



Parish of St Mary of Bethany, Woking

Annual Parochial Church Meeting, 14 May 2023

St. Mary of Bethany Church, Mount Hermon Road, Woking, Surrey GU22 7UH
St. Mary of Bethany Church is part of the Guildford Diocese within the Church of England.

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AGENDA – 14 MAY 2023

As an electoral member of St Mary of Bethany Church, Woking, the Vicar and Churchwardens warmly invite you to attend the Meeting of Parishioners and the Annual Parochial Church Meeting (APCM) to be held at St Mary of Bethany on Sunday 14 May 2023 starting at 1030.

We very much hope that you will be able to attend the meetings and share in fellowship and worship with the other members of our church. If you can't attend, please send your apologies via the church office at office@stmaryofbethany.org.uk.

Opening Worship

MEETING OF THE PARISHONERS AGENDA

1. Minutes of the meeting held on Sunday 8 May 2022.
2. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING AGENDA

1. **Apologies for Absence**
2. **Minutes of the meeting held on Sunday 8 May 2022.**
3. **Elections:**
 - 3.1 Stewards
 - 3.2 Parochial Church Council Representatives
 - 3.3 Deanery Synod Representatives
4. **Reports:**
 - 4.1 Annual Report for 2022
 - 4.2 Financial Report and Audited Accounts for the year 2022
 - 4.3 Appointment of Independent Examiner 2023
 - 4.4 Electoral Roll Report
 - 4.5 Deanery Synod Report
 - 4.6 Churchwardens' Report
 - 4.7 Parish Safeguarding Report
 - 4.8 Ministry Reports
 - 4.9 Vicar's Vote of Thanks
 - 4.10 Final Thanks from a Churchwarden
5. **Questions:** You are most welcome to ask questions of parish interest at the APCM. Considered and detailed responses can only be given to questions submitted in advance to the Vicar via the Church Office.
6. **Closing Prayer and Fellowship**



Annual Report of the Parochial Church Council - Year ended 31 Dec 2022

1. Membership of the PCC and other particulars

PCC members who have served from 1 January 2022 are:

Ex-officio Members:

Incumbent	Mark Wallace (Chair)
Associate Vicar	Bekah Clark (from March 2020)
Associate Minister (retired with permission to officiate)	Ray Marks
Curate	Sarah Tapp (from June 2019, until December 2022)

Deanery Synod Representatives:

Elected October 2020	Rowena Vale (until May 2022)
Elected October 2020	Caroline Mendham
Elected October 2020	Jonathan Miles (PCC Secretary from July 2022)

Elected Members (maximum 6 continuous years):

Church Wardens:	Sarah Macdonald (from October 2020) Colin Hickman (from October 2020)
Elected in 2019 for 3 years:	David Jenkins (from April 2016, Lay-Chair from May 2018, and Acting Secretary, until May 2022)
Elected in 2020 for 3 years:	Derek Wade Simon Crosland (Lay-Chair from May 2022) Clare Mall
Elected in 2021 for 3 years	Anne Ansell
Elected in 2022 for 3 years	John Brooks (from April 2019) Simon Viney

Co-opted:

Richard Warne (PCC Treasurer) from May 2022

The Church bankers are:

Barclays Bank PLC, Town Square, Woking Surrey GU21 1YG

CAF Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

The Independent Examiner is:

Edwards Greene, 9 Innovation Place, Douglas Drive, Godalming, Surrey GU7 1JX

pending approval by the APCM, to perform the Independent Examination of the 2023 accounts.



2. Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under statute law, The Parochial Church Council (Powers) Measure 1956. The PCC of St Mary of Bethany, Woking was registered with the Charity Commission on 26 March 2009 (registered No. 1128813). PCC members therefore act as charity trustees.

The rules of appointment of PCC members are governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members are provided with information on the structure of the PCC and their role and responsibilities as a PCC member. The PCC takes its safeguarding obligations seriously – all members are DBS checked, briefed on safeguarding issues by the Parish Safeguarding Representative and undertake safeguarding training. There are Finance and HR teams that advise and make recommendations to the PCC in these areas and, while there is no formal Fabric Team, the Church Wardens work with a number of members of the congregation on managing the fabric of the church and the PCC agrees an annual maintenance budget. The PCC approves all proposals for capital or on-going financial commitments or legal matters.

The PCC has reviewed the major risks to which the PCC is exposed and established systems or procedures to achieve good practice and to manage risk in areas, such as health and safety, child protection, disability discrimination, employment legislation and sound financial management.

Standing Committee (SC)

This is the only committee required by law. It comprises the incumbent, Associate Vicar, curate, churchwardens, PCC lay chair, treasurer and secretary and has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Other members of the PCC may be co-opted to the Standing Committee as necessary.

Ministry Team

This is composed of the clergy Mark Wallace, Bekah Clark, Ray Marks, Sarah Tapp and members of the staff team, and the church wardens (when they are available). Meetings are held regularly to plan and review ministry, and deal with issues as they arise.

The ministry staff were Dave Doran (Youth Minister until October 2022), Tina Thomas (Young Families Minister until May 2022) and Kate Clarke (Children's Minister until October 2022).

The administrative staff are Jess McNutt (Office Manager), Sharon Row (Office Administrator) and Christine Strutt (Bookkeeper).

Leadership Vision Team

The LVT is made up of representatives of the congregation, staff and ministers and its purpose is to help us discern God's will for us as a church.

Go! Team

The Go! Team actively promotes mission both in the UK and overseas by keeping in touch with mission partners and encouraging the church to pray for those we support. The church gives 10% of its church giving to mission. The Go! Team's budget represents 85% of this amount from which funds are allocated to mission partners both here in the UK and abroad. 15% is allocated to the PCC for responding to appeals that arise during the year, but during 2020 it was agreed that 10% of the 15% tithe would be given to St Michael's Sheerwater annually until 2025 to support their ministry. The Go! Team also manages distribution of the funds raised annually through "Making Mission Possible".



Finance Team

The Finance Team supports the Treasurer and guides the PCC in matters of financial management and stewardship.

HR Team

The HR team advised on and oversaw our employment policies, recruitment practices and drafts employment contracts. In August 2022 the existing team members decided it was time to stand down, and since then PCC has taken back these responsibilities and initiated a review of our HR policies and practices.

3. Objectives and Activities

The PCC has the responsibility of co-operating with the incumbent, Mark Wallace, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also has regard to the Charity Commission's guidance on public benefit.

St. Mary of Bethany's mission statement is "God's transforming people in our parish: To love Jesus, to serve and tell others, to be community". The mission statement is in line with the first two priorities set out in the Diocese strategy of Transforming Church, Transforming Lives.

The Church Development Plan for the first year of the two-year period 2022-2023 is:

Continuing God's transformation in our parish, to create a community of all generations.

(1) **Transforming our ministries to all ages:** children, young people, young adults, families, senior adults. Reviewing each of these areas, so that the whole church family grows together.

(2) **Transforming our life together**, as a community where every member grows:

- In serving on a team.
- In a small/life group.
- In giving financially.

To include reviews of our service pattern and prayer ministry.

(3) **Transforming our building:** the 'Heart of Mount Hermon' project.

- A more flexible and inclusive resource for our church family and local community.
- Sustaining our ministries and giving us capacity to grow.

St Mary of Bethany values

- We do life together.
- We believe in a God who can do more than we can ask or imagine.
- We are:
 - **Kind** – valuing every person as a loved child.
 - **Joyful** – sharing fun and creativity.
 - **Brave** – walking together boldly through the joys and challenges of life.
 - **Equipping** – learning from God's word, discovering our spiritual gifts and deepening our prayer lives.
 - **Hospitable** – ensuring there is space for everybody.

Members are encouraged to support the work of the church through prayer, service and giving.

During 2022 we continued with a 2-service pattern, with Sunday services at 9:15 and 11am offering different styles of service and celebration. These were supplemented by an 8.00am communion service on the first Sunday of each month. Coffee is available between the services to promote fellowship, and after



11am services. Ray Marks continued to be involved in preparing the preaching programme for the year which centres on expository preaching of Bible books, interspersed with some thematic series. Starting in September 2022 a new All-Together Service was pioneered on the first Sunday of each month, this service is designed to draw together all ages in a single service.

We continued to broadcast one of our Sunday services online each Sunday to enable those who are unable or not ready to attend the services in person. Viewing figures for these services have reduced since the peak of the pandemic, but there continues to be a healthy online congregation.

Homegroups provide the primary source of pastoral care and an important aspect of encouraging discipleship. These have been pivotal in the life of the church during 2022 with most groups reverting to meeting in person. The majority of church members attend homegroups and there are groups which meet at a variety of times in the day, and different days of the week on a weekly, fortnightly or monthly basis. The most common pattern is a weekly meeting on a Wednesday evening. Groups often follow the sermon series and use their time together for Bible Study, worship and prayer. Some homegroups actively engage in supporting mission partners and some groups are also involved locally in serving the community through local projects such as the Foodbank (Trussell Trust). There was a 5-part Homegroup Central where the aim was to think about small group values, "All involved", "Becoming disciples", "Creating community", "Doing evangelism", and "Encountering God".

Support for homegroups was provided by a leadership team including Jonathan Miles and Sarah Tapp.

Homegroups support the church and individuals through prayer. The church provides a monthly prayer diary to help direct prayer, and church members are invited to join the staff team for morning prayers on Wednesdays.

Regular activities in the church building included music rehearsals, Bethany Babes parent and toddler groups, CAMEO (a fortnightly meeting for older people), Talk Easy (an English conversation practice group) and FNC youth group. We decided not to restart FX, the Friday night youth group for older teenagers, due to a combination of lack of team and the sense that the format was not right for us strategically at the moment.

A wide range of other community groups have used the buildings again during 2022, including Brownies, Guides and Rangers, resident association AGMs and performing art groups. Individuals from the community and church family put on several concerts during the year, which were open to the public.

We held an outdoor community lunch and celebration to mark the Jubilee celebrations including the Big Sing, and later in the year we opened the building for remembrance and prayer when Her Majesty the Queen died.

Once again we held a Community Carol Service with local musicians and communal carol singing. Unfortunately, we had to retreat indoors this year due to poor weather, but there was still a good attendance with plenty of visitors.



4. Achievements and Performance

In April 2022 there were 180 members on the Electoral Roll, which compares with 195 members in April 2021, a decrease of 15.

2022 was the first year of our current two-year development plan. This was launched in March 2022 and included a set of values for the first time; these sit with our overall vision statement and will not change year by year.

As part of the focus on mission and evangelism the church ran an online Alpha Course, attended by 5 guests.

Throughout the year we held several events that allowed members to invite friends and family. These included Chill Events, a Quiz Night for Tear Fund, and several concerts. Remembrance Sunday was 'back to normal' with full participation from uniformed organisations for the first time since 2019. We also held a full programme of services for Christmas, including our regular carol service for Woking Mencap and a community carol service which was well attended with numerous visitors, despite poor weather causing it to be held indoors.

The church acted as a polling station for the local elections in May.

Bekah Clark our Associate Vicar entered her third year. As well as preaching and sharing in other church ministries, Bekah has forged strong links with other evangelists in Woking and within the local community. She continued to help the church to become more focused on our mission and community engagement, and organised events such as our Jubilee celebrations and the community carol service.

Sarah Tapp continued her involvement in all aspects of church life as she reached the end of her training. In December she left to take up an Associate Vicar post elsewhere in the diocese.

The church is committed to work with young people, both in terms of the time given by volunteers and staff, but also in the financial support provided. There is a regular programme of Sunday morning and evening groups for young people aged from around 4 years old to 18. In addition, the church provides a youth group on Friday night (Friday Night Club) for young people aged 7-11.

Our work with local primary schools returned to a more normal pattern post-Covid over the year, with the autumn term seeing Mark Wallace taking regular assemblies in Barnsbury School. We hosted Christmas services for Barnsbury and Goldsworth Schools, and also a chain of local nurseries, seeing around 1,000 people over a total of four services. We ran Fun Club at Barnsbury until July and hope to restart it when circumstances allow. We were also involved in work in secondary schools and Woking College throughout the year alongside our partners at Engage.

For much younger children and their parents and carers we have a reputation for the care provided at Bethany Babes. With Tina Thomas's retirement as Young Families Minister in May, clergy took charge of Bethany Babes, with Mark leading the Tuesday group and Bekah leading Wednesdays. Over the year we saw parents and children at BBs growing in confidence after the disruption of the pandemic.

In the spring of 2022, the PCC carried out a strategic review of the youth work, with input from various sources. The context of the review included the experience during the recovery from the pandemic and the state of the church's finances. The shape of our work with families had changed considerably over the years before Covid, with our numbers declining steadily. We also considered the shape of the staff team in relation to the church, as our running costs were leading to a worryingly high, and increasing, annual deficit. Our vision had also evolved, to move as a church to a more intergenerational approach to our worship and activities, including our young people's work. In January 2022, a sub-group of the PCC was asked to consider options for restructuring the work, weighed against the potential cost of not making changes.



The PCC decided to restructure our work, with consequential and difficult decisions regarding the staff who had led this work for many years. We concluded that our future need was for a staff member with a role of coordinating and enabling volunteer teams to lead the different youth and children's ministries. We therefore decided not to renew the post of Young Families Minister, and to make redundant the posts of Youth Minister and Children's Minister. So we said goodbye to Dave Doran and Kate Clarke at the end of July, with their employment ending formally at the end of October. We are seeking to recruit a Youth, Children and Families Coordinator to continue to develop the work together with our clergy and ministry teams. Our groups continued through the autumn with a number of new volunteers across all of our young people's ministries, with some others stepping back. Sadly, some more families left the church, but we have seen new ones join too.

Our Friday Night Club for 7–11-year-olds continued after the changes, with increased commitment from a number of volunteers, and a new approach aimed at building stronger links with parents.

Ministry aimed specifically at older people is offered through CAMEO which normally meets twice monthly at church and has occasional trips out. CAMEO started a refreshed programme this year with each month including one "Pick N Mix" session open to everyone whatever their age, a chance for a tea or coffee and chat, and the other session with a speaker or activity. Services continue to be provided in local sheltered housing at Ebbage Court and Homebeech (the latter is run in partnership with the United Reformed Church).

Progress was made on maintenance and refurbishment of the building, in parallel with continued detailed design work for the 'Heart of Mount Hermon' future extension and development plan.

The PCC and SC met on 12 occasions during 2022, mainly in person. Meetings were structured to ensure that every aspect of church life has been considered over the course of the year, including those areas which enable the smooth and effective running of the church, such as HR, how we welcome newcomers and nurture members and young people, to those areas focussed on mission and our engagement with the wider community. Every meeting has examined the finances of the church and decisions about expenditure have been agreed by the PCC. PCC meetings have also reviewed our safeguarding. During the year we continued to focus on managing the staff and our finances. The PCC held a half-day away, led by Bekah Clark, when the PCC reflected on what it means to be an inter-generational church and faith pathways.

Prayer continues to be central to all we do and in addition to regular prayer, opportunities for individual prayer in services and prayer chains. The church published a monthly prayer diary.

The church supports 7 Mission Partners many of whom now have close ties with the church. At our annual Making Mission Possible over £22,000 was raised to support our Mission Partners. A regular Mission Partners prayer update continued to be produced throughout 2022 and as well as Mission Prayers on the first Sunday of each month.

The church continued its use of social media to promote events and create community. Mark or one of the team post regular blogs and Facebook, Twitter and Instagram have been used to promote all that we have been able to do during the year. Our services are all accessible through the website and YouTube.



Financial Review

Richard A Warne – Treasurer

1. Summary

2022 was a very challenging year for St Mary of Bethany. In last year's report it was noted that the income in the General Fund does not cover our expenses. Our draft budget for 2022 showed that this situation would continue, so the PCC took the very difficult decision to reduce staff.

In 2022, as forecast in the budget, our regular giving declined by 6%, continuing the trend we have seen in common with most churches in the Diocese and nationally. The operating deficit on the General Fund for the year was nearly £50,000.

We were able to use funds set aside (or designated) by the PCC in previous years when we had surpluses, to cover this deficit. As a result we finished the year with a small net surplus.

Overall giving for our mission work remained strong, although slightly down year on year. We also retain significant funds for the work on the development of the Church building which was boosted by a £67,000 restricted legacy received in the year, for which we are very grateful.

At the end of the year our free reserves remain above our policy minimum. Looking forward to 2023 and beyond we hope that, given the actions undertaken in 2022, we will be in a better position to balance our books.

2. Income- what we received as gifts and other sources of income

In 2022 we were blessed with generous regular planned donations in excess of £199,000, a decrease of £13,000 from 2021 (down 6%). We are grateful for the generosity of our Church members. We also received a legacy of over £67,000 which was restricted for use in the development of the Church Building. One-off gifts increased from 2021 by £7,000 to over £36,000. One-off gifts are an important source of income for the Church. Plate giving increased slightly to just over £5,000, but this level is still about half what we had received annually before the pandemic. We now have two card readers for those that wish to give with a credit card.

We encourage Church members and those who attend our Church to consider giving regularly to the Church by the Parish Giving Scheme, or by standing order. We are also grateful to those that increase their gifts in line with inflation – something that the PGS scheme enables automatically each year.

Income from other activities was relatively small. Easyfundraising continues to provide additional revenue. In 2021 we benefited from the support of the government furlough scheme which was no longer available in 2022.

3. Mission and other Charitable giving

Giving for mission and other charitable work continued strongly with the Making Mission Possible campaign raising over £22,000 including gift aid, a little less than 2021. The Tithe was just under £29,000, slightly



7. 2023 – 2025 Budget

I have prepared a draft budget for 2023 for the General Fund, which was approved by the PCC in January 2023, and have taken the opportunity to simplify the presentation of the finances reducing the number of inter-fund transfers.

St Mary of Bethany is blessed with income that puts the church comfortably in the top 10% of parishes nationally. Our median regular gift we receive is three times the national level and twice the median gift in the Diocese of Guildford. In line with national trends, however, we have not seen increases in total regular giving in real terms over the last decade. Each year we see people move away from the parish, including members who give regularly. Therefore, every year we need to find new givers and see increases in existing gifts just to maintain our levels of income. We are budgeting a decline in regular giving of 12% from the level in 2022, based on what we know about who has moved away. One area that we will be exploring more is how to increase other sources of income such as hall hire.

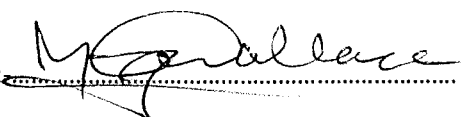
On expenses, as a result of the actions taken in 2022, we are budgeting a reduction of our staff costs by 40% for this year. We believe as a result we will be in a better position to balance the books going forward.

8. Reserves Policy

Our free reserves on the General Account at the end of 2022 amounted to approximately £84,000. This is above our policy minimum of 2 months plus 10% (equivalent to approximately £59,000 as at year end 2022).

In addition to the General Fund, the PCC has set aside funds to act as seed capital for a future building project and to assist with any future major maintenance work. Funds are also held for specific uses as requested by donors. Details of all funds are shown in Note 11 on page 12 of the accounts.

Guildford Diocese retains the title deeds of our staff house at 46 Hawthorn Road, purchased by the PCC some years ago. The Central Board of Finance of the Church of England hold investments under an endowment (the Thorne Bequest), the annual income from which contributes towards the maintenance of the Church building. Our surplus cash funds are held in notice accounts with FSCS-approved banks and building societies and in current accounts with CAF Bank and Barclays Bank.

Signed: 

Date:- 14 May 2023



down on 2021. This reflects the reduction in overall giving. Food donations to the Woking food bank equated to a value of over £3,000, an increase of over 10% on 2021. A very generous response to the needs of the community. Details of grants made are set out in note 12 to the Financial Statements on page 13.

4. Expenses – how we used our resources

Expenses continued to be managed tightly and so expenses were 5% below our budget. Having fixed the energy contracts we were able to avoid some of the impacts of the energy crisis, but unfortunately the Church still faces inflationary pressures. The largest expense item - staff costs – was £181,000 (slightly higher than last year) which included the costs of the redundancies of one full time and one part time member of staff. We also had one part time member of staff retire in the year. We are very grateful for all that Dave, Kate and Tina contributed to St Mary of Bethany and the impact they had on the lives of so many young people and families.

The parish share – which is our contribution to the running costs of the Diocese of Guildford - remained at a similar level to 2021 at approximately £98,000. This was as a result of the Diocese managing their own level of expenses tightly, which has also seen a reduction in their staffing levels.

5. Buildings and the Development

During the year we continued to work on the development including adding insulation to the main Church Hall. This was carried out by John Brooks and a team of helpers, saving the Church a substantial cost, for which I am very grateful. We have paid a deposit for new windows and doors for the York Road entrance, which are in desperate need of replacement. This work will be completed in 2023. With the legacy gift to the development fund received this year, nearly £175,000 remains for building development. This will enable us to proceed with a number of additional phases of the development. The major remodelling of the Mount Hermon Road entrance however will require substantially more funds, which will need to be raised before this work can be started.

6. The teams supporting the Treasurer

During the year Hugh Andrews stood down as Church Accountant after many years of faithful service. I am very grateful for the hard work that Hugh undertook in his role that resulted in the financial position and infrastructure being in such good shape. He is greatly missed. The 2022 accounts have been prepared by Christine Strutt and reviewed by the Treasurer and Finance team. Richard Edwards (of Edwards Greene) once again has undertaken the independent examination. We are very grateful to Christine for her outstanding work in preparing the accounts.

The finance team of Adrian Brookes, Brian Harris, Nick Mendham and Richard Warne have met regularly throughout the year. Christine Strutt continues to do a wonderful job as bookkeeper. We are so grateful to the Treasury Team, led by Helen Brooks, for their work in counting and banking, OptimumAccounting (Knaphill) ran the Church payroll and Aviva administered the Church staff Pension Plan.

At each PCC and Standing Committee meeting a detailed update is given on the finances of the Church. The congregation receives a report at the APCM and the Treasurer has met with a number of home-groups to discuss the Church finances and answer questions. I hope that we can continue these less formal meetings to ensure that people have an opportunity to ask questions regarding our financial situation.



2022 - 23 APCM reports

1. Vicar's report

2022 was a year of change for St Mary of Bethany. We pushed forward in changing our approach to ministry, looking at the pathways people take from being a visitor to church to becoming a member. We launched major changes to our work with young people and families. Bringing change to any community is challenging, especially when there is an impact on people's jobs. We talk about church as a family and as a body, so when part of it is in pain, it affects all of us. We said goodbye to three faithful, long-serving members of staff through this process, and sadly some church members too. We also said goodbye to our Curate at the end of her training. I know as a church we remain thankful to God for the immense legacy of the work each of them did here, much of it unseen by many.

2022 was also the year we emerged fully after the many restrictions of Covid. This has had a continuing impact on our onsite attendance, but this is also the case across the diocese. A recent report noted that onsite attendance across the diocese was at about 75% of 2019 levels at the end of last year, and for children's activities the corresponding figure was 66%.

In leading change here, we have been clear that, while there is a cost in making changes, there is also a cost in not changing how we do things over time. We have undergone this process prayerfully and with wide consultation with our church family and further afield. Any Christian leader can tell you that, when God gives you something to do, you had better get on and do it. Any tension, mess and conflict which result are God's business; he is in the middle of it and it is his responsibility. The Bible tells us that God can bring good things out of the most unpromising situation. One passage I find particularly encouraging is Acts 15:36–41, where Paul and Barnabas fall out and go their separate ways. In the chapters which follow, God multiplies their ministry where, humanly speaking, we see division. Even the people who founded the church were sinners in need of a saviour; they did not get everything right first time. We trust that God is using these changes to lay new foundations for growth across all our work, and we pray that we will see green shoots more and more.

This year our Associate Vicar led our PCC in thinking about pathways through our church life. Using a traffic light system, we looked at all our ministries: red ones ('connecting') are entry-level – things which anyone can come to, such as Bethany Babes or CAMEO. Amber ones provide next steps towards faith ('belonging'); green ones are church services, small groups and the like ('growing'). We found that we lacked amber ministries in particular: next steps for those who have experienced our warm and welcoming community and want to move closer to God. This work is high up on our list of priorities going forward and has inspired strategic changes in several ministries already, such as inviting parents into Friday Night Club sessions regularly.

A huge amount of work went into our Heart of Mount Hermon building project over the year, most of it 'below the line', so less visible for most of us. We finished the year ready to begin the refurbishment half of the work and looking for a buyer for the organ. Progress might feel slow, but the project has coincided with Covid and a cost of living crisis. Again, we can trust the God has the right timing for all this work. The vision for it is well understood and shared across our community. We are so grateful for the large legacies we have



received for our work, including for this project.

There are many things which St Mary of Bethany continues to do really well, which we can celebrate. If you have been a part of our church for many years, you may not appreciate how unusual these things are. We offer a warm welcome to all sorts of people; it is pretty difficult to come to a service or an event here without someone speaking to you. Polling day each year is a fantastic example of this, when a huge team dispenses tea, cake and chat to hundreds of local people, introducing our church gently to them. Our big events really resonate in our community, whether it's our outdoor carols, Jubilee celebrations or informal Chills. We are growing in diversity, seeing new people from a variety of backgrounds. Our support for our mission partners via our Go! Team is the most effective I have seen in a church, putting local and world mission at the heart of our ministry. Our community includes many of the kindest people you will ever meet.

With our building, I am not sure we have celebrated our silver Eco Church award enough. Only a handful of churches in Guildford Diocese have achieved this milestone. The work we continue to do embraces creation themes in our preaching and small groups, and affects all our ministry, down to how we cater for events, our energy use and the cleaning products we use. It is immensely missional and has the potential to provide a powerful point of connection to our town community.

In some ways, St Mary's' ministry ended 2022 feeling less stable and more risky than it did at the start. I wonder if this is God's way of shaking us up and pushing us to the margins. The early church did not experience life with Jesus as safe or comfortable. God wants you to know he loves you unconditionally; you are always safe with him. But he loves you too much to leave you in your comfort zone for too long, and that includes in church.

Mark Wallace
May 2023

2. Churchwardens' Report

Buildings
Church:

We would like to extend our thanks to John Brooks and the team who spent many hours last summer insulating the loft spaces above the Hamilton Hall and the Youth Room. We are grateful to John and Helen and all those who were involved for the hard work and help with this unseen but much needed job. The Heating system continues to provide some issues but Adgas, the contractor, provide a prompt and efficient service assisting us with keeping it running. A new control panel was fitted to the heating system for the extension and following some teething issues seems to be working well.

46 Hawthorn Road:

The property owned by the church at 46 Hawthorn Road has been occupied by Rev. Bekah Clark, Associate Vicar, throughout 2022. No significant works were required although earthing of the water main remains outstanding due to access issues. This is being resolved now the property is empty.



Staff changes

2022 was a time of great change within the staff team with our young families Minister, Tina Thomas, retiring in May. The Youth Minister, Dave Doran, and the Children's worker, Kate Clarke were made redundant at the end of October 2022 as part of a complete overhaul of the youth and children's ministry, aiming for a more inter-generational approach. We are thankful for their many years of service and all the children and young people who were impacted by their ministries.

We are so thankful to the many volunteers who have stepped up to assist with the youth and children's work since then and have been much encouraged by their commitment and enthusiasm.

The advert for a new Youth and children's co-ordinator has produced few applicants and we understand this is a national picture. We continue to seek God's guidance for the youth and children's work at St Mary's.

In November we said goodbye to Rev. Sarah Tapp, who had been Curate with us for over 3 years. We were certainly sad to see her go but grateful for the blessing of her community with us and her service to us over her time here.

Activities

During 2022 we were able to use the church premises for a variety of activities which included closing the road at Mount Hermon end and providing a picnic lunch to over 200 people in celebration of the Queen's Platinum Jubilee in May. In September, following the death of Queen Elizabeth II, the church was opened for several days for quiet prayer and reflection.

In February we held a Sunday Chill afternoon where games, crafts and various activities were on offer. The event was well attended by members and visitors and enjoyed by all.

In September a monthly 'All-together' service was launched. This is now held on the first Sunday of each month at 10.30am. There has been good engagement with the planning of the service, and it is an opportunity for anyone of any age to be involved. Thank you to those who have taken this opportunity so far.

We planned the Christmas Carol Service to be an outside event, gaining permission again for road closure but, due to the weather on the day, this was moved inside. The worship area was cleared of chairs and lit mostly using fairy lights so a similar feel to an outside event was achieved.

From November 2022 we were able to provide a 'Warm Space' in the creche as part of the local council's initiative in response to the rising fuel costs. This was not widely taken up by outsiders but was found to be a great social space for church members and an opportunity to build community. We are so grateful to all those who helped make this happen, especially Clare Mall who coordinated the process.

Thanks

We are grateful to Clare Mall and her great team of helpers, who continue to provide hospitality at St Mary's, at all sorts of events. This is one of our values and we so value her for the service she provides.

We are also grateful to Helen Brooks who has been acting as Verger for many years now. This role is vital to helping visitors feel welcome at Weddings and Funerals and Helen's availability to assist is very much appreciated.

There are so many volunteers who work, both seen and unseen, within the church building and outside.

Examples include counting the money week by week, doing the gardening, delivering leaflets around the parish, furniture moving, visiting those unable to attend church, as well as other roles which help make our community one which shows the love to Jesus to each other and the parish.

We are grateful for the work of the IT/AV team who continued to livestream services week by week from St Mary's throughout 2022.



We are also thankful for all those who serve on the stewarding and welcoming teams week by week to provide a warm welcome to those who attend and visit.

Finally, we are grateful to Mark for his wisdom, vision and listening to God as he continues to lead and guide us. We are also thankful for Eileen, Joel and Evie as they share community with us. The changes we have undergone over the last year have been challenging and we continue to hold Mark and his family in our prayers for their strengthening and protection.

As we continue to open the doors of St Mary of Bethany to those in and around our parish, we pray we can continue to be 'God's transforming people in our parish: To love Jesus; to serve and tell others; to be community.'

Colin and Sarah

May 2023

3. Electoral Roll report

In May 2023 there are 128 members on our electoral roll.

There is a decrease compared to last year (April 2022 = 180). Our worshipping community is growing at St Mary of Bethany, but this is yet to reflect on our electoral roll.

We are thankful for everyone in our church family and all that they bring to our church ministry.

Jess McNutt



4. Children and Youth report

Elsewhere in this report we outline the process of change in our children's and youth work over 2022. As well as Sunday morning Explorers, we ran the following groups in 2022.

Bethany Babes

Tuesday and Wednesday, 10–11.30am, for under-5s and their carers.

Over the year we saw the gradual return of parents and children, with the autumn term feeling very much back to normal. In May the two groups transitioned in leadership after the retirement of our Young Families Minister, and were led by our Vicar and Associate Vicar, with help from our Curate, for the rest of the year. Both mornings have steadily grown, with former members returning with new children and new, local members joining. We have said goodbye to one team member but welcomed several new ones over the year. We keep numbers manageable deliberately, to ensure that every parent can have a meaningful conversation with one of our team every week. We have begun to build some Christian songs into our singing time in church at the end, along with short action Bible stories.

Friday Night Club

Friday 7–8.30pm, for 7–11-year olds.

This group continued all year with the gradual removal of Covid restrictions, and changes in the leadership in the autumn. It is now led by our volunteer John Brooks, with our sessional leader Bryony Foat and a very able and enthusiastic team of helpers. There is a wide range of activities from sport to cooking, and the group provides the opportunity for some of our teens to get volunteering experience for their Duke of Edinburgh Awards. There is a weekly 'God slot' and faith is very much part of the conversation throughout. We have begun to build in more opportunities to engage with parents, which we pray will be fruitful over time.

Pathfinders

Sunday mornings, for 11–18-year-olds.

Our Sunday sessions run during term-time with a team of committed volunteers, partly led by ministry team members over the year. We have a small but strong core of members. Our sessions aim to focus on biblical teaching about faith in action and we use fantastic material from Urban Saints' Energize programme.

Youth Cell

Sundays 5.15–6.30pm, for 11-18-year-olds.

Over the year we did Youth Alpha and began to focus more on Bible study at Cell, with a committed core of young people attending. Our young people are growing in confidence in talking about the Bible and faith, and we saw two of them confirmed during the autumn.

Mark Wallace

May 2023

Explorers

Sunday mornings; since September Explorers has covered the 3 to 11 age range.

This year we have launched our new Heartshaper Curriculum. Explorers and Adventurers do many activities



together now as part of Sunday School, which creates a wonderful sense of family. We continue to develop the children individually in their age groups as well. We enjoy a wide variety of activities- crafts, bible stories and questions and reflections, prayer and games each week, and we give children activities to do at home. We communicate and encourage the parents through our Facebook Explorers and Adventurers pages, where we post resources and communicate about our teaching series.

My aspiration for this year is that the children continue to grow in their walk with God and the families continue to feel supported and blessed by the leaders in prayer. Numbers can vary each week and some weeks can be on the low side, so please pray all our families return to Church. This pattern of lower numbers is the case across all the Churches in the Woking area post Covid and is a challenge for all Children and Youth workers.

We are currently using material from the Urban Saints Energize programme. This gives us resources across the whole age range. In the Autumn term we looked at People who met Jesus and how that changed their lives for ever. In the Spring Term we have been looking at Old Testament characters like Abraham, Isaac, Joseph, Moses and Joshua and this series will continue in the Summer term with characters such as Gideon, Samson, Ruth, Samuel etc. We have a strong team of 5, three of whom teach and two are helpers. Sadly we only have 5 children on the register with another 13 who have visited on one occasion. In Summer term 2022 we had an average of 5 children each week but since September we have had an average of 3 children, with 2 occasions when there were no children at all. (Half Term week) The challenge of the low numbers is being able to adapt to the age range in any particular week! The positive aspect of low numbers is that we are able to get to know the children well, and them us, so they are comfortable talking to us. Our prayer is that the children we have will continue on their faith journey and that we will see a growth in young families with children to swell our numbers.

There are currently three babies under the age of one who come regularly.

Helen Brooks
April 2023



5. CAMEO

CAMEO has been meeting regularly on the first and third Thursday of the month from 10.30 - 12.00 throughout 2022/2023. Over the year between 20/26 guests have been coming regularly, a big rise from our "before Covid" figures, and many of those now coming to CAMEO did not previously have links to St Mary of Bethany.

The first meeting of the month is always "Pick N Mix". We start by gathering around our long table for chat, coffee and "sweet delights" (often cooked by Lynne Holder). There is then a range of activities which change from month to month for people to choose from. These may include discussions on current events, moral dilemmas, book reviews and suggestions, visitors displaying their hobbies or interests, craft activities, board, word and number games. Most of these activities are run by our members but we would love contributions from church members and their friends too.

Our second meeting of the month is always a "whole group" activity, often a talk, sometimes a quiz or guest entertainer. During this past year we have enjoyed holiday experiences on the River Rhine, My Working Life from Eileen Smith, Desert Island Discs with songs picked by our members and Christmas Carols with Rev Sarah Tapp. We enjoyed beautiful weather for our Queen's Jubilee Garden Party, a summer games and film afternoon and a fabulous Christmas dinner in the church hall.

Huge thanks go to Gill Langtree for masterminding the food for the dinner and thanks also go to the 15 or so other people who laid tables, decorated the hall, washed up, waited on tables, provided wine and chocolates, sorted music and generally made it a thoroughly enjoyable event for everyone. We are also grateful to Richard Langtree who puts out and clears away our tables and chairs after each session, and helps with our technical requirements, and Susan Cayless who is now helping with refreshments.

Sadly in December we lost one of our oldest members, Doreen Palmer. Doreen was part of CAMEO from an early stage. She was responsible for booking speakers in the early days and was always enthusiastic - even in December she was encouraging some of our newer members to lead a morning of singing and suggesting ideas for Pick N Mix - she was almost unbeatable at Scrabble!

Moving forward we would love CAMEO to be a significant part of our church's outreach to the community in and around Mount Hermon, to be part of the vision for St Mary of Bethany to be the heart of Mount Hermon. We would love CAMEO to be a meeting place where people can come, and experience God's love expressed through friendship and care. If you have any ideas how we can reach those people we would love to hear from you.

We would also love to hear from you if you feel able to contribute to our meetings in any way. You will have seen from the range of activities described in this report that that we are always looking for fresh and different ideas and practical help. Please think about any ways in which you may be able to help us and contact us via the church office.

Sue Rogers



6. Go! Team Ministry Report

The Go! Team Role.

The Go! Team acts as the link with our church's Mission Partners and seeks to encourage St Mary of Bethany members to engage with their work by praying for them and giving financial support.

The Go! Team Activities.

- Meeting monthly as a team to discuss, plan and pray – the team met 9 times this year.
- Organising prayers for Mission Partners in the 1st Sunday service of each month and involving
- Home-group members in praying where possible.
- Providing regular written updates reporting Mission Partners activities and prayer needs.
- Producing an annual Mission Partners calendar.
- Organising the annual 'Making Mission Possible' event.

Mission Partners Financial Support.

- Giving at the annual 'Making Mission Possible' event at which a Mission Partner speaks, which this year raised £19,083 for Mission Partners & £3,307 for local mission.
- 85% of the church tithe (8.5% of church income) – The allocation proposal is approved by PCC.

Making Mission Possible

The theme was 'Bringing Hope: Sharing Love' and the speaker via a pre-recorded video at the single service was Soul Magura, our Mission Partner in Geneva Switzerland. This was followed after the service by a talk in the church by Asif Mall detailing his work on behalf of persecuted Christians.

Mission Partners during 2022.

- | | |
|---|--------------------------------|
| • Engage | • Asif and Clare Mall (OM) |
| • Jon & Elma Hargreaves (Amplifying Voices) | • Mike and Liz Jeggo (OMF) |
| • Bob and Gail McLeod (MMM) | • Felipe and Sarah Yanez (CMS) |
| • Soul and Jeanette Magura | |

Felipe & Sarah Yanez have now completed their work with CMS and have left Spain and returned to the UK, but we have continued to support them during their transition period.

Bob McLeod has been having treatment for cancer during the latter part of the year.

Other Activities.

The Go! Team are also responsible for promoting prayer support for the Bishop's Mission Order on Sheerwater, which is supported by 10% of the church tithe and administered by the PCC.

Our church supported Tearfund by holding the 'Big Quiz' organised by Richard & Lucy Jenkins, and Brian's Christmas quiz.

Go! Team Members



Anita Bond, John Harston, Clare Mall, Rachel Warne. Bekah Clark has now moved on and we are very thankful for her contribution to the team.

With our thanks to St Mary of Bethany Church for the ongoing support of World Mission.

John Harston, April 2023.



7. Welcome Team

As ever, we are grateful to those people who are prepared to be the welcoming face at the door at our two main services. We have run with one person at 9h15 and two at 11h00 for the last year and that's worked well. The team has also helped with welcoming at special Easter, Christmas and School events.

We now have 5 or 6 "teams" for each service and that's just enough, based on the need for cover and flexibility. It's been very helpful that people have been prepared to cover for each other as we all face demands on our time – thank you!

Simon and Thecla

March 2023

8. Stewarding

Thanks go to the stewards who have faithfully performed their duties again this year. As in previous years they have worked as a team kindly stepping in to cover for those who are ill or absent. I am so appreciative of this.

Sadly for us we are losing two stewards. Nigel Winspear and his family are moving house. We will miss them all and wish them happiness in their new home. Tim Pollard will also be stepping down as he is committed to playing in the music group. We thank them both for their service.

The following are to be proposed for election for next year.

Helen Brooks
Colin Hickman
Jonathan Miles
Alan Freestone
Iain Carruthers
Brian Harris
Riet Fewins
Chris Orchard

Richard Warne
Rachel Warne
Jonathan Ovens
Nick Mendham
Graham Browning
Caroline Mendham
Gaynor Broda
Richard Langtree

Rachel Warne, Head steward

17th April 2023



9. The 'Building Project'

The project started in mid-2018 with a recognition that parts of the building were tired and needed refurbishing and some improvement generally was needed to our facilities.

A scheme for both refurbishment of some areas and an extension were formulated and consulted on. During late 2020, and through 2021 plans were developed and permissions secured. The PCC has agreed in principle to proceed but each element requires its prior approval based on appropriate detail and costs.

The project is in three main phases and multiple sub-phases:

- Phase 1 – work that could progress ahead of an extension
- Phase 2 – securing a new home for the organ and building the extension
- Phase 3 – refurbishment that needs to follow the extension.

Many aspects of the work are complicated by the age of the building which was built in three phases between 1907 and 1974.

In 2022 consultants started a 'mechanical and electrical' investigation of the condition and future adequacy of the electrical and heating systems including the implications for us of the Church of England's commitment to pursue 'net zero carbon emissions' by 2030. This work is on-going but important so that when we commence refurbishment work, we take the opportunity at the same time to upgrade/install any additional cabling and pipework.

During 2022 we also completed/commenced work unaffected by the 'mechanical and electrical' study:

1. Completed the recovering of the flat roof areas of the church building.
2. Installed loft insulation above the Main Hall, Youth Room and former Vicar's vestry.
3. Let a contract for the replacement of the main doors and 4 windows on the elevation facing York Road -this is to be implemented shortly.
4. Undertaken a review of storage/resources and scope for using space more efficiently to make it easier to clear areas when refurbishment work takes place.
5. Begun investigating scope to improve the acoustics in the Main Hall by reducing the amount of 'echo'.
6. Taken steps to make known the availability of the organ through existing established channels in the organ 'world'. We have had some interest but no offers yet.

Work on the review of storage and resources has led to a reduction in the space taken up and we now consider it is feasible to undertake much more refurbishment ahead of building an extension. This would include refurbishing the Top Hall, Foyer, Lounge, and creation of a mini kitchen in part of the Repro Room as a single project. Previously we had only thought it realistic to refurbish the Foyer ahead of an extension. The PCC has also agreed to add the refurbishment of the Youth Room in 2022.

In addition to the above we are also planning at an early stage to refurbish the existing toilets, upgrade the means of heating water and address some renewal /upgrading of the electrical system in the church which any refurbishment of the scale envisaged will require.

The above works are likely to take at least to the end of 2024 to substantially complete/commence.

At this stage it looks as if the likely costs of the above items could be met by existing monies held in the 'building fund' and therefore raising further funds is not required yet.

John Brooks – Building Task Group Lead



10. Deanery Synod and Churches Together in Woking (CTiW)

Background

Woking Deanery consists of parishes covering Woking town and the surrounding area. It exists to provide opportunities for the mutual support of and cooperation between clergy within its area; discussing issues facing the Church of England and Woking generally, as directed by the Diocese; and for the cooperation between lay members of the churches in the Deanery.

Mark Wallace is the Area Dean. Geoff Pugh is Lay Chair. Caroline Mendham has continued as the SMOB rep. this year, Rowena Vale having completed her term and Jonathan Miles having stepped down after becoming PCC Secretary.

Everyone is welcome to attend the open meetings, which attract well-informed and engaging speakers on topics relevant to the church and society.

Deanery Synod met 3 times in 2022-23. Two of the meetings were in person, one was on Zoom.

June 2022 at St. Michael's Sheerwater. Sport and Faith.

The meeting had an opportunity to hear an update on Woking Borough Council's plans for the church, in the context of the redevelopment of Sheerwater. Woking Deanery generally, as well as many individual churches, continue to be very supportive of St. Michael's, both financially and in prayer. We then had a talk on linking sport and faith, hearing about how ministry opportunities can develop and we shared experiences. Churches providing volunteer marshals at local fun runs was taken up by the Deanery.

October 2022 at St. John's. Deanery Sharing Platform.

This was conducted in the style of a Diocesan Synod, with Mark as Bishop! Representatives from each church were given one minute to talk about something they feel their church does well. There was a very interesting range of projects/ministries, often as a response to a need in the community. The top three most popular were, a pop up café at St. Michael's, language support for Ukrainian refugees at St. Mary's Horsell, youth worker recruitment at St. John's.

January 2023 on Zoom. Connecting with the needs of our parishes.

The meeting heard about Knaphill Community Fridge, Andy's Café at St. Andrew's Goldsworth Park, a winter coat project and a mission outreach to teenagers at a church in Chorlton Manchester (guest speaker). This was followed by discussion and prayer in breakout rooms. There was also some discussion about the Bishops' conclusions on LLF and forthcoming debate at General Synod.

Churches Together in Woking

Deanery Synod reps continue to also attend meetings of Churches Together in Woking, which are generally held over lunchtime at Christ Church. This strengthens St. Mary of Bethany's engagement with the wider Woking church fellowship. Mark Wallace is currently the Moderator of CTiW. There have been 3 meetings of CTiW in the past twelve



months. Members have been responsible for organising the Good Friday Act of Witness and supporting a number of Christian activities, including Street Angels, Engage, Christian Aid week, ROC, Christian unity week of prayer, women's World Day of Prayer, Woking Prayer network and inter church Lent lunches.

I can highly recommend becoming a Deanery Synod and CTiW rep. You learn a lot about other churches in the area, meet interesting people and get to share experiences and ideas, which has been especially helpful post Pandemic. SMOB can have up to three reps.

Caroline Mendham
11th. April 2023



Draft minutes of 2022 APCM and meeting of Parishoners for approval

PARISH CHURCH OF ST MARY OF BETHANY, WOKING

Sunday 8 May 2022 from 11.00am

MEETING OF PARISHONERS

The meeting was held in the church building with provision for attendance via Zoom. Provision was made to ensure those attending digitally were able to participate fully.

After a time of worship led by Vicar, Mark Wallace, the meeting began.

1. MINUTES OF MEETING HELD ON 25 APRIL 2021

There were no comments on last year's minutes, which were approved as an accurate record and then signed by the Chairman, Mark Wallace.

2. ELECTION OF CHURCHWARDENS

Mark said he was pleased to have two nominations for the position of churchwarden. They were Colin Hickman and Sarah Macdonald.

Colin Hickman was proposed by Anne Ansell and seconded by Marilyn Frame.

Sarah Macdonald was proposed by Phil Vale and seconded by Beryl Ralph.

They were duly elected.

The meeting of the parishioners was then closed.

Chairman:

Date:

14 May 2023



11. Parish Safeguarding Representative Report

As a church St Mary of Bethany aims to create an environment which is welcoming and respectful and enables safeguarding concerns to be raised and responded to openly, promptly and consistently.

We want to give a big thank you to Tina Thomas for all her work with safeguarding at St Mary of Bethany over many years, she kept great training records and raised awareness of safeguarding amongst our congregation. Jess McNutt took over the role of Parish Safeguarding Officer for children in May 2022 and continues to work alongside Mark Wallace and Sarah Macdonald (Parish Safeguarding Officer for adults). Jess also handles all DBS checks at church.

Parish Safeguarding Dashboard

Parish Dashboards is an online system that gives assurance to parishes that they are complying with statutory requirements and Church of England policies, or else it explains what actions need to be taken. It also enables dioceses and the national church to oversee compliance, and to focus their support on the areas of greatest need. Its primary aim is to make life simpler for Parish Safeguarding Officers. It shows an overview of their parish at a glance, and this can be shared with their incumbent, churchwardens or other authorised users.

The PCC is required to use the Dashboard to monitor their safeguarding arrangements. A report from the dashboard is brought to the PCC every meeting and is most helpful in providing the PCC with relevant information. St Mary of Bethany is currently working at level 2 which means we are ahead of other parishes.

Records

Following the handover of the safeguarding training records, Sarah and Jess have been revising the way that records are kept and monitored to improve clarity and compliance.

DBS, safer recruitment & volunteers

Following a review and a report to the PCC regarding the recruitment of employees, we have improved the recruitment process and are making use of the resources provided by the diocese.

The safer recruitment of our volunteers continues to be a priority for us, we are currently reviewing our role descriptions that are given to every volunteer.

We continue to DBS those who work with young people and vulnerable adults and fit the legal requirements, following diocesan recommendations, we have started the process of providing a DBS to all our PCC members. We aim to ensure that all our staff and volunteers are up to date with the available Safeguarding Training via the Church of England. Training is to be renewed by each person every three years at the highest level applicable. Ministry heads are responsible for ensuring that those on their teams are up to date with their training.

Sarah Macdonald
May 2023



PARISH CHURCH OF ST MARY OF BETHANY CHURCH, WOKING

Sunday 8 May 2022 from 11.10am

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES FOR ABSENCE

Apologies for absence were received in advance of the meeting from Jonathan and Alenka Miles, Paul and Freddie Crane, and Lucinda Tweed.

There were 71 who attended the meeting in person in the church building and a further 5 who attended online.

2. MINUTES OF MEETING HELD ON 25 APRIL 2021

There were no comments on last year's minutes, which were approved as an accurate record and then signed by the Chairman, Mark Wallace.

3. ELECTIONS

3.1 Stewards

The following were proposed by Mark Wallace to serve as stewards:

Gaynor Broda, Helen Brooks, Graham Browning, Iain Carruthers, Riet Fewins, Alan Freestone, Brian Harris, Colin Hickman, Richard Langtree, Caroline Mendham, Nick Mendham, Jonathan Miles, Chris Orchard, Jonathan Ovens, Tim Pollard, Rachel Warne, Richard Warne and Nigel Winspear.

There were no objections to the election of these stewards and therefore all were elected.

3.2 Parochial Church Council Representatives

The following candidates were nominated to join the PCC:

John Brooks was proposed by Peter Hancock and seconded by Pat Oehl.

Simon Viney was proposed by Laura Pollard and seconded by Simon Crosland,

As there were fewer people nominated to become PCC representatives than vacancies available, there was no election and both candidates were duly elected, John for a second 3-year period and Simon for a first 3-year period.

3.3 Deanery Synod Representatives

Rowena Vale was stepping down as Deanery Synod Representative, leaving one vacancy to fill.

However, as there were no nominations nobody was elected to replace her. Ongoing representatives are Caroline Mendham and Jonathan. They also represent St Mary of Bethany (SMoB) at Churches Together in Woking which was a great blessing as they are able to see activities across all Woking churches.



4. REPORTS

4.1 Annual Report

Mark said all the reports had been made available and it was taken that they had been read. He introduced the Annual Report. He said it was well worth reading to see what is going on at SMOB and what the staff do.

4.2 Financial Report and Examined Accounts for 2021

Mark introduced Richard Warne, the Treasurer, who gave a presentation of the financial results for 2021. Richard said details were within the signed Accounts and the accompanying Financial Report. Richard thanked Nick Mendham, the previous treasurer, for leaving the Church finances in such a good shape.

In 2021 there was a small loss in the General Fund. It was an unusual year with the pandemic still impacting, but the key features were: Regular giving was slightly up on 2020; One-off gifts, which are irregular in nature, were lower than in 2020; Government grants under the furlough scheme were received with the staff being flexible in reducing their hours; Generous legacies were received totalling £77k, of which £30k was specified for mission and £47k was allocated to the wider church needs. Funds were transferred as planned from designated funds to make up the shortfall in income.

Richard noted that our largest costs related to staff, followed by the Parish Share. Other costs have been increasing, including energy costs, but we were able to enter a new fixed energy contract with rates capped until 2026.

Making Mission Possible raised £22k, which when put together with £30k allocated from our 10% tithe, meant that around £52k was distributed to our Mission Partners. The Go Team report provides more details. Our food bank donation was valued at £2500 in the year as well.

The flat roof was replaced during the year and new chairs were purchased for the hall. This was funded from money already set aside. £112k remains in the building fund. This will allow initial activities in the building project to be funded, but more will need to be raised before any significant activity can be started.

Looking forward the aim is to achieve a balanced budget, and Richard noted that:

- Regular giving has stayed static over the last 7 years as people have come and gone. It has not increased in line with inflation.
- One-off gifts remain very variable and are difficult to budget for
- Expenses continue to rise but have been managed tightly. However, as inflation rises, they will be difficult to keep down
- Our main costs relate to staff and the Parish Share



- Our Operating Profit (without fund transfers) has been variable over the last 7 years, but showed a significant loss in 2021

It is recognised that our income is under pressure as regular givers move away, one-off gifts have been declining and the cost-of-living crisis may impact members of the church. Inflation will impact expenses, and the resources we had set aside for funding the role of Associate Vicar will be used up by the middle of 2023. In summary deficits will rise unless we reduce our expenses or increase giving.

The PCC is reviewing to ensure that our budgets are at the right level to fulfil our vision.

To help achieve a balanced budget, Richard highlighted the following ways of giving:

- Regular giving via standing orders, the Parish Giving Scheme, cash donations and other ways such as Easyfundraising
- One-off donations
- Legacies

Richard thanked the teams and individuals who helped him in his role as Treasurer, including:

- Treasury team under Helen Brooks
- Finance team, who meet every 4-6 weeks
- Church Accountant, Hugh Andrews
- Bookkeeper, Christine Strutt
- Independent Examiner, Richard Edwards
- Payroll, Malcolm Wood at Optimum Accountancy

Finally, Richard thanked those who were standing down from their roles, namely Beryl Ralph (Treasury Team), John Rowland (Finance Team) and Hugh Andrews (Accountant)

No questions were asked on the accounts or finances. Mark thanked Richard and the Finance Team.

Mark Wallace proposed that the accounts for the year be accepted, and David Wells seconded. These reports were agreed unanimously.

4.3 Appointment of Independent Examiner for 2022

Richard Warne proposed and Helen Brooks seconded that the church re-appoint the Independent Examiner Richard Edwards of Edwards Greene for the church accounts in 2022. This was unanimously agreed.

4.4 Electoral Roll Report

The Electoral Roll had a total of 180 members which was down 15 from 2021.

4.5 Deanery Synod Report

Mark said the report was in the information pack that had been provided.

4.6 Churchwarden Report



Mark said the report was also in the information pack that had been provided.

4.7 Parish Safeguarding Report

Mark said the report was also in the information pack that had been provided.

4.8 Ministry Reports

Mark said the reports were also in the information pack that had been provided.

4.9 Vicar's Vote of Thanks

Mark described 2021 as a year of transition. From a position of few vaccinations at the start, many people received multiple jobs. The church moved from one service with no groups meeting to two services with groups. COVID guidance kept changing. In spring most meetings had to be outdoors. Masks were worn in services and singing was not allowed until the summer, and then not for the congregation until later in the year.

Mark reported on his 3-month Extended Ministerial Development Leave, which he spent reading and reconnecting with God, family and friends. During the summer Dave Doran, the Children's and Youth Leader, took a period of Study Leave which he found valuable.

Mark described the traits of the post-COVID recovery phase:

- Fewer volunteers, as many remain exhausted
- Most have returned to physical church services
- We are seeing a very similar pattern to other churches
- Some members are stepping up with enthusiasm
- Families are attending church less frequently
- There remains a lot of connection to families through activities such as Bethany Babes and the Chill
- Activities that are easy to invite non-Christian friends to are being arranged
- Some members have moved on to other areas, churches or through illness
- There are on average 20-25 connections to the services online every week
- Newcomers will typically check out the church online before attending in person, so we need to keep broadcasting the services online
- The community of the church has never been more important, but we want everyone to realise this is best experienced in person.

Mark acknowledged the challenges as we seek a new direction for our children's and youth work. It has generated both excitement and tension.

Mark described how the process SMOB formulates its vision has matured over the years. It started in 2017 after Mark joined as Incumbent, when he built on the Parish Profile and Statement of Needs developed for his recruitment process. One of the early outworkings of the vision had been to make the role of Worship Minister redundant. The vision has been revisited twice more since then, the last time being in March 2022. The latest vision was developed in consultation with the staff, Leadership Vision Team, Wardens and the PCC, and has been communicated in services and through launching the new values.



The current review of children's and youth work is being led by the PCC, a sub-group of which has been established and is still undertaking its review.

Mark reflected on his own personal spirituality, and the need to take all matters to God, trusting him to show us the way and hold us in his hand. He encouraged everyone to stay as close as possible to God and to listen to his voice through the Bible, prayer and the wisdom of others – all are the work of the Holy Spirit.

Mark then moved to thanking everyone who had played a role in the life of SMOB over the year. There were too many to mention everyone, but he did thank in particular:

- The whole staff team, including Dave, Kate, Tina, Jess, Sharon, Christine and our new cleaner, Sharon.
- Bekah Clark, our Associate Vicar, as she was able to make a real impact, helping us to think about being an intergenerational church
- Sarah Tapp, our Curate, who has carved out a distinctive style of ministry. This will be her last APCM as she starts to look for a new role.
- Ray Marks, our honorary curate with his quiet ministry of welcoming and love for the saints
- Colin Hickman and Sarah Macdonald as churchwardens – they are always cheerful and helpful
- Richard Warne, in his first year as Treasurer
- David Jenkins, as he steps down as PCC Lay Chair

Mark closed by sharing a picture that had been received in the church service the preceding week. It was of rose petals coming down from heaven, accompanied by the words: "Come to me all that are weary and burdened, and I will give you rest."

4.10 Final Thanks from a Churchwarden

Sarah Macdonald thanked Mark and his family. She thanked Mark for his leadership, wisdom and vision, and his family for the support they provided. She then thanked Bekah Clark for her service and particularly for her leadership during Mark's period of Extended Ministerial Development Leave.

5. Questions

No questions were raised either before or during the meeting.

6. Closing Prayer and Fellowship

Mark closed the meeting with worship and a prayer.

Chairman:

Date:

14 May 2023

ST MARY OF BETHANY CHURCH, WOKING

FINANCIAL STATEMENTS

31 DECEMBER 2022

CHARITY REGISTRATION NUMBER: 1128813

**Mount Hermon Road
Woking
Surrey GU22 7UH**

ST MARY OF BETHANY CHURCH, WOKING

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF
ST MARY OF BETHANY CHURCH, WOKING
PAROCHIAL CHURCH COUNCIL

I report on the accounts for the year ended 31 December 2022 which are set out on pages 2 to 14.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

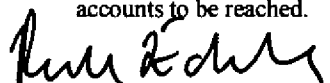
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Edwards FCA FCCA CTA
Edwards Greene
Chartered Accountants
9 Innovation Place
Douglas Drive
Godalming
Surrey
GU7 1JX

Date: 28 March 2023

ST MARY OF BETHANY CHURCH, WOKING
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	General £	Unrestricted Funds Designated £	Revaluation £	Restricted/ Endowment Funds £	TOTAL FUNDS 2022 £	2021 £
INCOME FROM:							
Donations and Legacies	2a, 3	288307	10189	-	106132	404628	408302
Church Activities	2b	5027	-	-	54	5081	5384
Fundraising Activities	2c	623	-	-	-	623	584
Investments	2d	3080	-	-	386	3466	2846
Other Sources	2e	317	-	-	-	317	9829
TOTAL INCOME		297354	10189	-	106572	414115	426945
EXPENDITURE ON:							
Grants	4a, 12	-	30479	-	23162	53641	56759
Church Activities	4b	318101	4561	-	22915	345577	389438
Fundraising Activities	4c	-	-	-	-	-	-
TOTAL EXPENDITURE		318101	35040	-	46077	399218	446197
Gain/(Loss) on Investments	6b	-	-	-	(1731)	(1731)	1841
NET INCOME/(EXPENDITURE)		(20747)	(24851)	-	58764	13166	(17411)
TRANSFERS BETWEEN FUNDS	11	28901	(20503)	-	(8398)	-	-
OTHER RECOGNISED GAINS:							
Gain/(loss) on Revaluation of Fixed Assets	6a	-	-	-	-	-	50000
NET MOVEMENT IN FUNDS		8154	(45354)	-	50366	13166	32589
RECONCILIATION OF FUNDS:							
Total Funds brought forward at 1 January 2022	11	384670	237725	154108	66026	842529	809940
Total Funds carried forward at 31 December 2022	10,11	392824	192371	154108	116392	855695	842529


ST MARY OF BETHANY CHURCH, WOKING

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets	6a	462481	472801
Investments	6b	12976	14707
		475457	486788
CURRENT ASSETS			
Debtors	7	5293	4051
Investments	8	255086	254342
Cash at bank and in hand		154408	175322
		414787	433715
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	9	(34549)	(77974)
NET CURRENT ASSETS		380238	355741
TOTAL NET ASSETS		855695	842529
PARISH FUNDS			
Unrestricted:			
General	11	392824	384670
Designated	11	192371	237725
Revaluation Reserve	11	154108	154108
		739303	776503
Restricted	11	103416	51319
Endowment	11	12976	14707
TOTAL FUNDS		855695	842529

Approved by the Parochial Church Council on 23rd March, 2023 and signed on its behalf by:



The notes on pages 4 to 14 form part of these accounts.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), relevant accounting standards and charity law.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The church is a public benefit entity. There are no material uncertainties about its ability to continue and the financial statements have been prepared on a going concern basis.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available to be used for the general purposes of the PCC.

Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund.

Endowment funds represent assets received that may not be exhausted; only the income may be spent. Net investment gains and losses are recognised within the endowment fund.

Incoming Resources

- (i) Donations and Legacies
Collections are recognised when received by or on behalf of the PCC.

Planned giving is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due can be measured reliably and its ultimate receipt by the PCC is probable.

Gifts in kind donated for distribution are included at valuation and recognised as part of donated income when distributed, with the equivalent amount recognised as charitable expenditure.

In accordance with the SORP, no value has been attributed to the work performed by volunteers, although their work is considered vital to the mission of the church.

- (ii) Fundraising Activities
Rental income from the letting of church properties is recognised when the rental is due.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

1. ACCOUNTING POLICIES (continued)

- (iii) **Investment Income**
Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.
- (iv) **Gains and losses on investments**
Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments.

Resources expended

- (i) Expenditure is accounted for on an accruals basis, and is recorded gross.
- (ii) The share of Parochial Fees, primarily charged for weddings and funerals, payable to the Diocese is accrued and accounted for when the corresponding income is recognised.
- (iii) Grants and donations, including the proportion of donated income set aside by the PCC to be paid out to individuals and institutions for missionary purposes, are accounted for when paid over, or when there is a legal or constructive obligation to make a payment, the payment is probable, the amount can be measured reliably and there are no conditions attaching to the payment that limit its recognition.

Tangible Fixed Assets

Tangible fixed assets are recorded at cost, except as noted below.

- (i) **Consecrated Property**
Consecrated and beneficed property of any kind is excluded from the accounts by Section 10 of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off as incurred.
- (ii) **Movable Church Furnishings**
Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 over £1,000 are capitalised; items under £1,000 have been expensed as incurred. All expenditure on the repair of movable church furnishings is written off as incurred.
- (iii) **Church Equipment, Office Equipment and Audio Visual Equipment**
Church equipment, office equipment and audio visual equipment (including computer equipment and software) over £1,000 is capitalised. Items under £1,000 are written off as incurred.
- (iv) **Freehold Land and Buildings**
Freehold land and buildings are revalued every 5 years to the current market value and an impairment review is carried out at each year-end in the intervening years and any resultant loss identified included in the expenditure for the year.

ST MARY OF BETHANY CHURCH, WOKING
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2022
 (continued)

Depreciation is provided at rates calculated to write off the costs as indicated below:

Freehold properties	Nil
Movable Church Furnishings	Reducing balance basis of 25% pa
Audio Visual Equipment	Straight-line basis over 15 years
Other Church Equipment	Reducing balance basis of 25% pa
Office Equipment	Reducing balance basis of 25% pa

Fixed Asset Investments

Fixed asset investments are recorded at market value.

Current Assets

- (i) Debtors are measured at the consideration expected to be received in their settlement or the amount paid in advance by the church for the goods or services it will receive.
- (ii) Current asset investments comprise cash deposits with a maturity of less than one year that are not held to meet short-term cash commitments as they fall due. They are recorded at their market value.
- (iii) Cash at Bank and in Hand are deposits held to meet short-term cash commitments as they fall due.

Current Liabilities

Creditors are recognised when the liability arises and are measured at the cash amount or other consideration expected to be paid in their settlement or the amount received by the church as advance payment for goods or services provided.

Concessionary Loans

Concessionary loans are initially recognised in the accounts at the amount received with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

Pension Costs

The PCC operates a defined contribution pension scheme for staff. The amounts charged to the Statement of Financial Activities (SOFA) in respect of pension costs are the contributions and scheme fees payable in the period. Differences between the amounts payable in the year and amounts actually paid are shown as either accruals or prepayments in the balance sheet.

Taxation

St Mary of Bethany Church is a registered charity and is thus exempt from tax on income and gains to the extent that these are applied to its charitable objects.

Irrecoverable VAT is not separately analysed and is charged to the Statement of Financial Activities when the expenditure to which it relates is incurred and is allocated as part of that expenditure.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

2. INCOME

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated	Funds	2022	2021
	£	£	£	£	£
(a) Donations and Legacies					
Planned Giving:					
Gift Aided donations	174476	-	300	174956	198517
Other	24746	-	-	24566	14073
Other Church Giving:					
Gift Aided donations	26459	-	16925	43384	43626
Other	9810	-	14536	24346	10291
Tax Recoverable	50602	-	4306	54908	60408
Legacies	-	-	67037	67037	76751
Grants	2214	10189	-	12403	2030
Donated goods for distribution	-	-	3028	3028	2606
Total	288307	10189	106132	404628	408302
(b) Church Activities					
Fees	2944	-	54	2998	4305
Youth and Children's Activities	2083	-	-	2083	1079
Other Activities	-	-	-	-	-
Total	5027	-	54	5081	5384
(c) Fundraising activities					
Fundraising income	623	-	-	623	584
Total	623	-	-	623	584
(d) Investments					
Gross bank interest	3080	-	-	3080	2473
Dividends	-	-	386	386	373
Total	3080	-	386	3466	2846
(e) Other Sources					
Coronavirus Job Ret Scheme	-	-	-	-	9522
Gain disposal Fixed Assets	295	-	-	295	-
Other income	22	-	-	22	307
Total	317	-	-	317	9829
TOTAL INCOME	297354	10189	106572	414115	426945

3. DONATED GOODS AND SERVICES

Donated goods recognised in these accounts comprise groceries given by church members for distribution to the local foodbank.

The church benefits from the contribution of many unpaid general volunteers in all areas of church life - for example in worship (leading services), discipleship (hosting home groups), mission (serving on the Go! Team), prayer (members of the prayer ministry team), children's work (leading groups), fabric maintenance (building repairs), administration (maintaining rotas) and many more. It is impractical to place a value on this contribution and therefore it is not included in these accounts.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

4. EXPENDITURE

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated		2022	2021
	£	£	£	£	£
(a) Grants					
Missionary and charitable giving:					
PCC Giving	-	30479	-	30479	30123
Making Mission Possible	-	-	19084	19084	22565
Donated Goods	-	-	3028	3028	2606
Other Giving	-	-	1050	1050	1465
Total Grants	-	30479	23162	53641	56759
(b) Church activities					
Staffing	176861	-	3938	180799	174676
Diocese					
Diocesan Parish Share	97127	-	-	97127	97027
Diocesan fees	914	-	-	914	1001
Total Diocese	98041	-	-	98041	98028
Building					
Depreciation of Equipment	9439	-	-	9439	7887
Heat, light & water	5289	-	-	5289	5644
Maintenance and Repairs	5049	3481	8386	16916	63760
Insurance	2824	-	-	2824	2709
Cleaning	424	-	-	424	3189
Professional fees	-	1080	3600	4680	10309
Quinquennial Inspection	-	-	-	-	1200
Total Building	23025	4561	11986	39572	94698
Ministries					
Outreach	382	-	1166	1548	1285
Hospitality	1240	-	99	1339	389
Children's Ministry	1165	-	-	1165	2479
Curate's Ministry	940	-	-	940	1116
Vicar's Ministry	903	-	-	903	1612
Worship Ministry	502	-	160	662	998
Youth Ministry	288	-	-	288	226
Vicar's Discretionary Fund	-	-	250	250	-
Books	156	-	-	156	-
Young Families Ministry	103	-	-	103	189
Youth & Children's Events	-	-	-	-	-
Total Ministries	5679	-	1675	7354	8363

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

4. RESOURCES EXPENDED (continued)

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated		2022	2021
	£	£	£	£	£
(b) Church activities (continued)					
Support and Other Costs					
Sundry Expenses	1737	-	4370	6107	3026
Telephone & Internet	2182	-	-	2182	1563
Consulting	2040	-	-	2040	-
Communications	1864	-	-	1864	970
IT Software/Consumables	1849	-	-	1849	2741
Accountancy/Bookkeeping	1532	-	-	1532	2640
Printing/Stationery/Postage	1314	-	-	1314	1044
Equipment	-	-	946	946	-
Subscriptions	788	-	-	788	515
Independent examination	600	-	-	600	600
Bank Charges	318	-	-	318	294
Flowers	271	-	-	271	280
Total Support and Other Costs	14495	-	5316	19811	13673
Total Church Activities	318101	4561	22915	345577	389438
(c) Fundraising activities					
Rented House Costs	-	-	-	-	-
Total Fundraising Activities	-	-	-	-	-
TOTAL EXPENDITURE	318101	35040	46077	399218	446197

5. STAFF COSTS	2022	2021
	£	£
Wages and salaries	90154	101587
Social security costs	1757	3009
Pension costs	3366	4115
Total	95277	108711

The church operates a defined contribution Pension Scheme for its employees. All payments due in the year have been charged to unrestricted funds in the Statement of Financial Activities.

No employees received emoluments of more than £60,000 for the year (2021 None). Remuneration paid and benefits provided to the church's key management personnel - the Vicar and other PCC members - are disclosed in Note 13 below.

The average number of staff employed during the year was 7.42 (2021 6.4), comprising 1.83 full time (2021 2), 4.25 part time staff (2021 4.4) and 1.33 sessional staff (2021 0) which equates to 3.3 full time equivalent posts (2021 3.7).

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

6. FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Office equipment £	Audio Visual Equipment £	Church equipment £	Total £
(a) Tangible fixed assets						
Cost or Valuation	At 1 January 2022	400000	27467	86738	33282	547487
	Additions	-	-	-	-	-
	Disposal	-	-	-	(18323)	-
	At 31 December 2022	400000	27467	86738	14959	529164
Depreciation	At 1 January 2022	-	24553	29393	21460	75406
	Disposal	-	-	-	(18162)	(18162)
	Charge for the year	-	729	5781	2929	9439
	At 31 December 2022	-	25282	35174	6227	66683
Net Book Value	31 December 2022	400000	2185	51564	8732	462481
	31 December 2021	400000	2914	57345	11822	472081

The freehold land and buildings comprise 46 Hawthorn Road on the Barnsbury Estate, which was valued on an open market basis in January 2022 by L Morales of Foundations. Its historical cost is £245892.

During the year various small items of Church Equipment, such as Hymn Boards, surplus to requirements were sold for £455. Following a review of remaining Church Equipment, the cost and depreciation amounts have been written down as disposals in the year resulting in a net charge of £161 to the Statement of Financial Activities.

(b) Investments

	Balance 1 January 2022 £	Additions £	Withdrawals £	Loss £	Balance 31 December 2022 £
Quoted Investments:					
CBF Cof E					
Investment Fund	14707	-	-	1731	12976
Total	14707	-	-	1731	12976

7. DEBTORS

	2022 £	2021 £
Rented house deposit	-	1904
Accounts receivable	3354	-
Income tax recoverable	1777	2096
Prepayments and accrued income	162	51
Total	5293	4051

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

8. CURRENT ASSET INVESTMENTS

Current asset investments comprise cash on deposit with maturity periods of less than one year - £195 is available immediately (2021 £195) and a further £254891 is available within 3 months (2021 £254147).

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Accruals and deferred income	22514	5254
Taxation and Social Security	423	1751
Other creditors	11612	70969
Total	34549	77974

10. ANALYSIS OF NET ASSETS BY FUND

	General £	Unrestricted Funds Designated £	Revaluation £	Restricted Funds £	Endowment Fund £	Total £
Tangible fixed assets	308373	-	154108	-	-	462481
Fixed asset investments	-	-	-	-	12976	12976
Current assets	97585	193597	-	123605	-	414787
Current liabilities	(13134)	(1226)	-	(20189)	-	(34549)
	392824	192371	154108	103416	12976	855695

ST MARY OF BETHANY CHURCH, WOKING

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

11. FUND DETAILS	(continued)					Balance 31 December 2022 £
	Balance 1 January 2022 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	
Unrestricted Funds						
General Fund	384670	297354	(318101)	28901	-	392824
Designated Funds:						
Major Maintenance	15915	-	-	(2605)	-	13310
Go! Team/PCC Tithe	16869	-	(30479)	28609	-	14999
Building Development	112384	10189	(4561)	-	-	118012
Associate Vicar	-	-	-	-	-	-
Legacies	46050	-	-	-	-	46050
Mission & Evangelism	46507	-	-	(46507)	-	-
Total	237725	10189	(35040)	(20503)	-	192371
Revaluation Reserve	154108	-	-	-	-	154108
Restricted Funds						
Vicar's Discretionary	3010	2286	(250)	-	-	5046
Associate Vicar	-	-	-	-	-	-
Mission & Evangelism	34100	14347	(10344)	(8398)	-	29705
Missions	-	-	-	-	-	-
Organ Repairs	2037	-	(160)	-	-	1877
Youth Activities	239	-	-	-	-	239
Equipment	11252	125	(946)	-	-	10431
Building Development	681	67037	(11600)	-	-	56118
Thorne Bequest Income	-	386	(386)	-	-	-
St Mary's Local Mission Work	-	-	(3307)	3307	-	-
Making Mission Possible	-	22391	(19084)	(3307)	-	-
Total	51319	106572	(46077)	(8398)	-	103416
Endowment Funds						
Thorne Bequest Capital	14707	-	-	-	(1731)	12976

Funds are held for the following purposes:

Major Maintenance Fund	To help meet the costs of any future major building repair
Go! Team/PCC Tithe Fund	To set aside funds to donate to mission partners
Building Development	To set aside funds as seed capital for a major church building project
Associate Vicar Fund	To help fund the Associate Vicar post
Legacies	To set aside legacies received for project funding as determined by the PCC
Mission & Evangelism	To record funding for mission and evangelism work. Balances previously held in the Associate Vicar Fund and the Missions Fund were transferred into the Mission & Evangelism Fund in 2021
Vicar's Discretionary Fund	To relieve cases of hardship in the parish, at the discretion of the Vicar
Missions	To record donations given for specific mission work
Organ Repairs	To record donations given for the repair of the organ
Youth Activities	To record payments by attendees at children's and youth events, and donations towards the work of the children's and youth ministries
Equipment Fund	To record donations received towards the purchase of equipment for church use
Thorne Bequest Income and Capital	The Thorne Bequest is a permanent endowment which requires income to be spent on the maintenance of the church building
St Mary's Local Mission Work	To record donations towards the mission work of St Mary of Bethany
Making Mission Possible	To record donations received for specific mission work as a result of the Making Mission Possible weekend in 2022

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

Material transfers between funds were made in the year:

- (a) from the General Fund to the Go! Team/PCC Tithe Fund totalling £28609 (2021 £29703) being a tithe of the church's unrestricted donated income,
- (b) from the Associate Vicar Fund to the Mission & Evangelism Fund totalling £0 (2021 £71250),
- (c) from the Building Dev Fund to the General Fund £0 (2021 £10109),
- (d) from the General Fund to the Major Maintenance Fund £0 (2021 £15000),
- (e) from the Mission & Evangelism Fund to the General Fund £54905 (2021 £30000),
- (f) from the Major Maintenance Fund to the General Fund £2605 (2021 £0), and
- (g) from the Making Mission Possible Fund to St Mary's Local Mission Work Fund £3307 (2021 £0).

12. GRANTS

The following list includes all institutions or individuals that received grants or gifts, with those over £1000 described:

	2022 £	2021 £
To Institutions:		
OM – for A & C Mall	8123	7527
Amplifying Voices – for J & E Hargreaves	7483	8158
Media Matters Ministries – for B & G McLeod	7018	7739
Redeemer Grace Church, Geneva	5995	6783
Engage	5875	5695
OMF – for M & L Jeggo	5524	6609
CMS – for F and S Yanez	5249	7568
St Michael's Church, Sheerwater	2861	3970
St Andrew's Church, Goldsworth Park	1000	-
Tearfund Christmas Appeal	398	77
Others – 3 institutions (2021 – 2)	837	27
To Individuals:		
Others – 1 individuals (2021 – 0)	250	-
Total	50613	54153
Groceries donated to Woking Foodbank	3028	2606
TOTAL	53641	56759
Grants and gifts can be analysed between:		
Supporting the relief of suffering in the local community	3306	2606
Supporting the relief of suffering worldwide	398	77
Supporting Christian mission locally	10294	9665
Supporting Christian mission worldwide	39643	44411
TOTAL	53641	56759

No support costs were allocated to grant-making activities.

ST MARY OF BETHANY CHURCH, WOKING

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

13. TRANSACTIONS WITH MEMBERS OF THE PCC AND OTHER RELATED PARTIES

The Vicar, Associate Vicar and Curate are members of the PCC. The Diocesan Board of Finance paid the stipend for the Vicar and Curate and provided housing for the Vicar. The PCC paid the stipend and associated employment costs to the Diocese Board of Finance in connection with the employment of the Associate Vicar of £39966 (2021 £40127). The PCC provided a house which is owned by the Church for the Associate Vicar and paid rental for the Curate's house of £18850 (2021 £19800). The PCC also paid £1120 for costs related to the Vicar's housing (2021 £1415), £3530 in connection with the Associate Vicar's housing (2021 £2898) and £2675 in connection with the Curate's housing (2021 £0). In addition, the PCC paid the expenses of the Vicar, Associate Vicar and Curate properly incurred in connection with their duties which totalled £1590 (2021 £1902) as well as training and retreats which in aggregate cost £1547 (2021 £1172). None of the Vicar, Associate Vicar or Curate participated in approving their own payments.

Grants totalling £8123 (2021 £7527) were made to OM to further A Mall's work supporting Christian mission overseas. A Mall is related to PCC Member C Mall. In line with the PCC's conflict of interest provisions, C Mall did not take part in decision-making for these grants.

No other PCC member received any remuneration or employment benefit (2021 None). There were no expenses incurred by PCC members in fulfilling their duties (2021 None).

The total aggregate amount of donations received from PCC members and other related parties totalled £58957 (2021 £49119) in the year.

ST MARY OF BETHANY CHURCH, WOKING

FINANCIAL STATEMENTS

31 DECEMBER 2022

CHARITY REGISTRATION NUMBER: 1128813

**Mount Hermon Road
Woking
Surrey GU22 7UH**

ST MARY OF BETHANY CHURCH, WOKING

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS/TRUSTEES OF
ST MARY OF BETHANY CHURCH, WOKING
PAROCHIAL CHURCH COUNCIL

I report on the accounts for the year ended 31 December 2022 which are set out on pages 2 to 14.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

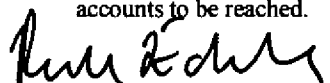
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Edwards FCA FCCA CTA
Edwards Greene
Chartered Accountants
9 Innovation Place
Douglas Drive
Godalming
Surrey
GU7 1JX

Date: 28 March 2023

ST MARY OF BETHANY CHURCH, WOKING
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

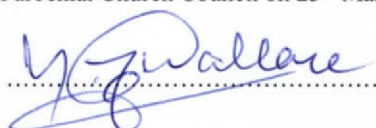
	Note	General £	Unrestricted Funds Designated £	Revaluation £	Restricted/ Endowment Funds £	TOTAL FUNDS 2022 £	2021 £
INCOME FROM:							
Donations and Legacies	2a, 3	288307	10189	-	106132	404628	408302
Church Activities	2b	5027	-	-	54	5081	5384
Fundraising Activities	2c	623	-	-	-	623	584
Investments	2d	3080	-	-	386	3466	2846
Other Sources	2e	317	-	-	-	317	9829
TOTAL INCOME		297354	10189	-	106572	414115	426945
EXPENDITURE ON:							
Grants	4a, 12	-	30479	-	23162	53641	56759
Church Activities	4b	318101	4561	-	22915	345577	389438
Fundraising Activities	4c	-	-	-	-	-	-
TOTAL EXPENDITURE		318101	35040	-	46077	399218	446197
Gain/(Loss) on Investments	6b	-	-	-	(1731)	(1731)	1841
NET INCOME/(EXPENDITURE)		(20747)	(24851)	-	58764	13166	(17411)
TRANSFERS BETWEEN FUNDS	11	28901	(20503)	-	(8398)	-	-
OTHER RECOGNISED GAINS:							
Gain/(loss) on Revaluation of Fixed Assets	6a	-	-	-	-	-	50000
NET MOVEMENT IN FUNDS		8154	(45354)	-	50366	13166	32589
RECONCILIATION OF FUNDS:							
Total Funds brought forward at 1 January 2022	11	384670	237725	154108	66026	842529	809940
Total Funds carried forward at 31 December 2022	10,11	392824	192371	154108	116392	855695	842529

ST MARY OF BETHANY CHURCH, WOKING

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Note	£	2022	£	£	2021	£
FIXED ASSETS							
Tangible fixed assets	6a	462481			472801		
Investments	6b	12976			14707		
				475457			486788
CURRENT ASSETS							
Debtors	7	5293			4051		
Investments	8	255086			254342		
Cash at bank and in hand		154408			175322		
		414787			433715		
CURRENT LIABILITIES							
Creditors - amounts falling due within one year	9	(34549)			(77974)		
NET CURRENT ASSETS				380238			355741
TOTAL NET ASSETS				855695			842529
PARISH FUNDS							
Unrestricted:							
General	11	392824			384670		
Designated	11	192371			237725		
Revaluation Reserve	11	154108			154108		
				739303			776503
Restricted	11			103416			51319
Endowment	11			12976			14707
TOTAL FUNDS				855695			842529

Approved by the Parochial Church Council on 23rd March, 2023 and signed on its behalf by:


.....

The notes on pages 4 to 14 form part of these accounts.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), relevant accounting standards and charity law.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The church is a public benefit entity. There are no material uncertainties about its ability to continue and the financial statements have been prepared on a going concern basis.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available to be used for the general purposes of the PCC.

Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year is carried forward as a balance on that fund.

Endowment funds represent assets received that may not be exhausted; only the income may be spent. Net investment gains and losses are recognised within the endowment fund.

Incoming Resources

- (i) Donations and Legacies
Collections are recognised when received by or on behalf of the PCC.

Planned giving is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due can be measured reliably and its ultimate receipt by the PCC is probable.

Gifts in kind donated for distribution are included at valuation and recognised as part of donated income when distributed, with the equivalent amount recognised as charitable expenditure.

In accordance with the SORP, no value has been attributed to the work performed by volunteers, although their work is considered vital to the mission of the church.

- (ii) Fundraising Activities
Rental income from the letting of church properties is recognised when the rental is due.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

1. ACCOUNTING POLICIES (continued)

- (iii) **Investment Income**
Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.
- (iv) **Gains and losses on investments**
Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments.

Resources expended

- (i) Expenditure is accounted for on an accruals basis, and is recorded gross.
- (ii) The share of Parochial Fees, primarily charged for weddings and funerals, payable to the Diocese is accrued and accounted for when the corresponding income is recognised.
- (iii) Grants and donations, including the proportion of donated income set aside by the PCC to be paid out to individuals and institutions for missionary purposes, are accounted for when paid over, or when there is a legal or constructive obligation to make a payment, the payment is probable, the amount can be measured reliably and there are no conditions attaching to the payment that limit its recognition.

Tangible Fixed Assets

Tangible fixed assets are recorded at cost, except as noted below.

- (i) **Consecrated Property**
Consecrated and beneficed property of any kind is excluded from the accounts by Section 10 of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off as incurred.
- (ii) **Movable Church Furnishings**
Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 over £1,000 are capitalised; items under £1,000 have been expensed as incurred. All expenditure on the repair of movable church furnishings is written off as incurred.
- (iii) **Church Equipment, Office Equipment and Audio Visual Equipment**
Church equipment, office equipment and audio visual equipment (including computer equipment and software) over £1,000 is capitalised. Items under £1,000 are written off as incurred.
- (iv) **Freehold Land and Buildings**
Freehold land and buildings are revalued every 5 years to the current market value and an impairment review is carried out at each year-end in the intervening years and any resultant loss identified included in the expenditure for the year.

ST MARY OF BETHANY CHURCH, WOKING
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2022
 (continued)

Depreciation is provided at rates calculated to write off the costs as indicated below:

Freehold properties	Nil
Movable Church Furnishings	Reducing balance basis of 25% pa
Audio Visual Equipment	Straight-line basis over 15 years
Other Church Equipment	Reducing balance basis of 25% pa
Office Equipment	Reducing balance basis of 25% pa

Fixed Asset Investments

Fixed asset investments are recorded at market value.

Current Assets

- (i) Debtors are measured at the consideration expected to be received in their settlement or the amount paid in advance by the church for the goods or services it will receive.
- (ii) Current asset investments comprise cash deposits with a maturity of less than one year that are not held to meet short-term cash commitments as they fall due. They are recorded at their market value.
- (iii) Cash at Bank and in Hand are deposits held to meet short-term cash commitments as they fall due.

Current Liabilities

Creditors are recognised when the liability arises and are measured at the cash amount or other consideration expected to be paid in their settlement or the amount received by the church as advance payment for goods or services provided.

Concessionary Loans

Concessionary loans are initially recognised in the accounts at the amount received with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest.

Pension Costs

The PCC operates a defined contribution pension scheme for staff. The amounts charged to the Statement of Financial Activities (SOFA) in respect of pension costs are the contributions and scheme fees payable in the period. Differences between the amounts payable in the year and amounts actually paid are shown as either accruals or prepayments in the balance sheet.

Taxation

St Mary of Bethany Church is a registered charity and is thus exempt from tax on income and gains to the extent that these are applied to its charitable objects.

Irrecoverable VAT is not separately analysed and is charged to the Statement of Financial Activities when the expenditure to which it relates is incurred and is allocated as part of that expenditure.

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

2. INCOME

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated	Funds	2022	2021
	£	£	£	£	£
(a) Donations and Legacies					
Planned Giving:					
Gift Aided donations	174476	-	300	174956	198517
Other	24746	-	-	24566	14073
Other Church Giving:					
Gift Aided donations	26459	-	16925	43384	43626
Other	9810	-	14536	24346	10291
Tax Recoverable	50602	-	4306	54908	60408
Legacies	-	-	67037	67037	76751
Grants	2214	10189	-	12403	2030
Donated goods for distribution	-	-	3028	3028	2606
Total	288307	10189	106132	404628	408302
(b) Church Activities					
Fees	2944	-	54	2998	4305
Youth and Children's Activities	2083	-	-	2083	1079
Other Activities	-	-	-	-	-
Total	5027	-	54	5081	5384
(c) Fundraising activities					
Fundraising income	623	-	-	623	584
Total	623	-	-	623	584
(d) Investments					
Gross bank interest	3080	-	-	3080	2473
Dividends	-	-	386	386	373
Total	3080	-	386	3466	2846
(e) Other Sources					
Coronavirus Job Ret Scheme	-	-	-	-	9522
Gain disposal Fixed Assets	295	-	-	295	-
Other income	22	-	-	22	307
Total	317	-	-	317	9829
TOTAL INCOME	297354	10189	106572	414115	426945

3. DONATED GOODS AND SERVICES

Donated goods recognised in these accounts comprise groceries given by church members for distribution to the local foodbank.

The church benefits from the contribution of many unpaid general volunteers in all areas of church life - for example in worship (leading services), discipleship (hosting home groups), mission (serving on the Go! Team), prayer (members of the prayer ministry team), children's work (leading groups), fabric maintenance (building repairs), administration (maintaining rotas) and many more. It is impractical to place a value on this contribution and therefore it is not included in these accounts.

ST MARY OF BETHANY CHURCH, WOKING
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2022
 (continued)

4. EXPENDITURE

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated		2022	2021
	£	£	£	£	£
(a) Grants					
Missionary and charitable giving:					
PCC Giving	-	30479	-	30479	30123
Making Mission Possible	-	-	19084	19084	22565
Donated Goods	-	-	3028	3028	2606
Other Giving	-	-	1050	1050	1465
Total Grants	-	30479	23162	53641	56759
(b) Church activities					
Staffing	176861	-	3938	180799	174676
Diocese					
Diocesan Parish Share	97127	-	-	97127	97027
Diocesan fees	914	-	-	914	1001
Total Diocese	98041	-	-	98041	98028
Building					
Depreciation of Equipment	9439	-	-	9439	7887
Heat, light & water	5289	-	-	5289	5644
Maintenance and Repairs	5049	3481	8386	16916	63760
Insurance	2824	-	-	2824	2709
Cleaning	424	-	-	424	3189
Professional fees	-	1080	3600	4680	10309
Quinquennial Inspection	-	-	-	-	1200
Total Building	23025	4561	11986	39572	94698
Ministries					
Outreach	382	-	1166	1548	1285
Hospitality	1240	-	99	1339	389
Children's Ministry	1165	-	-	1165	2479
Curate's Ministry	940	-	-	940	1116
Vicar's Ministry	903	-	-	903	1612
Worship Ministry	502	-	160	662	998
Youth Ministry	288	-	-	288	226
Vicar's Discretionary Fund	-	-	250	250	-
Books	156	-	-	156	-
Young Families Ministry	103	-	-	103	189
Youth & Children's Events	-	-	-	-	-
Total Ministries	5679	-	1675	7354	8363

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
(continued)

4. RESOURCES EXPENDED (continued)

	Unrestricted Funds		All Restricted and Endowment Funds	TOTAL FUNDS	
	General	Designated		2022	2021
	£	£	£	£	£
(b) Church activities (continued)					
Support and Other Costs					
Sundry Expenses	1737	-	4370	6107	3026
Telephone & Internet	2182	-	-	2182	1563
Consulting	2040	-	-	2040	-
Communications	1864	-	-	1864	970
IT Software/Consumables	1849	-	-	1849	2741
Accountancy/Bookkeeping	1532	-	-	1532	2640
Printing/Stationery/Postage	1314	-	-	1314	1044
Equipment	-	-	946	946	-
Subscriptions	788	-	-	788	515
Independent examination	600	-	-	600	600
Bank Charges	318	-	-	318	294
Flowers	271	-	-	271	280
Total Support and Other Costs	14495	-	5316	19811	13673
Total Church Activities	318101	4561	22915	345577	389438
(c) Fundraising activities					
Rented House Costs	-	-	-	-	-
Total Fundraising Activities	-	-	-	-	-
TOTAL EXPENDITURE	318101	35040	46077	399218	446197

5. STAFF COSTS	2022	2021
	£	£
Wages and salaries	90154	101587
Social security costs	1757	3009
Pension costs	3366	4115
Total	95277	108711

The church operates a defined contribution Pension Scheme for its employees. All payments due in the year have been charged to unrestricted funds in the Statement of Financial Activities.

No employees received emoluments of more than £60,000 for the year (2021 None). Remuneration paid and benefits provided to the church's key management personnel - the Vicar and other PCC members - are disclosed in Note 13 below.

The average number of staff employed during the year was 7.42 (2021 6.4), comprising 1.83 full time (2021 2), 4.25 part time staff (2021 4.4) and 1.33 sessional staff (2021 0) which equates to 3.3 full time equivalent posts (2021 3.7).

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

6. FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Office equipment £	Audio Visual Equipment £	Church equipment £	Total £
(a) Tangible fixed assets						
Cost or Valuation	At 1 January 2022	400000	27467	86738	33282	547487
	Additions	-	-	-	-	-
	Disposal	-	-	-	(18323)	-
	At 31 December 2022	400000	27467	86738	14959	529164
Depreciation	At 1 January 2022	-	24553	29393	21460	75406
	Disposal	-	-	-	(18162)	(18162)
	Charge for the year	-	729	5781	2929	9439
	At 31 December 2022	-	25282	35174	6227	66683
Net Book Value	31 December 2022	400000	2185	51564	8732	462481
	31 December 2021	400000	2914	57345	11822	472081

The freehold land and buildings comprise 46 Hawthorn Road on the Barnsbury Estate, which was valued on an open market basis in January 2022 by L Morales of Foundations. Its historical cost is £245892.

During the year various small items of Church Equipment, such as Hymn Boards, surplus to requirements were sold for £455. Following a review of remaining Church Equipment, the cost and depreciation amounts have been written down as disposals in the year resulting in a net charge of £161 to the Statement of Financial Activities.

(b) Investments

	Balance 1 January 2022 £	Additions £	Withdrawals £	Loss £	Balance 31 December 2022 £
Quoted Investments:					
CBF Cof E					
Investment Fund	14707	-	-	1731	12976
Total	14707	-	-	1731	12976

7. DEBTORS

	2022 £	2021 £
Rented house deposit	-	1904
Accounts receivable	3354	-
Income tax recoverable	1777	2096
Prepayments and accrued income	162	51
Total	5293	4051

ST MARY OF BETHANY CHURCH, WOKING
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

8. CURRENT ASSET INVESTMENTS

Current asset investments comprise cash on deposit with maturity periods of less than one year - £195 is available immediately (2021 £195) and a further £254891 is available within 3 months (2021 £254147).

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Accruals and deferred income	22514	5254
Taxation and Social Security	423	1751
Other creditors	11612	70969
Total	34549	77974

10. ANALYSIS OF NET ASSETS BY FUND

	General £	Unrestricted Funds Designated £	Revaluation £	Restricted Funds £	Endowment Fund £	Total £
Tangible fixed assets	308373	-	154108	-	-	462481
Fixed asset investments	-	-	-	-	12976	12976
Current assets	97585	193597	-	123605	-	414787
Current liabilities	(13134)	(1226)	-	(20189)	-	(34549)
	392824	192371	154108	103416	12976	855695

ST MARY OF BETHANY CHURCH, WOKING

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

11. FUND DETAILS	(continued)					Balance 31 December 2022 £
	Balance 1 January 2022 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	
Unrestricted Funds						
General Fund	384670	297354	(318101)	28901	-	392824
Designated Funds:						
Major Maintenance	15915	-	-	(2605)	-	13310
Go! Team/PCC Tithe	16869	-	(30479)	28609	-	14999
Building Development	112384	10189	(4561)	-	-	118012
Associate Vicar	-	-	-	-	-	-
Legacies	46050	-	-	-	-	46050
Mission & Evangelism	46507	-	-	(46507)	-	-
Total	237725	10189	(35040)	(20503)	-	192371
Revaluation Reserve	154108	-	-	-	-	154108
Restricted Funds						
Vicar's Discretionary	3010	2286	(250)	-	-	5046
Associate Vicar	-	-	-	-	-	-
Mission & Evangelism	34100	14347	(10344)	(8398)	-	29705
Missions	-	-	-	-	-	-
Organ Repairs	2037	-	(160)	-	-	1877
Youth Activities	239	-	-	-	-	239
Equipment	11252	125	(946)	-	-	10431
Building Development	681	67037	(11600)	-	-	56118
Thorne Bequest Income	-	386	(386)	-	-	-
St Mary's Local Mission Work	-	-	(3307)	3307	-	-
Making Mission Possible	-	22391	(19084)	(3307)	-	-
Total	51319	106572	(46077)	(8398)	-	103416
Endowment Funds						
Thorne Bequest Capital	14707	-	-	-	(1731)	12976

Funds are held for the following purposes:

Major Maintenance Fund	To help meet the costs of any future major building repair
Go! Team/PCC Tithe Fund	To set aside funds to donate to mission partners
Building Development	To set aside funds as seed capital for a major church building project
Associate Vicar Fund	To help fund the Associate Vicar post
Legacies	To set aside legacies received for project funding as determined by the PCC
Mission & Evangelism	To record funding for mission and evangelism work. Balances previously held in the Associate Vicar Fund and the Missions Fund were transferred into the Mission & Evangelism Fund in 2021
Vicar's Discretionary Fund	To relieve cases of hardship in the parish, at the discretion of the Vicar
Missions	To record donations given for specific mission work
Organ Repairs	To record donations given for the repair of the organ
Youth Activities	To record payments by attendees at children's and youth events, and donations towards the work of the children's and youth ministries
Equipment Fund	To record donations received towards the purchase of equipment for church use
Thorne Bequest Income and Capital	The Thorne Bequest is a permanent endowment which requires income to be spent on the maintenance of the church building
St Mary's Local Mission Work	To record donations towards the mission work of St Mary of Bethany
Making Mission Possible	To record donations received for specific mission work as a result of the Making Mission Possible weekend in 2022

ST MARY OF BETHANY CHURCH, WOKING
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Material transfers between funds were made in the year:

- (a) from the General Fund to the Go! Team/PCC Tithe Fund totalling £28609 (2021 £29703) being a tithe of the church's unrestricted donated income,
- (b) from the Associate Vicar Fund to the Mission & Evangelism Fund totalling £0 (2021 £71250),
- (c) from the Building Dev Fund to the General Fund £0 (2021 £10109),
- (d) from the General Fund to the Major Maintenance Fund £0 (2021 £15000),
- (e) from the Mission & Evangelism Fund to the General Fund £54905 (2021 £30000),
- (f) from the Major Maintenance Fund to the General Fund £2605 (2021 £0), and
- (g) from the Making Mission Possible Fund to St Mary's Local Mission Work Fund £3307 (2021 £0).

12. GRANTS

The following list includes all institutions or individuals that received grants or gifts, with those over £1000 described:

	2022 £	2021 £
To Institutions:		
OM – for A & C Mall	8123	7527
Amplifying Voices – for J & E Hargreaves	7483	8158
Media Matters Ministries – for B & G McLeod	7018	7739
Redeemer Grace Church, Geneva	5995	6783
Engage	5875	5695
OMF – for M & L Jeggo	5524	6609
CMS – for F and S Yanez	5249	7568
St Michael's Church, Sheerwater	2861	3970
St Andrew's Church, Goldsworth Park	1000	-
Tearfund Christmas Appeal	398	77
Others – 3 institutions (2021 – 2)	837	27
To Individuals:		
Others – 1 individuals (2021 – 0)	250	-
Total	50613	54153
Groceries donated to Woking Foodbank	3028	2606
TOTAL	53641	56759
Grants and gifts can be analysed between:		
Supporting the relief of suffering in the local community	3306	2606
Supporting the relief of suffering worldwide	398	77
Supporting Christian mission locally	10294	9665
Supporting Christian mission worldwide	39643	44411
TOTAL	53641	56759

No support costs were allocated to grant-making activities.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

(continued)

13. TRANSACTIONS WITH MEMBERS OF THE PCC AND OTHER RELATED PARTIES

The Vicar, Associate Vicar and Curate are members of the PCC. The Diocesan Board of Finance paid the stipend for the Vicar and Curate and provided housing for the Vicar. The PCC paid the stipend and associated employment costs to the Diocese Board of Finance in connection with the employment of the Associate Vicar of £39966 (2021 £40127). The PCC provided a house which is owned by the Church for the Associate Vicar and paid rental for the Curate's house of £18850 (2021 £19800). The PCC also paid £1120 for costs related to the Vicar's housing (2021 £1415), £3530 in connection with the Associate Vicar's housing (2021 £2898) and £2675 in connection with the Curate's housing (2021 £0). In addition, the PCC paid the expenses of the Vicar, Associate Vicar and Curate properly incurred in connection with their duties which totalled £1590 (2021 £1902) as well as training and retreats which in aggregate cost £1547 (2021 £1172). None of the Vicar, Associate Vicar or Curate participated in approving their own payments.

Grants totalling £8123 (2021 £7527) were made to OM to further A Mall's work supporting Christian mission overseas. A Mall is related to PCC Member C Mall. In line with the PCC's conflict of interest provisions, C Mall did not take part in decision-making for these grants.

No other PCC member received any remuneration or employment benefit (2021 None). There were no expenses incurred by PCC members in fulfilling their duties (2021 None).

The total aggregate amount of donations received from PCC members and other related parties totalled £58957 (2021 £49119) in the year.