



Charity No. 1128805

# Trustees' Annual Report

for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

*"Growing everyday people who are called to extend God's Kingdom, love and life to our communities by following the person and the 'Way' of Jesus Christ"*

The trustee's hereby present their annual report for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

#### Reference and Administrative Details

Registered Charity No.	1128805
Charity name:	Vineyard Community Church, Daventry
Other names charity is known by:	Daventry Vineyard
Charity's principle Address:	9 Cunningham Close Daventry Northants NN11 4JN
Operating address:	18a Benbow Close Daventry Northants NN11 4JP
Independent Examiner:	Cassandra Helen Bodman Knight 46 Common Street Revenstone Bucks MK46 5AR
Bankers:	Natwest Bank 9 North Street Rugby Warwickshire CV21 2AH

## Structure, Governance and Management

Vineyard Community Church is a registered charity duly constituted by a Trust Deed and operating as a church.

**Names of Trustees who manage the charity:** Rob Gee (Chairman)  
Gareth Chappell  
Nick Wilmot  
Svitlana Okoro

### Appointment of Trustees

The Chairman is entitled to appoint trustees in consultation with other trustees.

### Organisational Structure

The day to day running of the church is delegated to the pastoral staff led by the Senior Pastors, Rob and Angela Gee.

## Objectives and Activities

As set out in our governing document, our core objectives are summarised as follows;

- The advancement of the Christian faith in accordance with the Vineyard Churches UK Statement of Faith, Values and Priorities.
- The relief of the poor and needy, the sick and elderly within Daventry and surrounding areas and anywhere else that the trustees decide.
- The furtherance of religious or secular public education.

The following summarises the main activities undertaken for the public benefit in relation to the aforementioned objectives;

On Sundays and during the week we have continued to provide teaching and training in the Christian faith. We have also provided weekly, public worship gatherings for anyone to attend. In January we left our previous place of meeting and, after trialling a local community centre, opted to meet in another local school. The transition went smoothly and our members were patient and understanding towards the change.

For the main part of the year, we continued to run 'Vineyard Café' family outreach events held on the fourth Sunday's. These were geared towards encouraging parents and children to play, learn and grow together. Each event was based on a Biblical theme and consisted of crafts, games, music and learning. These came to an end in December when we felt it was time for a change.

In January we introduced a combined, dedicated prayer and worship time encouraging everyone to take part in prayer, both corporate and individual. Each event is themed with plenty of opportunity for everyone to take time to meditate on the Scriptures and hear God.

Our online support group continued to ensure that people were kept informed of what was happening and support could be given to anyone who needed it and continued to be a source of information and contact.

The Kids and youth work continued following its Biblical curriculum whilst facilitating the children to grow in friendships, learn, play and support one another. The children and leaders showed incredible understanding as their learning was disrupted for a short period of time during the transition to a new venue.

We continued to operate Daventry Food Bank. The aim is to provide emergency food support to families in need within Daventry and surrounding areas in partnership with other churches, schools and front-line care agencies within the town. We operate with a strong team of volunteers who have shown incredible resilience during all the changes over the past few years.

Once again we ran our Christmas Projects including Christmas Food Hampers for the needy, Elderly Care Packages, selection boxes, Advent calendars and this past year we introduced children's gift bags. We continued to experience an overwhelming amount of generosity and favour from those in our community who were able to support us.

## Achievements and Performance

### **Sunday Worship/Teaching and midweek groups**

We have enjoyed meeting each Sunday to worship God together. We have worked hard to deliver the best, clear and diverse Biblical teachings over the year which is concentrating on the processes of discipleship whilst making it as relevant and applicable to our lives as we possibly could.

Whilst it has been a challenge to recruit leaders to facilitate our Life Groups (mid-week support groups) due to the changes in people's commitments and energy levels since the pandemic, we have still been able to deliver a number of groups across the year. Attendance at the Life Groups has picked up and we have held a Tuesday afternoon group along with a Wednesday evening group. Those that have attended have enjoyed meeting together in a more relaxed setting, doing life alongside each other.

### **Children's and Youth work**

Children's and Youth work falls into 4 age categories and prove popular with both the youngsters and their parents;

Mini Grapes: 0-3yrs

Little Vines: 4-7yrs

Big Branches: 8-11yrs

Vineyard Youth: 12-18yrs

The children's and youth work continued to meet together following a curriculum encouraging the children to learn about God, themselves and their place in the world and the relationship each of them can have with God.

### **Food Bank**

It has been yet another difficult year for many in our community who are still struggling to cope with ever increasing costs of food, toiletries as well as household bills and rental costs. For many in our community, it feels like there has been no space for financial recovery and the Food Bank has been a true life-line for them. We have, again, been called on for a continual-increasing number of cases.

The Food Bank operates with an amazing team of volunteers who are committed to their roles and helping their community. The total number of volunteer hours across the year equated to around 2,200 hours. We are grateful to them all for the time that they give to us.

From Jan to Dec 2023 we were able to meet the needs of 1,700 referrals, this is almost a 30% increase on last year. In terms of how many meals this equates to, it is in excess of 61,000 meals. This had a direct impact on the lives of 2,000 children/dependants. In total, we estimate that we gave away more than £75,530 of food & £27,540 of toiletries.

With food costs rising and donations falling, during 2023 we were spending more than £2600 each month to top-up dwindling stock levels. That's an increase of 50% from the previous year. Most food banks across the country have experienced the same rise and many have needed to pause new referrals or reduce the amount of food they can offer. Thankfully, with the tremendous support of our local community we have been able to continue to meet the growing need without making significant cuts.

Once again, during the summer of 2023 we were called upon by West Northants Council (WNC) and Northamptonshire Community Foundation (NCF) to partner with them in the distribution of food vouchers. These were in addition to the Food Bank parcels. We worked with a number of schools and local agencies during that summer in order to ensure that those of all ages, who were struggling with the cost of living crisis, could access one of these vouchers. This County-wide project was carried out using the cloud-based referral portal which we designed and continues to make the whole process much more accessible and efficient for all agencies throughout West Northamptonshire.

Last year we continued to see a huge amount of donations from Harvest Festivals being delivered from Schools, Churches and community groups. Over a period of 6 weeks, donations were coming in almost every day and we were wonderfully overwhelmed with bags and boxes of food and toiletries. The volunteers were kept busy with date checking and stocking the shelves.

We now have over 430 referral agents who are regularly referring people for Food Bank support. The agents/partners are made up of support professionals from organisations such as Citizen's Advice Bureau, Time2Talk, Age UK, Bromford Support, NHS, Women's Aid, Social Services, Family Support Workers in schools, in addition to numerous housing associations and District/County Council and local GP surgeries.

### **Christmas Compassion Ministries**

Once again, we ran our Christmas food hampers appeal. We continued to experience tremendous support and generosity from our own church members as well as other local churches, schools, community groups, businesses and individuals from the Daventry community. We worked closely with a number of agencies and eight local schools and were able to distribute 105 hampers to families and individuals who needed them the most. We were incredibly grateful to WNC(Daventry) in providing us with the use of an empty office block, from where we ran the Christmas projects. It was so lovely meeting our supporters as they came to drop off their Christmas hampers, gift bags, selection boxes and additional foods.

During the summer of 2023, we made the decision to provide families in hardship with Children's Gift Bags at Christmas which would each be filled with 9 gifts. These gift bags would ensure that, if this were to be the only gift that a child received, then they would receive an array of gifts. We felt that we needed to be much more intentional about children receiving toys rather than a last minute reaction to organisations collecting toys for us. We initially thought we would give out 100 gift bags, however after making this choice available to the various schools and agencies that we were working

with at Christmas, and seeing how the community responded to this new venture, we actually gave out 295 Children's Christmas Gift Bags. We also gave out hundreds of selection boxes and Advent calendars!

For the third year running, we also ran the Christmas Care Packages for those elderly members of our community who were in care homes or residing in hospital over the Christmas period. We put together a shopping list which people could choose from in order to build a gift bag with the wrapped presents inside. We were delighted to have been able to gather up 66 gift bags which ensured that the residents of a care home and Danetre Hospital each received a care package.

### **Compassion Ministry Coordinator (CMC)**

This is a demanding and rigorous role which partners and interfaces with many different agencies throughout the town and beyond. In relation to communications alone, despite there being many hundreds of people and organisations communicating with us through one of seven different ways, we were able to competently monitor and manage all communications so that no messages were overlooked. During the past year there have been opportunities to build on the relationships with our community, working alongside over 13 schools, many community groups and local businesses. The CMC was also invited to take school assemblies, speak to community groups from all walks of life and meet with CEO's and Managers of local businesses and agencies, highlighting the important work of the Food Bank and other compassion projects. The CMC was also able to secure the much-needed funding when it had become available.

### **Oversees Children's Charity work.**

Again, this year we continued to support Listening Hearts Street Children's Ministry in Baja, Mexico. We raised enough funds for the charity to be able to provide a Christmas meal for more than 280 street children across 3 locations there in Northern Mexico. We helped with the funding to supply tyres for their van to aid their Children's Ministry.

### **Summary**

It has been a busy year settling the church community into new premises for the Sunday Services and continuing to learn to deal with varying levels of commitment along with lower energy levels. This has been challenging but we have continued to outwork our faith, seek God and minister to our community.

We continue to be in awe of the support that our compassion ministries have received from the larger community and it has been an honour to serve those who have found themselves in the unfortunate position of needing the support of the Food Bank.

Food Bank continues to serve the entire district and also receives overwhelming support from the general public, churches, schools and local businesses with regard to both financial and food items.

The Trustees consider that they have complied with section 4 of the Charities Act 2006 and that the church and its membership are meeting the charitable objectives that were determined when the church was formed. As it grows, it is expected that the church's community will have further opportunities to increase its activity and influence across the town and surrounding area.

## Annual Accounts for the Period 01/04/2023 to 31/03/2024


## Statement of Financial Activities (SoFA)

Incoming resources Generated funds	Details	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Voluntary income	Incl Gift Aid	28,383	4,020	32,403	29,442
Activities for generating funds	Funding for Food Bank, sale of referral system/gifts for pastoral support/Listening Hearts	15,458	83,068	98,526	65,114
<b>Total incoming resources</b>		<b><u>43,841</u></b>	<b><u>87,088</u></b>	<b><u>130,929</u></b>	<b><u>94,556</u></b>
Resources expended Costs for generating funds	Details	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Charitable activities		5,493	37,665	43,158	29,126
Governance & Running Costs		40,535	34,386	74,921	57,403
Oversees Missions		531		531	547
<b>Total resources expended</b>		<b><u>46,559</u></b>	<b><u>72,051</u></b>	<b><u>118,610</u></b>	<b><u>87,076</u></b>
<i>Net incoming/(outgoing) before transfers</i>		0	0	0	0
<b>Gross transfers between funds</b>		-	-	-	-
<i>+Net incoming/(outgoing) after transfers</i>		0	0	0	0
<i>Total funds brought forward</i>		28,935	76,554	105,489	98,009
<b>Total funds carried forward</b>		<b><u>26,595</u></b>	<b><u>91,592</u></b>	<b><u>118,187</u></b>	<b><u>105,489</u></b>

## Balance sheet

Current assets	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Cash in the bank and in hand	26,595	91,592	118,187	105,489
<b>Net assets</b>	<b><u>26,595</u></b>	<b><u>76,554</u></b>	<b><u>118,187</u></b>	<b><u>105,489</u></b>
<b>Funds of the Charity Unrestricted</b>	26,595		26,595	28,935
<b>Funds of the Charity Restricted</b>		91,592	91,592	76,554
<b>Total funds</b>	<b><u>26,595</u></b>	<b><u>91,592</u></b>	<b><u>118,187</u></b>	<b><u>105,489</u></b>

Signed on behalf of all the trustees

Signature 	Name Robert Gee	Date 15/01/2025
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## Notes to accounts

### Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- And with accounting standards

### Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year and no changes have been made to accounts for previous years

### Accounting policies

This standard list of accounting policies has been applied by the charity.

## INCOMING RESOURCES

<b>Recognition of incoming resources</b>	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> <li>□ the charity becomes entitled to the resources;</li> <li>□ the trustees are virtually certain they will receive the resources; and</li> <li>□ the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	<p>Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.</p> <p>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.</p> <p>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.</p>
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year



## EXPENDITURE AND LIABILITIES

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance and running costs</b>	This is a grouping of costs of running the charity. It includes staff salaries, heating, lighting, rent, travel expenses, administration, licenses and subscriptions.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

## ASSETS

<b>Tangible fixed assets for use by the charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year-end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

## ADDITIONAL POLICIES

Gift aid is accounted on the date it is received from HMRC.

**Analysis of incoming resources**

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Voluntary Donations	23,055	20,894
	Gift Aid Receipts	9,348	8,548
	<b>Total</b>	<b><u>32,403</u></b>	<b><u>29,442</u></b>
<b>Activities for generating funds</b>	Funding for Food Bank, sales of Online Registration system & Listening Hearts Contributions	98,526	65,114
	<b>Total</b>	<b><u>98,526</u></b>	<b><u>65,114</u></b>

**Analysis of resources expended**

	Analysis	This year £	Last year £
<b>Charitable activities</b>	Community Serving Projects, training and leadership development, children and youth work	43,689	29,126
	<b>Total</b>	<b><u>43,689</u></b>	<b><u>29,126</u></b>
<b>Governance and running costs</b>	Salaries	65,091	49,786
	Utilities and Building Maintenance	7,960	6,763
	Travel Expenses	44	43
	Administration & PR	941	37
	Licences & Subscriptions	885	774
	<b>Total</b>	<b><u>74,921</u></b>	<b><u>57,403</u></b>
<b>Oversees Missions &amp; Other gifts</b>	Listening Hearts Children's ministry	531	547
	Visiting ministries	0	0
	<b>Total</b>	<b><u>531</u></b>	<b><u>547</u></b>

**Paid Employees****Staff costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	65,091	49,786
Employer's National Insurance costs	0	0
Pension costs	-	-
<b>Total staff costs</b>	<b><u>65,091</u></b>	<b><u>49,786</u></b>

**Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work	This year number	Last year number
Charitable Activities	1	1
Governance	0.5	0.5
<b>Total</b>	<b>1.5</b>	<b>1.5</b>

**Tangible fixed assets**

Cost or valuation	Description	Value £
	Worship Equipment	250
	<b>Total</b>	<b><u>250</u></b>

1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024  
Accounts presented for  
Vineyard Community Church, Daventry

Charity No. 1128805

Examiner's Unqualified Report

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2024

Rob Gee	Chairman
Gareth Chappell	Treasurer
Nick Wilmot	Trustee
Svitlana Okoro-Byk	Trustee

Responsibilities:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:


- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Statement

In connection with my examination, no matter has come to my attention:

 (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

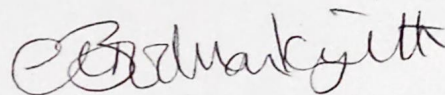
have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: CASSANDRA BODMAN-KNIGHT

Occupation: HEADTEACHER.

Address: 18 RUW CLOSE  
HARTWELL.  
NN7 2LD.



Date: 16/1/25