

## **Trustees Annual Report for the year 1st September 2019 to 31 August 2020**

Charity name:	Arnold Methodist Church
Also known as:	"AMC"
Registered charity number:	1128841
Charity address:	54 Front Street Arnold Nottingham NG5 7EL

### **Trustees serving during the year were:**

Reverend Richard Byass (Chairperson)	
Maureen Carter (d. 6 <sup>th</sup> July 2020)	Margaret Moore
Ian Wild	Robert Keighery
Lesley Davies	Katja Brown
Wendy Frost	Pamela Bullett
Patrick Henderson (Treasurer)	Sally Belfield
Ann Keighery	Christine Stevenson
Edna Rooke	Peter Crossley
Carol Henderson	Susan Clayton
Elaine Fletcher	Wendy Jackson
Ken Carter	Terry Howard

### **Governance**

The governing documents of the Trust are the (Methodist) Deed of Union 1932 and the Methodist Church Act 1976. The trustees are members of Arnold Methodist Church who serve by virtue of the church office they hold or are elected at the Annual Church Meeting at which all members of the church are entitled to attend and vote.

### **Objectives**

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian Faith in accordance with the doctrinal standards and discipline of the Methodist church; (b) any charitable purpose for the time being of any connexional, district, circuit, local or any other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

### **Activities**

During the year the Church provided for its members and for the public at large regular opportunities for Christian worship including shared acts of worship with other Churches of the Nottingham East Methodist Circuit of which AMC is a part. It also made provision for children's and young people's work through Junior Church, youth work and Girls' and Boys' Brigades. On average 80 adults and 10 children and young people attend Sunday worship and 30 people attend weekday acts of worship. More than 100 children and young people attend weekday activities arranged for them. In addition regular fellowship meetings both at the Church and in members' private homes are attended by 60 people.

The Church is fully involved in the activities in the local community, including an annual

house to house collection for Christian Aid, prayer meetings and a Christian presence at the annual Arnold Carnival. AMC also joins with other churches in activities including Christmas and Easter acts of Christian witness in the market place adjacent to AMC.

Pastoral needs for the Church and its community are provided by an extensive pastoral visitation scheme. In addition to the minister of the Church (Rev. Richard Byass), the Church also employs:

One part time Young People's worker, Ann Keighery  
One part time Family worker, Sally Belfield

A full range of social activities are arranged, including:  
2 regular weekly coffee mornings  
Playchurch, Lighthouse, and PJ Party  
Other periodic social events and party evenings.

The Church participates in "Open the Book" presentations which bring enactments of bible stories to local schools.

In addition to the Church Council, made up of the trustees, there is a Property Committee which is responsible for the care and maintenance of Church buildings.

A Mental Health befriending and support group started August 2016 and is attended by up to 40 people. The group offers safe space & support for sufferers, family & friends, with signposting and networking, and also social and therapeutic activities. It has won a national Methodist Insurance competition, and was runner-up in the local "Pride of Gedling" awards.

### **Covid-19**

Measures to counter the Covid pandemic have resulted in the Church premises being closed for worship and other activities since the March 2020 lockdown, to keep everyone safe. During this period many church activities have moved on-line, using both "Zoom" and "Youtube" to keep church members in contact with each other. On-line activities included Church services, Prayer meetings, Church Council, Fellowship and Coffee meetings, etc.

Brigades meetings, and "Lighthouse" meetings for Youth also went on-line, with additional on-line safeguards for young people.

Paper copies of service and prayer sheets were also circulated for those who are unable to go on-line.

### **Staffing**

The minister is a member of the staff of Nottingham East Methodist Circuit and allocated to work principally with AMC and its sister Church in the nearby village of Calverton. The family and young people's workers are employed by the Circuit and work solely at the Church, which reimbursed the employment costs, supported by grant aid from the Circuit Trustee Fund. All other work within the Church is carried out voluntarily by members and friends, apart from specialist works where contractors are employed.

## **Financial Review**

The Accounts for the year ended 31 August 2020 are published separately. They are prepared following the Methodist Church's Standard Form of Accounts and have been independently examined by professional accountants. No matters have been brought to the attention of the Trustees by this examination.

The Church's Reserves Policy is to hold funds equivalent to approximately six month's turnover. Turnover for 2019-20 was £97.2k and net current assets at 31 August 2020 were £88.1k.

At the end of the year, none of the Church's Funds were in material deficit.

The Annual Report and Accounts were approved by the Trustees following the Church Council Meeting held on 25<sup>th</sup> November 2020

**Signed: Reverend Richard Byass**

**30<sup>th</sup> January 2021**

**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>ARNOLD METHODIST</b>	<b>Church</b>
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**FOR THE YEAR ENDED**

**31 August 2020**

<b>Nottingham East</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>22/3</b>
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**Registered Charity - Charity Registration number**

**1128841**

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 1734 of 2012)

**Minister:**

<b>Rev Richard Byass</b>
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**Church Stewards:**

<b>Ms L Davies</b>
<b>Mr R Keighery</b>
<b>Mrs K Brown</b>
<b>Mrs M Moore</b>
<b>Mr I Wild</b>

**Treasurer:**

<b>Mr P Henderson</b>
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## ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

Arnold Methodist

Church

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		77387	707	78094	67484
a3	Bank and CFB interest and Investment income		606	84	690	735
a4	Lettings		5340		5340	6595
a5	Other receipts		7698	5420	13118	20781
a6	<b>TOTAL RECEIPTS</b>		<b>91031</b>	<b>6211</b>	<b>97242 (a7)</b>	<b>95595</b>

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		49336	407	49743	65152
b3	Donations		1600	982	2582	3913
b4	Repairs and Maintenance		7658		7658	10844
b5	Utilities (Insurances, water charges, heating & lighting)		8329		8329	8831
b6	layworkers salaries		13825		13825	
b7	Other payments		7030	1279	8309	11174
b8	<b>TOTAL PAYMENTS</b>		<b>87778</b>	<b>2668</b>	<b>90446 (b9)</b>	<b>99914</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>3253</b>	<b>3543</b>	<b>6796</b>	<b>-4319</b>
c2	Total funds brought forward from last year		73890	7383	81273 (c6)	85592
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>77143</b>	<b>10926</b>	<b>88069</b>	<b>81273</b>
c4	Transfers and adjustments		-1000	1000	(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>76143</b>	<b>11926</b>	<b>88069 (c8)</b>	<b>81273 (c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year		0		-11
d2	Offerings/Gifts - received for external organisations		1,729		2766
d3	Offerings/Gifts - passed to external organisations		1,654		2755
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>75</b>		<b>0</b>



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Church

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2013 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Per Schedule	9,751	8,730	1,021	281	8,385	9,687
e2 Adjustment - for Lighthouse funds b/f not included 2018/19						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	9,751	8,730	1,021	281	8,385 (e11)	9,687 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	97,242 (a7)	90,446 (b9)	6,796	(c7)	81,273 (c6)	88,069 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	106,993	99,176	7,817	281	89,658 (x)	97,756 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	2,831	6,101
f3 Bank Deposit Account		
f4 Central Finance Board	75,100	78,604
f5 Trustees for Methodist Church Purposes	3,342	3,364
f6 Other funds		
f7 SUB TOTAL - Church accounts	81,273 (c6)	88,069 (c7)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	8,385 (e11)	9,687 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	89,658 (x)	97,756 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	4,723	4,639
g2 Land & Buildings (see notes re Insurance value)	2,420,856	2,483,804
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

**DECLARATIONS****Treasurer**

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

PN Henderson

Date

9/12/20

Name

PATRICK HENDERSON

Address

143 RAMSEY DRIVE  
ARNOLD NOTTINGHAM NG5 6SS**Presentation to the \*Church Council for approval.**

I confirm that the Accounts have been presented to the Church Council on  
and were approved.

9<sup>th</sup> DECEMBER

Signature of the Chair of the meeting

C. J. Buss

Name of the Chair of the meeting

Rev. Richard J Buss

Date

19<sup>th</sup> Dec. 2020**Independent Examiner's Report to the Trustees of the**

ARNOLD METHODIST

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2020

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.



### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

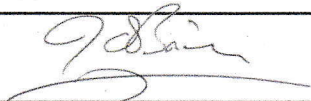
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

Name

John O'Brien

Signature



Relevant Professional qualification or body

FCCA, FCIE. Employee of CAPLUS

Address

Unit 1&2 North West  
41 Talbot Street  
Nottingham NG1 5GL

Date

22/12/2020



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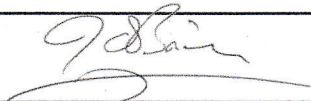
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