

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE THORPE BAY

England & Wales · Charity number 1128847

Details

Other names ST AUGUSTINE THORPE BAY PCC

Status Registered

Legal form Previously excepted

Registered 2009-03-27

Register [View on the Charity Commission register](#)

Contact

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Thorpe Bay
Southend-on-Sea
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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: RELIGIOUS ACTIVITIES

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£137,621	£159,274	-	-
2023-12-31	£195,560	£168,682	-	-
2022-12-31	£146,506	£148,774	-	-
2021-12-31	£144,513	£137,995	-	-
2020-12-31	£136,256	£131,568	-	-

Trustees

Name	Role	Appointed
Rev DAVID ANTHONY WILLIS	Chair	2022-09-07
BARBARA ANN BLACK		2020-10-18
BARRY WADLEY-SMITH		2020-10-18
Dr LINDA MARY BARNARD		2017-04-02
Dr MARTIN NORMAN EVERETT JP BDS		
IAN FERGUSON STOBART		2014-04-27
JOHN ALFRED BIGGS		2024-04-28
JOHN EDWARD GRAY		2022-04-24
Lesley Anne Hayes		2025-05-25
Leslie Charles Harrod		2025-05-25
MARGARET HELEN RIDLEY		2012-04-29
MEGAN ELIZABETH DUGDALE		2021-06-22
PATRICIA MUZALEWSKI LLB HONS		2022-04-24
PAUL JAMES DYER		2024-04-28
SUSAN JOHNSTON MRS		2024-04-28
Susan Jane Carr		2025-05-25

Accounts



**PARISH CHURCH OF ST AUGUSTINE OF CANTERBURY
THORPE BAY**

Registered charity number 1128847

**Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31st December 2024**

Vicar

The Reverend David Willis
86 Tyrone Road
Southend-on-Sea, SS1 3HB

Bankers

Barclays Bank PLC
127 High Street
Southend-on-Sea, SS1 1LH

Independent Examiner

Mr Graham Lane FCA
43 Tyrone Road
Southend-on-Sea, SS1 3HE

Our website

www.st-augustines.info

The Parochial Church Council of St Augustine of Canterbury Thorpe Bay

Annual Report for the year ended 31st December 2024

Aim and Purpose

St Augustine's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Willis, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, the PCC is also responsible for maintaining the Church Hall in Johnstone Road.

Objectives and Activities

The PCC of St Augustine's Thorpe Bay, is committed to enabling as many people as possible to encounter God through worship, prayer, and community life, and to become part of the parish family. In planning its work, the PCC has taken full account of the Charity Commission's guidance on public benefit, particularly in relation to the advancement of religion. Our worship and services put faith into practice through scripture, prayer, music, and sacrament. We seek to help people live out their Christian faith in everyday life through:

- Regular worship and prayer, providing opportunities to grow in faith and understanding of the Gospel;
- Pastoral care for all, offering support and compassion to those in need across the parish;
- Active mission and outreach, working in partnership with the wider community and sharing God's love through hospitality, welcome, and service.

To facilitate this work, it is vital that we maintain the fabric of both the Church and the Hall.

Achievements and Performance

Worship and Prayer

Worship and prayer at St Augustine's Church, Thorpe Bay, are rooted in the Anglican tradition, offering a rhythm of services that nurture both personal devotion and communal faith. The regular schedule includes Sunday Holy Communion at 8:00am (Book of Common Prayer), Parish Communion at 10:00am, and Evensong at 6:30pm. Midweek worship is normally Holy Communion on Wednesdays at 10:00am, along with Morning and Evening Prayer from Monday to Thursday at 8:30am and 5:00pm, respectively. The church also observes key liturgical seasons with special services during Holy Week, Easter, and Christmas, along with special services for occasions such as Mothering Sunday and Harvest Festival. During the year we held specific services with a focus on inviting members of the community who may not usually attend church. These included a Guest Service where the elements of the service were explained as we went along, and an informal Carol Singing event with mulled wine and mince pies. During December over 3,000 people attended a festive service including services for local schools and the Southend RNLI. During 2024, St Augustine's hosted several Civic services on behalf of Southend City Council, an honour bestowed on us while Revd. Frank Smith (assistant clergy at St Augustine's) was serving as the Mayor's Chaplain. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. There have been 6 Baptisms, 4 weddings and 12 funerals during the year.

St Augustine's continues to be a place where people are invited to encounter God in worship and grow in faith together. In addition to services at St Augustine's, the vicar took Easter and Christmas services in two local retirement homes, as well as assemblies and acts of corporate worship at three schools. Those who are unable to come to Church are not forgotten. The clergy and Lay Eucharistic Ministers exercise a ministry of visiting the housebound and taking communion to those at home and in hospital.

Deanery Synod

Three members of the PCC sit on the Southend Deanery Synod. This provides the PCC with a link with the churches around us, and also with the Diocese as a whole. It also receives reports from the General Synod. Speakers at the meetings during 2024 included the CEO of HARP (a local homelessness charity), the Diocesan Secretary (speaking about finance and funding), and the Diocesan Director of Education. The meeting provided much for members of the synod to talk about, reflect on, and take back to their PCCs and parishes.

Church Fabric

During the year, a range of works were carried out to maintain and improve the fabric and furnishings of St Augustine's Church and Church Hall. In January, the interior of the church was redecorated, brightening the space considerably. The Quinquennial Inspection was completed in May 2024 and thankfully showed the church to be in good shape. A tree survey in July led to recommended works being carried out in October.

At the hall, the roof over the entrance was renewed, and leaks around the hall gutters were repaired. The surrounding boundary wall, including the section near the tree, was made safe in six places. Church hall improvements included stage curtain repairs, removal of pre-school items, clearing of the backstage area, and disposal of old sheds.

Plans for an annex to be built on the North side of the church have continued to progress throughout the year following advice from the Diocesan Office, and planning permission was submitted.

Mission, Evangelism, Fellowship, and Community Engagement

Helping those in need is a demonstration of our faith. During 2024, St Augustine's maintained its giving to charities including the Royal British Legion, Christian Aid, and HARP (Southend's leading Homelessness Charity). The latter of these was supported by the congregation and community through donations of food at Harvest, and toiletries on Mothering Sunday and Fathers' Day.

Our bi-monthly magazine, 'Roundabout', has a print run of some 300 copies and gives details of what is coming up, and reports on previous activities.

In May, June and July, St Augustine's offered the Alpha Course as an introduction to the Christian Faith. The offer was taken up by 25 people of varying ages and prior involvement with the Church. Feedback from the course was very positive.

For the first time in many years, St Augustine's offered a Summer Fete. It was held on the last Sunday in June and attracted many visitors from the local area. The mix of tea and cake, games, bouncy castles, hot food, stalls, tower tours, and live music meant the event was well enjoyed and raised in excess of £2,500 for church funds.

In October, St Augustine's held a Harvest Supper and Quiz night which was attended by about 80 people from the church and community.

In December, in addition to all the services, St Augustine's hosted a Christmas Friendship Tea with a special aim at reaching people who may otherwise have been on their own, the grieving, and those who are cared for and their carers. The event was supported by funding from the Community Investment Board. Over 100 people enjoyed festive food and drink, live music, bingo, singing, and the opportunity to talk to local experts including a parish nurse, bereavement counsellors, and representatives of local charities such as Age UK.

Throughout the year, the church organised meals out at the local Golf Club and one of the Indian restaurants, as well as a special lunch in the church hall to celebrate our Patronal Festival.

Other Activities

The PCC publishes in March each year, a separate document containing additional reports from the Churchwardens, the Parish Safeguarding Officer, The Deanery Synod Representatives, and the Electoral Roll officer. This document is available in church prior to the annual meetings and thereafter on the website or by contacting the Incumbent or PCC Secretary.

Financial Review

In 2024, we experienced a decrease in total incoming resources, which amounted to £137,621 compared to £195,560 in 2023. This decline was primarily due to reduced voluntary income and income from church activities. Despite this, the PCC maintained its commitment to various activities and services, with total resources expended reaching £159,274. The PCC's unrestricted funds decreased from £79,693 at the start of the year to £64,334 by year-end, reflecting a net movement of -£21,653. Restricted funds also saw a slight reduction, ending the year at £1,035,495 compared to £1,038,493 at the beginning. The overall net assets of the PCC stood at £1,099,829 at the end of 2024, down from £1,118,186 in 2023. Investments at market value decreased to £41,349, and liabilities falling due within one year increased to £29,641 – including the £24,222 balance on the new Church seating which was delivered in early January 2025.

Overall, while the PCC faced financial challenges in 2024, it continued to support its mission, maintain its facilities, and engage with the community effectively. A stewardship campaign is planned for H1 2025, which, in conjunction with a review of resources expended, is intended to mitigate the risk of recurrence in future years.

The PCC extends its sincere appreciation to Colin Russell, who retired as PCC Treasurer this year after more than thirty years of exemplary service.

Reserves Policy

The PCC has resolved to maintain a balance on our General (unrestricted) Fund, which equates to at least one months' unrestricted payments (£12,000) to cover emergencies.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Particular thanks go to our Churchwardens, Tricia Muzalewski and Paul Chisnell, and to the assistant clergy who have helped during the year, Revd. Frank Smith, Revd. Canon Michael Ballard, and Revd. Canon Stephen Burdett, as well as our Authorised Lay Preacher, Canon Linda Barnard.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always encouraged to join the Electoral Roll, and to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met six times during the year. The average level of attendance was 90%. Given its wide responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include a Church Hall Committee, a Building Committee, and an active Standing Committee which comprises the Incumbent, Churchwardens, Secretary and Treasurer.

Administrative Information

The Church is situated on St Augustine's Avenue, Thorpe Bay, Southend-on-Sea, SS1 3JQ and is part of the Deanery of Southend, in the Diocese of Chelmsford. The correspondence address is 86 Tyrone Road, Southend-on-Sea, SS1 3HB.

The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2022) and is registered charity number 1128847.

PCC members who have served from 1st January 2024 until the date this report was approved were:

Ex Officio

The Incumbent
Churchwardens

The Revd David Willis
Dr Paul Chisnell
Mrs Patricia Muzalewski
Lay Canon Linda Barnard

Deanery Synod Reps

Mr M Everett
Mr John Gray

Chair

Vice Chair

Authorised Lay Preacher

Parish Safeguarding Officer until 21/4/24

Elected Members

Mr John Biggs
Mrs Barbara Black
Mrs M Brewer
Mrs M Dugdale
Mrs Suzanne Dyer
Mr Paul Dyer
Mrs Susan Johnston
Mrs Margaret Ridley
Mr Colin Russell

Member from 21/4/24

Member until 21/4/24

Parish Safeguarding Officer from 21/4/24

Secretary from 21/4/24

Treasurer from 21/4/24

Member from 21/4/24

Secretary until 21/4/24

Member until 21/4/24

Treasurer until 21/4/24

Mr Ian Stobart
Mr Barrington Wadley-Smith

On behalf of the PCC



.....
Revd David Willis (Chair)

**Independent Examiner's Report to
The PCC of St Augustine of Canterbury, Thorpe Bay
for the year ended 31st December 2024**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. *The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.*

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GRAHAM LANE FCA
43 TYRONE ROAD
SOUTHEND-ON-SEA
SS1 3HE

27 October 2025

**THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY
THORPE BAY**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2024

INCOME & EXPENDITURE

2023 TOTAL		Note	Unrestricted Funds	Restricted Funds	Total Funds
INCOMING RESOURCES					
153,966	Voluntary Income	2(a)	90,102	7,599	97,701
9,152	Activities for Generating Funds	2(b)	11,904	536	12,440
32,096	Income from Church Activities	2(c)	26,766		26,766
346	Interest Receivable	2(d)	686	28	714
195,560	TOTAL INCOMING RESOURCES		129,458	8,163	137,621
RESOURCES EXPENDED					
757	Cost of Generation of Voluntary Income	3(a)	366		366
3,471	Fundraising Costs	3(b)	2,661	312	2,973
3,866	Grants	3(c)	75	1,053	1,128
160,588	Church Activities	3(d)	143,539	11,268	154,807
168,682	TOTAL RESOURCES EXPENDED		146,641	12,633	159,274
26,878	NET MOVEMENT IN FUNDS		- 17,183	- 4,470	- 21,653
834,610	BALANCE IN HAND AT 1st JANUARY 2024		79,693	1,038,493	1,118,186
300	REALISED GAINS ON INVESTMENTS		1,288		1,288
6,398	UNREALISED GAINS ON INVESTMENTS		536	1,472	2,008
250,000	UPLIFT IN INSURANCE VALUE CHURCH HALL				
26,878	NET MOVEMENT IN FUNDS AS ABOVE		- 17,183	- 4,470	- 21,653
1,118,186	BALANCE IN HAND AT 31st DECEMBER 2024		64,334	1,035,495	1,099,829

The notes on pages 9 to 14 form part of these accounts

A full comparative Statement of Financial Activities can be found in Note 11

**THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY
THORPE BAY**

BALANCE SHEET AT 31st DECEMBER 2024

2023		Note	
1,000,000	TANGIBLE FIXED ASSETS	5	1,032,296
	CURRENT ASSETS		
58,053	Investments at Market Value (cost £25,409)	6	41,349
4,775	Debtors & Prepayments	8	7,687
1,542	Short Term Cash Deposits		1,568
59,834	Cash at Bank and in Hand		46,570
124,204	Gross Current Assets		97,174
6,018	Creditors - liabilities falling due within a year	9	29,641
118,186	Net Current Assets		67,533
1,000,000	Fixed Assets as above		1,032,296
1,118,186	NET ASSETS	7	1,099,829
	REPRESENTED AS FOLLOWS		
79,693	Unrestricted Funds		64,334
1,038,493	Restricted Funds	10	1,035,495
1,118,186			1,099,829

Approved by the PCC on 23rd October 2025 and signed on its behalf by:


.....
Revd David Willis (Chair)


.....
Mr Paul Dyer (Treasurer)

The notes on pages 9 to 14 form part of these accounts

**THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY
THORPE BAY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2024**

ACCOUNTING POLICIES

The financial statements of the PCC have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP 2015. The financial statements have been prepared under the historic cost convention except for the Church Hall which is shown at the value for insurance purposes. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

FUNDS

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Unrestricted Funds are general funds which can be used by the PCC for ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally notified as to its entitlement to the amounts due. All other income is recognised when it is receivable. All income is accounted for gross.

RESOURCES USED

Grants and donations are accounted for when paid over or when awarded if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred. The church seating was replaced in the year. Equipment used in the church and church hall is written off when purchased.

CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees rents or other income are shown as debtors in the balance sheet less provision for any amounts that may prove uncollectible. Short term deposits are sums standing to the credit of the PCC in the Central Board of Finance Church of England Deposit Funds.

2. INCOMING RESOURCES

2023 TOTAL		Unrestricted Funds	Restricted Funds	Total Funds
2(a) Voluntary Income				
39,805	Planned giving - Gift Aid donations	37,548		37,548
10,076	Income Tax recoverable	9,387		9,387
4,420	Other planned giving	5,605		5,605
20,868	Plate collections including tax recoveries	20,248	936	21,184
30,000	Legacies			
37,738	Sundry donations including tax recoveries	16,164	5,663	21,827
11,059	Grants	1,150	1,000	2,150
153,966		90,102	7,599	97,701
TOTAL 2023		130,609	23,357	
2(b) Activities for Generating Funds				
2,600	Cost of Generation of Voluntary Income	4,471		4,471
2,145	Fundraising Costs	2,271		2,271
4,407	Grants	5,162	536	5,698
9,152		11,904	536	12,440
TOTAL 2023		8,762	390	
2(c) Income from Church Activities				
27,155	Church Hall lettings	22,133		22,133
1,788	Magazines (including advertisements)	1,732		1,732
3,153	Occasional offices	2,901		2,901
32,096		26,766		26,766
TOTAL 2023		32,096		
2(d) Interest				
346	Interest receivable	686	28	714
TOTAL 2023		330	16	
195,560	TOTAL INCOMING RESOURCES	129,458	8,163	137,621
TOTAL 2023		171,797	23,763	

3. RESOURCES EXPENDED

2023 TOTAL		Unrestricted Funds	Restricted Funds	Total Funds
3(a) Cost of generation of voluntary income				
79	Stewardship costs	154		154
678	Contactless costs and commission	212		212
757		366		366
TOTAL 2023		214	543	
3(b) Fundraising costs				
1,220	100 Club costs and prizes	1,220		1,220
2,251	Costs pf other fundraising	1,441	312	1,753
3,471		2,661	312	2,973
TOTAL 2023		3,132	339	
3(c) Grants				
560	Overseas relief and development agencies			
391	Home missions and Church societies	75		75
2,915	Secular-based charities		1,053	1,053
3,866		75	1,053	1,128
TOTAL 2023		75	3,791	
3(d) Church Activities				
85,883	Ministry: Diocesan quota	85,214		85,214
1,648	Ministry: Incumbent's expenses	1,216		1,216
76	Ministry: Vicarage costs	41		41
23,933	Church & Garden: running expenses	20,754	235	20,989
5,173	Church & Garden: general repairs	3,978	1,731	5,709
11,163	Church & Garden: major repairs	2,053	5,181	7,234
2,863	Cost of services	2,137	941	3,078
1,522	Hospitality & Fellowship		3,134	3,134
185	Publicity & Outreach	1,084		1,084
172	Youth & Junior Church		46	46
285	Organist & Locum	250		250
1,105	Parish Magazine	1,154		1,154
24,013	Church Hall: running expenses	22,872		22,872
1,250	Church Hall: major repairs & refurb	2,155		2,155
827	Printing, postage & stationery	81		81
127	Subscriptions	133		133
235	Website	241		241
128	Sundries	176		176
160,588		143,539	11,268	154,807
168,682	TOTAL RESOURCES EXPENDED	146,641	12,633	159,274
	TOTAL 2023	141,603	23,658	

4. STAFF COSTS

During the year the PCC employed an organist, vergers, hall manager, hall caretaker, hall cleaners and church cleaner none of whom earned £10,000 or more. Organist's fees for weddings and funerals are included in the fees charged to and are paid by those using the service and not the PCC.

5. FIXED ASSETS

	Freehold land & buildings Church Hall	Fixtures & Fittings
Market value at 1st January 2024	1,000,000	
Additions		32,296
Balance at 31st December 2024	1,000,000	32,296

The freehold land and buildings comprise the Church Hall. Following an insurance review in 2023 the trustees consider that the value on the open market is £1,000,000. The title is registered at HM Land Registry number EX859582 and the title deeds are held by the diocese. The church hall fixtures and fittings are written off in the year of purchase.

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total Funds
Market value at 1st January 2024	29,214	28,839	58,053
Disposal Proceeds	- 20,000	-	20,000
Realised Gains	1,288		1,288
Unrealised Gains	536	1,472	2,008
Market value at 31st December 2024	11,038	30,311	41,349

Historical Cost

31st December 2024	5,814	19,596	25,410
31st December 2023	16,171	19,596	35,767

7. ANALYSIS OF NET ASSETS BY FUND

2023 TOTAL		Unrestricted Funds	Restricted Funds	Total Funds
1,000,000	Fixed Assets	32,296	1,000,000	1,032,296
58,053	Investments (at market value)	11,038	30,311	41,349
61,376	Cash & bank balances	43,285	4,854	48,139
4,775	Debtors & prepayments	7,356	331	7,687
1,124,204	TOTAL	93,975	1,035,496	1,129,471
6,018	Current liabilities	29,641		29,641
1,118,186	FUND BALANCES	64,334	1,035,496	1,099,830

8. DEBTORS

2,103	Income Tax Recoverable	6,380	331	6,711
1,589	Hall Lettings	496		496
300	Incumbent's Float	300		300
150	Charities Trust Vouchers			
50	Contactless Donations			
583	Prepayments	180		180
4,775	TOTAL	7,356	331	7,687

9. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

1,738	Accruals and deferred income	1,610	1,610
4,280	Creditors for goods and services	28,031	28,031
6,018		29,641	29,641

10. STATEMENT OF FUNDS

	Balance 1st Jan	Income	Expenditure	Transfers	Gains	Balance 31st Dec
Unrestricted Funds	79,693	129,458	146,641		1,824	64,334
Restricted Funds						
Hall & Contents	1,000,000					1,000,000
Charities & Missions		2,272	1,365			907
Churchyard Fund	235		235			-
Fabric Fund: General	1,246	2,031	2,155			1,122
Fabric Fund: Buildings	4,952	230	5,182			-
Flower Fund	-	516	516			-
Music Fund	221					221
Fellowship Fund	961	3,086	3,134			913
Organ Restoration Fund	11,961				610	12,571
Proposed Annexe	17,782	28			820	18,630
Youth Activity	1,135		46		42	1,131
	1,038,493	8,163	12,633		1,472	1,035,495
TOTAL FUNDS	1,118,186	137,621	166,466		3,296	1,092,637

The restricted funds held by the PCC during the year were as follows:

- The Church Hall
- The Organ & Music fund which is used to encourage and support church music at St Augustine's and local primary schools.
- The Mission fund used to support mission work of all types both at home and overseas.
- The Flower Fund, Fabric Fund, Organ Restoration Fund, The Churchyard Fund and The Youth Activity & Development Fund, The Proposed Extension Fund. The purpose of these funds is self-evident.
- The Fellowship & Hospitality Fund promotes friendship and fellowship within the congregation and beyond

Prior Year: 2023

	Balance 1st Jan	Income	Expenditure	Transfers	Gains	Balance 31st Dec
Unrestricted Funds	49,461	171,797	145,024		3,459	79,693
Restricted Funds						
Hall & Contents	750,000				250,000	1,000,000
Charities & Missions	1	4,130	4,131			-
Churchyard Fund	860	2,000	2,625			235
Fabric Fund: General	1,507	5,383	5,644			1,246
Fabric Fund: Buildings	4,766	9,986	9,800			4,952
Flower Fund	199	125	324			-
Music Fund	221					221
Fellowship Fund	-	1,923	962			961
Organ Restoration Fund	10,620				1,341	11,961
Proposed Annexe	15,962	16			1,804	17,782
Youth Activity	1,013	200	172		94	1,135
	785,149	23,763	23,658		253,239	1,038,493
TOTAL FUNDS	834,610	195,560	168,682		256,698	1,118,186

11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES 2023

	Note	Unrestricted Funds	Restricted Funds	Total Funds
INCOMING RESOURCES				
Voluntary Income	2(a)	130,609	23,357	153,966
Activities for Generating Funds	2(b)	8,762	390	9,152
Income from Church Activities	2(c)	32,095		32,095
Interest Receivable	2(d)	331	16	347
TOTAL INCOMING RESOURCES		171,797	23,763	195,560
RESOURCES EXPENDED				
Cost of Generation of Voluntary Income	3(a)	214	543	757
Fundraising Costs	3(b)	3,132	339	3,471
Grants	3(c)	75	3,791	3,866
Church Activities	3(d)	141,603	18,985	160,588
TOTAL RESOURCES EXPENDED		145,024	23,658	168,682
NET MOVEMENT IN FUNDS		26,773	105	26,878
BALANCE IN HAND AT 1st JANUARY 2023		49,461	785,149	834,610
REALISED GAINS ON INVESTMENTS		300		300
UNREALISED GAINS ON INVESTMENTS		3,159	3,239	6,398
UPLIFT IN INSURANCE VALUE CHURCH HALL			250,000	250,000
NET MOVEMENT IN FUNDS AS ABOVE		26,773	105	26,878
BALANCE IN HAND AT 31st DECEMBER 2023		79,693	1,038,493	1,118,186

Accounts

PARISH CHURCH OF ST AUGUSTINE OF CANTERBURY THORPE BAY
Registered charity number 1128847

ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2023

council chairman
REV DAVE WILLIS

86 Tyrone Road
Thorpe Bay
Essex SS1 3HB

bankers

BARCLAYS BANK PLC
Southend-on-Sea Business Centre

independent examiner

MR GRAHAM LANE FCA

THE PAROCHIAL CHURCH COUNCIL OF ST AUGUSTINE OF CANTERBURY THORPE BAY

Registered charity number 1128847

ANNUAL REPORT FOR 2023

BACKGROUND

The St Augustine's Parochial Church Council (The PCC) is a registered charity which has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the nearby Church Hall.

MEMBERSHIP

Members of the PCC are trustees of the charity and are either *ex officio* or elected by the Annual Parochial Church Council Meeting (APCM) in accordance with the Church Representation Rules. The PCC can also appoint co-opted members.

During the year the following served as members of the PCC –

Incumbent	Rev Dave Willis
Wardens	Dr P Chisnell (from April 2023), Mrs P Muzalewski (from April 2023)

Deanery Synod Representatives – Lay Canon L Barnard, Mr M Everett, Mrs M Ridley (until April 2023), Mr J Gray (from April 2023)

Elected Members – Mrs B Black, Mrs M Brewer, Mrs M Dugdale (from April 2023), Mrs M Ridley (from April 2023- PCC secretary), Mr C Russell (PCC Treasurer), Mr I Stobart, Mr B Wadley-Smith, Mr J Watson.

Co-opted members – Mrs M Dugdale, (until April 2023), Mrs K Kindley (until April 2023).

The full PCC met 6 times during the year to deal with general business, and once to specifically approve the reports to be submitted to the APCM. The Standing Committee met as and when required and duly reported to the PCC.

CHURCH ATTENDANCE

At the beginning of the year there were 176 names on the electoral roll of whom 66 were resident in the parish. At 31st December the numbers were 183 and 64. Attendances at all services gradually increased during the year. Due to lack of leadership volunteers, it was not possible to cater for the children at the parish communion services.

REVIEW OF THE YEAR

(a) Fabric and Furnishings

In March and April work was carried out on the East façade of the church repairing the brickwork and re-pointing. Repairs were made to the pointing in the stone surrounds of the East Window and to the flagstones above the wall. In June the sound system was updated with a new amplifier, mixing desk, and two new microphones. This made a very positive difference which has been appreciated by many. In July, Essex and Suffolk Water replaced the pipe that brings water into the church building free of charge and with minimal disturbance of the church grounds. Finally, at the beginning of December, a new “air-curtain” heater was installed above the West doors.

(b) Church Hall

The hall was in full use during the year and made a contribution to the parish finances.

(c) Outreach and Social

There were 17 baptisms in 2023, 8 church funerals and 5 weddings.

On Maundy Thursday an Agape Supper was shared by over 40 members of the congregation in the church hall before the vigil in church. In September nearly 50 people gathered together to enjoy a Harvest Supper and a quiz in the church hall. In April and again in October, church members and others enjoyed a meal at Thorpe Hall Golf Club. Family parade services were held to mark Mothering Sunday, Father's Day, Harvest and Remembrance. A Christmas Fayre held in early December attracted members of the local community into the church building to enjoy games, crafts and items to buy. Christmas services were held for four schools, for the Southend RNLI and for the uniformed organisations. Our own Advent and Christmas services included a special dementia friendly Afternoon Carol Service, carol singing and mince pies outside the church, and very well attended Crib Services. This year over 2,500 people attended a seasonal service at St Augustine's. The bi-monthly magazine is read by a large number of parishioners and others and as well as being a source of information of parish activities made a contribution of £683 to parish finances.

(d) Personnel

This year our parish continued to be blessed the generous ministry of Canon Stephen Burdett, Canon Michael Ballard, Rev Frank Smith, and Lay Canon Linda Barnard in support of our vicar Reverend David Willis. We are very grateful for the generosity of time and commitment that our retired ministers make in the life of St Augustine's.

(e) Finance

The accounts show an unrestricted surplus of £26,773, However the £30,000 legacy received from Philip Dean is set aside at his request to improve the seating in the church, so in actual fact if the entire legacy is used for this purpose the day to day running costs in 2023 were in deficit by £3,228. Unrestricted income (including the legacy referred to above) increased by £25,291 and unrestricted expenditure increased by £8,269. It was necessary to cash in £20,000 of our investments in the early part of the year but an upward trend in stockmarket values saw an increase in the remaining holdings of £6,398 (£3259 unrestricted, £3,239 restricted). Our available unrestricted funds amounted to £79,693 at the end of the year. Restricted funds, including the value of the church hall as estimated by the trustees (£1,000,000) amounted to £1,038,493,

(f) Reserves

The PCC policy is to transfer one half of any unrestricted legacy received to a contingency fund which is invested in CBF Church of England Investment Fund accumulating shares when such funds are available. At the end of 2023 the PCC held shares to the value of £29,214 (original cost £16,171) in unrestricted funds with further shares to value of £11,943 (original cost £6,596) in the restricted organ restoration fund, £16,062 in the proposed extension fund (original cost £12,250) and £834 (original cost £750) in the youth development fund.

(g) Utilities and Insurance

The national energy crisis has affected all churches and St Augustine's is no exception. The church electricity is supplied by EDF Energy on a three-year contract expiring in September 2026. Opus Energy supply electricity to the church hall on a three-year contract expiring in March 2025. The hall gas supplier is Pozitive Energy on a one-year contract expiring in February 2024. There is no gas supply to the church. We received an energy grant of £855 from the diocese during the year and we also received relief from the government energy relief scheme. A comprehensive review of the Church and Hall insurance policies was carried out during 2023.

(h) Safeguarding

The PCC continues to comply with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. The PCC wishes to thank Lay Canon Linda Barnard for her work as Parish Safeguarding officer and Lead Recruiter during 2023.

ON BEHALF OF THE PCC

REV D A WILLIS (chairman)

**INDEPENDENT EXAMINER'S REPORT TO THE PCC
OF ST AUGUSTINE OF CANTERBURY THORPE BAY
FOR THE YEAR ENDED 31ST DECEMBER 2023**

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the Trust as required by section 145 of the Act; or

2 the accounts do not accord with those records; or

3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**MR GRAHAM LANE FCA
43, TYRONE ROAD.
SOUTHEND-ON-SEA SS1 3HE**

3rd April 2024

PAROCHIAL CHURCH COUNCIL

ST AUGUSTINE OF CANTERBURY THORPE BAY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2023

INCOME & EXPENDITURE

2022 TOTAL		NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES					
107,336	Voluntary Income	2(a)	130,609	23,357	153,966
5,840	Activities for Generating Funds	2(b)	8,762	390	9,152
33,291	Income from Church Activities	2(c)	32,095		32,096
39	Interest Receivable	2(d)	330	16	345
£146,506	TOTAL INCOMING RESOURCES		£171,797	£23,763	£195,560
RESOURCES EXPENDED					
135	Cost of Generation of Voluntary Income	3(a)	214	543	757
2,805	Fundraising Costs	3(b)	3,132	339	3,471
2,671	Grants	3(c)	75	3,791	3,866
143,163	Church Activities	3(d)	141,603	18,985	160,588
£148,774	TOTAL RESOURCES EXPENDED		£145,024	£23,658	£168,682
£2,268	NET MOVEMENT IN FUNDS		£26,773	£105	£26,878
843,988	BALANCE IN HAND AT 1st JANUARY 2023		49,461	785,149	834,610
(7,110)	UNREALISED LOSSES ON INVESTMENTS				
	REALISED GAINS ON INVESTMENTS		300		300
	UNREALISED GAINS ON INVESTMENTS		3,159	3,239	6,398
	UPLIFT IN INSURANCE VALUE OF CHURCH HALL			250,000	250,000
(2,268)	NET MOVEMENT IN FUNDS AS ABOVE		26,773	105	26,878
£834,610	BALANCE IN HAND AT 31st DECEMBER 2023		£79,693	£1,038,493	£1,118,186

The notes on pages 6 to 11 form part of these accounts

A full comparative Statement of Financial Activities can be found in note 11

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY
BALANCE SHEET AT 31st DECEMBER 2023

2022		NOTE	
£750,000	TANGIBLE FIXED ASSETS	5	£1,000,000
	CURRENT ASSETS		
71,355	Investments at Market Value (cost £35,767)	6	58,053
2,671	Debtors & Prepayments	8	4,775
1,518	Short Term Cash Deposits		1,542
16,777	Cash at Bank and in Hand		59,834
£92,321	Gross Current Assets		£124,204
£7,711	Creditors - liabilities falling due within a year	9	£6,018
£84,610	NET CURRENT ASSETS		£118,186
750,000	Fixed Assets as above		1,000,000
£834,610			£1,118,186

REPRESENTED AS FOLLOWS

Funds

49,461	Unrestricted		79,693
785,149	Restricted	10	1,038,493
£834,610			£1,118,186

Approved by the Parochial Church Council on and signed on its behalf

REV D A WILLIS (CHAIRMAN)

PAUL CHISNELL (CHURCHWARDEN)

22nd January 2024

The notes on pages 6 to 11 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023

ACCOUNTING POLICIES

The financial statements of the PCC have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP 2015.

The financial statements have been prepared under the historic cost convention except for the Church Hall which is shown at the value for insurance purposes. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

FUNDS

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted Funds are general funds which can be used by the PCC for ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally notified as to its entitlement to the amounts due. All other income is recognised when it is receivable. All income is accounted for gross.

RESOURCES USED

Grants and donations are accounted for when paid over or when awarded if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred. Equipment used in the church and church hall is written off when purchased.

CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees rents or other income are shown as debtors in the balance sheet less provision for any amounts that may prove uncollectible. Short term deposits are sums standing to the credit of the PCC in the Central Board of Finance Church of England Deposit Funds.

2. INCOMING RESOURCES

2022 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
2(a) Voluntary Income				
Planned giving -				
47,555	Gift Aid Donations	39,805		39,805
11,889	Income Tax recoverable	10,076		10,076
3,486	Other planned giving	4,420		4,420
15,843	Plate Collections including tax recoveries	20,302	566	20,868
1,500	Legacies	30,000		30,000
22,556	Sundry Donations including tax recoveries	16,947	20,791	37,738
4,507	Grants	9,059	2,000	11,059
£107,336		£130,609	£23,357	£153,966
TOTAL 2022		£95,486	£11,850	
2(b) Activities for Generating Funds				
1,585	Donations for Use of Church	2,600		2,600
1,960	100 Club	2,145		2,145
2,295	Other Fundraising	4,017	390	4,407
£5,840		£8,762	£390	£9,152
TOTAL 2022		£5,840		
2(c) Income from Church Activities				
29,016	Church Hall lettings	27,155		27,155
1,460	Magazines (including advertisements)	1,788		1,788
2,815	Occasional offices	3,153		3,153
£33,291		£32,096		£32,096
TOTAL 2022		£33,291		
2(d) Interest				
£39	Interest receivable	£330	£16	£346
TOTAL 2022		£32	£7	
£146,506	TOTAL INCOMING RESOURCES	£171,797	£23,763	£195,560
TOTAL 2022		£134,649	£11,857	

3. RESOURCES EXPENDED

2022 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
	3a) Cost of generation of voluntary income			
135	Stewardship costs	79		79
	Contactless Costs and Commission	135	543	678
<u>£135</u>		<u>£214</u>	<u>£543</u>	<u>£757</u>
	2022 TOTAL	£135		
	3b) Fundraising costs			
1,220	100 Club costs & prizes	1,220		1,220
1,585	Costs of other fundraising	1,912	339	2,251
<u>£2,805</u>		<u>£3,132</u>	<u>£339</u>	<u>£3,471</u>
	2022 TOTAL	£2,805		
	3c) Grants			
	Missionary and charitable giving –			
100	Missionary Societies			
1,149	Overseas Relief and Development Agencies		560	560
313	Home Missions and other Church Societies	75	316	391
1,109	Secular Based Charities		2,915	2,915
<u>£2,671</u>		<u>£75</u>	<u>£3,791</u>	<u>£3,866</u>
	2022 TOTAL	£75	£2,596	
	3(d) Church Activities			
89,359	Ministry - Diocesan quota	85,883		85,883
557	Incumbent's expenses	1,648		1,648
8,599	Vicarage costs	76		76
16,099	Church & Garden - Running expenses	21,308	2,625	23,933
1,529	General repairs & routine maintenance	1,970	3,203	5,173
	Major repairs & refurbishment		11,163	11,163
2,368	Cost of services	2,088	775	2,863
	Hospitality & Fellowship	560	962	1,522
171	Publicity & Outreach	100	85	185
71	Youth & junior Church costs		172	172
285	Organist and locum	285		285
960	Parish Magazine Costs	1,105		1,105
21,293	Church Hall - Running expenses	24,013		24,013
	Church Hall - Major repairs & refurbishment	1,250		1,250
634	Printing, Postage & Stationery	827		827
110	Subscriptions	127		127
235	Website	235		235
798	Church Times Advertisement			
95	Sundries	128		128
<u>£143,163</u>		<u>£141,603</u>	<u>£18,985</u>	<u>£160,588</u>
<u>£148,774</u>	TOTAL OUTGOING RESOURCES	<u>£145,024</u>	<u>£23,658</u>	<u>£168,682</u>
	2022 TOTAL	£136,755	£12,019	

4. STAFF COSTS

During the year the PCC employed an organist, verger, hall manager, hall caretaker, hall cleaners and church cleaner none of whom earned £10,000 or more. Organist's fees for weddings and funerals are included in the fees charged to and are paid by those using the service and not the PCC.

5. FIXED ASSETS FOR USE BY THE PCC

The tangible fixed assets consist of the Church Hall. Following an insurance review in 2023 the trustees consider that the value of the building on the open market is £1,000,000. The title is registered at H M Land Registry number EX859582 and the title deeds are held by the diocese.

The church hall fixtures and fittings are written off in the year of purchase.

No other assets originally costing more than £5,000 were held by the PCC at the date of the balance sheet.

6. INVESTMENTS

The investments consist of accumulation shares in CBF Church of England Investment Fund.

	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
Market value at 1st January 2023	45,755	25,600	71,355
Disposal Proceeds	(20,000)		(20,000)
Realised Gain	300		300
Unrealised Gains	3,159	3,239	6,398
Market value at 31st December 2023	<u>£29,214</u>	<u>£28,839</u>	<u>£58,053</u>
Historical Cost			
31st December 2023	<u>£16,171</u>	<u>£19,596</u>	<u>£35,767</u>
31st December 2022	<u>£28,531</u>	<u>£19,596</u>	<u>£48,127</u>

7. ANALYSIS OF NET ASSETS BY FUND

2022 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
750,000	Fixed Assets		1,000,000	1,000,000
71,355	Investments (at Market value)	29,214	28,839	58,053
18,295	Cash & Bank Balances	51,983	9,393	61,376
2,671	Debtors & Prepayments	4,483	292	4,775
<u>£842,321</u>		<u>£,85,680</u>	<u>£1,038,524</u>	<u>£1,124,204</u>
7,711	Current Liabilities	5,987	31	6,018
<u>£834,610</u>	Fund Balances	<u>£79,693</u>	<u>£1,038,493</u>	<u>£1,118,186</u>

8. DEBTORS

1,397	Income Tax Recoverable	1,911	192	2,103
881	Hall Lettings	1,589		1,589
300	Incumbent's Float	300		300
75	Charities Trust Vouchers	50	100	150
	Contactless donations	50		50
18	Prepayments	583		583
<u>£2,671</u>		<u>£4,483</u>	<u>£292</u>	<u>£4,775</u>

9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

2,066	Accruals and deferred income	1,738		1,738
5,645	Creditors for goods and services	4,249	31	4,280
£7,711		£5,988	£31	£6,018

10. STATEMENT OF FUNDS

	Balance 1st January 2023	Income	Expenditure	Transfers	Gains	Balance 31st December 2023
Unrestricted Funds	£49,461	£171,797	£145,024		£3,459	£79,693
Restricted Funds						
Hall & Contents	750,000				250,000	1,000,000
Charities & Missions	1	4,130	4,131			0
Churchyard Fund	860	2,000	2,625			235
Fabric Fund General	1,507	5,383	5,644			1,246
Fabric Fund Buildings	4,766	9,986	9,800			4,952
Flower Fund	199	125	324			0
Music Fund	221					221
Fellowship Fund		1,923	962			961
Organ Restoration Fund	10,620				1,341	11,961
Proposed Extension	15,962	16			1,804	17,782
Youth Activity & Development	1,013	200	172		94	1,135
	£785,149	£23,763	£23,658	0	£253,239	£1,038,493
TOTAL FUNDS	£834,610	£195,560	£168,682	0	£256,698	£1,118,186

The restricted funds held by the PCC during the year were as follows –

The Church Hall.

The Organ & Music fund which is used to encourage and support church music at St Augustine's and local primary schools.

The Mission fund used to support mission work of all types both at home and overseas.

The Flower Fund, Fabric Fund, Organ Restoration Fund, The Churchyard Fund and The Youth Activity & Development Fund, The Proposed Extension Fund. The purpose of these funds is self-evident.

The Fellowship and Hospitality Fund was opened during the year. The Men's Fellowship ceased to function and its funds (£855) were given to the PCC with the request that they be used to promote friendship and fellowship within the congregation.

PRIOR YEAR	Balance 1st January 2022	Income	Expenditure	Transfers	Losses	Balance 31st December 2022
Unrestricted Funds	£56,126	£134,649	£136,755		£4,559	£49,461
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	1	2,595	2,595			1
Churchyard Fund	1,140	2,000	2,280			860
Fabric Fund (General)	6,139	7,030	6,896			6,273
Fabric Fund Buildings)						
Flower Fund	251	125	177			199
Music Fund	121	100				221
Organ Restoration Fund	11,676				1,056	10,620
Proposed Extension	17,376	7			1,421	15,962
Youth Activity & Development	1,158		71		74	1,013
	£787,862	£11,857	£12,019	0	£2,551	£785,149
TOTAL FUNDS	£843,988	£146,506	£148,774	0	£7,110	£834,610

11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES – 2022

	NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES				
Voluntary Income	2(a)	95,486	11,850	107,336
Activities for Generating Funds	2(b)	5,840		5,840
Income from Church Activities	2(c)	33,291		33,291
Interest Receivable	2(d)	32	7	39
TOTAL INCOMING RESOURCES		£134,649	£11,857	£146,506
RESOURCES EXPENDED				
Cost of Generation of Voluntary Income	3(a)	135		135
Fundraising Costs	3(b)	2,805		2,805
Grants	3(c)	75	2,596	2,671
Church Activities	3(d)	133,740	9,423	143,163
TOTAL RESOURCES EXPENDED		£136,755	£12,019	£148,774
NET MOVEMENT IN FUNDS		£(2,106)	£(162)	£(2,268)
BALANCE IN HAND AT 1st JANUARY 2022		56,126	787,862	843,988
UNREALISED LOSSES ON INVESTMENTS		(4,559)	(2,551)	(7,110)
NET MOVEMENT IN FUNDS AS ABOVE		(2,106)	(162)	(2,268)
BALANCE IN HAND AT 31st DECEMBER 2022		£49,461	785,149	£834,610

Accounts

PARISH CHURCH OF ST AUGUSTINE OF CANTERBURY THORPE BAY
Registered charity number 1128847

ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2022

council chairman

REV DAVE WILLIS
86 Tyrone Road
Thorpe Bay
Essex SS1 3HB

bankers

BARCLAYS BANK PLC
Southend-on-Sea Business Centre

independent examiner

MR GRAHAM LANE FCA

THE PAROCHIAL CHURCH COUNCIL ST AUGUSTINE OF CANTERBURY THORPE BAY

Registered charity number 1128847

ANNUAL REPORT FOR 2022

BACKGROUND

The St Augustine's Parochial Church Council (The PCC) is a registered charity which has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the nearby Church Hall.

MEMBERSHIP

Members of the PCC are trustees of the charity and are either *ex officio* or elected by the Annual Parochial Church Council Meeting (APCM) in accordance with the Church Representation Rules. The PCC can also appoint co-opted members.

During the year the following served as members of the PCC –

Incumbent	Rev Dave Willis (from September 2022)
Warden	Mr P Harrison

Deanery Synod Representatives – Lay Canon L Barnard, Mr M Everett, Mrs M Ridley (PCC chairman until September 2022 and secretary).

Elected Members – Mrs B Black, Mrs M Brewer, Dr P Chisnell, Mr J Gray (from May 2022), Mrs P Muzalewski (from May 2022), Mr C Russell (PCC Treasurer), Mr I Stobart, Mr B Wadley-Smith, Mr J Watson.

Co-opted members – Mrs M Dugdale, Mrs K Kindley, Mr M Wilcox (from May to December 2022)

The full PCC met 6 times during the year to deal with general business and once to specifically consider the 2023 family purse. The Standing Committee met as and when required and duly reported to the PCC.

CHURCH ATTENDANCE

At the beginning of the year there were 176 names on the electoral roll of whom 68 were resident in the parish. At 31st December the numbers were 176 and 66. Attendances at all services gradually increased during the year but as yet have not quite reached pre covid levels. Due to lack of leadership volunteers, it was not possible to cater for the children at the parish communion services.

REVIEW OF THE YEAR

(a) Fabric and Furnishings

Other than routine maintenance no major works were carried out during the year.

(b) Church Hall

The hall was in full use during the year and made a healthy contribution to the parish finances.

(c) Outreach 74and Social

There were few social events during the year. The monthly 100 club continued and raised £740. There were 6 baptisms in 2022 compared to 25 in 2021. There were 10 church funerals and 5 weddings. The bi-monthly magazine is read by a large number of parishioners and others and as well as being a source of information of parish activities made a contribution of £500 to parish finances (2021 - £1005).

(d) Personnel

We were delighted to welcome Rev Dave Willis as our new incumbent in September, and in the same month a few parishioners travelled to witness the induction of our former vicar, Rev Canon Jonathan Collis, to the incumbency of St Botolph, Cambridge. During the interregnum the parish benefitted from the ministry of Canon Stephen Burdett, Canon Michael Ballard, Rev Frank Smith, and Lay Canon Linda Barnard. We are very grateful to all of them for their time and efforts for keeping the parish going during 12 months of interregnum.

(e) Finance

The aftermath of COVID restrictions and spiralling energy costs took their toll of parish finances during 2022. Regular contributions dropped by nearly £10,000 and it was mainly due to church hall income and a timely donation of £10,000 from a parishioner that overall unrestricted income increased by £6,700. Against this expenditure showed an increase of about £12,800. All of this resulted in a deficit of £2,106 in unrestricted funds as against a surplus of £4,032 in 2021. Because of the general decline in the stockmarket during the year the value of our unrestricted investments dropped by £7,110 but nevertheless the unrestricted element of their value is still over £17,000 more than we paid for them. Our available unrestricted funds amounted to £49,461 at the end of the year (£56,126 at the end of 2021). Restricted funds, including the insured value of the church hall (£750,000) amounted to £785,149 (2021 - £787,862).

(f) Reserves

The PCC policy is to transfer one half of any unrestricted legacy received to a contingency fund which is invested in CBF Church of England Investment Fund accumulating shares when such funds are available. At the end of 2022 the PCC held shares to the value of £45,755 (original cost £28,531) in unrestricted funds and further shares to value of £10,602 (original cost £6,596) in the restricted organ restoration fund, £14,259 in the proposed extension fund (original cost £12,250) and £739 (original cost £750) in the youth development fund.

(g) Utilities and Insurance

The parish uses the services of the diocesan energy advisor to ensure that the energy costs of the church and church hall are kept to a minimum. The national energy crisis has affected all churches and St Augustine's is no exception. The church and hall electricity supply contracts are both with Opus Energy. The church fixed contract expired in 2022 and is now on a variable contract, and the hall contract is for four years expiring in 2023. The hall gas supplier is Pozitive Energy on a variable contract. There is no gas supply to the church. The government energy relief scheme applies to the church electricity and the hall gas. We have applied for a grant under the diocesan energy costs fund and await the outcome.

A comprehensive review of the Church and Hall insurance policies was last carried out in 2016.

ON BEHALF OF THE PCC

REV D A WILLIS
(chairman)

**INDEPENDENT EXAMINER'S REPORT TO THE PCC
OF ST AUGUSTINE OF CANTERBURY THORPE BAY
FOR THE YEAR ENDED 31ST DECEMBER 2022**

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the Trust as required by section 145 of the Act; or

2 the accounts do not accord with those records; or

3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

21st April 2023

MR GRAHAM LANE FCA
43, TYRONE ROAD.
SOUTHEND-ON-SEA SS1 3HE

PAROCHIAL CHURCH COUNCIL

ST AUGUSTINE OF CANTERBURY THORPE BAY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2022

INCOME & EXPENDITURE

2021 TOTAL		NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES					
116,677	Voluntary Income	2(a)	95,486	11,850	107,336
5,581	Activities for Generating Funds	2(b)	5,840		5,840
22,252	Income from Church Activities	2(c)	33,291		33,291
3	Interest Receivable	2(d)	32	7	39
£144,513	TOTAL INCOMING RESOURCES		£134,649	£11,857	£146,506
RESOURCES EXPENDED					
233	Cost of Generation of Voluntary Income	3(a)	135		135
3,030	Fundraising Costs	3(b)	2,805		2,805
3,819	Grants	3(c)	75	2,596	2,671
130,913	Church Activities	3(d)	133,740	9,423	143,163
£137,995	TOTAL RESOURCES EXPENDED		£136,755	£12,019	£148,774
87,774					
£6,518	NET MOVEMENT IN FUNDS		(£2,106)	(£162)	(£2,268)
825,653	BALANCE IN HAND AT 1st JANUARY 2022		56,126	787,862	843,988
	UNREALISED LOSSES ON INVESTMENTS		(4,559)	(2,551)	(7,110)
11,817	UNREALISED GAINS ON INVESTMENTS				
6,518	NET MOVEMENT IN FUNDS AS ABOVE		(2,106)	(162)	(2,268)
£843,988	BALANCE IN HAND AT 31st DECEMBER 2022		£49,461	785,149	£834,610
7					

The notes on pages 6 to 11 form part of these accounts

A full comparative Statement of Financial Activities can be found in note 11

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY
BALANCE SHEET AT 31st DECEMBER 2022

2021		NOTE	
£750,000	TANGIBLE FIXED ASSETS	5	£750,000
	CURRENT ASSETS		
78,464	Investments at Market Value (cost £48,127)	6	71,355
2,922	Debtors & Prepayments	8	2,671
1,506	Short Term Cash Deposits		1,518
17,392	Cash at Bank and in Hand		16,777
£100,284	Gross Current Assets		£92,321
£6,296	Creditors - liabilities falling due within a year	9	£7,711
£93,988	NET CURRENT ASSETS		£84,610
750,000	Fixed Assets as above		750,000
£843,988			£834,610

REPRESENTED AS FOLLOWS

Funds

56,126	Unrestricted		49,461
787,862	Restricted	10	785,149
£843,988			£834,610

Approved by the Parochial Church Council on and signed on its behalf

REV D A WILLIS (CHAIRMAN)

MARGARET RIDLEY (PCC SECRETARY)

16th January 2023

The notes on pages 6 to 10 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

ACCOUNTING POLICIES

The financial statements of the PCC have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP 2015.

The financial statements have been prepared under the historic cost convention except for the Church Hall which is shown at the value for insurance purposes. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

FUNDS

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted Funds are general funds which can be used by the PCC for ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally notified as to its entitlement to the amounts due. All other income is recognised when it is receivable. All income is accounted for gross.

RESOURCES USED

Grants and donations are accounted for when paid over or when awarded if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred. Equipment used in the church and church hall is written off when purchased.

CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees rents or other income are shown as debtors in the balance sheet less provision for any amounts that may prove uncollectible. Short term deposits are sums standing to the credit of the PCC in the Central Board of Finance Church of England Deposit Funds.

2. INCOMING RESOURCES

2021 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
2(a) Voluntary Income				
	Planned giving -			
53,696	Gift Aid Donations	47,555		47,555
13,424	Income Tax recoverable	11,889		11,889
5,274	Other planned giving	3,486		3,486
10,426	Plate Collections including tax recoveries	14,620	1, 223	15,843
437	Covid Appeal including tax recoveries			
12,833	Legacies	1,500		1,500
16,815	Sundry Donations including tax recoveries	13,929	8,627	22,556
3,772	Grants	2,507	2,000	4,507
<u>£116,677</u>		<u>£95,486</u>	<u>£11,850</u>	<u>£107,336</u>
	TOTAL 2021	£101,299	£15,378	
2(b) Activities for Generating Funds				
440	Donations for Use of Church	1,585		1,585
2,115	100 Club	1,960		1,960
3,026	Other Fundraising	2,295		2,295
<u>£5,581</u>		<u>£5,840</u>		<u>£5,840</u>
	TOTAL 2021	£4,381	£1,200	
2(c) Income from Church Activities				
17,700	Church Hall lettings	29,016		29,016
1,973	Magazines (including advertisements)	1,460		1,460
2,579	Occasional offices	2,815		2,815
<u>£22,252</u>		<u>£33,291</u>		<u>£33,291</u>
	TOTAL 2021	£22,252		
2(d) Interest				
<u>£3</u>	Interest receivable	<u>£32</u>	<u>£7</u>	<u>£39</u>
	TOTAL 2021	£3		
<u>£144,513</u>	TOTAL INCOMING RESOURCES	<u>£134,649</u>	<u>£11,857</u>	<u>£146,506</u>
	TOTAL 2021	£127,935	£16,578	

3. RESOURCES EXPENDED

2021 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
3a) Cost of generation of voluntary income				
£233	Stewardship costs	£135		£135
	2021 TOTAL	£233		
3b) Fundraising costs				
1,220	100 Club costs & prizes	1,220		1,220
1,810	Costs of other fundraising	1,585		1,585
£3,030		£2,805		£2,805
	2021 TOTAL	£2,070	£960	
3c) Grants				
	Missionary and charitable giving –			
	Missionary Societies		100	100
420	Overseas Relief and Development Agencies		1,149	1,149
168	Home Missions and other Church Societies	75	238	313
1,085	Secular Based Charities		1,109	1,109
2,146	Retiring Incumbent			
£3,819		£75	£2,596	£2,671
	2021 TOTAL	£175	£3,644	
3(d) Church Activities				
86,958	Ministry - Diocesan quota	89,359		89,359
2,269	Incumbent's expenses	557		557
71	Assistant clergy costs			
227	Vicarage costs	1,729	6,870	8,599
11,194	Church & Garden - Running expenses	13,819	2,280	16,099
3,776	General repairs & routine maintenance	1,529		1,529
7,139	Major repairs & refurbishment			
1,449	Cost of services	2,191	177	2,368
	Publicity & Outreach	171		171
	Youth & junior Church costs		71	71
1,110	Organist and locum	285		285
968	Parish Magazine Costs	960		960
13832	Church Hall - Running expenses	21,293		21,293
800	Church Hall - Major repairs & refurbishment			
575	Printing, Postage & Stationery	634		634
110	Subscriptions	110		110
235	Website	235		235
	Church Times Advertisement	798		798
200	Sundries	70	25	95
£130,913		£133,740	£9,423	£143,163
	2021 TOTAL	£121,425	£9,488	
£137,995	TOTAL OUTGOING RESOURCES	£136,755	£12,019	£148,774
	2021 TOTAL	£123,903	£14,092	

4. STAFF COSTS

During the year the PCC employed an organist, verger, hall manager, hall caretaker, hall cleaners and church cleaner none of whom earned £10,000 or more. Organist's fees for weddings and funerals are included in the fees charged to and are paid by those using the service and not the PCC. of the PCC

5. FIXED ASSETS FOR USE BY THE PCC

The tangible fixed assets consist of the Church Hall. Following an insurance review in 2016 the trustees consider that the value of the building on the open market is £750,000. The title is registered at H M Land Registry number EX859582 and the title deeds are held by the diocese.

The church hall fixtures and fittings are written off in the year of purchase.

No other assets originally costing more than £5,000 were held by the PCC at the date of the balance sheet.

6. INVESTMENTS

The investments consist of accumulation shares in CBF Church of England Investment Fund.

	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
Market value at 1st January 2022	50,313	28,151	78,464
Net Unrealised Losses	4,558	2,551	7,110
Market value at 31st December 2022	<u>£45,755</u>	<u>£25,600</u>	<u>£71,355</u>
Historical Cost			
31st December 2022	<u>£28,531</u>	<u>£19,596</u>	<u>£48,127</u>
31st December 2021	<u>£28,531</u>	<u>£19,596</u>	<u>£48,127</u>

7. ANALYSIS OF NET ASSETS BY FUND

2021 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
750,000	Fixed Assets		750,000	750,000
78,464	Investments (at Market value)	45,755	25,600	71,355
18,898	Cash & Bank Balances	8,729	9,566	18,295
2,922	Debtors & Prepayments	2,664	7	2,671
<u>£850,284</u>		<u>£57,148</u>	<u>£785,173</u>	<u>£842,321</u>
6,296	Current Liabilities	7,687	24	7,711
<u>£843,998</u>	Fund Balances	<u>£49,461</u>	<u>£785,149</u>	<u>£834,610</u>

8. DEBTORS

1,158	Income Tax Recoverable	1,390	7	1,397
1,270	Hall Lettings	881		881
	Incumbent's Float	300		300
	Charities Trust Vouchers	75		75
52	Contactless donations			
442	Prepayments	18		18
<u>£2,922</u>		<u>£2,664</u>	<u>£7</u>	<u>£2,671</u>

9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

3,197	Accruals and deferred income	2,066		2,066
3,099	Creditors for goods and services	5,621	24	5,645
£6,296		£7,687	£24	£7,711

10. STATEMENT OF FUNDS

	Balance 1st January 2022	Income	Expenditure	Transfers	Losses	Balance 31st December 2022
Unrestricted Funds	£56,126	£134,649	£136,755		£4,559	£49,461
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	1	2,595	2,595			1
Churchyard Fund	1,140	2,000	2,280			860
Fabric Fund	6,139	7,030	6,896			6,273
Flower Fund	251	125	177			199
Music Fund	121	100				221
Organ Restoration Fund	11,676				1,056	10,620
Proposed Extension	17,376	7			1,421	15,962
Youth Activity & Development	1,158		71		74	1,013
	£787,862	£11,857	£12,019	0	£2,551	£785,149
TOTAL FUNDS	£843,988	£146,506	£148,774	0	£7,110	£834,610

The restricted funds held by the PCC during the year were as follows –

The Church Hall.

The Organ & Music fund which is used to encourage and support church music at St Augustine's and local primary schools.

The Mission fund used to support mission work of all types both at home and overseas.

The Flower Fund, Fabric Fund, Organ Restoration Fund, The Churchyard Fund and The Youth Activity & Development Fund, The Proposed Extension Fund. The purpose of these funds is self-evident.

PRIOR YEAR

	Balance 1st January 2021	Income	Expenditure	Transfers	Gains	Balance 31st December 2021
Unrestricted Funds	£44,489	£127,935	£123,903		£7,605	£56,126
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	1	1,978	1,978			1
Churchyard Fund	494	2,669	2,023			1,140
Fabric Fund	1,246	6,552	4,659			6,139
Flower Fund	306	50	105			251
Music Fund	121		65			121
Organ Restoration Fund	12,792	183	3,181		1,882	11,676
Proposed Extension	15,110	4			2,266	17,376
Youth Activity & Development	1,094				64	1,158
Gift to Retiring Incumbent		2,146	2,146			
	£781,164	£16,578	£14,092	0	£4,212	£787,862
TOTAL FUNDS	£825,653	£144,513	£137,995	0	£11,817	£843,988

11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES – 2021

	NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES				
Voluntary Income	2(a)	101,299	15,378	116,677
Activities for Generating Funds	2(b)	4,381	1,200	5,581
Income from Church Activities	2(c)	22,252		22,252
Interest Receivable	2(d)	3		3
TOTAL INCOMING RESOURCES		£127,935	£16,578	£144,513
RESOURCES EXPENDED				
Cost of Generation of Voluntary Income	3(a)	233		233
Fundraising Costs	3(b)	2,070	960	3,030
Grants	3(c)	175	3,644	3,819
Church Activities	3(d)	121,425	9,488	130,913
TOTAL RESOURCES EXPENDED		£123,903	£14,092	£137,995
NET MOVEMENT IN FUNDS		£4,032	£2,486	£6,518
BALANCE IN HAND AT 1st JANUARY 2021		44,489	781,164	825,653
UNREALISED GAINS ON INVESTMENTS		7,605	4,212	11,817
NET MOVEMENT IN FUNDS AS ABOVE		4,032	2,486	6,518
BALANCE IN HAND AT 31st DECEMBER 2021		£56,126	787,862	£843,988

Accounts

PARISH CHURCH OF ST AUGUSTINE OF CANTERBURY THORPE BAY
Registered charity number 1128847

ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2021

council chairman

MRS MARGARET RIDLEY
83 Parkanaur Avenue
Thorpe Bay
Essex SS1 3JA

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THE PAROCHIAL CHURCH COUNCIL ST AUGUSTINE OF CANTERBURY THORPE BAY

Registered charity number 1128847

ANNUAL REPORT FOR 2021

BACKGROUND

The St Augustine's Parochial Church Council (The PCC) is a registered charity which has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the nearby Church Hall.

MEMBERSHIP

Members of the PCC are trustees of the charity and are either *ex officio* or elected by the Annual Parochial Church Council Meeting (APCM) in accordance with the Church Representation Rules. The PCC can also appoint co-opted members.

During the year the following served as members of the PCC –

Incumbent	Rev Canon J Collis (until September 2021)
Wardens	Mrs M Brewer (until May 2021)
	Mr P Harrison (from July 2021)
	Mr W M Wilcox

Deanery Synod Representatives – Lay Canon L Barnard, Mr M Everett, Mrs M Ridley (PCC chairman and secretary).

Elected Members – Mrs B Black, Mrs M Brewer (from May 2021) Dr P Chisnell, Mrs K Kindley (to May 2021), Mr C Russell (PCC Treasurer), Mr I Stobart, Mr B Wadley-Smith, Mr J Watson.

Co-opted members – Mrs M Dugdale (from May 2021), Mrs K Kindley (from May 2021)

The full PCC met 3 times during the year to deal with general business and on a further 4 occasions to discuss matters relating to the forthcoming vacancy. The Standing Committee met as and when required and duly reported to the PCC.

CHURCH ATTENDANCE

At the beginning of the year there were 185 names on the electoral roll of whom 68 were resident in the parish. At 31st December the numbers were 176 and 68. Lockdown during the early part of the year meant that no public worship could be held until late in February. Subsequently numbers attending the weekly services gradually increased until further restrictions were imposed in the autumn. It was not possible to cater for the children at the parish communion services.

REVIEW OF THE YEAR

(a) Fabric and Furnishings

Further repointing was carried out. A gift in memory of Rita Piller was used to replace altar frontings and refurbish the chalice. The sound system was upgraded thanks to gifts from two members of the congregation

(b) Church Hall

Because of lockdown the hall was out of commission for most regular and all casual users until July. Subsequently regular users gradually resumed activities and at most weekends there were children's parties and other casual activities

(c) Outreach and Social

For the second year running very few social events were possible. The monthly 100 club continued but the number of participants dwindled. On the plus side there were more baptisms (25) in 2021 compared to 4 in 2020 and 41 in 2019. There was a socially distanced confirmation service at which five of our own candidates were confirmed. There were 19 funerals (2020 – 20) of which 8 were in church (2020 – 3). The bi monthly magazine is read by a large number of parishioners and others and as well as being a source of information of parish activities made a contribution of £1005 to parish finances (2020 - £556).

(d) Personnel

We were saddened to lose the services of our incumbent Rev Canon Jonathan Collis at the end of September after 12 years in office. Jonathan had overseen many changes and despite the challenge of COVID left the parish thriving. During the interregnum the parish has benefitted from the ministry of Canon Stephen Burdett, Canon Michael Ballard, Rev Frank Smith and Lay Canon Linda Barnard.

(e) Finance

Despite Covid 19 the parish finances kept on an even keel during the year. Although regular contributions showed a small decrease, plate collections, church hall income and occasional offices went some way to reaching their pre COVID levels. We were grateful to receive a legacy from the estate of Michael Porter and the final instalment from the estate of Ivy Atkins. We showed a surplus of £4,032 in unrestricted funds, and net gains of £7,605 in the market value of our unrestricted investments meant that in total our available unrestricted funds increased by £11,637. Unrestricted funds amounted to £56,126 (2020 - £44,489) and the Restricted funds amounted to £787,862 (2020 - £781,164).

(f) Reserves

The PCC policy is to transfer one half of any unrestricted legacy received to a contingency fund which is invested in CCLA accumulating shares when such funds are available. At the end of 2021 the PCC held shares to the value of £50,313 (original cost £28,531) in unrestricted funds and further shares to value of £11,658 (original cost £6,596) in the restricted organ restoration fund, £15,679 in the proposed extension fund (original cost £12,250) and £814 (original cost £750) in the youth development fund.

(g) Utilities and Insurance

The parish uses the services of the diocesan energy advisor to ensure that the energy costs of the church and church hall are kept to a minimum. The church and hall electricity supply contracts are both with Opus Energy. The church contract is for two years expiring in 2022 and the hall contract for four years expiring in 2023. The hall gas supplier, Contract Natural Gas, ceased to operate in November and we are now locked into a one year agreement with Pozitive Energy expiring in November 2022. There is no gas supply to the church. A comprehensive review of the Church and Hall insurance policies was last carried out in 2016.

ON BEHALF OF THE PCC

MRS MARGARET RIDLEY

**INDEPENDENT EXAMINER'S REPORT TO THE PCC
OF ST AUGUSTINE OF CANTERBURY THORPE BAY
FOR THE YEAR ENDED 31ST DECEMBER 2021**

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the Trust as required by section 145 of the Act; or

2 the accounts do not accord with those records; or

3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

16th March 2022

MR GRAHAM LANE FCA
43, TYRONE ROAD.
SOUTHEND-ON-SEA SS1 3HE

PAROCHIAL CHURCH COUNCIL

ST AUGUSTINE OF CANTERBURY THORPE BAY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2021

INCOME & EXPENDITURE

2020 TOTAL		NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES					
121,281	Voluntary Income	2(a)	101,299	15,378	116,677
3,478	Activities for Generating Funds	2(b)	4,381	1,200	5,581
11,479	Income from Church Activities	2(c)	22,252		22,252
18	Interest Receivable	2(d)	3		3
£136,256	TOTAL INCOMING RESOURCES		£127,935	£16,578	£144,513
RESOURCES EXPENDED					
201	Cost of Generation of Voluntary Income	3(a)	233		233
1,736	Fundraising Costs	3(b)	2,070	960	3,030
2,356	Grants	3(c)	175	3,644	3,819
127,275	Church Activities	3(d)	121,425	9,488	130,913
£131,568	TOTAL RESOURCES EXPENDED		£123,903	£14,092	£137,995
£4,688	NET MOVEMENT IN FUNDS		£4,032	£2,486	£6,518
815,985	BALANCE IN HAND AT 1st JANUARY 2021		44,489	781,164	825,653
(95)	REALISED LOSSES ON INVESTMENTS				
5,075	UNREALISED GAINS ON INVESTMENTS		7,605	4,212	11,817
4,688	NET MOVEMENT IN FUNDS AS ABOVE		4,032	2,486	6,518
£825,653	BALANCE IN HAND AT 31st DECEMBER 2021		£56,126	787,862	£843,988

The notes on pages 6 to 11 form part of these accounts

A full comparative Statement of Financial Activities can be found in note 11

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY
BALANCE SHEET AT 31st DECEMBER 2021

2020		NOTE	
£750,000	TANGIBLE FIXED ASSETS	5	£750,000
	CURRENT ASSETS		
57,648	Investments at Market Value (cost £48,127)	6	78,464
1,757	Debtors & Prepayments	8	2,922
1,506	Short Term Cash Deposits		1,506
17,835	Cash at Bank and in Hand		17,392
£78,746	Gross Current Assets		£100,284
£3,093	Creditors - liabilities falling due within a year	9	£6,296
£75,653	NET CURRENT ASSETS		£93,988
750,000	Fixed Assets as above		750,000
£825,653			£843,988

REPRESENTED AS FOLLOWS

Funds

44,489	Unrestricted		56,126
781,164	Restricted	10	787,862
£825,653			£843,988

Approved by the Parochial Church Council on and signed on its behalf

MARGARET RIDLEY (CHAIRMAN)

PHILIP HARRISON (CHURCHWARDEN)

17th January 2022

The notes on pages 6 to 10 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

ACCOUNTING POLICIES

The financial statements of the PCC have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP 2015.

The financial statements have been prepared under the historic cost convention except for the Church Hall which is shown at the value for insurance purposes. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

FUNDS

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted Funds are general funds which can be used by the PCC for ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally notified as to its entitlement to the amounts due. All other income is recognised when it is receivable. All income is accounted for gross.

RESOURCES USED

Grants and donations are accounted for when paid over or when awarded if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred. Equipment used in the church and church hall is written off when purchased.

CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees rents or other income are shown as debtors in the balance sheet less provision for any amounts that may prove uncollectible. Short term deposits are sums standing to the credit of the PCC in the Central Board of Finance Church of England Deposit Funds.

2. INCOMING RESOURCES

2020 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
2(a) Voluntary Income				
	Planned giving -			
54,666	Gift Aid Donations	53,696		53,696
13,666	Income Tax recoverable	13,424		13,424
6,029	Other planned giving	5,274		5,274
6,094	Plate Collections including tax recoveries	10,235	191	10,426
10,942	Covid Appeal including tax recoveries	437		437
	Legacies	12,833		12,833
22,818	Sundry Donations including tax recoveries	3,628	13,187	16,815
7,066	Grants	1,772	2,000	3,772
£121,281		£101,299	£15,378	£116,677
	TOTAL 2020	£101,466	£19,835	
2(b) Activities for Generating Funds				
480	Donations for Use of Church	440		440
2,233	100 Club	2,115		2,115
765	Other Fundraising	1,826	1,200	3,026
£3,478		£4,381	1,200	£5,581
	TOTAL 2020	£3478		
2(c) Income from Church Activities				
9,122	Church Hall lettings	17,700		17,700
1,648	Magazines (including advertisements)	1,973		1,973
709	Occasional offices	2,579		2,579
£11,479		£22,252		£22,252
	TOTAL 2020	£11,479		
2(d) Interest				
£18	Interest receivable	£3		£3
	TOTAL 2020	£16	£2	
£136,256	TOTAL INCOMING RESOURCES	£127,935	£16,578	£144,513
	TOTAL 2020	£116,419	£15,837	

3. RESOURCES EXPENDED

2020 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
3a) Cost of generation of voluntary income				
<u>£201</u>	Stewardship costs	<u>£233</u>		<u>£233</u>
	2020 TOTAL	£201		
3b) Fundraising costs				
1,220	100 Club costs & prizes	1,220		1,220
516	Costs of other fundraising	850	960	1,810
<u>£1,736</u>		<u>£2,070</u>	<u>£960</u>	<u>£3,030</u>
	2020 TOTAL	£1,736		
3c) Grants				
	Missionary and charitable giving -			
434	Overseas Relief and Development Agencies		420	420
270	Home Missions and other Church Societies	75	93	168
977	Secular Based Charities	100	985	1,085
675	Retiring Curate			
	Retiring Incumbent		2,146	2,146
<u>£2,356</u>		<u>£175</u>	<u>£3,644</u>	<u>£3,819</u>
	2020 TOTAL	£75	£2,281	
3(d) Church Activities				
86,741	Ministry - Diocesan quota	86,958		86,958
2,992	Incumbent's expenses	2,269		2,269
432	Assistant clergy costs	71		71
100	Vicarage costs	227		227
12,434	Church & Garden - Running expenses	9,171	2,023	11,194
3,416	General repairs & routine maintenance	3,555	221	3,776
3,078	Major repairs & refurbishment		7,139	7,139
909	Cost of services	1,344	105	1,449
198	Youth & junior Church costs			
380	Organist and locum	1,110		1,110
1,092	Parish Magazine Costs	968		968
13,095	Church Hall - Running expenses	13,832		13,832
	Church Hall - Major repairs & refurbishment	800		800
1,102	Proposed Extension costs			
633	Printing & Stationery	575		575
107	Subscriptions	110		110
243	Website	235		235
80	Publicity & Outreach			
243	Sundries	200		200
<u>£127,275</u>		<u>£121,425</u>	<u>£9,488</u>	<u>£130,913</u>
	2020 TOTAL	£120,994	£6,281	
<u>£131,568</u>	TOTAL OUTGOING RESOURCES	<u>£123,903</u>	<u>£14,092</u>	<u>£137,995</u>
	2020 TOTAL	£123,006	£8,562	

4. STAFF COSTS

During the year the PCC employed an organist, vergers, hall manager, hall caretaker, hall cleaners and church cleaner none of whom earned £10,000 or more. Organist's fees for weddings and funerals are included in the fees charged to and are paid by those using the service and not the PCC. No member of the PCC received any expenses allowance.

5. FIXED ASSETS FOR USE BY THE PCC

The tangible fixed assets consist of the Church Hall. Following an insurance review in 2016 the trustees consider that the value of the building on the open market is £750,000. The title is registered at H M Land Registry number EX859582 and the title deeds are held by the diocese.

The church hall fixtures and fittings are written off in the year of purchase.

No other assets originally costing more than £5,000 were held by the PCC at the date of the balance sheet.

6. INVESTMENTS

The investments consist of accumulation shares in CBF Church of England Investment Fund.

	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
Market value at 1st January 2021	36,051	21,596	57,647
Additions	6,000	3,000	9,000
Transfer between Funds	657	(657)	
Net Unrealised Gains	7,605	4,212	11,817
Market value at 31 st December 2021	<u>£50,313</u>	<u>£28,151</u>	<u>£78,464</u>
Historical Cost			
31st December 2021	<u>£28,531</u>	<u>£19,596</u>	<u>£48,127</u>
31st December 2020	<u>£22,127</u>	<u>£17,000</u>	<u>£39,127</u>

7. ANALYSIS OF NET ASSETS BY FUND

2020 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
750,000	Fixed Assets		750,000	750,000
57,648	Investments (at Market value)	50,313	28,151	78,464
19,341	Cash & Bank Balances	9,194	9,704	18,898
1,757	Debtors & Prepayments	2,915	7	2,922
<u>£828,746</u>		<u>£62,422</u>	<u>£787,862</u>	<u>£850,284</u>
3,093	Current Liabilities	6,296		6,296
<u>£825,653</u>	Fund Balances	<u>£56,126</u>	<u>£787,862</u>	<u>£843,998</u>

8. DEBTORS

1,501	Income Tax Recoverable	1,151	7	1,158
	Hall Lettings	1,270		1,270
	Contactless donations	52		52
256	Prepayments	442		442
<u>£1,757</u>		<u>£2,915</u>	<u>£7</u>	<u>£2,922</u>

9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

2,016	Accruals and deferred income	3,197	3,197
1,077	Creditors for goods and services	3,099	3,099
£3,093		£6,296	£6,296

10. STATEMENT OF FUNDS

	Balance 1st January 2021	Income	Expenditure	Transfers	Gains	Balance 31st December 2021
Unrestricted Funds	£44,489	£127,935	£123,903		£7,605	£56,126
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	1	1,978	1,978			1
Churchyard Fund	494	2,669	2,023			1,140
Fabric Fund	1,246	9,552	4,659			6,139
Flower Fund	306	50	105			251
Music Fund	121					121
Organ Restoration Fund	12,792	183	3,181		1,882	11,676
Proposed Extension	15,110				2,266	17,376
Youth Activity & Development	1,094				64	1,158
Gift to Retiring Incumbent		2,146	2,146			
	£781,164	£16,578	£14,092	0	£4,212	£787,862
TOTAL FUNDS	£825,653	£144,513	£137,995	0	£11,817	£843,988

The restricted funds held by the PCC during the year were as follows –

The Church Hall.

The Organ & Music fund which is used to encourage and support church music at St Augustine's and local primary schools.

The Mission fund used to support mission work of all types both at home and overseas.

The Flower Fund, Fabric Fund, Organ Restoration Fund, The Churchyard Fund and The Youth Activity & Development Fund, The Proposed Extension Fund. The purpose of these funds is self-evident.

PRIOR YEAR

	Balance 1st January 2020	Income	Expenditure	Transfers	Gains	Balance 31st December 2020
Unrestricted Funds	£48,138	£116,419	£123,006		£2,938	£44,489
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	202	1,405	1,606			1
Churchyard Fund	821	363	815	125		494
Fabric Fund	2,331	3,003	4,088			1,246
Flower Fund	318		12			306
Margaret Knill Bequest	125			(125)		
Music Fund	186		65			121
Organ Restoration Fund	10,350	1,564			878	12,792
Proposed Extension	2,546	12,503	1,103		1,164	15,110
Youth Activity & Development	968	324	198			1,094
Gift to Retiring Curate		675	675			
	£767,847	£19,837	£8,562	0	£2,042	£781,164
TOTAL FUNDS	£815,985	£136,256	£131,568	0	£4,980	£825,653

11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES – 2020

	NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES				
Voluntary Income	2(a)	101,446	19,835	121,281
Activities for Generating Funds	2(b)	3,478		3,478
Income from Church Activities	2(c)	11,479		11,479
Interest Receivable	2(d)	16	2	18
TOTAL INCOMING RESOURCES		£116,419	£19,837	£136,256
RESOURCES EXPENDED				
Cost of Generation of Voluntary Income	3(a)	201		201
Fundraising Costs	3(b)	1,736		1,736
Grants	3(c)	75	2,281	2,356
Church Activities	3(d)	120,994	6,281	127,275
TOTAL RESOURCES EXPENDED		£123,006	£8,562	£131,568
NET MOVEMENT IN FUNDS		£(6,587)	£11,275	£4,688
BALANCE IN HAND AT 1st JANUARY 2020		48,138	767,847	815,985
REALISED LOSSES ON INVESTMENTS		(95)		(95)
UNREALISED GAINS ON INVESTMENTS		3,033	2,042	5,075
NET MOVEMENT IN FUNDS AS ABOVE		(6,587)	11,275	4,688
BALANCE IN HAND AT 31st DECEMBER 2020		£44,489	781,164	£825,653

Accounts

PARISH CHURCH OF ST AUGUSTINE OF CANTERBURY THORPE BAY
Registered charity number 1128847

ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2020

council chairman

REV CANON JONATHAN COLLIS
86 Tyrone Road
Thorpe Bay
Essex SS1 3HB

bankers

BARCLAYS BANK PLC
Thorpe Bay Branch
Southend-on-Sea Business Centre

independent examiner

MR GRAHAM LANE FCA

THE PAROCHIAL CHURCH COUNCIL ST AUGUSTINE OF CANTERBURY THORPE BAY

Registered charity number 1128847

ANNUAL REPORT FOR 2020

BACKGROUND

The St Augustine's Parochial Church Council (The PCC) is a registered charity which has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the nearby Church Hall.

MEMBERSHIP

Members of the PCC are trustees of the charity and are either *ex officio* or elected by the Annual Parochial Church Council Meeting (APCM) in accordance with the Church Representation Rules. The PCC can also appoint co-opted members.

During the year the following served as members of the PCC –

Incumbent	Rev Canon J Collis	Chairman
Curate	Rev C Giles (ex officio until April 2020))	
Wardens	Mr M Everett (to October 2020), Mrs M Brewer, Mr M Wilcox (from October 2020)	
Deanery Synod Representatives	Canon L Barnard, Mr M Everett, Mr P Somerville (to October 2020), Mrs M Ridley (from October 2020) (PCC secretary).	

Elected Members – Mrs B Black (from October 2020) Dr P Chisnell, Mrs M Dugdale (to October 2020), Mrs K Kindley, Mrs M Ridley (to October 2020), Mr C Russell (PCC Treasurer), Mr I Stobart, Mr B Wadley-Smith (from October 2020), Mr J Watson.

Because of Covid 19 restrictions the full PCC met only twice during the year. The Standing Committee met as and when required and duly reported to the PCC.

CHURCH ATTENDANCE

At the beginning of the year there were 170 names on the electoral roll of whom 69 were resident in the parish. At 31st December the numbers were 176 and 68. Covid 19 and the attendant lockdowns had a dramatic effect on church life. For months at a time no public worship could be held, and thereafter only with social distancing and without singing. Services for Holy Week and Easter were cancelled, and services had to be filmed firstly from the vicarage study and then privately in church. Attendance before the first lockdown had been in the region of 80 adults and 12 children at the 10 am service, 10 at the 8am and between 10 and 20 at Evensong. When services resumed around 50 attended the 10 am, gradually increasing to 70, and then stabilising at 50 after the second lockdown, then down to 30 after Tier 4 restrictions were imposed. Children's work became impossible, and normally large services had either to be cancelled or scaled right back, especially at Christmas. There were no school services.

REVIEW OF THE YEAR

(a) Fabric

During the first lockdown in particular much was done that had been often postponed. All vestments were washed, vestries tidied, windows cleaned, noticeboards refurbished. Gates, downpipes, window frames and benches, gallery railings, doors and staircase to the belfry painted. A new spotlight on the altar was installed, and woodwork in the church and vestries polished up. The church has probably not looked better for decades.

(b) Church Hall

The hall was out of commission for most regular and all casual users during the lockdowns.

(c) Outreach and Social

It would be easier to say what did not take place – concerts, trips, youth visits, and schools work after March. Nonetheless the monthly 100 club continued to thrive and in 2020 added £1,013 to the coffers. Baptisms were well down in numbers to 4 (2019 - 41, 2018 - 23, 2017 - 24, 2016 – 18, 2015 – 26). There was a socially distanced confirmation service at which five of our own candidates were confirmed. There were 20 funerals (2019 – 26, 2018 – 25) of which 3 were in church (2019 – 7, 2018 – 7). The bi monthly magazine is read by a large number of parishioners and others and as well as being a source of information of parish activities made a contribution of £556 to parish finances (2019 - £903).

(d) Personnel

The parish continued to benefit from the ministry of Canon Stephen Burdett, Canon Michael Ballard, and Lay Canon Linda Barnard, and during the year Fr Frank Smith joined the regular rota. Our former curate, Rev Chris Giles, left us in April to take up a post in Suffolk.

(e) Finance

As can be seen in the financial reports, Covid 19 had a devastating effect on our finances in 2020. Considerable decreases were recorded in plate collections, church hall income, donations from outside organisations for use of the church, concerts and occasional offices. During the first lockdown there was virtually no income other than monthly standing orders from regular contributors. Nevertheless a heartening increase in those regular contributions (£9,147 more than in 2019) and a generous response to an appeal to everyone on the electoral roll which brought in £10,942 including gift aid meant that the overall deficit in unrestricted funds was kept at a manageable £6,587. Net gains of £2,938 in the market value of our investments reduced the overall deficit to £3,649 (£6,987 in 2019).

(f) Reserves

The PCC policy is to transfer one half of any unrestricted legacy received to a contingency fund which is invested in CCLA accumulating shares when such funds are available. At the end of 2020 the PCC held shares to the value of £36,052 (original cost £22,127) in unrestricted funds and further shares to value of £10,432 (original cost £7,000) in the restricted organ restoration fund and £11,163 in the proposed extension fund (original cost £10,000).

(g) Utilities and Insurance

The parish uses the services of the diocesan energy advisor to ensure that the energy costs of the church and church hall are kept to a minimum. The church and hall electricity supply contracts are both with Opus Energy. The church contract is for two years expiring in 2022 and the hall contract for four years expiring in 2023. The hall gas supply contract is for three years with Contract Natural Gas expiring in 2023. There is no gas supply to the church. A comprehensive review of the Church and Hall insurance policies was carried out in 2016.

ON BEHALF OF THE PCC

REV CANON J COLLIS

23rd January 2021

**INDEPENDENT EXAMINER'S REPORT TO THE PCC
OF ST AUGUSTINE OF CANTERBURY THORPE BAY
FOR THE YEAR ENDED 31ST DECEMBER 2020**

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the Trust as required by section 145 of the Act; or

2 the accounts do not accord with those records; or

3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Lane

21st March 2021

MR GRAHAM LANE FCA
43, TYRONE ROAD.
SOUTHEND-ON-SEA SS1 3HE

PAROCHIAL CHURCH COUNCIL

ST AUGUSTINE OF CANTERBURY THORPE BAY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2020

INCOME & EXPENDITURE

2019 TOTAL		NOTE	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
INCOMING RESOURCES					
133,144	Voluntary Income	2(a)	101,446	19,835	121,281
8,291	Activities for Generating Funds	2(b)	3,478		3,478
24,476	Income from Church Activities	2(c)	11,479		11,479
47	Interest Receivable	2(d)	16	2	18
£165,958	TOTAL INCOMING RESOURCES		£116,419	£19,837	£136,256
RESOURCES EXPENDED					
198	Cost of Generation of Voluntary Income	3(a)	201		201
2,547	Fundraising Costs	3(b)	1,736		1,736
3,356	Grants	3(c)	75	2,281	2,356
171,619	Church Activities	3(d)	120,994	6,281	127,275
£177,720	TOTAL RESOURCES EXPENDED		£123,006	£8,562	£131,568
£(11,762)	NET MOVEMENT IN FUNDS		£(6,587)	£11,275	£4,688
816,734	BALANCE IN HAND AT 1st JANUARY 2020		48,138	767,847	815,985
766	REALISED LOSSES ON INVESTMENTS (GAINS 2019)		(95)		(95)
10,607	UNREALISED GAINS ON INVESTMENTS		3,033	2,042	5,075
(11,762)	NET MOVEMENT IN FUNDS AS ABOVE		(6,587)	11,275	4,688
£815,985	BALANCE IN HAND AT 31st DECEMBER 2020		£44,489	781,164	£825,653

The notes on pages 6 to 10 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY
BALANCE SHEET AT 31st DECEMBER 2020

2019		NOTE	
£750,000	TANGIBLE FIXED ASSETS	5	£750,000
	CURRENT ASSETS		
52,668	Investments at Market Value (cost £39,127)	6	57,648
2,792	Debtors & Prepayments	8	1,757
1,505	Short Term Cash Deposits		1,506
12,653	Cash at Bank and in Hand		17,835
£69,618	Gross Current Assets		£78,746
£3,633	Creditors - liabilities falling due within a year	9	£3,093
£65,985	NET CURRENT ASSETS		£75,653
750,000	Fixed Assets as above		750,000
£815,985			£825,653

REPRESENTED AS FOLLOWS

Funds

48,138	Unrestricted		44,489
767,847	Restricted	10	781,164
£815,985			£825,653

Approved by the Parochial Church Council on 23rd January 2021 and signed on its behalf

REV CANON JONATHAN COLLIS (CHAIRMAN)

MHOIRA BREWER (CHURCHWARDEN)

The notes on pages 6 to 10 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL
ST AUGUSTINE OF CANTERBURY THORPE BAY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020

ACCOUNTING POLICIES

The financial statements of the PCC have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP 2015.

The financial statements have been prepared under the historic cost convention except for the Church Hall which is shown at the value for insurance purposes. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

FUNDS

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds which can be used by the PCC for ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally notified as to its entitlement to the amounts due. All other income is recognised when it is receivable. All income is accounted for gross.

RESOURCES USED

Grants and donations are accounted for when paid over or when awarded if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred. Equipment used in the church and church hall is written off when purchased.

CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees rents or other income are shown as debtors in the balance sheet less provision for any amounts that may prove uncollectible. Short term deposits are sums standing to the credit of the PCC in the Central Board of Finance Church of England Deposit Funds.

GOING CONCERN

The trustees have reviewed the financial position of the Charity and believe it is currently a going concern. The impact of the COVID-19 has been considered as part of this assessment and, based on their current knowledge, they anticipate being able to mitigate its effect on finances going forward. Consequently, the financial statements have been prepared on a going concern basis. The Trustees have considered their commitments in the subsequent financial period and have sufficient funds available to meet these obligations.

2. INCOMING RESOURCES

2019 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
2(a) Voluntary Income				
	Planned giving -			
46,783	Gift Aid Donations	54,666		54,666
11,767	Income Tax recoverable	13,666		13,666
6,664	Other planned giving	6,029		6,029
16,888	Plate Collections including tax recoveries	5,846	248	6,094
	Covid Appeal including tax recoveries	10,942		10,942
49,169	Sundry Donations including tax recoveries	4,231	18,587	22,818
1,200	Grants	6,066	1,000	7,066
673	Insurance Claim			
£133,144		£101,446	£19,835	£121,281
2(b) Activities for Generating Funds				
2,050	Donations for Use of Church	480		480
2,397	100 Club	2,233		2,233
3,844	Other Fundraising	765		765
£8,291		£3,478		£3,478
2(c) Income from Church Activities				
19,081	Church Hall lettings	9,122		9,122
2,032	Magazines (including advertisements)	1,648		1,648
3,363	Occasional offices	709		709
£24,476		£11,479		£11,479
2(d) Interest				
£47	Interest receivable	£16	£2	£18
£165,958	TOTAL INCOMING RESOURCES	£116,419	£19,837	£136,256

3. RESOURCES EXPENDED

2019 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
	3a) Cost of generation of voluntary income			
£198	Stewardship costs	£201		£201
	3b) Fundraising costs			
1,220	100 Club costs & prizes	1,220		1,220
1,327	Costs of other fundraising	516		516
£2,547		£1,736		£1,736
	3c) Grants			
	Missionary and charitable giving -			
1,528	Overseas Relief and Development Agencies		434	434
568	Home Missions and other Church Societies	75	195	270
1,260	Secular Based Charities		977	977
	Retiring Curate		675	675
£3,356		£75	£2,281	£2,356
	3(d) Church Activities			
86,684	Ministry - Diocesan quota	86,741		86,741
2,936	Incumbent's expenses	2,992		2,992
1,241	Assistant clergy costs	432		432
	Vicarage maintenance	100		100
17,490	Church & Garden - Running expenses	10,117	2,317	12,434
4,712	General repairs & routine maintenance	1,951	1,465	3,416
32,495	Major repairs & refurbishment	2,000	1,078	3,078
2,093	Cost of services	897	12	909
1,049	Youth & junior Church costs		198	198
2,791	Organist and locum	380		380
1,129	Parish Magazine Costs	1,092		1,092
15,097	Church Hall - Running expenses	13,095		13,095
2,353	Church Hall - Major repairs & refurbishment			
	Proposed Extension costs		1,102	1,102
715	Printing & Stationery	633		633
105	Subscriptions	107		107
163	Website	243		243
385	Publicity & Outreach	80		80
181	Sundries	134	109	243
£171,619		£120,994	£6,281	£127,275
£177,720	TOTAL OUTGOING RESOURCES	£123,006	£8,562	£131,568

4. STAFF COSTS

During the year the PCC employed an organist, hall manager hall caretaker, hall cleaners and church cleaner none of whom earned £10,000 or more. Organist's fees for weddings and funerals are included in the fees charged to and are paid by those using the service and not the PCC. No member of the PCC received any remuneration or expenses allowance.

5. FIXED ASSETS FOR USE BY THE PCC

The tangible fixed assets consist of the Church Hall. Following an insurance review in 2016 the trustees consider that the value of the building on the open market is £750,000. The title is registered at H M Land Registry number EX859582 and the title deeds are held by the diocese.

The church hall fixtures and fittings are written off in the year of purchase.

No other assets originally costing more than £5000 were held by the PCC at the date of the balance sheet.

6. INVESTMENTS

The investments consist of accumulation shares in CBF Church of England Investment Fund.

	FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
Market value at 1st January 2020	43,114	9,554	52,668
Additions		10,000	10,000
Disposals	(10,095)		(10,095)
Net Gains	3,033	2042	5075
Market value at 31 st December 2020	<u>36,052</u>	<u>21,596</u>	<u>57,648</u>
Historical Cost			
31st December 2020	<u>22,127</u>	<u>17,000</u>	<u>39,127</u>
31st December 2019	<u>28,892</u>	<u>7,000</u>	<u>35,892</u>

7. ANALYSIS OF NET ASSETS BY FUND

2019 TOTAL		FUNDS UNRESTRICTED	RESTRICTED FUNDS	TOTAL FUNDS
750,000	Fixed Assets		750,000	750,000
52,668	Investments (at Market value)	36,052	21,596	57,648
14,158	Cash & Bank Balances	9,862	9,479	19,341
2,792	Debtors & Prepayments	1,668	89	1,757
<u>£819,618</u>		<u>£47,582</u>	<u>£781,164</u>	<u>£828,746</u>
3,633	Current Liabilities	3,093		3,093
<u>£815,985</u>	Fund Balances	<u>£44,489</u>	<u>£781,164</u>	<u>£825,653</u>

8. DEBTORS

1,817	Income Tax Recoverable	1,412	89	1,501
975	Prepayments	256		256
<u>£2,792</u>		<u>£1,668</u>	<u>£89</u>	<u>£1,757</u>

9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

1,446	Accruals and deferred income	2,016	2,016
2,187	Creditors for goods and services	1,077	1,077
£3,633		£3,093	£3,093

10. STATEMENT OF FUNDS

	Balance 1st January 2020	Income	Expenditure	Transfers	Gains/ Losses	Balance 31st December 2020
Unrestricted Funds	48,138	116,419	123,006		2,938	44,489
Restricted Funds						
Church Hall	750,000					750,000
Charities & Missions	202	1,405	1,606			1
Churchyard Fund	821	363	815	125		494
Fabric Fund	2,331	3,003	4,088			1,246
Flower Fund	318		12			306
Margaret Knill Bequest	125			(125)		
Music Fund	186		65			121
Organ Restoration Fund	10,350	1,564			878	12,792
Proposed Extension	2,546	12,503	1,103		1,164	15,110
Youth Activity & Development	968	324	198			1,094
Gift to Retiring Curate		675	675			
	767,847	19,837	8,562	0	2,042	781,164
TOTAL FUNDS	815,985	136,256	131,568	0	4,980	825,623

The restricted funds held by the PCC during the year were as follows –

The Church Hall.

The Organ & Music fund which is used to encourage and support church music at St Augustine's and local primary schools.

The Mission fund used to support mission work of all types both at home and overseas.

The Flower Fund, Fabric Fund, Organ Restoration Fund, The Churchyard Fund and The Youth Activity & Development Fund, The Proposed Extension Fund. The purpose of these funds is self-evident. The Margaret Knill bequest was for the provision of flowers in the church annually on the Sunday nearest to the anniversary of the late Margaret Knill's wedding anniversary, but on the death of Mr Victor Knill the family requested that the remaining balance of the bequest be transferred to the Churchyard maintenance fund.

PRIOR YEAR

	Balance 1st January 2019	Income	Expenditure	Transfers	Gains/ Losses	Balance 31st December 2019
Unrestricted Funds	55,125	115,844	132,280		9,449	48,138
Restricted Funds						
Church Hall	750,000	900	900			750,000
Charities & Missions	1	3,245	3,044			202
Churchyard Fund	564	475	218			821
Fabric Fund	835	40,698	39,202			2,331
Flower Fund	433	130	245			318
Margaret Knill Bequest	131		6			125
Music Fund	592	170	576			186
Organ Restoration Fund	7,630	996	200		1,924	10,350
Proposed Extension	201	2,345				2,546
Youth Activity & Development	862	1,155	1,049			968
	761,249	50,114	45,440	0	1,924	767,847
TOTAL FUNDS	816,374	165,958	177,720	0	11,373	816,985

The incumbent for the time being is in possession of a hardship fund to assist in the relief of poverty in the parish which does not form part of these accounts. Its existence is noted here for the information of parishioners.