

Chorley United Reformed Church

Charity Number: 1128897

Annual Report & Accounts 2020

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**CHORLEY UNITED REFORMED CHURCH CHARITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

Charity Commission Number: **1128897**

Church Address: 34 Hollinshead Street
Chorley
Lancashire PR7 1EP

Minister: Rev. Martin Whiffen

Church Manse Address: 6 Lingwell Close
Whittle le Woods
Chorley
Lancashire

Professional Advisers:

Accountants: R P Smith & Co
Chartered Accountants
2 Southport Road
Chorley
PR7 1HX

Stockbroker: N.G Stockton
Arnold, Stansby & Co.
3rd Floor
Alexandra Buildings
28 Queen Street
Manchester
M2 5JJ

General Finance: Finance Officer
URC NW Synod Office
Franklin Street
Eccles
Manchester
M30 0Q

Legal: Legal Officer
URC NW Synod Office
Franklin Street
Eccles
Manchester
M30 0Q

Kevill, Kirkham & Grayson
High Street Chambers
Chorley
Lancashire
PR7 1DU

**CHORLEY UNITED REFORMED CHURCH CHARITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

This report includes information required by Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

ADMINISTRATIVE INFORMATION

Chorley United Reformed Church Charity is a local church of the United Reformed Church in Great Britain, and is a member church of the North West Synod of the Church. It was registered on 31 March 2009 as Charity Number 1128897.

Chorley URC Church is situated at 34 Hollinshead Street, Chorley, Lancashire PR7 1EP.

The members of the Elders' Meeting are registered as the charity trustees. Those who served from 1 January 2019 until the date this report was approved are:

Mrs Rees Ballard
Mrs Yvonne Barkby
Mrs Rachel Brown
Mr Brian Darbyshire
Mrs Fiona Hodson
Mrs Bernadette Phillips
Mrs Stella Kerr
Dr Grahame Barkby (Charity Commission contact for the period)
Mrs Kathleen Longton
Mr Ian McKendrick
Mrs Yvonne Meadley
Mr Jeff Bonner

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Chorley United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church determined by the General Assembly of the United Reformed Church, and supplemented by the rules of Chorley URC Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 1 February, 2009, which was reviewed and revised during 2017.

The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the manse. The Church Meeting (of all members wishing to attend) gives general guidance on the life and work of the Church. The Elders assist the Minister in the pastoral care of the church.

The members of the Elders Meeting are the minister in pastoral charge, Rev. Martin Whiffen, who was inducted in September 2011, and members of Chorley URC Church nominated and elected as Elders by the members of Chorley URC Church at a Church Meeting. Elders serve for 4 years, retire by rotation and are eligible for re-election. There is no limit on the number of consecutive periods of service. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as elders unless they opt out or are ineligible.

The Elders are assisted in the administration of the Church, its property and its investments by committees established for Finance and Fabric. In line with the URC Model Trust, the URC "North Western Province Trust Company" act as custodian trustees on behalf of Chorley URC.

The Charity Trustees delegate to the Finance Committee the following tasks while maintaining responsibility for such:

- Overall management of the finances of the church within the agreed authority, financial limits and budgets.
- Monitoring/managing income and expenditure and making budget recommendations

- Proactively managing the church's investments within the investment objectives, delegated authority and financial limits agreed with the Charity Trustees.

The Charity Trustees delegate to the Fabric Committee the following tasks while maintaining responsibility for such:

- Managing the maintenance, upkeep and improvement of all church and manse buildings and fabric within the delegated authority and financial limits agreed with the Charity Trustees.
- Managing the lettings of all church buildings and when applicable the manse.

Church meetings have been limited during 2020 by the Covid 19 pandemic. The Elders' Meeting met monthly until lockdown and thereafter as required and as circumstances allowed, meeting on Zoom. The Finance Committee and its Investment sub-group and the Fabric Committees did meet prior to lockdown and thereafter as for Elders. We were still able to monitor the church's investments and seek advice from the charity's financial advisers. Covid 19 did not permit the quarterly church meetings nor the Annual General Meeting which will be held as soon as Covid 19 regulations allow.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Chorley United Reformed Church seeks to advance the Christian religion through its activities and the facilities offered to the community by its premises, described more specifically in its mission statement as:-

- *To reach out, speak out and gather in for Christ*
- *To be a centre of excellence in worship and praise*
- *To maintain and continue to develop the needs of our children and youth*
- *The Church with a heart in the heart of Chorley*

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church.

The Elders' Meeting believes that, the Church provides benefit to the public by:

- *providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;*
- *promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.*

Our Community Engagement Project and any activity arising from that are based on the following additional mission statement which supplements the above:-

To provide or facilitate the provision of services and activities that respond to and meet identified local community needs and that are delivered within premises that are fit for purpose, whilst maintaining an appropriate and contemporary place of Christian worship.

This project is on-going and further details of activity and progress during the year are outlined later in the report under the appropriate headings.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

Worship and Prayer

The church has been blessed with some very talented and dedicated people who give selflessly of their time and expertise to ensure that the quality of worship and pastoral care continue. However, face to face worship went into abeyance following the Covid 19 pandemic and so we have not been able to offer our usual range of services. Consequently we have not been able to take full advantage of the revamped worship area of the church premises which

provide an attractive, welcoming, disabled friendly, versatile and flexible space for contemporary worship, recognisable as such, that is available for community use at other times during the week. There was an occasional service was held following Covid 19 rules when there was a temporary easing of restrictions. Being unable to continue with face to face worship following the pandemic, the minister and a team of church members developed a weekly online service freely available on You Tube. These have been recorded on DVD's for house-bound church members and those who don't have access to You Tube, delivered by hand if necessary.

We were not able to celebrate any baptisms or weddings and but we did hold 3 funerals in our church during 2020.

Mission and evangelism

This has not really been able to progress during 2020, but the weekly on-line services on You Tube have been freely available to all. We have received many positive responses and they will continue after lockdown, when we hope that our Café Church and puppet ministry will resume.

Our trained United Reformed Church (URC) community worker has been limited in what he can achieve on account of Covid 19.

"Dreaming our Dreams" 2012 A vision for the next 5 years - and beyond

Further progress beyond what we achieved in 2019 has been held up by the Covid 19 pandemic, though the targets we set out in that document under the headings of Worship, Mission/Evangelism, Caring/Service (both for the local community in liaison with outside agencies and for our own church family), and Learning are unchanged and will continue to be taken forward by the church as lockdown restrictions are eased.

Church and manse buildings and fabric

To facilitate our objectives and activities it is important that we maintain the fabric of all the church premises, despite the events of 2020.

This is the role of the Fabric Committee with their ongoing programme of preventative maintenance and improvements to the fabric and property, keeping within budgetary guidelines. However, in view of the proposed church development, only essential maintenance is still being carried out at present. Both the gas and electric supply contracts continue to be monitored to ensure value for money.

The charity trustees are mindful that we should use our monies and assets wisely and effectively and not squander monies. They consider that the responsible use of our resources is still to develop on our present site to provide more flexible and versatile premises that are attractive, more efficient and ecologically and disabled friendly for the benefit of the community, while still providing premises that would be recognisable as a place of worship. This decision is unchanged from 2019. The Church Development Group is taking this forward, but progress has been limited by the impact of the Covid 19 pandemic.

Community care

During the week our school buildings, including the upgraded kitchen, are usually used by a large and varied number of organisations and groups in the course of the year, but this has not been possible for most of 2020, nor have they been available for private lettings nor has the Repair Café been able to run. Most of these groups have intimated that they will return to us when circumstances allow and other organisations have expressed an interest.

The Princes Trust and Groundwork Chorley, who work locally with them, have previously expressed an interest in working with us in the future as have other local charities and organisations who would work in partnership with us, but this will need to be clarified with those groups post-Covid.

In revisiting the needs of the local community by repeating the CEP during 2017, that report confirmed that very little had changed and most of those needs remained. In 2020 our researchers confirmed that this would still be the case, in fact even more so, post Covid. The requirement for any church development to meet our additional mission statement as previously stated remains and those needs will still be incorporated in to our plans for the church's development.

The Future

The revamping the worship space of our present premises, apart from some final decorating, has been completed and it is now a much more versatile and flexible space for community use during the week. Plans for the new community centre had been finalised and planning permission was sought with the support of the local MP and the encouragement of the local council. A timeline for the project had been drawn up, with the architects acting as project managers. There were some objections from planning at county council level which we are endeavouring to overcome with the help of the architects and the local borough council.

As well as our own fundraising efforts within the church fellowship and the local community, professional fundraisers have pursued funding applications and other donations on our behalf. Funding was being directed in 2 streams, one for the community centre and one for the alterations to the worship space as there are different sources of funding.

In all of this, the interests of the charity are protected.

Further development of the community centre unfortunately came to a halt during 2020 for number of reasons:

1. The Covid pandemic put a halt to fundraising and the appeal for the community centre, The Hollinshead Centre Appeal, which was to be launched in March 2020 with Jeremy Gorick taking on the role of chair of the appeal, did not take place. For the same reason, our investments took a hit.
2. The response to grant applications made by our professional fundraisers during 2020 was very disappointing and not what we were led to expect by them, yet their fees remained.
3. The work on the worship space revealed remedial structural building works that were not evident/apparent from the pre-build surveys and the costs of such exceeded the allowance made for contingencies. As a result, the church called in the Synod loan sooner than was expected for reasons of cash flow.
4. The Covid pandemic impacted on the criteria for grant applications.

The outcome of all of the above combined was that the funding for the community centre as planned with the funds likely to be available may not be achievable and some planning issues still needed to be overcome.

A decision was then made to consider a plan B, namely to reconsider revamping the present community buildings (the old schoolrooms) and not pursue a new build, seeking advice from the architects as to the possibilities and hopefully providing facilities equating to those that would have been provided by the proposed new build community centre. This would take account of the community facility provided by the revamped worship space.

The government then announced the levelling fund for the north of England at the end of 2020. The chair of the Hollinshead Centre Appeal, Jeremy Gorick, enthused by the plans for the Hollinshead Centre and the relevance of our proposals to meet the needs of the local community, will be pursuing a grant from that fund on our behalf and with the support of our local MP, based on the proposals as they stand for the new build. If such monies are forthcoming, then the new build could still be possible. Working with the architects, it is very possible that the planning objections for the new build can be overcome, aided by further events on site. Plan B, as above, will still be pursued should an application to that fund be unsuccessful.

FINANCIAL REVIEW

Overview

The financial management structure under the overall management of the Charity Trustees/Elders with Finance and Fabric Committees continues to function well. This eases the day to day burden on the Charity Trustees/Elders for financial, property and investment matters and given them more time for pastoral activities and developing our vision for the future.

We believe that we have managed the church's financial activities in the last year well, despite ageing and smaller congregations and falling membership and despite the Covid 19 pandemic and not being able to hold regular services for most of the year. Church members and friends have responded in their giving to ensure that the charity's expenses were met. The North West Synod of the URC also responded with a one-off grant to cover loss of income from collections and lettings and a reduction in M&M for 2021. We were not able to

hold our usual annual Christmas Fair in 2020, but church members staged a very successful "virtual Christmas Fair" to secure that income stream.

To ensure that monies for church development are set aside from other income and expenditure, the Church Development Fund Account remains. The income to this fund from church members and regular worshippers reflects the confidence they have in the way forward.

With the help of the NW Synod as above, we have still been able to meet all our expenses, but, as Notes 8 and 9 to the Financial Statements show, but our giving to varying charities and deserving causes significantly decreased on account of the impact of the Covid pandemic, totalling £2,280. This includes some direct donations from fundraising activities that did not pass through the accounts.

Our investments took a hit as described earlier, but, working closely with our financial advisers, we took steps to avoid further losses and there has since been some recovery.

In view of possible church developments as described earlier and the financial implications, the concerns that the Minster and Elders have around regular giving continue to be addressed with the membership and congregation and the TRIO material produced by the URC, which is based on proportionate giving, is available to us.

The church's contribution to the URC's Ministry and Mission Fund through the North West Synod of the URC was still the major item of expenditure for 2020 and will be for 2021. As the sum is calculated in arrears, there are fewer church members to raise that money, but any capital and capital assets for church development and donations/income for such is now ring-fenced and excluded from its calculation.

Expenditure for 2020 includes some expenses for the community worker, but the major expenses will be met centrally by the URC.

The full financial implications of church development on our present site cannot at this point be fully addressed, though the development team will be working on estimated costings as the project proceeds. The costings for the revamping of the worship space were met. If we find that the costings for any further community development are beyond what the charity can resource and put the charity's finances and activities in jeopardy, then the charity trustees will review the scope of that development and proceeding further, hopefully without losing key facilities for the community as far as possible.

Ideally, the Charity Trustees would wish to have in hand an amount equal to at least 6 months regular expenditure for "business as usual". The cash balances at 31 December 2020, excluding the Church Development Fund, other development monies, any restricted funds and Fabric Committee accounts, represent approximately 3 months of known estimated budgeted expenditure for "business as usual" during 2021, but, as 2020 was not "business as usual", this is based on the 2019 accounts. The finances of the Fabric Committee having been impacted by the Covid 19 pandemic, did not allow them to contribute towards M&M for 2020. At the time of writing this report, budgeting beyond this is now difficult on account of the fallout from the Covid 19 pandemic and the development of the community centre has been paused. Both treasurers consider that we still have sufficient funds to cover the church's fixed expenses for 2021.

The bank and cash balances at 31 December 2020 were as follows.

General funds: £50,005 compared with £47,036 in 2019. This is an increase compared with previous years and reflects the support of church members and friends during the Covid 19 pandemic and for the church's plans for development. The possible impact of an ageing congregation and the associated reduced direct and indirect giving, and fewer weddings remains.

Designated funds, excluding investments, the Church Development Fund and associated capital assets: £6,211 compared with £6,643 in 2019.

Restricted funds: £718 compared with £763 in 2019.

Total balance all funds, excluding investments, the Church Development Fund and associated capital assets: £58,983 compared with £49,917 in 2019,

The income and expenditure of new Church Development Fund Account includes both designated and restricted funds and the cash balance of that fund at 31st December 2020 stands at £133,597 compared with £132,461 in 2019. This figure excludes associated capital assets in accounting resulting from church development during 2020.

Investments at 31 December 2020 totalled £79,380 compared with £224,036 in 2019. These figures reflect expenditure on church development, stock market activity, the active management of the charity's investments by our financial advisers to ensure the best return on our investments and the release of funds for church development.

Further comments are made under "Major risks to the charity".

Designated Funds

The Charity currently operates 5 designated Funds with the encouragement of the Church Meeting. These have been described in Note 14 of the Financial Statement as:-

Fabric Committee Fund

Sick and Needy

Tiddlers

Ladies Fellowship Donation Fund

Designated Funds within the Church Development Fund Account

The purpose and movement within funds during the year is shown in Note 14 of the Financial Statement.

Restricted Funds

The Church Fund includes 7 restricted funds for 2019, where the monies can only be used for the specific purpose for which they were entrusted to the church. These monies were not at the disposal of the Charity Trustees/Elders/Church Meeting for any other purpose. They are described in Note 15 of the Financial Statement along with the movement in the funds during the year and include the Restricted Funds within the Church Development Fund Account and the Hollinshead Centre Appeal Account that was to be opened in March 2020.

Payments to employees and Charity Trustees

The charity no longer has any employees. Our cleaner is now self-employed.

The church organist was paid an honorarium of £2,160 during the year. The Charity Trustees have not seen any conflict of interest in this payment.

It should be noted that the majority of the work of the charity is carried out by willing volunteers and it is only when the work is too difficult or specialist that we employ outside contractors.

Major risks to the charity

There are probably 7 continuing major risks to the charity:-

- A continuing fall in the number of people worshipping at the church in recent years directly related to an increasingly ageing congregation/membership. Approximately 90%+ of our Voluntary Income is direct giving by members and adherents, in which recovery under Gift Aid is significant. This particularly emphasises the need for our Minister and Elders to monitor the progress and funding of our activities and ensure that the charity continues to fulfill its objectives.
- Risks to investments. The Finance Committee continues to seek professional advice to review and re-balance its investment portfolio as required to safeguard and diversify its capital investment and reduce the level of risk while still seeking a significant level of capital growth and income from investments. Though the market value of our investments was affected by the Covid 19 pandemic during 2020, we have still met a target income from investments of 4-4.5%. Risks to our investments will constantly be kept under review. This capital will be a major contribution to the costs of church development.

- Increasing costs for developments arising from "Dreaming our Dreams". Some are relatively minor and easily met while others are major, such as the church development, for which we will seek grants and other sources of outside funding as we move forward in liaison with professional fundraisers and national and local outside agencies, statutory and non-statutory. With professional advice, we still hope to be able to overcome the obstacles to successful applications for grants that we had previously identified. The positive response from church members and regular worshippers, the support of the North West Synod of the URC and its head office and the feedback from our professional fundraisers, positive so far, are all encouraging signs.
- Our work in the Open Kitchen and with young people has in recent years highlighted issues around safeguarding for vulnerable demographic groups such as children, young people and vulnerable adults attending the Open Kitchen. Our policies and procedures continue to be reviewed and updated along with the provision of regular training.
- It had been identified that our present premises are sitting on top of an old coal seam and mine workings originating a few miles away. There is the risk of subsidence that is very likely to account for some of the structural problems that are now apparent in our present premises. As we pursue church development on our present site, we are seeking professional advice on what can be realistically achieved on our present site, particularly in light of the above risk, and overcoming such, which is very likely.
- Any church development has the potential for risk as follows.
 1. Financial risk of funds being committed to any redevelopment and that fails and funds cannot be recovered, though professional support/advice and sourcing outside funding should minimise this risk.
 2. Building work, when completed, being found to be not fit for purpose. By having repeatedly researched the needs of the local community and ensuring that our plans meet those our requirements as well as our own and with further advice from architects and surveyors, this risk will be minimised.
 3. The risks of any proposed church development to the charity's finances in future years. As well as our own accountant, the legal and financial advisers of the North West Synod of the URC will also be ensuring that the charity does not take any unnecessary or undue risks.
 4. Following local elections, the council may change its planning strategy. However, we understand from council officers that this remains very unlikely. Financial support from the council has been provisionally agreed, but the form it will take is under discussion.

As previously stated, if we find that the costings are beyond what the charity can resource and put the charity's finances and activities in jeopardy, then the charity trustees will continue to review the scope of any church development and think again about proceeding any further. The development group are aware of these issues and continue to take professional advice.

The Charity Trustees are aware of the financial implications of the above issues. All church members and the wider congregation will be continually kept informed of the charity's finances, particularly in light of developments arising from "Dreaming our Dreams" and the proposed church development.

This report, with the approval of the Church Meeting, was compiled by Dr. Grahame Barkby (Charity Commission contact for the period) and approved by the Charity Trustee's/Elders' Meeting on 12th May 2021 and is signed on its behalf by Mrs K Longton, Charity Trustee.



12th May 2021

Registered Charity Number: 1128897

CHORLEY UNITED REFORMED CHURCH
FINANCIAL STATEMENTS
TO
31 DECEMBER 2020

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12 May 2021

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
		General £	Designated £	£	£	£
INCOME FROM:						
Donations and legacies	2	59,158	12,273	3,402	74,833	106,255
Other trading activities	3	6,762	0	0	6,762	30,494
Investments	4	14,882	9,211	0	24,093	45,608
Other	5	1,447	126,012	75,000	202,459	16,482
Total income		<u>82,249</u>	<u>147,496</u>	<u>78,402</u>	<u>308,147</u>	<u>198,839</u>
EXPENDITURE ON:						
Charitable activities:						
URC Ministry & Mission Fund	6	43,459	0	0	43,459	54,495
Ministerial costs	7	2,978	3,195	0	6,173	4,898
Costs of church activities	8	24,941	4,378	197	29,516	192,978
Grants payable and restricted donations passed on	9	0	1,322	828	2,150	3,884
Total expenditure		<u>71,378</u>	<u>8,895</u>	<u>1,025</u>	<u>81,298</u>	<u>256,255</u>
Gains/(losses) on investment assets	12.2	<u>0</u>	<u>(41,081)</u>	<u>0</u>	<u>(41,081)</u>	<u>35,584</u>
NET INCOME/(EXPENDITURE)		10,871	97,520	77,377	185,768	(21,832)
Transfers between funds		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net movement in funds		10,871	97,520	77,377	185,768	(21,832)
Total funds b/fwd 1 January 2020		47,036	327,149	29,039	403,224	425,056
Total funds c/fwd 31 December 2020		<u>£ 57,907</u>	<u>424,669</u>	<u>106,416</u>	<u>588,992</u>	<u>£ 403,224</u>
			(Note 14)	(Note 15)		
MONIES RING-FENCED FOR CHURCH DEVELOPMENT AND RESTRICTED FUNDS TO BE PASSED ON	16	<u>£ 0</u>	<u>424,311</u>	<u>105,698</u>	<u>530,009</u>	355,090
			(Note 16)	(Note 16)		
Total funds c/fwd 31 December 2019 adjusted for ring-fenced monies		<u>£ 57,907</u>	<u>358</u>	<u>718</u>	<u>58,983</u>	448,134

**BALANCE SHEET
AS AT 31 DECEMBER 2020**

	Note	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
		General £	Designated £	£	£	£
FIXED ASSETS						
Tangible assets	11	0	225,183	275,573	500,756	0
Investments	12	0	79,380	0	79,380	224,064
		<u>0</u>	<u>304,563</u>	<u>275,573</u>	<u>580,136</u>	<u>224,064</u>
CURRENT ASSETS						
Debtors	13	7,902	1,299	0	9,201	7,360
Bank and cash balances		50,005	118,807	843	169,655	171,800
		<u>57,907</u>	<u>120,106</u>	<u>843</u>	<u>178,856</u>	<u>179,160</u>
CURRENT LIABILITIES						
Creditors payable within one year		<u>0</u>	<u>0</u>	<u>(170,000)</u>	<u>(170,000)</u>	<u>0</u>
NET CURRENT ASSETS		<u>57,907</u>	<u>120,106</u>	<u>(169,157)</u>	<u>8,856</u>	<u>179,160</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>57,907</u>	<u>424,669</u>	<u>106,416</u>	<u>588,992</u>	<u>403,224</u>
Creditors payable after one year		0	0	0	0	0
TOTAL NET ASSETS		<u>£ 57,907</u>	<u>424,669</u>	<u>106,416</u>	<u>588,992</u>	<u>403,224</u>

THE FUNDS OF THE CHARITY
Unrestricted income funds:

General		57,907	0	0	57,907	47,036
Designated	14	<u>0</u>	<u>424,669</u>	<u>0</u>	<u>424,669</u>	<u>327,149</u>
Total		<u>57,907</u>	<u>424,669</u>	<u>0</u>	<u>482,576</u>	<u>374,185</u>
Restricted income funds:	15	<u>0</u>	<u>0</u>	<u>106,416</u>	<u>106,416</u>	<u>29,039</u>
		<u>£ 57,907</u>	<u>424,669</u>	<u>106,416</u>	<u>£ 588,992</u>	<u>£ 403,224</u>

APPROVED by the Elder's Meeting held on 12th May 2021

and signed on its behalf by Mrs K Longton



The notes on pages 3 to 12 form part of these financial statements

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES

1a Accounting Convention

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The financial statements have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)" and the United Reformed Church Guidance. The Charity is a Public Benefit Entity as defined by FRS 102. The accruals basis of accounting has been adopted and the principle accounting policies set out below are applied consistently.

1b Going Concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts. There are no material uncertainties about the Charity's ability to continue.

1c Fund Accounting

Unrestricted funds are available for use at the discretion of the church in furtherance of its charitable objectives.

Designation is an administrative act by which trustees may earmark unrestricted funds for a particular project or use, without restricting or committing the funds legally. The designation may be cancelled by the trustees if they later decide that the charity should not proceed or continue with the use or project for which the funds were designated.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor, or contained in the terms of a grant.

Endowment funds are funds the capital of which must be maintained; normally only income arising from investment of the endowment may be used, either as restricted or unrestricted funds depending on the purpose and terms on which the endowment was established.

Totals for page 1 have included any rounding up/down for the benefit of the SORP accounts

1d Tangible Fixed Assets

Freehold property: The Trustees of the church and manse buildings are the United Reformed Church (North West Province) Trust Ltd who hold them upon trust on behalf of Chorley URC for purposes connected with Chorley URC. Expenditure incurred on the church and manse is written off in the year it is incurred.

Investment assets: These are stated at market values on the balance sheet date.

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

1e Incoming Resources

All voluntary giving is included in the financial statements for the period in which it is received. Donations under Gift Aid plus the associated tax recovery are recognised as income when the donation is received.

Legacies are accounted for when their receipt is certain and can be properly quantified.

All other income is generally recognised when it is receivable.

1f Resources Expended

The URC Ministry & Mission Fund contribution is paid regularly and is included in the financial statements for the year to which it relates.

Resources expended are recognised in the period to which they are incurred and include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Governance costs represent direct expenditure on the governance of the church, including the production and independent scrutiny of these financial statements.

As most of the management and activity of the church is carried out by volunteers, this intangible cost is not included in the financial statements as this voluntary contribution to the life of the church is incalculable.

1g Taxation

As part of the United Reformed Church with an income in excess of £100,000, we registered with the Charity Commission on February 2009. Our registration number is 1128897. As such it is potentially exempt from taxation in respect of income and capital gains received to the extent that such income or gains are applied to exclusively charitable purposes. No provision for taxation has been made in these financial statements.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
	General £	Designated £	£	£	£
2 DONATIONS AND LEGACIES					
Gift Aid & Bankers Orders	41,650	7,224	0	48,874	44,381
Loose Cash	4,409	0	0	4,409	6,796
Tax Refund	10,576	2,353	0	12,929	11,731
Weddings & Funerals & Baptisms	0	0	0	0	39
Donations Received	2,333	2,249	3,402	7,984	41,200
Wedding & Funeral Fees	190	0	0	190	1,102
Sick & Needy Fund	0	447	0	447	1,006
	<u>£ 59,158</u>	<u>£ 12,273</u>	<u>£ 3,402</u>	<u>£ 74,833</u>	<u>£ 106,255</u>
3 OTHER TRADING ACTIVITIES					
Hollies for You shop	4,410	0	0	4,410	21,084
Messenger	0	0	0	0	0
Car Park fees/lease	0	0	0	0	3,750
Special Efforts	1,932	0	0	1,932	3,927
Saturday morning Coffee and Scones	420	0	0	420	1,733
	<u>£ 6,762</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 6,762</u>	<u>£ 30,494</u>
4 INVESTMENTS					
Rent from Property (1)	14,380	2,588	0	16,968	31,670
Dividends and distributions	0	6,621	0	6,621	12,916
Bank interest received	502	2	0	504	1,022
	<u>£ 14,882</u>	<u>£ 9,211</u>	<u>£ 0</u>	<u>£ 24,093</u>	<u>£ 45,608</u>
5 OTHER INCOME					
Adlington Pastoral Expenses contributions	1,139	0	0	1,139	1,089
Adlington Manse contributions	0	292	0	292	275
Grants received	0	470	75,000	75,470	5,400
Synod support for CRCW	0	0	0	0	9,718
Proceeds Synod Manse Scheme	0	110,250	0	110,250	0
Synod support during Covid pandemic	0	15,000	0	15,000	0
Miscellaneous items	308	0	0	308	0
	<u>£ 1,447</u>	<u>£ 126,012</u>	<u>£ 75,000</u>	<u>£ 202,459</u>	<u>£ 16,482</u>
1. Rent from property includes manse, school lettings and yard					
Total	<u>£ 82,249</u>	<u>£ 147,496</u>	<u>£ 78,402</u>	<u>£ 308,147</u>	<u>£ 198,839</u>

6 MINISTRY & MISSION FUND

The church contributes to the central URC costs of training and providing ministers (including the centralised payment of stipends, pension contributions and other benefits for ministers), running the denomination, and the wider mission of the national church. This annual budget amounts to some £23million, 80% of which relates to minister costs, and 87% is provided through the Ministry & Mission Fund contributions from churches.

	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
	General £	Designated £	£	£	£
Maintenance of the Ministry	43,459	0	0	43,459	54,495
	<u>43,459</u>	<u>0</u>	<u>0</u>	<u>43,459</u>	<u>54,495</u>
7 MINISTERIAL COSTS					
Pastoral expenses	2,978	0	0	2,978	3,588
	<u>2,978</u>	<u>0</u>	<u>0</u>	<u>2,978</u>	<u>3,588</u>
Manse Costs					
Maintenance, repairs and redecorating	0	30	0	30	148
Insurance	0	0	0	0	0
Water, gas and electricity	0	430	0	430	255
Council tax	0	2,735	0	2,735	907
	<u>£ 0</u>	<u>£ 3,195</u>	<u>£ 0</u>	<u>£ 3,195</u>	<u>£ 1,310</u>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
	General £	Designated £	£	£	£
8 COSTS OF CHURCH / BUILDINGS ACTIVITIES					
Pastoral Expenses (other than ministerial)	0	0	0	0	604
CRCW expenses	1,109	0	0	1,109	12,700
Pulpit Supply and Worship	815	0	0	815	204
Family Church	63	0	0	63	33
Organist & Music	2,160	0	0	2,160	2,317
Copyright licenses	562	0	0	562	498
Annual subscriptions: Synod, CTC	0	0	0	0	0
Water, gas and electricity	7,328	0	0	7,328	7,648
Buildings maintenance	1,774	0	0	1,774	3,078
Buildings improvements	1,647	0	0	1,647	7,168
Garage refurbishment	0	0	0	0	0
Cleaning	3,821	0	0	3,821	10,405
Stationery, postage & advertising	1,743	0	0	1,743	1,289
Telephone (vestry)	93	0	0	93	302
Messenger Costs	0	0	0	0	0
Insurance	0	4,378	0	4,378	5,696
Flowers	0	0	197	197	1,055
Hollies for You shop rent and council tax	1,148	0	0	1,148	4,592
Church Development Fund	0	0	0	0	125,527
Other Expenses	1,108	0	0	1,108	5,726
Donations other than restricted donations below passed on	130	0	0	130	40
Dreaming our Dreams; include professional fees	0	0	0	0	4,096
Governance costs - Independent examiner and accounts preparation	1,440	0	0	1,440	0
	<u>£ 24,941</u>	<u>4,378</u>	<u>197</u>	<u>29,516</u>	<u>£ 192,978</u>

9 GRANTS PAYABLE AND RESTRICTED DONATIONS PASSED ON

Tear Fund/Compassion/Bethany	0	687	0	687	660
Leprosy Mission	0	0	117	117	193
Water Aid	0	0	9	9	552
Commitment for Life	0	0	402	402	366
Ladies Fellowship B&B Charity	0	0	0	0	362
Natural Disasters Fund	0	0	300	300	349
(donations through Christain Aid to distribute)	0	0	0	0	0
Sick and Needy	0	513	0	513	1,317
Ladies Fellowship Donation Fund	0	122	0	122	85
	<u>£ 0</u>	<u>£ 1,322</u>	<u>£ 828</u>	<u>£ 2,150</u>	<u>£ 3,884</u>

10 EMPLOYEE COSTS AND PAYMENTS TO TRUSTEES

- 1 There were no employees with annual remuneration of £60,000 or more (2019: none).
- 2 No payments were made to trustees (2019: none).
- 3 Staff costs for 2020; nil (2019:nil).

CHORLEY UNITED REFORMED CHURCH
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

6

11 TANGIBLE FIXED ASSETS

For the reasons stated in Accounting Policy note 1d, the church and manse buildings are not tangible fixed assets of the church. For insurance purposes the Church and School buildings are insured for £4,366,946 and the Yard for £60,364. Contents of the Church and School are insured for £691,020.
 Manse now insured by NW Synod URC

	Unrestricted Funds		Restricted Funds	TOTAL 2020	TOTAL 2019
	General	Designated			
	£	£	£	£	£
CHURCH REDEVELOPMENT					
Additions	0	225,183	275,573	500,756	0
Balance at 31 December 2020	<u>0</u>	<u>225,183</u>	<u>275,573</u>	<u>500,756</u>	<u>0</u>

12 INVESTMENT ASSETS

12.1 The investment assets held at the balance sheet date comprise:

Fixed interest bonds and stock	0	60,932	0	60,932	37,268
Equity investments	0	18,279	0	18,279	184,681
Add cash held in portfolio	0	169	0	169	2,115
	<u>£ 0</u>	<u>£ 79,380</u>	<u>£ 0</u>	<u>£ 79,380</u>	<u>£ 224,064</u>

12.2 The movements on investments over the year were:

Brought forward 1 January 2020 at carrying (market) value	0	224,064	0	224,064	331,704
Additions to investments at cost	0	19,543	0	19,543	0
Disposals at selling value	0	(123,146)	0	(123,146)	(143,224)
Realised gains/(losses) on disposals	0	(56,033)	0	(56,033)	7,168
Unrealised gains/(losses) on revaluation investments	0	14,952	0	14,952	28,416
	<u>£ 0</u>	<u>£ 79,380</u>	<u>£ 0</u>	<u>£ 79,380</u>	<u>£ 224,064</u>

13 DEBTORS

Gift Aid Tax recoverable

	7,902	1,299	0	9,201	7,360
	<u>£ 7,902</u>	<u>£ 1,299</u>	<u>£ 0</u>	<u>£ 9,201</u>	<u>£ 7,360</u>

14 DESIGNATED FUNDS

The church currently operates 5 Designated Funds with the encouragement of the Church Meeting:

Fabric Committee Designated Fund	Previous funds for the maintenance and repair of the church, church buildings and manse premises were merged to form this fund; it receives income from investments and property rentals. The maintenance and repair is supervised by the Fabric Committee working with the Elders.
Sick and Needy	Fund to assist people in the church and the local community with problems and financial difficulties. This is administered discreetly by the Minister in conjunction with the Church Secretaries and Treasurer.
Tiddlers	Special collection from congregation to fund work with children in need throughout the world. Includes sponsoring the education of a specific child. Controlled by the Elders in conjunction with the Church Meeting
Ladies Fellowship Donations Fund	Funds set aside by the Ladies Fellowship to donate according to the wishes of the members.
Church Rebuilding Fund Designated Fund; superseded by new Church Development Fund Account with designated and restricted funds	These funds, set up in 2017, are monies donated by church members and regular attendees towards the costs of new premises for the church's development. On 22.7.2019 existing funds and subsequent donations were through the General Account were transferred to a new account, the Church Development Fund Account, serving the same purpose. Donations by others are held as restricted funds set out under note 15.

CHORLEY UNITED REFORMED CHURCH
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

8

14.1 The movements on the Designated Funds during the year were:

	Total 2020 £	Total 2019 £
Fabric Committee Designated Fund		
Balance b/fwd 01/01/20	222,321	337,859
Net Income	9,503	19,809
Expenditure	(7,573)	(7,707)
Investment gains / (losses)	(41,081)	35,584
Transfer to Church Development Fund	0	(163,224)
Balance 31/12/20	<u>183,170</u>	<u>222,321</u>
Sick and Needy		
Balance b/fwd 01/01/20	475	786
Income	447	1,006
Expenditure	(564)	(1,317)
Balance 31/12/20	<u>358</u>	<u>475</u>
Tiddlers Fund		
Balance b/fwd 01/01/20	168	136
Income	468	692
Expenditure	(636)	(660)
Balance 31/12/20	<u>0</u>	<u>168</u>
Ladies Fellowship Donations Fund		
Balance b/fwd 01/01/20	0	0
Income	122	85
Expenditure	(122)	(85)
Balance 31/12/20	<u>0</u>	<u>0</u>
Church Development Fund Account Designated Fund		
Balance b/fwd 01/01/20	104,185	10,696
Income (including Gift Aid donations and rebate received)	136,956	40,083
Transferred from Fabric Committee Fund	0	163,224
Transferred from restricted fund General Account	0	22,487
Remaining Expenditure CDF during 2020: divided between	0	(132,305)
Final Balance 31/12/20	<u>241,141</u>	<u>104,185</u>
Balance c/fwd 31 December 2020	£ <u>424,669</u>	£ <u>327,149</u>

The following funds from 2019 were closed with zero balance during 2020:

None

15 RESTRICTED FUNDS

The church accounts include 8 Restricted Funds, where the monies can only be used for the specific purpose for which they were entrusted to the church. Some of these funds were then closed, having fulfilled their purpose. These monies are not at the disposal of the Church Meeting for any other purpose, and represent:

Leprosy Mission	Fund for monies specifically raised for Leprosy Mission particularly from a bookstall after Sunday am service.
Water Aid	Fund set up primarily for project "Jars of change for jars of water" carried out in Lent.
Commitment for Life	Fund to support the national URC projects under the "Commitment for Life" umbrella.
Ladies Fellowship Bring and Buy Charity	Ladies Fellowship sponsored charity from their annual bring and buy sale.
Natural Disasters Fund	Monies specifically donated for funding any current disaster emergency appeals, either through Christain Aid or the Disasters Emergency Committee.
Flower Fund	Monies donated to the church for the expressed purpose of providing flower arrangements for the church
Church Rebuilding Fund Restricted Fund; superseded by new Church Development Fund Account with designated and restricted funds	These funds, set up in 2017, are monies donated by others outside the the church towards the costs of new premises for the church's development. On 22.07.2019, existing funds and subsequent donations through the General Account were transferred to a new account, the Church Development Fund Account, serving the same purpose.
Hollinshead Centre Appeal Account	This was set up during 2020 to set apart outside donations given by others raised through the appeal by our professional fund-raising team for funding the Hollinshead Centre as opposed to any other church development

15.1 The movements on the Restricted Funds during the year were:

	Total 2020 £	Total 2019 £
Leprosy Mission		
Balance b/fwd 01/01/20	39	0
Income	78	232
Expenditure	(117)	(193)
Balance 31/12/20	<u>0</u>	<u>39</u>

	Total 2020 £	Total 2019 £
Water Aid		
Balance b/fwd 01/01/20	7	0
Income	2	559
Expenditure	(9)	(552)
Balance 31/12/20	<u>0</u>	<u>7</u>
Commitment for Life		
Balance b/fwd 01/01/20	67	0
Income	335	433
Expenditure	(402)	(366)
Balance 31/12/20	<u>0</u>	<u>67</u>
Ladies Fellowship Bring and Buy Charity		
Balance b/fwd 01/01/20	0	0
Income	0	362
Expenditure	(0)	(362)
Balance 31/12/20	<u>0</u>	<u>0</u>
Flower Fund		
Balance b/fwd 01/01/20	455	425
Income	460	1,085
Expenditure	(197)	(1,055)
Balance 31/12/20	<u>718</u>	<u>455</u>
Natural Disasters Fund		
Balance b/fwd 01/01/20	195	224
Income	105	320
Expenditure	(300)	(349)
Balance 31/12/20	<u>0</u>	<u>195</u>
Church Development Fund Account Restricted Fund		
Balance b/fwd 01/01/20	28,276	32,515
Income (including Gift Aid donations and rebate received)	77,297	9,388
Transferred from Shop Account	0	12,000
Transfer to designated fund	0	(22,487)
Expenditure CDF during 2020: divided between funds at year end for SORP accounts	0	(3,140)
Final Balance 31/12/20	<u>105,573</u>	<u>28,276</u>
Hollinshead Centre Appeal Account		
Balance b/fwd 01/01/20	0	
Income	125	
Expenditure	0	
Balance 31/12/20	<u>125</u>	
Balance c/fwd 31 December 2020	<u>£ 106,416</u>	<u>£ 29,039</u>

The following funds from 2019 were closed with zero balance during 2020:

None

16 MONIES RING-FENCED FOR PROPOSED CHURCH DEVELOPMENT

	Unrestricted Funds		Restricted Funds	Total	Total
	General	Designated	Funds	2020	2019
	£	£	£	£	£
Capital ring-fenced for church development	0	79,380	0	79,380	224,064
Funds ring-fenced for church development	0	343,632	105,698	449,330	129,176
Tax refund on ring-fenced monies	0	1,299	0	1,299	1,609
Donations to be passed on	0	0	0	0	241
	<u>0</u>	<u>424,311</u>	<u>105,698</u>	<u>530,009</u>	<u>355,090</u>

16 2019 COMPARATIVES

	Note	Unrestricted Funds General £	Designated £	Restricted Funds £	TOTAL 2019 £
INCOME FROM:					
Donations and legacies	2	57,400	41,876	6,979	106,255
Other trading activities	3	30,494	0	0	30,494
Investments	4	26,084	19,524	0	45,608
Other	5	10,807	275	5,400	16,482
Total income		<u>124,785</u>	<u>61,675</u>	<u>12,379</u>	<u>198,839</u>
EXPENDITURE ON:					
Charitable activities:					
URC Ministry & Mission Fund	6	54,495	0	0	54,495
Ministerial costs	7	3,588	1,310	0	4,898
Costs of church activities	8	50,081	138,702	4,195	192,978
Grants payable and restricted donations passed on	9	0	2,062	1,822	3,884
Total expenditure		<u>108,164</u>	<u>142,074</u>	<u>6,017</u>	<u>256,255</u>
Gains/(losses) on investment assets	12.2	<u>0</u>	<u>35,584</u>	<u>0</u>	<u>35,584</u>
NET INCOME/(EXPENDITURE)		16,621	(44,815)	6,362	(21,832)
Transfers between funds		<u>(12,000)</u>	<u>22,487</u>	<u>(10,487)</u>	<u>0</u>
Net movement in funds		4,621	(22,328)	(4,125)	(21,832)
Total funds b/fwd 1 January 2019		42,415	349,477	33,164	425,056
Total funds c/fwd 31 December 2019		<u>£ 47,036</u>	<u>327,149</u>	<u>29,039</u>	<u>403,224</u>

17 Related Party Transactions

There have been no related party transactions during the year 2020.

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

TRUSTEES' AND TREASURERS' STATEMENT

We, with the Charity Trustees, acknowledge responsibility for the preparation of the accounts and we have therefore prepared the financial statements on pages 1 to 11 for the year ended 31 December 2020.

We do not consider that an audit is required for this year.

We have made reasonable enquiries of the Trustees/Elders and other relevant organisations.

Church Treasurer

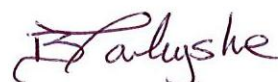
Dr Grahame Barkby



12.5.2021

Treasurer Fabric Committee

Mr Brian Darbyshire



12/5/21

Registered Charity Number: 1128897

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHORLEY UNITED REFORMED CHURCH

I report to the trustees on my examination of the accounts of Chorley United Reformed Church (the Charity) for the year ended 31 December 2020, which are set out on pages 1 to 13.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Worswick

Simon Worswick B.A. F.C.A.
R P Smith & Co
Chartered Accountants
2 Southport Road
Chorley
PR7 1LB

Date: *19 May 2021*