

**Annual Report of the Trustees for the Financial Year ended 31 August 2024**

**Introduction**

This is the Trustees' Annual Report for Billericay Methodist Church which covers Western Road Methodist Church and Queens Park Community Church, both in Billericay. St. Andrew's Methodist Church, Herongate have ceased to meet, their members have transferred to Western Road. The Circuit has now taken responsibility for the building at Herongate and is getting it ready to sell.

Billericay Methodist Church employs two part-time staff, a Premises Supervisor and a Cleaner, both working at the Queens Park Church. Our Minister Rev Moses Agyam is employed by the South Essex Circuit of The Methodist Church UK.

**Aims and Organisation**

For some time now the Mission Statement of the church has been:

*Billericay Methodist Church is called to encourage a living faith in God.*

*Through the power of the Holy Spirit we proclaim the love of Jesus Christ in:*

*Worship and fellowship, Evangelism and teaching, Serving others and working for social justice.*

From September 2023 our theme for the year has been A Methodist Way of Life, growing deeper in our faith and our community by focusing on the four areas of our 'Our Calling': Worship, Learning and Caring, Service, and Evangelism. we are continuing with this them for the next year.

*The Church caring policy is to:*

Encourage everyone in our churches to care and support one another in time of sorrow and need, and maintain an established pastoral system where Church members work in conjunction with pastoral visitors and the minister.

Make it a requirement for an annual review of Safeguarding Policies and ensure necessary DBS checks are made and training attended.

*Family Ministry:*

Encourage and equip volunteers and leaders to build our Church into a community for all generations.

Encourage and nurture relationships between God, Church and families.

Nurture relationships across groups within the Church.

Facilitate links between the Church, families, the wider community and other organisations through outreach and church-based events including worship.

*Hospitality:*

Encourage Christ-like hospitality and practice an active and generous love.

Invite, welcome, receive and care for visitors and newcomers, so they may find a spiritual home and the richness of Christ in our Church.

Extend God's invitation to others.

Pray, plan and work toward helping others to receive Christ.

*Inclusivity:*

Encourage and facilitate a sense of belonging together as one in the Body of Christ.

Acknowledge the uniqueness of individuals and foster inclusivity.

Encourage mutual concern, goodwill and respect for others regardless of ethnicity, gender, sexual orientation, marital status, age, disability or opinion.

Acknowledge Christians hold different views on issues including faith and life-style, and encourage all exchanges of opinion to be within a framework of mutual respect, prayerfulness grace and honesty.

Challenge discrimination and injustice.

*Working Together:*

Encourage openness to change and a willingness to receive the talents of others.

Encourage people within the church to work together as effectively as possible.

To be conscious and considerate of the well-being needs of those who serve/work in our churches: volunteers, lay workers, ordained ministers.

*Business and Resources (People):*

Seek appropriate people to join the Leadership Team as Church Stewards and Church Council Representatives. Offer them induction and encouragement to take an interest in particular aspects of Church work.

*Business and Resources (Buildings):*

The Church will:

Arrange the independent quinquennial inspections of all Church property, supported by annual inspections by the relevant stewards.

Comply with the Safeguarding and Equality legislation and Connexional policy.

Comply with current buildings Health and Safety legislation and undertake Annual Risk Assessments.

Improve and maintain the Church premises.

#### *Business and Resources (Finance):*

The Church will:

- Encourage the use of regular, tax-efficient giving.
- Consider and approve an annual budget, together with a one year forecast.
- Consider and review future Church finance.
- Consider and approve the annual church contribution to the South Essex Circuit.

#### *Business and Resources (Business):*

The Church will plan and discharge its responsibilities in an efficient and effective manner.

#### *Review of the year:*

Our membership at the end of the year was 131, plus 42 adherants (who worship with us but are not members).

The many and varied church organisations continued to actively serve the church family and the wider community, full details of which can be found in the Annual Report covering each calendar year. This report is published in March each year and reviews the life, work, worship, service and achievements of the church through all its organisations and activities. A copy may be obtained from the treasurer.

The Trustees have continued to develop our Vision, looking at including all Church members and worshipers in any decisions made.

General maintenance is always on-going at all three sites, much of which is carried out by our Church members.

As at the year-end of 31<sup>st</sup> August 2024 our unrestricted reserves were up by £10k, which was helped by the hirers and groups continuing to use our premises. We have received 2 small bequests during the year, plus an interim payment from a large bequest that is being worked on. Several projects were funded from the Bequest Fund over this year, with the balance sitting in our restricted funds to spend on future specific projects.

#### *Income Trends:*

Church income is primarily drawn from our congregation's Sunday collections, regular monthly bankers orders and the associated Gift Aid tax credit. Another valuable source is the income from users of our premises, both our own groups and various groups within the community.

Interest is received on our deposit with the Methodist Central Finance Board.

#### *Expenditure Trends:*

The major cost is in relation to the assessment paid to the Methodist South East Essex Circuit. This past year it has amounted to just under 50% of our total expenditure. A significant amount of the circuit assessment is used to pay the district assessment, stipends and related costs to ministers and upkeep of the Circuit Manse. The other expenditure includes mainly the running, maintenance and improvement of our properties, plus our family and youth work within the church and community. The Circuit has agreed to use funds from their reserves for 2024/25 and has therefore agreed to us continuing to pay £70k towards their costs.

#### *Fund balances:*

As at 31 August 2024 our net current assets were £290,147, of which £101,783 is restricted. Restricted assets includes bequest money and funds held by our Internal Organisations. Unrestricted funds provide cover for just over 12 months expenditure.

#### *Plans for 2024/25:*

The Church financial plans for the coming year have been prepared on the basis that there remains 2 part-time staff with anticipated cost of living wage increases and the assessment paid to the Methodist South Essex Circuit. There will be no change to the general running costs of the Church.

### **Billericay Methodist Church Trustees Annual Report on Finance and Governance**

#### **Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2024 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015.

Full Name of Charity: BILLERICAY METHODIST CHURCH

Registration Charity Number: 1128787

Date of Registration: 1<sup>st</sup> March 2009

Main Communication Address: Billericay Methodist Church, Western Road, Billericay, Essex CM12 9DT.

The members of the Billericay Methodist Church Council meeting are the Charity Trustees, membership being made up of the Minister, Church Office holders, representatives appointed by the church at the Annual General Meeting and one representative appointed by the South Essex Circuit.

Full membership is shown as Appendix A to this report.

*Church Minister and Officers:*

Circuit Minister: Rev Moses Agyam

Church Senior Stewards: Mr Roger Davison and Mrs Gill Rogers; and Ms Helen Hacker (Steward)

Mrs Lorraine Harris is the church treasurer and oversees the day to day financial management and accounting for the Church during the year.

Independent Examiner: Mr Thomas Sterry OBE, C/o Billericay Methodist Church, Western Road, Billericay CM12 9DT

Investment Bankers: Central Finance Board of the Methodist Church  
HSBC

### **Aims and Organisation**

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union, the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the Church is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day by day management of the Church is undertaken by the Church Leadership team, the Church Finance & Property and Pastoral Committees.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the Church, specifically the leaflet 'The Role of a Trustee in the Methodist Church' is given to all new Church meeting members as induction to their role of trustees.

### **Related Parties**

The Church is part of the Methodist South Essex Circuit and the Beds, Essex and Herts District and is also accountable to the Methodist Conference.

### **Suppliers**

Billericay Methodist Church has used the following suppliers during the accounting year, none of whom are Trustees, or related to Trustees of the Charity:

Acors Press	ALDI
A1 Coffee	Adams Catering
Amazon	ASDA
All Glass	Ancient & Modern Hymns
Aspect	Auger
Barleylands Farm Shop	B & Q
Ben's Gutters	Bailey and Taylor
Basildon Council	British Gas
Beverley Hardy Gardening	Billericay News
Boots	Boilers & Spares
Box.co.uk	Brentwood Council
BPS	British Heart Foundation
BT	Cartridgesave.co.uk
Cancer Research Shops	Crystal Print
CCLI	Charles Farris Ltd

COSTCO  
 Co-op  
 D Byford & Son  
 E-ON  
 Flourishing Flowers  
 Gear4Music.com  
 Green Brokers Ltd  
 Insight Systems Ltd  
 Keay Vital Parts  
 Kirkhouse  
 Lambert Smith Hampton  
 A1 CMS (Mark Smith Window Cleaner)  
 Methodist Insurance  
 MJ Flooring Ltd  
 Mount St Bernard Abbey  
 Mowbrey Property Services  
 Ovenu Brentwood  
 Pantons Electrical  
 Poundland  
 Poundstretcher  
 Reaction Group  
 Reeve & Son  
 S&D Banks  
 Samantha Davenport  
 Scout Store  
 Shop Win & Office  
 Style South  
 Thameside Mechanical Services  
 TV Licensing  
 Viking  
 Voipfone  
 V&J Quelch & Son  
 WH Smith  
 Wickes

Dunelm  
 EatYourPhoto.co.uk  
 ETSY  
 First Ford Fire & Security  
 Gable Roofing  
 Hawkins Electrical  
 Ian Brown  
 Kettles Boilers  
 Kingdom Coffee  
 London Vacuum Company (LVC)  
 Methodist Church Payroll  
 Minster Cleaning Services  
 Moores Shoe Repairs  
 Nisbets  
 National Trust Shop  
 Norwich Books  
 Oxfam Shop  
 PlusNet  
 Post Office  
 R&F Insulations  
 ROOTS  
 Sainsbury's  
 S Davis Tree Care  
 Screwfix  
 Steton UK  
 Sheppard & Cross  
 Stock Road News  
 Thameside Fire Protection  
 Thomann  
 TOTAL Energies  
 TESCO  
 Thunder Sparks Ltd  
 WAVE  
 Waitrose

### **Risk Assessment**

The Church Council have examined the major strategic, business and operational risks which the Church faces and confirm that systems have been established to enable regular reports to be produced for the Church Council so that the necessary steps can be taken to lessen those risks. Professional advice is taken, as required.

The Church Council have adopted, and review annually, a Safeguarding Policy which follows the guidance provided by the Methodist Church.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a quarterly basis to detect trends as part of the risk management process.

### **Safeguarding**

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines this commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse

We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal record disclosures and registration with the relevant vetting and barring schemes

We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation

We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care

We will seek to challenge any abuse of power, especially by anyone in a position of trust

We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our Church community known to have offended against a child, young person or vulnerable adult

In all these principles we will follow legislation, guidance and recognised good practise

Billericay Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice.

### **Reserves Policy**

The policy is to maintain 6 months forecast annual expenditure where financially practical, equivalent to some £75,900.

The balances held in our accounts (excluding funds held in the Internal Organisations' accounts) amount to £203,322.52: HSBC Current Account of £12,259.63 and Central Finance Board Deposit Account of £191,062.89 as at 31 August 2024 exceed the target reserves level. (there are no other investments) .

These additional funds are held:

- 1) £20k to fund surveys towards becoming a GreenChurch
- 2) £5k to cover the update of sound equipment at Western Road (completed October 2024)

### **Restricted Funds**

£21,835 Bequest Fund money is to be used for specific future projects (as agreed by Church Council), but not for general running expenses if possible.

Funds relating to our Garden of Remembrance and Warm Space are controlled by the Church Treasurer and are used for approved purposes (the reserves/cash balance is minimal).

Onward Transmission Funds relate to collections and donations for various Methodist Funds, other appropriate Charities and Funds relating to the sponsorship of students and other activities at our Sister Churches in Kenya.

Methodist Funds and other Charity collections are forwarded to responsible persons as soon as is practical. No specific reserves are maintained. Balances reflect cash awaiting disbursement.

**The Kenya Fund** is controlled by the Kenya Support Committee and the Church Treasurer. Donations/payments are made for specific requests, annual school and university fees and support of projects at the Grace Centre. Surplus funds are minimal and are dependent upon donations/gifts given. No specific minimum reserve is maintained.

### **Internal Church Organisations**

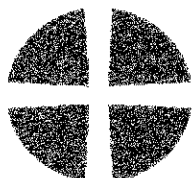
Each Church Organisation maintains reserves appropriate to their activities and income sources. Their Leaders/Management Committee review these annually.

Approved by Billericay Methodist Church Council meeting on 16th November 2024 and signed on its behalf by:

Rev Moses Agyam  
Chair



Dated: 16th November 2024



**Church  
Accruals Accounts  
2023-2024**

**THE METHODIST CHURCH**

**REPORT and ACCOUNTS**

**ACCRUALS BASIS**

**for the year ended 31 August 2024**

**BILLERICAY METHODIST**

**Church**

Registered Charity - Registration number (if applicable)

**1128787**

**Circuit No**

**34/11**

**Minister**

Rev Moses Agyam

**Church Stewards**

Ms Helen Hacker

Mr Roger Davison

Mrs Gill Rogers

**Church Treasurer**

Mrs Lorraine Harris

## **BILLERICAY METHODIST Church**

### **Trustee's Annual Report on Finance and Governance**

#### **Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2024 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015

Full Name of Charity / Church: Billericay Methodist Church

Registration Charity Number (if a Registered Charity): 1128787

Date of registration (if registered as a Charity) 26/11/2008

Main communication address: Methodist Church, Western Road, Billericay CM12 9DT

The members of the Billericay Methodist Church Council are the Charity Trustees , membership being made up of church office holders, Minister and representatives appointed by the church at the Annual General Meeting in March.

Full membership is shown as Appendix A to this report.

Treasurer: Mrs Lorraine Anne Harris

*Lorraine Harris* acted as the principal officer overseeing the day to day financial management and accounting for the church during the year.

Independent examiner *Mr Ian Rudkins, FCA of 14 Upland Road, Billericay, Essex CM12 0JP*

Investment Bankers Central Finance Board of the Methodist Church  
Trustees for Methodist Church purposes

## **BILLERICAY METHODIST Church**

### **Aims and organisation**

Statement of Mission: Billericay Methodist Church is called to encourage a living faith in God. Through the power of the Holy Spirit we proclaim the love of Jesus Christ in: Worship and fellowship, evangelism and teaching, serving others and working for social justice. Our Theme for the Year was Caring for God's world - we actively engaged with the Tearfund Climate Change Emergency declaration process and continued to explore other ways as individuals and as a church to better care for God's world (Genesis 1: 27-28)

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Worshipping God through prayer, song and other acts of worship.

The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to local schools, care homes and other institutions as appropriate and when able.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the church is undertaken by the Church Leadership team along with the Minister.

The Trustees are appointed at the AGM of the church.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and / or training sessions .

### **Related Parties**

The Church is part of the South Essex Circuit which is part of the Beds, Herts & Essex District and is also accountable to the Methodist Conference.

The internal organisation(s) linked to this church are the INTERS and ROCK SOLID Youth Clubs, Men's Fellowship, Men's Supper Club, Pre-School and Toddler Group at Western Road.



## BILLERICAY METHODIST Church

### Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### Safeguarding

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Billericay Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Billericay Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### Reserves Policy

**General Funds:** The policy is to maintain 6 months forecast annual expenditure where financially practical equivalent to some £75,900, with a minimum of 3 months expenditure if not possible.

The balances held in our accounts amount to £203,332.52: HSBC current account of £12,259.63 and the Central Finance Board deposit account of £191,062.89 (there are no other investments) at 31st August 2024 (these figures are excluding Internal Organisations who hold their own bank accounts, but including legacies which are not to be used for day to day expenses). The additional funds are held 1) To fund surveys towards becoming a Green Church and 2) £5k to update the sound system at Western Road. Also a Bequest Fund which has a balance left of £21,835 - these funds are to be used specifically for projects and not for general running expenses.

**Restricted Funds:** Funds relating to our Garden of Remembrance and Warm Space fund are controlled by the Church Treasurer and are used for approved purposes (the reserves/cash balances are minimal). Onward Transmission Funds relate to collections and donations for various Methodist Funds, other appropriate charities and funds relating to the sponsorship of students and other activities at our Sister Churches in Kenya. Methodist Funds and other Charity collections are forwarded to responsible persons as soon as is practical. No specific reserves are maintained. Balances reflect cash awaiting disbursement.

The Kenya Fund is controlled by the Kenya Support Committee and the Church Treasurer. Donations/payments are made for specific requests, annual school and university fees and support of projects at The Grace Centre. Surplus funds are minimal and are dependent upon donations/gifts given. No specific minimum reserve is maintained.

**Internal Church Organisations:** Each Church organisation maintains appropriate reserves to their activities and income sources. Their Leaders/Management Committee review these annually.

Name of Church

BILLERICAY METHODIST Church

Number

1128787

## Statement of Financial Activities (SOFA) for the year ended 31 August 2024

	Notes to the accounts	Unrestricted funds	Restricted Funds	Endowment Funds	Total 2023-24	Total 2022-23
		£	£	£	£	£
<b>Income and Endowments from:</b>						
Donations and legacies	4				0	0
- Collections and tax credit		80277	0		80277	81699
- Donations		8817	38739		47556	31348
- Legacies		0	42000		42000	0
Charitable activities	5				0	0
- Fund raising		0	0		0	0
- Others		0	0		0	0
Other trading activities	6				0	0
- Lettings		37695	0		37695	54151
- Miscellaneous		0	0		0	0
Investments	7	9333	0		9333	5817
Other	8	1721	0		1721	35
- Internal organisations		0	100971		100971	84952
- Miscellaneous		9255	0		9255	0
<b>Total</b>		<b>147098</b>	<b>181710</b>	<b>0</b>	<b>328808</b>	<b>258002</b>
<b>Expenditure on:</b>						
Salaries, NIC & Pension costs	11	13089	0		13089	10788
Circuit Assessment		70000	0		70000	70000
Maintenance on Church building(s) and property		32975	30312		63287	27213
Telephone and Travel		0	0		0	0
Utilities (insurance, heat and light, water, etc)		21567	0		21567	22312
Expenditure on other property		0	0		0	0
Depreciation	12	0	0		0	0
Provisions		1810	0		1810	1331
Internal organisations		0	85464		85464	67535
Grants and Donations		4900	26892		31792	25138
Other expenditure		19003	950		19953	5552
<b>Total</b>		<b>163344</b>	<b>143618</b>	<b>0</b>	<b>306962</b>	<b>229869</b>
<b>Net income/(expenditure)</b>		<b>-16246</b>	<b>38092</b>	<b>0</b>	<b>21846</b>	<b>28133</b>
<b>Transfers between funds</b>		<b>11200</b>	<b>-11200</b>		<b>0</b>	<b>0</b>
		<b>-5046</b>	<b>26892</b>	<b>0</b>	<b>21846</b>	<b>28133</b>
<b>Other recognised gains / (losses): 2021 Addition of Herongate Methodist Church bank balances.</b>					<b>0</b>	<b>0</b>
Gains/(Losses) on revaluation of fixed assets (properties now valued at land value only). Herongate Church property an land handed bank to S Essex Circuit (Church no longer meeting).		-164946			-164946	85662
Gains/(Losses) on investment assets					0	0
Actuarial gains /(losses) on defined benefit pension schemes					0	0
<b>Net movement in funds</b>		<b>-169992</b>	<b>26892</b>	<b>0</b>	<b>-143100</b>	<b>113795</b>
<b>Reconciliation of funds: Kenya Fund &amp; JMA</b>						
Total funds brought forward		2063745	74891		2138636	2024841
<b>Total funds carried forward</b>		<b>1893753</b>	<b>101783</b>	<b>0</b>	<b>1995536</b>	<b>2138636</b>

For information only Money received and passed on

to External Organisations

Balance brought forward from last year  
Offerings/Gifts - received for External Organisations  
Offerings/Gifts - passed to External Organisations  
Balance carried forward(Kenya fund & JMA)

8594  
28421  
-18324  
18691

3213	3213
28421	26406
-18324	-21025
18691	8594

Balance Sheet as at 31 August 2024

Unrestricted	Designated (Unrestricted)	Restricted	Endowment Funds	Totals this year	Totals last year
£		£	£	£	£

Tangible Fixed Assets\*

	Notes					
Land & Buildings (land value only)	12	1,705,389			1705389	1870335
Equipment	12					
Investment properties	13					
Investments	13					
<b>Total fixed assets</b>		<b>1,705,389</b>			<b>1705389</b>	<b>1870335</b>

Current Assets

Debtors and Prepayments	14	27,099			27099	22035
Cash at Bank and in hand	14	(29,798)	101,783		71985	64806
Trustees for Methodist Church Purposes deposits						
Central Finance Board Deposits		191,063			191063	181575
Other						
<b>Total current assets</b>		<b>188,364</b>	<b>101,783</b>		<b>290147</b>	<b>268416</b>

Creditors and Accruals (due in under 1 yr)	15					115
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<b>Net current assets (liabilities)</b>		<b>188,364</b>	<b>101,783</b>		<b>290147</b>	<b>268301</b>
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<b>Total assets less current liabilities</b>		<b>1,893,753</b>	<b>101,783</b>		<b>1995536</b>	<b>2138636</b>
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Loans and creditors due after 1 year	17					
Provisions for liabilities and charges						

<b>Net assets</b>		<b>1,893,753</b>	<b>101,783</b>		<b>1995536</b>	<b>2138636</b>
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<b>Funds of the Church</b>	18					
Unrestricted funds		1,893,753			1893753	2063745
Restricted funds			101,783		101783	74891
Endowment funds						
<b>Total Funds</b>		<b>1,893,753</b>	<b>101,783</b>		<b>1995536</b>	<b>2138636</b>

	Opening balance	Receipts	Payments	Net Receipts/ Payments	Adjustments	Closing balances
Internal Organisations						
INTERS & ROCK SOLID Clubs	120	2752	-2757	-5		115
Men's Fellowship	394	725	-471	254		648
Men's Supper Club	395	923	-482	441		836
Pre-School	53335	95046	-91627	3419		56754
Toddler Groups WR	1174	1525	-1327	198		1372
<b>Total</b>	<b>55418</b>	<b>100971</b>	<b>-96664</b>	<b>4307</b>		<b>59725</b>

Total Receipts	Total Payments
----------------	----------------

Continue on a separate sheet if necessary and bring the totals forward. Transfer Totals of Receipts and Payments to the SOFA

## Notes to the Accounts

### 1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities applicable in the UK (effective from 1 January 2015) – the Charities SORP (FRSSE) – in replacement for the SORP's 2005 version specified in its related 2008 Regulations and in accordance with the 'true and fair override' provision contained therein."

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. There are also the following Endowment funds as listed. Details of each material fund are disclosed in note 18 . Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Church's financial position and activities.

#### Income

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

#### Grants

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

#### VAT

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

#### Tangible fixed assets for use by the Church

The Western Road property is freehold, with the building 63 years old. The Queens Park property is leasehold with 103 years to run on the lease, the building is 22 years old. St Andrews Church Herongate was added to our accounts in 2021 - the land is freehold, however as the congregation are no longer meeting the property and land has been transferred to the S Essex Circuit this year. Both properties are shown as the value of the land only. The value of the sites for a potential alternative use may be significantly higher than the value shown in the accounts. Fixed assets are fully expensed in the year of purchase.

#### Investment Properties

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

Debtors include outstanding lettings invoices in August.

#### Creditors

Creditors include outstandings relating to utilities, telephones, etc in August.

BILLERICAY METHODIST Church
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4. Donations and legacies	Unrestricted	Restricted	2024 Total	2023 Total £
Collections	64022	0	64022	67313
Tax credits	16255	0	16255	14386
Donations	8817	38739	47556	31348
Legacies	0	42000	42000	0
<b>Total</b>	<b>89094</b>	<b>80739</b>	<b>169833</b>	<b>113047</b>

5. Charitable activities	Unrestricted	Restricted	2024 Total £	2023 Total £
Fund raising			0	0
Other				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

6 Other trading activities	Unrestricted	Restricted	2024 Total £	2023 Total £
Use of Premises donations	37695	0	37695	54151
Internal Orgs donations	11200		11200	11910
<b>Total</b>	<b>48895</b>	<b>0</b>	<b>48895</b>	<b>66061</b>

7. Investment income	Unrestricted	Restricted	2024 Total £	2023 Total £
Central Finance Board	9333		9333	5817
Rental income			0	
Other			0	
<b>Total</b>	<b>9333</b>	<b>0</b>	<b>9333</b>	<b>5817</b>

8 Other	Unrestricted	Restricted	2024 Total £	2023 Total £
Internal Organisations (see list on Balance Sheet)		100971	100971	84952
Miscellaneous credits	1721	0	1721	0
Other-Herongate refunds from S Essex Circuit	9255		9255	
<b>Total</b>	<b>10976</b>	<b>100971</b>	<b>111947</b>	<b>84952</b>

**9. Payment to Trustees**

	This year	Last year
Payments made to trustees for additional services provided to the Church by agreement with the Church Council Meeting	£ NIL	NIL
Number of trustees who were paid expenses	NIL	NIL
Nature of the expenses - Plumbing and lighting works		
If there are no payments to Trustees, please record no expenses were paid.		
Total amount paid	£ NIL	NIL

**10. Fees for examination or audit of the accounts**

Independent examiner's or auditors' fees for reporting on the accounts	£ 150	150
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	£ NIL	NIL

**11. Paid employees****Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind	£ 13,089	10,788
Employer's National Insurance costs	£	
Pension costs	£	
Total staff costs	£ 13,089	10,788
Average number of staff employed during the year were:	1	1

## 12 Tangible Fixed Assets

Cost or valuation

	Church (non investment) land and buildings £	Other non investment land and buildings £	Investment properties (land and buildings) £	Other fixed assets including motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	5,611,005			267,355	253,989		6,132,349
Additions (Herongate Church)							
Revaluations (+/-)	163,398			8,820	7,277		179,495
Disposals (-) Herongate Church transferred to S Essex Circuit	-658,236				-33,420		-691,656
Transfers * (+/-)							
Balance carried forward	5,116,167			276,175	227,846		5,620,188

### Accumulated depreciation

Balance brought forward	3,740,670			267,355	253,989		4,262,014
Depreciation charge for year (-)							
Revaluations (+/-)	108,932			8,820	7,277		125,029
Disposals (-)	-438,824				-33,420		-472,244
Transfers* (+/-)							
Balance carried forward	3,410,778			276,175	227,846		3,914,799

### Net book value

Brought forward	1,870,335	Nil	Nil	Nil	Nil	Nil	1,870,335
Carried forward	1,705,389	Nil	Nil	Nil	Nil	Nil	1,705,389

Assets are fully expensed in the year of purchase

Leasehold - 104 years left of 125 (the land is owned by Basildon Borough Council). St Andrews Church Herongate land and building has been transferred to S Essex Circuit.

\* The "transfers" row is for movements between fixed asset categories.

**13 Investments**

The funds that support the various funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

**Analysis of investment movements**

**This year**                      **Prev year**

**Change in Investment values**

		£	£
Carrying (market) value at beginning of year		Nil	Nil
<b>Add:</b> additions to investments at cost			
<b>Less:</b> disposals at carrying value			
Net gain/(loss) on revaluation			
Carrying (market) value at end of year		Nil	Nil



#### 14. Analysis of current assets

	This year	Last year
	£	£
<b>Debtors and prepayments</b>		
Pre paid assessments	17500	17500
Accrued income	10000	5000
Less Accrued expenses	-401	-465
<b>Total debtors and prepayments</b>	<b>27,099</b>	<b>22,035</b>

#### Analysis of cash at bank

Bank balance held in HSBC (NOTE: This includes Restricted and Unrestricted Funds)	12,260	9,273
Bank balance held in Methodist Central Finance Board	191,063	181,575
Internal Organisation bank balances	59,725	55,418
<b>Total Cash and Bank</b>	<b>263,048</b>	<b>246,266</b>

#### 15. Analysis of current liabilities and long term creditors

Trade Creditors	Nil	Nil
Other Creditors (NOTE: Monies received and passed onto External Organisations)	NIL	115
<b>Total Current Liabilities</b>	<b>Nil</b>	<b>Nil</b>

#### 16. Capital commitments and contingent liabilities

No Contingent liabilities were identified at 31st August 2024

**Billericay Methodist Church**

**17. Loans and creditors due after one year**

**Loans**

Source	Amount brought forward £	New borrowings £	Loan interest £	Repayable in the year £	Balance at year end £
					Nil

X

**Repayment due**

**Totals**

Due within 12 months	
Due after more than 12 months	
Total	Nil

Y

**18. Detailed analysis of individual fund movements**

**Unrestricted Funds**

<b>Fund Name</b>	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Revaluation gains/losses</b>	<b>Closing Balance</b>
<b>Totals</b>						

**Restricted Funds**

<b>-29562</b>	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers to BMC</b>	<b>Revaluation gains/losses</b>	<b>Closing Balance</b>
Garden of Remembrance	662					662
Billericay Pre-School		766	-766			Nil
Internal Organisations	55,418	100,971	-85,464	-11,200		59,725
Legacy Fund	9,397	42,000	-29,562			21,835
Warm Space Fund	821	1,000	-950			871
Kenya fund	8,479	28,296	-18,084			18,691
Billericay Foodbank	Nil	506	-506			Nil
MacMillan Cancer Support	Nil	548	-548			Nil
Shelter Box	Nil	753	-753			Nil
St Luke's Hospice	Nil	622	-622			Nil
Action for Children	Nil	600	-600			Nil
Changing Pathways	Nil	1,210	-1,210			Nil
Red Cross-Turkey/Syria	Nil	1,804	-1,804			Nil
Billericay Street Pastors	Nil	293	-293			Nil
Easter Offering	Nil	466	-466			Nil
JMA	115	124	-240			Nil
Property Grant		1,750	-1,750			Nil
<b>TOTALS</b>	<b>74,892</b>	<b>181,710</b>	<b>-143,618</b>	<b>-11,200</b>		<b>101,784</b>

**Endowment Funds**

<b>Restricted Fund Name</b>	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Revaluation gains/losses</b>	<b>Closing Balance</b>
<b>Totals</b>						

Fund purposes

Reasons for transfer between funds

**19. Related party transactions**

**This year**

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2024
			£	£	£	£
JMA		Donation		240		0
Methodist Church Fund						
Mission in Britain Fund						
Fund for Support of Presbyters & Deacons						
Fund for Property						
World Mission Fund (All We Can)		Donation				
<b>Total</b>			<b>0</b>	<b>240</b>	<b>0</b>	<b>0</b>

**Last year**

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2023
			£	£	£	£
JMA		Donation		73		115
Methodist Church Fund						
Mission in Britain Fund						
Fund for Support of Presbyters & Deacons						
Fund for Property						
World Mission Fund		Donation		2,117		
<b>Total</b>			<b>0</b>	<b>2,190</b>	<b>0</b>	<b>115</b>

<b>Billericay Methodist Church</b>
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**Appendix A****CHURCH MEETING MEMBERSHIP**

**MINISTERS**            Rev Moses Agyam

**CHURCH STEWARDS**    Ms Helen Hacker  
                                 Mr Roger Davison  
                                 Mrs Gill Rogers

**Church Safeguarding Co-ordinator**  
                                 Mrs Liz Read

**CHURCH REPRESENTATIVES (OTHER MEMBERS OF THE CHURCH COUNCIL)**

- |    |   |
|----|---|
| 1  | Rev Felicity Al-Hassan                  |
| 2  | Mr David Ashworth                       |
| 3  | Mrs Lyn Bowditch                        |
| 4  | Mrs Susan Cooke (added October 2023)    |
| 5  | Mrs Pam Cottrell                        |
| 6  | Mr Ken Cowell                           |
| 7  | Mrs Linda Davison                       |
| 8  | Mr Roger Davison                        |
| 9  | Mrs Julia Faulkner (added October 2023) |
| 10 | Miss Rachel Gallehawk                   |
| 11 | Ms Helen Hacker                         |
| 12 | Mrs Geraldine Hanton                    |
| 13 | Mrs Elizabeth Hardy (added March 2024)  |
| 14 | Mrs Lorraine Harris                     |
| 15 | Miss Maggie Kingston                    |
| 16 | Mrs Elizabeth Perry (added March 2024)  |
| 17 | Mrs Liz Read                            |
| 18 | Mr David Rogers                         |
| 19 | Mrs Gill Rogers                         |
| 20 | Mr Jon Waldron                          |

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council.

Signature of Treasurer



Date

16-Nov-24

Name

Mrs Lorraine Anne Harris

Address

C/o Billericay Methodist Church, Western Road, Billericay, Essex  
CM12 9DT

### Presentation to the Church Council Meeting for approval.

I confirm that the Accounts were, or will be, presented to the Church Council Meeting on  
and were approved.

16/11/24

Signature of the Chair of the  
meeting



Name of the Chair of the meeting

Rev Moses Agyam

Date

### Independent Examiner's Report to the Trustees of the

Billericay Methodist Church

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2024

### Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Mr Ian Rudkins, FCA

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities act; and
- to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act 2011.
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

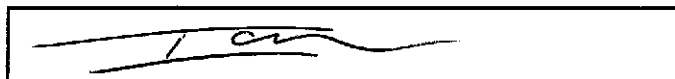
have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Mr Ian Rudkins

Signature



Relevant Professional qualification or body

ICAEW

Address

14 Upland Road, Billericay, Essex CM12 0JP

Date

12/11/24

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date 09/11/24

Name and address of treasurer - Lorraine Harris,  
148 Norsey View Drive, Billericay..... Post Code CM12 0QX

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 will be presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....  
Name of the Chair of the meeting Rev Moses Agyam Date 16/11/2024

### Independent Examiner's Report to the Trustees of the

#### Billericay Methodist Church

Charity Number 1128787

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Billericay Methodist Church for the year ended 31 August 2023 set out on pages 1 to 18. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.



**Name of Church - Billericay Methodist Church / Circuit No 34/11 /  
Registered Charity Number 1128787**

**Independent Examiner's Statement**

The Church's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants.

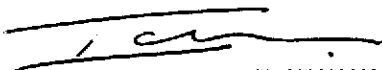
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....



Name of independent examiner – Ian Rudkins FCA

Relevant professional qualification of independent examiner

- Fellow of The Institute of Chartered Accountants In England and Wales

Name of firm (where appropriate) .....

Address ... 14 Upland Road, Billericay, Essex.....

..... Post Code CM12 0JP

Date 12 NOVEMBER 2024

\* delete or circle as appropriate

November 2024