



The Parish Church of St Peter, St Paul and
St Thomas of Canterbury, Bovey Tracey

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31st DECEMBER, 2021**

AIMS AND PURPOSES

The PCC has the responsibility of co-operating with the incumbent, the Rev'd Graham Hamilton, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, within the boundaries of the ecclesiastical parish. The PCC is also specifically responsible for the maintenance of the Church Room.

OBJECTIVES AND ACTIVITIES

The following Mission Statement was agreed in 2008:

'We believe that God's great purpose is to bring all creation to enjoy the peaceful rule of Jesus. We believe that as a network of churches in the Bovey area we are called to:

- **Enable** people of every age and background to become disciples of Jesus Christ
- **Engage** with God through the Bible, Prayer and Sacrament
- **Encourage** one another to live Christ-like lives
- **Enhance** loving unity among Christians at every level
- **Empower** every disciple to fulfil their calling, exercise their gifts in God's world and thus
- **Exalt** God's name in our lives and our praises.'

A shortened version of this Mission Statement is:

'Our mission is to enable all people to know Jesus and to enjoy His rule in their lives.'

When planning our activities, our incumbent and PCC seek to enable as many people as possible to live out their faith as part of our benefice's community through i) worship and prayer, learning about the gospel and developing their knowledge of, and trust in, Jesus; ii) provision of pastoral care for people living in the benefice, and iii) mission and outreach. This is in accordance with the guidance from the Charity Commission on public benefit and particularly the specific guidance on the advancement of the Christian faith. To facilitate this work it is important that we maintain the fabric of the Church of PPT and the church Room which provides facilities for many people and meetings.

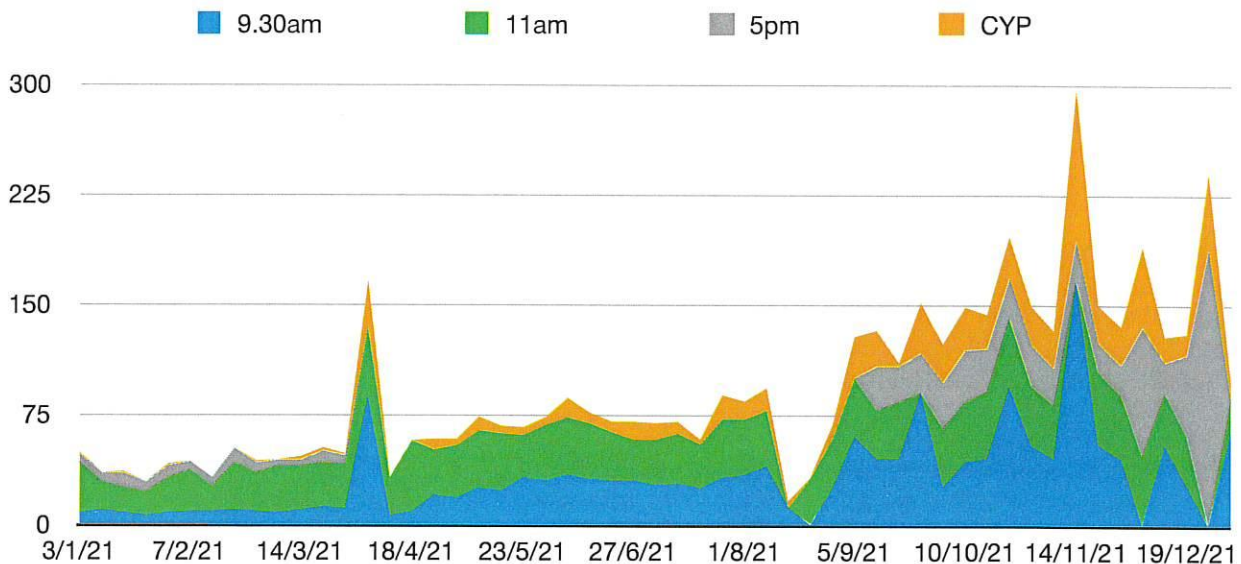
REVIEW OF THE YEAR

The PCC met 6 times in 2021, twice in the church room, once under the marquee, the rest through Zoom. An average of 11 PCC members attended, with 3 apologies. The issues that dominated our discussions were finance and employing staff, minor works to the fabric and restoring public worship and activities after the worst of the COVID pandemic, providing pastoral care and public worship. The APCM was held on 29 May 2021 and numbers were limited to by the COVID rules then in force.

WORSHIP and PRAYER

A regular pattern of services was gradually restored through the year: 9.30am was streamed on Youtube until August, and an in person congregation returned in September when we resumed children's groups. A telephone service of Compline ran for 8 weeks in January and February. We stopped streaming 9.30am in August as the technical team could no longer support the work. The 11am traditional service was held in church throughout the year, and the weekly 5pm service in the church room was restored in September. Numbers remained low while booking was required to maintain social distancing, but by December numbers attending were close to pre-COVID levels. Special outdoor services were held for Easter (120), Pentecost (under the marquee in torrential rain!) and Remembrance (estimate 200). The Harvest Festival service was held in church, and followed by a lunch in the marquee, and Christmas services were held inside the church (a planned outdoor carol service was moved indoors because of heavy rain).

the diagram below shows the number of people attending services. Weekly Statistics for Youtube



views are no longer available- they seemed to vary between 30 and 270 views.

During the week morning prayers were held on Zoom on Monday, Friday and Saturday, and midweek Communion on Wednesday and the men's prayer breakfast on Thursdays resumed in July. Three Weddings, eleven funerals and ten baptisms were conducted in church.

CHURCH BUILDINGS

The church building and church room have been in full use throughout the year, and the Monday group have worked hard to keep the grounds in good order, and the church room cleaner, Mrs Cheryl Newport also cleaned the church on a voluntary basis.

Various minor works have been done. Two 55 inch TV screens have been erected in the church and secured with Kensington locks, but are not attached to the fabric. These have improved the projection of words, images and videos at the 9.30am service. A new marquee was purchased in May and erected on the church room lawn and remained in place until 18 October. It has proved invaluable for hosting refreshments after Sunday services, and providing sheltered outdoor space for groups before restrictions on meeting inside were lifted. Sunday Club restarted at the end of April with 4 children, and by September was regularly attracting 25-30 children. In order to provide space for the different age groups (pre-school, Key stage 1 and Key Stage 2) the PCC agreed to convert the church office space into a proper meeting room and relocate the office equipment to a temporary 'garden office pod', to be constructed in the church room car park behind the church room. The congregation responded generously to an appeal for funds and the Pod was constructed in November, one month after the marquee had to be dismantled to protect it from winter weather.

First Steps toddler group resumed in May and is flourishing under the leadership of Mrs Camilla Matheson..

PASTORAL CARE

Rosie Stephens returned from maternity leave at the beginning of January. Mark Alexander continued as Ministry Assistant and relaunched the 14-18s youth group until he moved in August to begin ordination training at Oak Hill Theological college. In August we also said farewell to Mrs Eleanor Oelmann, one of our Readers, who was ordained Deacon in September to serve her title in the Teign Valley Mission Community. Mrs Angie Blanche volunteered to sustain the youth work, and as well as the Sunday evening group for 14-18s, a group for 11-14s was relaunched in September, meeting in the Town Youth Café on Monday evenings, when bell ringing practice makes the church room unusable for other groups.

Throughout the year the Staff team and PCC members have tried to keep in touch with every member of the congregation, and the Vicar emailed a weekly message, to the congregation, which sent by post to those not online.

Some small groups continued to meet online through Zoom, and others began to meet as groups of six in the garden when restrictions on meeting indoors were lifted.

Safeguarding

This year the PCC updated the safeguarding policy in the light of guidance issued by the Diocese. Mrs Jane Midgley served as PCC Safeguarding representative, and Mrs Angie Blanche became the Parish Safeguarding Officer.

MISSION AND EVANGELISM

The PCC considers that the church exists to make disciples for Jesus Christ, each of whom has a responsibility to give a reason for the hope that is within them. The group of 12 following **The Vine Project** tried to resume the course in February via Zoom, but the difficulties were too great. The Vicar ran an introductory course, '*Simply Christianity*' via Zoom in February 2021 with 5 participants.

DEANERY SYNOD

The new Newton Abbot Deanery met twice in person in Newton Abbot, and the Deanery Chapter 5 times, with a monthly prayer meeting on Zoom.

ECUMENICAL RELATIONSHIPS

The ministers and family workers met four times in person, and three times on Zoom. A united service was held in August in the Garden Club marquee.

FINANCIAL REVIEW

Tafline Percy, our church treasurer, has worked hard to bring our finances onto an even keel. We continued to draw on Government furlough grants in order to extend Mark Alexander's contract until the end of July. There still remain some unresolved issues with HMRC regarding statutory maternity pay for Rosie in 2020, but the accounts now show a surplus for 2021.

The final accounts for 2021 when compared with 2020 show increased income and reduced expenditure, but special collections mask a decline in general income

Total receipts on general (unrestricted) funds were £162,002 of which £95,715 was voluntary donations, and a further £19,613 was from Gift Aid. Gift Aid is being processed much more swiftly. £4500 was received in furlough grants towards the salary of Mark Alexander. Income from fees and church room bookings has largely recovered

This year we began a new approach to outward (charitable) giving, dedicating all cash and contactless payments received on Sundays (and any BACS payments so marked) to the mission focus for the month. This raised £6797 in 2021.

The special appeal for the Office Pod raised £6300, plus a grant of £4500 from the Church Charity, and a grant of £4800 from the Vicar's discretionary fund.

Total expenditure on general funds for the year was £134,531, a reduction from £138,887 in 2020. Expenditure on staff salaries and utilities was reduced, but expenditure on fabric, insurance mission and nurture costs increased.

The PCC began the year employing Mr Mark Alexander as a full-time ministry assistant until July, but on reduced working hours under the Furlough Scheme, Mrs Rosie Stephens on a new contract with reduced hours as the Family Worker (16hr/wk) and Mrs Cherryl Newport as church room cleaner.

The salaries for Mark and Rosie were sustained by drawing down the (designated) Local Ministry Fund. The (restricted) Youth and Children's work fund remains at £20,100, ensuring that we can continue to employ Rosie for the duration of her contract.

The Diocese requested £85,156 in 2021, an increase from 2020 of £2226, the highest request in Newton Abbot Deanery. In line with the PCC's policy, we paid £64,128 (the estimated cost of a Vicar's stipend, pension, NI and housing, and share of central costs). When Hennock's contribution of £7433 is included, this makes us a net contributor to the Diocese, though giving £21,028 less than requested by the Common Fund formula, which is a flat rate of £11.93 a week for each

participant, defined as any adult worshipping monthly, after an allowance for buildings and a socio-economic modifier, and functions as a regressive tax upon growing churches. The PCC renewed its resolve to pay at least the cost of clergy figure, which the Diocese calculates as £64,500, and will review this figure in the light of this year's budget surplus

Restricted Funds (use specified by donors- cannot be changed)

The Youth & Children's Fund remains at £20,000, but will be exhausted by 2023 if we continue to employ a part-time family worker and youth worker. The glass door fund stands at £1216.

Designated Funds (use specified by PCC - can be changed)

The Local Ministry Fund has now been closed.

The organ fund stands at £5653, and the Fabric Fund at £20,841. The vicar's discretionary fund at £1358.

Reserves Policy

The PCC has resolved to maintain a balance on our general (unrestricted) funds which equates to at least three months' salaries for all our staff, Common Fund payments and regular bills, but to include funds in the Local Ministry Fund and Youth & Children's Fund to local staff costs. This equates to £23,500 in December 2020.

STAFF

We entered 2021 with a much smaller team than in previous years, and are therefore more reliant on volunteers.

VOLUNTEERS

We are grateful to all those volunteers who continue to maintain the church, its worship and community life. The range of tasks has continued to include operating cameras and sound equipment, wiping down pews between services as well as the more familiar roles such as welcoming, reading and leading prayers at services, cleaning and maintaining the fabric of our buildings and grounds, supporting the sick and housebound. We have endeavoured to ensure that all volunteers have access to the relevant health and safety policies and risk assessments and these have been made available to all on the new PPT website, www.pptbovey.church, which was developed by Mr Tom Harrison.

Regular support in leading services was provided by the Lay Readers, Mrs Eleanor Oelmann, Mrs Carolyn Laycock, whose licenses were renewed for 5 years this year, the ministry assistant Mr Mark Alexander, Canon Michael Sansom and Rev Paul Reynolds. In September we said farewell to Eleanor Oelmann and Mark Alexander, but were joined by Rev David Harris, who has retired to Bovey from Ilington

We remain very grateful to the Monday Maintenance Group for keeping the church buildings and grounds in good condition and for undertaking all routine maintenance and repair work. This essential work is always carried out promptly and efficiently and saves much expenditure of the church's funds.

A new team of volunteers is now supporting the administration of the church, and the vital work of safeguarding (Jane Midgley, Angie Blanche), organising rotas (Jill Hosford, Ruth Flynn, Shirley Codner), service bookings (Roy White until Easter) and printing and posting leaflets and service orders (Mike Limb).

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment and election of PCC members is set out in the Church Representation Rules 2020. At the APCM in 2020 the electoral roll renewed its decision of 2015 to reduce its elected representation on the PCC from 12 to 9 and also voted that Lay Readers would no longer be Ex-officio members. This took effect from the APCM in 2021. All those who regularly attend church are encouraged to register on the Electoral Roll and to stand for election to the PCC and to the Deanery Synod. A Revision to the way that PCC members are elected was approved by the PCC during 2017 as a result of the need for a postal ballot in 2017.

ADMINISTRATIVE INFORMATION

The parish church of St Peter, St Paul and St Thomas of Canterbury (PPT) is situated on East Street, Bovey Tracey, Devon. It is a parish in the Diocese of Exeter, within the Church of England. The address for correspondence is The Church Rooms, Coombe Cross, Bovey Tracey, Newton Abbot, Devon TQ13 9EN.

The parish website can be accessed via www.pptbovey.church

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and has been registered with the Charity Commission (Charity #1128849, since 27th March, 2009).

At the APCM in May 2021 Mr Barry Newport and Mrs Angie Blanche were elected to serve on the PCC. Mrs Dawn Hamilton was re-elected by Newton Abbot Deanery as a Diocesan Synod representative for 3 years

PCC members standing down at the time of the Annual Parochial Church Meeting in May 2021 were Mrs Eleanor Oelmann, Mrs Jane Sugden and Mrs Sharon Alexander.

Those who served from the Annual Parochial Church Meeting held on 29 May 2021 until the date of this report are:

Ex-officio Members (by right of office)

Incumbent	Rev'd Graham Hamilton	Chairman
Churchwardens	Mrs Jill Hosford	
	Mr Mike Limb	(Vice-Chair)
Diocesan Synod	Mrs Dawn Hamilton	
Deanery Synod	Mr Roy White	
Representatives :	Mr Charles Beauchamp	
	Mr Mathew Percy	

Elected Members

Mr Mark Alexander	Mrs Jane Midgley	(Secretary)
Mr Barry Newport	Mrs Tafline Percy	(Treasurer)
Mrs Angie Blanche	Mr Jack Knightly	
HH Francis Gilbert QC		

Approved by the PCC on and signed on their behalf by Rev Graham Hamilton (PCC Chairman)

Financial Statements for the year ending 31st December 2021

Receipts and Payments Accounts

	Unrestricted	Designated	Restricted	2021	2020
RECEIPTS					
Donations and Legacies					
Regular giving					
Tax efficient planned giving	88570	-	-	88570	94791
Other Planned giving	5631	1000	-	6631	7090
Collections at Services	514	-	-	514	1983
Gift Aid recovered	19608	-	5	19613	31805
Donations	896	-	150	1046	1251
	115219	1000	155	116374	136920
Other Voluntary Receipts					
Legacy	735	-	-	735	1000
Sundry donations	94	526	3138	3758	600
Friends of PPT	390	-	-	390	-
Special appeals	-	-	19254	19254	-
Church Charity	-	-	4500	4500	4890
Furlough receipts	-	5603	-	5603	8328
	1219	6129	26892	34240	14818
Income from church activities					
Fees (net)	4691	310	-	5001	1990
Publications	219	-	-	219	135
Church Room -Letting	3677	-	-	3677	1470
1st Steps	343	-	-	343	505
Office	587	-	-	587	1436
Fund Raising	410	-	1150	1560	-
	9907	310	1150	11367	5536
Receipts from Investments					
CBF funds	12	1	-	13	100
Interest	8	-	-	8	30
	20	1	0	21	130
TOTAL RECEIPTS	126365	7440	28197	162002	157404
PAYMENTS					
Church Activities					
Parish Share	64128	-	-	64128	67850
Salaries-pastoral	-	20603	-	20603	25417
Salaries-non pastoral	-	-	-	0	8058
Staff Expenses	525	-	-	525	710
Administration	7018	-	-	7018	7008
Church Fabric	-	1184	18405	19589	15423
Worship	997	-	-	997	389
Mission (Outreach & Nurture)	703	-	5897	6600	742
Publications	126	-	-	126	393
Church Room costs	2016	46	1853	3915	3140
1st steps	-	-	-	0	924
Utilities	3960	-	-	3960	4431
Insurance	4727	-	-	4727	3148
Training	270	-	-	270	128
Youth mission	373	-	50	423	451
Sundry donations	201	-	1449	1650	675
TOTAL PAYMENTS	85044	21833	27654	134531	138887
Net receipts (payments)	41321	(14393)	543	27471	18517
Balance - 1 January 2021	58857	31514	21920	112291	93774
Transfers	-10731	10731	-	0	-
Balance - 31st December 2021	89447	27852	22463	139762	112291

Parish Church of St Peter, St Paul and St Thomas of Canterbury Charity number 1128849
For the year ending 31st December 2021
Statement of Assets and Liabilities

	Unrestricted	Designated	Restricted	2021 TOTAL	2020 TOTAL
Cash Funds					
Lloyds Current account	37057			37057	9557
Lloyds Deposit account	52377	25336	0	77713	77706
CBF Investment Funds		1158	22463	23621	23609
CBF Vicar's Fund		1358		1358	1357
Cash	13			13	62
	89447	27852	22463	139762	112291

Movements In Funds In the year

	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Designated					
Organ fund	5573	80	0	0	5653
Vicar's fund	1357	1001	1000	0	1358
Fabric fund	20841	0	0	0	20841
Technology fund	0	230	230	0	0
Local Ministry fund	3743	6129	20603	10731	0
	31514	7440	21833	10731	27852
Restricted					
Fabric fund	0	21250	20258	0	992
Glass Door fund	1216	0	0	0	1216
Youth fund	20000	150	50	0	20100
Outward Mission fund	704	6797	7346	0	155
	21920	28197	27654	0	22463

Accounts approved by the PCC on 17th March 2022

Signed by Rev Graham Hamilton

**Independent Examiner's Report to the Trustees of
The Parochial Church Council of the Ecclesiastical Parish of St Peter, St Paul and St Thomas of
Canterbury, Bovey Tracey**

I report on the accounts of the Charity, for the year ended 31st December 2021, as set out on pages 8 to 9.

Respective responsibilities of Trustees and Independent Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year, under Section 144(2) of the Charities Act 2011, (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission, (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Charity's Trustees, concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, I do not present an audit opinion on the accounts.

Independent Examiner's statement

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants
22 Union Street
Newton Abbot
Devon
TQ12 2JS

Dated - 20th April 2022