

THE PARISH OF SAINTS PETER & PAUL FAREHAM, HAMPSHIRE

Registered Charity No. 1128765

Parish Priest: Fr Roger Jackson SSC

**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2021**

THE PAROCHIAL CHURCH COUNCIL OF ST PETER AND ST PAUL FAREHAM

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST PETER AND ST PAUL, FAREHAM

I report on the accounts of the Parochial Church Council for the year ended 31 December 2021 which are set out on pages 6 to 20.

Respective responsibilities of the Parochial Church Council and examiner

The members of the Parochial Church Council are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) or the Church Accounting Regulations 2006 (the Regulations) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under the Regulations and section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in Church of England guidance. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respects the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Regulations have not been met: or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Samantha Diment



255A White Hart Lane, Portchester PO16 9AS

Dated: 23 May 2022

THE PARISH CHURCH OF ST PETER AND ST PAUL, FAREHAM
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE
YEAR ENDED 31 DECEMBER 2021

Information

The Church of St Peter and St Paul is situated adjacent to the Civic Offices, Medical & Social Services and the main shopping precinct close to the heart of the Town Centre. It is part of the Diocese of Portsmouth within the Church of England. It is a parish affiliated to The Society ('The Society under the patronage of Ss Wilfred and Hilda') and registered with Forward in Faith. The Parochial Church Council has passed a resolution under the House of Bishops Declaration on the Ministry of Bishops and Priests and accordingly receives episcopal pastoral and sacramental care from the Bishop of Richborough.

The correspondence address is Osborn Road, Fareham, Hampshire, PO16 7DR.

Objectives, Activities & Safeguarding

Ss Peter & Paul Parochial Church Council (the PCC) has the responsibility of co-operating with the Parish Priest, the Reverend Fr Roger Jackson, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, and ecumenical.

Ss Peter & Paul PCC also has maintenance responsibilities for the listed Parish Church of Ss Peter & Paul. The Churchyard, closed by Order of Council, is maintained by the local authority on behalf of the PCC of Ss Peter & Paul.

The PCC is committed to enabling as many people as possible to worship at Ss Peter and Paul and to become part of the ongoing community of faith.

The Parish Priest, Wardens, PCC and congregations of the Parish Church of St Peter & St Paul, Fareham are committed to the safeguarding of children, young people and vulnerable adults. We follow the House of Bishops guidance and policies and have our own Parish Safeguarding Officer. The Diocese of Portsmouth's safeguarding pages on their website contain vital links and information including contacts for the Diocesan Safeguarding Advisor (DSA) who advise our Parish Safeguarding Officer. If you are concerned that a child or adult has been harmed or may be at risk of harm please contact the DSA. If you have immediate concerns about the safety of someone, please contact the police and your local authority Children or Adults Services.

The PCC maintains an overview of worship and activities throughout the Parish. The Parish Priest and the PCC have considered the Commission's guidance on public benefit and in particular, the specific guidance for charities for the advancement of religion. A key focus is to enable people to live out their faith as part of our parish community especially through:

Worship, the celebration of the Sacraments and Prayer, Biblical knowledge and teaching.

Empowering and seeking to disciple the families and children of our Parish and beyond.

Provision of life events celebrations & pastoral care for people living in the parish and beyond.

World and Home Mission, Outreach Support and Work.

Worship and prayer

During 2020/2021 the PCC have made regular adaptations to respond to the restrictions of the Covid-19 pandemic. There have been times of closure enforced by Government restrictions, and times of closure when it was considered necessary for the health and safety of our community.

Each week at the height of the Covid 19 pandemic there was a 'live streamed' or recorded service available on the church social media site. Live streaming to our Facebook page has continued with in-person worship for the benefit of those still unable to get to church. During November 2021 the PCC launched an appeal to raise £5,000 to provide for the wider use of 'live streaming' all worship and other activities from church building. All services that have been held in church have been subject to all the latest guidance on the necessary health and safety precautions relating to Covid 19 and other legislation.

Families and Children

In September & December 2021 we successfully held 'messy church' style activities in Knowle Village Hall as part of our outreach to families in the village. Both events were a mixture of fun craft activities (relating to the chosen themes Harvest & Christmas) and worship followed by tea and cake. These activities were a successful part of our outreach to Knowle to open and maintain contact with families living in the village. All safeguarding requirements were met on both occasions. Similar events will follow. Huge thanks to the Knowle Village Hall management committee who allowed us to use the hall free of charge.

As part of our Families and Children outreach we actively support and meet with families and staff members that are resident in the local Sheltered Housing.

Life Events & Pastoral Care

During the 'lockdowns' of the Covid 19 pandemic you have wonderfully maintained contact with each other expressing that care that you have for one another. We're incredibly grateful to those who made hundreds of telephone calls and posted many cards/newsletters during this time. This has been an especially important ministry both during lockdown and since for those who still remain isolated because of frailty or illness. To help in this ministry as we move into the post pandemic period the PCC have established a Pastoral Team supported by those who have volunteered.

With the relaxation of government regulations covering the celebration of life events, e.g. Baptisms, Weddings, in the church building, it was a huge joy and privilege to be part of the wedding celebrations of

Georgia Toon & Kyriacos Elia (July 2021)

Christina Ogilvie & Joe Pilbury (September 2021)

Jessica Chen & Stephen Moule (February 2022)

and look forward to further weddings during the coming year.

Together, as a worshipping community we celebrated the sacrament of Baptism welcoming into the Church's fellowship

Charlie Harvey (February 2022)

Robert Dawson (February 2022)

Sadly many of us celebrated the funeral liturgy for our dear friend Peter Kemp (February 2022) we continue to pray for him and his family.

Mission and Outreach

The PCC have led the support for many organisation's throughout the year both financially and prayerfully and by raising awareness. We have regularly had retiring collections to financially support the Disaster Emergency Committee appeals (via Christian Aid) and the work of Mission agencies (Mission to Sea Farers etc).

See also, above, our outreach to Knowle Village.

Volunteers

The PCC would like to thank all who contribute so generously in time and giving to make our church a community of disciples. Without your generosity the ministry and work would not take place.

Structure, Governance and Management

The Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At Ss Peter & Paul, Fareham the membership of the PCC consists of the Parish Priest, churchwardens, two Deanery Synod Representatives as ex officio members plus members elected by those who are on the Church Electoral Roll. All those who attend our services or live in the parish are encouraged to register on the Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent.

The activities planned by the PCC complied with the Charity Commission's guidance on public benefit, and were open to (and often were intended for) residents of the parish and the wider area.

Reference and administrative details

The Parochial Church Council (PCC) is a charity registered with the Charity Commissioners as "The Parochial Church Council of the Ecclesiastical Parish of St Peter & St Paul, Fareham" with charity number 128765

Bankers: Lloyds Bank PLC

Independent Examiner: Samantha Diment. 255a White Hart Lane, Portchester, PO16 9AS

Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected by the Annual Meeting to elect Churchwardens and the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year, the following served as members of the PCC:

Members ex-officio: The Reverend Fr Roger Jackson (Parish Priest); Canon Margaret Chappell (Churchwarden & Vice-Chair); Christine Allen (Deanery Synod Rep)
Elected members: Anne Butcher (PCC Secretary), Nick Millett, Tony Swatton
Co-opted members: David Hercock (Hon. Treasurer until a replacement can be found).

One third of the elected members of the PCC retire each year by rotation.
No member of the PCC is reimbursed for any expenses incurred for serving on the Council.
Nominations for membership are invited from the congregation prior to the APCM.

The following Committee meets as required:

The Standing Committee. This is the only Committee required by church law, and meets to transact emergency business of the PCC between meetings. It is subject to the direction of the PCC.

Meetings of the PCC

The PCC has met six times (via video link or in person) since the last annual meeting. Minutes of each meeting, once they have been agreed and signed, are published by the PCC Hon Secretary to the church notice board (by the Office).

Some of the items discussed include:

Safeguarding (a standing agenda item)

The electronic DBS renewal process has begun and is proceeding satisfactorily.

Health and Safety (a standing agenda item)

Covid restrictions have been strictly adhered to throughout 2021 and the parish will continue to observe all guidance from the Church of England in this respect.

Return of bellringers to the tower. Tower inspection.

Emergency exits.

Tower harness annual inspection

Rough sleepers using churchyard

Fabric

Over the last year a considerable amount of maintenance and repair to church buildings has been necessary (hall fire doors; roof felting etc), and the full extent will be outlined in the Fabric Report.

The property at Knowle has continued to provide a welcome rental income. A second property is being sought as an additional rental income, but so far this search has not been successful.

A roof alarm system has been installed to cover the multiple metal roofs of the church building. This was a requirement of the Insurance Company, and it is believed that the saving on the insurance premium will cover the cost of installation in due course.

It is planned to improve our "Live Streaming" of worship and an appeal was launched in November to raise funds. The approx. cost of equipment and extending the wifi to church and hall is £5000.

Deanery Synod (a standing agenda item)

Met infrequently because of Covid restrictions. 'Living in Love and Faith' national Church Report to be discussed at local level before feeding conversations to General Synod. A course based on the material has been organised for local congregations (start Feb 2022)

Ongoing discussions re missional and pastoral deployment of limited stipendiary resources.

Finance (a standing agenda item)

Parish Giving Scheme. Improvements to hire prospects of hall and church. See Hon Treasurer's report and the Annual Statements.

Other items:

Christmas Services were limited in 2021, and a cautious approach regarding Covid-19, was adopted. A Carol Service was held in the open air, but because of the appalling weather was held partly in the church porch and partly in church. Despite the strange arrangement it worked reasonably well. As was to be expected attendance over the Christmas period was down.

Outreach events was held in September & December at Knowle Village encouraging families of the Village to attend. Much fun was had by all. Huge thanks to those who planned each event and made them happen.

Appointment of new diocesan Bishop.

Financial Review

The expenditure and income in the years 2020 and 2021 for all funds can be summarised as follows:-

	2021 £	2020 £
INCOME		
Income (excluding investment income)	40,151	60,171
Investment income	1,848	4,174
TOTAL INCOME	41,999	64,345
EXPENDITURE		
"Fairer Share" payment to Diocese	40,006	37,238
Other Expenditure	35,992	28,574
TOTAL EXPENDITURE	75,998	65,812
UNRESTRICTED DEFICIT FOR YEAR **	(33,999)	(1,467)
DESIGNATED FUNDS SURPLUS FOR YEAR	2,596	3,812
RESTRICTED SURPLUS FOR YEAR	11,131	5,620
TOTAL SURPLUS (DEFICIT) FOR YEAR	(20,272)	7,965
Gain on disposal of fixed assets	-	-
Increase (decrease) in valuation of investments	48,291	10,487
TOTAL INCREASE OF FUNDS IN YEAR	28,019	18,452

** The Unrestricted Deficit was £10,714 in 2014, £7,859 in 2015, £6,962 in 2017, £5,706 in 2018 and £11,203 in 2019. 2016 saw a surplus of £2,136.

As in most previous years, routine expenditure exceeded routine income and will continue unless higher attendance and activity is achieved.

Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds of £30,000 to cover emergency situations that may arise from time to time. As at 31 December 2021 the balance exceeded £230,000.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the governing document of the Charity.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by Parochial Church Council

Date:

17.5.20

Chairman:

PCC member

Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:	£	£	£	£	£	£
Donations and legacies	35,754	—	1,225	—	36,979	55,507
Income from charitable activities	4,397	—	—	—	4,397	5,091
Other trading activities	—	—	—	—	0	—
Investments	1,848	1,932	213	13,218	17,211	15,171
Other income	0	1,561	0	—	1,561	2,388
Total income	41,999	3,493	1,438	13,218	60,148	78,157
Expenditure on:						
Raising funds	52	—	—	—	52	—
Expenditure on charitable activities:						
Charitable Giving	230	897	0	—	1,127	1,178
Education	—	—	1,198	—	1,198	50
Ministry	41,821	—	13	—	41,834	39,078
Running Costs	9,080	—	—	2,314	11,394	7,813
Office Costs	403	—	—	—	403	998
Gratuities	2,652	—	—	—	2,652	2,552
Non-routine Maintenance	21,613	—	—	—	21,613	18,101
Other	147	—	—	—	147	422
Total expenditure	75,998	897	1,211	2,314	80,420	70,192
Net income / (expenditure) resources before transfer	(33,999)	2,596	227	10,904	(20,272)	7,965
Other recognised gains / losses						
Gains / (losses) on investment assets	7,699	10,800	1,190	28,602	48,291	10,487
Net movement in funds	(26,300)	13,396	1,417	39,506	28,019	18,452
Total funds brought forward	258,397	120,946	15,128	483,533	878,004	859,552
Total funds carried forward	232,097	134,342	16,545	523,039	906,023	878,004

Balance Sheet as at 31 December 2021

	2021 Total funds	2020 Prior year funds
Fixed assets	£	£
Investments [Note 3]	631,231	581,962
	604,843	581,962
Current assets		
Debtors [Note 4]	3,827	6,582
Cash at bank and In hand [Note 1]	281,057	293,839
	284,884	300,421
Liabilities		
Creditors: Amounts falling due in one year [Note 5]	10,092	4,379
	10,092	4,379
Net current assets less current liabilities	274,792	296,042
Total assets less current liabilities	906,023	878,004
Total net assets less liabilities	906,023	878,004
Represented by [Notes 7 and 8]		
Unrestricted General fund	232,097	258,397
Designated		
Fabric Designated Fund	134,342	120,946
Restricted		
Kitchen improvements	264	264
Prices Trust	10,631	9,742
Memorial Fund	5,650	5,122
Endowment	523,039	483,533
Funds of the church	906,023	878,004

Approved by Parochial Church Council

Date:

17.5.22

Chairman:

PCC member

Statement of Cash Flows for the year ended 31 December 2021

	2021	2020
	£	£
Cash Flows from operating activities		
Net cash provided by operating activities	(29,993)	(9,018)
Cash flows from investing activities		
Dividends, interest and rents from investments	17,211	15,171
Proceeds from the transfer of investments	0	26,850
Net cash provided by investing activities	17,211	42,021
Change in cash and cash equivalents in the reporting period	(12,782)	33,003
Cash and Cash equivalents at the beginning of the reporting period	293,839	260,836
Cash and Cash equivalents at the end of the reporting period	281,057	293,839

Notes:-

Reconciliation of net movement in funds to net cash flows from operating activities

Net movement in funds for the reporting periods (as per the statement of financial activities)

Adjustments for:

(Gains)/losses on investments	(48,291)	(10,487)
Dividends, interest and rents from investments	(17,211)	(15,171)
(Increase)/decrease in debtors	2,855	(3,125)
Increase/(decrease) in creditors	4,635	1,313
Net cash provided by operating activities	(29,993)	(9,018)
Analysis of cash and cash equivalents		
Cash in hand and in bank/CBF Deposit Account	281,057	293,839
Total cash and cash equivalents	281,057	293,839

Analysis of income and expenditure 2021

INCOME

Donations and legacies

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Stewardship Giving & Gift Aid						
Envelopes	24,181	-	-	-	24,181	22,433
Gift Aid - Tax recoverable	5,979	-	-	-	5,979	4,082
Collections (Open Plate)	1,476	-	-	-	1,476	1,558
Donations (general)	2,118	-	-	-	2,118	1,985
Legacy	2,000	-	-	-	2,000	25,009
Grants - Prices Trust	-	-	1,225	-	1,225	440
Total	35,754	0	1,225	0	36,979	55,507

Income from charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Donations for use	850	-	-	-	850	830
Magazine	-	-	-	-	0	6
PCC Fees	837	-	-	-	837	1,168
Coffees, Teas and other refreshments	-	-	-	-	0	116
Listed Places of Worship Grant Scheme	2,710	-	-	-	2,710	2,971
Total	4,397	0	0	0	4,397	5,091

Other trading activities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Christmas Sale	-	-	-	-	0	0
Autumn Fair	-	-	-	-	0	0
Christmas Tree Festival	-	-	-	-	0	0
Other activities/events	-	-	-	-	0	0
	0	0	0	0	0	0

Investments

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
	£	£	£	£	£	£
CBF Investment Fund	1,168	1,284	142	-	2,593	3,329
CBF Property Fund	578	636	70	-	1,284	1,707
Lloyds TSB Interest	1	-	-	-	1	5
CBF Deposit Bank Interest	12	13	1	-	26	119
Diocesan CBF Deposits	89	-	-	978	1,067	1,851
Rental Property	-	-	-	12,240	12,240	8,160
Total	1,848	1,932	213	13,218	17,211	15,171

Other Income

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
	£	£	£	£	£	£
Bishop's Lent Appeal	-	-	-	-	0	920
Organ Fund	-	-	-	-	0	1,220
Harvest (UNICEF)	-	249	-	-	249	0
Mission to Seafarers	-	52	-	-	52	0
Remote Streaming	-	1,220	-	-	1,220	-
Wall Box	-	-	-	-	0	13
Floodlighting	-	40	-	-	40	235
	0	1,561	0	0	1,561	2,388
INCOME TOTAL	41,999	3,493	1,438	13,218	60,148	78,157

EXPENDITURE

Raising funds

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Christmas Tree Festival	52	-	-	-	52	-
Total	52	0	0	0	52	0

Expenditure on charitable activities - Charitable Giving

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Forward in Faith	60		-		60	60
Bishops Lent Appeal			-		0	920
Christians Together in Fareham	170		-		170	0
Harvest (UNICEF)		249	-		249	0
Mission to Seafarers		52	-		52	0
Southern Domestic Refuge		398	-		398	0
Community Heartbeat		198			198	198
Total	230	897	0	0	1,127	1,178

Expenditure on charitable activities

-

Education

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Childrens items	-		845		845	0
Activities	-		353		353	50
Total	0		1,198		1,198	50

Expenditure on charitable activities - Ministry

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Parish Share	40,006				40,006	37,238
Vicarage working expenses	695				695	444
Vicarage telephone	428				428	518
Vicarage water rates	452				452	499
Locum costs	-				0	90
Copyright Licence	241				241	214
Service books	-				0	75
Memorial Fund			13		13	-
Total	41,821		13		41,833	39,078

Expenditure on charitable activities - Running Costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Church Electricity	1,332	-	-	-	1,332	776
Church Insurances	3,202	-	-	-	3,202	3,077
Church Organ Tuning & Maintenance	1,358	-	-	-	1,358	-
Church Maintenance	2,057	-	-	-	2,057	599
Church Uniguard	376	-	-	-	376	96
Rental Property Agents & Legal Fees		-	-	2,314	2,314	2,257
Rental Property Insurance		-	-	-	0	171
Rental Property Utilities		-	-	-	0	255
Rental Property Rates		-	-	-	0	469
Sacristy	756				756	114
	9,080	0	0	2,314	11,394	7,813

Expenditure on charitable activities - Office Costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Copier and other equipment	-				0	662
Telephone	403				403	311
Stationery and Consumables	-				0	25
Total	403	0	0	0	403	998

Expenditure on charitable activities -

Gratuities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Gratuity-Administrator	1,632				1,632	1,632
Gratuity - Organist	1,020				1,020	920
Total	2,652				2,652	2,552

Expenditure on charitable activities -

Non-routine maintenance

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Church - non-routine maintenance	9,493				9,493	18,101
Hall - non-routine maintenance	12,120	-			12,120	-
Funtley - non-routine maintenance		-			-	-
Total	21,613	0			21,613	18,101

Expenditure on charitable activities -

Other

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Magazine	-				0	741
Parish Christmas Leaflets	-				-	78
Bank Charges	147				147	271
Miscellaneous	-				-	309
Total	147				147	1,399

EXPENDITURE TOTAL	75,998	897	1,211	2,314	80,420	62,561
--------------------------	---------------	------------	--------------	--------------	---------------	---------------

TOTAL SURPLUS / (DEFICIT)	(33,999)	2,596	227	10,904	(20,272)	15,596
----------------------------------	-----------------	--------------	------------	---------------	-----------------	---------------

Notes to the Financial Statements for the year ended 31 December 2021

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011, the associated Church Accounting Regulations 2006, applicable accounting standards and the Statement of Recommended Practice for Accounting and Reporting by Charities with applicable accounting standard FRS 102. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available to be used for PCC ordinary purposes. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds can only be used for the purposes specified. Incoming resources from endowment funds are restricted.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, informal gatherings of church members or the costs and income related to Diocesan Fees which are dealt with through the PCC bank account.

Incoming Resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC
- Planned giving receivable under Gift Aid is recognised only when received
- Income Tax recoverable on Gift Aid donations is recognised when the incoming resources to which the recovery relates are received
- Grants and legacies to the PCC are recognised when there is evidence of entitlement, receipt is probable and its amount can be measured reliably
- Income from all fund raising events is accounted for gross

Other income

- Dividend and interest entitlements are accounted for when they are due/accrue and any income tax recoverable is recognised in the same accounting year

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at mid-market value on 31 December

Resources expended

Grants, donations and invoices

- Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. All other expenditure is generally recognised when it is incurred

Parish Share

- The Parish Share ("Fairer Share") is accounted for when payable

Value Added Tax

- Value Added Tax is included in the cost of items reported in the statement of financial activities

Fixed Assets

Consecrated property & moveable church furnishings

- Consecrated and beneficed property of any kind is excluded from the accounts by section 10(2)(a) of the Charities Act 2011
- Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as Heritage Assets unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For Heritage assets acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis
- No depreciation is provided on freehold land and buildings as the Net Realisable Value is such that depreciation would be immaterial to the accounts
- All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £5,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off

Other fixtures, fittings and office equipment

- Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of £5,000 or less are written off when acquired

Investments

- Investments are valued at mid-market value at 31 December

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any necessary provision for amounts that may prove uncollectable.

Cash at bank and cash equivalents at 31 December is shown as follows:

	2021	2020
	£	£
Lloyds Bank PLC Current Account	3,854	5,366
Lloyds Bank PLC Deposit Account	232	16,731
CBF Church of England Deposit Account	53,887	48,746
Held by Diocesan Board of Finance	223,084	222,996
TOTAL	281,057	293,839

2. Payments to PCC and employees and related party transactions

Payments to PCC members Mrs Anne Butcher received a gratuity of £1,632 in her capacity of Administrator

The PCC has no employees

Related Party Transactions During the year, donations from all PCC members while in office amounted to £4,813 (excluding Gift Aid) (£5,017 in 2020). Father Roger Jackson SSC, Mrs Margaret Chappell and Mrs Anne Butcher (co-opted) sit on the Board of Trustees for the William Price Charitable Trust. The Trust provides grants to the PCC, amongst other organisations, for the education of the under 25's in furthering their Christian upbringing. During the year the PCC received £1,225 (£440 in 2020) from the Trust.

3. Fixed Assets for us by the PCC

Investment Assets

A property in Knowle Village was purchased in 2020 a cost of £270,011 is held as an investment asset to generate rental income. As rental income and sale proceeds are restricted to use on maintenance of the fabric of the church, these funds are included in restricted balances and are shown as investments to emphasise the intended use of funds.

INVESTMENTS	31-Dec-20 £	Transfer £	Interest £	Gain/(Loss) £	31-Dec-20 £
Investment Property	270,011	-	-	-	270,011
CBF Investment Fund (General)	118,591	-	-	17,052	135,643
CBF Property Fund (General)	33,314	-	-	4,751	38,065
Diocesan Board of Finance:					
Endowment property proceeds	160,046	-	978	26,488	187,512
TOTAL	581,962	-	-	48,291	631,231

Net Assets by Fund:	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Investments	151,523	9,471	470,237	631,231
Current Assets	225,008	7,074	52,702	284,784
Current Liabilities	(10,092)	-	-	(10,092)
TOTAL	366,439	16,545	523,039	906,023

4. Debtors

	2021	2020
	£	£
Gift Aid Recoverable	1,571	1,424
Other Debtors	2,256	5,158
	<u>3,827</u>	<u>6,582</u>

5. Creditors

	2021	2020
	£	£
Accruals of Utility costs	864	136
Creditors for Goods and Services	9,228	4,243
	<u>10,092</u>	<u>4,379</u>

6. Year End Commitments

There are no significant commitments not recognised in the accounts.

7. Fund Details

The following funds are operated:

Designated

Fabric Fund

Maintenance and improvement schemes for church buildings

Restricted

Fabric Fund

General maintenance of the church buildings

Memorial

Fund

Subscribed to by those associated with those named in the Memorial Book and used for the beautification of the church For maintenance of the organ

Organ Fund

Prices Charity

Funds from the William Price Charitable Trust for the education of members of the congregation under the age of 25 years

Shell Fund

To account for funds related to pilgrimages

Kitchen Improvements

To fund improvements to the kitchen in the Church Hall

8 ANALYSIS OF FUNDS

	Balance	Income	Outgoings	Gains and losses	Transfers	Balance
	brought forward					carried forward
	£	£	£	£		£
Unrestricted						
General	258,397	41,999	(75,998)	7,699	-	232,097
	258,397	41,999	(75,998)	7,699	-	232,097
Designated						
Fabric	120,946	3,493	(897)	10,800	-	134,342
	120,946	3,493	(897)	10,800	-	134,342
Restricted						
Prices Trust	9,742	1,438	(1,198)	649	-	10,631
Memorial Fund	5,122	-	(13)	541	-	5,650
Hall Kitchen	264	-	-	-	-	264
	15,128	1,438	(1,211)	1,190	-	16,545
Endowment						
Endowment Property	276,036	12,240	(2,314)	-	(15,951)	270,011
Endowment Funds **	207,497	978	-	28,602	15,951	253,028
	483,533	13,218	(2,314)	28,602	-	523,039
Total Funds	878,004	60,147	(80,420)	48,291	-	906,023

** Representing funds held for intended investment in a second property to generate rental income.