



Keynsham Parish
Sharing Jesus Christ

Report to the Annual Parochial Church Meeting

on Tuesday 7th May 2024

at 7.30pm in the Parish Hall

**With separate accompanying accounts for
the year ending 31st December 2023**

Registered Charity Number 1128845

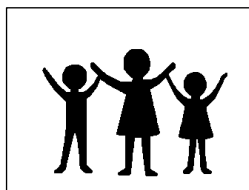
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Keynsham Parish Team Vicar's Report

The reports that follow in this booklet outline the activities of the four individual churches and the many parts of parish life, from mission to safeguarding, and including Deanery and Diocese. It includes Church life in all its rich variety, and I commend its content to you.....

I wish to briefly touch on four things:



People: Our staff

In May we were sorry to say goodbye to Judy Walker (Office Manager) who did a fantastic job in the office. We welcomed Lin Fry as new Office Manager the same month. Lin has been doing an incredible job getting to know everyone and fitting right in.

In August we said goodbye to Steve Spiteri as caretaker at St John's. We were sad to see him go and thanked him for all his hard work over the years. Graham Mitchell started with us in November 2023 as caretaker and he has slotted in well.

A big thank you for the work of: Vanessa Body (Premises Manager), and Jenny Minty and Katie Pointer (as the St Francis caretaking team).

Thank you also to Sam Shackleton as music director, Pip Lovell our youth worker and Claire Lowe who still holds the children's ministry together as we didn't manage to appoint a children's worker. They really are all key to the ministry of the parish.

We also said goodbye to Revd Dr Stephen M'Caw as he retired in September and Revd Nigel Williams who finished his curacy in Keynsham in July and started his first post in the neighbouring benefice. We are grateful for their ministry.

Although not staff can I also on all our behalf thank: Margaret Snook with pastoral oversight of St Margaret's Queen Charlton, Anne-Marie Bird and Trevor Stubbs helping with covering Sunday services and other services too.

Thank you also to all those retired clergy from near and far who are helping out in the vacancy - all of them our thanks, and to Trevor James our Pioneer Minister too.



People: our volunteers

Thanks are due from us all to the huge number of volunteers who keep the parish going: our churchwardens, treasurers, Readers, PCC and DCC members, the pastoral care team, flower arrangers, the volunteers who ring bells, those who count money, assist in the Parish Office, lead homegroups, assist in prayer ministry, cater at socials, lead intercessions, offer after service coffee. Thank you, volunteers, mentioned and unmentioned.

There are some people to especially thank on the occasion of the parish annual meeting. There are those who are stepping down from their positions as volunteers: Chris Newton the current PCC treasurer would like (due to pressure of work) to hand on the role of PCC treasurer. Those were Stephen's words from last year; towards the end of this last year Paul Trueman agreed to take over as treasurer and they have almost completed the handover. Thank you to Chris for all he has done and also Paul taking on this new role. Thank you also to Julia Wright, the PCC secretary who is stepping down after the APCM.

And to pick out a few people to publicly thank at this APCM:

- Sue Lloyd as PCC Lay Chair who is such a reliable source of support to the PCC and everyone, a huge asset the parish,
- The wardens across the 4 churches who have stepped up in recent months to support me. Thank You.
- All those who work so hard to keep the parish running and supporting me in the vacancy



Challenges ahead:

- Finding the right Team Rector. Please keep praying.
- One of the advantages of a parish such as Keynsham is variety of activities and diversity of worship, as well as the plethora of activities. One of the disadvantages is that very few people are

aware of the full picture of the whole parish, and the natural tendency can be a resultant fragmentation of the whole. The Parochial Church Council (PCC) plays a key part in holding the parish within a united orbit. This bias towards fragmentation, we all need to make a conscious effort to overcome. Every time we feel protective of our sphere of parish life, please can we encourage each other to make the effort to see it as part of a greater whole.

To conclude, I'd like to share a quote by William Temple.

'The church is the only society on earth that exists for the benefit of the non-members.'

It is great to remind ourselves of what happened across the parish in the last year or so. It is great to be able to come together and worship. However, let us not forget though that we are called to share the good news with those around us who are not yet part of our churches. Let us keep focused on growing God's Kingdom here in the parish of Keynsham and beyond.

Anika Gardiner, May 2024

St John the Baptist, Keynsham

First, congratulations, if you are reading this report as you have survived another trip around the sun.

So where shall we start, well as all of you know we are in the middle of an interregnum, it's been a daunting and yet exciting period for us all. If there is one thing, we all have in common is fear of the unknown, well we have stepped into the unknown and it's fine, there have been a few teething troubles along the way but we've all pulled together and solved or sometimes guessed the solution to a problem. So enough of this little introduction let's move forward.

FINANCE

I always like to start these reports with finance, like many of you reading this, for me personally it's a minefield of facts and figures, the simple fact for me is I don't understand the figures, but it's safe to say and history tells me this, we are not in a good position, but we have a budget of faith. We do consider very carefully and agonise at DCC meetings to explain and ask you, the congregation, if you could possibly give extra each month to help with finances. If I'm writing next year's annual report, I'm sure it will be along the same lines as this year's as it was last year but by the grace of God we survive and will continue too.

You will be pleased to know I won't bore you with figures, I'll let Anne do that. Although I know that line didn't come out quite how I meant it but I'm sure you know what I mean, so it is with great thanks and gratitude to Anne our treasured treasurer for the extraordinary number of hours she puts into the financial running of St John's.

FABRIC

Well, I can only start in one place and that is with the church heating or lack of it. Boiler flue decided to split last October, what we thought would be a simple repair escalated into a heating committee, which in turn involved the Diocese. Now when the Diocese get involved you just know it's going to take a while before once again, we feel the temperature rise again in St John's.

May I put on record it's not any fault of the good people who have freely given up their time to see this project through to a successful conclusion they also share each and every one of our frustrations too. So, to Graham Shaw, Laurie Coleman, Chris O' Hara and Vanessa from the office, thank you all for your time and energy. It may seem like you're climbing a mountain of treacle at present but hopefully by the end of this year you will have reached the summit and you can all bask in our warm wishes and congratulations on a job well done and well thought out.

We have almost completed the new LED lighting. At the time of writing this there are just a few minor adjustments required and the replacement of lights on the west tower which illuminates the clock, which at present has again decided to stop working. The mechanism is really showing its age so perhaps it's not surprising, I'm sure in the not-too-distant future we will have to decide on a repair, or a replacement of the mechanism. Whatever is decided it certainly will not be cheap, but we must stay optimistic, at least the clock is showing the right time twice a day.

Last September we had our Quinquennial, and six months on we are still awaiting the report from our architect. This is nothing to be alarmed about as our architect has this reputation for taking his time, but has promised that we will receive it before our AGM. Thankfully his initial findings did not show any major structural problems that needed repairing.

SERVICES

These past few months have been challenging, from 18 months ago having four clergy, now just one from last September. At the time we wondered if it could be possible to maintain the services we all love and enjoy. A daunting task, but we have been blessed with Lesley Organ our amazing churchwarden to gather from far and wide, Bishops, Archdeacons and retired clergy to maintain and organise alongside Anika, our pattern of services. I know Lesley will not wish me to say this but how could I not give thanks and praise to her for the time, effort and organising that has gone into maintaining our service patterns.

As for our services, I'm happy to say all the Christmas services we offered were very well attended and enjoyed by all. This was the first time we had a joint Crib/Christingle service and it was a great success. Also, for the first time we had a service of reflection for all those who find, for whatever reason, this to be a sad period of time. Although there were just 10 people in attendance it was a moving, worthwhile and profound time to share and hopefully give comfort to all who attended.

When it became obvious we were going to be without heating there was some discussion and agreement to move our services to St Francis for the winter period, but after a period of reflection it was decided to remain in the Parish Hall, although the logistics causes extra preparation. For the wardens, musicians and clergy it has been a smooth transition, when 9.15am traditional service comes around and all those who arrived early are sitting in the more comfortable black chairs and the rest in the plastic chairs. The number in attendance on average is around fifty communicants, sadly these figures are still below pre-covid levels, whether this is a general trend in all churches I don't wish to speculate. Later after a coffee has been drunk a biscuit consumed it's the turn for the 11.00am informal and contemporary service. The numbers on average are around 60 adults and anything between ten to twenty children. Evensong is steady at between ten and fifteen and the midweek Holy Communion has around seven communicants. There are as always various views on whether to keep the 11.00am service in the Hall or return to the main church after Easter, all I will say is you will know by the time you have read this what has been decided.

MUSIC

Whether its traditional choral music or contemporary Christian music as we have had for a number years, we are blessed to worship and enjoy either or both. We are blessed to have such a high standard of choral and contemporary music all under the guidance of Sam Shackleton. As Sam is a great fan of Sci-Fi, I just want to say MajQa, which is Klingon for well done. There is so much of Sam's work that goes under the radar, preparation, paper work and meetings it's just the tip of the iceberg.

So, for Sam, the choir, the worship band and Alison our organist, I'm sure you will all want to say thanks and sing your praises even though it won't be up to your high standards.

THANKYOU

It is difficult to know where to start, isn't it, well no not at all really. We just have to start with Anika. To take on the task of four parish churches each with their own identity and challenges, an increase in meetings, funerals, baptisms, weddings and all the extra administration duties. A number of years ago there was a TV programme called challenge Anika, at times when the day has been full on, I'm sure Anika could have done with that helicopter Anika Rice flew around in. We are blessed to have and to know her, I also believe we should give thanks to Dan, Ezra and Toby for letting us take away Anika for many hours during the days and evenings these past months. We must also give our thanks to Paul Thurlow and all our other lay readers for taking and the preparing of the 11.00am service, that takes months of planning and preparation.

During weekdays the first point of contact for people is our volunteers in the office, it's such an important part of St John's so thank you for your lovely smiling greetings that we receive. During this last year we not only had Stephen and Nigel leave us we also lost Judy Walker. Judy was only with us for two years and became such an important part of the church team and family, her smile and never ending optimistic and positive outlook overcame so many challenges that came her way. Judy gave us all a lovely smile and also lovely Bao buns, deliciously light and fluffy. I'm sure Judy is missing us but enjoying her grandparent duties.

So, after a steep learning curve I hope we have made Judy's replacement Lin welcome. Being in a parish office can be challenging at times but Lin you do a wonderful job. You go above and beyond, especially handing out treats to certain dogs that visit the office. Opposite Lin we have Vanessa, again you go above and beyond what is expected of you. Every day is different, every day brings its own challenges and yet you always keep calm and composed. We are blessed to have you both with us, nothing is too much trouble for you, we do so much appreciate you both.

We also said goodbye to Steve Spiteri, unfortunately Steve felt he couldn't carry on with the caretaker's role due to mobility issues, he was sad to leave us as we were sad, he left us. Steve still keeps in contact and hopes one day to return occasionally to help us. It was a few months before we welcomed Graham our new caretaker. Graham is doing a fine job and hopefully enjoying helping us out, we certainly enjoy him joining with us here.

From caretaker to the caretaker of our youth, so thank you Pip it's wonderful to see you grow in faith and to share your faith with our future, and to all who help and assist the Childrens groups, Claire Lowe, Trevor Stubbs, Sarah Church, and the volunteers on a Sunday, bless you all.

Last year's report if you remember I didn't give thanks to all those hard-working volunteers on the Christmas tree festival committee, because we didn't have one, it is so time consuming and I believe they start their organising meetings as early as the summer. The amount of money raised which was approx. £4k goes to much needed funds for the church so to the committee, the bakers, Bell ringers, singers, those selling cake, coffee and teas and the stewards, a massive well done and thanks, the Christmas tree festival is surely now well rooted in our church events calendar.

To those on the world-wide mission committee helping to re-establish our links in Zambia, I'm sure we can learn from each other and let's hope there will be many fruitful years ahead.

A church cannot run without a vast amount of people freely giving their time to make St John's what it is today and it soon became clear shortly after the interregnum began, and we had a first meeting with CPAS, who are a charity that are involved in advising and assisting the process to select a new incumbent, at that first meeting they advised that our parish website was out of date and needed updating, apparently this is quite a common occurrence. It is in this day and age the first place a prospective candidate will look, as the saying goes first impressions...so after some unforeseen delays the parish website has been updated and I would like to thank Heidi Scott for taking on

this task. Heidi had no experience or training on how to build a website, it has been a steep learning curve hopefully whoever has applied has been encouraged to go through the website. We also need to thank Martin Burton and Sam Shackleton for supporting Heidi, especially during the day the website collapsed. So, to our welcomers, administrators, readers, our intercessions volunteers, those who help at the 1.00pm Baptisms, Marcia and Judy our pastoral organisers, the pastoral visitors, Ali Cohen our new electoral role officer, Jane Stockall who is the stewardship committee chairman, the vice chairman and also the committee a special thank you, that is what you call multi-tasking!

To the lay chairs, it's such a difficult position when half the PCC/DCC members want to go home at 9.30pm while the other half want to carry on talking, I don't envy you, so grateful thanks for all your hard work and patience too.

I would also like to give thanks and recognition to Carl, who attends the 11.00am service. He has been so generous over these past years to St John's. For those not too familiar, Carl donates all the oranges for the Christingle services also the Mother's Day flowers. Carl you are very much appreciated.

This year there has been so many changes and upheaval, from Stephen's well-earned retirement to Nigel's move to take up the reins in the parish of Saltford. One thing that hasn't changed but will be soon, is the team of wardens. Sadly, Julian Anderson is stepping down this April but fortunately Julian will still be seen dressed immaculately as usual around St John's. So thank you Julian for your time and immense knowledge of the church calendar year especially the placement of the correct liturgical colours in each church season. Julia and Lesley thankfully you're both staying for another year. Your wisdom, experience and memory are invaluable, as are the many hours of service to St John's.

So, if you've got this far congratulations and thank you for sticking out this 2024 wardens report. This is the part where I'm thinking I hope I haven't left

anyone out, so if I have, please accept my apologies, and hope you can forgive me.

Blessings.
Steve Scott - Churchwarden

St Francis', Keynsham

We are pleased to report and celebrate developments within St Francis in 2023. As always, we are grateful for the unwavering support and dedication of our congregation who have been patient and supportive in the last 12 months. We are especially grateful to Anika who has had to take on the responsibility of the Team Rector but has continued to support St Francis. Thank you to Rachel Shaw and the retired clergy who have helped cover the services and to Lesley Organ for her help in arranging cover.

Worship

St Francis provides an informal worship style at its services; this year we have tried to ensure the needs of children are met within the worship and once a month run a children's group during the communion service. As a result of the closure of Chewton Keynsham we were pleased to welcome the Eco congregation to our church. The Eco theme continues to be an important part of these services but we have developed the theme to a series called Faith in Action where local Christians talk about how their faith impacts on their everyday life – this might be in their work, family or voluntary roles. It is a reminder that God is not just with us on Sunday but Monday – Saturday.

Our Christmas services continue to be extremely popular especially our Christingle service.

Childrens work

We ran a number of children's activity days (craft / Messy church) providing a welcoming and inclusive environment for families to explore faith through creativity and interactive activities. The enthusiasm and participation of both children and parents has reaffirmed the importance of these activities within the church.

Our Toddler Group continues to grow providing support and fellowship for parents and caregivers in the local area in an engaging environment for young children to learn and play. We are grateful to Katie, our toddler group leader, who ensures the hall looks inviting and makes sure people are given a warm welcome. To meet demand, we are exploring the possibility of a second group. The Who Let the Dads Out group for dads of young children continues to grow and thanks go to the team who ensure dads are welcomed (and fed) each month.

We are developing a partnership with Castle Primary School and class visits have taken place to develop the spiritual growth among school-aged children and an introduction to the church as a building.

Building

We remain committed to maintaining our facilities to the highest standards, prioritising the safety and comfort of those who meet within our church both for worship and community use. The hall is well used and we would like to use the church more but we have an inefficient heating system which struggles to heat the church on very cold days. We have done a great deal of research on the best replacement system that is both cost effective and eco-friendly. We are close to identifying a system and then we need to raise the funds and gain faculty approval. The church is an important part of our local community and is well used by local groups, we have a good relationship with Butterflies group that supports children on the autistic spectrum. Thanks to Jenny and Katie for their work in ensuring the church is clean and for their

help in welcoming groups. Also, thanks to the parish office staff for their help in arranging bookings.

Yours in Christ
Martin Burton - Churchwarden

St Margaret's, Queen Charlton

St Margaret's continues to offer 2 Holy Communion services each month with ad hoc services including festivals such as Easter, Christmas and Remembrance.

Our congregation numbers are remaining constant at present. St Margaret's offers a traditional form of worship.

We are very fortunate to be supported primarily by Reverend Margaret Snook, who continues to lead our services together with tending our congregation members and those that are no longer able to attend church; also, those in the village community. Our thanks go out to her for all her work. The clergy team from Keynsham support us when Margaret is not available.

Our core congregation continue to attend our Sunday services throughout the year. The Easter, Christmas and Harvest services are well attended and supported by the village, particularly the Carols by Candlelight service.

At the beginning of October, a member of our congregation hosted a Harvest lunch in her home after the service. A joyous occasion.

Janet Lane has organised a few craft events for the village children for Mother's Day and Christingle. Our thanks to those who help with this outreach.

The fabric of the church continues to be in good health, however some remedial stonework needs to be done during the next year.

The church has had one wedding this year in August. Also, a Baptism service in June, when village residents, the Rose-Parfitt's children were baptised. They are, Hugo, Oscar, Louis and Theo.

The financial position of the church continues to be a constant source of worry. Whilst we managed to fulfill our Parish Share commitment for 2023, things are looking a little bleaker going into 2024. We give thanks to our Treasurer, Susan Jones, for her ongoing work.

Our organist Julian Hannam continues to play for us almost every Sunday and a huge thank you goes to him for his commitment.

My thanks also go to Julian and Jutta Hannam who support me in churchwarden duties. Thanks also to those members of the DCC for their commitment and support.

Chris McFee - Churchwarden

St Michael's, Burnett

CHURCH FABRIC

July 2023- The fire extinguishers have had their annual service.

5TH October A tree surgeon felled the dead Scot's Pine tree in the Church Yard as it was considered unsafe.

It has been decided to put the repair of the church bell on the back burner as it is very expensive and the steeplejack has said it is not unsafe.

We made a site visit to East Harptree Church last year to view their Resin bound pathway and have sought advice from them and Jonathan Folye. We have obtained two quotes for a Resin Bound path to the Church and are now seeking local planning permission, a Faculty and possible grants.

November 2023- The church window, guttering and downpipe on the Manor garden side has been repainted to bring it in line with the repainting on the church yard side.

CHURCH SERVICES

Following Mike's retirement in January 2023, Nigel's move to St Mary's and Stephen's retirement in September we have managed to retain two Holy Communion services a month with the hard work of Anika and the support of retired Clergy. Our monthly Morning Worship services have been lay led by the church wardens.

Easter, Rogation, Harvest, Remembrance and Christmas services were all well attended and enjoyed.

SOCIAL

Nick did a talk on May 17th on Norway and Tom did one on 'John Newton part 2' in June, both were accompanied by refreshments and were very enjoyable, proceeds went to Church funds and anti-slavery charities respectively.

FINANCES

Our current financial position is healthy.

Membership number for Parish Share has increased to 15.

REPORT OF GOODS AND ORNAMENTS

CHURCH PLATE

Items stored in the Vestry safe are as follows:-

The silver Elizabethan Chalice 1570 and lid.

A silver Chalice, Paten and Flagon

A silver plate and Pewter Alms dish.

A small brown suitcase containing the 'Coe' Chalice 1877;
the 'IHS' Chalice and a silver-plated Salver.

ITEMS STORED ON THE ROBE CHEST: -

One Brass Cross; one Brass Lectern and stand and two Brass Candlesticks.

OTHER PROPERTY OF THE CHURCH

1 Board showing extract of the will of ALDERMAN WHITSON OF BRISTOL is in the Vestry with a photo of Whitson's portrait beneath.

2 The map entitled 'An Exact Survey of the Manor of Burnett 1736' was removed from the Vestry in 2011 as it was showing signs of damp and is being housed in ELM FARM. Noted in Terrier.

3 The Wilson portrait (last valued at approx. £4,000) is on loan to BROOKLANDS, the Major General's former abode, where it is damp free. Noted in Terrier.

4 The Wilson sword is at WHITSON LODGE. Noted in Terrier.

ALL THESE ITEMS HAVE BEEN PHOTOGRAPHED AND THESE ARE RECORDED IN THE TERRIER. ALL ARE PRESENT AND CORRECT.

Rosemary Turner - Churchwarden

Parochial Church Council

Meetings

During the period April 2023 to March 2024 inclusively the PCC has held 5 scheduled meetings, and a scheduled Standing Committee meeting which became a full PCC meeting to discuss and process vacancy issues.

There was also a parish meeting facilitated by the Deanery and Parish Development Adviser, Claire Horton. This was to help us explore our vision for the future, who may we be seeking as next Team Rector and development of the parish profile.

Alongside that there was a pre-section 11 meeting attended by the AD of Bath, Adrian Youings, Mike Duff from CPAS, our patrons, and Claire Horton. This was to explain the process and various steps involved with a Team Rector vacancy.

As our practice is to report the proceedings of the PCC in the Contact magazine, I will not go into lots of details here but pick up what has been different.

Undoubtedly the main focus has been around all thing's **vacancy related**. One of the biggest tasks was to write the parish profile and a big vote of thanks must go to the small but talented team who did this for us. They also put together a job spec and advert. In consultation with the diocese housing provision has been looked at, where a Vicarage and the Rectory are sold and a new Rectory purchased. We have a vacancy prayer and have held tea, toast and prayer breakfast meetings.

People.

The parish said 'congratulations' and also 'thank you and good bye' to Stephen as he prepared for his marriage and retirement. Also 'goodbye' to our curate Nigel who was leaving to become Rector of Saltford, Newton St

Loe and Corston...he had quite a journey to make! He too will be missed although on the plus side he is not too far away and still in the deanery. This of course meant that Anika was left as our only full-time stipendiary priest. However, I am sure you would all agree she is doing a great job. We continue to hold her and her family in our prayers as she leads us and manages the parish.

A parish of this size relies a lot on clergy, Lay Readers and laity. This is even more so in a vacancy which creates extra tasks. Particularly this vacancy which has coincided with a reduction of clergy. However, we have been blessed with a variety of retired clergy who were willing to offer to lead services. Indeed, many people have stepped up to meet the challenges.

During the year we appointed a new Parish Office Manager, Lin Fry and I am sure many would agree she has settled down really well. She and Vanessa Body, are a good team and doing a great job in the office.

What has been a challenge and continues to be so is in finding a Children and Families Worker. Hopefully we will find someone soon

I am sure we would all agree that good and effective communication is important and so the PCC, along with input from the churches and parish office will be reviewing and looking at this during this year.

Sue Lloyd - PCC Lay Chair

Electoral Roll

Keynsham Parish Report to the Annual Parochial Church meeting 2024

The total members for the parish of Keynsham now stands at 270 which is the same as at this time last year. This comprises:

- 8 new members
- 3 members who have moved away
- 5 members who have sadly passed away

They are divided as follows:

	2023	Additions	Removals	2024
St John's	187	8	5	190
St Francis'	33	0	3	30
St Margaret's	34	0	0	34
St Michael's	16	0	0	16
Total	270	8	8	270

Ali Cohen - Electoral Roll Officer

Homegroups

We continue to have a good number of home groups - some that have been meeting for a couple of decades and some that only started recently. People from across the churches are involved, and some home groups spread across different churches.

Homegroups are a great way of growing in faith, having a supportive group of people, learning more about our faith, praying for one another and last but not least have lots of fun.

Anika Gardiner - Team Vicar

Worldwide Mission

This has been a quiet year for the WWMC, as members of the committee have been involved with helping the ZAG committee maintain contact with Chipata Parish, fund raising for Father Benards Wheels and organising the unfortunately cancelled, planned teachers visit this April.

The Annual Gift Day was on July 9th and the charities we raised money for this last year were Church Mission Society, The Leprosy Mission, The Bible Society and inHope (Crisis Centre Ministries Bristol). As yet we do not have a figure for the money raised, but we hope to distribute the money soon.

Our CMS partner Aaron Stanbury travelled out to Nairobi in Kenya last autumn, to work with children and we hope to be hearing how he is getting on soon.

Ruth Radley has left Birmingham Childrens Hospital chaplaincy and is now the Spiritual Care Lead at The Mary Stevens Hospice in Stourbridge. This means leaving CMS so she will no longer be supported financially by us, although our prayers and best wishes go with her in this new chapter of her life.

As always, I would like to thank all my committee members but in particular Penny Garrett for being my able secretary and keeping me in line and Rachel Shaw for all her dedicated work with the Zambia Link.

Sue Sprague - Chairman WWMC

Christian Aid

Christian Aid is supported through Churches Together in Keynsham and Saltford. In the past this has been with a committee made up of representatives from all the Keynsham churches. However, we don't currently have representation from every church to assist with planning and our activities are limited. Our aim is to raise awareness and money for Christian Aid and we have raised over £4,500 throughout the year and still have a soup lunch planned for March. We are well supported by all the local churches.

In Christian Aid Week we had an activity/information webpage and Justgiving page along with a Big Brekkie at the Baptist church with cake and plant stalls and a United Service at the Chocolate Quarter Sanctuary. We raised £2,000 during Christian Aid Week. We raised £494 in a High Street collection in October. We had representation at the Winter Festival and Christmas Tree

Festival at St John's Church and held a Christmas Appeal, raising over £1,830 including gift aid. We held a quiz at St Dunstan's Church Hall in February and raised £266. We held a soup lunch at St John's Church Hall in March 2024.

We would like to express our thanks to all those volunteers who have assisted, all those who have donated and all those who have attended our activities. Every small amount of time or money adds up to make a difference. Please get in touch if you would like to be more involved as we can do more with more volunteers.

Wendy Robbins and Tina Stubbs

Safeguarding

The PCC has complied with its duty to have "due regard" to the House of Bishops' Safeguarding Policy and Practice Guidance. In Keynsham Parish we practice safe recruitment of all church officers and volunteers working with children, young people and/or vulnerable adults. This includes administration of DBS applications and renewals and ensuring the appropriate level of Safeguarding training for all leaders and volunteers.

As Parish Safeguarding Officer, I have been involved with issues concerning Safeguarding situations with the appropriate reporting and processing of any action required in consultation with the PCC and Team Rector.

Contact details for me (as PSO) and the Diocesan Safeguarding Team are displayed alongside other local and national Safeguarding numbers and Safeguarding is a standing agenda item at each PCC meeting and I report regularly on Safeguarding matters.

We have agreed policies and procedures to deal with Safeguarding issues in accordance with the relevant policy and practice guidance and in consultation with the Diocesan Safeguarding Adviser.

We duly follow directives and guidance from the Diocese of Bath and Wells.

PSO Forum

I have regularly attended the PSO Forum which is a useful chance for me, as PSO, to network and share good practice.

Safeguarding Audit

There is a safeguarding audit planned for April 2025. The areas of particular focus are the new Church of England National Safeguarding Standards and how closely our current work aligns with these standards. In the light of this, it is really important that leaders of parish groups ensure that all safeguarding measures are adhered to most precisely and that the information fed into the Parish Dashboard is accurate and up to date. The diocesan website provides a number of documents and templates to support us in this.

Wendy Harwood

Stewardship

This is a brief resume of the planned giving in the parish as of 31st March 2024,

The following is a summary of the Stewardship position over the past 12 months

	March 2022	March 2023	Numbers of Planned Givers March 2023	March 2024	Numbers of Planned Givers March 2024
<i>St John's</i>	£153,085	£147,185	143 inc 35 couples or 178 individuals	£145,391	128 inc 34 couples or 162 individuals
<i>St Frances</i>	£23,116	£20,316	19 inc 4 couples or 23 individuals	£20,316	19 inc 4 couples or 23 individuals
<i>St Margaret's</i>	£8,854	£11,084	19 inc 5 couples or 24 individuals	£10,884	18 inc 5 couples or 23 individuals
<i>St Michael's</i>	£8,884	£9,244	15 inc 1 couple or 16 individuals	£10,084	15 inc 3 couple or 18 individuals

An expanded view of St John's during the past year is summarised here:

Jan 23	March 23	December 23	March 24
£152,205	£147,185	£139,683	£145,391

In the last year in the region of £7000 has been received in one off donations. Though very welcome 'One off' gifts are not part of the recurring projected income required for longer term planning which planned giving is.

Although St John's continues to see a gradual reduction in number of regular givers it is due to the generosity of a small proportion of its members that give so generously that the predicted drop in income isn't more.

A significant development in 2023 was the introduction of 'Parish Giving Scheme' for the members of St John's and it has been encouraging how many have already signed up. The data produced by the PGS is very comprehensive and will in the longer term significantly reduce the amount of admin for the treasurer and give an opportunity for givers to opt to have their giving reviewed annually in line with the cost of living. We are hoping to have another push to encourage more to sign up to the scheme in the coming months.

A healthy attitude to Stewardship within the parish is paramount for the parish to thrive and it is disappointing no one has come forward in the past few years to bring new energy and enthusiasm to the role. I must thank Anne Hewett for her continued commitment and drive in all matters financial

(and others!) her role as St John's treasurer is a huge commitment and needs to be supported with an energetic stewardship group.

Jane Stockall - Planned Giving Officer

Youth Ministry

Youth Ministry report 2024

First off, I'd like to thank God for this parish and the people in it. It's a privilege to be your youth worker. It has its ups and downs, but it is always a blessing to be in this role. Our team of volunteers are amazing and we couldn't have this ministry without them. The young people are fantastic and a joy to be with. They make everything so worthwhile. We all care for God and each other so it makes it a great environment to be and work in.

Sunday mornings

- We are more supported in our morning sessions by amazing volunteers and they are a true blessing to this ministry. But if you have a calling to help YP on a Sunday morning, send me an email
- Since last April we have explored and learnt a lot together in Way Makers. It might have been themes or a series we choose ourselves or linking in with the theme in church in hope conversations and growing faith continues at home.
- We filmed a short Christmas/epiphany drama and got to show this to parents after youth club one night. We'd love to share it in church one day but for now, we had great fun and laughter creating it (and some biscuits may have been harmed in the making of this video!)
- Muddy church - We love running Way Makers alongside but love joining in at the end, especially round the fire, eating a yummy treat. Big thanks to Anne and the children's ministry team for letting us join in.

- Our young people have also started taking roles in the church, such as hospitality, welcoming and operating the service slides or the sound desk. A few have also started to regularly join in with the Band. It's wonderful to see and I'm so proud of them. It really shows how awesome and talented they are to the wider church family and (hopefully) encourages discipleship into later life.
- We have a good number in our youth ministry with morning Way Makers sessions having around 5-9 attend each time.

Sunday Evenings

- Well-supported by wonderful volunteers, who are a great blessing to this ministry. We always have fun together and all contribute to make everything work.
- We try to have something different for them to do every session, with Christian values weaved through everything we do.
- We've joined in the bible series theme, used bible chat mats, videos, prayer and more.
- For activities we have group games, outdoor games, making pancakes, craft, the PlayStation, board game nights and games in church.
- We have a good number in our youth ministry and our youth group sessions having about 8-14 attending each time.
- As our group grows, we also have grown a group for those in 15-18yrs (or school yrs. 10+).
- Following on from our youth group, the new YA home group meets from 7:30pm and is more discussion based and grown up for our older young people ready for the next thing.
- We started with the bible course but when the bible series started, the older ones have been using the 6 beat spoken work book and videos as the bases for our discussion.
- We have also enjoyed discussing mental health, our faith, using the Examen and enjoying hot chocolate and biscuits.

- Going forward we love to explore the topics that matter to the young people and really dive deep into our faith.
- It's a lovely small group of 3-6 young people

Other work and activities

- So excited to say that confirmation is on the horizon!! We have a few yes' and maybes and it's been a long time coming. Praise God! But we have to join a group in the deanery, Bath Abbey or Wells Cathedral. I just found out From Tony Cook in the diocese Go Team that both the Cathedral (Saturday March 30 at 8.00pm) and the Bath Abbey (Saturday March 30 at 6.30pm) are holding confirmation services. The next Diocesan wide Confirmation service is on Saturday 23rd November at Wells Cathedral at 2pm. Next thing is to speak with the young people and their families and see which they might like to go for but November seems the most likely candidate as the others are too soon and in Easter holidays. Confirmation prep sessions have been in the making already so hopefully will be ready to go whenever we need it.

Summer camp

- We will be going back to camp this Summer! Satellites Camp 2024 - 2nd - 6/7th August. Young people can save the date or book now! At the time of writing, 5 of our young people have signed up already! Whole camp and Day tickets are available. And we have some free tickets for new comers!! Isn't that fantastic! Invitations are open to those from other churches in CTKS who don't have youth groups to go with. For those who don't know, Satellites is a summer event for young people, brought to you by the team at Youthscape. It's a five-day gathering, designed to inspire teenagers to live with God at the centre of their lives for the other 360 days of the year.
- Last summer, going to Satellites was a great experience. The young people loved it, camping together was great. The worship was fantastic, the main meeting talks and entertainment were so good and there were plenty of things to do. Sport, art, board games, seminars/workshops but also quieter

things in the chapel, so things for all types of personalities. The facilities are pretty good and taken care of. There are maybe a few minor kinks to iron out, it was only the second year of it running, but booking is easy and a fantastic time was had by all. They provide very well for youth leaders and volunteers as well. We also all felt safe there, safeguarding is handled well and, for example, the young people can go to a talk while we youth leaders stay back and prep dinner. But most importantly, the young people really enjoyed every minute and want to go again. I'm sure it's done great things for their faith journey too. It really makes all the late nights and early mornings totally worth it. This year we have (at the time of writing) about 5 YP signed up! We can't wait to go again!

CTKS youth events

- Gathering together to attend, The Mix, in Bristol and Movement worship nights in Bath and in our own parish at St John's (returning on the 24th March 24), Trips to laser fusions (laser tag) in Bristol.
- God has also been working in the hearts of others from our own and different churches in our community and part funded by CTKS, the first football event, called Kick Academy started on the 9th March and will happen every 2nd Saturday of the month. God bless this ministry!
- CTKS and Wellsway continue to support local schools through the chaplaincy ministry, bibles and 'It's your move' books.

Community connections

- Continue being a trustee for One Community Trust, networking with other youth agencies (like youth connect south west and project 28 briefly) and occasionally supporting the free community lunch.
- Working or volunteering with Junior choir to make good connections with the kids who someday might be potential youth group members. Combining my experience in children and youth ministry and love of music and singing (modern or choral) to contribute to this valuable ministry

- Networking with Abi Gray, town council youth worker. We have a great pastoral working relationship and have been able to host the youth group in O.C.T for BBQs and in the hall for music gigs. Abi is a fantastic youth worker and brings so much to our community.
- Nova festival: We got to join in last year's Nova festival (a youth arts festival run during Keynsham music festival). Sam and I did a singing workshop and Trevor, and Anna did a creative writing and illustration workshop. Both went pretty well and we got invited back this year. Other commitments means we look forward to being involved in different ways again this year and look forward to attending with the young group on Sunday evening.
- Using my role as Trust Chaplain in ministering to young people in the local community and supporting community pop up choirs at Wellsway that will be performing in March at St John's.

Prayer points for the future 🙏

- That our youth keeps knowing, growing and living with Jesus now and every day.
- Bless those who work and volunteer in all children and youth ministry
- Prayers for those on the journey to baptism and/or confirmation and those who journey with them.
- For inspiration and peace in creating fun and fulfilling sessions in our youth ministry
- For a youth ministry reunion in September with young people past and present.
- For those looking to join the youth group next September
- For support and growth in the ministry and pastoral support of those 18-25yrs
- Prayers for the parish team and our wider church family as it goes through so many changes
- Prayers that God sends the right person for a new team rector.
- Prayers that youth group never runs out of biscuits 🍪🍪

Children's Activities

St John's Church provides a range of children's activities. This report covers activities in the 11am Sunday services, 10.30am Sunday combined services and Sunday evenings. Junior Choir and Minims are singing groups for children and these are covered in more detail in the Music report. In addition, some services are All Age services, which include "something for everyone" – these services do not include separate activities for children. The Children and Families Worker post is currently vacant and in the interim Claire Lowe is responsible for the coordination of children's activities at St John's Church. A dedicated team of volunteers enables the provision of weekly children's activities.

April - September 2023

- Two Sunday morning groups held during 11am services – Explorers (age 4-11) and Little Explorers (under-4s)
- Children's activities provided during most 10.30am services – these often-included children from Minims or Junior Choir
- Muddy Church held in April and June (4th Sunday - during 11am service)
- Sporty Sunday held in May (4th Sunday - during 11am service)
- Fortnightly Sunday evening group for children age 7-11 (Impact) continued to be successful
- Three children "graduated" to Waymakers in July – gifts and cards given
- Summer party held in July – attended by over 20 children – beach themed with ice creams for everyone afterwards
- Summer Services were all 10.30am combined All Age services
- One candidate interviewed in August for the Children and Families Worker post (full time joint post with the Keynsham Methodist Church) but they were unfortunately not suitable

September 2023 - March 2024

- Additional Sunday morning group started
- Three Sunday morning groups held during 11am services – Adventurers (Y3-Y6), Explorers (Yr-Y2) and Little Explorers (under-4s)
- Children’s activities provided during most 10.30am services – these often included visiting children and/or children from Minims or Junior Choir (especially for services such as Christmas Tree Festival, Mothering Sunday and Easter Sunday)
- Themes/topics for children’s groups on Sunday mornings have been the same as those being covered in the sermon/talk – to enable opportunity for further discussion within families at home
- Muddy Church held in September, October, November, January and February (4th Sunday - during 11am service)
- Children made decorations for large tree in entrance porch for Christmas Tree Festival
- Christmas Party held in December – attended by over 20 children
- Children made Easter Garden during Easter Sunday service
- Children are encouraged to take part in services when possible

Numbers

- Numbers of children are fairly steady – but we have gained a couple of new families on Sunday mornings and a few new children have started attending Impact, replacing those who transitioned to Waymakers/Youth Group in September
- Typically, 15-20 children on Sunday mornings in Explore, 8-12 children on Sunday evenings at Impact, and 8-12 at Muddy Church
- There are several children who attend “regularly”, but not every week

The future

- More helpers/leaders are needed to sustain three groups on a Sunday morning
- It is hoped that there will be more opportunities in the future for children to help with service planning and be more involved with service leadership
- Some children’s activities will be provided during 10.30am Summer Services this year

- More helpers/leaders needed if a Summer Holiday Bible Club is to be provided in the future

Claire Lowe
Co-Ordinator of Children's Activities - St John's Church

Who Let the Dad's Out?

Who Let the Dads Out is a national movement that resources churches to reach out to dads, father figures and their children. Who Let the Dads Out is overseen by Care for the Family and there are now over 250 such groups around the country. It is founded on the principle of wanting to demonstrate God's love to communities.

St John's has been running a WLTD group every third Saturday morning of the month since 2012. In 2018 St Francis began to host every first Saturday morning. Together they create a space for dads, granddads, father figures and their children to have fun together. The team of dedicated helpers provides bacon rolls, tea and coffee for the men and plenty of toys, craft activities, a story and toast and jam for the children.

Both events are proving popular. The average attendance at St John's is between 15 - 25 dads and 20 - 30 children. St Francis averages 10-15 dads and their children. It continues to provide a fantastic opportunity to deepen relationships with a group who do not attend church and a space for men at a similar stage of life to talk and get to know one another. We have a growing list of about 60 Dads who we communicate with on a regular basis.

Plans for 2024-25 include continuing to run social events for families as well as just dads, and inviting families who we have got to know to church events such as muddy-play church, Kick Academy and special Sunday services.

Robin Kelly - Who Let the Dad's Out?

Mission

Dear Parishioners,

I am filled with both gratitude and reflection as we review the final year of our Pioneer Project. Despite facing numerous challenges over the past four years, including financial constraints, changes in leadership, and external crises such as COVID-19, we have witnessed the unmistakable presence of God guiding our efforts and opening doors for our ministry.

It is with a heavy heart that we acknowledge the cessation of the Table in Two Rivers Primary School project in October 2023, due to unsustainable financial demands. However, amidst this setback, we have continued to press forward, adapting and evolving to build the foundation for a fresh expression of the church that will meet the needs of our community. I thank the PCC and the parish for their support in this trial.

Throughout this final year, we have celebrated significant milestones, including our first baptism in the sanctuary garden—a poignant reminder of the spiritual growth and transformation taking place within our midst. We have also cultivated meaningful relationships with families from Keynsham and beyond, fostering a sense of belonging and connection within our community.

Two elements of the project have emerged as beacons of hope and sustainability: The Sanctuary Garden and Grow Together (In partnership with

OCT). Since October 2023, a new monastic approach to prayer has been established in the sanctuary garden, providing a sacred space for contemplation and fellowship. This has included a monastic daily approach to prayer meetings and pastoral/healing sessions, as well as family gatherings around the firepit—a testament to the diverse ways in which we can engage with God and one another.

Additionally, the success of Grow Together has inspired us to extend our gardening activities to newly acquired allotment plots outside the sanctuary garden. This expansion reflects our commitment to caring for the planet and building meaningful connections within our community.

Looking ahead, we envision the sanctuary garden as the spiritual heartbeat of our project—a place of refuge, renewal, and encounter with Jesus. Simultaneously, Grow Together will serve as a space for loving service, where we can cultivate relationships and stewardship of the earth.

In these final seven months, I will be working towards sustainability for the project, both financially and practically. The activities of the project cost approximately £1800 per annum. This is for the rent of the grounds which is £1250, £400 hospitality and the rest on ad hoc materials such as seeds and art materials.

The greatest challenge for the project is human resources, I am seeking out folks who can host the activities of the project on my departure at the end of this year. If you feel called to practice ministry through a rhythm prayer, meditation, pastoral support or gardening please get in touch.

In closing, I want to express my heartfelt gratitude to all who have contributed to the Pioneer Project over the years—whether through your time, talents, prayers, or financial support. Together, we have weathered storms, celebrated victories, and borne witness to the transformative power of God's love in our midst here in Keynsham.

May we continue to journey forward in faith, hope, and love, trusting in God's abundant grace to guide and sustain us in the years to come.

Yours in Christ,

Trevor James - Pioneer Missioner

Churches Together in Keynsham and Saltford

This last year has been an eventful one for Churches Together as familiar and regular events and projects were enjoyed once more, albeit still with some caution as we remain mindful of the pandemic and its effects. We are still unable to distribute the hot cross buns during the Walk of Witness on Good Friday, but they are still enjoyed with tea and coffee due to the enduring hospitality at the Keynsham Baptist Church!

In addition, Churches Together is now offering more support for the community with other various activities and wider integration with national events. The recently introduced Kick Academy is one example. Kick Academies are a national project, which welcomes all children, ages 7-14 and of all abilities, for football skills training and fun matches that reflect Christian values.

CTKS acknowledges with grateful thanks the strong support from all the clergy and churches in Keynsham, which has been consistent and steadfast and without which there would be less progress towards the connection and support for the local community. We are especially grateful to the clergy for sharing in the Pulpit Swap during the Week of Christian Unity, hosting the 5th Sunday services and the Council meetings, and their willingness to assist wherever possible.

We remain constantly grateful that Churches Together and the Town Council are in mutual support of each other as we work towards support of the local community in many different areas.

Churches Together in Keynsham and Saltford are ready to continue the commitment to serving the community, but as always, this can only be achieved with the assistance of more willing volunteers to fill a larger pool of members from which to form the smaller groups that are then enabled to focus on a specific service or event. This is essential to ensure that everything that is carried out under the CTKS 'umbrella' receives the best attention and planning with a work load that is evenly spread. A case in point is that regrettably, we were unable to host the annual Christmas Lunch due to a lack of volunteers, we are hoping to provide the Christmas Lunch this year.

We pay tribute to the organisations that are part of Churches Together, most of them for many years. We pay tribute to Ros Durrant, our Chair, for her exemplary leadership, the shared enthusiasm of the Executive Committee Members and the membership of Churches Together for their support.

As always, the essential, underlying help is prayer, prayer and more prayer. We thank and praise our merciful, risen Christ for his leading and guiding, and rest the future of Churches Together in Keynsham and Saltford in his hands.

June Lowe - CTKS Secretary

Chew Magna Deanery Synod

Chew Magna Deanery Synod 2023: Annual Summary

The majority of time this year has been spent on discussing the Chew Magna Deanery Plan for Clergy Deployment.

Meeting held on **Tuesday 24th January 2023** at the Parish Hall, Keynsham

Draft Deanery Plan for Clergy Deployment

Following on from the Deanery Synod meeting of 10th October 2022 the aim of the meeting was to gain views from around the deanery on the Draft Deanery Plan for Clergy Deployment. Contributions had been invited from attendees and a number spoke on the subject.

- Mary Cookson spoke on behalf of the United Parish of East Harptree with West Harptree and Hinton Blewett and also Bishop Sutton and Stowey. She reported that the churchwardens and representatives from all the parishes in vacancy from Blagdon to Stowey had met and they agreed that the suggestion that 9 of the churches in the area from Blagdon to Stowey could combine under 1 priest was unviable. They had agreed that a Deanery wide solution was needed – taking into account all the parishes.
- Darrell Pickup from Saltford, Corston and Newton St Loe (currently in vacancy) said that their benefice was hoping to advertise their post shortly and was looking for synod's approval to proceed.
- Lynda Hooper from Clutton and Cameley (currently in vacancy) said that they were reasonably happy with the suggestion that they might join with the Farmborough benefice.
- Sue Lloyd from Keynsham confirmed that they would be losing 2 clergy in the coming months, whilst the population of Keynsham had expanded rapidly in recent years. The loss of these 2 posts would leave large gaps in their benefice.

Synod then divided into groups to discuss what they had heard and to suggest what might be the best way forward for the Deanery.

Points which came out of the discussions included:

- Although the draft plan had tried to limit change where possible it was now felt that the situation throughout the whole deanery should be reviewed, so those newly formed benefices only recently established may need to grow.
- We should go forward with faith not fear.
- A good group administrator can be very helpful to a benefice.
- We should look outside the church community for assistance with certain tasks.

- We need to work together and be flexible in order to find the right solution.
- We need to embrace change.

It was agreed the draft plan should be reviewed taking into account all the benefices in the deanery.

Synod met on 14th June with the primary aim to hear feedback on the Draft Deanery Plan version 2.

The first plan had been produced in September 2022 and had been reviewed in April 2023 following discussion at the October 2022 and January 2023 DS meetings.

Written feedback had been received prior to the meeting from CVE, CVW, Clutton with Cameley, Compton Martin, Stowey, the United Parish of East and West Harptree with Hinton Blewett, Blagdon and Ubley, and Bishop Sutton.

At the meeting the reps were invited to give further feedback and those who spoke included reps from Clutton with Cameley, the United Parish, Blagdon and Ubley, Bishop Sutton and Stowey, Compton Martin, CVW, CVE, Publow and Pensford and Compton Dando.

Jane Spanner spoke on behalf of CVW and confirmed that we remained open to the idea of Dundry joining us but we were aware of the concern raised by CVE to the possible loss of Dundry.

CVW were opposed to the suggestion from Blagdon and Ubley that they might join us as it would bring the stipendiary allocation to 1.15 (too great a workload for any priest) and the additional parish would be geographically too distant.

CVE had suggested in their written feedback that Chew Stoke might leave CVW and join CVE but this idea was not supported.

However, CVW suggested as a way forward that Bishop Sutton and Stowey could be added to the benefice – if the 2 year interim minister/Pioneer post was an option.

Synod then divided into 3 groups to discuss the question: How best and most fairly might the Deanery resolve the issue of losing one post?

No clear consensus came out of the discussions although the suggestion that Bishop Sutton and Stowey might join with CVW was welcomed by a visitor from Stowey. It was asked if the 2 year interim post was guaranteed but although the interim minister post for Bishop Sutton and Stowey had been put in the plan the idea had not been approved by the Diocese.

The DS meeting provisionally arranged for 5th July was later cancelled in order to enable informal discussions to take place between parishes in the hope that a way forward might be found.

Synod met at St Andrew's, Chew Stoke on **Monday 9th October**, this was Rev Ian Mills' first meeting as Area Dean.

The first part of the meeting was given over to Elections for the next 3 years: House of Clergy elected 2 members to the Deanery Mission and Pastoral Group – Revd Anika Gardiner and Revd Nigel Williams. The Revd Guy Martin-Scott was co-opted to the DMPG.

House of Laity – Graham Sage was elected Lay Dean the position of Assistant Lay Dean is currently vacant. Rosemary Porter and Judith Hillman were elected to the DMPG.

John Spencer and Jessica McInnes were elected to the roles of DS Treasurer and Secretary.

Deanery Plan for the Deployment of Clergy

The main part of the evening was given over to discussing the motion: 'that Synod accepts Version 3 of the Deployment Plan for the allocation of seven stipendiary clergy across the Deanery.' (Copy of Version 3 attached).

Getting to this stage had not been easy but over the summer months good progress had been made in finding a way forward. Revd Ian Mills had held fruitful conversations with Bishop Sutton and Stowey and Revd Guy Martin-Scott had held similar useful conversations with Clutton and Cameley. This had resulted in the formation of V3 of the plan.

Mary Cookson spoke on behalf of the United Parish of East with West Harptree and Hinton Blewett and the benefice of All Saints North Mendip (Blagdon and Ubley) and Compton Martin and said all those parishes were now in agreement and were keen to form the proposed new benefice.

A vote took place and the motion was approved unanimously.

Angela Fraser – Deanery School’s Chaplain gave a brief report.

Angela confirmed that she would be retiring on 21st July 2024. She hopes that some of her work will continue after her retirement but this will depend on volunteers going into schools.

Jessica McInnes

January 2024

Diocese of Bath and Wells

The Direction of Travel



This is last year’s entry but still valid and good to remind ourselves: If our diocesan vision is to be people who are ‘living and telling the story of Jesus’ then might our broad ‘directions of travel’ under that vision be as follows:

1. Valuing and cherishing the people we already have

Our starting point needs to be that of valuing and cherishing the people we already have so that we can live out our calling to be light and salt

within the communities in which we live. Our churches, chaplaincies and schools have committed people, blessed with a rich variety of skills, held in the trust of their local communities, inheritors of an amazing heritage of history and buildings.

Under this heading we could then ‘nest’ a series of areas that we need to work on e.g. ministerial welfare, financial sustainability, support for church wardens and other church officers, development of a buildings policy etc.

2. New worshipping communities

At the same time, the ways in which our traditional congregations worship doesn’t seem to be so attractive to people of younger generations. We’re all conscious that most of our traditional congregations are aging. Yet we see that when we provide ways to express faith in ways that are different from the usual Sunday offering, people who’d never normally come on a Sunday morning seem keen to get involved – especially children, young people and families. So how we are experiencing offering the substance of our faith but in new forms? Across the diocese – how are we forming new worshipping communities in our different contexts?

3. Shared local ministry

When the Church began, the model it worked on was one in which many different people had different roles to play. In many cases we’ve ended up with a Victorian model which assumes that the Vicar will do almost everything. Not only is this a crying waste of different people’s talents, gifts and passions, it’s increasingly leaving our clergy tired, overstretched and liable to burn out. The development of shared local ministry is crucial: both to use the gifts that all people have and to ensure that the load is shared.

4. Developing our faith

Faith is at its most attractive when it’s an experience of being on a journey – of growing, changing, developing. Where there is attentiveness to faith development, things happen. We’ve a whole range of examples of offerings that help people put their toe in the water. But how do we help people try out what it’s like to go ankle, knee deep or beyond? And how do all of us keep growing in faith? None of us have arrived at the destination.

In all of the above it will be important that

- One size can't fit all – any direction of travel must be adaptable to the needs of local contexts and must be locally owned
- We must work out of what we have, not out of concern for what we lack
- Our directions of travel must be owned by all parts of our diocese – parishes, schools, chaplaincies, support services, synods, Bishop's Council, bishops and archdeacons

All that we do must be based on prayer, thinking, conversation and consultation.

www.bathandwells.org.uk

Appendix 1

Membership of the Parochial Church Council during the last year – following the 2023 APCM

Clergy:

Team Rector & Chairman	Revd Dr Stephen M’Caw until Sept 2023
Team Rector	Currently vacant
Team Vicar	Revd Anika Gardiner
Curate	Revd Nigel Williams until July 2023

Diocesan Synod:	Prebendary Sue Lloyd	(St J)
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Deanery Synod:	Prebendary Sue Lloyd	(St J)
	Mrs Sue Sprague	(St J)
	Mr John Watkeys	(St J)
	Mrs Christine Woodward	(St J)
	Mr Robert Cook	(St F)

St. John’s Churchwardens:	Mr Steve Scott
	Mrs Lesley Organ

St. Margaret’s Churchwardens:	Mr Chris McFee
	(one vacancy)

St. Michael’s Churchwardens:	Mrs Rosemary Turner
	Dr Nick Milton

St. Francis’ Churchwardens:	Mr Martin Burton
	(one vacancy)

Elected Members:	Mrs Anne Hewett	(St J)
	Dr Christopher Newton	(St J)
	Mrs Jenny Owen	(St J)
	Dr Richard Pannett	(St J)
	Mr Robert Cook	(St F)
	Mr Steve McDonnell (Co-opted November 2023, St F)	

Mrs Janet Lane (St M, QC)
Mrs Susan Jones (Co-opted March 2024, St M, QC)

Mrs Graham Lenton (St M, Burnett)

Co-opted

Co-opted Members (co-opted by the PCC, by dint of chairing a PCC subcommittee):

Mrs Sue Sprague (Worldwide Mission Committee)
Mrs Jane Stockall (Stewardship Committee)

Officers of the Keynsham Parochial Church Council:

Lay Chair: Prebendary Sue Lloyd
(elected from the membership)
Treasurer: Dr Christopher Newton
(elected from the membership)
Paul Trueman (c-opted from September 2023)
Secretary: Ms Julia Wright (Co-opted April 2023)

A note on the structure of the Parish

Our Parish of Keynsham is led (in conjunction with clergy) by the Parochial Church Council (PCC) – which meets approx. 5 times a year. The members of the PCC are the trustees of the charity. Each of the four churches has its own District Church Council (DCC) which whilst having delegated powers for e.g. the care of the building and the ordering of worship remains a part of the PCC, and under its direction. The DCCs usually meet 4 to 5 times a year.

The parish's accounts are made up from six distinct accounts, each of which has its own treasurer or administrator. These are: the accounts of each of the 4 churches, plus the central PCC account and the fees account (into which funeral and wedding and related payments are made).

Appendix 2

The Churchwarden's Main Duties

The churchwarden's main duties are summarised in Canon E1 paragraphs 4 and 5, of the Canons of the Church of England. Under those paragraphs, once churchwardens take up their office, they:-

- a. are the officers of the bishop (not the incumbent or PCC) (E1.4);
- b. must be the foremost in representing the laity and co-operating with the incumbent (E1.4);
- c. must use their best endeavours by example and precept to encourage the parishioners in the practice of true religion and to promote unity and peace among them (E1.4);
- d. must discharge the duties assigned to them by law and custom (E1.4). (Examples of this are their duties in relation to the offerings or collections in the church, and the duties imposed on them by section 5 of the Care of Church and Ecclesiastical Jurisdiction Measure 1991 in relation to the church building and the land and articles belonging to it);
- e. must maintain order and decency in the church and churchyard, especially during the time of divine service (E1.4); and
- f. hold the title to the movable goods of the church, must keep an inventory of those goods and keep it up to date, and must hand over the goods to their successors, who must check the inventory (E1.5).

Appendix 3

Legacy Policy

The Parochial Church Council agreed at the meeting on 12th January 2016 a legacy policy. This is now publicized so that all of us know how the parish will handle any money we might generously leave to any of the churches of the Parish in our Will.

“The Keynsham Parochial Church Council (PCC) reaffirms its commitment to encouraging people to make and review their Wills as part of their Christian stewardship.

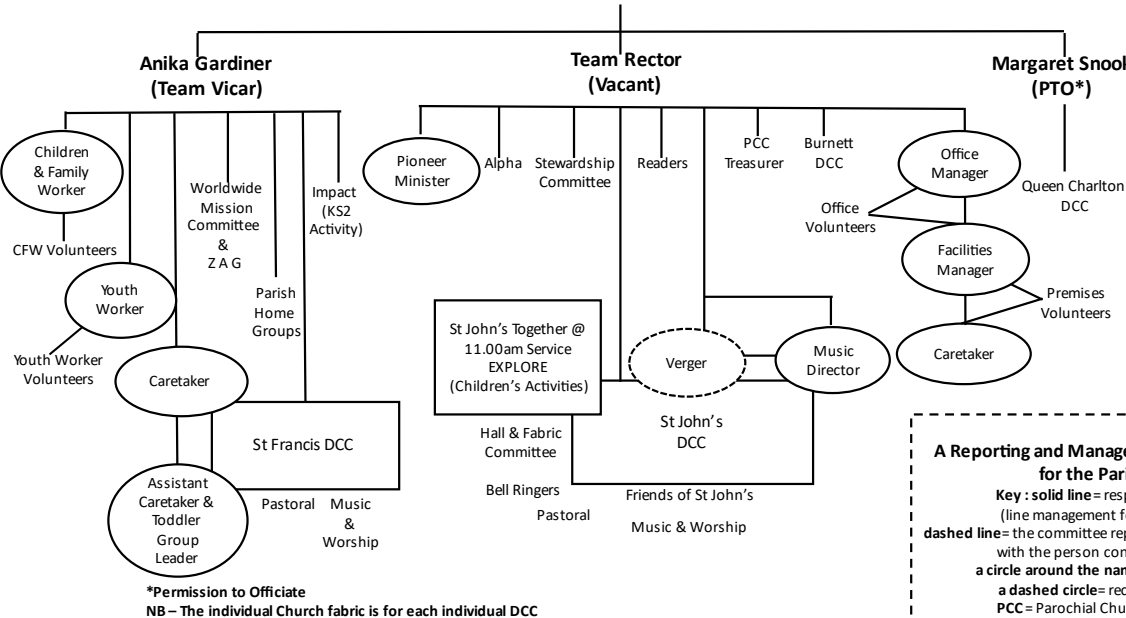
It welcomes church members leaving gifts in their Wills for the general purposes of the parish, and if they wish to specific churches within the parish. The PCC’s policy is to use gifts in Wills to fund significant development projects in the parish whether buildings, equipment, or staff. Because it may not be possible to fulfil specific donor requests, we prefer gifts to be subject to minimum restrictions.

Appendix 4

MANAGEMENT STRUCTURE

From October 2023

Team Rector / Team Vicar & Curate in partnership with the PCC



A Reporting and Management diagram for the Parish

Key : solid line= responsible to (line management for people)
dashed line= the committee reports to the PCC / DCC with the person concerned key
a circle around the name= employed
a dashed circle= receives fees
PCC= Parochial Church Council
DCC= District Church Council

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
The Parochial Church Council of Keynsham

Case Accounting Ltd.
20 Goodwood Way
Chippenham
SN14 0SY

Contents of the Financial Statements
for the Year Ended 31 December 2023

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The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

ADMINISTRATION OF THE PARISH

Keynsham Parochial Church Council is part of the Church of England. It is a member of the Deanery of Chew Magna and the Diocese of Bath and Wells. It administers the ecclesiastical parish of Keynsham which is situated midway between Bristol and Bath in the County of Bath & North East Somerset.

The centres of population within the ecclesiastical parish are the town of Keynsham and the villages of Burnett, Chewton Keynsham and Queen Charlton. The centres of worship within the Parish are the churches of St John the Baptist, the High Street, Keynsham; St Francis, Warwick Road, Keynsham; St Michael in the village of Burnett and St Margaret in the village of Queen Charlton.

The address for the Keynsham Parochial Church Council is:
The Parish Office, 1, The Park, Keynsham, Bristol, BS31 2BL.
Tel: 0117 9863354
Email: office@keynshamparish.org.uk
Website: www.keynshamparish.org.uk

All the churches can be contacted through the Parish Office.

CHARITY DETAILS

The name of the charity is:

The Parochial Church Council of the Ecclesiastical Parish of Keynsham
and the Registered Charity Number is: **1128845**

INCUMBENT

The Team Vicar is Revd Anika Gardiner. She can be contacted via the Parish Office.

BANKERS

Keynsham PCC	National Westminster Bank plc. CCLA Investment Management Ltd,	Knowle Branch, 290 Wells Road, Knowle, Bristol. BS4 2QA Senator House 85 Queen Victoria Street London EC4V 4ET
St. John the Baptist	HSBC CCLA Investment Management Ltd,	79 Regent Street, Kingswood, Bristol, BS15 8LH Senator House 85 Queen Victoria Street London EC4V 4ET
St. Francis	TSB Bank plc.	13/15, High Street, Keynsham, BS31 1DP
St. Margaret	HSBC CCLA Investment Management Ltd	79 Regent Street, Kingswood, BS15 Senator House 85 Queen Victoria Street London EC4V 4ET
St. Michael	National Westminster Bank plc.	Knowle Branch, 290 Wells Road, Knowle, Bristol. BS4 2QA

The Parochial Church Council of Keynsham

Report of the Trustees
for the Year Ended 31 December 2023

CCLA Investment Management Ltd

Senator House
85 Queen Victoria Street
London EC4V 4ET

ACCOUNTANT & INDEPENDENT EXAMINER

Case Accounting Ltd, 20 Goodwood Way, Chippenham, SN14 0SY

CHURCH ARCHITECTS

St. John the Baptist	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Francis	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Margaret	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Michael	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL

QUINQUENNIAL INSPECTIONS –

Are expected within the Parish as follows:

St. John the Baptist Church	August 2028
St. Margaret Church	March 2025
St. Francis Church	April 2028
St. Michael Church	November 2025

All the churches, halls and the One Community Trust building are in a good state of repair, and are maintained regularly.

LEGAL ADVISER

Parochial Church Council	Harris and Harris Solicitors	14, Market Place, Wells, Somerset, BA5 2RE Tel: 01749 674747
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The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

MEMBERSHIP OF KEYNSHAM PAROCHIAL CHURCH COUNCIL FROM THE ANNUAL MEETING IN APRIL 2023
--

Clergy:

Team Rector	Vacant
Team Vicar & Chairperson	Revd Anika Gardiner
Curate	Revd Nigel Williams (until July 2023)

Diocesan Synod: Mrs Sue Lloyd (St J)

Deanery Synod:

Mrs Sue Lloyd	(St J)
Mr John Watkeys	(St J)
Mr Christine Woodward	(St J)
Mrs Sue Sprague	(St J)
Mr Robert Cook	(St F)

St. John's Churchwardens:

Mr Steve Scott
Mrs Lesley Organ

St. Margaret's Churchwardens:

Mr Chris McFee
(one vacancy)

St. Michael's Churchwardens:

Mrs Rosemary Turner
Dr Nick Milton

St. Francis' Churchwardens:

Mr Martin Buton
(one vacancy)

Elected Members:

Mrs Anne Hewett	(St J)
Dr Christopher Newton	(St J)
Mrs Jenny Owen	(St J)
Dr Richard Pannett	(St J)
Mr Robert Cook	(St F)
(two vacancies from St Francis)	
Mrs Janet Lane	(St Margaret, Queen Charlton)
Mr Graham Lenton	(St Michael, Burnett)
Mr Paul Trueman	(co-opted September 2023)
Mr Steve McDonnell	(co-opted November 2023)
Mrs Susan Jones	(co-opted March 2024, St Ma)

Co-opted Members (co-opted by the PCC, by dint of chairing a PCC subcommittee):

Mrs Sue Sprague (Worldwide Mission Committee)
Mrs Jane Stockall (Stewardship Committee)

Officers of the Keynsham Parochial Church Council:

Lay Chair:	Mrs Sue Lloyd (elected from the membership)
Treasurer:	Dr Christopher Newton (elected from the membership)
Secretary:	Ms Julia Wright

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

DONATIONS FROM THE TRUSTEES DURING 2023

It is estimated that during 2023, £21,624 was donated by trustees to the charity. During 2022, £17,114 was donated by trustees to the charity, during 2021, £19,564 was donated by trustees to the charity, and during 2020 a total of £20,334 was donated by trustees to the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

THE KEYNSHAM PAROCHIAL CHURCH COUNCIL

Keynsham Parochial Church Council (afterwards referred to as 'the PCC') follows in the appointment of its members, both the Church of England's Church Representation Rules 2022, and the District Scheme as implemented prior to the Annual Church Meeting (APCM) held on the 25th April 2023, which updated the District Scheme adopted on 7th April 1997.

The scheme agreed on 25th April 2023 sets out a structure for each of the four churches in the Parish to have a District Council, and to be represented at the Parochial Church Council. The PCC has delegated various powers (e.g. care of the church fabric and some control of finances) to the four District Church Councils (afterwards referred to as 'the DCCs') - one for each church, but such delegation is without prejudice to the exercise by the Parochial Church Council of Keynsham of its functions, powers and duties whenever it shall deem fit to exercise them, in particular concerning the holding of real property and employing staff and other matters for which a body corporate is required.

All those who attend church services are encouraged to register on the Electoral Roll of one of the churches in the Parish, and thereby become eligible to attend District and Parish annual meetings, vote at the annual meetings, and be eligible to be elected to District and Parochial Church Councils, as outlined in the Church Representation Rules 2022.

Full meetings of the PCC are held every other month five times a year, normally on the second Tuesday in the month. The PCC Standing Committee meets as it needs to, up to five times a year, usually on the second Tuesday of the month, alternating month by month with the PCC. The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the clergy, the PCC lay chair, the PCC treasurer and secretary, and all the churchwardens and deputy churchwardens of the parish, although only one churchwarden and deputy churchwarden from any individual church need attend.

The PCC is responsible for making decisions on all matters of general concern and importance to the Parish including the ministry and mission of the Parish, the employment of staff, how the PCC's finances are managed and funds spent, the safeguarding of children and vulnerable adults, and health and safety matters.

There are two PCC subcommittees: the Worldwide Mission Committee and the Stewardship Committee. The Worldwide Mission Committee is concerned with the Parish's support of Mission outside the Parish, and the Stewardship Committee with financial stewardship within the Parish. These subcommittees are subject to the PCC as final decision maker.

CHEWTON KEYNSHAM MISSION CHURCH

By agreement of the membership, the Church of Chewton Keynsham ceased functioning at the end of 2020.

The Parochial Church Council of Keynsham

Report of the Trustees for the Year Ended 31 December 2023

2021 was a transition year. This has included the process of offering the membership of the Eco-Church a home at St Francis; bringing the Chewton Keynsham Church finances under the umbrella of the central PCC account; deciding to proceed with selling the building once diocesan permission has been obtained and preparing to formally agree at the Annual Parochial Church Meeting on 3rd May 2022, a Parish Scheme for the governance of the parish which no longer includes Chewton Keynsham Church as a district.

During 2023 the process has continued. Diocesan permission was granted to sell the building on 10th May 2022, and legal advice is being sought at all stages of the complicated process to sell the building.

RISKS TO THE CHARITY

The risks the charity faces are **financial, reputational, legal and operational**

The **financial** risk of insolvency is covered by a variety of means, and is also related to capital of good will so crucial to a church's functioning. Financial risk is minimised by having accountable and comprehensive systems in place within the parish structures at multiple levels; being adequately insured by the Ecclesiastical Insurance Group (a group with considerable church experience); and being part of the much larger Diocese of Bath and Wells, which in turn is part of the Church of England. For the last nine years the credit the Diocese have offered, by way of accepting late payment of the Parish's Contribution to the Diocese ('Parish Share'), has illustrated the support available from the latter source.

A major risk the Parish faces in its functioning is that of the decline of its **reputation** and social capital, both of the good will within the churches and the good relations the churches within the parish enjoy with the wider community around them. These good relations are kept and improved by valid consultation, considerate neighbourliness, on-going service to the community and adherence to the Charity's main objectives. Such attitudes are a fundamental part of the Parish's functioning and intrinsic to its ethos.

The statutory and **legal** requirements of health and safety, employment and charity law, and those around the issues of safeguarding of vulnerable adults, youth and children are all included in the work of the PCC and DCCs.

The Parish Safeguarding Policy follows that of the guidance of the Diocese of Bath and Wells, and the national Church of England. There is an annual report to the PCC and Annual Parochial Church Meeting.

All the churches and church halls have their own Health and Safety policies. There is combined report for the main site of St John's Church, the Parish Hall, and the One Community Trust Garage. Professional advice is sought when appropriate.

The **operational** risks to the church buildings in the parish are covered by regular maintenance, five yearly architectural inspections and adequate insurance.

OBJECTIVES AND ACTIVITIES

The PCC is committed to the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. To this end it maintains worship in all four churches on a weekly basis and many other activities beside. A full report of each of the churches' activities in the last year is usually published each year in an additional PCC Annual Report available on request.

The Parochial Church Council of Keynsham

Report of the Trustees for the Year Ended 31 December 2023

STAFF EMPLOYED

The PCC employs seven staff to further its objectives:

- Parish Youth Worker – Ms Philippa Lovell for 20 hours/week.
- Parish Office Manager to administer the Parish Office - Mrs Judy Yeo-Walker for 20 hours/week (Judy left in May 2023).
- Parish Office Manager to administer the Parish Office – Mrs Linda Fry for 20 hours/week (from 16th May 2023).
- Facilities Manager - Mrs Vanessa Body for 20 hours/week.
- Caretaker of the St John's site - Mr Steve Spiteri for 12 hours/week (he is paid from St John's District Council funds).
- Caretaker of the St John's site – Mr Graham Mitchell for 12 hours/week from 13th November 2023 (he is paid from St John's DCC fund).
- St John's Music Director - Mr Samuel Shackleton for 20 hours/week (he is paid from St John's District Council funds).
- Caretaker of St Francis - Mrs Jenny Minty for 11 hours/week (she is paid from St Francis District Council funds).
- Assistant Caretaker of St Francis - Mrs Katie Pointer for 9 hours/week (she is paid from St Francis District Council funds).

There are also people that the parish pays as self-employed or for their sessional work as cleaners or organists. There are in addition many, many volunteers who ensure the Parish functions smoothly in countless ways including for example Churchwardens, Treasurers, Leaders of Mothers' Union and the children's ministry, flower arrangers, etc.

PUBLIC BENEFIT

In accordance with the Charities Act 2011, the Charity Commission requires a charity to demonstrate that each of its aims provide an identifiable benefit to the public or a section of the public. In this section the Charity Commission's specific guidance to charities that have the advancement of religion as a major aim has been followed. The PCC (Powers) Measure 1956 states that the PCC 'is to cooperate with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'. The activities within Keynsham Parish that surround each of these four aims are described below, along with the accompanying identifiable public benefit. In every case Keynsham PCC is committed to enabling as many people as possible to join in the activities of the Parish and to receive its benefits. Sunday worship is widely advertised and is open to all comers, and includes online provision, pastoral care is available for all who ask, and social activities are usually promoted for the whole community.

EVANGELISTIC (THE ADVANCEMENT OF RELIGION)

The practice and promotion of the Christian faith via Sunday and midweek worship, the yearly Alpha Course, weekly homegroups, Mothers' Union meetings, and other such activities, provides meaning and purpose in the life of the adherents, offers a moral framework for life choices and also a means of developing and maintaining spiritual wellbeing. This is not confined to only regular worshippers and members, since visitors and new members are welcome, and further the Christian faith encourages the service and loving of others and the working for the wider good of whole society ('You shall love your neighbour as yourself').

In addition the maintaining of the historical fabric of the five churches, the burden of which falls on to the four District Church Councils, which are constituents of the PCC (see page above), thereby ensures the preservation of the historic fabric for the whole community. In addition the church buildings provide a sacred space for the wider community for both specific occasions, and for visitors to drop in, in order to reflect, pray and enjoy the quiet. (The largest church, St John's, is open each day Monday to Friday). The churchyards of St Michael, Burnett, and St Margaret, Queen Charlton are available for burials for members of the public resident in the respective villages.

The Parochial Church Council of Keynsham

Report of the Trustees for the Year Ended 31 December 2023

St John's has been connected with the school of the same name in Keynsham since Victorian times and contributes to the spiritual and moral education of the children at the school by three church members as governors (one as chair of governors), the Team Rector and Curate leading collective worship, and the school attending specific services in the Church of St John's three times a year.

The Two Rivers Church of England School in Keynsham which began its life in September 2020 is also connected in an evolving and similar way to St John's Church of England School. One church member is a governor, the Team Rector and Curate and a team of people lead collective worship, and the school attends specific services in the Church of St John's occasionally.

PASTORAL

All who reside within the ecclesiastical parish of Keynsham are entitled to a Church of England baptism, wedding or funeral, and those who are associated in other ways with the parish often make use of the opportunity e.g. to marry in the parish. The pastoral care that the clergy and others provide, aims to express Christian caring through the contacts with families and individuals as well as during the Christian services such as funerals themselves. Follow up care for bereaved families includes an invitation to an autumn commemoration service in which the deceased is named and comfort offered.

In 2021 the Parish activity began to return to pre-pandemic levels. There were 21 church funerals and 36 funerals at a crematorium or cemetery; 9 weddings and 17 baptisms.

In 2022 the Parish conducted 14 church funerals and 23 funerals at a crematorium or cemetery; 12 weddings and 33 baptisms.

In 2023 the Parish conducted 24 church funerals and 11 funerals at a crematorium or cemetery; 4 weddings and 31 baptisms.

The pastoral care of members of the church is a central part of the church's daily activities including visiting the sick at home and in hospital. A good deal of care is offered informally by members of the church community as well as by formal pastoral care structures and the clergy.

The churches within the parish function act as very important social networks not only for their members but for people in the community as a whole. People are prayed for by name (with their permission) during Sunday services whether or not they attend church.

SOCIAL

The church of St John's and the adjacent Parish Hall are buildings maintained at the Parish's expense and are available for hire for wider public use. The church is available for concerts; the Parish Hall, for Karate, Keep Fit, Toddlers, and other events including private parties.

St Francis Church having first undertaken the thermal insulation and double glazing of both the church and hall, completed in early 2016 the final phase of its refurbishment project by building a two storey extension to its hall. The resultant facilities have resulted in an increased take up of use by the local community with Toddlers, and other groups.

Concerts are occasionally held in the churches in Burnett and Queen Charlton.

In 2023 the Parish gave away £6,061 to charitable different causes. In 2022 the Parish gave away £7,467 to charitable causes. In 2021 the Parish gave away £18,183 to charitable causes, and in 2020 the Parish gave away £10,657 to charitable causes.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

ECUMENICAL

The Anglican Parish of Keynsham is a partner within the organisation known as 'Churches Together in Keynsham and Saltford', which is made up of all the churches in Keynsham (Baptist, Methodist, Pentecostal and Roman Catholic and others), and the Anglican church in Saltford. This umbrella organisation as well as promoting harmony and co-operation between the denominations, and thereby contributing to the religious harmony within the town, contributes to social care through, for example, the 'Friends in Need' scheme. This scheme links volunteer drivers with those requiring lifts to doctors' surgeries or hospitals for their health care needs. In addition the churches of the town of Keynsham support and work with Keynsham Town Council, and the village churches likewise with their Parish Council for the wider community's thriving and common good.

ACHIEVEMENTS AND PERFORMANCE

A full report of the all the churches' activities in the last year is usually published each year in an additional PCC Annual Report available on request. The details about the many of the activities that occur in the parish can be seen on the parish website (www.keynshamparish.org.uk).

ELECTORAL ROLL

The were 270 members of the Parish of Keynsham currently. Details are:

	2022	Additions	Removals	2023
St John's	187	8	5	190
St Francis	33	0	3	30
St Margaret's	34	0	0	34
St Michael's	16	0	0	16
Total	270	8	8	270

FINANCIAL REVIEW

GENERAL – a) end of year debt

The overall picture of the parish's finances is that they have remained remarkably stable. A crucial measure is the outstanding Parish Share still owed to the Diocese of Bath and Wells at the end of the year.

In 2023 the Parish was owed £4,243 from the Diocese of Bath and Wells. In 2022 the Parish (in reality St John's) finished the year owing £19,795, slightly up on the year before (2021) when St John's finished the year owing £18,950.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

GENERAL – b) financial positions of each Church (unrestricted funds)

The situation with regard to each of the individual churches is shown in the table below:

For 2023

	End of year balance of income versus expenditure of unrestricted funds for 2023	Carry over surplus or deficit of all unrestricted funds at the end of 2023
St John	Minus £46,608	Minus £2,365
St Francis	Minus £6,090	£13,989
St Margaret, QC	Minus £2,757	£3,077
St Michael, Burnett	£3,667	13,787

For 2022

	End of year balance of income versus expenditure of unrestricted funds for 2022	Carry over surplus or deficit of all unrestricted funds at the end of 2022
St John	£26,323	£44,244 (£40,700 is from two generous legacies)
St Francis	Minus £1,843	£20,079
St Margaret, QC	Minus £36	£5,834
St Michael, Burnett	£1,957	£10,120

By way of comparison for 2021

	End of year balance of income versus expenditure of unrestricted funds for 2021	Carry over surplus or deficit of all unrestricted funds at the end of 2021
St John	£29,322 (NB £27,328 legacies)	£17,921
St Francis	£323	£21,922
St Margaret, QC	Minus £2,644	£5,870
St Michael, Burnett	£1,170	£8,193
Chewton Keynsham	£447	£2,927

THE @ONE PROJECT

In November 2010 the former Rectory building on the St John's site was purchased by the parish for £315,000. Along with costs to convert the use of the building and the ancillary costs of legal fees of £27,674, the total cost to the Parish was £342,674.

The purchase was made possible by a loan from the Diocese of Bath and Wells of £225,000, alongside loans and gifts from private individuals, and a loan of £49,500 from PCC designated reserves.

Through the hard work and energy of the 'Rectory Development Group', a group largely of volunteers, a huge sum of money was raised in grants and donations, such that at the end of 2016, the amount outstanding was only £67,517 to the Diocese and £26,500 to the Parochial Church Council.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

Following discussion within the Community Management Group overseeing the @One Project on behalf of the Parochial Church Council, and within the Parochial Church Council, and after consultation with external advisors, the decision was made by the Parochial Church Council meeting on 2nd February 2015 for the @One Project to become a separate charity. The separate charity known as The One Community Trust Keynsham (charity number 1163878) was registered as a charitable incorporated organisation on 7th October 2015, with the charitable objects as:

The One Community Trust operates from a Christian ethos, & is based at the @One building in Keynsham, adjacent to St John's Church. Our objectives are:

- To promote community benefit for the support and advancement primarily, but not exclusively, of the young people of Keynsham, regardless of belief.*
- To give them the confidence and faith to change their lives.*
- To further support and relieve, through charitable actions, those in need (by reason of youth, age, ill health, disability, financial hardship or other disadvantages) who are living in Keynsham and the surrounding district, by organising and supporting healthy and enjoyable community activities & providing associated services throughout the year.*

At the end of 2019 the PCC owed £72,803 (£1,946 having been added as interest for the year). There were no repayments to the Diocese during 2019, or the previous 3 years as arranged beforehand with Diocese. During 2020 repayments have recommenced with the One Community Trust paying £6,469 during 2020 in lieu of rent; leaving £67,947 owing with the addition of interest. During 2021 the One Community Trust paid £6,281 in lieu of rent; leaving £63,075 owing with the addition of interest. During 2022 the One Community Trust paid £7,081 in lieu of rent; leaving £58,226 owing with the addition of interest. During 2023 the One Community Trust paid £4,000 in lieu of rent; leaving £55,474 owing with the addition of interest.

The Parochial Church Council continues to take a close supportive interest in the One Community Trust.

LEGACY POLICY

The Parochial Church Council adopted a Legacy policy at its meeting on 12th January 2016. [This was after having invited the individual churches to consider a policy of their own, but their feedback to the Parochial Church Council was that they would prefer a parish wide one.]

The policy is:

“The Keynsham Parochial Church Council (PCC) reaffirms its commitment to encouraging people to make and review their Wills as part of their Christian stewardship.

It welcomes church members leaving gifts in their Wills for the general purposes of the parish, and if they wish to specific churches within the parish. The PCC’s policy is to use gifts in Wills to fund significant development projects in the parish whether buildings, equipment, or staff. Because it may not be possible to fulfil specific donor requests, we prefer gifts to be subject to minimum restrictions.”

RESERVES

RESERVES POLICY

The Policy of each of the four individual churches is to maintain sufficient unrestricted funds to cover necessary foreseeable expenditure, and retain a positive financial balance at all times.

For the three biggest accounts of St Francis, St John's and the Central PCC accounts, the ideal is to have sufficient cash at bank available to cover three months of staff costs and regular expected expenditure.

It is our policy to invest our reserve funds with CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

RESERVES CURRENTLY HELD

	Reserves held at 31st December 2023	Reserves held at 31st December 2022
Keynsham PCC Totals	General = £69,092 Fixed Assets (net of loans) Restricted = £155,768 Unrestricted = £1,102,660 Other Restricted = £64,450 Other Designated = £55,534 Endowment = £44,762	General = £104,805 Fixed Assets (net of loans) Restricted = £161,428 Unrestricted = £1,120,600 Other Restricted = £15,701 Other Designated = £52,139 Endowment = £40,886
St John the Baptist, Keynsham	General = (£2,365) Restricted = £55,633	General = £44,243 Restricted = £5,211
St Francis, Keynsham	General = £8,989 Designated = £5,000 Restricted = £1,010	General = £16,079 Designated = £4,000 Restricted = £1,010
Chewton Keynsham Mission Church	Included within the PCC totals going forward	Included within the PCC totals going forward
St Margaret, Queen Charlton	General = £2,529 Designated = £548 Restricted = £1,746	General = £5,492 Designated = £342 Restricted = £1,781
St Michael, Burnett	General = £13,787 Restricted = £5,809	General = £10,120 Restricted = £8,540

As can be seen the reserves held by the four churches are small.

Approved by order of the PCC on and signed on its behalf by:

.....
Revd Anika Gardiner
Team Vicar/Chair of the PCC

.....
Dr Christopher Newton
PCC Treasurer

Independent Examiner's Report to the Trustees of
The Parochial Church Council of Keynsham

Independent examiner's report to the trustees of The Parochial Church Council of Keynsham

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of Keynsham (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr T Case ICAEW
Institute of Chartered Accountants in England and Wales (ICAEW)
Case Accounting Ltd.
20 Goodwood Way
Chippenham
SN14 0SY

Date:

The Parochial Church Council of Keynsham

Statement of Financial Activities
for the Year Ended 31 December 2023

		Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.23 Total funds £	31.12.22 Total funds £
Notes						
INCOME AND						
ENDOWMENTS FROM						
Donations and legacies	2	290,616	58,593	-	349,209	315,988
Other trading activities	3	20,162	160	-	20,322	11,389
Investment income	4	1,849	649	1,224	3,722	1,708
Other income	5	65,335	-	-	65,335	71,062
Total		377,962	59,402	1,224	438,588	400,147
EXPENDITURE ON						
Charitable activities						
Parish office expenses	6	31,971	-	-	31,971	29,520
Church running expenses		99,829	11,159	-	110,988	55,808
Hall running expenses		30,793	843	-	31,636	36,627
Other		73,168	6,822	-	79,990	62,305
Missionary and charitable giving		5,866	195	-	6,061	7,467
Work of the P.C.C		183,887	-	-	183,887	210,875
Other	8	-	-	1,224	1,224	1,217
Total		425,514	19,019	1,224	445,757	403,819
Net gains/(losses) on investments		-	-	3,876	3,876	(5,497)
NET INCOME/(EXPENDITURE)		(47,552)	40,383	3,876	(3,293)	(9,169)
TRANSFER BETWEEN FUNDS		(2,707)	2,707	-	-	-
RECONCILIATION OF FUNDS						
Total funds brought forward		1,277,545	177,128	40,886	1,495,559	1,504,728
TOTAL FUNDS CARRIED FORWARD		1,227,286	220,218	44,762	1,492,266	1,495,559

The notes form part of these financial statements

The Parochial Church Council of Keynsham

Balance Sheet

31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.23 Total funds £	31.12.22 Total funds £
FIXED ASSETS						
Tangible assets	13	1,199,632	155,768	-	1,355,400	1,379,000
Investments	14	-	-	44,762	44,762	40,886
		1,199,632	155,768	44,762	1,400,162	1,419,886
CURRENT ASSETS						
Debtors	15	16,408	-	-	16,408	21,717
Cash at bank		20,190	119,924	-	140,114	146,463
		36,598	119,924	-	156,522	168,180
CREDITORS						
Amounts falling due within one year	16	(8,944)	-	-	(8,944)	(34,281)
NET CURRENT ASSETS		27,654	119,924	-	147,578	133,899
TOTAL ASSETS LESS CURRENT LIABILITIES		1,227,286	275,692	44,762	1,547,740	1,553,785
CREDITORS						
Amounts falling due after more than one year	17	-	(55,474)	-	(55,474)	(58,226)
NET ASSETS		1,227,286	220,218	44,762	1,492,266	1,495,559

The notes form part of these financial statements

The Parochial Church Council of Keynsham

Balance Sheet - continued
31 December 2023

FUNDS	18		
Unrestricted funds		1,227,286	1,277,545
Restricted funds		220,218	177,128
Endowment funds		<u>44,762</u>	<u>40,886</u>
TOTAL FUNDS		<u><u>1,492,266</u></u>	<u><u>1,495,559</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Revd Anika Gardiner
Team Vicar/Chair of the PCC

.....
Dr Christopher Newton
PCC Treasurer

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The charity's accounts comprise the activities of:

St John the Baptist, Keynsham
St Francis, Keynsham
St Margaret's, Queen Charlton
St Michael's, Burnett
The Parochial Church Council Central
The Keynsham Parish Clergy Fees Account

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law including the former rectory freehold premises and the related loan from the Diocese. They do not include the accounts of other church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Planned giving is only recognised when received.

Collections are recognised when received by or on behalf of the PCC.

Legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount can be estimated with sufficient accuracy and it is probable that the amount will be received.

Income tax recoverable on gift aid donations is recognised when the donation is received.

Sales of books and other items sold in the shop are recognised at point of sale.

Fees arising from the use of properties are recognised when the fee is due.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates.

1. ACCOUNTING POLICIES - continued

Resources expended

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when payable.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	Straight line over 50 years
Solar panels	Straight line over 10 years
Office equipment	Straight line over 4 years

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Planned giving	186,372	-	186,372
Gift Aid	45,732	10,000	55,732
Gift Aid collection	4,090	-	4,090
Cash collections	6,909	-	6,909
Donations, appeals	28,513	48,593	77,106
Legacies			
Legacies (St John)	18,600	-	18,600
Grants receivable			
Bath & Wells Diocesan of Change Bells	-	-	-
Friends of St John	-	-	-
St John's Bellringers	-	-	-
St Margaret's Energy Grant	400	-	400
	290,616	58,593	349,209

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Planned giving	201,381	-	201,381
Gift Aid	51,661	43	51,704
Gift Aid collection	2,976	-	2,976
Cash collections	6,170	-	6,170
Donations, appeals	22,511	2,829	25,340
Legacies			
Legacies (St John)	25,451	-	25,451
Grants receivable			
Bath & Wells Diocesan of Change Bells	-	-	-
Friends of St John	-	2,500	2,500
St John's Bellringers	-	466	466
	310,150	5,838	315,988

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

3. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising events and activities	15,640	-	15,640
Harvest lunches	-	160	160
Mission income	3,631	-	3,631
Use of Church facilities (CK)	891	-	891
	20,162	160	20,322

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fundraising events and activities	8,429	-	8,429
Harvest lunches	-	60	60
Mission income	2,075	-	2,075
Use of Church facilities (CK)	825	-	825
	11,329	60	11,389

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Other interest received	1,849	649	1,224	3,722

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Other interest received	405	86	1,217	1,708

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish hall and St John's church lettings	18,930	-	18,930
Other rents received (SF)	16,755	-	16,755
Fees	19,198	-	19,198
Office services and other income	5,757	-	5,757
Solar panel rebates (SJ)	695	-	695
One Community repayment of loan	4,000	-	4,000
	65,335	-	65,335

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish hall and St John's church lettings	17,587	-	17,587
Other rents received (SF)	16,151	-	16,151
Fees	23,240	-	23,240
Office services and other income	8,379	173	8,552
Solar panel rebates (SJ)	683	-	683
Government grants for CJRS	-	-	-
One Community repayment of loan	4,849	-	4,849
	70,889	173	71,062

6. CHARITABLE ACTIVITIES COSTS

EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Mission and Charitable giving	5,866	195	6,061
Diocesan parish share	166,164	-	166,164
Fees	12,429	-	12,429
Other groups and activities	3,458	372	3,830
Youth & Children and Families workers salary and expenses	1,464	-	1,464
Support costs	236,133	18,452	254,585
	425,514	19,019	444,533

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

6. CHARITABLE ACTIVITIES COSTS - continued

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Mission and Charitable giving	7,382	85	7,467
Diocesan parish share	174,087	-	174,087
Fees	15,573	-	15,573
Other groups and activities	1,679	-	1,679
Youth & Children and Families workers salary and expenses	19,536	-	19,536
Support costs	170,315	13,945	184,260
	<u>388,572</u>	<u>14,030</u>	<u>402,602</u>

EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Charitable giving £	Work of the P.C.C £	Support Costs £	Total Funds 2023 £	Total Funds 2022 £
Mission and Charitable giving	6,061	-	-	6,061	7,467
Diocesan parish share	-	166,164	-	166,164	174,087
Fees	-	12,429	-	12,429	15,573
Other groups and activities	-	3,830	-	3,830	1,679
Youth & Children and Families workers salary and expenses	-	1,464	-	1,464	19,536
Parish office expenses	-	-	31,971	31,971	29,520
Church running expenses	-	-	66,810	66,810	55,808
Church running expenses – lighting project (SJ)	-	-	44,178	44,178	-
Hall running expenses	-	-	31,636	31,636	36,627
Other	-	-	79,990	79,990	62,305
	<u>6,061</u>	<u>183,887</u>	<u>254,585</u>	<u>444,533</u>	<u>402,602</u>

7. GRANTS PAYABLE

	31.12.23 £	31.12.22 £
Missionary and charitable giving	<u>6,061</u>	<u>7,467</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

7. GRANTS PAYABLE - continued

	2023 £	2022 £
Genesis Trust	385	-
Sisters of the Church	197	-
Julian House	147	-
Mission giving	128	-
International Justice Museum	64	-
Bath Refugees	540	-
Keynsham food bank	175	314
Parish Mission	1,000	-
PCC Chapata	500	620
Oxfam	170	-
Charitable giving	735	-
Crisis	1,000	500
DEC Ukraine Appeal	1,000	111
Diocese Bells	20	20
Ukraine generators	-	1,000
World Mission Appeal	-	702
CMS	-	675
inHope	-	675
The Bible Society	-	675
The Leprosy Mission	-	675
Pakistan flood Christian Aid	-	650
RICE	-	650
Dementia adventure	-	200
	6,061	7,467

8. OTHER

	Unrestricted Fund £	Endowment Funds £	Total Funds 2023 £
Endowment fund income paid to St John's Wardens	-	1,224	1,224

	Unrestricted Fund £	Endowment Funds £	Total Funds 2022 £
Endowment fund income paid to St John's Wardens	-	1,217	1,217

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

10. STAFF COSTS

	2023	2022
	£	£
Wages and Salaries (including employer pension contributions)	<u>54,499</u>	<u>59,085</u>

The PCC employs seven staff to further its objectives:

Parish Youth Worker - Ms Philippa Lovell for 20 hours/week.

Parish Office Manager to administer the Parish Office - Mrs Judy Yeo-Walker for 20 hours/week (Judy left in May 2023).

Parish Office Manager to administer the Parish Office – Mrs Linda Fry for 20 hours/week (from 16th May 2023).

Facilities Manager - Mrs Vanessa Body for 20 hours/week.

Caretaker of the St John's site - Mr Steve Spiteri for 12 hours/week (he is paid from St John's District Council funds).

Caretaker of the St John's site - Mr Graham Mitchell for 12 hours/week from 13th November 2023 (he is paid from St John's District Council funds).

St John's Music Director - Mr Samuel Shackleton for 20 hours/week (he is paid from St John's District Council funds).

Caretaker of St Francis - Mrs Jenny Minty for 11 hours/week (she is paid from St Francis District Council funds).

Assistant Caretaker of St Francis - Mrs Katie Poynter for 9 hours/week (she is paid from St Francis District Council funds).

There are also people that the parish paid as self-employed or for their sessional work as organists.

No employee received remuneration of more than £60,000 during the year.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

11. 2022 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	310,150	5,838	-	315,988
Other trading activities	11,329	60	-	11,389
Investment income	405	86	1,217	1,708
Other income	70,889	173	-	71,062
Total	392,773	6,157	1,217	400,147
EXPENDITURE ON				
Charitable activities				
Parish office expenses	29,520	-	-	29,520
Church running expenses	48,875	6,933	-	55,808
Hall running expenses	36,063	564	-	36,627
Other	55,857	6,448	-	62,305
Missionary and charitable giving	7,382	85	-	7,467
Work of the P.C.C.	210,875	-	-	210,875
Other	-	-	1,217	1,217
Total	388,572	14,030	1,217	403,819
Net gains on investments	-	-	(5,497)	(5,497)
NET INCOME/(EXPENDITURE)	4,201	(7,873)	(5,497)	(9,169)
Transfers between funds	-	-	-	-
Net movement in funds	4,201	(7,873)	(5,497)	(9,169)
RECONCILIATION OF FUNDS				
Total funds brought forward	1,273,344	185,001	46,383	1,504,728
TOTAL FUNDS CARRIED FORWARD	1,277,545	177,128	40,886	1,495,559

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

12. SUPPORT COSTS

	Parish office expenses £	Church running expenses £	Hall running expenses £
Office and staff costs	20,901	-	-
Photocopying, postage and stationery	602	1,981	-
Office equipment	4,743	-	-
Office consumables including IT	2,265	-	-
Light, heat and water	-	11,389	8,913
Insurance	-	5,405	2,175
Repairs and maintenance (incl. churchyard)	-	31,751	7,089
Repairs and maintenance - lighting project (SJ)	-	44,178	-
Music director and organist (SJ)	-	16,284	-
Cleaning and caretaking (SJ)	-	-	13,459
Accountancy and professional fees	-	-	-
Depreciation	-	-	-
Clergy and ministry expenses	-	-	-
Caretaker costs (SF)	-	-	-
Organ, choir and music costs (SF and SJ)	-	-	-
Interest on loan from Diocese of Bath & Wells	-	-	-
Other expenses	3,460	-	-
	31,971	110,988	31,636

	Other £	Total funds 2023 £	Total Funds 2022 £
Office and staff costs	-	20,901	21,588
Photocopying, postage and stationery	-	2,583	2,950
Office equipment	-	4,743	4,727
Office consumables including IT	-	2,265	1,948
Light, heat and water	-	20,302	16,911
Insurance	-	7,580	7,703
Repairs and maintenance (incl. churchyard)	-	38,840	44,844
Repairs and maintenance – lighting project (SJ)	-	44,178	-
Music director and organist (SJ)	-	16,284	7,765
Cleaning and caretaking (SJ)	-	13,459	15,212
Accountancy and professional fees	9,600	9,600	9,000
Depreciation	23,600	23,600	24,388
Clergy and ministry expenses	14,375	14,375	6,016
Caretaker costs (SF)	11,113	11,113	10,189
Organ, choir and music costs (SF and SJ)	5,357	5,357	2,623
Interest on loan from Diocese of Bath & Wells	1,248	1,248	2,233
Other expenses	14,697	18,157	6,163
	79,990	254,585	184,260

13. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 January 2023 and 31 December 2023	<u>1,615,000</u>	<u>17,855</u>	<u>7,880</u>	<u>1,640,735</u>
DEPRECIATION				
At 1 January 2023	236,000	17,855	7,880	261,735
Charge for year	<u>23,600</u>	<u>-</u>	<u>-</u>	<u>23,600</u>
At 31 December 2023	<u>259,600</u>	<u>17,855</u>	<u>7,880</u>	<u>285,335</u>
NET BOOK VALUE				
At 31 December 2023	<u>1,355,400</u>	<u>-</u>	<u>-</u>	<u>1,355,400</u>
At 31 December 2022	<u>1,379,600</u>	<u>-</u>	<u>-</u>	<u>1,379,600</u>

The freehold property consists of :

St John's Church Hall, which is held by the PCC on behalf of the DCC of St John the Baptist, Keynsham.

Chewton Keynsham Mission church, which is held by the PCC.

The @ONE St John's Youth and Community Centre (formerly The Rectory) was purchased in Autumn 2010 for £315,000.

All freehold property is recognised using a previous depreciated replacement cost valuation as a deemed cost on transition to SORP (FRS 102). These assets are being depreciated from their valuation year of 2012.

14. FIXED ASSET INVESTMENTS

	Unlisted investments £
MARKET VALUE	
At 1 January 2023	40,886
Revaluations	<u>3,876</u>
At 31 December 2023	<u>44,762</u>
NET BOOK VALUE	
At 31 December 2023	<u>44,762</u>
At 31 December 2022	<u>40,886</u>

There were no investment assets outside the UK.

Cost or valuation at 31 December 2023 is represented by:

	Unlisted investments £
Valuation in 2023	<u>44,762</u>

Investments comprise the following:

1,823 income shares in the Central Board of Finance Investment Fund of which 963 shares are the Fabric expendable endowment fund and 860 shares are the Poor and Aged permanent endowment fund. The market value of these shares at 31 December 2023 was £41,210 (2022: £37,637).

179 COIF Charities Investment Fund, income units which are the J. Bowles permanent endowment fund. The dividends received are paid over to St. John's Wardens Account. The market value of these shares at 31 December 2023 was £3,552 (2022: £3,249).

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Other debtors	6,803	11,737
Diocesan parish share	4,243	-
Gift aid receivable	5,362	9,980
	<u>16,408</u>	<u>21,717</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Diocesan parish share	-	19,795
Other creditors	8,944	14,486
	<u>8,944</u>	<u>34,281</u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.23	31.12.22
	£	£
Other creditors	55,474	58,226

During 2017 the loan repayment date was extended from 31 December 2020 to 31 December 2034. Interest is payable at 2% above variable Bank of England base rate and is charged annually in arrears. The interest may be settled or added to the capital balance outstanding. Although the loan term is until 31 December 2034, the trustees intend to repay the loan as soon as possible.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	104,805	(32,009)	(3,704)	69,092
Mission worldwide (PCC)	2,190	3,631	(1)	5,820
Residential weekend (PCC)	552	177	-	729
Keynsham parish ministry (PCC)	488	21	-	509
Keynsham parish development (PCC)	1,040	89	-	1,129
Lee Abbey (PCC)	238	-	-	238
Reserve fund (SF)	4,000	-	1,000	5,000
Fabric fund (QC)	2,071	(1,521)	(2)	548
Growing leaders course (PCC)	194	-	-	194
Legacy fund (SJ)	40,700	-	-	40,700
Capital assets fund (PCC)	1,120,600	(17,940)	-	1,102,660
Holiday at home (PCC)	667	-	-	667
	1,277,545	(47,552)	(2,707)	1,227,286
Restricted funds				
Fabric and equipment fund (SJ)	843	(1,815)	1,613	641
Choir fund (SJ)	887	1,582	-	2,470
Outreach fund (SJ)	1,207	(507)	-	700
Organ fund (SJ)	878	(179)	-	699
Harvest supper (QC, CK)	58	(15)	-	43
Music & worship fund (SJ)	254	149	-	403
Fabric fund (St M, B)	6,295	(2,731)	-	3,564
Boiler/Property fund (QC)	(1,000)	-	1,000	-
New door fund (CK)	(94)	-	94	-
Clock Gilding fund (QC)	20	-	-	20
Extension appeal (SM,B)	1,245	-	-	1,245
Bell fund (QC)	1,746	(20)	-	1,726
The One Community Trust	161,428	(5,660)	-	155,768
Video fund (SF)	340	-	-	340
CTKS (CK)	357	-	-	357
Youth Club fund (SF)	375	-	-	375
Sunday Club (SF)	295	-	-	295
Church Maintenance fund (CK)	852	-	-	852

The Parochial Church Council of Keynsham

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

Music Scholarship fund (SJ)	151	-	-	151
Tower Lighting fund (SJ)	525	-	-	525
Bellringers fund (SJ)	466	(166)	-	300
Building work fund (SJ)	-	49,744	-	49,744
	<u>177,128</u>	<u>40,383</u>	<u>2,707</u>	<u>220,218</u>
Endowment funds				
P Smith Poor and Aged fund	17,755	1,686	-	19,441
P Smith Fabric fund	19,882	1,887	-	21,769
Bowles fund	3,249	303	-	3,552
	<u>40,886</u>	<u>3,876</u>	<u>-</u>	<u>44,762</u>
TOTAL FUNDS	<u>1,495,559</u>	<u>(3,293)</u>	<u>-</u>	<u>1,492,266</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	366,478	(398,487)	-	(32,009)
Mission worldwide (PCC)	3,631	-	-	3,631
Residential weekend (PCC)	5,925	(5,748)	-	177
Keynsham parish ministry (PCC)	21	-	-	21
Keynsham parish development (PCC)	89	-	-	89
Fabric fund (QC)	1,818	(3,339)	-	(1,521)
Capital assets fund (PCC)	-	(17,940)	-	(17,940)
	377,962	(425,514)	-	(47,552)
Restricted funds				
Fabric and equipment fund (SJ)	941	(2,756)	-	(1,815)
Choir fund (SJ)	2,194	(611)	-	1,583
Outreach fund (SJ)	500	(1,007)	-	(507)
Organ fund (SJ)	-	(179)	-	(179)
Harvest supper (QC, CK)	160	(175)	-	(15)
Music & worship fund (SJ)	149	-	-	149
Fabric fund (St M, B)	8	(2,739)	-	(2,731)
Bell fund (QC)	-	(20)	-	(20)
The One Community Trust	-	(5,660)	-	(5,660)
Bellringers fund (SJ)	-	(166)	-	(166)
Building work fund (SJ)	55,450	(5,706)	-	49,744
	59,402	(19,019)	-	40,383
Endowment funds				
P Smith Poor and Aged fund	531	(531)	1,686	1,686
P Smith Fabric fund	595	(595)	1,887	1,887
Bowles fund	98	(98)	303	303
	1,224	(1,224)	3,876	3,876
TOTAL FUNDS	438,588	(445,757)	3,876	(3,293)

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

18. MOVEMENT IN FUNDS - continued

2022 Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	108,729	(4,317)	393	104,805
Mission worldwide (PCC)	2,935	(745)	-	2,190
Kidzone (SJ)	393	-	(393)	-
Residential weekend (PCC)	552	-	-	552
Keynsham parish ministry (PCC)	483	5	-	488
750yrs Celebrations fund (SJ)	-	-	-	-
Keynsham parish development (PCC)	1,020	20	-	1,040
Lee Abbey (PCC)	238	-	-	238
Reserve fund (SF)	4,000	-	-	4,000
Fabric fund (QC)	344	1,727	-	2,071
Growing leaders course (PCC)	194	-	-	194
Legacy fund (SJ)	15,249	25,451	-	40,700
Capital assets fund (PCC)	1,138,540	(17,940)	-	1,120,600
Holiday at home (PCC)	667	-	-	667
	1,273,344	4,201	-	1,277,545
Restricted funds				
Kitchen equipment fund (SJ)	1,825	(2,400)	575	-
Fabric and equipment fund (SJ)	1,508	(91)	(575)	842
Choir fund (SJ)	867	20	-	887
Outreach fund (SJ)	1,207	-	-	1,207
Organ fund (SJ)	878	-	-	878
Harvest supper (QC, CK)	48	10	-	58
Music & worship fund (SJ)	254	-	-	254
Fabric fund (St M, B)	6,295	-	-	6,295
Boiler/Property fund (QC)	(1,000)	-	-	(1,000)
New door fund (CK)	(94)	-	-	(94)
Clock Gilding fund (QC)	20	-	-	20
Church toilet and kitchenette extension appeal (SM,B)	1,245	-	-	1,245
Bell fund (QC)	1,701	45	-	1,746
Solar panels fund (PCC)	788	(788)	-	-
The One Community Trust	167,088	(5,660)	-	161,428
Video fund (SF)	340	-	-	340
CTKS (CK)	357	-	-	357
Youth Club fund (SF)	375	-	-	375
Sunday Club (SF)	295	-	-	295
Church Maintenance fund (CK)	852	-	-	852
Streaming equipment (SJ)	1	-	-	1

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

Music Scholarship fund (SJ)	151	-	-	151
Tower Lighting fund (SJ)	-	525	-	525
Bellringers fund (SJ)	-	466	-	466
	<hr/>	<hr/>	<hr/>	<hr/>
	185,001	(7,873)	-	177,128
Endowment funds				
P Smith Poor and Aged fund	20,140	(2,385)	-	17,755
P Smith Fabric fund	22,562	(2,680)	-	19,882
Bowles fund	3,681	(432)	-	3,249
	<hr/>	<hr/>	<hr/>	<hr/>
	46,383	(5,497)	-	40,886
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>1,504,728</u>	<u>(9,169)</u>	<u>-</u>	<u>1,495,559</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

2022 Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	360,490	(364,807)	-	(4,317)
Mission worldwide (PCC)	2,075	(2,820)	-	(745)
Keynsham parish ministry (PCC)	5	-	-	5
Keynsham parish development (PCC)	20	-	-	20
Fabric fund (QC)	4,732	(3,005)	-	1,727
Legacy fund (SJ)	25,451	-	-	25,451
Capital assets fund (PCC)	-	(17,940)	-	(17,940)
	392,773	(388,572)	-	4,201
Restricted funds				
Kitchen equipment fund (SJ)	500	(2,900)	-	(2,400)
Fabric and equipment fund (SJ)	4,333	(4,424)	-	(91)
Choir fund (SJ)	20	-	-	20
Harvest supper (QC, CK)	75	(65)	-	10
Boiler/Property fund (QC)	173	(173)	-	-
Bell fund (QC)	65	(20)	-	45
Solar panels fund (PCC)	-	(788)	-	(788)
The One Community Trust	-	(5,660)	-	(5,660)
Tower Lighting fund (SJ)	525	-	-	525
Bellringers fund (SJ)	466	-	-	466
	6,157	(14,030)	-	(7,873)
Endowment funds				
P Smith Poor and Aged fund	528	(528)	(2,385)	(2,385)
P Smith Fabric fund	592	(592)	(2,680)	(2,680)
Bowles fund	97	(97)	(432)	(432)
	1,217	(1,217)	(5,497)	(5,497)
TOTAL FUNDS	<u>400,147</u>	<u>(403,819)</u>	<u>(5,497)</u>	<u>(9,169)</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

20. FUNDS

The unrestricted funds are as follows:

Mission Worldwide fund - this fund is used by the PCC's Worldwide Mission Committee to make grants to organisations engaged in local, national and international mission.

Kidzone Fund - Kidzone is income generated from Kidzone which will be donated to charities of the childrens' choice.

Residential weekend - monies are saved towards the cost of undertaking, every other year, a weekend residential. The funds held will be utilised for any future parish weekend away.

Keynsham Parish Ministry Fund - this fund was set up in 2007 for the creation, provision, maintenance and improvement of ministry and mission. It was funded from legacy money.

The 750 celebrations fund is monies raised during the 750th anniversary of the Church.

Keynsham Parish Development Fund - this fund was set up in 2001 for the purposes of development and enhancement of church buildings in Keynsham Parish to further their service to the parish and wider community. It was funded from part of the proceeds of the sale of the former curate's house (88 Chandag Road).

The Holiday at Home fund makes provision for an event run each summer for the parish by St John's Pastoral Committee to provide an opportunity for persons of restricted mobility to socialise and enjoy seasonal hospitality and excursions.

The St Francis reserve fund is monies set aside for future use.

The St Margaret's Fabric Fund is available for use for the maintenance of the fabric of the church at St Margaret's Queen Charlton.

The Growing Leaders course is funds raised from course attendees to meet the cost of the course, with any surplus available to be used by the PCC for any other purpose.

An unrestricted legacy received by St John's DCC was set aside in earlier years but in 2019 was released back to general funds.

Capital Assets Fund - this fund represents the charity's fixed assets which have been funded from unrestricted funds. Depreciation charged against the assets reduces this fund and the balance on the fund at each year end is equal to the net book value at the year end of the fixed assets which have been funded by unrestricted funds.

The restricted funds are as follows:

20. FUNDS - continued

The Kitchen equipment fund (SJ) is monies received to be spent on various equipment in the St John's hall kitchen.

The Fabric Fund (SJ) contains donations to be used solely for the maintenance of the Fabric of St John's Church.

The Solar Panels fund (PCC) was created to fund the acquisition of additional solar panels for the @One/Parish hall complex.

The Choir fund (SJ) is to be used for the purchase of music and other choir needs e.g. choir vestments.

The Outreach fund (SJ) is to be used to fund outreach projects.

The Organ fund (SJ) is to be used to pay for ongoing repairs and maintenance of the organ.

The Building works fund (SJ) is monies raised towards the cost of church building development works at St Johns.

The Children & Families worker fund is a grant received from the Diocese of Bath & Wells to assist with the cost of employing such a worker.

The Harvest Supper fund is monies raised at Harvest Supper for specific grant giving.

The Music and Worship fund (SJ) is to be used for the support of music, other than the choir.

The Video fund (SF) is to be used for the purpose of acquiring and maintaining video equipment.

The Fabric fund (SM,B) is to be used to fund repairs to, and maintenance of, the Fabric of St Michael's Church, Burnett.

The CTKS fund (CK) is to be used to pay for visiting speakers at the Eco-Services.

The Youth Club fund (SF) is monies received following the closure of a Youth Club and is to be used specifically for young people.

The One Community Trust contains funds raised for the purpose of purchasing and renovating the @One St John's Youth and Community Centre (formerly The Rectory).

The Church Toilet and kitchenette extension fund (SM,B) is funding specifically raised towards the costs of a Church toilet and kitchenette extension at St Michael's Burnett. This work was completed summer 2018.

The Bell fund (QC) has been accumulated by the Bell Ringers over a number of years to be used towards the upkeep of the Bells, Bell Tower and Fabric.

The Sunday Club fund (SF) is used towards the cost of making and filling bags with toys and books to keep children occupied before and after Sunday School activities.

20. FUNDS - continued

The Boiler/property fund (QC) contains funds raised for the purpose of meeting heating and other property costs at Queen Charlton.

The New Door fund (CK) is monies raised towards a new door at St Margarets.

The Clock Gilding fund (QC) is monies raised for that very purpose.

The Church maintenance fund (CK) was the receipt of a legacy which is to be used as a contribution towards the cost of planned work on the roots of a tree next to Chewton Keysham church. In 2019 the donor relaxed the restriction on the use of the funds to enable the remaining balance to be used for general church maintenance.

The Music scholarship fund (SJ) is for supporting chorist and musicians by scholarships.

The Streaming equipment fund (SJ) is to fund the purchase of streaming audio and visual equipment for St John.

The Tower lighting fund (SJ) is to upgrade the external lighting of St John's church tower.

The Bellringers fund (SJ): Formerly the St John's bellringers held their funds separately in a separate bank account. They now hold their funds within the St John's accounts.

The endowment funds are as follows:

The Poor and Aged fund income shall be remitted to the incumbent and churchwardens of Keynsham who shall apply the same among the poor and aged inhabitants residing in the said ecclesiastical parish.

The Fabric fund capital and income shall be held for the incumbent and churchwardens of Keynsham who shall apply the same in or towards the upkeep of the fabric of the parish church of St John the Baptist, Keynsham.

The Bowles fund was shares received from the J Bowles charity, the income from which is paid to the St John's Wardens Account.

The Parochial Church Council of Keynsham

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
District contribution for Diocese Parish share	186,372	201,381
Donations	102,615	31,510
Gift aid	59,822	54,680
Legacies	-	25,451
Grants	400	2,966
	349,209	315,988
Other trading activities		
Fundraising events	15,640	8,429
Harvest lunches	160	60
Mission income	3631	2,075
Use of church facilities	891	825
	20,322	11,389
Investment income		
Dividends & interest	3,722	1,708
Other income		
Parish hall and St John's church lettings	18,930	17,587
Other rents received (SF)	16,755	16,151
Fees	19,198	23,240
Office services and other income	5,757	8,552
Solar panel rebates (SJ)	695	683
Government grants for CJRS	-	-
One Community loan repayment	4,000	4,849
	65,335	71,062
Total incoming resources	438,588	400,147
EXPENDITURE		
Charitable activities		
Wages	20,901	21,588
Light, heat and water	20,302	16,911
Carried forward	41,203	38,499

This page does not form part of the statutory financial statements

The Parochial Church Council of Keynsham

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
Charitable activities		
Brought forward	41,203	38,499
Insurance	7,580	7,703
Office equipment	4,743	4,727
Office consumables	2,265	1,948
Photocopying, postage and stationery	2,583	2,950
Sundries	18,157	6,163
Diocesan parish share	166,164	174,087
Fees	12,429	15,573
Other groups and activities	3,830	1,679
Youth & Children and Families workers salary and expenses	1,464	19,536
Repairs and maintenance (including churchyard)	38,840	44,844
Repairs and maintenance – lighting project (SJ)	44,178	-
Music director and organist (SJ)	16,284	7,765
Cleaning and caretaking (SJ)	13,459	15,212
Accountancy and professional fees	9,600	9,000
Clergy and ministry expenses	14,375	6,016
Caretaker costs (SF)	11,113	10,189
Organ, choir and music costs (SF and SJ)	5,357	2,623
Freehold property	23,600	24,388
Interest on loan from Diocese of Bath & Wells	1,248	2,233
Grants to institutions	6,061	7,467
	<u>444,533</u>	<u>402,602</u>
Other		
Endowment fund income paid to St John's wardens	<u>1,224</u>	<u>1,217</u>
Total resources expended	<u>445,757</u>	<u>403,819</u>
Net income/(expenditure) before gains and losses	(7,169)	(3,672)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>3,876</u>	<u>(5,497)</u>
Net income/(expenditure)	<u>(3,293)</u>	<u>(9,169)</u>

This page does not form part of the statutory financial statements

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
The Parochial Church Council of Keynsham

Case Accounting Ltd.
20 Goodwood Way
Chippenham
SN14 0SY

Contents of the Financial Statements
for the Year Ended 31 December 2023

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The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

ADMINISTRATION OF THE PARISH

Keynsham Parochial Church Council is part of the Church of England. It is a member of the Deanery of Chew Magna and the Diocese of Bath and Wells. It administers the ecclesiastical parish of Keynsham which is situated midway between Bristol and Bath in the County of Bath & North East Somerset.

The centres of population within the ecclesiastical parish are the town of Keynsham and the villages of Burnett, Chewton Keynsham and Queen Charlton. The centres of worship within the Parish are the churches of St John the Baptist, the High Street, Keynsham; St Francis, Warwick Road, Keynsham; St Michael in the village of Burnett and St Margaret in the village of Queen Charlton.

The address for the Keynsham Parochial Church Council is:
The Parish Office, 1, The Park, Keynsham, Bristol, BS31 2BL.
Tel: 0117 9863354
Email: office@keynshamparish.org.uk
Website: www.keynshamparish.org.uk

All the churches can be contacted through the Parish Office.

CHARITY DETAILS

The name of the charity is:

The Parochial Church Council of the Ecclesiastical Parish of Keynsham
and the Registered Charity Number is: **1128845**

INCUMBENT

The Team Vicar is Revd Anika Gardiner. She can be contacted via the Parish Office.

BANKERS

Keynsham PCC	National Westminster Bank plc. CCLA Investment Management Ltd,	Knowle Branch, 290 Wells Road, Knowle, Bristol. BS4 2QA Senator House 85 Queen Victoria Street London EC4V 4ET
St. John the Baptist	HSBC CCLA Investment Management Ltd,	79 Regent Street, Kingswood, Bristol, BS15 8LH Senator House 85 Queen Victoria Street London EC4V 4ET
St. Francis	TSB Bank plc.	13/15, High Street, Keynsham, BS31 1DP
St. Margaret	HSBC CCLA Investment Management Ltd	79 Regent Street, Kingswood, BS15 Senator House 85 Queen Victoria Street London EC4V 4ET
St. Michael	National Westminster Bank plc.	Knowle Branch, 290 Wells Road, Knowle, Bristol. BS4 2QA

The Parochial Church Council of Keynsham

Report of the Trustees
for the Year Ended 31 December 2023

CCLA Investment Management Ltd

Senator House
85 Queen Victoria Street
London EC4V 4ET

ACCOUNTANT & INDEPENDENT EXAMINER

Case Accounting Ltd, 20 Goodwood Way, Chippenham, SN14 0SY

CHURCH ARCHITECTS

St. John the Baptist	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Francis	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Margaret	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL
St. Michael	George Chedburn	Chedburn Dudley, Glove Factory Studios, 1, Brook Lane, Holt, Bradford-on-Avon, BA14 6RL

QUINQUENNIAL INSPECTIONS –

Are expected within the Parish as follows:

St. John the Baptist Church	August 2028
St. Margaret Church	March 2025
St. Francis Church	April 2028
St. Michael Church	November 2025

All the churches, halls and the One Community Trust building are in a good state of repair, and are maintained regularly.

LEGAL ADVISER

Parochial Church Council	Harris and Harris Solicitors	14, Market Place, Wells, Somerset, BA5 2RE Tel: 01749 674747
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The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

MEMBERSHIP OF KEYNSHAM PAROCHIAL CHURCH COUNCIL FROM THE ANNUAL MEETING IN APRIL 2023
--

Clergy:

Team Rector	Vacant
Team Vicar & Chairperson	Revd Anika Gardiner
Curate	Revd Nigel Williams (until July 2023)

Diocesan Synod: Mrs Sue Lloyd (St J)

Deanery Synod:

Mrs Sue Lloyd	(St J)
Mr John Watkeys	(St J)
Mr Christine Woodward	(St J)
Mrs Sue Sprague	(St J)
Mr Robert Cook	(St F)

St. John's Churchwardens:

Mr Steve Scott
Mrs Lesley Organ

St. Margaret's Churchwardens:

Mr Chris McFee
(one vacancy)

St. Michael's Churchwardens:

Mrs Rosemary Turner
Dr Nick Milton

St. Francis' Churchwardens:

Mr Martin Buton
(one vacancy)

Elected Members:

Mrs Anne Hewett	(St J)
Dr Christopher Newton	(St J)
Mrs Jenny Owen	(St J)
Dr Richard Pannett	(St J)
Mr Robert Cook	(St F)
(two vacancies from St Francis)	
Mrs Janet Lane	(St Margaret, Queen Charlton)
Mr Graham Lenton	(St Michael, Burnett)
Mr Paul Trueman	(co-opted September 2023)
Mr Steve McDonnell	(co-opted November 2023)
Mrs Susan Jones	(co-opted March 2024, St Ma)

Co-opted Members (co-opted by the PCC, by dint of chairing a PCC subcommittee):

Mrs Sue Sprague (Worldwide Mission Committee)
Mrs Jane Stockall (Stewardship Committee)

Officers of the Keynsham Parochial Church Council:

Lay Chair:	Mrs Sue Lloyd (elected from the membership)
Treasurer:	Dr Christopher Newton (elected from the membership)
Secretary:	Ms Julia Wright

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

DONATIONS FROM THE TRUSTEES DURING 2023

It is estimated that during 2023, £21,624 was donated by trustees to the charity. During 2022, £17,114 was donated by trustees to the charity, during 2021, £19,564 was donated by trustees to the charity, and during 2020 a total of £20,334 was donated by trustees to the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

THE KEYNSHAM PAROCHIAL CHURCH COUNCIL

Keynsham Parochial Church Council (afterwards referred to as 'the PCC') follows in the appointment of its members, both the Church of England's Church Representation Rules 2022, and the District Scheme as implemented prior to the Annual Church Meeting (APCM) held on the 25th April 2023, which updated the District Scheme adopted on 7th April 1997.

The scheme agreed on 25th April 2023 sets out a structure for each of the four churches in the Parish to have a District Council, and to be represented at the Parochial Church Council. The PCC has delegated various powers (e.g. care of the church fabric and some control of finances) to the four District Church Councils (afterwards referred to as 'the DCCs') - one for each church, but such delegation is without prejudice to the exercise by the Parochial Church Council of Keynsham of its functions, powers and duties whenever it shall deem fit to exercise them, in particular concerning the holding of real property and employing staff and other matters for which a body corporate is required.

All those who attend church services are encouraged to register on the Electoral Roll of one of the churches in the Parish, and thereby become eligible to attend District and Parish annual meetings, vote at the annual meetings, and be eligible to be elected to District and Parochial Church Councils, as outlined in the Church Representation Rules 2022.

Full meetings of the PCC are held every other month five times a year, normally on the second Tuesday in the month. The PCC Standing Committee meets as it needs to, up to five times a year, usually on the second Tuesday of the month, alternating month by month with the PCC. The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the clergy, the PCC lay chair, the PCC treasurer and secretary, and all the churchwardens and deputy churchwardens of the parish, although only one churchwarden and deputy churchwarden from any individual church need attend.

The PCC is responsible for making decisions on all matters of general concern and importance to the Parish including the ministry and mission of the Parish, the employment of staff, how the PCC's finances are managed and funds spent, the safeguarding of children and vulnerable adults, and health and safety matters.

There are two PCC subcommittees: the Worldwide Mission Committee and the Stewardship Committee. The Worldwide Mission Committee is concerned with the Parish's support of Mission outside the Parish, and the Stewardship Committee with financial stewardship within the Parish. These subcommittees are subject to the PCC as final decision maker.

CHEWTON KEYNSHAM MISSION CHURCH

By agreement of the membership, the Church of Chewton Keynsham ceased functioning at the end of 2020.

The Parochial Church Council of Keynsham

Report of the Trustees for the Year Ended 31 December 2023

2021 was a transition year. This has included the process of offering the membership of the Eco-Church a home at St Francis; bringing the Chewton Keynsham Church finances under the umbrella of the central PCC account; deciding to proceed with selling the building once diocesan permission has been obtained and preparing to formally agree at the Annual Parochial Church Meeting on 3rd May 2022, a Parish Scheme for the governance of the parish which no longer includes Chewton Keynsham Church as a district.

During 2023 the process has continued. Diocesan permission was granted to sell the building on 10th May 2022, and legal advice is being sought at all stages of the complicated process to sell the building.

RISKS TO THE CHARITY

The risks the charity faces are **financial, reputational, legal and operational**

The **financial** risk of insolvency is covered by a variety of means, and is also related to capital of good will so crucial to a church's functioning. Financial risk is minimised by having accountable and comprehensive systems in place within the parish structures at multiple levels; being adequately insured by the Ecclesiastical Insurance Group (a group with considerable church experience); and being part of the much larger Diocese of Bath and Wells, which in turn is part of the Church of England. For the last nine years the credit the Diocese have offered, by way of accepting late payment of the Parish's Contribution to the Diocese ('Parish Share'), has illustrated the support available from the latter source.

A major risk the Parish faces in its functioning is that of the decline of its **reputation** and social capital, both of the good will within the churches and the good relations the churches within the parish enjoy with the wider community around them. These good relations are kept and improved by valid consultation, considerate neighbourliness, on-going service to the community and adherence to the Charity's main objectives. Such attitudes are a fundamental part of the Parish's functioning and intrinsic to its ethos.

The statutory and **legal** requirements of health and safety, employment and charity law, and those around the issues of safeguarding of vulnerable adults, youth and children are all included in the work of the PCC and DCCs.

The Parish Safeguarding Policy follows that of the guidance of the Diocese of Bath and Wells, and the national Church of England. There is an annual report to the PCC and Annual Parochial Church Meeting.

All the churches and church halls have their own Health and Safety policies. There is combined report for the main site of St John's Church, the Parish Hall, and the One Community Trust Garage. Professional advice is sought when appropriate.

The **operational** risks to the church buildings in the parish are covered by regular maintenance, five yearly architectural inspections and adequate insurance.

OBJECTIVES AND ACTIVITIES

The PCC is committed to the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. To this end it maintains worship in all four churches on a weekly basis and many other activities beside. A full report of each of the churches' activities in the last year is usually published each year in an additional PCC Annual Report available on request.

The Parochial Church Council of Keynsham

Report of the Trustees for the Year Ended 31 December 2023

STAFF EMPLOYED

The PCC employs seven staff to further its objectives:

- Parish Youth Worker – Ms Philippa Lovell for 20 hours/week.
- Parish Office Manager to administer the Parish Office - Mrs Judy Yeo-Walker for 20 hours/week (Judy left in May 2023).
- Parish Office Manager to administer the Parish Office – Mrs Linda Fry for 20 hours/week (from 16th May 2023).
- Facilities Manager - Mrs Vanessa Body for 20 hours/week.
- Caretaker of the St John's site - Mr Steve Spiteri for 12 hours/week (he is paid from St John's District Council funds).
- Caretaker of the St John's site – Mr Graham Mitchell for 12 hours/week from 13th November 2023 (he is paid from St John's DCC fund).
- St John's Music Director - Mr Samuel Shackleton for 20 hours/week (he is paid from St John's District Council funds).
- Caretaker of St Francis - Mrs Jenny Minty for 11 hours/week (she is paid from St Francis District Council funds).
- Assistant Caretaker of St Francis - Mrs Katie Pointer for 9 hours/week (she is paid from St Francis District Council funds).

There are also people that the parish pays as self-employed or for their sessional work as cleaners or organists. There are in addition many, many volunteers who ensure the Parish functions smoothly in countless ways including for example Churchwardens, Treasurers, Leaders of Mothers' Union and the children's ministry, flower arrangers, etc.

PUBLIC BENEFIT

In accordance with the Charities Act 2011, the Charity Commission requires a charity to demonstrate that each of its aims provide an identifiable benefit to the public or a section of the public. In this section the Charity Commission's specific guidance to charities that have the advancement of religion as a major aim has been followed. The PCC (Powers) Measure 1956 states that the PCC 'is to cooperate with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'. The activities within Keynsham Parish that surround each of these four aims are described below, along with the accompanying identifiable public benefit. In every case Keynsham PCC is committed to enabling as many people as possible to join in the activities of the Parish and to receive its benefits. Sunday worship is widely advertised and is open to all comers, and includes online provision, pastoral care is available for all who ask, and social activities are usually promoted for the whole community.

EVANGELISTIC (THE ADVANCEMENT OF RELIGION)

The practice and promotion of the Christian faith via Sunday and midweek worship, the yearly Alpha Course, weekly homegroups, Mothers' Union meetings, and other such activities, provides meaning and purpose in the life of the adherents, offers a moral framework for life choices and also a means of developing and maintaining spiritual wellbeing. This is not confined to only regular worshippers and members, since visitors and new members are welcome, and further the Christian faith encourages the service and loving of others and the working for the wider good of whole society ('You shall love your neighbour as yourself').

In addition the maintaining of the historical fabric of the five churches, the burden of which falls on to the four District Church Councils, which are constituents of the PCC (see page above), thereby ensures the preservation of the historic fabric for the whole community. In addition the church buildings provide a sacred space for the wider community for both specific occasions, and for visitors to drop in, in order to reflect, pray and enjoy the quiet. (The largest church, St John's, is open each day Monday to Friday). The churchyards of St Michael, Burnett, and St Margaret, Queen Charlton are available for burials for members of the public resident in the respective villages.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

St John's has been connected with the school of the same name in Keynsham since Victorian times and contributes to the spiritual and moral education of the children at the school by three church members as governors (one as chair of governors), the Team Rector and Curate leading collective worship, and the school attending specific services in the Church of St John's three times a year.

The Two Rivers Church of England School in Keynsham which began its life in September 2020 is also connected in an evolving and similar way to St John's Church of England School. One church member is a governor, the Team Rector and Curate and a team of people lead collective worship, and the school attends specific services in the Church of St John's occasionally.

PASTORAL

All who reside within the ecclesiastical parish of Keynsham are entitled to a Church of England baptism, wedding or funeral, and those who are associated in other ways with the parish often make use of the opportunity e.g. to marry in the parish. The pastoral care that the clergy and others provide, aims to express Christian caring through the contacts with families and individuals as well as during the Christian services such as funerals themselves. Follow up care for bereaved families includes an invitation to an autumn commemoration service in which the deceased is named and comfort offered.

In 2021 the Parish activity began to return to pre-pandemic levels. There were 21 church funerals and 36 funerals at a crematorium or cemetery; 9 weddings and 17 baptisms.

In 2022 the Parish conducted 14 church funerals and 23 funerals at a crematorium or cemetery; 12 weddings and 33 baptisms.

In 2023 the Parish conducted 24 church funerals and 11 funerals at a crematorium or cemetery; 4 weddings and 31 baptisms.

The pastoral care of members of the church is a central part of the church's daily activities including visiting the sick at home and in hospital. A good deal of care is offered informally by members of the church community as well as by formal pastoral care structures and the clergy.

The churches within the parish function act as very important social networks not only for their members but for people in the community as a whole. People are prayed for by name (with their permission) during Sunday services whether or not they attend church.

SOCIAL

The church of St John's and the adjacent Parish Hall are buildings maintained at the Parish's expense and are available for hire for wider public use. The church is available for concerts; the Parish Hall, for Karate, Keep Fit, Toddlers, and other events including private parties.

St Francis Church having first undertaken the thermal insulation and double glazing of both the church and hall, completed in early 2016 the final phase of its refurbishment project by building a two storey extension to its hall. The resultant facilities have resulted in an increased take up of use by the local community with Toddlers, and other groups.

Concerts are occasionally held in the churches in Burnett and Queen Charlton.

In 2023 the Parish gave away £6,061 to charitable different causes. In 2022 the Parish gave away £7,467 to charitable causes. In 2021 the Parish gave away £18,183 to charitable causes, and in 2020 the Parish gave away £10,657 to charitable causes.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

ECUMENICAL

The Anglican Parish of Keynsham is a partner within the organisation known as 'Churches Together in Keynsham and Saltford', which is made up of all the churches in Keynsham (Baptist, Methodist, Pentecostal and Roman Catholic and others), and the Anglican church in Saltford. This umbrella organisation as well as promoting harmony and co-operation between the denominations, and thereby contributing to the religious harmony within the town, contributes to social care through, for example, the 'Friends in Need' scheme. This scheme links volunteer drivers with those requiring lifts to doctors' surgeries or hospitals for their health care needs. In addition the churches of the town of Keynsham support and work with Keynsham Town Council, and the village churches likewise with their Parish Council for the wider community's thriving and common good.

ACHIEVEMENTS AND PERFORMANCE

A full report of the all the churches' activities in the last year is usually published each year in an additional PCC Annual Report available on request. The details about the many of the activities that occur in the parish can be seen on the parish website (www.keynshamparish.org.uk).

ELECTORAL ROLL

The were 270 members of the Parish of Keynsham currently. Details are:

	2022	Additions	Removals	2023
St John's	187	8	5	190
St Francis	33	0	3	30
St Margaret's	34	0	0	34
St Michael's	16	0	0	16
Total	270	8	8	270

FINANCIAL REVIEW

GENERAL – a) end of year debt

The overall picture of the parish's finances is that they have remained remarkably stable. A crucial measure is the outstanding Parish Share still owed to the Diocese of Bath and Wells at the end of the year.

In 2023 the Parish was owed £4,243 from the Diocese of Bath and Wells. In 2022 the Parish (in reality St John's) finished the year owing £19,795, slightly up on the year before (2021) when St John's finished the year owing £18,950.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

GENERAL – b) financial positions of each Church (unrestricted funds)

The situation with regard to each of the individual churches is shown in the table below:

For 2023

	End of year balance of income versus expenditure of unrestricted funds for 2023	Carry over surplus or deficit of all unrestricted funds at the end of 2023
St John	Minus £46,608	Minus £2,365
St Francis	Minus £6,090	£13,989
St Margaret, QC	Minus £2,757	£3,077
St Michael, Burnett	£3,667	13,787

For 2022

	End of year balance of income versus expenditure of unrestricted funds for 2022	Carry over surplus or deficit of all unrestricted funds at the end of 2022
St John	£26,323	£44,244 (£40,700 is from two generous legacies)
St Francis	Minus £1,843	£20,079
St Margaret, QC	Minus £36	£5,834
St Michael, Burnett	£1,957	£10,120

By way of comparison for 2021

	End of year balance of income versus expenditure of unrestricted funds for 2021	Carry over surplus or deficit of all unrestricted funds at the end of 2021
St John	£29,322 (NB £27,328 legacies)	£17,921
St Francis	£323	£21,922
St Margaret, QC	Minus £2,644	£5,870
St Michael, Burnett	£1,170	£8,193
Chewton Keynsham	£447	£2,927

THE @ONE PROJECT

In November 2010 the former Rectory building on the St John's site was purchased by the parish for £315,000. Along with costs to convert the use of the building and the ancillary costs of legal fees of £27,674, the total cost to the Parish was £342,674.

The purchase was made possible by a loan from the Diocese of Bath and Wells of £225,000, alongside loans and gifts from private individuals, and a loan of £49,500 from PCC designated reserves.

Through the hard work and energy of the 'Rectory Development Group', a group largely of volunteers, a huge sum of money was raised in grants and donations, such that at the end of 2016, the amount outstanding was only £67,517 to the Diocese and £26,500 to the Parochial Church Council.

The Parochial Church Council of Keynsham

Report of the Trustees

for the Year Ended 31 December 2023

Following discussion within the Community Management Group overseeing the @One Project on behalf of the Parochial Church Council, and within the Parochial Church Council, and after consultation with external advisors, the decision was made by the Parochial Church Council meeting on 2nd February 2015 for the @One Project to become a separate charity. The separate charity known as The One Community Trust Keynsham (charity number 1163878) was registered as a charitable incorporated organisation on 7th October 2015, with the charitable objects as:

The One Community Trust operates from a Christian ethos, & is based at the @One building in Keynsham, adjacent to St John's Church. Our objectives are:

- To promote community benefit for the support and advancement primarily, but not exclusively, of the young people of Keynsham, regardless of belief.*
- To give them the confidence and faith to change their lives.*
- To further support and relieve, through charitable actions, those in need (by reason of youth, age, ill health, disability, financial hardship or other disadvantages) who are living in Keynsham and the surrounding district, by organising and supporting healthy and enjoyable community activities & providing associated services throughout the year.*

At the end of 2019 the PCC owed £72,803 (£1,946 having been added as interest for the year). There were no repayments to the Diocese during 2019, or the previous 3 years as arranged beforehand with Diocese. During 2020 repayments have recommenced with the One Community Trust paying £6,469 during 2020 in lieu of rent; leaving £67,947 owing with the addition of interest. During 2021 the One Community Trust paid £6,281 in lieu of rent; leaving £63,075 owing with the addition of interest. During 2022 the One Community Trust paid £7,081 in lieu of rent; leaving £58,226 owing with the addition of interest. During 2023 the One Community Trust paid £4,000 in lieu of rent; leaving £55,474 owing with the addition of interest.

The Parochial Church Council continues to take a close supportive interest in the One Community Trust.

LEGACY POLICY

The Parochial Church Council adopted a Legacy policy at its meeting on 12th January 2016. [This was after having invited the individual churches to consider a policy of their own, but their feedback to the Parochial Church Council was that they would prefer a parish wide one.]

The policy is:

“The Keynsham Parochial Church Council (PCC) reaffirms its commitment to encouraging people to make and review their Wills as part of their Christian stewardship.

It welcomes church members leaving gifts in their Wills for the general purposes of the parish, and if they wish to specific churches within the parish. The PCC’s policy is to use gifts in Wills to fund significant development projects in the parish whether buildings, equipment, or staff. Because it may not be possible to fulfil specific donor requests, we prefer gifts to be subject to minimum restrictions.”

RESERVES

RESERVES POLICY

The Policy of each of the four individual churches is to maintain sufficient unrestricted funds to cover necessary foreseeable expenditure, and retain a positive financial balance at all times.

For the three biggest accounts of St Francis, St John's and the Central PCC accounts, the ideal is to have sufficient cash at bank available to cover three months of staff costs and regular expected expenditure.

It is our policy to invest our reserve funds with CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

RESERVES CURRENTLY HELD

	Reserves held at 31st December 2023	Reserves held at 31st December 2022
Keynsham PCC Totals	General = £69,092 Fixed Assets (net of loans) Restricted = £155,768 Unrestricted = £1,102,660 Other Restricted = £64,450 Other Designated = £55,534 Endowment = £44,762	General = £104,805 Fixed Assets (net of loans) Restricted = £161,428 Unrestricted = £1,120,600 Other Restricted = £15,701 Other Designated = £52,139 Endowment = £40,886
St John the Baptist, Keynsham	General = (£2,365) Restricted = £55,633	General = £44,243 Restricted = £5,211
St Francis, Keynsham	General = £8,989 Designated = £5,000 Restricted = £1,010	General = £16,079 Designated = £4,000 Restricted = £1,010
Chewton Keynsham Mission Church	Included within the PCC totals going forward	Included within the PCC totals going forward
St Margaret, Queen Charlton	General = £2,529 Designated = £548 Restricted = £1,746	General = £5,492 Designated = £342 Restricted = £1,781
St Michael, Burnett	General = £13,787 Restricted = £5,809	General = £10,120 Restricted = £8,540

As can be seen the reserves held by the four churches are small.

Approved by order of the PCC on and signed on its behalf by:

.....
Revd Anika Gardiner
Team Vicar/Chair of the PCC

.....
Dr Christopher Newton
PCC Treasurer

Independent Examiner's Report to the Trustees of
The Parochial Church Council of Keynsham

Independent examiner's report to the trustees of The Parochial Church Council of Keynsham

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of Keynsham (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr T Case ICAEW
Institute of Chartered Accountants in England and Wales (ICAEW)
Case Accounting Ltd.
20 Goodwood Way
Chippenham
SN14 0SY

Date:

The Parochial Church Council of Keynsham

Statement of Financial Activities
for the Year Ended 31 December 2023

		Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.23 Total funds £	31.12.22 Total funds £
	Notes					
INCOME AND						
ENDOWMENTS FROM						
Donations and legacies	2	290,616	58,593	-	349,209	315,988
Other trading activities	3	20,162	160	-	20,322	11,389
Investment income	4	1,849	649	1,224	3,722	1,708
Other income	5	65,335	-	-	65,335	71,062
Total		377,962	59,402	1,224	438,588	400,147
EXPENDITURE ON						
Charitable activities						
Parish office expenses	6	31,971	-	-	31,971	29,520
Church running expenses		99,829	11,159	-	110,988	55,808
Hall running expenses		30,793	843	-	31,636	36,627
Other		73,168	6,822	-	79,990	62,305
Missionary and charitable giving		5,866	195	-	6,061	7,467
Work of the P.C.C		183,887	-	-	183,887	210,875
Other	8	-	-	1,224	1,224	1,217
Total		425,514	19,019	1,224	445,757	403,819
Net gains/(losses) on investments		-	-	3,876	3,876	(5,497)
NET INCOME/(EXPENDITURE)		(47,552)	40,383	3,876	(3,293)	(9,169)
TRANSFER BETWEEN FUNDS		(2,707)	2,707	-	-	-
RECONCILIATION OF FUNDS						
Total funds brought forward		1,277,545	177,128	40,886	1,495,559	1,504,728
TOTAL FUNDS CARRIED FORWARD		1,227,286	220,218	44,762	1,492,266	1,495,559

The notes form part of these financial statements

The Parochial Church Council of Keynsham

Balance Sheet

31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.23 Total funds £	31.12.22 Total funds £
FIXED ASSETS						
Tangible assets	13	1,199,632	155,768	-	1,355,400	1,379,000
Investments	14	-	-	44,762	44,762	40,886
		1,199,632	155,768	44,762	1,400,162	1,419,886
CURRENT ASSETS						
Debtors	15	16,408	-	-	16,408	21,717
Cash at bank		20,190	119,924	-	140,114	146,463
		36,598	119,924	-	156,522	168,180
CREDITORS						
Amounts falling due within one year	16	(8,944)	-	-	(8,944)	(34,281)
NET CURRENT ASSETS		27,654	119,924	-	147,578	133,899
TOTAL ASSETS LESS CURRENT LIABILITIES		1,227,286	275,692	44,762	1,547,740	1,553,785
CREDITORS						
Amounts falling due after more than one year	17	-	(55,474)	-	(55,474)	(58,226)
NET ASSETS		1,227,286	220,218	44,762	1,492,266	1,495,559

The notes form part of these financial statements

The Parochial Church Council of Keynsham

Balance Sheet - continued
31 December 2023

FUNDS	18		
Unrestricted funds		1,227,286	1,277,545
Restricted funds		220,218	177,128
Endowment funds		<u>44,762</u>	<u>40,886</u>
TOTAL FUNDS		<u><u>1,492,266</u></u>	<u><u>1,495,559</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Revd Anika Gardiner
Team Vicar/Chair of the PCC

.....
Dr Christopher Newton
PCC Treasurer

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The charity's accounts comprise the activities of:

St John the Baptist, Keynsham
St Francis, Keynsham
St Margaret's, Queen Charlton
St Michael's, Burnett
The Parochial Church Council Central
The Keynsham Parish Clergy Fees Account

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law including the former rectory freehold premises and the related loan from the Diocese. They do not include the accounts of other church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Planned giving is only recognised when received.

Collections are recognised when received by or on behalf of the PCC.

Legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount can be estimated with sufficient accuracy and it is probable that the amount will be received.

Income tax recoverable on gift aid donations is recognised when the donation is received.

Sales of books and other items sold in the shop are recognised at point of sale.

Fees arising from the use of properties are recognised when the fee is due.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates.

1. ACCOUNTING POLICIES - continued

Resources expended

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when payable.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	Straight line over 50 years
Solar panels	Straight line over 10 years
Office equipment	Straight line over 4 years

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Planned giving	186,372	-	186,372
Gift Aid	45,732	10,000	55,732
Gift Aid collection	4,090	-	4,090
Cash collections	6,909	-	6,909
Donations, appeals	28,513	48,593	77,106
Legacies			
Legacies (St John)	18,600	-	18,600
Grants receivable			
Bath & Wells Diocesan of Change Bells	-	-	-
Friends of St John	-	-	-
St John's Bellringers	-	-	-
St Margaret's Energy Grant	400	-	400
	290,616	58,593	349,209

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Planned giving	201,381	-	201,381
Gift Aid	51,661	43	51,704
Gift Aid collection	2,976	-	2,976
Cash collections	6,170	-	6,170
Donations, appeals	22,511	2,829	25,340
Legacies			
Legacies (St John)	25,451	-	25,451
Grants receivable			
Bath & Wells Diocesan of Change Bells	-	-	-
Friends of St John	-	2,500	2,500
St John's Bellringers	-	466	466
	310,150	5,838	315,988

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

3. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising events and activities	15,640	-	15,640
Harvest lunches	-	160	160
Mission income	3,631	-	3,631
Use of Church facilities (CK)	891	-	891
	20,162	160	20,322

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fundraising events and activities	8,429	-	8,429
Harvest lunches	-	60	60
Mission income	2,075	-	2,075
Use of Church facilities (CK)	825	-	825
	11,329	60	11,389

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Other interest received	1,849	649	1,224	3,722

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Other interest received	405	86	1,217	1,708

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Parish hall and St John's church lettings	18,930	-	18,930
Other rents received (SF)	16,755	-	16,755
Fees	19,198	-	19,198
Office services and other income	5,757	-	5,757
Solar panel rebates (SJ)	695	-	695
One Community repayment of loan	4,000	-	4,000
	65,335	-	65,335

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Parish hall and St John's church lettings	17,587	-	17,587
Other rents received (SF)	16,151	-	16,151
Fees	23,240	-	23,240
Office services and other income	8,379	173	8,552
Solar panel rebates (SJ)	683	-	683
Government grants for CJRS	-	-	-
One Community repayment of loan	4,849	-	4,849
	70,889	173	71,062

6. CHARITABLE ACTIVITIES COSTS

EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Mission and Charitable giving	5,866	195	6,061
Diocesan parish share	166,164	-	166,164
Fees	12,429	-	12,429
Other groups and activities	3,458	372	3,830
Youth & Children and Families workers salary and expenses	1,464	-	1,464
Support costs	236,133	18,452	254,585
	425,514	19,019	444,533

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

6. CHARITABLE ACTIVITIES COSTS - continued

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Mission and Charitable giving	7,382	85	7,467
Diocesan parish share	174,087	-	174,087
Fees	15,573	-	15,573
Other groups and activities	1,679	-	1,679
Youth & Children and Families workers salary and expenses	19,536	-	19,536
Support costs	170,315	13,945	184,260
	<u>388,572</u>	<u>14,030</u>	<u>402,602</u>

EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Charitable giving £	Work of the P.C.C £	Support Costs £	Total Funds 2023 £	Total Funds 2022 £
Mission and Charitable giving	6,061	-	-	6,061	7,467
Diocesan parish share	-	166,164	-	166,164	174,087
Fees	-	12,429	-	12,429	15,573
Other groups and activities	-	3,830	-	3,830	1,679
Youth & Children and Families workers salary and expenses	-	1,464	-	1,464	19,536
Parish office expenses	-	-	31,971	31,971	29,520
Church running expenses	-	-	66,810	66,810	55,808
Church running expenses – lighting project (SJ)	-	-	44,178	44,178	-
Hall running expenses	-	-	31,636	31,636	36,627
Other	-	-	79,990	79,990	62,305
	<u>6,061</u>	<u>183,887</u>	<u>254,585</u>	<u>444,533</u>	<u>402,602</u>

7. GRANTS PAYABLE

	31.12.23 £	31.12.22 £
Missionary and charitable giving	<u>6,061</u>	<u>7,467</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

7. GRANTS PAYABLE - continued

	2023 £	2022 £
Genesis Trust	385	-
Sisters of the Church	197	-
Julian House	147	-
Mission giving	128	-
International Justice Museum	64	-
Bath Refugees	540	-
Keynsham food bank	175	314
Parish Mission	1,000	-
PCC Chapata	500	620
Oxfam	170	-
Charitable giving	735	-
Crisis	1,000	500
DEC Ukraine Appeal	1,000	111
Diocese Bells	20	20
Ukraine generators	-	1,000
World Mission Appeal	-	702
CMS	-	675
inHope	-	675
The Bible Society	-	675
The Leprosy Mission	-	675
Pakistan flood Christian Aid	-	650
RICE	-	650
Dementia adventure	-	200
	6,061	7,467

8. OTHER

	Unrestricted Fund £	Endowment Funds £	Total Funds 2023 £
Endowment fund income paid to St John's Wardens	-	1,224	1,224

	Unrestricted Fund £	Endowment Funds £	Total Funds 2022 £
Endowment fund income paid to St John's Wardens	-	1,217	1,217

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

10. STAFF COSTS

	2023	2022
	£	£
Wages and Salaries (including employer pension contributions)	<u>54,499</u>	<u>59,085</u>

The PCC employs seven staff to further its objectives:

Parish Youth Worker - Ms Philippa Lovell for 20 hours/week.

Parish Office Manager to administer the Parish Office - Mrs Judy Yeo-Walker for 20 hours/week (Judy left in May 2023).

Parish Office Manager to administer the Parish Office – Mrs Linda Fry for 20 hours/week (from 16th May 2023).

Facilities Manager - Mrs Vanessa Body for 20 hours/week.

Caretaker of the St John's site - Mr Steve Spiteri for 12 hours/week (he is paid from St John's District Council funds).

Caretaker of the St John's site - Mr Graham Mitchell for 12 hours/week from 13th November 2023 (he is paid from St John's District Council funds).

St John's Music Director - Mr Samuel Shackleton for 20 hours/week (he is paid from St John's District Council funds).

Caretaker of St Francis - Mrs Jenny Minty for 11 hours/week (she is paid from St Francis District Council funds).

Assistant Caretaker of St Francis - Mrs Katie Poynter for 9 hours/week (she is paid from St Francis District Council funds).

There are also people that the parish paid as self-employed or for their sessional work as organists.

No employee received remuneration of more than £60,000 during the year.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

11. 2022 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	310,150	5,838	-	315,988
Other trading activities	11,329	60	-	11,389
Investment income	405	86	1,217	1,708
Other income	70,889	173	-	71,062
Total	392,773	6,157	1,217	400,147
EXPENDITURE ON				
Charitable activities				
Parish office expenses	29,520	-	-	29,520
Church running expenses	48,875	6,933	-	55,808
Hall running expenses	36,063	564	-	36,627
Other	55,857	6,448	-	62,305
Missionary and charitable giving	7,382	85	-	7,467
Work of the P.C.C.	210,875	-	-	210,875
Other	-	-	1,217	1,217
Total	388,572	14,030	1,217	403,819
Net gains on investments	-	-	(5,497)	(5,497)
NET INCOME/(EXPENDITURE)	4,201	(7,873)	(5,497)	(9,169)
Transfers between funds	-	-	-	-
Net movement in funds	4,201	(7,873)	(5,497)	(9,169)
RECONCILIATION OF FUNDS				
Total funds brought forward	1,273,344	185,001	46,383	1,504,728
TOTAL FUNDS CARRIED FORWARD	1,277,545	177,128	40,886	1,495,559

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

12. SUPPORT COSTS

	Parish office expenses £	Church running expenses £	Hall running expenses £
Office and staff costs	20,901	-	-
Photocopying, postage and stationery	602	1,981	-
Office equipment	4,743	-	-
Office consumables including IT	2,265	-	-
Light, heat and water	-	11,389	8,913
Insurance	-	5,405	2,175
Repairs and maintenance (incl. churchyard)	-	31,751	7,089
Repairs and maintenance - lighting project (SJ)	-	44,178	-
Music director and organist (SJ)	-	16,284	-
Cleaning and caretaking (SJ)	-	-	13,459
Accountancy and professional fees	-	-	-
Depreciation	-	-	-
Clergy and ministry expenses	-	-	-
Caretaker costs (SF)	-	-	-
Organ, choir and music costs (SF and SJ)	-	-	-
Interest on loan from Diocese of Bath & Wells	-	-	-
Other expenses	3,460	-	-
	31,971	110,988	31,636

	Other £	Total funds 2023 £	Total Funds 2022 £
Office and staff costs	-	20,901	21,588
Photocopying, postage and stationery	-	2,583	2,950
Office equipment	-	4,743	4,727
Office consumables including IT	-	2,265	1,948
Light, heat and water	-	20,302	16,911
Insurance	-	7,580	7,703
Repairs and maintenance (incl. churchyard)	-	38,840	44,844
Repairs and maintenance – lighting project (SJ)	-	44,178	-
Music director and organist (SJ)	-	16,284	7,765
Cleaning and caretaking (SJ)	-	13,459	15,212
Accountancy and professional fees	9,600	9,600	9,000
Depreciation	23,600	23,600	24,388
Clergy and ministry expenses	14,375	14,375	6,016
Caretaker costs (SF)	11,113	11,113	10,189
Organ, choir and music costs (SF and SJ)	5,357	5,357	2,623
Interest on loan from Diocese of Bath & Wells	1,248	1,248	2,233
Other expenses	14,697	18,157	6,163
	79,990	254,585	184,260

13. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 January 2023 and 31 December 2023	<u>1,615,000</u>	<u>17,855</u>	<u>7,880</u>	<u>1,640,735</u>
DEPRECIATION				
At 1 January 2023	236,000	17,855	7,880	261,735
Charge for year	<u>23,600</u>	<u>-</u>	<u>-</u>	<u>23,600</u>
At 31 December 2023	<u>259,600</u>	<u>17,855</u>	<u>7,880</u>	<u>285,335</u>
NET BOOK VALUE				
At 31 December 2023	<u>1,355,400</u>	<u>-</u>	<u>-</u>	<u>1,355,400</u>
At 31 December 2022	<u>1,379,600</u>	<u>-</u>	<u>-</u>	<u>1,379,600</u>

The freehold property consists of :

St John's Church Hall, which is held by the PCC on behalf of the DCC of St John the Baptist, Keynsham.

Chewton Keynsham Mission church, which is held by the PCC.

The @ONE St John's Youth and Community Centre (formerly The Rectory) was purchased in Autumn 2010 for £315,000.

All freehold property is recognised using a previous depreciated replacement cost valuation as a deemed cost on transition to SORP (FRS 102). These assets are being depreciated from their valuation year of 2012.

14. FIXED ASSET INVESTMENTS

	Unlisted investments £
MARKET VALUE	
At 1 January 2023	40,886
Revaluations	<u>3,876</u>
At 31 December 2023	<u>44,762</u>
NET BOOK VALUE	
At 31 December 2023	<u>44,762</u>
At 31 December 2022	<u>40,886</u>

There were no investment assets outside the UK.

Cost or valuation at 31 December 2023 is represented by:

	Unlisted investments £
Valuation in 2023	<u>44,762</u>

Investments comprise the following:

1,823 income shares in the Central Board of Finance Investment Fund of which 963 shares are the Fabric expendable endowment fund and 860 shares are the Poor and Aged permanent endowment fund. The market value of these shares at 31 December 2023 was £41,210 (2022: £37,637).

179 COIF Charities Investment Fund, income units which are the J. Bowles permanent endowment fund. The dividends received are paid over to St. John's Wardens Account. The market value of these shares at 31 December 2023 was £3,552 (2022: £3,249).

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Other debtors	6,803	11,737
Diocesan parish share	4,243	-
Gift aid receivable	5,362	9,980
	<u>16,408</u>	<u>21,717</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Diocesan parish share	-	19,795
Other creditors	8,944	14,486
	<u>8,944</u>	<u>34,281</u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.23	31.12.22
	£	£
Other creditors	55,474	58,226

During 2017 the loan repayment date was extended from 31 December 2020 to 31 December 2034. Interest is payable at 2% above variable Bank of England base rate and is charged annually in arrears. The interest may be settled or added to the capital balance outstanding. Although the loan term is until 31 December 2034, the trustees intend to repay the loan as soon as possible.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	104,805	(32,009)	(3,704)	69,092
Mission worldwide (PCC)	2,190	3,631	(1)	5,820
Residential weekend (PCC)	552	177	-	729
Keynsham parish ministry (PCC)	488	21	-	509
Keynsham parish development (PCC)	1,040	89	-	1,129
Lee Abbey (PCC)	238	-	-	238
Reserve fund (SF)	4,000	-	1,000	5,000
Fabric fund (QC)	2,071	(1,521)	(2)	548
Growing leaders course (PCC)	194	-	-	194
Legacy fund (SJ)	40,700	-	-	40,700
Capital assets fund (PCC)	1,120,600	(17,940)	-	1,102,660
Holiday at home (PCC)	667	-	-	667
	1,277,545	(47,552)	(2,707)	1,227,286
Restricted funds				
Fabric and equipment fund (SJ)	843	(1,815)	1,613	641
Choir fund (SJ)	887	1,582	-	2,470
Outreach fund (SJ)	1,207	(507)	-	700
Organ fund (SJ)	878	(179)	-	699
Harvest supper (QC, CK)	58	(15)	-	43
Music & worship fund (SJ)	254	149	-	403
Fabric fund (St M, B)	6,295	(2,731)	-	3,564
Boiler/Property fund (QC)	(1,000)	-	1,000	-
New door fund (CK)	(94)	-	94	-
Clock Gilding fund (QC)	20	-	-	20
Extension appeal (SM,B)	1,245	-	-	1,245
Bell fund (QC)	1,746	(20)	-	1,726
The One Community Trust	161,428	(5,660)	-	155,768
Video fund (SF)	340	-	-	340
CTKS (CK)	357	-	-	357
Youth Club fund (SF)	375	-	-	375
Sunday Club (SF)	295	-	-	295
Church Maintenance fund (CK)	852	-	-	852

The Parochial Church Council of Keynsham

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

Music Scholarship fund (SJ)	151	-	-	151
Tower Lighting fund (SJ)	525	-	-	525
Bellringers fund (SJ)	466	(166)	-	300
Building work fund (SJ)	-	49,744	-	49,744
	<u>177,128</u>	<u>40,383</u>	<u>2,707</u>	<u>220,218</u>
Endowment funds				
P Smith Poor and Aged fund	17,755	1,686	-	19,441
P Smith Fabric fund	19,882	1,887	-	21,769
Bowles fund	3,249	303	-	3,552
	<u>40,886</u>	<u>3,876</u>	<u>-</u>	<u>44,762</u>
TOTAL FUNDS	<u>1,495,559</u>	<u>(3,293)</u>	<u>-</u>	<u>1,492,266</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	366,478	(398,487)	-	(32,009)
Mission worldwide (PCC)	3,631	-	-	3,631
Residential weekend (PCC)	5,925	(5,748)	-	177
Keynsham parish ministry (PCC)	21	-	-	21
Keynsham parish development (PCC)	89	-	-	89
Fabric fund (QC)	1,818	(3,339)	-	(1,521)
Capital assets fund (PCC)	-	(17,940)	-	(17,940)
	377,962	(425,514)	-	(47,552)
Restricted funds				
Fabric and equipment fund (SJ)	941	(2,756)	-	(1,815)
Choir fund (SJ)	2,194	(611)	-	1,583
Outreach fund (SJ)	500	(1,007)	-	(507)
Organ fund (SJ)	-	(179)	-	(179)
Harvest supper (QC, CK)	160	(175)	-	(15)
Music & worship fund (SJ)	149	-	-	149
Fabric fund (St M, B)	8	(2,739)	-	(2,731)
Bell fund (QC)	-	(20)	-	(20)
The One Community Trust	-	(5,660)	-	(5,660)
Bellringers fund (SJ)	-	(166)	-	(166)
Building work fund (SJ)	55,450	(5,706)	-	49,744
	59,402	(19,019)	-	40,383
Endowment funds				
P Smith Poor and Aged fund	531	(531)	1,686	1,686
P Smith Fabric fund	595	(595)	1,887	1,887
Bowles fund	98	(98)	303	303
	1,224	(1,224)	3,876	3,876
TOTAL FUNDS	438,588	(445,757)	3,876	(3,293)

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

18. MOVEMENT IN FUNDS - continued

2022 Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	108,729	(4,317)	393	104,805
Mission worldwide (PCC)	2,935	(745)	-	2,190
Kidzone (SJ)	393	-	(393)	-
Residential weekend (PCC)	552	-	-	552
Keynsham parish ministry (PCC)	483	5	-	488
750yrs Celebrations fund (SJ)	-	-	-	-
Keynsham parish development (PCC)	1,020	20	-	1,040
Lee Abbey (PCC)	238	-	-	238
Reserve fund (SF)	4,000	-	-	4,000
Fabric fund (QC)	344	1,727	-	2,071
Growing leaders course (PCC)	194	-	-	194
Legacy fund (SJ)	15,249	25,451	-	40,700
Capital assets fund (PCC)	1,138,540	(17,940)	-	1,120,600
Holiday at home (PCC)	667	-	-	667
	1,273,344	4,201	-	1,277,545
Restricted funds				
Kitchen equipment fund (SJ)	1,825	(2,400)	575	-
Fabric and equipment fund (SJ)	1,508	(91)	(575)	842
Choir fund (SJ)	867	20	-	887
Outreach fund (SJ)	1,207	-	-	1,207
Organ fund (SJ)	878	-	-	878
Harvest supper (QC, CK)	48	10	-	58
Music & worship fund (SJ)	254	-	-	254
Fabric fund (St M, B)	6,295	-	-	6,295
Boiler/Property fund (QC)	(1,000)	-	-	(1,000)
New door fund (CK)	(94)	-	-	(94)
Clock Gilding fund (QC)	20	-	-	20
Church toilet and kitchenette extension appeal (SM,B)	1,245	-	-	1,245
Bell fund (QC)	1,701	45	-	1,746
Solar panels fund (PCC)	788	(788)	-	-
The One Community Trust	167,088	(5,660)	-	161,428
Video fund (SF)	340	-	-	340
CTKS (CK)	357	-	-	357
Youth Club fund (SF)	375	-	-	375
Sunday Club (SF)	295	-	-	295
Church Maintenance fund (CK)	852	-	-	852
Streaming equipment (SJ)	1	-	-	1

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

Music Scholarship fund (SJ)	151	-	-	151
Tower Lighting fund (SJ)	-	525	-	525
Bellringers fund (SJ)	-	466	-	466
	<hr/>	<hr/>	<hr/>	<hr/>
	185,001	(7,873)	-	177,128
Endowment funds				
P Smith Poor and Aged fund	20,140	(2,385)	-	17,755
P Smith Fabric fund	22,562	(2,680)	-	19,882
Bowles fund	3,681	(432)	-	3,249
	<hr/>	<hr/>	<hr/>	<hr/>
	46,383	(5,497)	-	40,886
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>1,504,728</u>	<u>(9,169)</u>	<u>-</u>	<u>1,495,559</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. MOVEMENT IN FUNDS - continued

2022 Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	360,490	(364,807)	-	(4,317)
Mission worldwide (PCC)	2,075	(2,820)	-	(745)
Keynsham parish ministry (PCC)	5	-	-	5
Keynsham parish development (PCC)	20	-	-	20
Fabric fund (QC)	4,732	(3,005)	-	1,727
Legacy fund (SJ)	25,451	-	-	25,451
Capital assets fund (PCC)	-	(17,940)	-	(17,940)
	392,773	(388,572)	-	4,201
Restricted funds				
Kitchen equipment fund (SJ)	500	(2,900)	-	(2,400)
Fabric and equipment fund (SJ)	4,333	(4,424)	-	(91)
Choir fund (SJ)	20	-	-	20
Harvest supper (QC, CK)	75	(65)	-	10
Boiler/Property fund (QC)	173	(173)	-	-
Bell fund (QC)	65	(20)	-	45
Solar panels fund (PCC)	-	(788)	-	(788)
The One Community Trust	-	(5,660)	-	(5,660)
Tower Lighting fund (SJ)	525	-	-	525
Bellringers fund (SJ)	466	-	-	466
	6,157	(14,030)	-	(7,873)
Endowment funds				
P Smith Poor and Aged fund	528	(528)	(2,385)	(2,385)
P Smith Fabric fund	592	(592)	(2,680)	(2,680)
Bowles fund	97	(97)	(432)	(432)
	1,217	(1,217)	(5,497)	(5,497)
TOTAL FUNDS	<u>400,147</u>	<u>(403,819)</u>	<u>(5,497)</u>	<u>(9,169)</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

20. FUNDS

The unrestricted funds are as follows:

Mission Worldwide fund - this fund is used by the PCC's Worldwide Mission Committee to make grants to organisations engaged in local, national and international mission.

Kidzone Fund - Kidzone is income generated from Kidzone which will be donated to charities of the childrens' choice.

Residential weekend - monies are saved towards the cost of undertaking, every other year, a weekend residential. The funds held will be utilised for any future parish weekend away.

Keynsham Parish Ministry Fund - this fund was set up in 2007 for the creation, provision, maintenance and improvement of ministry and mission. It was funded from legacy money.

The 750 celebrations fund is monies raised during the 750th anniversary of the Church.

Keynsham Parish Development Fund - this fund was set up in 2001 for the purposes of development and enhancement of church buildings in Keynsham Parish to further their service to the parish and wider community. It was funded from part of the proceeds of the sale of the former curate's house (88 Chandag Road).

The Holiday at Home fund makes provision for an event run each summer for the parish by St John's Pastoral Committee to provide an opportunity for persons of restricted mobility to socialise and enjoy seasonal hospitality and excursions.

The St Francis reserve fund is monies set aside for future use.

The St Margaret's Fabric Fund is available for use for the maintenance of the fabric of the church at St Margaret's Queen Charlton.

The Growing Leaders course is funds raised from course attendees to meet the cost of the course, with any surplus available to be used by the PCC for any other purpose.

An unrestricted legacy received by St John's DCC was set aside in earlier years but in 2019 was released back to general funds.

Capital Assets Fund - this fund represents the charity's fixed assets which have been funded from unrestricted funds. Depreciation charged against the assets reduces this fund and the balance on the fund at each year end is equal to the net book value at the year end of the fixed assets which have been funded by unrestricted funds.

The restricted funds are as follows:

20. FUNDS - continued

The Kitchen equipment fund (SJ) is monies received to be spent on various equipment in the St John's hall kitchen.

The Fabric Fund (SJ) contains donations to be used solely for the maintenance of the Fabric of St John's Church.

The Solar Panels fund (PCC) was created to fund the acquisition of additional solar panels for the @One/Parish hall complex.

The Choir fund (SJ) is to be used for the purchase of music and other choir needs e.g. choir vestments.

The Outreach fund (SJ) is to be used to fund outreach projects.

The Organ fund (SJ) is to be used to pay for ongoing repairs and maintenance of the organ.

The Building works fund (SJ) is monies raised towards the cost of church building development works at St Johns.

The Children & Families worker fund is a grant received from the Diocese of Bath & Wells to assist with the cost of employing such a worker.

The Harvest Supper fund is monies raised at Harvest Supper for specific grant giving.

The Music and Worship fund (SJ) is to be used for the support of music, other than the choir.

The Video fund (SF) is to be used for the purpose of acquiring and maintaining video equipment.

The Fabric fund (SM,B) is to be used to fund repairs to, and maintenance of, the Fabric of St Michael's Church, Burnett.

The CTKS fund (CK) is to be used to pay for visiting speakers at the Eco-Services.

The Youth Club fund (SF) is monies received following the closure of a Youth Club and is to be used specifically for young people.

The One Community Trust contains funds raised for the purpose of purchasing and renovating the @One St John's Youth and Community Centre (formerly The Rectory).

The Church Toilet and kitchenette extension fund (SM,B) is funding specifically raised towards the costs of a Church toilet and kitchenette extension at St Michael's Burnett. This work was completed summer 2018.

The Bell fund (QC) has been accumulated by the Bell Ringers over a number of years to be used towards the upkeep of the Bells, Bell Tower and Fabric.

The Sunday Club fund (SF) is used towards the cost of making and filling bags with toys and books to keep children occupied before and after Sunday School activities.

20. FUNDS - continued

The Boiler/property fund (QC) contains funds raised for the purpose of meeting heating and other property costs at Queen Charlton.

The New Door fund (CK) is monies raised towards a new door at St Margarets.

The Clock Gilding fund (QC) is monies raised for that very purpose.

The Church maintenance fund (CK) was the receipt of a legacy which is to be used as a contribution towards the cost of planned work on the roots of a tree next to Chewton Keysham church. In 2019 the donor relaxed the restriction on the use of the funds to enable the remaining balance to be used for general church maintenance.

The Music scholarship fund (SJ) is for supporting chorist and musicians by scholarships.

The Streaming equipment fund (SJ) is to fund the purchase of streaming audio and visual equipment for St John.

The Tower lighting fund (SJ) is to upgrade the external lighting of St John's church tower.

The Bellringers fund (SJ): Formerly the St John's bellringers held their funds separately in a separate bank account. They now hold their funds within the St John's accounts.

The endowment funds are as follows:

The Poor and Aged fund income shall be remitted to the incumbent and churchwardens of Keynsham who shall apply the same among the poor and aged inhabitants residing in the said ecclesiastical parish.

The Fabric fund capital and income shall be held for the incumbent and churchwardens of Keynsham who shall apply the same in or towards the upkeep of the fabric of the parish church of St John the Baptist, Keynsham.

The Bowles fund was shares received from the J Bowles charity, the income from which is paid to the St John's Wardens Account.

The Parochial Church Council of Keynsham

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
District contribution for Diocese Parish share	186,372	201,381
Donations	102,615	31,510
Gift aid	59,822	54,680
Legacies	-	25,451
Grants	400	2,966
	349,209	315,988
Other trading activities		
Fundraising events	15,640	8,429
Harvest lunches	160	60
Mission income	3631	2,075
Use of church facilities	891	825
	20,322	11,389
Investment income		
Dividends & interest	3,722	1,708
Other income		
Parish hall and St John's church lettings	18,930	17,587
Other rents received (SF)	16,755	16,151
Fees	19,198	23,240
Office services and other income	5,757	8,552
Solar panel rebates (SJ)	695	683
Government grants for CJRS	-	-
One Community loan repayment	4,000	4,849
	65,335	71,062
Total incoming resources	438,588	400,147
EXPENDITURE		
Charitable activities		
Wages	20,901	21,588
Light, heat and water	20,302	16,911
Carried forward	41,203	38,499

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The Parochial Church Council of Keynsham

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
Charitable activities		
Brought forward	41,203	38,499
Insurance	7,580	7,703
Office equipment	4,743	4,727
Office consumables	2,265	1,948
Photocopying, postage and stationery	2,583	2,950
Sundries	18,157	6,163
Diocesan parish share	166,164	174,087
Fees	12,429	15,573
Other groups and activities	3,830	1,679
Youth & Children and Families workers salary and expenses	1,464	19,536
Repairs and maintenance (including churchyard)	38,840	44,844
Repairs and maintenance – lighting project (SJ)	44,178	-
Music director and organist (SJ)	16,284	7,765
Cleaning and caretaking (SJ)	13,459	15,212
Accountancy and professional fees	9,600	9,000
Clergy and ministry expenses	14,375	6,016
Caretaker costs (SF)	11,113	10,189
Organ, choir and music costs (SF and SJ)	5,357	2,623
Freehold property	23,600	24,388
Interest on loan from Diocese of Bath & Wells	1,248	2,233
Grants to institutions	6,061	7,467
	<u>444,533</u>	<u>402,602</u>
Other		
Endowment fund income paid to St John's wardens	<u>1,224</u>	<u>1,217</u>
Total resources expended	<u>445,757</u>	<u>403,819</u>
Net income/(expenditure) before gains and losses	(7,169)	(3,672)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>3,876</u>	<u>(5,497)</u>
Net income/(expenditure)	<u>(3,293)</u>	<u>(9,169)</u>

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