

## **Report to Members on Activities on the period from 1st September 2020 to 31st August 2021**

The Trustees have pleasure in presenting the following report to members on the activities of Norfolk Camerata (CIO) during the year ending 31 August 2021. The Annual General Meeting is to be held as soon as practicable.

### **Objects of the Charitable Incorporated Organisation**

Norfolk Camerata is a Charitable Incorporated Organisation and a Registered Charity (number 1128746).

The Charity's object is to advance the education of the public in the Performing Arts and Choral Music in all its aspects by the presentation of public concerts and recitals and by such other ways as the trustees shall from time to time determine. The Charity's principal area of benefit will be those parts of the County of Norfolk, UK, to the east and north of Norwich.

Under the Constitution members elect Trustees from among the membership; they act as Trustees of the Charity.

### **Trustees of the Charity**

At the end of August 2021, the Trustees of the Charity were Mrs Maggie Smyth (Chairman), Mr J. Crispin Clark (Vice Chairman), Mrs Ros Peedle, Mrs Delia Malim Robinson (Registrar), Mrs Rosemary Jackson (Secretary), Mr Andrew Stewart and Mr Gordon Powell (Treasurer).

### **Activities during the year**

Due to the ongoing pandemic, the choir has been unable to meet, nor take part in any choral activities. The trustees have been able to meet mostly by Zoom calls during the period in question.

### **Financial Review (2020/21)**

Under the oversight of the Treasurer, Gordon Powell, the Trustees have to report that the balance sheet at the end of the year is fairly static since little financial activity has taken place. From the Statement of Financial Activities (SOFA) it can be seen that, whilst the year 2019/20 showed a surplus of £1410.12 over expenditure, the situation is reversed in 2020/21 with a small deficit of income over expenditure of £181.01

Our total income was £1000 and expenditure was £1181.01. The closing balance on the Current Account at 31/8/20 was £4401.88. We have a small Reserve Account, currently standing at £1032.76, which we have ring fenced against the possible need to wind up the Charity.

The Charity has experienced along with many others great difficulties over the past year due to the current Coronavirus pandemic. This has prevented us from meeting or performing at all during the current financial year, and therefore we received no membership or performance income.

The expenses of performance and most rehearsal expenses have also been avoided during this closure.

The Trustees gratefully acknowledge the generosity of the Paul Bassham Charitable Trust from whom a grant of £1000 was received.

Gordon Powell 2.11.2021

### **Public Benefit**

Normally, both the rehearsal programme and the public concerts are believed to satisfy the Charity Commission's Public Benefit test. In the current period this has not been possible to achieve.

### **Reserves Policy.**

The Trustees aim to hold reserves equal to six months normal expenditure, to provide adequately against the risks of fluctuations in concert income. This target is not currently met.

The attached accounts have been prepared to comply with the Charities Commission requirements. The low income level exempts us from requiring any external validation prior to submission.

On behalf of the Trustees: Rosemary A. Jackson

Statement of Financial Activities for the year ending 31 August 2020						
	2021			2020		
<b>Income</b>						
<b>Voluntary Income</b>						
Sponsorship/grants	£1,000.00			£4,400.00		
Donations				£166.97		
Friends/Benefactors						
<b>Total Voluntary Income</b>			<b>£1,000.00</b>			<b>£4,566.97</b>
<b>Fundraising Activities</b>						
Fundraising generated by members (gross)				£218.84		
<b>Total income from Fundraising Activities</b>						<b>£218.84</b>
<b>Charitable activities - educational- (rehearsals)</b>						
Members subscriptions	£0.00			£2,200.00		
Gift aid tax recovery						
Members' contributions towards costs of hire of music						
<b>Income from participating members - total</b>		£0.00		£2,200.00		
<b>Charitable activities - public performances</b>						
Come & Sing						
Other Concert admission charges (Nett)	£0.00			£261.46		
Sale of Programmes						
Sale of Refreshments						
Sundry income and adjustments	£0.00			£64.96		
<b>Income from public performances - total</b>		£0.00		£326.42		
<b>Total Income from Charitable Activities</b>			<b>£0.00</b>			<b>£2,526.42</b>
<b>Income from investments</b>						
Interest on deposits				£2.89		
<b>Total Income from investments</b>						<b>£2.89</b>
<b>Total Income</b>			<b>£1,000.00</b>			<b>£7,315.12</b>
<b>Expenditure</b>						
<b>Costs of Generating Voluntary Income</b>						
Publicity and Marketing (incl website)	£295.00		<b>£295.00</b>	£523.95		<b>£523.95</b>
<b>Cost of Charitable activities - rehearsals</b>						
Director of Music	£300.00			£2,570.00		
Assistant Director of Music	£300.00			£1,270.00		
music hire						
Rehearsal venues	£0.00			£1,100.00		
<b>Costs of rehearsals - total</b>		£600.00		£4,940.00		
<b>Costs of Charitable activities - public performances</b>						
Artists fees and gifts						
Refreshments costs						
Concert Venue (incl £300 creditor)						
Printing						
Come and Sing performers						
Come & Sing expenses						
Sundries						
PRS Fees (provision)						
<b>Cost of Public Performances - total</b>						
<b>Total costs of Charitable Activities</b>			<b>£600.00</b>			<b>£4,940.00</b>
<b>Costs of Governance and Administration</b>						
Meetings venue						
Secretarial expenses	£23.49			£39.15		
Subscriptions (Making Music)	£262.52			£276.90		
Legal and professional						
Insurance						
Accountancy services (provision)				£50.00		
Website subscription (Provision)				£75.00		
<b>Total Cost of Governance and Administration</b>			<b>£286.01</b>			<b>£441.05</b>
<b>Total Expenditure</b>			<b>£1,181.01</b>			<b>£5,905.00</b>
<b>Nett Balance</b>			<b>-£181.01</b>			<b>£1,410.12</b>
<b>Norfolk Camerata</b>						
<b>Balance Sheet as at 31 August 2021</b>						
<b>Statement of Funds available at</b>	<b>31/08/2021</b>		<b>31/08/2020</b>			
Funds at start of period (1 September in previous year)	£5,615.76		£4,129.00			
Excess income over expenditure for the year ending 31 August	-£181.01		£1,410.12			
<b>Total Funds available on the date at the head of the column</b>	<b>£5,434.75</b>		<b>£5,539.12</b>			
<b>Represented by</b>						
Affirmative Deposit Fund for Charities -deposit account	£1,032.76		£1,031.34			
Nat West Bank Current account	£4,401.88		£379.89			
Nat West Bank Reserve Account	£0.11		£4,202.89			
Creditors and Provisions			-£75.00			
Debtors						
<b>Total</b>	<b>£5,434.75</b>		<b>£5,539.12</b>			