

**THE PARISH OF SAINTS PETER & PAUL FAREHAM, HAMPSHIRE**

**Registered Charity No. 1128765**

**Parish Priest: Fr Roger Jackson SSC**

**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2020**

# THE PAROCHIAL CHURCH COUNCIL OF ST PETER AND ST PAUL FAREHAM

## INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST PETER AND ST PAUL, FAREHAM

I report on the accounts of the Parochial Church Council for the year ended 31 December 2020 which are set out on pages 6 to 2020.

Respective responsibilities of the Parochial Church Council and examiner

The members of the Parochial Church Council are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) or the Church Accounting Regulations 2006 (the Regulations) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under the Regulations and section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in Church of England guidance. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respects the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act: and
  - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Regulations have not been met: or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Samantha Diment  
255A White Hart Lane, Portchester PO16 9AS



Dated: 10 SEPTEMBER 2021

**THE PARISH CHURCH OF ST PETER AND ST PAUL, FAREHAM  
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE  
YEAR ENDED 31 DECEMBER 2020**

**Administration information**

The Church of St Peter and St Paul is situated adjacent to the Civic Offices, Medical & Social Services and the main shopping precinct close to the heart of the Town Centre. It is part of the Diocese of Portsmouth within the Church of England. It is a Forward in Faith parish and has been under the pastoral and sacramental care of the Bishop of Richborough. The correspondence address is Osborn Road, Fareham, Hampshire, PO16 7DR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commissioners. Charity No. 128765

PCC members who have served from April 2019 are:-

Incumbent:	Fr Roger Jackson SSC
Churchwardens:	Mrs. M. Chappell Mrs C.Allen

Representatives on the Deanery Synod:

Mrs. M. Chappell
Mrs. C. Allen

Elected Members:	Mrs E. Clements	Until APCM 2021
	Mrs. J. Swatton	" "
	Mrs A. Butcher (Secretary)	Until APCM 2022
	Mr A. Swatton	" "
	Mr N. Millett	" "

Mr. D. Hercock was co-opted and agreed to continue as Treasurer until further notice.

One third of the elected members of the PCC retire each year by rotation.

No member of the PCC is reimbursed for any expenses incurred for serving on the Council.

Nominations for membership are invited from the congregation prior to the APCM.

The following Committees meet on an ad hoc basis:

**The Standing Committee** – This is the only Committee required by church law and meets to transact the business of the PCC between meetings. It is subject to the direction of the PCC.

**Finance Committee** – Responsible for the financial planning, yearly budget and stewardship.

**Missions and Charities Committee** – meets to discuss charitable giving throughout the year.

None of the above Committees have convened for some time.

**Bankers:** Lloyds PLC

**Independent Examiner:** Mrs Samantha Diment

**Structure, governance and management:**

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend the Church are encouraged to register on the Electoral Roll and stand for election to the PCC.

As Trustees, members of the PCC are aware of their responsibilities for directing the affairs of the charity and that it delivers its charitable objectives. This includes monitoring and managing the risks to which the PCC may be exposed. The PCC regularly considers those risks and any mitigation measures that are required. Work will continue particularly on the mitigation of the most significant risk which relates to falling church attendance and the medium-term finances.

Charity law requires the trustees to prepare financial statements for each financial year giving an accurate overview of the financial status and affairs of the charity at the end of the year and of the surplus or deficit for the year. The Charity Commissioners have granted a filing extension for the 2019 and 2020 accounts in light of the current pandemic.

**Objectives and Activities:**

St Peter and St Paul's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has considered the Charity Commissioner's guidance on public benefit and the specific guidance for the advancement of religion. In particular the PCC aim to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and Prayer
- Pastoral care
- Missionary and Outreach work

The accounts that follow the report cannot describe the significant voluntary contribution made by many people to the objectives and activities of the church.

## **Achievements:**

Church attendance: Due to Covid 19 Restrictions our Covid safe number of 25 (as from March 2020) has been able to attend the Sunday 9.30 Mass. Weekly attendance during this recent 'lockdown' has ranged from a minimum of 6 (pre national vaccination programme) rising to over 30 in recent weeks as double-vaccine confidence takes hold.

The Electoral Roll was renewed in 2019 and 50 people were registered on the New Roll. The present number is 54.

This year (2020) has been challenging and difficult. The Covid 19 Pandemic with its consequent national 'lock down' means worship in church has been banned and then restricted. At the first 'lockdown' in the early part of the year all church buildings were closed by order of the national authorities. worship was restricted to being live streamed on social media from The Vicarage oratory.

The subsequent lockdown saw the church building open for worship but having to remain quarantined first for 72 hours (then 48 hours) between Services. Allowing worship in the parish church was only granted on the strict condition that the building and Act of Worship could be Covid safe namely adhering to the following conditions:

2metre social distancing (limited the number who can safely attend Mass to a maximum of 25 social bubbles); no singing or chanting in worship;

no congregational responses; mandatory wearing of face masks (covering mouth and nose); sanitising of hands upon entry/exit & before receiving communion (Communion offered in one kind only); restriction of mobility in the building; no social interaction in church with other household bubbles;

limit on time spent in church building; names and contact details taken and stored for NHS Track & Trace purposes;

make use of NHS Covid 19 app to register attendance. All rules and regulations were meticulously adhered to in this parish. We were fortunate to be able to attend 9.30 Sunday Masses and that these and week-day Masses have been live streamed throughout this year. Easter Services were confined to "on line" During August 2020 we were grateful to Bishop John Hind who covered Sunday services into September. Christmas Services were limited and no Carol Services were permitted. The weekly Look Out and Look Out Plus, has been circulated by Fr Roger, either by email or post.

Our toilet facilities have been closed, first under the Covid safe requirements then by our own inability to adequately clean and sanitise after each use in accordance with the national requirements. This lack of facility has impacted on some and severely hampered their ability to confidently attend Mass. For others, including PCC members, a lack of the technology or understanding of how to operate computer/tablet/smartphone has also limited access to worship and meetings (including last year's APCM) available via on-line streaming (Zoom/social media platforms). Throughout the year a small group has continued to meet via Zoom for Bible Study.

Regarding the Quinquennial Inspection, it has been impossible to complete aspects mentioned in the Report due to Covid restrictions. Although requirements by our building Insurers to alarm (CCTV) the metal roofs have been completed.

The Covid 19 pandemic has also restricted our ability to raise funds for the church. We are very grateful to all who have made donations/gifts regularly throughout the 'lockdown'

Similarly financial pressures have had an impact on Diocesan finances and have prompted a diocese wide re-structuring with a view to reducing stipendiary clergy posts. In October all deaneries across the diocese were asked to review or rewrite their Deanery Plan looking at how best to deploy a reduced number of stipendiary Priests and to unite parishes (with a governance structure that could be monitored) to work collaboratively with neighbours.

This controversial process, which is still ongoing, has consumed huge amounts of time via on-line meetings. It has also created tensions, division and much unnecessary anxiety. This process using the Diocesan strap line 'Live Pray Serve' prompted a questionnaire from the Churchwardens and Vicar to all on our church electoral role to involve all in our community of faith in the process. The only church in the Deanery to do so. The Churchwardens reported on the questionnaire responses and the process after Parish Mass and in a written article with The Lookout plus. The Deanery Plan, agreed unanimously by the Fareham Deanery Synod, has been submitted to the Diocesan Senior Leadership Team but has yet to be accepted and added to the Diocesan Plan.

The current Deanery Plan maintains Ss Peter and Paul as a separate parish but asks that together with Holy Trinity/St Columba and St John's, Fareham we find ways how together we might advance the mission of the Church locally. It also allocates 2.5 stipendiary Clergy posts to serve the parishes.

It is with great sadness that we heard of the deaths of dear friends this year, Ann Bland, Audrey Spencer, Renee Sturgess and Eve Webb (Organist and Caretaker of St Francis Church, Funtley). Their funerals were celebrated in their parish church but under the reality of the Covid safety restrictions. Each one in their own way made a great contribution to parish life and they are sorely and greatly missed.

## Financial Review

The expenditure and income in the years 2019 and 2020 for all funds can be summarised as follows:-

	2020 £	2019 £
<b>INCOME</b>		
Income (excluding investment income)	60,171	47,843
Investment income	4,174	2,505
<b>TOTAL INCOME</b>	<b>64,345</b>	<b>50,348</b>
<b>EXPENDITURE</b>		
"Fairer Share" payment to Diocese	37,238	41,950
Other Expenditure	28,574	19,601
<b>TOTAL EXPENDITURE</b>	<b>65,812</b>	<b>61,551</b>
<b>UNRESTRICTED DEFICIT FOR YEAR **</b>	<b>(1,467)</b>	<b>(11,203)</b>
DESIGNATED FUNDS SURPLUS FOR YEAR	3,812	3,523
RESTRICTED SURPLUS FOR YEAR	5,620	1,250
<b>TOTAL SURPLUS (DEFICIT) FOR YEAR</b>	<b>7,965</b>	<b>(6,430)</b>
Gain on disposal of fixed assets	-	50,636
Increase (decrease) in valuation of investments	10,487	(33,840)
<b>TOTAL INCREASE OF FUNDS IN YEAR</b>	<b>18,452</b>	<b>10,366</b>

\*\* The Unrestricted Deficit was £26,594 in 2012, £14,516 in 2013, £10,714 in 2014, £7,859 in 2015, £7,321 in 2017 and £5,706 in 2018. 2016 saw a surplus of £2,136.

As in most previous years, routine expenditure exceeded routine income and will continue unless higher attendance and activity is achieved.

### Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds of £30,000 to cover emergency situations that may arise from time to time. As at 31 December 2020 the balance exceeded £250,000.

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent



- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the governing document of the Charity.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approved by Parochial Church Council**

**Date:**

7 SEPTEMBER 2021

**Chairman:**

**PCC member**

  




# Statement of Financial Activities for the year ended 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>	£	£	£	£	£	£
Donations and legacies	55,067	—	440	—	55,507	37,412
Income from charitable activities	5,091	—	—	—	5,091	9,428
Other trading activities	—	—	—	—	—	3,193
Investments	4,174	2,555	282	8,160	15,171	6,170
Other income	13	1,455	920	—	2,388	3,542
<b>Total income</b>	<b>64,345</b>	<b>4,010</b>	<b>1,642</b>	<b>8,160</b>	<b>78,157</b>	<b>59,744</b>
<b>Expenditure on:</b>						
Raising funds	—	—	—	—	—	1,000
Expenditure on charitable activities:						
Charitable Giving	—	198	980	—	1,178	2,593
Education	—	—	50	—	50	486
Ministry	39,078	—	—	—	39,078	43,461
Running Costs	4,661	—	—	3,152	7,813	12,935
Office Costs	998	—	—	—	998	707
Gratuities	2,552	—	—	—	2,552	2,752
Non-routine Maintenance	18,101	—	—	—	18,101	841
Other	422	—	—	—	422	1,399
<b>Total expenditure</b>	<b>65,812</b>	<b>198</b>	<b>1,030</b>	<b>3,152</b>	<b>70,192</b>	<b>66,174</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(1,467)</b>	<b>3,812</b>	<b>612</b>	<b>5,008</b>	<b>7,965</b>	<b>(6,430)</b>
<b>Other recognised gains / losses</b>						
Gain on disposal of fixed assets	—	—	—	—	—	50,636
Gains / (losses) on investment assets	3,703	5,195	573	1,017	10,487	(33,840)
<b>Net movement in funds</b>	<b>2,236</b>	<b>9,006</b>	<b>1,185</b>	<b>6,025</b>	<b>18,452</b>	<b>10,366</b>
<b>Total funds brought forward</b>	<b>256,161</b>	<b>111,939</b>	<b>13,946</b>	<b>477,507</b>	<b>859,552</b>	<b>849,186</b>
<b>Total funds carried forward</b>	<b>258,397</b>	<b>120,945</b>	<b>15,131</b>	<b>483,532</b>	<b>878,005</b>	<b>859,552</b>

# Balance Sheet as at 31 December 2020

	2020 Total funds	2019 Prior year funds
<b>Fixed assets</b>	£	£
Investments [Note 3]	581,962	598,325
	581,962	598,325
<b>Current assets</b>		
Debtors [Note 4]	6,582	3,457
Cash at bank and In hand [Note 1]	293,839	260,836
	300,421	264,293
<b>Liabilities</b>		
Creditors: Amounts falling due in one year [Note 5]	4,379	3,066
	4,379	3,066
<b>Net current assets less current liabilities</b>	296,042	261,227
<b>Total assets less current liabilities</b>	878,004	859,552
<b>Total net assets less liabilities</b>	878,004	859,552
<b>Represented by [Notes 7 and 8]</b>		
Unrestricted General fund	258,397	256,161
<b>Designated</b>		
Fabric Designated Fund	120,946	111,939
<b>Restricted</b>		
Kitchen improvements	264	264
Prices Trust	9,742	8,818
Memorial Fund	5,122	4,839
Endowment	483,533	477,508
<b>Funds of the church</b>	878,004	859,529

Approved by Parochial Church Council

Date:

7 SEPTEMBER 2021

Chairman:

PCC member

# Statement of Cash Flows for the year ended 31 December 2020

	2020	2019
	£	£
<b>Cash Flows from operating activities</b>		
Net cash provided by operating activities	(9,018)	(7,838)
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	15,171	6,170
Proceeds from the sale of property, plant and equipment	0	192,636
Proceeds from the transfer of investments	26,850	454,970
Purchase of investments	0	(456,907)
<b>Net cash provided by investing activities</b>	<b>42,021</b>	<b>196,869</b>
Change in cash and cash equivalents in the reporting period	33,003	189,031
Cash and Cash equivalents at the beginning of the reporting period	260,836	71,805
Cash and Cash equivalents at the end of the reporting period	<b>293,839</b>	<b>260,836</b>

## Notes:-

### Reconciliation of net movement in funds to net cash flows from operating activities

Net movement in funds for the reporting periods (as per the statement of financial activities)	18,452	10,366
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### Adjustments for:

(Gains)/losses on investments	(10,487)	33,840
Dividends, interest and rents from investments	(15,171)	(6,170)
(Profit)/loss on the sale of fixed assets	-	(50,636)
(Increase)/decrease in debtors	(3,125)	2,693
Increase/(decrease) in creditors	1,313	2,069
<b>Net cash provided by operating activities</b>	<b>(9,018)</b>	<b>(7,838)</b>

### Analysis of cash and cash equivalents

Cash in hand and in bank/CBF Deposit Account	293,889	260,836
<b>Total cash and cash equivalents</b>	<b>293,889</b>	<b>260,836</b>

# Analysis of income and expenditure 2020

## INCOME

### Donations and legacies

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Stewardship Giving & Gift Aid						
Envelopes	22433	-	-	-	22433	23379
Gift Aid - Tax recoverable	4082	-	-	-	4082	7162
Collections (Open Plate)	1557	-	-	-	1557	3225
Donations (general)	1985	-	-	-	1985	1228
Legacy (Fr Corbett)	25009	-	-	-	25009	-
Grants - Prices Trust	-	-	440	-	440	2220
Memorial Fund	-	-	-	-	-	198
<b>Total</b>	<b>55067</b>	<b>0</b>	<b>440</b>	<b>0</b>	<b>55507</b>	<b>37412</b>

### Income from charitable activities

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Donations for use	830	-	-	-	830	6,803
Magazine	6	-	-	-	6	144
PCC Fees	1,168	-	-	-	1,168	1,174
Coffees, Teas and other refreshments	116	-	-	-	116	622
Listed Places of Worship Grant Scheme	2,971	-	-	-	2,971	685
<b>Total</b>	<b>5,091</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,091</b>	<b>9,428</b>

### Other trading activities

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Christmas Sale	-	-	-	-	0	15
Autumn Fair	-	-	-	-	0	1,351
Christmas Tree Festival	-	-	-	-	0	1,450
Other activities/events	-	-	-	-	0	377
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,193</b>

## Investments

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
CBF Investment Fund	1499	1648	182	-	<b>3329</b>	3232
CBF Property Fund	769	845	93	-	<b>1707</b>	1943
Lloyds TSB Interest	2	2	0	-	<b>5</b>	12
CBF Deposit Bank Interest	54	59	7	-	<b>119</b>	304
Diocesan CBF Deposits	1851	-	-	-	<b>1851</b>	679
Rental Property	-	-	-	8160	<b>8160</b>	-
<b>Total</b>	<b>4174</b>	<b>2555</b>	<b>282</b>	<b>8160</b>	<b>15171</b>	<b>6170</b>

## Other Income

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Bishop's Lent Appeal	-	-	920	-	<b>920</b>	704
Children's Society Boxes	-	-	-	-	<b>0</b>	143
Christmas Charities	-	-	-	-	<b>0</b>	911
Organ Fund	-	1,220	-	-	<b>1,220</b>	-
Harvest Charities	-	-	-	-	<b>0</b>	287
Mission to Seafarers	-	-	-	-	<b>0</b>	167
Wall Box	13	-	-	-	<b>13</b>	316
Floodlighting	-	235	-	-	<b>235</b>	260
Other incoming resources	-	-	-	-	<b>0</b>	754
	<b>13</b>	<b>1,455</b>	<b>920</b>	<b>0</b>	<b>2,388</b>	<b>3,542</b>
<b>INCOME TOTAL</b>	<b>64,345</b>	<b>4,010</b>	<b>1,642</b>	<b>8,160</b>	<b>78,157</b>	<b>59,744</b>

## EXPENDITURE

### Raising funds

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Costs of Fund Raising & Events	-	-	-	-	-	105
Christmas Tree Festival	-	-	-	-	-	895
Total	0	0	0	0	0	1000

### Expenditure on charitable activities - Charitable Giving

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Forward in Faith			60		60	60
Bishops Lent Appeal			920		920	704
Christians Together in Fareham	-				-	170
Farm Africa			-		-	240
Mission to Seafarers			-		-	167
The Children's Society			-		-	447
Two Saints			-		-	304
Toybox			-		-	304
Community Heartbeat		198			198	198
Total	0	198	980	0	1178	2593

### Expenditure on charitable activities - Education

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
	£	£	£	£	£	£
Children's items	-		-		-	104
Activities	-		50		50	383
Total	0		50		50	486

### Expenditure on charitable activities - Ministry

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Parish Share	37238				37238	41950
Vicarage working expenses	444				444	284
Vicarage telephone	518				518	542
Vicarage water rates	499				499	400
Locum costs	90				90	-
Copyright Licence	214				214	194
Service books	75				75	-
Deanery Levy	-				-	60
Coffee Account	-				-	29
<b>Total</b>	<b>39078</b>				<b>39078</b>	<b>43461</b>

### Expenditure on charitable activities - Running Costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Church Electricity	776				776	1678
Church Insurances	3077				3077	3391
Church Maintenance	599				599	4227
Church Uniguard	96				96	362
Funtley Electricity	-				-	85
Rental Property Agents & Legal Fees				2257	2257	-
Rental Property Insurance				171	171	-
Rental Property Utilities				255	255	580
Rental Property Rates				469	469	1135
Rental Property Maintenance				-	-	96
Sacristy	114				114	1381
	4661	0	0	3152	<b>7813</b>	12935

### Expenditure on charitable activities - Office Costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
	£	£	£	£	£	£
Copier and other equipment	662				662	205
Telephone	311				311	304
Stationery and Consumables	25				25	179
Office Miscellaneous	-				-	19
<b>Total</b>	<b>998</b>				<b>998</b>	<b>707</b>



**Expenditure on charitable activities - Gratuities****Total**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
	£	£	£	£	£	£
Gratuity-Administrator	1632				1632	1632
Gratuity - Organist	920				920	1120
<b>Total</b>	<b>2552</b>				<b>2552</b>	<b>2752</b>

**Expenditure on charitable activities - Non-routine maintenance****Total**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
	£	£	£	£	£	£
Church - non-routine maintenance	18101				18101	756
Hall - non-routine maintenance		-			-	85
<b>Total</b>	<b>18101</b>	<b>0</b>			<b>18101</b>	<b>841</b>

**Expenditure on charitable activities - Other****Total**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
	£	£	£	£	£	£
Magazine	262				262	741
Parish Christmas Leaflets	-				-	78
Bank Charges	160				160	271
Miscellaneous	-				-	309
<b>Total</b>	<b>422</b>				<b>422</b>	<b>1399</b>

**EXPENDITURE TOTAL**

<b>65,812</b>	<b>198</b>	<b>1,030</b>	<b>3,152</b>	<b>70,192</b>	<b>66,174</b>
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**TOTAL SURPLUS / (DEFICIT)**

<b>(1,467)</b>	<b>3,812</b>	<b>612</b>	<b>5,008</b>	<b>7,965</b>	<b>(6,430)</b>
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## Notes to the Financial Statements for the year ended 31 December 2020

### 1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011, the associated Church Accounting Regulations 2006, applicable accounting standards and the Statement of Recommended Practice for Accounting and Reporting by Charities with applicable accounting standard FRS 102. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

#### Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available to be used for PCC ordinary purposes. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds can only be used for the purposes specified. Incoming resources from endowment funds are restricted.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, informal gatherings of church members or the costs and income related to Diocesan Fees which are dealt with through the PCC bank account.

#### Incoming Resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC
- Planned giving receivable under Gift Aid is recognised only when received
- Income Tax recoverable on Gift Aid donations is recognised when the incoming resources to which the recovery relates are received
- Grants and legacies to the PCC are recognised when there is evidence of entitlement, receipt is probable and its amount can be measured reliably
- Income from all fund raising events is accounted for gross

#### Other income

- Dividend and interest entitlements are accounted for when they are due/accrue and any income tax recoverable is recognised in the same accounting year

#### Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at mid-market value on 31 December

#### Resources expended

Grants, donations and invoices

- Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. All other expenditure is generally recognised when it is incurred

#### Parish Share

- The Parish Share ("Fairer Share") is accounted for when payable

#### Value Added Tax

- Value Added Tax is included in the cost of items reported in the statement of financial activities

#### Fixed Assets

##### Consecrated property & moveable church furnishings

- Consecrated and beneficed property of any kind is excluded from the accounts by section 10(2)(a) of the Charities Act 2011
- Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as Heritage Assets unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For Heritage assets acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis
- No depreciation is provided on freehold land and buildings as the Net Realisable Value is such that depreciation would be immaterial to the accounts
- All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £5,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off

##### Other fixtures, fittings and office equipment

- Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of £5,000 or less are written off when acquired

##### Investments

- Investments are valued at mid-market value at 31 December

#### Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any necessary provision for amounts that may prove uncollectable.

Cash at bank and cash equivalents at 31 December is shown as follows:

	2020	2019
	£	£
Lloyds Bank PLC Current Account	5,366	4,885
Lloyds Bank PLC Deposit Account	16,731	17,226
CBF Church of England Deposit Account	48,746	43,517
Held by Diocesan Board of Finance	222,996	195,208
<b>TOTAL</b>	<b>293,839</b>	<b>260,836</b>

## 2. Payments to PCC and employees and related party transactions

Payments to PCC members      Mrs Anne Butcher received a gratuity of £1,632 in her capacity of Administrator

The PCC has no employees

Related Party Transactions      During the year, donations from all PCC members while in office amounted to £5,017 (excluding Gift Aid) (£7,456 in 2019). Father Roger Jackson SSC, Mrs Margaret Chappell and Mrs Anne Butcher (co-opted) sit on the Board of Trustees for the William Price Charitable Trust. The Trust provides grants to the PCC, amongst other organisations, for the education of the under 25's in furthering their Christian upbringing. During the year the PCC received £440 (£2,220 in 2019) from the Trust.

## 3. Fixed Assets for us by the PCC

### Investment Assets

Manor Cottage was sold in 2019 for net consideration (after professional fees) of £454,570, with the proceeds held on deposit by the Portsmouth Diocesan Board of Finance. A property in Knowle Village was purchased during the year for a cost of £270,011 utilising funds held in this account. The balance remains held pending a search for a second property to eventually yield further rental income. As rental income and sale proceeds are restricted to use on maintenance of the fabric of the church, these funds are included in restricted balances and are shown as investments to emphasise the intended use of funds.

INVESTMENTS	31-Dec-19 £	Transfer £	Transfer £	Gain/(Loss) £	31-Dec-20 £
Investment Property	-	270,011			270,011
CBF Investment Fund (General)	105,934	-	-	12,657	118,591
CBF Property Fund (General)	35,484	-	-	(2,170)	33,314
Diocesan Board of Finance:					
Endowment property proceeds	456,907	(270,011)	(26,850)	-	160,046
<b>TOTAL</b>	<b>598,325</b>	<b>-</b>	<b>(26,850)</b>	<b>(10,487)</b>	<b>581,962</b>

Net Assets by Fund:	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Investments	129,244	8,068	471,500	581,962
Current Assets	281,328	7,060	12,033	300,421
Current Liabilities	(4,379)	-		(4,379)
<b>TOTAL</b>	<b>379,343</b>	<b>15,128</b>	<b>483,533</b>	<b>878,004</b>

#### 4. Debtors

	2020	2019
	£	£
Gift Aid Recoverable	1,424	3,457
Other Debtors	5,158	-
	<u>6,582</u>	<u>3,457</u>

#### 5. Creditors

	2020	2019
	£	£
Accruals of Utility costs	136	546
Creditors for Goods and Services	4,243	-
Other Creditors	-	2,520
	<u>4,379</u>	<u>3,066</u>

#### 6. Year End Commitments

There are no significant commitments not recognised in the accounts.

#### 7. Fund Details

The following funds are operated:

##### **Designated** Fabric Fund

Maintenance and improvement schemes for church buildings

##### **Restricted** Fabric Fund Memorial Fund

General maintenance of the church buildings

Subscribed to by those associated with those named in the Memorial Book and used for the beautification of the church For maintenance of the organ

##### Organ Fund Prices Charity

Funds from the William Price Charitable Trust for the education of members of the congregation under the age of 25 years

##### Shell Fund

To account for funds related to pilgrimages

##### Kitchen Improvements

To fund improvements to the kitchen in the Church Hall

8. ANALYSIS OF FUNDS:

	Balance	Income	Outgoings	Gains and losses	Transfers	Balance
	brought forward					carried forward
<b>Unrestricted</b>						
General (incl Harold Wright legacy)	£	£	£	£		£
	256,161	64,345	(65,812)	3,703		258,397
	<b>256,161</b>	<b>64,345</b>	<b>(65,812)</b>	<b>3,703</b>		<b>258,397</b>
<b>Designated</b>						
Fabric (incl HW legacy)	111,939	4,010	(198)	5,195		120,946
	<b>111,939</b>	<b>4,010</b>	<b>(198)</b>	<b>5,195</b>		<b>120,946</b>
<b>Restricted</b>						
Prices Trust	8,818	722	(110)	312		9,742
Lent Appeal		920	(920)			0
Memorial Fund	4,862	0	0	260		5,122
Hall Kitchen	264	0		-		264
	<b>13,944</b>	<b>1,642</b>	<b>(1,030)</b>	<b>572</b>		<b>15,128</b>
<b>Endowment</b>						
Endowment Property	477,508	8,160	(3,152)	1,017	(207,497)	276,036
Endowment Funds **					207,497	207,497
	<b>477,508</b>	<b>8,160</b>	<b>(3,152)</b>	<b>1,017</b>	<b>0</b>	<b>483,533</b>
<b>Total Funds</b>	<b>859,552</b>	<b>78,157</b>	<b>(70,192)</b>	<b>10,487</b>		<b>878,004</b>

\*\* Representing funds held by Portsmouth Diocesan Board of Finance for intended investment in a second property to generate rental income.

