

# BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION

England & Wales · Charity number 1128855

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2009-03-27

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bispa  
c/o Buttsbury Infant School  
Perry Street  
Billericay  
Essex  
CM12 0NX

**Phone** 07725811773

**Email** [Buttsburyjrtreasury@gmail.com](mailto:Buttsburyjrtreasury@gmail.com)

**Website** <http://www.buttsbury-jun.essex.sch.uk/friends-association/>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY1. DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;2. ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** Generally raising money for use in the school to benefit the children. Activities include school disco's, Summer and Christmas fairs and other general school fundraising events.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** UNDEFINED, IN PRACTICE, LOCAL.
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£46,780	£41,843	-	-
2023-08-31	£48,224	£46,692	-	-
2022-08-31	£48,111	£33,093	-	-
2021-08-31	£24,936	£30,499	-	-
2020-08-31	£28,510	£32,754	-	-

## Trustees

Name	Role	Appointed
Claire Ivimy		2022-10-31
Freyja Ginn		2022-10-31
Helen Shipway		2022-10-31

**BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION**

England & Wales - Charity number 1128855

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# Accounts

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### Trustees' Annual Report for the period

From 01/09/2023 Period start date To 31/08/2024 Period end date

Charity name: Buttsbury Junior School Friends Association

Charity registration number: 1128855

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the educational and development needs of our Junior School children by working as a parent group to raise funds for equipment, toys, events, and new technologies that can be used by our children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The focus of our activities are family friendly events run mainly on the school site. Each year we run Summer and Christmas Fairs featuring tombola's, refreshments, raffles and other traditional stalls. Our events are run by volunteer parents, grandparents and teaching staff with donation of prizes from parents are employed at businesses that support this activity. In between, we use smaller activities to raise money, such as discos and film nights.</p> <p>The Friends Association works closely with the school leadership team and a representative from the teaching staff attends out meetings to ensure our ideas are appropriate and timely for the school</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had guidance issued by the Charity Commission on Public Benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Friends Association has been able to fund SEN resources, Laptops, Year 6 leavers day and provide activities for the Children to enjoy.</p> <p>As the school has a constant 'Wish List' for us to fund, it means parents volunteering at our events can see their efforts rewarded with their own children experiencing the benefits.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Parent's association has been able to organise a full suite of fundraising events. This has facilitated the purchase of laptops, whilst retaining a strong position at the end of the reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum balance of £5,000 is retained to fund the larger events ahead of proceeds being received.
Amount of reserves held	Para 1.22	£19,193
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees traditionally consist of Joint Chairs of the fund-raising committee and Treasurer. These are approved at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Buttsbury Junior School Friends Association
Other name the charity uses	
Registered charity number	1128855
Charity's principal address	Buttsbury Junior School, Norsey View Drive Billericay CM12 0NX

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Claire Ivimy	Joint Chair		
2	Helen Shipman	Joint Chair		
3	Freyja Ginn	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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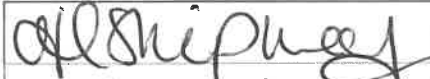

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HELEN SHIPWAY	FREYA GINN
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER

Date 28/06/2025.



## Receipts and payments accounts

For the period from	Period start date 01/09/2023	Period end date 31/08/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Inflatables (Delayed Event)	-	-	-	-	1,159
Autumn Disco	2,468			2,468	3,207
Autumn Film Night	1,299			1,299	1,506
Halloween Lunchtime Games	226			226	172
Christmas Bazaar	6,732			6,732	6,554
Christmas Cards	3,201			3,201	2,827
Christmas Shop	2,622			2,622	2,205
Xmas Lunchtime	688			688	570
Spring Disco	2,641			2,641	2,825
Spring Film Night	967			967	1,396
Bingo	-			-	836
Hoodies Yr 4 & 5	2,257			2,257	2,257
Hoodies Yr 6	2,950			2,950	2,616
School Sleepover	1,075			1,075	726
Mothers Day	2,693			2,693	2,454
Easter Competition	940			940	812
Summer Disco	2,198			2,198	2,470
Summer Bonanza	7,085			7,085	6,849
Fathers Day	2,697			2,697	2,364
Wacky Hair Day	592			592	267
Break the Rules Day	734			734	655
Easyfunding	134			134	207
Adventure Island	590			590	3,193
Uniform Sales	177			177	97
quiz night	874			874	-
Buttsbury Bash	939			939	-
Interest	1			1	-
	-			-	
<b>Sub total (Gross income for AR)</b>	<b>46,780</b>	<b>-</b>	<b>-</b>	<b>46,780</b>	<b>48,224</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,780</b>	<b>-</b>	<b>-</b>	<b>46,780</b>	<b>48,224</b>

### A3 Payments

Inflatables (Delayed Event)	-			-	237
Autumn Disco	922			922	1,701
Autumn Film Night	284			284	348
Halloween Lunchtime Games	18			18	12
Christmas Bazaar	802			802	957
Christmas Cards	2,276			2,276	2,246
Christmas Shop	1,555			1,555	1,480
Xmas Lunchtime	36			36	23
Spring Disco	1,143			1,143	769
Spring Film Night	180			180	333
Bingo	-			-	368
Hoodies Yr 4 & 5	1,769			1,769	1,884
Hoodies Yr 6	2,226			2,226	2,130
Mothers Day	1,943			1,943	1,352
Easter Competition	-			-	21
Summer Disco	571			571	1,180
Summer Bonanza	2,451			2,451	2,326
Fathers Day	1,584			1,584	1,327
Adventure Island	419			419	2,419
Uniform Sales	21	1		21	24/06/2025 3



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Buttsbury Junior School Friends Association

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

1128855

**Set out on pages**

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Stephen Hawes*

**Date:**

24/06/2025

**Name:**

Stephen Hawes

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

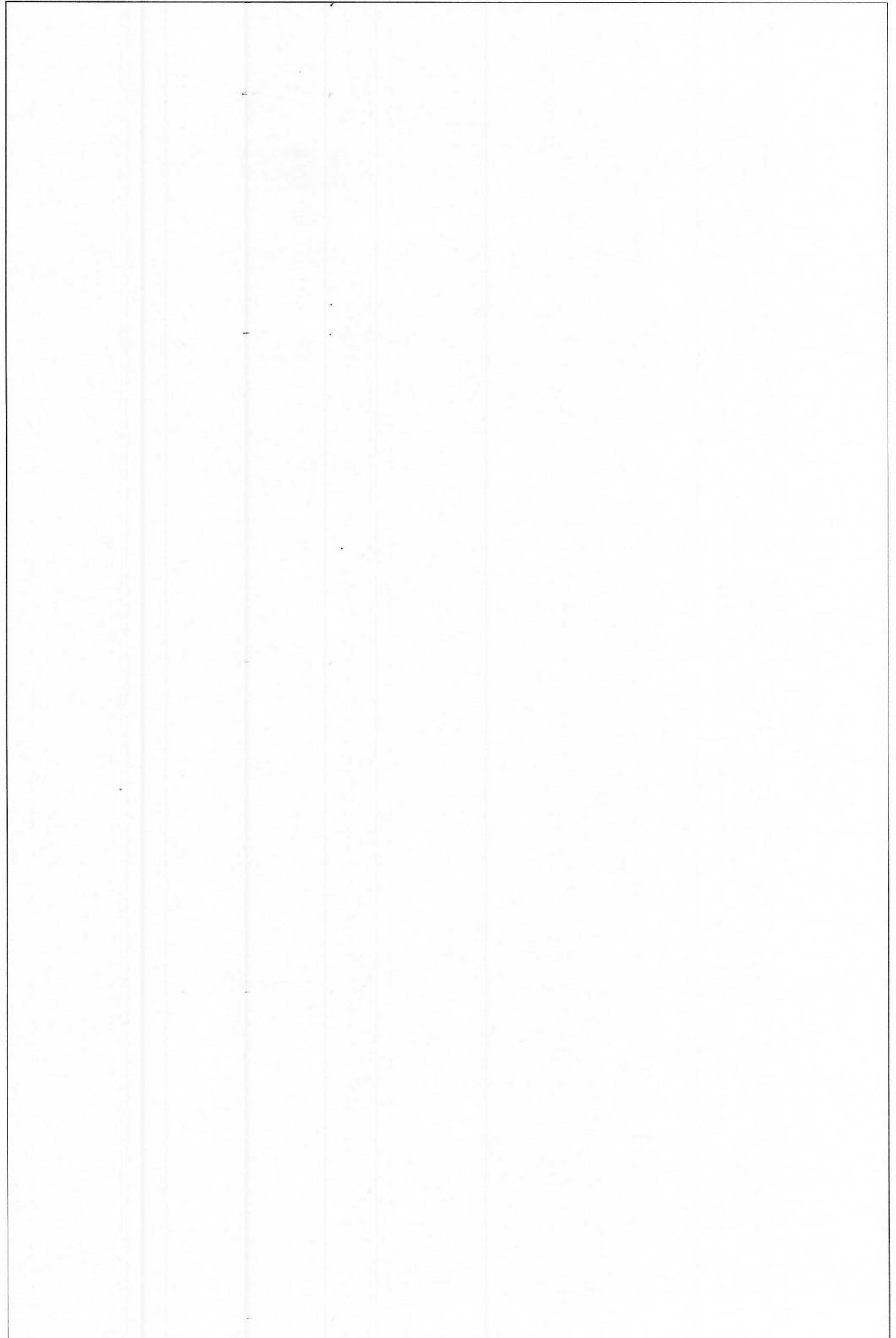
198 Stock Road

Billericay  
Essex

CM12 0SH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION**

England & Wales - Charity number 1128855

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# Accounts

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**Trustees' Annual Report for the period**

**From** 01/09/2022 **Period start date** **To** 31/08/2023 **Period end date**

**Charity name:** Buttsbury Junior School Friends Association

**Charity registration number:** 1128855

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the educational and development needs of our Junior School children by working as a parent group to raise funds for equipment, toys, events, and new technologies that can be used by our children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The focus of our activities are family friendly events run mainly on the school site. Each year we run Summer and Christmas Fairs featuring tombola's, refreshments, raffles and other traditional stalls. Our events are run by volunteer parents, grandparents and teaching staff with donation of prizes from parents are employed at businesses that support this activity. In between, we use smaller activities to raise money, such as discos and film nights.</p> <p>The Friends Association works closely with the school leadership team and a representative from the teaching staff attends out meetings to ensure our ideas are appropriate and timely for the school</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had guidance issued by the Charity Commission on Public Benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Friends Association has been able to fund SEN resources, Laptops, Benches, Year 6 leavers day and provide activities for the Children to celebrate the Kings Coronation.</p> <p>As the school has a constant 'Wish List' for us to fund, it means parents volunteering at our events can see their efforts rewarded with their own children experiencing the benefits.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Parent's association has been able to organise a full suite of fundraising events. This has facilitated the purchase of laptops, whilst retaining a strong position at the end of the reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum balance of £5,000 is retained to fund the larger events ahead of proceeds being received.
Amount of reserves held	Para 1.22	£15,367
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees traditionally consist of Joint Chairs of the fund-raising committee and Treasurer. These are approved at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Buttsbury Junior School Friends Association
Other name the charity uses	
Registered charity number	1128855
Charity's principal address	Buttsbury Junior School, Norsey View Drive Billericay CM12 0NX



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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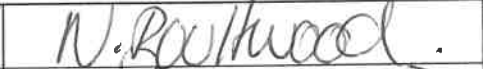
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HELEN SHIPWAY	NEEMI BOULTWOOD
Position (eg Secretary, Chair, etc)	CHAIR	CHAIR
Date	1 MARCH 24	



## Receipts and payments accounts

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Inflatables (Delayed Event)	1,159	-	-	1,159	3,420
Autumn Disco	3,207			3,207	
Autumn Film Night	1,506	-	-	1,506	1,839
Halloween Lunchtime Games	172			172	
Christmas Bazaar	6,554			6,554	6,037
Christmas Cards	2,827			2,827	2,955
Christmas Shop	2,205			2,205	2,744
Xmas Lunchtime	570			570	
Spring Disco	2,825			2,825	2,796
Spring Film Night	1,396			1,396	1,233
Bingo	836			836	847
Hoodies Yr4 and 5	2,257			2,257	3,636
Hoodies Yr 6	2,616			2,616	2,242
School Sleepover	726			726	
Mother's Day	2,454			2,454	2,252
Easter Competition	812			812	
Summer Disco	2,470			2,470	2,314
Summer Bonanza	6,849	-	-	6,849	7,344
Father's Day	2,364	-	-	2,364	2,018
Ice Cream Stall	-	-	-	-	436
Easter Raffle	-	-	-	-	621
Wacky Hair Day	267	-	-	267	301
Break the Rules Day	655	-	-	655	1,055
Easyfunding	207	-	-	207	47
Adventure Island	3,193	-	-	3,193	3,974
Uniform Sales	97	-	-	97	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,224</b>	<b>-</b>	<b>-</b>	<b>48,224</b>	<b>48,111</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,224</b>	<b>-</b>	<b>-</b>	<b>48,224</b>	<b>48,111</b>
<b>A3 Payments</b>					
Inflatables (Delayed Event)	237	-	-	237	-
Autumn Disco	1,701			1,701	1,089
Autumn Film Night	348			348	273
Halloween Lunchtime Games	12			12	-
Christmas Bazaar	957			957	816
Christmas Cards	2,246			2,246	2,252
Christmas Shop	1,480			1,480	1,741
Xmas Lunchtime	23			23	-
Spring Disco	769			769	1,387
Spring Film Night	333			333	311
Bingo	368			368	297
Hoodies Yr4 and 5	1,884			1,884	2,999
Hoodies Yr 6	2,130			2,130	1,827
Mother's Day	1,352			1,352	1,250
Easter Competition	21			21	-
Summer Disco	1,180			1,180	533
Summer Bonanza	2,326			2,326	1,361
Father's Day	1,327			1,327	1,240
Ice Cream Stall accounts (SS)	-	1		-	23/07/202463

Inflatables (Event postponed to Sept)	-	-	-	-	167
Adventure Island	2,419	-	-	2,419	1,000
Uniform Sales	3	-	-	3	-
Year Groups and Senco	3,500	-	-	3,500	2,500
Books	2,663	-	-	2,663	6,489
First Aid Lessons	900	-	-	900	900
Christmas Crackers	181	-	-	181	76
Playground Equipment	-	-	-	-	291
Clever Touchboard	-	-	-	-	2,430
Science Workshop	1,200	-	-	1,200	-
Yoga	200	-	-	200	-
Orienteering	700	-	-	700	-
Benches	1,718	-	-	1,718	-
Netball Kits/Basketballs	912	-	-	912	-
Coronation Celebration	275	-	-	275	-
Themes Week	1,934	-	-	1,934	-
Laptops	8,137	-	-	8,137	-
Shed	971	-	-	971	-
Year 6 Leavers Events and Caps	1,264	-	-	1,264	512
Misc	906	-	-	906	140
Stock (for next years' events)	115	-	-	115	292
Jubilee Events	-	-	-	-	757
<b>Sub total</b>	<b>46,692</b>	<b>-</b>	<b>-</b>	<b>46,692</b>	<b>33,093</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,692</b>	<b>-</b>	<b>-</b>	<b>46,692</b>	<b>33,093</b>
<b>Net of receipts/(payments)</b>	<b>1,532</b>	<b>-</b>	<b>-</b>	<b>1,532</b>	<b>15,018</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,836</b>	<b>-</b>	<b>-</b>	<b>14,836</b>	<b>8,476</b>
<b>Cash funds this year end</b>	<b>16,368</b>	<b>-</b>	<b>-</b>	<b>16,368</b>	<b>23,494</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Buttsbury Junior School Friends Association

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1128855

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Stephen Hawes*

Date:

18/07/2024

Name:

Stephen Hawes

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

198 Stock Road

Billericay  
Essex

CM12 0SH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION**

England & Wales - Charity number 1128855

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# Accounts

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## Trustees' Annual Report for the period

From 01/09/2021 Period start date To 31/08/2022 Period end date

Charity name: Buttsbury Junior School Friends Association

Charity registration number: 1128855

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the educational and development needs of our Junior School children by working as a parent group to raise funds for equipment, toys, events and new technologies that can be used by our children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The focus of our activities are family-friendly events run mainly on the school site. Each year we run Summer and Christmas Fayres featuring tombolas, refreshments, bouncy castles, raffles and other traditional stalls. Our events are run by volunteer parents, grandparents and teaching staff with donations of prizes from parents and local businesses. We occasionally gain fund-matching or contributions where our parents are employed at businesses that support this activity. In between, we use smaller activities to raise money, such as discos and film nights.</p> <p>The Friends Association (FA) works closely with the school leadership team and a representative from the teaching staff attends our meetings to ensure our ideas are appropriate and timely for the school.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Friends Association has been able to fund SEN resources, clever touchboards, child First Aid courses, Year 6 leavers activities, activities for the children to celebrate the Queen's jubilee and improvements to the school play area.</p> <p>As the school has a constant 'wish list' for us to fund, it means parents volunteering at our events can see their efforts rewarded with their own children experiencing the benefits.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The FA have been able to organise a full suite of fundraising events in the year after COVID restrictions were lifted. This has facilitated the purchase of (amongst other things) books and a play area for the school, whilst retaining a strong cash position at the end of the reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum balance of £5,000 is retained in order to fund the larger events ahead of proceeds being received.
Amount of reserves held	Para 1.22	£23,494.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees traditionally consist of the Joint Chairs of the fund raising committee, the Head Teacher plus another member of the teaching staff. These are approved at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Buttsbury Junior School Friends Association
Other name the charity uses	
Registered charity number	1128855
Charity's principal address	Buttsbury Junior School Norsey View Drive Billericay Essex CM12 ONX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Ivimy	Joint Chair		
2	Helen Shipway	Joint Chair		
3	Noemi Boulwood	Joint Chair		
4	Freyja Ginn	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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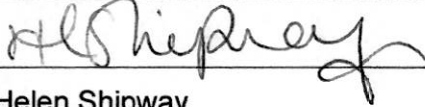
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Claire Ivimy	Helen Shipway
Position (eg Secretary, Chair, etc)	Joint Chair	Joint Chair

Date 28th June 2023.



## Receipts and payments accounts

CC16a

For the period  
from

01/09/2021

To

31/08/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Autumn Disco	3,420	-	-	3,420	-
Autumn Film night	1,839	-	-	1,839	-
Christmas bazaar	6,037	-	-	6,037	4,883
Christmas Cards	2,955	-	-	2,955	2,881
Christmas Shop	2,744	-	-	2,744	1,839
Christmas Raffle	-	-	-	-	601
Cash for clobber	-	-	-	-	148
Spring Disco	2,796	-	-	2,796	-
Spring Film night	1,233	-	-	1,233	-
Bingo	847	-	-	847	-
Hoodies Yr 4 and 5	3,636	-	-	3,636	-
Hoodies Yr 6	2,242	-	-	2,242	-
Leavers T-shirts	-	-	-	-	2,674
Mothers Day	2,252	-	-	2,252	2,152
Summer Disco	2,314	-	-	2,314	-
Summer Bonanza	7,344	-	-	7,344	2,901
Father's Day	2,018	-	-	2,018	2,180
Ice cream stall	436	-	-	436	-
Easter Raffle	621	-	-	621	1,219
wacky hair day	301	-	-	301	255
Break the rules day	1,055	-	-	1,055	869
Easyfunding	47	-	-	47	-
Adventure Island	3,974	-	-	3,974	2,334
Parent donation	-	-	-	-	500
<b>Sub total (Gross income for AR)</b>	<b>48,111</b>	<b>-</b>	<b>-</b>	<b>48,111</b>	<b>25,436</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,111</b>	<b>-</b>	<b>-</b>	<b>48,111</b>	<b>25,436</b>
<b>A3 Payments</b>					
Autumn Disco	1,089	-	-	1,089	-
Autumn Film night	273	-	-	273	-
Christmas bazaar	816	-	-	816	403
Christmas Cards	2,252	-	-	2,252	1,948
Christmas Shop	1,741	-	-	1,741	1,213
Christmas Raffle	-	-	-	-	67
Cash for clobber	-	-	-	-	-
Spring Disco	1,387	-	-	1,387	-
Spring Film night	311	-	-	311	-
Bingo	297	-	-	297	-
Hoodies Yr 4 and 5	2,999	-	-	2,999	-
Hoodies Yr 6	1,827	-	-	1,827	-
Leavers T-shirts	-	-	-	-	1,890
Mothers Day	1,250	-	-	1,250	1,435
Summer Disco	533	-	-	533	-
Summer Bonanza	1,361	-	-	1,361	587
Father's Day	1,240	-	-	1,240	1,420
Ice cream stall	163	-	-	163	-
Easter Raffle	-	-	-	-	84
wacky hair day	-	-	-	-	-
Break the rules day	-	-	-	-	-
Inflatables - event postponed to Sept	167	-	-	167	-
Adventure Island	1,000	-	-	1,000	-
Year groups and Senco	2,500	-	-	2,500	2,000
Books	6,489	-	-	6,489	1,031

First Aid lessons	900	-	-	900	900
Christmas crackers	76	-	-	76	110
Playground equipment	291	-	-	291	-
Play area		-	-	-	-
clever touchboard	2,430			2,430	2,400
Indoor Gym					13,511
Year 6 Leavers Events and Caps	512	-	-	512	640
Misc - permits. Parntkind, stationary	140			140	220
Stock for next year's events	292			292	646
Jubilee events	757	-	-	757	-
	<b>33,093</b>	<b>-</b>	<b>-</b>	<b>33,093</b>	<b>30,505</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>33,093</b>	<b>-</b>	<b>-</b>	<b>33,093</b>	<b>30,505</b>
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<b>Net of receipts/(payments)</b>	<b>15,018</b>	<b>-</b>	<b>-</b>	<b>15,018</b>	<b>- 5,069</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,476</b>	<b>-</b>	<b>-</b>	<b>8,476</b>	<b>13,545</b>
<b>Cash funds this year end</b>	<b>23,494</b>	<b>-</b>	<b>-</b>	<b>23,494</b>	<b>8,476</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank cash account	18,708	-	-
	Cash	4,786	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,494</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

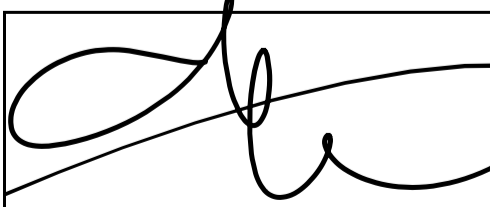
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Claire Ivimy	30.06.23
3		30/06/2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Buttsbury Junior School Friends Association

**On accounts for the year  
ended**

31<sup>st</sup> August 2022

**Charity no  
(if any)**

1128855

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

J. Shotton

**Date:**

30.6.2023

**Name:**

JASON SHOTTON

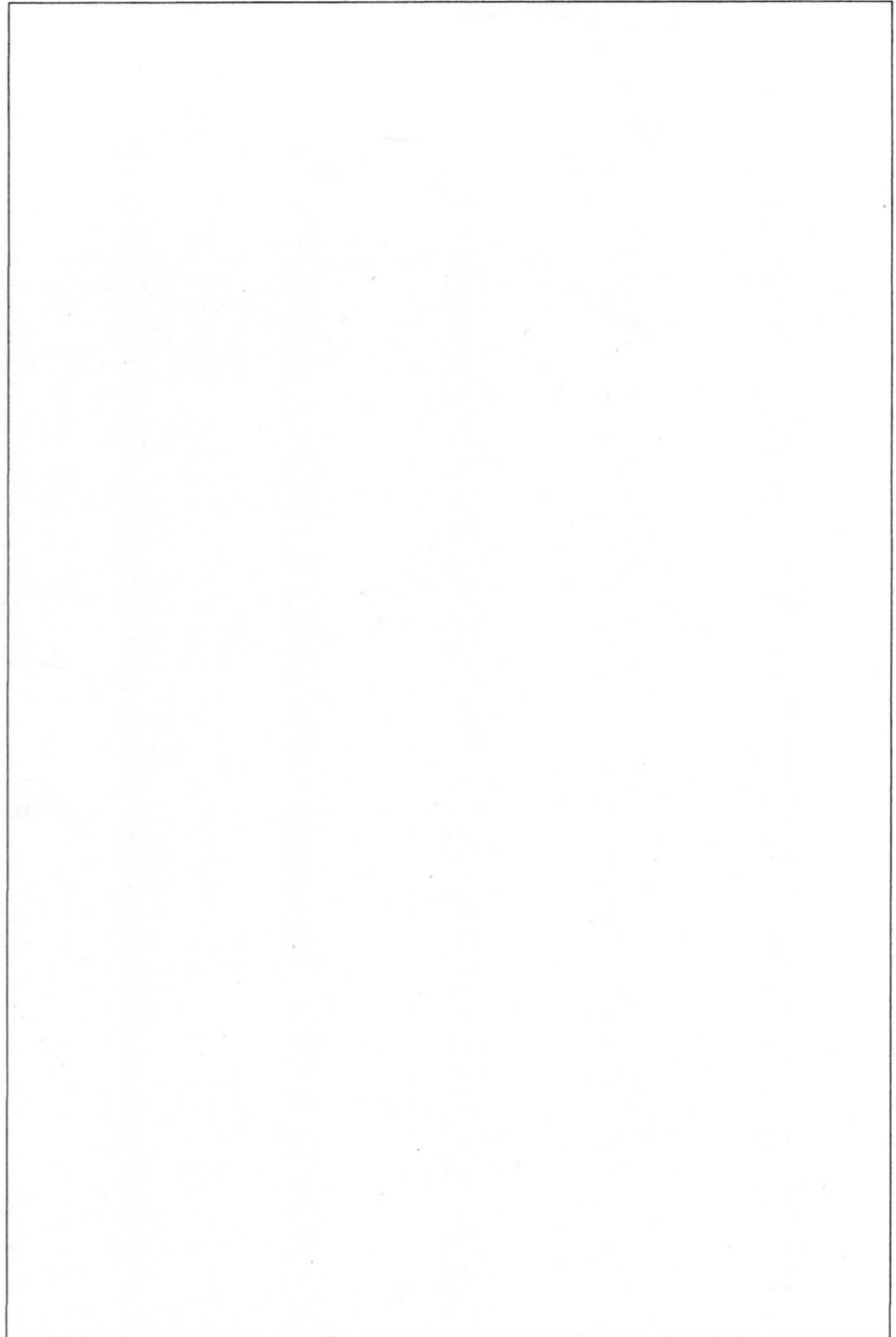
**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

21 OSLO GROVE, BIRCHES HEAD,  
STOKE-ON-TRENT, ST16 4LP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION**

England & Wales - Charity number 1128855

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# Accounts

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# Trustees' Annual Report for the period

Period start date: 1st Sep 2019  
 Period end date: 31st Aug 2020  
 From To

## Section A Reference and administration details

Charity name: Buttsbury Junior School Friends Association

Other names charity is known by:

Registered charity number (if any): 1128855

Charity's principal address: Buttsbury Junior School  
 Norsey View Drive  
 Billericay, Essex  
 Postcode: CM12 0NX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Johnston	Joint Chair		
2	Claire Simmons	Joint Chair		
3	Ann Robinson	Head Teacher		
4	Stacey Carroll	Asst Head Teacher		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg trustees' constitution)</small>	Constitution
How the charity is constituted <small>(eg trust, association, company)</small>	Unincorporated Association
Trustee selection methods <small>(eg elected by members)</small>	Trustees traditionally consist of the Joint Chairs of the fund raising committee, the Head Teacher plus another member of the teaching staff. These are approved at the AGM.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To Support the educational and development needs of our Junior School children by working as a parent group to raise funds for equipment, toys, events and new technologies that can be used by our children
--

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The focus of our activities are family-friendly events run mainly onsite. Each year we run Summer and Christmas Fayres featuring Tombolas, refreshments, bouncy castles, raffles and the like. Our events are run by volunteer parents, grandparents and teaching staff with donations of prizes from local businesses. We occasionally gain fund-matching or contributions where our parents are employed at businesses that support this activity. In between, we use smaller activities to raise money, such as discos and film nights.

The Friends Association (FA) works closely with the school leadership team and a representative from the teaching staff attends our meetings to ensure our ideas are appropriate and timely for the school.

From March 2020, due to COVID-19, fundraising events were severely restricted, resulting in less income for this financial year.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Examples of items we have funded include PE and science equipment, SEN resources, laptops, a camera, books, French dictionaries, bookshelves, playground games, child First Aid courses, leavers activities and educational visits to the school by third party companies.

As the school has a constant 'wish list' for us to fund, it means parents volunteering at our events can see their efforts rewarded with their own children experiencing the benefits.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

A minimum balance of £5,000 is retained in order to fund the larger events ahead of proceeds being received.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

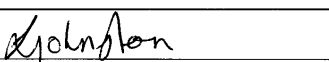
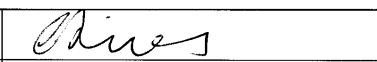
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**


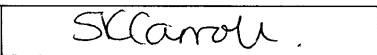
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LAURA JOHNSTON	CLAIRE SIMMONS
Position (eg Secretary, Chair, etc)	JOINT CHAIR	JOINT CHAIR
Date	21-4-21	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANN ROBINSON	STACEY CARROLL
Position (eg Secretary, Chair, etc)	HEAD TEACHER	ASSIST HEAD
Date	13/4/21	

**BUTTSBURY JUNIOR SCHOOL FRIENDS ASSOCIATION**

**ANNUAL ACCOUNTS**

1ST SEPTEMBER 2019 - 31ST AUGUST 2020

<b>BALANCES BROUGHT FORWARD</b>		<b>£</b>		
Current Account		16,807.00		
Deposit Account		69.83		
Petty Cash		316.86		
Cash for Floats		595.00		
<b>Total Brought Forward</b>		<b>17,788.69</b>		
<b>FUNDRAISING EVENTS</b>		<b>PROFIT</b>	<b>TAKINGS</b>	<b>EXPEND</b>
Christmas Bazaar		5,191.74	8,183.15	- 2,991.41
Disco - Autumn Term		1,800.89	2,517.16	- 716.27
Disco - Spring Term		1,514.10	2,024.85	- 510.75
Mother's Day Gifts		1,008.87	1,707.45	- 698.58
Xmas Cards		886.85	2,410.11	- 1,523.26
Film Night - Autumn Term		867.56	1,353.92	- 486.36
Donations / Fund Matching		807.00	807.00	
Christmas Shop		776.89	1,609.45	- 832.56
Christmas Raffle		632.15	636.14	- 3.99
Leavers T-Shirts		623.36	2,380.80	- 1,757.44
Class Photos		409.40	409.40	
Easy Fundraising		383.68	383.68	
Quiz & Bingo Night		357.50	678.50	- 321.00
Tuck Shop		296.87	424.00	- 127.13
Father's Day Gifts		295.69	405.00	- 109.31
Xmas Shopping Night		157.60	157.60	
Cash For Clobber		144.00	144.00	
Fireworks		50.00	50.00	
Wristbands		- 2,001.27	2,228.00	- 4,229.27
Film Night - Spring Term		- 163.95		- 163.95
Disco - Summer Term		- 271.35		- 271.35
Easter Raffle		- 19.18		- 19.18
<b>Total</b>		<b>13,748.40</b>	<b>28,510.21</b>	<b>- 14,761.81</b>
<b>EXPENDITURES</b>				
BJS Invoice 1 - Flipchart, Bookcase, Tray Unit, Camera		- 816.63		
BJS Invoice 2 - History Artefacts & Mindfulness		- 3,118.90		
BJS Invoice 3 - Children's First Aid		- 1,000.00		
BJS Invoice 4 - Year Group Contributions		- 2,000.00		
BJS Invoice 5 - Book Shelves, Class Books, Playground games		- 1,049.22		
BJS Invoice 6 - Xmas Crackers for lunches		- 148.56		
BJS Invoice 7 - Science Equipment		- 406.60		
BJS Invoice 8 - Storage boxes, Music Festival T-Shirts, PSHE		- 2,269.96		
BJS Invoice 9 - Tray unit, French dictionaries, SEN resources		- 1,149.19		
BJS Invoice 10 - PE Equipment, Laptops, Books, Yr 6 disco refreshments		- 5,047.17		
Leavers Caps		- 504.00		
Leavers Disco - Skittleman		- 195.00		
Parentkind Membership		- 122.00		
Costco Membership		- 55.85		
Lottery licence		- 20.00		
Misc (ladels / AGM refreshments)		- 89.45		
<b>Total Expenditures</b>		<b>- 17,992.53</b>		
<b>FRIENDS ASSOCIATION INCOME / EXPENDITURE</b>				
Total Net Income From Events		13,748.40		
Total Expenditures (excl event expenditure)		- 17,992.53		
Remainder		- 4,244.13		
<b>CASH MOVEMENTS</b>				
Brought Forward Balances		17,788.69		
Total Income		13,748.40		
Total Expenditures		- 17,992.53		
Remainder		<b>13,544.56</b>		
<b>Bank Account Balances</b>				
Current		12,246.17		
Deposit		69.81		
Petty Cash		633.58		
Cash for Floats		595.00		
		<b>13,544.56</b>		



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Buttsbury Junior School Friends Association

**On accounts for the year  
ended**

31<sup>st</sup> August 2020

**Charity no  
(if any)**

1128855

**Set out on pages**

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

19/4/21

**Name:**

M J GLADMAN

**Relevant professional  
qualification(s) or body  
(if any):**

Address:

19 OAKWOOD DRIVE
BILLERICA ESSEX
CM12 0SA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**