

Charity Number 1128707

ANNUAL REPORT AND FINANCIAL STATEMENTS  
OF THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST PHILIP, MARGATE  
FOR THE YEAR ENDED 31 DECEMBER 2022

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THE REPORT OF THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST PHILIP, MARGATE  
FOR THE YEAR ENDED 31 DECEMBER 2022

**Administrative information**

St Philip's Church is situated in the Palm Bay Estate, Margate. It is part of the Diocese of Canterbury within the Church of England. The correspondence address is:

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Margate  
Kent  
CT9 3JJ

Telephone 01843 231825

E Mail [stphilipsalmbay@btconnect.com](mailto:stphilipsalmbay@btconnect.com)

Web [www.achurchnearyou.com/church/12060](http://www.achurchnearyou.com/church/12060)

Charity Commission registration number 1128707

**Officers and Professional Advisers**

Members of the Parochial Church Council (PCC) are either ex-officio or elected by the Annual Parochial Church Meeting (APCM), in accordance with the Church Representation Rules. The PCC members are also the trustees.

PCC members who have served from 1 January 2022 until the date of this report was approved are:

Vicar	Rev. S. Gay
Lay Reader	Miss H. Rogers
Wardens	Mr D. Amor (Treasurer)
	Mr K. Locking (until APCM 22/05/22)
Secretary	Rev. S. Gay
Deanery Synod Representatives	Mrs L. Oakley
Elected Members	Mrs J. Rampall
	Mr C. Woodcock (until APCM 22/05/22)
	Mrs D. Tully
	Miss S. Woolley
	Mr A. Leal
	Mrs H. Gibson (from 20/12/22)
Standing Committee	Rev S. Gay
	Mr. D. Amor
	Miss H. Rogers
Independent Examiner	Mr Adrian Tasker
	10 Chartwell Grove

Bankers

Lloyds TSB Bank plc  
Charities Aid Foundation Bank  
HSBC Bank

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is governed by two Church of England Measures: the "Parochial Church Council (Powers) Measure 1956 as amended" and the "Church Representation Rules (contained in Schedule 3 to the Synodical Government) Measure 1969 as amended."

### **Statement of the PCC's Responsibilities**

The PCC is responsible for all parish finances, its management and control, including the appointment of a treasurer.

Charity law requires the PCC, as trustees of the church, to prepare an annual report and financial statements that give a true and fair view of the church's financial activities during the year and of its financial position at the end of the year. The PCC is also required to ensure that these are subjected to an annual independent examination and to present these to the APCM in accordance with the Church Representation Rules.

- The PCC is responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the church and to enable it to ensure that the financial statements comply with the Charities Act 1993.
- The PCC is also responsible for safeguarding the assets of the church (other than the fabric and ornaments of the church for which the churchwardens have particular responsibility), and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.
- The members of the PCC confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the PCC's aims and objectives and in planning future activities.
- PCC members were not reimbursed any travelling and subsistence allowance during the year.

### **Objectives and activities**

St Philip's PCC has the responsibility of co-operating with the incumbent, the Revd Stuart Gay, in promoting the mission of the Church in the parish. It also has maintenance responsibilities for St Philip's Church. Our aim is to

bring people to a knowledge and love of God through Jesus Christ, by proclaiming the Gospel in the parish of St. Philip, Margate, and beyond. We aim to do this by following the commandment of Jesus to go and make disciples of all nations, baptising them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that Jesus has commanded.

## **Achievements and Performance**

### **Worship and Prayer**

We conduct weekly worship services and prayer meetings designed to include people from all walks of life. Our worship team meet regularly for fellowship. Numbers are consistent but have been boosted by a weekly 'Junior Church'. We have engaged with Diocesan initiatives on prayer and finance.

### **Pastoral Care**

We now have an operative Pastoral Care team to co-ordinate visits. Our small groups also undertake to exercise pastoral care for their group members.

### **Mission and Evangelism**

We run a number of activities that are welcoming to all-comers as a potential 'way in' to the worshipping life of the church. We are committed to working with other churches in Thanet.

## **Church attendance**

The electoral roll is currently 71 (2021: 81). Sunday attendance fluctuates between around 50-60 adults and 10-20 children.

## **Reserves policy**

It is the PCC policy to maintain a balance on unrestricted funds, if possible, of £20,000 to cover any emergency repairs. This level would allow a period of time for an appeal for funds from the congregation and for the PCC to consider alternative financial strategies. This reserve is held separately in a bank Account at Lloyds.

## **Risk Management**

The PCC has considered and discussed the key risks facing the church, the controls in place to mitigate them and any action required. The PCC continues to review and develop the strategic direction of the church and considers how its exposure to risk changes as a result.

We have accepted the Diocesan and Ecclesiastical (EIG) recommendations to use the Smart Water system on our roof and other high value items. We have reviewed our Insurance levels, and consider them to be appropriate

## **Safeguarding**

The PCC takes the safeguarding of children and vulnerable adults seriously and adheres to National Church policy and guidance for best practice.

## **Financial review**

The accounts for 2022 have been prepared on a receipts and payments basis as recommended for the level of income generated at St Philip's.

This has been a fairly quiet year from a financial point of view. I am pleased to report that our regular hirers have returned following the lockdown periods providing a welcome source of income.

The Quinquennial review due during 2020 has still not taken place which has no doubt saved us expenditure on repairs.

It has been a year since Mandy Smith left us to be with her family in Sunderland and some significant savings have been made by the decision to replace her with volunteers. The office may run differently but my impression is that we have been able to manage without a paid administrator.

Regrettably we remain unable to pay, in full, the requested Parish Share. During 2022 we were able to contribute £43116 towards the requested sum of £69217. This mirrors previous years in which we have paid around 62% of the requested sum. This means that the deficit continues to grow and at the end of 2022 it had reached £121,000. This is unlikely to be reduced in the near future. In fact, I have to report that it will continue to grow as we remain unable to meet the requested share for 2023.

We have been shielded from some of the worst effects of the fuel price rises as we have a fixed term contract until May of 2024. We were also able to apply for a heating grant from the Diocese and were granted £3400 which was welcomed.

For the first time ever our Holiday at Home ran at a significant loss. This was due to the unexpected and substantial cost of the ingredients for the lunchtime meals. Nevertheless, the PCC were happy to accept this as part of our mission to the local community.

In order to facilitate cash deposits, the PCC decided towards the end of 2019 to open an account with the HSBC and I can confirm that this account is now open and in use with an on-line facility. Our cash and cheques are banked at the local post office in our HSBC account and periodically funds are transferred to CAF Bank from which we meet our expenses. Sadly, the era of free charity banking has come to an end and

as well as a monthly fee all cash and cheque transactions are subject to a charge. However, the good news is that CAF have decided to pay interest on current account funds which generated £2.50 during 2022. I am still resisting the pressure to use a card reader for donations and so on.

During 2022 the PCC decided to join the Parish Giving Scheme (PGS) which will in effect replace Standing Orders with Direct Debit payments. This will save the treasurer a little work as Gift Aid donations will automatically be reclaimed on our behalf and paid directly into our account. I anticipate much of this year will be taken up with the transfer to the new system.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### **Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

These accounts include all transactions and liabilities for which the PCC is responsible in law.

### **General Fund**

Represents the funds of the PCC that are not subject to any restrictions regarding their use.

### **Restricted and Designated Funds (R & D in the accounts)**

Restricted funds are those where the donor has requested their donation be used for a specific purpose. For example, setting money aside for evangelism or other activities connected with the church. At present there are no restricted Funds

Designated Funds are those where the PCC has decided to set aside monies for specific projects or items.

During the course of 2022, the PCC decided to discontinue the designated fund for Mission, as funds raised under this heading were immediately dispatched to the cause for which they were raised.

Currently, there remains one fund that is designated by the PCC for specific purposes. This is the Repairs Fund, which represents amounts set aside specifically to help meet the costs of major repairs.

# STATEMENT OF ASSETS

31 DECEMBER 2022

## CASH FUNDS AT 31 December 2022

	Unrestricted	R & D	Total 2022	Total 2021
Lloyds TSB Current Acc	22135	0	22135	21940
CAF Bank Current Acc	41431	3242	44673	29748
HSBC Bank Current Acc	4368	0	4368	13719
TOTALS	67934	3242	71176	65407

Approved by the PCC on  
by

2023 and signed on their behalf

Reverend Stuart Gay (PCC Chairman)

David Amor (PCC Treasurer)



# **INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIP, MARGATE**

This report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on pages 7 to 12, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the regulations") and s.43 of the Charities Act 1993 ("the Act").

## **Respective responsibilities of the PCC and examiner**

As the members of the PCC, you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s43 (2) of the Act does not apply.

It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

## **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity

Commission under section 43(7) (b) of the Act and to be found in the Church guidance, 2006 edition.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable

- cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the
- (1) (a) Act; and
  - (b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act, and the Regulations have not been met; or
  - (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding

**Adrian Tasker**

Dat  
e:

10 Chartwell Grove  
Sittingbourne  
Kent ME10 1XD  
ST PHILIP'S NORTHDOWN PARK MARGATE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestrict ed	R & D	Total 2022	Total 2021
<b>RECEIPTS</b>					
Planned giving	see note 1	43559	0	43559	44179
Other voluntary receipts	see note 2	5053	0	5053	14442
Church Activities	See note 3	11669	0	11669	4725
Mission	see note 4	808	0	808	252
Income Tax		8228	0	8228	8350
Job Ret Scheme		0	0	0	2755
Grant		3400	0	3400	0
<b>TOTAL INCOME</b>		<b>72717</b>	<b>0</b>	<b>72717</b>	<b>74703</b>
<b>PAYMENTS</b>					
Church Activities					
Parish Share		43116	0	43116	44004
Church Activities	See note 5	2217	0	2217	0
Church Running Costs	see note 6	13424	0	13424	10618
Church Building Cost	see note 7	2254	3147	5401	3144
Church Administration	See note 8	1318	0	1318	5449
Ministry Costs	see note 9	605	0	605	592
Mission	See note 10	1240	0	1240	303
Professional Fees		0	0	0	0
<b>TOTAL PAYMENTS</b>		<b>64174</b>	<b>3147</b>	<b>67321</b>	<b>64110</b>
<b>TOTAL INCOME</b>		72717	0	72717	74703
<b>TOTAL EXPENDITURE</b>		64174	3147	67321	64110
<b>Surplus/deficit</b>		<b>8543</b>	<b>-3147</b>	<b>5396</b>	<b>10593</b>

		Unrestricted	R & D	Total 2022	Total 2021
<b>RECEIPTS</b>					
<b>Planned Giving</b>	Note 1				
SO Donations Gift Aid		34114	0	34114	34634
SO Donations		8587	0	8587	9245
Other		858	0	858	300
<b>TOTAL</b>		<b>43559</b>	<b>0</b>	<b>43559</b>	<b>44179</b>
<b>Other voluntary receipts</b>	note 2				
Service Collections		0	0	0	0
Collection Boxes		3892	0	3892	1741
Legacies		0	0	0	10000
Donations		1159	0	1159	2701
Interest		2	0	2	0
<b>TOTAL</b>		<b>5053</b>	<b>0</b>	<b>5053</b>	<b>14442</b>
<b>Receipts from Church activities</b>	note 3				
Rent		10298	0	10298	4498
Service Fees		0	0	0	174
Photocopying/Advertising		0	0	0	0
Holiday Clubs		1281	0	1281	0
Noah's Ark		0	0	0	21
Kool Kids		0	0	0	32
Kitchen		90	0	90	0
Events		0	0	0	0
<b>TOTAL</b>		<b>11669</b>	<b>0</b>	<b>11669</b>	<b>4725</b>
<b>Fund Raising Mission</b>	note 4				
Home Mission		120	0	120	0
Children's Society		109	0	109	42
Overseas Mission Collections		579	0	579	210
<b>TOTAL</b>		<b>808</b>	<b>0</b>	<b>808</b>	<b>252</b>

## PAYMENTS

	Unrestricted	R & D	Total 2022	Total 2021
<b>Church Activities</b>	Note 5			
Holiday Clubs	1746	0	1746	0
Bright Night	0	0	0	0
Childrens Resources	80	0	80	0
Teenagers	0	0	0	0
Alpha	391	0	391	0
<b>TOTAL</b>	<b>2217</b>	<b>0</b>	<b>2217</b>	<b>0</b>

<b>Church Running Costs</b>	Note 6			
TV Licence	159	0	159	159
Water rates	48	0	48	236
Insurance	1881	0	1881	1809
Electricity	4621	0	4621	2249
Window Cleaning	0	0	0	0
Cleaning	380	0	380	237
Caretaker's salary	6278	0	6278	5928
Kitchen Supplies	57	0	57	24
<b>TOTAL</b>	<b>13424</b>	<b>0</b>	<b>13424</b>	<b>10618</b>

<b>Church Building Costs</b>	Note 7			
Equipment	92	0	92	902
Maintenance	160	0	160	329
Designated works	0	3147	3147	1360
Servicing/Repairs	1452	0	1452	428
Gardening	550	0	550	125
<b>TOTAL</b>	<b>2254</b>	<b>3147</b>	<b>5401</b>	<b>3144</b>

<b>Church Administration</b>	Note 8			
Administrators Salary	0	0	0	4272
Photocopying	105	0	105	56
Telephone/Broadband	1022	0	1022	927
Stationery	0	0	0	36
Postage	0	0	0	47
Bank Charges	191	0	191	111
<b>TOTAL</b>	<b>1318</b>	<b>0</b>	<b>1318</b>	<b>5449</b>

Unrestricted R & D Total 2022 Total 2021

<b>Ministry</b>	Note 9				
Music & Copyright		305	0	305	292
Service costs		301	0	301	231
Fees		0	0	0	0
Training/Expenses		0	0	0	0
Adult Resources		0	0	0	69
<b>TOTAL</b>		<b>606</b>	<b>0</b>	<b>606</b>	<b>592</b>

<b>Mission</b>	note 10				
Overseas Mission		1138	0	1138	303
Home Mission		0	0	0	0
Children's Society		0	0	0	0
Warm Space		102	0	102	0
<b>TOTAL</b>		<b>1240</b>	<b>0</b>	<b>1240</b>	<b>303</b>

#### R & D Fund Balances 2022

	Repairs	Mission	Total
	Designated	Designated	
Cash B/Fwd 1-1-2021	6389	0	6389
Income	0	0	0
Spending	3147	0	3147
<b>Carried Forward 31-12-2022</b>	<b>3242</b>	<b>0</b>	<b>3242</b>