

**Annual Report of the Trustees for the Financial Year ended 31 August 2021**

**Introduction**

This is the Trustees' Annual Report for Billericay Methodist Church which covers Western Road Methodist Church and Queens Park Community Church, both in Billericay. This year it also covers St. Andrew's Methodist Church, Herongate who now come under our umbrella for administration, finance and leadership. This has meant an increase in the funds held in our accounts of approximately £31k.

Billericay Methodist Church employs two part-time staff, a Premises Supervisor and a Cleaner, both working at the Queens Park Church. Our Minister Rev David Bagwell is employed by the South Essex Circuit of The Methodist Church UK.

**Aims and Organisation**

For some time now the Mission Statement of the church has been:

*Billericay Methodist Church is called to encourage a living faith in God.*

*Through the power of the Holy Spirit we proclaim the love of Jesus Christ in:*

*Worship and fellowship, Evangelism and teaching, Serving others and working for social justice.*

From September 2021 the theme for the year will be 'Caring for God's World - we will actively engage in the TearFund Climate Change Emergency declaration process and continue to explore other ways as individuals and as a church to better care for God's World, Genesis 1: vvs 27-28.

This past year the vision of what the church should be was explored and taken forward through teaching and action on 'How2Be' - this was in response to the Coronavirus pandemic which led to the suspension of all normal activities at the church buildings, we took a fresh look at what it means to be a church in that new situation.

*The Church caring policy is to:*

Encourage everyone in our churches to care for one another, and maintain an established pastoral system where Church members work in conjunction with staff.

Make it a requirement for an annual review of Safeguarding Policies and ensure necessary DBS checks are made and training attended.

*Family Ministry:*

Encourage and equip volunteers and leaders to build our Church into a community for all generations.

Encourage and nurture relationships between God, Church and families.

Nurture relationships across groups within the Church.

Facilitate links between the Church, families, the wider community and other organisations through outreach and church-based events including worship.

*Hospitality:*

Encourage Christ-like hospitality and practice an active and generous love.

Invite, welcome, receive and care for those who are "strangers", so they may find a spiritual home and the richness of Christ in our Church.

Express God's invitation to others.

Pray, plan and work toward helping others to receive Christ.

*Inclusivity:*

Encourage and facilitate a sense of belonging together as one in the Body of Christ.

Acknowledge the uniqueness of individuals and foster inclusivity.

Encourage mutual concern, goodwill and respect for others regardless of ethnicity, gender, sexual orientation, marital status, age, disability or opinion.

Acknowledge Christians hold different views on issues including faith and life-style, and encourage all exchanges of opinion to be within a framework of mutual respect, prayerfulness grace and honesty.

Challenge discrimination and injustice.

*Working Together:*

Encourage openness to change and a willingness to receive the talents of others.

Encourage people within the church to work together as effectively as possible.

To be conscious and considerate of the well-being needs of those who serve/work in our churches: volunteers, lay workers, ordained ministers.

*Business and Resources (People):*

Seek appropriate people to join the Leadership Team as Church Stewards and Church Council Representatives. Offer them induction and encouragement to take an interest in particular aspects of Church work.

*Business and Resources (Buildings):*

Arrange the independent quinquennial inspections of all Church property, supported by annual inspections by the relevant stewards.  
Comply with the Safeguarding and Equality legislation and Connexional policy.  
Comply with current buildings Health and Safety legislation and undertake Annual Risk Assessments.  
Improve and maintain the Church premises.

*Business and Resources (Finance):*

The Church will:  
Encourage the use of regular, tax-efficient giving.  
Consider and approve an annual budget, together with a one year forecast.  
Consider and review future Church finance.  
Consider and approve the annual church contribution to the South Essex Circuit.

*Business and Resources (Business):*

The Church will plan and discharge its responsibilities in an efficient and effective manner.

*Review of the year:*

Our membership at the end of the year was 155, this is the same number as a year ago. The figures do however include 6 deaths, 2 people leaving us, one transfer in and 7 members from Herongate added to our numbers.

The many and varied church organisations continued to actively serve the church family and the wider community, full details of which can be found in the Annual Report covering each calendar year. This report is published in March each year and reviews the life, work, worship, service and achievements of the church through all its organisations and activities. The Annual Report may be viewed on the church's website at [www.billericaymethodistchurch.org](http://www.billericaymethodistchurch.org) or a copy may be obtained from the treasurer.

The Trustees have continued to develop our Vision, looking at including all Church members and worshipers in any decisions made.

General maintenance is always on-going at all three sites, much of which is carried out by our Church members.

As at the year-end of 31<sup>st</sup> August 2021 our unrestricted reserves were down by £1.5k, however this was less of an overspend than we had anticipated due to new hirers joining us this summer once the COVID lockdown was eased, plus some groups resuming. No further large bequests were received during the year, 4 update projects were funded from the Bequest Fund over the year, with the balance sitting in our restricted funds to spend on specific projects.

*Income Trends:*

Like all charities this year we have been hit with loss of income during the Coronavirus lockdown. Church income is primarily drawn from our congregation's Sunday collections and the associated Gift Aid tax credit. This regular giving was down while we were not meeting but we resumed regular worship once allowed. Another valuable source is the income from users of our premises, both our own groups and various groups within the community. Most of these were not able to meet until this summer because of the pandemic and lettings were down by over half on previous times as a result.

Interest is received on our deposit with the Methodist Central Finance Board, although this has been minimal this past year due to interest rates being so low.

*Expenditure Trends:*

The major cost is in relation to the assessment paid to the Methodist South East Essex Circuit. This past year would have amounted to 60% of our total expenditure, however the circuit assessment was less this year as we were given a 3 month holiday by the South Essex Circuit. A significant amount of the circuit assessment is used to pay the district assessment, stipends and related costs to ministers and upkeep of the Circuit Manses. The other expenditure includes mainly the running, maintenance and improvement of our properties, plus our family and youth work within the church and community. The Circuit has agreed to use funds from their reserves for 2021/22 and has therefore agreed to accept a reduced amount of £70k from us.

*Fund balances:*

As at 31 August 2020 our net current assets were £260,980, of which £95,526 is restricted. Restricted assets includes bequest money and funds held by our Internal Organisations. Unrestricted funds provide cover for about over 13 months expenditure.

*Plans for 2021/22:*

The Church financial plans for the coming year have been prepared on the basis that there remains 2 part-time staff with anticipated cost of living wage increases and the assessment paid to the Methodist South Essex Circuit. There will be no change to the general running costs of the Church.



**Billericay Methodist Church**  
**Trustees Annual Report on Finance and Governance**

**Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015.

Full Name of Charity: BILLERICAY METHODIST CHURCH

Registration Charity Number: 1128787

Date of Registration: 1<sup>st</sup> March 2009

Main Communication Address: Billericay Methodist Church, Western Road, Billericay, Essex CM12 9DT.

The members of the Billericay Methodist Church Council meeting are the Charity Trustees, membership being made up of the Minister, Church Office holders, representatives appointed by the church at the Annual General Meeting and one representative appointed by the South Essex Circuit.

Full membership is shown as Appendix A to this report.

*Church Minister and Officers:*

Circuit Minister: Rev David Bagwell

Nominal Church Stewards: Ms Helen Hacker, Mrs Lyn Bowditch and Mrs Julie Cristin

Mrs Lorraine Harris acted as the principal officer overseeing the day to day financial management and accounting for the Church during the year.

Independent Examiner: Mr Thomas Sterry OBE, C/o Billericay Methodist Church, Western Road, Billericay CM12 9DT

Investment Bankers: Central Finance Board of the Methodist Church  
HSBC  
Barclays Bank (Herongate account)

**Aims and Organisation**

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union, the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

**Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

**Structure, Governance and Management**

The governing document for the Church is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day by day management of the Church is undertaken by the Church Leadership team, the Church Finance, Property and Pastoral Committees.

**Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the Church, specifically the leaflet 'The Role of a Trustee in the Methodist Church' is given to all new Church meeting members as induction to their role of trustees.

**Related Parties**

The Church is part of the Methodist South Essex Circuit and the Beds, Essex and Herts District and is also accountable to the Methodist Conference.

**Donations from Trustees**

The Church Trustees have donated a total of £26,755 over the financial year to 31<sup>st</sup> August 2021, including gift aid reclaimed and due from HMRC

## Suppliers

Billericay Methodist Church has used the following suppliers during the accounting year, only one of whom are Trustees (Roger Davison for plumbing and electrical works), or related to Trustees of the Charity:

123 Reg	Acors Press
Acorn Treecare	Altons Garden Centre
Amazon	B&Q
Barleylands Farm Shop	Benfleet Glass
Billericay Kitchen Company	British Gas
BT	Cartridgesave.co.uk
CCLI	Chambers Plumbing & Heating
Church Finance Supplies Ltd	CIE Group Ltd
COSTCO	Crystal Print
DC Drainage	E-ON
Flameguard	Gable Roofing
GoPak	Greenhouse Stores
Idium Technology Ltd	Jennie Penkul
Jewsons	Kingdom Coffee
LMS Nursery	London Vacuum Company
A1 CMS (Mark Smith Window Cleaner)	Methodist Church Payroll
Methodist Insurance	Microsoft
Minster Cleaning Services	MJ Flooring
Movavi	Nisbets
Pantons Electrical	PHS Group
PlusNet	Post Office
Reaction Group	Roger Davison
Samantha Davenport	S Davis Tree Care
Shenzzhenshi	Sheppard & Cross
Style South	Swift Catering Equipment
Thameside Mechanical Services	Thameside Fire Protection
TV Licensing	TOTAL Gas & Power (was Orsted)
Traidcraft	Viking
Voipfone	Wandershare Products
WAVE	Wayopay (Weio Ltd)
WH Smith	Worship Lyric Video

## Risk Assessment

The Church Council have examined the major strategic, business and operational risks which the Church faces and confirm that systems have been established to enable regular reports to be produced for the Church Council so that the necessary steps can be taken to lessen those risks. Professional advice is taken, as required.

The Church Council have adopted, and review annually, a Safeguarding Policy which follows the guidance provided by the Methodist Church.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a quarterly basis to detect trends as part of the risk management process.

## Safeguarding

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines this commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse

We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal record disclosures and registration with the relevant vetting and barring schemes

We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation

We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care

We will seek to challenge any abuse of power, especially by anyone in a position of trust

We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our Church community known to have offended against a child, young person or vulnerable adult



Billericay Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice.

### **Reserves Policy**

The policy is to maintain 6 months forecast annual expenditure where financially practical, equivalent to some £73,700.

The balances held in our accounts (excluding funds held in the Internal Organisations' accounts) amount to £170,677.51: HSBC Current Account of £26,659.13, Central Finance Board Deposit Account of £118,434.41 and Barclays (Herongate) £25,583.97 (there are no other investments) at 31 August 2021 exceed the target reserves level.

These additional funds are held:

- 1) To update the Heating Systems at Western Road (this coming year) and Boiler at Queens Park Churches within the next 2 years.
- 2) To cover potential serious repairs at Herongate in the future to both the Church roof and timber structure.

### **Restricted Funds**

- 2) £24,852 Bequest Fund money is to be used for specific projects (as agreed by Church Council), some underway and future projects to be confirmed, but not general running expenses if possible.

Funds relating to our Garden of Remembrance, ALF Prize and Billericay Contact Centre are controlled by specific Treasurers and are used for approved purposes (the reserves/cash balances are minimal).

Onward Transmission Funds relate to collections and donations for various Methodist Funds, other appropriate Charities and Funds relating to the sponsorship of students and other activities at our Sister Churches in Kenya.

Methodist Funds and other Charity collections are forwarded to responsible persons as soon as is practical. No specific reserves are maintained. Balances reflect cash awaiting disbursement.

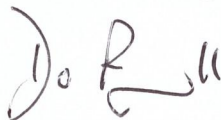
**The Kenya Fund** is controlled by the Kenya Support Committee and the Church Treasurer. Donations/payments are made for specific requests, annual school and university fees and support of projects at the Grace Centre. Surplus funds are minimal and are dependent upon donations/gifts given. No specific minimum reserve is maintained.

### **Internal Church Organisations**

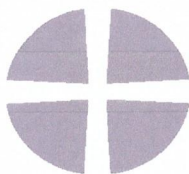
Each Church Organisation maintains reserves appropriate to their activities and income sources. Their Leaders/Management Committee review these annually.

Approved by Billericay Methodist Church Council meeting on 18th November 2021 and signed on its behalf by:

Rev David Bagwell  
Chair



Dated: 18th November 2021



Church  
Accruals Accounts  
2020-2021

## THE METHODIST CHURCH

### REPORT and ACCOUNTS

### ACCRUALS BASIS

for the year ended 31 August 2021

**BILLERICAY METHODIST**

**Church**

Registered Charity - Registration number (if applicable)

**1128787**

	Circuit No	34/11
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**Minister**

Rev David Bagwell

**Church Stewards**

Ms Helen Hacker

Mrs Elizabeth Hardy to (31/08/21)

Mrs Leonie Keirle (to 21/03/21)

Mr Rex Kemp (to 21/03/21)

Mr Richard Rackham (to 21/03/21)

Mrs Pamela Sterry (to 21/03/21)

Mrs Julie Cristin (from May 2021)

Mrs Lyn Bowditch (from May 2021)

**Church Treasurer**

Mrs Lorraine Harris



**BILLERICAY METHODIST Church**

**Trustee's Annual Report on Finance and Governance**

**Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015

Full Name of Charity / Church: Billericay Methodist Church

Registration Charity Number (if a Registered Charity): 1128787

Date of registration (if registered as a Charity) 26/11/2008

Main communication address: Methodist Church, Western Road, Billericay CM12 9DT

The members of the Billericay Methodist Church Council are the Charity Trustees , membership being made up of church office holders, Minister and representatives appointed by the church at the Annual General Meeting in March.

Full membership is shown as Appendix A to this report.

Treasurer: Mrs Lorraine Anne Harris

*Lorraine Harris* acted as the principal officer overseeing the day to day financial management and accounting for the church during the year.

Independent examiner *Mr Thomas Sterry, C/o Billericay Methodist Church, Western Road, Billericay*

Investment Bankers Central Finance Board of the Methodist Church  
Trustees for Methodist Church purposes

## **BILLERICAY METHODIST Church**

### **Aims and organisation**

Statement of Mission: Billericay Methodist Church is called to encourage a living faith in God. Through the power of the Holy Spirit we proclaim the love of Jesus Christ in: Worship and fellowship, evangelism and teaching, serving others and working for social justice. Our Theme for the Year -Outward Generosity: looking at setting clear targets for the support of the Church both financially and in terms of time and expertise, and to encourage the giving of the Church to the 'wider work of God' both at home and overseas.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Worshipping God through prayer, song and other acts of worship.

The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to local schools, care homes and other institutions as appropriate and when able.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the church is undertaken by the Church Leadership team along with the Minister.

The Trustees are appointed at the AGM of the church.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and / or training sessions .

### **Related Parties**

The Church is part of the South Essex Circuit which is part of the Beds, Herts & Essex District and is also accountable to the Methodist Conference.

The internal organisation(s) linked to this church are the Art Group, Child Contact Centre, INTERS, Ladies Leisure, Luncheon Club, Men's Fellowship, Men's Supper Club, Pre-School and Toddler Groups Western Road



## BILLERICAY METHODIST Church

### Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### Safeguarding

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Billericay Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Billericay Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### Reserves Policy

**General Funds:** The policy is to maintain 6 months forecast annual expenditure where financially practical equivalent to some £73,700, with a minimum of 3 months expenditure if not possible.

The balances held in our accounts amount to £170,677.51: HSBC current account of £26,659.13, Barclays (Herongate) £25,583.97 and the Central Finance Board deposit account of £118,434.41 (there are no other investments) at 31st August 2021. The additional funds are held to update the heating system at Western Road (booked October 2021) and boiler at Queens Park churches within the next 5 years, plus repairs to the wooden structure at Herongate (£15,000). Also a Bequest Fund which has a balance left of £24,852.53 - these funds are to be used specifically for projects and not for general running expenses.

**Restricted Funds:** Funds relating to our Garden of Remembrance, ALF prize and Billericay Child Contact Centre are controlled by specific Treasurers and are used for approved purposes (the reserves/cash balances are minimal). Onward Transmission Funds relate to collections and donations for various Methodist Funds, other appropriate charities and funds relating to the sponsorship of students and other activities at our Sister Churches in Kenya. Methodist Funds and other Charity collections are forwarded to responsible persons as soon as is practical. No specific reserves are maintained. Balances reflect cash awaiting disbursement.

The Kenya Fund is controlled by the Kenya Support Committee and the Church Treasurer. Donations/payments are made for specific requests, annual school and university fees and support of projects at The Grace Centre. Surplus funds are minimal and are dependent upon donations/gifts given. No specific minimum reserve is maintained.

**Internal Church Organisations:** Each Church organisation maintains appropriate reserves to their activities and income sources. Their Leaders/Management Committee review these annually.

Name of Church

BILLERICAY METHODIST Church

Number

1128787

## Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	Unrestricted funds	Restricted Funds	Endowment Funds	Total 2020-21	Total 2019-20
		£	£	£	£	£
<b>Income and Endowments from:</b>						
Donations and legacies	4				0	0
- Collections and tax credit		90833	0		90833	92003
- Donations		6205	5640		11845	4945
- Legacies		400	0		400	10146
Charitable activities	5				0	0
- Fund raising		0	0		0	0
- Others		0	0		0	0
Other trading activities	6				0	0
- Lettings		18826	0		18826	26078
- Miscellaneous		0	0		0	0
Investments	7	234	0		234	1038
Other	8	604	0		604	705
- Internal organisations		0	55124		55124	58711
- Miscellaneous		0	0		0	0
<b>Total</b>		<b>117102</b>	<b>60764</b>	<b>0</b>	<b>177866</b>	<b>193626</b>
<b>Expenditure on:</b>						
Salaries, NIC & Pension costs	11	10208	0		10208	9938
Circuit Assessment		69000	0		69000	64500
Maintenance on Church building(s) and property		27970	0		27970	20767
Telephone and Travel		0	0		0	0
Utilities (insurance, heat and light, water, etc)		15968	0		15968	16955
Expenditure on other property		0	0		0	0
Depreciation	12	0	0		0	0
Provisions		643	0		643	1349
Internal organisations		0	55027		55027	45139
Grants and Donations		4165	0		4165	5900
Other expenditure		4117	21734		25851	7679
<b>Total</b>		<b>132071</b>	<b>76761</b>	<b>0</b>	<b>208832</b>	<b>172227</b>
<b>Net income/(expenditure)</b>		<b>-14969</b>	<b>-15997</b>	<b>0</b>	<b>-30966</b>	<b>21399</b>
<b>Transfers between funds</b>		<b>5500</b>	<b>-5500</b>		<b>0</b>	<b>0</b>
		<b>-9469</b>	<b>-21497</b>	<b>0</b>	<b>-30966</b>	<b>21399</b>
<b>Other recognised gains / (losses): Addition of Herongate Methodist Church bank balances</b>		<b>31251</b>	<b>400</b>		<b>31651</b>	<b>0</b>
Gains/(Losses) on revaluation of fixed assets (properties now valued at land value only)		237213			237213	14669
Gains/(Losses) on investment assets					0	0
Actuarial gains /(losses) on defined benefit pension schemes					0	0
<b>Net movement in funds</b>		<b>258995</b>	<b>-21097</b>	<b>0</b>	<b>237898</b>	<b>36068</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		1487866	117018		1604884	1568816
<b>Total funds carried forward</b>		<b>1746861</b>	<b>95921</b>	<b>0</b>	<b>1842782</b>	<b>1604884</b>

For information only Money received and passed on  
 Balance brought forward from last year  
 Offerings/Gifts - received for External Organisations  
 Offerings/Gifts - passed to External Organisations  
 Balance carried forward

to External Organisations

6950  
 24062  
 -26457  
 4555

6950	6505
24062	20725
-26457	-20280
4555	6950



## Balance Sheet as at 31 August 2021

Unrestricted	Designated (Unrestricted)	Restricted	Endowment Funds	Totals this year	Totals last year
£		£	£	£	£

## Tangible Fixed Assets\*

	Notes					
Land & Buildings (land value only)	12	1,586,357			1586357	1349144
Equipment	12					
Investment properties	13					
Investments	13					
<b>Total fixed assets</b>		<b>1,586,357</b>			<b>1586357</b>	<b>1349144</b>

## Current Assets

Debtors and Prepayments	14	24,816			24816	28328
Cash at Bank and in hand	14	17,253		100,476	117729	87545
Trustees for Methodist Church Purposes deposits						
Central Finance Board Deposits		118,435			118435	146817
Other						
<b>Total current assets</b>		<b>160,504</b>		<b>100,476</b>	<b>260980</b>	<b>262690</b>

<b>Creditors and Accruals (due in under 1 yr)</b>	15			4,555	4555	6950
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<b>Net current assets (liabilities)</b>		<b>160,504</b>		<b>95,921</b>	<b>256425</b>	<b>255740</b>
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<b>Total assets less current liabilities</b>		<b>1,746,861</b>		<b>95,921</b>	<b>1842782</b>	<b>1604884</b>
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<b>Loans and creditors due after 1 year</b>	17					
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Provisions for liabilities and charges						
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<b>Net assets</b>		<b>1,746,861</b>		<b>95,921</b>	<b>1842782</b>	<b>1604884</b>
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## Funds of the Church 16

Unrestricted funds		1,746,861			1746861	1487866
Restricted funds				95,921	95921	117018
Endowment funds						
<b>Total Funds</b>		<b>1,746,861</b>		<b>95,921</b>	<b>1842782</b>	<b>1604884</b>

	Opening balance	Receipts	Payments	Net Receipts/ Payments	Adjustments	Closing balances
Internal Organisations						
Child Contact Centre	6484	2670	-758	1912		8396
INTERS	314		-200	-200		114
Ladies Leisure	38					38
Men's Fellowship	321		-250	-250		71
Men's Supper Club	379					379
Pre-School	62382	52454	-59069	-6615		55767
Toddler Groups WR	971		-250	-250		721
<b>Total</b>	<b>70889</b>	<b>55124</b>	<b>-60527</b>	<b>-5403</b>		<b>65486</b>

Total Receipts	Total Payments
----------------	----------------

Continue on a separate sheet if necessary and bring the totals forward. Transfer Totals of Receipts and Payments to the SOFA

## Notes to the Accounts

### 1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities applicable in the UK (effective from 1 January 2015) – the Charities SORP (FRSSE) – in replacement for the SORP's 2005 version specified in its related 2008 Regulations and in accordance with the 'true and fair override' provision contained therein."

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. There are also the following Endowment funds as listed. Details of each material fund are disclosed in note 16 . Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Church's financial position and activities.

#### Income

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

#### Grants

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

#### VAT

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

#### Tangible fixed assets for use by the Church

The Western Road property is freehold, with the building 60 years old. The Queens Park property is leasehold with 105 years to run on the lease, the building is 20 years old. St Andrews Church Herongate has been added to our accounts in 2021 subject to TCMP guidance - the land and buildings are on a long-term lease from the Anglican Church. All 3 properties are shown as the value of the land only. The value of the sites for a potential alternative use may be significantly higher than the value shown in the accounts. Fixed assets are fully expenses in the year of purchase.

#### Investment Properties

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

Debtors include outstanding lettings invoices in August.

#### Creditors

Creditors include outstandings relating to utilities, telephones, etc in August.



**BILLERICAY METHODIST Church**

<b>4. Donations and legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021 Total</b>	<b>2020 Total £</b>
Collections	72578	0	72578	72117
Tax credits	18250	5	18255	19886
Donations	6205	5640	11845	4945
Legacies	400	0	400	10146
<b>Total</b>	<b>97433</b>	<b>5645</b>	<b>103078</b>	<b>107094</b>

<b>5. Charitable activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Fund raising			0	0
Other				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>6 Other trading activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Use of Premises donations	18826	0	18826	26078
Internal Orgs donations	5500		5500	10992
<b>Total</b>	<b>24326</b>	<b>0</b>	<b>24326</b>	<b>37070</b>

<b>7. Investment income</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Central Finance Board	234		234	1038
Rental income			0	
Other			0	
<b>Total</b>	<b>234</b>	<b>0</b>	<b>234</b>	<b>1038</b>

<b>8 Other</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Internal Organisations (see list on Balance Sheet)		55124	55124	58711
			0	
			0	
			0	
			0	
<b>Total</b>	<b>0</b>	<b>55124</b>	<b>55124</b>	<b>58711</b>

**9. Payment to Trustees**

Payments made to trustees for additional services provided to the Church by agreement with the Church Council Meeting

	This year	Last year
£	3751	265

Number of trustees who were paid expenses

1	NIL
---	-----

Nature of the expenses - Plumbing and lighting works

If there are no payments to Trustees, please record no expenses were paid.

Total amount paid

£	3,751	265
---	-------	-----

**10. Fees for examination or audit of the accounts**

Independent examiner's or auditors' fees for reporting on the accounts

£	150	150
---	-----	-----

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

£	NIL	NIL
---	-----	-----

**11. Paid employees**

**Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind

£	10,208	9,938
---	--------	-------

Employer's National Insurance costs

£		
---	--	--

Pension costs

£		
---	--	--

Total staff costs

£	10,208	9,938
---	--------	-------

**Average number of staff employed during the year were:**

1	1
---	---



## 12 Tangible Fixed Assets

Cost or valuation

	Church (non investment) land and buildings £	Other non investment land and buildings £	Investment properties (land and buildings) £	Other fixed assets including motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
<b>Balance brought forward</b>	3,603,781			218,484	180,249		4,002,514
Additions (Herongate Church)	558,295				28,345		586,640
Revaluations (+/-)	51,115			8,278	6,830		66,223
Disposals (-)							
Transfers * (+/-)							
Balance carried forward	4,213,191			226,762	215,424		4,655,377

### Accumulated depreciation

Balance brought forward	2,254,637			218,484	180,249		2,653,370
Depreciation charge for year (-)	372,197						
Revaluations (+/-)				8,278	35,175		43,453
Disposals (-)							
Transfers * (+/-)							
Balance carried forward	2,626,834			226,762	215,424		3,069,020

### Net book value

Brought forward	1,349,144	Nil	Nil	Nil	Nil	Nil	1,349,144
Carried forward	1,586,357	Nil	Nil	Nil	Nil	Nil	1,586,357

Assets are fully expensed in the year of purchase

The three Church buildings are valued at their LAND VALUE only as at the financial year to 31/08/2016. Western Road land is freehold. Queens Park land is leasehold - 106 years left of 125 (the land is owned by Basildon Borough Council). Herongate is on a long lease from the Anglican Church (both building and land).

\* The "transfers" row is for movements between fixed asset categories.

### 13 Investments

The funds that support the various funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

#### Analysis of investment movements

This year      Prev year

#### Change in investment values

		£	£
Carrying (market) value at beginning of year		Nil	Nil
<b>Add:</b> additions to investments at cost			
<b>Less:</b> disposals at carrying value			
Net gain/(loss) on revaluation			
Carrying (market) value at end of year		Nil	Nil



#### 14. Analysis of current assets

	This year	Last year
	£	£
<b>Debtors and prepayments</b>		
Pre paid assessments	17500	21500
Accrued income	7500	6925
Less Accrued expenses	-184	-97
<b>Total debtors and prepayments</b>	<b>24,816</b>	<b>28,328</b>

#### Analysis of cash at bank

Bank balance held in HSBC & Barclays (NOTE: This includes Restricted and Unrestricted Funds)	52,243	16,656
Bank balance held in Methodist Central Finance Board	118,435	146,817
Internal Organisation bank balances	65,486	70,889
<b>Total Cash and Bank</b>	<b>236,164</b>	<b>234,362</b>

#### 15. Analysis of current liabilities and long term creditors

Trade Creditors	Nil	Nil
Other Creditors (NOTE: Monies received and passed onto External Organisations)	4,555	6,950
<b>Total Current Liabilities</b>	<b>Nil</b>	<b>Nil</b>

#### 16. Capital commitments and contingent liabilities

No Contingent liabilities were identified at 31st August 2021

**Billericay Methodist Church**

[illegible]

## Totals

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18. Detailed analysis of individual fund movements

Unrestricted Funds

Fund Name	Opening Balance	Income	Expenditure	Transfers to BMC	Revaluation gains/losses	Closing Balance
Totals						

Restricted Funds

Fund Name	Opening Balance	Income	Expenditure	Transfers to BMC	Revaluation gains/losses	Closing Balance
Garden of Remembrance	542	40				582
ALF Prize	22		-22			
Internal Organisations	70,889	55,124	-55,027	-5,500		65,486
Legacy Fund	45,565		-20,712			24,853
Herongate Comm Garden	400	1,100	-1,000			500
Boiler Appeal Fund		4,500				4,500
Totals	117,418	60,764	-76,761	-5,500		95,921

Endowment Funds

Restricted Fund Name	Opening Balance	Income	Expenditure	Transfers	Revaluation gains/losses	Closing Balance
Totals						

Fund purposes

Reasons for transfer between funds

## 19. Related party transactions

### This year

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2021
			£	£	£	£
JMA						
Methodist Church Fund						
Mission in Britain Fund						
Fund for Support of Presbyters & Deacons						
Fund for Property						
World Mission Fund (All We Can)						
<b>Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Last year

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2019
			£	£	£	£
JMA				52		
Methodist Church Fund						
Mission in Britain Fund						
Fund for Support of Presbyters & Deacons						
Fund for Property						
World Mission Fund						
<b>Total</b>			<b>0</b>	<b>52</b>	<b>0</b>	<b>0</b>



**CHURCH MEETING MEMBERSHIP**

**MINISTERS**

Rev David Bagwell

**CHURCH STEWARDS**

Ms Helen Hacker  
Mrs Elizabeth Hardy (to 31/08/21)  
Mrs Leonie Keirle (to 21/03/21)  
Mr Rex Kemp (to 21/03/21)  
Mr Richard Rackham (to 21/03/21)  
Mrs Pamela Sterry (to 21/03/21)  
Mrs Lyn Bowditch (from May 2021)  
Mrs Julie Cristin (from May 2021)

**Church Safeguarding Co-ordinator**

Mrs Liz Read

**CHURCH REPRESENTATIVES (OTHER MEMBERS OF THE CHURCH COUNCIL)**

- |    |   |
|----|---|
| 1  | Mrs Lyn Bowditch                        |
| 3  | Mrs Pam Cottrell                        |
| 4  | Mr Ken Cowell                           |
| 5  | Mrs Julie Cristin (from May 2021)       |
| 6  | Mrs Linda Davison (from March 2021)     |
| 7  | Mr Roger Davison                        |
| 8  | Miss Rachel Gallehawk (from March 2021) |
| 9  | Ms Helen Hacker                         |
| 10 | Mrs Geraldine Hanton                    |
| 11 | Mrs Elizabeth Hardy (to August 2021)    |
| 12 | Mrs Lorraine Harris                     |
| 13 | Mrs Leonie Keirle (to March 2021)       |
| 14 | Miss Maggie Kingston                    |
| 15 | Mr Richard Rackham (to March 2021)      |
| 16 | Mrs Liz Read                            |
| 17 | Mr David Rogers                         |
| 18 | Mrs Alyson Smith                        |
| 20 | Mrs Pamela Sterry (to March 2021)       |
| 21 | Mr David Westcott                       |
| 22 | Rev Dr Marion Cole (to 31/08/21)        |

**Billericay Methodist Church**

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act 2011.
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

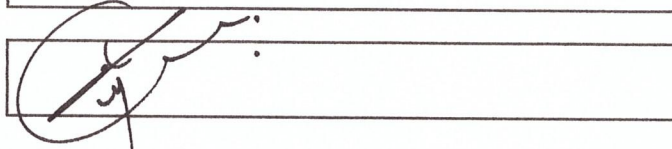
have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Mr Thomas Sterry MBE

Signature



Relevant Professional qualification or body

FFA

Address

C/o Billericay Methodist Church, Western Road, Billericay, Essex  
CM12 9DT

Date

7.11.21



## DECLARATIONS

## Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council.

Signature of Treasurer



Date

11/11/2021

Name

Mrs Lorraine Anne Harris

Address

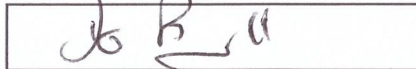
C/o Billericay Methodist Church, Western Road. Billericay, Essex  
CM12 9DT

## Presentation to the Church Council Meeting for approval.

I confirm that the Accounts were, or will be, presented to the Church Council Meeting on  
and were approved.

18-Nov-21

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev David Bagwell

Date

## Independent Examiner's Report to the Trustees of the

Billericay Methodist Church

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2021

## Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.


Mr Thomas Sterry MBE, FFA

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities act; and
- to state whether particular matters have come to my attention.

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date 20/10/21  
Name and address of treasurer Lorraine Harris,  
148 Norsey View Drive, Billericay ..... Post Code CM12 0QX

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 18<sup>th</sup> November 2021

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting Rev David Bagwell ..... Date 18<sup>th</sup> November 2021

## Independent Examiner's Report to the Trustees of the Billericay Methodist Church

Charity Number 1128787

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Billericay Methodist Church for the year ended 31 August 2021 set out on pages 1 to 18. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



## Independent Examiner's Statement

[The Church's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants

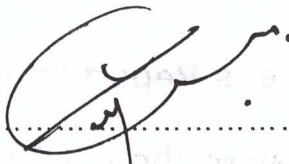
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner. Thomas Sterry MBE

Relevant professional qualification of independent examiner Fellow of the Institute of Financial Accountants.....

Name of firm (where appropriate)

N/A.....

Address 35 East Hanningfield Road , Rettendon Common , Chelmsford, Essex,

..... Post Code CM3 8EQ

Date 29 October 2021 .....

\* delete or circle as appropriate

October 2021