

# **Trustees Annual Report**

## **Holmgate Evangelical Church Charity Clay Cross.**

### **Trust Information**

**Name:** Holmgate Evangelical Church, Valley Road, Clay Cross, CHESTERFIELD. S45 9QF

**Registered Number:** 1128764

**Governing Document:** Constitution and rules dated 10 October 2017

**Trustees during the period** 1 April 2020 to 31 March 2021

Managing Trustees: W S Allwood  
(Church Officers) S C Brewer  
P G Waters (Pastor)  
R Paradise  
J Pickup  
R J Sinclair  
B. Lamb  
G. Pooley  
R. Lowe  
G. Paradise

### **Annual Trustees Report - Year Ended 31 March 2022**

The Managing Trustees, who are the Church Officers including the Pastor have pleasure in presenting this report of the church for the year ended 31 March 2022. The information set out above regarding the trust forms part of our report and the accompanying accounts are the accounts of the church which we have prepared and were adopted by the Trustees.

### **Aim and purposes**

The Managing Trustees are responsible for promoting the mission of the Church, pastoral, evangelistic, social and ecumenical. They are also responsible for the maintenance of the Church building, the Manse and High Street property.

### **Objectives and Activities**

The Managing Trustees are committed to enabling as many people as possible to worship at our church and to become part of our fellowship. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Pastor and Church Elders (who are managing trustees) have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our fellowship community through:

Worship and prayer; learning about the Gospel, and developing their knowledge and trust in Jesus.  
The provision of pastoral care for the congregation.  
Missionary and outreach work.

To enable this work to be carried out, it is important that we maintain the fabric of the Church properties.

## **Achievements and Performance**

### *Worship and Prayer*

There are now 55 full members and 4 associate members. Average Sunday service attendance is 80 in the morning and 40 in the evening. The morning Sunday school has been another encouraging year. The material we use is Biblical, thorough, and covers the whole Bible in 4 years, so from starting at age 3, they should cover the Bible twice before starting senior school. There can be up to 20 children attending on a Sunday morning.

Bible Study and Prayer meetings continued on Tuesday evenings both in person at Church and also via Zoom for those who were uncomfortable meeting with other people.

### *Pastoral Care*

During the week many activities are run for church members and the community as follows:

On Wednesday mornings there is the mothers and toddlers group. Each week A typical session will include free play, messy play, a craft which is normally themed around the Bible story for that week. We finish with a snack, Bible story, songs and maybe a game.

The mums/dads/grandma and granddad's have time for a chat whilst supervising their children. We currently have around 16 children each week.

Explorers Club are now meeting on Thursday evenings during school term time. Explorers has gone from strength to strength. Prior to lockdown, we had 27 children on the books, with a regular dozen in attendance each week. These numbers have now swelled to 63 children on the books and a regular 34 in attendance. This is due to the positive impact the church has had on the school, and in the community, in recent months.

All sessions have been based on the Faith in Kids material which is available online. The children have looked at who God is and what church is all about in two series so far. We have also looked at the Christmas & Easter stories in the build up to these events. Various different activities have also taken place, including a bowling trip, a Michael Tinker show and a number of Holiday Bible Clubs.

Craft Club - Our meeting together was interrupted by Covid last year but we started back in September 2021. Our programme is varied and we have had flower arranging, a cookery demonstration and made some Easter cards. At Christmas we joined with the Ladies prayer group and enjoyed a time of fellowship and fun together. A message was given from the Christmas story.

At our meetings we have had the theme of "Jesus said" including "I am the good Shepherd" and "Follow me". These short talks present the gospel in an easy to understand way, and is followed by prayer.

We average about 14 - 16 ladies and have been encouraged by two more ladies joining.

Men's breakfast has been a very enjoyable ministry, we have had a consistent number of men attending breakfast each month and the joy of having most of the children of the church coming along too! We enjoy a time of fellowship together and the quiet time has been led by different men throughout the year.

#### Ladies prayer lunch

At the beginning of lockdown, the ladies were able to keep in touch through the WhatsApp group, but as you may imagine, it is a very busy group with many different conversations. To help lift prayer out of the general chat, a separate prayer group was formed which was a great blessing during the times when no one could meet up. However it wasn't until September that our regular meetings began. For our study topic we have been looking at some of the great hymn writers and their best known hymns and how their faith was made known in the beautiful words. We have had much to pray for and we have been very blessed and encouraged in our togetherness before the Lord. Our lunch time provides a great opportunity for fellowship and strengthening friendships. Many of the ladies remain at Church to take part in the craft club outreach the same afternoon. All the ladies are very welcome to join with us at any time for all or part of the day.

#### The Lunch Club

After a break of 18 months due to the pandemic, the regular lunch club began meeting in September 2021 and it was lovely to welcome back many of the old faces, although in the intervening months several members had been bereaved and chairs were suddenly empty. A special tea party was held in July to celebrate two ladies reaching their 100th birthdays, which was greatly enjoyed all round. It has been good to have some new members join with attendance varying between 30 and 40, and it's a privilege to be able to share the Gospel message with so many.

#### Who let the dads out?

WLTD launched on Saturday 30th October last year for a group for Dad's, Grandad's, Uncle's, Father Figures and their children aged 0-5. A place where they can come and chat or read a newspaper while the children play and have the opportunity to do a craft activity. Bacon and Sausage cobs are served with tea and coffee and a selection of snacks and juice for the children. Our vision is to show God's love and build relationships with these men and their children and feed them into other ministries like Explorers and Men's Breakfast as examples.

### ***Mission and Evangelism***

The Church continues to regularly support 6 missionary organisations and 2 individual missionaries working in various parts of the world. We also provide ad-hoc gifts to 3 other missionary societies and 1 individual.

### **Reserves Policy**

The Church Officers constantly review the level of funds and seek to ensure sufficient is carried forward to meet anticipated expenditures necessary to enable the

church to continue its activities and to maintain the properties in good condition. Where surplus funds build up the Officers will seek the church members' agreement to make gifts to Missionaries and other Evangelical Christian work.

### **Structure, governance and management**

Under the church rules it is the members' responsibility to appoint or dismiss a Church Officer who, on taking up office, becomes a trustee. Appointment is by means of a majority of at least 75% of the members voting to appoint that person an Officer. A Church Officer may resign at any time.

Signed on behalf of the trustees:- John Pickup (Church Secretary)

Date: - 19<sup>th</sup> April 2022

## Income & Expenditure Account for Year ended 31st March 2022

	Notes	2021/22		2020/21		Variance	
		£	£	£	£	£	£
<b>Income</b>							
HEC Collection & Regular Giving		£51,169		£60,342		£9,173	
HMRC Tax reclaim / Interest	1	£19,738		£0		£19,738	
FIEC Grant	2	£12,000		£0		£12,000	
Gifts for HEC Refurbishment	3	£24,550		£5,113			
High Street Rental Income	4	£8,178				£8,178	
<b>General Fund Income Sub Total</b>			£115,635		£65,455		£30,743
<b>Agency</b>		£3,235		£2,222			
Agency Sub Total			£3,235	£2,222			£1,013
<b>HEC Member Loans</b>				£0			
HEC Loans from Members		£0				£0	
Other Income Subtotal			£0		£0		£0
<b>Total HEC Income</b>			£118,870		£67,677		£51,193
<b>Regular Expenditure</b>							
Employees		£64,361	53.0%	£66,329		£1,968	
HEC Ministries		£943	0.8%	£166		£778	
Utilities	5	£11,844	9.8%	£8,404		£3,440	
Running Costs		£4,779	3.9%	£8,854		£4,075	
Manse		£1,770	1.5%	£1,691		£78	
High Street		£0	0.0%	£154		£154	
Outreach		£585	0.5%	£0		£585	
Refurbishment	6	£30,347	25.0%	£1,618		£28,729	
Tithe / Giving		£6,731	5.5%	£7,020		£7,305	
Misc Payments		£0	0.0%	£1,893			
<b>Total Payments</b>			£121,359		£96,129		£20,108
<b>Agency</b>		£3,210		£2,995		£215	
<b>Agency Total Expenditure</b>			£3,210		£2,995		
<b>Total HEC Payments</b>			£124,569		£99,124		£25,445
<b>Net (deficit / surplus for Year)</b>			£5,699		£31,447		£25,748

*Reviewed Accounts*

# Holmgate Evangelical Church Charity 1128764 - Balance Sheet at 31st March 2021

Reviewed Accounts - Final

Notes	2021/22		2020/21		Variance	
	£	£	£	£	£	£
<b>Bank Account Balances @ 31/03/21</b>						
Current Account		£1,661		£17,659		-£15,998
RBS High Interest		£0.54		£1		£0
Unpresented Payments		£10,298		£0		£10,298
Unpresented Collections		£0		£0		£0
<b>Total Cash</b>		<b>£11,960</b>		<b>£17,659</b>		<b>£5,699</b>
<b>Ledger Account Balances @ 31/03/21</b>						
General Fund		£1,116		£28		£1,088
Outreach		£1,078		£3,003		-£1,925
Maintenance		£2,580		£3,318		-£738
Tithe & Giving		£1,080		£1,140		-£60
Contingency		£1,000		£5,000		-£4,000
Repairs Fund		£0		£448		-£448
Committed		£0		£275		-£275
Snaptin		£0		£1,827		-£1,827
High Street		£2,433		£392		£2,041
Agency Total		£2,674		£2,229		£445
<b>Total Available funds</b>		<b>£11,960</b>		<b>£17,659</b>		<b>£5,699</b>
Liabilities						
HMRC Gift Aid Claim (to be submitted)	7	£9,556				£9,556
Total of Liabilities/Creditors		£9,556		£0		£9,556
<b>Working Capital &amp; Net Assets</b>						
Excluding premises		<b>£2,404</b>		<b>£17,659</b>		<b>£36,263</b>

I certify that the income and expenditure account for Holmgate Evangelical Church for the year ended 31st March 2022 together with the balance sheet at 31st March 2022 are in accordance with the books, information and explanations received

Name:

Simon Brewer

31/12/2022

Signature:

SC Brewer

**Holmgate Evangelical Church Charity 1128764 - Church Accounts**  
**Notes on Financial Accounts - Year ended 31st March 2022**

<b>1</b>	<b>HMRC Tax Gift Aid reclaim</b>		
	2020/21	£	10,182
	2021/22	£	9,865
	Total HMRC Gift Aid Claims	£	20,047
<b>2</b>	<b>FIEC Grant</b>		
	Contribution for Trainee Salary Yr 3	£	12,000
	Total FIEC Grant	£	12,000
<b>3</b>	<b>Gifts for HEC Refurbishment</b>		
	Gifts	£	4,550
	Loans	£	20,000
	Total Income for Refurbishment	£	24,550
<b>4</b>	<b>2020/21 High Street Rental Income</b>		
	Main Shop	£	4,798
	Flat - Tennant	£	3,380
	Rental Income for period	£	8,178
<b>5</b>	<b>Utility / Service Costs</b>		
	Insurance	£	1,876
	Electricity	£	3,663
	Gas	£	2,678
	Water Plus	£	133
	Cleaning Contract	£	940
	Photocopier	£	1,695
	HCA / Car Parking	£	734
	Fire Extinguishers / Alarm	£	126
	Total Utilities	£	11,844
<b>6</b>	<b>Refurbishment Costs</b>		
	Lounge Ceiling	£	1,960
	Windows	£	24,187
	Gladding	£	4,200
	Refurbishment Costs	£	30,347
<b>7</b>	<b>Liabilities</b>		
	HMRC	£	9,865
	Total Liability	£	9,865

HOLMGATE EVANGELICAL CHURCH CHARITY EXPENDITURE 2021-22		2021/22	2010/21	Difference
SUBJECT / MONTH		12 months	12 Months	
<b>Total HEC Expenditure</b>		<b>£124,569.48</b>	<b>£99,124.03</b>	<b>£25,445</b>
<i>Employees Salaries &amp; Oncosts</i>		£56,374.70	£53,063.40	£3,311.30
<i>Minister Salaries</i>		£21,497.52	£21,057.72	£439.80
<i>Administrator Salary</i>		£5,856.14	£4,466.64	£1,389.50
<i>Ministerial Trainee Salary</i>		£16,195.87	£16,284.46	-£88.59
<i>HMRC PAYE/ NI</i>		£7,844.87	£6,800.67	£1,044.20
<i>Minister Expenses</i>		£2,269.54	£2,150.87	£118.67
<i>Administrator Expenses</i>		£1,423.74	£1,234.27	£189.47
<i>Ministerial Trainee Expenses</i>		£1,287.02	£1,068.77	£218.25
<i>Pensions</i>		£5,955.96	£12,125.37	-£6,169.41
<i>Courses / Conferences</i>		£2,030.00	£1,140.00	£890.00
<i>Sunday Services</i>		£117.81	£0.00	£117.81
<i>Sunday School</i>		£132.76	£165.65	-£32.89
<i>Kids Club / Activity Days</i>		£100.94	£0.00	£100.94
<i>Fellowship Meals</i>		£441.78	£0.00	£441.78
<i>Fellowship Events</i>		£150.00	£0.00	£150.00
<i>Insurance</i>		£1,875.72	£2,055.80	-£180.08
<i>Electricity</i>		£3,663.02	£2,152.65	£1,510.37
<i>Gas</i>		£2,678.02	£2,208.86	£469.16
<i>Water Plus</i>		£132.94	£146.32	-£13.38
<i>Cleaning Contract</i>		£940.47	£933.37	£7.10
<i>Photocopier</i>		£1,694.61	£907.07	£787.54
<i>HCA / Car Parking</i>		£733.75	£0.00	£733.75
<i>Fire Extinguishers / Alarm</i>		£125.76	£0.00	£125.76
<i>Minor Repairs to Church</i>		£886.00	£0.00	£886.00
<i>Printing</i>		£459.81	£642.93	-£183.12
<i>FIEC</i>		£1,440.00	£1,440.00	£0.00
<i>Child Protection / CRB / CCPAS</i>		£561.00	£129.00	£432.00
<i>Caretaking</i>		£84.82	£417.60	-£332.78
<i>Cleaning Windows</i>		£225.00	£180.00	£45.00
<i>Fees / Subscriptions</i>		£629.58	£526.18	£103.40
<i>Maintenance</i>		£250.00	£0.00	£250.00
<i>Sundries</i>		£242.68	£0.00	£242.68
<i>Manse Water</i>		£400.94	£407.84	-£6.90
<i>Manse Council Tax</i>		£1,320.44	£1,283.37	£37.07
<i>Manse Repairs Minor</i>		£48.27	£0.00	£48.27
<i>Holiday Bible Club</i>		£369.35	£0.00	£369.35
<i>Events / Activities</i>		£215.65	£0.00	£215.65
<i>Church Refurbishment</i>		£30,347.20	£1,617.73	£28,729.47
<i>OM Ships</i>		£600.00	£600.00	£0.00
<i>Scotherns</i>		£600.00	£600.00	£0.00
<i>Barnabus</i>		£600.00	£600.00	£0.00
<i>EMF</i>		£600.00	£600.00	£0.00
<i>Gideons</i>		£600.00	£600.00	£0.00
<i>Wycliffe</i>		£600.00	£600.00	£0.00
<i>Caring for Life</i>		£600.00	£600.00	£0.00
<i>New Tribes Missionaries</i>		£2,428.00	£2,222.00	£206.00
<i>Tear Fund</i>		£102.50	£25.20	£77.30
<b>Total HEC GF Expenditure</b>		<b>£121,359.48</b>	<b>£96,129.03</b>	<b>£25,230.45</b>
<i>Designated Giving to NTM Missionaries</i>		£1,256.00	£1,462.00	
<i>Steep Turnpike Eva</i>		£200.00	£0.00	
<i>EMF</i>		£215.00	£0.00	
<i>Caring for Life</i>		£350.00	£1,113.00	
<i>Tear Fund</i>		£459.00	£0.00	
<i>Scotherns</i>		£420.00	£420.00	
<i>Misc</i>		£310.00	£0.00	
<b>Total Agency Expenditure</b>		<b>£3,210.00</b>	<b>£2,995.00</b>	
<b>HEC Non GF Funds</b>				
<b>Total HEC Funds Expenditure</b>		<b>£124,569.48</b>	<b>£99,124.03</b>	





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/ members of**

Holmgate Evangelical Church

**On accounts for the year ended**

31/03/2022

**Charity no (if any)**

1128764

**No of Pages**

Two

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- ☐ examine the accounts under section 43 of the 1993 Act,
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- ☐ to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below \*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - ☐ to keep accounting records in accordance with section 41 of the 1993 Act; and
  - ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**