takings and donations from our customers. We have additionally chosen to support the Meon Valley Food Bank via a monthly contribution, enabling them to purchase food in response to need within the area. In conjunction with the Parish Council, we continued to host the monthly Classic Car events throughout the summer months, with all takings from the pop-up coffee tent at each event going directly to a charity chosen by those involved.

We continue to support the Country Market by purchasing several cakes a week to supplement those given by our wonderful bakers, and by purchasing teacakes from them. This enables us to continue providing locally homemade produce and increases our product range. All our milk and crumpets are also sourced from local suppliers. However, we are always in need of additional cake contributions, having lost some contributors since early 2023.

Re-investment into Barnaby's is also a key part of our remit, for example the purchase of capital equipment and the one-off contributions to the fabric of the building we occupy when necessary. In 2023 we re-invested £1,230, but are aware of areas that will require attention early in 2024 and have finance set aside to enable this. As we approach our 10th birthday in 2024, we will be required to make major investment in new equipment as several items are reaching the end of reliable service, creating a risk that a major breakdown will occur and thereby threatening business continuity.

The Barnaby's Committee are very grateful to the band of highly valued (and talented) volunteers who help run the Coffee shop, providing cake as well as working behind the counter – increasingly challenging as Barnaby's popularity continues to grow!! Without them we could not provide a successful community service, and we are always looking for more volunteers to help 'lighten the load'.

In addition, there is also an enormous amount of hard work that goes into keeping Barnaby's open, much of which happens behind the scenes, accomplished by the Committee whilst also juggling paid work (in some cases, full time) and home commitments. At the very beginning of 2024, Sarah and Alastair Walton stepped back from the committee, following 9 years of commitment. There is no doubt that Barnaby's has benefitted greatly from the contribution that they have made, and we will

miss their input. Whilst many aspects of their remit are being covered by the remaining committee members, there are some areas, such as our Facebook page, that are currently without regular input. We are grateful that Sarah will continue as a volunteer, and that AI will continue involvement with the Classic Car events.

We look forward to further developing the contribution of Barnaby's to the village over the coming year.

Mike & Dot Holubinka, Gail Norris, Rachel Worthington, Liz Newbold- Barnaby's Management Committee

Church Cleaning Report

The church continues to be cleaned each week by a dedicated team of 14 volunteers. Each week 3 people undertake the cleaning tasks working as a team. The Spring cleaning is a joint effort by the cleaning team and any other members of the congregation who volunteer. In March 2023 we had 17 volunteers to help with the spring clean which meant the task was completed in a couple of hours and proved to be a fun event. Cake was a good incentive!

During the year we have had 3 new members of the cleaning team and 3 have left.
Thank you to everyone who contributes to keeping our church so lovely and clean.

Jen Frampton

St Barnabas Swanmore PCC Clock Report

1. Serviced by Cumbria Clock Company on 15 June 2023; see attached service report (Swanmore 2023.pdf). Cost £190 plus VAT. Cumbria Clock had requested a service delay from April 2023 due to other commitments.
2. Next service is due April 24. Current forecast it will be £190 ex VAT.
3. Team of 6 winders wind clock usually on each Saturday of each calendar month The Rota was agreed by all by end of previous year. Changeover last Saturday of month after wind. Currently 2 winders are on IR.
4. All clock winders signed up to working alone practice
5. Current Risk Assessment (Swanmore Clock RA V2.0 dated 29/11/2021) is out for review and update.
6. Objective to keep the clock to +/- 20 seconds of real time taken on the 1 st strike of the bell on the hour. Also to be +/- 2 seconds on Armistice Day.
7. There have been no unusual stoppages this year.
8. Given the age of the clock I am looking to have a survey completed in the next 12 months. Cumberland Clock have been asked to provide a quote.
9. The winding chamber is scheduled to be cleaned in May 24

Roger de Vere.

The Communications Team

This role covers the digital link between the Church and the Swanmore community via the website: <http://stbarnabas.org.uk> and our Facebook page: <https://www.facebook.com/StBarnabasSwanmore>.

The aim is to be welcoming, informative and share how it feels to be part of a Church family.
The key tasks in summary are;

1. Manage the website and liaise with 21six to arrange software updates and any hosting/security issues.
2. Update the website with forthcoming events, pdf's to the information hub, changes to text & photographs.
3. Manage the Facebook Page, posting new information and photos about what's happening in Church and Swanmore.
4. Reply to any queries that come in via the Website or Messenger.
5. Work with the Events Team & Young Peoples Leader to create Facebook Event posts with ticketing information.
6. Liaise with the Primary School to ensure information is shared in their newsletter about family events in church and the monthly Café Church.
7. Assist with Facebook Live recordings of significant events.

Helen Dyer

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2023, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date: 17.4.24



Richard Green-Wilkinson FCA

Drovers,

Chapel Road

Swanmore

Statement of financial activities
for the year ending 31 December 2023

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2023	FUNDS 2022
	Notes	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary income	2(a)	67,819	-	-	-	67,819	70,776
Activities for generating funds	2(b)	5,054	1,133	-	-	6,187	3,786
Income from investments	2(c)	219	288	-	6	512	96
Church activities	2(d)	14,012	54,882	-	-	68,895	57,707
TOTAL INCOMING RESOURCES		87,104	56,303	-	6	143,413	132,365
RESOURCES EXPENDED							
Cost of generating voluntary income							
Church activities	3(a)	111,457	30,320	2,037	-	143,814	122,472
Fundraising trading costs	3(b)	-	-	-	-	-	-
Governance costs	3(c)	50	-	-	-	50	-
TOTAL RESOURCES EXPENDED		111,507	30,320	2,037	-	143,864	122,472
Net incoming resources before other recognized gains & losses							
		(24,402)	25,983	(2,037)	6	(451)	9,893
Transfer between funds							
		29,868	(28,600)	(1,262)	(6)	0	-
Gain on investment asset value	5(b)	-	-	-	14	14	(38)
NET MOVEMENT IN FUNDS		5,465	(2,617)	(3,299)	14	(437)	9,855
Balance B/Fwd 1 January		(5,341)	45,589	24,608	245	65,101	55,246
Balance C/Fwd 31 December		124	42,971	21,309	259	64,664	65,101

The figures above represent the Incoming and Outgoing Resources in these accounts of the Parochial Church Council of St Barnabas Church, Swanmore. The accounts are presented in accordance with The Charities Act 2011 and "PCC Accountability 2006 5th Edition. A guide to the SORP 2015."

The accounts are presented on an Accruals basis as in previous years.

The notes on Pages 3 to 7 form part of these accounts

Approved by the Parochial Church Council on 21 April 2024

and signed on its behalf by



Dave Lee
Vice-Chair of PCC

Balance Sheet
at 31 December 2023

	Notes	<u>2023</u> £	<u>2022</u> £
FIXED ASSETS			
Tangible	5(a)	4,125	8,075
Investment	5(b)	259	245
		<u>4,384</u>	<u>8,320</u>
CURRENT ASSETS			
Debtors	6(a)	1,610	479
Cash at bank and in hand	6(b)	48,950	58,442
Short term deposits	6(c)	17,059	6,840
		<u>67,619</u>	<u>65,760</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	7,339	8,979
NET CURRENT ASSETS		<u>60,280</u>	<u>56,781</u>
TOTAL NET ASSETS		<u><u>64,664</u></u>	<u><u>65,101</u></u>
PARISH FUNDS			
Unrestricted	9	124	(5,341)
Designated	9	42,971	45,589
Restricted	9	21,309	24,608
Endowment	9	259	245
		<u><u>64,664</u></u>	<u><u>65,101</u></u>

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members, except where monies raised are paid into the accounts. In which case they are dealt with and disbursed as any other transaction.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated Funds are monies set aside by the PCC out of its unrestricted funds for specifically designated future purposes or projects, but without any binding commitment.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross. Accruals where regarded as constructive obligations are included

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on specific trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired subsequently have been in the accounts and depreciated over their economic life.

Equipment used within the church premises is depreciated on a straight-line basis over four years. However, computer and other like equipment is depreciated over three years. Individual items of equipment with a purchase price of under £1,000 are written off when the asset is acquired.

Investments are valued as indicated on Page 6

2 INCOMING RESOURCES

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2023	2022
	£	£	£	£	£	£
2a Voluntary income						
Planned giving:						
Gift Aided donations	5,635.00				5,635	6,977
Other donations	345				345	279
Parish Giving Scheme	41,476				41,476	32,859
Collections at services	5,345				5,345	5,020
Gift Collections					0	0
Legacies					0	6,801
Donations	1,924				1,924	3,851
Grants	500				500	3,699
Gift Aid via PGS	9,440				9,440	7,668
Gift Aid received direct	3,155				3,155	3,621
	67,819	0	0	0	67,819	70,776
2b Activities for generating income						
Open Gardens & Snowdrops	905	1,133			2,038	1,831
Social Events	1,122				1,122	1,006
Concerts	2,795				2,795	815
Other	232				232	134
	5,054	1,133	0	0	6,187	3,786
2c Income from investments						
Dividends & Interest	219	288		6	512	96
2d Income from church activities						
Parish Magazine	8,192				8,192	8,584
Paterson Centre		11,272			11,272	8,667
Fees	2,550				2,550	3,802
Fees - Sequestration acct	2,789				2,789	2,258
Wedding Extras		900			900	1,762
Memorial Path	356				356	
Barnaby's		42,710			42,710	32,565
Miscellaneous	125				125	70
	14,012	54,882	0	0	68,895	57,707
Total incoming resources	87,104	56,303	0	6	143,413	132,365

Notes to the financial statements (continued)
for the year ended 31 December 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2023	Funds 2022
	£	£	£	£	£	£
3 RESOURCES EXPENDED						
3a Church Activities						
Missionary Giving from General Fund	5,000				5,000	0
Grants to Church School	55	500			555	500
Charitable Donations from Barnaby's Ministry		5,280			5,280	3,231
Diocesan Parish Share	54,703				54,703	54,703
Casual Duty Fees	3,695				3,695	1,970
Other ministry costs	142				142	869
<u>Church running & maintenance</u>						
Insurance	3,234				3,234	2,855
Utilities	18,292		1,137		19,429	12,125
Repairs & maintenance	7,814	19			7,833	5,817
Depreciation	3,550	400			3,950	5,242
Church services & music	836	171			1,007	1,425
Youth & Children's Work	563				563	-
Churchyard	305		900		1,205	2,793
Wedding Extras		900			900	
<u>Administration/Office</u>						
Wages, honoraria	3,426	2,030			5,456	5,251
Administration	1,398				1,398	2,454
<u>Parish Magazine</u>						
Printing & Materials	7,588				7,588	9,339
Postage & Other	156				156	150
 Barnaby's Trading Costs		13,130			13,130	9,256
Barnaby's Other Costs		7,890			7,890	4,424
Professional fees & Faculties	700				700	0
	111,457	30,320	2,037		143,814	122,404
3b Fundraising trading costs						
Fundraising Activities						
3c Governance	50				50	68
 Total resources expended	111,507	30,320	2,037		143,864	122,472

4 Staff costs:

During the year the PCC employed a part time admin assistant and a caretaker for the Paterson Centre but no payment was large enough to attract social security costs or pension liability.

Notes to the financial statements (continued)
for the year ended 31 December 2023

5 FIXED ASSETS

(a) Tangible

Asset	Purchase Date	Original Cost	Nominal Life	Value at 1 Jan 23	Depreciation Charge 2023	Value at 31 Dec 23
Copier service agreement	15 May 20	660	3 years	100	100	0
Barnaby's Boiler	1 Aug 20	2,344	5 years	375	375	0
New Carpet Barnaby's	14 Jan 20	3,676	5 years	1400	700	700
Barnaby's Gazebos	31 Mar 22	1,339	3 years	800	400	400
Paterson Centre Boiler	1 Feb 22	2,090	5 years	1500	425	1,075
Barnabys Canopy	1 May 22	5,593	3 years	3900	1,950	1,950
				8,075	3,950	4,125

Only consecrated and benefice property is held and these are not included (see note page 3) but insurance cover over buildings and contents was provided at a figure of £9.98 million.

(b) Investments Re-valued at 31 Dec 23

	Value		Interest	
	2023	2022	2023	2022
	£	£	£	£
Churchyard Trust 179 shares @ £1.4475	259	245	6	7

Interest £5.58 transferred to General Fund for churchyard maintenance

6 CURRENT ASSETS

	Unrestricted funds	Designated funds	Restricted funds	2023	2022
	£	£	£	£	£
(a) Debtors					
Tax recoverable	1,138			1,138	479
Paterson Centre Receipts due at 31 Dec	472			472	-
	1,610	-	-	1,610	479

(b) Cash at Bank and (c) Short Term Deposits

Account	Cash & Un cash'd chq	(b) Current Account	(b) Barnaby's Account	Sunday Club Acct	CCLA Deposit	(c) TOTAL
Account No		5767	8706	1160	1408D	
	£	£	£	£	£	£
Opening Balances	0	36,147	22,229	66	6,840	65,281
Receipts	65	133,112	44,046		219	177,378
Payments		(138,103)	(38,612)			(176,715)
Transfers		(10,000)			10,000	0
Closing Balances	65	21,156	27,663	66	17,059	65,944

Notes to the financial statements (continued)
for the year ended 31 December 2023

7 LIABILITIES

	Unrestricted funds	Designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Magazine advertising revenue in advance	6,481			6,481	6,233
Fees due to Diocese				-	301
Payments due to charities and missions	639			639	2,275
Unpaid invoices	99			99	170
Gift Collections in advance	120			120	
Amounts falling due in one year	7,339	-	-	7,339	8,979

**8 ANALYSIS OF NET ASSETS
by funds**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2023
	£	£	£	£	£
Tangible fixed assets	3,725	400			4,125
Investment fixed assets				259	259
Current assets	124	42,971	21,309		64,404
Liabilities - falling due in one year	7,339				7,339
	124	42,971	21,309	259	64,664

9 FUNDS

	Bal b/fwd 31 Dec 22	Income	Expenditure	Transfers, Other gains and losses	Bal at 31 Dec 23
	£	£	£	£	£
<u>Unrestricted Funds</u>					
General Fund	(5,341)	87,104	111,507	29,868	124
<u>Designated Funds</u>					
Flower	345	900	971		274
Sunday Club	166				166
Children's Outreach	700				700
Paterson Centre Operating	17,800	12,405	1,590	(17,800)	10,816
Barnaby's	26,577	42,998	27,760	(10,800)	31,015
	45,589	56,303	30,320	(28,600)	42,971
<u>Restricted Funds</u>					
Churchyard Maintenance	20,945		2,037		18,908
Disability Improvements	1,514				1,514
Handbells	1,762			(1,262)	500
Incumbent's Discretionary	387				387
	24,608	-	2,037	(1,262)	21,309
<u>Endowment Funds</u>					
Churchyard Trust	245	19		(6)	259
	245	19	-	(6)	259

Additional information to the accounts for the year ended 31 December 2023

10a Barnaby's Operating Account

	<u>2023</u>	<u>2023</u>
	Income	Expenditure
	£	£
Trading Income	42,710	
Interest	288	
Cost of Sales		13,130
Equipment etc		2,551
Charges etc		1,760
Administration		440
Other costs		3,580
Gifts and Donations		6,453
Facilities charges		10,800
Surplus for year		4,285
	<u>42,998</u>	<u>42,998</u>

10b Missionary & charitable giving

The following missions and charities were supported:

<u>From the General Fund</u>		<u>By donations from Barnaby's</u>	
EC Roberts Centre Portsmouth	1,667	Breast Cancer Research	420
Street Pastors Portsmouth	1,667	Christian Aid	400
St George Foundation	1,667	Church School	500
		DEC Earthquake Appeal	380
		Hampshire Air Ambulance	153
		Helping Hooves	685
		Homestart Hampshire	200
		ICRC	150
		Macmillan Cancer Spt	600
		Meon Valley Food Bank	1,075
		MV Lions	120
		Poppy Appeal	200
		St George Foundation	97
		South Central Ambulance	450
		Southampton City Mission	450
		Wonky Hearts	203
		Youth Options	220
		Trinity Winchester	150
		Total	6,453
10c			
<u>Fundraising Events for Church Funds</u>			
Open Gardens	2,038		
Concerts	2,795		
Social Events	1,122		
Other	232		
Total	6,187		
Open Gardens also raised	1,185		
for Rowans Hospice			

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2023, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date: 17.4.24



Richard Green-Wilkinson FCA

Drovers,
Chapel Road
Swanmore

Accounts

PCC Annual Report on the Year 2022

Introduction

The Parochial Church Council (PCC) is the body that, with the Vicar (when in post), steers the life of the church in its mission, witness and service in the parish. The PCC's role is governed by law (the Parochial Church Councils (Powers) Measure 1956). It is a charitable trust and PCC members are charitable trustees.

The PCC also owns, lets and maintains the hall and meeting rooms of the Paterson Centre, and Barnaby's Coffee Shop.

The Parish entered a Vacancy on 9 May 2021 and, with the Bishop's permission, Revd Canon Nick Whitehead has acted as PCC Chairman for the course of the Vacancy (but without voting rights.)

PCC Membership

The PCC Chairman, two Churchwardens, two Diocesan Synod Representatives and two Deanery Synod Representatives and 9 Elected PCC Members.

PCC membership for 2022/23 was:-

Ex Officio:

Chair of PCC: The Revd. Canon Nick Whitehead

Churchwardens: Janet Chant and Dave Lee (vice-chair)

Diocesan Synod member: Andrew Wilkinson (treasurer)

Deanery Synod Members: Jen Frampton, Jenny Sharpe

Licensed Lay Minister: Jill Phipps

Elected Members:

Amanda Ankers (2020)

John Branson (2020)

Allison Gurry (2022)

Derrinda Laing (2022)

Claire Lloyd elected 2020)

Liz Newbold (2020)

John Sharpe (2021)

Caroline Vost (2021) Parish Safeguarding Officer

Secretary: Jill Phipps (until Apr 22)

Assistant Churchwardens

The Churchwardens invited Jen Frampton, Richard Green-Wilkinson, Tony King, Derrinda Laing, John Sharpe, Andrew Wilkinson and Crawford Wright to act as Assistant Churchwardens.

PCC teams and their abbreviated outline terms of reference

Standing Committee – sets the agenda for PCC meetings and has the authority to transact the business of the PCC as required between meetings.

Fabric & Grounds – maintains the churchyard, church buildings and contents according to a programme of works approved by the PCC.

Paterson Centre Management – manages the day to day running, letting and maintenance of the Paterson Centre, subject to terms of reference and financial control exercised by the PCC.

Magazine – manages the production and distribution of the magazine, subject to terms of reference and financial control exercised by the PCC.

Barnaby's Business Team (BBT) – manages the day to day running of the coffee shop on behalf of the PCC, subject to terms of reference and financial control exercised by the PCC.

PCC Meetings

The PCC met 8 times between January to December 2022, and published minutes of each meeting. Most meetings were held in Barnaby's although use was also made of Zoom. The approved Minutes of the PCC Meetings were made available on the website.

On 5th February, the PCC held an 'awayday' morning at Waltham Chase to reflect on where we stood after 8 months of vacancy and to look at priorities for the future, including the St BIGGI plan, held over from 2020, and financial matters.

Finance for 2022

This report covers the finances of the whole church for 2022 (figures for 2021 are in brackets), including the "trading" elements of Barnaby's and the Paterson Centre.

Overall, there was a surplus of £9,855 (£8,288) and at 31 Dec 22 the assets stood at £65,101 (£55,246). Total income was £132,365 (£113,572) while total expenditure was £122,472 (£105,438). Income included the final part of a restricted legacy of £6,801 (£17,500) and a grant from the District Council of £2,199. Both income and expenditure represent a return to more usual levels of activity in the church and community after the Covid pandemic which severely affected both in 2020 and 2021.

Planned giving via PGS and standing order rose very slightly to £40,115 before Gift Aid (£39,928) while collections at services tripled to £5,020 (£1660). Fundraising income from an expanded range of events was £3,786. Lettings of the Paterson Centre resumed near-normal levels and income rose to £8,667. Barnaby's coffee shop experienced a particularly strong return to business trading, turning over £32,565 (£13,324). The parish magazine The Swanmore Link, funded by advertisers and free to readers made another small surplus.

Parish Share continued to be the largest expense at £54,703 (£52,098) and was paid in full. During the year, a canopy was installed at Barnaby's, largely funded by a grant received in 2021, and the Paterson Centre boiler was replaced but there were no other major items of maintenance or capital expenditure. Utility costs rose sharply as activity and prices increased, offset by a grant distributed by the Diocese of £1,500.

With planned giving plus Gift Aid again falling short of our Parish Share, the PCC decided to have a long-overdue Stewardship Campaign in the Autumn. A number of parishioners joined the Parish Giving Scheme for the first time, with others increasing their commitment to regular giving. These changes will be apparent in 2023 when PGS income should rise by some £8,000. The PCC believes that our church should not have to rely on Barnaby's and the Paterson Centre for its financial security; they should make a reasonable surplus but they exist essentially as part of our service to the parish.

It is pleasing to note that missionary and charitable giving increased in 2022 with £3,077 being given in church and £4,435 from Barnaby's. A further £1,031 was raised for Rowan's Hospice through Open Gardens, the major fundraising event of 2022.

Andrew Wilkinson, Treasurer

St Barnabas Ministry Team Report for 2022

By the end of 2022, we had been in vacancy for 20 months with little sign, during the year, of any definite plans for ordained ministry in the deanery and no glimmer of hope regarding a new vicar. Although the first half of the year was still beset with covid restrictions, gradually, we have returned to a more normal pattern of worship and activity and hope that those who were vulnerable or who felt unconfident, were able to attend worship safely.

Liturgy. We have continued to provide, we hope, appropriate acts of worship for all ages, on every Sunday and at other times and seasons. There has been a service of Holy Communion on every single Sunday (as required by canon law) and we have been aided and abetted by Ian Brackley, Peter Hall, David Isaac, Terry Loudon, Kathy O'Loughlin, Nick Ralph, Steve Summers, Angela Tilby, Jackie Twine, Keith Wickert and Richard Wyld, all of whom have brought richness and variety to our worship.

We offer an 8am service of Holy Communion usually twice a month. Kathy has been faithful in leading one a month, for which we are grateful.

In addition, we have continued with the monthly Café Church service – in church for half of the year – and then back in the Patterson Centre. By the end of the year, we had a wider team taking responsibility for every aspect of the service and rotas which allowed for advanced preparation.

We conducted six weddings in 2022, and 12 baptisms (17 children). Jill took 12 funerals and 12 burials of ashes. One teenager was confirmed (having missed the 2021 service).

We have offered services on Ash Wednesday, through Holy Week and Easter (including the visit of the 'donkey' on Palm Sunday,) a special Platinum Praise to celebrate the Queen's jubilee, Favourite Hymns in August (Jill), a special service to commemorate the death of the Queen, harvest festivals, annual thanksgiving and memorial service, Remembrance Day service, Nine Lessons and Carols and Christmas services. A full range of children's and school activities has also happened.

The Lent course was home-grown and attended by about 30 people.

Jill Phipps has been a valued member of the team during 2022, especially in schools work (covered elsewhere) though her primary responsibility has been her ordination training.

The following areas will be covered in separate reports: schools and Sunday Club, Pastoral Visitors, strimmers, PCC etc

Our aim has been to encourage and enable as many lay people as we can to participate in all aspects of parish life because it is the responsibility of the whole people of God to share the joys and duties of Christian ministry. We are thankful to have wardens and PCC members who work hard to ensure everything goes smoothly and look forward to positive news of a new vicar in due course.

Revd Canon Dr Hazel Whitehead

Annual Report by the Electoral Roll Officer for the year 2022-2023

As of the APCM on 27/4/22 the number on the Roll was 149. Since then one person has died, two have moved away and 11 people have registered, so that as of 12/4/23 the register stands at 157.

In accordance with the wishes of the PCC the full Roll with addresses, etc. is available for PCC business but is not on public display. The Roll is updated as and when I become aware of departures, new members or changes in personal details. In order to keep the Roll up to date please let me know of any changes.

Jenny Sharpe, Electoral Roll Officer, 12th April 2023

Bishops Waltham Deanery Synod

There were four meetings of the Deanery Synod in 2022, two of which were on zoom and two face to face.

In February (Zoom) news of Bishop Jonathan's appointment was confirmed. The Lent lectures organised by Shedfield were announced – these all took place on-line.

Partnership with Wiawso Diocese in Ghana was discussed regarding our future links with them, but further discussion was needed before any decisions could be made. Diocesan development was also on the agenda and various points were put forward.

The July meeting took place in the Paterson Centre and Jill Phipps gave a presentation on Anna Chaplaincy

There was a meeting in Southwick to look at the Deanery Action Plan.

There was a zoom meeting in October to look at Deanery Links with our Ghana partners but due to insufficient attendees, the meeting was declared inquorate.

Much of the discussion this year has, not surprisingly, centred around possible plans for the Deanery and various options have been considered but any decisions will be made by the Diocese.

Jen Frampton

Fabric and Grounds Report for year 2022

Churchyard

This year many parts of the church have been maintained by the Strimmers, who initially worked in the churchyard, usually on Friday mornings. We have the best kept churchyard in Hampshire.

Their wide range of skills has been increased and now includes- gutters, paths, lawns, drains, drainage and more.

A new bench in memory of Marlene King was installed in the churchyard. There are plans to put some small trees in the churchyard (2023)

The Strimmers' talents have been used indoors too. There are no limits. Gradually areas of the buildings and grounds are being sorted and becoming more accessible. This has many benefits. We can get to things more easily; we can see what is there! The environment is more attractive for us all to use.

Quinquennial Report

In June we received the draft Quinquennial report; the final copy came in September. The architect enjoyed his visits to St Barnabas. He has a passion for Victorian churches. Overall, his report was sympathetic and the recommendations are being addressed by the maintenance team. We may need to find contractors for some of the work.

Spring Cleaning

For the first time this was carried out on a Saturday (2nd April). A large group turned out to get the church ready for Easter. Not only did the cleaning get done, but many DIY tasks were sorted. It was very successful and satisfying. Thank you to everyone.

Electrical systems

A thorough survey of the wiring system was carried out in 2022. Remedial work was carried out to comply with the safety certification.

Our "new lighting system" needs some attention and there are plans to replace light bulbs with more energy-efficient bulbs.

We are enjoying the coloured lights.

The Parish Council have provided lighting for the centre of the village, including the church, at Christmas time. In December 2022 the lights were installed and provided a wonderful festive focus to the school, shops and church. Thank you, Parish Council.

The sound system and projector are cared for and maintained by a dedicated group.

Fire Extinguishers

Annual Fire extinguishers inspection was carried out in the early summer.

Faculty Application 2021

Barnaby's obtained a grant from Winchester City Council (WCC) to acquire equipment for improvements for Covid protection. A faculty for a ventilation fan and electrically operated awning to protect customers was submitted in August 2021. Planning was granted in March 2022 and the work to install a ventilation fan and the outside awning was completed quickly. It benefits all visitors and volunteers to Barnaby's.

This is our Church!



Many, many people work tirelessly to maintain our church, inside and out. We are indebted to them all. The church and grounds are loved and well cared for and we thank those hard working parishioners and friends.

A HUGE thank you to all of you.

Dave Lee and Janet Chant



The Parish Church of Swanmore, Saint Barnabas

Statement of Financial Activities of the Parochial Church Council for the year ended 31 December 2022

Vicar:

Vacant

Independent Examiner:

Mr R L Green-Wilkinson FCA
Drovers
Chapel Road
Swanmore
Hampshire

Bank:

Lloyds Bank plc
25 Gresham Street
London

Legal Adviser:

Sue de Candole
Batt Broadbent LLP
Minster Chambers
Castle Street
Salisbury

(A Registered Charity No. 1128899)

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2022, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

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1. which give me reasonable cause to believe that in any material respect the requirements:

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- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date:



21.4.23

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

**Statement of financial activities
for the year ending 31 December 2022**

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2022	FUNDS 2021
	Notes	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary income	2(a)	61,538	2,437	6,801	-	70,776	79,359
Activities for generating funds	2(b)	3,177	609	-	-	3,786	1,771
Income from investments	2(c)	89	-	-	7	96	15
Church activities	2(d)	15,942	41,765	-	-	57,707	32,607
TOTAL INCOMING RESOURCES		80,746	44,811	6,801	7	132,365	113,752
RESOURCES EXPENDED							
Cost of generating voluntary income							
Church activities	3(a)	100,120	20,592	1,693	-	122,404	105,438
Fundraising trading costs	3(b)	-	-	-	-	-	-
Governance costs	3(c)	68	-	-	-	68	-
TOTAL RESOURCES EXPENDED		100,187	20,592	1,693	-	122,472	105,438
Net incoming resources before other recognized gains & losses		(19,442)	24,219	5,108	7	9,893	8,314
Transfer between funds		7,749	(7,742)	-	(7)	-	(6)
Loss on investment asset value	5(b)	-	-	-	(38)	(38)	(20)
NET MOVEMENT IN FUNDS		(11,693)	16,478	5,108	(38)	9,855	8,288
Balance B/Fwd 1 January		6,352	29,111	19,500	283	55,246	46,958
Balance C/Fwd 31 December		(5,341)	45,589	24,608	245	65,101	55,246

The figures above represent the Incoming and Outgoing Resources in these accounts of the Parochial Church Council of St Barnabas Church, Swanmore. The accounts are presented in accordance with The Charities Act 2011 and "PCC Accountability 2006 5th Edition. A guide to the SORP 2015."

The accounts are presented on an Accruals basis as in previous years.

The notes on Pages 3 to 7 form part of these accounts

Approved by the Parochial Church Council on

and signed on its behalf by

Chair of PCC

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Balance Sheet

at 31 December 2022

	Notes	<u>2022</u>	<u>2021</u>
		£	£
FIXED ASSETS			
Tangible	5(a)	8,075	4,295
Investment	5(b)	245	283
		<u>8,320</u>	<u>4,578</u>
CURRENT ASSETS			
Debtors	6(a)	479	3,080
Cash at bank and in hand	6(b)	58,442	50,456
Short term deposits	6(c)	6,840	6,751
		<u>65,760</u>	<u>60,287</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	8,979	9,620
NET CURRENT ASSETS			
		<u>56,781</u>	<u>50,668</u>
TOTAL NET ASSETS			
		<u>65,101</u>	<u>55,246</u>
PARISH FUNDS			
Unrestricted	9	(5,341)	6,352
Designated	9	45,589	29,111
Restricted	9	24,608	19,499
Endowment	9	245	283
		<u>65,101</u>	<u>55,246</u>

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Notes to the financial statements for the year ended 31 December 2022

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members, except where monies raised are paid into the accounts. In which case they are dealt with and disbursed as any other transaction.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated Funds are monies set aside by the PCC out of its unrestricted funds for specifically designated future purposes or projects, but without any binding commitment.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross. Accruals where regarded as constructive obligations are included

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on specific trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired subsequently have been in the accounts and depreciated over their economic life.

Equipment used within the church premises is depreciated on a straight-line basis over four years. However, computer and other like equipment is depreciated over three years. Individual items of equipment with a purchase price of under £1,000 are written off when the asset is acquired.

Investments are valued as indicated on Page 6

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Notes to the financial statements for the year ended 31 December 2022 (continued)

2 INCOMING RESOURCES

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2022	2021
	£	£	£	£	£	£
2a Voluntary income						
Planned giving:						
Gift Aided donations	6,977				6,977	7,730
Other donations	279				279	260
Parish Giving Scheme	32,859				32,859	31,938
Collections at services	4,960	60			5,020	1,660
Gift Collections	0				0	1,081
Legacies			6,801		6,801	17,500
Donations	3,673	178			3,851	3,772
Grants	1,500	2,199			3,699	5,500
Gift Aid via PGS	7,668				7,668	7,519
Gift Aid received direct	3,621				3,621	2,398
	61,538	2,437	6,801	0	70,776	79,359
2b Activities for generating income						
Open Gardens & Snowdrops	1,222	609			1,831	1,171
Social Events	1,006				1,006	0
Concerts	815				815	284
Other	134	0			134	316
	3,177	609	0	0	3,786	1,771
2c Income from investments						
Dividends & Interest	89			7	96	15
2d Income from church activities						
Parish Magazine	8,584				8,584	8,736
Paterson Centre		8,667			8,667	5,267
Fees	3,268	534			3,802	2,124
Fees - Sequestration acct	2,258				2,258	1,194
Memorial Path	1,762				1,762	1,963
Barnaby's		32,565			32,565	13,324
Insurance Claims					0	0
Miscellaneous	70				70	0
	15,942	41,765	0	0	57,707	32,607
Total incoming resources	80,746	44,811	6,801	7	132,365	113,752

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Notes to the financial statements (continued)
for the year ended 31 December 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2022	Funds 2021
	£	£	£	£	£	£
3 RESOURCES EXPENDED						
3a Church Activities						
Missionary Giving from General Fund	-				-	0
Grants to Church School		500			500	500
Charitable Donations from Barnaby's <u>Ministry</u>		3,231			3,231	347
Diocesan Parish Share	54,703				54,703	52,098
Casual Duty Fees	1,970				1,970	1,188
Other ministry costs	869				869	725
<u>Church running & maintenance</u>						
Insurance	2,855				2,855	2,773
Utilities	11,261		864		12,125	6,588
Repairs & maintenance	5,795	22			5,817	2,270
Additions & Improvements					-	13,479
Depreciation	4,703	539			5,242	2,745
Church services & music	891	534			1,425	828
Youth & Children's Work					-	-
Churchyard	1,964		829		2,793	2,552
<u>Administration/Office</u>						
Wages, honoraria	3,165	2,086			5,251	3,608
Administration	2,454				2,454	1,478
<u>Parish Magazine</u>						
Printing & Materials	9,339				9,339	5,546
Postage & Other	150				150	217
Barnaby's Trading Costs		9,256			9,256	4,230
Barnaby's Other Costs		4,424			4,424	3,962
Professional fees & Faculties					0	305
	100,120	20,592	1,693	0	122,404	105,438
3b Fundraising trading costs						
Fundraising Activities						
3c Governance	68	0	0	0	68	0
Total resources expended	100,187	20,592	1,693	0	122,472	105,438

4 Staff costs:

During the year the PCC employed a part time admin assistant and a caretaker for the Paterson Centre but no payment was large enough to attract social security costs or pension liability.

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Notes to the financial statements (continued)
for the year ended 31 December 2022

5 FIXED ASSETS

(a) Tangible

Asset	Purchase Date	Original Cost	Nominal Life	Value at 1 Jan 22	Depreciation Charge 2021	Value at 31 Dec 22
Dishwasher	1 Apr 19	2,388	5 years	375	375	0
Toshiba photocopier	1 Oct 19	2,280	5 years	450	450	0
Barnaby's Boiler	1 Aug 20	2,344	5 years	750	375	375
New Carpet Barnaby's	14 Jan 20	3,676	5 years	2100	700	1,400
PatCen water heater	1 Feb 20	1,018	3 years	300	300	0
Copier service agreement	15 May 20	660	3 years	320	220	100
Barnaby's Gazebos	31 Mar 22	1,339	2 years	0	539	800
Paterson Centre Boiler	1 Feb 22	2,090	5 years	0	590	1,500
Barnabys Canopy	1 May 22	5,593	2.5 years	0	1,693	3,900
				4,295	5,242	8,075

Only consecrated and benefice property is held and these are not included (see note page 3) but insurance cover over buildings and contents was provided at a figure of £9.98 million.

(b) Investments Re-valued at 31 Dec 22

	Value		Interest	
	2022	2021	2022	2021
	£	£	£	£
Churchyard Trust 179 shares @ 137.10 pps	245	283	7	8

Interest £7.05 transferred to General Fund for churchyard maintenance

6 CURRENT ASSETS

	Unrestricted funds	Designated funds	Restricted funds	2022	2021
	£	£	£	£	£
(a) Debtors					
Tax recoverable	479			479	647
Due from Castle Water (Vicarage)				-	150
Paterson Centre Receipts due at 31 Dec				-	2,284
	479	-	-	479	3,080

(b) Cash at Bank and (c) Short Term Deposits

Account	Cash & Un cash'd chq	(b) Current Account	(b) Barnaby's Account	(b) Sunday Club Acct	(c) CCLA Deposit	(c) TOTAL
Account No		5767	8706	1160	1408D	
	£	£	£	£	£	£
Opening Balances	0	31,778	18,613	66	6,751	57,207
Receipts		113,334	36,404		89	149,827
Payments		(108,965)	(32,788)			(141,753)
Transfers						0
Closing Balances	-	36,147	22,229	66	6,840	65,281

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2022

Notes to the financial statements (continued)
for the year ended 31 December 2022

7 LIABILITIES	Unrestricted funds	Designated funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£	£
Magazine advertising revenue in advance	6,233			6,233	6,660
Fees due to Diocese	301			301	197
Payments due to charities and missions	2,275			2,275	1,987
Unpaid invoices	170			170	775
Amounts falling due in one year	8,979	-	-	8,979	9,620

8 ANALYSIS OF NET ASSETS by funds	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2022
	£	£	£	£	£
Tangible fixed assets	8,075				8,075
Investment fixed assets				245	245
Current assets	(4,915)	45,589	24,608		65,281
Liabilities - falling due in one year	8,979				8,979
	(5,341)	45,589	24,608	245	65,101

9 FUNDS	Bal b/fwd 31 Dec 21	Income	Expenditure	Transfers, Other gains and losses	Bal at 31 Dec 22
	£	£	£	£	£
<u>Unrestricted Funds</u>					
General Fund	6,352	80,746	100,187	7,749	(5,341)
<u>Designated Funds</u>					
Flower	285	594	534		345
Sunday Club	166				166
Children's Outreach	700				700
Paterson Centre Operating	10,073	9,276	1,548		17,800
Barnaby's	17,887	34,942	18,510	(7,742)	26,577
	29,111	44,811	20,592	(7,742)	45,589
<u>Restricted Funds</u>					
Churchyard Maintenance	15,837	6,801	1,693		20,945
Disability Improvements	1,514				1,514
Handbells	1,762				1,762
Incumbent's Discretionary	387				387
	19,499	6,801	1,693	-	24,608
<u>Endowment Funds</u>					
Churchyard Trust	283	7	38	(7)	245
	283	7	38	(7)	245

Additional information to the accounts for the year ended 31 December 2022

10a Barnaby's Operating Account

	<u>2022</u>	<u>2022</u>
	Income	Expenditure
	£	£
Trading Income	32,565	
Grants	2,199	
Cost of Sales		9,256
Equipment etc		2,717
Charges etc		1,413
Administration		560
Other costs		832
Gifts and Donations		3,731
Facilities charges		7,150
Surplus for year		9,105
	<u>34,764</u>	<u>34,764</u>

10b Missionary & charitable giving

The following missions and charities were supported:

By special collections in Church*

Children's Society	800
Friends Without Borders	800
Meon Valley Food Bank	30
Roberts Centre Portsmouth	215
Royal British Legion	413
St George Foundation	800
Ukraine Appeal	19
Total	<u>3,077</u>

* All figures before Gift Aid added

By donations from Barnaby's

Christian Aid	150
Church School	500
Downs Syndrome Assn	100
Helping Hooves	310
Homestart Hampshire	150
Hounds for Heroes	200
Macmillan Cancer Spt	342
MV Lions	215
Poppy Appeal	125
Rowan's Hospice	153
RN & RM Charity	143
South Central Ambulance	200
St George Foundation	467
Ukraine Appeal	1,380
Total	<u>4,435</u>

10c Fundraising Events for Church Funds

Open Gardens	1,831
Concerts	815
Social Events	1,006
Other	134
Total	<u>3,786</u>

Open Gardens also raised 1,031
for Rowans Hospice

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2022, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date:



21.4.23

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

Accounts



Annual Report on the Year 2020

Introduction

The Parochial Church Council (PCC) has responsibility to co-operate with the vicar to promote, in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also owns, lets and maintains the hall and meeting rooms of the Paterson Centre, and Barnaby's Coffee Shop

PCC Membership

The Vicar, two Churchwardens, two Diocesan Synod Representatives, two Deanery Synod Representatives and 9 Elected PCC Members.

PCC membership for 2020/21 was:-

Ex Officio:

Vicar/Chair of PCC	The Revd. Claire Towns	
Churchwardens:	Andrew Wilkinson (Vice-Chair)	
	Bill Jones	
Diocesan Synod Reps:	Janet Chant	<i>appointed June 2018</i>
	Andrew Wilkinson (Treasurer)	<i>appointed June 2018</i>
Deanery Synod Reps:	Jen Frampton	
	Jenny Sharpe	
Licensed Lay Ministers	Sally Beazley	
	Jill Phipps	

Elected Members:

Amanda Ankers	<i>elected 2020</i>
Bobbie Branson	<i>elected 2020 (1 year casual vacancy from 2018 APCM)</i>
John Branson	<i>elected 2020</i>
Claire Lloyd	<i>elected 2020</i>
Allison Gurry	<i>elected 2019</i>
Dave Lee	<i>elected 2019</i>
Teresa Reynolds	<i>elected 2019</i>
Ben Armstrong	<i>elected 2018</i>
Liz Newbold	<i>elected 2018</i>

PCC Appointed: Secretary Jill Phipps

Assistant Churchwardens

The Churchwardens invited Janet Chant, Jen Frampton, Richard Green-Wilkinson, Tony King, Derrinda Laing, John Sharpe and Crawford Wright to act as Assistant Churchwardens.

PCC teams - and their abbreviated outline terms of reference

Standing Committee – sets the agenda for PCC meetings and has the authority to transact the business of the PCC as required between meetings.

Fabric & Grounds – maintains the churchyard, church buildings and contents according to a programme of works approved by the PCC.

Paterson Centre Management – manages the day to day running, letting and maintenance of the Paterson Centre, subject to terms of reference and financial control exercised by the PCC.

Magazine – manages the production and distribution of the magazine, subject to terms of reference and financial control exercised by the PCC.

Barnaby's Business Team (BBT) – manages the day to day running of the coffee shop on behalf of the PCC, subject to terms of reference and financial control exercised by the PCC.

PCC Meetings

The PCC met 10 times between January to December 2020, and published minutes of each meeting, except where that meeting was a confidential one. The approved Minutes of the PCC Meetings were made available to church members at the back of the Church, before Covid and on the website, when it was up and running, thereafter.

Church Teams:

Other groups that contribute invaluable work and input to the life of the church and parish, and from which reports have been submitted are: Bishop's Waltham Deanery Synod; Flower Group; Hand Bells; Home Groups; Magazine; Mothers' Union; Social and Fundraising and Sunday Club.

Electoral Roll

As of the APCM on 14/10/20, the number on the Roll was 144. Since then 3 people have registered and one has moved away, so that as of 14/4/21 the register stands at 146.

Safeguarding:

St Barnabas' PCC takes very seriously its commitment to Safeguarding. Teresa Reynolds, with many years of local authority Safeguarding experience, continues to be the Parish Safeguarding Officer. Safeguarding is on the Agenda at PCC meetings. Teresa offered basic training for all those in relevant roles. The church safeguarding policy and policy statement has been adopted by PCC.

A safeguarding reporting procedure has been put in place, and there is a requirement for all staff and volunteers to read and understand the policy and reporting procedure. Safer church posters have been put in place with contact details and information on how to raise safeguarding concerns. As is now required, the PCC has agreed to adopt safer recruitment procedures. A code of conduct has been developed and is due to be implemented. Risk assessments are required for all activities run by or on behalf of St Barnabas church. Some progress has been made in this area with a risk assessment template available for all leaders/organisers to complete. This is an area for further development by the health and safety lead, Paul Eathorne.

2020 saw a national review of all parishes, whereby any paperwork or other evidence pertaining to past allegations or concerns, had to be submitted to Diocesan Safeguarding Case Leads, in our case, Ian Berry. No such paperwork was found to be in existence at St Barnabas, though a verbal report of a past concern was registered with Ian Berry.

PCC Vision for 2020

From work carried out in the Autumn of 2019, the PCC developed a mission plan to develop intergenerational growth initiatives and work with families and young people. This was born in January 2020 and was somewhat dubiously named St BIGGI - St Barnabas Intergenerational Growth Initiatives: The details follow:

Developing a 2020 Vision: St BIGGI

St Barnabas' inter-Generational Growth Initiatives

(BIGGI Team – The Vicar, Sally Beazley, Jill Phipps, Ben Armstrong, Dave Lee and Emma Sajo)

Inter-generational ministry is a model of Christian ministry which emphasises relationships between age groups and encourages mixed-age activities.

Church Growth is 3-Dimensional:

(1) Growth in Spiritual Depth and Discipleship (2) Growth in community engagement and meeting needs in the community and (3) Growth in church numbers.

The numbers in orange below show the elements of growth aimed for...

During 2020:

- **HOLD A PROGRAMME OF FAMILY-FRIENDLY MONTHLY EVENTS, SOME SOCIAL AND SOME WHICH ARE MORE 'EVANGELISTIC' AND WORSHIP-CENTRED (2) and (3)**
 - Throughout the year offer a number of pre-evangelism social events e.g. films, fun day, Beer & Hymns, O Heck.
Purpose: *To build up relationships between those already in church AND also between church members and those not in church.*
 - As in 2018, hand-deliver Easter cards and eggs to targeted areas of the village
Purpose: *to build up links so that we can invite people to events in the Spring/Summer.*
 - Throughout the year offer a number of activities that are more explicitly but gently 'God-focussed' e.g. on Good Friday, Light Party etc.
Purpose: *To tell people who aren't church family members, or those on the fringes of the church, the good news of Jesus.*
- **EXPLORE NEEDS OF FAMILIES IN CHURCH (1) and (3)**
 - During February and March, Claire to meet with all existing church families, who are on Sunday Club books, and who wish to meet with her.
Purpose: *To better get to know families and to ask how St Barnabas meets their spiritual/worship needs; to see what they feel we aren't doing but what we might do;*
 - Based on what families tell us, to review Café Church and explore introducing a family-friendly service at 4pm on the 3rd Sunday of the month, with the 10am being like Café Church but with an emphasis on adult teaching.
Why? *Café Church is our lowest attended service and generally does not attract families/more than a small handful of children.*
 - During March/April St B to host a "New to St Barnabas in the past 18 months' event.
Purpose: *To allow all new people to meet one another and others from the church, and to find out more about St Barnabas, which they might not pick up from just coming on*

Sunday mornings e.g. who's who, home groups, financial giving and opportunities to serve.

- **EXPLORE NEEDS IN THE WIDER VILLAGE (2) and (3)**

- During February Claire and Sally to meet with Parish Safety Officer and PCSO (Gary and Sarah McCulloch) to ascertain the open and 'hidden' needs in Swanmore, as perceived by them – needs of poverty, isolation and loneliness, anti-social behaviour etc. Also, to talk to all the educational establishments, Village Agents and other voluntary sector groups.

Purpose: To explore new initiatives that St Barnabas might start up, with or without partnership working to help meet these needs. E.G. Monthly children's clothing 'bank'/drop-in coffee and a chat at the Village Hall, Older persons' social events in the Village Hall.

- **EXPLORE NEEDS OF OLDER PEOPLE (1), (2) and (3)**

- In February/March The Revd. Kathy O'Loughlin to lead a workshop on "understanding the Spiritual needs of Older People" – open to PCC and church family members.
- Explore providing older persons' social events AND Messy Vintage OR introducing/building an intergenerational fresh expression congregation in the Village Hall.

Purpose: Older peoples' spiritual needs are just as important as those of younger people and families. We should be seeking to reach out to older people just as much as to younger people and families, sometimes offering age-specific activities and other times offering 'everyone together' inter-generational ones.

- **EXPLORE THE NEED FOR /FEASIBILITY OF A PAID YOUTH/FAMILIES/CHILDREN'S WORKER AT ST BARNABAS (2) and (3)**

- PCC in March to consider paper submitted by BP
- In February Claire to meet with Bethan Fogell, Diocesan Children's and Families Worker.
- Research into other church's experiences – job descriptions, costings etc.

Purpose: To decide if this is desired, needed and/or feasible for St Barnabas.

- **ENCOURAGE CONGREGATION'S SPIRITUAL GROWTH AND DISCIPLESHIP (1)**

- Sally to run a church quiet day for all interested church members in mid-2020
- Have a Home Groups Promotion Day in early summer
- Offer an Explorers / Nurture course for 'young' Christians in the Autumn.

Purpose: To encourage and deepen people's spiritual growth and journey of discipleship, recognising that people are at different stages on that journey, and walk at different paces.

This was to be a 'roadmap' for missional focus and activities throughout 2020...and then Covid-19 came along! It is the vision of the PCC to re-visit St BIGGI and revise accordingly so as to be the mission plan for 2021-22, as and when Covid-restrictions lift. That said, mission and outreach did not stop because of Covid, as detailed below.

THE IMPACT OF COVID...AND THE RESPONSE:

Worship

January and February were normal months in the life of St Barnabas, in that services and activities carried on in the usual manner. That said, the common cup at communion was suspended in February and there was some staying away from church by some of those who felt more

vulnerable. Following announcements from the Government, public worship was suspended from Sunday March 22nd, which was Mothering Sunday and by the following Sunday, no one, including clergy, was permitted to enter churches.

From the 29th March, services at 10am were then live-streamed from the Vicarage, via Facebook Live using a mobile phone, with twice-weekly Zoom Morning Prayer being introduced from the beginning of May. Numbers watching on FB Live were initially very high and reached far beyond the parish boundary. Likewise, Morning Prayer regularly attracted (and still attracts) 8-13 people, much higher than when Morning Prayer was held in church.

By 17th May, clergy and their household members were permitted to enter and live-stream services from within the church. From 5th July congregations were permitted to attend worship again – but with strict Covid-safe measures in place, such as sanitising of hands, 2m social distancing, compulsory mask wearing, one-way circulation in church, no singing and restrictions on how communion was to be distributed and received. From an initial risk assessment, it was decided that although St Barnabas could accommodate 20 safe seating zones (some seating 1-2 people, others 1-4 people), we would begin with 15 so as to monitor safe practice.

Though July 5th was the first day that congregational worship was permitted in church, and there was an 8am service, the 10am was a drive-in at the Village Hall, so as to permit safe congregational singing from inside of cars. This attracted 78 people in 40 cars, as well as some local and national media attention, with a couple of TV cameras in attendance. This was the first of four such services, another being held in August, a Harvest Festival on October 4th and a Carol Service on 20th December. Huge thanks to the Village Hall for allowing this, and to Peter Fellows for playing and singing, as well as to Brian Pancott and John Sharpe for being car park marshals.

A new national lockdown began again at the beginning of November, lasting until the beginning of December, when congregational in-church worship once again resumed. Christmas saw low numbers in attendance but at full social-distancing capacity, but sadly with no singing, which was still not permitted.

Since March 2020, all services at 10am have been live-streamed via Facebook Live, even when a congregation has been able to be present, so as to reach out to those unable or not wanting to come to church, and to those beyond the parish boundary. Huge thanks to Sally Beazley and Jill Phipps who have done the majority of this filming.

Despite not being able to gather as 'normal', church family members contributed greatly to the streaming of worship. Huge thanks especially to Peter Fellows' and family for their indomitable spirit of recording songs for us week in and week out. Also, thanks to the Lees for their musical contributions, and to the many of you who recorded yourselves reading or praying for inclusion in our services.

Sunday Club met on many occasions via Zoom, with craft packs being delivered to families. Thanks to Ben Armstrong and his team for keeping this very important ministry going through the most challenging of times.

Baptism, Confirmation, Marriages and Funerals:

There were no baptisms or weddings during 2020, essentially because of Covid. There were 8 funerals conducted either in church or at one of the local crematoria. Derek Lord's, Matthew Todd's and John Harrison's, all church family members, were able to have 'normal' funerals as these took place in the early part of 2020 before Covid restrictions were in place. All funerals after that were very different, with restrictions on numbers, no wake and no singing. Jan White's funeral

in July was a 'hybrid' occasion with some in church and others gathered in a socially-distanced way in the churchyard, with the service transmitted to those there.

Communications and links with the wider community

Not being able to gather for any purpose meant new ways of working and communicating. The ministry team established a pattern of contacting people by phone for pastoral purposes; almost daily emails were sent by the Vicar, including news, prayer requests and other requests for help as well as a Thought for the Day (TFTD). Initially, these were sent to church family members but over time, the circulation list grew to 135, including the schools, former Messy Church families, the parish council and many other local residents who might not come to church but who wanted to receive the emails. Many thanks to all those Ministry Team members who contributed to the TFTD, but especially to Hazel Whitehead who wrote most of them. Hazel's subsequent book, *God in Lockdown* offers a lasting reminder of these. Thanks also to Hazel and Brian Pancott for the weekly news-sheet that went out to those few without the internet.

The church website was rebuilt and re-launched in the summer of 2020. Huge thanks to Amanda and Rick Ankers for their generosity in this. Alongside a lively Facebook page, this gave St Barnabas a much more visible on-line presence in 2020. Several new contacts have been made through Facebook and the 'contact us' page of the website.

The Swanmore Magazine was produced and delivered for the first 2 editions of 2020. The April edition was printed but not delivered because of guidance around Covid restrictions. It was not then produced until September, when it was edited by Anne Pearson for the following 3 editions. Anne had given the PCC notice of her wish to step down as Editor after many years of wonderful and creative service. Meanwhile, PCC engaged in the process of reviewing the Swanmore magazine and appointing a new editor and team. Penny Clive became editor, supported by a small team, and a new-look *The Swanmore Link* was created for the December/January edition. After the PCC review and in consultation with the new editor, the decision was taken to offer the new magazine bi-monthly, to out-source the printing of it so as to allow for colour and better-quality printing and to move towards a system of only distributing the magazine to those who wanted it, as opposed to delivering to every house in the parish. This is not just about saving money but a conscious decision to cut out wastage of the planet's resources. A collection was made to thank Anne for her time as editor. Thanks too to the Printing team, to Sue DeVere and her team of deliverers, and to John Austin for managing the advertising. Thanks too to Rick and Amanda Ankers for finding the printing company.

It always has had a place in the life and mission of a parish church, but communication with other partners greatly increased in 2020. A good working relationship with the Parish Council and its Community Safety Officer (CSO), Gary McCulloch was developed, enabling members of St Barnabas to help those in need, when that need arose, which could then be advertised via the daily email communication. A regular weekly collection for the Foodbank was established via this relationship, as was collecting for the Roberts Centre in Portsmouth. Through liaising with the CSO and both schools, as well as the pre-school, we were able to provide over 20 Christmas hampers for families who were/are struggling.

The Paterson Centre & Barnaby's

Covid has had a massive impact on both of these areas of church life. From March 23rd, the Paterson Centre in effect closed its doors and has been unable to re-open since, with two exceptions - the Lunch Club using the kitchen to cook meals for delivery from September and the Primary School were able to use it as an additional classroom in the last few weeks of the summer term. They took responsibility for all cleaning and security during this time.

Covid was and is such a 'game changer', forcing new levels of risk assessment etc onto PCCs. Therefore, in September, Anne Pearson stepped down as Paterson Centre Manager, after many years of looking after the facility in a most impressive way. The good condition is testament to her and the team's hard work. A collection was made for Anne as a sign of great thanks for all of this hard work. John White was also given a gift of thanks for his many years of hard work in maintaining the Paterson Centre. As the kitchen was not being used, PCC felt it could no longer afford to keep on the cleaner, and so we had to say goodbye to Lyn Kirby.

Barnaby's

Barnaby's began the year firmly committed to providing a facility that is now so welcomed by our community. Unfortunately, following Government guidelines for the closure of cafes and restaurants, the BBT closed Barnaby's doors on 16th March. In July, the BBT reassessed the feasibility of opening with caution but decided to remain closed until September. A takeaway service was launched in September while the weather remained good but it proved difficult to ensure the necessary protection for customers and volunteers.

Stock that could not be retained was donated to the Meon Valley Foodbank and local primary schools (supporting the holiday free school meals programme). Canned drinks and cartons were also given to NHS front line workers at Queen Alexandra Hospital, Portsmouth.

Barnaby's is looking forward to opening again soon.

Home Groups

Home groups were not able to meet in person during the lockdowns but some groups were able to meet later in the year in gardens, mainly to raise spirits and keep in touch. Home group members also regularly joined zoom service gatherings, outdoor services at the Village Hall, walking together safely and kept in touch via social media.

Schools:

Good links continued with the Primary School throughout 2020, primarily thanks to the wonderful efforts led by Jill Phipps. The school continued to come into church each Wednesday morning for its *Worship on Wednesday* (WOW), during January, February and early March. Thereafter, Jill contributed to weekly on-line assemblies and Sally Beazley was able to go into the school in December to teach Year 1 about Christingle. Jill has also exercised an invaluable link in terms of staff support and a ministry of 'baking cakes'. Staff have felt able to ask for prayers, which have then been appropriately shared with the wider church family. It was good to be able to offer the School the use of the Paterson centre for some of the summer term. Likewise, to work closely with the school in helping families in need, especially over Christmas. St Barnabas continues to be well-represented on the School Governing Body, with a number of congregation members serving as Foundation Governors.

Covid allowed new links to be made with Swanmore College – the Vicar was able to work closely with Liz Deller, the Family Liaison Officer there.

Forthcoming Vacancy

In December 2020, the Vicar announced that she would be leaving Swanmore in May 2021 to take up the post in the Diocese of Bath and Wells as of Priest in Charge of Wells, St Thomas with Horrington and the Benefice of Chewton Mendip with Ston Easton, Litton and Emborough.

Fabric, Goods and Ornaments of the Church

The year 2020 was of course dominated by the global pandemic. Despite the considerable reduction in physical activity in the church buildings caused by the imposed lockdowns and social distancing rules, maintenance and repairs continued, though at a slower pace.

The buildings are overall in a good state of repair, though some internal redecoration is due in the church and Paterson Centre. Use of the Link as the main entrance continued very successfully. The print room ceased to be used as such at the end of the year when magazine printing was put out to contract. Plans were made for a new disabled toilet in the Link, to be constructed in 2021. The quinquennial inspection is due in 2021.

During the year we resurfaced the flat roof of the Link adjacent to the church, replaced the kitchen water heater and re-carpeted Barnaby's and the Paterson Centre entrance. More outdoor furniture was bought for Barnaby's. A legacy from the late Roddy Innes allowed us to install coloured lights in the church.

A small but dedicated band of volunteers kept the churchyard in good shape throughout the year and it was well used by people taking their daily exercise. Grounds maintenance equipment, presently stored at the Vicarage, is well maintained. The memorial path was enhanced by a good number of new tablets and the car park was marked out into bays.

The church and all that it does could not function without volunteers. The Churchwardens are very grateful to all those who give their time and skills so generously in so many ways; some are obvious while many are not but are no less valuable.

With the announcement at the end of the year that Claire and Sally will be moving to Wells, St Barnabas enters a period of uncertainty but also one of challenge and potential. That we are in a strong position to move forward is due in no small part to the initiative, energy and care for the parish which Claire, with Sally's support, has brought to Swanmore. The churchwardens, past and present, wish them every success and happiness in the future.

Finance 2020

Examined accounts for 2020 accompany this report.

The closure in March of the church building, the Paterson Centre and Barnaby's, together with the loss of other fundraising opportunities, meant that our regular income was much reduced. In round terms we "lost" compared to 2019:

Collections	£3,000
Fundraising	£6,000
Paterson Centre	£7,000
Barnaby's (net)	£13,000

Fortunately, planned giving was stable; unlike many other churches, most of our regular income consists of monthly contributions via the Parish Giving Scheme and a declining number of standing orders. Cash flow was maintained by a donor who gave £10,000 to the General Fund and by the receipt of an £8,000 grant from HCC towards the disabled toilet (the money being spent in 2021).

Our outgoings showed some savings, notably in our Parish Share which was £5,000 less than in 2019, and we spent less on utilities, administration and repairs. Overall the outcome was:

Total Income	£100,401
Total Outgoings	£101,850
Deficit	£1,438
Unrestricted Funds	£30,352 (incl Paterson Centre and Barnaby's funds)
Restricted Funds	£16,606 (mostly Disabled Facilities fund)
Total Funds	£46,958 at 31 December 2020

Our support for missions through special Sunday collections on designated Sundays was much reduced but with the collections at drive-in services and donations by individuals it amounted to over £4,000 plus Gift Aid.

Maintenance work continued and included re-surfacing most of the flat roof above the link. The planned disabled toilet project was deferred to 2021, funded by the grant from HCC and money already in a restricted fund. We replaced the kitchen water heater as well as the carpet in Barnaby's and the Paterson Centre entrance. We also relaunched our magazine as *The Swanmore Link* and, via a generous donation in kind, had a new website developed.

The Treasurer records his thanks to Richard Green-Wilkinson for his unfailing assistance and for examining our accounts each year, to Janet and Derrinda for managing cash, to John Austin for managing magazine advertising and to John Sharpe for managing lots of other things.

2020 was an exceptional year for the whole Church of England at national, diocesan and parish levels and much of 2021 will be like it. Income fell at a time when there was a greater need to engage with the population in new ways, and at all sections of the church are trying to do more with, for the now, fewer resources. For St Barnabas, 2021 is likely to be another year of deficit. Parishioners are urged to review their own giving to the church and, if not already members of the Parish Giving Scheme, to consider joining it.

Signed 

The Revd Claire Towns - Vicar 19th April 2021

Correspondence address: The PCC Secretary, c/o The Vicarage, Church Road, Swanmore, SO32 2PA

Registered Charity Number 1128899



The Parish Church of Swanmore, Saint Barnabas

Statement of Financial Activities of the Parochial Church Council for the year ended 31 December 2021

Vicar (Until 10 May 21):
The Reverend Claire Towns
The Vicarage, Church Road
Swanmore, Hampshire

Independent Examiner:
Mr R L Green-Wilkinson FCA
Drovers
Chapel Road
Swanmore
Hampshire

Bank:
Lloyds
The Square
Bishops Waltham
Hampshire

Legal Adviser:
Miss H A G Tyler LLB
Brutton & Co
West End House
West End Fareham
Hampshire

(A Registered Charity No. 1128899)

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2021, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date:



3.4.22

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

**Statement of financial activities
for the year ending 31 December 2021**

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2021	FUNDS 2020
	Notes	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary income	2(a)	56,859	5,000	17,500	-	79,359	75,090
Activities for generating funds	2(b)	1,571	200	-	-	1,771	1,002
Income from investments	2(c)	7	-	-	8	15	81
Church activities	2(d)	13,906	18,701	-	-	32,607	24,228
TOTAL INCOMING RESOURCES		72,343	23,901	17,500	8	113,752	100,401
RESOURCES EXPENDED							
Cost of generating voluntary income							
Church activities	3(a)	80,204	10,431	14,803	-	105,438	101,850
Fundraising trading costs	3(b)	-	-	-	-	-	-
Governance costs	3(c)	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED		80,204	10,431	14,803	-	105,438	101,850
Net incoming resources before other recognized gains & losses							
		(7,862)	13,471	2,697	8	8,314	(1,448)
Transfer between funds		2,977	(3,475)	500	(8)	(6)	-
Loss on investment asset value	5(b)	-	-	-	(20)	(20)	10
NET MOVEMENT IN FUNDS		(4,885)	9,996	3,197	(20)	8,288	(1,438)
Balance B/Fwd 1 January		11,237	19,115	16,302	304	46,958	48,395
Balance C/Fwd 31 December		6,352	29,111	19,500	283	55,246	46,958

The figures above represent the Incoming and Outgoing Resources in these accounts of the Parochial Church Council of St Barnabas Church, Swanmore. The accounts are presented in accordance with The Charities Act 2011 and "PCC Accountability 2006 5th Edition. A guide to the SORP 2015."

The accounts are presented on an Accruals basis as in previous years.

The notes on Pages 3 to 7 form part of these accounts

Approved by the Parochial Church Council on 24 April 2022

and signed on its behalf by Rev Canon N J Whitehead

Chair of PCC

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Balance Sheet

at 31 December 2021

	Notes	<u>2021</u>	<u>2020</u>
		£	£
FIXED ASSETS			
Tangible	5(a)	4,295	7,040
Investment	5(b)	283	304
		<u>4,578</u>	<u>7,344</u>
CURRENT ASSETS			
Debtors	6(a)	3,080	4,492
Cash at bank and in hand	6(b)	50,456	29,088
Short term deposits	6(c)	6,751	16,744
		<u>60,287</u>	<u>50,324</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	9,620	10,709
NET CURRENT ASSETS			
		<u>50,668</u>	<u>39,615</u>
TOTAL NET ASSETS			
		<u><u>55,246</u></u>	<u><u>46,958</u></u>
PARISH FUNDS			
Unrestricted	9	6,352	11,237
Designated	9	29,111	19,115
Restricted	9	19,499	16,302
Endowment	9	283	304
		<u>55,246</u>	<u>46,958</u>

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Notes to the financial statements for the year ended 31 December 2021

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members, except where monies raised are paid into the accounts. In which case they are dealt with and disbursed as any other transaction.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated Funds are monies set aside by the PCC out of its unrestricted funds for specifically designated future purposes or projects, but without any binding commitment.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross. Accruals where regarded as constructive obligations are included

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on specific trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired subsequently have been in the accounts and depreciated over their economic life.

Equipment used within the church premises is depreciated on a straight-line basis over four years. However, computer and other like equipment is depreciated over three years. Individual items of equipment with a purchase price of under £1,000 are written off when the asset is acquired.

Investments are valued as indicated on Page 6

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Notes to the financial statements for the year ended 31 December 2021 (continued)

2 INCOMING RESOURCES

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2021	2020
	£	£	£	£	£	£
2a Voluntary income						
Planned giving:						
Gift Aided donations	7,730				7,730	8,816
Other donations	260				260	260
Parish Giving Scheme	31,938				31,938	30,993
Collections at services	1,660				1,660	1,007
Gift Collections	1,081				1,081	-
Legacies			17,500		17,500	-
Donations	3,772				3,772	12,488
Grants	500	5,000			5,500	8,788
Gift Aid via PGS	7,519				7,519	7,279
Gift Aid received direct	2,398				2,398	5,459
	56,859	5,000	17,500	-	79,359	75,090
2b Activities for generating income						
Open Gardens & Snowdrops	1,171				1,171	-
Social Events					0	871
Concerts	284				284	-
Other	116	200			316	131
	1,571	200	-	-	1,771	1,002
2c Income from investments						
Dividends & Interest	7			8	15	81
2d Income from church activities						
Parish Magazine	8,736				8,736	9,333
Paterson Centre		5,267			5,267	3,027
Fees	2,014	110			2,124	1,183
Fees - Sequestration acct	1,194				1,194	
Memorial Path	1,963				1,963	2,434
Barnaby's		13,324			13,324	7,782
Insurance Claims					-	-
Miscellaneous					-	469
	13,906	18,701	-	-	32,607	24,228
Total incoming resources	72,343	23,901	17,500	8	113,752	100,401

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Notes to the financial statements (continued)
for the year ended 31 December 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2021	FUNDS 2020
	£	£	£	£	£	£
3 RESOURCES EXPENDED						
3a Church Activities						
Missionary Giving from General Fund					0	342
Grants to Church School			500		500	
Charitable Donations from Barnaby's <u>Ministry</u>		347			347	155
Diocesan Parish Share	52,098				52,098	59,834
Casual Duty Fees	1,188				1,188	-
Other ministry costs	725				725	1,186
<u>Church running & maintenance</u>						
Insurance	2,773				2,773	2,767
Utilities	5,870		717		6,588	6,492
Repairs & maintenance	2,114	155			2,270	9,783
Additions & Improvements	839		12,640		13,479	
Depreciation	2,745				2,745	2,938
Church services & music	718	110			828	683
Youth & Children's Work					0	87
Churchyard	1,607		946		2,552	3,010
<u>Administration/Office</u>						
Wages, honoraria	2,286	1,322			3,608	2,236
Administration	1,478				1,478	1,156
<u>Parish Magazine</u>						
Printing & Materials	5,546				5,546	4,168
Postage & Other	217				217	407
Barnaby's Trading Costs		4,230			4,230	3,962
Barnaby's Other Costs		3,962			3,962	2,340
Professional fees & Faculties		305			305	302
	80,204	10,431	14,803	-	105,438	101,850
3b Fundraising trading costs						
Fundraising Activities					0	-
	-	-	-	-	0	-
3c Governance					0	-
	-	-	-	-	0	-
Total resources expended	80,204	10,431	14,803	0	105,438	101,850

4 Staff costs:

During the year the PCC employed a part time admin assistant and a caretaker for the Paterson Centre but no payment was large enough to attract social security costs or pension liability.

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Notes to the financial statements (continued)
for the year ended 31 December 2021

5 FIXED ASSETS

(a) Tangible

Asset	Purchase Date	Original Cost	Nominal Life	Value at 01 Jan 21	Depreciation Charge 2021	Value at 31 Dec 21
Electric oven	1 May 17	1,570	5 years	325	325	0
Dishwasher	1 Apr 19	2,388	5 years	750	375	375
Toshiba photocopier	1 Oct 19	2,280	5 years	900	450	450
Barnaby's Boiler	1 Aug 20	2344	5 years	1125	375	750
New Carpet Barnaby's	14 Jan 20	3,676	5 years	2800	700	2,100
PatCen water heater	1 Feb 20	1,018	3 years	600	300	300
Copier service agreement		660	3 years	540	220	320
				7,040	2,745	4,295

Only consecrated and benefice property is held and these are not included (see note page 3) but insurance cover over buildings and contents was provided at a figure of £8.69 million.

(b) Investments Re-valued at 31 Dec 21

	Value		Interest	
	2021	2020	2021	2020
	£	£	£	£
Churchyard Trust 179 shares @ 158.35 pps	283	304	8	10

Interest £7.97 transferred to General Fund for churchyard maintenance

6 CURRENT ASSETS

	Unrestricted funds	Designated funds	Restricted funds	2021	2020
	£	£	£	£	£
(a) Debtors					
Tax recoverable	647			647	4,492
Overpaid fees to Diocese				-	-
Due from Castle Water (Vicarage)	150			150	
Paterson Centre Receipts due at 31 Dec 20		2,284		2,284	-
	797	2,284	-	3,080	4,492

(b) Cash at Bank and (c) Short Term Deposits

Account	Cash & Un cash'd chq	(b) Current Account	(b) Barnaby's Account	(b) Paterson Centre Acct	Sunday Club Acct	(c) CCLA Deposit	TOTAL
Account No		5767	8706	4887	1160	1408D	
	£	£	£	£	£	£	£
Opening Balances	61	9,507	11,650	7,830	41	16,744	45,832
Receipts		105,605	18,886	425		7	124,923
Payments	(61)	(105,158)	(8,323)	(5)			(113,547)
Transfers	0	21,825	(3,600)	(8,250)	25	(10,000)	0
Closing Balances	-	31,778	18,613	0	66	6,751	57,207

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Notes to the financial statements (continued)
for the year ended 31 December 2021

7 LIABILITIES	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
Magazine advertising revenue in advance	6,660			6,660	6,845
Fees due to Diocese	197			197	191
Parish Share outstanding				-	899
Payments due to charities and missions	1,987			1,987	1,710
Unpaid invoices	775			775	1,064
Amounts falling due in one year	9,620	-	-	9,620	10,709

8 ANALYSIS OF NET ASSETS by funds	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2021
	£	£	£	£	£
Tangible fixed assets	4,295				4,295
Investment fixed assets				283	283
Current assets	57,207				57,207
Liabilities - falling due in one year	(16,465)				(16,465)
	6,352	29,111	19,499	283	55,246

9 FUNDS	Bal b/fwd 31 Dec 20	Income	Expenditure	Transfers, Other gains and losses	Bal at 31 Dec 21
	£	£	£	£	£
<u>Unrestricted Funds</u>					
General Fund	11,237	72,343	80,204	2,977	6,352
<u>Designated Funds</u>					
Flower	85	310	110		285
Sunday Club	141			25	166
Children's Outreach	700				700
Paterson Centre Operating	5,885	5,267	1,079		10,073
Barnaby's	12,304	18,324	9,241	(3,500)	17,887
	19,115	23,901	10,431	(3,475)	29,111
<u>Restricted Funds</u>					
Missions	-		500	500	0
Churchyard Maintenance	-	17,500	1,663		15,837
Disability Improvements	14,154		12,640		1,514
Handbells	1,762				1,762
Incumbent's Discretionary	387				387
	16,302	17,500	14,803	500	19,499
<u>Endowment Funds</u>					
Churchyard Trust	304	8	20	(8)	283
	304	8	20	(8)	283

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2021

Additional information to the accounts for the year ended 31 December 2021

10a

Paterson Centre Operating

	<u>2021</u>	<u>2021</u>
	Income	Expenditure
	£	£
Hall Hire	5,267	
Caretaking		979
Heat/Light/Water		2985
(including Barnaby's)		
Maintenance		670
Surplus for year		633
Totals	<u>5,267</u>	<u>5,267</u>

10b

Barnaby's Operating

	<u>2021</u>	<u>2021</u>
	Income	Expenditure
	£	£
Trading Income	13,324	
Cost of Sales		4,230
Equipment etc		2,742
Charges etc		613
Administration		305
Other costs		607
Gifts and Donations		847
Facilities charges		3,000
Surplus for year		980
	<u>13,324</u>	<u>13,324</u>

Missionary & charitable giving

10c

The following missions and charities were supported:

<u>By special collections in Church*</u>		<u>By donations from Barnaby's</u>	
Christian Aid	616	Christian Aid	100
Friends Without Borders	445	Macmillan Cancer Spt	144
Children's Society	445	Poppy Appeal	83
Royal British Legion	413	Children's Society	20
St George Foundation	445	School Xmas Appeal	500
School Xmas Appeal	2,251		
Macmillan Cancer Support	496		
Total	<u>5,111</u>	Total	<u>847</u>

* All figures before Gift Aid added

10d

Fundraising Events for Church Funds

Open Gardens	1,171
Concerts	284
Other	116
Total	<u>1,571</u>

Open Gardens also raised 724
for Rowans Hospice

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2021, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

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- to prepare accounts which accord with these accounting records have not been met; or

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(Signed)

Date:



3.4.22

Richard Green-Wilkinson FCA
Drovers,
Chapel Road
Swanmore

Accounts

The Parish Church of St Barnabas, Swanmore

Church Road, Swanmore, SO32 2PA



Annual Report on the Year 2020

Introduction

The Parochial Church Council (PCC) has responsibility to co-operate with the vicar to promote, in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also owns, lets and maintains the hall and meeting rooms of the Paterson Centre, and Barnaby's Coffee Shop

PCC Membership

The Vicar, two Churchwardens, two Diocesan Synod Representatives, two Deanery Synod Representatives and 9 Elected PCC Members.

PCC membership for 2020/21 was:-

Ex Officio:

Vicar/Chair of PCC	The Revd. Claire Towns	
Churchwardens:	Andrew Wilkinson (Vice-Chair)	
	Bill Jones	
Diocesan Synod Reps:	Janet Chant	<i>appointed June 2018</i>
	Andrew Wilkinson (Treasurer)	<i>appointed June 2018</i>
Deanery Synod Reps:	Jen Frampton	
	Jenny Sharpe	
Licensed Lay Ministers	Sally Beazley	
	Jill Phipps	

Elected Members:

Amanda Ankers	<i>elected 2020</i>
Bobbie Branson	<i>elected 2020 (1 year casual vacancy from 2018 APCM)</i>
John Branson	<i>elected 2020</i>
Claire Lloyd	<i>elected 2020</i>
Allison Gurry	<i>elected 2019</i>
Dave Lee	<i>elected 2019</i>
Teresa Reynolds	<i>elected 2019</i>
Ben Armstrong	<i>elected 2018</i>
Liz Newbold	<i>elected 2018</i>

PCC Appointed: Secretary Jill Phipps

Assistant Churchwardens

The Churchwardens invited Janet Chant, Jen Frampton, Richard Green-Wilkinson, Tony King, Derrinda Laing, John Sharpe and Crawford Wright to act as Assistant Churchwardens.

PCC teams - and their abbreviated outline terms of reference

Standing Committee – sets the agenda for PCC meetings and has the authority to transact the business of the PCC as required between meetings.

Fabric & Grounds – maintains the churchyard, church buildings and contents according to a programme of works approved by the PCC.

Paterson Centre Management – manages the day to day running, letting and maintenance of the Paterson Centre, subject to terms of reference and financial control exercised by the PCC.

Magazine – manages the production and distribution of the magazine, subject to terms of reference and financial control exercised by the PCC.

Barnaby's Business Team (BBT) – manages the day to day running of the coffee shop on behalf of the PCC, subject to terms of reference and financial control exercised by the PCC.

PCC Meetings

The PCC met 10 times between January to December 2020, and published minutes of each meeting, except where that meeting was a confidential one. The approved Minutes of the PCC Meetings were made available to church members at the back of the Church, before Covid and on the website, when it was up and running, thereafter.

Church Teams:

Other groups that contribute invaluable work and input to the life of the church and parish, and from which reports have been submitted are: Bishop's Waltham Deanery Synod; Flower Group; Hand Bells; Home Groups; Magazine; Mothers' Union; Social and Fundraising and Sunday Club.

Electoral Roll

As of the APCM on 14/10/20, the number on the Roll was 144. Since then 3 people have registered and one has moved away, so that as of 14/4/21 the register stands at 146.

Safeguarding:

St Barnabas' PCC takes very seriously its commitment to Safeguarding. Teresa Reynolds, with many years of local authority Safeguarding experience, continues to be the Parish Safeguarding Officer. Safeguarding is on the Agenda at PCC meetings. Teresa offered basic training for all those in relevant roles. The church safeguarding policy and policy statement has been adopted by PCC.

A safeguarding reporting procedure has been put in place, and there is a requirement for all staff and volunteers to read and understand the policy and reporting procedure. Safer church posters have been put in place with contact details and information on how to raise safeguarding concerns. As is now required, the PCC has agreed to adopt safer recruitment procedures. A code of conduct has been developed and is due to be implemented. Risk assessments are required for all activities run by or on behalf of St Barnabas church. Some progress has been made in this area with a risk assessment template available for all leaders/organisers to complete. This is an area for further development by the health and safety lead, Paul Eathorne.

2020 saw a national review of all parishes, whereby any paperwork or other evidence pertaining to past allegations or concerns, had to be submitted to Diocesan Safeguarding Case Leads, in our case, Ian Berry. No such paperwork was found to be in existence at St Barnabas, though a verbal report of a past concern was registered with Ian Berry.

PCC Vision for 2020

From work carried out in the Autumn of 2019, the PCC developed a mission plan to develop intergenerational growth initiatives and work with families and young people. This was born in January 2020 and was somewhat dubiously named St BIGGI - St Barnabas Intergenerational Growth Initiatives: The details follow:

Developing a 2020 Vision: St BIGGI

St Barnabas' inter-Generational Growth Initiatives

(BIGGI Team – The Vicar, Sally Beazley, Jill Phipps, Ben Armstrong, Dave Lee and Emma Sajo)

Inter-generational ministry is a model of Christian ministry which emphasises relationships between age groups and encourages mixed-age activities.

Church Growth is 3-Dimensional:

(1) Growth in Spiritual Depth and Discipleship (2) Growth in community engagement and meeting needs in the community and (3) Growth in church numbers.

The numbers in orange below show the elements of growth aimed for...

During 2020:

- **HOLD A PROGRAMME OF FAMILY-FRIENDLY MONTHLY EVENTS, SOME SOCIAL AND SOME WHICH ARE MORE 'EVANGELISTIC' AND WORSHIP-CENTRED (2) and (3)**
 - Throughout the year offer a number of pre-evangelism social events e.g. films, fun day, Beer & Hymns, O Heck.
Purpose: *To build up relationships between those already in church AND also between church members and those not in church.*
 - As in 2018, hand-deliver Easter cards and eggs to targeted areas of the village
Purpose: *to build up links so that we can invite people to events in the Spring/Summer.*
 - Throughout the year offer a number of activities that are more explicitly but gently 'God-focussed' e.g. on Good Friday, Light Party etc.
Purpose: *To tell people who aren't church family members, or those on the fringes of the church, the good news of Jesus.*
- **EXPLORE NEEDS OF FAMILIES IN CHURCH (1) and (3)**
 - During February and March, Claire to meet with all existing church families, who are on Sunday Club books, and who wish to meet with her.
Purpose: *To better get to know families and to ask how St Barnabas meets their spiritual/worship needs; to see what they feel we aren't doing but what we might do;*
 - Based on what families tell us, to review Café Church and explore introducing a family-friendly service at 4pm on the 3rd Sunday of the month, with the 10am being like Café Church but with an emphasis on adult teaching.
Why? *Café Church is our lowest attended service and generally does not attract families/more than a small handful of children.*
 - During March/April St B to host a "New to St Barnabas in the past 18 months' event.
Purpose: *To allow all new people to meet one another and others from the church, and to find out more about St Barnabas, which they might not pick up from just coming on*

Sunday mornings e.g. who's who, home groups, financial giving and opportunities to serve.

- **EXPLORE NEEDS IN THE WIDER VILLAGE (2) and (3)**

- During February Claire and Sally to meet with Parish Safety Officer and PCSO (Gary and Sarah McCulloch) to ascertain the open and 'hidden' needs in Swanmore, as perceived by them – needs of poverty, isolation and loneliness, anti-social behaviour etc. Also, to talk to all the educational establishments, Village Agents and other voluntary sector groups.

***Purpose:** To explore new initiatives that St Barnabas might start up, with or without partnership working to help meet these needs. E.G. Monthly children's clothing 'bank'/drop-in coffee and a chat at the Village Hall, Older persons' social events in the Village Hall.*

- **EXPLORE NEEDS OF OLDER PEOPLE (1), (2) and (3)**

- In February/March The Revd. Kathy O'Loughlin to lead a workshop on "understanding the Spiritual needs of Older People" – open to PCC and church family members.
- Explore providing older persons' social events AND Messy Vintage OR introducing/building an intergenerational fresh expression congregation in the Village Hall.

***Purpose:** Older peoples' spiritual needs are just as important as those of younger people and families. We should be seeking to reach out to older people just as much as to younger people and families, sometimes offering age-specific activities and other times offering 'everyone together' inter-generational ones.*

- **EXPLORE THE NEED FOR /FEASIBILITY OF A PAID YOUTH/FAMILIES/CHILDREN'S WORKER AT ST BARNABAS (2) and (3)**

- PCC in March to consider paper submitted by BP
- In February Claire to meet with Bethan Fogell, Diocesan Children's and Families Worker.
- Research into other church's experiences – job descriptions, costings etc.

***Purpose:** To decide if this is desired, needed and/or feasible for St Barnabas.*

- **ENCOURAGE CONGREGATION'S SPIRITUAL GROWTH AND DISCIPLESHIP (1)**

- Sally to run a church quiet day for all interested church members in mid-2020
- Have a Home Groups Promotion Day in early summer
- Offer an Explorers / Nurture course for 'young' Christians in the Autumn.

***Purpose:** To encourage and deepen people's spiritual growth and journey of discipleship, recognising that people are at different stages on that journey, and walk at different paces.*

This was to be a 'roadmap' for missional focus and activities throughout 2020...and then Covid-19 came along! It is the vision of the PCC to re-visit St BIGGI and revise accordingly so as to be the mission plan for 2021-22, as and when Covid-restrictions lift. That said, mission and outreach did not stop because of Covid, as detailed below.

THE IMPACT OF COVID...AND THE RESPONSE:

Worship

January and February were normal months in the life of St Barnabas, in that services and activities carried on in the usual manner. That said, the common cup at communion was suspended in February and there was some staying away from church by some of those who felt more

vulnerable. Following announcements from the Government, public worship was suspended from Sunday March 22nd, which was Mothering Sunday and by the following Sunday, no one, including clergy, was permitted to enter churches.

From the 29th March, services at 10am were then live-streamed from the Vicarage, via Facebook Live using a mobile phone, with twice-weekly Zoom Morning Prayer being introduced from the beginning of May. Numbers watching on FB Live were initially very high and reached far beyond the parish boundary. Likewise, Morning Prayer regularly attracted (and still attracts) 8-13 people, much higher than when Morning Prayer was held in church.

By 17th May, clergy and their household members were permitted to enter and live-stream services from within the church. From 5th July congregations were permitted to attend worship again – but with strict Covid-safe measures in place, such as sanitising of hands, 2m social distancing, compulsory mask wearing, one-way circulation in church, no singing and restrictions on how communion was to be distributed and received. From an initial risk assessment, it was decided that although St Barnabas could accommodate 20 safe seating zones (some seating 1-2 people, others 1-4 people), we would begin with 15 so as to monitor safe practice.

Though July 5th was the first day that congregational worship was permitted in church, and there was an 8am service, the 10am was a drive-in at the Village Hall, so as to permit safe congregational singing from inside of cars. This attracted 78 people in 40 cars, as well as some local and national media attention, with a couple of TV cameras in attendance. This was the first of four such services, another being held in August, a Harvest Festival on October 4th and a Carol Service on 20th December. Huge thanks to the Village Hall for allowing this, and to Peter Fellows for playing and singing, as well as to Brian Pancott and John Sharpe for being car park marshals.

A new national lockdown began again at the beginning of November, lasting until the beginning of December, when congregational in-church worship once again resumed. Christmas saw low numbers in attendance but at full social-distancing capacity, but sadly with no singing, which was still not permitted.

Since March 2020, all services at 10am have been live-streamed via Facebook Live, even when a congregation has been able to be present, so as to reach out to those unable or not wanting to come to church, and to those beyond the parish boundary. Huge thanks to Sally Beazley and Jill Phipps who have done the majority of this filming.

Despite not being able to gather as 'normal', church family members contributed greatly to the streaming of worship. Huge thanks especially to Peter Fellows' and family for their indomitable spirit of recording songs for us week in and week out. Also, thanks to the Lees for their musical contributions, and to the many of you who recorded yourselves reading or praying for inclusion in our services.

Sunday Club met on many occasions via Zoom, with craft packs being delivered to families. Thanks to Ben Armstrong and his team for keeping this very important ministry going through the most challenging of times.

Baptism, Confirmation, Marriages and Funerals:

There were no baptisms or weddings during 2020, essentially because of Covid. There were 8 funerals conducted either in church or at one of the local crematoria. Derek Lord's, Matthew Todd's and John Harrison's, all church family members, were able to have 'normal' funerals as these took place in the early part of 2020 before Covid restrictions were in place. All funerals after that were very different, with restrictions on numbers, no wake and no singing. Jan White's funeral

in July was a 'hybrid' occasion with some in church and others gathered in a socially-distanced way in the churchyard, with the service transmitted to those there.

Communications and links with the wider community

Not being able to gather for any purpose meant new ways of working and communicating. The ministry team established a pattern of contacting people by phone for pastoral purposes; almost daily emails were sent by the Vicar, including news, prayer requests and other requests for help as well as a Thought for the Day (TFTD). Initially, these were sent to church family members but over time, the circulation list grew to 135, including the schools, former Messy Church families, the parish council and many other local residents who might not come to church but who wanted to receive the emails. Many thanks to all those Ministry Team members who contributed to the TFTD, but especially to Hazel Whitehead who wrote most of them. Hazel's subsequent book, *God in Lockdown* offers a lasting reminder of these. Thanks also to Hazel and Brian Pancott for the weekly news-sheet that went out to those few without the internet.

The church website was rebuilt and re-launched in the summer of 2020. Huge thanks to Amanda and Rick Ankers for their generosity in this. Alongside a lively Facebook page, this gave St Barnabas a much more visible on-line presence in 2020. Several new contacts have been made through Facebook and the 'contact us' page of the website.

The Swanmore Magazine was produced and delivered for the first 2 editions of 2020. The April edition was printed but not delivered because of guidance around Covid restrictions. It was not then produced until September, when it was edited by Anne Pearson for the following 3 editions. Anne had given the PCC notice of her wish to step down as Editor after many years of wonderful and creative service. Meanwhile, PCC engaged in the process of reviewing the Swanmore magazine and appointing a new editor and team. Penny Clive became editor, supported by a small team, and a new-look *The Swanmore Link* was created for the December/January edition. After the PCC review and in consultation with the new editor, the decision was taken to offer the new magazine bi-monthly, to out-source the printing of it so as to allow for colour and better-quality printing and to move towards a system of only distributing the magazine to those who wanted it, as opposed to delivering to every house in the parish. This is not just about saving money but a conscious decision to cut out wastage of the planet's resources. A collection was made to thank Anne for her time as editor. Thanks too to the Printing team, to Sue DeVere and her team of deliverers, and to John Austin for managing the advertising. Thanks too to Rick and Amanda Ankers for finding the printing company.

It always has had a place in the life and mission of a parish church, but communication with other partners greatly increased in 2020. A good working relationship with the Parish Council and its Community Safety Officer (CSO), Gary McCulloch was developed, enabling members of St Barnabas to help those in need, when that need arose, which could then be advertised via the daily email communication. A regular weekly collection for the Foodbank was established via this relationship, as was collecting for the Roberts Centre in Portsmouth. Through liaising with the CSO and both schools, as well as the pre-school, we were able to provide over 20 Christmas hampers for families who were/are struggling.

The Paterson Centre & Barnaby's

Covid has had a massive impact on both of these areas of church life. From March 23rd, the Paterson Centre in effect closed its doors and has been unable to re-open since, with two exceptions - the Lunch Club using the kitchen to cook meals for delivery from September and the Primary School were able to use it as an additional classroom in the last few weeks of the summer term. They took responsibility for all cleaning and security during this time.

Covid was and is such a 'game changer', forcing new levels of risk assessment etc onto PCCs. Therefore, in September, Anne Pearson stepped down as Paterson Centre Manager, after many years of looking after the facility in a most impressive way. The good condition is testament to her and the team's hard work. A collection was made for Anne as a sign of great thanks for all of this hard work. John White was also given a gift of thanks for his many years of hard work in maintaining the Paterson Centre. As the kitchen was not being used, PCC felt it could no longer afford to keep on the cleaner, and so we had to say goodbye to Lyn Kirby.

Barnaby's

Barnaby's began the year firmly committed to providing a facility that is now so welcomed by our community. Unfortunately, following Government guidelines for the closure of cafes and restaurants, the BBT closed Barnaby's doors on 16th March. In July, the BBT reassessed the feasibility of opening with caution but decided to remain closed until September. A takeaway service was launched in September while the weather remained good but it proved difficult to ensure the necessary protection for customers and volunteers.

Stock that could not be retained was donated to the Meon Valley Foodbank and local primary schools (supporting the holiday free school meals programme). Canned drinks and cartons were also given to NHS front line workers at Queen Alexandra Hospital, Portsmouth.

Barnaby's is looking forward to opening again soon.

Home Groups

Home groups were not able to meet in person during the lockdowns but some groups were able to meet later in the year in gardens, mainly to raise spirits and keep in touch. Home group members also regularly joined zoom service gatherings, outdoor services at the Village Hall, walking together safely and kept in touch via social media.

Schools:

Good links continued with the Primary School throughout 2020, primarily thanks to the wonderful efforts led by Jill Phipps. The school continued to come into church each Wednesday morning for its *Worship on Wednesday* (WOW), during January, February and early March. Thereafter, Jill contributed to weekly on-line assemblies and Sally Beazley was able to go into the school in December to teach Year 1 about Christingle. Jill has also exercised an invaluable link in terms of staff support and a ministry of 'baking cakes'. Staff have felt able to ask for prayers, which have then been appropriately shared with the wider church family. It was good to be able to offer the School the use of the Paterson centre for some of the summer term. Likewise, to work closely with the school in helping families in need, especially over Christmas. St Barnabas continues to be well-represented on the School Governing Body, with a number of congregation members serving as Foundation Governors.

Covid allowed new links to be made with Swanmore College – the Vicar was able to work closely with Liz Deller, the Family Liaison Officer there.

Forthcoming Vacancy

In December 2020, the Vicar announced that she would be leaving Swanmore in May 2021 to take up the post in the Diocese of Bath and Wells as of Priest in Charge of Wells, St Thomas with Horrington and the Benefice of Chewton Mendip with Ston Easton, Litton and Emborough.

Fabric, Goods and Ornaments of the Church

The year 2020 was of course dominated by the global pandemic. Despite the considerable reduction in physical activity in the church buildings caused by the imposed lockdowns and social distancing rules, maintenance and repairs continued, though at a slower pace.

The buildings are overall in a good state of repair, though some internal redecoration is due in the church and Paterson Centre. Use of the Link as the main entrance continued very successfully. The print room ceased to be used as such at the end of the year when magazine printing was put out to contract. Plans were made for a new disabled toilet in the Link, to be constructed in 2021. The quinquennial inspection is due in 2021.

During the year we resurfaced the flat roof of the Link adjacent to the church, replaced the kitchen water heater and re-carpeted Barnaby's and the Paterson Centre entrance. More outdoor furniture was bought for Barnaby's. A legacy from the late Roddy Innes allowed us to install coloured lights in the church.

A small but dedicated band of volunteers kept the churchyard in good shape throughout the year and it was well used by people taking their daily exercise. Grounds maintenance equipment, presently stored at the Vicarage, is well maintained. The memorial path was enhanced by a good number of new tablets and the car park was marked out into bays.

The church and all that it does could not function without volunteers. The Churchwardens are very grateful to all those who give their time and skills so generously in so many ways; some are obvious while many are not but are no less valuable.

With the announcement at the end of the year that Claire and Sally will be moving to Wells, St Barnabas enters a period of uncertainty but also one of challenge and potential. That we are in a strong position to move forward is due in no small part to the initiative, energy and care for the parish which Claire, with Sally's support, has brought to Swanmore. The churchwardens, past and present, wish them every success and happiness in the future.

Finance 2020

Examined accounts for 2020 accompany this report.

The closure in March of the church building, the Paterson Centre and Barnaby's, together with the loss of other fundraising opportunities, meant that our regular income was much reduced. In round terms we "lost" compared to 2019:

Collections	£3,000
Fundraising	£6,000
Paterson Centre	£7,000
Barnaby's (net)	£13,000

Fortunately, planned giving was stable; unlike many other churches, most of our regular income consists of monthly contributions via the Parish Giving Scheme and a declining number of standing orders. Cash flow was maintained by a donor who gave £10,000 to the General Fund and by the receipt of an £8,000 grant from HCC towards the disabled toilet (the money being spent in 2021).

Our outgoings showed some savings, notably in our Parish Share which was £5,000 less than in 2019, and we spent less on utilities, administration and repairs. Overall the outcome was:

Total Income	£100,401
Total Outgoings	£101,850
Deficit	£1,438
Unrestricted Funds	£30,352 (incl Paterson Centre and Barnaby's funds)
Restricted Funds	£16,606 (mostly Disabled Facilities fund)
Total Funds	£46,958 at 31 December 2020

Our support for missions through special Sunday collections on designated Sundays was much reduced but with the collections at drive-in services and donations by individuals it amounted to over £4,000 plus Gift Aid.

Maintenance work continued and included re-surfacing most of the flat roof above the link. The planned disabled toilet project was deferred to 2021, funded by the grant from HCC and money already in a restricted fund. We replaced the kitchen water heater as well as the carpet in Barnaby's and the Paterson Centre entrance. We also relaunched our magazine as *The Swanmore Link* and, via a generous donation in kind, had a new website developed.

The Treasurer records his thanks to Richard Green-Wilkinson for his unfailing assistance and for examining our accounts each year, to Janet and Derrinda for managing cash, to John Austin for managing magazine advertising and to John Sharpe for managing lots of other things.

2020 was an exceptional year for the whole Church of England at national, diocesan and parish levels and much of 2021 will be like it. Income fell at a time when there was a greater need to engage with the population in new ways, and at all sections of the church are trying to do more with, for the now, fewer resources. For St Barnabas, 2021 is likely to be another year of deficit. Parishioners are urged to review their own giving to the church and, if not already members of the Parish Giving Scheme, to consider joining it.

Signed 

The Revd Claire Towns - Vicar 19th April 2021

Correspondence address: The PCC Secretary, c/o The Vicarage, Church Road, Swanmore, SO32 2PA

Registered Charity Number 1128899



The Parish Church of Swanmore, Saint Barnabas

Statement of Financial Activities
of the
Parochial Church Council
for the
year ended 31 December 2020

Vicar:

The Reverend Claire Towns
The Vicarage, Church Road
Swanmore, Hampshire

Independent Examiner:

Mr R L Green-Wilkinson FCA
Drovers
Chapel Road
Swanmore
Hampshire

Bank:

Lloyds
The Square
Bishops Waltham
Hampshire

Legal Adviser:

Miss H A G Tyler LLB
Brutton & Co
West End House
West End Fareham
Hampshire

(A Registered Charity No. 1128899)

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2020, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date: 15-4-21



Richard Green-Wilkinson FCA

Drovers,
Chapel Road
Swanmore

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Statement of financial activities
for the year ending 31 December 2020

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2020	FUNDS 2019
INCOMING RESOURCES	Notes	£	£	£	£	£	£
Voluntary income	2(a)	66,746	156	8,188	-	75,090	61,862
Activities for generating funds	2(b)	1,002	-	-	-	1,002	7,110
Income from investments	2(c)	71	-	-	10	81	136
Church activities	2(d)	13,379	10,849	-	-	24,228	52,070
TOTAL INCOMING RESOURCES		81,198	11,006	8,188	10	100,401	121,178
RESOURCES EXPENDED							
Cost of generating voluntary income							
Church activities	3(a)	90,191	10,161	1,498	-	101,850	123,837
Fundraising trading costs	3(b)	-	-	-	-	-	-
Governance costs	3(c)	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED		90,191	10,161	1,498	-	101,850	123,837
Net incoming resources before other recognized gains & losses		(8,993)	845	6,690	10	(1,448)	(2,660)
Transfer between funds		4,756	(3,140)	(1,606)	(10)	-	-
Gain on investment asset value	5(b)	-	-	-	10	10	6
NET MOVEMENT IN FUNDS		(4,237)	(2,295)	5,084	10	(1,438)	(2,653)
Balance B/Fwd 1 January		15,473	21,410	11,219	293	48,395	51,049
Balance C/Fwd 31 December		11,237	19,115	16,302	304	46,958	48,395

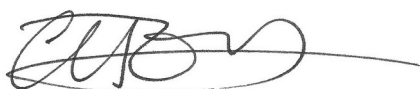
The figures above represent the Incoming and Outgoing Resources in these accounts of the Parochial Church Council of St Barnabas Church, Swanmore. The accounts are presented in accordance with The Charities Act 2011 and "PCC Accountability 2006 5th Edition. A guide to the SORP 2015."

The accounts are presented on an Accruals basis as in previous years.

The notes on Pages 3 to 7 form part of these accounts

Approved by the Parochial Church Council on
19 April 2021

and signed on its behalf by



Rev'd Claire Towns

Chair of PCC

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Balance Sheet

at 31 December 2020

	Notes	<u>2020</u>	<u>2019</u>
		£	£
FIXED ASSETS			
Tangible	5(a)	7,040	4,625
Investment	5(b)	304	293
		<u>7,344</u>	<u>4,918</u>
CURRENT ASSETS			
Debtors	6(a)	4,492	3,498
Cash at bank and in hand	6(b)	29,088	32,758
Short term deposits	6(c)	16,744	16,673
		<u>50,324</u>	<u>52,929</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	10,709	9,452
NET CURRENT ASSETS		<u>39,615</u>	<u>43,477</u>
TOTAL NET ASSETS		<u>46,958</u>	<u>48,395</u>
PARISH FUNDS			
Unrestricted	9	11,237	15,473
Designated	9	19,115	21,410
Restricted	9	16,302	11,219
Endowment	9	304	293
		<u>46,958</u>	<u>48,395</u>

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Notes to the financial statements for the year ended 31 December 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members, except where monies raised are paid into the accounts. In which case they are dealt with and disbursed as any other transaction.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated Funds are monies set aside by the PCC out of its unrestricted funds for specifically designated future purposes or projects, but without any binding commitment.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross. Accruals where regarded as constructive obligations are included

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on specific trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired subsequently have been in the accounts and depreciated over their economic life.

Equipment used within the church premises is depreciated on a straight-line basis over four years. However, computer and other like equipment is depreciated over three years. Individual items of equipment with a purchase price of under £1,000 are written off when the asset is acquired.

Investments are valued as indicated on Page 6

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Notes to the financial statements for the year ended 31 December 2020 (continued)

2 INCOMING RESOURCES

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2020	2019
	£	£	£	£	£	£
2a Voluntary income						
Planned giving:						
Gift Aided donations	8,816				8,816	10,100
Other donations	260				260	260
Parish Giving Scheme	30,993				30,993	31,080
Collections at services	951	56			1,007	3,937
Gift Days					-	-
Legacies					0	2,000
Donations	12,488				12,488	1,199
Grants	500	100	8,188		8,788	1,500
Gift Aid via PGS	7,279				7,279	7,195
Gift Aid received direct	5,459				5,459	4,591
	66,746	156	8,188	-	75,090	61,862
2b Activities for generating income						
Open Gardens & Snowdrops					0	3,578
Social Events	871				871	3,085
Concerts					0	307
Other	131				131	141
	1,002	-	-	-	1,002	7,110
2c Income from investments						
Dividends & Interest	71			10	81	136
2d Income from church activities						
Parish Magazine	9,333				9,333	8,144
Paterson Centre		3,027			3,027	9,826
Fees	1,183				1,183	3,168
Memorial Path	2,434				2,434	1,854
Barnaby's		7,782			7,782	28,528
Insurance Claims					-	353
Miscellaneous	429	40			469	197
	13,379	10,849	-	-	24,228	52,070
Total incoming resources	81,198	11,006	8,188	10	100,401	121,178

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Notes to the financial statements (continued)
for the year ended 31 December 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2020	FUNDS 2019
	£	£	£	£	£	£
3 RESOURCES EXPENDED						
3a Church Activities						
Missionary Giving from General Fund	342				342	405
Charitable Donations from Barnaby's <u>Ministry</u>		155			155	1,988
Diocesan Parish Share	59,834				59,834	64,890
Deanery Synod Share					0	-
Other ministry costs	1,186				1,186	20
<u>Church running & maintenance</u>						
Insurance	2,767				2,767	2,659
Utilities	5,160	1,332			6,492	7,035
Repairs & maintenance	7,711	625	1,447		9,783	14,713
Depreciation	2,938				2,938	2,600
Church services & music	683				683	1,135
Youth & Children's Work		87			87	361
Churchyard	3,010				3,010	1,898
<u>Administration/Office</u>						
Wages, honoraria	586	1,650			2,236	5,131
Administration	1,094	10	51		1,156	1,297
<u>Parish Magazine</u>						
Printing & Materials	4,168				4,168	5,258
Postage & Other	407				407	342
Barnaby's Trading Costs		3,962			3,962	9,640
Barnaby's Other Costs		2,340			2,340	4,466
Professional fees & Faculties	302				302	
	90,191	10,161	1,498	-	101,850	123,837
3b Fundraising trading costs						
Fundraising Activities					0	
	-	-	-	-	0	-
3c Governance						
	-	-	-	-	0	-
Total resources expended	90,191	10,161	1,498	0	101,850	123,837
4 Staff costs						

During the year the PCC employed a part time admin assistant and a caretaker for the Paterson Centre but no payment was large enough to attract social security costs or pension liability.

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Notes to the financial statements (continued)
for the year ended 31 December 2020

5 FIXED ASSETS

(a) Tangible

Asset	Purchase Date	Original Cost	Nominal Life	Value at 01 Jan 20	Depreciation Charge 2020	Value at 31 Dec 20
Electric oven	1 May 17	1,570	5 years	650	325	325
Dishwasher	1 Apr 19	2,388	5 years	1,125	375	750
Toshiba photocopier	1 Oct 19	2,280	5 years	1,350	450	900
Barnaby's Boiler	1 Aug 20	2344	5 years	1500	375	1,125
New Carpet Barnaby's	14 Jan 20	3,676	5 years		876	2,800
PatCen water heater	1 Feb 20	1,018	3 years		418	600
Copier service agreement		660	3 years		120	540
				4,625	2,938	7,040

Only consecrated and benefice property is held and these are not included (see note page 3) but insurance cover over buildings and contents is provided at a figure of £8.1 million.

2 sets of Handbells are insured for £8,743 and Print Machines for £11,943.

(b) Investments Re-valued at 31 Dec 20

	Value		Interest	
	2020	2019	2020	2019
	£	£	£	£
Churchyard Trust 179 shares @ 163.84 pps	304	293	10	12

Interest **£9.94** transferred to General Fund for churchyard maintenance

6 CURRENT ASSETS

	Unrestricted funds	Designated funds	Restricted funds	2020	2019
	£	£	£	£	£
(a) Debtors					
Tax recoverable	4,492			4,492	891
Overpaid fees to Diocese				-	20
Paterson Centre Receipts due at 31 Dec 20				-	2,588
	4,492	-	-	4,492	3,498

(b) Cash at Bank and (c) Short Term Deposits

Account	Cash & Un cash'd chq	(b) Current Account	(b) Barnaby's Account	(b) Paterson Centre Acct	Sunday Club Acct	(c) CCLA Deposit	TOTAL
Account No		5767	8706	4887		1408D	
	£	£	£	£	£	£	£
Opening Balances	102	10,411	16,871	5,334	41	16,673	49,431
Receipts	61	91,602	8,311	7,044		71	107,089
Payments		(95,748)	(10,392)	(4,548)			(110,688)
Transfers	(102)	3,242	(3,140)				0
Closing Balances	61	9,507	11,650	7,830	41	16,744	45,832

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Notes to the financial statements (continued)
for the year ended 31 December 2020

7 LIABILITIES	Unrestricted funds	Designated funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£	£
Magazine advertising revenue in advance	6,845			6,845	8,405
Fees due to Diocese			191	191	-
Parish Share outstanding	899			899	82
Payments due to charities and missions			1,710	1,710	965
Unpaid invoices	1,064			1,064	-
Amounts falling due in one year	8,808	-	1,901	10,709	9,452

8 ANALYSIS OF NET ASSETS by funds	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2020
	£	£	£	£	£
Tangible fixed assets	7,040				7,040
Investment fixed assets				304	304
Current assets	10,204	19,712	15,916		45,832
Liabilities - falling due in one year	(15,653)		1,901		(13,752)
	11,237	19,115	16,302	304	46,958

9 FUNDS	Bal b/fwd 31 Dec 19	Income	Expenditure	Transfers, Other gains and losses	Bal at 31 Dec 20
	£	£	£	£	£
<u>Unrestricted Funds</u>					
General Fund	15,473	81,198	90,191	4,756	11,237
<u>Designated Funds</u>					
Flower	85				85
Sunday Club	41	100			141
Children's Outreach	731	56	87		700
Paterson Centre Operating	6,253	3,067	3,434		5,885
Barnaby's	14,300	7,782	6,639	(3,140)	12,304
	21,410	11,006	10,161	(3,140)	19,115
<u>Restricted Funds</u>					
Church Improvement	1,447		1,447		0
Churchyard Maintenance	1,606			(1,606)	0
Disability Improvements	5,966	8,188			14,154
Handbells	1,813		51		1,762
Incumbent's Discretionary	387				387
	11,219	8,188	1,498	(1,606)	16,302
<u>Endowment Funds</u>					
Churchyard Trust	293	20		(10)	304
	293	20	-	(10)	304

PAROCHIAL CHURCH COUNCIL OF SWANMORE, ST BARNABAS - ACCOUNTS FOR 2020

Additional information to the accounts for the year ended 31 December 2020

10a

Paterson Centre Operating

	<u>2020</u>	<u>2020</u>
	Income	Expenditure
	£	£
Hall Hire	3,027	
Donations etc	40	
Caretaking		1,560
Consumables		285
Depreciation		1,118
Heat/Light/Water		1,332
Repairs & renewals		625
Deficit for year		(1,853)
Totals	<u>3,067</u>	<u>3,067</u>

10b

Barnaby's Operating

	<u>2020</u>	<u>2020</u>
	Income	Expenditure
	£	£
Trading Income	7,721	
Cost of Sales		3,962
Equipment etc		1,758
Charges etc		522
Administration		90
Depreciation		1,251
Gifts and Donations		155
Facilities charges		3,140
Deficit for year		(3,156)
Totals	<u>7,721</u>	<u>7,721</u>

Missionary & charitable giving

10c

The following missions and charities were supported:

By special collections in Church*

Christian Aid	50
Christians Against Poverty	1,305
Emmaus Winchester	1,314
Royal Free Charity	273
Royal British Legion	30
St George Foundation	80
Water Aid	1,111
	<u>4,162</u>

By donations from Barnaby's

Leukaemia Care	75
Trinity Winchester	80
	<u>155</u>

* All figures before Gift Aid added

10d

Fundraising Events for Church Funds

Oh Heck! Evenings	281
Film Nights	590
Other	131
Total	<u>1,002</u>

Independent examiner's report to the PCC of St Barnabas, Swanmore

I report on the accounts for the year ended 31st December 2020, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date: 15-4-21



Richard Green-Wilkinson FCA

Drovers,
Chapel Road
Swanmore