



Charity No.

1128805

Trustees' Annual Report

for the period 1st April 2021 to 31st March 2022

"Growing everyday people who are called to extend God's Kingdom, love and life to our communities by following the person and the 'Way' of Jesus Christ"

The trustee's hereby present their annual report for the period 1st April 2021 to 31st March 2022

Reference and Administrative Details

| | |
|----------------------------------|--|
| Registered Charity No. | 1128805 |
| Charity name: | Vineyard Community Church, Daventry |
| Other names charity is known by: | Daventry Vineyard |
| Charity's principle Address: | 9 Cunningham Close Daventry Northants NN11 4JN |
| Operating address: | 18a Benbow Close Daventry Northants NN11 4JP |
| Independent Examiner: | Cassandra Helen Bodman Knight 46 Common Street Revenstone Bucks MK46 5AR |
| Bankers: | Natwest Bank 9 North Street Rugby Warwickshire CV21 2AH |

Structure, Governance and Management

Vineyard Community Church is a registered charity duly constituted by a Trust Deed and operating as a church.

Names of Trustees who manage the charity: Rob Gee (Chairman)
Gareth Chappell
Nick Wilmott
Svitlana Okoro-Byk

Appointment of Trustees

The Chairman is entitled to appoint trustees in consultation with other trustees.

Organisational Structure

The day to day running of the church is delegated to the pastoral staff led by the Senior Pastors, Rob and Angela Gee.

Objectives and Activities

As set out in our governing document, our core objectives are summarised as follows;

The advancement of the Christian faith in accordance with the Vineyard Churches UK Statement of Faith, Values and Priorities.

The relief of the poor and needy, the sick and elderly within Daventry and surrounding areas and anywhere else that the trustees decide.

The furtherance of religious or secular public education.

The following summarises the main activities undertaken for the public benefit in relation to the aforementioned objectives;

With the threat of another lockdown, the decision was made to continue with online meetings for the safety of Church members and non-members alike. The online meetings were made available to everyone to attend and we did see some visitors dial in. This continued until September when we made the decision to start face to face meetings and purchased additional filming equipment so that we could also transmit the services online to cater for those members who were anxious about attending the service in person.

With meetings being held face-to-face we continued to be mindful that some folks may struggle with meeting together and so we ensured that chairs were spaced out and people felt safe. Refreshments were not served until the beginning of 2022.

Our online support group ensured that people were kept informed of what was happening and support could be given to anyone who needed it.

Kids and youth work restarted in September with a relaxed feel to it, encouraging the younger members to meet up again, play and socialise.

Daventry Food Bank continued to operate and those volunteers that were shielding returned to work, excited to be able to serve their community again.

Despite another year of change, we continued to run our Christmas Hamper Appeal along with the Elderly Care Packages. We experienced an overwhelming amount of generosity from the general public. It seemed that those that could give, gave over and above.

Achievements and Performance

In-person meetings

After going through a third lockdown at the beginning of the year, it was good to be able to make the decision to meet face to face in September 2021. There were a lot of things to consider and much to learn especially with regard to broadcasting live video links for the church services, ensuring that people felt comfortable and safe, which elements of church would remain suspended and which would return.

We needed to purchase equipment and new skills were learnt but we broadcasted live meetings from September until December. The decision was then made to stop the live feed in order to encourage people to return to church. We experienced a very slow return. Whilst some were eager to meet, others were very anxious. We implemented strong guidelines to ensure safety.

We started our first in-person small group in February 2022, keeping numbers low but enjoying coming together, socialising and learning from one another.

During this period, our fourth Sundays were outward-focussed and held outdoors. This helped to encourage serving the larger community again, a return to socialising and remaining safe.

Children's and Youth work

Children's work falls into 3 age categories and prove popular with both the youngsters and their parents;

Mini Grapes: 0-3yrs

Little Vines: 4-7yrs

Big Branches: 8-11yrs

From September 2021, all children's and youth work started to meet together again. It was good to see the children greeting each other and looking forward to learning together. Consideration was made to those children and their parents that were finding the whole process difficult. The first few months saw the children learning through play, encouraging each other and being together again.

The younger members of the church were amazing throughout this whole process and it was lovely to see them again and to welcome them back.

Food Bank

With people returning to work and those shielding coming back out, the volunteers at Food Bank for the most part returned to normal. They were comfortable to work together in their individual teams still being very considerate and mindful of their proximity to each other.

The numbers of referrals continued to rise as people slowly returned to work. However, we continued to see incredible support from our community as people and businesses were generous in their giving to us. This helped us greatly to meet the rising need that we were seeing.

We were called on to deal with 1054 referrals for food support (January – December 2021). Whilst this was slightly lower than the previous year, we did start seeing quite a number of first-time-users.

Within those 1054 referrals were 1304 children/dependants aged between 6 weeks and 20 years, most of whom also required us to provide toiletries and household cleaning items.

We estimate that we gave away more than 39,240 meals totalling approximately £34,850 worth of food and £9,680 worth of toiletries and sanitary products.

We now have close to 350 referral agents who are regularly referring people for Food Bank support. The agents/partners are made up of support professionals from organisations such as Citizen's Advice Bureau, Time2Talk, Age UK, Bromford Support, NHS, Women's Aid, Social Services, Family Support Workers in schools, in addition to numerous housing associations and District/County Council Staff.

Laptops for home learning

Following on from our "laptops for home learning" that was focussing largely on children learning online during the third lockdown. Later on in 2021, we partnered with Daventry District Council by supplying laptops to refugees in order to aid them with online learning, life skills training and job hunting. In total we gave out 8 laptops to refugees.

Christmas Compassion Ministries

Once again, we ran our Christmas food hampers appeal. We continued to experience tremendous support and generosity from our own church members as well as other local churches, schools, community groups, businesses and individuals from the Daventry community. We worked closely with a number of agencies and The Grange School and were able to distribute 55 hampers to families and individuals who needed them the most.

We chose to work again with a local business owner which also involved him collecting toys for the children of those families who were experiencing significant difficulties this year. The community, once again, rallied and we gave away new toys to over 70 children, many of whom were recipients of a Christmas food hamper.

For the second year running we also ran the Christmas Care Packages for those elderly members of our community who were in care homes or residing in hospital over the Christmas period. We put together a shopping list which people could choose from in order to build a gift bag with the wrapped presents inside. We were delighted to have been able to gather up 101 gift bags which ensured that the residents of the 3 care homes and Danetre Hospital each received a care package.

Staffing

The decision was made in January 2022 to take on another member of staff who would work one day for the church and 4 days for the compassion ministries element of the charity. The role would oversee all of the Compassion Ministries that the charity runs, manage the Food Bank, seek out and apply for Funding. This role would also work closely with the local schools, taking assemblies, meeting with community groups and liaise with local businesses.

Oversees Children's Charity work.

Again, this year we continued to support Listening Hearts Street Children's Ministry in Baja. We raised enough funds for the charity to be able to provide a Christmas meal for more than 350 street children across 3 locations there in Northern Mexico. We continued to provide financial support for a young adult helping her with her college fees.

Summary

It has been another challenging year as we, along with the larger community, have had to learn how to live with, and alongside, covid. We experienced mixed feelings of excitement as life started to get back to normal along with some trepidation of how life may be different and how to ensure everyone's safety

It has been wonderful meeting people face to face and being able to serve our community in many different ways. We have been in awe of the support that our compassion ministries have received from the larger community and it has been an honour to serve those who have needed to use the Food Bank.

EXPENDITURE AND LIABILITIES

| | |
|--|--|
| Liability recognition | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| Governance costs | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| Grants with performance conditions | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| Grants payable without performance conditions | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| Support Costs | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

ASSETS

| | |
|---|--|
| Tangible fixed assets for use by the charity | These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. |
| Investments | Investments quoted on a recognised stock exchange are valued at market value at the year-end. Other investment assets are included at trustees' best estimate of market value. |
| Stocks and work in progress | These are valued at the lower of cost or market value. |

ADDITIONAL POLICIES

Gift aid is accounted on the date it is received from HMRC.

Analysis of incoming resources

| | Analysis | This year £ | Last year £ |
|--|---|----------------------|----------------------|
| Voluntary income | Voluntary Donations | 19,968 | 35,140 |
| | Gift Aid Receipts | 4,555 | 4,521 |
| | Total | <u>24,523</u> | <u>39,661</u> |
| Activities for generating funds | Funding for Food Bank, sales of Online Registration system & Listening Hearts Contributions | 30,278 | 52,221 |
| | Total | <u>30,278</u> | <u>52,221</u> |

Food Bank continues to serve the entire district and also receives overwhelming support from the general public, churches, schools and local businesses with regard to both financial and food items. We continued to support those in our community who were digitally disadvantaged regardless of their country of origin.

We are expecting that the Compassion Ministry Coordinator role will raise the profile of the Food Bank significantly and also enhance the work of the church, we look forward to reporting back on this role.

The Trustees consider that they have complied with section 4 of the Charities Act 2006 and that the church and its membership are meeting the charitable objectives that were determined when the church was formed. As it grows, it is expected that the church's community will have further opportunities to increase its activity and influence across the town and surrounding area.

Annual Accounts for the Period 01/04/2021 to 31/03/2022


Statement of Financial Activities (SoFA)

| Incoming resources Generated funds | Details | Unrestricted income funds £ | Restricted income funds £ | Total for this period £ | Total for last period £ |
|---|--|-----------------------------------|---------------------------------|-------------------------------|-------------------------------|
| Voluntary income | Incl Gift Aid | 24,343 | 30,278 | 54,621 | 74,300 |
| Activities for generating funds | Sale of referral system/gifts to members/Listening Hearts | 180 | | 180 | 17,582 |
| Total incoming resources | | <u>24,523</u> | <u>30,278</u> | <u>54,801</u> | <u>91,882</u> |
| Resources expended Costs for generating funds | Details | Unrestricted income funds £ | Restricted income funds £ | Total for this period £ | Total for last period £ |
| Charitable activities | | 4,010 | 4,847 | 8,857 | 6,517 |
| Governance costs | | 17,228 | 11,409 | 28,637 | 29,371 |
| Oversees Missions | | | 706 | 706 | 1,145 |
| Gifts | | | 0 | 0 | 0 |
| Total resources expended | | <u>21,238</u> | <u>16,256</u> | <u>38,200</u> | <u>37,033</u> |
| <i>Net incoming/(outgoing) before transfers</i> | | 0 | 0 | 0 | 0 |
| Gross transfers between funds | | - | - | - | - |
| <i>+Net incoming/(outgoing) after transfers</i> | | 0 | 0 | 0 | 0 |
| <i>Total funds brought forward</i> | | 32,054 | 65,955 | 98,009 | 82,202 |
| Total funds carried forward | | <u>32,054</u> | <u>65,955</u> | <u>98,009</u> | <u>82,202</u> |

Balance sheet

| Current assets | Unrestricted income funds £ | Restricted income funds £ | Total for this period £ | Total for last period £ |
|--|-----------------------------------|---------------------------------|-------------------------------|-------------------------------|
| Cash in the bank and in hand | 32,054 | 65,955 | 98,009 | 82,202 |
| Net assets | <u>32,054</u> | <u>65,955</u> | <u>98,009</u> | <u>82,202</u> |
| Funds of the Charity Unrestricted | 32,054 | | 32,054 | 29,269 |
| Funds of the Charity Restricted | | 65,955 | 65,955 | 52,933 |
| Total funds | <u>32,054</u> | <u>65,955</u> | <u>98,009</u> | <u>82,202</u> |

Signed on behalf of all the trustees

| Signature | Name | Date |
|---|------------|----------|
|  | Robert Gee | 25/01/23 |

Notes to accounts

Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);

And with accounting standards

Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year and no changes have been made to accounts for previous years

Accounting policies

This standard list of accounting policies has been applied by the charity.

INCOMING RESOURCES

| | |
|--|---|
| Recognition of incoming resources | These are included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability. |
| Incoming resources with related expenditure | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| Grants and donations | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| Contractual income and performance related grants | This is only included in the SoFA once the related goods or services have been delivered. |
| Gifts in kind | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| Donated services and facilities | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| Volunteer help | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| Investment income | This is included in the accounts when receivable. |
| Investment gains and losses | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year |

Analysis of resources expended

| | Analysis | This year £ | Last year £ |
|--|--------------------------------------|----------------------|----------------------|
| Charitable activities | Community Serving Projects | 8,145 | 5,970 |
| | Training and Leadership Development | 335 | 128 |
| | Children's and Youth Work | 377 | 419 |
| | Total | <u>8,857</u> | <u>6,517</u> |
| Governance costs | Salaries | 23,251 | 23,114 |
| | Utilities and Building Maintenance | 4,432 | 4,130 |
| | Travel Expenses | 0 | 0 |
| | Administration & PR | 78 | 188 |
| | Licences & Subscriptions | 876 | 1,939 |
| | Total | <u>28,637</u> | <u>29,371</u> |
| Oversees Missions & Other gifts | Listening Hearts Children's ministry | 706 | 1,145 |
| | Visiting ministries | 0 | 0 |
| | Total | <u>706</u> | <u>1,145</u> |

Paid Employees**Staff costs**

| | This year £ | Last year £ |
|--|----------------------|----------------------|
| Gross wages, salaries and benefits in kind | 23,251 | 23,114 |
| Employer's National Insurance costs | 0 | 0 |
| Pension costs | - | - |
| Total staff costs | <u>23,251</u> | <u>23,114</u> |

Average number of full-time equivalent employees in the year

| The parts of the charity in which the employees work | This year number | Last year number |
|--|---------------------|---------------------|
| Charitable Activities | 1 | 0 |
| Governance | 0.5 | 0.5 |
| Total | 1.5 | 0.5 |

Tangible fixed assets

| Cost or valuation | Description | Value £ |
|-------------------|-------------------|-------------------|
| | Worship Equipment | 250 |
| | Total | <u>250</u> |

1st April 2021 – 31st March 2022
Accounts presented for
Vineyard Community Church, Daventry

Charity No. 1128805

Examiner's Unqualified Report

I report on the accounts of the Trust for the year ended 31st March 2022p

| | |
|--------------------|-----------|
| Rob Gee | Chairman |
| Gareth Chappell | Treasurer |
| Nick Wilmot | Trustee |
| Svitlana Okoro-Byk | Trustee |

Responsibilities:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:


- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Statement


In connection with my examination, no matter has come to my attention:

 ✓ (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: 

Occupation: Headteacher.

Address: 18 Rush Close
Harwell, NN7 2UD.

Date: 26.1.23.