THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIST, HAYDON WICK

England & Wales · Charity number 1128874

Details

Other names	PCC OF ST JOHNS HAYDON WICK
Status	Registered
Legal form	Previously excepted
Registered	2009-03-30
Register	View on the Charity Commission register

Contact

Address	St. John The Evangelist Church Thames Avenue Swindon SN25 1QQ
Phone	01793726000
Email	parishoffice@stjohnshaydonwick.org.uk
Website	www.stjohnshaydonwick.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: As an Anglican church we conduct services each Sunday at 9am and 11am. We promote the Christian faith within the the church, including adults and children, and encourage outreach in the community. We provide pastoral care to the bereaved, the sick and elderly. We promote educational and medical work in Uganda.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Swindon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£130,921	£128,851	-	-
2023-12-31	£155,030	£136,272	-	-
2022-12-31	£139,446	£147,281	-	-
2021-12-31	£137,079	£149,217	-	-
2020-12-31	£141,274	£142,008	-	-

Trustees

Name	Role	Appointed
Alison Jane Wiltshire		2021-05-21
David John Williams		2022-04-25
Hosea Githi NJorge		2023-04-24
James Hywel Bennett		2019-04-29
Janet Mary Gash		2024-07-15
June Maureen Judge		2023-04-24
Keith Zvisi Z Baira		2025-05-19
Mary Southgate		2023-04-24
RODRICK EWAN MCKAY MORTIMER TD		
SHARON MORTIMER		
Simon Ross Robertson		2021-08-01
Trevor Morton-Holmes		2023-04-24
William John Hunt		2023-04-24

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England & Wales - Charity number 1128874

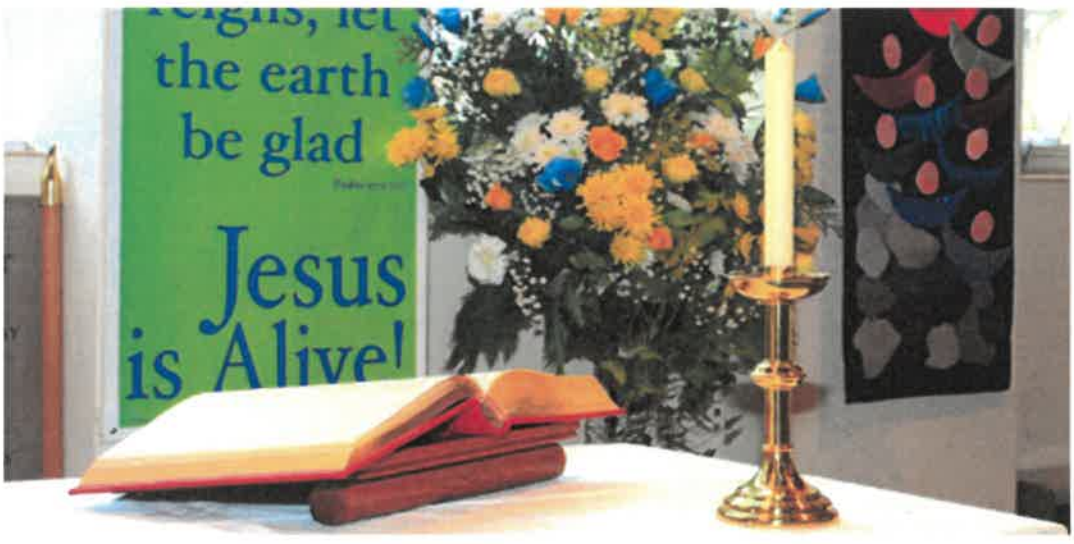
Accounts

The Ecclesiastical Parish of St. John the Evangelist, Haydon Wick

Registered Charity No: 1128874

ANNUAL REPORT
and
FINANCIAL STATEMENTS

for the year ended 31st December 2024



The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2024

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The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2024

Legal and Administrative information

Incumbent & Chair of PCC (and correspondence address)
Revd Patches Chabala (from 27th August 2024)
54, Furlong Close,
Haydon Wick,
Swindon,
SN25 1QP

Churchwardens
Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

Alison Wiltshire
20, Orwell Close
Greenmeadow
Swindon,
SN25 3LZ

PCC Secretary
Mary Southgate
14, Kennet Avenue
Greenmeadow,
Swindon,
SN25 3LG

PCC Treasurer
James Bennett
77, Britten Road,
Redhouse,
Swindon,
SN25 2HQ

Bankers
CAF Bank Ltd.
25, Kings Hill Avenue,
Kings Hill, West Malling,
Kent,
ME19 4JQ

Independent Examiner
Mr A Coombes FCCA
David Owen & Co.,
126, High Street,
Marlborough,
Wiltshire,
SN8 1LZ

Governing Document
Church Representation Rules

Registered Charity Number
1128874

Annual Report of the Parochial Church Council of St. John's, Haydon Wick, for the year ended 31st December 2024

Administrative Information

St. John's Haydon Wick is situated on Thames Avenue, Haydon Wick, Swindon. It is part of the Diocese of Bristol within the Church of England. The correspondence address is 54, Furlong Close, Haydon Wick, Swindon, SN25 1QP.

Background

The PCC of St John's has the responsibility of co-operating with the Revd. Patches Chabala in promoting the whole mission of the church, whether pastoral, evangelistic, social or ecumenical within the ecclesiastical parish. It also has maintenance responsibilities for the church. The PCC determines parish policy. The elected officers of the PCC who served during 2024 were:

- Rod Mortimer (Vice-Chair),
- Sharon Mortimer (Churchwarden)
- Alison Wiltshire (Churchwarden)
- Mary Southgate (PCC Secretary)
- James Bennett (PCC Treasurer)

Membership

The Parochial Church Council (PCC) is registered with the Charity Commission. PCC members who have served from 1st January 2024 until the date this report was approved are:

Curate in Charge	Revd. Tom Morgan until 26th August 2024
Vicar	Revd. Patches Chabala from 27th August 2024
Churchwardens	Sharon Mortimer, Alison Wiltshire
PCC Secretary	Mary Southgate

Representatives of the Diocesan Synod

Simon Robertson
Man Kam until 30th June 2024

Representatives of the Deanery Synod

Rod Mortimer
Alison Wiltshire
Sharon Mortimer from 15th January 2024

Elected Members

James Bennett
Charmain Tan until 8th May 2024
Tom Vandamme
David Williams
Trevor Morton-Holmes
June Judge
Tony Njoroge
Mary Southgate
Bill Hunt
Janet Gash co-opted from 15th July 2024

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and may then stand for election to the PCC. The maximum number of members elected to PCC is nine.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members of the Standing Committee are:

- Vicar and Chair: Revd. Patches Chabala from 27th August 2024
- Vice-Chair: Rod Mortimer Chair until 26th August 2024
- Churchwarden Sharon Mortimer
- Churchwarden: Alison Wiltshire
- PCC Treasurer: James Bennett
- PCC Secretary Mary Southgate

Finance, Fabric and Governance:

In addition to having regular meetings of the whole PCC, PCC operates using a Finance, Fabric and Governance group to oversee these critical aspects of PCC's work on a regular basis, reporting to the PCC.

Electoral Roll:

At the 2024 APCM (8th May 2024), there were 161 people on the Electoral Roll. This was a decrease of 4 from 2023's figure of 165. 14 people were removed from the roll because they had either moved away from the Parish, ceased to worship with us or had died, and 10 new members were added to the roll.

The average adult weekly attendance counted during October 2024 was 96. (October 2023 was 79, October 2022 was 100 and October 2021 was 77).

PCC Review of the Year

The PCC held 10 meetings during the year - including a brief meeting after the APCM. Meetings were held on the following dates:

15th January, 19th February, 25th March, 17th June, 15th July, 11th September, 14th October, 21st October (Extraordinary PCC), 25th November.

The Standing Committee did not meet during the year.

Public Benefit Statement:

Public Benefit at Congregational Level:

- St John's exists for the benefit of all who attend, whether members of the electoral roll or not. We teach the Christian faith and promote Christian values in marriage and family life, offering support, advice and counselling where requested.
- St John's aims to help those who are not members of the church to discover faith in Christ and live that faith out at work and in their communities.
- St John's has groups meeting in homes or on Zoom which offer mutual support and encouragement, at an emotional, spiritual, and practical level.
- St John's usually organises weekly groups for children and young people from ages 4-18

Public Benefit at Parish Level:

- Our Vicar and the Curate in Charge led assemblies in 5 local primary schools.
- The church runs a Craft Club to engage local people.
- The church supports the *Swindon Food Collective, Shine Pinehurst, Swindon* and *Swindon Youth for Christ (SYFC).* SYFC offers spiritual guidance and advice to young people and helps them discover a personal faith.

Public Benefit at National and International Level:

- St John's supports financially several educational, medical and religious organisations in Uganda, as well as offering regular support to a blind man and occasional support for individuals as needed.
- It has provided the finance to build a school at Bwaziba in the Diocese of Luweero and in partnership with the children and parents of St Francis' school has expanded and developed it.
- St John's is active in its support for *Mercy Ships*, providing medical aid for the poor, for *Open Doors* as it seeks to defend the persecuted church, and for *Church Pastoral Aid Society (CPAS)* which enables clergy and congregations to fulfil their mission nationally.

Objectives and Activities

Aims in 2024

The PCC aimed for numerical growth of both adults and children at our in-person services. PCC also aimed to restore and increase the numbers in Home Groups, and to enable the church to be effective in mission.

Young people: An effective ministry among young people is a sign of a healthy church. PCC determined to support all age groups, both spiritually and financially.

Hong Kong Welcome Course: The large influx of people from Hong Kong presented the church in Britain with challenges and opportunities. Although most of the Christian arrivals would become members of the Chinese Church, others were willing to join local churches. PCC therefore resolved to become 'Hong Kong Ready'. Having two Cantonese speakers in the congregation, St John's was ideally placed to offer a Welcome Course. We ran two courses during 2024, with another one due in early 2025, which will be our 5th course. A number of Hong Kongers have subsequently joined St John's.

The Energy Crisis: Massively increased fuel bills threatened to undermine our financial position. PCC determined to find ways to reduce ongoing fuel costs, and to consider ways of making the church more energy efficient.

Continuing during the vacancy: After over 32 years of ministry at St Johns, Haydon Wick, Reverend Canon Raymond Adams retired in March 2023. St John's does not have any other licensed clergy or laypeople, so we aimed to increase the number of preachers, as well as seeking help from other clergy in the area. We received a lot of help from our curate in charge, as well as from a number of clergy from throughout the Deanery who helped lead our services as well as preaching. A number of our congregation stepped forward to lead our services or to preach. The PCC wishes to express its gratitude to everyone from within the church and for their help and assistance.

PCC worked closely with both Archdeacon of Malmesbury and the CPAS in order to prepare for the upcoming vacancy and bringing a new incumbent into the parish.

Diocesan Initiatives: PCC resolved to work closely with the Diocese on the entire *Transforming Church: Together* programme which will set the diocesan direction for the next few years.

Fabric: PCC (through the work of the Finance, Fabric and Governance sub-group) were committed to continue to focus on diligent and timely maintenance and repair of the church building and its contents, ensuring that the requirements of the quinquennial survey were being addressed and that all reactive maintenance work was completed to a high standard.

Achievements in 2024

Overview of Church Attendance by Adults and Children

After a disappointing start, average Sunday Attendance returned almost to where it was in 2019. New members have joined us both for our 9am and 11am services and the church is growing once again.

While attendance at the end of the year was still about 10% lower than in 2019, this compares to an average national decline of 30%.

One of the strongest areas of ministry in St John's was with young people and, in particular, teenagers. The Young People leaders and helpers have organised visits to other Young People events in Swindon.

However, looking to the future, we need to sound a continuing note of caution in that our youngest group, *Scramblers* which caters for children from Pre-school to Reception, no longer exists.

Special services like *Christingle* and *Seven Lessons and Carols* have been continued as part of our church calendar. Revd Patches Chabala has led a number of Christingle services for Haydonleigh, Haydon Wick Schools, as well as hosting visits from Catherine Waite, St Francis and Greenmeadow Schools.

St John's continues to be an international church, with additional new members joining us from Hong Kong and of African heritage during the year.

Building Faith in Adults and Young People

In common with many churches, the number of people participating in evening events like home groups has declined since Covid. The various groups continue to thrive, but in comparison with the situation some years ago, numbers are quite low for all groups, apart from the very well-attended Monday afternoon group. Homegroups do also meet virtually, this can assist those such as parents with young children.

Church Fabric

Architect: Annie Evans continued to be our architect during the year. we have not needed to call on her services yet.

Energy Crisis: The energy crisis has seen the price of gas and electricity rise dramatically upwards. This has encouraged us to enact energy reduction measures to ensure that costs are mitigated wherever possible.

It has also led us to consider what we might do about energy efficiency in the medium to long term, recognising the Diocesan 'Net Zero' challenge. On the agenda in the future must be:

- the windows (where heat loss is significant).
- fluorescent tubes and other lighting were replaced in the Autumn.
- greater insulation where appropriate and practical.

Evangelism and Outreach

- **Hong Kong:** a warm welcome was offered to those arriving from Hong Kong. Two Welcome Courses for Hong Kongers were run during the year.

Wider Parish and Diocese

- **St Francis School:** PCC approved the reappointments of Oluwatosin Lagoke and Glenn Smith as Foundation governors at St Francis's school.

Policies Reviewed

As part of the PCC's regular assessment of policies and procedures, the following were reviewed:

- Safeguarding Policy
- Responding to Domestic Abuse Policy
- Robes
- Child Baptism Policy
- Alcohol Policy
- Anti Bullying/Harassment Policy
- Whistleblowing Policy
- Fair Recruitment of Ex-Offenders Policy
- Handling of Disclosure Information Policy
- Mission Funds and Mission Partners Policy

High and Low Points of 2024

In summary, the high points of 2024 were:

- The appointment of the Reverend Patches Chabala from the Diocese of Salisbury.
- Visits by the Bishop of Bristol, The Right Reverend Vivienne Faul, The Bishop of Swindon, The Right Reverend Neil Warwick and the Archdeacon of Malmesbury Christopher Bryan to lead Communion Services
- The continued support and help received from the Reverends Tricia Roberts; John Martin and Reverend Canon Michael Johnson in taking our Communion Services during the year, as well as our Curate in Charge the Reverend Tom Morgan from The Pattern Church.
- The increasing confidence of a number of our congregation in leading our Worship services and in preaching, as well as helping out before, during and after our services.
- An encouraging number of new members joining us for the first time.
- Two highly successful Hong Kong welcome courses and one planned for early 2025.
- Effective ministry among young teenagers.
- Tea and coffee were served after all the 11am services. with many people stepping forward to help. This has been well attended, following the example of the 9am service.
- A successful transfer of funding to new mission partners as part of a regular review.
- A number of our local schools have responded to the Revd Patches contacting them and organising visits, as well as organising School Christingle services in the church.

Disappointments included:

- Our inability to pledge to pay enhanced sums that we had been committing to the Parish Share request for 2024. However, for 2025 we have resolved to pay the full amount requested.
- The continuing smaller number of children at the youngest end of our church congregation.
- The relatively low take-up of home group membership.
- Fewer formal outreach activities, during the majority of the year.
- The poor quality of our streaming of services and the resultant decision to cease streaming until a review of our Multi-Media operation is carried out in 2025.

Financial Review

We are particularly grateful for the financial support that St John's received during 2024, although overall giving fell by 5% year on year, we recognise the pressures on household incomes in the current economic climate and we are thankful that the church has been able to sustain all its planned activities, retain an acceptable reserve level and save funds for future development work.

Total General Fund receipts were £125,677 (2023: £131,383) and are detailed in the financial statements.

From the General Fund, £112,373 (2023: £123,939) was spent on providing for ministry from St John's, including the Diocesan Parish Share of £78,500 (2023: £91,500). The Parish Share largely provides the stipends and housing for clergy in the Diocese. The amount committed to the Parish Share fell year as the church readjusted to lower levels of offerings and sought to balance generosity in supporting the Diocese with the need to cover higher cost levels due to prevailing inflation rates, and to sustain adequate reserves.

On the General Fund, there was a deficit for the year of £2,614 (2023: deficit of £2,918) after transfers were made to the Mission Fund. Such transfers were in accordance with PCC approval. The balance carried forward on the General Fund at 31st December 2024 was £47,000 (2023: £49,614). The General Fund remains above the reserves policy threshold of 4 months' expenditure and is regularly monitored by the PCC.

The Mission Fund is allocated 10% of offerings and of the tax recovered on gift-aided giving. Mission fund income and transfers from the General Fund in 2024 were £10,176 (2023: £10,976) demonstrating strong ongoing support for mission at home, overseas, for Christian relief and development agencies and a range of other charities. The fund made mission payments totalling £13,350 during the year (2023: £11,207). Payments to Uganda resumed during the year and this accounts for the higher level of payments made year on year. The Mission Fund is partially restricted (being the surplus carried forward in respect of specific gifts for mission purposes) and partially designated (in respect of unspent amounts transferred from the General Fund). Full details on the balances held are shown in the notes to the financial statements.

The Fabric Fund (the recipient of generous gifts in prior years) has helped St John's maintain key aspects of the fabric of its building (such as boiler replacement). The fund ended the year with a balance of £7,539 (2023: £7,517). The Fabric Fund received income from the Jack Richards Endowment Fund during the year.

The Development Fund receives donations from members of the church and a portion of rents paid by the non-church users of the building where this can be afforded. Accordingly, £5,742 was transferred from the General Fund during the year (2023: £nil). During the year £3,096 was drawn from the fund for replacement low energy lighting for the church building (2023: £nil). The fund currently stands at £40,055 (2023: £37,409). The entire balance on the fund is available to meet the cost of future special projects.

The Memorial Fund was set up by the PCC to fund capital projects and to support ministry throughout the parish and has been the recipient of generous gifts since its inception. The fund cannot be used for general running expenses. In 2024 the fund was credited with bank interest of £45 (2023: £99). The fund made payments of £32 for memorial plaques (2023: £54) and ended the year with a balance of £6,493 (2023: £6,480).

St John's were very grateful to receive a generous bequest in the sum of £20,000 during the prior year. The terms of the bequest are that the monies are used by the PCC for a special purpose or capital expense (and not for general running expenses). The bequest is being held on this restricted basis in bank deposits until the PCC decide how best to deploy the funds. While invested, the bequest attracts its share of bank deposit interest.

Finally, St John's was delighted to be the recipient of a generous gift of £3,000 to fund the expansion of the church's work with children and young people. PCC will consider how to deploy the funds in 2025, which will be held on restricted terms in the intervening period.

Reserves Policy

It is PCC policy to maintain a General Fund balance which equates to approximately 4 months' unrestricted payments to cover emergency situations that may arise from time to time. The General Fund balance of £47,000 equates to a reserve of 4.6 months' (based on 2024 expenditure levels – 'expenditure' includes the transfers that PCC have agreed to support mission payments (10% of offerings and associated gift aid) and accordingly met the target.

Going Concern

The Trustees consider that the PCC will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The PCC has sufficient cash to meet short-term needs.
- The PCC could consider reductions in expenditure if required.
- Sufficient unrestricted funds exist to be able to support ongoing running costs.

The Trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in note 14 to the financial statements.

Declarations by Trustees

The Trustees declare that in 2024 no income was received from contracts from central or local government to deliver services and PCC received no grants from central or local government.

As from 1st January 2017, PCC policy has been to pay its staff no less than the Voluntary Living Wage. The Church applied for and received accredited Living Wage status in 2019.

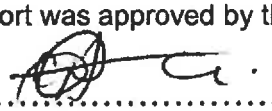
PCC reviews its financial controls on an ongoing basis. The Trustees further declare that PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Trustees' Responsibilities

Charity legislation requires the Trustees to prepare statements of account for each financial year. In preparing those statements the Trustees are required:

- to prepare financial statements that show a true and fair view
- in preparing financial statements:
    - to select suitable accounting policies and apply them on a consistent basis
    - to make judgements and estimates that are prudent and reasonable
    - to apply the going concern basis unless it is not appropriate to do so.
- to keep proper accounting records.
- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities.

This report was approved by the Parochial Church Council on 24 March 2025.



.....

Patches Chabala (Chair of PCC)

The Parish of St John the Evangelist
Year ended 31st December 2024

Independent examiner's report to the Parochial Church Council

I report on the accounts of the charity for the year ended 31st December 2024 which are set out on pages 13 to 20.

Respective responsibilities of trustees and examiner

The charity's PCC is responsible for the preparation of the accounts. The charity's PCC consider than an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

   - to keep accounting records in accordance with section 130 of the 2011 Act and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr A Coombes FCCA
David Owen & Co
Chartered Accountants
126 High Street
Marlborough, Wiltshire
SN8 1LZ

28 March 2025

The Parish of St John the Evangelist

Receipts and Payments Account for the year ended 31st December 2024

	Note(s)	General Fund	Designated Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£	£
Receipts						
Voluntary Income						
Offerings and collections	1	82,257	-	-	**82,257**	86,625
Gift aid recovered		19,964	-	-	**19,964**	23,305
Specific gifts	2	-	-	3,000	**3,000**	-
Legacy	15	-	-	-	-	20,000
Mission gifts	4	-	-	1,710	**1,710**	3,086
		102,221	-	4,710	**106,931**	133,016
Income from investments	3	3,831	-	534	**4,365**	2,525
Income from church activities	5					
Rental income		19,156	-	-	19,156	19,202
Fees and charges		469	-	-	469	287
		19,625	-	-	**19,625**	19,489
Total receipts		**125,677**	-	**5,244**	**130,921**	155,030
Payments						
Activities directly relating to the work of the church	6	99,958	3,096	32	**103,086**	114,457
Mission gifts	4	-	10,165	3,185	**13,350**	11,207
Church management and administration	7	12,415	-	-	**12,415**	10,608
Total payments		**112,373**	**13,261**	**3,217**	**128,851**	136,272
Net Receipts / (Payments)		**13,304**	**(13,261)**	**2,027**	**2,070**	18,758
Transfers between funds	8	(15,918)	15,918	-	-	-
Net movement in funds	8	**(2,614)**	**2,657**	**2,027**	**2,070**	18,758
Opening fund balances at 1st January	8	49,614	52,785	29,438	**131,837**	113,079
Closing fund balances at 31st December	8	**47,000**	**55,442**	**31,465**	**133,907**	131,837

Statement of Assets and Liabilities as at 31st December 2024

	General Fund	Designated Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£	£
Bank current accounts	4,563	-	-	**4,563**	5,731
Bank deposit accounts	42,387	55,442	31,465	**129,294**	126,057
Cash in hand	50	-	-	**50**	49
Total monetary assets	**47,000**	**55.442**	**31,465**	**133,907**	131,837

The financial statements, accounting policies and notes, contained on pages 14-20 were approved by the Parochial Church Council on 24 March 2025.

..... **Patches Chabala (Chair of the PCC)**

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2024

Accounting Policies

Basis of Preparation

The financial statements have been prepared on a going concern basis and in accordance with Section 133 of the Charities Act 2011 and comprise:

- A Receipts and Payments Account, and
- A Statement of Assets and Liabilities.

Fund Accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees (PCC members) in furtherance of the general objectives of the charity and that have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements and the financial review.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements and the financial review.

Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, investment is apportioned to individual funds on an average balance basis.

Tangible Fixed Assets

Consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years are listed in the Statement of Assets and Liabilities on page 19 of the Report and Financial Statements.

Accordingly, any expenditure on tangible fixed assets is shown under capital expenditure in the receipts and payments account.

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2024

Notes to the Financial Statements

1 Collections and Offerings

	2024	2023
	£	£
Planned giving	**79,367**	83,047
Cash collections and one-off gifts	**2,890**	3,578
	82,257	86,625

St John's claims Gift Aid on regular giving where the individual has provided a signed gift aid declaration as a UK taxpayer. St John's also claims gift aid on small value donations as permitted by HMRC's Gift Aid Small Donations Scheme (GASDS).

During the year St John's recovered £19,964 in Gift Aid that was credited to the General Fund. This represents gift aid claims submitted in respect of the year to 5th April 2024 and sums attributable to monthly gifts received through the Parish Giving Scheme.

Details of gift aid claims to be submitted in respect of the period 6th April – 31st December 2024 are set out in Note 9.

Gift aid attributable to general fund receipts is applied to the General Fund. Any gift aid arising on specific gifts is credited to the relevant fund (Mission, Fabric, Memorial).

2 Specific Gifts

During the year, specific gifts were given by members of the congregation and others to:

	2024	2023
	£	£
Gift to support the expansion of children and young people's work	**3,000**	-
	3,000	-

3 Investment Income

	2024	2023
	£	£
Bank interest	**3,876**	2,520
Income arising on endowment funds (see Note 10)	**22**	5
	3,898	2,525

Bank interest arising on designated funds is made available to the General Fund. Restricted funds held on deposit receive a portion of bank interest received based on the average value of the funds held during the year. Endowment income relates to the funds invested for the Jack Richards endowment and is made available to the Fabric Fund on a restricted basis.

4 Mission Funds

	Balance at 1st Jan 2024	Total receipts	Total payments	Transfers	PCC Allocation	Balance at 31st Dec 2024
	£	£	£	£	£	£
Mission - Overseas:						
Open Doors	**360**	-	(1,516)	-	1,454	**298**
Mercy Ships	**850**	-	(1,516)	-	1,454	**788**
Jars of Grace	**1,539**	440	(929)	(929)	-	**121**
Luweero and Uganda	**2,894**	-	(2,925)	929	1,454	**2,352**
	5,643	440	(6,886)	-	4,362	**3,559**
Mission – Home:						
Church Pastoral Aid Society	**360**	-	(1,516)	-	1,454	**298**
Challengers and Sunday School	**226**	154	-	-	-	**380**
Hong Kong Welcome Course	**-**	200	-	-	-	**200**
Shine Pinehurst	**179**	-	(758)	-	727	**148**
Swindon Youth for Christ	**180**	-	(758)	-	727	**149**
	945	354	(3,032)	-	2,908	**1,175**
Christian Relief & other charities:						
Filling Station	**180**	-	(758)	-	727	**149**
Swindon Food Collective	**179**	-	(758)	-	727	**148**
Bishops' Ordination Fund	**-**	506	(506)	-	-	**-**
Wiltshire Air Ambulance	**-**	410	(410)	-	-	**-**
	359	916	(2,432)	-	1,454	**297**
Unspent general fund allocations	**3,586**	-	(1,000)	10,176	(8,724)	**4,038**
Total	**10,533**	1,710	13,350	10,176	-	**9,069**

Represented by:	
Designated funds	7,875
Restricted funds	1,194
Total	**9,069**

The PCC has approved a policy of designating 10% of General Fund collections and offerings to mission work. These sums are allocated to a range of beneficiaries agreed with and reviewed by the PCC – the allocation is shown in the 'PCC allocation' column.

Mission funds are typically paid quarterly to beneficiaries. Funds collected for Uganda and Tearfund (via the Jars of Grace Appeal) are paid over annually.

Any unspent allocation of General Fund money represents designated funds. All monies given directly by donors for the above missions have been treated as restricted funding.

5 Other income from Church activities

	2024	2023
	£	£
Rental income	**19,156**	19,202
Fees and charges	**469**	287
	19,625	19,489

Fees and charges relate to the charges levied for services at the Church as laid down by the Diocese net of sums paid over to the Diocese, leaving the fees attributable to St John's.

6 Activities directly relating the work of the Church

	2024	2023
	£	£
Parish Share	**78,500**	91,500
Church running expenses	**12,480**	11,598
Cost of services	**2,752**	2,086
Postage, telephone and travel costs	**1,457**	1,231
Building maintenance	**5,849**	4,367
Events and refreshments	**1,146**	1,549
Memorials	**32**	54
Sunday school	**740**	570
Courses and publications	**130**	233
Advertising, travel and refreshments (recruitment process)	**-**	1,269
	103,086	114,457

Advertising, travel and refreshments expenses in the prior year relate to the recruitment process for the new vicar for the church.

7 Church Management and Administration

	2024	2023
	£	£
Printing and stationery	**1,033**	1,103
Parish administrators' salaries	**10,327**	8,510
Accountants' fees	**990**	930
Bank charges	**65**	65
	12,415	10,608

8 Analysis of Funds

Movements in church funds are shown below, the purpose of each fund and the policies set out by the PCC in respect of each fund's management is provided in the Financial Review on page 9.

	Balance at 1st Jan 2024	**Total receipts**	**Total payments**	**Net receipts/ (payments)**	**Transfers**	**Balance at 31st Dec 2024**
	£	£	£	£	£	£
General Fund	49,614	125,677	(112,373)	13,304	(15,918)	**47,000**
Designated funds:						
Mission fund	7,864	-	(10,165)	(10,165)	10,176	**7,875**
Development fund	37,409	-	(3,096)	(3,096)	5,742	**40,055**
Fabric Fund	7,512	-	-	-	-	**7,512**
	52,785	-	(13,261)	(13,261)	15,918	**55,442**
Restricted funds:						
Mission fund	2,669	1,710	(3,185)	(1,475)	-	**1,194**
Fabric Fund	5	22	-	22	-	**27**
Gift for children's work	-	3,000	-	3,000	-	**3,000**
Special bequest	20,284	467	-	466	-	**20,751**
Memorial fund	6,480	45	(32)	13	-	**6,493**
	29,438	5,244	(3,217)	2,026	-	**31,465**
Total funds	131,837	130,921	(128,851)	2,069	-	**133,907**

Transfers from the General Fund, approved by the PCC, comprise:

	General Fund	Mission Fund	Development Fund	**Total Designated Funds**
	£	£	£	**£**
To support mission work	**(10,176)**	10,176	-	**10,176**
To support future development	**(5,742)**	-	5,742	**5,742**
Total transfers	**(15,918)**	10,176	5,742	**15,918**

The PCC have approved that:

- 10% of total offerings and collections and gift aid reclaimed should be directed to mission work.
- The budgeted surplus on the general fund for the year, after making transfers for mission purposes, should be transferred to the development fund. This amounts to approximately 30% of budgeted rental income for the year.

9 Other Monetary Assets

St John's Church has calculated its entitlement to Gift Aid in respect of offerings, collections and gifts received in the year. These amounts will be claimed in April 2025 and will be available as follows.

	2024	2023
	£	£
General Fund	**7,525**	8,344
Total	**7,525**	8,344

10 Endowment Investments

St John's Church benefits from the Jack Richards Endowment Fund which is held on special trust as a permanent endowment such that only the income may be spent. Income arising on the fund is made available on a restricted basis for the fabric fund. The endowment is held in 594 Central Board of Finance Fixed Interest Security Shares and the market value of the holdings as at 31st December 2024 was £886 (2023: £860). Income from the fund in 2024 was £22 (2023: £5).

11 Tangible Fixed Assets

As set out in the accounting policies (see page 14) consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years include:

	£
Colour Photocopier	3,234

12 Liabilities and Creditors

There were no liabilities and creditors as at 31st December 2024.

13 Remuneration of Trustees

The Trustees neither received nor waived any emoluments during the year (2023: £nil). Mrs S Mortimer (Churchwarden) received a net wage of £5,570 during 2024 (2023: net wage of £4,885) in relation to her work in the capacity of Parish Administrator. This is incorporated in within total parish administrators' salaries in Note 7.

In total 3 Trustees (2023: 3) were reimbursed for travel, subsistence and out of pocket expenses totalling £2,960 (2023: £1,941).

During the year Ms A Wiltshire provided payroll services for St John's. The services were not remunerated and were provided after prior agreement with PCC. The processing costs incurred by Ms Wiltshire's company amounted to £56 and these expenses were reimbursed by the church.

14 Going Concern

The Trustees have reviewed the anticipated financial position of the PCC for a period of at least twelve months from the date of approval of the financial statements and concluded that there is no material uncertainty regarding the PCC's ability to meet its liabilities as they fall due, and to continue as a going concern.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1128874

Accounts

The Ecclesiastical Parish of St. John the Evangelist, Haydon Wick

Registered Charity No: 1128874

ANNUAL REPORT
and
FINANCIAL STATEMENTS

for the year ended 31st December 2023



The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2023

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The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2023

Legal and Administrative information

Incumbent & Chair of PCC (and correspondence address)
Revd Canon Raymond Adams (Until 18th March 2023)
54, Furlong Close,
Haydon Wick,
Swindon,
SN25 1QP

Churchwardens
Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

Alison Wiltshire
20, Orwell Close
Greenmeadow
Swindon,
SN25 3LZ

PCC Secretary (Until 15th May 2023)
Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

PCC Secretary (From 15th May 2023)
Dorothy Strowger
61, Hudson Way,
Abbeymeads,
Swindon,
SN25 4WJ

PCC Treasurer
James Bennett
77, Britten Road,
Redhouse,
Swindon,
SN25 2HQ

Bankers
CAF Bank Ltd.
25, Kings Hill Avenue,
Kings Hill, West Malling,
Kent,
ME19 4JQ

Independent Examiner
Mr A Coombes FCCA
David Owen & Co.,
126, High Street,
Marlborough,
Wiltshire,
SN8 1LZ

Governing Document
Church Representation Rules

Registered Charity Number
1128874

Annual Report of the Parochial Church Council of St. John's, Haydon Wick, for the year ended 31st December 2023

Administrative Information

St. John's Haydon Wick is situated on Thames Avenue, Haydon Wick, Swindon. It is part of the Diocese of Bristol within the Church of England. The correspondence address is 54 Furlong Close, Haydon Wick, Swindon, SN25 1QP.

Background

The PCC of St John's has the responsibility of co-operating with the Revd. Canon Raymond Adams in promoting the whole mission of the church, whether pastoral, evangelistic, social or ecumenical within the ecclesiastical parish. It also has maintenance responsibilities for the church. The PCC determines parish policy. The elected officers of the PCC who served during 2023 were:

- Rod Mortimer (Vice-Chair),
- Sharon Mortimer (Churchwarden) and PCC Secretary until 15th May
- Sharon Mortimer (PCC Secretary until 15th May)
- Alison Wiltshire (Churchwarden)
- Dorothy Strowger (PCC Secretary from 15th May)
- James Bennett (PCC Treasurer)

Membership

The Parochial Church Council (PCC) is registered with the Charity Commission. PCC members who have served from 1st January 2023 until the date this report was approved are:

Vicar	Revd Canon Raymond Adams (Chair) (Until 18th March 2023)
Churchwardens	Sharon Mortimer, Alison Wiltshire
PCC Secretary	Sharon Mortimer (Until 15th May 2023) Dorothy Strowger (from 15th May 2023)

Representatives of the Diocesan Synod

Man Kam
Simon Robertson

Representatives of the Deanery Synod

Rod Mortimer
Sharon Mortimer (Until 15th May 2023)
Dorothy Strowger
Alison Wiltshire (from 15th May 2023)

Elected Members

James Bennett
Paul Nichol (Until 15th May 2023)
Charmain Tan
Tom Vandamme
David Williams

Elected Members (continued)

Trevor Morton-Holmes (From 15th May 2023)
June Judge (From 15th May 2023)
Tony Njoroge (From 15th May 2023)
Mary Southgate (From 15th May 2023)
Bill Hunt (From 15th May 2023)

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and may then stand for election to the PCC. The maximum number of members elected to PCC is nine.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members of the Standing Committee are:

• Vicar and Chair:	Raymond Adams (Until 18th March 2023)
• Vice-Chair:	Rod Mortimer
• Churchwarden	Sharon Mortimer
• Churchwarden:	Alison Wiltshire
• PCC Treasurer:	James Bennett
• PCC Secretary	Sharon Mortimer (Until 15th May 2023)
	Dorothy Strowger (From 15th May 2023)

Sub-Teams:

In addition to having regular meetings of the whole PCC, PCC has operated using five sub-teams. The five sub-teams have been as follows. Currently only the FFG team meets regularly; the work of the communications team continues (though without formal meetings).

- Finance, Fabric and Governance (FFG)
- Mission and Outreach
- Discipleship
- Communication
- Prayer and Worship

Electoral Roll:

At the 2023 APCM, there were 165 people on the Electoral Roll. This was a decrease of 8 from 2022's figure of 173. Fourteen people were removed from the roll because they had either moved away from the Parish, ceased to worship with us or had died, and 6 new members were added to the roll.

The average adult weekly attendance counted during October 2023 was 79. (October 2022 was 100, October 2021 was 77 and October 2020 was 29, (the low numbers being due to the nationwide restrictions as they related to church worship, as a result of the COVID 19 Pandemic), October 2019 was 102 and October 2018 was 112).

PCC Review of the Year

The PCC held 11 meetings during the year - including a brief meeting after the APCM. Meetings were held on the following dates. The Standing Committee met on one occasion, being 16th November 2023.

- 30th January 2023 (Via Zoom)
- 14th February 2023 (Vacancy meeting)
- 8th March 2023
- 24th April 2023
- 15th May (Following APCM)
- 5th June 2023
- 17th July 2023
- 4th September 2023
- 9th October 2023
- 13th November 2023
- 11th December 2023

Public Benefit Statement:

Public Benefit at Congregational Level:

- St John's exists for the benefit of all who attend, whether members of the electoral roll or not. We teach the Christian faith and promote Christian values in marriage and family life, offering support, advice and counselling where requested.
- St John's aims to help those who are not members of the church to discover faith in Christ and live that faith out at work and in their communities.
- St John's has groups meeting in homes or on Zoom which offer mutual support and encouragement, at an emotional, spiritual, and practical level.
- St John's usually organises weekly groups for children and young people from ages 4-18

Public Benefit at Parish Level:

- The vicar has led assemblies in three local primary schools before his retirement.
- Our Curate-in-Charge, Tom Morgan has also taken some school assemblies.
- The church runs a Craft Club to engage local people.
- The church supports the *Swindon Food Collective, Shine Pinehurst, Swindon Pregnancy Choices* and *Swindon Youth for Christ (SYFC).* SYFC offers spiritual guidance and advice to young people and helps them discover a personal faith.

Public Benefit at National and International Level:

- St John's supports financially several educational, medical and religious organisations in Uganda, as well as offering regular support to a blind man and occasional support for individuals as needed.
- It provides the finance to build a school at Bwaziba in the Diocese of Luweero and in partnership with the children and parents of St Francis' school continues to expand and develop it.
- St John's members have been active in building links with the people of Uganda, and we hope that they will flourish once again, now that the main Covid emergency has passed.
- St John's is active in its support for *Mercy Ships*, providing medical aid for the poor, for *Open Doors* as it seeks to defend the persecuted church, and for *Church Pastoral Aid Society(CPAS)* which enables clergy and congregations to fulfil their mission nationally.

Objectives and Activities

Aims in 2023

St John's aim in 2023 was to continue to recover from the effects of Covid 19. In particular, PCC aimed for numerical growth of both adults and children at our in-person services. Our task was also to support those who felt they could not come back to church for health reasons.

Covid 19 had hit our special services, our home groups and our regular ongoing Sunday services. We aimed to restore them, and to enable the church to be effective in mission.

Young people: An effective ministry among young people is a sign of a healthy church. PCC determined to support all age groups, both spiritually and financially.

Hong Kong Welcome Course: The large influx of people from Hong Kong presented the church in Britain with challenges and opportunities. Although most of the Christian arrivals would become members of the Chinese Church, others were willing to join local churches. PCC therefore resolved to become 'Hong Kong Ready'. Having two Cantonese speakers in the congregation, St John's was ideally placed to offer a Welcome Course.

The Energy Crisis: Massively increased fuel bills threatened to undermine our financial position. PCC determined to find ways to reduce ongoing fuel costs, and to consider ways of making the church more energy efficient.

Continuing during the vacancy: After over 32 years of ministry at St Johns, Haydon Wick, Reverend Canon Raymond Adams retired in March 2023. St John's does not have any other licensed clergy or laypeople, so we aimed to increase the number of preachers, as well as seeking help from other clergy in the area. Archdeacon Christopher Bryan and Reverend Mike Duff, Patronage Secretary of CPAS attended the PCC in February to talk through the process of seeking a new incumbent.

PCC aimed to work closely with both Archdeacon of Malmesbury and the CPAS in order to prepare for the upcoming vacancy and bringing a new incumbent into the parish.

Diocesan Initiatives: PCC resolved to work closely with the Diocese on the entire *Transforming Church: Together* programme which will set the diocesan direction for the next few years.

Fabric: PCC (through the work of the Finance, Fabric and Governance sub-group) were committed to continue to focus on diligent and timely maintenance and repair of the church building and its contents, ensuring that the requirements of the quinquennial survey were being addressed and that all reactive maintenance work was completed to a high standard.

Achievements in 2023

Overview of Church Attendance by Adults and Children

After a disappointing start, average Sunday Attendance returned almost to where it was in 2019. New members have joined us both for our 9am and 11am services and the church is growing once again.

While attendance at the end of the year was still about 15% lower than in 2019, this compares to an average national decline of 30%.

One of the strongest areas of ministry in St John's was with young people and, in particular, teenagers. The Young People leaders and helpers have organised visits to other Young People events in Swindon.

However, looking to the future, we need to sound a continuing note of caution in that our youngest group, *Scramblers* which caters for children from Pre-school to Reception, no longer exists.

Special services like *Christingle* and *Seven Lessons and Carols* have been continued as part of our church calendar. Revd. Tom Morgan has led a number of Christingle services for Haydonleigh, Haydon Wick Schools, as well as hosting visits from Catherine Waite and Greenmeadow Schools.

Our worship group lost two members who decided to worship elsewhere. We also said goodbye Alison Adams who had been a long serving member. We wish them all the best for the future. We are grateful for those members of the group who have stepped up to lead the worship or sing more often.

St John's continues to be an international church, with additional new members joining us from Hong Kong and of African heritage during the year.

Building Faith In Adults and Young People

In common with many churches, the number of people participating in evening events like home groups has declined since Covid. The good news is that a new home group was started during the autumn of 2022 and continues to thrive. but in comparison with the situation some years ago, numbers are quite low for all groups, apart from the very well-attended Monday afternoon group. Homegroups do also meet virtually, this can assist those such as parents with young children.

Church Fabric

Architect: Our architect, Jessica Holland, stepped down from her role in 2022 and was replaced by Annie Evans during the year.

Subsidence: The issues of subsidence which we had been experiencing for some years in the kitchen, lounge and creche, have been successfully resolved and there were no issues during the year.

New Blinds and Curtains: PCC arranged for Blinds and New Curtains to be installed in the Church Room

Energy Crisis: The energy crisis has seen the price of gas and electricity rise dramatically upwards. This has encouraged us to enact energy reduction measures to ensure that costs are mitigated wherever possible.

It has also led us to consider what we might do about energy efficiency in the medium to long term, recognising the Diocesan 'Net Zero' challenge. On the agenda in the future must be:

- the windows (where heat loss is significant).
- fluorescent tubes and other lighting to be replaced by LED lights.
- greater insulation where appropriate and practical.

Evangelism and Outreach

- **Hong Kong:** a warm welcome was offered to those arriving from Hong Kong. A Welcome Course for Hong Kongers was run during the year.

Wider Parish and Diocese

- **St Francis School:** PCC approved the reappointment of Oluwatosin Lagoke as a foundation governor at St Francis's school.
- Canon Michael Johnson and our Area Dean, Reverend Sally Robertson attended PCC to talk about the forthcoming vacancy and the Transforming Church:Together programme.

Policies Reviewed

As part of the PCC's regular assessment of policies and procedures, the following were reviewed:

- Safeguarding Policy
- Responding to Domestic Abuse Policy
- First Aid
- Health and Safety

High and Low Points of 2023

In summary, the high points of 2023 were:

- The appointment of the Reverend Tom Morgan from The Pattern Church to be our Curate-in-Charge during the vacancy.
- Visits by the Bishop of Bristol, The Right Reverend Vivienne Faul and the Archdeacon of Malmesbury Christopher Bryan to lead a Communion Services in December.
- The support and help received from the Reverends Tricia Roberts; John Martin and Canon Michael Johnson in taking our Communion Services during the Summer and Autumn.
- The increasing confidence of a number of our congregation in leading our Worship services and in preaching.
- The continuing return of past worshippers to our in-person services.
- An encouraging number of new members joining us for the first time.
- The live-streaming operation which keeps us in touch with those who cannot come to church.
- A highly successful Hong Kong welcome course and one planned for early 2024.
- Effective ministry among young teenagers.
- Tea and coffee was served after all the 11am services. with many people taking up the offer to help and has been well attended, following the example of the 9am service.
- A successful transfer of funding as part of a regular review of mission partners.

Disappointments included:

- Our inability to pledge to pay enhanced sums that we had been committing to the Parish Share request for 2023 and also for 2024.
- The smaller number of children at the youngest end of our church congregation.
- The relatively low take-up of home group membership.
- Fewer formal outreach activities.
- Not yet being able to appoint a replacement for Reverend Canon Raymond Adams.

Financial Review

We are particularly grateful for the financial support that St John's received during 2023, although overall giving fell by around 5% year on year, this was against a backdrop of a wider economic climate that has placed pressure on household incomes. We saw a deficit on the general fund (after transfers to mission funds and from other designated funds) of £2,918 (2022: £9,464) but this was better than originally budgeted for, despite high levels of inflation and additional costs incurred relating to the recruitment process for a new vicar.

Total General Fund receipts were £131,383 (2022: £131,514) and are detailed in the financial statements.

From the General Fund, £123,939 (2022: £117,438) was spent on providing for ministry from St John's, including the Diocesan Parish Share of £91,500 (2022: £95,920). The Parish Share largely provides the stipends and housing for clergy in the Diocese. The amount committed to the Parish Share fell year as the church readjusted to lower levels of offerings and sought to balance generosity in supporting the Diocese with the need to cover higher cost levels due to prevailing inflation rates, and to sustain adequate reserves.

On the General Fund, there was a deficit for the year of £2,918 (2022: deficit of £9,464) after transfers were made to the Mission Fund. Such transfers were in accordance with PCC approval. The balance carried forward on the General Fund at 31st December 2023 was £49,614 (2022: £52,532). The General Fund remains above the reserves policy threshold of 4 months' expenditure and is regularly monitored by the PCC.

The Mission Fund is allocated 10% of offerings and of the tax recovered on gift-aided giving. Mission fund income and transfers from the General Fund in 2023 were £14,235 (2022: £19,081) demonstrating strong ongoing support for mission at home, overseas, for Christian relief and development agencies and a range of other charities. The fund made mission payments totalling £11,207 during the year (2022: £19,586). Payments to Uganda were delayed during the year and the PCC is currently reviewing which projects and beneficiaries can be supported with the funds raised and hopes to make payments in early 2024. The Mission Fund is partially restricted (being the surplus carried forward in respect of specific gifts for mission purposes) and partially designated (in respect of unspent amounts transferred from the General Fund). Full details on the balances held are shown in the notes to the financial statements.

The Fabric Fund (the recipient of generous gifts in prior years) has helped St John's maintain key aspects of the fabric of its building (such as boiler replacement). The fund ended the year with a balance of £7,517 (2022: £8,584). The Fabric Fund received income from the Jack Richards Endowment Fund during the year and made payments of £1,072 (2022: £nil) to finance the replacement and repair of blinds.

The Development Fund receives donations from members of the church and a portion of rents paid by the non-church users of the building where this can be afforded. No amounts were drawn from the fund during the year (2022: £1,526). The fund currently stands at £37,409 (2022: £37,409). The entire balance on the fund is available to meet the cost of future special projects.

The Memorial Fund was set up by the PCC to fund capital projects and to support ministry throughout the parish and has been the recipient of generous gifts since its inception. The fund cannot be used for general running expenses. In 2023 the fund was credited with bank interest of £99 (2022: £37). The fund made payments of £54 for memorial plaques (2022: £nil) and ended the year with a balance of £6,480 (2022: £6,435).

Pram Club ended 2022 with a balance of £600. The Club ceased to operate in 2023 and PCC agreed to transfer remaining funds to the General Fund to support ongoing children's work in the church.

St John's were very grateful to receive a generous bequest in the sum of £20,000 during 2023. The terms of the bequest are that the monies are used by the PCC for a special purpose or capital expense (and not for general running expenses. The bequest is being held on this restricted basis in bank deposits until the PCC decide how best to deploy the funds. While invested, the bequest attracts its share of bank deposit interest.

Reserves Policy

It is PCC policy to maintain a balance a General Fund balance which equates to approximately 4 months' unrestricted payments to cover emergency situations that may arise from time to time. The General Fund balance of £49,614 equates to a reserve of 4.4 months' (based on 2023 expenditure levels – 'expenditure' includes the transfers that PCC have agreed to support mission payments: 10% of offerings and associated gift aid) and accordingly met the target.

Going Concern

The Trustees consider that the PCC will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:
- The PCC has sufficient cash to meet short-term needs.
- The PCC could consider reductions in expenditure if required.
- Sufficient unrestricted funds exist to be able to support ongoing running costs.

The Trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in note 14 to the financial statements.

Declarations by Trustees

The Trustees declare that in 2023 no income was received from contracts from central or local government to deliver services and PCC received no grants from central or local government.

As from 1st January 2017, PCC policy has been to pay its staff no less than the Voluntary Living Wage. The Church applied for and received accredited Living Wage status in 2019. PCC reviews its financial controls on an ongoing basis. The Trustees further declare that PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Trustees' Responsibilities

Charity legislation requires the Trustees to prepare statements of account for each financial year. In preparing those statements the Trustees are required:

- to prepare financial statements that show a true and fair view
- in preparing financial statements:
  - to select suitable accounting policies and apply them on a consistent basis
  - to make judgements and estimates that are prudent and reasonable
  - to apply the going concern basis unless it is not appropriate to do so.
- to keep proper accounting records
- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities.

This report was approved by the Parochial Church Council on 25th March 2024

.....

Rodrick Mortimer (Lay Chair of PCC)

The Parish of St John the Evangelist
Year ended 31st December 2023

Independent examiner's report to the Parochial Church Council

I report on the accounts of the charity for the year ended 31st December 2023 which are set out on pages 13 to 20.

Respective responsibilities of trustees and examiner

The charity's PCC is responsible for the preparation of the accounts. The charity's PCC consider than an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

   - to keep accounting records in accordance with section 130 of the 2011 Act and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr A Coombes FCCA
David Owen & Co
Chartered Accountants
126 High Street
Marlborough, Wiltshire
SN8 1LZ
27 March 2024

The Parish of St John the Evangelist

Receipts and Payments Account for the year ended 31st December 2023

	Note(s)	General Fund	Designated Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£	£
Receipts						
Voluntary Income						
Offerings and collections	1	86,625	-	-	**86,625**	91,379
Gift aid recovered		23,132	-	173	**23,305**	19,938
Specific gifts	2	-	-	-	**-**	230
Legacy	15	-	-	20,000	**20,000**	-
Mission gifts	4	-	-	3,086	**3,086**	6,880
		109,757	-	23,259	**133,016**	118,427
Income from investments	3	2,137	-	388	**2,525**	942
Income from church activities	5					
Rental income		19,202	-	-	19,202	17,567
Diocesan grant		-	-	-	-	723
Fees and charges		287	-	-	287	1,002
Other income from church activities		-	-	-	-	785
		19,489	-	-	**19,489**	20,077
Total receipts		**131,383**	-	**23,647**	**155,030**	139,446
Payments						
Activities directly relating to the work of the church	6	113,331	1,072	54	**114,457**	120,556
Mission gifts	4	-	9,044	2,163	**11,207**	19,586
Church management and administration	7	10,608	-	-	**10,608**	7,139
Total payments		**123,939**	**10,116**	**2,217**	**136,272**	147,281
Net Receipts / (Payments)		**7,444**	**(10,116)**	**21,430**	**18,758**	(7,835)
Transfers between funds	8	(10,362)	10,362	-	-	-
Net movement in funds	8	**(2,918)**	**246**	**21,430**	**18,758**	(7,835)
Opening fund balances at 1st January	8	52,532	52,539	8,008	**113,079**	120,914
Closing fund balances at 31st December	8	**49,614**	**52,785**	**29,438**	**131,837**	113,079

Statement of Assets and Liabilities as at 31st December 2023

	General Fund	Designated Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£	£
Bank current accounts	5,731	-	-	**5,731**	3,303
Bank deposit accounts	43,834	52,785	29,438	**126,057**	109,676
Cash in hand	49	-	-	**49**	100
Total monetary assets	**49,614**	**52,785**	**29,438**	**131,837**	113,079

The financial statements, accounting policies and notes, contained on pages 14-20 were approved by the Parochial Church Council on 25th March 2024.

..... **Rodrick Mortimer (Lay chair of the PCC)**

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2023

Accounting Policies

Basis of Preparation

The financial statements have been prepared on a going concern basis and in accordance with Section 133 of the Charities Act 2011 and comprise:

- A Receipts and Payments Account, and
- A Statement of Assets and Liabilities.

Fund Accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees (PCC members) in furtherance of the general objectives of the charity and that have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements and the financial review.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements and the financial review.

Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, investment is apportioned to individual funds on an average balance basis.

Tangible Fixed Assets

Consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years are listed in the Statement of Assets and Liabilities on page 19 of the Report and Financial Statements.

Accordingly, any expenditure on tangible fixed assets is shown under capital expenditure in the receipts and payments account.

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2023

Notes to the Financial Statements

1 Collections and Offerings

	2023	2022
	£	£
Planned giving	83,047	88,924
Cash collections and one-off gifts	3,578	2,455
	86,625	91,379

St John's claims Gift Aid on regular giving where the individual has provided a signed gift aid declaration as a UK taxpayer. St John's also claims gift aid on small value donations as permitted by HMRC's Gift Aid Small Donations Scheme (GASDS).

During the year St John's recovered £23,132 in Gift Aid that was credited to the General Fund. Other restricted gifts attracted £173. This represents gift aid claims submitted in respect of the year to 5th April 2023, and sums attributable to monthly gifts received through the Parish Giving Scheme from the point of St John's joining the scheme in the Spring of 2023.

Details of gift aid claims to be submitted in respect of the period 6th April – 31st December 2023 are set out in Note 9.

Gift aid attributable to general fund receipts is applied to the General Fund. Any gift aid arising on specific gifts is credited to the relevant fund (Mission, Fabric, Memorial).

2 Specific Gifts

During the year, specific gifts were given by members of the congregation and others to:

	2023	2022
	£	£
Memorial Fund	-	230
	-	230

3 Investment Income

	2023	2022
	£	£
Bank interest	2,520	942
Income arising on endowment funds (see Note 10)	5	-
	2,525	942

Bank interest arising on designated funds is made available to the General Fund. Restricted funds held on deposit receive a portion of bank interest received based on the average value of the funds held during the year. Endowment income relates to the funds invested for the Jack Richards endowment and is made available to the Fabric Fund on a restricted basis..

4 Mission Funds

	Balance at 1st Jan 2022	Total receipts	Total payments	Transfers	PCC Allocation	Balance at 31st Dec 2023
	£	£	£	£	£	£
Mission - Overseas:						
Open Doors	334	-	(1,542)	-	1,568	**360**
Mercy Ships	824	-	(1,542)	-	1,568	**850**
Jars of Grace*	335	1,204	-	-	-	**1,539**
Disaster Relief	-	2,055	(2,885)	830	-	**-**
Luweero and Uganda	1,326	-	-	-	1,568	**2,894**
	2,819	3,259	(5,969)	830	4,704	**5,643**
Mission – Home:						
Church Pastoral Aid Society	334	-	(1,542)	-	1,568	**360**
Challengers Youth Weekend	290	-	(64)	-	-	**226**
Shine Pinehurst	167	-	(772)	-	784	**179**
Swindon Youth for Christ	168	-	(772)	-	784	**180**
	959	-	(3,150)	-	3,136	**945**
Christian Relief & other charities:						
Swindon Pregnancy Choices	168	-	(772)	-	784	**180**
Swindon Food Collective	167	-	(772)	-	784	**179**
Breast Cancer Research	-	-	-	-	-	**-**
TWIGS	44	-	(44)	-	-	**-**
	379	-	(1,588)	-	1,568	**359**
Unspent general fund allocations	3,348	-	(500)	10,146	(9,408)	**3,586**
Total	7,505	3,259	(11,207)	10,976	-	**10,533**

Represented by:	
Designated funds	7,864
Restricted funds	2,669
Total	**10,533**

*includes £173 of gift aid (shown separately as gift aid received in the receipts and payments account on p13.

The PCC has approved a policy of designating 10% of General Fund collections and offerings to mission work. These sums are allocated to a range of beneficiaries agreed with, and reviewed by the PCC – the allocation is shown in the 'PCC allocation' column.

Mission funds are typically paid quarterly to beneficiaries. Funds collected for Uganda and Tearfund (via the Jars of Grace Appeal) are paid over annually – the payment for 2023 has been delayed slightly while PCC considers the allocation of funds to specific beneficiaries in Uganda. The Jar of Grace appeal supports Uganda and Tear Fund equally.

Disaster Relief support represents the congregation's giving to the Disasters Emergency Committee and Samaritan's Purse appeals for: Ethiopia, Libya, Morocco and Turkey.

Any unspent allocation of General Fund money represents designated funds. All monies given directly by donors for the above missions have been treated as restricted funding. General Fund allocations of £830 were used to match the funding raised by the congregation for the Turkey Disaster Appeal.

5 Other income from Church activities

	2023	2022
	£	£
Rental income	19,202	17,567
Grant from the Diocese of Bristol for church fuel costs	-	723
Fees and charges	287	1,002
Other income from church activities (Rock Café)	-	785
	19,489	20,077

Fees and charges relate to the charges levied for services at the Church as laid down by the Diocese net of sums paid over to the Diocese, leaving the fees attributable to St John's.

6 Activities directly relating the work of the Church

	2023	2022
	£	£
Parish Share	91,500	95,920
Church running expenses	11,598	12,167
Cost of services	2,086	1,803
Rock café running costs	-	1,592
Postage, telephone and travel costs	1,231	2,199
Building maintenance	4,367	5,035
Events and refreshments	1,549	555
Memorials	54	-
Sunday school	570	790
Courses and publications	233	495
Advertising, travel and refreshments (recruitment process)	1,269	-
	114,457	120,556

Advertising, travel and refreshments expenses relate to the recruitment process for the new vicar for the church.

7 Church Management and Administration

	2023	2022
	£	£
Printing and stationery	1,103	963
Parish administrators' salaries	8,510	5,219
Accountants' fees	930	870
Bank charges	65	87
	10,608	7,139

8 Analysis of Funds

Movements in church funds are shown below, the purpose of each fund and the policies set out by the PCC in respect of each fund's management is provided in the Financial Review on page 9.

	Balance at 1st Jan 2023	Total receipts	Total payments	Net receipts/ (payments)	Transfers	Balance at 31st Dec 2023
	£	£	£	£	£	£
General Fund	52,532	131,383	(123,939)	7,444	(10,362)	**49,614**
Designated funds:						
Mission fund	5,932	-	(9,044)	(9,044)	10,976	**7,864**
Development fund	37,409	-	-	-	-	**37,409**
Fabric Fund	8,584	-	(1,072)	(1,072)	-	**7,512**
Pram Club Fund	600	-	-	-	(600)	-
House Party Fund	14	-	-	-	(14)	-
	52,539	-	(10,116)	(10,116)	10,362	**52,785**
Restricted funds:						
Mission fund	1,573	3,259	(2,163)	1,096	-	**2,669**
Fabric Fund	-	5	-	5	-	**5**
Special Bequest	-	20,284	-	20,284	-	**20,284**
Memorial fund	6,435	99	(54)	45	-	**6,480**
	8,008	23,647	(2,217)	21,430	-	**29,438**
Total funds	113,079	155,030	(136,272)	18,758	-	**131,837**

Transfers from the General Fund, approved by the PCC, comprise:

	General Fund	Mission Fund	Pram Club	House Party	Total Designated Funds
	£	£	£	£	£
To support mission work	**(10,976)**	10,976	-	-	**10,976**
Release of Pram Club and House Party Funds	**614**	-	(600)	(14)	**(614)**
Total transfers	**(10,362)**	10,976	(600)	(14)	**10,362**

The PCC have approved that:

- 10% of total offerings and collections and gift aid reclaimed should be directed to mission work.
- Remaining funds held for the Pram Club (which ceased to operate in 2022) and the House Party (remaining funds held for an annual church event that are no longer required) should be transferred to the General Fund.

9 Other Monetary Assets

St John's Church has calculated its entitlement to Gift Aid in respect of offerings, collections and gifts received in the year. These amounts will be claimed in April 2024 and will be available as follows. Sums receivable are significantly lower year on year due to the introduction of the Parish Giving Scheme – this allows the church to reclaim gift aid on a monthly basis during the course of the year.

	2023	2022
	£	£
General Fund	**8,344**	13,370
Mission Fund (restricted)	**-**	106
Total	**8,344**	13,476

10 Endowment Investments

St John's Church benefits from the Jack Richards Endowment Fund which is held on special trust as a permanent endowment such that only the income may be spent. Income arising on the fund is made available on a restricted basis for the fabric fund. The endowment is held in 594 Central Board of Finance Fixed Interest Security Shares and the market value of the holdings as at 31st December 2023 was £860 (2022: £811). Income from the fund in 2023 was £5 (2022: £nil).

11 Tangible Fixed Assets

As set out in the accounting policies (see page 14) consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years include:

	£
Colour Photocopier	3,234

12 Liabilities and Creditors

There were no liabilities and creditors as at 31st December 2023.

13 Remuneration of Trustees

The Trustees neither received nor waived any emoluments during the year (2022: £nil). Mrs S Mortimer (Churchwarden) received a net wage of £4,885 during 2023 (2022: net wage of £4,662) in relation to her work in the capacity of Parish Administrator. This is incorporated in within total parish administrators' salaries in Note 7.

In total 3 Trustees (2022: 4) were reimbursed for travel, subsistence and out of pocket expenses totalling £1,941 (2022: £4,553)

14 Going Concern

The Trustees have reviewed the anticipated financial position of the PCC for a period of at least twelve months from the date of approval of the financial statements and concluded that there is no material uncertainty regarding the PCC's ability to meet its liabilities as they fall due, and to continue as a going concern.

15 Special Bequest

St John's were very grateful to receive a generous bequest in the sum of £20,000 during 2023. The terms of the bequest are that the monies are used by the PCC for a special purpose or capital expense (and not for general running expenses. The bequest is being held on this restricted basis in bank deposits until the PCC decide how best to deploy the funds. While invested, the bequest attracts its share of bank deposit interest.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1128874

Accounts

The Ecclesiastical Parish of St. John the Evangelist, Haydon Wick

Registered Charity No: 1128874

ANNUAL REPORT
and
FINANCIAL STATEMENTS

for the year ended 31st December 2022



The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2022

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The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2022

Legal and Administrative information

Incumbent & Chair of PCC (and correspondence address)
Revd Canon Raymond Adams
54, Furlong Close,
Haydon Wick,
Swindon,
SN25 1QP

Churchwarden

Mrs Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

Mrs Alison Wiltshire (from 25th April 2022)
10, Tatry Road
Haydon End,
Swindon,
SN25 1TG

PCC Secretary
Mrs Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

PCC Treasurer
Mr James Bennett
77, Britten Road,
Redhouse,
Swindon,
SN25 2HQ

Bankers
CAF Bank Ltd.
25, Kings Hill Avenue,
Kings Hill, West Malling,
Kent,
ME19 4JQ

Independent Examiner
Mr A Coombes FCCA
David Owen & Co.,
126, High Street,
Marlborough,
Wiltshire,
SN8 1LZ

Governing Document
Church Representation Rules

Registered Charity Number
1128874

Annual Report of the Parochial Church Council of St. John's, Haydon Wick, for the year ended 31st December 2022

Administrative Information

St. John's Haydon Wick is situated on Thames Avenue, Haydon Wick, Swindon. It is part of the Diocese of Bristol within the Church of England. The correspondence address is 54 Furlong Close, Haydon Wick, Swindon, SN25 1QP.

Background

The PCC of St John's has the responsibility of co-operating with the Revd. Canon Raymond Adams in promoting the whole mission of the church, whether pastoral, evangelistic, social or ecumenical within the ecclesiastical parish. It also has maintenance responsibilities for the church. The PCC determines parish policy. The elected officers of the PCC who served during 2022 were:

- Rod Mortimer (Vice-Chair),
- Sharon Mortimer (Churchwarden and PCC Secretary),
- Alison Wiltshire (Churchwarden) (from 25th April 2022),
- James Bennett (PCC Treasurer)

Membership

The Parochial Church Council (PCC) is registered with the Charity Commission. PCC members who have served from 1st January 2022 until the date this report was approved are:

Vicar	Revd Canon Raymond Adams	(Chair)
Churchwardens	Sharon Mortimer, Alison Wiltshire (from 25th April 2022)	
PCC Secretary	Sharon Mortimer	

Representatives of the Diocesan Synod

David Tunley (stepped down from PCC in April 2022)
Man Kam
Simon Robertson

Representatives of the Deanery Synod

Rod Mortimer
Sharon Mortimer
Dorothy Strowger (from 25th April 2022)

Elected Members

James Bennett
Paul Nichol
Charmain Tan
Tom Vandamme
David Williams

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and may then stand for election to the PCC. The maximum number of members elected to PCC is nine.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members of the Standing Committee are:

- Vicar and Chair: Raymond Adams
- Vice-Chair: Rod Mortimer
- Churchwarden and PCC Secretary: Sharon Mortimer
- Churchwarden: Alison Wiltshire
- PCC Treasurer: James Bennett

Sub-Teams:

In addition to having regular meetings of the whole PCC, PCC has operated using five sub-teams. The five sub-teams have been as follows. Currently the FFG team meets regularly, and the work of the communications team continues (though without formal meetings). PCC also operated with a 'Covid Recovery Team' as required during the pandemic.

- Finance, Fabric and Governance (FFG);
- Mission and Outreach;
- Discipleship;
- Communication;
- Prayer and Worship

Electoral Roll:

At the 2022 APCM, there were 173 people on the Electoral Roll. This was a decrease of 7 from 2021's figure of 180. Fifteen people were removed from the roll because they had either moved away from the Parish, ceased to worship with us or had died, and 8 new members were added to the roll.

The average adult weekly attendance counted during October 2022 was 100. (October 2021 was 77, October 2020 was 29, (the low numbers being due to the nationwide restrictions as they related to church worship, as a result of the COVID 19 Pandemic). October 2019 was 102 and October 2018 was 112).

PCC Review of the Year

The PCC held six meetings during the year - including a brief meeting after the APCM.
Meetings were held on:

- 24th January 2022
- 14th March 2022
- 25th April 2022 (after APCM)
- 13th June 2022
- 12th September 2022
- 7th November 2022

Public Benefit Statement:

Public Benefit at Congregational Level:

- St John's exists for the benefit of all who attend, whether members of the electoral roll or not. We teach the Christian faith and promote Christian values in marriage and family life, offering support, advice and counselling where requested;
- St John's aims to help those who are not members of the church to discover faith in Christ and live that faith out at work and in their communities;
- St John's has groups meeting in homes or on Zoom which offer mutual support and encouragement, at an emotional, spiritual and practical level;
- St John's usually organises weekly groups for children and young people from ages 4-18

Public Benefit at Parish Level:

- The vicar has led assemblies in three local primary schools during the course of the academic year;
- The church runs a Craft Club to engage local people;
- St. John's has been running a community café, called The ROCK Café, for some years on a non-profit basis. This has recently ceased to trade;
- The church supports the *Swindon Food Collective, Shine Pinehurst, Swindon Pregnancy Choices* and *Swindon Youth for Christ (SYFC).* SYFC offers spiritual guidance and advice to young people and helps them discover a personal faith. It has recently ceased its support for *Willows Counselling Service* as part of a regular review of partners.

Public Benefit at National and International Level:

- St John's supports financially several educational, medical and religious organisations in Uganda, as well as offering regular support to a blind man and occasional support for individuals as needed;
- It provided the finance to build a school at Bwaziba in the Diocese of Luweero and in partnership with the children and parents of St Francis' school continues to expand and develop it;
- St John's members have been active in building links with the people of Uganda and we hope that they will flourish once again, now that the main Covid emergency has passed;
- St John's is active in its support for *Mercy Ships*, providing medical aid for the poor, for *Open Doors* as it seeks to defend the persecuted church, and the for *Church Pastoral Aid Society* which enables clergy and congregations to fulfil their mission nationally.

Objectives and Activities

Aims in 2022

St John's chief aim in 2022 was to recover from the effects of Covid 19. In particular, PCC aimed for numerical growth of both adults and children at our in-person services. Our task was also to support those who felt they could not come back to church for health reasons,

Covid 19 had hit our special services, our home groups and our regular ongoing Sunday services. We aimed to restore them, to enable the church to be effective in mission.

Young people: An effective ministry among young people is a sign of a healthy church. PCC determined to support all age groups, both spiritually and financially, encouraging a second trip to the Trinity Lightship. Our young people would also be given the opportunity of exploring confirmation and baptism by immersion in the autumn.

Hong Kong Welcome Course: The large influx of people from Hong Kong presented the church in Britain with challenges and opportunities. Although most of the Christian arrivals would become members of the Chinese Church, others were willing to join local churches. PCC therefore resolved to become 'Hong Kong Ready'. Having two Cantonese speakers in the congregation, St John's was ideally placed to offer a Welcome Course. We determined that we would exploit those opportunities and set out to recruit a team to run them.

The Energy Crisis: Massively increased fuel bills threatened to undermine our financial position. PCC determined to find ways to reduce ongoing fuel costs, and to consider ways of making the church more energy-efficient.

Preparing for the vacancy: After 32 years of ministry in St Johns, Haydon Wick, Canon Raymond Adams will be retiring in March 2023. St John's does not have any other licensed clergy or laypeople, so we aimed to increase the number of preachers.

PCC aimed to work closely with both Archdeacon of Malmesbury and the *Church Pastoral Aid Society* in order to prepare for the upcoming vacancy and bringing a new incumbent into the parish.

Diocesan Initiatives: PCC resolved to work closely with the Diocese on the entire *Transforming Church. Together* programme which will set the diocesan direction for the next few years.

Achievements in 2022

Overview of Church Attendance by Adults and Children

After a disappointing start, Average Sunday Attendance is now beginning to return to where it was in 2019. New members have joined us both for our 9am and 11am services and the church is growing once again.

While attendance at the end of the year was still about 10% lower than in 2019, this compares to an average national decline of 30%.

One of the strongest areas of ministry in St John's was with young people and, in particular, teenagers. However, looking to the future, we need to sound a note of caution in that our youngest group, *Scramblers* which caters for children from preschool to Reception, no longer exists.

Special services like *Christingle* and *Seven Lessons and Carols* have been re-established as part of our church calendar. Our worship group continues to thrive.

St John's continues to be an international church, with additional new members joining us from Hong Kong during the year.

Building Faith In Adults and Young People

In common with many churches, the number of people participating in evening events like home groups has declined since Covid. The good news is that a new home group was started during the autumn, but, in comparison with the situation some years ago, numbers are quite low for all groups, apart from the very well-attended Monday afternoon group.

Homegroups do also meet virtually, this can assist those such as parents with young children.

In order to develop faith and build relationships, 21 young people and their leaders went on a Trinity Lightship Adventure Weekend in October. This required a very substantial financial commitment.

In November, seven young people were baptised by immersion during the morning service, and ten young people confirmed in Malmesbury Abbey following a *Youth Alpha* course on a Sunday evening.

Church Fabric

Architect: Our architect, Jessica Holland, stepped down from her role 2022 and has been replaced by Annie Evans.

Subsidence: The issues of subsidence which we had been experiencing for some years in the kitchen, lounge and creche, have been successfully resolved and there were no issues during the year.

New Cooker: PCC replaced the church cooker in order to allow us to exercise hospitality more easily.

Energy Crisis: The energy crisis has seen the price of gas and electricity rise dramatically upwards. This has caused us to reduce our weekly consumption of energy.

It has also led us to consider what we might do about reducing expenditure. On the agenda in the future must be:

- the windows (where heat loss is significant);
- fluorescent tubes;
- greater insulation.

Evangelism and Outreach

- **Alpha**: PCC ran a very successful Youth Alpha Course in 2022;
- **Hong Kong:** a warm welcome was offered to those arriving from Hong Kong. Two Welcome Courses for Hong Kongers were run during the year, and we have seen a number of Hong Kong people joining the congregation.

Wider Parish and Diocese

- **St Francis School:** PCC approved the appointment of Rebecca Jones and Max Zani as foundation governors at St Francis's school;
- Canon Michael Johnson and Revd Sally Robertson attended PCC to talk about the forthcoming vacancy and the Transforming Church.Together programme.

Policies Reviewed

As part of the PCC's regular assessment of policies and procedures, the following were reviewed:

- Disclosure of information Policy
- Safeguarding Policy
- Responding to Domestic Abuse Policy
- Anti-Bullying and Harassment
- Whistleblowing
- Gifts in Memory
- Data Protection

High and Low Points of 2022

In summary, the high points of 2022 were:

- The continuing return of past worshippers to our in-person services;
- An encouraging number of new members joining us for the first time;
- The live-streaming operation which keeps us in touch with those who cannot come to church;
- Two highly successful Hong Kong welcome courses;
- Effective ministry among young teenagers, including several baptisms, confirmations and a weekend away;
- Tea and coffee was served after the 11am service once again after Covid, with many people taking up the offer and has been well attended following the 9am service;
- A successful transfer of funding as part of a regular review of mission partners. PCC decided to cease supporting *Willows* and to support *Shine Pinehurst* for the next six years.

Disappointments included:

- Our inability to pledge to pay the full Parish Share request for 2023;
- The smaller number of children at the youngest end of our church congregation;
- The relatively low take-up of home group membership;
- Fewer formal outreach activities;
- The closure of the Rock Café.

Financial Review

2022 saw St John's activities recover from the restrictions that the pandemic had imposed in the previous two years.

We are particularly grateful for the financial support that St John's received during 2022, although overall giving fell by around 8% year on year, this was against a backdrop of a reduction in the size of the congregation and a wider economic climate that has placed pressure on household incomes.

Total General Fund receipts were £131,514 (2021: £133,491) and are detailed in the financial statements.

From the General Fund, £117,438 (2021: £106,877) was spent on providing for ministry from St John's, including the Diocesan Parish Share of £95,920 (2020: £93,580). The Parish Share largely provides the stipends and housing for clergy in the Diocese. We were very grateful for the grant we received from the Diocese to assist with our higher energy costs (this amounted to £723).

On the General Fund, there was a deficit for the year of £9,464 (2021: surplus of £4,858) after transfers were made to the Mission and Development Funds. Such transfers were in accordance with PCC approval. The balance carried forward on the General Fund at 31st December 2022 was £52,532 (2021: £61,996). The deficit was forecast during the year and monitored by PCC – it is the result of a reduction in regular giving levels set against a commitment made to sustain the parish share pledge made in 2021. The General Fund remains above the reserves policy threshold of 4 months' expenditure and is regularly monitored by the PCC.

The Mission Fund is allocated 11% of offerings and of the tax recovered on gift-aided giving. Mission fund income and transfers from the General Fund in 2022 were £19,081 (2021: £16,415) demonstrating strong ongoing support for mission at home, overseas, for Christian relief and development agencies and a range of other charities. The fund made mission payments totalling £19,586 during the year (2021: £17,748). The fund is partially restricted (being the surplus carried forward in respect of specific gifts for mission purposes) and partially designated (in respect of unspent amounts transferred from the General Fund). Full details on the balances held are shown in the notes to the financial statements.

The Fabric Fund (the recipient of generous gifts in prior years) has helped St John's maintain key aspects of the fabric of its building (such as boiler replacement). The fund ended the year with a balance of £8,584 (2021: £3,751). The Fabric Fund received a transfer in of £4,833, being the closing balance on the Rock Café fund (see below). The PCC funded all routine repair costs from the General Fund in 2022.

The Development Fund receives donations from members of the church and a portion of rents paid by the non-church users of the building – this amounted to £4,200 in 2022. £1,526 (2021: £19,476) was drawn from the fund during the year for improvements to the car park and to replacement the church cooker. The fund currently stands at £37,409 (2021: £34,733). The entire balance on the fund is available to meet the cost of future special projects.

The Memorial Fund was set up by the PCC to fund capital projects and to support ministry throughout the parish and has been the recipient of generous gifts since its inception. The fund cannot be used for general running expenses. In 2022 the fund received donations of £230 and was credited with bank interest of £37. The fund did not make any payments in 2022 and ended the year with a balance of £6,435 (2021: £6,168).

The Rock Café', which has operated for many years on a non-profit making basis, opened the church to members of the community. The Rock Café Committee made the difficult decision to close the Café in the Autumn of 2022. The Committee recommended to the PCC that the closing balance on the fund be made available to support the church building and PCC approved the transfer of remaining Rock Café funds to the Fabric Fund. The Café had incurred a loss of £807 (though after investing in new equipment that will benefit the church's other ongoing activities. The Café also provided £1,000 of funding to support a young people's activity weekend.

Pram Club ended 2022 with a balance of £600 (2021: £600). The Club did not meet during 2022 or 2021 and the PCC will consider transferring the remaining funds to the General Fund to support ongoing children's work in the church.

Reserves Policy

It is PCC policy to maintain a balance a General Fund balance which equates to approximately 4 months' unrestricted payments to cover emergency situations that may arise from time to time. The General Fund balance of £52,532 equates to a reserve of 4.6 months' (based on 2022 expenditure levels – 'expenditure' includes the transfers that PCC have agreed to support mission payments: 11% of offerings and associated gift aid) and accordingly met the target.

Going Concern

The Trustees consider that the PCC will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The PCC has sufficient cash to meet short-term needs;
- The PCC could consider reductions in expenditure if required;
- Sufficient unrestricted funds exist to be able to support ongoing running costs.

The Trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in note 14 to the financial statements.

Declarations by Trustees

The Trustees declare that in 2022:

- No income was received from contracts from central or local government to deliver services;
- PCC received no grants from central or local government.

As from 1st January 2017, PCC policy has been to pay its staff no less than the Voluntary Living Wage. The Church applied for and received accredited Living Wage status in 2019.

PCC reviews its financial controls on an ongoing basis.

The Trustees further declare that PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Trustees' Responsibilities

Charity legislation requires the Trustees to prepare statements of account for each financial year. In preparing those statements the Trustees are required:

- to prepare financial statements that show a true and fair view;
- in preparing financial statements:
    - to select suitable accounting policies and apply them on a consistent basis;
    - to make judgements and estimates that are prudent and reasonable;
    - to apply the going concern basis unless it is not appropriate to do so.
- to keep proper accounting records;
- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities.

This report was approved by the Parochial Church Council on 8th March 2023.

R.W Adams.

……..

Raymond Adams
(Chair of PCC)

The Parish of St John the Evangelist
Year ended 31st December 2022

Independent examiner's report to the Parochial Church Council

I report on the accounts of the charity for the year ended 31st December 2022 which are set out on pages 14 to 20.

Respective responsibilities of trustees and examiner

The charity's PCC is responsible for the preparation of the accounts. The charity's PCC consider than an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

   - to keep accounting records in accordance with section 130 of the 2011 Act and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



……

Mr A Coombes FCCA
David Owen & Co
Chartered Accountants
126 High Street
Marlborough, Wiltshire
SN8 1LZ
15th March 2023

The Parish of St John the Evangelist

Receipts and Payments Account for the year ended 31st December 2022

	Note(s)	General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Receipts						
Voluntary Income						
Offerings and collections	1	91,379	-	-	**91,379**	99,400
Gift aid recovered		19,938	-	-	**19,938**	19,457
Specific gifts	2	-	-	230	**230**	200
Mission gifts	4	-	-	6,880	**6,880**	3,352
		111,317	-	7,110	**118,427**	122,409
Income from investments	3	905	-	37	**942**	1,101
Income from church activities	5					
Rental income		17,567	-	-	**17,567**	12,299
Diocesan grant		723	-	-	**723**	-
Fees and charges		1,002	-	-	**1,002**	1,270
Other income from church activities		-	785	-	**785**	-
		19,292	785	-	**20,077**	13,569
Total receipts		**131,514**	**785**	**7,147**	**139,446**	137,079
Payments						
Activities directly relating to the work of the church	6	117,438	3,118	-	**120,556**	126,466
Mission gifts	4	-	12,239	7,347	**19,586**	17,748
Church management and administration	7	7,139	-	-	**7,139**	5,003
Total payments		**124,577**	**15,357**	**7,347**	**147,281**	149,217
Net Receipts / (Payments)		**6,937**	**(14,572)**	**(200)**	**(7,835)**	(12,138)
Transfers between funds	8	(16,401)	16,401	-	**-**	-
Net movement in funds	8	**(9,464)**	**1,829**	**(200)**	**(7,835)**	(12,138)
Opening fund balances at 1st January	8	61,996	50,710	8,208	**120.914**	133,052
Closing fund balances at 31st December	8	**52,532**	**52,539**	**8,008**	**113,079**	120,914

Statement of Assets and Liabilities as at 31st December 2022

	General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£	£
Bank current accounts	3,303	-	-	**3,303**	5,694
Bank deposit accounts	49,129	52,539	8,008	**109,676**	115,090
Cash in hand	100	-	-	**100**	130
Total monetary assets	**52,532**	**52,539**	**8,008**	**113,079**	120,914

The financial statements, accounting policies and notes, contained on pages 14-20 were approved by the Parochial Church Council on 8th March 2023.

R.W Adams.

..... **Raymond Adams (Chair of the PCC)**

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2022

Accounting Policies

Basis of Preparation

The financial statements have been prepared on a going concern basis and in accordance with Section 133 of the Charities Act 2011 and comprise:

- A Receipts and Payments Account, and
- A Statement of Assets and Liabilities.

Fund Accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees (PCC members) in furtherance of the general objectives of the charity and that have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements and the financial review.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements and the financial review.

Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, investment is apportioned to individual funds on an average balance basis.

Tangible Fixed Assets

Consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years are listed in the Statement of Assets and Liabilities on page 20 of the Report and Financial Statements.

Accordingly, any expenditure on tangible fixed assets is shown under capital expenditure in the receipts and payments account.

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2022

Notes to the Financial Statements

1 Collections and Offerings

	2022	2021
	£	£
Planned giving	**88,924**	92,847
Cash collections and one-off gifts	**2,455**	6,553
	91,379	99,400

St John's claims Gift Aid on regular giving where the individual has provided a signed gift aid declaration as a UK taxpayer. St John's also claims gift aid on small value donations as permitted by HMRC's Gift Aid Small Donations Scheme (GASDS).

During the year St John's recovered £19,938 in Gift Aid that was credited to the General Fund. Other restricted gifts attracted £240. This represents gift aid claims submitted in respect of the period to 5th April 2022.

Details of gift aid claims to be submitted in respect of the period 6th April – 31st December 2022 are set out in Note 9.

Gift aid attributable to general fund receipts is applied to the General Fund. Any gift aid arising on specific gifts is credited to the relevant fund (Mission, Fabric, Memorial, Rock Café or Pram Club).

2 Specific Gifts

During the year, specific gifts were given by members of the congregation and others to:

	2022	2021
	£	£
Memorial Fund	**230**	200
	230	200

3 Investment Income

	2022	2021
	£	£
Bank interest	**942**	1,101

Bank interest arising on designated funds is made available to the General Fund. Restricted funds held on deposit receive a portion of bank interest received based on the average value of the funds held during the year.

4 Mission Funds

	Balance at 1st Jan 2022	**Total receipts**	**Total payments**	**Transfers**	**PCC Allocation**	**Balance at 31st Dec 2022**
	£	£	£	£	£	£
Mission - Overseas:						
Open Doors	374	-	(1,783)	-	1,743	**334**
Mercy Ships	864	-	(1,783)	-	1,743	**824**
Jars of Grace	1,356	1,515	(1,101)	(1,435)	-	**335**
Disaster Relief	-	960	(960)	-	-	**-**
Luweero and Uganda	909	2,324	(5,085)	1,435	1,743	**1,326**
	3,503	4,799	(10,712)	-	5,229	**2,819**
Mission – Home:						
Church Pastoral Aid Society	374	-	(1,783)	-	1,743	**334**
Challengers Youth Weekend	190	1,787	(2,687)	1,000	-	**290**
Shine Pinehurst	-	-	(704)	-	871	**167**
Swindon Youth for Christ	187	-	(891)	-	872	**168**
	751	1,787	(6,065)	1,000	3,486	**959**
Christian Relief & other charities:						
Swindon Pregnancy Choices	187	-	(891)	-	872	**168**
Swindon Food Collective	187	100	(991)	-	871	**167**
Breast Cancer Research	-	35	(35)	-	-	**-**
TWIGS	-	159	(115)	-	-	**44**
Willows Trust	187	-	(702)	-	515	**-**
	561	294	(2,734)	-	2,258	**379**
Unspent general fund allocations	2,195	-	(75)	-	1,228	**3,348**
Total	7,010	6,880	(19,586)	1,000	12,201	**7,505**

Represented by:	
Designated funds	5,932
Restricted funds	1,573
Total	**7,505**

The PCC has approved a policy of designating 11% of General Fund collections and offerings to mission work. These sums are allocated to a range of beneficiaries – the allocation is shown in the 'PCC allocation' column.

Mission funds are typically paid quarterly to beneficiaries. Funds collected for Uganda and Tearfund (via the Jars of Grace Appeal) are paid over annually. The Jar of Grace appeal supports Uganda and Tear Fund equally.

Disaster Relief support represents the congregation's giving to the Disasters Emergency Committee appeals for the war in Ukraine and the floods in Pakistan.

PCC are grateful for the support of St Francis Church of England Primary School who through their own fundraising efforts contributed £2,200 to significantly augment St John's gifts to Uganda.

Any unspent allocation of General Fund money represents designated funds. All monies given directly by donors for the above missions have been treated as restricted funding.

5 Other income from Church activities

	2022	2021
	£	£
Rental income	**17,567**	12,299
Grant from the Diocese of Bristol for church fuel costs	**723**	-
Fees and charges	**1,002**	1,270
Other income from church activities (Rock Café)	**785**	-
	20,077	13,569

Fees and charges relate to the charges levied for services at the Church as laid down by the Diocese net of sums paid over to the Diocese, leaving the fees attributable to St John's.

6 Activities directly relating the work of the Church

	2022	2021
	£	£
Parish Share	**95,920**	93,580
Church running expenses	**12,167**	4,848
Cost of services	**1,803**	1,639
Rock café running costs	**1,592**	-
Postage, telephone and travel costs	**2,199**	2,154
Building maintenance	**5,035**	22,412
Events and refreshments	**555**	179
Memorials	**-**	115
Sunday school	**790**	337
Courses and publications	**495**	179
Capital expenditure	**-**	1,025
	120,556	126,468

7 Church Management and Administration

	2022	2021
	£	£
Printing and stationery	**963**	644
Parish administrators' salaries	**5,219**	3,425
Accountants' fees	**870**	834
Bank charges	**87**	100
	7,139	5,003

8 Analysis of Funds

Movements in church funds are shown below, the purpose of each fund and the policies set out by the PCC in respect of each fund's management is provided in the Financial Review on page 9.

	Balance at 1st Jan 2022	**Total receipts**	**Total payments**	**Net receipts/ (payments)**	**Transfers**	**Balance at 31st Dec 2022**
	£	£	£	£	£	£
General Fund	61,996	131,514	(124,577)	6,937	(16,401)	**52,532**
Designated funds:						
Mission fund	4,970	-	(12,239)	(12,239)	13,201	**5,932**
Development fund	34,735	-	(1,526)	(1,526)	4,200	**37,409**
Fabric Fund	3,751	-	-	-	4,833	**8,584**
Rock Café Fund	6,640	785	(1,592)	(807)	(5,833)	**-**
Pram Club Fund	600	-	-	-	-	**600**
House Party Fund	14	-	-	-	-	**14**
	50,710	785	(15,357)	(14,572)	16,401	**52,539**
Restricted funds:						
Mission fund	2,040	6,880	(7,347)	(467)	-	**1,573**
Memorial fund	6,168	267	-	267	-	**6,435**
	8,208	7,147	(7,347)	(200)	-	**8,008**
Total funds	120,914	139,446	(147,281)	(7,835)	-	**113,079**

Transfers from the General Fund, approved by the PCC, comprise:

	General Fund	Mission Fund	Development Fund	**Total Designated Funds**	**Total Funds**
	£	£	£	**£**	**£**
To support mission work	**(12,201)**	12,201	-	**-**	**-**
To provide for special projects	**(4,200)**	-	4,200	**-**	-
Total transfers	**(16,401)**	12,201	4,200	**-**	-

The PCC have approved that:

- 11% of total offerings and collections and gift aid reclaimed should be directed to mission work.
- An agreed portion of rental income received, (approved by the PCC in March 2022) is designated for the future funding of special projects (such as fundamental improvements to the church building and facilities).

9 Other Monetary Assets

St John's Church has calculated its entitlement to Gift Aid in respect of offerings, collections and gifts received in the year. These amounts will be claimed in April 2023 and will be available as follows:

	2022	2021
	£	£
General Fund	**13,370**	14,363
Mission Fund (restricted)	**106**	144
Total	**13,476**	14,507

10 Endowment Investments

St John's Church benefits from the Jack Richards Endowment Fund which is held on special trust as a permanent endowment such that only the income may be spent. Income arising on the fund is made available on a restricted basis for the fabric fund. The endowment is held in 594 Central Board of Finance Fixed Interest Security Shares and the market value of the holdings as at 31st December 2022 was £811 (2021: £941).

11 Tangible Fixed Assets

As set out in the accounting policies (see page 14) consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years include:

	£
Baptistry and Holy Communion Table	1,605
Colour Photocopier	3,234

12 Liabilities and Creditors

There were no liabilities and creditors as at 31st December 2022.

13 Remuneration of Trustees

The Trustees neither received nor waived any emoluments during the year (2021: £nil). Mrs S Mortimer (Churchwarden) received a net wage of £4,662 during 2022 (2021: net wage of £3,425) in relation to her work in the capacity of Parish Administrator. This is incorporated in within total parish administrators' salaries in Note 7.

In total 4 Trustees (2021: 2) were reimbursed for travel, subsistence and out of pocket expenses totalling £4,553 (2021: £2,355)

14 Going Concern

The Trustees have reviewed the anticipated financial position of the PCC for a period of at least twelve months from the date of approval of the financial statements and concluded that there is no material uncertainty regarding the PCC's ability to meet its liabilities as they fall due, and to continue as a going concern.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1128874

Accounts

The Ecclesiastical Parish of St. John the Evangelist, Haydon Wick

Registered Charity No: 1128874

ANNUAL REPORT
and
FINANCIAL STATEMENTS

for the year ended 31st December 2021



The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2021

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The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2021

Legal and Administrative information

Incumbent & Chair of PCC (and correspondence address)
Revd Canon Raymond Adams
54, Furlong Close,
Haydon Wick,
Swindon,
SN25 1QP

Churchwarden
Mrs Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

Mr Sam Opoka (until 24th May 2021)
34, The Boulevard
Swindon,
SN25 1WD

PCC Secretary
Mrs Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

PCC Treasurer
Mr James Bennett
77, Britten Road,
Redhouse,
Swindon,
SN25 2HQ

Bankers
CAF Bank Ltd.
25, Kings Hill Avenue,
Kings Hill, West Malling,
Kent,
ME19 4JQ

Independent Examiner
Mr A Coombes FCCA
David Owen & Co.,
126, High Street,
Marlborough,
Wiltshire,
SN8 1LZ

Governing Document
Church Representation Rules

Registered Charity Number
1128874

Annual Report of the Parochial Church Council of St. John's, Haydon Wick, for the year ended 31st December 2021

Administrative Information

St. John's Haydon Wick is situated on Thames Avenue, Haydon Wick, Swindon. It is part of the Diocese of Bristol within the Church of England. The correspondence address is 54 Furlong Close, Haydon Wick, Swindon, SN25 1QP.

Background

The PCC of St John's has the responsibility of co-operating with the Revd. Canon Raymond Adams in promoting the whole mission of the church, whether pastoral, evangelistic, social or ecumenical within the ecclesiastical parish. It also has maintenance responsibilities for the church. The PCC determines parish policy. The elected officers of the PCC who served during 2021 were:

- Rod Mortimer (Vice-Chair),
- Sharon Mortimer (Churchwarden and PCC Secretary),
- Sam Opoka (Churchwarden) (until 24th May),
- James Bennett (PCC Treasurer)

Membership

The Parochial Church Council (PCC) is registered with the Charity Commission. PCC members who have served from 1st January 2021 until the date this report was approved are:

Vicar	Revd Canon Raymond Adams	(Chair)
Churchwardens	Sharon Mortimer, Sam Opoka (until 24th May 2021)	
PCC Secretary	Sharon Mortimer	

Representatives of the Diocesan Synod

Revd Canon Raymond Adams (until Summer 2021),
David Tunley,
Man Kam (from Summer 2021),
Simon Robertson (from Summer 2021)

Representatives of the Deanery Synod

Rod Mortimer
Sharon Mortimer

Elected Members

James Bennett ,
Michael Crosby,
Lesley Mead,
Liz Morecombe (until 31st October 2021),
Tony Nash (from 24th May 2021 to 31st October 2021),
Paul Nichol ,
Charmain Tan (from 24th May 2021),
Tom Vandamme,
Ali Wiltshire (from 24th May 2021)

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and may then stand for election to the PCC. The maximum number of members elected to PCC is nine.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members of the Standing Committee are:

- Vicar and Chair: Raymond Adams
- Vice-Chair: Rod Mortimer
- Churchwarden and PCC Secretary: Sharon Mortimer
- PCC Treasurer: James Bennett

Sub-Teams:

In addition to having regular meetings of the whole PCC, PCC has operated using five sub-teams. During the Covid pandemic, the sub-teams were suspended and, in 2021, PCC established a Covid recovery team to assess how St John's could return to full activity as the effects of the pandemic lessened. Part of the recovery team's remit is to consider how these sub-teams will function going forwards. The five sub-teams are:

- Finance, Fabric and Governance (FFG);
- Mission and Outreach;
- Discipleship;
- Communication;
- Prayer and Worship

Electoral Roll:

At the 2021 APCM, there were 180 people on the Electoral Roll. This was an increase of 2 from 2020's figure of 178, with 4 people being removed from the roll because they had either moved away from the Parish, ceased to worship with us or had died, and 6 new members being added to the roll.

The average adult weekly attendance counted during October 2021 was 77. (October 2020 was 29, (the low numbers being due to the nationwide restrictions as they related to church worship, as a result of the COVID 19 Pandemic). October 2019 – 102 and October 2018 – 112).

PCC Review of the Year

The PCC held six meetings during the year - including a brief meeting after the APCM. Meetings were held on:

- 1st February 2021 (via Zoom)
- 15th March 2021 (via Zoom)
- 24th May 2021 (after APCM)
- 14th June 2021 (via Zoom)
- 20th September 2021 (in person)
- 22nd November 2021 (in person)

Public Benefit Statement:

Public Benefit at Congregational Level:

- St John's exists for the benefit of all who attend, whether members of the electoral roll or not. We teach the Christian faith and promote Christian values in marriage and family life, offering support, advice and counselling where requested;
- St John's aims to help those who are not members of the church to discover faith in Christ and live that faith out at work and in their communities;
- St John's has groups meeting in homes or on Zoom which offer mutual support and encouragement, at an emotional, spiritual and practical level;
- St John's usually organises weekly groups for children and young people from ages 3 to 14.

Public Benefit at Parish Level:

- The vicar has led assemblies online in four local primary schools during the course of the academic year and in person at three schools;
- The church runs a Craft Club to engage local people. This was suspended for much of 2021 but became active again during the year;
- St. John's normally runs a community café, called The ROCK Café, which operates on a non-profit basis. This did not operate during the year due to the limitations imposed by the pandemic;
- The church supports the Swindon Food Collective, Willows Counselling Service, Swindon Pregnancy Choices and Swindon Youth for Christ (SYFC). SYFC offers spiritual guidance and advice to young people and helps them discover a personal faith.

Public Benefit at International Level:

- St John's supports financially several educational, medical and religious organisations in Uganda, as well as offering support to named individuals;
- It provided the finance to build a school at Bwaziba in the diocese of Luweero and in partnership with the children and parents of St Francis' school continues to expand and develop it;
- St John's members are active in building links with the people of Uganda. Exchange visits between members of the church in Uganda and members of St. John's have been suspended during the Covid-19 pandemic;
- St John's is active in its support for Mercy Ships, providing medical aid for the poor, for Open Doors as it seeks to defend the persecuted church, and the Church Pastoral Aid Society which enables clergy and congregations to fulfil their mission nationally.

Objectives and Activities:

Aims in 2021:

Covid Recovery

PCC aimed to restore as many aspects of church life as Covid would allow. We entered our second year of the pandemic in March 2021.

Worship

PCC aimed to develop and sustain our worship during the year in the following ways:

a) Maintaining a weekly Eucharist at 9am;
b) Holding a series of open air services in the Summer;
c) Re-opening the 11am service in person service in August;
d) Live streaming our 11am in person services;
e) Bringing back our children's groups;
f) Re-introducing a *Christingle service* and *Carols by Candlelight.*

Church Fabric

PCC aimed finally to settle the long-standing issue of subsidence affecting three rooms within the church building.

Evangelism and Outreach

a) **Alpha:** PCC intended to use the *Alpha Course* as a means of adult evangelism;
b) **Hong Kong:** PCC aimed to become *"Hong Kong Ready"* in view of the large numbers of Hong Kong citizens invited by the government to move to the UK;
c) **The Resourcing Church Plant:** *Pattern Church* sought to plant a new church in the SN25 area. PCC aimed to support them in that task as much as possible;
d) **Assisting a UPA church:** PCC wanted to support an initiative among the financially deprived community of Pinehurst and resolved to explore possibilities there.

Environmental Concerns

PCC aimed to reduce the church's carbon footprint.

Diocesan Initiatives

a) Parish Boundaries: PCC planned to respond to an initiative from the Diocese, aimed at ironing out anomalies with our parish boundaries;
b) Transforming Church Together: PCC planned to respond to an initiative from Bishop Viv designed to allow parishes to help frame the new Diocesan Strategy;
c) 'Living in Love and Faith': PCC planned to respond to an initiative from National Church to engage in this listening exercise on the subject of human sexuality.

Achievements in 2021:

Covid Recovery

With the arrival of the Covid-19 vaccine we knew that things would eventually open up again. However, Covid continued to exercise its malign influence over the winter months and beyond. We were forced to broadcast recorded services online until the Summer.

PCC appointed a *Covid Recovery Team* which met a number of times during the year. Plans were made to open the Rock Café and other key initiatives. However, towards the end of the year the Omicron viral variant caused cases to rise substantially, hitting Christmas attendance hard and dampening our hopes for 2022.

Worship:

PCC maintained and renewed worship in the following ways:

a) Maintained a weekly Eucharist at 9am throughout the whole of 2021;
b) Held four open air services in June and July;
c) Re-opened the 11am service after the so-called "Freedom Day" in July;
d) Established a live-stream to those at home during our 11am service;
e) Brought back some of our children's groups. SAS and Scramblers, our youngest and oldest groups did not meet during the year. Attendance and children's groups was hit particularly hard;
f) Re-introduced an in person *Christingle Service* and *Carols by Candlelight*.

Church Fabric

PCC successfully completed the task of raising the subsiding floor in the kitchen, lounge and church room.

Evangelism and Outreach

a) **Alpha:** PCC ran an online Alpha course in the autumn for baptism couples;
b) **Hong Kong:** Warm and welcoming messages to new arrivals from Hong Kong were placed on the church website and *A Church Near You*. The church also joined the UK *Hong Kong Church Network*, and ran a very successful day in November when former Hong Kong residents met and shared lunch in church;
c) **Resourcing Church Plant:** Without the support of St John's PCC, no church plant could legally be established in the parish. However, PCC generously supported the new initiative and *The Well* opened in St Francis school in September 2021;
d) **Assisting a UPA church:** PCC met with the leaders of *Shine Pinehurst*, the church community in Pinehurst, towards the end of the year. It was agreed that St John's would adopt *Shine* as one of our charities for 2022 onwards.

Environmental Concerns

PCC aimed to reduce the church's carbon footprint. David Rudland made an initial report in December to enable the PCC to think through the concept of *Going Greener* at St John's and to identify the priority areas.

Diocesan Initiatives

a) **Parish Boundaries:** PCC responded positively to the request from the Diocese to re-draw our boundary lines, after discussions with St Mary's Rodbourne Cheney.

b) **Transforming Church Together:** An evening was organised when members of St John's met jointly with members of St Mary Redcliffe in Bristol to answer the questions set by the Diocese for this purpose
c) **Living in Love and Faith:** Two facilitators were trained. One group was held on Zoom and the other in person.

Policies Reviewed

As part of the PCC's regular assessment of policies and procedures, the following were reviewed:

- Alcohol Policy;
- Robes Policy;
- Baptism Policy
- Memorial Fund Policy;
- Fair Recruitment of Ex-offenders Policy;
- Handling of Disclosure Policy.

High and Low Points of 2021

In summary, the high points of 2021 were:

- an encouraging number of new members;
- strong and ongoing giving;
- a very successful live streaming operation.

The low points were:

- low attendance at in-person services overall, even though it is only be expected;
- a substantial reduction in the numbers of children attending groups on Sunday;
- the fact that, for the first time, St John's did not manage to recruit a second churchwarden.

Financial Review

The Covid-19 pandemic continued to have an effect on the finances of St John's during 2021 with restrictions on the church's ability to meet and on activities such as the Rock Café and Pram Club, neither of which were able to function in 2021. Income from our tenants was also lower than hoped for as their activities too were placed under pressure. PCC regularly reviewed financial forecasts and monitored expenditure to ensure that the General Fund remained in surplus.

We are particularly grateful for the financial support that St John's received during 2021, overall offerings and collections increased by 2.5% compared to 2020.

Total General Fund receipts were £133,491 (2020: £130,589) and are detailed in the financial statements.

From the General Fund, £106,877 (2020: £109,647) was spent on providing for ministry from St John's, including the Diocesan Parish Share of £93,580 (2020: £93,580). The Parish Share largely provides the stipends and housing for clergy in the Diocese.

On the General Fund, there was a surplus for the year of £4,858 (2020: surplus of £515) after transfers were made to the Mission and Development Funds. Such transfers were in accordance with PCC approval. The balance carried forward on the General Fund at 31st December 2021 was £61,996 (2020: £57,138).

The Mission Fund is allocated 11% of offerings and of the tax recovered on gift-aided giving. Mission fund income and transfers from the General Fund in 2021 were £16,415 (2020: £22,253) demonstrating strong ongoing support for mission at home, overseas, for Christian relief and development agencies and a range of other charities. The fund made mission payments totalling £17,748 during the year (2020: £22,719). The fund is partially restricted (being the surplus carried forward in respect of specific gifts for mission purposes) and partially designated (in respect of unspent amounts transferred from the General Fund). Full details on the balances held are shown in the notes to the financial statements.

The Fabric Fund (the recipient of generous gifts in prior years) has helped St John's maintain key aspects of the fabric of its building (such as boiler replacement). The fund ended the year with a balance of £3,751 (2020: £3,751). The PCC were able to fund all routine repair costs from the General Fund in 2021.

The Development Fund receives donations from members of the church and a portion of rents paid by the non-church users of the building. £19,476 was drawn from the fund during the year (to complete repairs to the subsidence affecting the lounge floor and to attend to re-decoration of the church following completion of the works). The fund currently stands at £34,733 (2020: £50,520). The entire balance on the fund is available to meet the cost of future special projects.

The Memorial Fund was set up by the PCC to fund capital projects and to support ministry throughout the parish and has been the recipient of generous gifts since its inception. The fund cannot be used for general running expenses. In 2021 the fund received donations of £200 and was credited with bank interest of £37. During the year the fund made payments of £115 (2020: £nil) and ended the year with a balance of £6,168 (2020: £6,046).

The Rock Café', which operates on a non-profit making basis, opens the church to members of the community. Due to Covid-19 related restrictions, the Café did not trade during 2021 (In 2020 the Café made a surplus of £197). At the end of 2021, the Rock Café fund held a balance of £6,640 (2020: £6,640).

Pram Club ended 2021 with a balance of £600 (2020: £600). The Club did not meet during 2021.

Reserves Policy

It is PCC policy to maintain a balance a General Fund balance which equates to approximately 4 months' unrestricted payments to cover emergency situations that may arise from time to time. The General Fund balance of £61,996 approximates to a reserve of 6 months' (based on 2021 expenditure levels – 'expenditure' includes the transfers that PCC have agreed to support mission payments: 11% of offerings and associated gift aid) and accordingly met the target.

Covid-19

The Trustees have considered the potential ongoing impact that the Covid-19 pandemic will have on the PCC's current and future financial position. These include the potential impact on giving, which could be affected by the reintroduction of social-distancing measures, such as the closure of the church building, the suspension of public worship and the prohibition of non-essential gatherings. Other income sources are also likely to be directly affected should such restrictions re-emerge, such as fee income and reduced property rental income.

The PCC is taking the following steps, in the light of the potential ongoing threats that Covid-19 may pose:

- Careful control of cash balances;
- Regular monitoring of income and expenditure and reserve levels.

The Trustees consider that the PCC will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The PCC has sufficient cash to meet short-term needs;
- The PCC could consider reductions in expenditure if required;
- Sufficient unrestricted funds exist to be able to support ongoing running costs.

The Trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in note 14 to the financial statements.

Declarations by Trustees

The Trustees declare that in 2021:

- No income was received from contracts from central or local government to deliver services;
- PCC received no grants from central or local government.

As from 1st January 2017, PCC policy has been to pay its staff no less than the Voluntary Living Wage. The Church applied for and received accredited Living Wage status in 2019.

PCC reviews its financial controls on an ongoing basis.

The Trustees further declare that PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Trustees' Responsibilities

Charity legislation requires the Trustees to prepare statements of account for each financial year. In preparing those statements the Trustees are required:

- to prepare financial statements that show a true and fair view;
- in preparing financial statements:
  - to select suitable accounting policies and apply them on a consistent basis;
  - to make judgements and estimates that are prudent and reasonable;
  - to apply the going concern basis unless it is not appropriate to do so.
- to keep proper accounting records;
- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities.

This report was approved and adopted by the Parochial Church Council on 14th March 2022.

R.W Adams.

.....

Raymond Adams
(Chair of PCC)

The Parish of St John the Evangelist
Year ended 31st December 2021

Independent examiner's report to the Parochial Church Council

I report on the accounts of the charity for the year ended 31st December 2021 which are set out on pages 14 to 21.

Respective responsibilities of trustees and examiner

The charity's PCC is responsible for the preparation of the accounts. The charity's PCC consider than an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

   - to keep accounting records in accordance with section 130 of the 2011 Act and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr A Coombes FCCA
David Owen & Co
Chartered Accountants
126 High Street
Marlborough, Wiltshire
SN8 1LZ
15th March 2022

The Parish of St John the Evangelist

Receipts and Payments Account for the year ended 31st December 2021

	Note(s)	General Fund	Designated Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£	£
Receipts						
Voluntary Income						
Offerings and collections	1	99,400	-	-	**99,400**	96,998
Gift aid recovered		19,457	-	-	**19,457**	20,908
Specific gifts	2	-	-	200	**200**	200
Mission gifts	4	-	-	3,352	**3,352**	9,315
		118,857	-	3,552	**122,409**	127,421
Income from investments	3	1,064	-	37	**1,101**	1,557
Income from church activities	5					
Rental income		12,299	-	-	**12,299**	8,299
Fees and charges		1,270	-	-	**1,270**	911
Coronavirus job retention scheme grant		-	-	-	**-**	1,922
Other income from church activities		-	-	-	**-**	1,164
		13,569	-	-	**13,569**	12,296
Total receipts		**133,490**	**-**	**3,589**	**137,079**	141,274
Payments						
Activities directly relating to the work of the church	6	106,876	19,475	115	**126,466**	113,622
Mission gifts	4	-	13,939	3,809	**17,748**	22,719
Church management and administration	7	5,003	-	-	**5,003**	5,667
Total payments		**111,879**	**33,414**	**3,924**	**149,217**	142,008
Net Receipts / (Payments)		**21,611**	**(33,414)**	**(335)**	**(12,138)**	(734)
Transfers between funds	8	(16,753)	16,753	-	**-**	-
Net movement in funds	8	**4,858**	**(16,661)**	**(335)**	**(12,138)**	(734)
Opening fund balances at 1st January	8	57,138	67,371	8,543	**133,052**	133,786
Closing fund balances at 31st December	8	**61,996**	**50,710**	**8,208**	**120,914**	133,052

Statement of Assets and Liabilities as at 31st December 2021

	General Fund	Designated Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£	£
Bank current accounts	3,822	1,872	-	**5,694**	4,716
Bank deposit accounts	58,074	48,808	8,208	**115,090**	128,206
Cash in hand	100	30	-	**130**	130
Total monetary assets	**61,996**	**50,710**	**8,208**	**120,914**	133,052

The financial statements, accounting policies and notes, contained on pages 14-21 were approved by the Parochial Church Council on 14th March 2022.

R.W Adams.

..... **Raymond Adams (Chair of the PCC)**

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2021

Accounting Policies

Basis of Preparation

The financial statements have been prepared on a going concern basis and in accordance with Section 133 of the Charities Act 2011 and comprise:

- A Receipts and Payments Account, and
- A Statement of Assets and Liabilities.

Fund Accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees (PCC members) in furtherance of the general objectives of the charity and that have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements and the financial review.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements and the financial review.

Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, investment is apportioned to individual funds on an average balance basis.

Tangible Fixed Assets

Consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years are listed in the Statement of Assets and Liabilities on page 20 of the Report and Financial Statements.

Accordingly, any expenditure on tangible fixed assets is shown under capital expenditure in the receipts and payments account.

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2021

Notes to the Financial Statements

1 Collections and Offerings

	2021	2020
	£	£
Planned giving	**92,847**	90,451
Cash collections and one-off gifts	**6,553**	6,547
	99,400	96,998

St John's claims Gift Aid on regular giving where the individual has provided a signed gift aid declaration as a UK taxpayer. St John's also claims gift aid on small value donations as permitted by HMRC's Gift Aid Small Donations Scheme (GASDS).

During the year St John's recovered £19,457 in Gift Aid that was credited to the General Fund. Other gifts (restricted and designated) attracted £95. This represents gift aid claims submitted in respect of the period to 5th April 2021.

Details of gift aid claims to be submitted in respect of the period 6th April – 31st December 2021 are set out in Note 9.

Gift aid attributable to general fund receipts is applied to the General Fund. Any gift aid arising on specific gifts is credited to the relevant fund (Mission, Fabric, Memorial, Rock Café or Pram Club).

2 Specific Gifts

During the year, specific gifts were given by members of the congregation and others to:

	2021	2020
	£	£
Memorial Fund	**200**	200
	200	200

3 Investment Income

	2021	2020
	£	£
Bank interest	**1,101**	1,557

Bank interest arising on designated funds is made available to the General Fund. Restricted funds held on deposit receive a portion of bank interest received based on the average value of the funds held during the year.

4 Mission Funds

	Balance at 1st Jan 2021	Total receipts	Total payments	Transfers	PCC Allocation	Balance at 31st Dec 2021
	£	£	£	£	£	£
Mission - Overseas:						
Open Doors	377	-	(1,869)	-	1,866	**374**
Mercy Ships	867	-	(1,869)	-	1,866	**864**
Jars of Grace	618	2,071	(685)	(648)	-	**1,356**
Luweero and Uganda	1,367	841	(5,741)	2,575	1,867	**909**
	3,229	2,912	(10,164)	1,927	5,599	**3,503**
Mission – Home:						
Church Pastoral Aid Society	377	-	(1,869)	-	1,866	**374**
Challengers Youth Weekend	-	190	-	-	-	**190**
Royal British Legion	5	5	(10)	-	-	**-**
Swindon Youth for Christ	189	-	(935)	-	933	**187**
	571	195	(2,814)	-	2,799	**751**
Christian Relief & other charities:						
Swindon Pregnancy Choices	189	-	(935)	-	933	**187**
Swindon Food Bank/Collective	309	245	(1,300)	-	933	**187**
Willows Trust	189	-	(935)	-	933	**187**
	687	245	(3,170)	-	2,799	**561**
Unspent general fund allocations	3,856	-	(1,600)	(1,927)	1,866	**2,195**
Total	8,343	3,352	(17,748)	-	13,063	**7,010**

Represented by:	
Designated funds	4,970
Restricted funds	2,040
Total	**7,010**

The PCC has approved a policy of designating 11% of General Fund collections and offerings to mission work. In 2021 the PCC agreed to support a range of mission ventures under its 'Seventh Share' principle – the results of that allocation of giving is shown above in the PCC allocation column.

Mission funds are typically paid quarterly to beneficiaries. Funds collected for Uganda and Tearfund (via the Jars of Grace Appeal) are paid over annually.

Any unspent allocation of General Fund money represents designated funds. All monies given directly by donors for the above missions have been treated as restricted funding.

5 Other income from Church activities

	2021		2020	
	£	£	£	£
Rental income		**12,299**		8,299
Coronavirus job retention scheme grant		**-**		1,922
Fees and charges		**1,270**		911
Other income from church activities:				
Rock Café	**-**		933	
Pram Club	**-**	**-**	231	1,164
		13,569		12,296

Fees and charges relate to the charges levied for services at the Church as laid down by the Diocese net of sums paid over to the Diocese, leaving the fees attributable to St John's.

6 Activities directly relating the work of the Church

	2021	2020
	£	£
Parish Share	**93,580**	93,580
Church running expenses	**4,848**	7,733
Cost of services	**1,639**	1,820
Rock café running costs	**-**	736
Pram club running costs	**-**	159
Postage, telephone and travel costs	**2,154**	2,040
Building maintenance	**22,412**	6,910
Events and refreshments	**179**	157
Memorials	**115**	-
Sunday school	**337**	284
Courses and publications	**179**	203
Capital expenditure	**1,025**	-
	126,468	113,622

7 Church Management and Administration

	2021	2020
	£	£
Printing and stationery	**644**	1,152
Parish administrator's salary	**3,425**	3,645
Accountants' fees	**834**	815
Bank charges	**100**	55
	5,003	5,667

8 Analysis of Funds

Movements in church funds are shown below, the purpose of each fund and the policies set out by the PCC in respect of each fund's management is provided in the Financial Review on page 10.

	Balance at 1st Jan 2021	**Total receipts**	**Total payments**	**Net receipts/ (payments)**	**Transfers**	**Balance at 31st Dec 2021**
	£	£	£	£	£	£
General Fund	57,138	133,490	(111,879)	21,611	(16,753)	**61,996**
Designated funds:						
Mission fund	5,846	-	(13,939)	(13,939)	13,063	**4,970**
Development fund	50,520	-	(19,475)	(19,475)	3,690	**34,735**
Fabric Fund	3,751	-	-	-	-	**3,751**
Rock Café Fund	6,640	-	-	-	-	**6,640**
Pram Club Fund	600	-	-	-	-	**600**
House Party Fund	14	-	-	-	-	**14**
	67,371	-	(33,414)	(33,414)	16,753	**50,710**
Restricted funds:						
Mission fund	2,497	3,352	(3,809)	(457)	-	**2,040**
Memorial fund	6,046	237	(115)	122	-	**6,168**
	8,543	3,589	(3,924)	(335)	-	**8,208**
Total funds	133,052	137,079	(149,217)	(12,138)	-	**120,914**

Transfers from the General Fund, approved by the PCC, comprise:

	General Fund	Mission Fund	Development Fund	**Total Designated Funds**	**Total Funds**
	£	£	£	**£**	**£**
To support mission work	**(13,063)**	13,063	-	**13,063**	**-**
To provide for special projects	**(3,690)**	-	3,690	**3,690**	-
Total transfers	**(16,753)**	13,063	3,690	**16,753**	-

The PCC have approved that:

- 11% of total offerings and collections and gift aid reclaimed should be directed to mission work. The unspent portion of these funds are held as designated funds;
- An agreed portion of rental income received, (approved by the PCC in March 2021) is designated for the future funding of special projects (such as fundamental improvements to the church building and facilities).

9 Other Monetary Assets

St John's Church has calculated its entitlement to Gift Aid in respect of offerings, collections and gifts received in the year. These amounts will be claimed in April 2021 and will be available as follows:

	2021	2020
	£	£
General Fund	**14,363**	14,161
Mission Fund (restricted)	**144**	31
Total	**14,507**	14,192

10 Endowment Investments

St John's Church benefits from the Jack Richards Endowment Fund which is held on special trust as a permanent endowment such that only the income may be spent. Income arising on the fund is made available on a restricted basis for the fabric fund. The endowment is held in 594 Central Board of Finance Fixed Interest Security Shares and the market value of the holdings as at 31st December 2021 was £941 (2020: £1,008).

11 Tangible Fixed Assets

As set out in the accounting policies (see page 14) consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years include:

	£
Multi-media IT system and console	21,085
Kitchen worktops	3,444
Keyboard	1,275
Baptistry and Holy Communion Table	1,605
Colour Photocopier	3,234

12 Liabilities and Creditors

There were no liabilities and creditors as at 31st December 2021.

13 Remuneration of Trustees

The Trustees neither received nor waived any emoluments during the year (2020: £nil). Mrs S Mortimer (Churchwarden) received a wage of £3,425 during 2021 (2020: £325) in relation to her work in the capacity of Parish Administrator.

In total 2 Trustees (2020: 3) were reimbursed for travel, subsistence and out of pocket expenses totalling £2,355 (2020: £2,365)

14 Going Concern

The Trustees have reviewed the anticipated financial position of the PCC for a period of at least twelve months from the date of approval of the financial statements and concluded that there is no material uncertainty regarding the PCC's ability to meet its liabilities as they fall due, and to continue as a going concern.

On this basis the Trustees consider it appropriate to prepare the financial statements on a going concern basis. However, the COVID-19 pandemic is continuing to have an impact on the global economy, and it may in turn affect the PCC. The Trustees have considered the impact of this issue on the PCC's current and future financial position (see page 11). The PCC has taken the necessary steps to cover its committed costs for a full year. For these reasons, the Trustees consider that the PCC has sufficient reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1128874

Accounts

The Ecclesiastical Parish of St. John the Evangelist, Haydon Wick

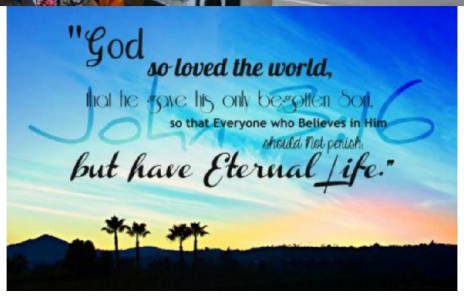
Registered Charity No: 1128874

ANNUAL REPORT
and
FINANCIAL STATEMENTS

for the year ended 31st December 2020







The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2020

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The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2020

Legal and Administrative information

Incumbent & Chair of PCC (and correspondence address)
Revd Canon Raymond Adams,
54, Furlong Close,
Haydon Wick,
Swindon,
SN25 1QP

Churchwarden
Mrs Sharon Mortimer
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

Churchwarden
Mr Sam Opoka,
34, The Boulevard
Swindon,
SN25 1WD

PCC Secretary
Mrs Sharon Mortimer,
17, Helmsdale,
Haydon Wick,
Swindon,
SN25 1PN

PCC Treasurer
Mr James Bennett,
77, Britten Road,
Redhouse,
Swindon,
SN25 2HQ

Bankers
CAF Bank Ltd.,
25, Kings Hill Avenue,
Kings Hill, West Malling,
Kent,
ME19 4JQ

Independent Examiner
Mr A Coombes FCCA,
David Owen & Co.,
126, High Street,
Marlborough,
Wiltshire,
SN8 1LZ

Governing Document
Church Representation Rules

Registered Charity Number
1128874

Annual Report of the Parochial Church Council of St. John's, Haydon Wick, for the year ended 31st December 2020

Administrative Information

St. John's Haydon Wick is situated on Thames Avenue, Haydon Wick, Swindon. It is part of the Diocese of Bristol within the Church of England. The correspondence address is 54 Furlong Close, Haydon Wick, Swindon, SN25 1QP.

Background

The PCC of St John's has the responsibility of co-operating with the Revd. Canon Raymond Adams in promoting the whole mission of the church, whether pastoral, evangelistic, social or ecumenical within the ecclesiastical parish. It also has maintenance responsibilities for the church. The PCC determines parish policy. The elected officers of the PCC who served during 2020 were:

- Rod Mortimer (Vice-Chair),
- Sharon Mortimer (Churchwarden and PCC Secretary),
- Sam Opoka (Churchwarden)
- James Bennett (PCC Treasurer)

Membership

The Parochial Church Council (PCC) is registered with the Charity Commission. PCC members who have served from 1st January 2020 until the date this report was approved are:

Vicar	Revd Canon Raymond Adams	(Chair)
Churchwardens	Sharon Mortimer Rod Mortimer Sam Opoka	
PCC Secretary	Sharon Mortimer	

Representatives of the Diocesan Synod

Revd Canon Raymond Adams
David Tunley

Representatives of the Deanery Synod

Rod Mortimer
Sharon Mortimer
Paul Nichol (until 19th October 2020)

Elected Members

James Bennett
Michael Crosby
Lesley Mead
Liz Morecombe (from 19th October 2020)
Carol Nichol (until 19th October 2020)
Paul Nichol (from 19th October 2020)
Tony Njoroge
Allan Rees
Mark Sansome
Tom Vandamme
Helen Wheeler (until 19th October 2020)

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and may then stand for election to the PCC. The maximum number of elected members to PCC is nine.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members of the Standing Committee are:

- **Vicar and Chair:** Raymond Adams
- **Vice-Chair:** Rod Mortimer
- **Churchwarden and PCC Secretary:** Sharon Mortimer
- **Churchwarden:** Sam Opoka
- **PCC Treasurer:** James Bennett

Sub-Teams:

In addition to having regular meetings of the whole PCC, PCC currently operates through five sub-teams. These are:

- **Finance, Fabric and Governance (FFG);**
- **Mission and Outreach;**
- **Discipleship;**
- **Communication;**
- **Prayer and Worship**

Electoral Roll:

At the 2020 APCM, there were 178 people on the Electoral Roll. This was an increase of 4 from 2019's figure of 174, with 12 people being removed from the roll because they had either moved away from the Parish, ceased to worship with us or had died, and 16 new members being added to the roll.

The average adult weekly attendance counted during October 2020 was 29. (October 2019 – 102 and October 2018 – 112). This low number was due to the nationwide restrictions of worshipping in church, as a result of the COVID 19 Pandemic.

PCC Review of the Year

The PCC held eight meetings during the year - including a brief meeting after the APCM. Meetings were held on:

- 27th January 2020
- 16th March 2020
- 26th March 2020 (via Zoom)
- 27th April 2020 (via Zoom)
- 29th June 2020 (via Zoom)
- 21st September (via Zoom)
- 13th October 2020 (via Zoom)
- 19th October (after APCM)

The Standing Committee met briefly via Zoom on 23rd November to approve the expenditure needed to begin the remediation of the subsidence of the Church Lounge, including pollarding nearby trees and installing a root barrier.

Public Benefit Statement:

Public Benefit at Congregational Level:

• St John's exists for the benefit of all who attend, whether members of the electoral roll or not. We teach Christian values in marriage and family life, and offer support, advice and counselling where requested;

• St John's normally has groups meeting in homes* which offer mutual support and encouragement, at an emotional, spiritual and practical level;

• St John's usually organises weekly groups* for children and young people from ages 3 to 14.

An asterisk indicates that these activities have been suspended since March 2020 due to the Covid pandemic*

Public Benefit at Parish Level:

• St John's normally runs a Pram Club* for parents and child-minders and small children on Mondays. For parents and child-minders, it provides a meeting place, and for children, an opportunity for play together. Church members are on hand to provide refreshments, lead occasional worship and offer a sympathetic ear;

• In conjunction with the minister of Emmanuel URC the vicar took assemblies* in four schools during the course of the academic year;

• The church usually organises a party for the elderly at Christmas* and runs a Craft Club * to engage with children and local people. The Craft Club raises money for our *Jar of Grace* appeal each year – this supports overseas mission in Uganda and via Tear Fund;

• St. John's normally runs a community café, called The ROCK Café*, which operates on a non-profit basis;

• The church supports the Swindon Food Collective, Willows Counselling Service, Swindon Pregnancy Choices and Swindon Youth for Christ (SYFC). SYFC offers spiritual guidance and advice to young people.

An asterisk indicates that these activities have been suspended since March 2020 due to the Covid pandemic*

Public Benefit at International Level:

• St John's supports financially several educational, medical and religious organisations in Uganda, as well as offering support to named individuals;
• It has built and continues to extend a school at Bwaziba in the diocese of Luweero;
• St John's members are active in building links with the people of Uganda. Exchange visits between members of the church in Uganda and members of St. John's normally take place every two years.

Objectives and Activities:

Aims in 2020:

Discipleship

Helping people to grow in their discipleship was high on our list of priorities for 2020.

Using the *Making Disciples* course, PCC aimed to increase our congregation's understanding of this theme based on groups meeting in homes and church, focusing together on the themes of 'Head', 'Hand' and 'Heart'. Our aim was to achieve widespread participation from church members from both the 9am and 11am congregations.

Church Fabric

Subsidence has become a serious issue in our church building with three rooms now affected. PCC determined to solve this problem in 2020.

PCC also aimed to pollard trees on the north side of the building and to lay down a root barrier between trees and the church to protect the foundations of the church

Evangelism

PCC intended to use the *Alpha Course* as its primary means of adult evangelism.

Social and Environmental Concerns

PCC determined to engage with the twin issues of Racial Justice and the Climate Emergency in the coming year.

Achievements in 2020

The following events and organisations were all cancelled or suspended in 2020 due to the Covid pandemic.

- Church services during the first lockdown
- Children's work
- Confirmation Courses
- Home groups in private homes
- ROCK Café
- Craft Club
- Pram Club
- James Wilks communion service
- Orchid Communion Service
- School Assemblies
- Seniors' Christmas Lunch

Achievements in each of our key objectives have been:

Discipleship:

The Discipleship Course achieved very strong participation across the church with groups organised and running both in the daytime and the evening. Sadly, due to Covid 19, the course was postponed after two weeks.

Worship and Outreach:

Our worship had to be re-thought as the country entered lockdown in March 2020 and services were suspended. The vicar conducted online services twice a week on a Wednesday and Sunday during the lockdown period.

In September, the 9am service was re-opened with an average of about 25 people attending
In December the 11am service was re-opened but only met twice. It was held with Christingle on the first week and the Carol service on the second. Numbers were low as expected.

PCC prepared a risk assessment to ensure that both these services could take place.

PCC considered the possibility of streaming services but did not have the capacity in terms of people able to run the system who were also prepared to come to church during the pandemic.

Online services continued despite the restrictions and some excellent services were produced. Our Online Carol Service, online Harvest (lay-led) and online Remembrance were highlights of the year.

In addition, St John's worked with Pattern Church and Shine Pinehurst and ran a successful ***Online Alpha Course*** in 2020. The aim was not just to attend but to learn how to do it, so we could run *Alpha Online* ourselves in the future

Climate Emergency

The Ministry Leadership Team discussed the issue of the climate emergency just once towards the end of the year. The diocese has committed itself to becoming carbon neutral by 2030. This is an area in which we will endeavour to make progress in 2021.

Black Lives Matter

PCC invited Revd Dr Cathy Okoronkwo to help us think about issues arising out of *Black Lives Matter*. PCC had a further discussion later in the year on the whole issue of diversity and inclusion. It is committed to developing awareness of the issues of race and responding in a way that increases inclusiveness and will encourage members of all races and nationalities to participate in leading worship and in governance.

Finance, Fabric and Governance

- **The Stained-Glass Window:** A stained-glass window was placed in church in memory of Rev Andrew Dean in the summer. The plan to officially dedicate the window was postponed due to Covid restrictions in order to allow Mrs Jean Dean to attend a service when the pandemic is over.

- **The Subsiding Floor:** PCC had agreed a plan to deal with the subsidence in the lounge, the kitchen and the crèche with a company called *Geobear*. The operation to raise the floor had been delayed for a year already, following the retirement of our former church architect. It was further delayed this year as a result of the Covid epidemic. The work remains incomplete at the year end but is scheduled to take place in January 2021.

- **Pollarding and Root Barrier:** The work on both these areas was completed.

- **Safeguarding Audit**: An audit has been carried out and submitted to the diocese by the Parish Safeguarding Officer, a churchwarden and the vicar.

Policies Reviewed

As part of the PCC's regular assessment of policies and procedures, the following areas were reviewed:

- Domestic Abuse Policy
- Social Media Guidelines Policy
- First Aid Policy
- Whistle Blowing Policy
- Anti Bullying Policy
- Health and Safety Policy
- Data Protection Policy
- Privacy Policy

Financial Review

The finances of St John's came under pressure during 2020 as the Covid emergency necessitated long periods of closure and therefore the ability to collect cash offerings and rental income meant that General Fund income fell well below budget and the prior year. The PCC regularly reviewed financial forecasts and sought cost savings in order to ensure that the level of the General Fund could be maintained year-on-year.

Total General Fund receipts were £130,589 (2019: £139,674) and are detailed in the financial statements.

£109,647 (2019: £107,919) was spent on providing for ministry from St John's, including the Diocesan Parish Share of £93,580 (2019: £88,900). The Parish Share largely provides the stipends and housing for clergy in the Diocese.

On the General Fund, there was a surplus for the year of £515 (2019: deficit of £1,645) after transfers were made to the Mission and Development Funds. Such transfers were in accordance with PCC approval. The balance carried forward on the General Fund at 31st December 2020 was £57,138 (2019: £56,623).

The Mission Fund is allocated 11% of offerings and of the tax recovered on gift-aided giving. Mission fund income and transfers from the General Fund in 2020 were £22,253 (2019: £19,811) demonstrating strong ongoing support for mission at home, overseas, for Christian relief and development agencies and a range of other charities. The fund made mission payments totalling £22,719 during the year (2019: £26,333). The fund is partially restricted (being the surplus carried forward in respect of specific gifts for mission purposes) and partially designated (in respect of unspent amounts transferred from the General Fund). Full details on the balances held are shown in the notes to the financial statements.

The Fabric Fund (the recipient of generous gifts in prior years) has helped St John's maintain key aspects of the fabric of its building (such as boiler replacement). The fund ended the year with a balance of £3,751 (2019: £3,751). The fund is partially restricted (being the surplus carried forward in respect of specific gifts for fabric purposes and income from endowment assets) and partially designated (in respect of unspent amounts transferred from the General Fund in previous years). Full details on the balances held are shown in the notes to the financial statements.

The Development Fund receives donations from members of the church and a portion of rents paid by the non-church users of the building. £3,080 was drawn from the fund during the year (to support initial work on the subsidence issues affecting the lounge floor). The fund currently stands at £50,520 (2019: £51,777). The entire balance on the fund is available to meet the cost of special projects.

The Memorial Fund was set up by the PCC to fund capital projects and to support ministry throughout the parish and has been the recipient of generous gifts since its inception. The fund cannot be used for general running expenses. The fund received a donation of £200 and was credited with bank interest of £5 in 2020. During the year fund made no payments (2019: £nil) and ended the year with a balance of £6,046 (2019: £5,841).

The Rock Café', which operates on a non-profit making basis operates to open the church to members of the community generated a profit of £197 (2019: loss of £286) for the year. At the end of 2020, the Rock Café fund held a balance of £6,640 (2019: £6,443).

Pram Club ended 2020 with a balance of £600 (2019: £528) after funding its running costs and after the purchase of toys and gifts for the children.

Reserves Policy

It is PCC policy to maintain a balance a General Fund balance which equates to approximately 4 months' unrestricted payments to cover emergency situations that may arise from time to time. The General Fund balance of £57,138 approximates to a reserve of 5.9 months and accordingly met the target.

Covid-19

The Trustees have considered the potential impact that the Covid-19 pandemic will have on the PCC's current and future financial position. These include the impact on giving, which has been affected by social-distancing measures, such as the closure of the church building, the suspension of public worship and the prohibition of non-essential gatherings. Other income sources are also likely to be directly affected, such as fee income and reduced property rental income, as the Covid-19 measures affect the wider economy.

The PCC is taking the following steps to mitigate the threats that Covid-19 may pose to the organisation:

- Careful control of cash balances;
- Reducing and deferring expenditure, where possible and appropriate.

The Trustees consider that the PCC will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The PCC has sufficient cash to meet short-term needs;
- The PCC could consider further reductions in expenditure if required;
- Sufficient unrestricted funds exist to be able to support ongoing running costs.

The Trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in note 14 to the financial statements.

In terms of our strategic plan, our actions are being reviewed in the light of the significant changes to context as a result of the impact of Covid-19 on society and the parish and in 2021, we will respond to the immediate effects of the Covid-19 crisis and review all plans and activity in the light of its long term impact on society and the Church's role in it.

Declarations by Trustees

The Trustees declare that in 2020:

- No income was received from contracts from central or local government to deliver services;
- PCC received no grants from central or local government except for the funds received via the Coronavirus Job Retention Scheme (set out in Note 5 to the Financial Statements).

In 2017, PCC policy was to pay its staff no less than the National Living Wage. As from 1st January 2017, PCC policy has been to pay its staff no less than the Voluntary Living Wage. The Church applied for and received accredited Living Wage status in 2019.

PCC reviews its financial controls on an ongoing basis.

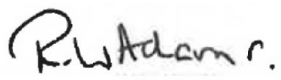
The Trustees further declare that PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Trustees' Responsibilities

Charity legislation requires the Trustees to prepare statements of account for each financial year. In preparing those statements the Trustees are required:

- to prepare financial statements that show a true and fair view
- in preparing financial statements:
    - to select suitable accounting policies and apply them on a consistent basis
    - to make judgements and estimates that are prudent and reasonable
    - to apply the going concern basis unless it is not appropriate to do so
- to keep proper accounting records
- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities.

This report was approved and adopted by the Parochial Church Council on 15th March 2021.



……..

Raymond Adams
(Chair of PCC)

The Parish of St John the Evangelist
Year ended 31st December 2020

Independent examiner's report to the Parochial Church Council

I report on the accounts of the charity for the year ended 31st December 2020 which are set out on pages 14 to 21.

Respective responsibilities of trustees and examiner

The charity's PCC is responsible for the preparation of the accounts. The charity's PCC consider than an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements:

   - to keep accounting records in accordance with section 130 of the 2011 Act and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr A Coombes FCCA
David Owen & Co
Chartered Accountants
126 High Street
Marlborough, Wiltshire
SN8 1LZ

16th March 2021

The Parish of St John the Evangelist

Receipts and Payments Account for the year ended 31st December 2020

	Note(s)	General Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£	£
Receipts						
Voluntary Income						
Regular giving	1	96,998	-	-	**96,998**	96,759
Gift aid recovered		20,908	-	-	**20,908**	21,744
Specific gifts	2	-	-	200	**200**	-
Mission gifts	4	-	-	9,315	**9,315**	6,784
		117,906	-	9,515	**127,421**	125,287
Income from investments	3	1,551	-	6	**1,557**	1,420
Income from church activities	5					
Rental income		8,299	-	-	**8,299**	19,076
Fees and charges		911	-	-	**911**	690
Coronavirus job retention scheme grant		1,922	-	-	**1,922**	-
Other income from church activities		-	1,164	-	**1,164**	4,756
		11,132	1,164	-	**12,296**	24,522
Total receipts		**130,589**	**1,164**	**9,521**	**141,274**	151,229
Payments						
Activities directly relating to the work of the church	6	109,647	3,975	-	**113,622**	117,761
Mission gifts	4	-	14,009	8,710	**22,719**	26,333
Church management and administration	7	5,667	-	-	**5,667**	8,933
Total payments		**115,314**	**17,984**	**8,710**	**142,008**	153,027
Net Receipts / (Payments)		**15,275**	**(16,820)**	**811**	**(734)**	(1,798)
Transfers between funds	8	(14,760)	14,760	-	**-**	-
Net movement in funds	8	**515**	**(2,060)**	**811**	**(734)**	(1,798)
Opening fund balances at 1st January	8	56,623	69,431	7,732	**133,786**	135,584
Closing fund balances at 31st December	8	**57,138**	**67,371**	**8,543**	**133,052**	133,786

Statement of Assets and Liabilities as at 31st December 2020

	General Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Bank current accounts	4,716	-	-	**4,716**	6,632
Bank deposit accounts	52,322	67,341	8,543	**128,206**	126,600
Cash in hand	100	30	-	**130**	554
Total monetary assets	**57,138**	**67,371**	**8,543**	**133,052**	133,786

The financial statements, accounting policies and notes, contained on pages 14-21 were approved by the Parochial Church Council on 15th March 2021.

R.W.Adams.

..... **Raymond Adams (Chair of the PCC)**

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2020

Accounting Policies

Basis of Preparation

The financial statements have been prepared on a going concern basis and in accordance with Section 133 of the Charities Act 2011 and comprise:

- A Receipts and Payments Account, and
- A Statement of Assets and Liabilities.

Fund Accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees (PCC members) in furtherance of the general objectives of the charity and that have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, investment is apportioned to individual funds on an average balance basis.

Tangible Fixed Assets

Consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years are listed in the Statement of Assets and Liabilities on page 19 of the Report and Financial Statements.

Accordingly, any expenditure on tangible fixed assets is shown under capital expenditure in the receipts and payments account.

The Parish of St. John the Evangelist, Haydon Wick

Year ended 31st December 2020

Notes to the Financial Statements

1 Collections and Offerings – Regular Giving

	2020	2019
	£	£
Planned giving	**90,451**	94,730
Cash collections and one-off gifts	**6,547**	2,029
	96,998	96,759

St John's claims Gift Aid on regular giving where the individual has provided a signed gift aid declaration as a UK taxpayer. St John's also claims gift aid on small value donations as permitted by HMRC's Gift Aid Small Donations Scheme (GASDS).

During the year St John's recovered £20,908 in Gift Aid that was credited to the General Fund. Other gifts (restricted and designated) attracted £270. This represents gift aid claims submitted in respect of the period to 5th April 2020.

Details of gift aid claims to be submitted in respect of the period 6th April – 31st December 2020 are set out in Note 9.

Gift aid attributable to general fund receipts is applied to the General Fund. Any gift aid arising on specific gifts is credited to the relevant fund (Mission, Fabric, Memorial, Rock Café or Pram Club).

2 Specific Gifts

During the year, specific gifts were given by members of the congregation and others to:

	2020	2019
	£	£
Memorial Fund	**200**	**-**
	200	-

3 Investment Income

	2020	2019
	£	£
Bank interest	**1,557**	1,420

Bank interest arising on designated funds is made available to the General Fund. Restricted funds held on deposit receive a portion of bank interest received based on the average value of the funds held during the year.

4 Mission Funds

	Balance at 1st Jan 2020	Total receipts	Total payments	Transfers	PCC Allocation	Balance at 31st Dec 2020
	£	£	£	£	£	£
Mission - Overseas:						
Bible Society (Albania)	388	-	(388)	-	-	**-**
Church Mission Society (Paraguay)	388	-	(388)	-	-	**-**
Open Doors	-	-	(1,471)	-	1,848	**377**
Uganda Appeal	-	5,340	(5,640)	300	-	**-**
Mercy Ships	490	4	(1,475)	-	1,848	**867**
Jars of Grace	1,513	2,297	(1,596)	(1,596)	-	**618**
Luweero and Uganda	1,538	1,426	(5,041)	1,596	1,848	**1,367**
	4,317	9,067	(15,999)	300	5,544	**3,229**
Mission – Home:						
Church Pastoral Aid Society	388	-	(1,859)	-	1,848	**377**
Challengers weekend away	-	63	(63)	-	-	**-**
Royal British Legion	-	5	-	-	-	**5**
Swindon Youth for Christ	194	-	(929)	-	924	**189**
	582	68	(2,851)	-	2,772	**571**
Christian Relief & other charities:						
Swindon Pregnancy Choice	194	-	(929)	-	924	**189**
Swindon Food Bank/Collective	194	120	(929)	-	924	**309**
TWIGS	91	61	(152)	-	-	**-**
Willows Trust	194	-	(929)	-	924	**189**
	673	181	(2,939)	-	2,772	**687**
Unspent general fund allocations	3,237	-	(930)	12,637	(11,088)	**3,856**
Total funds	8,809	9,316	(22,719)	12,937	-	**8,343**

Represented by:	
Designated funds	5,846
Restricted funds	2,497
Total funds	**8,343**

The PCC has approved a policy of designating 11% of General Fund collections and offerings to mission work. In 2020 the PCC agreed to support a range of mission ventures under its 'Seventh Share' principle – the results of that allocation of giving is shown above in the PCC allocation column.

Mission funds are typically paid quarterly to beneficiaries. Funds collected for Uganda and Tearfund (via the Jars of Grace Appeal) are paid over annually.

Any unspent allocation of General Fund money represents designated funds. All monies given by donors for the above missions have been treated as restricted funding.

5 Other income from Church activities

	2020		2019	
	£	£	£	£
Rental income		**8,299**		19,076
Coronavirus job retention scheme grant		**1,922**		-
Fees and charges		**911**		690
Other income from church activities:				
Rock Café	**933**		3,982	
Pram Club	**231**	**1,164**	774	4,756
		12,226		24,522

Fees and charges relate to the charges levied for services at the Church as laid down by the Diocese net of sums paid over to the Diocese, leaving the fees attributable to St John's.

6 Activities directly relating the work of the Church

	2020	2019
	£	£
Parish Share	**93,580**	88,900
Church running expenses	**7,733**	7,602
Cost of services	**1,820**	2,240
Rock café running costs	**736**	4,268
Pram club running costs	**159**	553
Postage, telephone and travel costs	**2,040**	3,227
Building maintenance	**6,910**	7,910
Events and refreshments	**157**	1,174
Sunday school	**284**	898
Courses and publications	**203**	989
	113,622	117,761

7 Church Management and Administration

	2020	2019
	£	£
Printing and stationery	**1,152**	1,946
Parish administrator's salary	**3,645**	6,010
Accountants' fees	**815**	912
Bank charges	**55**	65
	5,667	8,933

8 Analysis of Funds

Movements in church funds are shown below, the purpose of each fund and the policies set out by the PCC in respect of each fund's management is provided in the Financial Review on page 10.

	Balance at 1st Jan 2020	**Total receipts**	**Total payments**	**Net receipts/ (payments)**	**Transfers**	**Balance at 31st Dec 2020**
	£	£	£	£	£	£
General Fund	56,623	130,589	(115,314)	15,275	(14,760)	**57,138**
Designated funds:						
Mission fund	6,918	-	(14,009)	(14,009)	12,937	**5,846**
Development fund	51,777	-	(3,080)	(3,080)	1,823	**50,520**
Fabric Fund	3,751	-	-	-	-	**3,751**
Rock Café Fund	6,443	933	(736)	197	-	**6,640**
Pram Club Fund	528	231	(159)	72	-	**600**
House Party Fund	14	-	-	-	-	**14**
	69,431	1,164	(17,984)	(16,820)	14,760	**67,371**
Restricted funds:						
Mission fund	1,891	9,316	(8,710)	606	-	**2,497**
Memorial fund	5,841	205	-	205	-	**6,046**
	7,732	9,521	(8,710)	811	-	**8,543**
Total funds	133,786	141,274	(142,008)	(734)	-	**133,052**

Transfers from the General Fund, approved by the PCC, comprise:

	General Fund	Mission Fund	Development Fund	**Total Designated Funds**	**Total Funds**
	£	£	£	**£**	**£**
To support mission work	**(12,937)**	12,937	-	**12,937**	**-**
To provide for special projects	**(1,823)**	-	1,823	**1,823**	-
Total transfers	**(14,760)**	12,937	1,823	**14,760**	-

The PCC have approved that:

- 11% of total offerings and collections and gift aid reclaimed should be directed to mission work. The unspent portion of these funds are held as designated funds;
- An agreed portion of rental income received, (approved by the PCC in March 2020) is designated for the future funding of special projects (such as fundamental improvements to the church building and facilities).

9 Other Monetary Assets

St John's Church has calculated its entitlement to Gift Aid in respect of offerings, collections and gifts received in the year. These amounts will be claimed in April 2021 and will be available as follows:

	2020	2019
	£	£
General Fund	**14,161**	15,424
Mission Fund (restricted)	**31**	66
Total	**14,192**	15,490

10 Endowment Investments

St John's Church benefits from the Jack Richards Endowment Fund which is held on special trust as a permanent endowment such that only the income may be spent. Income arising on the fund is made available on a restricted basis for the fabric fund. The endowment is held in 594 Central Board of Finance Fixed Interest Security Shares and the market value of the holdings as at 31st December 2020 was £X (2019: £973).

11 Tangible Fixed Assets

As set out in the accounting policies (see page 14) consecrated and benefice property of any kind is not included in the accounts as permitted under s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected at any reasonable time.

Tangible fixed assets purchased for £1,000 or more in the last five years include:

	£
Multi-media IT system and console	21,085
Kitchen worktops	3,444
Keyboard	1,275
Baptistry and Holy Communion Table	1,605
Colour Photocopier	3,234

12 Liabilities and Creditors

There were no liabilities and creditors as at 31st December 2020.

13 Remuneration of Trustees

The Trustees neither received nor waived any emoluments during the year (2019: £nil). Mrs S Mortimer (Churchwarden) received a wage of £325 for the period October to December 2020 (2019: £nil) in relation to her work in the capacity of Parish Administrator covering a period of vacancy for that post.

In total 3 Trustees (2019: 3) were reimbursed for travel, subsistence and out of pocket expenses totalling £2,365 (2018: £4,765)

14 Going Concern

The Trustees have reviewed the anticipated performance for a period of at least twelve months from the date of approval of the financial statements and concluded that there is no material uncertainty regarding the PCC's ability to meet its liabilities as they fall due, and to continue as a going concern.

On this basis the Trustees consider it appropriate to prepare the financial statements on a going concern basis. However, the COVID-19 pandemic is likely to have a profound impact on the global economy, and may in turn affect the PCC. The Trustees have considered the impact of this issue on the PCC's current and future financial position (see page 11). The PCC has taken the necessary steps to cover its committed costs for a full year. For these reasons, the Trustees consider that the PCC has sufficient reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.